



Common Council Chambers
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

COMMON COUNCIL MEETING AGENDA

DECEMBER 5, 2017

7:00 P.M.

Daniel Bukiewicz - Mayor
Steven Kurkowski - 1st District
Greg Loreck - 2nd District
Richard Duchniak - 3rd District
Michael Toman - 4th District
Kenneth Gehl - 5th District
Chris Guzikowski - 6th District

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 11/20/17

Public Hearings (beginning at 7:00 p.m.)

Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

4. **Rezone:** Consider a request by Chis Nicholson, Zund America, Inc., to rezone the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing District (2nd District).
5. **Ordinance:** Consider Ordinance No. 2887, an ordinance to rezone the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing District (2nd District).
6. **Rezone:** Consider a request by I-Drexel, LLC, ICAP Development, LLC to rezone the properties at 410 and 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District, FF, Flood Fringe District, or FW, Floodway District) (1st District).
7. **Ordinance:** Consider Ordinance No. 2891, an ordinance to rezone the properties at 410 & 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (1st District).

New Business

8. **Resolution:** Consider Resolution No. 11891-120517, a resolution approving a Certified Survey Map for I-Drexel, LLC, ICAP Development, LLC for the properties at 410 and 500 W. Drexel Ave. (by Committee of the Whole)(2nd District).

Visit our website at www.oakcreekwi.org for the agenda and accompanying common council reports.

9. **Motion:** Consider a *motion* to approve the purchase of two new PowerEdge R730 servers from Dell in the amount of \$28,291.76 (by Committee of the Whole).
10. **Ordinance:** Consider *Ordinance* No. 2890, amending Ordinance No. 2835, fixing the salary ranges, salary, wages and allowances for Part-Time Personnel and Other City Offices and Positions for the Year 2018 (by Committee of the Whole).
11. **Ordinance:** Consider *Ordinance* No. 2889, amending Ordinance No. 2836, fixing the salary ranges, salary, wages and allowances for Full-Time Personnel and Other City Offices and Positions for the Year 2018 (by Committee of the Whole).
12. **Resolution:** Consider *Resolution* No. 11889-120517, a resolution acknowledging and filing a revised 2017 calendar year salary grade plan and benefits for Library personnel (by Committee of the Whole).
13. **Resolution:** Consider *Resolution* No. 11884-120517, a resolution acknowledging and filing the 2018 calendar year salary grade plan and benefits for Library personnel (by Committee of the Whole).
14. **Resolution:** Consider *Resolution* No. 11890-120517, a resolution establishing various fees, permits and charges charged by the City of Oak Creek (by Committee of the Whole).
15. **Motion:** Consider a *motion* to approve the Vendor Summary Report in the amount of \$250,119.11 (by Committee of the Whole).

COMMUNITY DEVELOPMENT

16. **Ordinance:** Consider *Ordinance* No. 2886, to repeal and recreate section 6.26(d)(6) of the Oak Creek Municipal Code regarding permit term for sidewalk area dining facilities.

MISCELLANEOUS

17. **Motion:** Consider a *motion* to convene in to Closed Session immediately following the conclusion of the Common Council meeting pursuant to Wisconsin State Statutes to Section 19.85(1)(c)(e) and (g) to consider a resignation agreement and general release involving police officer Jamie Lisowski.
18. **Motion:** Consider a *motion* to reconvene into Open Session.
19. **Motion:** Consider a *motion* to take action, if required.

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

PROCEEDINGS, SPECIAL COMMON COUNCIL MEETING
MONDAY, NOVEMBER 20, 2017, 6:00 P.M.

CITY OF OAK CREEK
MILWAUKEE COUNTY

1. Mayor Bukiewicz called the meeting to order at 6:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Loreck, Ald. Duchniak, Ald. Toman, Ald. Gehl, and Ald. Guzikowski.

Also present were: City Attorney Melissa Karls, Police Chief Steven Anderson, Public Health Officer Darcy DuBois, Communications Coordinator Leslie Flynn, City Treasurer Barbara Guckenberger, Streets, Parks & Forestry Director Ted Johnson, Deputy Comptroller/Payroll Coordinator Karen Kastenson, Fire Chief Thomas Rosandich, Human Resource Manager Becky Schermer, Community Development Director Douglas Seymour, City Engineer / Acting Building Commissioner Michael Simmons, Finance Director / Comptroller Bridget Souffrant, Recreation Supervisor Mary Jane Trate, City Administrator Andrew Vickers, and City Clerk Catherine Roeske.

2. The meeting began with the Pledge of Allegiance being said by all present.

3. **PUBLIC HEARING HELD ON 2018 EXECUTIVE DRAFT BUDGET.**

A public hearing was held on the 2018 Executive Draft Budget.

4. **PRESENTED AND ADOPTED: ORDINANCE NO. 2884, ADOPTING 2018 BUDGET AND MAKING APPROPRIATIONS.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Ordinance No. 2884, adopting the 2018 budget and making appropriations. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

ADJOURNMENT.

Ald. Kurkowski, seconded by Ald. Loreck, moved to adjourn this meeting at 6:42 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Duchniak, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

ATTEST:

Catherine Roeske, City Clerk

Daniel J. Bukiewicz, Mayor

TO BE PUBLISHED NOVEMBER 15 & 22, 2017

OFFICIAL NOTICE

**NOTICE OF PUBLIC HEARING
BEFORE THE OAK CREEK COMMON COUNCIL**

PURPOSE: The purpose of this public hearing is to consider a request by Chris Nicholson, Zund America, Inc., to rezone the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing District.

Hearing Date: December 5, 2017
Time: 7:00 PM
Place: Oak Creek City Hall
8040 South 6th St.
Oak Creek, WI 53154
Common Council Chambers

Applicant: Chris Nicholson, Zund America, Inc.
Property Owner(s): Woodman's Food Market, Inc.
Property Location(s): 8142 S. 6th St.
Tax Key(s): 813-9039-000

Legal Description:

Lot 2 of Certified Survey Map No. 8615, recorded July 11, 2014 in Reel 8418, as Document No. 10375398, being a division of Lot 1 and Outlot 1 of Certified Survey Map No. 7910, in the Southwest ¼ of the Northeast ¼ of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, County of Milwaukee, State of Wisconsin, as corrected by Affidavit of Correction recorded August 8, 2014 as Document No. 10384411.

The Common Council has scheduled other public hearings for December 5, 2017 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed change may call the Department of Community Development at (414) 766-7000, during regular business hours.

Date of Notice: November 8, 2017
CITY OF OAK CREEK COMMON COUNCIL
By: Daniel J. Bukiewicz, Mayor

PUBLIC NOTICE

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferable a minimum of 48 hours. For additional information, or to request this service, contact the Oak Creek City Clerk at 766-7000, or by writing to the ADA Coordinator at the Health Department, City Hall, 8040 South 6th Street, Oak Creek, Wisconsin 53154.

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 5

Recommendation: That the Common Council adopts Ordinance No. 2887, an ordinance to rezone the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing District.

Background: At the November 14, 2017 meeting, the Plan Commission recommended Common Council approval of rezoning of the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing District. This request is in advance of developing the property with a new US headquarters facility for Zünd America. As stated on the company's website, Zünd provides customer service and support "in graphics, packaging, leather, textiles/composites, manufacturing, and other industries that rely on Zünd cutters for precise, efficient digital cutting." More information on the company and a conceptual site layout is included with this report.

Existing parcels in the immediate area are zoned for mixed use, commercial, and manufacturing uses. This property, by virtue of its location, serves as a transition between Drexel Town Square to the north, and manufacturing uses to the south and southeast. The LM-1, Light Manufacturing district

is intended to provide for a mix of low-impact (of a limited nature and size) manufacturing, industrial, wholesaling, limited warehousing, research and development, engineering and testing, and related service facilities and uses which occur within enclosed buildings, and which will not have an adverse effect upon the district in which the use is located.

No manufacturing of cutting machines is proposed to occur within the facility. Rather, service/repair of the equipment, demonstrations and testing, office, and limited warehousing are the primary uses within the proposed facility. Staff's analysis has determined that the proposal conforms to the intent of the LM-1, Light Manufacturing district and its allowed uses.

As this property is currently owned by Woodman's and is in the process of being sold to Zünd America, a request has been submitted to condition the rezone upon sale of the land. This condition is incorporated into the proposed Ordinance included with this report.

Fiscal Impact: Approval of this zoning change will allow for the development of a vacant parcel in TID 11, which will provide positive financial impacts in terms of tax base, increment and impact fees. Potential financial impacts to the City may include costs as provided for in the TID 11 Project Plan and term sheet.

Prepared by:



Kari Papelbon, CFM, AICP
Planner

Respectfully submitted by:



Andrew J. Vickers, MPA
City Administrator

Approved by:



Doug Seymour, AICP
Director of Community Development

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

ORDINANCE NO. 2887

By: _____

AN ORDINANCE TO REZONE THE PROPERTY AT 8142 S. 6th ST. FROM B-4,
HIGHWAY BUSINESS TO LM-1, LIGHT MANUFACTURING DISTRICT

(2nd Aldermanic District)

WHEREAS, CHRIS NICHOLSON, ZÜND AMERICA, INC. has applied for a rezoning of the property at 8142 S. 6th St. from B-4, Highway Business to LM-1, Light Manufacturing.

WHEREAS, the property is more precisely described as follows:

Lot 2 of Certified Survey Map No. 8615, recorded July 11, 2014 in Reel 8418, as Document No. 10375398, being a division of Lot 1 and Outlot 1 of Certified Survey Map No. 7910, in the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, County of Milwaukee, State of Wisconsin, as corrected by Affidavit of Correction recorded August 8, 2014 as Document No. 10384411.

WHEREAS, the Plan Commission reviewed the application and recommended that the rezoning be approved; and

WHEREAS, the Common Council held a public hearing on said application on December 5, 2017, at which time all interested parties appeared and were heard; and

WHEREAS, following said public hearing and upon favorable recommendation of the Plan Commission, the Common Council is of the opinion that the best interests of the City would be served if the rezoning was approved for the lands hereinabove described, with the condition that the rezoning shall not occur unless and until said lands are sold to Zünd America, Inc.

NOW, THEREFORE, the Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: To promote the general welfare, public safety and general planning within the City of Oak Creek, the lands hereinabove described shall be rezoned from B-4, Highway Business to LM-1, Light Manufacturing, and the Zoning Map of Chapter 17 of the Municipal Code shall be amended to reflect the rezoning upon confirmation of sale of the lands hereinabove described to Zünd America, Inc.

SECTION 2: All ordinances or parts of ordinances and Zoning District Maps made a part of Chapter 17 of the Municipal Code of the City of Oak Creek in conflict herewith are hereby repealed.

SECTION 3: The several sections of this ordinance are declared to be severable. If any section shall be declared, by a decision of a court of competent jurisdiction, to be invalid, such decision shall not affect the validity of other provisions of this ordinance.

SECTION 4: The rezoning shall not occur unless and until the lands hereinabove described are sold to Zünd America, Inc., which shall be followed by enactment of this ordinance and shall take effect immediately upon its passage and publication.

Passed and adopted this 5th day of December, 2017.

President, Common Council

Approved this 5th day of December, 2017.

Mayor

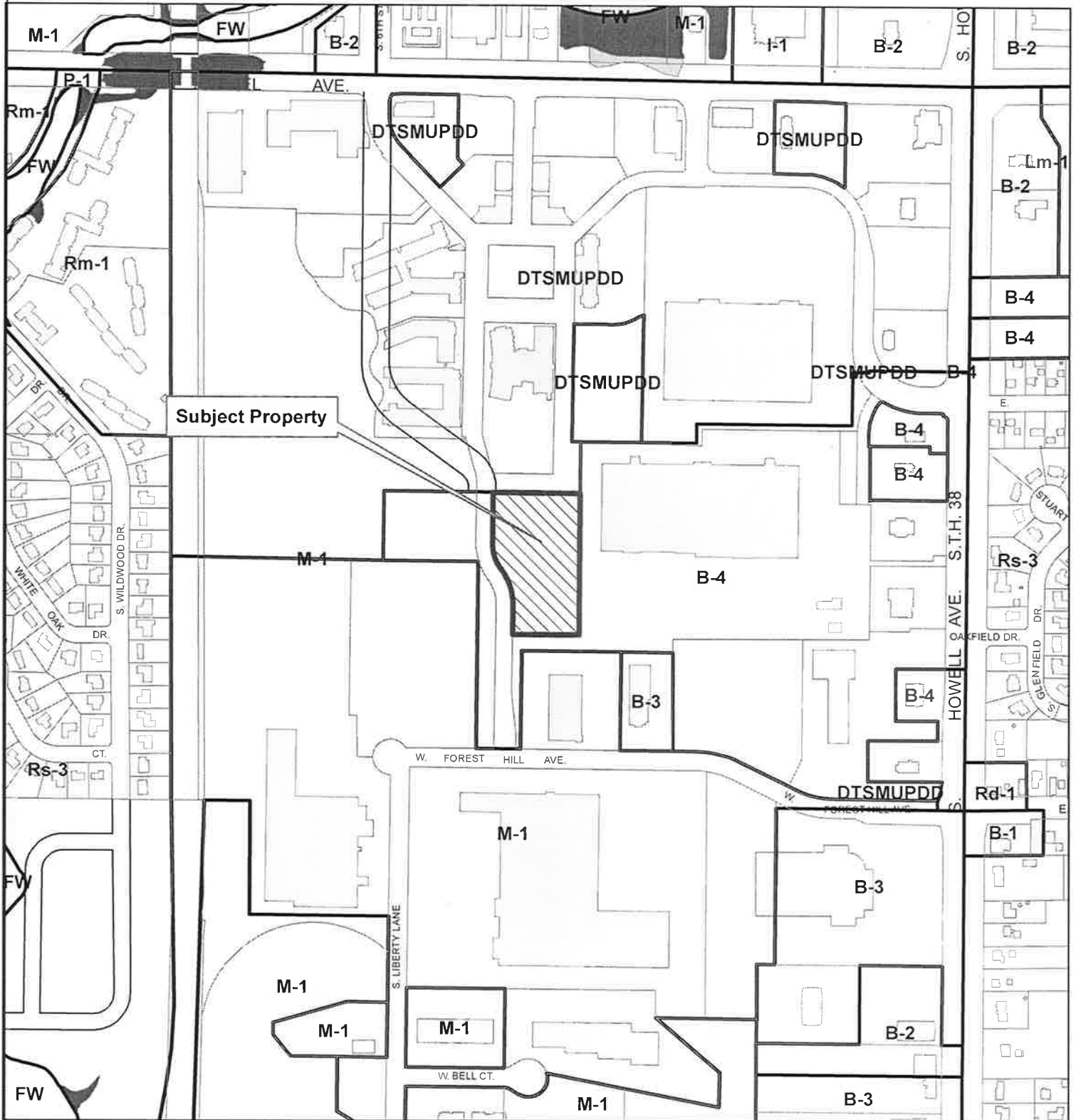
ATTEST:

City Clerk

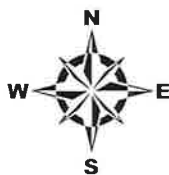
VOTE: Ayes _____ Noes _____

Location Map

8142 S. 6th St.



This map is not a survey of the actual boundary of any property this map depicts.



Legend	
	OGC GIS PAR_MCAMLIS_TP_STK selection 2
Zoning Overlays	
	C-1 Shoreland Wetland
	FW Flooded Fringe
	Lakefront Overlay
	HO Mixed Use Neighborhood
	CO Mixed Use Office
	RR Regional Retail

Department of Community Development

**MINUTES OF THE
OAK CREEK PLAN COMMISSION MEETING
TUESDAY, NOVEMBER 14, 2017**

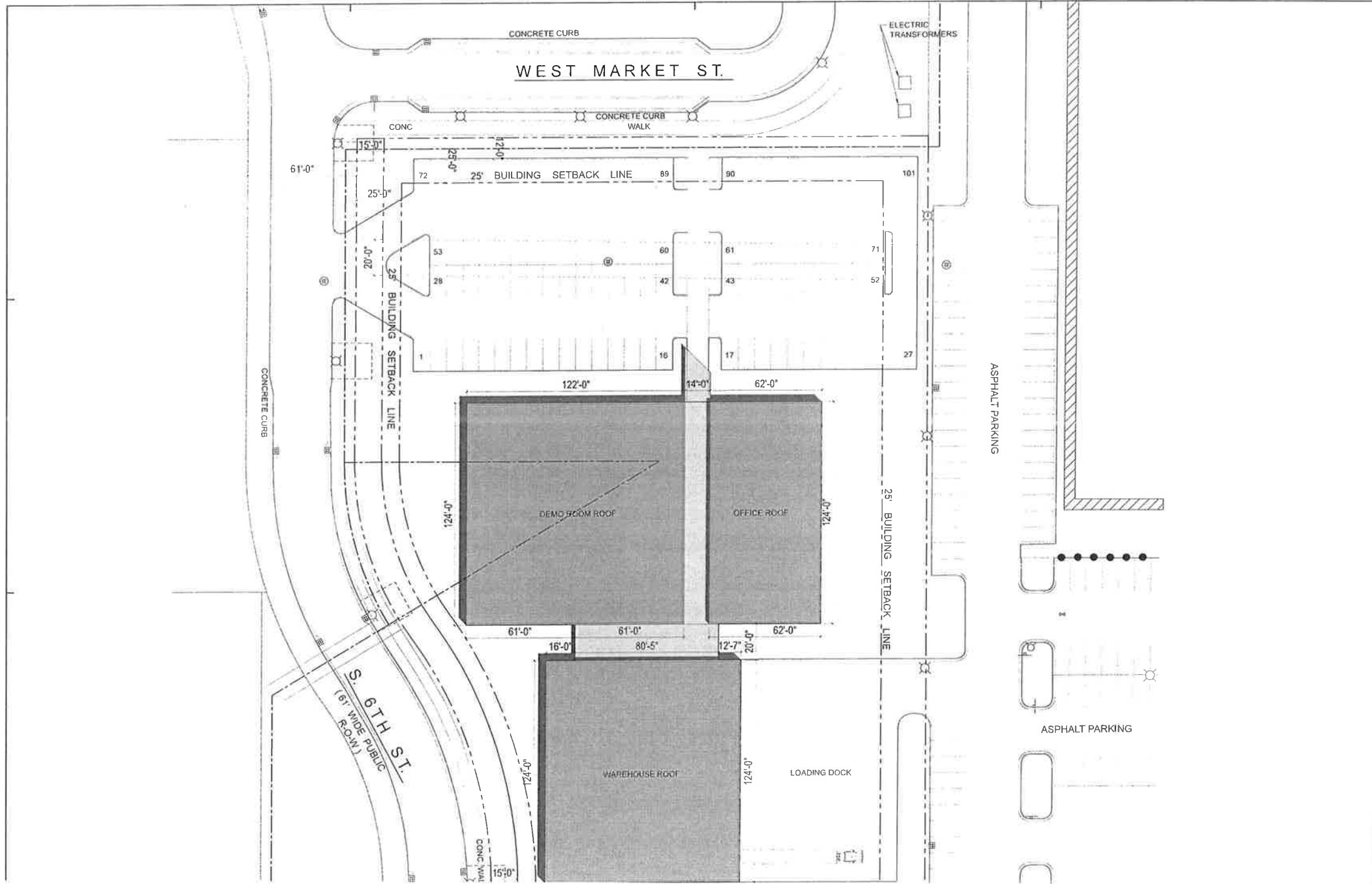
**REZONE
ZUND AMERICA
B-4, HIGHWAY BUSINESS TO LM-1, LIGHT MANUFACTURING
8142 S. 6TH ST.
TAX KEY NO. 813-9039-000**

Planner Papelbon noted that there was an error on the Plan Commission agenda. The original request was for rezoning to DTSMUPDD. The request was changed per staff recommendation to LM-1, Light Manufacturing District.

Planner Papelbon provided an overview of the request (see staff report for details).

Commissioner Dickmann stated he is glad to see they are coming here. It is a different type of property and it is close to Drexel Town Square. Even though it is not part of it, it will be a good addition. Mayor Bukiewicz concurred.

Commissioner Siefert moved that the Plan Commission recommends to the Common Council that the property at 8142 S. 6th St. be rezoned from B-4, Highway Business to LM-1, Light Manufacturing after a public hearing. Alderman Guzikowski seconded. On roll call: all voted aye. Motion carried.



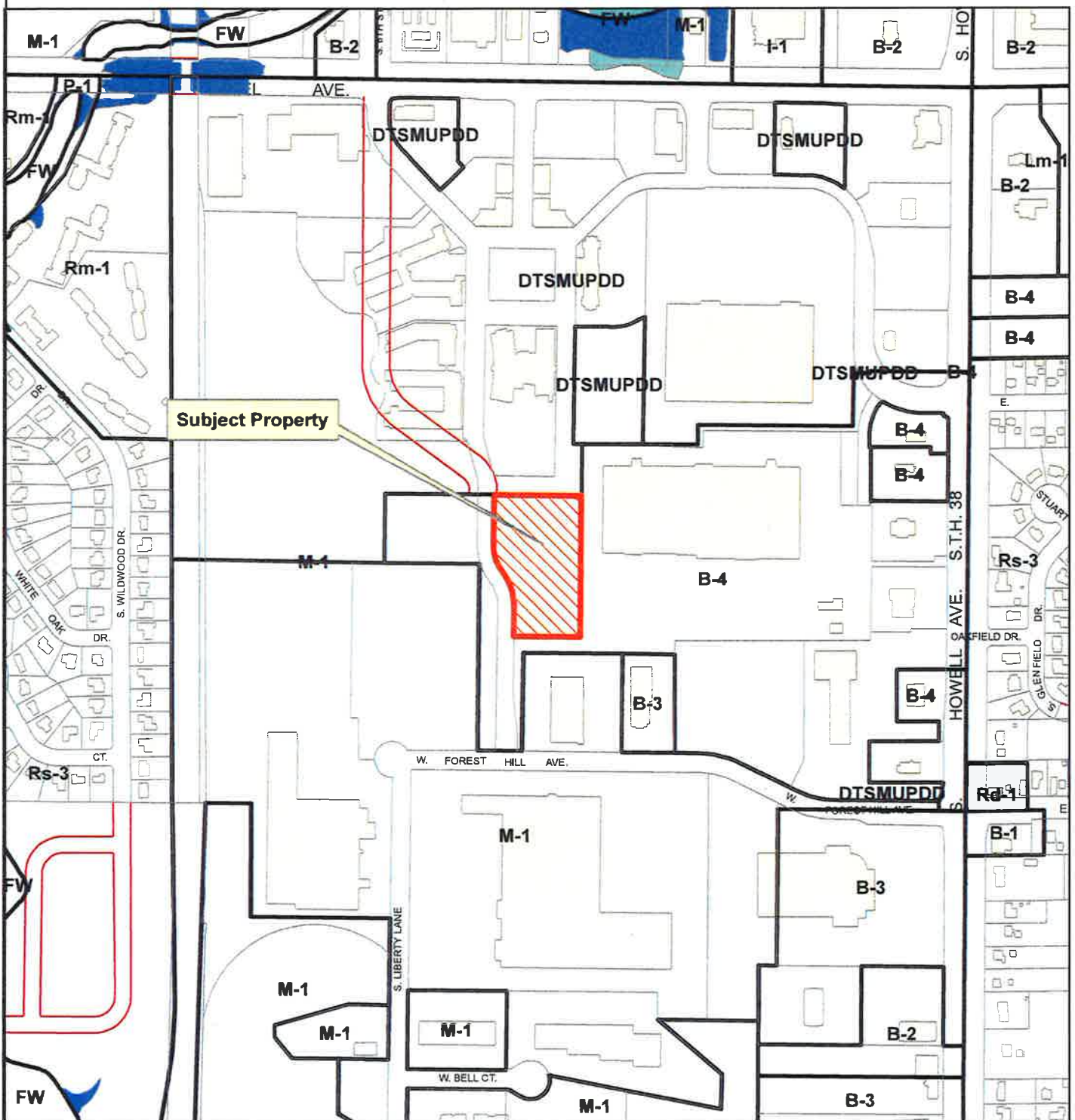
SHEET NOTES:

GENERAL NOTES:

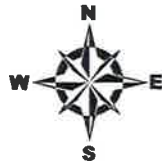
- ALL PLUMBING, MECHANICAL, ELECTRICAL SYSTEMS TO BE SUBCONTRACTOR AND GENERAL CONTRACTOR. PROVIDE A COMPLIANT INSTALLATION. SUBCONTRACTOR TO PROVIDE OWNER REVIEW PRIOR INSTALLATION.
- PROVIDE SOLID BACKING FOR ALL WALL MOUNTED FIXTURES. G.C. TO COORDINATE LOCATION.
- PROVIDE MOISTER RESISTANT GYPBOARD AT BATHROOM WALLS. PAINTED PER OWNER SELECTION.
- SMOOTH FINISH AT ALL GYPBOARD WALL AND SOFFIT TYPIC. NO TEXTURE. TYP ALL FINISHES.

Location Map

8142 S. 6th St.



This map is not a survey of the actual boundary of any property this map depicts.



Legend	
	OCGIS.GIS.PAR_MCAMLUS_TP_STK.selection.2
	Zoning Overlays
	C-1-Shoreland Wetland
	FF-Flood Fringe
	Lakefront Overlay
	NO-Mixed Use Neighborhood
	OO-Mixed Use Office
	RR-Regional Retail

TO BE PUBLISHED NOVEMBER 15 & 22, 2017

OFFICIAL NOTICE

**NOTICE OF PUBLIC HEARING
BEFORE THE OAK CREEK COMMON COUNCIL**

PURPOSE: The purpose of this public hearing is to consider a request by I-Drexel, LLC, ICAP Development, LLC to rezone the properties at 410 & 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District; FF, Flood Fringe District; or FW, Floodway District).

Hearing Date: December 5, 2017
Time: 7:00 PM
Place: Oak Creek City Hall
8040 South 6th St.
Oak Creek, WI 53154
Common Council Chambers

Applicant: I-Drexel, LLC, ICAP Development, LLC
Property Owner(s): Drexel Self Storage, Inc. & Paluszynski Family Trust U/I/D
10/29/92, DBA Metalspun Products
Property Location(s): 410 & 500 W. Drexel Ave.
Tax Key(s): 782-9014-000 & 782-9003-000

Legal Description:

410 W. Drexel Ave. - Lot 1 of Certified Survey Map No. 734 recorded on September 21, 1967, as Document No. 4345754, being a redivision of Certified Survey Map No. 72, being a part of the Southeast 1/4 of Section 8, in Township 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

500 W. Drexel Ave. - Parcel 1 of Certified Survey Map No 380, recorded June 2, 1965 on Reel 249, Image 2002, as Document No. 4181411, being a part of the Southwest 1/4 of the Southeast 1/4 of Section 8, in Township 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

The Common Council has scheduled other public hearings for December 5, 2017 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed change may call the Department of Community Development at (414) 766-7000, during regular business hours.

Date of Notice: November 8, 2017
CITY OF OAK CREEK COMMON COUNCIL
By: Daniel J. Bukiewicz, Mayor

PUBLIC NOTICE

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City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 7

Recommendation: That the Common Council adopts Ordinance No. 2891, an ordinance to rezone the properties at 410 & 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District; FF, Flood Fringe District; or FW, Floodway District).

Background: Due to the necessity for an amendment to the Comprehensive Plan, the review of this rezone request will be **HELD** pending the hearing and potential adoption of such amendment. The hearing on the amendment to the Comprehensive Plan before the Plan Commission is scheduled for January 9, 2018, with review by the Common Council on January 16, 2018. Assuming approval and adoption of the Comprehensive Plan Amendment, this hearing on the rezone request will be continued with notice published for an anticipated February 20, 2018 hearing date. This report is, therefore, informational.

I-Drexel, LLC/ICAP Development, LLC is requesting approval of rezoning of the properties at 410 & 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District; FF, Flood Fringe District; or FW, Floodway District). A Certified Survey Map combining the properties into one lot was reviewed by the Plan Commission and recommended for approval at tonight's Common Council meeting. This request is in advance of redeveloping the property with a mix of uses (e.g., retail, medical, etc.). Existing buildings will be removed should the redevelopment plans be approved.

Existing parcels in the immediate area are zoned for mixed use (Drexel Town Square to the south), commercial (Starbucks and ATI Physical Therapy to the west), and manufacturing uses (north of the drainage area and to the east). Residential, Institutional (the Oak Creek Water and Sewer Utility), and Park uses (the Oak Creek Little League Complex) are within 1,000 feet of the parcels. The B-4, Highway Business district

is intended to provide for the orderly and attractive grouping at appropriate locations along federal, state and county highway routes of those businesses and customer services which are logically related to and dependent upon highway traffic or which are specifically designed to serve the need of such traffic.

Both parcels are located on Drexel Avenue between County Highway V (S. 13th St.) and State Highway 38 (S. Howell Ave.). Drexel Avenue is considered an arterial highway, which is used for heavy traffic. Staff's analysis has determined that the proposal conforms to the intent of the B-4, Highway Business district and its allowed uses.

Fiscal Impact: Approval of this zoning change will allow for the redevelopment of the properties with a mix of uses following a consolidation by Certified Survey Map and following a Comprehensive Plan Amendment as previously stated. Redevelopment of the properties will have positive fiscal impacts for the City in terms of assessed value and potential impact fees.

These properties are adjacent to, but not part of, TID 11. Council authorized staff to take preliminary steps to create a tax increment financing district for the properties at 330, 400, 410, and 500 W. Drexel Ave. on October 27, 2017.

Prepared by:



Kari Papelon, CFM, AICP
Planner

Respectfully submitted by:



Andrew J. Vickers, MPA
City Administrator

Approved by:



Doug Seymour, AICP
Director of Community Development

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

ORDINANCE NO. 2891

By: _____

AN ORDINANCE TO REZONE THE PROPERTIES AT 410 AND 500 W. DREXEL AVE. FROM M-1, MANUFACTURING TO B-4, HIGHWAY BUSINESS (NO CHANGE TO THE C-1, SHORELAND WETLAND CONSERVANCY DISTRICT; FF, FLOOD FRINGE DISTRICT; OR FW, FLOODWAY DISTRICT)

(2nd Aldermanic District)

WHEREAS, I-DREXEL, LLC, ICAP DEVELOPMENT, LLC has applied for a rezoning of the properties at 410 & 500 W. Drexel Ave. from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District; FF, Flood Fringe District; or FW, Floodway District).

WHEREAS, the properties are more precisely described as follows:

410 W. Drexel Ave. - Lot 1 of Certified Survey Map No. 734 recorded on September 21, 1967, as Document No. 4345754, being a redivision of Certified Survey Map No. 72, being a part of the Southeast 1/4 of Section 8, in Township 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

500 W. Drexel Ave. - Parcel 1 of Certified Survey Map No 380, recorded June 2, 1965 on Reel 249, Image 2002, as Document No. 4181411, being a part of the Southwest 1/4 of the Southeast 1/4 of Section 8, in Township 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

WHEREAS, the Plan Commission reviewed the application and recommended that the rezoning be approved; and

WHEREAS, the Common Council held public hearings on said application on December 5, 2017, and on (DATE TO BE DETERMINED), at which time all interested parties appeared and were heard; and

WHEREAS, following said public hearings and upon favorable recommendation of the Plan Commission, the Common Council is of the opinion that the best interests of the City would be served if the rezoning was approved for the lands hereinabove described.

NOW, THEREFORE, the Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: To promote the general welfare, public safety and general planning within the City of Oak Creek, the lands hereinabove described shall be rezoned from M-1, Manufacturing to B-4, Highway Business (no change to the C-1, Shoreland Wetland Conservancy District; FF, Flood Fringe District; or FW, Floodway District), and the Zoning Map of Chapter 17 of the Municipal Code is hereby amended to reflect the rezoning.

SECTION 2: All ordinances or parts of ordinances and Zoning District Maps made a part of Chapter 17 of the Municipal Code of the City of Oak Creek in conflict herewith are hereby repealed.

SECTION 3: The several sections of this ordinance are declared to be severable. If any section shall be declared, by a decision of a court of competent jurisdiction, to be invalid, such decision shall not affect the validity of other provisions of this ordinance.

SECTION 4: The rezoning shall take place contemporaneously with the enactment of this ordinance and shall take effect immediately upon its passage and publication.

Passed and adopted this XX day of (MONTH), 2018.

President, Common Council

Approved this XX day of (MONTH), 2018.

Mayor

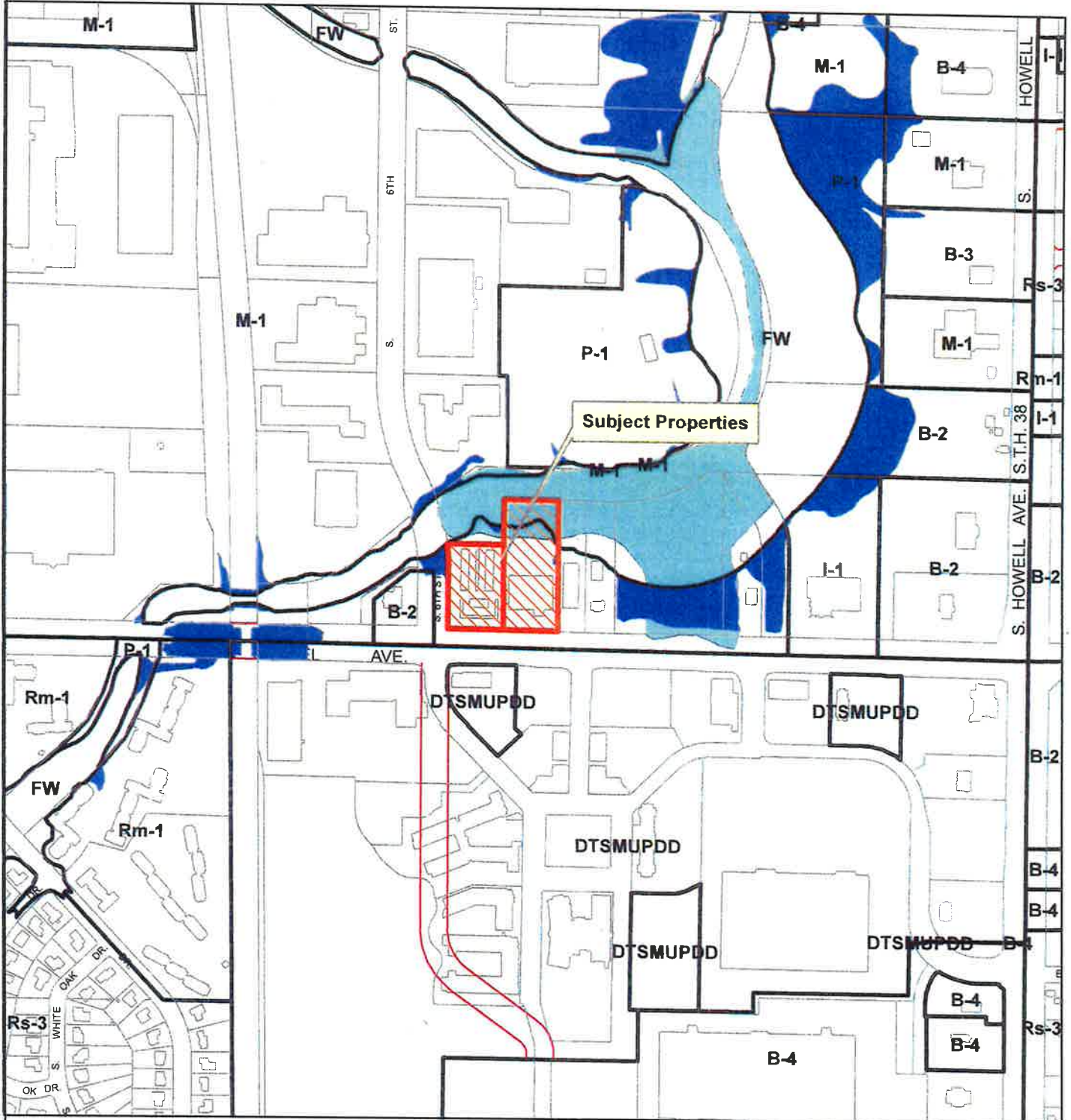
ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

Location Map

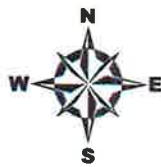
500 & 410 W. Drexel Ave



This map is not a survey of the actual boundary of any property this map depicts.



Department of Community Development

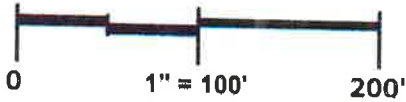


Legend		Zoning Overlays	
	500 W. Drexel Ave		C-1-Shoreland Wetland
	410 W. Drexel Ave		FF-Flood Fringe
			Lakefront Overlay
			ND-Mixed Use Neighborhood
			OO-Mixed Use Office
			RR-Regional Retail

CERTIFIED SURVEY MAP NO. _____

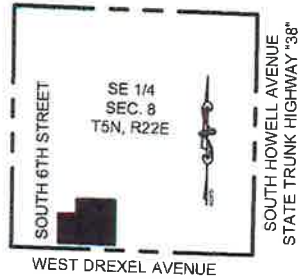
Being Parcel I of Certified Survey Map No. 380 and Lot I of Certified Survey Map No. 734, located in the Southwest 1/4 of the Southeast 1/4 of Section 8, Township 5 North, Range 22 East, City of Oak Creek, Milwaukee County, Wisconsin

GRAPHICAL SCALE (FEET)



Bearings referenced to the Wisconsin State Plane Coordinate System, South Zone (N.A.D. 1927). The south line of the Southeast 1/4 of Section 8, Township 5 North, Range 22 East has a bearing of S89°07'01"E. (Record bearing S89°07'20"E)

VICINITY SKETCH SCALE 1"=2000'



NOVEMBER, 2017

Tax Key Numbers:
782-9003-000
782-9014-000

PARCEL A
C.S.M. NO. 734

PARCEL A
C.S.M. NO. 743

NORTH BRANCH OAK CREEK

Prepared for:
Brian R. Adamson
ICAP Development
833 E. Michigan Street
Suite 540
Milwaukee, WI 53202

PARCEL 2
C.S.M. NO. 380

FLOODWAY PER FEMA
MAP NO. 55079C0168E

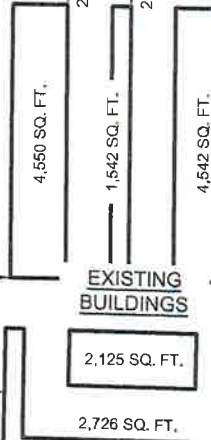
CENTER OF CREEK PER PUBLIC
DRAINAGE EASEMENT ON CSM 72

100 YEAR
FLOOD PLAIN

100 YEAR FLOOD
PLAIN AND FLOODWAY
PER FEMA MAP NO.
55079C0168E

SOUTH 6TH STREET

50'
C1
210.00'
N00°52'40"E
N00°52'59"E



LOT 1
157,175 SQ. FT.
3.6082 ACRES

EXISTING BUILDING
20,246 SQ. FT.

EXISTING BUILDING

PARCEL 1
C.S.M. NO. 743

6' WISCONSIN
ELECTRIC POWER
EASEMENT PER
DOC. 3918031

N89°07'01"W 400.43'
(R) N89°07'20"W

WEST DREXEL AVENUE

P.O.B.

N00°16'31"E 65.00'
(R) S00°16'12"W

60'

400.82'



SW CORNER, SE 1/4, SEC. 8, T5N, R22E
(FOUND CONC. MON. W/ BRASS CAP)
N=335,461.06; E=2,556,922.88
(WISCONSIN STATE PLANE CO-
ORDINATE SYSTEM, SOUTH ZONE)

(VARIABLE R.Q.W.)

SOUTH LINE OF THE SE 1/4 SEC. 8, T5N, R22E
(R) S89°07'20"E PER C.S.M. 380 AND C.S.M. 734

S89°07'01"E 2645.69'

SE CORNER, SE 1/4,
SEC. 8, T5N, R22E
(FOUND CONC. MON.
W/ BRASS CAP)

10' X 10' WISCONSIN BELL EASEMENT PER
DOC. 5850845 AND 12' X 12' WISCONSIN
BELL EASEMENT PER DOC. 5926611

LEGEND:

- - Denotes Found 1" Iron Pipe
- - Denotes Found 3/4" Rod
- (R) - Denotes "Recorded As"
- ⊙ - Denotes Well/Monitoring Well
- ∇ - Denotes Wetland

SOUTH MAIN STREET

Prepared By:

PINNACLE ENGINEERING GROUP

15850 BLUEMOUND ROAD 1 SUITE 210
BROOKFIELD, WI 53005
OFFICE: (262) 754-8888

This instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEG JOB#985.00
SHEET 1 OF 4

CERTIFIED SURVEY MAP NO. _____

This map is a certified survey map No. 300 recorded on the 2nd day of June 1965 as Document No. 418141 and Lot 1 of Certified Survey Map No. 743 recorded on September 21, 1967 as Document No. 4345754 located in the Southwest 1/4 of the Southeast 1/4 of Section 8, Township 5 North, Range 22 East, City of Oak Creek, Milwaukee County, Wisconsin, described as follows:

SURVEYOR'S CERTIFICATE

I, **JOHN P. KONOPACKI**
 Professional Land Surveyor

I, John P. Konopacki, Professional Land Surveyor, do hereby certify

That I have surveyed and mapped Parcel 1 of Certified Survey Map No. 300 recorded June 2, 1965 on Reel 249, Image 2002, as Document No. 418141 and Lot 1 of Certified Survey Map No. 743 recorded on September 21, 1967 as Document No. 4345754 located in the Southwest 1/4 of the Southeast 1/4 of Section 8, Township 5 North, Range 22 East, City of Oak Creek, Milwaukee County, Wisconsin, described as follows:

Commencing at the southwest corner of the Southeast 1/4 of said Section 8
 Thence South 89° 07' 01" East along the south line of said Southeast 1/4, 971.12 feet
 Thence North 00° 16' 31" East, 65.00 feet to the north right of way line of West Drexel Avenue and the southwest corner of Lot 1 of Certified Survey Map No. 743 and the Point of Beginning.

Thence North 89° 07' 01" West along said north right of way line, 400.43 feet to the east right of way line of Southern Street
 Thence North 00° 52' 59" East along said east right of way line, 170.00 feet to a point of curvature
 Thence northerly 100.29 feet along the arc of said curve to the left and said east right of way line, whose radius is 755.00 feet and whose chord bears North 02° 55' 21" West, 100.22 feet to the south line of Parcel 2 of Certified Survey Map No. 300.
 Thence South 89° 07' 01" East along said south line, 293.78 feet to the east line of said Parcel 2.
 Thence North 00° 16' 31" East along said east line, 166.68 feet to the south line of Parcel A of Certified Survey Map No. 743.
 Thence South 89° 06' 06" East along said south line, 290.01 feet to the west line of Lot 1 of Certified Survey Map No. 743.
 Thence South 00° 16' 31" West along said west line, 476.65 feet to the Point of Beginning.

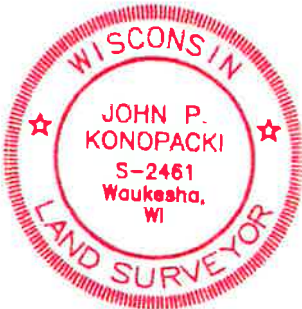
Containing 157,175 square feet (3.6082 acres) of land more or less.

That I have made such survey, land division and map by the direction of I-Drexel, LLC, owner of said land.

That such plat is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the requirements of Chapter 236 of the Wisconsin State Statutes and the City of Oak Creek Land Division Ordinance in surveying, mapping and dividing the land with this subdivision (certified survey map).

Date: OCTOBER 27, 2017



John P. Konopacki
 John P. Konopacki
 Professional Land Surveyor S-2461

CURVE TABLE							
CURVE NO.	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	TANGENT IN	TANGENT OUT
C1	100.29	755.00	007° 36' 40"	N02° 55' 21" W	100.22	N00° 52' 59" E	N06° 43' 41" W
TR				N02° 55' 40" W			

NOTES:

[Faint handwritten notes and signatures are present in this section.]



CERTIFIED SURVEY MAP NO. _____

Being a part of the certified survey map No. _____ of the State of Wisconsin, the owner of the land described on this certified survey map has caused the same to be surveyed and mapped as represented on this certified survey map.

OWNER'S CERTIFICATE

I-Drexel, LLC, a Limited Liability Company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said limited liability company caused the land described on this certified survey map to be surveyed and mapped as represented on this certified survey map.

I-Drexel, LLC, as owner, does further certify that this certified survey map is required by Chapter 235 of the Wisconsin State Statutes to be submitted to the following for approval or objection:

1. City of Oak Creek

IN WITNESS WHEREOF, the said I-Drexel, LLC has caused these presents to be signed by _____ (print name),
_____ (title), at _____ Wisconsin, on this _____ day of _____, 2017. _____ County

In the presence of I-Drexel, LLC:

(Signature name) (title)

STATE OF WISCONSIN

Personally came before me this _____ day of _____, 2017 (name) _____ (title) _____ of the above named I-Drexel, LLC, to me known to be the persons who executed the foregoing instrument, and to me known to be such _____ (title) of said I-Drexel, LLC, and acknowledged that they executed the foregoing instrument as such officer as the deed of said I-Drexel, LLC, by its authority.

Notary Public
Name: _____
State of Wisconsin
My Commission Expires: _____



OCTOBER 27 2017



CERTIFIED SURVEY MAP NO. _____

Using Plate of Certified Survey Map No. 302, and Plate of Certified Survey Map No. 200
 Recorded in the Southwestern Register of Deeds of the County of Waushara, Wisconsin
 Range 14 East of the 4th Principal Meridian, 5th Principal Range, 1st Principal Township

PLAN COMMISSION APPROVAL

Approved by the Plan Commission of the City of Oak Creek on this _____ day of _____, 2017

Date: _____ Daniel Bukiewicz, Chairman

Date: _____ Catherine A. Roeske, Clerk

COMMON COUNCIL APPROVAL

Approval as indicated above by the Common Council of the City of Oak Creek, per Plan Commission recommendation on this _____ day of _____, 2017 by Resolution No. _____

Approved by the Common Council of the City of Oak Creek on this _____ day of _____, 2017

Date: _____ Daniel Bukiewicz, Mayor

Date: _____ Catherine A. Roeske, City Clerk



OCTOBER 27, 2017

WETLAND LINE TABLE		
LINE NO	BEARING	DISTANCE
L1	N44°38'23"E	8.41'
L2	N85°37'07"E	22.62'
L3	N74°38'10"E	22.13'
L4	N63°21'42"E	13.00'
L5	N46°02'33"E	12.67'
L6	N22°36'31"E	8.15'
L7	N3°18'24"E	6.75'
L8	S64°59'42"E	15.69'
L9	N85°07'10"E	15.18'
L10	S83°25'56"E	16.54'
L11	S54°58'07"E	9.33'
L12	S37°52'26"E	13.64'
L13	S51°48'05"E	11.35'
L14	N73°18'42"E	17.51'
L15	S86°33'43"E	19.51'
L16	S67°27'03"E	10.98'

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 8

Recommendation: That the Council adopts Resolution No. 11891-120517, a resolution approving a Certified Survey Map for I-Drexel, LLC, ICAP Development, LLC for the properties at 410 & 500 W. Drexel Ave.

Background: The Applicant is requesting approval of a Certified Survey Map (CSM) combining the properties at 410 & 500 W. Drexel Ave. Once combined, the parcel will be in excess of 3 acres. Minimum lot size requirements for the M-1, Manufacturing District (1 acre) will be exceeded. Wetlands have been delineated and are shown with the floodplain areas on the northeast (and a small portion of the northwest corner) portion of the proposed parcel.

A few minor errors on the signature page were identified by staff and are provided below:

- Douglas W. Seymour is the Plan Commission Secretary.
- There is a redundant approval for the Common Council.
- Mayor's middle initial (J) is missing.

The Plan Commission reviewed this CSM at their meeting on November 28, 2017, and recommended approval with the following condition:

That all technical corrections, including, but not limited to spelling errors, minor coordinate geometry corrections, and corrections required for compliance with the Municipal Code and Wisconsin Statutes, are made prior to recording.

Fiscal Impact: The combination of the 2 properties will create one (1) conforming lot, which is anticipated to be redeveloped with a mix of uses following a Comprehensive Plan Amendment (scheduled for January 9, 2018) and rezone (to be reviewed by the Plan Commission January 23, 2018). Redevelopment of the lot will have positive fiscal impacts for the City in terms of assessed value and potential impact fees.

These properties are adjacent to, but not part of, TID 11. Council authorized staff to take preliminary steps to create a tax increment financing district for the properties at 330, 400, 410, and 500 W. Drexel Ave. on October 27, 2017.

Prepared by:



Kari Papelbon, CFM, AICP
Planner

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Approved by:



Doug Seymour, AICP
Director of Community Development

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

RESOLUTION NO. 11891-120517

BY: _____

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR
I-DREXEL, LLC, ICAP DEVELOPMENT, LLC

410 & 500 W. Drexel Ave.
(2nd Aldermanic District)

WHEREAS, I-DREXEL, LLC, ICAP DEVELOPMENT, LLC, hereinafter referred to as the subdivider, has submitted a certified survey map in compliance with all statutory requirements; and

WHEREAS, the subdivider has complied with all of the applicable ordinances and resolutions of the City of Oak Creek, and

WHEREAS, the Plan Commission has recommended that this certified survey map be approved subject to the following condition:

That all technical corrections, including, but not limited to spelling errors, minor coordinate geometry corrections, and corrections required for compliance with the Municipal Code and Wisconsin Statutes, are made prior to recording.

NOW, THEREFORE, BE IT RESOLVED that this certified survey map, in the City of Oak Creek, Wisconsin, is hereby approved by the Common Council subject to the following condition:

That all technical corrections, including, but not limited to spelling errors, minor coordinate geometry corrections, and corrections required for compliance with the Municipal Code and Wisconsin Statutes, are made prior to recording.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 5th day of December, 2017.

Passed and adopted this 5th day of December, 2017.

President, Common Council

Approved this 5th day of December, 2017.

Mayor

ATTEST:

City Clerk

VOTE: Ayes ____ Noes ____

City of Oak Creek Common Council Report

Meeting Date: December 5th, 2017

Item No.: 9

Recommendation: The Common Council consider a motion to award the purchase of two new PowerEdge R730 servers from Dell, Inc. in the amount of \$28,291.76.

Background: The existing pair of Dell Power Edge R730 servers are currently three (3) years old and are limited to eight (8) hard drive bays. They are paired together in a cluster with approximately fifteen virtual servers on them. (Note: a server cluster consists of two (2) or more physical servers that contain multiple virtual servers. In the event of one physical server failing - all the virtual servers automatically operate on the remaining physical server(s) without any down time or human intervention.) The need for additional hard drive space requires adding an external drive enclosure or larger capacity servers - sixteen (16) hard drives. Due to the age and the mission critical virtual servers residing on the cluster, the best solution is to purchase new servers. The two older servers will be reused as off-site backup servers for disaster recovery.

The servers were not bid by the City, as the City was able to purchase them directly from Dell using the State of Wisconsin contract and additional end of year discounts, which resulted in a considerable cost savings (47%).

Fiscal Impact: Funding for the servers was included in the 2017 Technology CEP (Project No. 17003).

Prepared by:



Caesar F Geiger
Information Technology Manager

Respectfully submitted:



Andrew J. Vickers, M.P.A.
City Administrator

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 10

Recommendation: Consider Personnel Committee recommendation for revised wage adjustments for regular part time employees and adopt ordinance number 2890.

Background: The Personnel Committee has considered and recommended approval of the ordinance number 2890 for all regular part time employees to be effective on 1/1/2018. This was approved at their November 29th meeting.

All revisions were for the Department of Public Works (DPW) part time employees. Minor changes occurred, deleting any references to the Streets, Parks, & Forestry Department and replacing it with DPW.

All recommended increases have been included and provided for in the 2018 budget.

Fiscal Impact: The total base pay increase for all regular part time positions in the 2018 budget is approximately \$7,000.

Prepared by:



Becky Schermer, ABD
Human Resources Manager

Respectfully Submitted by:



Andrew J. Vickers, M.P.A.
City Administrator

Fiscal Review by:



Bridget M. Souffrant
Finance Director/Comptroller

Ordinance No. 2890

By: _____

An Ordinance fixing the Salary Ranges, Salary, Wages and Allowances for Part Time Personnel and Other City Offices and Positions for the year: 2018

The Common Council of the City of Oak Creek do hereby ordain as follows:

Section 1: There is herewith established the uniform rates of pay of those certain offices and positions in the City services under the control of the Common Council of the City of Oak Creek affecting part-time and miscellaneous personnel for the year 2018. The proper city officials are hereby authorized and directed to make the required payments to those affected employees of the City, pursuant to this ordinance.

Section 2: Hourly Paid Employees (Part-Time)

Administrative Support Assistant	\$ 14.31	to	\$ 17.10
Building Inspector (part time)	\$ 30.66	to	\$ 35.88
Casual Laborers	\$ 10.73	to	\$ 14.31
Clerical Help (Other than ASA's)	\$ 10.22	to	\$ 15.54
Co-op (High School)	\$ 9.20	to	\$ 12.27
Court Liaison	\$ 16.56	to	\$ 19.62
Custodian	\$ 10.73	to	\$ 14.82
Dispatcher	\$ 19.96	to	\$ 25.40
Evidence Technician	\$ 10.73	to	\$ 16.35
Intern (College level)	\$ 10.73	to	\$ 12.78
IT Technician	\$ 18.40	to	\$ 22.87
Laborers – DPW	\$ 10.73	to	\$ 14.31
Mechanic II (Part-Time)	\$ 20.64	to	\$ 22.61
Regular Laborers & Recycling Attendant	\$ 11.24	to	\$ 18.40
Police Aide	\$ 10.22	to	\$ 14.31
Public Health Nurse/Public Health Specialist	\$ 26.57	to	\$ 28.62
Recreation Coordinator	\$ 12.27	to	\$ 15.33
Recreation Department Leader	\$ 9.20	to	\$ 12.27
Recreation Department Specialist	\$ 10.73	to	\$ 23.51
Sanitarian	\$ 26.57	to	\$ 30.80

Section 3: Miscellaneous Employees

Assistant City Attorney (Part-Time)	\$	590	bi-weekly
Weed Cutting with Tractor	\$	100.00	per hour
Election Poll Workers	\$	9.20	to \$ 12.27
Chief Election Inspector	\$	9.20	to \$ 12.27

Note: All Election Poll Workers shall be required to attend briefing sessions the day prior to an election. Upon compliance with these requirements, each Election Poll Worker shall be entitled to additional pay for training hours. Poll Workers are entitled to two (2) breaks of one-half (1/2) hour each on election day. The Chief Election Inspector shall be responsible for delivering the election returns to the City Clerk.

Section 4: Auto Expense. The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy or shall be assigned City vehicles for their usage.

Police Department, Fire Department, Inspection Department, Treasurer, Engineering Department, DPW Department, City Clerk's Office, City Administrator's Staff, Finance Department, Recreation Department, Community Development Department, Health Department Staff, and Information Technology Staff.

In order to qualify for the above mentioned auto mileage reimbursement, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$500,000/\$25,000. In order to receive mileage reimbursement, a Declaration of Coverage page stating the policy limits shall be provided annually by January 31 or upon policy renewal to the Human Resources Office.

Section 5: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Section 6: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of January 1, 2018.

Passed and adopted this ____ day of December, 2017.

President, Common Council

Approved this ____ day of December, 2017.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

11

Recommendation: The Personnel Committee recommends Common Council approval of Ordinance No. 2889 fixing the salary ranges, salary, wages and allowances for full-time, non-union general, management personnel, and other city offices and positions for the year 2018.

Background: On November 29, 2017, wage adjustments for non-represented employees were recommended and approved by the Personnel Committee. The fiscal expenditures for these adjustments were reflected in the proposed 2018 City budget.

The 2018 City of Oak Creek budget approved by the Common Council on November 20, 2017 included a 1.5% increase to annual wages for full-time, non-represented employees. The recommended ordinance includes additional salary increases for six employees requested by the City Administrator, which the Administrator communicated to the Council in a separate memo. It also includes a new position, re-classifying the Police Department Secretary to a Police Executive Administrative Assistant. An Ordinance incorporating and allocating these wage adjustments is attached.

Fiscal Impact: The fiscal impact of increasing the base pay for the 83 non-represented positions as recommended in the Ordinance is \$113,842.

Prepared by:



Becky Schermer, ABD
Human Resources Manager

Respectfully Submitted by:



Andrew J. Vickers, MPA
City Administrator

Fiscal Review by:



Bridget M. Souffrant
Finance Director/Comptroller

ORDINANCE No. 2889

BY: _____

AN ORDINANCE FIXING THE SALARY RANGES, SALARY, WAGES AND ALLOWANCES FOR NON-UNION, GENERAL, MANAGEMENT PERSONNEL AND OTHER CITY OFFICES AND POSITIONS FOR THE YEAR 2018

The Common Council of the City of Oak Creek do hereby ordain as follows:

SECTION 1: There is herewith established the uniform rates of pay of those certain offices and positions under the control of the Common Council of the City of Oak Creek affecting non-union, management, general, and miscellaneous personnel for the year 2018. The proper city officials are hereby authorized and directed to make the required payments to those affected employees of the City pursuant to this ordinance.

SECTION 2: The pay ranges and rates of pay of those certain offices and positions under the control of the Common Council of the City of Oak Creek affecting management, supervisory and non-union personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Position Title	Current Salary	Salary as of 1/1/2018	Hourly Rate	Starting Salary	Top Salary
Accounting Associate	\$38,322	\$38,897	\$18.700	\$38,840	\$45,995
Assistant City Engineer	\$90,684	\$92,044	\$44.252	\$85,835	\$93,194
Assistant Director of Public Works	\$71,364	\$72,434	\$34.824	\$71,187	\$78,950
Assistant IT Manager/Systems Administrator	\$85,595	\$86,879	\$41.769	\$86,879	\$88,923
Benefits Coordinator	\$68,921	\$69,955	\$33.632	\$64,074	\$71,053
Building Inspector	\$70,004	\$71,054	\$34.161	\$64,074	\$71,054
City Forester	\$67,248	\$68,257	\$32.816	\$64,074	\$71,054
Communications Coordinator	\$69,477	\$70,519	\$33.903	\$51,217	\$71,400
Deputy Clerk	\$67,248	\$68,257	\$32.816	\$64,074	\$71,054
Deputy Comptroller/ Payroll Coordinator	\$67,469	\$72,573	\$34.891	\$64,074	\$72,573
Deputy Treasurer	\$56,126	\$56,968	\$27.388	\$56,968	\$63,175
Design Engineer	\$85,586	\$86,870	\$41.764	\$78,302	\$86,870
Destination Marketing Specialist	\$50,461	\$51,218	\$24.624	\$51,218	\$71,399
Electrical Inspector	\$70,004	\$71,054	\$34.161	\$64,074	\$71,054
Environmental Engineer	\$85,586	\$86,870	\$41.764	\$78,302	\$86,870

Position Title	Current Salary	Salary as of 1/1/2018	Hourly Rate	Starting Salary	Top Salary
Environmental Design Engineer	\$85,586	\$86,870	\$41.764	\$78,302	\$86,870
GIS SharePoint Administrator	\$59,433	\$60,324	\$29.002	\$57,516	\$67,439
IT Technician	\$52,364	\$53,149	\$25.553	\$44,562	\$63,119
Network Administrator	\$66,565	\$67,563	\$32.482	\$64,074	\$71,054
Open Records Clerk	\$43,896	\$44,554	\$21.420	\$41,394	\$52,754
Planner	\$68,636	\$69,666	\$33.493	\$64,074	\$71,054
Police Executive Administrative Assistant	\$52,560	\$56,664	\$26.213	\$44,562	\$63,119
Public Health Nurse	\$63,126	\$65,823	\$31.646	\$64,074	\$71,054
Public Health Specialist	\$63,126	\$64,073	\$30.804	\$64,074	\$71,054
Sanitarian	\$64,232	\$65,195	\$31.344	\$64,074	\$71,054
Staff Accountant	\$44,308	\$48,720	\$23.423	\$41,394	\$52,754
Street Light Maintenance Electrician	\$65,551	\$66,534	\$31.988	\$64,074	\$71,054
Zoning Administrator/Planner	\$68,636	\$69,666	\$33.493	\$64,074	\$71,054

SECTION 3: The pay ranges and rates of pay of those certain offices and positions with statutory responsibility to the Police and Fire Commission service under the control of the Common Council of the City of Oak Creek affecting management and supervisory personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Position Title	Current Salary	Salary as of 1/1/2018	Hourly Rate	EMT Pay (2%)	Gun Allowance	Total Compensation	Starting Salary	Top Salary
Fire Chief	\$108,925	\$110,559	\$53.153	\$2,211	N/A	\$112,770	\$100,336	\$112,771
Assistant Fire Chief (2)	\$98,580	\$100,059	\$48.105	\$2,001	N/A	\$102,060	\$92,415	\$102,641
Battalion Chief (2912 hrs/yr)	\$93,344	\$94,744	\$32.536	\$1,895	N/A	\$96,639	\$90,951	\$94,754
Battalion Chief (2912 hrs/yr)	\$91,124	\$92,491	\$31.762	\$1,850	N/A	\$94,341	\$90,951	\$94,754
Battalion Chief of Operations (2912 hrs/yr)	\$92,162	\$93,544	\$32.124	\$1,871	N/A	\$95,415	\$90,951	\$94,754
Police Chief	\$109,804	\$111,470	\$53.582	N/A	\$1,300	\$112,770	\$100,336	\$112,771
Captains (2)	\$101,873	\$103,401	\$49.712	N/A	\$1,300	\$104,701	\$100,336	\$112,771
Police Lieutenants (4)	\$94,708	\$96,129	\$46.216	N/A	\$1,300	\$97,429	\$96,129	\$96,129
Police Sergeants (6)	\$87,997	\$89,317	\$42.941	N/A	\$1,300	\$90,617	\$84,821	\$94,096

SECTION 4: The pay ranges and rates of pay of those certain offices and positions under the control of the Common Council of the City of Oak Creek affecting management and supervisory personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Position Title	Current Salary	Salary as of 1/1/2018	Hourly Rate	Starting Salary	Top Salary
Administrative Support Supervisor	\$54,378	\$55,194	\$26.535	\$50,472	\$58,751
City Attorney	\$90,529	\$97,744	\$46.992	N/A	N/A
City Engineer	\$94,821	\$97,744	\$46.992	\$84,821	\$101,927
Director of Community Development	\$92,263	\$93,647	\$45.023	\$84,821	\$94,096
Director of Public Works	\$93,344	\$94,744	\$45.550	\$84,821	\$94,096
Dispatch Manager	\$65,426	\$66,407	\$31.927	\$64,074	\$71,054
Dispatcher Supervisor 1	\$55,409	\$56,240	\$27.039	\$50,472	\$64,320
Dispatcher Supervisor 2	N/A	\$55,481	\$26.674	\$50,472	\$64,320
Facility Manager	\$88,416	\$89,742	\$43.145	\$85,835	\$93,195
Finance Director/Comptroller	\$94,822	\$97,744	\$46.992	\$91,865	\$101,927
Human Resources Manager	\$81,567	\$82,791	\$39.803	\$77,758	\$86,266
Inspection Supervisor	\$77,784	\$80,951	\$38.919	\$78,302	\$86,870
IT Manager	\$93,651	\$95,056	\$45.700	\$90,731	\$100,669
Parks Maintenance Supervisor	\$70,002	\$71,052	\$34.160	\$64,522	\$71,551
Public Health Officer	\$85,000	\$86,275	\$41.478	\$84,821	\$94,096
Recreation Manager	\$69,167	\$70,205	\$33.752	\$63,628	\$70,560

SECTION 4: GENERAL EMPLOYEES. The pay ranges and rates of pay of those positions under the control of the Common Council of the City of Oak Creek affecting general personnel shall be as follows. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current employee Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Position Title	Starting Salary	Hourly Rate	Top Salary	Hourly Rate
Clerk	\$39,890	\$19.178	\$48,297	\$23.220
Dispatcher - Lead	\$49,438	\$23.768	\$52,839	\$25.403
Dispatcher - Advanced	\$41,509	\$19.956	\$49,438	\$23.768
Dispatcher - Entry	\$41,509	\$19.956	\$41,509	\$19.956

SECTION 5: AUTO EXPENSE. The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy or shall be assigned City vehicles for their usage.

Police Department-including Captains, Fire Department-including Assistant Fire Chiefs, Inspection Department, Treasurer, Engineering Department, Public Works Department, City Clerk's Office, City Administrator's Staff, Finance Department, Recreation Department, Community Development Department, Health Department Staff.

The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

Assistant Fire Chief (2), \$150.00 monthly
Assistant Information Technology Manager (1), \$100.00 monthly
City Attorney (1), \$150.00 monthly

City Engineer (1), \$150.00 monthly
Fire Chief (1), \$250.00 monthly
Information Technology Manager (1), \$200.00 monthly
Information Technology Technician (1), \$100.00 monthly
Network Administrator (1), \$100.00 monthly

In order to qualify for the afore mentioned auto mileage and/or allowance, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$500,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy limits shall be provided annually by January 31 or upon policy renewal to the Human Resources Office.

SECTION 6: VALIDITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 7: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of January 1, 2018, except where otherwise noted.

Passed and adopted this ____ day of December, 2017.

President, Common Council

Approved this ____ day of December, 2017.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date:

Item No. 12

Recommendation: That the Common council adopt Resolution No. 11889-120517, acknowledging and filing a REVISED 2017 calendar year salary grade plan and benefits for library personnel to reflect an error in the original 2017 Library Salary Resolution.

Background: Annually, the Oak Creek Public Library Board sets salary increases for their employees. When preparing the 2018 Library Salary Resolution an error was found in the salary listed for the Circulation Supervisor in the 2017 Library Salary Resolution.

Fiscal Impact: The additional expense will be covered by the 2017 library budget.

Prepared by:



Jill Lininger
Library Director

Respectfully submitted,



Andrew Vickers
City Administrator

Fiscal Review by:



Bridget M. Souffrant
Finance Director

RESOLUTION ACKNOWLEDGING AND FILING THE
2017 CALENDAR YEAR SALARY GRADE PLAN AND
BENEFITS FOR LIBRARY PERSONNEL

WHEREAS, pursuant to S. 43.58(4), Wisconsin Statutes, the Library Board is authorized and empowered to set and fix the compensation to be paid to the personnel of the Public Library; and

WHEREAS, those affected full-time employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual; and

WHEREAS, the Library Board, in addressing retiree benefits for full-time employees who are eligible for retirement, has authorized those eligible full-time employees to receive the benefits set forth in the current Personnel Manual; and

WHEREAS, a health insurance premium co-payment of fifteen percent (15%) of the cost of the health insurance premium for a single and family medical plan, respectively will be paid by full-time Library employees. Full-time Library employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively; and

WHEREAS, the Library Board has also transmitted to the Common Council a salary grade plan for Library Personnel effective January 1, 2017, which provides as follows:

LIBRARY

	<u>2017 Salary Ranges</u>	<u>2016 Salary</u>	<u>2017 Salary</u>
Library Director	\$70,412 - \$78,570	\$74,995	\$75,520
Assistant Library Director	\$53,891 - \$59,759	\$55,852	\$56,243
Library Services Assistant	\$43,238 - \$48,523	\$48,185	\$48,363 \$48,522
Librarians (full-time)	\$47,808 - \$52,590		
Librarian (part-time)	\$23,904 - \$26,295		
Substitute Librarians	\$17.12 – \$22.67		
Library Associates	\$13.98 – \$16.88		
Library Aides	\$12.58 – \$14.45		
Administrative Support	\$12.58 – \$14.45		
Library Pages	\$7.84 – \$9.64		

WHEREAS, Library personnel shall be paid for auto expense at the rate allowed under current I.R.S. regulation per the Travel Policy or shall be assigned City vehicles for their usage. In order to qualify for the above mentioned auto mileage reimbursement, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum

policy limits of \$250,000/\$500,000/\$25,000. In order to receive mileage reimbursement a Declaration of Coverage page stating the policy limits shall be provided annually by January 31 to the Personnel Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the Salary Grade Plan as hereinabove set forth be and the same is hereby acknowledged and filed.

BE IT FURTHER RESOLVED that the City Clerk be hereby authorized and directed to publish this resolution in the official newspaper as a Class 1 publication for public informational purposes.

This ordinance shall take effect and be in force upon its acknowledgement and publication and shall apply as of January 1, 2017.

Passed and adopted this 5th day of December, 2017.

President, Common Council

Approved this 5th day of December, 2017

Mayor

ATTEST:

City Clerk

VOTE: Ayes ____ Noes ____

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No. 13

Recommendation: That the Common council adopt Resolution No. 11884-120517, acknowledging and filing the 2018 calendar year salary grade plan and benefits for library personnel.

Background: Annually, the Oak Creek Public Library Board sets salary increases for their employees.

Fiscal Impact: Allocation has been made in the 2018 library budget.

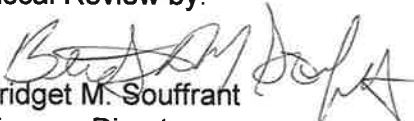
Prepared by:


Jill Lininger
Library Director

Respectfully submitted,


Andrew Vickers
City Administrator

Fiscal Review by:


Bridget M. Souffrant
Finance Director

RESOLUTION ACKNOWLEDGING AND FILING THE
2018 CALENDAR YEAR SALARY GRADE PLAN AND
BENEFITS FOR LIBRARY PERSONNEL

WHEREAS, pursuant to S. 43.58(4), Wisconsin Statutes, the Library Board is authorized and empowered to set and fix the compensation to be paid to the personnel of the Public Library; and

WHEREAS, those affected full-time employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual; and

WHEREAS, the Library Board, in addressing retiree benefits for full-time employees who are eligible for retirement, has authorized those eligible full-time employees to receive the benefits set forth in the current Personnel Manual; and

WHEREAS, a health insurance premium co-payment of fifteen percent (15%) of the cost of the health insurance premium for a single and family medical plan, respectively will be paid by full-time Library employees. Full-time Library employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively; and

WHEREAS, the Library Board has also transmitted to the Common Council a salary grade plan for Library Personnel effective January 1, 2018, which provides as follows:

	<u>LIBRARY</u>		
	<u>2018 Salary Ranges</u>	<u>2017 Salary</u>	<u>2018 Salary</u>
Library Director	\$71,468 - \$85,170	\$75,520	\$76,653
Assistant Library Director	\$54,699 - \$64,779	\$56,243	\$57,087
Circulation Supervisor	\$43,887 - \$52,599	\$48,522	\$49,250
Librarians (full-time)	\$48,525 - \$57,008		
Librarian (part-time)	\$24,263 - \$39,192		
Substitute Librarians	\$17.37 – \$20.41		
Library Intern	\$15.00 – \$16.50		
Library Associates	\$14.19 – \$18.29		
Library Aides	\$12.76 – \$15.66		
Administrative Support	\$12.76 – \$15.66		
Library Pages	\$7.95 – \$10.45		

WHEREAS, Library personnel shall be paid for auto expense at the rate allowed under current I.R.S. regulation per the Travel Policy or shall be assigned City vehicles for their usage. In order to qualify for the above mentioned auto mileage reimbursement, the

officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$500,000/\$25,000. In order to receive mileage reimbursement a Declaration of Coverage page stating the policy limits shall be provided annually by January 31 to the Personnel Office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the Salary Grade Plan as hereinabove set forth be and the same is hereby acknowledged and filed.

BE IT FURTHER RESOLVED that the City Clerk be hereby authorized and directed to publish this resolution in the official newspaper as a Class 1 publication for public informational purposes.

This ordinance shall take effect and be in force upon its acknowledgement and publication and shall apply as of January 1, 2018.

Passed and adopted this 5th day of December, 2017.

President, Common Council

Approved this 5th day of December, 2017

Mayor

ATTEST:

City Clerk

VOTE: Ayes ____ Noes ____

City of Oak Creek Common Council Report

Meeting Date: 12/5/2017

Item No.: 14

Recommendation: That the Common Council adopt Resolution No. 11890-120517, a resolution establishing various fees, permits and charges charged by the City of Oak Creek, to be effective 1/1/2018.

Background:

Clerk: The License Committee met on October 25, 2017, and recommended the addition of alcohol renewal application late fees to our fee structure. The City currently issues approximately 70 alcohol licenses yearly. Inspections and department approvals from five departments are required before issuance and release of each license. Approximately 1/3 of license applications are received after the deadline, putting hardships on the various inspecting departments. In an effort to encourage applicants to submit applications within the 4-week application period, the License Committee recommended a late fee structure to be effective January 1, 2018 and implemented with the 2018-19 yearly renewals.

Additionally, mid-2017, all Transient Merchant license processing moved to the Civic Center, with the City Clerk's office collecting all required fees at the time of application. Because of this move, we have removed the notation of the Transient Merchant ID Badge processing from the Police Department's fee schedule, as it is included in the Clerk's office fee schedule.

Community Development: The Department of Community Development has held steady on its fee structure for several years. The fees and charges for Plan Commission applications are updated based on a revenue analysis that is updated periodically by staff. The most recent update utilizes the same methodology from previous years to estimate the amount and cost of staff time and materials to process the various applications. Historically it has not been the intent to recover 100% of the costs through these application fees. However, as development conditions have changed, and reviews have become more complex the application fees that the City charges have not kept pace with our actual costs or those charged by our peer communities. The attached fee structure gets us closer, and in many cases achieves that 100% cost recovery. Although it is difficult to make an "apples to apples" comparison between some of our peer communities (Franklin, New Berlin, Muskego), as they use base fees in addition to developer deposits, the proposed changes would still keep the City competitive with our neighboring communities. The changes to the fee structure also codify application fees for comprehensive plan amendments as well as fundamental changes to the application fees and deposits for TIF districts.

Fire: The current ALS/BLS rates were established in January of 2017. The Milwaukee County Association of Fire Chiefs (MCAFC) annually makes an assessment of comparable rates for services and recommends a rate revision, if necessary. It is being proposed to raise the rates by 5% and to adjust costs for consumables to what we are currently being charged for. This request for a 5% increase is due to the reduction in monies received by the county from the paramedic contract.

It has been identified through our accreditation process that we need to establish a Fire re-inspection process. The attached memo outlines the department's process to implement such a plan which includes a re-inspection fee to be charged. In addition to creating a re-inspection fee, we are also requesting to raise all fire inspection and permit fees by 5% to offset current costs.

Library: The Common Council approved the initial Civic Center Meeting Room policy on December 15, 2015 and revised the fees on July 19, 2016. Since the original policy was enacted, staff have recommended several changes related to the public use of Civic Center rooms. Beginning January 1, 2018, the Library will begin using a 3rd party software to manage public meeting room reservations. The 2018 fee changes are necessary to coincide with capabilities of the software, while still providing reasonably priced community rentals. Additionally, neither the Common Council Chambers nor the Library Business Center will be available for public rental.

Police: Members of the Oak Creek Police Department come into contact with citizens who have outstanding warrants from various communities. One option for the individual to be released is to post bond for the amount of the warrant. When bond is posted for other communities, staff members from the clerk of courts office process the collected fee and the bond amount is arranged to be sent to the issuing agency. This process takes City staff member time and hours to complete. Over the past year, Chief Anderson has found that a service charge fee is something that is currently being applied in other communities in the area. This fall, Chief Anderson met with City Attorney Karls and Judge Rudebusch about several issues with this fee being one of them. The amount set was discussed and agreed upon for a transaction fee. This fee will be added onto the bond amount and the person posting the bond will be responsible for paying the fee.

Streets: We are proposing to raise the price for TV's at the recycle yard to \$20 a TV up from the present \$7 dollars we now charge. Currently the next closest price to dispose of a TV locally is through Best Buy for \$25 per set. Best Buy also has size and quantity restrictions, which we would not have for our residents.

In addition we would propose that we no longer pick up TV's or Freon Appliances for free during the spring and fall clean up. We will waive the \$25 dollar special pickup fee during the spring and fall cleanup periods. For residents who put these items on the curb during the spring cleanup in May of 2018, we would tag the items just the way we tag garbage on the curb informing the residents to schedule a special pickup. However, during the spring and fall cleanup we would not charge the \$25 special pickup fee for TV's and Freon Appliances, just the fee that we would charge if the resident brought the item to the recycle yard.

In an effort to get this information out to the public we would have this information in the Acorn, on our website, Social Media pages, and signs posted in the recycle yard.

Fiscal Impact:

Clerk: If approved, late fees collected would vary and be dependent on the number of applicants who submit their renewal application after the 4-week application period. The late fee is based on the license class, ranging from \$25 - \$100.

There is no fiscal impact to the Transient Merchant fee. The change noted is a result to the entire process being handled at the Civic Center. Application fees remain at \$100.

Community Development: If the proposed fee changes were fully implemented an additional approximate \$25,000 - \$35,000 of revenue may be realized, provided that the Plan Commission reviews a similar number of cases as it did in 2017. This additional revenue is offset to a degree by increased fixed costs (such as recording fees, public notifications and mailings) associated with increases in Plan Commission caseload.

Fire: If approved, it is anticipated the rate for emergency medical services will generate additional revenue for the City estimated at \$16,500. The fire inspection and permit fees will see an increase estimate of \$1,200 for 2018.

Library: Fees assessed to use the meeting rooms are used to offset additional maintenance and supply costs that are incurred due to frequent use of the spaces. While the hourly fee is increasing slightly, the rental times are also changing to provide more flexibility for public use and offer lower cost alternatives to offset the increase. Based on the supply and demand we've seen from the community to use the Civic Center rooms, the increased fee should not negatively impact rentals. Fees will also absorb the credit card fees associated with the online booking of the rooms.

Police: Since April of 2017, the municipal clerks have been utilizing TiPPS for collecting payments. From April 1, 2017 there were at least 52 incidents of Oak Creek collecting fees for other communities. With a \$25 service fee per transaction this would equate to \$1,300.00. This number would be higher for 2017 but prior to the implementation of TiPPS, the process of identifying these transactions would be a more difficult process.

Streets: Last year we spent a total of \$32,765 to dispose of the TV sets, and only collected \$9709. The reason for this huge disparity is due to not charging an adequate amount per TV for disposal, and collection of TV's for free during the spring fall clean up. Below is a photo that shows volume of TV's that we collected during the spring cleanup in May of 2017.



Respectfully submitted by:

Andrew J. Vickers, MPA
City Administrator

Prepared by:

Steven J. Anderson
Police Chief


Fiscal Reviewed by:

Bridget M. Souffrant
Finance Director / Comptroller


Tom Rosandich
Fire Chief

Jill Lininger
Library Director

Ted Johnson
Director of Streets, Parks & Forestry



Douglas Seymour, AICP
Director of Community Development



Christa J. Miller, CMC/WCMC
Deputy City Clerk



Civic Center Meeting Rooms	Resident Fees	Non-Resident Fees
Multi-Purpose Room	\$20 / hour	\$40/hour
	Security Deposit* - \$50	
	Tablecloths - \$5/table	
Technology Training Center	\$20 / hour	\$40/hour
	Security Deposit* - \$50	
Tower Room	\$10/hour	\$20 / hour
	Security Deposit* - \$50	
Lake Vista Room	\$10/hour	\$20 / hour
	Security Deposit* - \$50	
Heritage Room	\$10/hour	\$20 / hour
	Security Deposit* - \$50	
Delphi Room	\$10/hour	\$20 / hour
	Security Deposit* - \$50	
Story Time Room	\$20 / hour	\$40/hour
	Security Deposit* - \$50	

***Security Deposit:** The Library reserves the right to charge an additional \$50 usage fee for failure to comply with meeting room policies, procedures and/or guidelines and/or for additional cleaning fees. Additional fees may be assessed for excessive damage to the room. Fees will be charged to the credit card on file with the application.

Technology Training Sessions: \$20 per user per training class

*Approved by the Oak Creek Public Library Board of Trustees and
Oak Creek Common Council January 5, 2016
Revised by the Oak Creek Public Library Board of Trustees June 21, 2016
Revised by the Oak Creek Common Council July 19, 2016
Revised by the Oak Creek Common Council December 5, 2017*

Item	January 2015 Rates
ALS Rates	
Paramedic service with transport Level - ALS-1 (Resident)	706.40
Paramedic service with transport Level - ALS-2 (Resident)	813.71
Paramedic service with transport Level - ALS-1 (Non-Resident)	834.55
Paramedic service with transport Level - ALS-2 (Non-Resident)	962.70
Paramedic service and invasive treatment without transport (Resident)	133.36
Paramedic service and invasive treatment without transport (Non-Resident)	187.54
Defibrillation	107.31
IV and supplies	64.60
Intubation	80.23
ALS supplies	85.43
Oxygen and supplies	80.23
Mileage (rate per loaded mile)	15.63
EKG	107.31
Drugs, Group-1: Albuterol, Amiodarone (30 mg), Aspirin, Atropine, Benadryl, Calcium Gluconate, D10, D5W, Glucose (oral), Nitroglycerine Sodium Normal Saline (bags & carpject), Zofran Tabs, Zofran IV	34.38
Drugs, Group-2: Calcium Gluconate, Dopamine, Epinephrine (IM or IV, not by Epi-pen), Lidocaine, Sodium Bicarbonate, Dexamethasone	39.59
Drugs, Group-3: Fentanyl, Ketamine, Midazolam, Narcan	51.05
Adenosine	95.85
Glucagon, up to 1 Mg	95.85
Solmedrol, 41-125 Mg	62.51
E-Z IO	128.15
Spinal Immobilization	156.28
Triage barcode wristbands	3.13
Cyano-kits	962.70
CPAP mask	47.93

Item	January 2014 Rates
BLS Rates	
BLS Base Rate (Resident)	546.99
BLS Base Rate (Non-Resident)	729.32
Mileage (rate per loaded mile)	15.11
Supplies	64.60
Oxygen	80.23
EKG	26.05
BLS service and/or treatment without transport (Resident) 1-3 per calendar year	-
BLS service and/or treatment without transport (Resident) 4 or more per calendar year	78.14
BLS service and/or treatment without transport (Non-Resident)	80.23
Transfer Services	390.71
In-City Facility Fees	286.52
Spinal Immobilization	156.28

January 2016 Rates	January 2017 Rates	January 2018 Rates
719.11	769.45	807.92
828.36	845.75	888.04
849.57	867.41	910.78
980.03	1,000.61	1,050.64
135.76	138.61	145.54
190.92	194.92	204.67
109.25	111.54	117.12
65.76	67.14	70.50
81.67	83.38	87.55
86.97	88.80	93.24
81.67	83.38	87.55
15.91	17.02	17.87
109.25	111.54	117.12
35.00	35.74	37.52
40.30	41.15	43.21
51.97	53.06	55.72
97.58	99.63	104.61
97.58	99.63	210.00
63.64	64.97	68.22
130.46	133.20	139.86
159.10	162.44	170.56
3.18	3.25	3.41
980.03	1,000.61	1,375.00
48.79	49.81	52.30

January 2015 Rates	January 2017 Rates	January 2018 Rates
556.84	568.53	596.96
742.45	758.04	795.94
15.38	16.46	17.28
65.76	67.14	70.50
81.67	83.38	87.55
26.52	27.07	28.43
-	-	-
79.55	81.22	85.28
81.67	83.38	87.55
397.74	406.09	426.40
291.68	297.80	312.69
159.10	162.44	170.56

FIRE DEPARTMENT

Item	January 2015 Rates	January 2016 Rates	January 2017 Rates	January 2018 Rates
Fire Plan Review Fees				
Sprinkler review	67.69	68.91	\$ 70.29	\$ 73.80
All underground plan reviews	67.69	68.91	\$ 70.29	\$ 73.80
Fire alarm system	67.69	68.91	\$ 70.29	\$ 73.80
Hood systems	33.84	34.45	\$ 35.14	\$ 36.90
Dry chemical systems	67.69	68.91	\$ 70.29	\$ 73.80
Special systems	67.69	68.91	\$ 70.29	\$ 73.80
Final Occupancy	50.77	51.68	\$ 52.72	\$ 55.35

Item	January 2015 Rates	January 2016 Rates	January 2017 Rates	January 2018 Rates
Fire Inspection Fees				
Level 1	17.16	17.47	\$ 17.82	\$ 18.71
Level 2	30.65	31.20	\$ 31.83	\$ 33.42
Level 3	44.15	44.94	\$ 45.84	\$ 48.14
Level 4	57.63	58.67	\$ 59.84	\$ 62.83
Level 5	84.62	86.14	\$ 87.87	\$ 92.26
Level 6	98.10	99.87	\$ 101.86	\$ 106.96
Level 7	111.58	113.59	\$ 115.86	\$ 121.65

Item	January 2015 Rates	January 2016 Rates	January 2017 Rates	January 2018 Rates
Fire Inspection Reinspection Fees				
Level 1	N/A	N/A	N/A	\$ 9.35
Level 2	N/A	N/A	N/A	\$ 16.71
Level 3	N/A	N/A	N/A	\$ 24.07
Level 4	N/A	N/A	N/A	\$ 31.42
Level 5	N/A	N/A	N/A	\$ 46.13
Level 6	N/A	N/A	N/A	\$ 53.48
Level 7	N/A	N/A	N/A	\$ 60.83

RESOLUTION NO. 11890-120517

BY: _____

A RESOLUTION ESTABLISHING VARIOUS FEES, PERMITS AND CHARGES
CHARGED BY THE CITY OF OAK CREEK

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that various fees, permits and charges shall be established as follows and shall be effective upon approval by the Common Council:

CITY CLERK'S OFFICE

1. Adult Entertainment Business
Includes: Arcade; Bookstore; Escort; Exotic Dance; Motion Picture Theater; Novelty Store; Video Store; Hotel

New	\$2,800.00
Renewal	\$2,400.00
Manager/Assistant Manager	\$ 100.00
Entertainer	\$ 300.00
Part Time/Full-Time Employees	\$ 100.00

2. Amusement Operator and Devices

Operator	\$ 150.00
Each Device	\$ 45.00

3. Arcades

Arcade License (annual)	\$2,000.00
Arcade Operator	\$50.00
Each Device	\$45.00
License Transfer Fee (transfer of location only)	\$50.00
Duplicate license	\$20.00

4. Athletic Events, Parades & Related Events

Application fee	\$35.00
(plus actual costs for police/fire/streets)	

5. Auto Salvage Yards \$500.00

6. Cigarette \$100.00

7. Dance Hall \$100.00

8. Landfill License

Original Application Fee	\$1,200.00
Renewal	\$300.00

(Plus actual cost of review, inspection and administration in excess of application fee.)

9.	<u>Kennel</u>	\$100.00
10.	<u>Mobile Home Park</u>	
	License	\$100.00 annual per each 50 spaces or fraction thereof
	Transfer of License	\$10.00
11.	<u>Alcohol Beverage</u>	
	Class "A" Fermented Malt Beverage	\$150.00
	Class "A" Retail Liquor	\$500.00
	Class "B" Beer	\$100.00
	Class "B" Retail Liquor	\$500.00
	Class "C" Wine	\$100.00
	Wholesale Beer	\$25.00
	Special Class "B" Beer/Wine	\$10.00
	Reserve "Class B" One-Time	\$10,000.00
	Provisional Class "A", Class "B", "Class A", "Class B", Class "C"	\$15.00
	Change of Premises Description	\$25.00
	Publication Fees	
	Renewal	\$10.00
	Individual	\$20.00
	<u>Renewal Late Fees</u>	
	<u>Class A, Class B, Class C</u>	<u>\$25.00</u>
	<u>Class B / Class C</u>	<u>\$25.00</u>
	<u>Class A Combination</u>	<u>\$100.00</u>
	<u>Class B Combination</u>	<u>\$100.00</u>
	<u>Reserve Class B Combination</u>	<u>\$100.00</u>
12.	<u>Operator (Bartender)</u>	
	Two-year license	**\$100.00
	**Payment in full required at time of application	
	Refund for Denial	\$25.00
	Provisional License	\$15.00
	Duplicate License	\$10.00
	Temporary License	No Charge
13.	<u>Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealer</u>	
	Pawnbrokers	\$210.00
	Secondhand Article Dealers	\$27.50
	Secondhand Jewelry Dealers	\$30.00
	Secondhand Article Dealer Mall or Flea Market	\$165.00
14.	<u>Transient Merchant</u>	
	Business License	Yearly \$375.00
		Daily \$35.00
	Each salesperson	\$100.00

COMMUNITY DEVELOPMENT

1. Bikeway Fees
 - a. Bikeway fee for each new residential lot or unit - \$50.00

~~2. Document Sales~~

- ~~a. Zoning Code (Chapter 17) \$25.00~~
- ~~b. Land Division (Chapter 14) \$10.00~~
- ~~c. Park Plan \$15.00~~
- ~~d. City Maps~~
 - ~~1. 1" = 1000' \$2.00~~
 - ~~2. 1" = 2000' \$1.50~~
- ~~e. Official Maps (1/4 Sections)~~
 - ~~1. 1" = 100' \$1.50~~
 - ~~2. 1" = 200' \$1.50~~
- ~~f. Aerial Photographs~~
 - ~~1. 1" = 400' \$1.50~~
 - ~~2. 1" = 2000' \$1.50~~
- ~~g. All Other Documents:~~
 - ~~1. ≤ 18" x 24" \$.25 per page~~
 - ~~2. Each copy ≥ 18" x 24" and ≤ 36" x 42" \$4.00~~
 - ~~3. Computer plot standard size: \$4.50~~

~~NOTE: Add \$4.00 per sheet if map is reproduced on mylar. First two (2) drawings are free for Oak Creek property owners acquiring information on their property. Add \$1.50, plus postage, if mailing is requested.~~

32. Plan Commission

- a. ~~Multifamily~~Site and building plan review ~~\$350.00~~\$850.00
- a.b. ~~Commercial~~ site and building plan review ~~\$350.00~~
- b.c. ~~Industrial~~ site and building plan review ~~\$350.00~~
- e.d. Landscaping plan review (if separate) ~~\$150.00~~\$550.00
- d.e. Lighting plan review (if separate) ~~\$ 15.00~~\$550.00
- f. Sign plan review ~~\$150.00~~\$550.00
- e.g. Sign appeal ~~\$700.00~~
- f.h. Special Plan Commission meeting - \$35.00/citizen member at the meeting (in addition to required application fee).

43. Subdivision Fees

- a. Preliminary subdivision plats ~~\$475.00~~\$750.00
- b. Final subdivision plats ~~\$400.00~~\$875.00
- c. Certified Survey Maps \$525.00
- d. Affidavit of Correction \$275.00
- e. Minor land division \$275.00

54. Tax Increment Financing (TIF) District Financing

An ~~filing fee~~initial deposit of ~~\$1,000~~\$10,000 shall be ~~charged~~required for any request that the City create ~~or amend~~ a Tax Increment Financing (TIF) District. ~~If the district is approved, the fee deposit shall be paid~~reimbursed as an eligible cost identified in the Project Plan. If the district

is not approved, the fee will be waived. If the new or amended District is not approved, any remaining deposit (after City expenses are deducted) will be disbursed to the applicant. The City may request additional deposit(s) should the City's review costs exceed the initial deposit amount.

65. Zoning Fees

a.	Basic rezoning	\$775.00
b.	Planned Unit Development (PUD)	\$900.00 \$1,700.00
c.	Amendment to Planned Unit Development (PUD)	\$550.00 \$1,100.00
d.	Conditional Use Permit	\$875.00 \$1,250.00
e.	Amendment to Conditional Use Permit	\$550.00 \$950.00
f.	Zoning Text Amendment	\$500.00 \$1,000.00
g.	Temporary use or use approval	\$300.00 \$600.00
h.	Plan Commission consultation	\$250.00 \$400.00
i.	Zoning Board of Appeals	\$250.00
j.	Board of Housing Appeals	\$250.00

NOTE: If an applicant withdraws their request after the Plan Commission meeting and prior to the publication of the public hearing notice, the following filing fee refunds will be provided:

Official Map Amendment	\$300.00 \$500.00
Basic Rezoning	\$270.00 \$400.00
Planned Unit Development (PUD)	\$280.00 \$500.00
Amendment to Planned Unit Development	\$260.00 \$450.00
Conditional Use Permit	\$275.00 \$425.00
Amendment of Conditional Use	\$280.00 \$425.00
Zoning Text Amendment	\$220.00 \$400.00

6. Other Fees

a.	Official Map Amendment	\$1,000.00
b.	Comprehensive Plan Amendment	\$1,000.00
c.	Vacation of Right of Way	\$1,000.00
d.	Sidewalk Dining Permit	no charge

ENGINEERING

1. Engineering Fees & Erosion Control

- a. \$60.00 plus \$4.00 for each 1,000 square feet of land greater than 20,000 square feet.
- b. Service Fees (per hour by position)

City Engineer	\$65.00
Assistant City Engineer / Development Engineer/Design Engineer/Construction Coordinator	\$55.00
Civil Engineer/Senior Technician	\$50.00
Engineering Technician/Draftsperson	\$40.00
Technician CADD/Survey	\$40.00

2. Landfill Permits

- a. \$300.00 initial application fee, plus billing of actual costs of review, inspection and administration in excess of application fee.

3. Storm Water Management Permit

- a. \$ 500.00 initial application fee, plus billing actual costs of review, inspection and administration in excess of application fee.

4. Street Permits & Fees

- a. Excavation permits (Street cuts): \$70.00 plus \$5.00 per 100 feet or fraction thereof.
- b. Driveway approach permit: \$ 55.00.
- c. Street or other right-of-way (ROW) vacation: \$575.00.
- d. Official map amendment: \$775.00.
- e. House moving permit: \$250.00.
- f. Temporary work encroachment within public right-of-way permit:
 - 1. One or Two-Family Residential Streets
 - i. Sidewalk encroachment only (7 days or less): \$ 45.00.
 - ii. Sidewalk encroachment only (8 to 30 days): \$110.00.
 - iii. Street and sidewalk encroachment (7 days or less): \$ 60.00.
 - iv. Street and sidewalk encroachment (8 to 30 days): \$165.00.
 - 2. All Other Streets
 - i. Sidewalk encroachment only (7 days or less): \$ 74.50.
 - ii. Sidewalk encroachment only (8 to 30 days): \$185.00.
 - iii. Street and sidewalk encroachment (7days or less): \$ 99.00.
 - iv. Street and sidewalk encroachment (8 to 30 days): \$247.50.
- 3. The above right-of-way temporary work encroachment permit fee rates shall apply toward the first 100 lineal foot, or fraction thereof, of longitudinal right-of-way affected. For each additional 100 lineal foot segment, or fraction thereof, there shall be an additional 20% of these base rates charged.
- g. Special privilege permit: \$250.00 plus annual fee of \$10.00 per square foot of occupied space in the public right-of-way (prorated based upon term).

FIRE DEPARTMENT

- a. Definitions.
 - 1. **Advanced Life Support (ALS) Services:** An advanced level of pre-hospital and inter-hospital emergency care and non-emergency medical care that includes basic life support care, cardiac monitoring, cardiac defibrillation, electrocardiography, intravenous therapy, administration of medications, drugs and solution, use of adjunctive medical devices, trauma care, on scene care and other authorized techniques and procedures, as provided in rules adopted by the Department of Health Services under Chapter HFS 112.
 - 2. **Advanced Life Support Service, Level 1 (ALS-1):** The provision of ALS Services and/or assessment at a level below that specified for ALS-2 Services in (a)(3), below.

3. **Advanced Life Support, Level 2 (ALS-2):** The provision of ALS Service and/or assessment with treatment including the administration of three or more different medications and the provision of at least one of the following ALS procedures:
 - Manual defibrillation/cardioversion
 - Endotracheal intubation
 - Central venous line insertion
 - Chest decompression
 - Intraosseous line insertion
4. **Basic Life Support (BLS) Services:** A basic level of pre-hospital, on scene care/assistance and inter-hospital non-emergency medical care and emergency care that includes airway management, cardiopulmonary resuscitation (CPR), control of shock and bleeding and splinting of fractures, as provided in rules adopted by the Department of Health Services under Chapter HFS 110.
5. **Department:** The City of Oak Creek Fire Department.
6. **Mileage Fee:** A fee for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to a hospital or medical facility.
7. **Resident:** A person whose primary home address is within the city limits of the City of Oak Creek.
8. **Non-Resident:** A person whose primary home address is not within the city limits of the City of Oak Creek.
9. **Group-1 Drugs:** Albuterol, Amiodarone (30 mg), Aspirin, Atropine, Benadryl, Calcium Gluconate, ~~D10 extrose~~, D5W, Glucose (oral), Nitroglycerine, Sodium Normal Saline (bags & carpujet), Zofran Tabs, Zofran IV and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
10. **Group-2 Drugs:** Calcium Chloride, Dopamine, Epinephrine (IM or IV, not by Epi-pen), Lidocaine, Sodium Bicarbonate and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
11. **Group-3 Drugs:** Fentanyl, Ketamine, Midazolam, Narcan and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
12. **Specific Drug Group:** ~~Epinephrine by Epi-pen~~, Adenosine, Glucagon (up to 1 Mg), Solmedrol (41-125 Mg), EZ-IO, and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.

NOTE: The confidentiality of all patient information shall be maintained pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all other applicable Federal and/or State Laws.

b. Advanced Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving advanced emergency service from the City by way of an advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 ~~\$769.45~~\$807.92 and ALS-2 ~~\$845.75~~\$888.04 base rate, plus ~~\$111.54~~\$117.12 for defibrillation, plus ~~\$67.14~~\$70.50 for IV and supplies, plus ~~\$83.38~~\$87.55 for intubation, plus ~~\$88.80~~\$93.24 for ALS supplies, plus ~~\$83.38~~\$87.55 for oxygen and supplies, plus ~~\$111.54~~\$117.12 for EKG, plus ~~\$162.44~~\$170.56 for Spinal Immobilization, plus ~~\$35.74~~\$37.52 for each drug in Group-1, plus ~~\$41.15~~\$43.21 for each drug in Group-2, plus ~~\$53.06~~\$55.72 for each drug in Group-3, ~~plus \$106.13 for Epinephrine by Epi-pen,~~ plus ~~\$99.63~~\$104.61 for Adenosine, plus ~~\$99.63~~\$210.00 for Glucagon, up to 1 Mg, plus ~~\$64.97~~\$68.22 for Solmedrol, 41-125 Mg, and ~~\$133.20~~\$139.86 for EZ-IO for the Specific Drug Group, plus ~~\$3.25~~\$3.41 for triage barcode wristbands, plus ~~\$1,000.61~~\$1,375.00 for Cyano-kits, plus ~~\$49.81~~\$52.30 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged ~~\$138.61~~\$145.54 for non-invasive and invasive treatment plus services and drug group charges noted above.
- 1.2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving advanced emergency service from the City by way of advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 ~~\$867.41~~\$910.78 and ALS-2 ~~\$1,000.61~~\$1,050.64 base rate, plus ~~\$111.54~~\$117.12 for defibrillation, plus ~~\$67.14~~\$70.50 for IV and supplies, plus ~~\$83.38~~\$87.55 for intubation, plus ~~\$88.80~~\$93.24 for ALS supplies, plus ~~\$83.38~~\$87.55 for oxygen and supplies, plus ~~\$111.54~~\$117.12 for EKG, plus ~~\$162.44~~\$170.56 for Spinal Immobilization, plus ~~\$35.74~~\$37.52 for each drug in Group-1, plus ~~\$41.15~~\$43.21 for each drug in Group-2, plus ~~\$53.06~~\$55.72 for each drug in Group-3, ~~plus \$106.13 for Epinephrine by Epi-pen,~~ plus ~~\$99.63~~\$104.61 for Adenosine, plus ~~\$99.63~~\$210.00 for Glucagon, up to 1 Mg, plus ~~\$64.97~~\$62.22 for Solmedrol, 41-125 Mg, and ~~\$133.20~~\$139.86 for EZ-IO for the Specific Drug Group, plus ~~\$3.25~~\$3.41 for triage barcode wristbands, plus ~~\$1,000.61~~\$1,375.00 for Cyano-kits, plus ~~\$49.81~~\$52.30 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged ~~\$194.92~~\$204.67 for non-invasive and invasive treatment plus services and drug group charges noted above.
- 2.3. Mileage Fees: Every resident and non-resident shall pay ~~\$17.02~~\$17.87 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

c. Basic Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of ~~\$568.53~~\$596.96 base rate, plus ~~\$83.38~~\$87.55 for oxygen, plus ~~\$67.14~~\$70.50 for supplies, plus ~~\$27.07~~\$28.43 for EKG, plus ~~\$162.44~~\$170.56 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall not be charged a fee for the first 1-3 assists within one calendar year but shall be charged ~~\$81.22~~\$85.28 per assist for 4 or more assists within one calendar year and no additional fees will apply for medical care.

- 4.2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of ~~\$758.04~~\$795.94 base rate, plus ~~\$83.38~~\$87.55 for oxygen, plus ~~\$67.14~~\$70.50 for supplies, plus ~~\$27.07~~\$28.43 for EKG, plus ~~\$162.44~~\$170.56 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall be charged a flat ~~\$83.38~~\$87.55 fee. No additional fees will apply for medical care.
- 2.3. Fees for Transfer Services: In all cases where the ambulance service of the City is requested to transfer an Oak Creek resident from a hospital in Milwaukee County to a nursing facility in Milwaukee County or to the resident's home in Oak Creek, such person shall pay a base rate of ~~\$406.09~~\$426.40, plus ~~\$83.38~~\$87.55 for oxygen, plus ~~\$67.14~~\$70.50 for consumables, plus ~~\$27.07~~\$28.43 for EKG's, plus ~~\$162.44~~\$170.56 for Spinal Immobilization. All transfers shall be and are limited to Oak Creek residents.
- 3.4. In-City Facility Fees: Every resident or non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility located within the boundaries of the City shall pay for such service the sum of ~~\$297.80~~\$312.69.
- 4.5. Mileage Fees: Every resident and non-resident shall pay ~~\$17.02~~\$17.87 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

d. Fire alarm connections.

- 1. Every person, firm or corporation connecting to the console system of the Oak Creek Fire Department or fire alarm service shall pay for such service as follows: \$50.00 for installation of service lines; \$100.00 annual charge.
- 2. Annual charges shall be billed by the Fire Department on January 1st of each year. For service installed subsequent to January 1st, the annual charge shall be pro-rated on a monthly basis.

- e. Hazardous materials. Replacement of cost of any extinguishment agent, neutralizers, chemicals or materials. Any person, firm or corporation shall reimburse the City for personnel costs, equipment expenses and replacement costs of any extinguishing agent, chemical, neutralizer, or materials used in the extinguishment, confinement, neutralizing or cleanup of any flammable or combustible liquid, gas, solid or any hazardous material or chemical involved in any fire or accidental spill.
- f. False alarm. Any person, firm or corporation having a fire alarm, smoke detector or any other type of alarm, and the alarm calls for response from the Fire Department, shall not be charged a fee for the first 1-3 alarms within one calendar year but shall be charged \$50.00 per alarm for 4-7 alarms within one calendar year and \$200.00 per alarm for 8 or more alarms within one calendar year.
- g. Nuisance fire alarms. Any person, industry, commercial establishment, railroad, apartment house complex or other who shall cause nuisance fires (multiple rubbish fires, grass fires, etc.) shall be liable for the sum of \$300.00 per hour or fraction thereof.

h. Plan Review.

1. Sprinkler review ~~\$70.2973.80~~
2. All underground plan ~~\$70.2973.80~~
3. Fire alarm system ~~\$70.2973.80~~
4. Hood systems ~~\$35.1436.90~~
5. Dry chemical systems ~~\$70.2973.80~~
6. Special systems ~~\$70.2973.80~~
7. Final Occupancy ~~\$52.7255.35~~

- i. Rescue Services. Any person, firm, contractor, or corporation requiring rescue services beyond the capacity of the Fire Department, shall reimburse the City for personnel costs, equipment and supplies, and outside rescue services.

Fire Inspection Fees

Fire Inspection fees are as follows, with each level is based on the estimated time in minutes to conduct such inspections:

Inspection Type	Estimated Time in Minutes	Total Fee
Level 1	0-15	\$17.82 <u>\$18.71</u>
Level 2	16-30	\$31.83 <u>\$33.42</u>
Level 3	31-45	\$45.84 <u>\$48.14</u>
Level 4	46-60	\$59.84 <u>\$62.83</u>
Level 5	61-75	\$87.87 <u>\$92.26</u>
Level 6	76-90	\$101.86 <u>\$106.96</u>
Level 7	90+	\$115.86 <u>\$121.65</u>

Reinspection fees are as follow, as deemed necessary by the Fire Department:

Inspection Type	Fee
<u>Level 1</u>	<u>\$9.35</u>
<u>Level 2</u>	<u>\$16.71</u>
<u>Level 3</u>	<u>\$24.07</u>
<u>Level 4</u>	<u>\$31.42</u>
<u>Level 5</u>	<u>\$46.13</u>
<u>Level 6</u>	<u>\$53.48</u>
<u>Level 7</u>	<u>\$60.83</u>

Incident Billing Fees

The Oak Creek Fire Department will bill for rescue services provided as a result of motor vehicle crashes occurring within the City of Oak Creek. Motor vehicle crashes include, but are not limited to, accidents involving vehicles, motorcycles; or pedestrians or bicyclists struck by vehicles.

Incident billing will only occur for those incidents involving the extrication, packaging, and removal of patients from a vehicle or scene.

The amount of the bill will be \$500 per incident. Billing is applicable to non-residents only; residents of the City of Oak Creek will not be billed for rescue services.

HEALTH DEPARTMENT

a. Health Department Fees and Charges shall be established by the Community Public Health Officer according to guidelines adopted by the Board of Health and subject to review by the Board of Health. A list of the fees and charges will be on file in the Health Department office. The Community Public Health Officer shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15 days period unless an Alderman or the Mayor objects in writing in which case the fee change shall be brought before the entire Common Council for consideration and approval.

b. Fee Schedule for Restaurants, Lodging, Campgrounds, Pool/Water Attractions, Tattoo/Body Piercing Establishments, and Retail Food Establishments.

1. Restaurant/Meal Food Service

a) Limited Food Service Restaurants, including mobile restaurant vendors and service bases.

1) Annual License Fee:	\$246.00
2) Pre-inspection Fee:	\$120.00
3) First Re-inspection Fee:	\$ 98.00
4) Subsequent Re-inspection Fee:	\$130.00
5) New Construction Plan Review Fee:	\$ 77.00
6) Remodel/Addition Plan Review Fee:	\$ 46.00

b) Simple Complexity Restaurant, including mobile restaurant vendors and service bases.

1) Annual License Fee:	\$371.00
2) Pre-inspection Fee:	\$190.00
3) First Re-inspection Fee:	\$240.00
4) Subsequent Re-inspection Fee:	\$320.00
5) New Construction Plan Review Fee:	\$150.00
6) Remodel/Addition Plan Review Fee:	\$ 90.00

c) Moderate Complexity Restaurant, including mobile restaurant vendors and service bases.

1) Annual License Fee:	\$500.00
2) Pre-inspection Fee:	\$250.00
3) First Re-inspection Fee:	\$353.00
4) Subsequent Re-inspection Fee:	\$470.00
5) New Construction Plan Review Fee:	\$275.00
6) Remodel/Addition Plan Review Fee:	\$165.00

d) High Complexity Restaurant, including mobile restaurant vendors and service bases.

1) Annual License Fee:	\$650.00
2) Pre-inspection Fee:	\$325.00
3) First Re-inspection Fee:	\$578.00
4) Subsequent Re-inspection Fee:	\$770.00

	5)	New Construction Plan Review Fee:	\$400.00
	6)	Remodel/Addition Plan Review Fee:	\$240.00
e)		Additional Food Preparation Area.	
	1)	Annual License Fee:	\$150.00
	2)	Pre-inspection Fee:	\$ 75.00
	3)	New Construction Plan Review Fee:	\$ 80.00
	4)	Remodel/Addition Plan Review Fee:	\$ 48.00
f)		Late Fee:	\$ 90.00
2.		<u>Temporary Food Establishments</u>	
	a)	Temporary Restaurant.	
	1)	Annual License (without State License):	\$170.00
	2)	Per Event Inspection Fee:	\$ 75.00
	b)	Temporary Retail Food.	
	1)	Annual License (without State License):	\$ 50.00
	2)	Per Event Inspection Fee:	\$ 35.00
	(c)	Late Fee:	\$ 25.00
3.		<u>Bed and Breakfast Establishments</u>	
	1)	Annual License Fee:	\$312.00
	2)	Pre-inspection Fee:	\$204.00
	3)	First Re-inspection Fee:	\$134.00
	4)	Subsequent Re-inspection Fee:	\$268.00
	5)	New Construction Plan Review Fee:	\$150.00
	6)	Remodel/Addition Plan Review Fee:	\$ 90.00
	7)	Late Fee:	\$ 90.00
4.		<u>Hotels, Motels, Tourist Rooming Houses</u>	
	a)	05-30 Sleeping Rooms.	
	1)	Annual License Fee:	\$312.00
	2)	Pre-inspection Fee:	\$204.00
	3)	First Re-inspection Fee:	\$134.00
	4)	Subsequent Re-inspection Fee:	\$268.00
	5)	New Construction Plan Review Fee:	\$200.00
	6)	Remodel/Addition Plan Review Fee:	\$120.00
	b)	31-99 Sleeping Rooms.	
	1)	Annual License Fee:	\$425.00
	2)	Pre-inspection Fee:	\$255.00
	3)	First Re-inspection Fee:	\$155.00
	4)	Subsequent Re-inspection Fee:	\$310.00
	5)	New Construction Plan Review Fee:	\$300.00
	6)	Remodel/Addition Plan Review Fee:	\$180.00
	c)	100-199 Sleeping Rooms.	
	1)	Annual License Fee:	\$525.00
	2)	Pre-inspection Fee:	\$315.00
	3)	First Re-inspection Fee:	\$175.00
	4)	Subsequent Re-inspection Fee:	\$350.00
	5)	New Construction Plan Review Fee:	\$425.00
	6)	Remodel/Addition Plan Review Fee:	\$255.00

d)	200 or more Sleeping Rooms.	
1)	Annual License Fee:	\$700.00
2)	Pre-inspection Fee:	\$420.00
3)	First Re-inspection Fee:	\$250.00
4)	Subsequent Re-inspection Fee:	\$500.00
5)	New Construction Plan Review Fee:	\$600.00
6)	Remodel/Addition Plan Review Fee:	\$360.00
e)	Tourist Rooming House (1-4 rooms).	
1)	Annual License Fee:	\$218.00
2)	Pre-inspection Fee:	\$204.00
3)	First Re-inspection Fee:	\$134.00
4)	Subsequent Re-inspection Fee:	\$268.00
5)	New Construction Plan Review Fee:	\$ 77.00
6)	Remodel/Addition Plan Review Fee:	\$ 46.00
f)	Late Fee:	\$ 90.00

5. Campgrounds, Recreational and Educational Camps

a)	Campgrounds (1-25 sites).	
1)	Annual License Fee:	\$225.00
2)	Pre-inspection Fee:	\$175.00
3)	First Re-inspection Fee:	\$134.00
4)	Subsequent Re-inspection Fee:	\$268.00
5)	New Construction Plan Review Fee:	\$200.00
6)	Remodel/Addition Plan Review Fee:	\$120.00
b)	Campground (26-50 sites).	
1)	Annual License Fee:	\$300.00
2)	Pre-inspection Fee:	\$225.00
3)	First Re-inspection Fee:	\$175.00
4)	Subsequent Re-inspection Fee:	\$350.00
5)	New Construction Plan Review Fee:	\$250.00
6)	Remodel/Addition Plan Review Fee:	\$150.00
c)	Campground (51-100 sites).	
1)	Annual License Fee:	\$375.00
2)	Pre-inspection Fee:	\$275.00
3)	First Re-inspection Fee:	\$200.00
4)	Subsequent Re-inspection Fee:	\$400.00
5)	New Construction Plan Review Fee:	\$300.00
6)	Remodel/Addition Plan Review Fee:	\$180.00
d)	Campground (101-199 sites).	
1)	Annual License Fee:	\$425.00
2)	Pre-inspection Fee:	\$325.00
3)	First Re-inspection Fee:	\$250.00
4)	Subsequent Re-inspection Fee:	\$500.00
5)	New Construction Plan Review Fee:	\$350.00
6)	Remodel/Addition Plan Review Fee:	\$210.00
e)	Campground (200+ sites).	
1)	Annual License Fee:	\$475.00
2)	Pre-inspection Fee:	\$400.00
3)	First Re-inspection Fee:	\$275.00

4)	Subsequent Re-inspection Fee:	\$550.00
5)	New Construction Plan Review Fee:	\$425.00
6)	Remodel/Addition Plan Review Fee:	\$255.00
f)	Recreational/Educational Camps.	
1)	Annual License Fee:	\$600.00
2)	Pre-inspection Fee:	\$500.00
3)	First Re-inspection Fee:	\$300.00
4)	Subsequent Re-inspection Fee:	\$600.00
5)	New Construction Plan Review Fee:	\$550.00
6)	Remodel/Addition Plan Review Fee:	\$330.00
g.)	Late Fee:	\$ 90.00

6. Special Event Campgrounds

a)	1-25 sites.	
1)	Annual License Fee:	\$196.00
2)	Pre-inspection Fee:	\$134.00
3)	Re-inspection Fee:	\$134.00
b)	26-50 sites.	
1)	Annual License Fee:	\$232.00
2)	Pre-inspection Fee:	\$134.00
3)	Re-inspection Fee:	\$134.00
c)	51-100 sites.	
1)	Annual License Fee:	\$237.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$134.00
d)	100-199 sites.	
1)	Annual License Fee:	\$242.00
2)	Pre-inspection Fee:	\$190.00
3)	Re-inspection Fee:	\$148.00
e)	200 or more sites.	
1)	Annual License Fee:	\$248.00
2)	Pre-inspection Fee:	\$218.00
3)	Re-inspection Fee:	\$162.00
f)	Late Fee:	\$ 25.00

7. Public Swimming Pools and Water Attractions

a)	Indoor/Outdoor Swimming Pools or Whirlpools.	
1)	Annual License Fee:	\$300.00
2)	Pre-inspection Fee:	\$190.00
3)	First Re-inspection Fee:	\$175.00
4)	Subsequent Re-inspection Fee:	\$350.00
5)	New Construction Plan Review Fee:	\$125.00
6)	Remodel/Addition Plan Review Fee:	\$ 75.00
b)	Water Attraction with no slides.	
1)	Annual License Fee:	\$390.00
2)	Pre-inspection Fee:	\$250.00
3)	First Re-inspection Fee:	\$200.00
4)	Subsequent Re-inspection Fee:	\$400.00
5)	New Construction Plan Review Fee:	\$200.00

	6)	Remodel/Addition Plan Review Fee:	\$120.00
c)		Water Attraction with up to 2 slides per basin.	
	1)	Annual License Fee:	\$425.00
	2)	Pre-inspection Fee:	\$275.00
	3)	First Re-inspection Fee:	\$225.00
	4)	Subsequent Re-inspection Fee:	\$450.00
	5)	New Construction Plan Review Fee:	\$225.00
	6)	Remodel/Addition Plan Review Fee:	\$135.00
d)		Additional Slide, in excess of 2 per basin.	
	1)	Annual License Fee:	\$194.00
	2)	Pre-inspection Fee:	\$100.00
	3)	New Construction Plan Review Fee:	\$ 68.00
	4)	Remodel/Addition Plan Review Fee:	\$ 41.00
e)		Late Fee:	\$ 90.00
8.		<u>Tattooing and Body Piercing.</u>	
	a)	Tattoo or Body Piercing Establishment.	
	1)	Annual License Fee:	\$305.00
	2)	Pre-inspection Fee:	\$204.00
	3)	First Re-inspection Fee:	\$134.00
	4)	Subsequent Re-inspection Fee:	\$268.00
	5)	New Construction Plan Review Fee:	\$ 97.00
	6)	Remodel/Addition Plan Review Fee:	\$ 58.00
	7)	Late Fee:	\$ 90.00
	b)	Combined Tattoo/Body Piercing Establishment.	
	1)	Annual License Fee:	\$341.00
	2)	Pre-inspection Fee:	\$261.00
	3)	First Re-inspection Fee:	\$221.00
	4)	Subsequent Re-inspection Fee:	\$295.00
	5)	New Construction Plan Review Fee:	\$119.00
	6)	Remodel/Addition Plan Review Fee:	\$ 71.00
	7)	Late Fee:	\$ 90.00
	c)	Temporary Tattoo or Body Piercing Establishment.	
	1)	License Fee (per event up to 7 days):	\$150.00
	2)	Late Fee:	\$ 25.00
	d)	Temporary Combined Tattoo/Body Piercing Establishment.	
	1)	License Fee (per event up to 7 days):	\$173.00
	2)	Late Fee:	\$ 25.00
9.		<u>School Food Service Facilities</u>	
	a)	Full Kitchen.	
	1)	Inspection Fee:	\$250.00
	2)	Pre-inspection Fee:	\$250.00
	3)	First Re-inspection Fee:	\$353.00
	4)	Subsequent Re-inspection Fee:	\$470.00
	5)	New Construction Plan Review Fee:	\$275.00
	6)	Remodel/Addition Plan Review Fee:	\$165.00
	b)	Food Reheat.	
	1)	Inspection Fee:	\$186.00

2)	Pre-Inspection Fee:	\$190.00
3)	First Re-inspection Fee:	\$240.00
4)	Subsequent Re-inspection Fee:	\$320.00
5)	New Construction Plan Review Fee:	\$150.00
6)	Remodel/Addition Plan Review Fee:	\$ 90.00
c)	Late Fee:	\$ 90.00

10. Retail Food Establishments

- a) Retail food establishments which have food sales of at least \$1,000,000 and process potentially hazardous food, including mobile retail vendors and service bases.
- | | | |
|----|-----------------------------------|------------|
| 1) | Annual License Fee: | \$1,000.00 |
| 2) | Pre-inspection Fee: | \$ 600.00 |
| 3) | First Re-inspection Fee: | \$ 450.00 |
| 4) | Subsequent Re-inspection Fee: | \$ 700.00 |
| 5) | New Construction Plan Review Fee: | \$ 625.00 |
| 6) | Remodel/Addition Plan Review Fee: | \$ 375.00 |
- b) Retail food establishments which have food sales of at least \$25,000, but less than \$1,000,000, and process potentially hazardous food, including mobile retail vendors and service bases.
- | | | |
|----|-----------------------------------|----------|
| 1) | Annual License Fee: | \$500.00 |
| 2) | Pre-inspection Fee: | \$300.00 |
| 3) | First Re-inspection Fee: | \$250.00 |
| 4) | Subsequent Re-inspection Fee: | \$400.00 |
| 5) | New Construction Plan Review Fee: | \$400.00 |
| 6) | Remodel/Addition Plan Review Fee: | \$240.00 |
- c) Retail food establishments which have food sales of at least \$25,000, do not engage in food processing, but sell potentially hazardous food, including mobile retail vendors and service bases.
- | | | |
|----|-----------------------------------|----------|
| 1) | Annual License Fee: | \$425.00 |
| 2) | Pre-inspection Fee: | \$225.00 |
| 3) | First Re-inspection Fee: | \$148.00 |
| 4) | Subsequent Re-inspection Fee: | \$296.00 |
| 5) | New Construction Plan Review Fee: | \$150.00 |
| 6) | Remodel/Addition Plan Review Fee: | \$ 90.00 |
- d) Retail food establishments which have food sales of at least \$25,000, and engage in food processing, but do not process potentially hazardous food, including mobile retail vendors and service bases.
- | | | |
|----|-----------------------------------|----------|
| 1) | Annual License Fee: | \$338.00 |
| 2) | Pre-inspection Fee: | \$204.00 |
| 3) | First Re-inspection Fee: | \$148.00 |
| 4) | Subsequent Re-inspection Fee: | \$296.00 |
| 5) | New Construction Plan Review Fee: | \$150.00 |
| 6) | Remodel/Addition Plan Review Fee: | \$ 90.00 |
- e) Retail food establishments, which have food sales of less than \$25,000, and are engaged in food processing, including mobile retail vendors and service bases.
- | | | |
|----|-------------------------------|----------|
| 1) | Annual License Fee: | \$200.00 |
| 2) | Pre-inspection Fee: | \$120.00 |
| 3) | First Re-inspection Fee: | \$134.00 |
| 4) | Subsequent Re-inspection Fee: | \$268.00 |

5)	New Construction Plan Review Fee:	\$ 89.00
6)	Remodel/Addition Plan Review Fee:	\$ 53.00
f)	Retail food establishments, which have food sales less than \$25,000, do not engage in food processing, but are selling potentially hazardous foods, including mobile retail vendors and service bases.	
1)	Annual License Fee:	\$150.00
2)	Pre-inspection Fee:	\$ 90.00
3)	First Re-inspection Fee:	\$134.00
4)	Subsequent Re-inspection Fee:	\$268.00
5)	New Construction Plan Review Fee:	\$ 81.00
6)	Remodel/Addition Plan Review Fee:	\$ 49.00
g)	Late Fee:	\$ 90.00
11.	Duplicate Permit Fee:	\$ 10.00
12.	Operating Without a License Fee:	\$749.00
13.	Operating Without a Certified Food Manager Fee:	\$150.00
14.	Operating Without a Body Art Practitioner License Fee:	\$150.00
15.	Consultation Fee:	\$127.00

INSPECTION

Building Code Permits

- a. *Plan Examination.*
 1. One & two family residence: \$175.00
 2. One & two family additions and alterations: \$50.00
 3. Building plans other than one and two family residence will be charged per Oak Creek form OCSBD 118.
 4. Heating plans other than one and two family will be charged per Oak Creek form OCSBD 118.
 5. Residential accessory building 240 square feet or more: \$50.00
 6. Plan Examiner may reduce or waive fees for Items 2. and 5. above when limited or no architectural plans are required.
 7. Review of plans approved by State of Wisconsin \$ 250.00
 8. Decks: \$ 50.00
- b. *Residence-one & two family, multi-family, hotels, motels, or additions thereto.* \$0.30/sq. ft (minimum fee \$50.00).
- c. *Wisconsin uniform building permit seal.* State charge plus \$5.00.
- d. *Commercial, retail, office or institutional (i.e. schools, churches, hospitals, etc.).* \$.30/sq ft (minimum fee \$50.00).
- e. *Manufacturing, industrial & utilities (office areas to be included under 4).* \$.30/sq. ft. (minimum fee \$50.00).
- f. *Residential accessory building & garage in excess of 120 sq. ft.* \$.20/sq. ft. (minimum fee \$50.00).
- g. *Agriculture Building.* \$.25/sq. ft. (minimum fee \$50.00).
- h. *All other buildings, structures, alterations, repairs, signs and paving where not listed as category.* \$10.00 for each \$1,000.00 estimated value or fraction thereof (minimum fee: \$50.00).

- i. *Permit to start construction of footings and foundation.* \$100.00 accessory building foundation only or additions, per Comm. Chapter 2.
- j. *Heating, incinerator units, wood burning appliance, fireplace:* \$50/Unit, up to and including 150,000 input BTU units. Additional fee of \$5.00/each 50,000 BTUs or fraction thereof.
- k. *Air conditioning.*
 - 1. Wall unit: \$15.00
 - 2. Other than wall unit: \$50.00/unit up to 3 tons or 36,000 BTUs. Additional fee of \$5.00/each ton or 12,000 BTUs or fraction thereof.
- l. *Heating & air conditioning distribution systems.* \$1.50/100 sq. ft. of conditioned area with a \$25.00 minimum.
- m. *Exhaust system over 1,000 cfm.* \$25.00 per unit.
- n. *Occupancy permit.*
 - 1. Residential: \$40.00/unit
 - 2. Commercial & Industrial (new or change of use): \$70.00
 - 3. Temporary Use (i.e. tent): \$40.00 each
- o. *Decks* 75.00
- p. *Fences, pools (in-ground/above ground/spas).* \$50.00
- q. *Wrecking or razing. Building Inspector may waive fee if structure is condemned.* \$.05/sq. ft. \$50.00 minimum. \$500 maximum.
- r. *Moving buildings over public ways.* \$100.00
- s. *Fuel tanks.* \$20.00/tank for installation and removal for review of tank location only.
- t. *Special inspections and reports.* \$100.00
- u. *Double fees.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- v. *Failure to order inspection:* \$50.00
- w. *Re-inspection fee:* \$50.00
- x. *Building permit fees may be refunded (except plan examination fees and Wisconsin Uniform Building Permit Seal fee) upon good cause shown as to nonuse thereof and within a reasonable time after payment, provided that the minimum fee of \$50.00 shall not be refundable.*
- y. *Minimum for any permit:* \$50.00

NOTE: Fees based on square footage shall include all floor areas (including crawl space) measured to outside wall dimensions and will be rounded to nearest whole dollar amount.

NOTE: Total fees shall be rounded up to the next whole dollar.

Electrical Code Permits

The minimum fee for any permit shall be \$50.00. Where additional permits by the same license on the same job are necessary and the nature of the work is the same as that of the original permit, the minimum fee shall not apply. The term "outlet" as used in this subsection shall mean any opening for the connection of current consuming or controlling devices generally. Where outlets are installed in common or "in gang", the outlets shall be counted individually. Fees shall be as follows:

- a. *Service-new, replacement, alteration or temporary.* \$65.00 each 0-600 amps, \$70.00 each 601-1200 amps, \$75.00 each greater than 1200 amps.
- b. *Feeders, subfeeders, and additional panels each 110 amps or fraction thereof:* \$40.00 each.
- c. *Wireways, busways, under floor raceways or auxiliary gutters.* \$1.00/foot.
- d. *Generators, transformers, reactors, rectifiers, capacitors, welders, converters, electric furnaces or similar devices.* Each unit per kW: \$1.00/kW.
- e. *Commercial combination heating & air-conditioning units.* \$40.00 each.

- f. *Commercial refrigerator units.* Each motor compressor unit: \$20.00 each.
- g. *Residential air-conditioning.* Each motor compressor unit: \$20.00 each.
- h. *Gas or oil burners, residential electric furnaces, or conversion of (circle unit type).* \$20.00 each.
- i. *Electric space heating & baseboard system, per zone control.* \$12.00 each.
- j. *Electric appliances, commercial and residential [i.e. range, oven, clothes dryer, dishwasher, disposal, water heater; circle unit type(s) or indicate other].* \$10.00 each.
- k. *Swimming pools (includes associated wiring & grounding):* \$50.00 each.
- l. *Hydro-massage tubs, spas, hot tubs, etc. (circle or list type):* \$50.00 each.
- m. *Fuel dispensers for gasoline, oil, water pumps, or similar units:* \$50.00 each.
- n. *PV Systems: Residential \$50.00; Commercial \$100.00.*
- o. *Moving picture, X-ray machine, high frequency therapeutic apparatus and similar equipment:* \$50.00 each.
- p. *Switches, and convenience outlets:* \$1.00 each.
- q. *Dimmers & rheostats:* \$4.00 each.
- r. *Lighting fixtures-incandescent medium base, studded lights, festoon lighting, and fluorescent:* \$1.00 each.
- s. *Area light and standard:* \$30.00 each.
- t. *HID fixtures (i.e., mercury vapor, sodium, LED etc.):* \$5.00 each.
- u. *Strip lighting, track lighting, plug-in strip, trolley duct, trolley wire or similar.* \$1.00 each strip or 10-foot length.
- v. *Audible or visual electric signal or communication devices (i.e., fire alarms, horns, exit lights, door bells, etc.):* \$1.00 each.
- w. *Power receptacles over 150 Volts:* \$8.00 each.
- x. *Motors, each motor per HP or fraction thereof:* \$1.00 each HP.
- y. *Ceiling fan:* \$4.00 each.
- z. *Signs-electric illuminated (i.e., neon, fluorescent, comb. or other).* Each Sign: \$30.00 each.
- aa. *To Change, alter, repair or correct an electrical installation where none of the above apply-specify:* \$50.00
- bb. *Re-inspection fee.* First re-inspection: \$50.00
- cc. *Failure to call for inspection upon inspection and/or final inspection before occupancy.* Per occurrence: \$75.00
- dd. *Work started before electrical permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- ee. *Refund of fees.* That portion in excess of minimum fee is eligible to be refunded to a permit holder, if a request is made in writing, within 45 days of the issuance of such permit, provided that the minimum fee of \$50.00 shall not be refundable.
- ff. *Minimum for any permit:* \$50.00.
- gg. *Direct reconnection of residential equipment (minimum fee does not apply):* \$25.00 each.
- hh. *Direct reconnection of commercial electrical equipment (minimum fee does not apply):* \$30.00 each.

NOTE: Total fees shall be rounded up to the next whole dollar.

Plumbing Code Permits

The schedule of permit fees to be paid at the time the permit is issued shall be as follows:

- a. *Connection to main sewer (sanitary), per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00

- 3. Main sewer to structure: \$90.00
- 4. each additional 100 feet: \$50.00
- b. *Connection to main sewer (storm), per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet: \$50.00
- c. *Water extension, per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet: \$50.00
- d. *Private water system and/or well, new or required inspection:* \$20.00 each.
- e. *Catch basin, storm or sanitary manholes, condensate pits:* \$20.00
- f. *Plumbing fixtures and/or fixture connections, range boilers, steamers, water heater (except replacement), etc.:* \$10.00 each.
- g. *Automatic washer connection (mandatory in case of all new residence construction):* \$10.00
- h. *Replacement fixtures:* \$25.00 (exempt from the minimum \$50.00 fee).
 - 1. Water heater replacement.
 - 2. Dishwasher or kitchen sink replacement.
 - 3. Toilet and lavatory replacement.
- i. *Back flow pressure reducing valve (fee may be waived for existing single family dwellings):* \$35.00
- j. *Building drain:* \$35.00
 - 1. each additional 50 feet: \$25.00
- k. *Funnel drains:* \$10.00
- l. *Condensate pumps:* \$10.00
- m. *Grease traps:* \$35.00.
- n. *Lawn sprinkler system:* \$45.00.
- o. *Private sewage disposal system and/or holding tanks (includes state fees for ground water and sanitary permits):* \$250.00
- p. *Sanitary Permit (special approval required; includes state fees for ground water and sanitary permits):* \$450.00
- q. *Verification of soil test for mound septic tanks:* Minimum of \$225.00, not to exceed \$300.00, per test.
- r. *Street cut (slurry mix backfill) \$60.00 per cut (ENGINEERING DEPARTMENT APPROVAL REQUIRED). See Section 3.40c(32)a.*
- s. *Well operation permit.* \$25.00.
- t. *Work not completed for ordered inspection:* \$50.00
- u. *Failure to order final Inspection:* \$50.00
- v. *Minimum for any permit:* \$50.00
- w. *Work started before permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- x. *Plumbing permit fees may be refunded upon good cause shown as to nonuse thereof and within a reasonable time after payment provided that the minimum fee of \$50.00 shall not be refundable.*
- y. *Wis. Adm. Comm. S. 2.64 regarding plumbing plan review fees and all future amendments, revisions or modifications thereto is hereby adopted by reference.*

INFORMATION REQUESTS

- a. Miscellaneous copies: \$0.25 per page.
- b. Open record copies: A requester shall be charged a fee to defray the cost of locating and copying records as follows:
1. The cost of photocopying shall be \$0.25/page for black and white copies and \$1.00/page for color copies.
 2. If the form of a written record does not permit copying, the actual and necessary cost of photographing and photographic processing shall be charged.
 3. The cost of providing typed verbatim transcripts of an audio taped record shall be the actual cost per hour, plus copy charges of \$0.25 per page.
 4. If mailing or shipping is necessary for any requested copy or copies, the actual cost thereof shall also be charged. A flat fee of \$35.00 annually shall be charged for mailing Common Council agendas or Common Council proceedings on a regular basis. A flat fee of \$5.00 shall be charged for each complete Common Council or Plan Commission agenda packet requested, plus \$1.00 for each color copy included therein.
 5. An archival research deposit of \$15.00, payable in advance, shall be charged for the research and retrieval of records not readily available in the City Clerk's Office and for which the expected total cost would exceed \$50.00. A credit will be applied towards copy costs; if the research and retrieval is less than the deposit, a refund will be issued.
 6. The legal custodian shall estimate the cost of all applicable fees and may require a cash deposit adequate to assure payment, if such estimate exceeds \$5.00.
 7. Elected and appointed officials of the City of Oak Creek shall not be required to pay for public records they may reasonably require for the proper performance of their official duties nor shall any charges be required of the local news media.
 8. The legal custodian may provide copies of a record without charge or at a reduced charge where he determines that waiver or reduction of the fee is in the public interest.
- c. Photographs
1. The cost for Fire Department digital photographs shall be established as .25 cents per copy.
 2. The cost for Police Department digital photographs shall be established as .25 cents per copy.
- d. Real estate inquiries (Statement of Real Property Status)
Except for local residents requesting a duplicate copy of their personal real estate tax bill, all persons who request the City of Oak Creek to furnish written information as to or copies of:
1. Real estate taxes;
 2. Special assessments;
 3. Contemplated public improvements;
 4. Sewer or water charges;

5. Flood plain zoning;
 6. Or other like inquiries covering a specific parcel of real estate in the City of Oak Creek shall pay the sum of \$50.00, with an additional \$10.00 for rush requests, to the City Treasurer to cover the cost of the investigation and/or processing of such inquiry. Said fee shall be paid at the time of the inquiry or prior to mailing or pickup or faxing of the requested information.
- e. Accident reports
The cost for Police Department accident reports shall be established as \$.25 per page.
 - f. Fire incident reports
The cost for Fire Department incident reports shall be established as \$.25 per page.
 - g. Audio/Video tapes, film and CD/DVDs
The fee for audio/video tapes, film and CDs or DVDs shall be the actual cost to produce such items, plus the cost of supplies, postage, etc.
 - h. Tax roll and Assessment Roll
Electronic media: Charge actual costs, \$100.00 minimum.
 - i. Real estate Summary Sheet
\$10.00.
 - j. Computer records
 1. Miscellaneous computer printouts generated
Charge actual costs
 2. Electronic files
Charge actual costs
 - k. Fax transmittals: \$1.00/page long distance \$.50 per page local
 - l. Voter Records
 1. Statewide Voter Registration System (SVRS) Records (established by State)
Electronic Data file: \$25.00 plus \$5.00 per 1,000 voter names, rounded to the nearest thousand.
 2. City voter records
Computer printouts: The actual cost to produce or copy each computer printout shall be charged, plus the actual cost of postage and supplies.

LIBRARY

All patrons shall be charged fees covering the cost of lost and damaged items. In addition, there will be a service charge in the amount of \$3.00 per item.

RECREATION

Recreation Department fees shall be established by the Recreation Manager according to guidelines adopted by the Parks, Recreation and Forestry Commission and subject to review by the Parks, Recreation and Forestry Commission. A list of the fees and charges will be on file in the Parks, Recreation and Forestry Office. The Recreation Manager shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The Clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15-day period unless an alderman or the Mayor objects in writing, in which case the fee change shall be brought before the entire Common Council for consideration and approval.

POLICE DEPARTMENT

~~a. Transient Merchant Identification Cards~~

~~All transient merchants shall pay a fee of \$30.00 at the Police Department~~

ba. Bicycles

1. Bicycle license - \$3.50, non-expiring
2. Replacement bicycle license - \$2.00

eb. Alarm Permit Fees

1. Alarm devices (except police console connected) – no fee
2. Alarms connected to police consoles - \$100.00 initial installation

ec. Police False Alarm Charges - Annually

1. 1-3 alarms – no charge
2. 4-7 alarms - \$50.00 per alarm
3. 8 or more alarms - \$200 per alarm

ed. Fingerprint Service

1. Fingerprint Service - \$10.00 fee per individual

e. Warrant Service Charge

1. Processing service- \$25.00 fee per transaction

STREETS

a. Driveway Culvert Installation

Driveway culvert installation charges for labor and material provided by the City of Oak Creek shall be determined on a front foot basis in the following manner:

1. 12", 15" or 18" Culvert: \$34.64/foot plus cost of a pipe.
2. 21", 24" or 30" Culvert: \$51.96/foot plus the cost of pipe.
3. 36", 42" or 48" Culvert: \$67.41/foot plus the cost of pipe.
4. 54", 60" or 72" Culvert: \$87.00/foot plus cost of pipe.

b. Equipment Rental Charges

1. The fee schedule for equipment will reflect the actual costs per hour to use various pieces of equipment in the Street Department inventory, and will be established using the equipment cost comparison agreement between the State of Wisconsin and Milwaukee County Department of Public Works. A complete schedule of equipment and fees shall be maintained at the Street Department.
2. The fee for labor to operate rented equipment shall be:
 - a. Labor performed by Equipment Operators: \$47.32 per hour.
 - b. Labor performed by Mechanics: \$52.93 per hour.

- c. Supervisor: \$55.38 per hour.
- d. Street Supervisor: \$64.84 per hour.
- c. Freon disposal fee. \$15.00 for disposal of refrigerators, air conditioners, freezers and dehumidifiers.
- d. Mulch. \$25.00 delivery charge.
- e. Special Pick-ups: \$25.00 for a special pick up.
- f. Tires: \$3.00 per tire.
- g. Televisions: ~~\$7.00~~-\$20.00 per television.

TREASURER'S OFFICE

Animals

- a. Dog Annual License Fee
 - 1. \$12.00 if the owner provides certification by a veterinarian that the dog has been spayed or neutered.
 - 2. \$24.00 if the dog is fertile.
 - 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year
- b. Cat Annual License Fee
 - 1. \$12.00 if the owner provides certification by a veterinarian that the cat has been spayed or neutered.
 - 2. \$24.00 if the cat is fertile.
 - 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year.
- c. Late Annual License Fee
 - 1. \$ 6.00 for a dog or cat that has been spayed or neutered.
 - 2. \$12.00 for a dog or cat that is fertile for animals not licensed prior to April 1 of that year; the annual license is acquired after thirty (30) days of occupancy in the City; or the annual license is obtained after the dog or cat is over five (5) months old.
- d. Impound Fee
 - 1. \$15.00 for each day or fraction thereof.

Treasurer Service Fees

A charge of \$25.00 per check shall be charged to recover all reasonable costs and expenses in connection with the collection of a worthless check which any person issues to the city:

- a. NSF (non-sufficient funds)
- b. Account Closed
- c. Stop Payment
- d. Refer to Maker
- e. Stale Date
- f. A payment that is returned to the City for any reason

NON-DEPARTMENT SPECIFIC

Technology Fee

A charge of \$5 per permit, or invoice that is generated from the Financial/Inspection software.

WEIGHTS AND MEASURES

According to Section 98.04 (2), Wis. Stats., the City of Oak Creek may recover an amount not to exceed the cost of fees for weights and measures inspection work by assessing fees on the persons who receive the services rendered. Fees for weights and measures services provided by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection are as follows and shall be billed by the City on an annual basis:

- a. \$20.00 each small capacity scale, meter or liquid measuring device (LMD)
- b. \$50.00 each large capacity scale

CIVIC CENTER MEETING ROOM FEE SCHEDULE

Civic Center Meeting Rooms	Resident Fees		Non-Resident Fees	
	Monday – Friday:	Saturday	Monday – Friday:	Saturday
Multi-Purpose Room	\$50 / 4 hours	\$100 Flat Fee	\$100 / 4 hours	\$200 Flat Fee
	Security Deposit* - \$60			
Technology Training Center	\$50 / 4 hours	\$100 Flat Fee	\$100 / 4 hours	\$200 Flat Fee
	Security Deposit* - \$60			
Council Chambers	\$50 / 4 hours	\$100 Flat Fee	\$100 / 4 hours	\$200 Flat Fee
	Security Deposit* - \$60		Security Deposit* - \$60	
Tower Room	\$25 / 4 hours		\$50 / 4 hours	
	Security Deposit \$60			
Lake Vista Room	\$25 / 4 hours		\$50 / 4 hours	
	Security Deposit \$60			
Heritage Room	\$25 / 4 hours		\$50 / 4 hours	
	Security Deposit \$60			
Delphi Room	\$25 / 4 hours		\$50 / 4 hours	
	Security Deposit \$60			
Library Business Center	\$25 / 4 hours		\$50 / 4 hours	
Storytime Room <i>(only available for Service Groups)</i>	No Charge \$25 / 2 hours		\$50 / 2 hours	
	Security Deposit* - \$60			

***Refundable Security Deposit:** ~~Due the day of the reservation.~~ The -Library reserves the right to charge an additional \$60 usage fee for failure to comply with meeting room policies, procedures and/or guidelines and/or for additional cleaning fees. Additional fees may be assessed for excessive damage to the room. Fees will be charged to the credit card on file with the application.

Technology Training Sessions: \$20 per user per training class

Rental Amount	Processing Fee	Net Revenue
\$50	\$2.25	\$47.75
\$100	\$4.20	\$95.8
\$200	\$8.10	\$191.90
\$25	\$1.28	\$23.72
\$60	\$2.64	\$57.36

BE IT FURTHER RESOLVED that the schedule of fees, permits and charges may be amended from time to time by resolution of the Common Council.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this _____ day of _____, 20 17 .

Passed and adopted this _____ day of _____, 20 17 .

President, Common Council

Approved this _____ day of _____, 20 17 .

Mayor

ATTEST:

City Clerk

Vote: _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 15

Recommendation: That the Common Council approves payment of the obligations as listed on the November 29, 2017 Invoice GL Distribution Report.

Background: Of note are the following payments:


1. \$13,500.00 to City of Oak Creek – PD (pg #10) payment for seizure vehicle sold in WI Surplus auction.
2. \$6,765.00 to Godfrey & Kahn S.C. (pg #4) for legal services regarding Emerald Row and 6th & Rawson.
3. \$12,139.67 to Kansas City Life Insurance Co (pgs #5-6) for December disability insurance.
4. \$7,882.37 to Kronos Incorporated (pg #6) for Telestaff software support.
5. \$17,280.00 to Milwaukee County EMS (pg #9) for annual radio fee – Police & Fire Department.
6. \$7,659.31 to Securian Financial Group, Inc. (pg #13) for employee life insurance.
7. \$6,756.79 to Tyco Integrated Security, LLC (pg #15) for Fire station #2 door locking system.
8. \$13,750.00 to Tyler Technologies, Inc. (pg #15) for assessor services.
9. \$15,000.00 to Visit Milwaukee (pg #15) for 2018 official visitors guide full-page ad.
10. \$52,124.38 to WE Energies (pgs #15-16) for street lighting, electricity & natural gas.
11. \$13,585.8 to Wheaton Franciscan Medical Group (pg #17) for October's nurse practitioner services/supplies.
12. \$17,307.73 to World Fuel (pg #17) for fuel inventory.

Fiscal Impact: Total claims paid of \$250,119.11

Prepared by/Fiscal Review by:


Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Respectfully submitted,


Andrew J. Vickers, M.P.A.
City Administrator

City of Oak Creek Common Council Report

Meeting Date: December 5, 2017

Item No.: 16


Recommendation: That the Common Council adopt Ordinance No. 2886, repealing and recreating Section 6.26(d)(6), modifying the permit term for Sidewalk Area Dining Facilities.

Background: Ordinance No. 2753 was adopted on March 3, 2015 and provided for the terms of Sidewalk Area Dining Facilities. At that time, the permit term was designated as "calendar year". In 2017, businesses within Drexel Town Square began to request Sidewalk Area Dining Facility permits. Soon after, it was discovered that this permit does not run concurrent with the Health Department's food license or the City Clerk's Alcohol licenses, which are set by the state as July 1 through June 30 of the following year.


By adopting this ordinance, the food, alcohol and sidewalk area dining facility permits and licenses would run concurrently with each other.

Fiscal Impact: There is no fiscal impact to this amendment.

Prepared by:


Douglas Seymour, AICP
Director of Community Development

Respectfully submitted by:


Andrew J. Vickers, MPA
City Administrator

Fiscal Reviewed by:


Bridget M. Souffrant
Finance Director / Comptroller

ORDINANCE NO. 2886

By: _____

AN ORDINANCE TO REPEAL AND RECREATE SECTION 6.26(d)(6) OF THE MUNICIPAL CODE REGARDING PERMIT TERM FOR SIDEWALK AREA DINING FACILITIES

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: Section 6.26(d)(6) is hereby repealed and recreated to read as follows:

Permit Term. A sidewalk area dining permit shall be valid from July 1 through June 30.

SECTION 2: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced this _____ day of _____, 2017.

Passed and adopted this ___ day of _____, 2017.

Kenneth Gehl, Common Council President

Approved this _____ day of _____, 2017.

Daniel J. Bukiewicz, Mayor

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes _____ Noes _____

- (c) **PERMIT REQUIRED.** It shall be unlawful for any person to use the public right-of-way as a sidewalk area dining facility without first obtaining a permit therefore. The application and annual space rental fee for sidewalk area dining facilities shall be as specified in Section 3.40.
- (d) **PERMIT.**
 - (1) **Application.** Application for such a permit shall be made to the Director of Community Development or designee. Applications shall include a dimensioned drawing illustrating existing physical conditions in the location of the proposed sidewalk area dining facility, a dimensioned site plan showing proposed design of the sidewalk area dining facility (i.e. layout of tables, chairs, planters, fencing or other barricades, lights, signs, relationship to entrances and other street level physical features of the associated building) and a written plan of operation. The plan of operation at a minimum shall indicate:
 - a. The expected starting date and ending date of the sidewalk area dining facility.
 - b. The proposed daily hours.
 - c. The planned capacity of the sidewalk area dining facility.
 - d. Whether any of the proposed sidewalk area dining facility improvements would be physically attached to the public infrastructure and if so, how.
 - e. The Director of Community Development or designee shall develop appropriate application forms and may list on those forms additional information needed to adequately review applications. The application must be signed by both the applicant and the property owner (if other than the applicant).
 - (2) **Insurance.** The applicant for a sidewalk area dining facility shall assume responsibility for all liability for damages to persons or property associated with creation, operation and maintenance of the sidewalk area dining facility and shall maintain the minimum insurance coverages specified in the City's Risk Management Policy. A certificate of insurance naming the city as an insured party shall be submitted prior to issuance of the permit.
 - (3) **Surety Bond.** The Director of Community Development or designee may require a bond of surety company duly incorporated in the state of Wisconsin or duly licensed to do business in the state in such sum as he or she may require but not exceeding \$10,000, such bond to be approved by the City Attorney.
 - (4) **Decision.** The Director of Community Development or his designee may either ap-

- prove, conditionally approve or deny the application for a sidewalk area dining permit.
- (5) **Appeals.** Any applicant aggrieved by the decision of the Director of Community Development or designee may appeal such decision to the Common Council.
- (6) **Permit Term.** A sidewalk area dining permit shall be valid from the date of issuance to the end of the calendar year in which it was issued.
- (7) **Renewal.** A sidewalk area dining permit may be renewed upon payment of the annual space rental fee (see Section 3.40).
- (8) **Display of Permit.** The permit holder shall display the approved sidewalk area dining permit in proximity to the sidewalk area dining facility so that it will be visible to passing pedestrians.
- (e) **REMOVAL.** The permit holder shall remove all tables, chairs, fencing and other material associated with the sidewalk area dining facility and restore the public way whenever public necessity so requires as determined by Resolution of the Common Council or upon expiration of the permit. In addition, the Director of Community Development or designee may order the temporary removal of sidewalk area dining facilities for major civic events, emergency repairs or other public improvements. The permit holder shall not be entitled to any damages if or when removal is required.
- (f) **MINIMUM SIDEWALK CLEARANCE.** All sidewalk area dining facilities shall maintain a minimum sidewalk clearance of 5 feet, and the minimum clearance shall be kept clear of all obstructions, as specified in the guidelines provided by the Director of Community Development or designee under sub. (g).
- (g) **GUIDELINES.** The Director of Community Development or designee in administering this section shall establish guidelines. These guidelines shall include standards regarding the location, design and operation of sidewalk dining areas.
- (h) **ASSOCIATED PERMITS.** In order to construct and operate a sidewalk area dining facility, certain associated City permits or approvals may be required (e.g. building permit, extension of alcohol beverage premises license, health permit). Issuance of a sidewalk area dining permit does not alter the need to obtain any associated required permits.

Ordinance #2753 A 3/3/15, Sec. 6.26

SEC. 6.27 PERMISSIBLE OBSTRUCTIONS, PROJECTIONS AND ENCROACHMENTS.

- (a) **General Regulations.**
 - (1) Except as otherwise regulated in this section, no part of any building, structure, addition,