



COMMON COUNCIL MEETING AGENDA

TUESDAY, DECEMBER 1, 2015
AT 7:00 P.M.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 11/16/15, 11/17/15

Recognition

4. **Council Proclamation:** Consider *Council Proclamation* 15-07, Congratulations to Daniel Brever for receiving the Eagle Scout Award (by Committee of the Whole).

New Business

MAYOR & COMMON COUNCIL

5. **Motion:** Consider a *motion* to approve the appointment of Election Officials for the two-year period 1/1/16-12/31/17 (by Committee of the Whole).
6. **Motion:** Consider a *motion* to establish combined meeting dates for 2016 (by Committee of the Whole).
7. **Motion:** Consider a *motion* to approve the Vendor Summary Report in the amount of \$1,733,468.59 (by Committee of the Whole).

FIRE

8. **Resolution:** Consider *Resolution* No. 11664-120115, establishing various fees, permits and charges charged by the City of Oak Creek, effective 1/1/2016 (by Committee of the Whole).

LICENSE COMMITTEE

The License Committee did not meet prior to the Council meeting. Tentative recommendations follow:

9. **Motion:** Consider a *motion* to grant an Operator's license to the following (*favorable background report received*):
 - Jehad A. Jehad, 5661 S. 30th St., Milwaukee (PDQ)
 - Darren B. Thomas, 780 I Delaware Ave., Grafton (no employer at this time)
 - Tyler L. Ketterhagen, 164 Karyl St., Burlington (no employer at this time)
 - Ileana Sanders, 601 E. Jessica Cir., Oak Creek (Walgreen)

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 768-6511 or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

COUNCIL PROCLAMATION NO. 15-07
CONGRATULATIONS TO
DANIEL BREVER
FOR RECEIVING THE EAGLE SCOUT AWARD

WHEREAS, the conferring of an Eagle Scout is one of the highest awards that can be bestowed upon a Boy Scout; and

WHEREAS, such award is an earned award in that the recipient must perform and successfully complete and pass the rigid requirements exacted to achieve an Eagle Scout Award; and

WHEREAS, less than four percent of all Scouts actually achieve this goal; and

WHEREAS, at a Court of Honor to be held on December 19, 2015, an Eagle Award will be conferred upon Daniel Brever; and

WHEREAS, as his Eagle project, Daniel created an erosion prevention area with two landscaped areas and a Wisconsin state flag garden display on the grounds of the Polish Center of Wisconsin in Franklin, Wisconsin; and

WHEREAS, Daniel coordinated the efforts of 27 volunteers to assist with the erosion prevention area, landscaping and garden display, putting in a total of over 162 man hours of work; and

WHEREAS, the Oak Creek Common Council wishes to recognize this noteworthy achievement of Daniel Brever.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Common Council of the City of Oak Creek hereby extend their congratulations to Eagle Scout Daniel Brever for having an Eagle Scout Award conferred upon him by the Boy Scouts of America.

BE IT FURTHER RESOLVED that this proclamation be spread upon the minutes of this meeting and the City Clerk be and she is hereby directed to transmit a suitable copy thereof to Daniel Brever.

Dated this 1st day of December, 2015.

Presented and adopted this ___ day of December, 2015.

President, Common Council

ATTEST:

Mayor

City Clerk

VOTE: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: 12/01/2015

Item No.: 5

Recommendation: That the Common Council approves the appointment of election officials as listed on the attached pages, for the two-year period of January 1, 2016 through December 31, 2017.

Background: Election Inspectors are appointed at the end of odd-numbered years for a two-year period, in accordance with Wisconsin State Statutes. Please see the attached pages for the names and addresses of the election official nominees. As we have had the names of nominees submitted by only one major party, the majority of the nominees will be designated as "unaffiliated".

Since 2016 is a major election year, recruitment for new Election Inspectors will continue and as new Election Inspectors are recruited, or if further political party nominations become available, additional appointments will be recommended for approval by the Council in the future.

Fiscal Impact: Funds have been included in the General Government budget, part-time salaries account, to cover the wages paid to the appropriate number of election officials for all regular elections.

Prepared by:



Catherine A. Roeske
City Clerk

Respectfully submitted by:

Gerald R. Peterson, ICMA-CM
City Administrator

Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Election Official Appointments
1/1/2016 – 12/31/2017

First Name	Last Name	Street Address
Carol J	Anderson	435 E. Fitzsimmons Road
Carol	Baltutis	7585 S. Manitowoc Ave
Charles	Baltutis	7585 S. Manitowoc Ave.
Jane	Bastian	8600 S. Cathlynn Court
Doris	Behr	7519 S. Clement Ave.
KC	Bobolz	10600 S. Richard Rd.
Kim	Bogadi	3705 E. Garden Pl.
Dennis	Brickler	8250 S. Woodridge Dr.
Jill	Brooks	1401 E. Maas Drive
Patricia	Dahlke	1115 W. Wayland Drive
Kenneth	Eggleston	2526 W. Lindenwood Ave.
Virginia	Ertman	9734 S. Shepard Hills Circle
Carol	Grundy	9160 S. Nicholson Rd.
Richard	Hahn	6875 S. Highfield Dr.
Eileen	Hamilton	340 E. Fitzsimmons Rd.
Neil	Hamilton	340 E. Fitzsimmons Rd.
Hailey	Harwood	9766 South Shepard Hills Dr.
Carrie	Haselow	335 Southtowne Drive Apt. G108
Frank	Haybeck	8141 S. White Oak Dr.
Connie	Hutto	6846 South Ash Street
Mary	Hunt	2537 W. Hilltop Ln.
Kate	Humphries	1001 W. Finch Lane
Constance	Janik	1825 W. Meyer Ln.
Maureen	Johannes	9015 South 20th Street
Mardell	Kaluzny	8850 S. Chesapeake Ct.
Brandon	Kawczynski	7261 S. Clement Ave
Pamela	Kawczynski	7261 S. Clement Ave
Elaine	Kelly	6441 S. Crabapple Court #4
Josephine	Knitter	233 Summerhill Place
Thomas	Knitter	233 Summerhill Pl.
Mary	Kramer	3451 E Bonnie Dr
Mary	Krey	429 E. Centennial Dr.
Carol A	LaBodda	1124 E. Marquette Ave
Suzon	Lemanski	9225 South Orchard Park Circle 1A
Judith	Levar	1321 E. Elm Rd.
Thomas	Lewison	455 E Oak Lane
Dawn	Leys	3875 E. Elm Rd.

Joyce	Loppnow	7580 S. Lenox Ave
Petra	Lukic	155 W. Oak Leaf Drive #24
Donna	Mattson	3364 E. Oak Creek Dr.
Mary	McNulty	7544 Lynhaven Dr.
Betty	Nevels	9530 S. Wintergreen Ct.
Norma	Nonneman	8650 S. Stonefield Dr.
Dale	Olson	615 E Marshall Ave
Lynn	Pawelski	850 W. Creekway Court
Cherryl	Pergande	1750 W. Timber Ridge Ln. #8104
John	Peske	430 E. Robert Road
Suzanne	Peske	430 E. Robert Road
Lynn	Polinski	8280 S. Willow Ct.
George	Price	8865 S. Patricia Blvd.
Nancy	Putnum	8362 S. Newbury Drive. #1002
Wesley	Putnum	8362 S. Newbury Drive. #1002
Peggy S	Renner-Howell	55 E. Fieldstone Circle #4
Ronald	Rickey	8506 S. Melrose Drive
Delores	Riemer	300 East Estates Place
Marilyn	Rome	545 E. Estates Pl.
Ellen	Rozdzialowski	555 E. Golden Lane
Constance	Runge	8125 S. Wildwood Dr.
Kermit	Schmeiser	505 E. Laverne
Dorothy	Schaubel	321 E. Evandale Drive
Molly	Schuerman	9025 S. Nicholson Rd
Susan	Schrank	8870 S. Chesapeake Court
Barb	Siegert	1353 W. Armann Way
Joy	Simpson	210 W. Oak Leaf Drive #6
Ocelia	Simpson	210 W. Oak Leaf Drive #6
Barb	Sommers	9200 S. Nicholson Road
Gail	Stefanik	2225 E. Chestnut Dr.
Carol A	Steffens	10724 S. Christina Court
Cornell	Stroik	2439 W. Sycamore Ave.
Susan	Szozda	1200 E David Lane
Mary	Tetzlaff	1002 E. Drexel Ave.
Mark	Timmers	331 E Wynbrook Drive
Jill	Unglaub	7576 S. Pine Ave.
Janice	Walder	495 E. Parkway Estates Dr.
Judy	Wehrli	839 W. Grange Ave
Janice	Wilinski	7240 S. Howell Ave.
Gregory	Wolf	8800 S Country Drive, Aprt 102
Dean	Zinda	7622 S. Pine Ave.

2016
SCHEDULE OF REGULAR COMBINED
COMMON COUNCIL MEETINGS

TUESDAY	JANUARY 5	
TUESDAY	JANUARY 19	
TUESDAY	FEBRUARY 2	
<u>MONDAY</u>	FEBRUARY 15	(due to Spring Primary Election, Tuesday, February 16, if required)
TUESDAY	MARCH 1	
TUESDAY	MARCH 15	
<u>MONDAY</u>	APRIL 4	(due to Spring General Election, Tuesday, April 5)
TUESDAY	APRIL 19	
TUESDAY	MAY 3	
TUESDAY	MAY 17	
TUESDAY	JUNE 7	
TUESDAY	JUNE 21	
TUESDAY	JULY 19	
<u>MONDAY</u>	AUGUST 1	(due to National Night Out, Tuesday, August 2)
TUESDAY	AUGUST 16	
TUESDAY	SEPTEMBER 6	
TUESDAY	SEPTEMBER 20	
TUESDAY	OCTOBER 4	
TUESDAY	OCTOBER 18	
TUESDAY	NOVEMBER 1	
<u>MONDAY</u>	NOVEMBER 7	Budget Hearing (tentative only)
<u>OR</u>		
<u>MONDAY</u>	NOVEMBER 14	Budget Hearing (tentative only)
TUESDAY	NOVEMBER 15	
TUESDAY	DECEMBER 6	
TUESDAY	DECEMBER 20	

City of Oak Creek Common Council Report

Meeting Date: December 1, 2015

Item No.: 7

Recommendation: That the Common Council approves payment of the obligations as listed on the November 24, 2015 Invoice GL Distribution Report.

Background: Of note are the following payments:

1. \$59,037.24 to Benistar (pg #2) for retiree medical supplement payments.
2. \$36,136.99 to Building Service, Inc. (pg #2) for City Hall and Library furniture.
3. \$46,440.28 to Core BTS, Inc. (pg #3) for wireless access points in the Library, Teleconference equipment, and VOIP phone system projects.
4. \$535,380.96 to Corporate Contractors, Inc. (pg #3) for City Hall and Library payments.
5. \$5,425.00 to E.A. De St. Aubin Nursery (pg #4) for City Hall and Library landscaping.
6. \$192,441.93 to Embury, Ltd (pg #4) for City Hall and Library furniture.
7. \$10,725.00 to Exhibit Systems (pg #4) for City Hall's information kiosk.
8. \$63,650.00 to Gunderson Excavating (pg #6) for demolition of City Buildings.
9. \$60,586.00 to Henricksen and Company (pg #6) for City Hall and Library furniture.
10. \$10,559.93 to Kansas City Life Insurance (pg #7) for December disability insurance.
11. \$97,392.00 to Library Furniture International (pg #9) for Library furniture.
12. \$6,861.51 to Minnesota Life Insurance Co. (pgs #10-11) for employee life insurance.
13. \$7,093.35 to Oak Creek Water & Sewer Utility (pg #12) for quarterly water and sewer bills.
14. \$138,605.00 to Professional Asbestos Removal & Survey Service Corp. (pg #1) for survey and removal of asbestos at City Buildings.
15. \$11,581.50 to Ruckert/Mielke (pg #14) for Project #15051, Lakefront Parkway/Pathway.
16. \$292,869.52 to Schroeder Solutions, Inc. (pg #15) for Office Furniture at City Hall and Library.
17. \$28,000.00 to Tyler Technologies, Inc. (pg #16) for assessing services.
18. \$34,419.75 to WE Energies (pgs #17-18) for street lighting, electricity and natural gas.
19. \$21,000.00 to Wilnet Engineering, LLC (pg #19) for professional services.

Fiscal Impact: Total claims paid of \$1,733,468.59

Prepared by/Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller



Respectfully submitted,

Gerald R. Peterson, ICMA-CM
City Administrator

City of Oak Creek Common Council Report

Meeting Date: December 1, 2015

Item No.: 8

Recommendation: That the Common Council adopts Resolution No. 11664-120115, a Resolution Establishing Various Fees, Permits, and Charges charged by the City of Oak Creek to be effective January 1, 2016.

Background: The current ALS/BLS rates were established in January of 2015. The Milwaukee County Association of Fire Chiefs (MCAFC) annually makes an assessment of comparable rates for services and recommends a rate revision if necessary. These rates were adjusted by 1.80% which is the change in the medical care commodities and medical care service CPI for 2015. These proposed rates were reviewed by a number of the billing agencies used by the providers and deemed to be within reasonable limits for acceptable rates.

We are also requesting to raise all the fire inspection and permit fees by 1.8%.

Fiscal Impact: If approved, it is anticipated the rate change for emergency medical services will generate additional revenue for the City estimated at \$11,500. The fire inspection and permit fees will see an increase estimate of \$600 for 2016.

Approved by:



Tom Rosandich
Fire Chief

Respectfully submitted,

Gerald R. Peterson, ICMA-CM
City Administrator

Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

RESOLUTION NO. 11664-120115

BY: _____

A RESOLUTION ESTABLISHING VARIOUS FEES, PERMITS AND CHARGES
CHARGED BY THE CITY OF OAK CREEK

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that various fees, permits and charges shall be established as follows and shall be effective upon approval by the Common Council:

CITY CLERK'S OFFICE

1. Adult Entertainment Business
Includes: Arcade; Bookstore; Escort; Exotic Dance; Motion Picture Theater; Novelty Store; Video Store; Hotel

New	\$2,800.00
Renewal	\$2,400.00
Manager/Assistant Manager	\$ 100.00
Entertainer	\$ 300.00
Part Time/Full-Time Employees	\$ 100.00

2. Amusement Operator and Devices

Operator	\$ 150.00
Each Device	\$ 45.00

3. Arcades

Arcade License (annual)	\$2,000.00
Arcade Operator	\$50.00
Each Device	\$45.00
License Transfer Fee (transfer of location only)	\$50.00
Duplicate license	\$20.00

4. Athletic Events, Parades & Related Events

Application fee	\$35.00
(plus actual costs for police/fire/streets)	

5. Auto Salvage Yards \$500.00

6. Cigarette \$100.00

7. Dance Hall \$100.00

8.	<u>Landfill License</u>	
	Original Application Fee	\$1,200.00
	Renewal	\$300.00
	(Plus actual cost of review, inspection and administration in excess of application fee.)	
9.	<u>Kenel</u>	\$100.00
10.	<u>Mobile Home Park</u>	
	License	\$100.00 annual per each 50 spaces or fraction thereof
	Transfer of License	\$10.00
11.	<u>Alcohol Beverage</u>	
	Class "A" Fermented Malt Beverage	\$150.00
	Class "A" Retail Liquor	\$500.00
	Class "B" Beer	\$100.00
	Class "B" Retail Liquor	\$500.00
	Class "C" Wine	\$100.00
	Wholesale Beer	\$25.00
	Special Class "B" Beer/Wine	\$10.00
	Reserve "Class B" One-Time	\$10,000.00
	Provisional Class "A", Class "B", "Class A", "Class B", Class "C"	\$15.00
	Change of Premises Description	\$25.00
	Publication Fees	
	Renewal	\$10.00
	Individual	\$20.00
12.	<u>Operator (Bartender)</u>	
	Two-year license	**\$100.00
	**Payment in full required at time of application	
	Refund for Denial	\$25.00
	Provisional License	\$15.00
	Duplicate License	\$10.00
	Temporary License	No Charge
13.	<u>Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealer</u>	
	Pawnbrokers	\$210.00
	Secondhand Article Dealers	\$27.50
	Secondhand Jewelry Dealers	\$30.00
	Secondhand Article Dealer Mall or Flea Market	\$165.00

14. Transient Merchant
- | | |
|--|-----------------|
| Business License | Yearly \$375.00 |
| | Daily \$35.00 |
| Investigation fee/each salesperson | \$70.00 |
| ID Badge for each approved salesperson | \$30.00 |
- (Issued by and payable at Police Department)

COMMUNITY DEVELOPMENT

1. Bikeway Fees
- a. Bikeway fee for each new residential lot or unit - \$50.00

2. Document Sales
- a. Zoning Code (Chapter 17) \$25.00
- b. Land Division (Chapter 14) \$10.00
- c. Park Plan \$15.00
- d. City Maps
1. 1" = 1000' - \$2.00
 2. 1" = 2000' - \$1.50
- e. Official Maps (1/4 Sections)
1. 1" = 100' - \$1.50
 2. 1" = 200' - \$1.50
- f. Aerial Photographs
1. 1" = 400' - \$1.50
 2. 1" = 2000' - \$1.50
- g. All Other Documents:
1. ≤ 18" x 24" - \$.25 per page
 2. Each copy ≥ 18" x 24" and ≤ 36" x 42" - \$4.00
 3. Computer plot – standard size: \$4.50

NOTE: Add \$4.00 per sheet if map is reproduced on mylar. First two (2) drawings are free for Oak Creek property owners acquiring information on their property. Add \$1.50, plus postage, if mailing is requested.

3. Plan Commission
- a. Multifamily and building plan review - \$350.00
- b. Commercial site and building plan review - \$350.00
- c. Industrial site and building plan review - \$350.00
- d. Landscaping plan review - \$150.00
- e. Lighting plan review - \$15.00
- f. Sign plan review - \$150.00
- g. Special Plan Commission meeting - \$35.00/citizen member at the meeting

4. Subdivision Fees
- a. Preliminary subdivision plats - \$475.00
- b. Final subdivision plats - \$400.00
- c. Certified Survey Maps - \$525.00
- d. Affidavit of Correction - \$275.00
- e. Minor land division - \$275.00

5. Tax Increment Financing (TIF) District Financing
 A filing fee of \$1,000 shall be charged for any request that the City create a Tax Increment Financing (TIF) District. If the district is approved, the fee shall be paid as an eligible cost identified in the Project Plan. If the district is not approved, the fee will be waived.

6. Zoning Fees
- a. Basic rezoning \$775.00
 - b. Planned Unit Development (PUD) \$900.00
 - c. Amendment to Planned Unit Development (PUD) \$550.00
 - d. Conditional Use Permit \$875.00.
 - e. Amendment to Conditional Use Permit \$550.00
 - f. Zoning Text Amendment \$500.00
 - g. Temporary use or use approval \$300.00
 - h. Plan Commission consultation \$250.00
 - i. Zoning Board of Appeals \$250.00
 - j. Board of Housing Appeals \$250.00

NOTE: If an applicant withdraws their request after the Plan Commission meeting and prior to the publication of the public hearing notice, the following filing fee refunds will be provided:

- Official Map Amendment \$300.00
- Basic Rezoning \$270.00
- Planned Unit Development (PUD) \$280.00
- Amendment to Planned Unit Development \$260.00
- Conditional Use Permit \$275.00
- Amendment of Conditional Use \$280.00
- Zoning Text Amendment \$220.00

ENGINEERING

1. Engineering Fees & Erosion Control
- a. \$60.00 plus \$3.00 for each 1,000 square feet of land greater than 20,000 square feet.
 - b. Service Fees (per hour by position)

City Engineer	\$65.00
Development Engineer/Design Engineer/Construction Coordinator	\$55.00
Civil Engineer/Senior Technician	\$50.00
Engineering Technician/Draftsperson	\$40.00
Technician CADD/Survey	\$40.00

2. Landfill Permits
- a. \$300.00 initial application fee, plus billing of actual costs of review, inspection and administration in excess of application fee.
3. Storm Water Management Permit
- a. \$300.00 initial application fee, plus billing actual costs of review, inspection and administration in excess of application fee.

4. Street Permits & Fees

- a. Excavation permits (Street cuts): \$50.00 plus \$3.25 per 100 feet or fraction thereof.
- b. Driveway approach permit: \$50.00.
- c. Street or other right-of-way (ROW) vacation: \$575.00.
- d. Official map amendment: \$775.00.
- e. House moving permit: \$250.00.

FIRE DEPARTMENT

a. Definitions.

1. **Advanced Life Support (ALS) Services:** An advanced level of pre-hospital and inter-hospital emergency care and non-emergency medical care that includes basic life support care, cardiac monitoring, cardiac defibrillation, electrocardiography, intravenous therapy, administration of medications, drugs and solution, use of adjunctive medical devices, trauma care, on scene care and other authorized techniques and procedures, as provided in rules adopted by the Department of Health Services under Chapter HFS 112.
2. **Advanced Life Support Service, Level 1 (ALS-1):** The provision of ALS Services and/or assessment at a level below that specified for ALS-2 Services in (a)(3), below.
3. **Advanced Life Support, Level 2 (ALS-2):** The provision of ALS Service and/or assessment with treatment including the administration of three or more different medications and the provision of at least one of the following ALS procedures:
 - Manual defibrillation/cardioversion
 - Endotracheal intubation
 - Central venous line insertion
 - Chest decompression
 - Intraosseous line insertion
4. **Basic Life Support (BLS) Services:** A basic level of pre-hospital, on scene care/assistance and inter-hospital non-emergency medical care and emergency care that includes airway management, cardiopulmonary resuscitation (CPR), control of shock and bleeding and splinting of fractures, as provided in rules adopted by the Department of Health Services under Chapter HFS 110.
5. **Department:** The City of Oak Creek Fire Department.
6. **Mileage Fee:** A fee for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to a hospital or medical facility.
7. **Resident:** A person whose primary home address is within the city limits of the City of Oak Creek.
8. **Non-Resident:** A person whose primary home address is not within the city limits of the City of Oak Creek.
9. **Group-1 Drugs:** Albuterol, Amiodarone (30 mg), Aspirin, Atropine, Benadryl, Calcium Gluconate, Dextrose, D5W, Glucose (oral), Nitroglycerine, Sodium Normal Saline (bags & carpujet), Zofran Tabs, Zofran IV and to include any other drugs as

may be approved or authorized by the Intergovernmental Cooperation Council in the future.

10. **Group-2 Drugs:** Calcium Chloride, Dopamine, Epinephrine (IM or IV, not by Epi-pen), Lidocaine, Sodium Bicarbonate and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
11. **Group-3 Drugs:** Fentanyl, Ketamine, Midazolam, Narcan and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
12. **Specific Drug Group:** Epinephrine by Epi-pen, Adenosine, Glucagon (up to 1 Mg), Solmedrol (41-125 Mg), EZ-IO, and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.

NOTE: The confidentiality of all patient information shall be maintained pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all other applicable Federal and/or State Laws.

b. Advanced Life Support Fees.

1. **Resident Fees:** Every resident of the City of Oak Creek receiving advanced emergency service from the City by way of an advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$719.11 and ALS-2 \$828.36 base rate, plus \$109.25 for defibrillation, plus \$65.76 for IV and supplies, plus \$81.67 for intubation, plus \$86.97 for ALS supplies, plus \$81.67 for oxygen and supplies, plus \$109.25 for EKG, plus \$159.10 for Spinal Immobilization, plus \$35 for each drug in Group-1, plus \$40.30 for each drug in Group-2, plus \$51.97 for each drug in Group-3, plus \$103.94 for Epinephrine by Epi-pen, plus \$97.58 for Adenosine, plus \$97.58 for Glucagon, up to 1 Mg, plus 63.64 for Solmedrol, 41-125 Mg, and \$130.46 for EZ-IO for the Specific Drug Group, plus \$3.18 for triage barcode wristbands, plus \$980.03 for Cyano-kits, plus \$48.79 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged \$135.76 for non-invasive and invasive treatment plus services and drug group charges noted above.
2. **Non-Resident Fees:** Every non-resident of the City of Oak Creek receiving advanced emergency service from the City by way of advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$849.57 and ALS-2 \$980.03 base rate, plus \$109.25 for defibrillation, plus \$65.76 for IV and supplies, plus \$81.67 for intubation, plus \$86.97 for ALS supplies, plus \$81.67 for oxygen and supplies, plus \$109.25 for EKG, plus \$159.10 for Spinal Immobilization, plus \$35 for each drug in Group-1, plus \$40.30 for each drug in Group-2, plus \$51.97 for each drug in Group-3, plus \$103.94 for Epinephrine by Epi-pen, plus \$97.58 for Adenosine, plus \$97.58 for Glucagon, up to 1 Mg, plus 63.64 for Solmedrol, 41-125 Mg, and \$130.46 for EZ-IO for the Specific Drug Group, plus \$3.18 for triage barcode wristbands, plus \$980.03 for Cyano-kits, plus \$48.79 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged \$190.92 for non-invasive and invasive treatment plus services and drug group charges noted above.
3. **Mileage Fees:** Every resident and non-resident shall pay \$15.91 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

c. Basic Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$556.84 base rate, plus \$81.67 for oxygen, plus \$65.76 for supplies, plus \$26.52 for EKG, plus \$159.10 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall not be charged a fee for the first 1-3 assists within one calendar year but shall be charged \$79.55 per assist for 4 or more assists within one calendar year and no additional fees will apply for medical care.
2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$742.45 base rate, plus \$81.67 for oxygen, plus \$65.76 for supplies, plus \$26.52 for EKG, plus \$159.10 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall be charged a flat \$81.67 fee. No additional fees will apply for medical care.
3. Fees for Transfer Services: In all cases where the ambulance service of the City is requested to transfer an Oak Creek resident from a hospital in Milwaukee County to a nursing facility in Milwaukee County or to the resident's home in Oak Creek, such person shall pay a base rate of \$397.74, plus \$81.67 for oxygen, plus \$65.76 for consumables, plus \$26.52 for EKG's, plus \$159.10 for Spinal Immobilization. All transfers shall be and are limited to Oak Creek residents.
4. In-City Facility Fees: Every resident or non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility located within the boundaries of the City shall pay for such service the sum of \$291.68.
5. Mileage Fees: Every resident and non-resident shall pay \$15.38 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

d. Fire alarm connections.

1. Every person, firm or corporation connecting to the console system of the Oak Creek Fire Department or fire alarm service shall pay for such service as follows: \$50.00 for installation of service lines; \$100.00 annual charge.
2. Annual charges shall be billed by the Fire Department on January 1st of each year. For service installed subsequent to January 1st, the annual charge shall be pro-rated on a monthly basis.

- e. Hazardous materials. Replacement of cost of any extinguishment agent, neutralizers, chemicals or materials. Any person, firm or corporation shall reimburse the City for personnel costs, equipment expenses and replacement costs of any extinguishing agent, chemical, neutralizer, or materials used in the extinguishment, confinement, neutralizing or cleanup of any flammable or combustible liquid, gas, solid or any hazardous material or chemical involved in any fire or accidental spill.

- f. False alarm. Any person, firm or corporation having a fire alarm, smoke detector or any other type of alarm, and the alarm calls for response from the Fire Department, shall not be charged a fee for the first 1-3 alarms within one calendar year but shall be charged \$50.00 per alarm for 4-7 alarms within one calendar year and \$200.00 per alarm for 8 or more alarms within one calendar year.
- g. Nuisance fire alarms. Any person, industry, commercial establishment, railroad, apartment house complex or other who shall cause nuisance fires (multiple rubbish fires, grass fires, etc.) shall be liable for the sum of \$300.00 per hour or fraction thereof.
- h. Plan Review.
 - 1. Sprinkler review \$68.91
 - 2. All underground plan \$68.91
 - 3. Fire alarm system \$68.91
 - 4. Hood systems \$34.45
 - 5. Dry chemical systems \$68.91
 - 6. Special systems \$68.91
 - 7. Final Occupancy \$51.68
- i. Rescue Services. Any person, firm, contractor, or corporation requiring rescue services beyond the capacity of the Fire Department, shall reimburse the City for personnel costs, equipment and supplies, and outside rescue services.

Fire Inspection Fees

Fire Inspection fees are as follows, with each level based on the estimated time in minutes to conduct such inspections:

Inspection Type	Estimated Time in Minutes	Inspection Pay Rate	Total Fee
Level 1	0-15	51.79	\$17.47
Level 2	16-30	51.79	\$31.20
Level 3	31-45	51.79	\$44.94
Level 4	46-60	51.79	\$58.67
Level 5	61-75	51.79	\$86.14
Level 6	76-90	51.79	\$99.87

Incident Billing Fees

The Oak Creek Fire Department will bill for rescue services provided as a result of motor vehicle crashes occurring within the City of Oak Creek. Motor vehicle crashes include, but are not limited to, accidents involving vehicles, motorcycles; or pedestrians or bicyclists struck by vehicles.

Incident billing will only occur for those incidents involving the extrication, packaging, and removal of patients from a vehicle or scene.

The amount of the bill will be \$500 per incident. Billing is applicable to non-residents only; residents of the City of Oak Creek will not be billed for rescue services.

HEALTH DEPARTMENT

a. Health Department Fees and Charges shall be established by the Community Public Health Officer according to guidelines adopted by the Board of Health and subject to review by the Board of Health. A list of the fees and charges will be on file in the Health Department office. The Community Public Health Officer shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15 days period unless an Alderman or the Mayor objects in writing in which case the fee change shall be brought before the entire Common Council for consideration and approval.

b. Fee Schedule for Restaurants, Lodging, Campgrounds, Recreational, Tattoo/Body Piercing Establishments, and Retail Food Establishments.

1. Restaurant/Meal Food Service

a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed, single servings supplied by a licensed processor.

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| 1) | Annual License Fee: | \$246.00 |
| 2) | Pre-inspection Fee: | \$120.00 |
| 3) | Re-inspection Fee: | \$134.00 |
| 4) | Late Fee: | \$ 90.00 |

b) Simple Complexity Restaurant: A restaurant in which all of the following criteria are met:

- 1) Food is cooked to order.
- 2) Food may be kept in a hot or warm condition, but only for one meal period. Such food may not be cooled and re-served at a later time.
- 3) Limited preparation of food. Pre-packaged products may be mixed together and minor preparation, such as slicing onions or pickles as condiments, is acceptable.
- 4) Potential for cross-contamination must be minimal. No raw chicken or other meats may be used. Pre-breaded fish or preformed burger patties (fresh or frozen) may be used.

- | | | |
|-----|---------------------|----------|
| (a) | Annual License Fee: | \$371.00 |
| (b) | Pre-inspection Fee: | \$190.00 |
| (c) | Re-inspection Fee: | \$134.00 |
| (d) | Late Fee: | \$ 90.00 |

c) Moderate Complexity Restaurant: A restaurant in which any of the following criteria are met:

- 1) Any Potentially Hazardous Food, as that term is defined in Wis. Admin. Code Ch. 196, is cooled and/or reheated.
- 2) Any food products made from scratch.
- 3) The facility seats 50 or more patrons.
- 4) The facility has a drive-up window or walk-up service window or provides delivery of food.

- 5) Any raw poultry, seafood, or bulk beef is served. This does not apply to use of preformed patties.
- 6) The facility provides catering services.
- 7) The facility provides banquet services.
 - (a) Annual License Fee: \$409.00
 - (b) Pre-inspection Fee: \$204.00
 - (c) Re-inspection Fee: \$134.00
 - (d) Late Fee: \$ 90.00

- d) High Complexity Restaurant: A moderate complexity restaurant in which five or more of the moderate complexity criteria set forth above are present.
 - 1) Annual License Fee: \$458.00
 - 2) Pre-inspection Fee: \$246.00
 - 3) Re-inspection Fee: \$134.00
 - 4) Late Fee: \$ 90.00

- e) Temporary Restaurant: A restaurant that operates at a fixed location for a period of no more than 14 consecutive days in conjunction with a single event or celebration such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion. Occasional means fewer than 4 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the City, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time exceeding 14 consecutive days.
 - 1) License Fee: \$165.00 for season

- f) Temporary Retail Food (Popcorn/Cotton Candy).
 - 1) Inspection Fee: \$ 25.00

- g) Additional Food Preparation Area as defined in HFS 196.05 (3)(b) which is currently adopted by reference in City Ordinance Sec. 8.10(1)
 - 1) Annual License Fee \$ 84.00

- 2. Bed and Breakfast Establishments.
 - a) Annual License Fee: \$ 218.00
 - b) Pre-inspection Fee: \$ 120.00
 - c) Re-inspection Fee: \$ 78.00
 - d) Late Fee: \$ 90.00

- 3. Hotels, Motels, Tourist Rooming Houses.
 - a) 05-30 Sleeping Rooms
 - 1) Annual License Fee: \$312.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
 - b) 31-99 Sleeping Rooms
 - 1) Annual License Fee: \$404.00
 - 2) Pre-inspection Fee: \$232.00

	3)	Re-inspection Fee:	\$134.00
c)		100-199 Sleeping Rooms	
	1)	Annual License Fee:	\$439.00
	2)	Pre-inspection Fee:	\$261.00
	3)	Re-inspection Fee:	\$134.00
d)		200 or more Sleeping Rooms	
	1)	Annual License Fee:	\$481.00
	2)	Pre-inspection Fee:	\$289.00
	3)	Re-inspection Fee:	\$134.00
e)		Tourist Rooming House (1-4 rooms)	
	1)	Annual License Fee:	\$218.00
	2)	Pre-inspection Fee:	\$204.00
	3)	Re-inspection Fee:	\$134.00
f)		Late Fee:	\$ 90.00

4. Campgrounds, Recreational and Educational Camps.

a)		Campgrounds (1-25 sites)	
	1)	Annual License Fee:	\$196.00
	2)	Pre-inspection Fee:	\$134.00
	3)	Re-inspection Fee:	\$134.00
b)		Campground (26-50 sites)	
	1)	Annual License Fee:	\$232.00
	2)	Pre-inspection Fee:	\$134.00
	3)	Re-inspection Fee:	\$134.00
c)		Campground (51-100 sites)	
	1)	Annual License Fee:	\$237.00
	2)	Pre-inspection Fee:	\$190.00
	3)	Re-inspection Fee:	\$134.00
d)		Campground (101-199 sites)	
	1)	Annual License Fee:	\$242.00
	2)	Pre-inspection Fee:	\$190.00
	3)	Re-inspection Fee:	\$148.00
e)		Campground (200+ sites)	
	1)	Annual License Fee:	\$248.00
	2)	Pre-inspection Fee:	\$218.00
	3)	Re-inspection Fee:	\$162.00
f)		Recreational/Educational Camps	
	1)	Annual License Fee:	\$511.00
	2)	Pre-inspection Fee:	\$359.00
	3)	Re-inspection Fee:	\$162.00
g.)		Late Fee:	\$ 90.00

5. Special Event Campgrounds.

- a) 1-25 sites
 - 1) Annual License Fee: \$196.00
 - 2) Pre-inspection Fee: \$134.00
 - 3) Re-inspection Fee: \$134.00
- b) 26-50 sites
 - 1) Annual License Fee: \$232.00
 - 2) Pre-inspection Fee: \$134.00
 - 3) Re-inspection Fee: \$134.00
- c) 51-100 sites
 - 1) Annual License Fee: \$237.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00
- d) 100-199 sites
 - 1) Annual License Fee: \$242.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$148.00
- e) 200 or more sites
 - 1) Annual License Fee: \$248.00
 - 2) Pre-inspection Fee: \$218.00
 - 3) Re-inspection Fee: \$162.00

6. Public Swimming Pool - as defined in HFS 172.04 (41) fees are applicable for each pool at site.

- a) Indoor/Outdoor Swimming Pools
 - 1) Annual License Fee: \$278.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00
- b) Late Fee: \$ 90.00

7. Water Attraction - A water attraction as defined in HFS 172 (53) of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10 (a).

- a) Water Attraction with no slides
 - 1) Annual License Fee: \$309.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00
- b) Water Attraction with up to 2 slides per basin (Pool Slide/Water Slide). Pool Slide and Water Slide as defined in HFS 172 (40) and (55) respectively of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10(a).
 - 1) Annual License Fee: \$330.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00
- c) Additional Slide, in excess of 2 per basin
 - 1) Annual License Fee: \$194.00
 - 2) Pre-inspection Fee: \$ 78.00
 - 3) Re-inspection Fee: \$134.00

d) Late Fee: \$ 90.00

8. Tattooing and Body Piercing.

- a) Tattoo or Body Piercing Establishment
 - 1) Annual License Fee: \$305.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
- b) Combined Tattoo/Body Piercing Establishment
 - 1) Annual License Fee: \$341.00
 - 2) Pre-inspection Fee: \$261.00
 - 3) Re-inspection Fee: \$134.00
- c) Late Fee: \$ 90.00
- d) Temporary Tattoo or Body Piercing Establishment:
 - 1) Annual License Fee: \$150.00
- e) Temporary Combined Tattoo/Body Piercing Establishment:
 - 1) Annual License Fee: \$173.00

9. School Food Service Facilities.

- a) Inspection Fee:
 - 1) Full Kitchen \$319.00
 - 2) Food Reheat \$207.00

10. Retail Food Establishments.

- a) Retail food establishments which have food sales of at least \$1,000,000 and process potentially hazardous food.
 - 1) Annual License Fee: \$698.00
 - 2) Pre-inspection Fee \$261.00
 - 3) Re-inspection Fee: \$148.00
- b) Retail food establishments which have food sales of at least \$25,000, but less than \$1,000,000, and process potentially hazardous food.
 - 1) Annual License Fee: \$374.00
 - 2) Pre-inspection Fee: \$232.00
 - 3) Re-inspection Fee: \$148.00
- c) Retail food establishments which have food sales of at least \$25,000, and engage in food processing, but do not process potentially hazardous food.
 - 1) Annual License Fee: \$338.00
 - 2) Pre-inspection Fee: \$204.00
 - 3) Re-inspection Fee: \$134.00
- d) Retail food establishments, who have food sales of less than \$25,000, and are engaged in food processing.
 - 1) Annual License Fee: \$297.00
 - 2) Pre-inspection Fee: \$190.00
 - 3) Re-inspection Fee: \$134.00

- e) Retail food establishments that do not engage in food processing.
 - 1) Annual License Fee: \$268.00
 - 2) Pre-inspection Fee: \$176.00
 - 3) Re-inspection Fee: \$120.00

11. Duplicate Permit Fee: \$ 10.00

INSPECTION

Building Code Permits

- a. *Plan Examination.*
 - 1. One & two family residence: \$175.00
 - 2. One & two family additions and alterations: \$50.00
 - 3. Building plans other than one and two family residence will be charged per Oak Creek form OCSBD 118.
 - 4. Heating plans other than one and two family will be charged per Oak Creek form OCSBD 118.
 - 5. Residential accessory building 240 square feet or more: \$50.00
 - 6. Plan Examiner may reduce or waive fees for Items 2. and 5. above when limited or no architectural plans are required.
 - 7. Review of plans approved by State of Wisconsin \$200.00
 - 8. Decks: \$35.00
- b. *Residence-one & two family, multi-family, hotels, motels, or additions thereto.* \$.30/sq. ft. (minimum fee \$50.00).
- c. *Wisconsin uniform building permit seal.* State charge plus \$5.00.
- d. *Commercial, retail, office or institutional (i.e. schools, churches, hospitals, etc.).* \$.30/sq ft (minimum fee \$50.00).
- e. *Manufacturing, industrial & utilities (office areas to be included under 4).* \$.30/sq. ft. (minimum fee \$50.00).
- f. *Residential accessory building & garage in excess of 120 sq. ft.* \$.20/sq. ft. (minimum fee \$50.00).
- g. *Agriculture Building.* \$.25/sq. ft. (minimum fee \$50.00).
- h. *All other buildings, structures, alterations, repairs, signs and paving where not listed as category.* \$10.00 for each \$1,000.00 estimated value or fraction thereof (minimum fee: \$50.00).
- i. *Permit to start construction of footings and foundation.* \$100.00 accessory building foundation only or additions, per Comm. Chapter 2.
- j. *Heating, incinerator units, wood burning appliance, fireplace:* \$50/Unit, up to and including 150,000 input BTU units. Additional fee of \$5.00/each 50,000 BTUs or fraction thereof .
- k. *Air conditioning.*
 - 1. Wall unit: \$15.00
 - 2. Other than wall unit: \$50.00/unit up to 3 tons or 36,000 BTUs. Additional fee of \$5.00/each ton or 12,000 BTUs or fraction thereof.
- l. *Heating & air conditioning distribution systems.* \$1.50/100 sq. ft. of conditioned area with a \$25.00 minimum.
- m. *Exhaust system over 1,000 cfm.* \$25.00 per unit.

- n. *Occupancy permit.*
 - 1. Residential: \$40.00/unit
 - 2. Commercial & Industrial (new or change of use): \$70.00
 - 3. Temporary Use (i.e. tent): \$40.00 each
- o. *Decks, fences, pools (in-ground/above ground/spas). \$50.00*
- p. *Wrecking or razing. Building Inspector may waive fee if structure is condemned. \$.05/sq. ft. \$50.00 minimum. \$500 maximum.*
- q. *Moving buildings over public ways. \$100.00*
- r. *Fuel tanks. \$20.00/tank for installation and removal for review of tank location only.*
- s. *Special inspections and reports. \$100.00*
- t. *Double fees. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.*
- u. *Failure to order inspection: \$50.00*
- v. *Re-inspection fee: \$50.00*
- w. *Building permit fees may be refunded (except plan examination fees and Wisconsin Uniform Building Permit Seal fee) upon good cause shown as to nonuse thereof and within a reasonable time after payment, provided that the minimum fee of \$50.00 shall not be refundable.*
- x. *Minimum for any permit: \$50.00*

NOTE:Fees based on square footage shall include all floor areas (including crawl space) measured to outside wall dimensions and will be rounded to nearest whole dollar amount.

NOTE:Total fees shall be rounded up to the next whole dollar.

Electrical Code Permits

The minimum fee for any permit shall be \$50.00. Where additional permits by the same license on the same job are necessary and the nature of the work is the same as that of the original permit, the minimum fee shall not apply. The term "outlet" as used in this subsection shall mean any opening for the connection of current consuming or controlling devices generally. Where outlets are installed in common or "in gang", the outlets shall be counted individually. Fees shall be as follows:

- a. *Service-new, replacement, alteration or temporary. \$65.00 each 0-600 amps, \$70.00 each 601-1200 amps, \$75.00 each greater than 1200 amps.*
- b. *Feeders, subfeeders, and additional panels each 110 amps or fraction thereof: \$40.00 each.*
- c. *Wireways, busways, under floor raceways or auxiliary gutters. \$1.00/foot.*
- d. *Generators, transformers, reactors, rectifiers, capacitors, welders, converters, electric furnaces or similar devices. Each unit per kW: \$1.00/kW.*
- e. *Commercial combination heating & air-conditioning units. \$40.00 each.*
- f. *Commercial refrigerator units. Each motor compressor unit: \$20.00 each.*
- g. *Residential air-conditioning. Each motor compressor unit: \$20.00 each.*
- h. *Gas or oil burners, residential electric furnaces, or conversion of (circle unit type). \$20.00 each.*
- i. *Electric space heating & baseboard system, per zone control. \$12.00 each.*
- j. *Electric appliances, commercial and residential [i.e. range, oven, clothes dryer, dishwasher, disposal, water heater; circle unit type(s) or indicate other]. \$10.00 each.*
- k. *Swimming pools (includes associated wiring & grounding): \$50.00 each.*
- l. *Hydro-massage tubs, spas, hot tubs, etc. (circle or list type): \$50.00 each.*
- m. *Fuel dispensers for gasoline, oil, water pumps, or similar units: \$50.00 each.*
- n. *Moving picture, X-ray machine, high frequency therapeutic apparatus and similar equipment: \$50.00 each.*

- o. *Switches, and convenience outlets:* \$1.00 each.
- p. *Dimmers & rheostats:* \$4.00 each.
- q. *Lighting fixtures-incandescent medium base, studded lights, festoon lighting, and fluorescent:* \$1.00 each.
- r. *Area light and standard:* \$30.00 each.
- s. *HID fixtures (i.e., mercury vapor, sodium, LED etc.):* \$5.00 each.
- t. *Strip lighting, track lighting, plug-in strip, trolley duct, trolley wire or similar.* \$1.00 each strip or 10-foot length.
- u. *Audible or visual electric signal or communication devices (i.e., fire alarms, horns, exit lights, door bells, etc.):* \$1.00 each.
- v. *Power receptacles over 150 Volts:* \$8.00 each.
- w. *Motors, each motor per HP or fraction thereof:* \$1.00 each HP.
- x. *Ceiling fan:* \$4.00 each.
- y. *Signs-electric illuminated (i.e., neon, fluorescent, comb. or other).* Each Sign: \$30.00 each.
- z. *To Change, alter, repair or correct an electrical installation where none of the above apply-specify:* \$50.00
- aa. *Re-inspection fee.* First re-inspection: \$50.00
- bb. *Failure to call for inspection upon inspection and/or final inspection before occupancy.* Per occurrence: \$75.00
- cc. *Work started before electrical permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- dd. *Refund of fees.* That portion in excess of minimum fee is eligible to be refunded to a permit holder, if a request is made in writing, within 45 days of the issuance of such permit, provided that the minimum fee of \$50.00 shall not be refundable.
- ee. *Minimum for any permit:* \$50.00
- ff. *Direct reconnection of residential equipment (minimum fee does not apply):* \$25.00 each.
- gg. *Direct reconnection of commercial electrical equipment (minimum fee does not apply):* \$30.00 each.

NOTE: Total fees shall be rounded up to the next whole dollar.

Plumbing Code Permits

The schedule of permit fees to be paid at the time the permit is issued shall be as follows:

- a. *Connection to main sewer (sanitary), per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet:\$50.00
- b. *Connection to main sewer (storm), per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet: \$50.00

- c. *Water extension, per first 100 feet.*
 - 1. Main sewer to property line: \$50.00
 - 2. Property line to structure: \$50.00
 - 3. Main sewer to structure: \$90.00
 - 4. each additional 100 feet: \$50.00
- d. *Private water system and/or well, new or required inspection:* \$20.00 each.
- e. *Catch basin, storm or sanitary manholes, condensate pits:* \$20.00
- f. *Plumbing fixtures and/or fixture connections, range boilers, steamers, water heater (except replacement), etc.:* \$10.00 each.
- g. *Automatic washer connection (mandatory in case of all new residence construction):* \$10.00
- h. *Replacement fixtures:* \$25.00 (exempt from the minimum \$50.00 fee).
 - 1. Water heater replacement.
 - 2. Dishwasher or kitchen sink replacement.
 - 3. Toilet and lavatory replacement.
- i. *Back flow pressure reducing valve (fee may be waived for existing single family dwellings):* \$35.00
- j. *Building drain:* \$35.00
 - 1. each additional 50 feet: \$25.00
- k. *Funnel drains:* \$10.00
- l. *Condensate pumps:* \$10.00
- m. *Grease traps:* \$35.00.
- n. *Lawn sprinkler system:* \$45.00.
- o. *Private sewage disposal system and/or holding tanks (includes state fees for ground water and sanitary permits):* \$250.00
- p. *Sanitary Permit (**special approval required**; includes state fees for ground water and sanitary permits):* \$450.00
- q. *Verification of soil test for mound septic tanks:* Minimum of \$225.00, not to exceed \$300.00, per test.
- r. *Street cut (slurry mix backfill) \$60.00 per cut (**ENGINEERING DEPARTMENT APPROVAL REQUIRED**). See Section 3.40c(32)a.*
- s. *Well operation permit.* \$25.00.
- t. *Work not completed for ordered inspection:* \$50.00
- u. *Failure to order final Inspection:* \$50.00
- v. *Minimum for any permit:* \$50.00
- w. *Work started before permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- x. *Plumbing permit fees may be refunded upon good cause shown as to nonuse thereof and within a reasonable time after payment provided that the minimum fee of \$50.00 shall not be refundable.*
- y. *Wis. Adm. Comm. S. 2.64 regarding plumbing plan review fees and all future amendments, revisions or modifications thereto is hereby adopted by reference.*

INFORMATION REQUESTS

- a. Miscellaneous copies: \$0.25 per page.
- b. Open record copies: A requester shall be charged a fee to defray the cost of locating and copying records as follows:
1. The cost of photocopying shall be \$0.25/page for black and white copies and \$1.00/page for color copies.
 2. If the form of a written record does not permit copying, the actual and necessary cost of photographing and photographic processing shall be charged.
 3. The cost of providing typed verbatim transcripts of an audio taped record shall be the actual cost per hour, plus copy charges of \$0.25 per page.
 4. If mailing or shipping is necessary for any requested copy or copies, the actual cost thereof shall also be charged. A flat fee of \$35.00 annually shall be charged for mailing Common Council agendas or Common Council proceedings on a regular basis. A flat fee of \$5.00 shall be charged for each complete Common Council or Plan Commission agenda packet requested, plus \$1.00 for each color copy included therein.
 5. An archival research deposit of \$15.00, payable in advance, shall be charged for the research and retrieval of records not readily available in the City Clerk's Office and for which the expected total cost would exceed \$50.00. A credit will be applied towards copy costs; if the research and retrieval is less than the deposit, a refund will be issued.
 6. The legal custodian shall estimate the cost of all applicable fees and may require a cash deposit adequate to assure payment, if such estimate exceeds \$5.00.
 7. Elected and appointed officials of the City of Oak Creek shall not be required to pay for public records they may reasonably require for the proper performance of their official duties nor shall any charges be required of the local news media.
 8. The legal custodian may provide copies of a record without charge or at a reduced charge where he determines that waiver or reduction of the fee is in the public interest.
- c. Photographs
1. The cost for Fire Department digital photographs shall be established as .25 cents per copy.
 2. The cost for Police Department digital photographs shall be established as .25 cents per copy.
- d. Real estate inquiries (Statement of Real Property Status)
Except for local residents requesting a duplicate copy of their personal real estate tax bill, all persons who request the City of Oak Creek to furnish written information as to or copies of:
1. Real estate taxes;
 2. Special assessments;

3. Contemplated public improvements;
 4. Sewer or water charges;
 5. Flood plain zoning;
 6. Or other like inquiries covering a specific parcel of real estate in the City of Oak Creek shall pay the sum of \$50.00, with an additional \$10.00 for rush requests, to the City Treasurer to cover the cost of the investigation and/or processing of such inquiry. Said fee shall be paid at the time of the inquiry or prior to mailing or pickup or faxing of the requested information.
- e. Accident reports
The cost for Police Department accident reports shall be established as \$.25 per page.
 - f. Fire incident reports
The cost for Fire Department incident reports shall be established as \$.25 per page.
 - g. Audio/Video tapes, film and CD/DVDs
The fee for audio/video tapes, film and CDs or DVDs shall be the actual cost to produce such items, plus the cost of supplies, postage, etc.
 - h. Tax roll and Assessment Roll
Electronic media: Charge actual costs, \$100.00 minimum.
 - i. Real estate Summary Sheet
\$10.00.
 - j. Computer records
 1. Miscellaneous computer printouts generated
Charge actual costs
 2. Electronic files
Charge actual costs
 - k. Fax transmittals: \$1.00/page long distance \$.50 per page local
 - l. Voter Records
 1. Statewide Voter Registration System (SVRS) Records (established by State)
Electronic Data file: \$25.00 plus \$5.00 per 1,000 voter names, rounded to the nearest thousand.
 2. City voter records
Computer printouts: The actual cost to produce or copy each computer printout shall be charged, plus the actual cost of postage and supplies.

LIBRARY

All patrons shall be charged fees covering the cost of lost and damaged items. In addition, there will be a service charge in the amount of \$3.00 per item.

RECREATION

Recreation Department fees shall be established by the Recreation Manager according to guidelines adopted by the Parks, Recreation and Forestry Commission and subject to review by the Parks, Recreation and Forestry Commission. A list of the fees and charges will be on file in the Parks, Recreation and Forestry Office. The Recreation Manager shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The Clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15-day period unless an alderman or the Mayor objects in writing, in which case the fee change shall be brought before the entire Common Council for consideration and approval.

POLICE DEPARTMENT

- a. Transient Merchant Identification Cards
All transient merchants shall pay a fee of \$30.00 at the Police Department
- b. Bicycles
 - 1. Bicycle license - \$3.50, non-expiring
 - 2. Replacement bicycle license - \$2.00
- c. Alarm Permit Fees
 - 1. Alarm devices (except police console connected) – no fee
 - 2. Alarms connected to police consoles - \$100.00 initial installation
- d. Police False Alarm Charges - Annually
 - 1. 1-3 alarms – no charge
 - 2. 4-7 alarms - \$50.00 per alarm
 - 3. 8 or more alarms - \$200 per alarm

STREETS

- a. Driveway Culvert Installation
Driveway culvert installation charges for labor and material provided by the City of Oak Creek shall be determined on a front foot basis in the following manner:
 - 1. 12", 15" or 18" Culvert: \$34.64/foot plus cost of a pipe.
 - 2. 21", 24" or 30" Culvert: \$51.96/foot plus the cost of pipe.
 - 3. 36", 42" or 48" Culvert: \$67.41/foot plus the cost of pipe.
 - 4. 54", 60" or 72" Culvert: \$87.00/foot plus cost of pipe.
- b. Equipment Rental Charges
 - 1. The fee schedule for equipment will reflect the actual costs per hour to use various pieces of equipment in the Street Department inventory, and will be established using the equipment cost comparison agreement between the State of Wisconsin and Milwaukee County Department of Public Works. A complete schedule of equipment and fees shall be maintained at the Street Department.
 - 2. The fee for labor to operate rented equipment shall be:
 - a. Labor performed by Equipment Operators: \$47.32 per hour.
 - b. Labor performed by Mechanics: \$52.93 per hour.
 - c. Supervisor: \$55.38 per hour.
 - d. Street Supervisor: \$64.84 per hour.

- c. Freon disposal fee. \$15.00 for disposal of refrigerators, air conditioners, freezers and dehumidifiers.
- d. Mulch. \$25.00 delivery charge.
- e. Special Pick-ups: \$25.00 for a special pick up.
- f. Tires: \$3.00 per tire.
- g. Televisions: \$7.00 per television.

TREASURER'S OFFICE

Animals

a. Dog Annual License Fee

- 1. \$12.00 if the owner provides certification by a veterinarian that the dog has been spayed or neutered.
- 2. \$24.00 if the dog is fertile.
- 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year

b. Cat Annual License Fee

- 1. \$12.00 if the owner provides certification by a veterinarian that the cat has been spayed or neutered.
- 2. \$24.00 if the cat is fertile.
- 3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1st of license year.

c. Late Annual License Fee

- 1. \$ 6.00 for a dog or cat that has been spayed or neutered.
- 2. \$12.00 for a dog or cat that is fertile for animals not licensed prior to April 1 of that year; the annual license is acquired after thirty (30) days of occupancy in the City; or the annual license is obtained after the dog or cat is over five (5) months old.

d. Impound Fee

- 1. \$15.00 for each day or fraction thereof.

Treasurer Service Fees

A charge of \$25.00 per check shall be charged to recover all reasonable costs and expenses in connection with the collection of a worthless check which any person issues to the city:

- a. NSF (non-sufficient funds)
- b. Account Closed
- c. Stop Payment
- d. Refer to Maker
- e. Stale Date
- f. A payment that is returned to the City for any reason

NON-DEPARTMENT SPECIFIC

Technology Fee

A charge of \$5 per permit, or invoice that is generated from the Financial/Inspection software.

WEIGHTS AND MEASURES

According to Section 98.04 (2), Wis. Stats., the City of Oak Creek may recover an amount not to exceed the cost of fees for weights and measures inspection work by assessing fees on the persons who receive the services rendered. Fees for weights and measures services provided by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection are as follows and shall be billed by the City on an annual basis:

- a. \$20.00 each small capacity scale, meter or liquid measuring device (LMD)
- b. \$50.00 each large capacity scale

BE IT FURTHER RESOLVED that the schedule of fees, permits and charges may be amended from time to time by resolution of the Common Council.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this _____ day of _____, 2015.

Passed and adopted this _____ day of _____, 2015.

President, Common Council

Approved this _____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

Vote: _____ Noes _____