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Common Council
Chambers
8640 S. Howell Ave.
PO Box 27
Oak Creek, WI 53154
(414) 768-6500

COMMON COUNCIL MEETING AGENDA

TUESDAY, APRIL 15, 2014
AT 7:00 P.M.

COUNCIL MEETINGS CAN BE SEEN LIVE ON GOVERNMENT ACCESS CHANNELS 25 AND 99

Swearing-In Ceremony: City Clerk Catherine Roeske will swear in 2nd District Alderperson Daniel Bukiewicz, 4th District Alderperson Michael Toman, and 6th District Alderperson Christopher Guzikowski.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 3/31/14.
4. Election of Common Council President.

Recognition

5. **Resolution:** Consider Resolution No. 11474-041514, Resolution of Appreciation to Thomas Michalski as 6th District Alderperson (by Committee of the Whole).
6. **Mayoral Proclamation and Presentation:** Building Safety Month, May, 2014 (by Committee of the Whole).

New Business

MAYOR & COMMON COUNCIL

7. **Informational:** Update on the City Hall, Library, and Fire Station 3 project.
8. **Resolution:** Consider Resolution No. 11477-041514, approving an amendment to the 2014 Budget (by Committee of the Whole).
9. **Motion:** Consider a motion to authorize the publication and write-off of the 2012 delinquent personal property tax per City policy (by Committee of the Whole).
10. **Ordinance:** Consider Ordinance No. 2717, an ordinance establishing automobile liability insurance policy limits (by Committee of the Whole).

11. **Resolution:** Consider Resolution 11481-050713, authorizing the submittal of a Knowles-Nelson Stewardship Development grant application by the City Administrator for up to \$175,000 for construction of a multi-use trail and boardwalks at the future Drexel Town Square Wetland Park, and the subsequent appropriation of City of Oak Creek funds for a Knowles-Nelson Stewardship grant (2nd District).
12. **Resolution:** Consider Resolution No. 11478-041514, authorizing the submission of a Wisconsin Department of Transportation Facilities for Economic Assistance (TEA) Grant Application (by Committee of the Whole).
13. **Motion:** Consider a motion to change the prescription drug benefit manager for employees in the City's self-funded medical plan from Express Scripts to National Cooperative Rx, effective August 1, 2014, and to authorize the City Administrator to sign the related agreement (by Committee of the Whole).
14. **Discussion and Council Action:** Discussion and Council action regarding Parks, Recreation & Forestry Commission Revenue Analysis, per the request of Ald. Gehl (by Committee of the Whole).

****NOTE:** It is anticipated that the Mayor and Common Council President's Aldermanic appointments to various boards and commissions will be on the 5/6/14 Council agenda.

15. Mayor's Aldermanic Appointments

- a. Library Board – 1
- b. Community Development Authority (CDA) -2
- c. Community Center Board of Directors – 1
- d. Small Claims Committee – 1
- e. Water & Sewer Utility Commission – 1

16. Common Council President Aldermanic Appointments:

- a. Personnel Committee (minimum of 2) – 3
- b. Capital Improvements Committee – 3
- c. License Committee -3
- d. Plan Commission Representatives – 2
- e. Board of Health Representative – 1
- f. Emergency Government Committee Representative – 1 (plus Council President)
- g. Parks, Recreation and Forestry Commission – 1
- h. Traffic and Safety Commission – 1
- i. Finance Committee – 3

17. **Motion:** Consider a motion to approve the 2014 Vendor Summary Report in the amount of \$467,417.16 (by Committee of the Whole).

STREETS, PARKS, & FORESTRY

18. **Resolution:** Consider Resolution No. 11480-041514, approving amendments to the City's Park and Open Space Plan (by Committee of the Whole).
19. **Motion:** Consider a motion to approve transfer and use of \$110,500 from the Streets Building Capital Improvement Program (CIP) funds for the purchase of salt and calcium chloride (by Committee of the Whole).

COMMUNITY DEVELOPMENT

20. **Resolution:** Consider *Resolution* No. 11475-041514, approving a certified survey map for the properties at 9921 S. Shepard Ave. and 635 E. Fitzsimmons Rd., with the condition that all technical corrections are made prior to recording (5th District).
21. **Resolution:** Consider *Resolution* No. 11476-041514, approving a certified survey map for the properties at 641 W. Oakwood Rd., 10303 S. Howell Ave., 10711 S. Howell Ave., with the condition that all technical corrections are made prior to recording (5th District).

ENGINEERING

22. **Motion:** Consider a *motion* to approve a contract amendment with Strand Associates Inc., for an actual cost fee not-to-exceed \$52,905.70, for additional design services for S. 5th Avenue Relocation (Project No. 12026) (4th District).
23. **Resolution:** Consider *Resolution* No. 11473-041514, acquiring fee property (right-of-way) and temporary easements, for the Drexel Town Square project, and, to send a payment in the amount of the Award of Damages to the affected property owner (Project No. 13040) (2nd District).
24. **Resolution:** Consider *Resolution* No. 11479-041514, accepting dedication of the public improvements and releasing the Developer from the terms and conditions of their development agreement for the Shepard Orchard Subdivision (Project Nos. 05055 & 05056) (Tax Key Nos. 922-9073, 922-9029-001, 922-9069) (5th District).
25. **Motion:** Consider a *motion* to consider repair alternatives for the S. Nicholson Road Bridge and directs the Engineering Department to proceed on a preferred option (3rd District).

LICENSE COMMITTEE

The License Committee did not meet prior to the 3/31/14 meeting. Tentative recommendations are being made as follows:

26. **Motion:** Consider a *motion* to grant an Operator's license to the following (*favorable background report received*):
- Jacquelyn N. Kober, 1785 W. Meyer Ln., Oak Creek (Pick 'n Save)
 - Lauren A. Tuska, 3660 E. Barbara Court, Oak Creek (Applebee's)
27. **Motion:** Consider a *motion* to grant a change of agent to The Noodle Shop Co. – Colorado, Inc., dba Noodles & Company, 8609 S. Howell Ave., from Brooke Rhodebeck to Keri Jo Hesselbein, 8020 S. 68th St., Franklin (*favorable background report received*).
28. **Motion:** Consider a *motion* to grant a 2014 transient merchant license to American Dream Home Improvement, 150 S. Sunnyslope Rd., #108, Brookfield, WI, and the following salespersons (*favorable background report received*):
- Adam V. Just, 2332 N. Oakland Ave., Milwaukee
 - Danielle N. Knutson, 10517 W. Oklahoma Ave., West Allis
 - Mark A. Tanner, 1531 S. 59th St., West Allis
 - James Z. Ali Carr, 1541 S. 98th St., West Allis
 - Taylor Chojnacki, 9107 W. Manitoba St., West Allis

MISCELLANEOUS

29. **Motion:** Consider a *motion* to convene in to Closed Session immediately following the conclusion of the Common Council meeting pursuant to Wisconsin State Statutes to discuss the following:
- a. Section 19.85 (1)(c)(e) to discuss negotiation strategy for the Personnel Committee, staff, and the City's labor attorney in upcoming labor negotiations with the Police and Fire unions.
 - b. Section 19.85 (1)(e) to consider a proposed TIF Finance Agreement with Oak Creek Hotel Group, LLC for TIF 11 (Drexel Town Square).
 - c. Section 19.85(1)(c)(e)(g) to discuss a medical termination and settlement agreement for firefighter Matthew Gorniak.
30. **Motion:** Consider a *motion* to reconvene into Open Session.
31. **Resolution:** Consider *Resolution* No. 11469-033114, approving Tax Incremental District No. 11 Finance Development Agreement with Oak Creek Hotel Group, LLC. (2nd District).
32. **Motion:** Consider a *motion* to take action, if required.

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 768-6511, (FAX) 768-9587, (TDD) 768-6513 or by writing to the ADA Coordinator at the Health Department, City Hall, 8640 S. Howell Avenue, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

RESOLUTION NO. 11474-041514

BY: COMMITTEE OF THE WHOLE

RESOLUTION OF APPRECIATION TO
THOMAS MICHALSKI AS 6TH DISTRICT ALDERPERSON

WHEREAS, Thomas Michalski was elected to the position of 6th District Alderperson on April 4, 2006; and

WHEREAS, Thomas Michalski was re-elected on April 4/1/08, on 4/6/10 and again on 4/5/12; and

WHEREAS, Thomas Michalski's fourth aldermanic term expires on April 15, 2014; and

WHEREAS, Thomas Michalski chose to not pursue a fifth term as 6th District Alderperson in order to devote more time to his family; and

WHEREAS, Thomas Michalski, during his eight-year tenure, served as Common Council President from 2010-2011; and served on the Personnel Committee, Plan Commission, Community Development Authority (CDA), Traffic & Safety Commission, Small Claims Committee, Parks Recreation & Forestry Commission, Finance Committee, License Committee, Capital Improvements Committee, and on the Cable Advisory Committee; and

WHEREAS, Thomas Michalski has served the best interests of the City and the residents of the 6th District; and

WHEREAS, the City of Oak Creek has benefited from his contributions to City Government as an Alderperson.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek, for and on behalf of the citizens of the City of Oak Creek, their sincere appreciation be and the same is hereby extended to Thomas Michalski for his service to the City.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and that the City Clerk is hereby directed to transmit a suitable copy thereof to Thomas Michalski.

Introduced and adopted this 15th day of April, 2014.

President, Common Council

Approved this 15th day of April, 2014

Mayor

ATTEST:

City Clerk

Vote: Ayes: _____ Noes: _____

6

**Mayoral Proclamation
Building Safety Month
May, 2014**

Whereas, our City's continuing efforts to address the critical issues of safety, energy efficiency, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildfires, floods, earthquakes; and

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings; and

Whereas, "Building Safety: Maximizing Resilience, Minimizing Risks" the theme for Building Safety Month 2014, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, backyard safety; energy efficiency and new technologies in the construction industry. Building Safety Month 2014 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Steven Scaffidi, Mayor of the City of Oak Creek, Wisconsin, do hereby proclaim the month of May 2014 as Building Safety Month.

Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

Dated this 6th day of May, 2014.

Mayor

ATTEST

City Clerk

City of Oak Creek Common Council Report

Meeting Date: 4/15/14

Item No.: 8

Recommendation: That the Common Council adopt Resolution No. 11477-041514, a Resolution Approving an Amendment to the 2014 Budget.

Background: During the 2014 budget process as part of our dispatch discussions with St. Francis, staff informed the Council that we discovered a technical wording mistake in a recent update to state legislation regarding the expenditure restraint worksheet. In particular, how the worksheet treats service consolidation efforts between communities. Essentially, the wording in the legislation stated that a community could account for the "revenue" generated from service consolidation on the expenditure restraint worksheet, when it should have actually said "expenditure." City Staff communicated with the Department of Revenue and the League of Wisconsin Municipalities on this issue. They were in concurrence that the legislation as adopted did not reflect the intent of the State Legislature.

At the time of adoption for the 2014 budget, with the new inclusion of the \$200,000 expenditure relating to the proposed consolidated dispatch with St. Francis, the City was slightly over the 2% allowable increase per the expenditure restraint worksheet. In November, the Department of Revenue directed City staff to leave the budget as is and they would try to get the wording amended prior to March of 2014.

The change did not occur prior to March, but is slated for the upcoming legislative session. Thus, the City needs to amend the 2014 budget removing the dispatch services expenditure in order to remain in compliance with the expenditure restraint worksheet and maintain our state aid. By removing this expenditure and related revenue we are actually showing a more accurate budget due to the fact that the agreement with St. Francis has not moved as quickly as originally anticipated.

Fiscal Impact: This budget amendment does change the levy amount at all. The adopted budget included a \$200,000 revenue line item and a \$200,000 expenditure line item, thus there is no net change to the budget.

Prepared by:

Lawrence J. Haskin
City Attorney

Fiscal Review by:


Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Respectfully submitted,



Gerald Peterson, ICMA-CM
City Administrator

RESOLUTION NO. 11477-041514

BY: _____

RESOLUTION AMENDING THE 2014 BUDGET

WHEREAS, the 2014 Budget was adopted by the Common Council on November 18, 2013; and

WHEREAS, staff discovered a technical wording mistake in a recent update to state legislation regarding the expenditure restraint worksheet, which stated that a community could account for the "revenue" generated from service consolidation, when it should have actually said, "expenditure"; and

WHEREAS, the City communicated with the Department of Revenue and the League of Wisconsin Municipalities who were in concurrence that the legislation as adopted did not reflect the intent of the State Legislature; and

WHEREAS, the City of Oak Creek must remove the expenditure related to the consolidated dispatch services in order to be in compliance with the expenditure restraint worksheet.; and

WHEREAS, it is necessary to amend the City's 2014 Budget to remove revenues and expenditures related to dispatch services in the budget to retain our State aid.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Oak Creek hereby authorizes the following amendment to the adopted 2014 Budget:

Fund Name: General Fund – Fund 10

REVENUES

Other Intergovernmental

320.33	Dispatch Services	Adopted 2014 amount: \$ 200,000
		Change to: \$ 0

EXPENDITURES

Police Department

186.00	Dispatch Services	Adopted 2014 amount: \$ 200,000
		Change to: \$0

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to publish an official notice of the amended 2014 Budget line items as a Class 1 Notice.

Introduced at a regular meeting of the Common Council this 15th day of April, 2014.

Passed and adopted this _____ day of _____, 2014.

President, Common Council

Mayor

Approved this _____ day of _____, 2014.

ATTEST:

City Clerk

Vote: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: 4/15/14

Item No.: 9

Recommendation: That the Common Council authorize the publication and write-off of the attached list of 2012 delinquent personal property tax per City policy.

Background: A policy has been established by resolution no. 11424-110513 for the handling of delinquent personal property taxes. As part of this policy, the delinquent amount due for all taxing districts, including interest and penalty, is published in the City's official newspaper. Additionally, to provide an accurate reflection of the City's financial position as recommended by the City's auditors, at this same time the City's share of delinquent tax from the preceding year is written-off the City's books. The remaining delinquent tax has been proportionately charged back to all the other taxing districts.

This year, rather than including an amount for the current year in the publication, any account that has more than one year of delinquencies, whether prior or current, will be indicated as "MULTIPLE YEARS" in the publication.

Attached is a list of 2012 delinquent personal property tax (\$18,135.15) to be approved for publication in the City's official newspaper. The list also indicates the City's principal portion (\$13,411.26) of those delinquent accounts for which the likelihood of collection appears remote, to be approved for removal from the City's general account. However, collection efforts will continue on these accounts through the City's collection agency.

Fiscal Impact: Improve the accuracy of the City's financial position and enhance budgeting procedures by the timely and efficient collection of monies due to the City.

Prepared by:



Barbara Guckenberger
City Treasurer

Respectfully submitted by:



Gerald R. Peterson, ICMA-CM
City Administrator

Fiscal Reviewed by:

Bridget M. Souffrant
Finance Director / Comptroller

CITY OF OAK CREEK
WRITE-OFF AND PUBLICATION

2012 DELINQUENT PERSONAL PROPERTY

PERSONAL PROPERTY NAME AND ADDRESS	City Portion of Principal Only WRITE-OFF AMOUNT	Total Due for April		MULTIPLE YEARS
		Including Interest & Penalty AMOUNT	PUBLISH	
Auberry House Inc 10320 S Hummingbird Lane	\$ 1,191.02	\$ 1,459.00	X	X
B & W Heating & Cooling 9473 S Chicago Road	\$ 58.98	\$ 72.25	X	X
CB Improvements 2517 W Hilltop Lane	\$ 140.64	\$ 172.29	X	X
Bender Park Pub 9117 S 5th Avenue	\$ 40.87	\$ 172.29	X	
Biogenesis Enterprises 610 W Rawson Avenue	\$ 2,044.19	\$ 2,504.13	X	X
Bliffert Lumber & Fuel Co 6826 S 13th Street	\$ 12.97	\$ 15.89	X	
Blue Diamond Express Inc 9809 S 13th Street	\$ 70.56	\$ 297.36	X	
Breathe Hair Salon 8652 S Market Place	\$ 19.11	\$ 80.58	X	X
Brumm LLC, Perry 9282 S Pennsylvania Avenue	\$ 328.38	\$ 1,383.97	X	X
Carwurx, LLC 6900 S 27th Street	\$ 26.27	\$ 32.18	X	X
Longball Transportation 3418 E Oak Lane	\$ 29.48	\$ 36.11	X	X
Coleman Music & Entertainment LLC 2031 W Ryan Road	\$ 40.22	\$ 169.53	X	
Colorall Auto Body Repair 8020 S 27th Street Ste A	\$ 29.48	\$ 36.11	X	X
Commerical Collections Inc 7071 S 13th Street Ste 108	\$ 34.29	\$ 144.53	X	
Crestwood Healthcare Mgt DBA Oak Ridge House 7550 S 13th Street	\$ 79.15	\$ 333.50	Bankruptcy	X

CITY OF OAK CREEK
WRITE-OFF AND PUBLICATION

2012 DELINQUENT PERSONAL PROPERTY

PERSONAL PROPERTY NAME AND ADDRESS	City Portion of Principal Only WRITE-OFF AMOUNT	Total Due for April		MULTIPLE YEARS
		Including Interest & Penalty AMOUNT	PUBLISH	
Itpromark Inc 181 W Aspen Court Unit 4	\$ 24.95	\$ 30.56	X	X
Mad Scientist Designs LLC 1122 W Oakwood Road	\$ 22.70	\$ 27.81	X	X
The Flowers Landscape Srvc 2127 W Rawson Avenue	\$ 93.02	\$ 113.95	X	X
Bluebird Antiques 8625 S Market Place	\$ 81.66	\$ 100.03	X	X
Midwest Urgent Med Svcs 2603 W Rawson Avenue Ste 113	\$ 11.87	\$ 50.03	X	
Miracle Physical Therapy & Rehab Specialists 2333 W Ryan Road	\$ 135.84	\$ 572.48	X	
Smiles of Oak Creek 7872 S Howell Avenue	\$ 122.51	\$ 150.08	X	X
Depure Cleaning Company 8540 S Liberty Lane #3112	\$ 45.38	\$ 55.59	X	X
Oak Creek Roofing 6807 S Pennsylvania Avenue	\$ 201.36	\$ 246.66	X	X
Oak Creek Terrace Inc 1110 W Oakwood Road	\$ 759.97	\$ 930.97	X	X
Prodigy Salons 8880 S Howell Avenue Ste 1100	\$ 174.74	\$ 736.44	Bankruptcy	X
EJR Tool Sales LLC 8736 S 11th Avenue	\$ 11.20	\$ 47.25	X	X
The Working Man Roofing & Siding Inc 9075 S Chicago Court	\$ 34.03	\$ 41.68	X	X
Sportcuts 8621 S Howell Avenue	\$ 469.71	\$ 575.40	X	X
Tri Star Recycling Inc 6524 S 13th Street	\$ 23.88	\$ 29.25	X	X

CITY OF OAK CREEK
 WRITE-OFF AND PUBLICATION

2012 DELINQUENT PERSONAL PROPERTY

PERSONAL PROPERTY NAME AND ADDRESS	City Portion of Principal Only WRITE-OFF AMOUNT	Total Due for April		MULTIPLE YEARS
		Including Interest & Penalty AMOUNT	PUBLISH	
Two Hundred (200) Ryan LLC 200 E Ryan Road	\$ 42.87	\$ 180.64	Bankruptcy	X
Victory Martial Arts School 9549 S Chicago Road	\$ 34.03	\$ 41.68	X	
Wisconsin Real Estate LLC 9502 S Howell Avenue	\$ 6,975.93	\$ 8,545.51	X	X
DELINQUENT TOTAL	\$ 13,411.26	\$ 19,385.73		
Bankruptcies/Receiverships/Corrections Less than \$10		\$ 1,250.58		
DELINQUENT PUBLICATION TOTAL		\$ 18,135.15		

2012 for Write-off and Publication

SYSTEM: TREASURER'S COLLECTIONS
 REPORT NAME: Tax Audit Report
 REPORT #: TAXAUDITLST
 RUN DATE: 04/08/2014
 RUN TIME: 09:24 AM

THE OPTIONS BELOW WERE USED FOR THIS REPORT:

Property type	Personal Property
Municipalities	265 - CITY OF OAK CREEK
Limited to District	
For Tax Years	2012
Owner information to use	Name on record for each year
Interest and Penalty Date	04/08/2014
Parcels/Personal Properties to be included	Limit to Delinquent parcels/properties
Sort by	Parcel/Personal Property Number
Delinquency flags that were excluded from this report	No flags were selected to be excluded.

Computer Report showing Delinquent 2012 Personal Property Tax

- Outstanding Total with April 2014 Int + Penalty for Publication **\$18,135.15**
- Outstanding Total Principal portion (no Int + Penalty) \$15,825.07
- Outstanding Total City Portion of Principal for write offs (no Int + Penalty) **\$13,411.26**
- Outstanding Total other Taxing Jurisdictions (Charged back) \$2413.81

MILWAUKEE
PERSONAL PROPERTY TAX AUDIT
CITY OF OAK CREEK

REPORT #: TAXAUDITLST
RUN DATE: 04/08/2014
RUN TIME: 09:24 AM
PAGE: 2

PERSONAL PROPERTY NUMBER YEAR	GENERAL	SPEC ASMT	SPEC CHRG	OWNER NAME	DEL CHRG	OCCUP	OTH CHRG	APR 2014		APR 2014		TOTAL
								GEN INT	SPEC INT	GEN PEN	SPEC PEN	
032300	1,191.02	0.00	0.00	AUBERRY HOUSE INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,191.02
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	1,191.02	0.00	0.00			0.00	0.00	178.65	0.00	89.33	0.00	1,459.00
038200	58.98	0.00	0.00	B & W HEATING & COOLING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.98
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	58.98	0.00	0.00			0.00	0.00	8.85	0.00	4.42	0.00	72.25
046100	140.64	0.00	0.00	CHRISTOPHER BEIERLE, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.64
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	140.64	0.00	0.00			0.00	0.00	21.10	0.00	10.55	0.00	172.29
047000	140.64	0.00	0.00	BENDER PARK PUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.64
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	140.64	0.00	0.00			0.00	0.00	21.10	0.00	10.55	0.00	172.29
052000	2,334.37	0.00	0.00	BIOGENESIS ENTERPRISES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,334.37
2012 TAX PAID	290.18	0.00	0.00			0.00	0.00	29.02	0.00	14.51	0.00	333.71
DUE	2,044.19	0.00	0.00			0.00	0.00	306.63	0.00	153.31	0.00	2,504.13
054000	877.95	0.00	0.00	BLIFFERT LUMBER AND FUEL CO	0.00	0.00	0.00	0.00	0.00	0.00	0.00	877.95
2012 TAX PAID	864.98	0.00	0.00			0.00	0.00	8.65	0.00	4.32	0.00	877.95
DUE	12.97	0.00	0.00			0.00	0.00	1.95	0.00	0.97	0.00	15.89
055100	242.74	0.00	0.00	BLUE DIAMOND EXPRESS INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	242.74
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	242.74	0.00	0.00			0.00	0.00	36.41	0.00	18.21	0.00	297.36
058600	65.78	0.00	0.00	BREATHE HAIR SALON	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.78
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	65.78	0.00	0.00			0.00	0.00	9.87	0.00	4.93	0.00	80.58
061800	1,129.77	0.00	0.00	BRUMM LLC, PERRY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,129.77
2012 TAX PAID	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	1,129.77	0.00	0.00			0.00	0.00	169.47	0.00	84.73	0.00	1,383.97

DBA CB Improvements

Charged back \$99.77

Charged back \$172.18

Charged back \$46.67

Charged back \$801.39

City portion \$70.56

City portion \$19.11

City portion \$328.38

MILWAUKEE
PERSONAL PROPERTY TAX AUDIT
CITY OF OAK CREEK

REPORT #: TAXAUDITLST
RUN DATE: 04/08/2014
RUN TIME: 09:24 AM
PAGE: 3

PERSONAL PROPERTY NUMBER YEAR	GENERAL	SPEC ASMT	SPEC CHRG	OWNER NAME	DEL CHRG	OCCUP	OTH CHRG	APR 2014		APR 2014		TOTAL
								GEN INT	SPEC INT	GEN PEN	SPEC PEN	
069650	1,313.53	0.00	0.00	CARWURX, LLC	0.00	0.00	0.00	90.11	0.00	45.05	0.00	1,313.53
2012 TAX PAID	1,287.26	0.00	0.00		0.00	0.00	0.00					1,422.42
DUE	26.27	0.00	0.00		0.00	0.00	0.00	3.94	0.00	1.97	0.00	32.16
073750	29.48	0.00	0.00	NATE CHADWICK, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.48
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	29.48	0.00	0.00		0.00	0.00	0.00	4.42	0.00	2.21	0.00	36.11
086920	138.39	0.00	0.00	COLEMAN MUSIC & ENTERTAINMENT LLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	138.39
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	138.39	0.00	0.00		0.00	0.00	0.00	20.76	0.00	10.38	0.00	169.53
087100	29.48	0.00	0.00	COLORALL AUTO BODY REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29.48
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	29.48	0.00	0.00		0.00	0.00	0.00	4.42	0.00	2.21	0.00	36.11
090500	117.98	0.00	0.00	COMMERCIAL COLLECTIONS, INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117.98
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	117.98	0.00	0.00		0.00	0.00	0.00	17.70	0.00	8.85	0.00	144.53
097720	272.24	0.00	0.00	CRESTWOOD HEALTHCARE MGT, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272.24
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	272.24	0.00	0.00		0.00	0.00	0.00	40.84	0.00	20.42	0.00	333.50
103600	24.95	0.00	0.00	SUREN DHARANIKOTA, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.95
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	24.95	0.00	0.00		0.00	0.00	0.00	3.74	0.00	1.87	0.00	30.56
148000	22.70	0.00	0.00	JESSICA CRISTAN FRANTAL, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.70
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	22.70	0.00	0.00		0.00	0.00	0.00	3.41	0.00	1.70	0.00	27.81
181100	93.02	0.00	0.00	JOSE J HERNANDEZ, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	93.02
2012 TAX PAID	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUE	93.02	0.00	0.00		0.00	0.00	0.00	13.95	0.00	6.98	0.00	113.95

DBA Longball Transportation

Charged back \$98.17

Charged back \$83.69

DBA Oak Ridge House

Bankruptcy

Charged back \$193.09

DBA Itpromark Inc

DBA Mad Scientist Designs LLC

DBA The Flowers Landscape Srvc

City Portion \$40.22

City Portion \$34.29

City Portion \$79.15

MILWAUKEE
PERSONAL PROPERTY TAX AUDIT
CITY OF OAK CREEK

REPORT #: TAXAUDITLST
RUN DATE: 04/08/2014
RUN TIME: 09:24 AM
PAGE: 4

PERSONAL PROPERTY NUMBER YEAR	GENERAL	SPEC ASMT	SPEC CHRG	OWNER NAME	DEL CHRG	OCCUP	OTH CHRG	APR 2014		APR 2014		TOTAL
								GEN INT	SPEC INT	GEN PEN	SPEC PEN	
205283	81.66	0.00	0.00	MICHAEL JANIKOWSKI, ET AL	0.00	DBA Bluebird Antiques	0.00	0.00	0.00	0.00	0.00	81.66
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	81.66	0.00	0.00				0.00	12.25	0.00	6.12	0.00	100.03
264500	40.84	0.00	0.00	MIDWEST URGENT MED SVCS	0.00		0.00	0.00	0.00	0.00	0.00	40.84
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	40.84	0.00	0.00				0.00	6.13	0.00	3.06	0.00	50.03
270700	467.33	0.00	0.00	MIRACLE PHYSICAL THERAPY & REHAB SPECIALISTS	0.00		0.00	0.00	0.00	0.00	0.00	467.33
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	467.33	0.00	0.00				0.00	70.10	0.00	35.05	0.00	572.48
282200	122.51	0.00	0.00	SHEIKH NAZAR, ET AL	0.00	DBA Smiles of Oak Creek	0.00	0.00	0.00	0.00	0.00	122.51
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	122.51	0.00	0.00				0.00	18.38	0.00	9.19	0.00	150.08
284900	45.38	0.00	0.00	HUBERT NOWAKOWSKI, ET AL	0.00	DBA Depure Cleaning Company	0.00	0.00	0.00	0.00	0.00	45.38
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	45.38	0.00	0.00				0.00	6.81	0.00	3.40	0.00	55.59
307000	428.76	0.00	0.00	OAK CREEK ROOFING	0.00		0.00	0.00	0.00	0.00	0.00	428.76
2012 TAX PAID	227.40	0.00	0.00				0.00	29.56	0.00	14.78	0.00	271.74
DUE	201.36	0.00	0.00				0.00	30.20	0.00	15.10	0.00	246.66
309200	759.97	0.00	0.00	OAKWOOD TERRACE INC	0.00		0.00	0.00	0.00	0.00	0.00	759.97
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	759.97	0.00	0.00				0.00	114.00	0.00	57.00	0.00	930.97
334670	601.17	0.00	0.00	PRODIGY SALONS LLC	0.00	Bankruptcy	0.00	0.00	0.00	0.00	0.00	601.17
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	601.17	0.00	0.00				0.00	90.18	0.00	45.09	0.00	736.44
349200	38.57	0.00	0.00	ERIC REPINSKI, ET AL	0.00	DBA EUR Tool Sales LLC	0.00	0.00	0.00	0.00	0.00	38.57
2012 TAX PAID	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00
DUE	38.57	0.00	0.00				0.00	5.79	0.00	2.89	0.00	47.25

City Portion \$11.87

City Portion \$135.84

City Portion \$174.74

City Portion \$11.20

MILWAUKEE
PERSONAL PROPERTY TAX AUDIT
CITY OF OAK CREEK

REPORT #: TAXAUDIT1LST
RUN DATE: 04/08/2014
RUN TIME: 09:24 AM
PAGE: 5

PERSONAL PROPERTY NUMBER YEAR	GENERAL	SPEC ASMT	SPEC CHRG	OWNER NAME	DEL CHRG	OCCUP	OTH CHRG	APR 2014		APR 2014		TOTAL
								GEN INT	SPEC INT	GEN PEN	SPEC PEN	
386028	34.03	0.00	0.00	SAMUEL SPENCER, ET AL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.03
2012 TAX PAID	0.00	0.00	0.00									0.00
DUE	34.03	0.00	0.00					5.10	0.00	2.55	0.00	41.68
386040	855.27	0.00	0.00	SPORTCUTS	0.00	0.00	0.00	9.62	0.00	4.82	0.00	855.27
2012 TAX PAID	385.56	0.00	0.00									400.00
DUE	469.71	0.00	0.00					70.46	0.00	35.23	0.00	575.40
416000	2,377.48	0.00	0.00	TRI STAR RECYCLING INC	0.00	0.00	0.00	317.94	0.00	158.98	0.00	2,377.48
2012 TAX PAID	2,353.60	0.00	0.00									2,830.52
DUE	23.88	0.00	0.00					3.58	0.00	1.79	0.00	29.25
423100	147.46	0.00	0.00	TWO-HUNDRED (200) RYAN LLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147.46
2012 TAX PAID	0.00	0.00	0.00									0.00
DUE	147.46	0.00	0.00					22.12	0.00	11.06	0.00	180.64
437100	34.03	0.00	0.00	VICTORY MARTIAL ARTS SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.03
2012 TAX PAID	0.00	0.00	0.00									0.00
DUE	34.03	0.00	0.00					5.10	0.00	2.55	0.00	41.68
452500	6,975.93	0.00	0.00	WISCONSIN REAL ESTATE, LLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,975.93
2012 TAX PAID	0.00	0.00	0.00									0.00
DUE	6,975.93	0.00	0.00					1,046.39	0.00	523.19	0.00	8,545.51
CITY OF OAK CREEK TOTALS	21,234.05	0.00	0.00					2,373.80	0.00	1,186.86	0.00	19,385.73
TAX PAID	5,408.98	0.00	0.00					484.90	0.00	242.46	0.00	6,136.34
DUE	15,825.07	0.00	0.00					2,373.80	0.00	1,186.86	0.00	19,385.73

DBA The Working Man Roofing + Siding Inc

Bankruptcy

Charged back \$104.59

City Portion \$42.87

- 2413.81 total charged back

13,411.26 City's principal portion

Bankruptcies - 1250.58

18,135.15

Total to be published with April Int+Pen.

City of Oak Creek Common Council Report

Meeting Date: 4/15/14

Item No.: 10

Recommendation: That the Common Council adopt Ordinance No. 2717, an Ordinance Establishing Automobile Liability Insurance Policy Limits.

Background: At the Common Council meeting of March 31, 2014 the Common Council reviewed City Attorney Opinion 686, a copy of which is attached. The Common Council directed that an Ordinance be prepared consistent with the City Attorney's opinion and with the City Attorney's recommendation that the minimum insurance limits that an employee must carry in order to receive the auto mileage reimbursement or car allowance be \$250,000 per person, \$500,000 per occurrence, and \$25,000 for property damage. Ordinance No. 2717 sets forth those requirements and provides that if an umbrella policy is provided that is equal to or greater than the required limits that that will satisfy the City's liability concerns and the employee would be eligible for the mileage reimbursement or car allowance.

There was also discussion at the March 31st meeting about imposing similar requirements for any employee who uses their private vehicle while in the course of employment with the City. Rather than setting that forth in an Ordinance which imposes conditions upon the receipt of mileage reimbursement and a car allowance, it seemed more appropriate to establish a Motor Vehicle Use Policy that would set forth those requirements and which would be provided to all employees whether they receive a car allowance and/or mileage reimbursement or not. The staff is in the process of preparing that policy.

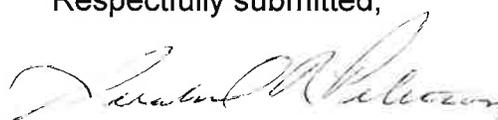
Fiscal Impact: The purpose of these insurance requirements is to provide liability protection to the City and its citizens.

Prepared by:



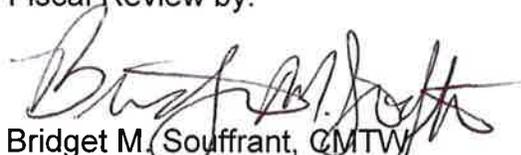
Lawrence J. Haskin
City Attorney

Respectfully submitted,



Gerald R. Peterson, ICMA-CM
City Administrator

Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director / Comptroller

ORDINANCE NO. 2717

BY: _____

AN ORDINANCE ESTABLISHING AUTOMOBILE LIABILITY INSURANCE POLICY LIMITS AS
A CONDITION OF ELECTED OFFICIALS, OFFICERS AND EMPLOYEES RECEIVING A CAR
ALLOWANCE OR MILEAGE REIMBURSEMENT

WHEREAS, by virtue of Ordinance 2700, An Ordinance Fixing the Salary Ranges, Salary, Wages and Allowances for Non-Union, General, Management Personnel and Other City Offices and Positions for the Year 2014, the Common Council adopted the following regarding Auto Expense:

SECTION 6: AUTO EXPENSE. The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy or shall be assigned City vehicles for their usage.

Assessor's Office, Police Department-including Captains, Fire Department-including Assistant Fire Chiefs, Inspection Division, Treasurer, Engineering Division, Street Division, City Clerk's Office, City Administrator's Staff, Finance Department, Park and Recreation Department, Community Development Department, Health Department Staff.

The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

City Engineer (1), \$150.00 monthly
Fire Chief (1), \$250.00 monthly
Assistant Fire Chief (1), \$150.00 monthly
Information Technology Manager (1), \$200.00 monthly
Computer Specialist (1), \$100.00 monthly
Information Technology Technician (1), \$100.00 monthly

In order to qualify for the aforementioned auto mileage and/or allowance, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$100,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy limits shall be provided annually by January 31 or upon policy renewal to the personnel office; and,

WHEREAS, by virtue of Ordinance 2402, An Ordinance Revising the Auto Expense Allowances for the Mayor and Common Council, the Common Council adopted the following with regard to Auto Expense for the Mayor and Common Council:

SECTION 1: AUTO EXPENSE. The following personnel shall be paid a car allowance as a fringe benefit and not as salary as set forth opposite their positions, to-wit:

Mayor, \$175.00 monthly
Aldermen (6), \$150.00 monthly or if member of Personnel Committee then \$175 monthly;
and,

WHEREAS, by virtue of Ordinance 2638, an Ordinance Fixing the Salary, Wages and Allowances for Elected City Clerk and City Treasurer Offices for the Three-Year Term May 1, 2012 – April 30, 2015, the Common Council adopted the following regarding Auto Expenses for the City Clerk and City Treasurer

SECTION 3: AUTO EXPENSE. The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

City Treasurer, \$150.00 monthly
City Clerk, \$150.00 monthly

In order to qualify for the above mentioned auto mileage and/or allowance, the officials designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$50,000/\$100,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy shall be provided annually by January 31 to the Personnel Office.

WHEREAS, the Common Council has reviewed City Attorney Opinion 686 regarding car allowances and has reviewed its policy regarding the liability insurance requirements in order for named officials to receive a car allowance or mileage reimbursement and have determined that in order to protect the interests of the City and the interests of the taxpayers the minimum automobile liability policy limits should be increased; and,

WHEREAS, by virtue of §345.05 Wis. Stats. a plaintiff may recover up to \$250,000 in an action for damages arising from the negligent operation of municipal motor vehicles.

NOW THEREFORE, the Common Council of the City of Oak Creek do hereby ordain as follows:

SECTION 1: AUTO EXPENSES. The following personnel shall be paid a car allowance as set forth opposite their position, to-wit:

Mayor, \$175.00 monthly
Aldermen (6), \$150.00 monthly, or if member of Personnel Committee then \$175.00 monthly
City Treasurer, \$150.00 monthly
City Clerk, \$150.00 monthly
City Engineer (1), \$150.00 monthly
Fire Chief (1), \$250.00 monthly
Assistant Fire Chief (1), \$150.00 monthly
Information Technology Manager (1), \$200.00 monthly
Computer Specialist (1), \$100.00 monthly
Information Technology Technician (1), \$100.00 monthly
City Attorney (1), \$150.00 monthly

The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the travel policy for personal use of a motor vehicle for City business or shall be assigned City vehicles for their use:

Assessor's Office, Police Department-including Captains, Fire Department-including Assistant Fire Chiefs, Inspection Division, Treasurer, Engineering Division, Street Division, City Clerk's

Office, City Administrator's Staff, Finance Department, Park and Recreation Department, Community Development Department, Health Department Staff.

In order to qualify for the aforementioned auto mileage and/or allowance, any named elected official, officer or employee receiving a car allowance or being reimbursed for mileage expenses must provide proof of insurance from an insurance company authorized to do business in Wisconsin as follows:

- Liability insurance limits: \$250,000.00 per person
- Liability insurance limits: \$500,000.00 per occurrence
- Property damage: \$25,000.00

As an alternative to providing proof of the above minimum insurance coverage limits, an elected official, officer or employee as a condition of receiving the car allowance or mileage reimbursement may provide proof of umbrella coverage when combined with liability coverage meets or exceeds the above described insurance limits. A Declaration of Coverages page stating the policy limits shall be provided annually to the personnel office on or before January 31st or upon policy renewal.

SECTION 2: VALIDITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 3: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force upon its passage and publication.

Introduced this _____ day of _____, 2014.

Passed and adopted this _____ day of _____, 2014.

President, Common Council

Approved this _____ day of _____, 2014.

ATTEST:

Mayor

City Clerk

VOTE: Ayes _____ Noes _____

ORDINANCE No. 2402

By Al Toman

AN ORDINANCE REVISING THE
AUTO EXPENSE ALLOWANCES FOR THE MAYOR AND COMMON COUNCIL

The Common Council of the City of Oak Creek do hereby ordain as follows:

SECTION 1: AUTO EXPENSE. The following personnel shall be paid a car allowance as a fringe benefit and not as salary as set forth opposite their positions, to-wit:

Mayor, \$175.00 monthly

Aldermen (6), \$150.00 monthly or if member of Personnel Committee then \$175 monthly

SECTION 2: VALIDITY. If any section, subsection, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 3: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 4: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of the 1st day of January, 2006.

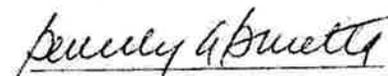
Passed and adopted this 2 day of May, 2006.


President, Common Council

Approved this 3 day of May, 2006.


Mayor

ATTEST:


City Clerk

VOTE: Ayes 4 Noes 0

SECTION 4: AUTO EXPENSE. The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy.

Mayor, Council, Treasurer's Office and City Clerk's Office.

The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

Mayor, \$125.00/monthly

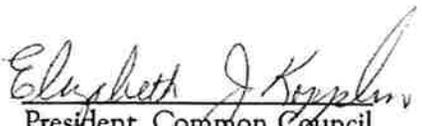
Aldermen (6), \$100.00/monthly or if member of Personnel Committee then \$125 per month

SECTION 5: VALIDITY. If any section, subsection, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 6: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 7: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of the ___ day of _____, 1995.

Passed and adopted this 3 day of April, 1995


Elizabeth J. Keppeler
President, Common Council

Approved this 4 day of April, 1995


Polly Hubbard
Mayor

ATTEST:


Beverly A. Puett
City Clerk

VOTE: Ayes 5 Noes 1

ORDINANCE No. 2700

BY: ALD. MICHALSKI

AN ORDINANCE FIXING THE SALARY RANGES, SALARY, WAGES AND ALLOWANCES FOR NON-UNION, GENERAL, MANAGEMENT PERSONNEL AND OTHER CITY OFFICES AND POSITIONS FOR THE YEAR 2014

The Common Council of the City of Oak Creek do hereby ordain as follows:

SECTION 1: There is herewith established the uniform rates of pay of those certain offices and positions under the control of the Common Council of the City of Oak Creek affecting non-union, management, general, and miscellaneous personnel for the year 2014. The proper city officials are hereby authorized and directed to make the required payments to those affected employees of the City pursuant to this ordinance. The bi-weekly rate will prevail in years with more or less than 26 payrolls.

SECTION 2: The pay ranges and rates of pay of those certain offices and positions under the control of the Common Council of the City of Oak Creek affecting management, supervisory and non-union personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Civil Service Position Title	Current Salary	Salary as of 1/1/2014	Bi-weekly Rate	Starting Salary	Top Salary
Personnel Specialist	\$64,896	\$64,896	\$2,496.00	\$60,853	\$67,597
Deputy Clerk	\$64,896	\$64,896	\$2,496.00	\$60,853	\$67,597
Deputy Treasurer	Vacant	\$53,987	\$2,070.42	\$53,987	\$59,985
Inspector – Building	\$67,597	\$67,597	\$2,599.88	\$60,853	\$67,597
Inspector – Electrical	\$67,597	\$67,597	\$2,599.88	\$60,853	\$67,597
Street Light Maintenance Electrician	\$62,193	\$62,193	\$2,392.04	\$60,853	\$67,597
Planner	\$64,224	\$64,224	\$2,470.16	\$60,853	\$67,597
Zoning Administrator/Planner	\$66,257	\$66,257	\$2,548.35	\$60,853	\$67,597
Facility Maintenance Superintendent	\$82,881	\$82,881	\$3,187.73	\$74,602	\$82,881
Deputy Health Officer	\$72,245	\$72,245	\$2,778.65	\$67,727	\$75,228
Full Time Public Health Nurse	\$64,896	\$64,896	\$2,496.00	\$60,853	\$67,597
Public Health Specialist	Vacant	N/A	N/A	\$60,853	\$67,597

Civil Service Position Title	Current Salary	Salary as of 1/1/2014	Bi-weekly Rate	Starting Salary	Top Salary
Registered Sanitarian	\$66,257	\$66,257	\$2,548.35	\$60,853	\$67,597
Assistant City Engineer	Vacant	N/A	N/A	\$87,881	\$87,881
Development Engineer	\$82,881	\$82,881	\$3,187.73	\$74,602	\$82,881
Design Engineer	\$82,881	\$82,881	\$3,187.73	\$74,602	\$82,881
Environmental Engineer	Vacant	N/A	N/A	\$74,602	\$82,881
Inspection Supervisor	\$75,228	\$75,228	\$2,893.38	\$67,727	\$75,228
Computer Specialist	\$66,257	\$66,257	\$2,548.35	\$60,853	\$67,597
Park Maintenance Supervisor	\$67,597	\$67,597	\$2,599.88	\$60,853	\$67,597
Recreation Manager	\$66,257	\$66,257	\$2,548.35	\$60,853	\$67,597
City Forester	\$64,896	\$64,896	\$2,496.00	\$60,853	\$67,597
Street, Park & Forestry Supervisor	\$70,732	\$70,732	\$2,720.46	\$67,727	\$75,228
ES Dispatch Supervisor	\$57,241	\$57,241	\$2,201.58	\$47,710	\$61,091
Dispatch Manager	Vacant	N/A	N/A	\$60,853	\$67,597

SECTION 3: The pay ranges and rates of pay of those certain offices and positions covered by the Police and Fire Commission service under the control of the Common Council of the City of Oak Creek affecting management and supervisory personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the clothing allowance and other fringe benefits set forth in the current Personnel Manual. Employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. These employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Police/Fire Commission Position Title	Current Salary	Salary as of 1/1/2014	Bi-weekly Rate	Starting Salary	Top Salary
Fire Chief	\$105,772	\$105,772	\$4,068.15	\$95,180	\$105,772
Assistant Fire Chief	\$90,296	\$90,296	\$3,472.92	\$88,239	\$98,120
Battalion Chiefs (4)	\$82,881	\$82,881	\$3,187.73	\$73,863	\$82,881
Police Chief	\$105,772	\$105,772	\$4,068.15	\$95,180	\$105,772
Police Captains (2)	\$98,120	\$98,120	\$3,773.85	\$88,329	\$98,120
Police Lieutenants (4)	\$87,928	\$89,687	\$3,449.50	\$74,602	\$89,687
Police Sergeant (6)	\$81,697	\$83,331	\$3,205.04	\$83,331	\$83,331

SECTION 4: The pay ranges and rates of pay of those certain offices and positions not covered by civil service under the control of the Common Council of the City of Oak Creek affecting management and supervisory personnel shall be as follows provided that the salary range and salaries are subject to review by the Common Council. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA

certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Non-Civil Service Position Title	Current Salary	Salary as of 1/1/2014	Bi-weekly Rate	Starting Salary	Top Salary
City Attorney	\$101,553	\$101,553	\$3,905.88	N/A	N/A
City Engineer	\$90,490	\$90,490	\$3,480.38	\$81,475	\$90,490
Building Commissioner	vacant	N/A	N/A	N/A	N/A
Community Development Director	\$88,674	\$88,674	\$3,410.54	\$81,475	\$90,490
Community Public Health Officer	\$86,879	\$86,879	\$3,341.50	\$81,475	\$90,490
Street, Park, Forestry Superintendent	Vacant	N/A	N/A	\$81,475	\$90,490
Information Technology Manager	\$90,490	\$90,490	\$3,480.38	\$81,475	\$90,490
Finance Director/Comptroller	\$88,329	\$88,329	\$3,397.27	\$88,329	\$98,120
Human Resources Manager	Vacant	N/A	N/A	\$74,602	\$82,881

SECTION 5: GENERAL EMPLOYEES. The pay ranges and rates of pay of those positions under the control of the Common Council of the City of Oak Creek affecting general personnel shall be as follows. Those affected employees pursuant to this section shall receive the fringe benefits set forth in the current employee Personnel Manual. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Civil Service Position Title	Starting Salary	Top Salary
Facility Maintenance Technician	\$34,998	\$57,753
Administrative Support Assistant Lead		\$52,688
Secretary, Administrative Support Assistant, Existing	\$34,998	\$47,688
Administrative Support Assistant, New (1/1/2014)	\$24,960	\$34,798
Account Clerk II, Police/Fire Secretary	\$34,998	\$50,471
Account Clerk III	\$36,741	\$52,990
Engineering Tech., GIS, CAD, Survey	\$41,999	\$57,716
Emergency Services Dispatcher	\$38,850	\$46,711
Police Clerk	\$37,484	\$45,608
Information Technology Technician	\$41,999	\$59,931
Equipment Operator, Maintenance Tech., Arborist	\$34,998	\$57,753
Senior Engineering Tech., GIS Coordinator	\$49,001	\$67,463
Civil Engineer	\$54,248	\$76,288
Laborer/Driver	\$34,998	\$57,753
Mechanic II, Fabricator/Welder	\$41,999	\$61,427
Chief Mechanic	\$45,498	\$64,609

SECTION 6: AUTO EXPENSE. The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy or shall be assigned City vehicles for their usage.

Assessor's Office, Police Department-including Captains, Fire Department-including Assistant Fire Chiefs, Inspection Division, Treasurer, Engineering Division, Street Division, City Clerk's Office, City Administrator's Staff, Finance Department, Park and Recreation Department, Community Development Department, Health Department Staff.

The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

City Engineer (1), \$150.00 monthly
Fire Chief (1), \$250.00 monthly
Assistant Fire Chief (1), \$150.00 monthly
Information Technology Manager (1), \$200.00 monthly
Computer Specialist (1), \$100.00 monthly
Information Technology Technician (1), \$100.00 monthly

In order to qualify for the afore mentioned auto mileage and/or allowance, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$100,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy limits shall be provided annually by January 31 or upon policy renewal to the Personnel Office.

SECTION 7: VALIDITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 8: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 9: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of January 1, 2014, except where otherwise noted.

Introduced this 19th day of November, 2013.

Passed and adopted this 19th day of November, 2013.


President, Common Council

Approved this 19th day of November, 2013.



Mayor

ATTEST:


City Clerk

VOTE: Ayes 5 Noes 1

City of Oak Creek Common Council Report

Meeting Date: November 19, 2013

Item No.: 10

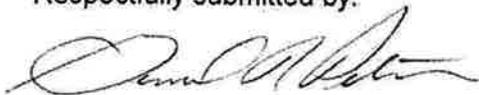
Recommendation: The Personnel Committee recommends approval of Ordinance No. 2700 fixing the salary ranges, salary, wages and allowances for non-union, general, management personnel and other city offices and positions for the year 2014.

Background: Annually the Common Council reviews and approves a wage ordinance which sets pay for all the City's full-time employees. The Personnel Committee has reviewed and recommended this Ordinance for Council consideration.

Ordinance No.2700, attached for your consideration, includes no general advances and no general range adjustments for non-represented full-time employees. New positions, previously union-represented positions, and authorized revisions to existing positions are included such as; Deputy Treasurer, Assistant City Engineer, Public Health Specialist; Environmental Engineer, Administrative Support Assistant (Lead, New, Existing), Emergency Service Dispatcher, Police Clerk, Human Resource Manager, and Labor/Driver. Adjustments of 2.0% have been included for (6) Police Sergeant and (4) Police Lieutenant positions consistent with 2014 negotiated wage increases with the Police union. A proposal to increase insurance coverages for employees who use their own vehicle for City work will be considered and reported on by the Committee.

Fiscal Impact: Costs for the various positions as proposed have been included in the 2014 City Budget.

Respectfully submitted by:



Gerald R. Peterson, ICMA-CM
City Administrator

Fiscal Reviewed by:



Bridget M. Soluffrant, CMTW
Finance Director/Comptroller

ORDINANCE No. 2638

BY: ALD. SCAFFIDI

AN ORDINANCE FIXING THE SALARY, WAGES AND
 ALLOWANCES FOR ELECTED CITY CLERK AND CITY TREASURER OFFICES
 FOR THE THREE-YEAR TERM
 MAY 1, 2012- APRIL 30, 2015

The Common Council of the City of Oak Creek do hereby ordain as follows:

SECTION 1: There is herewith established the uniform rates of pay of those certain offices and positions in the City services under the control of the Common Council of the City of Oak Creek affecting non-union, management and miscellaneous personnel for the term listed above. The proper city officials are authorized and directed to make the required payments to those affected employees of the City pursuant to this ordinance.

SECTION 2: The City Clerk and City Treasurer shall be eligible for all fringe benefits as provided in the City Personnel Manual, and by practice, except as prohibited by State Law and City ordinance. These employees shall contribute fifteen percent (15%) of the cost of the premium for a single and family medical plan, respectively. Employees and their spouses who participate in a health risk assessment (HRA) program, or an annual physical exam and completion of the HRA certification, shall contribute ten percent (10%) of the premium for a single and family plan, respectively.

Elected Position Title	Current Salary	Salary as of 5/1/2012	Salary as of 5/1/2013	Salary as of 5/1/2014
City Clerk	\$74,680	\$71,400	\$71,400	\$71,400
City Treasurer	\$68,118	\$71,400	\$71,400	\$71,400

SECTION 3: AUTO EXPENSE. The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

- City Treasurer, \$150.00 monthly
- City Clerk, \$150.00 monthly

In order to qualify for the above mentioned auto mileage and/or allowance, the officials designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$50,000/\$100,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy limits shall be provided annually by January 31 to the Personnel Office.

SECTION 4: VALIDITY. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions thereof. The Common Council of the City of Oak Creek hereby declares that it would have passed this

ordinance and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof, may be declared invalid or unconstitutional.

SECTION 5: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

SECTION 6: This ordinance shall take effect and be in force upon its passage and publication and shall apply as of May 1, 2012, except where otherwise noted.

Introduced this 15th day of November, 2011.

Passed and adopted this 15th day of November, 2011.



President, Common Council

Approved this 15th day of November, 2011.



Mayor

ATTEST:



Acting City Clerk

VOTE: Ayes 6 Noes 0

59.22 Compensation, fees, salaries and traveling expenses of officials and employees.

(1) ELECTIVE OFFICIALS.

(a)

1. The board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county, other than supervisors and circuit judges, which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket provided for in sub. (3). Except as provided in subd. 2., the annual compensation may be established by resolution or ordinance, on a basis of straight salary, fees, or part salary and part fees, and if the compensation established is a salary, or part salary and part fees, it shall be in lieu of all fees, including per diem and other forms of compensation for services rendered, except those specifically reserved to the officer in the resolution or ordinance. The compensation established shall not be increased nor diminished during the officer's term and shall remain for ensuing terms unless changed by the board. Court fees shall not be used for compensation for county officers.

2. The board shall establish the annual compensation of the sheriff as straight salary. No portion of that salary may include or be based on retention of fees by the sheriff. No portion of that salary may be based on providing food to prisoners under s. 302.37 (1). This subdivision does not prohibit the reimbursement of a sheriff for actual and necessary expenses.

(b) Any officer authorized or required to collect fees appertaining to his or her office shall keep a complete record of all fees received in the form prescribed by the board and shall file a record of the total annual receipts in the clerk's office within 20 days of the close of the calendar year or at such other times as the board requires. Any officer on a salary basis or part fees and part salary shall collect all fees authorized by law appertaining to his or her office and shall remit all fees not specifically reserved to the officer by enumeration in the compensation established by the board under par. (a) to the treasurer at the end of each month unless a shorter period for remittance is otherwise provided.

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WISCONSIN STATUTES AND CODES

59.22 Compensation, fees, salaries and traveling expenses of officials and employees.

Listen

59.22

59.22 Compensation, fees, salaries and traveling expenses of officials and employees.

59.22(1)

(1) Elective officials.

59.22(1)(a)

(a)

59.22(1)(a)1.

1. The board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county, other than supervisors and circuit judges, which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket provided for in sub. (3). Except as provided in subd. 2., the annual compensation may be established by resolution or ordinance, on a basis of straight salary, fees, or part salary and part fees, and if the compensation established is a salary, or part salary and part fees, it shall be in lieu of all fees, including per diem and other forms of compensation for services rendered, except those specifically reserved to the officer in the resolution or ordinance. The compensation established shall not be increased nor diminished during the officer's term and shall remain for ensuing terms unless changed by the board. Court fees shall not be used for compensation for county officers.

59.22(1)(a)2.

2. The board shall establish the annual compensation of the sheriff as straight salary. No portion of that salary may include or be based on retention of fees by the sheriff. No portion of that salary may be based on providing food to prisoners under s. 302.37 (1). This subdivision does not prohibit the reimbursement of a sheriff for actual and necessary expenses.

59.22(1)(b)

(b) Any officer authorized or required to collect fees appertaining to his or her office shall keep a complete record of all fees received in the form prescribed by the board and shall file a record of the total annual receipts in the clerk's office within 20 days of the close of the calendar year or at such other times as the board requires. Any officer on a salary basis or part fees and part salary shall collect all fees authorized by law appertaining to





Oak Creek

OFFICE OF THE
CITY ATTORNEY

Lawrence J. Haskin,
City Attorney

Melissa L. Karls,
Assistant City Attorney

MEMORANDUM

TO: Mayor Stephen Scaffidi
Common Council Members

FROM: Lawrence J. Haskin, City Attorney 

DATE: March 11, 2014

RE: **Car Allowance**
(CAO # 686)

An issue has been raised regarding eligibility of elected officials for receipt of a car allowance if they fail to meet the insurance requirements set forth in Ordinance 2700, a copy of which is attached. That Ordinance provides as follows:

Section 6: Auto Expense, The following personnel or members of the following departments shall be paid the rate allowed under current IRS regulations per the Travel Policy or shall be assigned City vehicles for their usage.

Assessor's Office, Police Department -- including Captains, Fire Department-including Assistant Fire Chiefs, Inspection Division, Treasurer, Engineering Division, Street Division, City Clerk's Office, City Administrator's Staff, Finance Department, Park and Recreation Department, Community Development Department, Health Department Staff.

The following personnel shall be paid a car allowance as set forth opposite their positions, to-wit:

City Engineer (1), \$150.00 monthly
Fire Chief (1), \$250.00 monthly
Assistant Fire Chief (1), \$150.00 monthly
Information Technology Manager (1), \$200.00 monthly
Computer Specialist (1), \$100.00 monthly
Information Technology Technician (1), \$100.00 monthly

In order to qualify for the aforementioned auto mileage and/or allowance, the officials and employees designated must provide proof of insurance by a reasonable insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$100,000/\$25,000. In order to receive reimbursement, a Declaration of Coverages page stating the policy limits shall be provided annually by January 31 or upon policy renewal to the Personnel Office. (Emphasis added.)

The question is whether these increased minimum policy limits as a condition precedent to receipt of the car allowance apply to elected officials. In my opinion, Ordinance

2700 does not apply to elected officials. The language of the Ordinance explicitly states that "in order to qualify for the aforementioned auto mileage and/or allowance, the officials and employees designated must provide proof of insurance by a reasonably insurance company for bodily injury and property damage liability within minimum policy limits of \$250,000/\$100,000/\$25,000."

By virtue of the specific language in this ordinance, it only applies to the designated officials and employees. Elected officials are not listed in Section 6, hence not "designated" and therefore Ordinance 2700 does not apply to them.

Ordinance 2638 which fixed the salary and wages for the City Clerk and City Treasurer set the minimum policy limits of \$50,000/\$100,000/\$25,000 and until altered by another ordinance those limits remain in effect. Ordinance 2402 set the car allowance for the Mayor and Common Council. That Ordinance does not impose any minimum insurance requirements and therefore there are no minimum insurance requirements in order for the Mayor and Common Council members to receive a car allowance unless altered by another ordinance.

However, there is nothing legally to prevent the Common Council from adopting an ordinance that would modify the requirements for receipt of the car allowance by elected officials.

Wis. Stats. §62.09(6) provides as follows:

§62.09 Officers

(6) Compensation: (a) Salaries shall be paid the mayor or alderpersons only when ordered by a vote of three-fourths of all the members of the council.

(am)1. In this paragraph, "compensation" means a salary, a per diem compensation for each day or part of a day necessarily devoted to the service of the city and the discharge of duties, or a combination of salary and per diem compensation.

2. Except as provided in subd. 3., and subject to par. (a), the compensation for an elective city office shall be established before the earliest time for filing nomination papers for the office. After that time, no change may be made in the compensation for the office that applies to the term of office for which the deadline applies. The compensation established for an elective office remains in effect for ensuing terms unless changed.

3. In a newly incorporated city, the compensation for an elective office may be established during the first term of office.

(c) Salaries shall be paid at the end of each month unless the council shall at any regular meeting by ordinance order payment at more frequent intervals.

In addition to receiving a salary, Common Council members receive a car allowance as a fringe benefit and "not as a salary" pursuant to Ordinance 2042, a copy of which is attached. The Mayor receives \$175.00 per month, Aldermanic representatives of the Personnel Committee receive \$175.00 per month, and the remaining Aldermen receive a car allowance of \$150.00 per month.

The question remains whether a car allowance is deemed to be compensation under Wis. Stats. §62.09(6). Section 62.09(6)(am)1. provides:

In this paragraph "compensation" means a salary, a per diem compensation for each day or part of a day necessarily devoted to the service of the city and the discharge of duties, or a combination of salary and per diem compensation. (Emphasis added)

The Wisconsin Supreme Court has defined the term "salary" as a "fixed, periodical compensation paid for services rendered..." Geyso v. Cudahy, 34 Wis.2d 476, 483, 149 N.W.2d 611 (1967). The term "salary" does not include "fringe benefits". State ex rel. Manitowoc v. Police Pension Board, 56 Wis.2d 602, 203 N.W.2d (1973) Wis. Stats. §66.0137(5) allows local governmental units to "provide for the payment of premiums for hospital, surgical or other health and accident insurance and life insurance for employees and officers and their spouses and dependent children." The League of Wisconsin Municipalities has opined that the prohibition on mid-term governing body salary increases does not prevent governing bodies from providing for mid-term insurance coverage or changes.

In order for payment to be considered an expense reimbursement and not salary, the payment must be reasonably related to the actual expenditures incurred. Expense reimbursement need not be made by a voucher for itemized claims and can be a fixed amount that the government determines reasonably approximates actual expenses. League of Wisconsin Municipalities Opinion, Salaries, #426. The payment of a car allowance, therefore, is not salary. It is an expense reimbursement and as such the amount of the car allowance and the condition under which the car allowance is paid can be changed during the middle of the term for elected officials including the Mayor and Common Council. In order to change the amount of the car allowance or the conditions under which the car allowance is paid an Ordinance would have to be adopted by the Common Council.

cc: Gerald Peterson, City Administrator
Catherine Roeske, City Clerk
Barbara Guckenberger, City Treasurer

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 11

Recommendation: That the Common Council adopt Resolution 11481-050713, a resolution authorizing the submittal of a Knowles-Nelson Stewardship Development grant application by the City Administrator for up to \$175,000 for construction of a multi-use trail and boardwalks at the future Drexel Town Square Wetland Park, and the subsequent appropriation of City of Oak Creek funds for a Knowles-Nelson Stewardship grant.

Background: This resolution authorizes the City Administrator to apply for a Knowles-Nelson Stewardship Development grant in the amount of up to \$175,000 for construction of a multi-use trail and wetland boardwalks at the future Drexel Town Square Wetland Park. The grant requires a 50% local cost share, which is included in the proceeds from the infrastructure bonds for Drexel Town Square.

The multi-use trail will provide residents with recreational opportunities and access to the restored wetland and upland natural area. The boardwalks will be installed at selected areas across the wetland, allowing residents to view the wetland and open water, as well as the native species associate with the area. Two viewing platforms are envisioned in addition to the trails.

Fiscal Impact: If the resolution is approved, the City may receive up to \$175,000 in grant assistance towards the construction of this multi-use recreational trail and boardwalks. The grant-matching funds obligation is anticipated to be up to \$175,000, depending on the actual grant award, which may be reduced to increase competitiveness of the application. This is included in the proceeds from the infrastructure bonds for Drexel Town Square.

Prepared by:



Susan A. Winnen, P.E.
Civil Engineer - Environmental

Respectfully submitted,



Gerald R. Peterson, ICMA-CM
City Administrator

Approved by:



Michael C. Simmons, P.E.
City Engineer

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

RESOLUTION NO. 11481-041514

BY: _____

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION IN THE AMOUNT OF UP TO \$175,000 FOR DEVELOPMENT OF A MULTI-USE RECREATIONAL TRAIL AND BOARDWALKS AT THE FUTURE DREXEL TOWN SQUARE WETLAND PARK, AND THE SUBSEQUENT APPROPRIATION OF CITY OF OAK CREEK FUNDS FOR A WISCONSIN STEWARDSHIP GRANT

WHEREAS, the City of Oak Creek recognizes that the acquisition and development of lands for outdoor public recreation purposes is an important part of providing public use and enjoyment of Wisconsin resources; and

WHEREAS, in this action the Oak Creek Common Council has declared its intent to complete the Stewardship Grant activities described in the application if awarded funds; and

WHEREAS, the City of Oak Creek will submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date; and

WHEREAS, the City of Oak Creek will Submit signed documents; and

WHEREAS, the City of Oak Creek will take necessary action to undertake, direct and complete the approved project; and

WHEREAS, the City of Oak Creek will comply with state or federal rules for the programs to the general public during reasonable hours consistent with the type of facility; and

WHEREAS, the City of Oak Creek will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

THEREFORE, BE IT RESOLVED that the Common Council of the City of Oak Creek requests funds and assistance available from the Wisconsin Department of Natural Resources under the Stewardship program and will comply with state rules for the program; and

HEREBY AUTHORIZES the City Administrator to act on behalf of the City of Oak Creek to: submit an application to the State of Wisconsin for financial aid for Stewardship Grant purposes, sign documents, and take necessary action to undertake, direct, and complete approved grant activities.

Passed and adopted this 15th day of April, 2014.

President, Common Council

Approved this 15th day of April, 2014.

Mayor

Attest:

City Clerk

Vote: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 12

Recommendation: Approve Resolution #11478-041514 authorizing the submission of a Wisconsin Department of Transportation Facilities for Economic Assistance (TEA) Grant Application.

Background: City staff has been working with the Wisconsin Department of Transportation and a confidential manufacturing business to locate in the Oakview Business Park. We have sought grant assistance for construction of the roadway needed to serve this business. Attached is a resolution authorizing submission of a Transportation Economic Assistance (TEA) grant for a manufacturing business of approximately 160,000 square feet which is referred to in the resolution as "Project Red". This grant assistance is necessary to complete the financial package necessary for this business to commit to commence construction at this location. Under the TEA grant, funding of \$5,000 for each job retained or created in Wisconsin is available. We expect a grant up to \$750,000 to be submitted.

Fiscal Impact: This project is expected to maintain/create up to 150 jobs and have a taxable value of approximately \$20 million which would generate approximately \$460,000 in increment for TID 8 annually. We expect to be bringing a development agreement to the Council in May outlining development terms with this business.

Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Prepared and Submitted by:



Gerald R. Peterson, ICMA-CM
City Administrator

RESOLUTION NO. 11478-041514

RESOLUTION AUTHORIZING THE SUBMISSION OF A WISCONSIN
DEPARTMENT OF TRANSPORTATION FACILITIES FOR ECONOMIC
ASSISTANCE (TEA) GRANT APPLICATION

WHEREAS, the City of Oak Creek and "Project Red" have mutually agreed to develop a site and business to construct its manufacturing business; and

WHEREAS, the agreement between the City of Oak Creek and "Project Red" provides for construction of a road project to make the project feasible; and

WHEREAS, given all the financial demand on the City of Oak Creek related to this project, the City of Oak Creek is in need of assistance to make the transportation improvements. Without the grant assistance, the City of Oak Creek cannot reasonably afford to construct the required improvements; and

WHEREAS, the State of Wisconsin Department of Transportation's Facilities Transportation Economic Assistance (TEA) program provides financial assistance to municipalities to develop transportation facilities required to enable industrial development to occur;

NOW THEREFORE BE IT RESOLVED THAT, the City of Oak Creek hereby authorizes the submission of an application to the Department of Transportation TEA program and authority is granted to the City of Oak Creek Administrator to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution and that they are hereby authorized to sign all necessary documents on behalf of the City of Oak Creek; and

BE IT FURTHER RESOLVED THAT, the City of Oak Creek does hereby commit to fund at least 50% of the cost of the road improvements from the City of Oak Creek and/or other sources; and

BE IT FURTHER RESOLVED THAT the City of Oak Creek will have jurisdictional responsibility for the transportation improvements; and

BE IT FURTHER RESOLVED THAT the City of Oak Creek will sign a Jobs Guarantee with the Wisconsin Department of Transportation; and

BE IT FURTHER RESOLVED THAT, the City of Oak Creek will administer and oversee the development of the transportation improvements; and

BE IT FURTHER RESOLVED THAT, the City of Oak Creek will comply with all applicable Federal, State, and Local regulations.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th day of April, 2014.

Passed and adopted this 15th day of April, 2014.

President, Common Council

Approved this 15th day of April, 2014.

Mayor Stephen Scaffidi

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes _____ Noes __

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 13

Recommendation: To change the prescription drug benefit manager for employees in our self-funded medical plan from Express Scripts to National Cooperative Rx effective August 1, 2014 and to authorize the City Administrator to sign the related agreement.

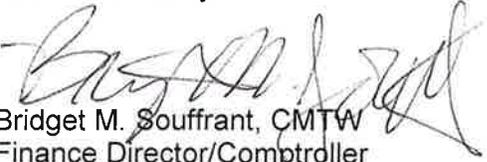
Background: The City Administrator, Personnel Specialist, and Finance Director/Comptroller work with our benefits consultants, Burkwald & Associates, Inc. throughout the year to identify health care cost control measures that will provide quality care for City employees and retirees. On March 1, 2014 we implemented Smart Choice MRI, which will provide a fixed price (\$600) MRI option for insured members. The average cost for an MRI in Wisconsin as reported by the Wisconsin Hospital Association is \$2,948. Both members and the City can benefit from this lower priced, quality option.

In addition to Smart Choice MRI, we have identified a Pharmacy Benefit Manager (PBM) option that has the potential to reduce prescription drug costs to the City by \$150,000-\$175,000. We have been researching a change in our Prescription Benefit Manager from Express Scripts to National Cooperative Rx along with our insurance benefits consultant. In February we reviewed the National Cooperative Rx option with our City Health Insurance Study Committee to afford members the opportunity to ask questions and evaluate this option. The Committee has endorsed a change in our PBM from Express Scripts to National Cooperative Rx effective August 1, 2014.

The attached report from CVS Caremark provides an analysis of Oak Creek's member claims from July 2012 through June 2013. The analysis shows that of the 210 utilizers of our prescription plan during that time, if we were to change to Wisconsin Rx, 46 would have experienced a negative impact (paid higher copays for the prescriptions they received) and 164 would have had either no change or positive change (lower copay). The detailed report (by prescription name) will be shared with employees so they can identify which prescription drugs may result in higher costs to them so they can discuss alternatives with their medical provider prior to implementation of this change.

Fiscal Impact: Based upon an actual comparison of our group's prescription drug claims from 7/1/12 – 6/30/13, it is estimated the City's savings from this recommended provider change will be in the range of \$150,000-\$175,000.

Fiscal Review by:


Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Prepared and Submitted by:


Gerald R. Peterson, ICMA-CM
City Administrator

City of Oak Creek

Provided Claims Period: Jul 2012 - Jun 2013

National Cooperative 

		Incumbent Pricing				CVS Caremark Proposed Pricing				Savings		
Delivery System	Brand/ Generic	Rxs	Ingredient Cost	Dispensing Fees	Gross Cost	Ingredient Cost	Dispensing Fees	Gross Cost	Estimated Rebate	Repriced Cost - Estimated Rebate	Estimated Repriced Gross Cost Savings (including rebates)	Percent Savings
Retail												
Retail	Brand	434	\$84,580	\$586	\$85,166	\$81,762	\$434	\$82,196	\$2,309	\$79,887	\$5,278	6.2%
Retail	Generic	1,882	\$69,492	\$2,541	\$72,033	\$38,643	\$1,882	\$40,525	\$10,012	\$30,513	\$41,520	57.6%
Retail 90	Brand	5	\$1,504	\$7	\$1,511	\$1,397	\$5	\$1,402	\$69	\$1,334	\$177	11.7%
Retail 90	Generic	12	\$2,523	\$16	\$2,539	\$790	\$12	\$802	\$165	\$636	\$1,903	74.9%
Retail Total		2,333	\$158,098	\$3,150	\$161,248	\$122,592	\$2,333	\$124,925	\$12,555	\$112,370	\$48,878	31%
Mail												
Mail	Brand	450	\$255,099	\$144	\$255,243	\$243,333	\$0	\$243,333	\$10,197	\$233,136	22,107	8.7%
Mail	Generic	1,217	\$173,728	\$344	\$174,072	\$80,194	\$0	\$80,194	\$27,577	\$52,617	121,455	69.8%
Mail Total		1,667	\$428,826	\$488	\$429,315	\$323,527	\$0	\$323,527	\$37,774	\$285,753	\$143,562	33.4%
Specialty												
Specialty	Brand	19	\$127,355	\$6	\$127,361	\$122,037	\$0	\$122,037	\$1,419	\$120,618	\$6,743	5.3%
Specialty	Generic	8	\$106	\$11	\$117	\$113	\$0	\$113	\$597	-\$485	\$501	515.3%
Specialty Total		27	\$127,461	\$17	\$127,478	\$122,149	\$0	\$122,149	\$2,016	\$120,133	\$7,345	5.8%
Grand Total		4,027	\$714,386	\$3,654	\$718,040	\$568,269	\$2,333	\$570,602	\$52,345	\$518,256	\$198,784	28.0%

Total Drug Savings and Rebates	
Annual Drug Savings	\$147,438
Annual Rebate Savings	\$27,409
Sub-Total	\$174,847
Coalition Fees First Year	
Annual Membership \$0.20 PMPM	(\$1,831)
One Time Enrollment Fee \$2 PM	(\$1,526)
PBM Credit	\$3,815
Sub-Total	\$458
Total	\$175,305

Total Savings \$175,305
Savings % 24.4%



Every effort is made by Caremark and its advisors to maintain the highest level of accuracy in its projections; however, in lieu of and because of the variability of numerous factors, which are not under the control of Caremark, we cannot guarantee the estimated results shown.

Formulary Analysis for City of Oak Creek

Formulary Type: 2014 Opt-Out

Key Statistics:

Drug Type	Rx Count	Rx %
Brands	899	22.4%
Generics	3,121	77.6%
Total	4,020	100.0%

Utilizing Participant Summary *

Impact	Utilizers	% of Total
Utilizing participants with no impact	142	67.6%
Utilizing participants with only positive impact	22	10.5%
Utilizing participants with only negative impact	30	14.3%
Utilizing participants with both positive and negative impact	16	7.6%

Formulary Impact - Brand Claims Only

Incumbent	CVS Caremark	Utilizers	Rx Count	Rx %	Rx Effect *
Preferred	Preferred	122	564	14.0%	None
Preferred	Non-Preferred	46	106	2.6%	Negative
Non-Preferred	Preferred	38	121	3.0%	Positive
Non-Preferred	Non-Preferred	32	108	2.7%	None

* Positive/Negative/None Rx Effect represents utilizing participant's benefit/loss from moving from current formulary to CVS Caremark's formulary.

All Drugs with Incumbent Tier = 1 or with CVS/Caremark Tier = 1 are treated as Generic.

28 claims with invalid NDCs were excluded from this analysis.

Every effort is made by Caremark and its advisors to maintain the highest level of accuracy in its projections; however, because of the variability of numerous factors, which are not under the control of Caremark, we cannot guarantee the estimated results.

Formulary Analysis for City of Oak Creek

Formulary Type: 2014 Opt-Out

Key Statistics

Drug Type	Rx Count	Rx %
Brands	899	22.4%
Generics	3,121	77.6%
Total	4,020	100.0%

Formulary Impact - Brand Claims Only

Drug Name	Incumbent Tier	Proposed Tier	Impact	Util Count	Rx Count	Rx % *
PROAIR HFA	2	2	None	27	43	4.8%
ARMOUR THYROID	3	3	None	3	39	4.3%
SYNTHROID	3	2	Positive	6	35	3.9%
ADVAIR DISKUS	2	2	None	10	27	3.0%
CRESTOR	2	2	None	7	25	2.8%
NEXIUM	2	2	None	7	22	2.4%
VYTORIN	2	2	None	5	20	2.2%
VENTOLIN HFA	2	3	Negative	14	17	1.9%
VYVANSE	2	2	None	3	15	1.7%
CIALIS	2	2	None	7	15	1.7%
CELEBREX	2	2	None	6	14	1.6%
FLOVENT HFA	3	2	Positive	8	14	1.6%
RELPAK	2	2	None	2	14	1.6%
FOCALIN XR	3	2	Positive	1	12	1.3%
ZETIA	2	2	None	3	12	1.3%
NASONEX	2	2	None	8	12	1.3%
SYMBICORT	2	2	None	4	11	1.2%
MOVIPREP	2	2	None	10	11	1.2%
NUCYNTA	2	2	None	1	11	1.2%
EPIDUO	2	2	None	7	11	1.2%
LAMICTAL ODT	2	2	None	2	10	1.1%
HUMALOG	2	3	Negative	2	10	1.1%
LYRICA	2	2	None	4	10	1.1%
ABILIFY	2	2	None	2	10	1.1%
CYMBALTA	2	2	None	2	10	1.1%
NUVIGIL	3	2	Positive	2	10	1.1%
COPAXONE	2	2	None	2	10	1.1%
VIAGRA	2	2	None	5	10	1.1%
SUBOXONE	2	3	Negative	2	10	1.1%
PREMPRO	2	2	None	2	9	1.0%
PAXIL	2	3	Negative	1	9	1.0%
PREMARIN	2	2	None	3	9	1.0%
BENICAR	2	2	None	2	9	1.0%
NUVARING	2	2	None	2	8	0.9%
LANTUS SOLOSTAR	2	2	None	2	8	0.9%
GENERESS FE	3	3	None	1	8	0.9%
DEXILANT	3	2	Positive	3	8	0.9%
STRATTERA	2	2	None	2	7	0.8%
ORTHO EVRA	3	2	Positive	1	6	0.7%
CANASA	2	2	None	1	6	0.7%
VICTOZA 3-PAK	2	2	None	2	6	0.7%
PATANASE	3	2	Positive	5	6	0.7%
VESICARE	2	2	None	2	6	0.7%
NIASPAN	2	2	None	2	6	0.7%
PATADAY	2	2	None	5	6	0.7%
ASTEPRO	2	2	None	3	6	0.7%
TAMIFLU	2	2	None	4	5	0.6%
ALDACTONE	3	2	Positive	1	5	0.6%
OXYCONTIN	2	2	None	3	5	0.6%
BYSTOLIC	2	2	None	2	5	0.6%

Drug Name	Incumbent Tier	Proposed Tier	Impact	Util Count	Rx Count	Rx % *
ADVICOR	3	3	None	1	5	0.6%
NOVOLOG FLEXPEN	2	2	None	2	5	0.6%
DIFFERIN	2	2	None	3	5	0.6%
VERAMYST	2	3	Negative	3	5	0.6%
LEVEMIR FLEXPEN	2	2	None	2	5	0.6%
VIGAMOX	2	2	None	5	5	0.6%
SPIRIVA	2	2	None	1	5	0.6%
SILENOR	2	2	None	1	5	0.6%
RHINOCORT AQUA	2	3	Negative	3	4	0.4%
PROTONIX	3	3	None	1	4	0.4%
PRISTIQ ER	2	2	None	1	4	0.4%
ESTRING	2	3	Negative	1	4	0.4%
EPIPEN JR 2-PAK	2	2	None	2	4	0.4%
LOESTRIN 24 FE	2	2	None	1	4	0.4%
ORTHO TRI-CYCLEN LO	3	2	Positive	2	4	0.4%
TRADJENTA	2	2	None	1	4	0.4%
EPIPEN 2-PAK	2	2	None	4	4	0.4%
ACIPHEX	3	3	None	2	4	0.4%
NEUPOGEN	2	2	None	1	4	0.4%
WELCHOL	2	2	None	1	4	0.4%
LO LOESTRIN FE	2	2	None	2	4	0.4%
WELLBUTRIN SR	3	3	None	1	4	0.4%
AVODART	3	2	Positive	1	4	0.4%
CIPRODEX	2	2	None	4	4	0.4%
ZOFRAN	3	3	None	1	4	0.4%
SOLODYN	2	3	Negative	1	4	0.4%
ASACOL HD	2	3	Negative	2	4	0.4%
RESTASIS	2	2	None	2	3	0.3%
PATANOL	2	2	None	2	3	0.3%
ORENCIA	2	3	Negative	1	3	0.3%
ELMIRON	2	2	None	1	3	0.3%
ANDROGEL	2	3	Negative	2	3	0.3%
BENICAR HCT	2	2	None	1	3	0.3%
DIOVAN	2	2	None	1	3	0.3%
MONODOX	3	3	None	1	3	0.3%
ANDRODERM	2	2	None	1	3	0.3%
WELLBUTRIN XL	3	3	None	2	3	0.3%
XARELTO	2	2	None	1	3	0.3%
AVELOX	2	2	None	3	3	0.3%
TRILIPIX	2	3	Negative	1	3	0.3%
INTUNIV	2	2	None	1	3	0.3%
TKOSYN	2	2	None	2	3	0.3%
COLCRYS	2	2	None	1	3	0.3%
HUMULIN N	2	3	Negative	1	3	0.3%
DEPLIN ALGAL OIL	3	3	None	1	3	0.3%
CLOBEX	2	2	None	1	3	0.3%
ROXICET	3	2	Positive	2	2	0.2%
REBIF	2	3	Negative	1	2	0.2%
QVAR	2	2	None	2	2	0.2%
FLOVENT HFA	2	2	None	2	2	0.2%
ADVAIR HFA	2	2	None	2	2	0.2%
PREMARIN	3	2	Positive	1	2	0.2%
ESTRACE	2	2	None	2	2	0.2%
ERY-TAB	2	3	Negative	2	2	0.2%
ORAPRED ODT	3	2	Positive	1	2	0.2%
OMNARIS	3	3	None	1	2	0.2%
DYMISTA	3	3	None	2	2	0.2%
NEEVO DHA	2	3	Negative	1	2	0.2%
NAFTIN	3	3	None	1	2	0.2%
DENAVIR	3	3	None	2	2	0.2%
ZYMAXID	2	3	Negative	2	2	0.2%
LUNESTA	2	3	Negative	2	2	0.2%
AZOR	2	2	None	1	2	0.2%
LUMIGAN	2	3	Negative	1	2	0.2%
ADDERALL XR	3	2	Positive	1	2	0.2%

Drug Name	Incumbent Tier	Proposed Tier	Impact	Util Count	Rx Count	Rx % *
VOLTAREN	2	2	None	1	2	0.2%
LIVALO	3	3	None	1	2	0.2%
COUMADIN	3	3	None	1	2	0.2%
VENTOLIN HFA	3	3	None	2	2	0.2%
XERESE	3	3	None	1	2	0.2%
BACTROBAN NASAL	3	3	None	2	2	0.2%
XOPENEX	3	3	None	1	2	0.2%
TREXIMET	2	2	None	1	2	0.2%
TRANSDERM-SCOP	2	2	None	1	2	0.2%
COMBIVENT	2	3	Negative	2	2	0.2%
HUMULIN R	2	2	None	1	2	0.2%
HUMULIN 70-30	2	3	Negative	1	2	0.2%
SKLICE	3	3	None	1	2	0.2%
FROVA	2	3	Negative	1	1	0.1%
RETIN-A MICRO	3	2	Positive	1	1	0.1%
ASACOL	2	3	Negative	1	1	0.1%
PULMICORT FLEXHALER	2	2	None	1	1	0.1%
FLECTOR	2	3	Negative	1	1	0.1%
PROVENTIL HFA	3	2	Positive	1	1	0.1%
CHANTIX	2	2	None	1	1	0.1%
FINACEA	2	2	None	1	1	0.1%
EXELDERM	2	3	Negative	1	1	0.1%
APIDRA	2	2	None	1	1	0.1%
CAMPRAL	3	2	Positive	1	1	0.1%
ORTHO ALL-FLEX	2	3	Negative	1	1	0.1%
ORACEA	2	2	None	1	1	0.1%
ELIDEL	2	2	None	1	1	0.1%
BEPREVE	3	3	None	1	1	0.1%
NITROSTAT	2	2	None	1	1	0.1%
DUREZOL	2	2	None	1	1	0.1%
MOVIPREP	3	2	Positive	1	1	0.1%
ZOVIRAX	2	3	Negative	1	1	0.1%
ZIANA	3	3	None	1	1	0.1%
METROGEL	2	3	Negative	1	1	0.1%
YAZ	2	3	Negative	1	1	0.1%
XOPENEX HFA	3	3	None	1	1	0.1%
DEPLIN	3	3	None	1	1	0.1%
LUNESTA	3	3	None	1	1	0.1%
XIFAXAN	2	2	None	1	1	0.1%
ALREX	2	2	None	1	1	0.1%
XARELTO	3	2	Positive	1	1	0.1%
VIBRYD	2	2	None	1	1	0.1%
LIDODERM	2	2	None	1	1	0.1%
VICTOZA 2-PAK	2	2	None	1	1	0.1%
LEVITRA	3	3	None	1	1	0.1%
LATUDA	2	2	None	1	1	0.1%
VECTICAL	2	3	Negative	1	1	0.1%
CORTIFOAM	2	3	Negative	1	1	0.1%
VALIUM	3	2	Positive	1	1	0.1%
VAGIFEM	2	2	None	1	1	0.1%
LANTUS	2	2	None	1	1	0.1%
ULORIC	2	2	None	1	1	0.1%
TRICOR	3	3	None	1	1	0.1%
HYDRO 35	3	3	None	1	1	0.1%
TACLONEX	2	3	Negative	1	1	0.1%
SUPREP	2	2	None	1	1	0.1%
SUPRAX	3	2	Positive	1	1	0.1%
ABILIFY	3	2	Positive	1	1	0.1%
ACZONE	2	3	Negative	1	1	0.1%
CITRANATAL HARMONY	3	2	Positive	1	1	0.1%
GLUCAGON EMERGENCY KIT	2	2	None	1	1	0.1%
SOLARAZE	3	3	None	1	1	0.1%

* RX % is of brand drugs only

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National Cooperative Rx[®]



National CooperativeRx: Your Choice for a PBM Cooperative

1.84M prescriptions filled per year • \$175M annual drug spend • 192K participants

Executive Overview

National CooperativeRx is a national, not-for-profit purchasing cooperative. The cooperative was founded when a group of forward-looking, self-funded plan sponsors and healthcare coalitions began examining their Pharmacy Benefit Management (PBM) options. They found the industry to be confusing, with pricing that benefited the PBM and not necessarily the payer. Not finding a transparent solution in the existing market, they created National CooperativeRx.

The cooperative brings transparency to the complicated PBM world, manages the escalating prescription drug costs and assists with sound decision making on behalf of the participating plan sponsors and their covered individuals.

Member-Owned, Not-for-Profit Cooperative

National CooperativeRx is different because it's not-for-profit. The cooperative's main goal is to get members the best PBM services at the best pricing. Owned by a diverse group of employers and health plans across the United States, our members include manufacturers, employer coalitions, insurance companies, government plans and medium to large businesses from different industries. What they have in common is the desire to tackle the "black box" of pharmacy benefits and increase the value for their health care dollar.

Tackling the "Black Box" of Pharmacy Benefits

Advocating for employers and health plans is our mission. We negotiate on their behalf in one of the most complex industries in the world to achieve a best-in-class contract with a PBM, along with the auditing necessary to ensure those contract terms are met.

We work diligently to contain costs on the pharmacy side of the benefit plan through a multi-disciplinary approach. We keep tabs on the pharmaceutical industry and promote "best buy" drugs when possible, creating smarter plan designs based on real data. Our biggest success is keeping the trend low by helping plan sponsors create customized plan designs, and educating participants on ways to avoid errors, adhere to their medications and make cost-effective choices.

Align your values with a successful PBM cooperative.

Smarter plan design, pharmaceutical expertise, and all profits go back to members.

Contact us today to find out how your drug spend plan will benefit by joining the cooperative.

Be a part of something proven.

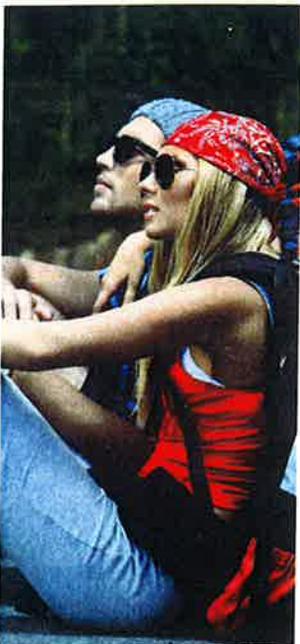
1 866-679-9479



Cooperative Value

Value is National CooperativeRx's main strength, and members recognize this.

- **Purchasing Power.** We have negotiated extremely aggressive pricing, contract language and service guarantees.
- **Not-for-profit and Member-owned.** From self-funded employers to insurance trusts and coalitions, our membership is diverse. Our objectives match our members' objectives because we are member-owned and member-governed. Joining our coalition immediately makes you an owner of the cooperative, and because we're organized as a cooperative, 100% of our annual earnings are distributed back to plan sponsors in the form of dividends.
- **Sharing of Expertise.** Our coalition model places a high priority on helping our members navigate the dynamic world of the drug portion of healthcare. This includes objective analysis of prescription utilization and recommendations on effective tools to take advantage of opportunities and mitigate the effect of other marketplace challenges.
- **Educational Resources for Plan Sponsors.** Educational tools include weekly eNewsletters regarding current PBM news, quarterly webinars for plan design and industry trends and an annual meeting for lectures from the experts.
- **Clinical Consultation.** An in-house pharmacist will help you tailor objective plan designs to fit specific needs. National CooperativeRx also dedicates funds for the purchase of PBM clinical programs.
- **Turnkey Approach to Carving Out Drug Spend.** Your group can easily adopt the proven operations and functional aspects of our coalition, without recreating all of the intricate moving parts. It is a proven means to achieve best in class PBM services.
- **Benefit Design Flexibility.** Plan sponsors have complete plan design flexibility while leveraging all the benefits of group purchasing. With members throughout the lower 48 states, and in Alaska and Hawaii, we can help you design a plan that works where you work.
- **National RFP's.** We are currently in our 5th PBM contract. We use our consistent growth to continually improve our pricing, language and services.
- **Independent Auditors.** The cooperative hires independent auditors to ensure contract terms are met. Auditing can cost a single plan sponsor in excess of \$30,000 a year. National CooperativeRx conducts audits on 100% of claims, for all members, with all recoveries going back to plan sponsors. In addition, 100% of rebates and pricing discounts accrue solely to the plan sponsor.
- **Transparency.** National CooperativeRx prides itself on an open relationship with our PBM vendor that offers transparency in pricing and contractual ability to determine where the dollars are spent.



Call today to see how you can benefit by joining the cooperative. 1 866-679-9479

National Cooperative 

195 E Badger Rd
Madison, WI 53713

nationalcooperativerx.com
sales@nationalcooperativerx.com



History

National CooperativeRx® is a not-for-profit cooperative that helps members navigate pharmacy benefits. Created in 2003, the cooperative is young, yet strong. Gaining momentum each year, National CooperativeRx® is on the road towards a bright future.

Yesterday

WisconsinRx was born in 2003 when three coalitions of plan sponsors, representing large employers, coalitions of small employers and labor organizations, came together to solve a common problem. They wanted to control their overall drug spend, make better decisions with better data and gain access to transparent information about their pharmacy benefit management.

Not finding what they were looking for in the private Pharmaceutical Benefit Manager (PBM) market, they created the not-for-profit, member-owned WisconsinRx to act as their watchdog over their pharmacy benefits – a team of specialists to manage the complex and ever-changing world of prescription drug purchasing.

The founding members, The Alliance, the Fond du Lac Area Business Coalition on Health (FABOH) and WEA Trust, created WisconsinRx as a cooperative to ensure that the cooperative's priorities are always aligned with the needs of its members. Upon joining, plan sponsors become owners and receive ownership dividends. Regardless of size, all cooperative members gain access to the same deep discounts, rebate guarantees and level of customer service.

Today

Today, WisconsinRx and its national subsidiary, National CooperativeRx, provide prescription

drug benefits to nearly 240,000 employees and dependents.

WisconsinRx|National CooperativeRx remains a not-for-profit, member-owned cooperative of employers and organizations. Together, member-owners leverage their collective purchasing power to access the best discounts and cutting edge clinical programs from a PBM, chosen via a competitive bid process. The cooperative's goal is high-quality, cost-effective pharmacy benefit management with honest, transparent pricing.

Tomorrow

"Our vision for the future can be summed up by two complementary goals: continue to grow our membership, and continue to grow the value we bring to member plans." — Greg Horstman, CEO

Mission Statement

We provide health care payers a value-based, market-driven, cost-effective prescription drug and other health care services purchasing system.

WisconsinRx|National CooperativeRx is committed to growing its membership to a size that empowers the coalition to achieve its vision.



MEMORANDUM

RECREATION DEPARTMENT

Mary Jane Trate
Recreation
Manager

Date: March 19, 2014
To: Oak Creek Parks, Recreation & Forestry Commission
Re: Revenue Analysis

Background:

The Recreation Department has traditionally been directed by the Parks, Recreation and Forestry Commission and the Common Council to set fees that recoup a percentage of the cost of instructors, materials and facilities used by individual programs and activities. The percentage of subsidy varied by type of activity and ranged from 0% subsidy to 100% subsidy for programs considered to be a service to the community. Over a number of years, however, the Department had increased fees and lowered expenses to eliminate these subsidies, with the exception of Senior Citizen, Open swim and ice rink programs, as shown below:

2013 Revenue vs. instructor fees/materials/facility costs

Youth instruction	\$10,064
Youth sports	\$5,634 (adjusted to reflect programs now run by School District)
Adult instruction	-\$30
Adult Sports	\$2,862
50+ activities	not included
Teens	-\$2,600
Camps	\$7,442
General Recreation	\$990 (ice rink, open gyms)

Goal:

At this time the Recreation Department has been directed to cover administrative costs in addition to those traditionally covered. Long term, our goal is for revenue to offset the costs of recreation programming. This will be accomplished over the next several years by making adjustments to fees, programming, instructor and administrative costs.

Our 2014 goal is to balance costs and fees to cover administrative salaries for the Recreation Manager (\$66,257) and PT clerical staff (\$42,000) totaling \$108,000 for all activities with the exception of Senior Citizen programming.

Note: Changes to funding Senior Citizen programming are ongoing, but require a different timetable.

Process:

Based on approximately 3000 hours of recreation programming per year, administrative costs were calculated at \$37.00 per hour of programming.

In an effort to spread those costs equitably, costs per hour/ per person including administrative salaries were calculated per division listed above, taking into account calculated gains or losses, rather than individual classes/programs/activities.

Per program (per person/per hour cost times number of hours per program) fees were then calculated based on minimum/maximum registration.

Adjustments were then made to each program as needed to cover costs above, as indicated on the attached spreadsheet. These adjustments include fee increases, changes to the number of class sessions, the length of each class session, the number of times per year the class is offered, and minimum/maximum participants per class section.

Conclusion:

It is anticipated that these adjustments will result in reducing the gap between the Department's budgeted amount, and revenues from approximately 66% to approximately 35% for the year following adoption of the new fees.

Mary Jane Trate,
Recreation Manager

MJT/tal

Enclosure: 2014 adjustments

c: Steve Scaffidi, Mayor
Gerald Peterson, City Administrator
Common Council

OAK CREEK RECREATION FEES & CHARGES ADJUSTMENTS - ADJUSTMENTS FOR 2014

YOUTH/ADULT INSTRUCTION	Times Met	# Hours per class	CURRENT FEES-2013			PROPOSED FEES-2014		
			Yth-R	Yth NR	Adult-R	Adult-NR	Yth NR	Adult-R
Art	4	4	\$24.00	\$36.00		\$40.00	\$40.00	\$40.00
Arts & Crafts	8	8	\$26.00	\$39.00		\$40.00	\$40.00	\$40.00
Babysitting	varies	9-10	\$48.00	\$59.00		\$49.00	\$49.00	\$49.00
Cheer	6	6	\$24.00	\$36.00		\$30.00	\$30.00	\$30.00
First Aid	1	3.5			\$32.00		\$48.00	
Dance - Youth	8	4	\$22.00	\$33.00		\$28.00	\$28.00	\$28.00
Drama	12	12	\$34.00	\$51.00		\$49.00	\$49.00	\$49.00
Fitness - Adult	10	10			\$39.00		\$58.50	
Fitness - Youth	8	8			\$39.00		\$58.50	
Golf	4	4	\$22.00	\$33.00		\$36.00	\$36.00	\$36.00
Martial Arts	12	12	\$42.00	\$63.00		\$48.00	\$48.00	\$48.00
Mite Sports	5	3.75	\$22.00	\$33.00		\$26.00	\$26.00	\$26.00
Pre School Activities	5	3.75	\$22.00	\$33.00		\$21.00	\$21.00	\$21.00
Tennis	8	8	\$28.00	\$42.00		\$38.00	\$38.00	\$38.00
Tumbling	5	3.75	\$22.00	\$33.00		\$26.00	\$26.00	\$26.00

TEAM SPORTS - YOUTH	Times Met	# Hours per class	CURRENT FEES-2013			PROPOSED FEES-2014		
			Yth-R	Yth NR	Adult-R	Adult-NR	Yth NR	Adult-R
*Baseball	28	28	\$49.00	\$73.50		\$45.00	\$45.00	\$45.00
*Jr. Basketball League (7-14)	32	32	\$59.00	\$88.00		\$36.00	\$36.00	\$36.00
Football	12	12	\$35.00	\$52.50		\$38.00	\$38.00	\$38.00
Soccer	12	12	\$35.00	\$52.50		\$35.00	\$35.00	\$35.00

TEAM SPORTS - ADULT	Yth Res.	CURRENT FEES-2013			PROPOSED FEES-2014			
		Yth NR	Adult Res.	Adult NR	Yth Res.	Yth NR	Adult Res.	Adult NR
Softball League			\$195.00					
Team Entry Fee			\$14.50	\$14.50			\$25.00	
Player Fee			\$15.00	\$15.00			\$15.00	
Team Forfeit Fee								
Kickball League (14 week)			\$140.00					
Team Entry Fee			\$8.00	\$8.00			\$10.00	
Player Fee			\$10.00	\$10.00			\$10.00	
Team Forfeit Fee								

Figures in N/A indicate updates to previous information
 * Figures carried over from previous years and recalculated for reduced schedules:
 Baseball 21 times met, 2013 Fee \$37 res./\$48 non-res. Plus t-shirt fee
 Junior League & T-ball 12-14 times met, 2013 Fee: \$25 res./\$41 non-res. Plus t-shirt fee

GENERAL REC. PROGRAMS	Times Met	4 Hours per class	CURRENT FEES-2013			PROPOSED FEES-2014			
			Yth Res.	Yth NR	Adult Res.	Adult NR	Yth Res.	Yth NR	Adult Res.
Open Gym - Basketball			\$2.00	\$3.00	\$3.00	\$5.00		\$5.00	\$5.00
Open Gym - Fitness Walking (per day)					\$2.00	\$3.00			\$5.00
Open Gym - Fitness Walking (per school year)	120, 17	2.5, 2.5			\$22.00	\$33.00			\$33.00
Campus (free per week)	8	16	\$78.00	\$117.00	\$24.00	\$36.00		\$129.00	\$24.00
Early drop off	5	8	\$8.00	\$8.00			\$137.00	\$16.00	\$16.00

SENIOR CITIZEN PROGRAM		CURRENT FEES-2013			PROPOSED FEES-2014			
Sr. Citizen Program	Yth Res.	Yth NR	Adult Res.	Adult NR	Yth Res.	Yth NR	Adult Res.	Adult NR
			\$7.00	\$7.00				

ADMINISTRATIVE FEES		CURRENT FEES-2013			PROPOSED FEES-2014			
Refunds per person, per class - per refund	Yth Res.	Yth NR	Adult Res.	Adult NR	Yth Res.	Yth NR	Adult Res.	Adult NR
	\$9.00	\$3.00	\$3.00	\$3.00				

PERMITS		CURRENT FEES-2013			PROPOSED FEES-2014		
	Oak Creek Resident	** Non-resident	** Non-resident	Oak Creek Resident	** Non-resident	** Non-resident	** Non-resident
Ballfields: EXCEPT locations listed below - per hour fee	\$4.00	\$8.00	\$8.00	No change	No change	No change	No change
Ballfields: Abendschein, East Middle School & Shepard Hills ball diamonds	\$6.00	\$12.00	\$12.00	No change	No change	No change	No change
Soccer/Football Fields - per hour fee	\$4.00	\$8.00	\$8.00	No change	No change	No change	No change
Tennis Courts - per hour fee	\$4.00	\$8.00	\$8.00	No change	No change	No change	No change
Picnic areas - per hour fee	\$4.00	\$8.00	\$8.00	No change	No change	No change	No change
Abendschein Concession Stand (flat fee per day)	\$35.00	\$70.00	\$70.00	No change	No change	No change	No change
Abendschein Concession Security Deposit	\$35 (cash/credit card)	\$35 (cash/credit card)	\$35 (cash/credit card)	No change	No change	No change	No change
Open Air Shelter - (1-4 hours flat fee, except Abendschein Park)	\$18.00	\$36.00	\$36.00	No change	No change	No change	No change
Open Air Shelter (over 4 hours - all locations) - per hour	\$5.00	\$10.00	\$10.00	No change	No change	No change	No change
Open Air Shelter - Abendschein Park Only. (1-4 hours flat fee)	\$24.00	\$48.00	\$48.00	No change	No change	No change	No change
Beer permit - daily	\$10.00	\$10.00	\$10.00	No change	No change	No change	No change

REFUNDS-TEAM SPORTS		CURRENT FEES-2013			PROPOSED FEES-2014				
		90%	75%	50%	0%	No change	No change	No change	No change
Prior to April 1									
Before schedules are printed									
After schedules are printed/before league play begins									
After league play begins									

** Note: Non resident fees added in 2012 for facility rentals. Facilities can be rented 30 days prior to the event based on availability

POLICIES:

1. Office

A. The cost of photocopies is \$.25 for the first page of any record plus \$.10 for additional pages unless otherwise specified. Said cost has been calculated not to exceed the actual, necessary and direct cost of reproduction. Special request for materials requiring department supplies and labor-cost will be \$.3 minimum charge.

2. Recreation supplies/materials/equipment-charges will be made at cost to participants.

3. Special Activities & Events--Fees & charges will be assessed to activity/event costs necessary to conduct the activity/event.

4. State Tax--Fees & charges will include state sales tax as required by law.

5. Transportation--Charges will be assessed at cost for the activity.

6. Administrative--A \$.3 service fee will be charged for refunds

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 17

Recommendation: That the Common Council approves payment of the obligations as listed on the April 9, 2014 Vendor Summary Report.

Background: Of note are the following payments:

1. \$62,289.82 to Advanced Disposal-Muskego-C6 (pg #1) for recycling and landfill charges.
2. \$12,135.00 to Baycom, Inc. (pg #2) for dispatch remodel/expansion radio services per contract.
3. \$59,127.37 to Benistar/UA (pgs #2-3) for May retiree Medicare supplement.
4. \$9,045.00 to Buelow Vetter Buikema Olson (pg #3) for March legal services regarding personnel.
5. \$29,150.00 to C S Milwaukee LLC (pg #3) for acquisition of real estate and easements necessary for construction of sidewalks and additional traffic lanes along Howell Avenue.
6. \$6,296.24 to Lawrence J. Haskin, Attorney (pg #8) for March legal services.
7. \$34,850.00 to John's Disposal Service, Inc. (pg #9) for March disposal service.
8. \$36,727.94 to JPMorgan Chase Bank NA (pgs #9-15) for travel/training, Jan/Feb Verizon, Journal/Sentinel legal notices, building/vehicle maintenance, equipment, and books.
9. \$6,436.83 to Minnesota Life Insurance Co (pgs #16-17) for group life insurance.
10. \$5,274.81 to Ocwen Loan Servicing LLC (pg #18) for tax overpayment refund.
11. \$14,870.00 to One West Drexel, LLC (pg #18) for WEDC Site Assessment Grant.
12. \$6,000.00 to Strand Associates, Inc. (pg #21) for S. 5th Avenue Relocation services.
13. \$13,387.00 to 3M Company (pg #21) for RFID tags.
14. \$14,700.00 to Tyler Technologies, Inc. (pg #22) for assessment services per contract.
15. \$13,087.00 to Baker Tilly Virchow Krause, LLP (pg #22) for 2013 audit services.
16. \$31,450.78 to WE Energies (pg #23) for street lighting.
17. \$26,857.44 to World Fuel Services, Inc. (pg #24) for fuel inventory.
18. \$10,350.00 to Guardian Credit Union (pg #24) for acquisition of real estate and easements necessary for construction of sidewalks and additional traffic lanes along Howell Avenue.

Fiscal Impact: Total claims paid of \$467,417.16

Prepared by/Fiscal Review by:

Respectfully submitted,



Bridget M. Souffrant, CMTW
Finance Director/Comptroller



Gerald R. Peterson, ICMA-CM
City Administrator

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 18

Recommendation: That the Council adopt Resolution No. 11480-041514 approving amendments to the City's Park and Open Space Plan.

Background: In December of last year, the Common Council approved the 2013 Parks and Open Space Plan. Since that time, the development of Drexel Town Square's open area has been finalized. The open space on the western portion of the site is to become a future city park. Included in your packet are illustrations showing where and how this open space area will be developed. This area of the park is approximately 16.5 acres in size. The intent of this park is to enhance the existing wetlands that exist and provide a recreational trail that will accommodate pedestrians and bicyclists. This trail will connect to 6th Avenue and to the existing Oak Leaf bike trail segment that follows along W. Drexel Avenue.

Prior to the adoption of the Park and Open Space Plan, staff was unaware of the ownership and use of this area, and as a result this park was not included in the plan. Now that the future use and ownership of the open space has been determined, staff is proposing the following amendments to the plan:

Page	Section	Proposed Change
4	Introduction	Insert 8. Wetland Enhancement Plan Drexel Town Square...
14	Map 1	Create outline of the future Wetland Enhancement Park (WEP)
15	Map 2	Create outline of the future WEP
16	Map 3	Create outline of the future WEP
17	Map 4	Create outline of the future WEP
21	Natural Resource Parks	Insert section describing WEP, "This future park will encompass approximately 16.5 acres. This park will preserve the existing wetlands and provide passive recreation such as walking trails."
22	Map 5	Create outline of the future WEP
23	Table 5	Add WEP in table under Natural Resource Park
24	Map 6	Create outline of the future WEP
28	Map 7	Create outline of the future WEP
29	Map 8	Create outline of the future WEP
38	Map 9	Create outline of the future WEP
39	Objectives (Chapter 4)	Insert objective 12, "Protect and enhance open space in the Drexel Town Square development."
41	Table 13 (Chapter 4)	Insert for 2014, WEP as development action with a cost of \$250,000

Included in your report is one map of the plan illustrating the proposed amendment for each of the 8 other maps. In addition, an illustration of what the proposed park could look like.

Fiscal Impact: The extent of the impact of this plan will be determined by the amount of funding provided by the Council toward the implementation of this plan,

Prepared by:



Doug Seymour, AICP
Director of Community Development

Respectfully submitted,



Gerald Peterson, ICMA-CM
City Administrator

Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

RESOLUTION NO. 11480-041514

BY: _____

RESOLUTION APPROVING AMENDMENTS TO THE
PARK AND OPEN SPACE PLAN
FOR THE CITY OF OAK CREEK

WHEREAS, the Wisconsin Department of Natural Resources (DNR), through the Stewardship Fund, provides matching funding to municipalities for park and open space acquisition and/or development; and

WHEREAS, to receive this funding, a municipality must have an adopted park and open space plan on which to base their requested funding;

WHEREAS, these plans need to be updated every five (5) years to maintain eligibility; and

WHEREAS, the City's current plan was approved by the Plan Commission and Council in 2013; and

WHEREAS, as part of the development of Drexel Town Square, a mixed use planned development which will become the new town center for Oak Creek, there will be a 16.5 acre public open space area featuring a restored wetland area; and

WHEREAS, the public open spaces within Drexel Town Square are an important part of the City's park and open space network, and should be included in the Park and Open Space Plan; and

WHEREAS, the Plan Commission has recommended that the updated Park and Open Space Plan be approved by the Common Council with the adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the 2013 Park and Open Space Plan for the City of Oak Creek, Wisconsin, be amended to include those changes proposed in Exhibit A.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th Day of April 2014

Passed and adopted this 15th day of April 2014.

President, Common Council

Approved this ____ day of _____, 2014.

Mayor

ATTEST:

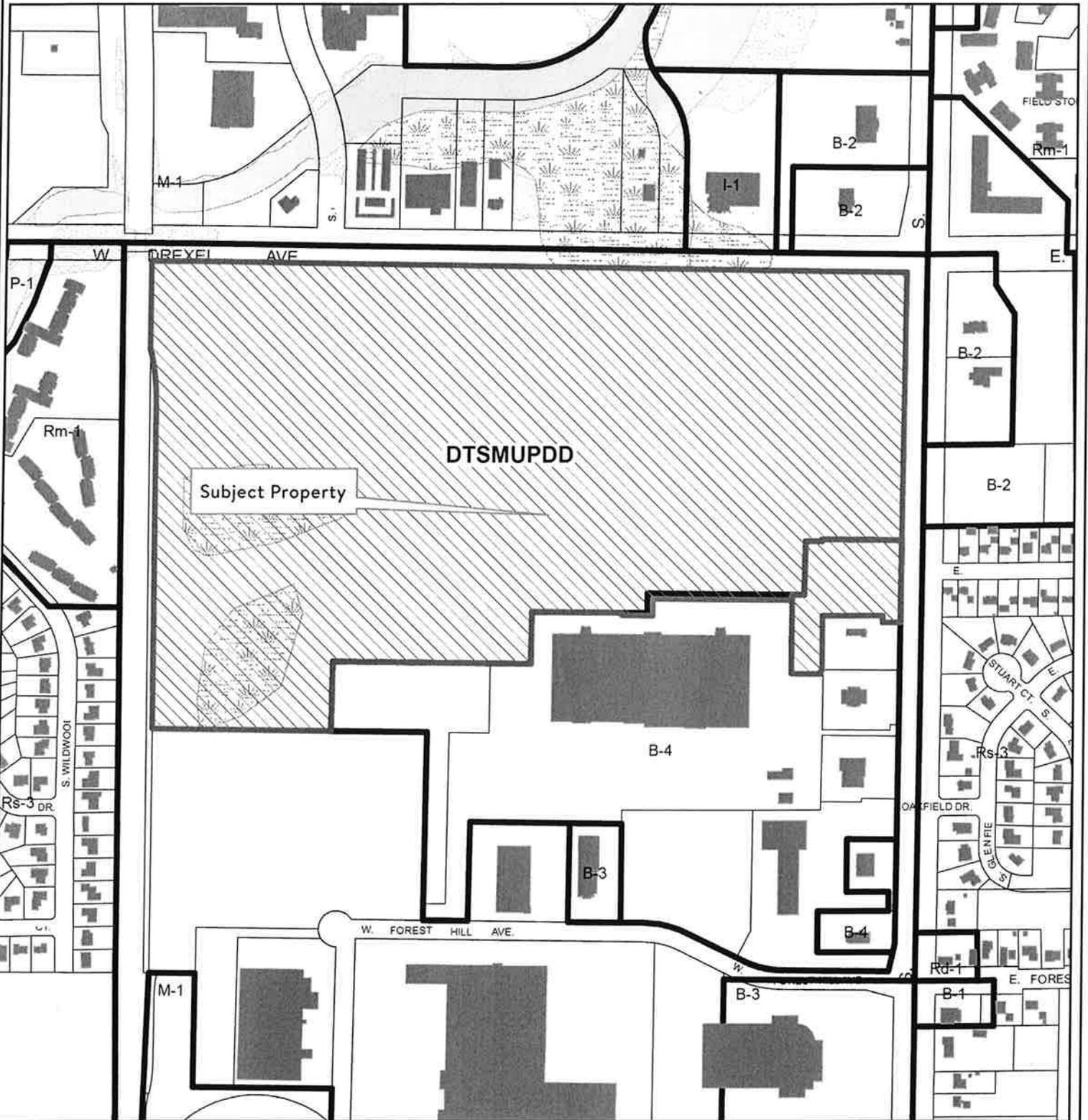
City Clerk

VOTE: Ayes ____ Noes ____

EXHIBIT A
SUMMARY OF CHANGES TO CITY OF OAK CREEK
PARK AND OPEN SPACE PLAN
(plan approved by Resolution No. 11437-121713)

Page	Section	Proposed Change
4	Introduction	Insert 8. Wetland Enhancement Plan Drexel Town Square...
14	Map 1	Create outline of the future Wetland Enhancement Park (WEP)
15	Map 2	Create outline of the future WEP
16	Map 3	Create outline of the future WEP
17	Map 4	Create outline of the future WEP
21	Natural Resource Parks	Insert section describing WEP, "This future park will encompass approximately 16.5 acres. This park will preserve the existing wetlands and provide passive recreation such as walking trails."
22	Map 5	Create outline of the future WEP
23	Table 5	Add WEP in table under Natural Resource Park
24	Map 6	Create outline of the future WEP
28	Map 7	Create outline of the future WEP
29	Map 8	Create outline of the future WEP
38	Map 9	Create outline of the future WEP
39	Objectives (Chapter 4)	Insert objective 12, "Protect and enhance open space in the Drexel Town Square development."
41	Table 13 (Chapter 4)	Insert for 2014, WEP as development action with a cost of \$250,000

Location Map Drexel Town Square



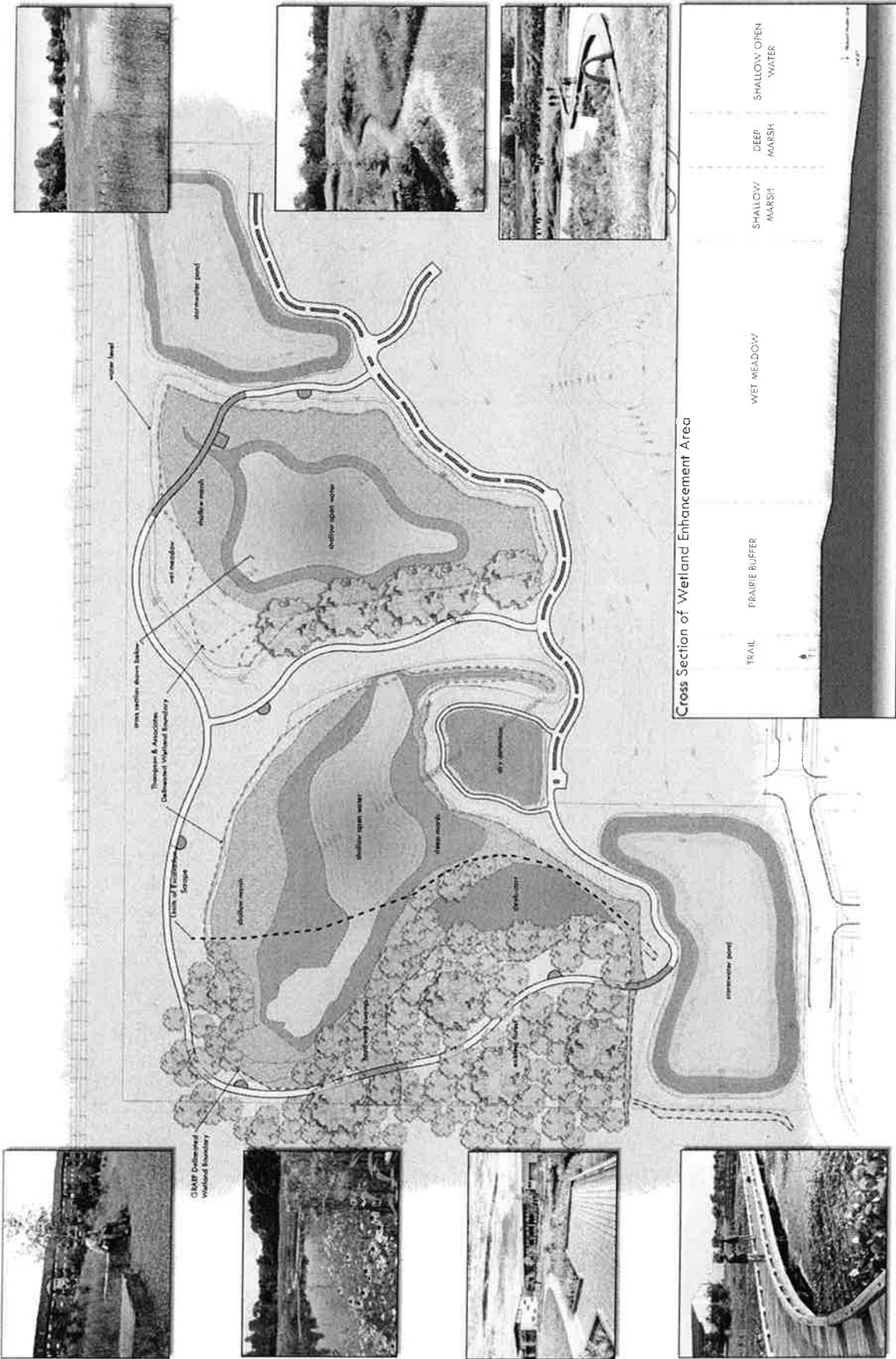
OAKCREEK
— WISCONSIN —

Department of Community Development



Legend

- Drexel Town Square
- Wetland
- Floodway
- Flood Fringe (FF)
- Shoreland Wetland Conservancy (C-1)
- Lakefront Overlay District (LOD)
- Mixed Use Neighborhood Overlay (MO)
- Mixed Use Office Overlay (OO)
- Regional Retail Overlay District (RR)



Cross Section of Wetland Enhancement Area

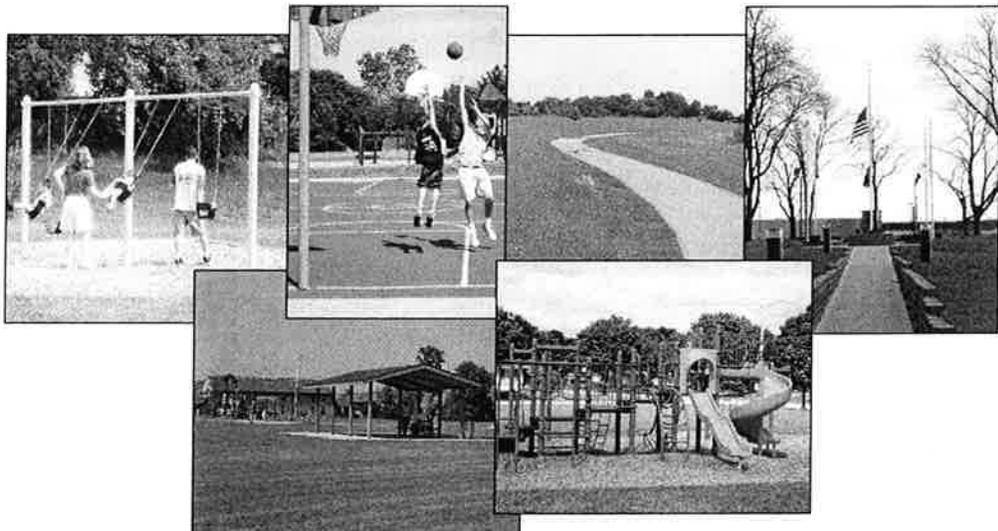
OCTOBER 16, 2015

WETLAND ENHANCEMENT PLAN
DREXEL TOWN SQUARE
 OAK CREEK, WISCONSIN



NOT TO SCALE

3. **Abendschein Community Park Master Plan**
This plan for Oak Creek's first and only community park was adopted by the City in 2000. This plan provides a blueprint for the phased development of Abendschein Park. In 2008, the City updated the master plan and has partially implemented some components of the plan.
4. **Bender Park Master Plan**
This plan is for the development of Milwaukee County's Bender Park, which is located in the southeastern area of Oak Creek.
5. **"A Regional Bicycle & Pedestrian Facilities System Plan for Southeastern Wisconsin: 2010" (SEWRPC)**
This plan is the first regional bicycle & pedestrian facilities system plan prepared for Southeastern Wisconsin. The plan has a proposed regional bikeway system designed to provide connections between the Racine, Kenosha, and Milwaukee urbanized areas. The City and County have used this document to guide the development of a City-wide system of bicycle and recreational trails.
6. **"A Park & Open Space Plan for Milwaukee County" (DRAFT – 2007)**
Milwaukee County is currently updating their park and open space plan. While the plan has not been adopted to date, it does provide goals for County-owned parkland in Oak Creek.
7. **Lakefront Redevelopment Plan**
The plan establishes a framework and roadmap for redevelopment of the lakefront area into a mixed use neighborhood with the focus on a lakefront park and public open spaces. It also allows for private development in appropriate areas.
8. **Wetland Enhancement Area Plan Drexel Town Square**
This plan establishes the framework to enhance the wetland area within the Drexel Town Square and provide passive recreational opportunities.



The City of Oak Creek has three Natural Resource Parks:

- Cudahy Nature Preserve is approximately 42 acres.
- Mardeand Park, encompassing approximately 8 acres, is an undeveloped site located at 403R W. Oakwood Road, donated to the City in 1982 by Dr. Frederick J. Hofmeister.
- **Wetland Enhancement Area located in the Drexel Town Square is approximately 17 acres consisting mostly of wetlands and will have recreational pathways.**

Natural Resource Parks set aside lands for preservation of significant natural resources and open spaces.

Existing Bikeways

As part of the 1998 Park and Open Space Plan for the City of Oak Creek, an Ad Hoc Committee was formed to create a bikeway map to guide future development of bikeways throughout the City. Three classifications of bikeways were utilized in the development of the map and are illustrated in Appendix A. They are:

- Class I: This type is a separate 8-10-foot-wide paved areas away from an existing street where there is minimal contact among pedestrians bikers, and motor vehicles., for example, the path along South Shepard Avenue or East Drexel Avenue. There exists 13.95 miles of Class I bikeways.
- Class II: This type is a delineated 4-6-foot-wide bikeway lane along and next to the travel lane of an existing street, such as along East Puetz Road. There exists 3.54 miles of Class II bikeways.
- Class III: This type is a non-delineated bikeway on an existing street that is merely identified with a sign, such as West Drexel Avenue and South Pennsylvania Avenue, which are currently part of the County's Oak Leaf Bike Trail. There exists 35.71 miles of Class III bikeways.

Map 6 illustrates the existing bikeways throughout the City. The main goals in the development of this map are:

1. Designate bikeways along the less-traveled streets of the City.
2. Connect all the City and County Park sites to the bikeway system.
3. Connect the City's industrial parks to the bikeway system.
4. Connect all the City's schools to the bikeway system.
5. Connect the central business district/civic center area to the bikeway system.



GOAL: Preserve approximately 25 percent of the total City land area in permanent open space, not including private yards.

Objectives:

1. Preserve resource protection areas and associated waterways, floodplains, wetlands, ground water recharge areas, steep slopes, wildlife habitat, scenic vistas, and woodlands.
2. Preserve significant woodlands, wetlands, or other environmentally sensitive areas whenever possible by proper design of street locations and building areas.
3. Encourage the use of conservation or cluster subdivision design to preserve open space.
4. Increase the City budget allocation for open space purchases. Leverage City dollars with County, State, and Federal dollars, including the State Stewardship Program. In cases where fee-simple purchase is not required, consider purchasing development rights (PDR). Create an ad-hoc committee or study group to explore the feasibility and support for a PDR, transfer of development rights (TDR) program, or other alternative programs, including compensating the owners of Resource Protection Area properties for the storage of storm water.
5. Protect environmental corridors as delineated by the Southeastern Wisconsin Regional Planning Commission (SEWRPC), with modifications based on public input.
6. Protect open space from encroachment by incompatible uses. Cooperate with other government and non-profit groups to preserve shorelines and shoreland areas along creeks, rivers, and Lake Michigan.
7. Use zoning, subdivision, and official mapping ordinances to protect waterways, shorelines, wetlands, water supply, and floodplain areas.
8. Develop a program for the evaluation of land offered to the City for open space purposes.
9. Encourage the remediation of contaminated sites as related to potential parkland (i.e. "brownfields").
10. Implement action plans to provide more open space to replace agricultural lands being depleted by development.
11. Develop a naturalization management plan.
12. Protect and enhance open space and wetland areas in the Drexel Town Square development.



Intergovernmental Cooperation Goal/Objectives

Park planning issues cross many jurisdictional boundaries. Addressing those issues requires that units of government work together to develop strategies and implement solutions. In order to successfully implement this Park and Open Space Plan, the City of Oak Creek must maintain and strengthen its relations with adjacent and overlapping jurisdictions.

development. This planning and budgeting tool allows policy makers to predict and prepare for major expenditures over the next five years. This Capital Improvements Program, like the Parks and Open Space Plan itself, is a document which needs to be updated to reflect changing community standards and needs. The C.I.P. needs to be updated annually to maintain a five-year schedule of improvements.

The items for this Capital Improvements Program are those which were designated as needs by the recommendations set forth in the Park and Open Space Plan. Each of the objectives calling for acquisition or development of park facilities was included as its own item in the C.I.P.

An approximate cost was then applied to each of these items. It is important to note that these costs need not be born entirely by the City of Oak Creek. One of the principal reasons behind adopting a Park and Open Space Plan is to make the City eligible for financial assistance under the State's Stewardship program. Also, funds are available through the existing park escrow and impact fee programs.

Based upon the objectives previously identified, the following projects should be implemented as part of the five-year capital improvements program beginning in 2014:

Table 13: Capital Improvements Program: 2014-2018

Year	Acquisition	Cost	Development	Cost
2014	Abendschein Park Addition	\$600,000	Abendschein Park: Phase 3	\$400,000
			Wetland Enhancement Park	\$250,000
2015	Prairieview/Oakwood Manor Park	\$320,000	None	\$0
2016	Woodridge Park	\$320,000	Prairieview/Oakwood Manor Park	\$400,000
2017	None	\$0	Woodridge Park	\$400,000
2018	None	\$0	Abendschein Park: Phase 4	\$750,000

Estimated in 2012 dollars. Source: City of Oak Creek Department of Community Development

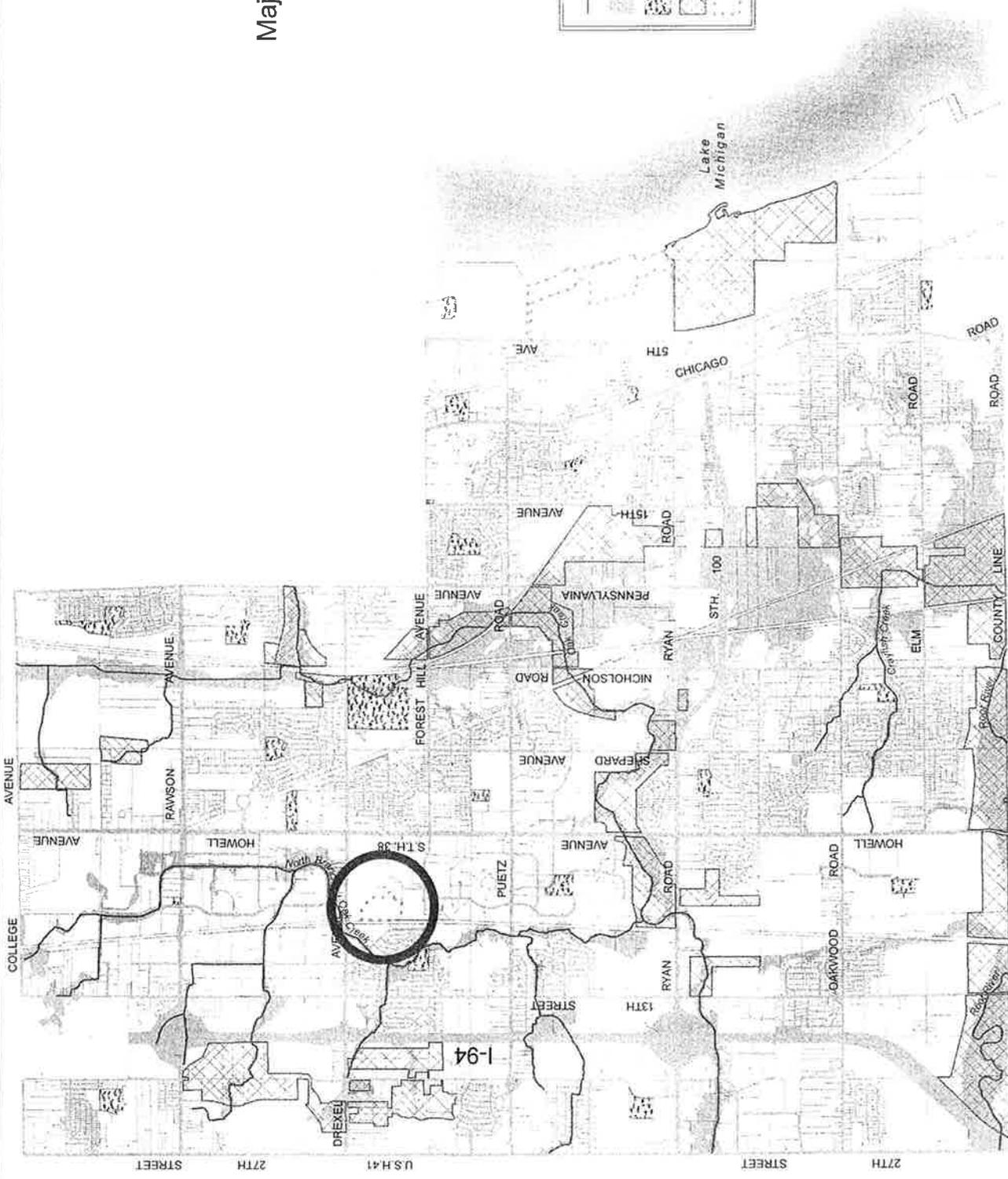


OAKCREEK
WISCONSIN

Map 1
City of Oak Creek
Major Surface Water Features
and Floodland Areas



	Surface Water Features (1)
	Floodland Areas (1)
	City Parks (2)
	County Parks & Parkways (2)
	Future City Park



Source: (1) SEWRPC
(2) City of Oak Creek Department
of Community Development

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 19

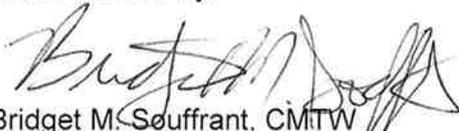
Recommendation: Approve transfer and use of \$110,500 from the Streets Building Capital Improvement Program (CIP) funds for the purchase of salt and calcium chloride.

Background: As previously reported to the Council, the 2013-14 plowing and salting season was particularly harsh. The City's reserves of salt and calcium chloride have been nearly depleted and our \$279,000 budget has been fully spent. In order to have sufficient quantities of salt and calcium chloride on hand to begin the 2014-15 salting and snow plow operations, the City will need to place its joint purchasing request by April 16. In order to do so, the City has to identify how it will fund this purchase. The Acting Street Superintendent has requested purchase of 2,000 tons of salt with an anticipated cost of \$54 per ton, amounting to \$108,000. The 2013-14 cost for salt was \$52.49 per ton. He has also requested purchase of 4,000 gallons of calcium chloride at an estimated cost of 60 cents per gallon with a price of \$2,400. The current year cost for purchase of calcium chloride is 52 cents per gallon.

In reviewing the City's budget, we found no areas of current operation from which to take the necessary funding, but were able to identify \$110,500 from the Streets Building Capital Improvement Program fund which could be used for this purchase. Staff is hesitant to recommend use of these funds which have been reserved for future building capital maintenance activities including such things as roof replacement, replacement of HVAC, repaving of parking lots, etc.

Fiscal Impact: If the Council concurs with this action, \$110,500 from this Capital Improvement Program accumulation fund would be used to pay for this needed purchase.

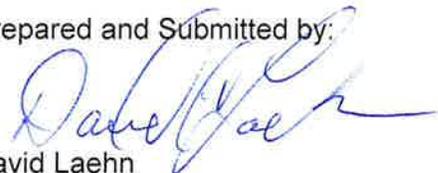
Fiscal Review by:


Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Submitted by:


Gerald R. Peterson, ICMA-CM
City Administrator

Prepared and Submitted by:


David Laehn
Street, Park, and Forestry Superintendent

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 20

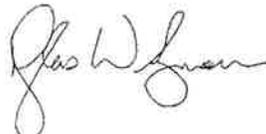
Recommendation: That the Council adopts Resolution No. 11475-041514 approving a certified survey map for the properties at 9921 S. Shepard Ave. and 635 E. Fitzsimmons Rd. with the condition that all technical corrections are made prior to recording.

Background: The Applicants are requesting approval of a Certified Survey Map that will reconfigure a portion of the lots at 9921 S. Shepard Ave. and 635 E. Fitzsimmons Rd. The Keanes will be selling a 30' x 84' (2,520 sf) piece of their land on the east to Mr. Tlachac. Following the reconfiguration, both lots will exceed the minimum lot size requirement of 12,000 square feet. This reconfiguration brings Mr. Tlachac's western property boundary in line with the western property boundaries of the two lots to the south, which also border the Keanes' eastern property boundary. No other changes are proposed.

The Plan Commission has reviewed this request and has recommended its approval with the condition that all technical corrections are made prior to recording.

Fiscal Impact: Both of the existing lots are developed and this CSM will not create a new building lot. Therefore, there is no associated fiscal impact with this request.

Prepared by:



Doug Seymour, AICP
Director of Community Development

Respectfully submitted,



Gerald Peterson, ICMA-CM
City Administrator

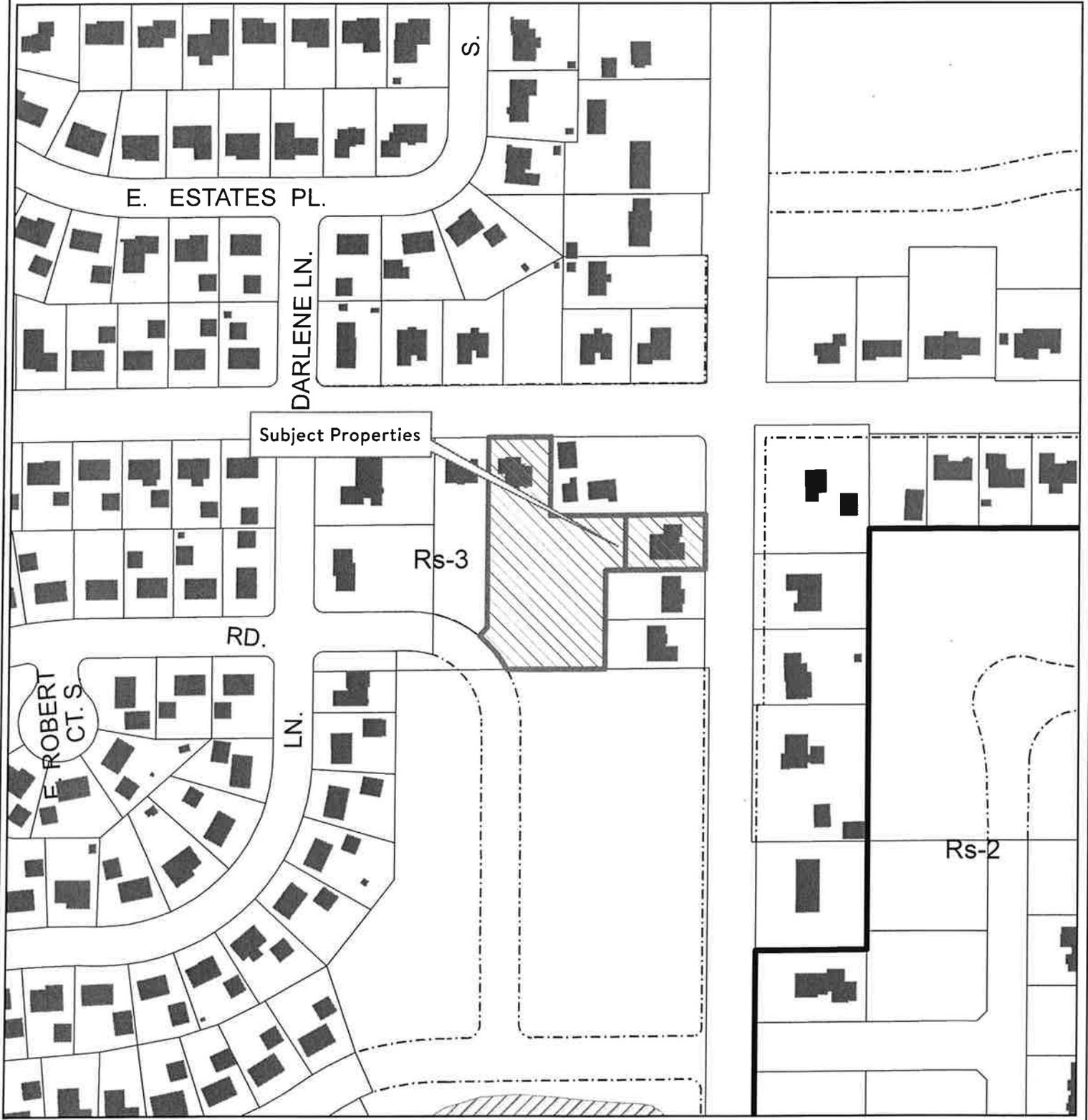
Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Location Map

635 E. Fitzsimmons Rd. & 9921 S. Shepard Ave.



OAKCREEK

— WISCONSIN —

Department of Community Development

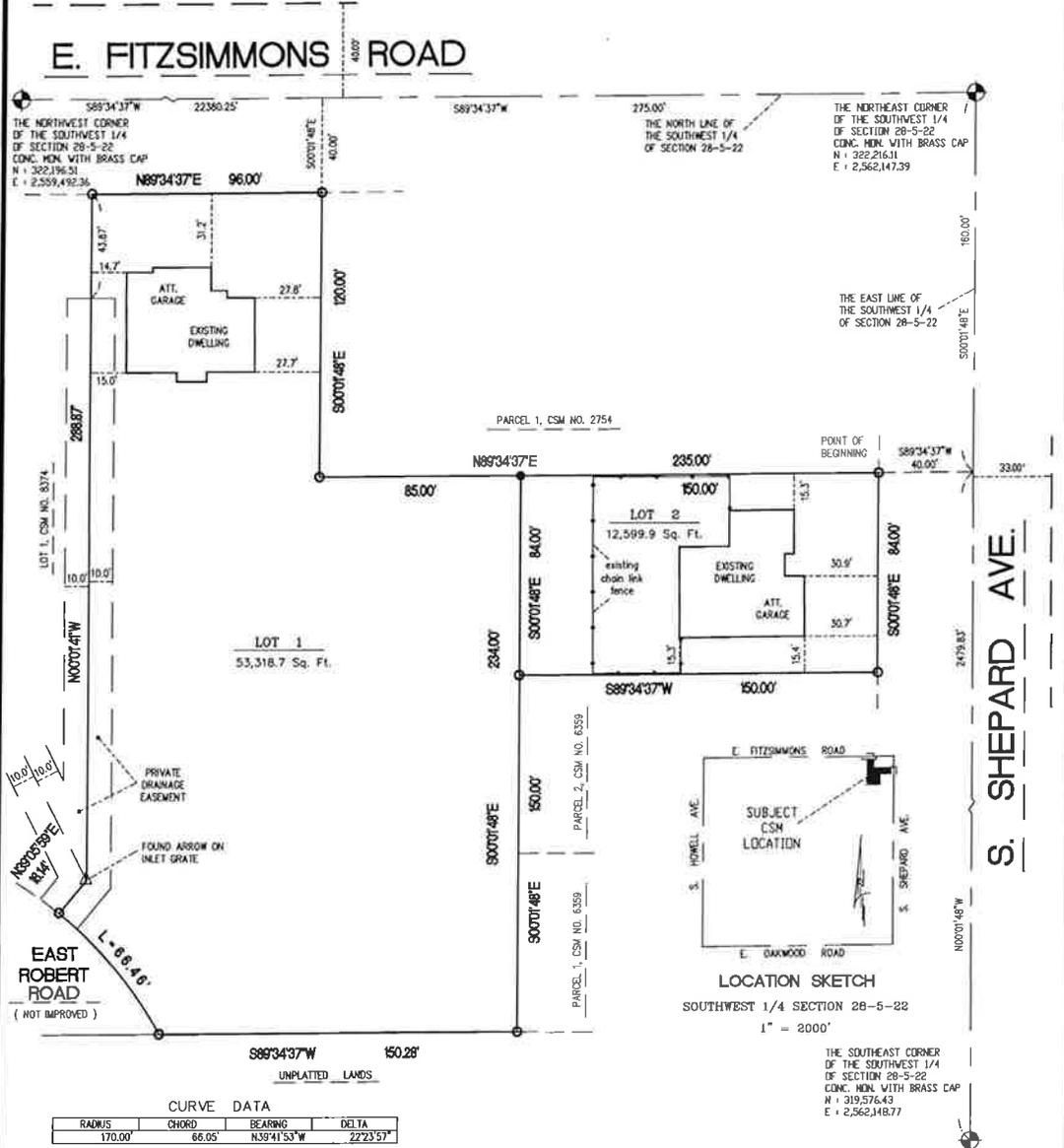


Legend

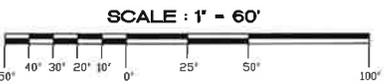
-  635 E. Fitzsimmons & 9921 S. Shepard
-  Existing Street Pattern
-  Floodfringe

CERTIFIED SURVEY MAP NO. _____

BEING A REDIVISION OF LOT 2, CERTIFIED SURVEY MAP NO. 8374 AND PARCEL 3, CERTIFIED SURVEY MAP NO. 6359, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, IN THE CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



- - DENOTES SET 3/4" X 18" LONG IRON REBAR WEIGHING 1.5 LBS. PER LINEAL FOOT.
 - - DENOTES FOUND 1" DIA. IRON PIPE
- ALL BEARINGS ARE REFERENCED TO THE EAST LINE OF THE SOUTHWEST 1/4 OF SECTION 28-5-22, WHICH IS ASSUMED TO BEAR N 00°01'48" W, STATE PLANE COORDINATE SYSTEM SOUTH ZONE DATUM, DATED DEC. 2011.



INSTRUMENT DRAFTED BY : WILLIAM J. KARPEN

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING A REDIVISION OF LOT 2, CERTIFIED SURVEY MAP NO. 8374 AND PARCEL 3, CERTIFIED SURVEY MAP NO. 6359, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, IN THE CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

SURVEYORS CERTIFICATE
STATE OF WISCONSIN)
SS
MILWAUKEE COUNTY)

I, WILLIAM J. KARPEN, A REGISTERED LAND SURVEYOR DO HEREBY CERTIFY THAT I HAVE SURVEYED, REDIVIDED, AND MAPPED ALL OF LOT 2, CERTIFIED SURVEY MAP NO. 8374 AND PARCEL 3, CERTIFIED SURVEY MAP NO. 6359, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, IN THE CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHEAST CORNER OF SAID 1/4 SECTION, THENCE S 00°01'48" E ALONG THE EAST LINE OF SAID 1/4 SECTION 160.00 FEET TO A POINT; THENCE S 89°34'37" W 40.00 FEET TO A FOUND 1" DIA. IRON PIPE WHICH IS THE NORTHEAST CORNER OF PARCEL 3 OF CSM NO. 6359 AND THE POINT OF BEGINNING OF THE LAND HEREIN TO BE DESCRIBED; THENCE S 00°01'48" E ALONG THE WEST LINE OF S. SHEPARD AVENUE AND THE EAST LINE OF SAID PARCEL 3, 84.00 FEET TO A FOUND 1" DIA. IRON PIPE AND IS THE SOUTHEAST CORNER OF SAID PARCEL 3, THENCE S 89°34'37" W ALONG THE SOUTH LINE OF SAID PARCEL 3 AND THE NORTH LINE OF PARCEL 2 OF CSM NO. 6359, 150.00 FEET TO A FOUND 1" DIA. IRON PIPE WHICH IS THE NORTHWEST CORNER OF SAID PARCEL 2 OF CSM NO. 6359; THENCE S00°01'48" E ALONG THE WEST LINE OF SAID PARCEL 2 AND PARCEL 1 OF CSM NO. 6359 AND THE EAST LINE OF LOT 2 OF CSM NO. 8374, 150.00 FEET TO A FOUND 1" DIA. IRON PIPE, BEING THE SOUTHEAST CORNER OF SAID LOT 2. CSM NO. 8374; THENCE S 89°34'37" W ALONG THE SOUTH LINE OF SAID LOT 2 OF CSM NO. 8374, 150.28 FEET TO A FOUND 1" DIA. IRON PIPE AND POINT OF CURVATURE FOR THE EASTERLY LINE OF EAST ROBERT ROAD; THENCE NORTHWESTERLY ALONG THE ARC OF A CURVE ON THE EASTERLY LINE OF EAST ROBERT ROAD, WHOSE RADIUS OF 170.00 FEET LIES TO THE SOUTHWEST AND WHOSE CHORD OF 66.05 FEET BEARS N 39°41'53" W, 66.46 FEET ALONG THE ARC TO A FOUND 1" DIA. IRON PIPE; THENCE N 39°05'59" E, ALONG THE WESTERLY LINE OF SAID LOT 2 OF CSM NO. 8374, 18.14 FEET TO A FOUND ARROW ON AN INLET GRATE; THENCE N 00°01'41" W, ALONG THE WEST LINE OF LOT 2 AND THE EAST LINE OF LOT 1, CSM NO. 8374, 288.87 FEET TO A FOUND 1" DIA. IRON PIPE WHICH IS THE NORTHWEST CORNER OF SAID LOT 2 AND THE SOUTH LINE OF E. FITZSIMMONS ROAD; THENCE N 89°34'37" E, ALONG THE SOUTH LINE OF E. FITZSIMMONS ROAD, 96.00 FEET TO A FOUND 1" DIA. IRON PIPE, ALSO BEING THE NORTHEAST CORNER OF SAID LOT 2 AND THE NORTHWEST CORNER OF PARCEL 1, CSM NO. 2754, THENCE S 00°01'48" E ALONG THE EAST LINE OF SAID LOT 2, 120.00 FEET TO A FOUND 1" DIA. IRON PIPE, ALSO BEING THE SOUTHWEST CORNER OF PARCEL 1, CSM NO. 2754; THENCE N 89°34'37" E, ALONG THE SOUTH LINE OF SAID PARCEL 1 OF CSM NO. 2754 AND THE NORTH LINE OF SAID LOT 2, CSM NO. 8374 AND THE NORTH LINE OF PARCEL 3, CSM NO. 6359, 235.00 FEET TO A FOUND 1" DIA. IRON PIPE AND THE PLACE OF BEGINNING.

THAT I HAVE MADE SUCH SURVEY AND MAP BY THE DIRECTION OF TYSON TLACHAC, AND DAVID AND MAURA KEANE, OWNERS OF SAID LAND.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES AND CHAPTER 14 OF THE OF THE MUNICIPAL CODE OF THE CITY OF OAK CREEK IN SURVEYING, MAPPING AND REDIVIDING THE SAME.

DATED THIS _____ OF _____ 2014.

WILLIAM J KARPEN S-1927
WISCONSIN REGISTERED LAND SURVEYOR

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING A REDIVISION OF LOT 2, CERTIFIED SURVEY MAP NO. 8374 AND PARCEL 3, CERTIFIED SURVEY MAP NO. 6359, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, IN THE CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER, I HEREBY CERTIFY THAT I HAVE CAUSED THE LAND ON THIS MAP TO BE SURVEYED, MAPPED, AND REDIVIDED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATE STATUES AND CHAPTER 14 OF THE MUNICIPAL CODE OF THE CITY OF OAK CREEK.

WITNESS THE HAND AND SEAL OF SAID OWNER THIS _____ DAY OF _____, 2014.

TYSON TLACHAC

STATE OF WISCONSIN)
SS
MILWAUKEE COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2014.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION EXPIRES _____

CONSENT OF MORTGAGEE

WISCONSIN HOUSING AND ECONOMIC DEVELOPMENT AUTHORITY, A PUBLIC BODY CORPORATE AND POLITIC CREATED UNDER CHAPTER 234 OF WISCONSIN STATUES, MORTGAGEE OF THE FORGOING DESCRIBED LANDS, DOES HERREBY CONSENT TO THE SURVEYING, REDIVIDING AND MAPPING OF THE LANDS DESCRIBED ON THIS MAP AND DOES HEREBY CONSENT TO THE FOREGOING CERTIFICATE OF DAVID AND MAURA KEANE..

DATE: _____

TITLE: _____

OWNER'S CERTIFICATE:

AS OWNERS, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND ON THIS MAP TO BE SURVEYED, MAPPED, AND REDIVIDED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATE STATUES AND CHAPTER 14 OF THE MUNICIPAL CODE OF THE CITY OF OAK CREEK.

WITNESS THE HAND AND SEAL OF SAID OWNER THIS _____ DAY OF _____, 2014.

MAURA KEANE

DAVID KEANE

STATE OF WISCONSIN)
SS
MILWAUKEE COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2014.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION EXPIRES _____

MILWAUKEE COUNTY CERTIFIED SURVEY MAP NO. _____

BEING A REDIVISION OF LOT 2, CERTIFIED SURVEY MAP NO. 8374 AND PARCEL 3, CERTIFIED SURVEY MAP NO. 6359, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, IN THE CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE CONTINUED:

CONSENT OF MORTGAGEE

COLE TAYLOR MORTGAGE, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY THE VIRTUE OF THE STATE OF MICHIGAN, MORTGAGEE OF THE FORGOING DESCRIBED LANDS, DOES HERREBY CONSENT TO THE SURVEYING, REDIVIDING AND MAPPING OF THE LANDS DESCRIBED ON THIS MAP AND DOES HEREBY CONSENT TO THE FOREGOING CERTIFICATE OF DAVID AND MAURA KEANE.

DATE: _____

TITLE: _____

PLAN COMMISSION APPROVAL

APPROVED BY THE PLAN COMMISSION OF THE CITY OF OAK CREEK ON THIS _____ DAY OF _____, 2014.

STEPHEN SCAFFIDI, CHAIRMAN
CITY OF OAK CREEK

DOUGLAS W SEYMOUR, SECRETARY
CITY OF OAK CREEK

COMMON COUNCIL CERTIFICATE OF APPROVAL

APPROVED AND ACCEPTED BY THE COMMON COUNCIL OF THE CITY OF OAK CREEK ON THIS _____ DAY OF _____, 2014 BY RESOLUTION NO. _____

STEPHEN SCAFFIDI, MAYOR
CITY OF OAK CREEK

CATHERINE A. ROESKE, CITY CLERK
CITY OF OAK CREEK

RESOLUTION NO. 11475-041514

BY: _____

RESOLUTION APPROVING A CERTIFIED SURVEY MAP
FOR TYSON TLACHAC AND DAVID AND MAURA KEANE

9921 S. Shepard Ave. and 635 E. Fitzsimmons Rd.
(5th Aldermanic District)

WHEREAS, it appears that the certified survey map submitted by TYSON TLACHAC AND DAVID AND MAURA KEANE, hereinafter referred to as the subdividers, is in compliance with all statutory requirements; and

WHEREAS, the subdividers have complied with all of the applicable ordinances and resolutions of the City of Oak Creek, and

WHEREAS, the Plan Commission has recommended that this certified survey map be approved subject to any technical corrections bring made prior to recording;

NOW, THEREFORE, BE IT RESOLVED that this certified survey map, in the City of Oak Creek, Wisconsin, is hereby approved by the Common Council subject to any technical corrections bring made prior to recording.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th Day of April, 2014.

Passed and adopted this ___ Day of _____, 2014.

President, Common Council

Approved this ___ Day of _____, 2014.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 21

Recommendation: That the Council adopts Resolution No. 11476-041514 approving a certified survey map for the properties at 641 W. Oakwood Rd., 10303 S. Howell Ave., 10711 S. Howell Ave. with the condition that all technical corrections are made prior to recording.

Background: The purpose of the Certified Survey Map (CSM) is to adjust property lines and acreages in a CSM previously approved last month. Below are the changes to the lot sizes:

Lot	Previous Acreage	New Acreage
1	72.4684	72.4683
2	3.9875	4.0695
3	17.6598	17.8402
4	5.7081	5.4458

All proposed lots are compliant with the requirements of the M-1, Manufacturing district. No other changes are proposed.

The Plan Commission has reviewed this request and has recommended its approval with the condition that all technical corrections are made prior to recording.

Fiscal Impact: Taxes generated from the development of this project would result in a positive fiscal impact for the City. These properties are part of TID 8.

Prepared by:



Doug Seymour, AICP
Director of Community Development

Respectfully submitted,



Gerald Peterson, ICMA-CM
City Administrator

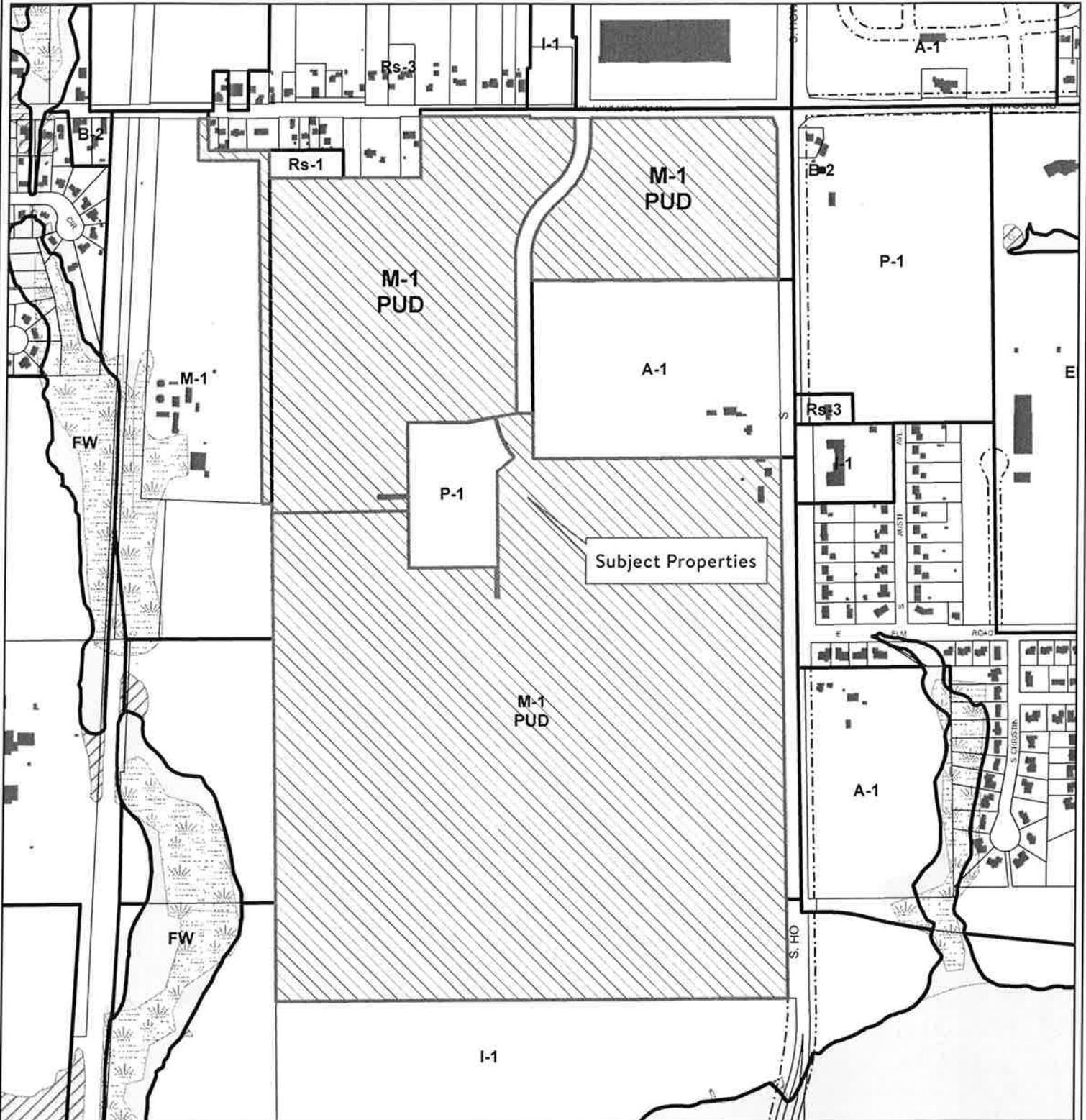
Fiscal Review by:



Bridget M. Souffrant, CMTW
Finance Director/Comptroller

Location Map

641 W. Oakwood Rd., 10303 S. Howell Ave., 10711 S. Howell Ave.



OAKCREEK
— WISCONSIN —

Department of Community Development

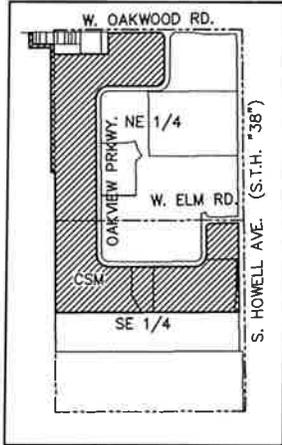


Legend

-  641 W. Oakwood Rd., 10303 & 10711 S. Howell Ave.
-  Existing Street Pattern
-  Floodfringe
-  Wetland
-  Floodway
-  Flood Fringe (FF)
-  Shoreland Wetland Conservancy (C-1)
-  Lakeland Overlay District (LOD)
-  Mixed Use Neighborhood Overlay (MO)
-  Mixed Use Office Overlay (OO)
-  Regional Retail Overlay District (RR)

CERTIFIED SURVEY MAP No. _____

BEING A REDIVISION OF ALL OF LOT 3 OF CERTIFIED SURVEY MAP NO. _____, LOCATED IN THE NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE NORTHEAST 1/4; NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4; AND NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



VICINITY MAP

NE 1/4 SEC. 32-5-22
SE 1/4 SEC. 32-5-22
SCALE: 1"=2000'

LEGEND:

- 1" IRON PIPE FOUND & ACCEPTED
- 3/4" REBAR FOUND & ACCEPTED
- ⊕ CHISELED CROSS FOUND & ACCEPTED
- MAG ● MAG NAIL FOUND & ACCEPTED
- SET ○ 1"x18" IRON PIPE SET WT. 1.13 LBS/LIN. FT.
- NO DIRECT VEHICULAR ACCESS
- WETLAND (SEE NOTE BELOW)

PREPARED FOR:

WISPARK LLC
301 WEST WISCONSIN AVENUE
SUITE 400
MILWAUKEE, WI 53203

PREPARED BY:

JSD Professional Services, Inc.
• Engineers • Surveyors • Planners
MILWAUKEE REGIONAL OFFICE
N22 W22931 NANCY'S COURT SUITE 3
WALKESHA, WISCONSIN 53186
262.513.0666 PHONE | 262.513.1232 FAX

LINE TABLE		
LINE	BEARING	LENGTH
L1	S45°15'20"E	70.71'

CURVE TABLE					
CURVE	ARC	RADIUS	CHORD BEARING	CHORD	CENTRAL ANGLE
C1	156.95'	100.00'	S44°42'26.5"W	141.33'	89°55'33"
C2	269.15'	170.00'	S44°18'53"W	241.91'	90°42'40"
C3	265.13'	170.00'	S45°43'08.5"E	239.06'	89°21'23"
C4	269.47'	170.00'	N44°11'30"E	242.13'	90°49'18"
C5	227.00'	170.00'	N51°20'58"E	210.51'	76°30'24"
C6	42.47'	170.00'	N05°56'19"E	42.36'	14°18'54"
C7	78.54'	50.00'	N43°46'51"E	70.71'	90°00'00"
C8	560.22'	5000.00'	S01°57'43.5"W	559.93'	06°25'11"

NOTES:

CSM NO. _____ RECORDED ON _____ AT MILWAUKEE CO. REGISTER'S OFFICE AS DOC. _____

WETLAND LOCATIONS BASED ON WETLAND DELINEATION REPORT DATED DECEMBER 5, 2008 AS PREPARED BY NATURAL RESOURCES CONSULTING, INC., WITH SUPPLEMENT REPORT BY WETLAND & WATERWAY CONSULTING, LLC DATED DECEMBER 23, 2012 AND WETLAND FILL PERMIT LETTERS ISSUED BY WDNR AND USACOE DATED OCTOBER 30, 2013 AND JUNE 14, 2013, RESPECTIVELY.

THIS PROPERTY IS LOCATED WITHIN ZONE X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), PER FEMA MAP PANEL NUMBER 55079C0231E, EFFECTIVE DATE: SEPTEMBER 26, 2008.

BEARING BASIS

ALL BEARINGS ARE REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE. THE EAST LINE OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 5 NORTH, RANGE 22 EAST, WAS USED AS NORTH 01°06'28" WEST.

PROJECT CONVERSION FACTOR: GRID/0.99994301 = GROUND

SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

ALL MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE-HUNDREDTH OF A FOOT.

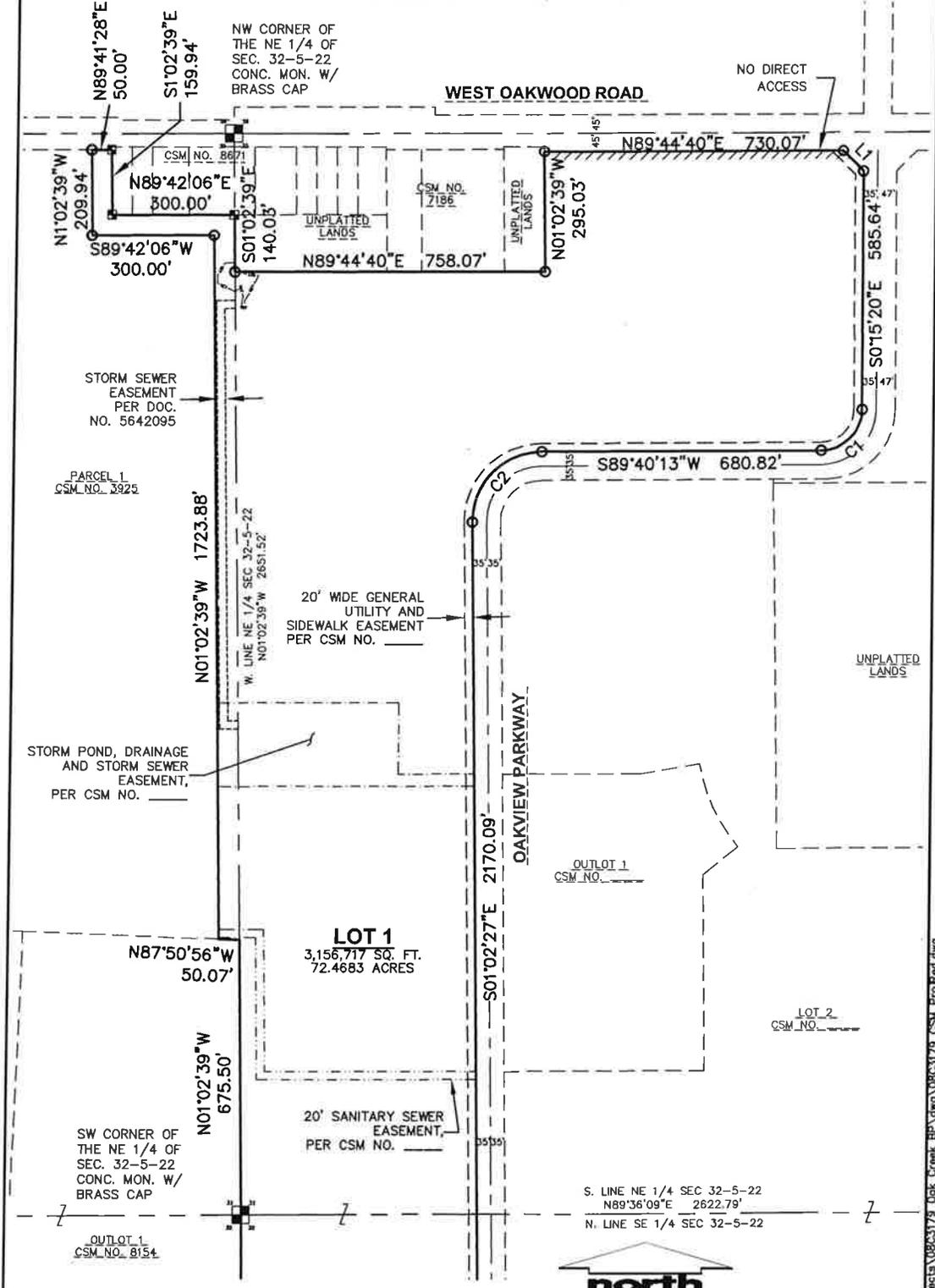
ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE SECOND.

DATED THIS _____ DAY OF APRIL, 2014
THIS INSTRUMENT WAS DRAFTED BY RIZAL W. ISKANDARSJACH, S-2738

J:\JSD Projects\0803179 Oak Creek BP\Yang\0803179 CSM Proj\0803179.dwg

CERTIFIED SURVEY MAP No. _____

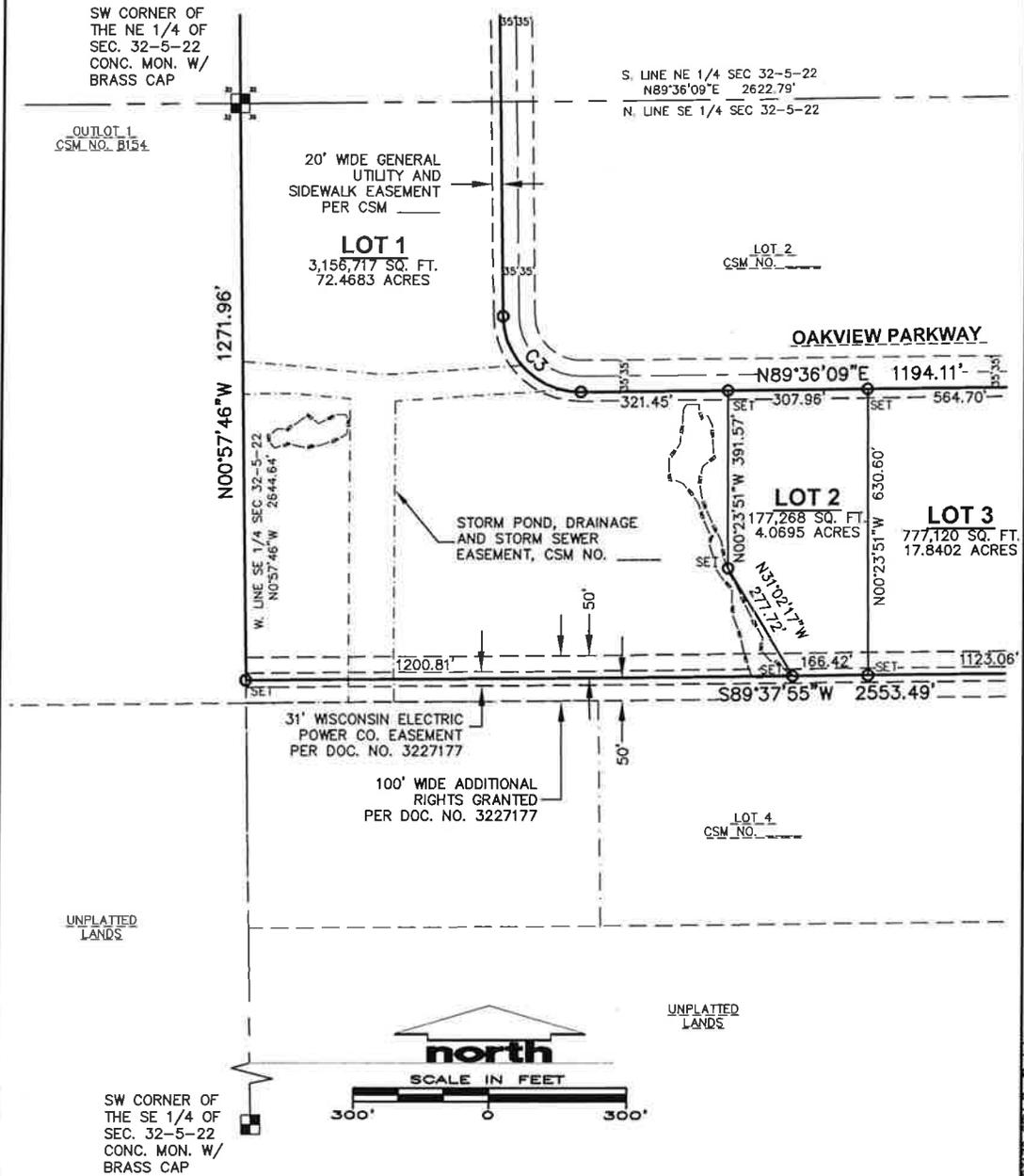
BEING A REDIVISION OF ALL OF LOT 3 OF CERTIFIED SURVEY MAP NO. _____, LOCATED IN THE NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE NORTHEAST 1/4; NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4; AND NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



S:\GIS\Projects\0803179 Oak Creek Bypass\0803179 CSM Prod.dwg

CERTIFIED SURVEY MAP No. _____

BEING A REDIVISION OF ALL OF LOT 3 OF CERTIFIED SURVEY MAP NO. _____ LOCATED IN THE NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE NORTHEAST 1/4; NORTHEAST 1/4, SOUTHEAST 1/4, SOUTHWEST 1/4 AND NORTHWEST 1/4 OF THE SOUTHEAST 1/4; AND NORTHEAST 1/4 AND SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



J:\USD Projects\08C3179 Oak Creek BP\dwg\08C3179 CSM ProRed.dwg

RESOLUTION NO. 11476-041514

BY: _____

RESOLUTION APPROVING A CERTIFIED SURVEY MAP
FOR OAKVIEW BUSINESS PARK

641 W. Oakwood Rd., 10303 S. Howell Ave., 10711 S. Howell Ave.
(5th Aldermanic District)

WHEREAS, it appears that the certified survey map submitted by WISPARK, LLC, hereinafter referred to as the subdivider, is in compliance with all statutory requirements; and

WHEREAS, the subdivider has complied with all of the applicable ordinances and resolutions of the City of Oak Creek, and

WHEREAS, the Plan Commission has recommended that this certified survey map be approved subject to any technical corrections bring made prior to recording;

NOW, THEREFORE, BE IT RESOLVED that this certified survey map, in the City of Oak Creek, Wisconsin, is hereby approved by the Common Council subject to any technical corrections bring made prior to recording.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th Day of April, 2014.

Passed and adopted this ___ Day of _____, 2014.

President, Common Council

Approved this ___ Day of _____, 2014.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 22

Recommendation: That the Common Council considers a motion to approve a contract amendment with Strand Associates Inc. for an actual cost fee not-to-exceed \$52,905.70, for additional design services for S. 5th Avenue Relocation (Project No. 12026) (4th Aldermanic District).

Background: Strand Associates has been working with Engineering staff on the design of the 5th Avenue relocation project, which will be the new road extension spanning from the intersection of STH 100 (Ryan)/STH 32 (Chicago) to 5th Avenue/Ryan Road. It will be a divided urban section roadway with on-street bicycle lanes, sidewalks, storm sewer and street lighting.

The city is anticipating that a major portion of the project construction costs would be covered by a WisDOT-administered federal funding source (STP program), and because of this, there is a required design process that has to be followed and strictly adhered to. Through the review process of Environmental Assessment (EA) and Traffic Impact Analysis (TIA) by state and federal agencies, the projects original match points have been extended, along with additional tasks that were beyond Strand's original scope of work. This amendment covers the additional costs associated with the expansion of project limits, additional tasks, and extension of the project schedule from May 1, 2014 to May 1, 2015.

This amendment covers the following:

- 1) Section A – Design Reports (\$1,217.36):
 - a. One additional revision (WisDOT/DAAR) to the Pavement Design Report
 - i. Report also was updated to new WisPAV software implemented after original contract
- 2) Section B – Environmental Document (EA) (\$3,577.22):
 - a. One final revision (FHWA/WisDOT/DAAR) due to the final decision of intersection type at E. Ryan Road and S. 5th Avenue. Also included reproduction and distribution for public comments.
- 3) Section G – Soils and Subsurface Investigations (\$6,250.00):
 - a. An additional five soil borings were required for detention basins and a retaining wall. Additional soil classification and characteristics analysis required for the retaining wall.
- 4) Section H – Road Plans:
 - a. Additional sheets/design of the intersection at STH 100 and S. Chicago Road required by the TIA (WisDOT/DAAR) (\$17,702.24)
 - i. Additional sheets or design include;
 1. Typical Section – five additional sheets (three original)
 2. Paving Detail Sheets – five additional sheets (six original)
 3. Traffic Signal – complexity and detail increase
 4. Plan & Profile – three additional sheets (four original)
 5. Cross Section – 15 additional sheets (25 original)

- b. Retaining Wall design and incorporation into the plans and specification (\$13,445.26)
- 5) Section N – Plat (\$1,650.00):
 - a. Title Searches – five additional
 - b. Additional Acquisition Preparation for five additional properties interests
- 6) Schedule Extension (\$10,280.97)
 - a. Project end date change from May 1, 2014 to May 1, 2015
 - b. Additional 86 hours for project administration and agency coordination with City, DAAR and WisDOT

Fiscal Impact: This design work will be paid through the sale of promissory notes authorized by Resolution No. 11440-121713.

Prepared by:



Matthew J. Sullivan, P.E.
Design Engineer

Respectfully submitted,



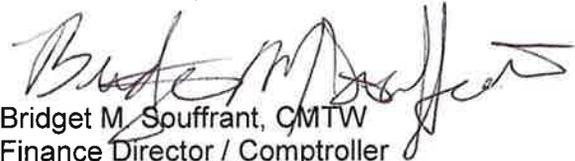
Gerald Peterson, ICMA-CM
City Administrator

Approved by:



Michael C. Simmons, P.E.
City Engineer

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director / Comptroller

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 23

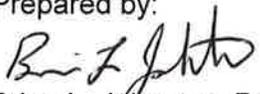
Recommendation: That the Common Council adopts Resolution No. 11473-041514, acquiring fee property (right-of-way), and temporary easements, for the Drexel Town Square project, and, to send a payment in the amount of the Award of Damages to the affected property owner (Project No. 13040) (2nd Aldermanic District).

Background: The acquisition (approved with Resolution No. 11392-082013) of real estate and easements is necessary for construction of sidewalks and additional traffic lanes along the Howell Avenue corridor. The work will be included with the Wisconsin Department of Transportation maintenance project to be constructed this year. The required acquisition has been determined to be agreeable by the affected property owners. The City has hired MSA Professional Services to handle all of the real estate acquisitions for the project. The City must acquire TLE and PLE on seven parcels. This is the final parcel to be acquired for the project. The acquisition acquired at this time is listed below.

Owner	Property Address	Tax Key Number	Parcel No.	Acquisition Type	Amount
C S Milwaukee LLC	135 W Forest Hill Avenue	813-9004	1	PLE, TLE & Landscaping	\$29,150

Fiscal Impact: The total cost of this action is \$29,150, and is to be paid from CIP funds reserved in Project No. 13040.

Prepared by:


Brian L. Johnston, P.E.
Assistant City Engineer

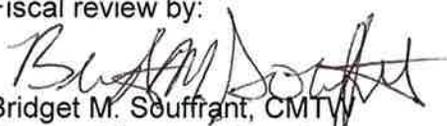
Respectfully submitted:


Gerald R. Peterson, ICMA-CM
City Administrator

Approved by:


Michael C. Simmons, P.E.
City Engineer

Fiscal review by:


Bridget M. Souffrant, CMTW
Finance Director / Comptroller

RESOLUTION NO. 11473-041514

BY: _____

RESOLUTION ACCEPTING FEE PROPERTY, AND TEMPORARY EASEMENTS FOR THE DREXEL TOWN SQUARE PROJECT

(PROJECT NO. 13040)

(2nd ALDERMANIC DISTRICT)

WHEREAS, the City of Oak Creek decided that public necessity demands the construction of sidewalk and additional travel lanes along S. Howell Avenue for the Drexel Town Square project:

WHEREAS, the road construction work will be completed by the Wisconsin Department of Transportation as part of their maintenance project (2060-15-71); and

WHEREAS, the acquisition of fee simple title, and temporary easements were approved with Resolution No. 11392-082013, and

WHEREAS, the plat and relocation order for this project, with State I.D. 2060-15-22, have been approved and filed with the County Clerk for Milwaukee County, and

WHEREAS, the property owner listed below has agreed to land acquisition and grants easements to the City,

Owner	Property Address	Tax Key Number	Parcel No.	Acquisition Type	Amount
C S Milwaukee LLC	135 W Forest Hill Avenue	813-9004	1	PLE, TLE & Landscaping	\$29,150

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the attached land acquisition and easements be approved and the same is hereby accepted; and

BE IT FURTHER RESOLVED, the Finance Director is hereby authorized and directed to prepare a check(s) in the amount(s) and to the owner(s) shown above for a closing to be scheduled and upon closing the City Clerk is hereby authorized and directed to record the same in the Office of the Register of Deeds in and for Milwaukee County, Wisconsin.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th day of April, 2014.

Passed and adopted this 15th day of April, 2014.

President, Common Council

Approved this 15th day of April, 2014.

Mayor

VOTE: Ayes _____ Noes _____

ATTEST: _____
City Clerk

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

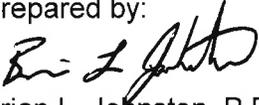
Item No.: 24

RECOMMENDATION: That the Common Council adopts Resolution No. 11479-041514, a resolution accepting dedication of the public improvements and releasing the Developer from the terms and conditions of their development agreement for the Shepard Orchard Subdivision (Project Nos. 05055 & 05056) (Tax Key Nos. 922-9073, 922-9029-001, 922-9069) (5th Aldermanic District).

BACKGROUND: The Developer has completed, to the satisfaction of the Engineering, Street Department and the Oak Creek Water and Sewer Utility, all required public improvements for the residential subdivision in the 10000 block of S. Shepard Avenue. The Developer, MICJENSAR Development, LLC, has executed the dedication and affidavit papers conveying the public improvements free and clear of all encumbrances. There are no current outstanding assessments against the properties, and the Developer has paid all required City fees and costs.

FISCAL IMPACT: Full maintenance of the public improvements becomes the City's responsibility.

Prepared by:

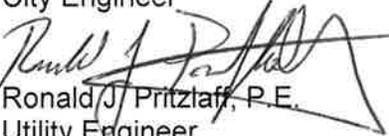

Brian L. Johnston, P.E.
Assistant City Engineer

Respectfully submitted:

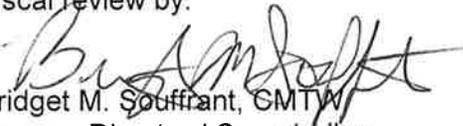

Gerald R. Peterson, ICMA-CM
City Administrator

Approved by:


Michael C. Simmons, P.E.
City Engineer


Ronald J. Pritzlaff, P.E.
Utility Engineer

Fiscal review by:


Bridget M. Souffrant, GMTW
Finance Director / Comptroller

RESOLUTION NO. 11479-041514

BY: _____

**RESOLUTION ACCEPTING DEDICATION OF PUBLIC IMPROVEMENTS AND
RELEASING THE DEVELOPER FROM THE DEVELOPMENT AGREEMENT**

SHEPARD ORCHARD SUBDIVISION

(PROJECT NOS. 05055 & 05056)

(5TH ALDERMANIC DISTRICT)

WHEREAS, MICJENSAR Development, LLC, hereinafter referred to as the "Developer", has constructed and installed all required public improvements for said subdivision at the expense of the Developer and in accordance with the plans and specifications conforming to applicable City Ordinances and approved by the City; and

WHEREAS, the Development Agreement provided that the developer shall dedicate and convey the said public improvements to the City, free and clear of all encumbrances; and

WHEREAS, the Developer has offered a dedication instrument attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oak Creek, that the said dedication be and the same hereby is accepted; and

BE IT FURTHER RESOLVED, by the Common Council of the City of Oak Creek that the Developer is hereby released from the terms and conditions of their development agreement.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th day of April, 2014.

Passed and adopted this 15th day of April, 2014.

President, Common Council

Approved this 15th day of April, 2014.

Mayor

ATTEST: _____
City Clerk

VOTE: Ayes _____ Noes _____

11479-041514

Document Number

DEDICATION OF PUBLIC IMPROVEMENTS
AND RELEASE FROM THE SHEPARD
ORCHARD SUBDIVISION
Document Title

Recording Area

Name and Return Address

Douglas W. Seymour, Director
Department of Community Development
8640 S. Howell Avenue
Oak Creek, WI 53154

922-9073, 922-9029-001, 922-9069

Parcel Identification Number (PIN)

WHEREAS, THE CITY OF OAK CREEK, a municipal corporation of Milwaukee County, State of Wisconsin, hereinafter referred to as the "City", and, MICJENSAR Development, LLC, 9667 S. 20th Street, Oak Creek, WI 53154, and hereinafter referred to as "Developer", entered into a Development Agreement dated August 1, 2005, which was approved by Resolution No. 10535-080105 for Shepard Orchard Subdivision and more particularly described as follows;

WHEREAS, the Developer proposes to subdivide and develop the following described lands situated in the City of Oak Creek, County of Milwaukee and State of Wisconsin, to-wit:

PART OF OUTLOT 1 OF CERTIFIED SURVEY MAP 6449, PART OF PARCELS 1 AND 2 OF CERTIFIED SURVEY MAP 2525, PART OF THE STREET RESERVATION OF CERTIFIED SURVEY MAP 2940, OUTLOT 2 OF CERTIFIED SURVEY MAP 6932, OUTLOT 1 OF CERTIFIED SURVEY MAP 7042, AND PART OF PARCEL 1 OF CERTIFIED SURVEY MAP 7398, LOCATED IN THE NORTHWEST QUARTER (N.W. ¼) AND THE SOUTHWEST QUARTER (S.W. ¼) OF THE SOUTHEAST QUARTER (S.E. ¼) OF SECTION 28, TOWN 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SECTION 28, AFORESAID; THENCE NORTH 89°36'03" EAST, ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER, 1,321.02 FEET TO THE EAST LINE OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 28; THENCE NORTH 00°08'47" EAST, ALONG SAID EAST LINE, 659.42 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 89°37'23" WEST, 389.96 FEET; THENCE SOUTH 24°43'13" WEST, 165.77 FEET TO A POINT OF CURVE; THENCE SOUTHWESTERLY ALONG A CURVE TO THE LEFT 32.64 FEET, HAVING A RADIUS OF 550.00 FEET, THE CHORD BEARING SOUTH 23°01'13" WEST, 32.63 FEET; THENCE NORTH 89°50'00" WEST, 186.64 FEET; THENCE NORTH 58°10'00" WEST, 334.50 FEET; THENCE SOUTH 89°37'23" WEST, 60.16 FEET; THENCE NORTH 00°01'48" WEST, 549.79 FEET; THENCE NORTH 89°39'01" EAST, 30.00 FEET; THENCE NORTH 00°01'48" WEST, 110.17 FEET TO A POINT OF CURVE; THENCE NORTHEASTERLY ALONG A CURVE TO THE RIGHT 63.80 FEET, HAVING A RADIUS OF 312.00 FEET, THE CHORD BEARING NORTH 05°49'40" EAST, 63.69 FEET; THENCE NORTH 78°18'52" WEST, 156.24 FEET; THENCE NORTH 11°41'08" EAST, 97.92 FEET; THENCE NORTH 78°18'52" WEST, 15.00 FEET; THENCE NORTH 00°01'48" WEST, 464.89 FEET; THENCE NORTH 89°40'21" EAST, 1,118.38 FEET; THENCE SOUTH 00°08'47" WEST, 400.25 FEET; THENCE SOUTH 89°41'43" WEST, 4.91 FEET TO A POINT OF CURVE; THENCE NORTHWESTERLY ALONG A CURVE TO THE RIGHT 103.27 FEET, HAVING A RADIUS OF 230.00 FEET, THE CHORD BEARING NORTH 77°26'32" WEST, 102.40 FEET; THENCE NORTH 64°34'46" WEST, 72.27 FEET TO A POINT OF CURVE; THENCE SOUTHWESTERLY ALONG A CURVE TO THE LEFT 49.75 FEET, HAVING A RADIUS OF 25.00 FEET, THE CHORD BEARING SOUTH 58°24'40" WEST, 41.94 FEET TO A POINT OF COMPOUND CURVE; THENCE SOUTHWESTERLY ALONG A CURVE TO THE LEFT 8.15 FEET, HAVING A RADIUS OF 370.00 FEET, THE CHORD BEARING SOUTH 00°46'14" WEST, 8.15 FEET; THENCE SOUTH 00°08'23" WEST, 283.57 FEET; THENCE NORTH 89°39'01" EAST, 206.00 FEET; THENCE SOUTH 00°08'47" WEST, 659.34 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 31.946 ACRES OR 1,391,574 SQUARE FEET.

WHEREAS, pursuant to Chapter 14 of the Municipal Code and Wis. Stats. Chapter 236, the Developer was required to construct, install, furnish and provide entirely at its expense, in and for the Shepard Orchard Subdivision as recorded, all necessary public infrastructure for the purpose of creating a 46-lot and four-outlot subdivision and

WHEREAS, the Developer has completed the construction and installation of said public improvements in accordance with the provisions of Chapter 236 of the Wisconsin Statutes and Chapter 14 of the Municipal Code of the City, and the City Engineer has certified the systems' acceptability; and

WHEREAS, the Development Agreement was recorded with the Milwaukee County Register of Deeds office on October 20, 2005, in Document #09114557; and

NOW, THEREFORE, in consideration of \$1.00 and other good and valuable consideration, to it in hand paid, receipt of which is herein acknowledged and confessed.

1. The Developer hereby gives, grants, conveys and fully dedicates the said public improvements, to the City of Oak Creek forever, free and clear of all encumbrances whatever, together with and including any and all land, structures, mains, conduits, pipes, equipment, plant appurtenances and hereditaments, which in any way be a part of or pertain to such public facilities.
2. The Developer hereby warrants and will forever defend the title to the dedicated public improvements, for the Shepard Orchard Subdivision against all lawful claims of all persons whomsoever.
3. The Developer is hereby released and discharged from the terms of the Development Agreement.

IN WITNESS WHEREOF, the parties hereto have executed by the Developer on the day and year first-above written.

In the presence of:

MICJENSAR Development, LLC

Karen Hoffmann
Witness

Michael H. Polaski
Michael H. Polaski, Manager

STATE OF WISCONSIN)

) SS:

Milwaukee COUNTY)

Personally came before me this 4th day of April, 2014, the above-named, Michael H. Polaski, Manager, to me known to be the person who executed the foregoing instrument and to me known to be such Manager of said corporation, acknowledged that he executed the foregoing instrument as such Manager.



Kathleen J. Baker

Notary Public Milwaukee County, WI

My commission expires: 08/24/14

CERTIFICATE OF THE CITY ENGINEER

I, Michael C. Simmons, City Engineer of the City of Oak Creek, do hereby certify:

That the construction and installation of public improvements, installed by the Developer of the Shepard Orchard Subdivision, in the City of Oak Creek, have been completed in accordance with the approved designs, plans and specifications therefore, or in accordance with approved changes, variations, alterations and modifications; and

That the public improvements are in satisfactory operating condition; and

That I further certify that the Developer has submitted satisfactory written evidence that they have paid all of the costs incurred in the construction and installation of said systems and improvements.

Dated this _____ day of _____, 2014.

Michael C. Simmons, P.E
City Engineer

City of Oak Creek Common Council Report

Meeting Date: April 15, 2014

Item No.: 25

Recommendation: That the Common Council considers repair alternatives for the S. Nicholson Road Bridge and directs the Engineering Department to proceed on a preferred option. (3rd Aldermanic District).

Background: On March 17, 2014 the S. Nicholson Road Bridge recently suffered a significant deck failure. The bridge spans the Oak Creek and is located 0.33 miles south of E. Puetz Road. The bridge has been scheduled for replacement in 2015 and is currently under design for complete replacement. It was recently approved for State/Federal funding through the Department of Transportation's 2013-2018 Local Bridge Program. A temporary repair would be required for opening the bridge up to traffic prior to the full replacement project. The bridge will remain closed to traffic until a temporary repair or full reconstruction of the bridge can be completed.

Bloom Companies was retained to conduct an emergency inspection, perform a load rating analysis that could allow the bridge to be reopened to traffic. The load rating analysis determined the maximum safe load that could be allowed to cross the bridge. There are several options to be considered for getting the damaged Nicholson Bridge back open to traffic.

Each option is summarized below. Options 1, 2 and 3 are temporary repair options for opening the bridge up to traffic prior to the full replacement project. Option 4 is the estimated cost of permanent bridge replacement under the current plan of utilizing State/Federal funding and completion in November 2015, and Option 5 is the estimated cost of permanent bridge replacement forgoing the State/Federal funding which would allow for an expedited schedule and completion in November 2014. Option 6 is to keep the S. Nicholson Road closed until full reconstruction has been completed.

- 1) Full Depth Deck Repair (Temporary Repair)
 - a. Cost Estimate (including Engineering) - \$42,300
 - b. Completion Date – July 2014
 - c. Max. Load – 14 Tons
- 2) Steel Plates (Temporary Repair)
 - a. Cost Estimate (including Engineering) - \$8,500
 - b. Completion Date – 1 month after authorization
 - c. Max. Load – 12 Tons
- 3) Fiber Wrap (Temporary Repair)
 - a. Cost Estimate (including Engineering) - \$47,600 + Option 1 or 2
 - b. Must be combined with Option 1 or 2
 - c. Completion Date – Depends on Option Combination (Same as Option Chosen)
 - d. Max. Load – 18 to 20 Tons
- 4) Full Reconstruction (City/State/Federal Funding)
 - a. Cost Estimate (including Engineering) – City: \$74,710 + Option 1, 2, or 3
State/Federal: \$294,840

- b. Estimated Completion Date – November 2015
- c. Max. Load – 36 Tons

5) Full Reconstruction (City Funding Only)

- a. Cost Estimate (including Engineering) – City: \$369,550 + Option 1, 2, or 3
- b. Estimated Completion Date – November 2014
- c. Max. Load – 36 Tons

6) Close Road Until Full Reconstruction

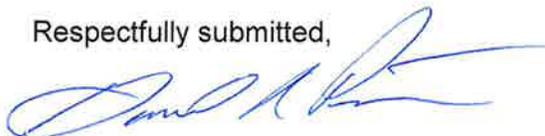
Fiscal Impact: This will be paid through the sale of the promissory notes.

Prepared by:



Matthew J. Sullivan, P.E.
Design Engineer

Respectfully submitted,



Gerald Peterson, ICMA-CM
City Administrator

Approved by:



Michael C. Simmons, P.E.
City Engineer

Fiscal review by:



Bridget M. Souffrant, CMTW
Finance Director / Comptroller