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reports.



Common Council  
Chambers  
8640 S. Howell Ave.  
PO Box 27  
Oak Creek, WI 53154  
(414) 768-6500

## COMMON COUNCIL MEETING AGENDA

TUESDAY, DECEMBER 3, 2013  
AT 7:00 P.M.

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COUNCIL MEETINGS CAN BE SEEN LIVE ON GOVERNMENT ACCESS CHANNELS 25 AND 99

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1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: 11/18/13, 11/19/13

New Business

### **MAYOR & COMMON COUNCIL**

4. **Resolution:** Consider *Resolution* No. 11433-120513, repealing Resolution No. 11221-022012, Establishing Various Fees, Permits and Charges charged by the City of Oak Creek, to be effective January 1, 2014 (by Committee of the Whole).
5. **Motion:** Consider a *motion* to approve the 2013 Vendor Summary Report in the amount of \$304,798.61 (by Committee of the Whole).

### **ENGINEERING**

6. **Resolution:** Consider *Resolution* No. 11435-120513, accepting the workmanship and authorizing final payment to Willkomm Excavating & Grading for Project No. 11013. This project involved the installation of Phase 2 park improvements in Abendschein Park (3<sup>rd</sup> District).

### **LICENSE COMMITTEE**

The License Committee did not meet prior to the 12/05/13 meeting. Tentative recommendations are being made as follows:

7. **Motion:** Consider a *motion* to grant an Operator's license to the following (*favorable background report received*):
  - Megan M. Pavelchik, 2427 S. Lenox St., Milwaukee (7-Eleven)
  - Robin Probst, 7900 W. Barnard Ave., Greenfield (Walgreens)
  - Stephanie M. Mogden, 6833 State Rd. 31, Racine (Walgreens)
  - Alicia S. Prindle, 8741 S. Country Drive., Oak Creek (Walgreens)
  - Katelyn M. Edwards, 1241 E. Sommers Dr., Oak Creek (Boots)

- Carrie E. Milton, 195 W. Puetz Rd., Oak Creek (Jim Dandy's)
- Jessica R. Hennlich, 3806 S. Herman St., Milwaukee (Walgreens)
- Aaron J. Golembiewski, 7377 Heatheridge Ct., Franklin (Walgreens)
- Kevin Pavlopoulos, 650 E. Arthur Dr., Oak Creek (Walgreens)
- Marsha Hilber, 4118 W. Thorncrest Dr., Franklin (Walgreens)
- Pamela Ruka, 809 E. Ohio Ave., Milwaukee (Walgreens)
- Reba Verhunce, 7904 Daniel Ct., Racine (Walgreens)

***Adjournment.***

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 768-6511, (FAX) 768-9587, (TDD) 768-6513 or by writing to the ADA Coordinator at the Health Department, City Hall, 8640 S. Howell Avenue, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

# City of Oak Creek Common Council Report

Meeting Date: Dec. 3, 2013

Item No.: 4

**Recommendation:** That the Common Council adopts Resolution No. 11433-120313, repealing Resolution No. 11221-022012, a Resolution Establishing Various Fees, Permits, and Charges charged by the City of Oak Creek to be effective January 1, 2014.

**Background:** On February 20, 2012, the Common Council last revised and adopted Resolution No. 11221-022012 which established various fees, permits, and charges. Specific to Building Inspection fees, there has not been a change since January 1, 2011.

The proposed Resolution No. 11433-120313 attached shows the existing fees struck through and the proposed fees in red type. Generally, most building types would see an increased permit fee of \$0.05 per square foot.

It is the intent of the Inspection Department to cover its technical staff's costs with revenues brought in from building permits and fees. The 2014 employee costs will total \$411,743. A seven-year average of the permit revenues was reviewed in an effort to average out high construction years versus low. The seven-year permit revenue average is \$356,148, which results in an average funding gap of \$55,595.

**Fiscal Impact:** Staff is confident that the proposed fee increases will close this gap ensuring that the city is charging the necessary permit fees to cover the costs of providing these services.

Reviewed by:



Jeff Lynch  
Building Inspection Supervisor

Respectfully submitted,



Gerald R. Peterson, ICMA-CM  
City Administrator

Approved by:



Michael C. Simmons, P.E.  
City Engineer/Acting Building  
Commissioner

Fiscal Review by:



Bridget M. Spuffrant, CMTW  
Finance Director/Comptroller

RESOLUTION NO. 11433-120313

BY: \_\_\_\_\_

A RESOLUTION ESTABLISHING VARIOUS FEES, PERMITS AND CHARGES  
CHARGED BY THE CITY OF OAK CREEK

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that various fees, permits and charges shall be established as follows and shall be effective upon approval by the Common Council:

**CITY CLERK'S OFFICE**

1. Adult Entertainment Business  
**Includes: Arcade; Bookstore; Escort; Exotic Dance; Motion Picture Theater; Novelty Store; Video Store; Hotel**

New	\$2,800.00
Renewal	\$2,400.00
Manager/Assistant Manager	\$ 100.00
Entertainer	\$ 300.00
Part Time/Full-Time Employees	\$ 100.00
  
2. Amusement Operator and Devices

Operator	\$ 150.00
Each Device	\$ 45.00
  
3. Arcades

Arcade License (annual)	\$2,000.00
Arcade Operator	\$50.00
Each Device	\$45.00
License Transfer Fee (transfer of location only)	\$50.00
Duplicate license	\$20.00
  
4. Athletic Events, Parades & Related Events

Application fee (plus actual costs for police/fire/streets)	\$35.00
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5. Auto Salvage Yards \$500.00
  
6. Cigarette \$100.00
  
7. Dance Hall \$100.00



ID Badge for each approved salesperson \$30.00  
(Issued by and payable at Police Department)

### COMMUNITY DEVELOPMENT

1. Bikeway Fees
  - a. Bikeway fee for each new residential lot or unit - \$50.00
2. Document Sales
  - a. Zoning Code (Chapter 17) \$25.00
  - b. Land Division (Chapter 14) \$10.00
  - c. Park Plan \$15.00
  - d. City Maps
    1. 1" = 1000' - \$2.00
    2. 1" = 2000' - \$1.50
  - e. Official Maps (1/4 Sections)
    1. 1" = 100' - \$1.50
    2. 1" = 200' - \$1.50
  - f. Aerial Photographs
    1. 1" = 400' - \$1.50
    2. 1" = 2000' - \$1.50
  - g. All Other Documents:
    1. ≤ 18" x 24" - \$.25 per page
    2. Each copy ≥ 18" x 24" and ≤ 36" x 42" - \$4.00
    3. Computer plot – standard size: \$4.50

NOTE: Add \$4.00 per sheet if map is reproduced on mylar. First two (2) drawings are free for Oak Creek property owners acquiring information on their property. Add \$1.50, plus postage, if mailing is requested.

3. Plan Commission
  - a. Multifamily and building plan review - \$350.00
  - b. Commercial site and building plan review - \$350.00
  - c. Industrial site and building plan review - \$350.00
  - d. Landscaping plan review - \$150.00
  - e. Lighting plan review - \$15.00
  - f. Sign plan review - \$150.00
  - g. Special Plan Commission meeting - \$35.00/citizen member at the meeting
4. Subdivision Fees
  - a. Preliminary subdivision plats - \$475.00
  - b. Final subdivision plats - \$400.00
  - c. Certified Survey Maps - \$525.00
  - d. Affidavit of Correction - \$275.00
  - e. Minor land division - \$275.00

5. Tax Increment Financing (TIF) District Financing

A filing fee of \$1,000 shall be charged for any request that the City create a Tax Increment Financing (TIF) District. If the district is approved, the fee shall be paid as an eligible cost identified in the Project Plan. If the district is not approved, the fee will be waived.

6. Zoning Fees

- a. Basic rezoning \$775.00
- b. Planned Unit Development (PUD) \$900.00
- c. Amendment to Planned Unit Development (PUD) \$550.00
- d. Conditional Use Permit \$875.00.
- e. Amendment to Conditional Use Permit \$550.00
- f. Zoning Text Amendment \$500.00
- g. Temporary use or use approval \$300.00
- h. Plan Commission consultation \$250.00
- i. Zoning Board of Appeals \$250.00
- j. Board of Housing Appeals \$250.00

NOTE: If an applicant withdraws their request after the Plan Commission meeting and prior to the publication of the public hearing notice, the following filing fee refunds will be provided:

- Official Map Amendment \$300.00
- Basic Rezoning \$270.00
- Planned Unit Development (PUD) \$280.00
- Amendment to Planned Unit Development \$260.00
- Conditional Use Permit \$275.00
- Amendment of Conditional Use \$280.00
- Zoning Text Amendment \$220.00

**ENGINEERING**

1. Engineering Fees & Erosion Control

- a. \$60.00 plus \$3.00 for each 1,000 square feet of land greater than 20,000 square feet.
- b. Service Fees (per hour by position)

City Engineer	\$65.00
Development Engineer/Design Engineer/Construction Coordinator	\$55.00
Civil Engineer/Senior Technician	\$50.00
Engineering Technician/Draftsperson	\$40.00
Technician CADD/Survey	\$40.00

2. Landfill Permits

- a. \$300.00 initial application fee, plus billing of actual costs of review, inspection and administration in excess of application fee.

3. Storm Water Management Permit

- a. \$300.00 initial application fee, plus billing actual costs of review, inspection and administration in excess of application fee.

4. Street Permits & Fees

- a. Excavation permits (Street cuts): \$50.00 plus \$3.25 per 100 feet or fraction thereof.
- b. Driveway approach permit: \$50.00.
- c. Street or other right-of-way (ROW) vacation: \$575.00.
- d. Official map amendment: \$775.00.
- e. House moving permit: \$250.00.

FIRE DEPARTMENT

a. Definitions.

1. **Advanced Life Support (ALS) Services:** An advanced level of pre-hospital and inter-hospital emergency care and non-emergency medical care that includes basic life support care, cardiac monitoring, cardiac defibrillation, electrocardiography, intravenous therapy, administration of medications, drugs and solution, use of adjunctive medical devices, trauma care, on scene care and other authorized techniques and procedures, as provided in rules adopted by the Department of Health Services under Chapter HFS 112.
2. **Advanced Life Support Service, Level 1 (ALS-1):** The provision of ALS Services and/or assessment at a level below that specified for ALS-2 Services in (a)(3), below.
3. **Advanced Life Support, Level 2 (ALS-2):** The provision of ALS Service and/or assessment with treatment including the administration of three or more different medications and the provision of at least one of the following ALS procedures:
  - Manual defibrillation/cardioversion
  - Endotracheal intubation
  - Central venous line insertion
  - Chest decompression
  - Intraosseous line insertion
4. **Basic Life Support (BLS) Services:** A basic level of pre-hospital, on scene care/assistance and inter-hospital non-emergency medical care and emergency care that includes airway management, cardiopulmonary resuscitation (CPR), control of shock and bleeding and splinting of fractures, as provided in rules adopted by the Department of Health Services under Chapter HFS 110.
5. **Department:** The City of Oak Creek Fire Department.
6. **Mileage Fee:** A fee for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to a hospital or medical facility.
7. **Resident:** A person whose primary home address is within the city limits of the City of Oak Creek.
8. **Non-Resident:** A person whose primary home address is not within the city limits of the City of Oak Creek.
9. **Group-1 Drugs:** Albuterol, Amioderone (30 Mg), Atropine, Benadryl, Heparin Sodium by IV, Lasix, Lidocaine, Ativan, Versed, Sodium Chloride, Solumedrol (up to 40 Mg), Terbutline, Diazepam, Dextrose 50%, Nitro Spray LS, Normal Saline



(capped), D50, D5W and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.

10. **Group-2 Drugs:** Calcium Chloride, Epinephrine (IM or IV, not by Epi Pen), Dopamine, Lidocaine, Sodium Bicarbonate and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
11. **Group-3 Drugs:** Morphine, Narcan, Normal Saline and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.
12. **Specific Drug Group:** Epinephrin (by Epi-pen), Adenosine, Glucagon (up to 1 Mg), Solmedrol (41-125 Mg), EZ-IO, and to include any other drugs as may be approved or authorized by the Intergovernmental Cooperation Council in the future.

NOTE: The confidentiality of all patient information shall be maintained pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and all other applicable Federal and/or State Laws.

b. Advanced Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving advanced emergency service from the City by way of an advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$678.00 and ALS-2 \$781.00 base rate, plus \$103.00 for defibrillation, plus \$62.00 for IV and supplies, plus \$77.00 for intubation, plus \$82.00 for ALS supplies, plus \$77.00 for oxygen and supplies, plus \$103.00 for EKG, plus \$150.00 for Spinal Immobilization, plus \$33 for each drug in Group-1, plus \$38.00 for each drug in Group-2, plus \$49.00 for each drug in Group-3, plus \$98.00 for Epinephrine by Epi-Pen, plus \$92.00 for Adenosine, plus \$92.00 for Glucagon, up to 1 Mg, plus \$60.00 for Solumedrol, 41 to 125 Mg, and \$123.00 for EZ-IO for the Specific Drug Group, plus \$3.00 for triage barcode wristbands, plus \$924.00 for Cyano-kits, plus \$46.00 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged \$128.00 for non-invasive and invasive treatment plus services and drug group charges noted above.
2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving advanced emergency service from the City by way of advanced life support unit transport to a health care facility shall pay for such service the sum of ALS-1 \$801.00 and ALS-2 \$924.00 base rate, plus \$103.00 for defibrillation, plus \$62.00 for IV and supplies, plus \$77.00 for intubation, plus \$82.00 for ALS supplies, plus \$77.00 for oxygen and supplies, plus \$103.00 for EKG, plus \$150.00 for Spinal Immobilization, plus \$33 for each drug in Group-1, plus \$38.00 for each drug in Group-2, plus \$49.00 for each drug in Group-3, plus \$98.00 for Epinephrine by Epi-Pen, plus \$92.00 for Adenosine, plus \$92.00 for Glucagon, up to 1 Mg, plus \$60.00 for Solumedrol, 41 to 125 Mg, and \$123.00 for EZ-IO for the Specific Drug Group, plus \$3.00 for triage barcode wristbands, plus \$924.00 for Cyano-kits, plus \$46.00 for CPAP Mask. If the Department provides ALS level treatment that does not end in a transport, the patient shall be charged \$180.00 for non-invasive and invasive treatment plus services and drug group charges noted above.

3. Mileage Fees: Every resident and non-resident shall pay \$15.00 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

c. Basic Life Support Fees.

1. Resident Fees: Every resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$525.00 base rate, plus \$77.00 for oxygen, plus \$62.00 for supplies, plus \$25.00 for EKG, plus \$150.00 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall not be charged a fee for the first 1-3 assists within one calendar year but shall be charged \$75.00 per assist for 4 or more assists within one calendar year and no additional fees will apply for medical care.
2. Non-Resident Fees: Every non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility shall pay for such service the sum of \$700.00 base rate, plus \$77.00 for oxygen, plus \$62.00 for supplies, plus \$25.00 for EKG, plus \$150.00 for Spinal Immobilization. If the Department provides medical treatment and or assistance only, that does not end in a transport; the patient shall be charged a flat \$77.00 fee. No additional fees will apply for medical care.
3. Fees for Transfer Services: In all cases where the ambulance service of the City is requested to transfer an Oak Creek resident from a hospital in Milwaukee County to a nursing facility in Milwaukee County or to the resident's home in Oak Creek, such person shall pay a base rate of \$375.00, plus \$77.00 for oxygen, plus \$62.00 for consumables, plus \$25.00 for EKG's, plus \$150.00 for Spinal Immobilization. All transfers shall be and are limited to Oak Creek residents.
4. In-City Facility Fees: Every resident or non-resident of the City of Oak Creek receiving basic emergency service from the City by way of basic life support unit transport to a health care facility located within the boundaries of the City shall pay for such service the sum of \$275.00.
5. Mileage Fees: Every resident and non-resident shall pay \$14.50 for each mile, or portion thereof, that an ambulance travels when transporting a patient in need of medical care to hospital or medical facility.

d. Fire alarm connections.

1. Every person, firm or corporation connecting to the console system of the Oak Creek Fire Department or fire alarm service shall pay for such service as follows: \$50.00 for installation of service lines; \$100.00 annual charge.
2. Annual charges shall be billed by the Fire Department on January 1<sup>st</sup> of each year. For service installed subsequent to January 1<sup>st</sup>, the annual charge shall be pro-rated on a monthly basis.

- e. Hazardous materials. Replacement of cost of any extinguishment agent, neutralizers, chemicals or materials. Any person, firm or corporation shall reimburse the City for personnel costs, equipment expenses and replacement costs of any extinguishing agent,

chemical, neutralizer, or materials used in the extinguishment, confinement, neutralizing or cleanup of any flammable or combustible liquid, gas, solid or any hazardous material or chemical involved in any fire or accidental spill.

- f. False alarm. Any person, firm or corporation having a fire alarm, smoke detector or any other type of alarm, and the alarm calls for response from the Fire Department, shall not be charged a fee for the first 1-3 alarms within one calendar year but shall be charged \$50.00 per alarm for 4-7 alarms within one calendar year and \$200.00 per alarm for 8 or more alarms within one calendar year.
- g. Nuisance fire alarms. Any person, industry, commercial establishment, railroad, apartment house complex or other who shall cause nuisance fires (multiple rubbish fires, grass fires, etc.) shall be liable for the sum of \$300.00 per hour or fraction thereof.
- h. Plan Review.
  - 1. Sprinkler review \$66.36
  - 2. All underground plan \$66.36
  - 3. Fire alarm system \$66.36
  - 4. Hood systems \$33.18
  - 5. Dry chemical systems \$66.36
  - 6. Special systems \$66.36
  - 7. Final Occupancy \$49.77
- i. Rescue Services. Any person, firm, contractor, or corporation requiring rescue services beyond the capacity of the Fire Department, shall reimburse the City for personnel costs, equipment and supplies, and outside rescue services.

**Fire Inspection Fees**

Fire Inspection fees are as follows, with each level based on the estimated time in minutes to conduct such inspections:

<b>Inspection Type</b>	<b>Estimated Time in Minutes</b>	<b>Inspection Pay Rate</b>	<b>Total Fee</b>
Level 1	0-15	49.87	\$16.82
Level 2	16-30	49.87	\$30.05
Level 3	31-45	49.87	\$43.28
Level 4	46-60	49.87	\$56.50
Level 5	61-75	49.87	\$82.96
Level 6	76-90	49.87	\$96.18

**Incident Billing Fees**

The Oak Creek Fire Department will bill for rescue services provided as a result of motor vehicle crashes occurring within the City of Oak Creek. Motor vehicle crashes include, but are not limited to, accidents involving vehicles, motorcycles; or pedestrians or bicyclists struck by vehicles.

Incident billing will only occur for those incidents involving the extrication, packaging, and removal of patients from a vehicle or scene.

The amount of the bill will be \$500 per incident. Billing is applicable to non-residents only; residents of the City of Oak Creek will not be billed for rescue services.

### HEALTH DEPARTMENT

a. Health Department Fees and Charges shall be established by the Community Public Health Officer according to guidelines adopted by the Board of Health and subject to review by the Board of Health. A list of the fees and charges will be on file in the Health Department office. The Community Public Health Officer shall provide a copy of any change to the fees to the City Clerk 15 days prior to the effective date of such change. The clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15 days period unless an Alderman or the Mayor objects in writing in which case the fee change shall be brought before the entire Common Council for consideration and approval.

b. Fee Schedule for Restaurants, Lodging, Campgrounds, Recreational, Tattoo/Body Piercing Establishments, and Retail Food Establishments.

1. Restaurant/Meal Food Service

a) Limited Food Service Restaurant: A restaurant that serves only individually wrapped, hermetically sealed, single servings supplied by a licensed processor.

- 1) Annual License Fee: \$246.00
- 2) Pre-inspection Fee: \$120.00
- 3) Re-inspection Fee: \$134.00
- 4) Late Fee: \$ 90.00

b) Simple Complexity Restaurant: A restaurant in which all of the following criteria are met:

- 1) Food is cooked to order.
- 2) Food may be kept in a hot or warm condition, but only for one meal period. Such food may not be cooled and re-served at a later time.
- 3) Limited preparation of food. Pre-packaged products may be mixed together and minor preparation, such as slicing onions or pickles as condiments, is acceptable.
- 4) Potential for cross-contamination must be minimal. No raw chicken or other meats may be used. Pre-breaded fish or preformed burger patties (fresh or frozen) may be used.
  - (a) Annual License Fee: \$371.00
  - (b) Pre-inspection Fee: \$190.00
  - (c) Re-inspection Fee: \$134.00
  - (d) Late Fee: \$ 90.00

c) Moderate Complexity Restaurant: A restaurant in which any of the following criteria are met:

- 1) Any Potentially Hazardous Food, as that term is defined in Wis. Admin. Code Ch. 196, is cooled and/or reheated.
  - 2) Any food products made from scratch.
  - 3) The facility seats 50 or more patrons.
  - 4) The facility has a drive-up window or walk-up service window or provides delivery of food.
  - 5) Any raw poultry, seafood, or bulk beef is served. This does not apply to use of preformed patties.
  - 6) The facility provides catering services.
  - 7) The facility provides banquet services.
    - (a) Annual License Fee: \$409.00
    - (b) Pre-inspection Fee: \$204.00
    - (c) Re-inspection Fee: \$134.00
    - (d) Late Fee: \$ 90.00
- d) **High Complexity Restaurant:** A moderate complexity restaurant in which five or more of the moderate complexity criteria set forth above are present.
- 1) Annual License Fee: \$458.00
  - 2) Pre-inspection Fee: \$246.00
  - 3) Re-inspection Fee: \$134.00
  - 4) Late Fee: \$ 90.00
- e) **Temporary Restaurant:** A restaurant that operates at a fixed location for a period of no more than 14 consecutive days in conjunction with a single event or celebration such as a fair, carnival, circus, public exhibition, anniversary sale or occasional sales promotion. Occasional means fewer than 4 days during any 12-month period. Licenses are issued at the site of the event. A temporary restaurant may be moved from location to location within the City, but may not operate from the new location until it has been inspected and found to be in compliance. A temporary restaurant license may not be used to operate more than one restaurant at a time exceeding 14 consecutive days.
- 1) License Fee: \$165.00 for season
- f) **Temporary Retail Food (Popcorn/Cotton Candy).**
- 1) Inspection Fee: \$ 25.00
- g) **Additional Food Preparation Area as defined in HFS 196.05 (3)(b) which is currently adopted by reference in City Ordinance Sec. 8.10(1)**
- 1) Annual License Fee \$ 84.00
2. **Bed and Breakfast Establishments.**
- a) Annual License Fee: \$ 218.00
  - b) Pre-inspection Fee: \$ 120.00
  - c) Re-inspection Fee: \$ 78.00
  - d) Late Fee: \$ 90.00
3. **Hotels, Motels, Tourist Rooming Houses.**
- a) 05-30 Sleeping Rooms

	1)	Annual License Fee:	\$312.00
	2)	Pre-inspection Fee:	\$204.00
	3)	Re-inspection Fee:	\$134.00
b)		31-99 Sleeping Rooms	
	1)	Annual License Fee:	\$404.00
	2)	Pre-inspection Fee:	\$232.00
	3)	Re-inspection Fee:	\$134.00
c)		100-199 Sleeping Rooms	
	1)	Annual License Fee:	\$439.00
	2)	Pre-inspection Fee:	\$261.00
	3)	Re-inspection Fee:	\$134.00
d)		200 or more Sleeping Rooms	
	1)	Annual License Fee:	\$481.00
	2)	Pre-inspection Fee:	\$289.00
	3)	Re-inspection Fee:	\$134.00
e)		Tourist Rooming House (1-4 rooms)	
	1)	Annual License Fee:	\$218.00
	2)	Pre-inspection Fee:	\$204.00
	3)	Re-inspection Fee:	\$134.00
f)		Late Fee:	\$ 90.00

4. Campgrounds, Recreational and Educational Camps.

a)		Campgrounds (1-25 sites)	
	1)	Annual License Fee:	\$196.00
	2)	Pre-inspection Fee:	\$134.00
	3)	Re-inspection Fee:	\$134.00
b)		Campground (26-50 sites)	
	1)	Annual License Fee:	\$232.00
	2)	Pre-inspection Fee:	\$134.00
	3)	Re-inspection Fee:	\$134.00
c)		Campground (51-100 sites)	
	1)	Annual License Fee:	\$237.00
	2)	Pre-inspection Fee:	\$190.00
	3)	Re-inspection Fee:	\$134.00
d)		Campground (101-199 sites)	
	1)	Annual License Fee:	\$242.00
	2)	Pre-inspection Fee:	\$190.00
	3)	Re-inspection Fee:	\$148.00
e)		Campground (200+ sites)	
	1)	Annual License Fee:	\$248.00
	2)	Pre-inspection Fee:	\$218.00
	3)	Re-inspection Fee:	\$162.00
f)		Recreational/Educational Camps	
	1)	Annual License Fee:	\$511.00
	2)	Pre-inspection Fee:	\$359.00
	3)	Re-inspection Fee:	\$162.00
g.)		Late Fee:	\$ 90.00

5. Special Event Campgrounds.

- a) 1-25 sites
  - 1) Annual License Fee: \$196.00
  - 2) Pre-inspection Fee: \$134.00
  - 3) Re-inspection Fee: \$134.00
- b) 26-50 sites
  - 1) Annual License Fee: \$232.00
  - 2) Pre-inspection Fee: \$134.00
  - 3) Re-inspection Fee: \$134.00
- c) 51-100 sites
  - 1) Annual License Fee: \$237.00
  - 2) Pre-inspection Fee: \$190.00
  - 3) Re-inspection Fee: \$134.00
- d) 100-199 sites
  - 1) Annual License Fee: \$242.00
  - 2) Pre-inspection Fee: \$190.00
  - 3) Re-inspection Fee: \$148.00
- e) 200 or more sites
  - 1) Annual License Fee: \$248.00
  - 2) Pre-inspection Fee: \$218.00
  - 3) Re-inspection Fee: \$162.00

6. Public Swimming Pool - as defined in HFS 172.04 (41) fees are applicable for each pool at site.

- a) Indoor/Outdoor Swimming Pools
  - 1) Annual License Fee: \$278.00
  - 2) **Pre-inspection Fee:** \$190.00
  - 3) **Re-inspection Fee:** \$134.00
- b) Late Fee: \$ 90.00

7. Water Attraction - A water attraction as defined in HFS 172 (53) of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10 (a).

- a) **Water Attraction with no slides**
  - 1) **Annual License Fee:** \$309.00
  - 2) **Pre-inspection Fee:** \$190.00
  - 3) **Re-inspection Fee:** \$134.00
- b) **Water Attraction with up to 2 slides per basin (Pool Slide/Water Slide). Pool Slide and Water Slide as defined in HFS 172 (40) and (55) respectively of the Wisconsin Administrative Code which is currently adopted by reference in City Ordinance Sec. 8.10(a).**
  - 1) **Annual License Fee:** \$330.00
  - 2) **Pre-inspection Fee:** \$190.00
  - 3) **Re-inspection Fee:** \$134.00
- c) **Additional Slide, in excess of 2 per basin**
  - 1) **Annual License Fee:** \$194.00
  - 2) **Pre-inspection Fee:** \$ 78.00

- 3) **Re-inspection Fee:** \$134.00
- d) **Late Fee:** \$ 90.00

8. Tattooing and Body Piercing.

- a) Tattoo or Body Piercing Establishment
  - 1) Annual License Fee: \$305.00
  - 2) Pre-inspection Fee: \$204.00
  - 3) Re-inspection Fee: \$134.00
- b) Combined Tattoo/Body Piercing Establishment
  - 1) Annual License Fee: \$341.00
  - 2) Pre-inspection Fee: \$261.00
  - 3) Re-inspection Fee: \$134.00
- c) Late Fee: \$ 90.00
- d) Temporary Tattoo or Body Piercing Establishment:
  - 1) Annual License Fee: \$150.00
- e) Temporary Combined Tattoo/Body Piercing Establishment:
  - 1) Annual License Fee: \$173.00

9. School Food Service Facilities.

- a) Inspection Fee:
  - 1) Full Kitchen \$319.00
  - 2) Food Reheat \$207.00

10. Retail Food Establishments.

- a) Retail food establishments which have food sales of at least \$1,000,000 and process potentially hazardous food.
  - 1) Annual License Fee: \$698.00
  - 2) Pre-inspection Fee: \$261.00
  - 3) Re-inspection Fee: \$148.00
- b) Retail food establishments which have food sales of at least \$25,000, but less than \$1,000,000, and process potentially hazardous food.
  - 1) Annual License Fee: \$374.00
  - 2) Pre-inspection Fee: \$232.00
  - 3) Re-inspection Fee: \$148.00
- c) Retail food establishments which have food sales of at least \$25,000, and engage in food processing, but do not process potentially hazardous food.
  - 1) Annual License Fee: \$338.00
  - 2) Pre-inspection Fee: \$204.00
  - 3) Re-inspection Fee: \$134.00
- d) Retail food establishments, who have food sales of less than \$25,000, and are engaged in food processing.
  - 1) Annual License Fee: \$297.00
  - 2) Pre-inspection Fee: \$190.00
  - 3) Re-inspection Fee: \$134.00
- e) Retail food establishments that do not engage in food processing.
  - 1) Annual License Fee: \$268.00



- 2) Pre-inspection Fee: \$176.00
- 3) Re-inspection Fee: \$120.00

11. Duplicate Permit Fee: \$ 10.00

**INSPECTION**

**Building Code Permits**

a. *Plan Examination.*

- 1. One & two family residence: \$175.00
- 2. One & two family additions and alterations: \$50.00
- 3. Building plans other than one and two family residence will be charged per Oak Creek form OCSBD 118.
- 4. Heating plans other than one and two family will be charged per Oak Creek form OCSBD 118.
- 5. Residential accessory building 240 square feet or more: \$50.00
- 6. Plan Examiner may reduce or waive fees for Items 2. and 5. above when limited or no architectural plans are required.
- 7. Review of plans approved by State of Wisconsin ~~\$125.00~~ \$200.00
- 8. Decks: \$35.00

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**ab.** *Residence-one & two family, multi-family, hotels, motels, or additions thereto.* ~~\$.25/sq. ft.~~ \$.30/sq. ft. (minimum fee \$50.00).

Field Code Changed

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**bc.** *Wisconsin uniform building permit seal.* State charge plus \$5.00.

**cd.** *Commercial, retail, office or institutional (i.e. schools, churches, hospitals, etc.).* ~~\$.25/sq. ft.~~ \$.30/sq. ft. (minimum fee \$50.00).

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**de.** *Manufacturing, industrial & utilities (office areas to be included under 4).* ~~\$.25/sq. ft.~~ \$.30/sq. ft. (minimum fee \$50.00).

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**ef.** *Residential accessory building & garage in excess of 120 sq. ft.* ~~\$.15/sq. ft.~~ \$.20/sq. ft. (minimum fee \$50.00).

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**fg.** *Agriculture Building.* \$.25/sq. ft. (minimum fee \$50.00).

**gh.** *All other buildings, structures, alterations, repairs, signs and paving where not listed as category.* \$10.00 for each \$1,000.00 estimated value or fraction thereof (minimum fee: \$50.00).

**hi.** *Permit to start construction of footings and foundation.* \$100.00 accessory building foundation only or additions, per Comm. Chapter 2.

**ij.** *Heating, incinerator units, wood burning appliance, fireplace:* \$50/Unit, up to and including 50,000 input BTU units. Additional fee of \$5.00/each 50,000 BTUs or fraction thereof above 50,000 BTUs.

**jk.** *Air conditioning.*

- 1. Wall unit: \$15.00
- 2. Other than wall unit: \$50.00/unit up to 3 tons or 36,000 BTUs. Additional fee of \$5.00/each ton or 12,000 BTUs or fraction thereof.

**l.** *Heating & air conditioning distribution systems.* \$1.50/100 sq. ft. of conditioned area with a \$25.00 minimum.

Field Code Changed

**m.** *Exhaust system over 1,000 cfm.* \$25.00

**n.** *Occupancy permit.*

- 1. Residential: \$40.00/unit
- 2. Commercial & Industrial (new or change of use): \$70.00

3. Temporary Use (i.e. tent): \$40.00 each
- o. *Decks, fences, pools (in-ground/above ground/spas).* \$50.00
- p. *Wrecking or razing. Building Inspector may waive fee if structure is condemned. \$.05/sq. ft.* \$50.00 minimum. \$500 maximum.
- q. *Moving buildings over public ways.* \$100.00
- r. *Fuel tanks.* \$20.00/tank for installation and removal for review of tank location only.
- s. *Special inspections and reports.* \$100.00
- t. *Double fees.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- u. Failure to order inspection: \$50.00
- v. Re-inspection fee: \$50.00
- w. *Building permit fees may be refunded (except plan examination fees and Wisconsin Uniform Building Permit Seal fee) upon good cause shown as to nonuse thereof and within a reasonable time after payment, provided that the minimum fee of \$50.00 shall not be refundable.*
- x. Minimum for any permit: \$50.00

Field Code Changed

NOTE: Fees based on square footage shall include all floor areas (including crawl space) measured to outside wall dimensions and will be rounded to nearest whole dollar amount.

NOTE: Total fees shall be rounded up to the next whole dollar.

### **Electrical Code Permits**

The minimum fee for any permit shall be \$50.00. Where additional permits by the same license on the same job are necessary and the nature of the work is the same as that of the original permit, the minimum fee shall not apply. The term "outlet" as used in this subsection shall mean any opening for the connection of current consuming or controlling devices generally. Where outlets are installed in common or "in gang", the outlets shall be counted individually. Fees shall be as follows:

- a. *Service-new, replacement, alteration or temporary.* \$65.00 each 0-600 amps, \$70.00 each 601-1200 amps, \$75.00 each greater than 1200 amps.
- b. *Feeders, subfeeders, and additional panels each 110 amps or fraction thereof:* \$40.00 each.
- c. *Wireways, busways, under floor raceways or auxiliary gutters.* \$1.00/foot.
- d. *Generators, transformers, reactors, rectifiers, capacitors, welders, converters, electric furnaces or similar devices.* Each unit per kW: \$1.00/kW.
- e. *Commercial combination heating & air-conditioning units.* \$40.00 each.
- f. *Commercial refrigerator units.* Each motor compressor unit: \$20.00 each.
- g. *Residential air-conditioning.* Each motor compressor unit: \$20.00 each.
- h. *Gas or oil burners, residential electric furnaces, or conversion of (circle unit type).* \$20.00 each.
- i. *Electric space heating & baseboard system, per zone control.* \$12.00 each.
- j. *Electric appliances, commercial and residential [i.e. range, oven, clothes dryer, dishwasher, disposal, water heater; circle unit type(s) or indicate other].* \$10.00 each.
- k. *Swimming pools (includes associated wiring & grounding):* \$50.00 each.
- l. *Hydro-massage tubs, spas, hot tubs, etc. (circle or list type):* \$50.00 each.
- m. *Fuel dispensers for gasoline, oil, water pumps, or similar units:* \$50.00 each.
- n. *Moving picture, X-ray machine, high frequency therapeutic apparatus and similar equipment:* \$50.00 each.
- o. *Lights, switches, and convenience outlets:* \$1.00 each.
- p. *Dimmers & rheostats:* \$4.00 each.

- q. *Lighting fixtures-incandescent medium base, studded lights, festoon lighting, and fluorescent:* \$1.00 each.
- r. ~~*Yard light Area light and standard:* \$30.00 each.~~
- s. *HID fixtures (i.e., mercury vapor, sodium, LED etc.):* \$5.00 each.
- t. *Strip lighting, track lighting, plug-in strip, trolley duct, trolley wire or similar.* \$1.00 each strip or 10-foot length.
- u. *Audible or visual electric signal or communication devices (i.e., fire alarms, horns, exit lights, door bells, etc.):* \$1.00 each.
- v. *Power receptacles over 150 Volts:* \$8.00 each.
- w. *Motors, each motor per HP or fraction thereof:* \$1.00 each HP.
- x. *Ceiling fan:* \$4.00 each.
- y. *Signs-electric illuminated (i.e., neon, fluorescent, comb. or other).* Each Sign: \$30.00 each.
- z. *To Change, alter, repair or correct an electrical installation where none of the above apply-specify:* \$50.00
- aa. *Re-inspection fee.* First re-inspection: \$50.00
- bb. *Failure to call for inspection upon inspection and/or final inspection before occupancy.* Per occurrence: \$75.00
- cc. *Work started before electrical permit issued.* Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.
- dd. *Refund of fees.* That portion in excess of minimum fee is eligible to be refunded to a permit holder, if a request is made in writing, within 45 days of the issuance of such permit, provided that the minimum fee of \$50.00 shall not be refundable.
- ee. *Minimum for any permit:* \$50.00
- ff. *Direct reconnection of residential equipment (minimum fee does not apply):* \$25.00 each.
- gg. *Direct reconnection of commercial electrical equipment (minimum fee does not apply):* \$30.00 each.

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**NOTE:** Total fees shall be rounded up to the next whole dollar.

### **Plumbing Code Permits**

The schedule of permit fees to be paid at the time the permit is issued shall be as follows:

- a. *Connection to main sewer (sanitary), per first 100 feet.*
  - 1. Main sewer to property line: \$50.00
  - 2. Property line to structure: \$50.00
  - 3. Main sewer to structure: \$90.00
  - 4. each additional 100 feet: \$50.00
- b. *Connection to main sewer (storm), per first 100 feet.*
  - 1. Main sewer to property line: \$40.00
  - 2. Property line to structure: \$40.00
  - 3. Main sewer to structure: \$70.00
  - 4. each additional 100 feet: \$50.00
- c. *Water extension, per first 100 feet.*
  - 1. Main sewer to property line: \$40.00
  - 2. Property line to structure: \$40.00
  - 3. Main sewer to structure: \$70.00
  - 4. each additional 100 feet: \$50.00
- d. *Private water system and/or well, new or required inspection:* \$20.00 each.

- e. *Catch basin, storm or sanitary manholes, condensate pits:* \$20.00
- f. *Plumbing fixtures and/or fixture connections, range boilers, steamers, water heater (except replacement), etc.:* \$10.00 each.
- g. *Automatic washer connection (mandatory in case of all new residence construction):* \$10.00
- h. *Replacement fixtures:* \$25.00 (exempt from the minimum \$50.00 fee).
  - 1. Water heater replacement.
  - 2. Dishwasher or kitchen sink replacement.
  - 3. Toilet and lavatory replacement.
- i. *Back flow pressure reducing valve (fee may be waived for existing single family dwellings):* \$35.00
- j. *Building drain:* \$35.00
  - 1. each additional 50 feet: \$25.00
- k. *Funnel drains:* \$10.00
- l. *Condensate pumps:* \$10.00
- m. *Grease traps:* \$35.00.
- n. *Lawn sprinkler system:* \$45.00.
- ~~o. *Fire protection system plan review:* \$50.00.~~
- ~~p. *Fire sprinkler inspection commercial: 1-20 heads \$50.00; 21-99 heads \$70.00; 100 or more heads \$90.00. Fire sprinkler inspection residential: \$10.00 per head.*~~
- ~~q. *High pressure test when required (per test):* \$125.00.~~
- r. *Private sewage disposal system and/or holding tanks (includes state fees for ground water and sanitary permits):* \$250.00
- s. *Mound type septic systems (special approval required; includes state fees for ground water and sanitary permits):* \$450.00
- t. *Verification of soil test for mound septic tanks: Minimum of \$225.00, not to exceed \$300.00, per test.*
- u. *Street cut (slurry mix backfill) \$60.00 per cut (ENGINEERING DEPARTMENT APPROVAL REQUIRED). See Section 3.40c(32)a.*
- v. *Well abandonment:* \$50.00
- ~~w. *Well operation permit. Fee waived \$25.00.*~~
- x. *Work not completed for ordered inspection:* \$50.00
- y. *Failure to order final inspection:* \$50.00
- z. *Minimum for any permit:* \$50.00
- aa. *Work started before permit issued. Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be double the fees charged.*
- bb. *Plumbing permit fees may be refunded upon good cause shown as to nonuse thereof and within a reasonable time after payment provided that the minimum fee of \$50.00 shall not be refundable.*
- cc. *Wis. Adm. Comm. S. 2.64 regarding plumbing plan review fees and all future amendments, revisions or modifications thereto is hereby adopted by reference.*

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### INFORMATION REQUESTS

- a. Miscellaneous copies: \$0.25 per page.
- b. Open record copies: A requester shall be charged a fee to defray the cost of locating and copying records as follows:

1. The cost of photocopying shall be \$0.25/page for black and white copies and \$1.00/page for color copies.
2. If the form of a written record does not permit copying, the actual and necessary cost of photographing and photographic processing shall be charged.
3. The cost of providing typed verbatim transcripts of an audio taped record shall be the actual cost per hour, plus copy charges of \$0.25 per page.
4. If mailing or shipping is necessary for any requested copy or copies, the actual cost thereof shall also be charged. A flat fee of \$35.00 annually shall be charged for mailing Common Council agendas or Common Council proceedings on a regular basis. A flat fee of \$5.00 shall be charged for each complete Common Council or Plan Commission agenda packet requested, plus \$1.00 for each color copy included therein.
5. An archival research deposit of \$15.00, payable in advance, shall be charged for the research and retrieval of records not readily available in the City Clerk's Office and for which the expected total cost would exceed \$50.00. A credit will be applied towards copy costs; if the research and retrieval is less than the deposit, a refund will be issued.
6. The legal custodian shall estimate the cost of all applicable fees and may require a cash deposit adequate to assure payment, if such estimate exceeds \$5.00.
7. Elected and appointed officials of the City of Oak Creek shall not be required to pay for public records they may reasonably require for the proper performance of their official duties nor shall any charges be required of the local news media.
8. The legal custodian may provide copies of a record without charge or at a reduced charge where he determines that waiver or reduction of the fee is in the public interest.

c. Photographs

1. The cost for Fire Department digital photographs shall be established as .25 cents per copy.
2. The cost for Police Department digital photographs shall be established as .25 cents per copy.

d. Real estate inquiries (Statement of Real Property Status)

Except for local residents requesting a duplicate copy of their personal real estate tax bill, all persons who request the City of Oak Creek to furnish written information as to or copies of:

1. Real estate taxes;
2. Special assessments;
3. Contemplated public improvements;
4. Sewer or water charges;
5. Flood plain zoning;
6. Or other like inquiries covering a specific parcel of real estate in the City of Oak Creek shall pay the sum of \$50.00, with an additional \$10.00 for rush requests, to the City Treasurer

to cover the cost of the investigation and/or processing of such inquiry. Said fee shall be paid at the time of the inquiry or prior to mailing or pickup or faxing of the requested information.

- e. Accident reports  
The cost for Police Department accident reports shall be established as \$.25 per page.
- f. Fire incident reports  
The cost for Fire Department incident reports shall be established as \$.25 per page.
- g. Audio/Video tapes, film and CD/DVDs  
The fee for audio/video tapes, film and CDs or DVDs shall be the actual cost to produce such items, plus the cost of supplies, postage, etc.
- h. Tax roll and Assessment Roll  
Electronic media: Charge actual costs, \$100.00 minimum.
- i. Real estate Summary Sheet  
\$10.00.
- j. Computer records
  - 1. Miscellaneous computer printouts generated  
Charge actual costs
  - 2. Electronic files  
Charge actual costs
- k. Fax transmittals: \$1.00/page long distance \$.50 per page local
- l. Voter Records
  - 1. Statewide Voter Registration System (SVRS) Records (established by State)  
Electronic Data file: \$25.00 plus \$5.00 per 1,000 voter names, rounded to the nearest thousand.
  - 2. City voter records  
Computer printouts: The actual cost to produce or copy each computer printout shall be charged, plus the actual cost of postage and supplies.

### LIBRARY

All patrons shall be charged fees covering the cost of lost and damaged items. In addition, there will be a service charge in the amount of \$3.00 per item.

### PARKS, RECREATION AND FORESTRY

~~Parks, Recreation and Forestry~~ Department fees shall be established by the Recreation Manager ~~Director of Parks, Recreation and Forestry~~ according to guidelines adopted by the Parks, Recreation and Forestry Commission and subject to review by the Parks, Recreation and Forestry Commission. A list of the fees and charges will be on file in the Parks, Recreation and Forestry Office. The ~~Parks, Recreation and Forestry Director~~ Manager shall provide a copy of any change to the fees to the City

Clerk 15 days prior to the effective date of such change. The Clerk shall provide a copy to the Common Council as soon as practicable. The fees shall go into effect at the end of the 15-day period unless an alderman or the Mayor objects in writing, in which case the fee change shall be brought before the entire Common Council for consideration and approval.

### POLICE DEPARTMENT

- a. Transient Merchant Identification Cards  
All transient merchants shall pay a fee of \$30.00 at the Police Department
- b. Bicycles
  - 1. Bicycle license - \$3.50, non-expiring
  - 2. Replacement bicycle license - \$2.00
- c. Alarm Permit Fees
  - 1. Alarm devices (except police console connected) – no fee
  - 2. Alarms connected to police consoles - \$100.00 initial installation
- d. Police False Alarm Charges - Annually
  - 1. 1-3 alarms – no charge
  - 2. 4-7 alarms - \$50.00 per alarm
  - 3. 8 or more alarms - \$200 per alarm

### RECYCLING CENTER

~~The daily fee (per household) for use of the Recycling Center at 720 W. Puetz Road shall be \$2.00 and the annual fee (per household) for use of the recycling yard at 720 W. Puetz Road for 2011 shall be \$20.00.~~

- ~~a. Daily Fee per Household ————— \$ 2.00  
A dated receipt will be issued upon payment and must be shown each time the vehicle enters the yard on that date.~~
- ~~b. Annual Fee per Household ————— \$25.00 (beginning 1/1/2012)  
A sticker or tag will be issued upon payment for placement in the vehicle and is valid for the calendar year January 1 through December 31.~~

### STREETS

- a. Driveway Culvert Installation  
Driveway culvert installation charges for labor and material provided by the City of Oak Creek shall be determined on a front foot basis in the following manner:
  - 1. 12", 15" or 18" Culvert: \$34.64/foot plus cost of a pipe.
  - 2. 21", 24" or 30" Culvert: \$51.96/foot plus the cost of pipe.
  - 3. 36", 42" or 48" Culvert: \$67.41/foot plus the cost of pipe.
  - 4. 54", 60" or 72" Culvert: \$87.00/foot plus cost of pipe.
- b. Equipment Rental Charges
  - 1. The fee schedule for equipment will reflect the actual costs per hour to use various pieces of equipment in the Street Department inventory, and will be established using the equipment cost comparison agreement between the State of Wisconsin and Milwaukee

County Department of Public Works. A complete schedule of equipment and fees shall be maintained at the Street Department.

2. The fee for labor to operate rented equipment shall be:
  - a. Labor performed by Equipment Operators: \$47.32 per hour.
  - b. Labor performed by Mechanics: \$52.93 per hour.
  - c. Supervisor: \$55.38 per hour.
  - d. Street Supervisor: \$64.84 per hour.
- c. Freon disposal fee. \$15.00 for disposal of refrigerators, air conditioners, freezers and dehumidifiers.
- d. Mulch. \$25.00 delivery charge.
- e. Special Pick-ups: \$25.00 for a special pick up.
- f. Tires: \$3.00 per tire.

### TREASURER'S OFFICE

#### Animals

- a. Dog Annual License Fee
  1. \$12.00 if the owner provides certification by a veterinarian that the dog has been spayed or neutered.
  2. \$24.00 if the dog is fertile.
  3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1<sup>st</sup> of license year
- b. Cat Annual License Fee
  1. \$12.00 if the owner provides certification by a veterinarian that the cat has been spayed or neutered.
  2. \$24.00 if the cat is fertile.
  3. A fee that is equal to half the amount of the normal license fee if five (5) months of age after July 1<sup>st</sup> of license year.
- c. Late Annual License Fee
  1. \$ 6.00 for a dog or cat that has been spayed or neutered.
  2. \$12.00 for a dog or cat that is fertile for animals not licensed prior to April 1 of that year; the annual license is acquired after thirty (30) days of occupancy in the City; or the annual license is obtained after the dog or cat is over five (5) months old.
- d. Impound Fee
  1. \$15.00 for each day or fraction thereof.

#### Treasurer Service Fees

A charge of \$25.00 per check shall be charged to recover all reasonable costs and expenses in connection with the collection of a worthless check which any person issues to the city:

- a. NSF (non-sufficient funds)
- b. Account Closed
- c. Stop Payment
- d. Refer to Maker



- e. Stale Date
- f. A payment that is returned to the City for any reason

**WEIGHTS AND MEASURES**

According to Section 98.04 (2), Wis. Stats., the City of Oak Creek may recover an amount not to exceed the cost of fees for weights and measures inspection work by assessing fees on the persons who receive the services rendered. Fees for weights and measures services provided by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection are as follows and shall be billed by the City on an annual basis:

- a. \$20.00 each small capacity scale, meter or liquid measuring device (LMD)
- b. \$50.00 each large capacity scale

BE IT FURTHER RESOLVED that the schedule of fees, permits and charges may be amended from time to time by resolution of the Common Council.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
President, Common Council

Approved this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Vote: \_\_\_\_\_ Noes \_\_\_\_\_

# City of Oak Creek Common Council Report

Meeting Date: December 3, 2013

Item No.: 5

**Recommendation:** That the Common Council approve payment of the obligations as listed on the November 26, 2013 Vendor Summary Report.

**Background:** Of note are the following payments:

1. \$73,186.23 to Advanced Disposal-Muskego-C6 (pg #1) for recycling and landfill charges.
2. \$5,208.56 to Alfred Benesch & Co. (pg #2) for bridge design professional services.
3. \$101,768.98 to Godfrey & Kahn S.C. (pgs #5-6) for July, August, and September legal services for Drexel Town Square projects, Lakeview projects, and purchase of 8051 S. Howell Avenue.
4. \$9,764.51 to National Insurance Company (pgs #11-12) for disability insurance.
5. \$7,589.48 to Oak Creek Water & Sewer Utility (pg #12) for September and October locating services.
6. \$5,300.00 to United Mailing Service, Inc. (pg #17) for pre-postage tax bill mailing.
7. \$33,466.65 to WE Energies (pgs #19-20) for street lighting and gas/electric utilities.
8. \$13,731.48 to Word Systems, Inc. (pg #20) for dictation software/equipment for clerk/police.

**Fiscal Impact:** Total claims paid of \$306,480.41

\*YTD Buelow Vetter Buikema Olson - \$153,971.54

Prepared by/Fiscal Review by:

Respectfully submitted,

  
Bridget M. Souffrant, CMTW  
Finance Director/Comptroller

  
Gerald R. Peterson  
City Administrator

# City of Oak Creek Common Council Report

**Meeting Date:** December 3, 2013

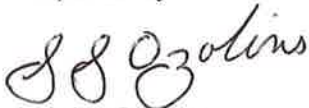
**Item No.:** 6

**Recommendation:** That the Common Council adopts Resolution No. 11435-120313, accepting the workmanship and authorizing final payment to Willkomm Excavating & Grading, for Project No. 11013. This project involved the installation of Phase 2 park improvements in Abendschein Park (3<sup>rd</sup> Aldermanic District).

**Background:** This project was authorized by the Common Council as part of the Capital Improvement Program, and was awarded on July 17, 2012.

**Fiscal Impact:** Final payment of \$5,000 is to be paid with CIP provided funding.

Prepared by:



J. John Ozolins  
Senior Engineering Technician

Respectfully submitted:



Gerald R. Peterson, ICMA-CM  
City Administrator

Approved by:



Michael C. Simmons, P.E.  
City Engineer

Fiscal review by:



Bridget M. Souffrant, CMTW  
Finance Director / Comptroller

**RESOLUTION NO. 11435120313**

BY: \_\_\_\_\_

**RESOLUTION ACCEPTING THE WORKMANSHIP OF  
WILLKOMM EXCAVATING & GRADING  
AND AUTHORIZING FINAL PAYMENT**

**ABENDSCHEIN PARK  
PHASE 2 PARK IMPROVEMENTS**

**PROJECT NO. 11013**

**(3<sup>rd</sup> ALDERMANIC DISTRICT)**

WHEREAS, the City of Oak Creek, hereinafter referred to as the City, and Willkomm Excavating & Grading, hereinafter referred to as the contractor, entered into a contract whereby the Contractor agreed to perform certain public works under Project No. 11013 for the installation of Phase 2 park improvements in the City of Oak Creek, in accordance with plans and specifications prepared by the City Engineer for the agreed price of \$1,069,333.30; and,

WHEREAS, said total final contract price has been determined to be \$1,073,288.49 as computed by the City Engineer using actual quantities, as measured, additions and deletions to the contract, and contract unit prices; and,

WHEREAS, the Contractor has completed all of the work set out in the specifications; and,

WHEREAS, the Contractor has filed with the City an affidavit stating that he has complied fully with the provisions and requirements of Section 66.0903, Wis. Stats.; and,

WHEREAS, the City Engineer has submitted his final report certifying that the workmanship of the Contractor is satisfactorily completed and recommends a final settlement be made and that the City accept the work and authorize the payment of the balance presently outstanding and due the Contractor, and that there remains a balance on account, the sum of \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED that the recommendation and report prepared by the City Engineer be accepted.

BE IT FURTHER RESOLVED that the City of Oak Creek does hereby accept the workmanship furnished by the Contractor, subject, however, to all guarantees and other obligations set out in the contract which the City of Oak Creek hereby reserves, if any, and subject to the right of the City of Oak Creek to commence an action or file a third party claim against the Contractor in the event that an action is commenced by anyone against the City of Oak Creek as a result of alleged injuries or wrongful death as a result of the condition of the work site or any other condition related to this project.

BE IT FURTHER RESOLVED that in order to guarantee said workmanship and materials on the Phase 2 park improvement installation for a period of 12 months after the

acceptance of the work, the performance or contract bond, which has been made a part of the contract, shall be in effect until 12 months after the passage of the resolution.

BE IT FURTHER RESOLVED that the City, through its proper officials, issues its voucher in the sum of \$5,000 to the Contractor in full and final payment of the City's obligations under this contract.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 3<sup>rd</sup> day of December, 2013.

Passed and adopted this 3<sup>rd</sup> day of December, 2013.

\_\_\_\_\_  
President, Common Council

Approved this 3<sup>rd</sup> day of December, 2013.

\_\_\_\_\_  
Mayor, City of Oak Creek

ATTEST:

\_\_\_\_\_  
City Clerk

VOTE: AYES \_\_\_\_\_ NOES \_\_\_\_\_

**FINAL PROJECT PAYMENT COST BREAKDOWN**

CITY PROJECT NO. **11013**

PREPARED BY: *J. John Ozolins*

PROJECT LOCATION: Abendschein Park

SENIOR ENGINEERING TECHNICIAN  
CITY OF OAK CREEK  
ENGINEERING DEPARTMENT

PROJECT DESCRIPTION: Phase 2

DATE PREPARED: November 26, 2013

GENERAL CONTRACTOR: Willkomm Excavating & Grading

COUNCIL

MEETING DATE: Tuesday, December 03, 2013

CONTRACT BID AMOUNT: \$ 1,069,333.30

AUTHORIZED ADDITIONS TO ORIGINAL CONTRACT AMOUNT: \$ 8,842.44

COUNCIL RESOLUTION NUMBER: 11435120213

REVISED CONTRACT AMOUNT: \$ 1,078,175.74

AS-BUILT PROJECT COST: \$ 1,073,288.49

AMOUNT OVER / UNDER ORIGINAL CONTRACT AMOUNT: \$ 3,955.19

# FINAL PROJECT PAYMENT COST BREAKDOWN

PROJECT NO. **11013**

PROJECT LOCATION: Abendschein Park

GENERAL CONTRACTOR:

Willkomm Excavating & Grading

BID ITEM	BID ITEM DESCRIPTION	BID QUANTITY	UNIT PRICE	BID PRICE	AS-BUILT QUANTITY	AS-BUILT COST	AMOUNT OVER/UNDER
1	Common excavation	1 LS	\$ 97,700.00	\$ 97,700.00	1 LS	\$ 97,700.00	\$ -
2	Salvaged topsoil Strip, stockpile & respread	68000 SY	\$ 1.30 Per SY	\$ 88,400.00	57800 SY	\$ 75,140.00	\$ (13,260.00)
3	Clearing & grubbing	85 IN-DIA	\$ 21.25 Per IN-DIA	\$ 1,806.25	85 IN-DIA	\$ 1,806.25	\$ -
4	Sawcut pavement	20 LF	\$ 11.40 Per LF	\$ 228.00	152 LF	\$ 1,732.80	\$ 1,504.80
5	Remove asphalt pavement	4850 SY	\$ 1.45 Per SY	\$ 7,032.50	4796 SY	\$ 6,954.20	\$ (78.30)
6	Remove existing CMP	3 Each	\$ 200.00 Each	\$ 600.00	3 Each	\$ 600.00	\$ -
7	Crushed aggregate base course	3310 Ton	\$ 13.00 Per Ton	\$ 43,030.00	2511.82 Ton	\$ 32,653.66	\$ (10,376.34)
8	Asphalt, Type E-1 (19 mm)	710 Ton	\$ 54.70 Per Ton	\$ 38,837.00	746.65 Ton	\$ 40,841.76	\$ 2,004.76
9	Asphalt, Type E-1 (12.5 mm)	1325 Ton	\$ 63.40 Per Ton	\$ 84,005.00	1550.56 Ton	\$ 98,305.50	\$ 14,300.50
10	Curb & gutter	1840 LF	\$ 10.20 Per LF	\$ 18,768.00	1844.5 LF	\$ 18,813.90	\$ 45.90
11	Concrete pavement, 5"	60 SY	\$ 38.25 Per SY	\$ 2,295.00	45 SY	\$ 1,721.25	\$ (573.75)
12	ADA Detectable warning field	115 SF	\$ 31.90 Per SF	\$ 3,668.50	88 SF	\$ 2,807.20	\$ (861.30)
13	12" RCP Storm sewer, spoil backfill	85 LF	\$ 22.75 Per LF	\$ 1,933.75	109.5 LF	\$ 2,491.13	\$ 557.38
14	12" RCP Storm sewer, stone backfill	80 LF	\$ 26.40 Per LF	\$ 2,112.00	64 LF	\$ 1,689.60	\$ (422.40)
15	12" Flared end section	4 Each	\$ 500.00 Each	\$ 2,000.00	4 Each	\$ 2,000.00	\$ -
				\$ 392,416.00		\$ 385,257.25	\$ (7,158.75)

# FINAL PROJECT PAYMENT COST BREAKDOWN

PROJECT NO. **11013**

PROJECT LOCATION: Abendschein Park

GENERAL CONTRACTOR: Willkomm Excavating & Grading

BID ITEM	BID ITEM DESCRIPTION	BID QUANTITY	UNIT PRICE	BID PRICE	AS-BUILT QUANTITY	AS-BUILT COST	AMOUNT OVER/UNDER
16	15" RCP Storm sewer, spoil backfill	112 LF	\$ 30.15 Per LF	\$ 3,376.80	112 LF	\$ 3,376.80	\$ -
17	15" RCP Storm sewer, stone backfill	420 LF	\$ 39.00 Per LF	\$ 16,380.00	420 LF	\$ 16,380.00	\$ -
18	15" Flared end section	1 Each	\$ 530.00 Each	\$ 530.00	1 Each	\$ 530.00	\$ -
19	18" RCP Storm sewer, spoil backfill	240 LF	\$ 35.00 Per LF	\$ 8,400.00	244 LF	\$ 8,540.00	\$ 140.00
20	18" RCP Storm sewer, stone backfill	140 LF	\$ 37.00 Per LF	\$ 5,180.00	133 LF	\$ 4,921.00	\$ (259.00)
21	18" Flared end section	2 Each	\$ 563.00 Each	\$ 1,126.00	2 Each	\$ 1,126.00	\$ -
22	Heavy rip-rap with geotextile fabric	17 CY	\$ 100.00 Per CY	\$ 1,700.00	62.8 CY	\$ 6,280.00	\$ 4,580.00
23	Storm inlet	4 Each	\$ 1,440.00 Each	\$ 5,760.00	4 Each	\$ 5,760.00	\$ -
24	Storm catch basin / manhole	6 Each	\$ 1,800.00 Each	\$ 10,800.00	6 Each	\$ 10,800.00	\$ -
25	Tracking pad	1 Each	\$ 2,260.00 Each	\$ 2,260.00	0 Each	\$ -	\$ (2,260.00)
26	4" Perforated underdrain ELIMINATED PER CM #1	1,840 LF	\$ 9.50 Per LF	\$ 17,480.00	0 LF	\$ -	\$ (17,480.00)
27	Pavement marking 4" Parking stall paint	2,800 LF	\$ 1.00 Per LF	\$ 2,800.00	2605 LF	\$ 2,605.00	\$ (195.00)
28	Pavement marking Handicap symbol paint	4 Each	\$ 320.00 Each	\$ 1,280.00	6 Each	\$ 1,920.00	\$ 640.00
29	Handicap parking sign	4 Each	\$ 117.00 Each	\$ 468.00	6 Each	\$ 702.00	\$ 234.00
30	Hydroseed restoration	58,700 SY	\$ 0.50 Per SY	\$ 29,350.00	58000 SY	\$ 29,000.00	\$ (350.00)
				\$ 106,890.80		\$ 91,940.80	\$ (14,950.00)



# FINAL PROJECT PAYMENT COST BREAKDOWN

PROJECT NO. **11013**

PROJECT LOCATION: Abendschein Park

GENERAL CONTRACTOR:

Willkomm Excavating & Grading

BID ITEM	BID ITEM DESCRIPTION	BID QUANTITY	UNIT PRICE	BID PRICE	AS-BUILT QUANTITY	AS-BUILT COST	AMOUNT OVER/UNDER
31	Silt fence	2900 LF	\$ 1.10 Per LF	\$ 3,190.00	2815 LF	\$ 3,096.50	\$ (93.50)
32	Erosion mat	2650 SY	\$ 1.10 Per SY	\$ 2,915.00	2500 SY	\$ 2,750.00	\$ (165.00)
33	Inlet protection, Type A	6 Each	\$ 80.00 Each	\$ 480.00	6 Each	\$ 480.00	\$ -
34	Modular restroom / concession building	1 LS	\$ 196,000.00 LS	\$ 196,000.00	1 LS	\$ 196,000.00	\$ -
35	Pedestrian bridge	2 Each	\$ 130,500.00 Each	\$ 261,000.00	2 Each	\$ 261,000.00	\$ -
36	Parking lot light pole Eliminated Per CM #2	4 Each	\$ 1,475.00 Each	\$ 5,900.00	0 Each	\$ -	\$ (5,900.00)
37	Parking lot luminaire Eliminated Per CM #2	7 Each	\$ 1,300.00 Each	\$ 9,100.00	0 Each	\$ -	\$ (9,100.00)
38	Lighting concrete base Eliminated Per CM #2	4 Each	\$ 760.00 Each	\$ 3,040.00	0 Each	\$ -	\$ (3,040.00)
39	Parking lot lighting wire Eliminated Per CM #2	1500 LF	\$ 8.70 Per LF	\$ 13,050.00	0 LF	\$ -	\$ (13,050.00)
40	Parking lot conduit Eliminated Per CM #2	480 LF	\$ 6.05 Per LF	\$ 2,904.00	0 LF	\$ -	\$ (2,904.00)
41	Plumbing for building	1 LS	\$ 1,615.00 LS	\$ 1,615.00	1 LS	\$ 1,615.00	\$ -
42	Electric for building	1 LS	\$ 18,400.00 LS	\$ 18,400.00	1 LS	\$ 18,400.00	\$ -
43	Water lateral, bored	840 LF	\$ 28.50 Per LF	\$ 23,940.00	840 LF	\$ 23,940.00	\$ -
44	Sanitary lateral, stone backfill	195 LF	\$ 135.00 Per LF	\$ 26,325.00	195 LF	\$ 26,325.00	\$ -
45	Sanitary lateral, spoil backfill	85 LF	\$ 25.50 Per LF	\$ 2,167.50	85 LF	\$ 2,167.50	\$ -
				\$ 570,026.50		\$ 535,774.00	\$ (34,252.50)

# FINAL PROJECT PAYMENT COST BREAKDOWN

PROJECT NO. **11013**

PROJECT LOCATION: Abendschein Park

GENERAL CONTRACTOR:

Willkomm Excavating & Grading

BID ITEM	BID ITEM DESCRIPTION	BID QUANTITY	UNIT PRICE	BID PRICE	AS-BUILT QUANTITY	AS-BUILT COST	AMOUNT OVER/UNDER
E-1 CM #1	Additional clearing & grubbing	0 ID	\$ 14.25 Per ID	\$ -	562 ID	\$ 8,008.50	\$ 8,008.50
E-2 CM #2	Pulverize asphalt pavement (Park Entrance) (Estimated 991 SY)	0 SY	\$ 1.90 Per SY	\$ -	991 SY	\$ 1,882.90	\$ 1,882.90
E-3 CM #2	Regrade & compact pulverized material (Park Entrance) (Estimated 991 SY)	0 SY	\$ 1.10 Per SY	\$ -	991 SY	\$ 1,090.10	\$ 1,090.10
E-4 CM #2	Asphalt Binder, 19 mm, E-1 (Park Entrance) (Estimated 128 Ton)	0 Ton	\$ 54.70 Per Ton	\$ -	128 Ton	\$ 7,001.60	\$ 7,001.60
E-5 CM #2	Asphalt surface, 12.5 mm, E-1 (Entrance & Bleacher) (Est. 187 Ton)	0 Ton	\$ 63.40 Per Ton	\$ -	187 Ton	\$ 11,855.80	\$ 11,855.80
E-6 CM #2	Remove bleacher area asphalt pvmnt. (Estimated 434 SY)	0 SY	\$ 3.60 Per SY	\$ -	434 SY	\$ 1,562.40	\$ 1,562.40
E-7 CM #2	Additional clearing & grubbing North side of pond by pathway	0 LS	\$ 450.00 LS	\$ -	1 LS	\$ 450.00	\$ 450.00
E-8 CM #2	Construct pond safety shelf	0 LS	\$ 2,921.00 LS	\$ -	1 LS	\$ 2,921.00	\$ 2,921.00
E-9 CM #4	Additional work for drain tile installation at pedestrian bridges	0 LS	\$ 800.27 LS	\$ -	1 LS	\$ 800.27	\$ 800.27
E-10 CM #5	Dormant seed	0 SY	\$ 0.14 Per SY	\$ -	9470 SY	\$ 1,325.80	\$ 1,325.80
E-11 CM #5	Soil stabilization, Type B	0 SY	\$ 0.15 Per SY	\$ -	9470 SY	\$ 1,420.50	\$ 1,420.50
E-12 CM #5	Water line from meter to mop	0 LS	\$ 673.20 LS	\$ -	1 LS	\$ 673.20	\$ 673.20
E-13 CM #5	Install water meter & bypass	0 LS	\$ 1,559.94 LS	\$ -	1 LS	\$ 1,559.94	\$ 1,559.94
E-14 CM #5	Additional trucking for final lift	0 Hrs	\$ 85.00 Per HR	\$ -	5 Hrs	\$ 425.00	\$ 425.00
0 CM #3	Additional grading & compaction to dry subgrade of parking lot	0 LS	\$ 4,347.50 LS	\$ -	1 LS	\$ 4,347.50	\$ 4,347.50
				\$ -		\$ 45,324.51	\$ 45,324.51



Visit our website at  
[www.oakcreekwi.org](http://www.oakcreekwi.org)  
for the agenda and  
accompanying  
common council  
reports.



Common Council  
Chambers  
8640 S. Howell Ave.  
PO Box 27  
Oak Creek, WI 53154  
(414) 768-6500

**COMMON COUNCIL MEETING  
ADDENDUM  
TUESDAY, DECEMBER 3, 2013  
AT 7:00 P.M.**

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COUNCIL MEETINGS CAN BE SEEN LIVE ON GOVERNMENT ACCESS CHANNELS 25 AND 99

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New Business

8. **Motion:** Consider a *motion* to grant an Operator's license to Taylor Branski, 7760 S. Burdick Ave. (Ryan Road Mobile) (*favorable background report received*).
9. **Resolution:** Consider *Resolution* No. 11436-120313, a Resolution Approving an Affidavit of Correction with the Department of Transportation (2<sup>nd</sup> District).

***Adjournment.***

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 768-6511, (FAX) 768-9587, (TDD) 768-6513 or by writing to the ADA Coordinator at the Health Department, City Hall, 8640 S. Howell Avenue, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

# City of Oak Creek Common Council Report

Meeting Date: 12/3/13


Item No.: 9

**Recommendation:** That the Common Council approve Resolution No. 11436-120313 a Resolution Approving an Affidavit of Correction with the Department of Transportation.

**Background:** As part of the development of Drexel Town Square and as part of the sale by OWD, LLC to Meijer, there is a requirement that there be an Affidavit of Correction of multiple Certified Survey Maps that have been in place regarding the former Delphi property and the developments that exist south of Drexel Town Square along Howell Avenue. Specifically, DOT is releasing a 50 foot highway setback line and a 30 foot highway setback line that are mentioned in various Certified Survey Maps that are included on page 2 of 4, which is an exhibit attached to the Affidavit of Correction. Those setbacks are in place to accommodate potential future expansion of a state highway. DOT has determined that those setbacks are no longer required. City required setbacks remain in place. In addition, the access restriction is being modified from a 54 foot access point directly across from Susan Drive to a 160.9 foot access point directly across from Susan Drive. The two access points on Certified Survey Map 6759, a copy of which is attached, will remain the same.

**Fiscal Impact:** None, except that recording this Affidavit of Correction will facilitate the sale of property to Meijer, which will have a positive fiscal impact on the City and TIF District 11.

Prepared by:

  
Lawrence J. Haskin  
City Attorney

Fiscal Review by:

Bridget M. Souffrant, CMTW  
Finance Director / Comptroller

Respectfully submitted,

Gerald R. Peterson, ICMA-CM  
City Administrator

Review by:

Douglas Seymour  
Director of Community Development

RESOLUTION NO. 11436-120313

RESOLUTION APPROVING AN AFFIDAVIT OF CORRECTION  
WITH THE DEPARTMENT OF TRANSPORTATION  
(Drexel Town Square)  
(2nd Aldermanic District)

BE IT RESOLVED by the Mayor and Common Council that the Affidavit of Correction signed by surveyor John P. Casucci of RA Smith National, Inc. be and the same is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the approval of the Affidavit of Correction in behalf of the City of Oak Creek.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 3rd day of December, 2013.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
President, Common Council

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor Stephen Scaffidi

ATTEST:

\_\_\_\_\_  
Catherine A. Roeske, City Clerk

VOTE: Ayes \_\_\_\_\_ Noes \_\_\_\_\_

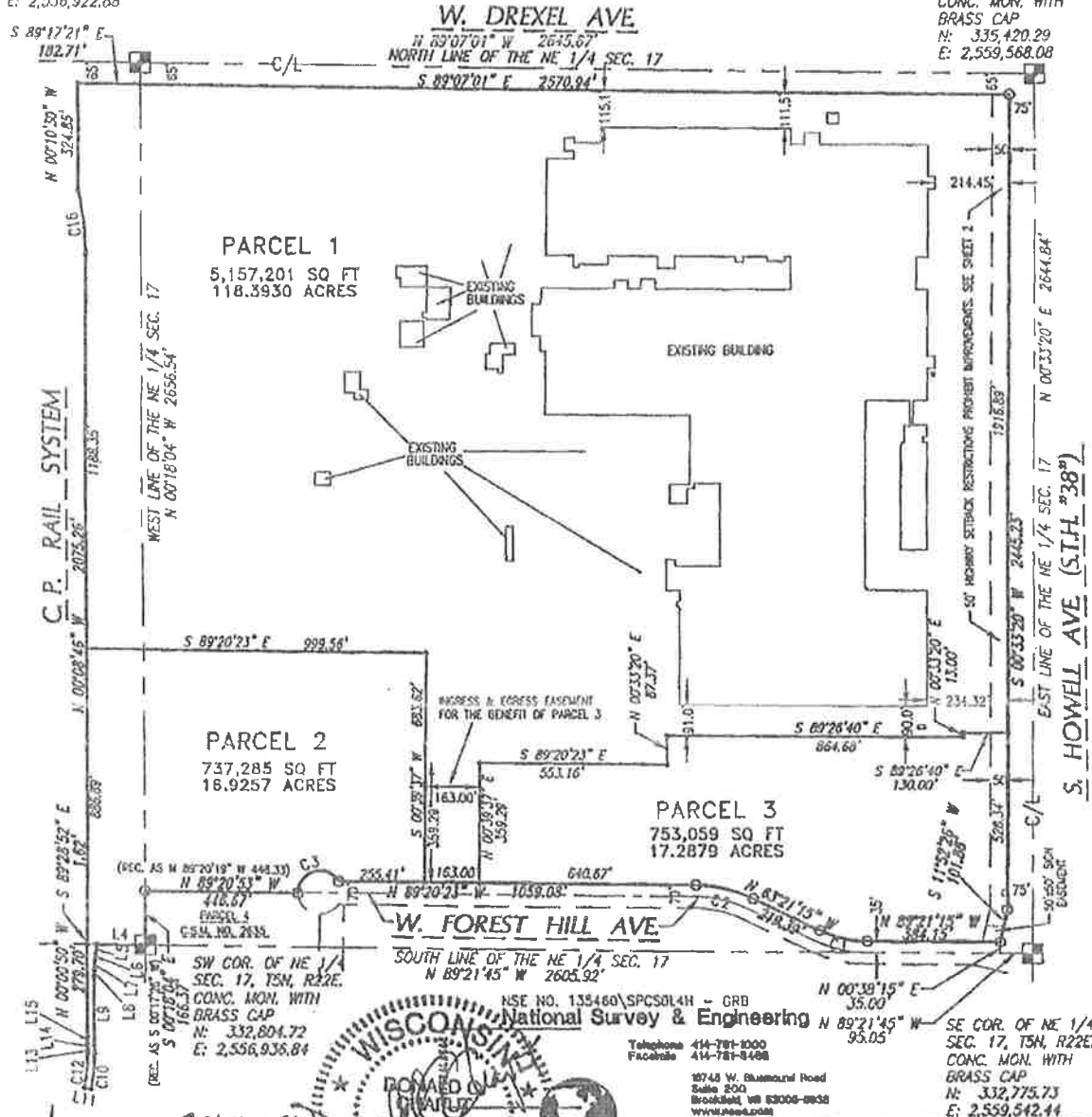
#1759

NW COR. OF NE 1/4  
SEC. 17, T5N, R22E.  
CONC. MON. WITH  
BRASS CAP  
N: 335,461.08  
E: 2,556,922.89

### CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4, and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

NE COR. OF NE 1/4  
SEC. 17, T5N, R22E.  
CONC. MON. WITH  
BRASS CAP  
N: 335,420.29  
E: 2,559,568.08



**PARCEL 1**  
5,157,201 SQ FT  
118.3930 ACRES

**PARCEL 2**  
737,285 SQ FT  
18.9257 ACRES

**PARCEL 3**  
753,059 SQ FT  
17.2879 ACRES

**WISCONSIN STATE**  
National Survey & Engineering  
Telephone 414-781-8000  
Facsimile 414-781-8498  
18748 W. Blumount Road  
Suite 200  
Brookfield, WI 53006-8838  
www.wseee.com

**VICINITY MAP**  
NORTHEAST 1/4  
OF SECTION 17, T 5 N, R 22 E



• INDICATES SET 1" IRON PIPE,  
24" IN LENGTH, WEIGHT 1.13 LBS.  
PER LINEAL FOOT.  
○ INDICATES FOUND 1" IRON PIPE.  
ALL DIMENSIONS SHOWN ARE MEASURED  
TO THE NEAREST HUNDREDTH OF A FOOT.  
ALL BEARINGS SHOWN ARE REFERENCED TO GRID  
NORTH, WISCONSIN STATE PLANE COORDINATE  
SYSTEM, SOUTH ZONE, IN WHICH THE NORTH LINE  
OF THE NE 1/4 BEARS N 89°07'01" W.

NO.	BEARING	CHORD	RADIUS	ARC
C1	N 76°21'15" W	141.72	315.00	142.94
C2	N 76°20'49" W	173.12	385.00	174.61
C3	S 73°43'54" W	125.18	65.00	168.89
L4	N 89°28'52" W	140.65		
L5	S 08°50'30" W	29.48		
L6	S 08°00'30" W	19.89		
L7	S 03°22'05" W	29.86		
L8	S 01°30'30" W	19.07		
L9	SOUTH	231.64		
C10	S 05°26'59" W	110.72	735.76	110.82
L11	N 80°14'06" W	19.88		
C12	N 05°26'59" E	107.73	715.88	107.83
L13	N 00°00'50" W	10.00		
L14	N 05°13'10" W	17.07		
L15	N 03°28'50" E	22.63		
C16	N 06°54'02" W	193.54	822.79	193.99

# CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Tawn 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

W. DREXEL AVE.

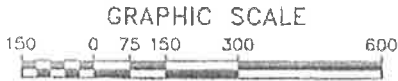
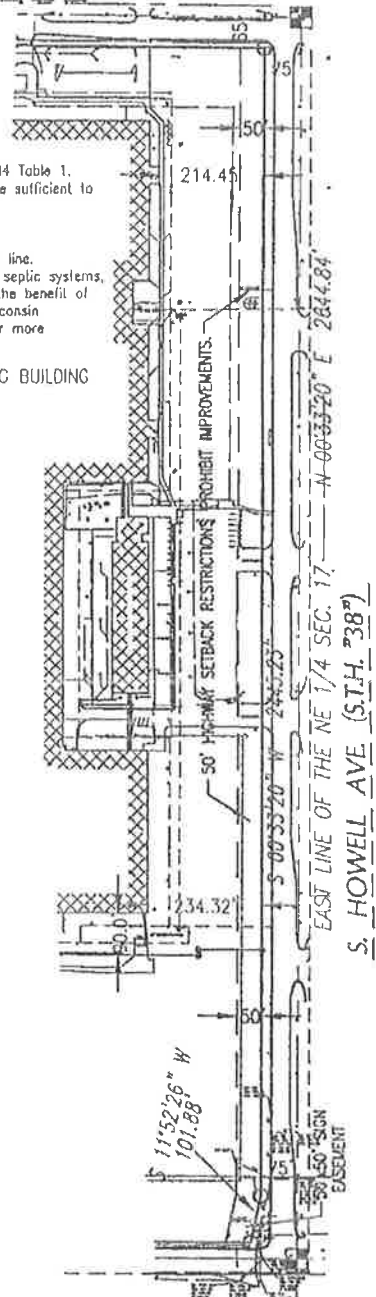
**NOISE ADAPTMENT**

The lots of this land division may experience noise at levels exceeding the levels in s. Trans 405.04 Table 1. These levels are based on federal standards. Owners of these lots are responsible for abating noise sufficient to protect these lots.

**HIGHWAY SETBACK RESTRICTION**

No improvements or structures are allowed between the right-of-way line and the highway setback line. Improvements and structures include, but are not limited to, signs, parking areas, driveways, wells, septic systems, drainage facilities, buildings and retaining walls. It is expressly intended that this restriction is for the benefit of the public as provided in section 236.293, Wisconsin Statutes, and shall be enforceable by the Wisconsin Department of Transportation or its assigns. Contact the Wisconsin Department of Transportation for more information. The phone number may be obtained by contacting the County Highway Department.

EXISTING BUILDING



( IN FEET )  
1 Inch = 300 ft.  
NSE. NO. 135460\SPCSOLJH - GRB  
**National Survey & Engineering**



Telephone 414-781-1000  
Facsimile 414-781-8486  
18745 W. Bluemound Road  
Suite 200  
Brookfield, WI 53005-5008  
www.nsee.com



CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN }  
  :SS  
WAUKESHA COUNTY        }

I, DONALD C. CHAPUT , Registered Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped a division of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin, which is bounded and described as follows: Commencing at the Southeast corner of the Northeast 1/4 of said Section 17; thence North 89°21'45" West along the South line of the Northeast 1/4 Section 95.05 feet to a point; thence North 00°38'15" East 35.00 feet to a point on the North line of West Forest Hill Avenue and the point of beginning of the lands to be described; thence North 89°21'15" West along the North of West Forest Hill Avenue 384.15 feet to a point; thence Northwesterly 142.94 feet along said North line and the arc of a curve whose center lies to the North, whose radius is 315.00 feet and whose chord bears North 76°21'15" West 141.72 feet to a point; thence North 63°21'15" West along said North line 219.39 feet to a point; thence 174.61 feet along said North line and the arc of a curve whose center lies to the South, whose radius is 385.00 feet and whose chord bears North 76°20'49" West 173.12 feet to a point; thence North 89°20'23" West along said North line 1059.08 feet to a point; thence Southwesterly 168.69 feet along said North line and the arc of a curve whose center lies to the South, whose radius is 65.00 feet and whose chord bears South 73°43'54" West 125.18 feet to a point; thence North 89°20'53" West 446.67 feet to a point on the West line of the Northeast 1/4 Section; thence South 00°18'04" East along said West line 166.37 feet to a point, said point being the Southwest corner of the Northeast 1/4 Section; thence North 89°28'52" West along the South line of said Northwest 1/4 Section 140.65 feet to a point; thence South 08°50'30" West 29.48 feet to a point; thence South 06°00'30" West 19.89 feet to a point; thence South 03°22'05" West 29.86 feet to a point; thence South 01°30'30" West 19.07 feet to a point; thence due South 231.64 feet to a point; thence Southwesterly 110.82 feet along the arc of a curve whose center lies to the West, whose radius is 735.76 feet and whose chord bears South 05°26'59" West 110.72 feet to a point; thence North 80°14'06" West 19.88 feet to a point; thence Northeasterly 107.83 feet along the arc of a curve whose center lies to the West, whose radius is 715.88 feet and whose chord bears North 05°26'59" East 107.73 feet to a point; thence North 00°00'50" West 10.00 feet to a point; thence North 05°13'10" West 17.07 feet to a point; thence North 03°28'50" East 22.63 feet to a point; thence North 00°00'50" West 279.70 feet to a point on the South line of said Northwest 1/4 Section; thence South 89°28'52" East along said South line 1.62 feet to a point; thence North 00°08'46" West 2075.26 feet to a point; thence Northwesterly 193.99 feet along the arc of a curve whose center lies to the West, whose radius is 822.79 feet and whose chord bears North 06°54'02" West 193.54 feet to a point; thence North 00°10'30" West 324.85 feet to a point on the South line of West Drexel Avenue; thence South 89°17'21" East along said South line 182.71 feet to a point; thence South 89°07'01" East along said South line of West Drexel Avenue 2570.94 feet to a point on the West line of South Howell Avenue; thence South 00°33'20" West along said West line 2445.23 feet to a point; thence South 11°52'26" West along the West line of South Howell Avenue 101.88 feet to the point of beginning. Containing 152.6066 acres.



REV 11-12-99

CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

THAT I have made this survey, land division and map by the direction of DELPHI AUTOMOTIVE SYSTEMS LLC, owner.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and Chapter 14 of the City of Oak Creek Municipal Code in surveying, dividing and mapping the same.

October 21, 1999  
DATE REV Nov. 11, 1999

Donald C. Chaput  
DONALD C. CHAPUT,  
REGISTERED LAND SURVEYOR, S-1316



CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

CORPORATE OWNER'S CERTIFICATE

DELPHI AUTOMOTIVE SYSTEMS LLC, as owner, certifies that said corporation caused the land described on this map to be surveyed, divided and mapped as represented on this map in accordance with the requirements of Chapter 236 of the Wisconsin Statutes and Chapter 14 of the City of Oak Creek Municipal Code.

DELPHI AUTOMOTIVE SYSTEMS LLC, does further certify that this map is required by S.236.10 or 236.12 to be submitted to the following for approval or objection:

City of Oak Creek

IN Witness Whereof, DELPHI AUTOMOTIVE SYSTEMS LLC has caused these presents to be signed by DELPHI AUTOMOTIVE SYSTEMS INC., EDWARD J. O'NEILL, its MANAGING MEMBER, at Teoy Michigan, this 17th day of November, 1999.

DELPHI AUTOMOTIVE SYSTEMS LLC

BY: DELPHI AUTOMOTIVE SYSTEMS INC. EDWARD J. O'NEILL MANAGING MEMBER

STATE OF Michigan } :SS Macomb County } Acting in Oakland

PERSONALLY came before me this 17th day of November, 1999, EDWARD J. O'NEILL, of the above named DELPHI AUTOMOTIVE SYSTEMS INC., to me known to be the person who executed the foregoing instrument, and to me known to be the MANAGING MEMBER of the corporation., and acknowledged that he/she executed the foregoing instrument as such officer as the deed of the corporation, by its authority.

Traute A. Valuet (SEAL) Notary Public, State of Michigan My commission expires 4-8-2004 TRAUTE A. VALUET Notary Public, Macomb County, MI My Commission Expires Apr 8, 2004

PLANNING COMMISSION APPROVAL

APPROVED by the Planning Commission of the City of Oak Creek on this 26th day of October, 1999.

Dale J. Richards DALE J. RICHARDS, CHAIRMAN Paul E. Milewski PAUL E. MILEWSKI, SECRETARY



CERTIFIED SURVEY MAP NO. 6759

Being part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

COMMON COUNCIL APPROVAL

APPROVED by the Common Council of the City of Oak Creek on this 2<sup>nd</sup> day of November, 1999, by Resolution No. 9747-110299



Dale E. Richards  
DALE E. RICHARDS, MAYOR

Beverly A. Buretta  
BEVERLY A. BURETTA, CITY CLERK

Donald C. Chaput  
10-21-99  
REV 11-12-99

Document Number

**AFFIDAVIT OF CORRECTION**

(TYPE OR PRINT CLEARLY IN BLACK OR RED INK)

AFFIANT, John P. Casucci, RLS, hereby swears or affirms that a certain document recorded on the 10th day of December, 1999 as Document # 07846552 (also known as Certified Survey Map No. 6759 in Reel 4709 as image 553 to 558)\* in Milwaukee County, State of Wisconsin, contained the following error (if more space is needed, please attach addendum):

On Pages 1 of 6 and 2 of 6, the Wisconsin Department of Transportation TRANS 233 Setback and Access Restrictions have been revised.

AFFIANT makes this Affidavit for the purpose of correcting the above document as follows (if more space is needed, please attach addendum):

See attached Exhibit (sheet 2 of 4)

Legal Description: see sheet 4 of 4.

\*together with the documents identified on the attached Exhibit (sheet 2 of 4).

AFFIANT is the (check one):

- Drafter of the document being corrected
- Owner of the property described in the document being corrected
- Other (explain: \_\_\_\_\_)

The original document (in part or whole)  is  is not attached to this Affidavit (if original document is not attached, please attach legal description and names of grantors and grantees).

Signed: \_\_\_\_\_

\* John P. Casucci, RLS S-2055

State of Wisconsin }  
                                  } ss.  
County of Waukesha }

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\*  
\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission expires: \_\_\_\_\_

THIS INSTRUMENT WAS DRAFTED BY: John P. Casucci, RLS

This instrument  is  is not (check one) a conveyance of real property as per s. 77.21(1) Wisconsin Statutes (A Wisconsin Real Estate Transfer Return is required for instruments that do convey real property.)

\*Names of persons signing in any capacity must be typed or printed below their signature

**Recording Area**

Name and Return Address  
RA SMITH NATIONAL, INC  
C/O SURVEY DEPARTMENT  
16745 W. BLUEMOUND ROAD  
BROOKFIELD, WI 53005

8139023005, 8139021, 8139022,  
8139018001, 8139014006, 8139014003  
8139020, 8139016, 8139017  
Parcel Identification Numbers (PIN)



Division of Transportation  
 System Development  
 Southeast Regional Office  
 141 N.W. Barstow Street  
 P.O. Box 798  
 Waukesha, WI 53187-0798

Scott Walker, Governor  
 Mark Gottlieb, P.E., Secretary  
 Internet: [www.dot.wisconsin.gov](http://www.dot.wisconsin.gov)

Telephone: (262) 548-5903  
 Facsimile (FAX): (262) 548-5662  
 E-Mail: [waukesha.dtd@dot.wi.gov](mailto:waukesha.dtd@dot.wi.gov)

EXHIBIT

Being part of the Northwest ¼, Northeast ¼, Southwest ¼, and Southeast ¼ of the Northeast ¼ and the Northeast ¼ and Southeast ¼ of the Northwest ¼ and the Northeast ¼ of the Southwest ¼ of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin.

The Department of Transportation has reviewed your request to release the 50-foot highway setback line and the 30-foot highway setback line on the following documents recorded at the Milwaukee County Registers of Deeds Office:

- CSM 6759 (Document No. 7846552 recorded December 10, 1999)
- Affidavit of Correction (Document No. 8132178 recorded on September 12, 2001)
- CSM 7276 (Document No. 8587058 recorded August 2, 2003)
- CSM 7399 (Document No. 8767689 recorded April 14, 2004)
- CSM 7910 (Document No. 09420336 recorded April 19, 2007)
- CSM 8038 (Document No. 09580589 recorded April 2, 2008)
- Affidavit of Correction (Document No. 09642782 recorded August 27, 2008)
- CSM 8185 (Document No. 09788859 recorded September 3, 2009)

The Department of Transportation has also reviewed your request to modify the access restriction for the 54-foot access point directly across for Susan Drive on Document No. 7846552 (reel 4709, image 553 and recorded on December 10, 1999) on the above referenced property.

1. The Department hereby releases the 50-foot highway setback line and the 30-foot highway setback line from the above-mentioned documents and this document supersedes any and all previous documents as it relates to the Wisconsin Department of Transportation highway setback line.

2. The above-mentioned access restriction is hereby modified as follows: A 54-foot access point directly across from Susan Drive to a 160.9-foot access point directly across from Susan Drive. This modification will supersede the access point directly across from Susan Drive. The other two access points on CSM 6759 (Document No. 7846552) will remain the same.

It is required that this release be incorporated into the affidavit of correction under ss. 236.295 wis.stats., as an Exhibit

*Sheri Schmit*

Sheri Schmit, SE Region Planning Chief

State of Wisconsin

Waukesha County

)  
) ss.  
)

Subscribed and sworn to before me on this date: November 26, 2013

*Susan M King*

(Signature, Notary Public, State of Wisconsin)

Susan M. King

(Print or Type, Notary Public, State of Wisconsin)

September 22, 2017

(Date of Commission Expires)



**CITY OF OAK CREEK  
APPROVAL CERTIFICATION**

By: \_\_\_\_\_  
Stephen Scaffidi, Mayor

Attest: \_\_\_\_\_  
Catherine A. Roeske, City Clerk

**City of Oak Creek Notary Certification**

State of Wisconsin )  
Milwaukee County ) ss.

This instrument was acknowledged before me on this \_\_\_\_\_ of \_\_\_\_\_, 2013  
by Stephen Scaffidi and Catherine A. Roeske, in their respective capacities as Mayor and  
City Clerk of the City of Oak Creek.

\_\_\_\_\_  
(Signature, Notary Public, State of Wisconsin)

\_\_\_\_\_  
(Print or Type Name, Notary Public, State of Wisconsin)

\_\_\_\_\_  
(Date Commission Expires)

Legal Description  
CSM 6759, recorded in  
Reel 4709 as Image 553 to 558 as Document No. 7846552

A division of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northeast 1/4 and the Northeast 1/4 and Southeast 1/4 of the Northwest 1/4 and the Northeast 1/4 of the Southwest 1/4 of Section 17, Town 5 North, Range 22 East, in the City of Oak Creek, Milwaukee County, Wisconsin, which is bounded and described as follows:

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