

PROCEEDINGS, COMMON COUNCIL MEETING
TUESDAY, SEPTEMBER 17, 2013, 7:00 P.M.

CITY OF OAK CREEK
MILWAUKEE COUNTY

1. Mayor Scaffidi called the meeting to order at 7:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Bukiewicz, Ald. Ruetz, Ald. Toman, Ald. Gehl, and Ald. Michalski. Also present were: City Attorney Lawrence Haskin, City Administrator Gerald Peterson, City Engineer/Acting Building Commissioner Michael Simmons, Inspection Supervisor Jeffrey Lynch, Fire Chief Thomas Rosandich, Community Development Director Douglas Seymour, City Treasurer Barbara Guckenberger, City Assessor Martin Kuehn, IT Manager Caesar Geiger, Finance Director/Comptroller Bridget Souffrant, City Public Health Officer Judith Price, and City Clerk Catherine Roeske.
2. The meeting began with the Pledge of Allegiance being said by all present.
3. Ald. Bukiewicz, seconded by Ald. Michalski, moved to approve the minutes of the 9/3/13 meeting as published. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

4. **HELD: ANNOUNCEMENT AND PRESENTATION OF MAYOR'S LANDSCAPE AWARD WINNERS.**

Mayor Scaffidi held the announcement of the winners of the Mayor's Landscape contest and awards until the first place winner could be notified.

5. **COUNCIL APPROVES REVISIONS TO EXISTING MOU FACILITIES MAINTENANCE AND FEES BETWEEN CITY AND OAK CREEK-FRANKLIN JOINT SCHOOL DISTRICT.**

Ald. Michalski, seconded by Ald. Bukiewicz, moved to concur with the Parks, Recreation & Forestry Commission recommendation to approve revisions to the existing Memorandum of Understanding Facilities Maintenance and Fees between the City of Oak Creek and the Oak Creek-Franklin Joint School District. On roll call, the vote was as follows: Ald. Kurkowski, no; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

6. **COUNCIL AUTHORIZES RETENTION OF VOORHEES ASSOCIATES LLC TO CONDUCT EXECUTIVE RECRUITMENT TO FILL DIRECTOR OF STREETS, PARKS AND FORESTRY POSITION IN THE AMOUNT OF \$11,000 WITH EXPENSES NOT TO EXCEED \$4,900.**

Ald. Kurkowski, seconded by Ald. Michalski, moved to authorize retention of Voorhees Associates LLC to conduct an executive recruitment to fill the position of Director of Streets, Parks and Forestry in the amount of \$11,000 with expenses estimated not to exceed \$4,900. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

7. **COUNCIL DIRECTS CITY ADMINISTRATOR TO DEVELOP PLAN TO STABILIZE HEALTH CARE COSTS AT CURRENT LEVELS FOR THREE YEARS TO ALIGN WITH 2014-16 CITY YEAR FINANCIAL PLAN AND RECOMMENDS THAT CITY ADMINISTRATION ELIMINATES OPEB LIABILITY OVER TIME.**

Ald. Michalski, seconded by Ald. Gehl, moved to direct City Administration to develop a plan to stabilize health care costs at current levels for three years to align with the 2014-2016 City of Oak Creek Year Financial Plan and recommends that City Administration eliminates OPEB liability over time. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz,

aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

8. **COUNCIL APPROVES VENDOR SUMMARY REPORT.**

Ald. Gehl, seconded by Ald. Michalski, moved to approve the 2013 Vendor Summary Report in the amount of \$472,638.15. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

9. **COUNCIL AUTHORIZES INFORMATION TECHNOLOGY DEPARTMENT TO ENTER INTO AGREEMENT WITH MULTIMEDIA COMMUNICATIONS & ENGINEERING, INC. (M.C. & E.) FOR PROFESSIONAL DESIGN SERVICES OF CITY FIBER OPTIC WIDE AREA NETWORK, AT A COST OF \$33,150.**

Ald. Kurkowski, seconded by Ald. Michalski, moved to authorize the Information Technology Department to enter into an agreement with Multimedia Communications & Engineering, Inc. (M.C. & E.) for professional design services of the City Fiber Optic Wide Area Network, at a cost of \$33,150. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

10. **PRESENTED AND ADOPTED: RESOLUTION NO. 11401-091713, APPROVING TID NO. 4 FINANCE DEVELOPMENT AGREEMENT WITH ADL ENTERPRISES II, LLC.**

Ald. Kurkowski, seconded by Ald. Ruetz, moved to adopt Resolution No. 11401-091713, approving Tax Incremental District Number 4 Finance Development Agreement with ADL Enterprises II, LLC. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

11. **PRESENTED AND ADOPTED: RESOLUTION NO. 11403-091713, APPROVING CSM FOR PROPERTY AT 9170 S. 5TH AVE.**

Ald. Toman, seconded by Ald. Gehl, moved to adopt Resolution No. 11403-091713, approving a certified survey map for the property at 9170 S. 5th Ave. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

12. **PRESENTED AND ADOPTED: RESOLUTION NO. 11400-091713, APPROVING CSM FOR PROPERTIES AT 9708 S. HOWELL AVE. & 9734 S. HOWELL AVE.**

Ald. Gehl, seconded by Ald. Michalski, moved to adopt Resolution No. 11400-091713, approving a certified survey map for the properties at 9708 S. Howell Ave. & 9734 S. Howell Ave. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

13. **PRESENTED AND ADOPTED: RESOLUTION NO. 11402-090313, ACQUIRING FEE PROPERTY (RIGHT-OF-WAY) AND TEMPORARY EASEMENTS, FOR S. HOWELL AVENUE WI DOT MAINTENANCE PROJECT FROM OAKWOOD RD. TO GRANGE AVE.; AND TO SEND PAYMENT IN AMOUNT OF AWARD OF DAMAGES TO AFFECTED PROPERTY OWNERS.**

Ald. Gehl, seconded by Ald. Michalski, moved to adopt Resolution No. 11402-090313, acquiring fee property (right-of-way) and temporary easements, for the S. Howell Ave. Wisconsin Department of Transportation maintenance project from Oakwood Rd. to Grange Ave.; and to send a payment in the amount of the Award of Damages to the affected property owners (Project No. 12025). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman,

aye; Ald. Gehl, aye; and Ald. Michalski, aye.

14. **COUNCIL AWARDS E. PUETZ RD. – E. FOREST HILL AVE. DRAINAGE IMPROVEMENT PROJECT UNIT PRICE CONTRACT TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, ADVANCE CONSTRUCTION, INC. AT AN ESTIMATED COST OF \$249,904.**

Ald. Ruetz, seconded by Ald. Bukiewicz, moved to award the E. Puetz Rd.- e. Forest Hill Ave., drainage improvements project unit price contract to the lowest responsive, responsible bidder, Advance Construction, Inc., at an estimated cost of \$249,904 (Project No. 09024). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

15. **COUNCIL GRANTS OPERATORS LICENSES.**

Ald. Ruetz, seconded by Ald. Gehl, moved to grant an Operator's license to:

- Lucas Patron, 2132 W. Oakwood Rd., Oak Creek (Oasis Mobil)
- Jacob Dykstra, 3260 E. Carrollton Dr., Oak Creek (Ryan Road Mobil)

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

16. **CLOSED SESSION HELD.**

Ald. Gehl, seconded by Ald. Bukiewicz, moved to convene in Closed Session at 8:05 p.m., pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to discuss recommendations regarding compensation to specific Administrative Service employees. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

17.-18. **COUNCIL RECONVENES INTO OPEN SESSION; NO ACTION TAKEN.**

Ald. Gehl, seconded by Ald. Michalski, moved to reconvene into Open Session at 8:25 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye. No action was taken.

19. **COUNCIL CONCURS, IN CONCEPT, WITH PERSONNEL COMMITTEE'S RECOMMENDATION REGARDING ORGANIZATION FOR ADMINISTRATIVE SERVICES.**

Ald. Michalski, seconded by Ald. Gehl, moved to concur, in concept, with the Personnel Committee's recommendations regarding organization for Administrative Services. Motion, with second agreeing, was then amended to include that the recommendations be consistent with the guiding principles that were included in the council report. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

ADJOURNMENT.

Ald. Ruetz, seconded by Ald. Toman, moved to adjourn this meeting at 8:45 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Bukiewicz, aye; Ald. Ruetz, aye; Ald. Toman, aye; Ald. Gehl, aye; and Ald. Michalski, aye.

ATTEST:

Catherine A. Roeske, City Clerk

Stephen Scaffidi, Mayor