



CITY OF OAK CREEK  
COMMON COUNCIL MEETING  
AGENDA

Common Council  
Chambers  
8640 S. Howell Ave.  
PO Box 27  
Oak Creek, WI 53154  
(414) 768-6500

TUESDAY, APRIL 16, 2013  
AT 7:00 P.M.

VISIT OUR WEBSITE AT [WWW.OAKCREEKWI.ORG](http://WWW.OAKCREEKWI.ORG) FOR THE AGENDA  
AND ACCOMPANYING COMMON COUNCIL REPORTS.

COUNCIL MEETINGS CAN BE SEEN LIVE ON GOVERNMENT ACCESS CHANNELS 25 AND 99

**Swearing-In Ceremony:** City Clerk Catherine Roeske will swear in 1<sup>st</sup> District Alderperson Steven Kurkowski, 3<sup>rd</sup> District Alderperson James Ruetz, and 5<sup>th</sup> District Alderperson Kenneth A. Gehl.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Mayoral Announcements
4. Approval of Minutes: 4/1/2013
5. Election of Common Council President

Recognition

6. **Resolution:** Consider Resolution No. 11350-041613, Resolution of Appreciation to Daniel Jakubczyk as 1<sup>st</sup> District Alderperson (by Committee of the Whole).
7. **Council Proclamation:** Consider Council Proclamation 13-07, to Ellen Lichte for dedicated service to the City of Oak Creek as a member of the Police & Fire Commission (by Committee of the Whole).

Public Hearings (beginning at 7:00 p.m.)

*Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.*

8. **Code Amendment:** Consider the proposed amendment to Section 17.0709(b)(1) of the Municipal Code to allow a maximum temporary sign height of eight feet and create Section 17.0709(b)(7) to allow the display of temporary feather or teardrop signs.
9. **Ordinance:** Consider Ordinance No. 2673, amending Section 17.0709(b)(1) to allow a temporary sign height of eight (8) feet and creating Section 17.0709(b)(7) allowing the display of temporary feather or teardrop signs (by Committee of the Whole).

Presentation

10. **Presentation:** Presentation by Bray Architects, Sustainable Engineering Group LLC, and Owner's Representative, Steve Chamberlin, to update the Council on the City Hall, Library and Fire Station project.

New Business

**MAYOR & COMMON COUNCIL**

11. **Resolution:** Consider Resolution No. 11349-041613, authorizing the issuance and sale of up to \$2,598,203 Waterworks System Revenue Bonds, Series 2013, and providing for other details and covenants with respect thereto, and approval of related \$2,886,893 financial assistance agreement for the Water Treatment Plant Standby Electrical Generation project (by Committee of the Whole).
12. **Motion:** Consider a *motion* to concur with the selection of a new City logo as part of the marketing and branding initiative authorized in October, 2012 (by Committee of the Whole).
13. **Ordinance:** Consider a *motion* to confirm the Mayor's appointment of Bridget M. Souffrant as Finance Director/Comptroller effective May 6, 2012, with the conditions and provisions listed in the employment offer dated April 3, 2013, and consider *Ordinance* No. 2675, establishing the salary for this position effective May 6, 2013 (by Committee of the Whole).
14. a. **Ordinance:** Consider *Ordinance* No. 2674, approving 2012 and 2013 pay adjustments for specified full time non-represented employees up to an amount to be determined by the Council (by Committee of the Whole).  
b. **Resolution:** Consider *Resolution* No. 11352-041613, providing for a lump-sum general fund performance based payment to certain non-union general library personnel (by Committee of the Whole).
15. **Motion:** Consider a *motion* to concur with the Mayor's (re)appointments as **(new appointments bolded)**:
  - a. Celebrations Commission – 3-year term to expire 4/2016  
Carolyn Bukiewicz
  - b. Civil Service Commission – 5-year term to expire 4/2018  
Jesus Carrillo
  - c. Finance Committee – 1 year term to expire 4/2014  
Sigmund Tomkalski
  - d. Library Board – 3-year term to expire 6/2016  
Sharon Armstrong  
Patricia Parks
  - e. Plan Commission – 3 year term to expire 4/2016  
Walter Dickmann  
Chaucey Chandler
  - f. Police & Fire Commission – 5-year term to expire 4/2018 (new appointment)  
**Scott Koenig – 7499 S. Quincy Ave.**
  - g. Board of Zoning/Housing Appeals – 3-year term to expire 4/2016  
Thomas Lewison  
Marta Weirich
  - j. Weed Commissioner – 1-year term to expire 4/2014  
Zoning Administrator Peter Wagner

16. Mayor's Aldermanic Appointments
- a. Library Board – 1 - Ald. Toman
  - b. Community Development Authority (CDA) -2 - Ald. Gehl; Ald. Michalski
  - c. Community Center Board of Directors – 1 – Ald. Bukiewicz
  - d. ad hoc Bender Park Committee – 2 - Ald. Toman; Ald. Gehl
  - e. Small Claims Committee – 1 – Ald. Kurkowski
  - f. Water & Sewer Utility Commission – 1 - Ald. Gehl
  - g. Finance Committee – 3 - Ald. Michalski; Ald. Bukiewicz; Ald. Gehl

**\*\*NOTE:** It is anticipated that the Common Council President appointments to various boards and commissions will be on the 5/7/13 Council agenda.

17. Common Council President Aldermanic Appointments:
- a. Personnel Committee (minimum of 2) – 3
  - b. Capital Improvements Committee – 3
  - c. License Committee -3
  - d. Plan Commission Representatives – 2
  - e. Board of Health Representative – 1
  - f. Emergency Government Committee Representative – 1 (plus Council President)
  - g. Parks, Recreation and Forestry Commission – 1
  - h. Cable Advisory Committee – 1
  - i. Traffic and Safety Commission – 1

18. **Motion:** Consider a motion to approve the 2013 Vendor Summary Report in the amount of \$321,971.10 (by Committee of the Whole).

## **STREETS, PARKS & FORESTRY**

19. **Informational:** Information on the Emerald Ash Borer, presented by City Forester Rebecca Lane (held 4/1/2013).

## **ENGINEERING**

20. **Motion:** Consider a motion to award the geotechnical engineering services for the proposed Library, City Hall, and Fire Station #1 construction to the lowest responsive, responsible bidder, Giles Engineering, at an estimated cost of \$27,065 (Project No. 12040) (2<sup>nd</sup> & 3<sup>rd</sup> Districts).
21. **Motion:** Consider a motion to authorize additional work involving storm sewer installation by the contractor for E.I. DuPont De Nemours on the DuPont property (9180 S. 5<sup>th</sup> Ave.) at a cost of \$67,000 (Project No. 12029) (4<sup>th</sup> District).
22. **Resolution:** Consider Resolution No. 11351-041613, approving an agreement for the operation and maintenance of traffic signals at S. 13<sup>th</sup> St. (CTH V) and W. Drexel Ave. with Milwaukee County (Project No. 11010) (1<sup>st</sup> & 2<sup>nd</sup> Districts).

## **LICENSE COMMITTEE**

The License Committee did not meet prior to the 4/16/13 meeting. Tentative recommendations are being made as follows:

23. **Motion:** Consider a *motion* to grant an Operator's license to the following (favorable background report received):
  - John Rath, 3165 N. 88<sup>th</sup> St., Milwaukee (Jim Dandy's)
  - David Lewandowski, 3632 E. Ryan Rd., Oak Creek (Ryan Road Mobil)
  - Mathiew R. Fox, 4020 Washington Rd., Kenosha (Applebee's)
24. **Motion:** Consider a *motion* to grant an original Class B Combination license to Tracy Rae's LLC, dba Tracy Rae's, Tracy R. Johanneck-Utphall, Agent, 823 W. Oakwood Rd. (favorable background report received).
25. **Motion:** Consider a *motion* to grant a Transient Merchant license to Adam Pelowski, 3393 W. Yorkshire Circle, Franklin, selling pre-packaged frozen foods for Schwan's Home Service (favorable background report received).
26. **Motion:** Consider a *motion* to grant an Athletic Events, Parades and Related Event Permit to George Honein, Event Coordinator for St. Mary & St. Antonious Coptic Orthodox Church for a 5K run on 7/13/13, with an inclusion of crossing guards at the intersection of the Oak Leaf Trail and Nicholson Rd. (favorable department review received).

## ***Adjournment.***

### **Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 768-6511, (FAX) 768-9587, (TDD) 768-6513 or by writing to the ADA Coordinator at the Health Department, City Hall, 8640 S. Howell Avenue, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.