



OAKCREEK
— WISCONSIN —

2014

**City of Oak Creek
Adopted Budget**



City of Oak Creek 2014 Annual Budget

PRINCIPAL OFFICIALS

MAYOR

Stephen Scaffidi, April 2015

COMMON COUNCIL

Steven Kurkowski, April 2015
First District

Daniel Bukiewicz, April 2014
Second District

James Ruetz, April 2015
Third District

Michael E. Toman, April 2014
Fourth District

Kenneth Gehl, April 2015
Fifth District

Thomas Michalski, April 2014
Sixth District

ADMINISTRATION

Gerald Peterson, City Administrator

Bridget M. Souffrant, Finance Director/Comptroller

Catherine Roeske, City Clerk

Barbara A. Guckenberger, City Treasurer

John Edwards, Police Chief

Caesar Geiger, Information Technology Manager

Larry Haskin, City Attorney

Tom Rosandich, Fire Chief

Richard Kulka, Facility Maintenance Superintendent

David Laehn, Acting Street Superintendent

Judith A. Price, Public Health Officer

Douglas Seymour, Community Development Director

Michael Simmons, City Engineer

Jill Lininger, City Librarian

City of Oak Creek 2014 Annual Budget

Budget Summaries

The Budget Summaries are condensed versions of the different funds that appear throughout the 2014 Annual Budget book. These pages are included to provide the easiest means to summarize the City's financial operations. The format is close to the state requirements except that interfund transfers are not double counted. On the budget page used for publication in the paper for official notice when the transfer is made from the first fund it is counted and it is counted again as an expense when it is paid out of the second fund. Since the interfund transfers represent such a large part of the City's financial activity a legend is included below to explain the acronyms that appear under the Interfund Transfers section of the summary pages.

Number Name

General Purpose Funds

10 General Fund

Debt Funds

20 General Debt (Street Garage)
21 Debt Amortization
26 Debt TIF #4 (Rosen-Mahn Court)
27 Debt TIF #5 (Milwaukee Steel)
28 Debt TIF #6 (DeMattia)
29 Debt Police Station

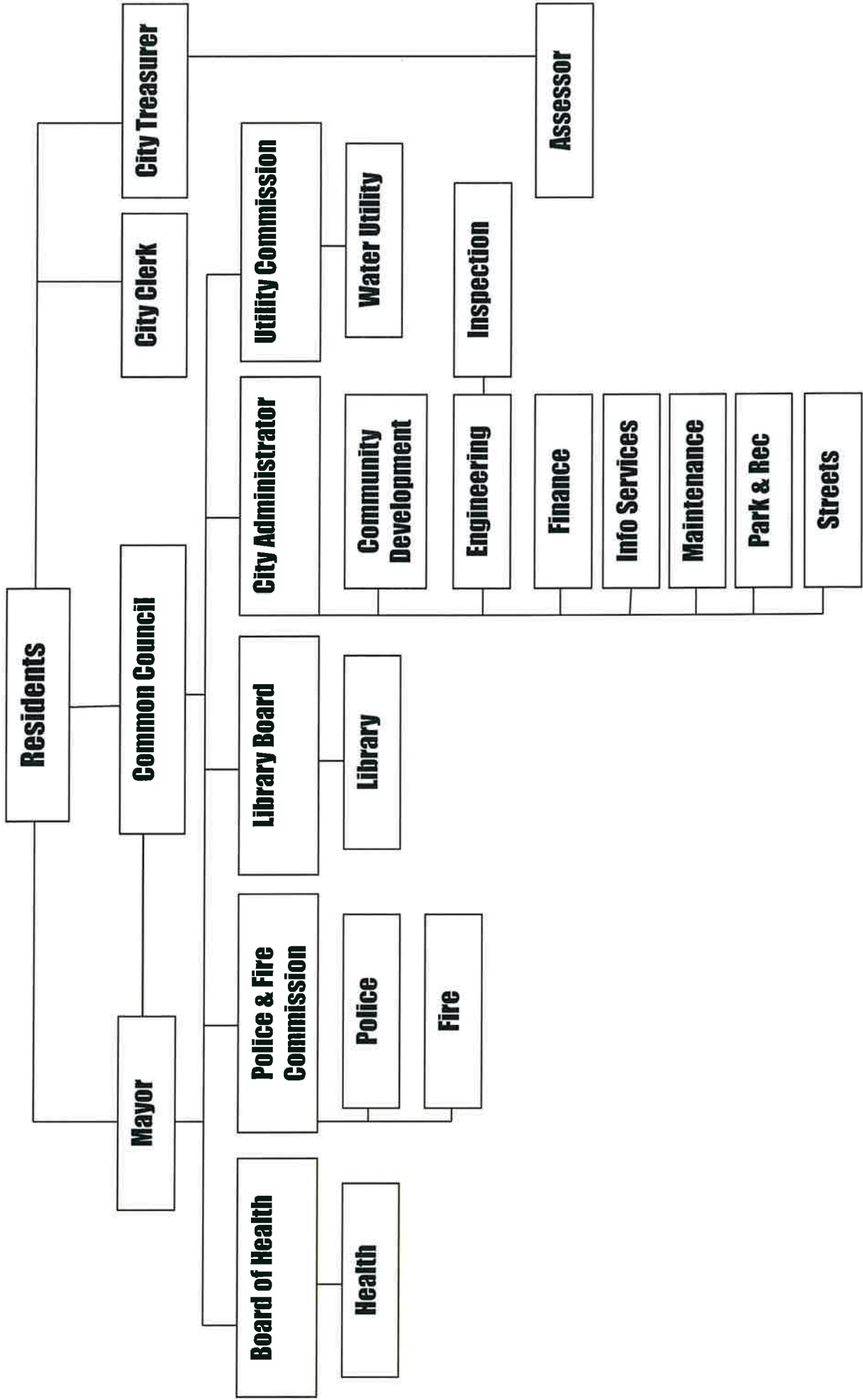
Special Revenue Funds

11 Solid Waste
12 Health Grants and Donations
19 WE Power Mitigation
30 Special Assessments
31 Economic Development (CDA)
32 Park Development Escrow
33 Low Income Loan
34 Development Agreement Future Improvements
35 Impact Fee Escrow
36 Health Insurance
37 Emergency Medical Services
38 Storm Water Utility
39 Asset Forfeiture

Capital Improvement Funds

40 Capital Improvements
41 Developer Agreements
43 Capital Improvements TID #7 (27th Street)
45 Capital Improvements TID #8 (Oakwood Business Park)
51 Capital Improvements TID #9 (13th Street)
52 Capital Improvements TID #10 (Bucyrus)
53 Capital Improvements TID #11 (Drexel Town Center)

City of Oak Creek Organization Chart



City of Oak Creek
Budget Transmittal letter for 2014

In preparing the 2014 City of Oak Creek budget for submission to the Council, it was clear that the cost for operations and services are not sustainable at current revenue levels over the next several years based upon the City's existing funding model. Efforts are needed to identify and implement solutions to address the changed realities of the financial, economic, and political climate in which we operate. The governmental model that has been used over the past 30 years or so no longer exists, nor has a sustainable model for the future yet been found.

In this new reality, our community will need to search for and seek a proper balance between taxes, fees, services, and a chosen operational model. The voices of citizens will need to be heard, elected officials will need to decide, and staff must be prepared to provide information and facts necessary for effective decision-making to occur. It is with these thoughts in mind that city management which is responsible for city-wide financial matters, reports that since 2005 (through 2013) the City's property taxes (which are its single largest source of revenue) have increased by \$2,073,752 but have remained flat in the General Fund since 2009. Out of this increase, solid waste and EMS services have required additional funding support from property taxes amounting to \$1,227,775 leaving \$845,977 to fund remaining operations.

The 12.19% increase in property tax revenues since 2005 (through 2013) are attributable in part due to new construction and development which have occurred in the City (\$114,000 in 2013, \$177,000 in 2012). The tax burden attributable to the average resident over this period has been on average less than 12.19% (1.52% yearly average). The consumer price index has risen by 22.6% over this same period. The City of Oak Creek has done an exceptional job in controlling costs and limiting tax and fee increases over this period of time. Opportunities for implementing efficiencies have been exercised and are continuing to be examined.

Property tax support for the City's capital improvement and maintenance projects from the General Fund have dropped from \$3,490,385 in 2005 to \$0 in 2014 where funding has remained since 2010. The proposed 2014 Budget does however recommend funding \$2,000,000 in capital improvement and maintenance from power plant mitigation and utility tax payments. This amount of funding is inadequate to sustain City streets, sidewalks, technology, buildings, park facilities, vehicles, and equipment at current levels using normal replacement cycles and best management practices. The Oak Creek community will need to consider the implications of these funding shortfalls and seek to make choices about desired future outcomes.

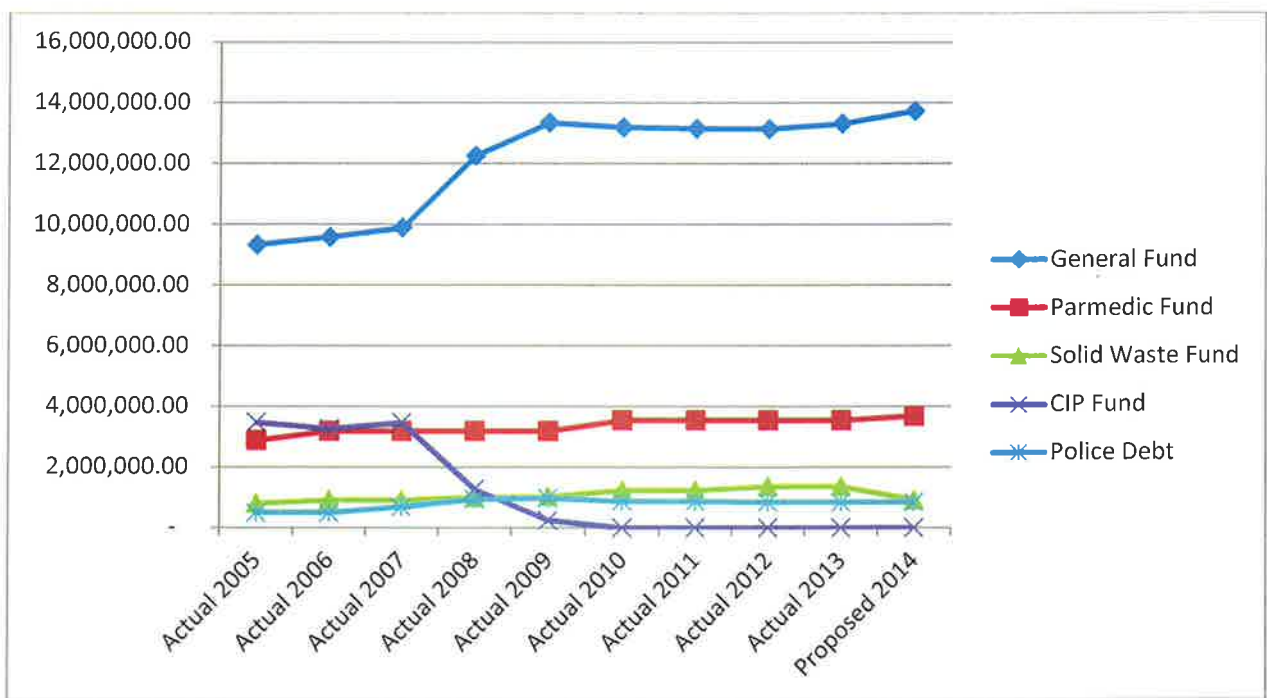
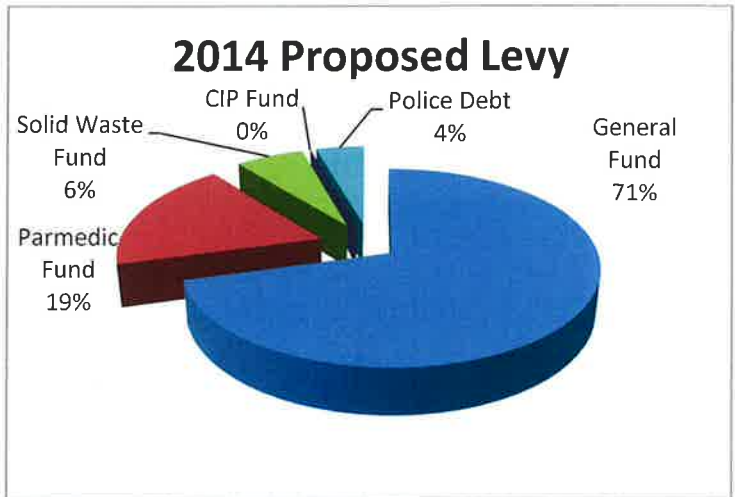
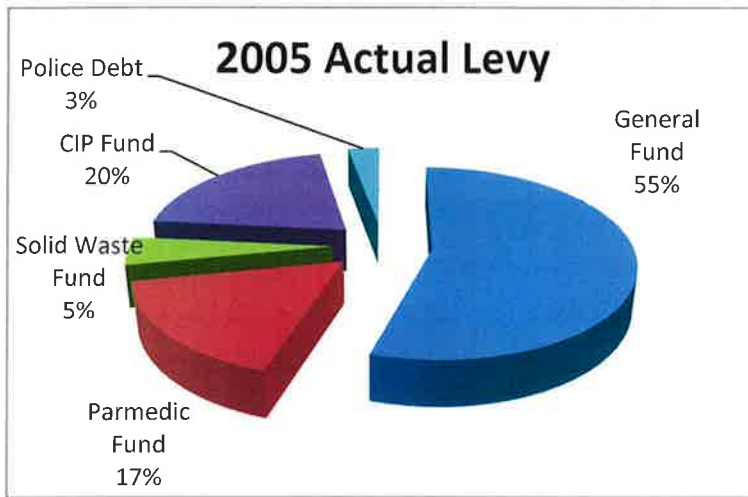
FLAT REVENUES CHALLENGE OPERATIONS AND CAPITAL MAINTENANCE

The following figures and charts show important financial information about the City's budget over the period 2005-2014 including:

1. Property taxes distributed by fund
2. Total property taxes collected for each year over this period

Funding Fund	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Proposed 2014
General Fund	9,332,978.00	9,585,238.00	9,898,040.00	12,263,440	13,352,880	13,201,145	13,159,145	13,145,595	13,323,340	13,587,782
Parmedic Fund	2,890,000.00	3,195,000.00	3,195,000.00	3,195,000	3,195,000	3,551,590	3,551,590	3,551,590	3,551,590	3,551,590
Solid Waste Fund	800,000.00	905,000.00	905,000.00	1,000,000	1,025,000	1,235,185	1,235,185	1,362,185	1,362,185	1,212,185
CIP Fund	3,490,385.00	3,276,700.00	3,476,700.00	1,276,700	250,640	-	-	-	-	-
Police Debt	500,000.00	500,000.00	690,000.00	950,000	984,080	873,500	873,500	850,000	850,000	850,000
Total City Tax Levy	17,013,363	17,461,938	18,164,740	18,685,140	18,807,600	18,861,420	18,819,420	18,909,370	19,087,115	19,201,557

Percentage Change	2.64%	4.02%	2.86%	0.66%	0.29%	-0.22%	0.48%	0.94%	0.6%
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An examination of the figures and charts above will show General Fund property tax revenues for 2014 are budgeted to be \$13,587,782, an increase of \$234,902 since 2009. The City of Oak Creek has been able to continue providing services mostly at 2009 levels. This has been achieved while costs for insurance, materials, supplies, technology, utilities, vehicles, and equipment have all increased. The proposed increase in taxes from 2013 to 2014 in the General Fund is due to the savings in the Solid Waste Fund, allowing for a reduction in that portion of the levy.

COST REDUCTION MEASURES AND SHARED RESOURCES IMPLEMENTED

These measures have been produced by using available fund balances, reducing full-time positions from 222 to 214 or (3.6%), leaving some authorized full-time positions unfilled, making changes to health insurance and benefits for both active and retired employees whereby these individuals now pay for more of the costs for their health care services. Also, changes to funding pension costs now require employees to pay for half of their pension contributions where previously the City paid for all pension costs.

Additionally, the City has eliminated post-65 health insurance for all current employees, provided no wage range adjustments for non-union employees, reduced hours and staffing at the recycling center, contracted with a private vendor for refuse service collection and disposal, and reduced the City fleet of refuse vehicles by 5.

Shared service and collaboration opportunities have been sought to leverage funding together with other agencies including: College Avenue reconstruction; Pennsylvania Avenue reconstruction; police and fire dispatch discussions with St. Francis, contracted assessing services, partnerships with Wispark to support and encourage development of vacant and underutilized properties including: Drexel Town Square, Oakview Business Park, and Lake Vista. Aggressive grantsmanship has been achieved and financing obtained through partnerships with a variety of State agencies, MMSD, and private foundations. These partnerships have generated millions of dollars to assist with strategic projects and City objectives.

SUPPLY, MATERIAL, AND UTILITY COST INCREASES

During this same period of time, the cost of supplies, products, and services have increased. Below are examples of products, services, and utilities commonly used throughout the City and their costs in 2005 and in 2013.

Cost Comparisons

<u>Product</u>	<u>2005 Cost</u>	<u>2013 Cost</u>	<u>% Increase</u>	<u>Property Tax % Increase 2005-2013</u>
Postage	\$0.39	\$0.46	17.95%	12.19%
Software annual maintenance & licenses	\$52,000	\$176,550	239.52%	12.19%
Roadway Salt for de-icing	\$30.24/ton	\$52.40/ton	73.28%	12.19%
15W40 Oil for vehicles & equip.	\$6.67/gallon	\$10.03/gallon	50.37%	12.19%
Traffic Paint	\$7.95/gallon	\$10.50/gallon	32.08%	12.19%
Commercial Surface (Asphalt Topping)	\$35.55/ton	\$55.00/ton	54.71%	12.19%
Hot Mix (Asphalt)	\$45.95/ton	\$75.00/ton	63.22%	12.19%
Unleaded Gas	\$2.45/gallon	\$3.04/gallon	24.08%	12.19%
Diesel Fuel	\$2.58/gallon	\$3.59/gallon	39.15%	12.19%

From 2009 through 2013 expenditures for the City's general fund operations increased by \$2,130,940 or 9.95%. The 2014 budget for the general fund expenditures shows an increase of \$676,611 or 2.85% from 2013. This increase is possible due to new construction, the reduction in the Solid Waste levy, consolidated dispatch services revenue, and keeping new positions or vacant positions open for a portion of 2014.

Funding for capital projects, vehicles, and equipment has decreased from \$3,490,385 in 2005 to \$2,000,000 in 2014. Costs for all of the projects, vehicles, and equipment funded from this allocation have increased significantly over this period of time. The net result: fewer vehicles can be replaced and fewer projects can be completed.

STAFFING, PROGRAM, AND SERVICE INITIATIVES FOR 2014

The 2014 Budget includes a number of staffing, service, and program initiatives which merit mention. These include:

- 1) Creation of a pool of employees to provide administrative support functions to create superior customer service, improve efficiencies, and equalize employee workload;
- 2) Creating and hiring a Human Resource Manager to provide leadership and assist with ongoing functions;
- 3) Creating a Lead position within the administrative pool with an existing employee;
- 4) Hiring for the vacant building inspection position in anticipation of an increase in building and construction activity;
- 5) Adjusting two positions in the engineering department to reflect job duties and retention of engineering services during busy construction times instead of filling a vacant construction engineer position;
- 6) Adjusting dispatch staff and operations to accommodate St. Francis and perhaps other communities in the future;
- 7) Continue to digitize City records as part of the move into the new City Hall to reduce the need for file storage space in the building;
- 8) Construction of infrastructure at Drexel Town Square, Lake Vista, and Oakview Business Park;
- 9) Coordination with WisDOT for Howell Avenue resurfacing in 2014 and reconstruction of 27th Street and Ryan Road in 2015;
- 10) Purchase and implementation of new financial and inspection software to replace obsolete 1995 software;
- 11) No property tax levy increase for current residents;
- 12) Some fee increases recommended (stormwater, recreation, inspection, and EMS service fees).

Respectfully Submitted,



Gerald R. Peterson
City Administrator



Bridget M. Souffrant
Finance Director/Comptroller

ORDINANCE NO. 2698

BY: Ald. Gehl

AN ORDINANCE ADOPTING THE
2014 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

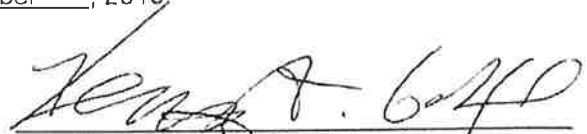
SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Monday, November 18, 2013 at the City Hall at 6:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1st day of January, 2014 and ending the 31st day of December, 2014.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.

Introduced this 18th day of day of November, 2013.

Passed and adopted this 18th day of November, 2013.




President, Common Council

Approved this 18th day of November, 2013.



Mayor

ATTEST:


City Clerk

Vote: Ayes 6 Noes 0

City of Oak Creek
Summary 2014 Budget and Appropriations
as Revised and Approved by the Common Council
November 18, 2013

FUND	Number	Budget
General Fund	10	
General Government		6,280,655
Public Safety		11,467,551
Health/Social Services		627,384
Public Works		3,948,176
Leisure		2,060,430
Other		0
Total Appropriations		<u><u>\$24,384,196</u></u>

FUND					
Other Funds	Number	Budget	Other Funds	Number	Budget
Solid Waste	11	1,438,526	Future Improvements	34	4,000
Donations	12	241,000	Impact Fee Escrow	35	0
We Power Mitigation	19	1,154,941	Health Insurance	36	5,161,500
General Debt	20	1,276,065	EMS	37	4,650,611
Debt Amortization	21	0	Storm Water Utility	38	571,971
Debt Service TID #4	26	368,231	Police Assets	39	15,000
Debt Service TID #5	27	0	Capital Projects	40	5,394,134
Debt Service TID #6	28	170,240	Developer Agreements	41	100,000
Debt Service Police Station	29	926,988	TID #7-Capital Projects	43	528,572
Special Assessments	30	0	TID #8-Capital Projects	45	8,689,380
Economic Development	31	276,810	TID #9-Capital Projects	51	0
Park Development Escrow	32	0	TID #10-Capital Projects	52	528,755
Low Income Loan	33	4,100			<u>22,920,500</u>
Total Expenses - All Funds					<u><u>\$78,805,520</u></u>

General Property Tax Rate Per Thousand of Assessed Valuation

2012 Assessed Value	3,053,276,500	104.05%	Ratio
2013 Assessed Value	3,061,454,500	104.95%	Ratio

State	0.16		
County	5.90		
MMSD	1.63	First Dollar Credit	\$59.48
City of Oak Creek	6.41	Lottery Credit	\$101.30
Oak Creek-Franklin School District	8.87		
MATC	2.03		

Total: \$25.00

Less Credits:

Milwaukee County Sales Tax Credit	(1.41)
State School Tax Credit	(1.00)

Net Tax Rate: \$22.59

City of Oak Creek

Proposed 2014 Budget - Fact Sheet

	Budget Year <u>2013</u>	Budget Year <u>2014</u>	<u>Change</u>
General Fund Budgeted Expenditures	\$23,707,585	\$24,384,196	2.9%
Budgeted Expenditures-All Operating Funds	\$89,409,119	\$86,076,448	-3.7%
General Fund Direct Employee Costs	\$17,653,170	\$18,316,829	3.8%
General Fund Utility Costs	\$937,440	\$980,286	4.6%
Building, Park & Grounds Maintenance Costs	\$545,385	\$607,605	11.4%
Direct Employee Costs as % of General Fund	74.5%	75.1%	0.9%
Equalized Value	\$2,932,766,600	\$2,921,983,900	-0.4%
TID Equalized Value	\$93,311,000	\$62,967,600	-32.5%
TID % of Equalized Value	3.2%	2.2%	-32.3%
Tax Levy	\$19,087,115	\$19,201,557	0.6%
Taxes on Median Priced Home	\$0	\$0	\$0
<u>Full-Time Employees</u>			
General/Administrative	69	69	0.0%
Street Department	29	29	0.0%
Forestry	2	2	0.0%
Park Maintenance	4	4	0.0%
Police Department (sworn)	58	58	0.0%
Fire Department (sworn)	52	52	0.0%
	214	214	0.0%
Projected General Fund Balance	\$7,553,365	\$6,301,156	-16.6%

City of Oak Creek
Change in Total Taxes 2008-2013

Levy Year	2013	2012	2011 #	2010	2009
State	\$ 0.16	\$ 0.16	\$ 0.17	\$ 0.16	\$ 0.17
County	5.90	5.90	5.93	5.18	5.15
MMSD	1.63	1.57	1.54	1.35	1.32
City Of OC	6.41	6.46	6.31	5.78	5.79
School	8.87	9.06	8.96	8.39	8.59
MATC	2.03	2.03	1.98	1.80	1.90
Gross Tax	25.00	25.18	24.89	22.66	22.92
School Tax Credit	-1.41	-1.05	-1.12	-0.99	-1.33
County Sales Tax Credit	-1.00	-1.44	-1.49	-1.38	-1.02
NET TAX RATE	\$ 22.59	\$ 22.69	\$ 22.28	\$ 20.29	\$ 20.57
Taxes on \$185,000 *	\$ 3,844.82	\$ 3,861.84	\$ 3,792.06	\$ 3,753.65	\$ 3,806.31
First Dollar Credit	\$ 59.48	\$ 62.29	\$ 59.73	\$ 61.63	\$ 61.26
Lottery Credit	\$ 101.30	\$ 86.83	\$ 79.06	\$ 77.71	\$ 69.88
Net Taxes:	\$ 3,684.04	\$ 3,712.72	\$ 3,653.27	\$ 3,614.31	\$ 3,675.17

Revalue year (1st in 5 years)

* Assumes value of \$185,000 home decreased in value by the city-wide AVERAGE of 8%

2013 Tax Rates (for 2014 collection)

12/18/2013

TAXING AGENCY:	BASE VALUE	TOTAL ASSESSED	CERTIFIED TAX LEVY	EQUALIZED TAX RATE PER \$1000	TOTAL TAX LEVY	TIF LEVY	ASSESSED TAX RATE PER \$1000	ASSESSED TAX RATE PER DOLLAR
STATE*	2,921,983,900	3,061,454,500	\$495,878.20	0.169706000	\$495,878.20	(\$0.00)	0.161974708	\$0.000161975
COUNTY*	2,859,016,300	3,061,454,500	\$17,655,244.70	6.175286479	\$18,044,087.67	\$388,842.97	5.893959119	\$0.005893959
MMSD*	2,859,016,300	3,061,454,500	\$4,868,706.00	1.702930480	\$4,975,935.45	\$107,229.45	1.625350122	\$0.001625350
CITY OF OAK CREEK* EXEMPT COMPUTER AID*	2,859,016,300	3,061,454,500	\$19,201,557.00	6.716141143	\$19,624,456.29	\$422,899.29	6.410174082	\$0.006410174
SCHOOL*	2,859,016,300	3,061,454,500	\$26,570,747.00	9.293667546	\$27,155,946.94	\$585,199.94	8.870276184	\$0.008870276
MATC*	2,859,016,300	3,061,454,500	\$6,082,128.00	2.127348886	\$6,216,082.12	\$133,954.12	2.030434265	\$0.002030434
TOTALS:								
COUNTY SALES TAX CREDIT*	2,859,016,300	3,061,454,500	\$74,874,260.90	\$1,044,789	\$76,512,386.66	\$1,638,125.76	\$0.99719172	\$0.024992168
			\$2,987,069.21		\$3,052,857.08	\$65,787.87		\$0.001408414
SCHOOL TAX CREDIT	\$0.001408414		\$71,887,191.69			\$1,572,337.90		\$0.000997192
COUNTY SALES TAX	\$0.000975703		(\$4,311,794.76)			57,746.98		\$0.022586562
			\$67,575,396.93			\$1,630,084.87		
CREDITS:								
SCHOOL TAX CREDIT								
COUNTY SALES TAX								
FIRST DOLLAR CREDIT	\$6,400	\$59.48						
LOTTERY CREDIT*	\$10,900	\$101.30						
TOTAL*								
EQUALIZED VALUATION*	2,921,983,900							
TIF INCREMENT*	62,967,600							
BASE	2,859,016,300							
ASSESSED VALUATION*	3,061,454,500							
Assessment Ratio*	104.95%							

Note: Statement of Taxes is to show:
 Total of certified levies, not including the City's computer aids amount, minus the Co. Sales Tax credit, plus the total TIF levy not including Co. Sales tax credit or TIF computer aids amount.
 **Used for calculation purposes only.

cc: City Clerk, Finance Director

effective rate: \$22.59
 effective rate: \$22.69
 difference: (\$0.10)

2013 rate 22.5865630
 2012 rate 22.6859382
 -0.099375268

\$69,213,522.69

\$

CITY OF OAK CREEK 2014 BUDGET

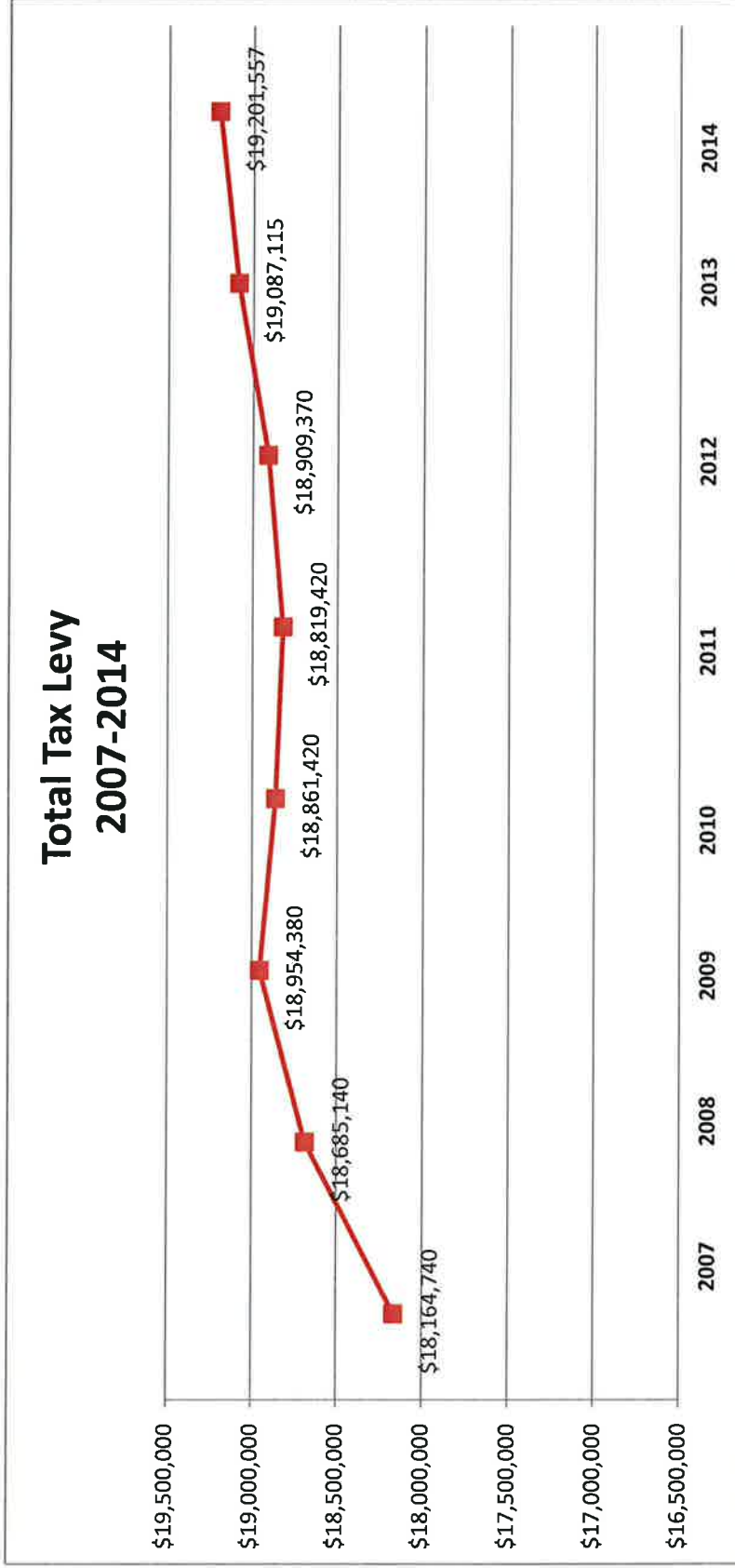
10 Year Change in Tax Rate & Tax Levy

<u>Year of Levy/Collection</u>	<u>City Tax Levy</u>	<u>Change</u>	<u>City Tax Rate/\$1,000</u>	<u>Change</u>	<u>Change in CPI +</u>
2013/2014	\$ 19,201,557	0.6%	\$ 6.41	-0.8%	1.5%
2012/2013	\$ 19,087,115	0.9%	\$ 6.46	2.4%	2.1%
2011/2012	\$ 18,909,370	0.5%	\$ 6.31	9.2%	3.2%
2010/2011	\$ 18,819,420	-0.2%	\$ 5.78	-0.2%	1.6%
2009/2010	\$ 18,861,420	-0.5%	\$ 5.79	0.0%	-0.4%
2008/2009	\$ 18,954,380	1.4%	\$ 5.79	-0.5%	3.8%
2007/2008	\$ 18,685,140	2.9%	\$ 5.82	-16.3%	2.8%
2006/2007	\$ 18,164,740	4.0%	\$ 6.95	0.7%	3.2%
2005/2006	\$ 17,461,998	2.6%	\$ 6.90	-1.1%	3.4%
2004/2005	\$ 17,013,363		\$		
Average:		1.4%		-0.7%	2.4%

* Nov / Dec 2013 uses Oct 2013 CPI

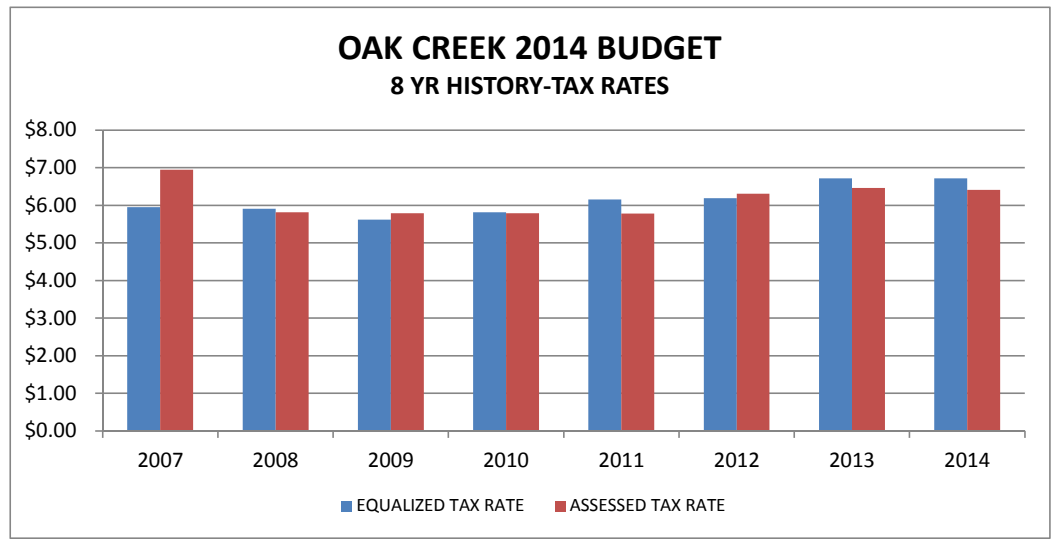
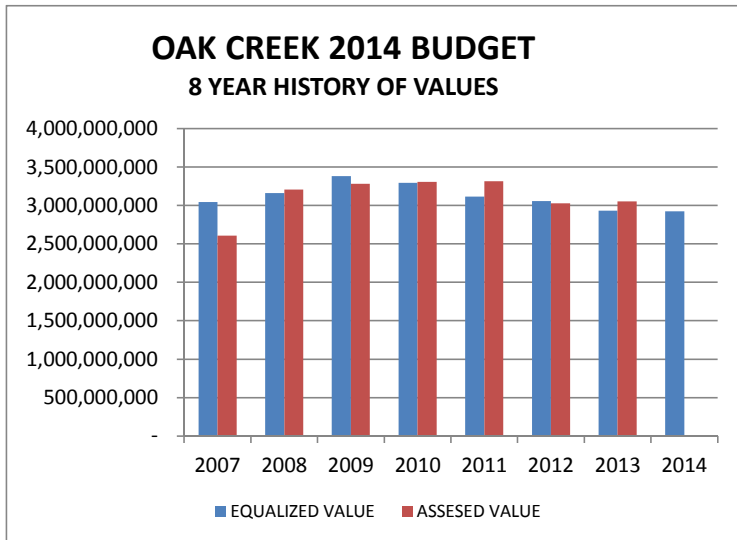
+ Consumer Price Index, all urban consumers, not seasonally adjusted (CPI-U)

8 Year Levy History



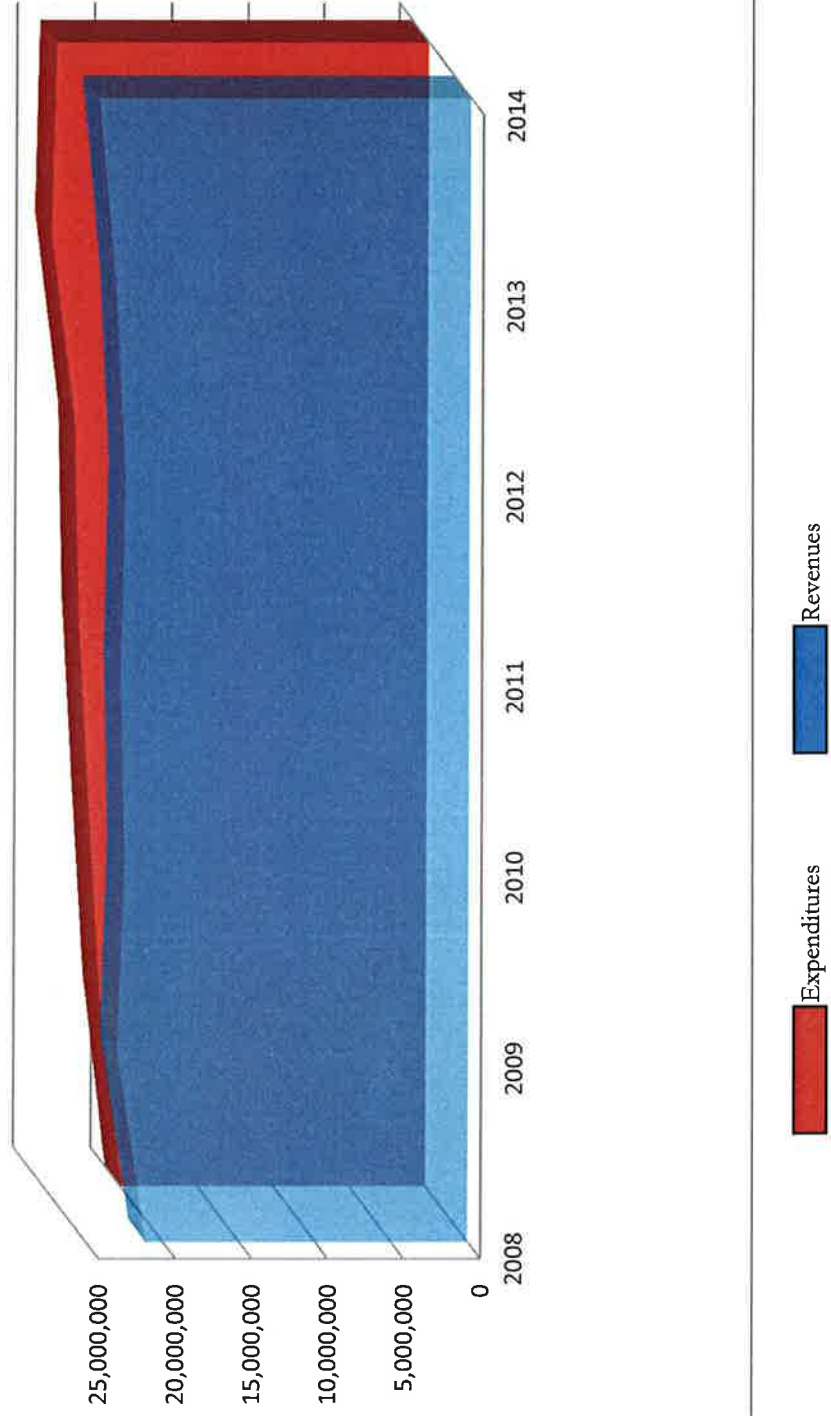
CITY OF OAK CREEK 2014 ANNUAL BUDGET 8 YEAR HISTORY OF CITY'S TAX RATE AND VALUES

	2007	2008	2009	2010	2011	2012	2013	2014
EQUALIZED VALUE	3,046,431,800	3,160,910,400	3,380,874,000	3,293,533,700	3,113,583,000	3,055,899,200	2,932,766,600	2,921,983,900
ASSESSED VALUE	2,609,342,280	3,208,917,730	3,283,663,300	3,308,303,500	3,316,366,400	3,029,351,400	3,053,276,500	3,061,454,500
RATIO	86.12%	101.50%	98.17%	100.56%	106.34%	98.51%	104.05%	104.95%
Assessed Tax Rate	\$6.95	\$5.82	\$5.79	\$5.79	\$5.78	\$6.31	\$6.46	\$6.41
Equalized Tax Rate	\$5.95	\$5.91	\$5.62	\$5.82	\$6.16	\$6.19	\$6.72	\$6.72



Revenue & Expenditure Trends

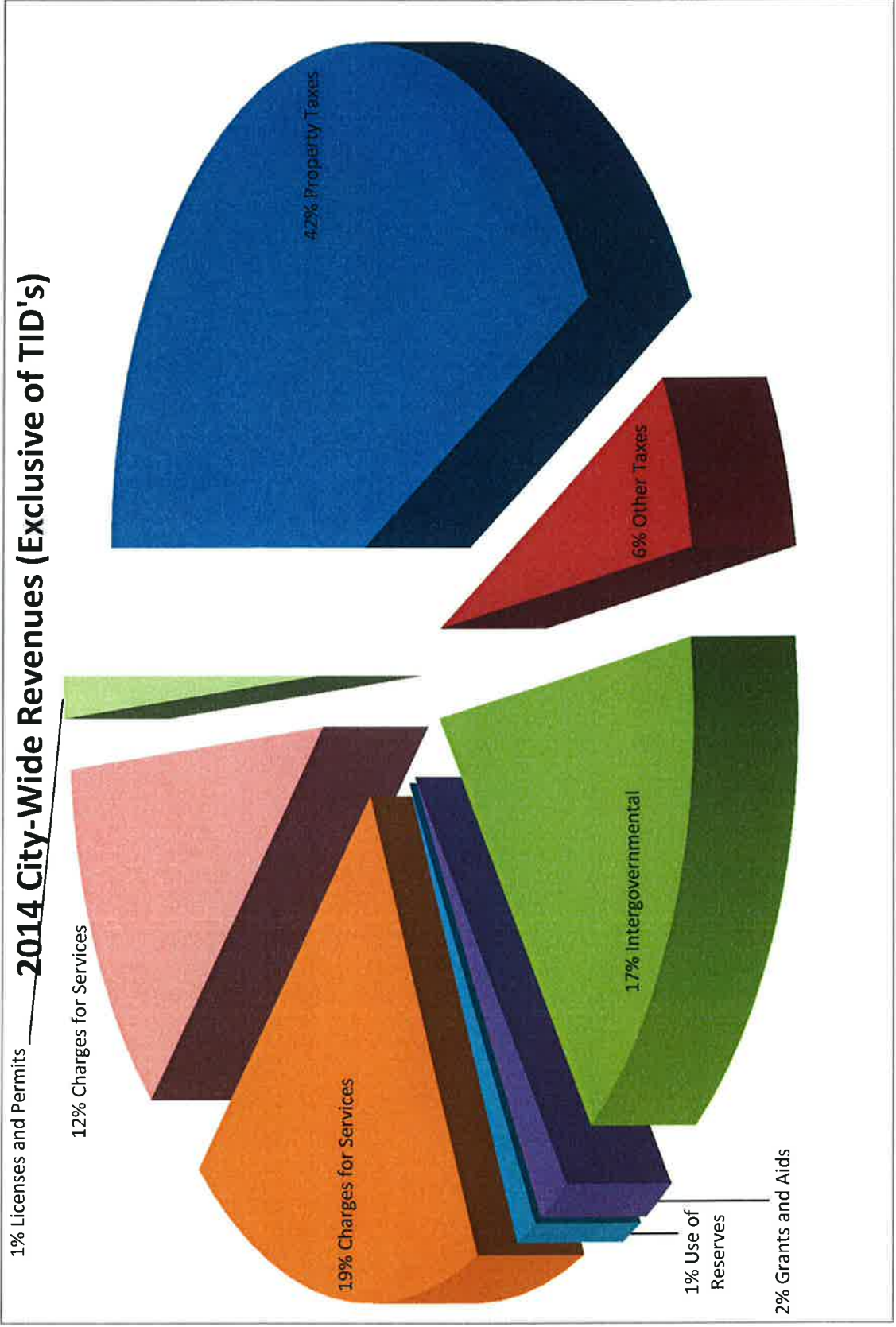
Revenue & Expenditure Trends General Fund 2008-2014



2014 Revenue Mix

All funds, all sources (excluding Tax Increment District Revenue Sources)

Commercial Revenues include mitigation payment, land sales, interest earnings, sales of assets, franchise fees
Other taxes includes the utility payment in lieu of tax, mobile home taxes and hotel taxes.

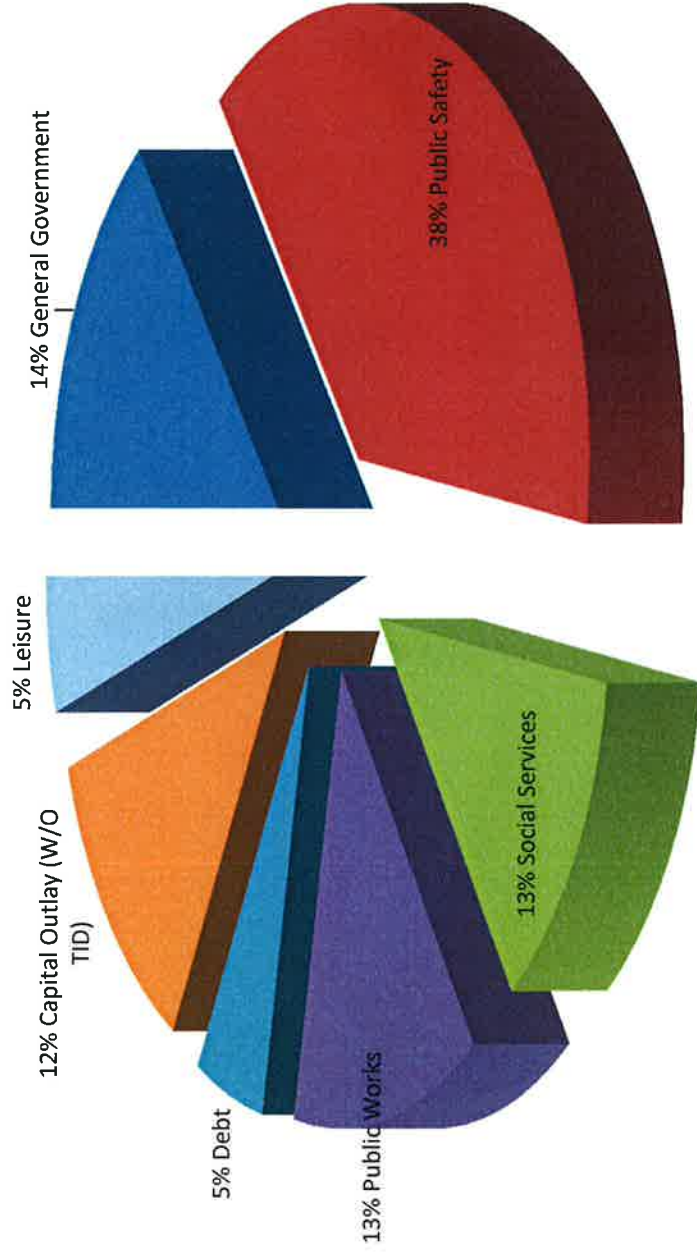


Expenditures by Category

All funds (excluding Tax Increment Districts)

Social Services is primarily the City's Self-Funded Health Insurance Pool

2014 Expenditures-Exclusive of TID's



Gross Property Tax Rates for Municipalities in Milwaukee County: Levy Year: 2005-2012

	2005	2006	2007	2008	2009	2010	2011	2012
Bayside	\$ 25.71	\$ 24.82	\$ 22.10	\$ 21.87	\$ 24.08	\$ 26.31	\$ 26.84	\$ 28.89
Brown Deer	\$ 25.84	\$ 24.92	\$ 22.68	\$ 22.43	\$ 25.69	\$ 28.24	\$ 29.64	\$ 31.86
Fox Point	\$ 24.88	\$ 23.83	\$ 21.48	\$ 21.19	\$ 23.51	\$ 26.23	\$ 26.64	\$ 28.46
Greendale	\$ 27.69	\$ 26.64	\$ 22.34	\$ 22.66	\$ 24.34	\$ 27.18	\$ 28.15	\$ 28.45
Hales Corners	\$ 24.80	\$ 24.03	\$ 20.64	\$ 20.79	\$ 22.58	\$ 25.68	\$ 25.30	\$ 27.00
River Hills	\$ 23.95	\$ 23.81	\$ 20.78	\$ 20.35	\$ 22.20	\$ 24.49	\$ 25.03	\$ 27.21
Shorewood	\$ 27.07	\$ 25.62	\$ 22.91	\$ 23.41	\$ 25.73	\$ 28.40	\$ 29.13	\$ 32.08
West Milwaukee	\$ 31.01	\$ 30.28	\$ 25.55	\$ 25.50	\$ 27.34	\$ 30.58	\$ 31.80	\$ 32.15
Whitefish Bay	\$ 23.25	\$ 22.89	\$ 20.30	\$ 20.05	\$ 21.47	\$ 24.14	\$ 24.51	\$ 25.56
Cudahy	\$ 26.29	\$ 26.72	\$ 22.57	\$ 23.26	\$ 25.18	\$ 27.09	\$ 26.77	\$ 27.66
Franklin	\$ 25.86	\$ 24.46	\$ 20.70	\$ 21.23	\$ 22.46	\$ 25.45	\$ 24.89	\$ 26.44
Glendale	\$ 24.13	\$ 23.63	\$ 21.09	\$ 21.36	\$ 22.79	\$ 24.13	\$ 26.14	\$ 28.65
Greenfield	\$ 24.64	\$ 23.60	\$ 20.55	\$ 20.74	\$ 22.81	\$ 26.33	\$ 26.41	\$ 28.80
Milwaukee	\$ 25.30	\$ 25.07	\$ 21.02	\$ 21.31	\$ 24.16	\$ 26.96	\$ 28.67	\$ 30.59
Saint Francis	\$ 27.71	\$ 26.79	\$ 22.05	\$ 21.94	\$ 23.87	\$ 27.00	\$ 27.82	\$ 29.39
South Milwaukee	\$ 24.37	\$ 23.96	\$ 21.60	\$ 20.87	\$ 23.56	\$ 26.03	\$ 27.32	\$ 29.32
Wauwatosa	\$ 22.63	\$ 22.14	\$ 19.24	\$ 19.11	\$ 21.32	\$ 23.43	\$ 24.18	\$ 26.44
West Allis	\$ 26.66	\$ 26.29	\$ 22.41	\$ 23.39	\$ 24.06	\$ 27.50	\$ 28.96	\$ 30.12
Milwaukee County Average (w/o OC)	\$ 25.66	\$ 24.97	\$ 21.67	\$ 21.75	\$ 23.73	\$ 24.87	\$ 27.12	\$ 28.84
Oak Creek	\$ 23.96	\$ 22.34	\$ 18.96	\$ 19.59	\$ 20.89	\$ 23.07	\$ 23.34	\$ 25.12

In 2009, 2010, 2012 and 2012 Oak Creek's combined tax rate was the lowest in Milwaukee County.

Source: Public Policy Forum: 2013

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General Fund

City of Oak Creek 2014 Annual Budget Goals and Objectives

Fund Name: General Fund – Fund 10

Fund Description:

The General Fund is the primary operating fund of the City. It is used to account for all funds not otherwise accounted for in other funds. It serves as the collection point for the widest variety of City revenues. Unlike all other funds, the dollars left over at the end of the year in each department or division's accounts reverts back to the General Fund balance to be reallocated the next year. Surplus revenues in excess of existing reserves which are undesignated and unreserved at a minimum of 15% to 25% are to be used as follows: 30% to General Fund, fund balance; 30% to vehicle and equipment replacement fund; 30% to debt service fund; and 10% to funding OPEB liability.

2013 Objectives and Progress

1. Maintain a contingency reserve of one percent (1.0%) of General Fund Operating Expenses.
STATUS:
 - a. As of 12/31/12 the Contingency Reserve for the General Fund was \$231,201.

2. Maintain a "Designated Carry-over Balance" of ten percent (10.0%) to twenty percent (20%) of general fund operating expenses.
STATUS:
 - a. As of 12/31/12 the Designated Carry-over balance was \$2,312,014 - \$4,624,028.

3. Continue to develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes.
STATUS:
 - a. Vehicle and equipment inventory prepared in 2011 and updated annually. This document identifies annual amortized replacement costs to maintain City vehicle and equipment fleet; \$750,000 placed into sinking fund in 2012. In 2013, Finance Committee directed use of 30% General Fund accrued surplus to the sinking vehicle and equipment replacement fund.

2011	\$885,598
2012	\$273,000
2013	\$856,000
2014	\$403,412

 - *2013 Reduced fleet of refuse trucks by 5 as a result of contracting for refuse collection
 - *2013 Decision to reduce the number of ambulances from 6 to 4 as vehicles are no longer serviceable providing 1 backup for 3 fire stations
 - b. Owners representative, architect, and furniture, fixtures and equipment designer hired for design of new city hall, library, and fire station #1
 - c. \$1 Million for road maintenance included in budget from utility tax revenue
 - d. \$3 million 10-year general obligation bond issued for larger bridge and road projects
 - e. Use of up to \$800,000 from U. S. Post Office revenues for extension of Riverwoods Blvd.

4. Proceed with the design and construction of the Library/City Hall complex.
STATUS:
 - a. Steve Chamberlin retained as Owners Representative for the project on July 2, 2012. Regular updates to Council and public throughout the year in 2013 via agenda presentations and Acorn. Project construction to begin April 2014 with occupancy in early 2015.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- b. Bray Architects retained November 17, 2012. Regular updates provided on design progress.
 - c. Council authorized bonds for the project in the amount of \$20.5M on June 18, 2013 and approved project budgets of \$4.3M for the fire station and \$24.1M for the library/city hall.
 - d. Agreement with Engberg Anderson for furniture, fixtures, and equipment approved on March 5, 2013.
5. Continue to take a proactive stance on development in the area of S. 27th Street, including maintaining regular communication with the City of Franklin.
STATUS:
 - a. Meetings throughout the year both internal and external to discuss community sensitive design decisions, placing overhead utilities underground, and the potential for a business improvement district (BID).
 - b. Value of TID 7 declined by \$11,808,700 from \$179,635,500 to \$167,826,800 in 2013. This reduction was caused by an overall decline in property values generally experienced by communities throughout Wisconsin.
 - c. Efforts to extend Riverwoods Blvd. are underway. This project will enhance development opportunities in the area along 27th Street north of Rawson.
 - d. Working with WisDOT staff, maintained CSS funding at 3% as recent state action decreased funding to 1.5% for new projects.
6. Continue plans to redevelop the former Delphi automotive site (now Drexel Town Square (DTS))
STATUS:
 - a. In 2013, significant progress for redevelopment/reuse of this property occurred including:
 1. Removal of concrete and asphalt with the assistance of \$1,150,000 in State grants.
 2. Mass grading of the site and the start of infrastructure construction.
 3. Remediation of site environmental issues.
 4. Rezoning, amendments to the City's Comprehensive Plan to accommodate appropriate uses, TIF agreement approved, development agreement approvals, CSM to create City and other building sites approved.
 5. It is expected that a variety of site building activities will occur throughout 2014.
 6. 499,000 wetlands grant received.
 7. \$150,000 Non-urban grant received, \$750,000 in MMSD funding, and \$99,000 for wetlands enhancement.
7. Continue the redevelopment of the lakefront.
STATUS:
 - a. Capping and seeding of DuPont and EPEC properties completed in 2013.
 - b. Design for the extension of Hwy. 100 to 5th Street including several public review meeting proceeded in 2013 for construction in 2014/2015.
 - c. Slope stability work completed on DuPont property in 2013. VPLE expected and ownership transfer to City in 2014 expected.
 - d. Connell/Beezer buildings demolished in 2013 removing a significant eyesore. VPLE expected and ownership to City in 2014 expected.
 - e. Grants for property redevelopment include:
 - \$30,000 & \$50,000 Coastal Zone
 - \$45,000 Stewardship
 - \$350,000 & \$375,000 Ready for Reuse

City of Oak Creek 2014 Annual Budget Goals and Objectives

\$10,000 Root Pike
\$83,000 Urban Non-Point
\$150,000 Lake Michigan
\$300,000 Stewardship (City rejected due to grant requirements)

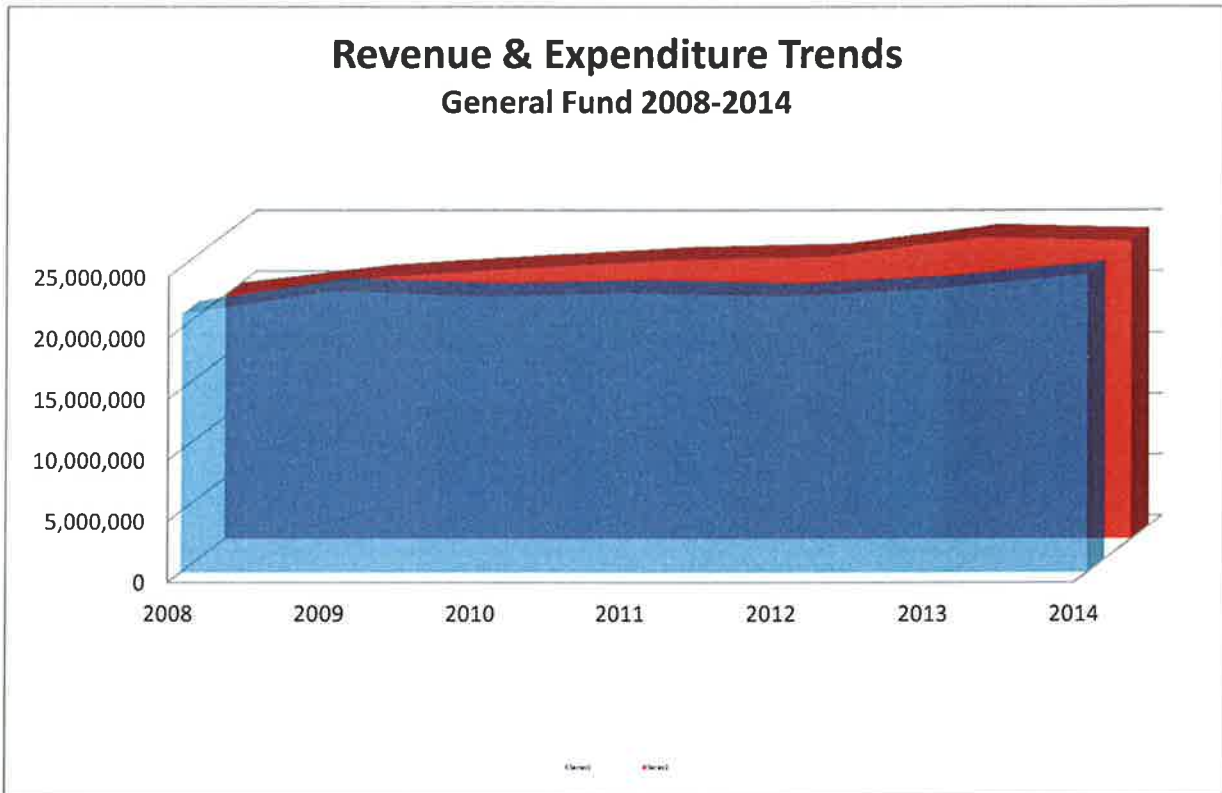
8. Take a proactive approach to business to foster economic development and job growth.
STATUS:
 - a. Rebranding of the City to develop a fresh image completed
 - b. Contract with Connect the Dots for outreach reviewed by CDA with Council approvals pending
 - c. Approval of TID agreements for 8 and 11. Oak View Business park bonds of \$10.5M issued for construction infrastructure. Bonds for TID 11 infrastructure in the amount of \$23,500,000 expected to be issued November, 2013.
 - d. Progress in preparing lakefront for private investment
 - e. Maintained lowest tax rate in Southeast Wisconsin
 - f. Updates to 3-year City of Oak Creek Financial Plan

2014 Goals & Objectives:

1. Maintain an undesignated and unreserved fund balance of 15-25% (fifteen to twenty five percent) of total General Fund.
2. Only issue debt and capital fund projects at a level sustainable with the proceeds from Utility Aid, Mitigation Payments, and existing tax levy.
3. Maintain the City's Aa2 credit rating and seek to upgrade the rating.
4. Stabilize health insurance costs.
5. Stabilize and eliminate OPEB costs over time.
6. Modernize City administrative staffing practices and technologies.
7. Provide for the public safety.
8. Continue maintenance and, where possible, upgrades to roadways, bike paths, and walking paths to improve public access.
9. Continue to seek efficiencies and opportunities for shared and coordinating services between departments and with other communities.
10. Revise service levels and define methods to assure the City is providing the highest quality service affordable under the funding parameters allowed under State law, and aligning resources with priorities.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund Summary						
Beginning Balance	\$7,817,357	8,254,137	8,274,813	7,753,365	7,753,365	6,301,156
Revenues						
Taxes	13,201,414	13,159,370	13,145,595	13,323,340	13,323,340	13,587,782
Other Taxes	2,015,076	2,107,386	2,199,516	2,143,200	2,255,749	2,210,982
State Shared Revenues	4,622,098	4,699,226	4,391,959	4,471,250	4,471,249	4,770,302
Other Intergovernmental	406,348	278,523	304,937	255,000	404,636	438,804
Licenses and Permits	463,027	504,497	444,590	504,630	512,599	586,516
Charges for Services	401,362	528,227	534,628	657,765	658,140	592,715
Public Health and Safety	73,949	41,511	28,845	32,800	28,900	30,600
Commercial Revenues	1,422,075	1,546,137	1,548,621	1,649,500	1,567,649	1,548,725
Expenditure Offset	0	0	0	470,000	0	617,770
Transfers	0	0	0	0	0	0
Total Revenues	\$22,605,349	\$22,864,877	\$22,598,691	\$23,507,485	\$23,222,262	\$24,384,196
Expenditures						
General Government	5,488,783	5,457,332	6,553,330	5,937,185	6,860,856	6,280,655
Public Safety	10,711,694	11,158,464	10,792,623	11,095,885	10,915,185	11,467,551
Health	544,132	544,591	545,060	649,070	628,320	627,384
Public Works	3,421,017	3,614,128	3,298,714	3,667,680	3,966,490	3,948,176
Leisure Services	2,002,943	2,069,686	1,930,412	2,157,765	2,103,619	2,060,430
Accumulated Sick Time Payout			0	200,000	200,000	0
Total Expenditures	\$22,168,569	\$22,844,201	\$23,120,140	\$23,707,585	\$24,674,470	\$24,384,196
Use of Reserves	\$0	\$0	\$521,448	\$200,100	\$1,452,208	\$0
Ending Fund Balance	\$8,254,137	\$8,274,813	\$7,753,365	\$7,553,265	\$6,301,156	\$6,301,156
Fund Balance Percentage	37.2%	36.2%	33.5%	31.9%	25.5%	25.8%



City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund						
Beginning Fund Balance	7,817,357	8,254,137	8,274,813	7,753,365	7,753,365	6,301,156
Revenues						
Taxes						
300.00 General Property (FROZEN BASE)	13,201,414	13,159,370	13,145,595	13,145,595	13,323,340	13,473,340
General Property (NEW GROWTH)				177,745	0	114,442
301.00 Omitted Property	4,680	3,992	0	0	0	0
302.00 Utility Tax Equivalent	1,485,980	1,544,425	1,680,782	1,625,000	1,680,782	1,680,782
303.00 Motel/Hotel Room	400,000	400,000	400,000	400,000	400,000	400,000
304.00 Mobile Trailer Fees	80,453	78,475	66,500	77,400	77,400	77,400
305.00 Written Off Delinquent Taxes	1,883	26,144	1,575	2,000	2,000	2,000
306.00 Tax District Reimbursement	21,415	49,871	42,416	18,000	91,067	30,000
307.00 Motor Fuel Tax Refund	4,073	4,479	8,243	4,800	4,500	4,800
309.00 Liberty Woods Penalty	16,592	0	0	16,000	0	16,000
Subtotal	\$15,216,490	\$15,266,756	\$15,345,111	\$15,466,540	\$15,579,089	\$15,798,764
State Shared Revenues						
310.00 Per Capita Population 35,000	1,042,508	1,039,731	883,700	883,700	883,700	883,771
312.00 Special Utility	1,711,245	1,750,000	1,712,637	1,800,000	1,800,000	1,800,000
315.00 State Aid - Roads	1,635,007	1,645,239	1,480,715	1,496,000	1,496,000	1,719,691
316.00 Expenditure Restraint Program	233,338	264,256	314,907	291,550	291,549	366,840
Subtotal	\$4,622,098	\$4,699,226	\$4,391,959	\$4,471,250	\$4,471,249	\$4,770,302
Other Intergovernmental						
314.00 Fire Insurance Dues (moved to EMS)	0	0	0	0	0	0
315.50 State Aid - Computer Aids	152,203	136,921	81,202	100,000	108,804	108,804
318.00 Other State Aids	4,954	4,784	4,514	5,000	5,000	5,000
319.00 Gain/(Loss) on Investment			73,372	0	-29,000	0
320.25 Police State Training	9,530	10,080	8,800	10,000	10,000	10,000
320.32 FAST - Cops in Schools-School	109,111	113,550	117,304	115,000	115,000	115,000
320.33 Dispatch Services	0	0	0	0	0	200,000
322.00 DOJ Cease	580	0	0	0	155,000	0
323.00 Health Block Grant	1,786	1,464	0	0	0	0
327.00 County & Misc. Grants	4,646	3,167	0	0	0	0
328.00 State of Wisconsin Grant	56,277	0	0	0	0	0
329.00 Development CDBG	67,261	8,557	19,745	25,000	39,832	0
Subtotal	\$406,348	\$278,523	\$304,937	\$255,000	\$404,636	\$438,804
Licenses and Permits						
330.00 Combination Class A	10,234	10,441	11,615	10,000	12,600	10,750
330.10 Combination Class B	20,101	29,779	18,024	22,530	22,530	22,530
330.20 Beer Class A	820	1,050	662	400	950	650
330.30 Beer Class B	1,397	879	853	1,100	950	875
330.35 Wine Class C	380	509	543	400	640	500
330.40 Publishing Fees	930	750	800	700	830	800
331.00 Operators Licenses	16,145	14,500	18,505	15,000	15,598	15,000
332.00 Amusement Devices	6,075	11,010	10,125	6,900	10,260	10,500
332.10 Amusement Operators	3,000	1,350	1,200	2,600	2,000	2,000
333.00 Electrical Licenses	3,740	3,790	4,230	4,100	4,100	4,100
334.00 Misc Business Licenses	9,163	10,322	10,710	7,100	7,500	9,000
334.10 Misc Non-Business Licenses	81	56	56	100	100	75
334.20 DATCP Licenses	9,838	12,999	16,011	16,400	16,000	16,000
334.30 FSRL Licenses	31,399	45,543	42,474	45,000	44,000	44,000
334.40 Late Sanitarian License Renewal	180	1,620	540	2,400	0	0
335.00 Landfill License	675	225	1,900	500	500	500
336.00 Landfill Permits	525	900	0	400	400	400
337.00 Building Permits	177,341	204,938	167,996	200,000	200,000	240,000
337.05 Building Plan Review	23,070	32,497	22,650	28,700	28,700	38,336
337.10 Electrical Permits	73,535	57,305	56,108	65,000	65,000	80,000
337.20 Plumbing Permits	51,990	45,300	41,342	54,000	54,000	65,000
338.00 Street Opening/Driveway	13,302	12,236	9,078	12,800	12,800	12,800
338.10 Erosion Control	8,691	5,883	7,253	8,100	10,650	10,000
338.30 Fire Inspections	0	0	0	0	1,566	2,000
339.00 Other Permits	415	615	1,915	400	925	700

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Subtotal	\$463,027	\$504,497	\$444,590	\$504,630	\$512,599	\$586,516
Charges For Services						
340.00 Weed Cutting	11,289	10,716	17,105	15,200	15,200	15,200
340.05 Weed Cutting - Tax Roll	0	0	0	11,700	11,700	11,700
340.10 Property Status Reports	3,620	3,170	6,120	4,200	4,200	4,200
340.40 Photo Copies - Other	1,929	2,325	1,234	2,100	2,100	2,100
340.50 Postage Cost Reimbursement	50	17	2	0	0	0
340.60 Utility Charge For Service	42,100	45,000	45,000	47,250	45,000	45,000
341.20 Animal License Processing	14,869	13,307	14,831	14,000	14,000	14,000
342.00 Zoning Appeal Fees	500	1,450	750	800	800	800
342.10 Rezoning Petition & Fees	2,325	775	775	1,200	1,200	1,200
342.20 Conditional Use Requests	5,075	6,575	4,400	8,400	8,400	8,400
342.30 Text Amendment Requests	0	0	0	500	500	500
342.40 ROW Vacation Fee	0	575	575	100	100	100
342.50 Map Amendments	775	775	0	1,200	1,200	1,200
342.60 Filing Fees C.S.M.	2,100	4,475	7,775	4,400	4,400	4,400
342.70 Plan Commission Fees	7,000	6,750	5,300	7,300	7,700	7,700
342.75 Landscape Plan Review	1,050	1,650	1,415	1,800	2,100	2,000
342.80 Subdivision Plat Fees	475	0	0	400	950	500
342.90 Map Sales	5	6	0	0	0	0
343.00 State DWI Seizures	3,305	2,405	3,474	2,000	2,000	2,400
344.00 Police/Fire Report Copies	2,686	3,156	3,683	2,500	3,000	3,000
345.00 Engineering Fees - City	89,289	47,259	101,801	106,200	106,200	106,200
345.10 Engineering Fees - Utility	2,582	3,275	0	3,300	3,300	5,000
345.20 Engineering Fees - Developer	5,275	8,572	12,388	8,000	8,000	10,000
345.30 Staff Time - TID	0	74,413	87,842	185,000	185,000	200,000
345.50 Highway Service Fees	4,219	215	112	25,500	25,500	25,500
346.10 Sales of Culvert Pipe	13,965	9,842	6,835	11,400	11,400	10,000
346.20 Culvert Installation	1,351	3,542	140	2,900	2,900	2,900
346.40 Street Excavation Repairs	0	0	0	0	500	0
347.00 Recreation Program Charges	158,338	155,063	187,260	164,715	164,715	82,715
348.00 Library Fees	19,330	19,406	17,315	19,000	19,000	19,000
348.10 Federated Library System	683	217	232	300	325	300
348.20 Photo Copies - Library	5,147	4,739	6,094	4,400	4,750	4,700
349.00 Misc Charges For Service	2,030	98,557	2,171	2,000	2,000	2,000
Subtotal	\$401,362	\$528,227	\$534,628	\$657,765	\$658,140	\$592,715
Public Health & Safety						
350.00 Police Special Event Fees	2,203	12,261	3,398	4,800	4,000	4,500
351.10 Claims for Fire Calls	0	0	423	0	0	0
352.00 Citation fees	0	0	0	0	2,000	3,000
352.10 Clinic Fees	34,101	20,907	20,320	15,000	10,000	10,000
352.20 Sanitarian Pre-Inspection Fees	2,696	3,317	2,449	2,600	2,500	2,500
352.30 Sanitarian Re-Inspection Fees	0	0	2,245	300	300	500
352.40 Reg Sanitarian Serv-Franklin	34,929	4,995	0	0	0	0
State Weights & Measure Inspections				10,000	10,000	10,000
355.00 Miscellaneous Service Charges	20	31	10	100	100	100
Subtotal	\$73,949	\$41,511	\$28,845	\$32,800	\$28,900	\$30,600
Commercial Revenue						
360.00 Interest on Investments	321,684	333,884	381,120	448,000	400,000	400,000
121.10 Book Gain/Loss on LTI	0	-118,625	0	0	0	0
360.10 Interest on Taxes	81,638	132,090	97,421	92,000	95,000	97,000
360.30 Interest on Invoices	484	0	0	600	600	600
361.00 Land Rentals	265	100	100	200	200	200
361.50 T-Mobile Lease Payments	23,900	23,900	28,300	0	0	0
361.60 AT&T Cell Tower Lease	24,000	24,000	22,000	24,000	28,800	28,800
361.70 Verizon Cell Lease	0	25,537	25,537	0	0	0
363.00 Insurance Incentives	68,781	101,918	69,171	71,900	71,900	71,900
363.01 P-Card Rebates	0	4,369	8,060	10,000	11,036	12,000
364.00 Insurance Recovery-General	3,293	2,361	3,150	2,800	2,800	2,800
364.05 Insurance Recovery-Lights	8,906	24,582	8,480	10,000	10,000	10,000
364.10 Insurance Recovery-Police	1,721	531	304	1,000	1,000	1,000
364.20 Insurance Recovery-Fire	0	6,336	0	1,600	1,600	1,600
364.30 Insurance Recovery-Streets	120	19,008	0	5,000	5,000	5,000

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
365.00 Cable TV Franchise Fees	353,754	364,435	364,514	380,000	364,514	364,514
365.50 AT&T Video Service Fees	80,416	90,566	109,311	100,000	109,311	109,311
366.00 Sale of City Equip-Other	1,643	8,857	4,601	5,800	53,088	5,800
366.10 Sale of City Equip-Police	4,075	11,806	13,265	6,800	6,800	10,000
368.00 Miscellaneous Revenue	6,459	8,769	25,956	7,500	1,000	7,500
368.60 FEMA Reimb-Disaster Aid	12,718	102,105	0	0	0	0
369.00 Court Fines	422,518	373,858	381,681	475,000	400,000	415,000
369.10 False Alarm Penalties	5,700	5,750	5,650	7,300	5,000	5,700
Subtotal	\$1,422,075	\$1,546,137	\$1,548,621	\$1,649,500	\$1,567,649	\$1,548,725
Interfund Transfers						
Expenditure Offset	0	0		470,000	0	617,770
Subtotal	\$0	\$0	\$0	\$470,000	\$0	\$617,770
Total Revenues Generated	\$22,605,349	\$22,864,877	\$22,598,691	\$23,507,485	\$23,222,262	\$24,384,196
Expenditure Summary						
40 General Government	2,563,349	2,434,752	3,522,812	2,747,880	3,819,738	2,849,847
41 Building Maintenance	547,783	551,736	567,524	589,610	573,960	588,787
42 Administration	165,776	246,227	244,950	255,975	247,036	356,967
43 Information Technology	623,537	705,995	715,521	714,090	715,990	743,346
44 City Clerk	246,274	246,220	233,479	280,245	279,845	281,045
45 Finance	307,392	320,068	306,436	334,600	289,050	344,581
46 City Treasurer	211,434	215,550	219,019	220,165	198,995	238,521
48 City Assessor	219,668	219,341	224,579	235,935	235,935	305,013
50 Legal Department	287,340	212,944	207,973	247,820	215,710	244,990
55 Community Development	316,230	304,499	311,038	310,865	284,597	327,558
60 Police	8,639,562	8,839,592	8,681,381	8,775,760	8,700,750	8,954,786
62 Municipal Court	0	207,371	182,879	208,385	190,250	194,695
63 Emergency Operations	15,829	10,178	13,313	31,200	13,400	31,200
65 Fire Non-EMS Operations	1,433,532	1,446,289	1,389,605	1,451,120	1,462,565	1,657,590
70 Building Inspection	622,771	655,034	525,446	629,420	548,220	629,280
75 Health	544,132	544,591	545,060	649,070	628,320	627,384
81 Engineering	747,618	750,203	728,908	832,780	750,840	830,383
83 Streets	2,673,399	2,863,925	2,569,806	2,834,900	3,215,650	3,117,793
90 Parks, Recreation and Forestry	1,210,710	1,264,625	1,116,935	1,265,120	1,235,524	1,170,400
95 Library	792,233	805,061	813,477	892,645	868,095	890,030
99 Accumulated Sick Leave Payout	0	0	0	200,000	200,000	0
Total Expenditures	\$22,168,569	\$22,844,201	\$23,120,140	\$23,707,585	\$24,674,470	\$24,384,196
<i>Use of Reserves</i>	<i>\$0</i>	<i>\$0</i>	<i>\$521,448</i>	<i>\$200,100</i>	<i>\$1,452,208</i>	<i>\$0</i>
Ending Fund Balance	<u>\$8,254,137</u>	<u>\$8,274,813</u>	<u>\$7,753,365</u>	<u>\$7,553,265</u>	<u>\$6,301,156</u>	<u>\$6,301,156</u>
Unassigned	\$5,956,812	\$3,786,783	\$3,378,365	\$3,428,265	\$2,176,156	\$2,176,156
Restricted						
Committed						
Assigned	\$1,521,395	\$3,613,410	\$3,500,000	\$3,250,000	\$3,250,000	\$3,250,000
Nonspendable	\$775,930	\$874,620	\$875,000	\$875,000	\$875,000	\$875,000
Fund Balance Percentage	37.2%	36.2%	33.5%	31.9%	25.5%	25.8%
Unassigned Fund Balance %	26.9%	16.6%	14.6%	14.5%	8.8%	8.9%

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: General Government

Program Description

The General Government category includes the Common Council, all citizen boards, commissions, committees and election activities, insurance coverages and all costs associated with the general operation of the City.

The Common Council, which consists of an elected part-time Mayor and six elected part-time Alderpersons, represents the residents of the City of Oak Creek. The Common Council is responsible for setting City policies. According to State Statutes, it manages and controls City property, finances and public services, acting for the health, safety and welfare of the public.

2014 Objectives

1. Continue to develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes.
2. Proceed with the design and construction of the Library/City Hall complex.
3. Continue to take a proactive stance on development in the area of S. 27th Street, including maintaining regular communication with the City of Franklin.
4. Continue plans to redevelop the former Delphi automotive site.
5. Continue the redevelopment of the lakefront.
6. Take a proactive approach to business to foster economic development and job growth.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
General Government - 40						
Direct Employee Costs						
105 Salaries, Part Time	115,930	90,818	152,306	95,000	90,000	115,000
125 Car Allowance	13,800	13,738	13,668	13,800	13,800	13,800
130 Retirement	8,056	7,605	5,194	5,100	5,100	5,100
135 Social Security	7,882	6,745	7,737	7,500	7,500	11,567
145 Unemployment Compensation	128	166	0			
160 Insurance, Work Comp	415	396	492	530	530	530
175 Insurance, Group Life	116	96	100	100	100	100
185 Section 125 Expenses	0	7	0			
Subtotal	\$146,327	\$119,571	\$179,497	\$122,030	\$117,030	\$146,097
Indirect Employee						
200 Travel/Training	355	484	3,336	2,500	1,500	2,500
205 Recruitmnt/Testng/Physicals	777	28	0	0	0	0
210 Expense Allowance	92	84	148	300	300	300
225 Recognition	1,636	2,128	1,909	1,500	1,500	1,500
Subtotal	\$2,860	\$2,724	\$5,392	\$4,300	\$3,300	\$4,300
Utility Costs						
315 Telephone	1,944	2,377	2,620	2,500	2,500	2,500
330 Street Lighting	455,896	434,054	491,337	440,000	490,000	494,900
Subtotal	\$457,840	\$436,431	\$493,957	\$442,500	\$492,500	\$497,400
Supplies						
400 Office Supplies	1,762	2,582	1,046	1,200	1,200	1,200
410 Printing and Copying	6,401	5,249	3,920	7,000	5,000	5,000
415 Postage	10,336	195	4,364	7,500	6,000	5,500
420 Dues and Publications	16,642	12,635	10,623	21,000	12,000	15,000
425 Advertising and Promotions	0	460	0	500	5,390	10,000
450 Public Information	8,848	8,938	8,872	0	1,935	0
460 Minor Equipment	0	0	0	0	1,467	0
494 Leased Major Equipment	4,645	4,642	4,358	4,500	4,500	4,500
495 Miscellaneous	1,332	263	3,898	1,500	4,250	1,500
Subtotal	\$49,966	\$34,964	\$37,081	\$43,200	\$41,742	\$42,700
Other Services						
503 Section 125 Plan Administration	1,075	790	736	1,000	2,500	2,500
504 Retiree Medicare Premiums	185,000	185,000	170,000	170,000	170,000	170,000
505 Retiree Health Insurance	1,200,000	1,200,000	1,200,000	1,325,000	1,325,000	1,325,000
514 Engineering/Consulting	21,030	0	0	0	0	0
525 Outside Legal Services	75,422	112,986	93,148	90,000	75,000	40,000
535 Insurance	164,198	162,089	201,018	155,000	190,000	198,000
545 Legal Notices	5,077	6,271	8,945	7,500	7,500	7,500
560 Tax Assessment Refunds	55,484	37,264	66,123	20,000	20,000	20,000
565 Election Costs	15,864	4,182	39,613	20,000	10,000	20,000
575 Claims	55,851	11,595	27,532	25,000	10,000	25,000
576 Sales Tax	2,453	2,349	2,233	3,500	3,000	3,000
580 CDBG Grantee Expenses	67,261	8,557	19,745	25,000	40,000	0
581 Board of Review	946	2,429	596	2,000	1,000	2,000
583 Civil Service Commission	1,886	2,125	4,135	2,750	2,800	2,750
584 Board of Zoning Appeals	3,173	2,908	2,549	2,000	1,000	2,000
585 Plan Commission	4,585	4,146	4,166	5,000	4,000	5,000
586 Celebrations Commission	27,000	24,094	25,476	25,000	25,000	25,000
588 Police and Fire Commission	8,884	4,590	3,874	5,000	2,000	4,000
590 Board of Health	2,923	3,186	3,180	3,500	3,500	3,500
592 Historical Society	1,472	4,000	5,628	0	0	0
593 County Animal Control	54,169	51,869	51,541	45,000	50,000	51,000
594 Miscellaneous Boards	14	13	88	100	100	100
595 Miscellaneous/Rate Stabilization	118	1,842	1,161	2,500	500	2,500
596 Weed Commissioner	0	0	54	0	0	0

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Subtotal	\$1,953,885	\$1,832,285	\$1,931,539	\$1,934,850	\$1,942,900	\$1,908,850
Maintenance						
600 Office Equip Maintenance	50	0	334	1,000	500	500
645 Street Lighting System	-47,579	8,777	0	0	0	0
Subtotal	-\$47,529	\$8,777	\$334	\$1,000	\$500	\$500
999 Contingency	0	0	875,012	200,000	1,221,766	250,000
Subtotal	0	0	875,012	200,000	1,221,766	250,000
Total	\$2,563,349	\$2,434,752	\$3,522,812	\$2,747,880	\$3,819,738	\$2,849,847

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Facility Maintenance - 41

Program Description

The Facilities Maintenance Division is responsible for the care and upkeep of all City owned buildings, and all equipment associated with these buildings. Some of the things would include all HVAC equipment, electrical systems, plumbing systems, building generators, phone and voicemail systems, data and phone cabling, building cleaning and some remodeling projects.

2014 Objectives:

1. Look for building maintenance software that will allow work order tracking /equipment inventory /preventive maintenance planning.
2. Continue working with city and engineering staff in planning the new Fire station one and City Hall.
3. Put new rules in places in to make sure staff follows 28 Hr. a week work schedule.
4. Work on selecting new city wide phone system and start to implement system.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

BUILDING MAINTENANCE - 41

200 Training	\$2,500
This account covers the cost of any seminars that any member of the maintenance department attends throughout the year. Advanced training is needed on the software that controls the HVAC systems.	
205 Recruitment/Testing/Physicals	\$1,000
Costs incurred when hiring new personnel.	
215 Uniform clothing	\$500
Uniforms for maintenance department employees.	
300 Electricity	\$42,500
Electricity for City Hall and City Hall garage.	
305 Water and sewer	\$2,900
Water and sewer for City Hall complex.	
310 Natural gas	\$24,500
Natural gas for City Hall and City Hall garage.	
315 Telephone	\$36,000
This account covers all the incoming and outgoing phone lines that enter or leave the phone system at City Hall. Also charged to this account are all calls made through this system and any repairs needed. Also includes all T1 circuits used in all of the city facilities.	
325 Heating oil	\$0
Fuel oil for backup heat and generator at City Hall.	
400 Office supplies	\$50
Pens, pencils, markers and paper for maintenance department.	
420 Dues and Publications	\$0
This account is for any subscriptions or license fees.	
430 Housekeeping	\$35,000
Hand towels, toilet paper, paper cups, and minor cleaning supplies for City Hall, Library and Streets (\$17,000) Police (\$10,000) and Fire (\$8,000).	
440 Medical & safety	\$500
Safety shoes for maintenance employees.	
455 Small tools	\$100
Screw drivers, hammers, wrenches and other hand tools for maintenance department.	
460 Minor equipment	\$1,000
This covers an assortment of things, such as an air tool, saws, drills, air compressors, refrigeration equipment and large building cleaning equipment.	
517 Building cleaning	\$17,800
Outside services used to clean carpeting, second story windows and floor mats for city buildings.	

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

620 Building maintenance	<i>\$30,000</i>
Supplies and parts to make changes or repairs on all City Hall buildings and equipment.	
635 Rental	<i>\$100</i>
For rental on tools that the maintenance department does not have.	
700 Vehicles maintenance	<i>\$1,500</i>
Maintenance of department vans and pool cars.	
710 Gas/oil/fluids	<i>\$5,000</i>
Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars.	
TOTAL	<i>\$200,950</i>

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Building Maintenance - 41						
Direct Employee Costs						
100 Salaries, Full Time	139,105	140,648	141,508	140,700	140,700	140,700
105 Salaries, Part Time	134,174	144,564	140,732	154,800	154,800	154,800
110 Salaries, Overtime	927	943	2,320	2,000	2,000	2,000
130 Retirement	30,164	27,935	16,710	19,900	19,900	19,900
135 Social Security	20,918	21,655	21,445	23,400	23,400	23,400
145 Unemployment Compensation	0	116	0	0	0	0
150 Insurance, Active Employees	21,300	23,400	26,100	29,000	29,000	29,500
160 Insurance, Work Comp	14,657	13,344	12,800	14,000	14,000	14,000
165 Insurance, Disability	509	431	470	470	470	470
170 Insurance, Dental	2,760	1,560	1,680	1,950	1,950	2,162
175 Insurance, Group Life	1,140	1,081	627	850	850	800
180 Longevity	60	60	105	90	90	105
Subtotal	\$365,714	\$375,737	\$364,496	\$387,160	\$387,160	\$387,837
Indirect Employee						
200 Travel/Training	0	0	379	2,500	500	2,500
205 Recruitmnt/Testng/Physicals	546	210	823	1,000	400	1,000
215 Uniforms and Clothing	253	88	29	500	200	500
Subtotal	\$799	\$298	\$1,231	\$4,000	\$1,100	\$4,000
Utility Costs						
300 Electricity	41,174	44,978	43,795	42,000	42,000	42,500
305 Water and Sewer	3,058	2,773	3,112	2,900	2,900	2,900
310 Natural Gas	19,833	19,085	15,652	25,000	20,000	24,500
315 Telephone	38,149	37,642	53,157	35,000	35,000	36,000
325 Heating Oil	0	0	764	0	0	0
Subtotal	\$102,214	\$104,478	\$116,479	\$104,900	\$99,900	\$105,900
Supplies						
400 Office Supplies	217	54	0	50	50	50
420 Dues and Publications	160	0	0	0	0	0
430.10 City Hall/Library/Streets	16,259	15,047	18,106	17,000	17,000	17,000
430.20 Police	8,326	8,803	12,017	10,000	10,000	10,000
430.30 Fire	7,510	7,221	8,590	8,000	8,000	8,000
440 Medical & Safety	539	195	0	500	250	500
455 Small Tools	252	0	79	100	100	100
460 Minor Equipment	0	1,428	0	1,000	1,000	1,000
Subtotal	\$33,263	\$32,748	\$38,792	\$36,650	\$36,400	\$36,650
Other Services						
517.10 City Hall/Library/Streets Carpet	5,845	8,594	11,056	7,800	7,800	7,800
517.20 Police Carpeting Cleaning	6,635	5,317	4,432	7,500	7,500	7,500
517.30 Police Windows	0	245	0	0	0	0
517.40 Fire Carpet Cleaning	1,740	1,740	1,000	2,500	2,500	2,500
Subtotal	\$14,220	\$15,896	\$16,487	\$17,800	\$17,800	\$17,800
Maintenance						
620 Building Maintenance	27,176	18,410	24,179	32,500	25,000	30,000
635 Equipment Rental	0	0	0	100	100	100
Subtotal	\$27,176	\$18,410	\$24,179	\$32,600	\$25,100	\$30,100
Vehicles						
700 Vehicle Maintenance	1,139	110	632	1,500	1,500	1,500
710 Gas/Oil/Fluids	3,258	4,059	5,226	5,000	5,000	5,000
Subtotal	\$4,397	\$4,169	\$5,858	\$6,500	\$6,500	\$6,500
Total	\$547,783	\$551,736	\$567,524	\$589,610	\$573,960	\$588,787

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: City Administrator's Office

2014 Goals & Objectives:

1. Continue to advance work and efforts identified for 2013.

2013 Goals & Objectives:

1. Continue implementation of Acts 10 and 32.

STATUS:

- a. OPEB liability reduced from \$89,231,880 on 12/31/10 to \$58,626,384 on 12/31/12.
- b. Insurance premiums decreased from 2012 to 2013 by 3.3%.
- c. Health insurance fund balance increased by \$29,567 from 2011 to 2012 with a further balance increase expected in 2013, eliminated deficits of \$954,850 and \$947,702 from previous two years.
- d. Union representing dispatchers and police clerks has chosen to dissolve.
- e. No wage range adjustments in 2013 for non-union employees, however a lump sum general fund performance based payment was made to some employees.
- f. Paid Time Off (PTO) system fully integrated for non-union employees in 2013.
- g. Reorganization of Administrative operations recommended and approved in concept by Council in September for a 1/1/2014 implementation.
- h. Completed privatization of refuse services in 2013 to reduce costs for providing this service.

2. Assist with development efforts throughout the city; maintain weekly communication with elected officials and department managers.

STATUS:

- a. Significant development leadership and assistance from the City Administrator throughout the year. Communications have not been provided weekly, but on a sporadic basis to the Council through Administration Reports and twice monthly to department heads at Council update meetings.

3. Keep up-to-date on developments in other legislative bodies that have an effect on the City; keep the Common Council advised of potential fiscal ramifications.

STATUS:

- a. Council advised of WRS contribution adjustments for 2013 and 2014 and the financial effects of those adjustments

	2012	2013	2014
Elected	14.10	14.00	15.50
Public Safety	21.50	23.00	18.81
General	11.80	13.30	14.00
- b. Advised Council on legislative actions regarding tax cap and charges for services
- c. Municipal League newsletters provided to Council regularly.

4. Monitor the timing and amount of public utility aid (state aid from the power plant) and suggest capital spending alternatives for Council consideration.

- a. Council has been provided and approved use of estimated \$3.3 in annual revenues as follows:
 - i. \$1.0M Road Maintenance, including \$3.0M bond for larger bridge and road projects payable over 10 years.

City of Oak Creek 2014 Annual Budget Goals and Objectives

- ii. \$2.3M to support bonds for a scheduled list of projects including: street garage, civic center, fire station #1, lakefront development, Drexel Avenue construction, Drexel Avenue interchange, and police debt.
5. Continue to work on economic development issues, including but not limited to the remediation and redevelopment of the Lakefront, Delphi, 27th Street, and Howell Avenue at Oakwood Road sites.
- a. Oakwood Business Park site development and infrastructure bonds issued on October 1, 2013 with work to start immediately. Build out is estimated at \$1.5-1.8M square feet, create 1,500 jobs, and have a value of \$60-65M.
 - b. Drexel Town Square has received \$1.25M in State grants to help prepare the site for redevelopment. Buildings, concrete, and asphalt have been removed and environmental issues have been addressed to prepare the site for development. Zoning and financial issues have been negotiated and approved. Site infrastructure, construction will begin late in 2013 and completed in 2014. A variety of buildings and uses will be under construction in 2014 continuing until completion. Valuation estimates and build out in 2017 are \$153M. In November 2013, the City will issue \$23,500,000 in infrastructure bonds.
 - c. Lake Vista (lakefront) property assemblage and actions to address environmental condition by City and Wispark progressing with the 80 acre former Peter Cooper property acquired. DuPont, Epec, and Connell/Beezer property expected to be in City ownership in 2014 following VPLE completion. Some property will be available for development beginning in 2014 or in Spring 2015.
 - d. Development opportunities for 27th Street corridor should improve following street reconstruction and beautification in 2015.
6. Continue to work with the committee, staff and others to advance the 27th Corridor project.
STATUS:
- a. So far in 2013, Community Sensitive Design issues are being finalized for the corridor. Continuation of an existing Business Improvement District to the north is being explored for properties within Oak Creek. Driveway reductions north of Rawson and the extension of Riverwoods Boulevard are being actively pursued. Properties will be better positioned for development.
7. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies as needed.
STATUS:
- a. A new Personnel Manual was adopted and became effective 1/1/2012.
 - b. Recommendations for revisions/updates are currently being discussed with our labor attorney. These will be presented to the Committee and Council for consideration prior to year end.
8. Monitor progress by departments on the implementation of CVMIC recommendations.
STATUS:
- a. Biannual review is currently underway.
9. Monitor health and dental insurance utilization – continue to search for the most cost effective method for providing these benefits.
STATUS:
- a. Reports on monthly, year-to-date, and year-to-year comparisons are provided and posted on employee bulletin boards. Results are shared and discussed with the

City of Oak Creek 2014 Annual Budget Goals and Objectives

City's Insurance Study Committee. Three year August-to-August comparisons for paid claims are as follows:

2011	\$4,571,300
2012	\$4,208,500
2013	\$3,690,440

- b. Plan design changes for 2014 intended to help stabilize costs have been recommended and approved by the Council.
- c. A 3-year near site health clinic with Wheaton Franciscan has been proposed and approved. ROI of 30-100% is expected.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Administrator - 42						
Direct Employee Costs						
100 Salaries, Full Time	115,467	178,048	179,299	182,400	182,400	268,397
110 Salaries, Overtime	0	1,056	1,773	500	500	500
125 Car Allowance	1,200	3,600	3,600	3,600	3,600	3,600
130 Retirement	12,315	16,658	10,670	12,500	12,500	18,788
135 Social Security	8,684	13,032	13,401	14,000	14,000	20,532
150 Insurance, Active Employees	10,500	23,400	26,100	29,000	15,000	29,500
160 Insurance, Work Comp	674	968	844	900	900	900
165 Insurance, Disability	372	431	470	500	500	500
170 Insurance, Dental	760	1,610	1,680	1,925	1,925	3,600
175 Insurance, Group Life	214	356	445	500	500	500
185 Section 125 Administration	49	53	58	100	100	100
Subtotal	\$150,235	\$239,212	\$238,339	\$245,925	\$231,925	\$346,917
Indirect Employee						
200 Training/Travel/Staff Development	466	1,955	1,520	5,000	10,500	5,000
205 Recruitment/Testing/Physicals	12,516	7	0	0	0	0
210 Expense Allowance	0	766	425	200	710	200
Subtotal	\$12,982	\$2,728	\$1,945	\$5,200	\$11,210	\$5,200
Utility Costs						
315 Telephone	638	791	497	1,000	500	1,000
Subtotal	\$638	\$791	\$497	\$1,000	\$500	\$1,000
Supplies						
400 Office Supplies	145	290	288	500	100	500
410 Printing and Copying	350	1,258	1,022	850	850	850
415 Postage	84	223	474	400	200	400
420 Dues and Publications	1,342	1,725	2,367	1,600	2,151	1,600
460 Minor Equipment	0	0	0	250	50	250
495 Miscellaneous	0	0	19	150	50	150
Subtotal	\$1,921	\$3,496	\$4,170	\$3,750	\$3,401	\$3,750
Maintenance						
600 Office Equip Maintenance	0	0	0	100	0	100
Subtotal	\$0	\$0	\$0	\$100	\$0	\$100
Total	\$165,776	\$246,227	\$244,950	\$255,975	\$247,036	\$356,967

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Information Technology

Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites, cell phones and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

Status of 2013 Objectives thru October 2013:

1. Complete the purchase and installation of all new City software and hardware in the 2013 budget by December, 2013. **Status:** *Ongoing.*
2. Coordinate and implement the installation of a fiber network ring for the City and Water Utility buildings. **Status:** *Design of fiber is started and should be completed by end of 2013 with construction planned for spring of 2014.*
3. Continue to coordinate with City departments the planning and development of a comprehensive citywide database to store city records, documents and data electronically. **Status:** *Laser Fiche software is purchased, installed and operational. Over 410,000 documents have been scanned and stored in the software to date.*
4. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments. **Status:** *Ongoing.*
5. Using GIS keep City maps, easements, zoning & databases current. **Status:** *Ongoing.*
6. Continue to integrate Microsoft SharePoint services within city departments. **Status:** *Still in development stages.*
7. Provide instruction/training/support for a Microsoft Office user group for City staff and additional training for new City computer users. **Status:** *Ongoing.*
8. Set standards and provide for the maintenance/update of the City and the CDA web sites and Intranet usage/protection as needed during the year. **Status:** *Ongoing, the new web site by Savage is being built/ designed, but not yet public.*
9. Update and maintain City information on the cable stations (Channel 25 and 99). **Status:** *Ongoing.*
10. Administer city cell phones. **Status:** *Ongoing.*
11. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by September 2013. **Status:** *Completed.*

2014 Goals:

1. Complete the purchase and installation of all new City software and hardware in the 2014 budget by December, 2014.
12. Coordinate and implement the installation of a fiber network ring for the City and Water Utility buildings.
13. Continue to coordinate with City departments the implementation of a comprehensive citywide database to store city records, documents and data electronically.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

14. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments.
15. Using GIS keep City maps, easements, zoning & databases current.
16. Continue to integrate Laser Fiche and Microsoft SharePoint services within city departments.
17. Provide instruction/training/support for a Microsoft Office user group for City staff and additional training for new City computer users.
18. Set standards and provide for the maintenance/update of the City and the CDA web sites and Intranet usage/protection as needed during the year.
19. Update and maintain City information on the cable stations (Channel 25 and 99).
20. Install a new VOIP telephone/communications system at the Police Department and other City buildings.
21. Administer city cell phones.
22. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by September 2014.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

INFORMATION TECHNOLOGY - 43

200 Travel/Training Computer/Network training for support staff. Technology seminars. Travel re-imburement (mileage). Maintain & update computer training room for staff. Training videos.	\$4,000
205 Recruitment/Testing/Physicals Expenses incurred when hiring new employees.	\$0
315 Telephone Long distance telephone charges, modem line charges and cellular phone charges.	\$2,200
320 Data Lines Internet Access for City Hall/PD & IT/Main plus web site hosting.	\$7,500
400 Office Supplies Cabinet, binders, folders, paper, CD/DVD's, disk cases, general office	\$400
405 Computer Hardware/Software Application software (new & upgrades), network operating/management software, network infrastructure upgrades (cabling, hubs, NIC cards), network software upgrades, new or replacement computer hardware (monitors, memory, hard drives, CD-Rom drives, etc.).	\$15,000
410 Printing & Copying Department copier charges, printing material for training.	\$200
415 Postage	\$100
420 Dues & Publications Microsoft Users Group, Microsoft TechNet Subscription, miscellaneous computer books or publications.	\$300
460 Minor Equipment Data backups, cabling, printers, computer tools, computer parts, etc.	\$4,000
495 Miscellaneous Computer costs not anticipated at this time.	\$5,000
514 Consulting Custom programming or consulting services. Program customization, Network/router/WAN and voice/data consulting	\$5,000

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

551 OnLine Services		\$26,400
Annual Subscriptions:		
Police & Fire Dept. WAN (MDC's)	20,000	
Wisconsin Dept. of Justice - Record Checks	2,400	
Wisconsin Dept. of Justice - Time System	<u>4,000</u>	
TOTAL	26,400	

552 Annual License Fees		\$171,650
Software license fees:		

MSI - updates/Maint. (Acct.)	13,600
GCS - updates (Acct., Assessor & Treas)	8,100
Univers & Visual Landisc Maint/upg (Assessor)	3,700
Laser Fiche Document Management (Clerk)	4,500
Revelstone	12,000
Provision Health	1,500
Firehouse - ACS (Fire)	2,800
Phoenix/KPI Support (Fire and Police)	45,500
Netmotion (Fire and Police)	2,600
Telestaff (Police & Fire)	9,000
Cross Match Fingerprint (Police)	1,900
Beast Evidence Tracking (Police)	900
Winscribe Dictation (Police)	2,000
CritiCall Testing Software (Police)	650
CAiCE - IPSWIMM (Engineering)	1,600
Pond Pack (Engineering)	1,600
AutoCAD (Engineering, Planning, GIS)	9,000
Arc Info & ArcView(GIS)	4,600
ARCIMS (GIS)	13,800
Quark (Rec)	400
RecTrac (Parks & Rec)	5,000
Dossier Fleet Maintainance (Streets & Police)	2,750
Mitchell On Demand (Streets)	1,650
Transmissions (Streets)	1,500
Sign Cad (DPW)	400
Gasboy (DPW)	200
Microsoft Exchange & Sharepoint (IT)	10,200
Microsoft Server Software Assurance (IT)	2,900
Barracuda Email Archiving Software (IT)	1,000
Barracuda Spam Filter (IT)	1,400
Fortinet Web Filter & Firewall (IT)	<u>4,900</u>
TOTAL	171,650

605 Computer Maintenance	\$15,000
General computer maintenance on city's 180 computers. Parts replacement, upgrades, toner & printer cartridges, printer repairs, spare parts, network & cable maintenance.	

606 Annual Computer Maintenance Contracts	\$3,900
Cisco Pix Firewall, Routers, Switches & Bridges	

TOTAL \$260,650

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Information Technology - 43						
Direct Employee Costs						
100 Salaries, Full Time	268,539	297,176	325,308	328,500	329,800	329,800
105 Salaries, Part Time	34,218	17,556	0	0	0	0
125 Car Allowance	3,600	3,600	4,800	5,400	5,400	5,400
130 Retirement	33,194	32,151	19,094	22,500	23,100	23,100
135 Social Security	22,836	23,731	24,277	25,150	25,150	25,300
145 Unemployment Compensation	0	8,742	2,330	0	0	0
150 Insurance, Active Employees	53,700	75,600	81,900	82,000	82,000	87,100
160 Insurance, Work Comp	1,754	2,708	2,412	3,000	3,000	3,000
165 Insurance, Disability	1,018	959	1,175	1,200	1,200	1,200
170 Insurance, Dental	3,960	5,200	5,460	5,800	5,800	6,456
175 Insurance, Group Life	813	799	754	1,000	1,000	1,000
180 Longevity	240	240	240	240	240	240
185 Section 125 Administration	0	0	62	100	100	100
Subtotal	\$423,872	\$468,462	\$467,813	\$474,890	\$476,790	\$482,696
Indirect Employee						
200 Travel/Training	1,619	2,111	1,492	4,000	4,000	4,000
205 Recruitment/Physicals	10	565	7	0	0	0
Subtotal	\$1,629	\$2,676	\$1,499	\$4,000	\$4,000	\$4,000
Utility Costs						
315 Telephone	3,436	2,055	3,621	2,200	2,200	2,200
320 Data Lines	8,528	5,876	4,933	7,500	7,500	7,500
Subtotal	\$11,964	\$7,931	\$8,554	\$9,700	\$9,700	\$9,700
Supplies						
400 Office Supplies	234	227	392	400	400	400
405 Computer Network Software	16,667	27,567	19,461	15,000	15,000	15,000
410 Printing & Copying	0	67	14	300	200	200
415 Postage	8	166	123	200	100	100
420 Dues & Publications	666	655	439	600	300	300
460 Minor Equipment	3,292	3,554	3,852	3,500	4,000	4,000
495 Miscellaneous	4,988	6,404	5,934	5,000	5,000	5,000
Subtotal	\$25,855	\$38,640	\$30,214	\$25,000	\$25,000	\$25,000
Other Services						
550 Consulting	97	1,088	608	5,000	5,000	5,000
551 Data Services	25,775	27,909	27,961	26,400	26,400	26,400
552 Annual License Fees	122,190	139,715	165,091	151,100	151,100	171,650
Subtotal	\$148,062	\$168,712	\$193,659	\$182,500	\$182,500	\$203,050
Maintenance						
600 Office Equip Maintenance	2,422	1,202	0	0	0	0
605 Computer Maintenance	8,458	15,856	12,658	15,000	15,000	15,000
606 Computer Service Contracts	1,275	2,516	1,124	3,000	3,000	3,900
Subtotal	\$12,155	\$19,574	\$13,782	\$18,000	\$18,000	\$18,900
Total	\$623,537	\$705,995	\$715,521	\$714,090	\$715,990	\$743,346

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: City Clerk

Program Description

The City Clerk's office is the operational center for the City's flow of information, not only within the City and its departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions; monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government; administering the election process, alcohol beverage and miscellaneous business licensing, property status verifications and insurance coverages; and implementing State law and Municipal Code requirements.

The City Clerk's office is also responsible for providing budgetary and audit information and overseeing investments.

Status of 2013 Objectives through 9/1/13:

1. Continue to work with the Information Technology Manager and City Attorney to refine a proposal to use software technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. Identify destructible records and update current document retention schedule.
Status: *Moved into lead role for this project, still working with City Attorney. Over 250 boxes of data destroyed, and over 250,000 documents scanned thus far.*
2. Monitor and maintain the highest level of safety while focusing on a return for City investments. Work with the Finance Committee, City Treasurer, and Finance Director/Comptroller to review the Investment Policy and discuss current and potential investments.
Status: *Currently an active member of the Finance Committee, working together to ensure that the Committee's goals are met.*
3. Provide 24 hours of professional and computer training to each staff person. Introduction of SVRS new processes to be included in this training.
Status: *Both full time employees attended Clerk Institute this year, along with many Laserfiche and soft skill training sessions.*
4. Ensure current Chief Election Inspectors are recertified for the period 1/1/13 through 12/31/14 and continue recruitment of new Chief Inspectors during 2013, also to receive certification training.
Status: *Current.*
5. Continue to recruit and train Election Officials for 2013 elections.
Status: *Ongoing and successful.*
6. Continue creating a training schedule for both Clerks office and Election Officials. Ensuring all recertification levels are obtained for officials per Governmental Accountability Board.
Status: *Goal met, SRD training complete, new Election Inspector training complete, Municipal Clerk training complete.*
7. Ensure affected Board of Review members receive recertification training by June 2013. Maintain Board of Review process along with the assessor's office for 2013.
Status: *Complete, overachieved training three Board Members.*
8. Continue participation in the City Hall working group as an ongoing objective.
Status: *Goals met, still working on Municipal Code changes required.*
9. Continue to create and refine Emergency Management for Elections document for Clerk staff. Work towards incorporating document for City Hall staff. Continued NIMS training per EOC team.
Status: *Overachieved by creating and implementing Tornado, Fire, Election, and Active Shooter EAP's.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

11. Continue City Clerk training objectives for all processes and tasks. Open Meetings and Public Records laws, Government Accountability rules, licensing laws and state law and Municipal Code requirements.
Status: *Complete and ongoing.*
12. Support City Administration initiative, including preparation of City Hall relocation, revised support requirements, records consolidation, strategic planning and development.
Status: *Complete, contributor in support structure implementation.*
13. Continue to serve on Small Claims Committee and perform duties in an integrity based manner.
Status: *As needed, attend and research Small Claims issues.*

2014 Goals:

1. Continue to work towards digital recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. Identify destructible records and update current document retention schedule.
2. Monitor and maintain the highest level of safety while focusing on a return for City investments. Work with the Finance Committee, City Treasurer, and Finance Director/Comptroller to review the Investment Policy and discuss current and potential investments.
3. Provide 24 hours of professional and computer training to each staff person. Introduction of SVRS new processes to be included in this training.
4. Ensure current Chief Election Inspectors are recertified for the period 1/1/13 through 12/31/14 and continue recruitment of new Chief Inspectors during 2014, also to receive certification training.
5. Continue to recruit and train Election Officials for 2014 elections.
6. Continue creating a training schedule for both Clerks office and Election Officials. Ensuring all re-certification levels are obtained for officials per Governmental Accountability Board.
7. Ensure affected Board of Review members receive recertification training by June 2014. Maintain Board of Review process along with the assessor's office for 2014.
8. Continue participation in the City Hall working group as an ongoing objective.
9. Continue with training/overseeing of Deputy City Clerk during 2014, including professional and computer training courses.
10. Continue with training/overseeing Clerk-Secretary during 2014, including professional and computer training courses.
11. Continue to create and refine Emergency Management for Elections document for Clerk staff. Work towards incorporating document for City Hall staff. Continued NIMS training per EOC team.
12. Continue City Clerk training objectives for all processes and tasks. Open Meetings and Public Records laws, Government Accountability rules, licensing laws and state law and Municipal Code requirements.
13. Support City Administration initiative, including preparation of City Hall relocation, revised support requirements, records consolidation, strategic planning and development.
14. Continue to serve on Small Claims Committee and perform duties in an integrity based manner.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

CITY CLERK - 44

200 TRAVEL/TRAINING	\$2,000
Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, attendance at UW-Green Bay Master Academy, and other miscellaneous training classes for three full-time employees.	
205 RECRUITMENT/PHYSICALS	\$0
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$250
Paper, pens, folders and miscellaneous office supplies needed for daily office business, as well as special forms, stationery, envelopes, computer paper, etc.	
420 DUES & PUBLICATIONS	\$500
Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets.	
460 MINOR EQUIPMENT	\$0
Unknown replacements.	
595 MISCELLANEOUS	\$0
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$0
Service and maintenance of various office machines.	
TOTAL	\$2,750

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Clerk - 44						
Direct Employee Costs						
100 Salaries, Full Time	181,374	174,035	160,124	184,000	184,000	184,000
105 Salaries, Part Time	0	0	0	13,300	13,300	13,300
110 Salaries, Overtime	729	2,057	10,869	2,000	2,000	2,000
125 Car Allowance	0	0	1,200	1,800	1,800	1,800
130 Retirement	20,418	18,912	10,646	14,000	14,000	14,500
135 Social Security	13,397	13,183	12,863	15,100	15,100	15,100
150 Insurance, Active Employees	22,200	29,400	29,100	41,000	41,000	42,600
160 Insurance, Work Comp	746	1,000	860	900	900	900
165 Insurance, Disability	765	627	568	475	475	575
170 Insurance, Dental	2,800	3,600	2,940	3,000	3,000	3,000
175 Insurance, Group Life	595	608	256	300	300	300
180 Longevity	120	120	120	120	120	120
185 Section 125 Administration	98	106	66	100	100	100
Subtotal	\$243,242	\$243,648	\$229,611	\$276,095	\$276,095	\$278,295
Indirect Employee						
200 Travel/Training	2,371	1,837	3,386	3,000	3,000	2,000
205 Recruitment and Physicals	10	0	0	0	0	0
Subtotal	\$2,381	\$1,837	\$3,386	\$3,000	\$3,000	\$2,000
Supplies						
400 Office Supplies	36	110	36	250	250	250
420 Dues and Publications	360	370	445	500	500	500
460 Minor Equipment	0	255	0	0	0	0
Subtotal	\$396	\$735	\$481	\$750	\$750	\$750
Other Services						
595 Miscellaneous	255	0	0	300	0	0
Subtotal	\$255	\$0	\$0	\$300	\$0	\$0
Maintenance						
600 Office Equip Maintenance	0	0	0	100	0	0
Subtotal	\$0	\$0	\$0	\$100	\$0	\$0
Total	\$246,274	\$246,220	\$233,479	\$280,245	\$279,845	\$281,045

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Finance

Program Description

The Finance Department handles most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivables, developer and utility charges; handling payroll and other personnel related activities; administering all special assessments; preparing charges for the annual tax roll; preparing the annual budget; implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement.

Status of 2013 Objectives through October 2013:

1. Work to develop strategies to mitigate loss of shared revenue and property tax freeze moving into 2014.
Status: *Due to substantial savings in the solid waste fund we shifted the levy to increase the General Fund and EMS fund. Will continue to develop new strategies for 2015.*
2. Find ways to minimize length of Tax Incremental Districts to enable value of new development to have a positive impact on the general tax levy as quickly as possible.
Status: *Ongoing, there is minimal use of TIF funds for administrative costs thus allowing for early closures.*
3. Work with Department of Community Development and Administrator toward crafting development agreements that encourage growth, diversify the revenue base, and minimize the length of TIF districts.
Status: *Ongoing.*
4. Continue to work with Finance Committee to analyze and research optimal strategies to help to fortify city's financial future.
Status: *Ongoing.*
5. Begin first phase to establish a Comprehensive Annual Finance Report for the city of Oak Creek, the first time the City has sought to complete a CAFR.
Status: *Delayed due to staff turnover. Will look to update records and present a higher quality report in the upcoming years.*
6. Issue debt for financing of Civic Center and Fire Station.
Status: *Completed, in addition issued debt for Oak View Business Park, street & bridge improvements, and the Lakefront development.*

2014 Goals:

1. Work to develop strategies to mitigate loss of shared revenue and property tax freeze moving into 2015.
2. Find ways to minimize length of Tax Incremental Districts to enable value of new development to have a positive impact on the general tax levy as quickly as possible.
3. Work with Department of Community Development and Administrator toward crafting development agreements that encourage growth, diversify the revenue base, and minimize the length of TIF districts.
4. Continue to work with Finance Committee to analyze and research optimal strategies to help to fortify city's financial future.
5. Begin first phase to establish a Comprehensive Annual Finance Report for the city of Oak Creek, the first time the City has sought to complete a CAFR.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

6. Research and select a new financial software package including payroll, accounts payable, accounts receivable, code enforcement, building inspection, purchase orders, general ledger etc. Implementing this new software will help us automate our processes and create great efficiencies in the organization.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

FINANCE - 45

200 TRAVEL/TRAINING	\$3,345
Miscellaneous training classes for three full-time employees and mileage reimbursement. Government Finance Officers Annual Conference	
205 RECRUITMENT/PHYSICALS	\$100
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$385
Miscellaneous office supplies needed for three employees.	
420 DUES & PUBLICATIONS	\$615
National and Wisconsin GFOA dues	
460 MINOR EQUIPMENT	\$500
Calculators, phones	
530 AUDIT	\$37,500
535 PAYROLL SERVICES	\$0
1ST year of ADP payroll/HR services	
595 MISCELLANEOUS	\$100
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$100
Copier and typewriter maintenance.	
TOTAL	\$42,645

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Finance - 45						
Direct Employee Costs						
100 Salaries, Full Time	185,911	186,338	190,931	191,790	160,000	204,789
105 Salaries, Part-time	44	0	4,156	0	44,913	30,000
110 Salaries, Overtime	0	0	73	0	0	0
130 Retirement	19,797	19,821	11,266	13,200	10,740	14,335
135 Social Security	13,794	13,951	14,369	14,700	12,015	15,666
150 Insurance, Active Employees	35,400	39,000	40,200	37,000	16,622	30,000
160 Insurance, Work Comp	878	132	1,060	1,200	1,200	1,200
165 Insurance, Disability	763	646	705	700	700	700
170 Insurance, Dental	3,600	3,960	3,780	3,900	2,000	4,296
175 Insurance, Group Life	554	609	637	650	650	650
180 Longevity	240	240	240	240	240	240
185 Section 125 Administration	49	8	58	75	60	60
Subtotal	\$261,030	\$264,705	\$267,475	\$263,455	\$249,140	\$301,936
Indirect Employee						
200 Travel/Training	3,014	2,388	87	3,345	1,000	3,345
205 Recruitment and Physicals	0	0	0	100	520	100
Subtotal	\$3,014	\$2,388	\$87	\$3,445	\$1,520	\$3,445
Supplies						
400 Office Supplies	722	255	128	500	500	385
420 Dues and Publications	162	62	150	300	190	615
460 Minor Equipment	0	661	336	500	200	500
Subtotal	\$884	\$978	\$614	\$1,300	\$890	\$1,500
Other Services						
530 Audit	42,323	51,822	38,222	37,500	37,500	37,500
535 Payroll Service	0	0	0	28,500	0	0
595 Miscellaneous	16	85	38	250	0	100
Subtotal	\$42,339	\$51,907	\$38,260	\$66,250	\$37,500	\$37,600
Maintenance						
600 Office Equip Maintenance	125	90	0	150	0	100
Subtotal	\$125	\$90	\$0	\$150	\$0	\$100
Total	\$307,392	\$320,068	\$306,436	\$334,600	\$289,050	\$344,581

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Treasurer's Office

Program Description

The Treasurer's office is responsible for the accounting, collection, security, and deposit of all City funds in accordance with Wisconsin State Statutes and City ordinances.

The Treasurer's office collects and receipts all monies received by the City of Oak Creek. This office advises the Finance Director/Comptroller on daily deposits, to ensure the highest interest earning potential for the City. Tax statements- Real Estate and Personal Property, are sent to property owners from this office. Collection of taxes, disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County are prepared and completed by this office. Pet license issuance is also provided by the Treasurer's office.

Status of 2013 Objectives through 8/31/13:

1. Mail 100% of the 2012 Real Estate and Personal Property tax bills by December 13, 2013. **Status:** *Complete.*
2. Collect 98.9% of the 2012 Personal Property tax bill amount by June 1, 2013, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City. **Status:** *Collected 99.1%.*
3. Collect 97 % of the 2012 Real Estate taxes by end of tax collection period, to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2013. Will implement efficient, cost saving changes for collection of taxes at City Hall. **Status:** *Collected 97.5%; mailed delinquent notices by June 30, 2013; provided efficient service to the public within the budget provided.*
4. Work with the City Clerk, Finance Director/Comptroller and Finance Committee to monitor and maintain the highest level of safety while focusing on a return for City investments; and update Investment Policy and Internal Control Policy as necessary. **Status:** *Investment process ongoing; Finance Committee reviewing the Internal Control Policy on 9/12/13 – changes will be presented to the Common Council prior to the end of November. Will review Investment Policy later in the year or in the first quarter of 2014.*
5. Work within the Treasurer's Department to reduce costs and increase efficiency by reducing paper copies and improving cash receipting procedures. Continue to discuss innovative ideas and individual strengths and make changes accordingly. **Status:** *Scanning is an ongoing process; electronic upload of tax payments received by the city's bank is in the process and is expected to be utilized for the 2013 tax collection.*
6. Process reconciliation of the health insurance fund and general fund accounts timely. We will continue to look for additional ways to expedite the process. **Status:** *Most months were completed timely.*
7. Full- and/or part-time staff to attend educational classes to expand job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin (CMT); anticipate achieving this in 2013. **Status:** *Staff has not attended outside training due to staff shortages and record retention/migration commitments; Treasurer attended Master Academy and will attend Fall Conference; Treasurer applied for certification (CMT) – awaiting decision by MTAW Education Board.*
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections. **Status:** *Invoicing and collections completed timely.*
9. Utilize electronic Pet Licensing program to reduce processing time and improve efficiency. If electronic program is not feasible, will continue to look for other processing options. **Status:** *We have had demonstrations from several companies and have not found one that provides the efficiencies we need.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

10. Work toward completing job duties procedural manuals for full- and part-time personnel to improve proficiency during absences and ease the transition due to change in personnel and lack of full-time staff. If not done in 2013, will complete cash receipting manuals; otherwise, will update as needed. **Status:** *Ongoing.*
11. Will update all job descriptions as needed. **Status:** *Staff organization group completed a part-time Admin Support Assistant job application; Treasurer created a Deputy Treasurer job description.*

2014 Goals:

1. Mail the 2013 Real Estate and Personal Property tax bills by the third Monday in December as required by Wis. State Statute.
2. Pursue collection of the 2013 Personal Property taxes per Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
3. Actively collect the 2013 Real Estate taxes through July 31, 2014, including mailing of delinquent notices in June, in an effort to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments.
4. Work with the City Clerk, Finance Director/Comptroller and Finance Committee to monitor and maintain the highest level of safety while focusing on a return for City investments; and update Investment Policy and Internal Control Policy as necessary.
5. Continue scanning paper documents and create a record retention schedule; implement departmental practice for saving electronically or scanning all documents moving forward.
6. Ensure the tax accounts, health insurance fund and general fund accounts are reconciled monthly.
7. Provide opportunity for staff to attend educational classes to expand job knowledge and skills. Schedule staff for training in other departments and provide training opportunities to other department's staff in Treasurer's office duties for transitioning into the clerical pool. Provide training to new Deputy Treasurer.
8. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. If certification (CMT) was not approved in 2013, will work to achieve it in 2014.
9. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
10. Continue to pursue electronic Pet Licensing program to reduce processing time and improve efficiency.
11. Continue with job duties procedural manuals for full- and part-time personnel for the transition of the clerical pool.
12. Will update all job descriptions as needed.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

TREASURER - 46

200 TRAVEL/TRAINING

Municipal Treasurer District meetings, Annual Municipal Treasurer/Clerk's Mastery Academy, meals, Conferences, League Institute, Computer and/or Local Government Classes, mileage. \$2,700

315 TELEPHONE

Long distance telephone charges and FAX calls. Charges for mobile phone. \$350

400 OFFICE SUPPLIES

Pens, pencils, note pads, calculator tape, typewriter ribbons, staples, tape, correct type, calculator ribbons, ink cartridges, post-it notes, validation ribbons cash receipting tape, calendars. \$800

410 PRINTING AND COPYING

Envelopes-tax bills-tax payments-general, copy paper, toner, tax info flyers, tax bills, delinquent personal property tax list publication. \$1,800

415 POSTAGE

Bulk mailing of tax bills, certified letters, delinquent notices-real estate-personal property, routine. \$9,000

420 DUES AND PUBLICATIONS

Membership dues for: the Municipal Treasurer's Association of United States & Canada, the Municipal Treasurer's Association of WI, the Wisconsin Municipal Clerks Association and the Government Finance Officers Association; Certification Fee, **DPP Pub +230**. \$440

460 MINOR EQUIPMENT

Monroe calculator, Money Counter, Ithica Receipt Printer \$2,800

600 OFFICE EQUIPMENT MAINTENANCE

Service maintenance for the copy machine. \$200

TOTAL **\$18,090**

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Treasurer - 46						
Direct Employee Costs						
100 Salaries, Full Time	113,131	116,249	122,671	121,870	101,000	125,387
105 Salaries, Part Time	21,532	19,864	21,365	20,000	20,000	23,610
110 Salaries, Overtime	0	98	0	100	100	100
125 Car Allowance	0	0	1,200	1,800	1,800	1,800
130 Retirement	15,141	14,777	9,020	9,400	9,400	10,241
135 Social Security	10,154	10,120	10,524	10,500	10,500	11,398
150 Insurance, Active Employees	32,400	34,800	37,200	34,000	34,000	42,600
160 Insurance, Work Comp	611	868	752	800	800	800
165 Insurance, Disability	509	431	470	475	475	475
170 Insurance, Dental	2,400	2,400	2,520	2,400	2,400	3,300
175 Insurance, Group Life	410	403	463	500	500	500
180 Longevity	60	60	60	120	120	120
185 Section 125 Administration	49	53	58	100	100	100
Subtotal	\$196,397	\$200,123	\$206,301	\$202,065	\$181,195	\$220,431
Indirect Employee						
200 Travel/Training	1,385	1,647	1,057	1,500	1,500	2,700
205 Recruitment/Testing	115	7	0	0	1,000	0
Subtotal	\$1,500	\$1,654	\$1,057	\$1,500	\$2,500	\$2,700
Utility Costs						
315 Telephone	591	328	433	350	350	350
Subtotal	\$591	\$328	\$433	\$350	\$350	\$350
400 Office Supplies	1,245	1,097	599	1,200	800	800
410 Printing and Copying	1,586	1,852	1,494	2,500	1,800	1,800
415 Postage	8,643	8,679	8,426	9,200	9,000	9,000
420 Dues and Publications	412	392	709	450	450	440
460 Minor Equipment	935	1,300	0	2,700	2,700	2,800
Subtotal	\$12,821	\$13,320	\$11,228	\$16,050	\$14,750	\$14,840
Maintenance						
600 Office Equip Maintenance	125	125	0	200	200	200
Subtotal	\$125	\$125	\$0	\$200	\$200	\$200
Total	\$211,434	\$215,550	\$219,019	\$220,165	\$198,995	\$238,521

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Assessor's Office

Program Description

The Assessor's Office is responsible for discovering, listing and placing a fair market value on all real and personal property according to state laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end result of each year's work. Personnel in this department assist the public in obtaining assessment information on agricultural, residential, commercial, manufacturing properties, and manufactured housing units in the City.

The current contract with Tyler Technologies provides for partial assessment services and expires on October 31, 2013. Effective November 1, 2013, their contract will be to provide full assessment services and those city staff will become clerical pool employees as of January 1, 2014.

Status of 2013 Objectives through 8/31/13:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2013. **Status:** *Completed timely.*
2. Tyler staff to prepare and mail personal property self-reporting forms by January 15, 2013. **Status:** *Completed timely.*
3. Complete the review and posting of values to the Personal Property Program and GCS systems, mail the Notice of Assessment letters and submit the preliminary 2013 assessment roll by June 7, 2013. **Status:** *Completed timely.*
4. Complete the preliminary 2013 Real Estate assessment roll by June 7, 2013. **Status:** *Completed timely.*
5. Complete Open Book period by June 27, 2013. **Status:** *Completed timely.*
6. Complete the final Real Estate and Personal Property assessment roll and mail Re-notification Letters by July 1, 2013. **Status:** *Completed timely.*
7. Conduct annual Board of Review by August 31, 2013. **Status:** *Completed timely.*
8. Staff to attend professional and/or computer training. **Status:** *Staff attended multiple training sessions.*
9. Oversee assessing staff performance in accordance with their job descriptions. **Status:** *Staff performance is in accordance with their job descriptions.*
10. Continue to work with the Contract Assessor and staff to streamline operations in the Assessor's Office by meeting weekly with the Contract Assessor, City Treasurer and Assessment Technician for status of projects and prioritizing workload and issues. **Status:** *Ongoing.*
11. As time permits, continue the process of scanning original documents, including reorganizing and consolidating archived records. **Status:** *Ongoing.*
12. Negotiate contract for assessment services for period beginning 11/1/13. **Status:** *Effective 11/1/13, upon common council approval, Tyler Technologies will provide full assessment services for the city. Current city staff will become clerical pool employees but will continue to report to the City Treasurer until they are reassigned to another supervisor.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Goals for 2014:

1. Oversee assessment services performed by Tyler Technologies and resolve issues that arise.
2. Work closely with the Contract Assessor during the transition from partial to full assessment services. Will meet at least once per week with the Contract Assessor or Deputy Assessor and periodically with Tyler Technologies clerical staff to ensure that the city's expectations are met.
3. Oversee the current assessment city staff until they are reassigned to another supervisor.
4. Current assessment city staff will continue scanning original documents, including reorganizing and consolidating archived records.
5. Provide opportunity for training in other departments as staff transitions into the clerical pool.
6. Assess services provided by Tyler Technologies and evaluate performance based on their contract.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

ASSESSOR'S DEPARTMENT - 48

200 TRAVEL/TRAINING	\$0
Funds in this account will be used for training of staff in computer courses, seminars and mileage.	
205 RECRUITMENT/TESTING	\$0
400 OFFICE SUPPLIES	\$300
Covers the cost of necessary supplies to run the office including, but not limited to, pens, paper, folders, toner, binders, labels, storage boxes, and miscellaneous.	
410 PRINTING AND COPYING	\$500
Daily business copying, updates of current materials, business envelopes, WPAM updates & sales reports, and copying charges from Milwaukee County Register of Deeds for deeds, e-returns, assessment rolls, misc. forms and plat pages.	
415 POSTAGE	\$1,200
Routine business correspondence, annual mailings of personal property forms, assessment increase notices, mailings to Department of Revenue, and required certified mailings.	
420 DUES AND PUBLICATIONS	\$0
Includes subscriptions to professional and technical journals and commercial costing manuals, Taxpayers Alliance/Focus, Marshall & Swift.	
460 MINOR EQUIPMENT	\$500
Minor equipment, to include telephone headset(s) for staff.	
495 MISCELLANEOUS	\$100
Funds to cover any unplanned incident or expense.	
515 ENGINEERING CONSULTING	\$175,000
Tyler Technologies, Inc. for assessor services annual contract and Personal Property valuation, and citywide revaluation.	
520 FEE FOR STATE MANUFACTURING ASSESSMENTS	\$15,000
Fee paid to State DOR for performing manufacturing assessments annually	
600 OFFICE EQUIPMENT MAINTENANCE	\$200
Service and maintenance of copy machine.	
TOTAL	\$192,800

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Assessor - 48						
Direct Employee Costs						
100 Salaries, Full Time	50,193	51,531	51,795	50,800	50,800	50,800
105 Salaries, Part Time	28,463	31,472	31,773	38,300	38,300	31,880
130 Retirement	8,653	8,905	4,914	6,300	6,300	5,800
135 Social Security	5,765	6,046	6,109	7,000	7,000	6,350
150 Insurance, Active Employees	16,200	17,400	18,600	19,000	19,000	15,000
160 Insurance, Work Comp	629	944	796	1,000	1,000	850
165 Insurance, Disability	255	215	235	235	235	235
170 Insurance, Dental	1,200	410	410	410	410	1,008
175 Insurance, Group Life	120	76	109	120	120	120
180 Longevity	49	120	120	120	120	120
185 Section 125 Administration		52	53	50	50	50
Subtotal	\$111,527	\$117,171	\$114,915	\$123,335	\$123,335	\$112,213
Indirect Employee						
200 Travel/Training	358	400	20	600	600	0
Subtotal	\$358	\$400	\$20	\$600	\$600	\$0
Supplies						
400 Office Supplies	1,841	1,663	644	1,900	1,900	300
410 Printing and Copying	160	541	566	500	500	500
415 Postage	1,052	7,568	1,208	1,500	1,500	1,200
420 Dues and Publications	476	565	634	1,000	1,000	0
460 Minor Equipment	0	183	223	500	500	500
495 Miscellaneous	99	88	0	100	100	100
Subtotal	\$3,628	\$10,608	\$3,275	\$5,500	\$5,500	\$2,600
Other Services						
514 Contract Assessment Services	91,000	91,000	93,550	91,000	91,000	175,000
520 Fee for State Manuf Assessments	12,865	0	12,637	15,000	15,000	15,000
Subtotal	\$103,865	\$91,000	\$106,187	\$106,000	\$106,000	\$190,000
Maintenance						
600 Office Equip Maintenance	290	162	183	500	500	200
Subtotal	\$290	\$162	\$183	\$500	\$500	\$200
Total	\$219,668	\$219,341	\$224,579	\$235,935	\$235,935	\$305,013

CITY OF OAK CREEK 2014 ANNUAL BUDGET

Goals and Objectives

Department: Legal

Program Description

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department heads. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

Objectives:

1. Complete acquisition of the DuPont, EPEC and Connell properties. Assist the staff in development of the lakefront park. Provide legal advice to the City with respect to demolition of the building on the Hynite property. Continue to work with outside counsel and the City's environmental consulting firm, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.
2. Work with outside counsel to resolve the claim against Angus Young and Associates and VJS regarding the street garage expansion construction defect issues.
3. Provide legal advice regarding the construction of the new City Hall, Library and Fire Station No. 2.
4. Assist outside counsel in defense of the duty disability claim of David J. Roszina.
5. Assist the staff in the creation of the TIF District for the lakefront properties.
6. Work with staff on development related issues for Drexel Town Square.
7. Assist the staff on close-out of subdivisions.
8. Resolve the litigation brought by Daniel Vitek regarding Drexel Town Square.
9. Resolve the issues regarding garbage pickup for non-profit organizations.
10. Work with the staff regarding the St. Francis dispatch contract.

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Legal

Status of 2013 Objectives:

1. Complete acquisition of the DuPont, EPEC and Connell properties. Assist the staff in beginning the process for development of the lakefront park. Assist the staff in the bluff stabilization studies. Provide legal advice to the City with respect to demolition of the buildings on the Connell property and on the Hynite property. Continue to work with outside counsel and the City's environmental consulting firm, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.

***Status:** Acquisition of the DuPont, EPEC and Connell properties is expected to take place in March, 2014. We are negotiating the final terms of the Transfer Agreement at this time. The transfer of the DuPont and EPEC property will occur upon the issuance of the VPLE Completion Certificate. The transfer of the Connell Property will occur when the remediation work has been done on all but the building slabs so as to allow the City to take advantage of the \$400,000 Ready for Reuse Grant. The buildings on the Connell property have been demolished. A raze order is being investigated on the Hynite property.*

2. Work with outside counsel to resolve the claim against Angus Young and Associates and VJS regarding the street garage expansion construction defect issues.

***Status:** The claim against Angus Young and Associates and VJS has not yet been resolved. The investigation continues. We expect that this matter will be resolved in 2014.*

3. Provide legal advice regarding the construction of the new City Hall, Library and Fire Station No. 2.

***Status:** Issues surrounding the construction of the new City Hall, Library and Fire Station No. 2 are ongoing. We fully expect to work with staff on the plans and specifications and the bids in the remaining months of 2013.*

4. Continue to work with staff regarding ongoing multiple TIF related issues including the TIF for Oakview Business Park.

***Status:** The TIF Agreement has been approved for the Oakview Business Park. Infrastructure bids are in. Construction is expected to commence shortly.*

5. Assist outside counsel in defense of the duty disability claim of David J. Roszina.

***Status:** Unfortunately this duty disability claim is not yet resolved and will continue into 2014.*

6. Deal with ongoing public records issues regarding the Sikh Temple shooting.

***Status:** Public records issues regarding the Sikh Temple shooting have been resolved.*

7. Explore the creation of a TIF District for the lakefront properties.

***Status:** We have had a meeting with all interested parties and we will be creating the TIF District in 2014.*

City of Oak Creek 2014 Annual Budget Goals and Objectives

8. Work with staff on development related issues for Drexel Town Square.

Status: The TIF Agreement with OWD, LLC has been approved. The Operating Agreement for OWD LLC is in place. The property owned by Giuffre XX, LLC at 8051 S. Howell Ave. has been acquired. The CSM for City Hall and the Library have been approved and Quit Claim Deeds have been signed. An MOU with Woodman's has been signed. Negotiations are ongoing with Rick Barrett and Blair Williams regarding TIF support for their projects. The properties are being marketed by OWD at this time. Infrastructure plans are being developed.

9. Continue to prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.

Status: Ongoing

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Attorney - 50						
Direct Employee Costs						
100 Salaries, Full Time	96,065	96,672	97,233	101,700	101,700	101,700
105 Salaries, Part Time	20,104	13,566	13,937	18,200	13,570	13,570
125 Car Allowance	1,800	1,800	1,800	1,500	1,500	1,500
130 Retirement	10,522	9,055	5,703	6,970	6,970	7,150
135 Social Security	8,719	8,429	8,221	9,750	9,750	8,850
150 Insurance, Active Employees	16,200	17,400	18,600	19,000	19,000	21,300
160 Insurance, Work Comp	806	1,124	968	1,000	1,000	1,000
165 Insurance, Disability	255	215	235	250	250	250
170 Insurance, Dental	1,200	1,200	1,260	1,300	1,300	1,650
175 Insurance, Group Life	572	584	654	600	655	655
185 Section 125 Administration	57	8	62	50	65	65
Subtotal	\$156,300	\$150,053	\$148,672	\$160,320	\$155,760	\$157,690
Indirect Employee						
200 Travel/Training	1,504	95	1,132	2,500	1,500	1,500
Subtotal	\$1,504	\$95	\$1,132	\$2,500	\$1,500	\$1,500
Supplies						
400 Office Supplies	248	0	0	200	100	150
415 Postage	90	153	115	300	150	150
420 Dues and Publications	3,352	7,951	8,349	7,000	7,000	8,000
Subtotal	\$3,690	\$8,104	\$8,464	\$7,500	\$7,250	\$8,300
Other Services						
525 Outside Legal Services	121,481	54,632	49,547	75,000	50,000	75,000
545 Legal Notices/Recordings	4,365	60	157	2,500	1,200	2,500
Subtotal	\$125,846	\$54,692	\$49,704	\$77,500	\$51,200	\$77,500
Total	\$287,340	\$212,944	\$207,973	\$247,820	\$215,710	\$244,990

* \$35,500 is used to fund Assistant City Attorney

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Community Development

Program Description

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound **land use planning**. The Department serves as the focal point for all new development proposed in the City and processes all **rezoning, Official Map and Conditional Use Permit** requests. The Department also serves as staff to the **Plan Commission and Community Development Authority**. Since 2007 the Department has taken on the additional role of Zoning Code Enforcement, as well as Parks Planning (2013).

Status of 2013 Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan, Lakefront Redevelopment Plan, Drexel Town Square & Civic Center plans and 27th Street plans. **Status:** *In 2013 Community Development staff has -*
 - *Amended the Comprehensive Plan to implement the District 2 Redevelopment Plan (DTS) and the TID 11 project plan.*
 - *Monitored grant activity towards implementation of the Lakefront Redevelopment Action Plan.*
 - *Worked with the Wisconsin Department of Transportation, the City of Franklin and various City Departments on the 2015 plans for the reconstruction of 27th Street, including access management, streetscaping and the possible formation of a business improvement district.*
2. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits. **Status:** *In 2013 Community Development staff has met all of its obligations for processing said requests, as well as open records requests.*
3. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction. **Status:** *In 2013 Community Development Staff has provided support to the CDA towards implementing the new branding.*
4. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects, and to propose nonpublic service projects to utilize the City's allocation of funds. **Status:** *In 2013 Community Development Staff has worked with Milwaukee County to successfully transition public service grant administration to the project recipients, reducing the resources required by staff to administer the program(s).*
5. To oversee zoning code enforcement activities for the City, and to provide a year-end report to the Council on the status of the program. **Status:** *In 2013 the Zoning Administrator, in addition to his required Code Enforcement tasks, assumed the role of interim Weed Commissioner and processed weed and grass complaints for the City.*
6. To work with the Parks Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate. **Status:** *In 2013 Community Development Staff has assisted in the coordination of grant activities for acquisition and development of lakefront park and trail areas per the Lakefront Development Action Plan.*
7. To maintain ongoing communication with elected officials and appointed officials. **Status:** *Community Development Staff continues to maintain open communication channels with elected and appointed officials, and most importantly our residents and stakeholders through such channels as phone, meetings, mail, the City's website (which was redesigned in 2013) Twitter and Facebook.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

8. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to complete the process for updating of the plan started in 2011. **Status:** *Given the extended vacancy of the Planner position (the position was filled in July of 2013) this was not accomplished, but will be carried over to 2014.*
9. To monitor the function and content of the department's web page on a weekly basis. **Status:** *Although the web page was monitored on a regular basis, it was not regularly updated (due in large part to the position vacancy) as well as the pending transition to the new website.*
10. To maintain the citywide database of businesses. **Status:** *Historically the City has purchased this list from a third party vendor. We will likely do the same in the 4th quarter of 2013.*
11. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP). **Status:** *Both the Director and Planner are accredited through the AICP. Both are current on their continuing education credit requirements.*
12. To manage and monitor public service programming and scheduling for the City's public access channels (25 & 99). **Status:** *Those functions are no longer performed by Community Development staff.*

2014 Goals:

1. Plan for and implement a migration of Planning end user GIS functions (zoning – both internal and online, projects, and maps) from IT to the Department of Community Development, including any necessary hardware, software and training.
2. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan, Lakefront Redevelopment Plan, Drexel Town Square & Civic Center plans and 27th Street plans.
3. To take the lead in the creation of a tax increment financing (TIF) district for the Lake Vista redevelopment project.
4. To work with the Finance Director/Comptroller to meet all legal obligations with respect to the monitoring and reporting requirements for existing active tax increment financing districts in the City.
5. To plan for, coordinate and implement a major amendment to the City's Comprehensive Plan.
6. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all open records requests and interdepartmental permits and forms within statutory limits.
7. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects, and to propose nonpublic service projects to utilize the City's allocation of funds.
8. To oversee zoning code enforcement activities for the City, and to provide a year-end report to the Council on the status of the program.
9. To work with the Parks Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.
10. To maintain ongoing communication with elected officials and appointed officials.
11. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to complete the process for updating of the plan.
12. To monitor the function and content of the department's web page on a weekly basis.

City of Oak Creek 2014 Annual Budget Goals and Objectives

13. To maintain the citywide database of businesses.
14. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP).

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

DEPARTMENT OF COMMUNITY DEVELOPMENT - 55

200 TRAVEL/TRAINING

Training of staff and members of the Department of Community Development and staff mileage reimbursement. (Wisconsin Chapter APA conference). NOTE: continuing education credits are required to maintain AICP certification. \$2,650

315 TELEPHONE

Mobile and long distance phone service. \$1,200

400 OFFICE SUPPLIES

Purchasing of office supplies for the department's activities. \$600

410 PRINTING AND COPYING

Cost of printing documents generated for or by the department in carrying out their duties. \$1,200

415 POSTAGE

Cost of mailings generated by the department. \$1,300

420 DUES AND PUBLICATIONS

Staff membership in the American Planning Association, American Institute of Certified Planners, as well as publications for the department. This includes the AICP exam fee for the Zoning Administrator \$1,200

545 LEGAL NOTICES

Publication of legal notices in conjunction with City and developer initiated petitions. \$1,200

514 CONSULTING

Continuing expenses related to the State mandated updates to the City's comprehensive plan. Staff is preparing the plan update in-house. This funding could be used for public outreach and data collection. This funding would also be used for unspecified consulting expenses that may be necessary in connection with the lakefront redevelopment project. \$10,000

574 RECORDING AND REVIEW FEES

Fees for the County's review and recording of documents (which have been increased) such as certified survey maps, development agreements, deed restrictions, easements, etc. NOTE: DCD has been recording documents for other departments as well. \$800

600 OFFICE EQUIPMENT MAINTENANCE

Maintenance contracts on office equipment within the department. \$360

700 VEHICLE MAINTENANCE

Maintenance of vehicle for Zoning Administrator. \$500

710 GAS/OIL/FLUIDS

Zoning Administrator vehicle. \$350

TOTAL \$21,360

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Community Development - 55						
Direct Employee Costs						
100 Salaries, Full Time	223,290	217,130	225,969	204,800	190,000	203,146
105 Salaries, Part Time	11,436	11,456	12,857	7,600	7,600	7,587
130 Retirement	25,636	22,382	13,961	14,600	13,800	14,751
135 Social Security	17,380	16,465	16,596	16,275	15,000	16,121
150 Insurance, Active Employees	23,205	23,520	23,800	42,350	42,350	58,538
160 Insurance, Work Comp	719	1,004	844	900	900	900
165 Insurance, Disability	904	732	799	760	760	760
170 Insurance, Dental	3,366	1,840	1,146	2,900	2,900	3,520
175 Insurance, Group Life	511	547	562	550	550	575
180 Longevity	98	96	96	120	100	100
185 Section 125 Administration	98	171	189	200	200	200
Subtotal	\$306,643	\$295,343	\$296,820	\$291,055	\$274,160	\$306,198
Indirect Employee						
200 Travel/Training	1,541	2,241	3,069	2,000	1,500	2,650
205 Recruitment and Testing	0	0	0	0	462	0
Subtotal	\$1,541	\$2,241	\$3,069	\$2,000	\$1,962	\$2,650
Utility Costs						
315 Telephone	1,543	1,186	1,105	1,200	1,200	1,200
Subtotal	\$1,543	\$1,186	\$1,105	\$1,200	\$1,200	\$1,200
Supplies						
400 Office Supplies	332	697	570	600	600	600
410 Printing and Copying	387	743	506	750	1,600	1,200
415 Postage	1,531	1,000	1,019	1,500	1,230	1,300
420 Dues and Publications	1,535	1,583	1,439	1,150	1,180	1,200
Subtotal	\$3,785	\$4,023	\$3,533	\$4,000	\$4,610	\$4,300
Other Services						
514 Consulting	0	0	4,000	10,000	0	10,000
545 Legal Notices	1,689	758	1,422	1,000	1,200	1,200
574 Recording and Review Fees	404	450	455	400	855	800
Subtotal	\$2,093	\$1,208	\$5,877	\$11,400	\$2,055	\$12,000
Maintenance						
600 Office Equip Maintenance	244	232	310	360	360	360
Subtotal	\$244	\$232	\$310	\$360	\$360	\$360
Vehicles						
700 Vehicles Maintenance	141	17	93	500	0	500
710 Gas/Oil/Fluids	240	249	232	350	250	350
Subtotal	\$381	\$266	\$325	\$850	\$250	\$850
Total	\$316,230	\$304,499	\$311,038	\$310,865	\$284,597	\$327,558

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Police

Program Description

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2014:

2013 Goals (As of July 31, 2013)

Objectives - Administrative:

1. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.
Status: *To date, OCPD officers have received a total of 2,957.50 hours of training. Additional training slated through the end of the year will enable the Department to meet or exceed its goal of approximately 5,000 hours. Each officer receives, on average, 100.25 hours of training annually.*
2. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.
Status: *Officer Hausner finished his third and final year as the School Resource Officer at the Oak Creek High School. Officer Dooley completed Basic SRO training and will resume the SRO duties at the High School for the 2013-2014 school year. Officer Narrai will begin his fourth and final year as the SRO at the Middle Schools. Officer Narrai splits his time weekly between East and West Middle Schools in addition to assisting at the High School. SRO Narrai is also available for questions and presentations at all elementary schools within the OC/F School District.*
3. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.
Status: *Nineteen of twenty-one policies, general orders, and special orders scheduled to be reviewed have been completed. Three policies have been updated and are pending approval from the City Attorney's office.*
4. Dispatch:
 - a. Provide continual annual training for the dispatchers to enhance skills for police and fire dispatching.
 - b. Review and edit, where required, the yearly evaluation forms and guidelines.
 - c. Continue to work on accurate Time System entries.
 - d. Attain full staffing levels within the Dispatch Center.
 - e. Maintain efficient and accurate Emergency Medical Dispatching (Pre-Arrival Instructions) to those in need of same for Uncontrolled Bleeding, CPR/PNB, and Choking.
 - f. Continue to work on meeting and sustaining our 1-minute fire dispatching goal.**Status:**
 - a. *The Dispatch Training Unit has been conducting quarterly dispatch trainings, to include site visits of WEPCO and MATC, in order to enhance their ability to effectively dispatch to these locations.*
 - b. *In reviewing the yearly evaluation forms and guidelines, it has been determined that no changes are necessary at this time.*
 - c. *An additional Dispatcher has been added to the group of Validation Officers to ensure that adequate time can be spent accurately checking the entries.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- d. *Currently, the Dispatch Center is experiencing a shortage of two dispatchers, but is in the process of attempting to fill those vacancies. One candidate has completed all phases of the hiring process and is scheduled to start the Communications Training Program in September. This still leaves the Dispatch Center short-staffed by one dispatcher. A new hiring process is being formulated to create an eligibility list in an attempt to fill the remaining vacancy.*
 - e. *Every two weeks, pre-arrival calls are checked and listened to with feedback shared with the Dispatcher who completed them. This greatly assists in maintaining efficient and accurate emergency medical dispatching.*
 - f. *To date, a total of 469 random fire calls have been reviewed. Of that total, 442 calls were dispatched to fire personnel within 1 minute of receiving the call. This amounts to a 94% success rate.*
5. Clerical:
- a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
 - b. Store and destroy appropriate records according to the Records Retention Ordinance.
- Status:**
- a. *Dispatchers tested Phoenix prior to the last upgrade being completed, troubleshooting potential problems. New transcription software is in the processing of being loaded onto the server which replaces the current, non-Windows 7 compatible software.*
 - b. *On a monthly basis, records that are set for destruction are destroyed according to the Records Retention Ordinance.*

Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
 - a. Continue to solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase the current participation level of National Night Out and continue to develop programs for year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of eight community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Heath & Safety Fair, Teen Nights, National Night Out and Crime Stoppers).
 - d. Continue liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.
 - e. Continue development of the Property/Apartment Management Program by introducing the CRIME FREE Multi-Housing Program and actively pursue inactive complexes and their managers.
 - f. Continue to develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course.
 - g. Continue the Neighborhood Watch Program by sponsoring meetings in targeted areas of the community.
 - h. Utilize the Oak Creek/Franklin School District and private sector schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.
- Status:**
- a. *Donations have been solicited from local businesses to offset the costs of several Crime Prevention programs. To date, a total of \$1,500 has been raised in monetary donations, but there have been significant donations of prizes given away at community events. The value of these donated prizes puts the Community Resource Bureau close to its annual goal.*
 - b. *National Night Out was held on Tuesday, August 6, 2013. The event was well attended by the community and had several community sponsors with safety messages for citizens.*
 - c. *This goal is on target with several community safety events directed at various groups as well as the entire community. Events ranged from the Bike Rodeo to safety talks with senior citizens in the community.*
 - d. *The Community Resource Coordinator meets with these groups on a monthly basis and stays in communication with representatives regularly.*
 - e. *Meetings are held monthly with the apartment manager's group and the Community Resource Coordinator has attended training to stay up to date on the changes with the Apartment Manager's Program.*
 - f. *In the spring of the year, a women's self-defense class was held which was directed at teenagers. Another class is being planned for the fall of 2013.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- g. The Community Resource Coordinator has continued to reach out to neighborhoods to develop new neighborhood watch programs, and stays in communication with established groups.*
 - h. Coordination has been done with the School District office and SRO's to ensure that proper safety information is made available to the students at the High School.*
 2. Continue the development of our Drug Unit, which would include:
 - a. Initiate and complete investigations that would lead to the acquisition of ten (10) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Full-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdictions/investigations for a minimum of five (5) separate dates.

Status:

 - a. To date, the OCPD Drug Unit has acquired sixteen (16) search warrants that were served in conjunction with the ERU.*
 - b. To date, the Drug Unit has been unable to set up and conduct any special drug interdictions/investigations with patrol officers due to a staffing vacancy in the Drug Unit as well as staffing shortages on Patrol.*
 3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 70% of multi-vehicular traffic crashes that occur within the City.
 - c. Deploy radar speed trailers in identified problem areas a minimum of 75 times.
 - d. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - e. Individual shift Lieutenants, supervised by the Captain of Operations will monitor daily shift logs to ensure that citizens are receiving the "Guide For Citizen Contacts" brochure on all self-initiated stops.

Status:

 - a. From January 1st to July 31, 2013, OCPD officers have arrested 55 persons on suspicion of operating while intoxicated, municipal offenses. Of those, 28 have been found guilty. The remaining 27 cases are still open and dispositions have not been completed.*
 - b. Through July 31, 2013, OCPD officers have investigated 416 property damage and personal injury accidents that occurred on city streets. 245 of those accidents resulted in a citation being issued. Many of the remaining accidents had only one car involved, were hit-and-run or were very minor and citation issuance was not plausible or possible.*
 - c. The speed trailer was not deployed in 2013 due to maintenance problems with the machine.*
 - d. The supervisor in charge of traffic identified traffic complaint areas and prepared monthly lists of problem areas that stemmed from citizen complaints. Officers deployed themselves to these areas and supervisors monitored their activity. Supervisors assigned officers to the problems areas as well.*
 - e. Officers continue to provide Citizen Contact Guides to citizens stopped for traffic violations and field interrogations.*
 4. To continue and improve the quality of our criminal and civil investigations.
 - a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Begin certification testing for Evidence Technicians who want board recognized certification.
 - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.

Status:

 - a. Monthly Evidence Technician training has been conducted to date. In addition, four representatives from the Unit went to the WAI Conference in Rothschild, Wisconsin in March for more extensive training. The Evidence Techs are currently above the average for items processed over previous years.*
 - b. There were two complete audits of the property room conducted this year—the first in April and the second in August. All inventoried items were accounted for.*
 5. To supplement the Patrol Bureau in the following areas:

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Goals and Objectives

- a. Utilize the Bicycle Patrol Unit for special events such as 4th of July, high school football games and special requests for patrol.
- b. Maintain current level of K-9 activity, i.e., calls/crime prevention presentations/training (will compare number of call outs last year to current year).

Status:

- a. *The Bike Patrol Unit added two officers to the unit in 2013. Bike Patrol officers worked the annual Community Bike Rodeo, the 4th of July parade, the Chardhi Kala 6k run/walk event, and the OCHS football games and were assigned two days out of each month in the spring and summer for shift bike patrol.*
- b. *In 2013, the K-9 Unit retired K-9 Kuno and obtained a new police dog—K-9 Nox. Since returning from training in May, Officer Hanizseski and K-9 Nox have been busy acclimating themselves to the role of K-9 Officer/K-9. In 2012, from January through August, there were 351 total call-outs for the K-9 Unit. In 2013, during that same time period, there were 350 call-outs. Taking into consideration that the Department was down one K-9 team for two months while the new K-9 team was training, the K-9 teams have been extremely active. The Unit continues to dedicate 12 hours of training each month, with additional on-shift training when available. Both K-9's were in-house certified in May, 2013, and they will also be certified by an outside organization, NAPWDA, in October, 2013.*

6. Patrol Division:

- a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.

Status: *Ethical, professional police conduct remains one of the priorities of the mission of the Patrol Division. Ethical behavior and professional tactical communication is stressed by patrol supervisors and reinforced during patrol supervisor interaction.*

- b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.

Status: *The layered approach of supervision continues to be the source of quality investigations in the patrol division. Each working shift supervisor reviews logs and backs up officers on calls to ensure quality and standards are maintained. The second layer is Shift Lieutenants reviewing their shift's logs and maintaining quality of follow up and investigations. The third layer is the Patrol Operations Captain who reviews all shifts' logs and requests information on follow up, status of investigations and briefing of investigation conducted.*

- c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.

Status: *The Patrol Division has utilized a problem-solving policing approach. When an area, individual or group is identified as continually requiring police services, a Problem-Solving Officer will be assigned to address the problem at the root cause. The Operations Captain will research the time the problems are mainly occurring or which shift is best suited to address the problem. An officer from the identified shift will be solicited to volunteer to research the problem and meet with all stakeholders to identify the root causes of the problem/s. This officer will then begin to address the root causes through numerous avenues (i.e. social services, counseling, mediation, medical intervention, etc.).*

- d. Maintain a high level of officer/citizen safety, proficiency and job skills through monthly use of force training and roll call training.

Status: *Monthly use of force training, as well as on-shift training, is utilized to ensure officers are reasonable, skilled and professional in their knowledge and force use. On-shift training allows the Department to address new or evolving law enforcement topics or situations immediately instead of waiting for monthly training and keeps officers up to date and current. Use of force incidents continue to be documented through Use of Force Reports by an investigating supervisor. The Department's Use of Force Reports are then reviewed by command staff and use of force trainers to ensure their reasonableness.*

- e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.

Status: *This goal is achieved through Lieutenants' meetings whereby all shift and Bureau Lieutenants meet and discuss shift trends and issues to ensure a consistency between shifts. Shifts coordinate joint operations along with the Detective Bureau and Drug Unit to address current crime trends and community needs. Joint operations are coordinated through the Operations Captain and shift Lieutenants. Major events and occurrences are coordinated through the Operations Captain and assigned incident commander who completes an operations plan for the event. Through the use of operations plans (ICS Forms and Dept.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Ops Plan) plans are drafted through shift supervisors and circulated through each shift so all shifts are informed and coordinated (i.e., Lions Fest, 4th of July, etc).

- f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluation and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.

Status: *Discipline is routed through the Operations Captain's Office to ensure consistency from shift to shift. Supervisors have "Supervisor SOGs" to ensure consistency in day-to-day operations.*

7. Within the first three months of 2013, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit's operation to the Chief's Office. At the end of 2013, Unit Commanders will forward to the Chief's Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

Status: *All required specialty units provided their schedule of goals for the year to the Chief's Office as requested. A review of the status of those goals will be conducted at year end.*

2014 Goals

Objectives - Administrative:

1. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.
2. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.
3. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.
4. Dispatch:
 - a. Provide continual quarterly training for the dispatchers to enhance skills for police and fire dispatching.
 - b. Review and edit, where required, the yearly evaluation forms and guidelines.
 - c. Continue to work on accurate Time System entries.
 - d. Attain full staffing levels within dispatch center.
 - e. Maintain efficient and accurate Emergency Medical Dispatching (Pre-Arrival Instructions) to those in need of same for Uncontrolled Bleeding, CPR/PNB, and Choking.
 - f. Add Pre-Arrival instructions for Seizures and Child Birth to our Emergency Medical Dispatch policy/procedure.
 - g. Continue to work on meeting and sustaining our 1-minute fire dispatching goal.
5. Clerical:
 - a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
 - b. Store and destroy appropriate records according to the Records Retention Ordinance.
 - c. Work with Information Technology staff to fully implement the new Winscribe dictation system.
6. Phoenix/In-Car Video/TraCS

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- a. Work with IT Dept. and Phoenix (KPI) to fine-tune the system to accommodate the needs of the department.
- b. Provide the best possible audio/visual recordings for incidents that officers respond to, and have recordings archived and duplicated per open records laws in a timely manner.
- c. Ensure that all areas of the upgraded TraCS 10 system function properly, including the redaction abilities, court dates, and the ability to issue parking tickets.

Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
 - a. Continue to solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase the current participation level of National Night Out and continue to develop programs for year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of eight community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Health & Safety Fair, Teen Nights, National Night Out and Crime Stoppers).
 - d. Continue liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.
 - e. Continue development of the Property/Apartment Management Program by introducing the CRIME FREE Multi-Housing Program and actively pursue inactive complexes and their managers.
 - f. Continue to develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course.
 - g. Continue the Neighborhood Watch Program by sponsoring meetings in targeted areas of the community.
 - h. Utilize the Oak Creek/Franklin School District and private sector schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.
2. Continue the development of our Drug Unit, which would include:
 - a. Initiate and complete investigations that would lead to the acquisition of ten (10) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Full-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdiction/investigations for a minimum of five (5) separate dates.
3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 70% of multi-vehicular traffic crashes on city streets.
 - c. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - d. Individual shift Lieutenants, supervised by the Captain of Operations will monitor daily shift logs to ensure that citizens are receiving the "Guide For Citizen Contacts" brochure on all self-initiated stops.
4. To continue and improve the quality of our criminal and civil investigations.
 - a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Allow time for certification testing of Evidence Technicians who want board recognized certification.
 - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.
5. To supplement the Patrol Bureau in the following areas:
 - a. Utilize the Bicycle Patrol Unit for special events such as 4th of July, high school football games and special requests for patrol.

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Goals and Objectives

- b. Maintain current level of K-9 activity, i.e., calls/crime prevention presentations/training (will compare number of call outs last year to current year).
6. Patrol Division:
 - a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.
 - b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.
 - c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.
 - d. Maintain a high level of officer/citizen safety, proficiency and job skills through monthly use of force training and roll call training.
 - e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.
 - f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluation and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.
7. Department In-Service
 - a. Maintain 7 in-service training periods per year, with training to be completed on ‘UOF In-service’ days.
 - b. Maintain the minimum of 56 hours of training for sworn police personnel.
 - c. Continue with advanced training for our department trainers, who will then come and train our own personnel through the in-service and other specialized unit training.
8. Within the first three months of 2014, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit’s operation to the Chief’s Office. At the end of 2014, Unit Commanders will forward to the Chief’s Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

200 TRAVEL / TRAINING

\$32,500

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., specialized computer and dispatch training including yearly dispatcher in-service training, training for fire dispatching, Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, TIME system certification and re-certification, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, S.R.O. in-service/training, and Northwestern University updates (\$1,500) as well as FBI Nat'l Academy refresher courses. This line item also funds the mandatory, annual, in-house, in-service training for all sworn personnel. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

205 RECRUITMENT / TESTING / PHYSICALS

\$18,000

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2014, the Department will be conducting a Dispatch Manager process (\$2,500). In addition, the Department will be developing one (1) Police Officer eligibility list (\$3,500) and a Dispatcher eligibility list (\$3,000), which includes the setup/data export fees for the online application process. This line item also covers costs associated with drug testing (\$3,000), mandatory hearing tests (\$1,400), and bi-annual lead testing (\$1,500). Note: No lead testing needed for 2014. This line item also includes expenses incurred by the Department's Recruitment Team including recruitment flyers (\$1,000).

210 EXPENSE ALLOWANCE

\$1,000

This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.

215 UNIFORMS & CLOTHING

\$7,000

This line item covers the cost of outfitting new officers (\$3,000/ea., which includes the purchase of uniforms [\$300 max], badges, leather, reflective traffic vests, body armor [\$600] and weapons [\$800]). It also covers the cost of outfitting new dispatchers. Also included in this line item are dress uniforms for newly promoted Captains/Lieutenants/Sergeants; specialty uniforms for the Honor Guard, bicycle patrol unit, and trainers; vehicle maintenance uniforms, and unanticipated body armor and ballistic helmet replacements.

220 TUITION REIMBURSEMENT

\$30,000

This line item would provide funding for tuition reimbursement as mandated under the current OCPPA labor contract for officers(45) @ \$285/ea. (\$12,825). Also provides funding for non-union staff for undergraduate/graduate/masters programs as outlined in specific academic plan submittals (\$17,150).

225 RECOGNITION

\$3,000

This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

300 ELECTRICITY	\$78,780
Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. This budget estimate reflects a 6% increase over last year's expenditures as instructed by the Finance Department.	
305 WATER & SEWER	\$4,000
Covers the cost of water and sewer utilities provided. An undetermined rate increase is anticipated for 2013.	
310 NATURAL GAS	\$44,000
Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 0% increase over last year's expenditures as instructed by the Finance Department.	
315 TELEPHONE	\$46,000
Covers the cost of telephone service for the Department, including A.T.&T. (\$14,500), long distance (\$1,000), Verizon (\$23,000), and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$216/yr.).	
400 OFFICE SUPPLIES	\$12,000
Covers the cost of necessary office supplies to run the Police Department including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions.	
410 PRINTING AND COPYING	\$4,500
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$3,500
Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, shipping of weapons for repairs, and all other office/clerical postage requirements of the Department.	
420 DUES AND PUBLICATIONS	\$5,500
Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, and Nat'l Assn. for SWAT Personnel. It also covers the cost of several publications including the Physician's Desk Reference, Nat'l Directory of Law Enforcement Administrators, Dispatcher Monthly magazine, WI Bar Assn. dues, Motor Vehicle Registration and Driver License Registration on CD ROM, Secure USA database subscription (\$1,000), Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes" and "Wisc. Uniform State Traffic Schedule", ALPRS annual fee (\$100), and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.	
425 ADVERTISING AND PROMOTIONS	\$1,500
Covers the costs related to Department promotions, including the continuation of the Department's Adult Citizens' Academy Program and ADA Academy Programs, miscellaneous promotional t-shirts/hats and other items, and a department group picture every 5 years (\$2,000).	
426 CRIME PREVENTION	\$9,000
Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs, bicycle safety program and National Night Out.	

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

440 MEDICAL AND SAFETY	\$5,500
Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, C-collars, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators and safety shoes/glasses/respirators for fleet mechanic, and infectious control disease consultant fees (1-2/yr @ \$200/exposure).	
460 MINOR EQUIPMENT	\$5,000
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment purchases/replacements, including file cabinets, office chairs, etc..	
470 AUDIO VISUAL / PHOTO SUPPLIES	\$2,500
Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department cameras, as well as the cost for CD's & DVD's for the mandated digital recording of interviews/in-car videos.	
480 FIRE EQUIPMENT	\$750
This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building.	
485 POLICE EQUIPMENT	\$15,000
This line item will cover costs for the purchase/replacement of needed police equipment, including radar/laser units, annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), crisis negotiator equipment, flares (\$3,500), parking tickets, replacement bicycle patrol equipment, stop sticks, etc.	
486 AMMUNITION / ARMORY	\$21,000
This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag (+\$1,000 for qualification rounds), taser cartridges (+\$2,000 for annual certification rounds), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.	
486.10 ERU EQUIPMENT	\$10,000
This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 5 TEAMS members and 2 K-9 members.	
487 POLICE AUXILIARY	\$1,500
This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.	
488 POLICE SPECIAL OPERATIONS	\$4,000
This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records and activation fees for the Drug Unit GPS device.	
488.10 DWI ENFORCEMENT	\$400
This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.	
490 POLICE VEHICLES	\$150,000
This line item will cover the purchase of five (5) vehicles to replace five (5) police vehicles.	

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

490.10 POLICE VEHICLES EQUIPMENT	\$15,000
<p>This line item will cover the costs associated with equipping replacement squads. NOTE: 5 replacement vehicles are needed in 2014--2 of which will be Caprices; some equip from Crown Vics will not transition into Caprices. Costs include, but is not limited to, registration/title, graphics (5 @ \$900/ea.), a radio (0 @ \$3,100), computer w/phone card (0 @ \$2,000), siren (0 @ \$800), emergency lights (1 @ \$2,200), security partition (1 @ \$400), shotgun/rifle mounts (1 @ \$500), molded seat (1 @ \$1,200/ea.), center consoles (5 @ \$200/ea.), pushbar (1 @ \$200), radar unit (0 @ \$3,800), Taser unit (0 @ \$800), squad rifle (0 @ \$1,500), shotgun (0 @ \$800), less lethal shotgun (0 @ \$400), stop sticks (0 @ \$500), AED (0 @ \$1,800), first aid kits (0 @ \$250), Tahoe trunk vaults (1 @ \$2,000), K-9 insert (1 @ \$2,500), in-car video equipment (0 @ \$5,000), Opticom units (0 @ \$500), and citation printers (0 @ \$250). (Total cost to equip an <u>additional</u> new squad = \$28,000; costs for 2014 are for transitioning only as no squads are being <u>added</u> to the fleet.)</p>	
493 CANINE OPERATIONS	\$4,500
<p>This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.</p>	
495 MISCELLANEOUS	\$3,500
<p>This line item covers the costs for notary fees, downtown court parking fees, prisoner costs (\$500), costs for requested transcripts for appealed cases, Spanish translation of Dept. documents/forms/brochures, CDL renewals, evidentiary towing (\$500), paper shredding service (\$660), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.</p>	
525 ATTORNEY / LEGAL	\$25,000
<p>Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.</p>	
600 OFFICE EQUIPMENT MAINTENANCE	\$5,500
<p>Includes the cost of maintenance contracts for current copy machines, cash registers and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract, including current dictation system which is no longer covered by a mnt. agreement.</p>	
610 RADIO EQUIPMENT / MAINTENANCE	\$20,000
<p>Covers the cost for service contracts (\$8,000 for 4 radio consoles) and all required repairs/replacements of all radio and MDC communication equipment within the Department and its vehicles, as well as the Department's logger machine (not covered by maintenance contract), and any dispatch-related costs (i.e., headsets @ \$1,500, etc.).</p>	
615 GROUNDS MAINTENANCE	\$7,000
<p>This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed @ \$1,000), track maintenance and pond maintenance (\$2,500), canopy lights, parking lot light pole ballasts (\$160/ea.), outside building lights (14 @ \$100/ea.), eagle statue lights/ballasts (4@\$70/ea.). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department.</p>	
620 BUILDING MAINTENANCE	\$43,500
<p>This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$650), yearly fire alarm inspections (\$3,200), carpet replacement as needed, reader board repairs, etc.</p>	

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

700 VEHICLE MAINTENANCE	\$32,000
Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), maintenance and refurbishing of the speed trailer, as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible).	
705 EQUIPMENT MAINTENANCE	\$3,500
This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range-annual range air-quality testing and range trap cleaning service (\$5,000).	
710 GAS AND OIL	\$182,000
Covers the cost of an estimated usage of 50,000 gallons of gasoline at an estimated cost of \$3.85 per gallon, and the required motor oil (152 gallons @ \$9.80/gal.) and transmission oil (2-55gal. drums @ \$18.25/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (2012 = 1,100 gals. @ \$3.3496/gal. + delivery @ \$.099/gal.).	
715 TIRES	\$10,000
Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required.	
TOTAL	\$867,430

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
100% Original - 2006,2007,2008 TO 2010-5% Operating Costs and 2% Direct Employee Costs to WE Energies Fund 19						
Police - 60						
Direct Employee Costs						
100 Salaries, Full Time	4,917,905	4,987,313	5,017,938	5,198,900	5,198,900	5,252,348
105 Salaries, Part Time	77,975	62,150	102,947	126,900	126,900	123,712
110 Salaries, Overtime	298,277	371,985	340,247	245,000	245,000	265,000
115 Salaries, Holiday Pay	102,163	100,848	56,568	105,000	105,000	105,000
120 Special Pay Allowances	120,350	122,578	106,108	125,000	125,000	100,000
130 Retirement	1,020,318	1,093,705	892,252	817,100	817,100	590,122
135 Social Security	413,563	417,477	413,849	432,200	432,200	417,372
150 Insurance, Active Employees	1,096,214	1,146,600	1,262,100	1,151,000	1,151,000	1,316,200
160 Insurance, Work Comp	165,870	142,036	173,520	165,000	165,000	185,000
165 Insurance, Disability	19,447	16,700	17,661	18,000	18,000	18,000
170 Insurance, Dental	74,757	78,960	84,220	79,200	79,200	99,036
175 Insurance, Group Life	6,683	5,983	5,276	6,500	6,500	6,500
180 Longevity	9,686	10,810	9,595	17,000	17,000	12,000
185 Section 125 Administration	678	1,350	1,328	1,500	1,500	1,500
Subtotal	\$8,323,886	\$8,558,495	\$8,483,609	\$8,488,300	\$8,488,300	\$8,491,790
Indirect Employee						
200 Travel/Training	38,102	42,245	32,996	32,500	33,500	32,500
205 Recruitment/Testing/Physicals	21,680	17,313	21,731	18,000	21,000	18,000
210 Expense Allowance	1,020	745	1,095	1,000	1,000	1,000
215 Uniforms and Clothing	10,914	10,225	8,612	8,000	8,000	7,000
220 Tuition Reimbursement	39,380	23,896	19,443	27,000	27,000	30,000
225 Recognition	2,153	1,565	3,256	3,000	5,600	3,000
Subtotal	\$113,249	\$95,989	\$87,133	\$89,500	\$96,100	\$91,500
Utility Costs						
300 Electricity	84,064	80,150	82,306	78,000	78,000	78,780
305 Water and Sewer	3,716	2,512	2,538	4,000	4,000	4,000
310 Natural Gas	70,894	29,991	23,682	50,000	40,000	44,000
315 Telephone	47,091	45,426	45,279	46,000	46,000	46,000
Subtotal	\$205,765	\$158,079	\$153,805	\$178,000	\$168,000	\$172,780
Supplies						
400 Office Supplies	13,518	11,661	9,247	12,000	12,000	12,000
410 Printing and Copying	6,300	3,563	2,921	6,000	5,000	4,500
415 Postage	6,280	3,334	3,376	3,500	3,500	3,500
420 Dues and Publications	6,840	4,772	4,307	5,500	4,500	5,500
425 Advertising and Promotions	1,526	2,215	365	1,500	500	1,500
426 Crime Prevention	12,667	13,762	7,424	9,000	7,500	9,000
430 Housekeeping	289	0	0	0	0	0
440 Medical and Safety	0	4,630	4,762	5,500	5,500	5,500
460 Minor Equipment	5,835	2,781	859	5,000	5,000	5,000
470 Audio Visual/Photo Supplies	7,008	1,785	2,183	2,500	2,500	2,500
480 Fire Equipment	3,510	106	2,979	750	750	750
485 Police Equipment	10,000	13,195	10,129	15,000	15,000	15,000
486 Ammunition/Armory	18,729	20,640	20,141	21,000	21,000	21,000
486.10 ERU Equipment	22,021	9,860	9,910	10,000	10,000	10,000
487 Police Auxiliary	10,429	857	971	1,500	1,500	1,500
488 Police Special Operations	1,538	3,320	2,030	4,000	3,500	4,000
488.10 DWI Enforcement	4,062	72	313	400	400	400
489 Drug & Violence Grant	1,003	0	0	0	0	0
490 Police Vehicles	125,913	130,927	154,919	154,000	154,000	150,000
490.10 Police Vehicles Equipment	10,512	11,060	15,334	15,000	15,000	15,000
493 Canine Operations	4,765	3,825	2,406	4,500	4,500	4,500
494 Leased Major Equipment	9,200	0	0	0	0	0
495 Miscellaneous	6,278	3,140	1,792	3,500	3,000	3,500
Subtotal	\$288,223	\$245,505	\$256,369	\$280,150	\$274,650	\$274,650

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
100% Original - 2006,2007,2008 TO 2010-5% Operating Costs and 2% Direct Employee Costs						
Other Services						
500 County Prisoner Fees	33,871	28,029	0	0	0	0
501 Bail Bond	0	834	0	0	0	0
514 Engineering/Consultant	4,380	0	0	0	0	0
525 Attorney/Legal	25,000	58,423	19,252	25,000	27,000	25,000
Subtotal	\$63,251	\$87,286	\$19,252	\$25,000	\$27,000	\$25,000
Maintenance						
600 Office Equip Maintenance	4,641	3,236	4,128	4,250	5,300	5,500
610 Radio Equip/Maintenance	20,854	15,186	14,645	20,000	20,000	20,000
615 Grounds Maintenance	7,811	6,597	4,069	7,000	7,000	7,000
620 Building Maintenance	31,184	30,304	29,716	43,500	43,500	43,500
Subtotal	\$64,490	\$55,323	\$52,558	\$74,750	\$75,800	\$76,000
Vehicles						
700 Vehicle Maintenance	38,582	30,372	29,297	32,000	32,000	32,000
705 Equip Maint/Fire Range Repairs	8,796	8,323	3,140	3,500	3,500	3,500
710 Gas/Oil/Fluids	169,625	169,361	172,391	185,000	185,000	182,000
715 Tires	14,684	12,131	9,804	8,000	8,000	10,000
Subtotal	\$231,687	\$220,187	\$214,632	\$228,500	\$228,500	\$227,500
Total	\$9,290,551	\$9,420,864	\$9,267,357	\$9,364,200	\$9,358,350	\$9,359,220

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19						
In 2006,2007,2008 & 2009 98% of Direct Employee Costs-2% to WE Energies Fund 19						
Police - 60						
Direct Employee Costs						
100 Salaries, Full Time	4,625,684	4,690,476	4,711,762	4,875,010	4,800,000	4,923,042
105 Salaries, Part Time	70,593	60,910	100,924	124,360	124,360	121,238
110 Salaries, Overtime	327,771	352,328	316,663	225,400	225,400	245,000
115 Salaries, Holiday Pay	88,590	96,297	55,437	98,000	98,000	98,000
120 Special Pay Allowances	110,547	114,786	98,773	114,660	114,660	93,884
130 Retirement	928,562	1,025,813	831,185	762,540	762,540	551,347
135 Social Security	387,348	393,482	388,083	403,960	403,960	391,553
150 Insurance, Active Employees	961,086	1,051,050	1,164,467	1,087,800	1,087,800	1,227,254
160 Insurance, Work Comp	135,068	131,006	160,046	132,300	132,300	151,900
165 Insurance, Disability	18,771	15,733	16,617	16,660	16,660	16,660
170 Insurance, Dental	71,383	72,383	77,244	74,680	74,680	92,222
175 Insurance, Group Life	5,856	5,791	5,086	5,980	5,980	5,978
180 Longevity	9,139	10,594	9,403	16,370	16,370	11,466
185 Section 125 Administration	1,365	1,263	1,197	1,180	1,180	1,176
Dispatch Services	0	0	0	0	0	200,000
Subtotal	\$7,741,763	\$8,021,912	\$7,936,887	\$7,938,900	\$7,863,890	\$8,130,720
Indirect Employee						
200 Travel/Training	38,345	38,725	31,347	30,875	30,875	30,875
205 Recruitment/Testing/Physicals	32,127	16,447	20,644	17,100	17,100	17,100
210 Expense Allowance	379	707	1,040	950	950	950
215 Uniforms and Clothing	9,764	9,714	8,177	7,600	7,600	6,650
220 Tuition Reimbursement	28,492	22,693	18,471	25,650	25,650	28,500
225 Recognition	2,909	1,487	3,093	2,850	2,850	2,850
Subtotal	\$112,016	\$89,773	\$82,772	\$85,025	\$85,025	\$86,925
Utility Costs						
300 Electricity	69,611	76,142	78,190	74,100	74,100	74,841
305 Water and Sewer	2,210	2,386	2,412	3,800	3,800	3,800
310 Natural Gas	28,394	28,492	22,498	47,500	47,500	41,800
315 Telephone	49,143	43,055	43,015	47,500	47,500	43,700
Subtotal	\$149,358	\$150,075	\$146,114	\$172,900	\$172,900	\$164,141
Supplies						
400 Office Supplies	9,830	11,079	8,784	11,400	11,400	11,400
410 Printing and Copying	5,708	3,385	2,775	5,700	5,700	4,275
415 Postage	5,150	3,165	3,205	3,325	3,325	3,325
420 Dues and Publications	6,468	4,533	4,092	5,225	5,225	5,225
425 Advertising and Promotions	502	2,104	347	1,425	1,425	1,425
426 Crime Prevention	12,663	13,074	7,053	8,550	8,550	8,550
440 Medical and Safety	5,493	4,398	4,524	5,225	5,225	5,225
460 Minor Equipment	6,365	2,642	816	4,750	4,750	4,750
470 Audio Visual/Photo Supplies	157	1,696	2,074	2,375	2,375	2,375
480 Fire Equipment	187	101	2,830	715	715	715
485 Police Equipment	70,852	12,534	9,623	14,250	14,250	14,250
486 Ammunition/Armory	19,396	19,608	19,134	19,950	19,950	19,950
486.10 ERU Equipment	8,147	9,367	9,414	9,500	9,500	9,500
487 Police Auxiliary	728	814	923	1,425	1,425	1,425
488 Police Special Operations	1,187	3,155	1,929	3,800	3,800	3,800
488.10 DWI Enforcement	46	68	297	380	380	380
490 Police Vehicles	112,343	124,287	147,173	146,300	146,300	142,500
490.10 Police Vehicles Equipment	9,726	10,507	14,567	14,250	14,250	14,250
493 Canine Operations	5,027	3,634	2,286	4,275	4,275	4,275
495 Miscellaneous	8,707	2,983	1,703	3,325	3,325	3,325
Subtotal	\$289,909	\$233,134	\$243,547	\$266,145	\$266,145	\$260,920
Other Services						
500 County Prisoner Fees	35,468	27,462	0	0	0	0

City of Oak Creek 2014 Annual Budget

Fund / Department		2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19							
501	Bail Bond	0	0	-59	0	0	0
525	Attorney/Legal	86,203	55,502	18,289	23,750	23,750	23,750
	Subtotal	\$125,832	\$82,964	\$18,230	\$23,750	\$23,750	\$23,750
Maintenance							
600	Office Equip Maintenance	2,671	3,074	3,921	4,040	4,040	5,230
610	Radio Equip/Maintenance	16,240	14,427	13,913	19,000	19,000	19,000
615	Grounds Maintenance	5,900	6,267	3,865	6,650	6,650	6,650
620	Building Maintenance	22,510	28,789	28,231	41,325	41,325	41,325
	Subtotal	\$47,321	\$52,557	\$49,930	\$71,015	\$71,015	\$72,205
Vehicles							
700	Vehicle Maintenance	30,052	28,853	27,832	30,400	30,400	30,400
705	Equip Maint/Fire Range Repairs	5,624	7,907	2,983	3,325	3,325	3,325
710	Gas/Oil/Fluids	124,699	160,893	163,771	176,700	176,700	172,900
715	Tires	12,988	11,524	9,314	7,600	7,600	9,500
	Subtotal	\$173,363	\$209,177	\$203,899	\$218,025	\$218,025	\$216,125
	Total	\$8,639,562	\$8,839,592	\$8,681,381	\$8,775,760	\$8,700,750	\$8,954,786

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Municipal Court

Program Description

The City of Oak Creek Municipal Court has exclusive jurisdiction over all traffic and ordinance violations that occur within the city limits, including, first offense drunk or drugged driving, loitering, shoplifting, disorderly conduct, building and health code violations. The court also hears juvenile matters, such as truancy, underage drinking, drug offenses and curfew violations. Municipal courts handle a significant portion of the statewide court caseload in these areas.

The forfeitures paid to the municipal court are paid into the city's general fund as commercial revenues. A review of the general fund revenues from 2009 to 2011 shows that commercial revenues have grown from 6% to 11% of the total general fund revenues. Municipal court forfeitures remain the largest source of commercial revenues paid to the city, second only to interest income on investments.

Therefore while the purpose of the City of Oak Creek Municipal Court is to help citizens resolve their disputes peacefully, and to dispense justice fairly, impartially and according to the rule of law, it cannot be denied that the forfeitures collected by the court are becoming increasingly important to the city's budget.

Objectives:

1. Continue to adjudicate fairly and impartially all traffic and ordinance violations occurring within the city limits.
2. Assess and improve collection of forfeitures.
3. Continue working to implement electronic citations by improving interface between TraCs and Phoenix software.
4. Increase efficiencies while holding costs at present level.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Municipal Court - 61						
Direct Employee Costs						
100 Salaries, Full Time	0	118,199	78,884	91,220	80,000	91,220
105 Salaries, Part Time		26,945	27,330	29,100	29,100	29,900
110 Salaries, Overtime	0	4,148	5,205	1,000	1,000	1,000
120 Salaries, Special Pay Allowance		0	35	1,000	1,000	1,000
130 Retirement	0	12,018	4,393	5,400	5,400	6,500
135 Social Security	0	9,624	8,928	9,200	9,200	9,300
150 Insurance, Active Employees	0	23,400	26,100	28,000	28,000	11,200
160 Insurance, Work Comp	0	0	0	500	500	500
165 Insurance, Disability	0	352	392	475	475	450
170 Insurance, Dental	0	1,610	1,670	1,670	1,670	525
175 Insurance, Group Life	0	174	65	250	250	160
180 Longevity	0	480	120	0	0	120
185 Section 125 Administration	0	0	0	100	100	100
Subtotal	\$0	\$196,950	\$153,121	\$167,915	\$156,695	\$151,975
Indirect Employee						
200 Travel/Training	0	1,353	990	1,500	1,000	1,500
205 Recruitment/Testing/Physicals	0	786	724	1,000	500	750
215 Uniforms and Clothing	0	133	257	600	300	500
220 Tuition Reimbursement	0	570	0	570	0	570
Subtotal	\$0	\$2,842	\$1,972	\$3,670	\$1,800	\$3,320
Supplies						
400 Office Supplies	0	903	961	1,000	1,000	1,000
405 Computer Hardware Software		2,382	0	2,000	100	1,500
410 Printing and Copying	0	2,610	1,310	1,000	3,500	3,500
415 Postage	0	348	2,616	2,500	2,500	2,750
420 Dues and Publications	0	0	845	400	725	750
460 Minor Equipment	0	0	0	150	150	150
Subtotal	\$0	\$6,243	\$5,732	\$7,050	\$7,975	\$9,650
Other Services						
500 County Prisoner Fees	0	0	20,554	28,500	20,000	28,500
595 Miscellaneous	0	1,096	1,260	1,000	3,500	1,000
Subtotal	\$0	\$1,096	\$21,814	\$29,500	\$23,500	\$29,500
Maintenance						
600 Office Equip Maintenance	0	240	240	250	280	250
Subtotal	\$0	\$240	\$240	\$250	\$280	\$250
Total	\$0	\$207,371	\$182,879	\$208,385	\$190,250	\$194,695

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Emergency Operations

Program Description

The Emergency Management group is responsible for managing events in the City before, during and after a disaster situation, under policies approved by the elected officials.

The City recognizes that because of its geographic location and mix of industrial, transportation and natural hazards the City and its citizens will continue to experience natural and man-made disasters. These disasters will require staff to be prepared to deal with these events in a rapid and professional manner.

2013 Objectives:

1. Continue to conduct semi-annual meetings with the Local Emergency Management Committee.
Status: *We have met twice this year and will have a late fall meeting with the Committee.*
2. Convert our Emergency Operations Plan (EOP) to a comprehensive Emergency Management Plan (CEMP) and to define all roles as they pertain to Emergency Support Functions (ESF).
 - a. With assistance from Milwaukee County Emergency Management identify and create a plan encompassing all aspects of the disaster cycle to include response, recovery, mitigation, and preparedness.
 - b. Submit our CEMP to Milwaukee County for review.**Status:** *We have been working with the County on the plan. It has been delayed due to staffing changes at the County level. We continue to finalize our version Battalion Chief Tom Jonson has been tasked with the lead role in assembling the final product.*
3. Continue to work on the replacement of our emergency warning sirens.
Status: *The project is complete except for the readiness at the West Ryan road site. In the of spring of 2014 We Energies is installing lines underground and the siren will need some modifications to facilitate the hook up and functioning of the siren. The siren at the Little League field will need a fence installed with bollards to deter visitors.*
4. Explore the potential of utilizing ECAM. ECAM is a computer based federal government program used to provide a detailed footprint of a building as well as all hazardous materials within the structure.
Status: *No action has been taken in regards to ECAM. No one in the area is doing this and resources have been diverted to finish more pressing projects.*

2014 Objectives:

1. Continue to conduct semi-annual meetings with the Local Emergency Management Committee.
2. Plan and prepare a long term process for developing and using City Hall (new) as the main EOC.
3. Develop at least two training exercises where the EOC is activated and set up.
4. Review each department's storage containers at the EOC and update as needed.
5. Review the Emergency Support Functions and make adjustments as need.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

EMERGENCY OPERATIONS - 63

200 TRAVEL/TRAINING	\$4,500
There are a variety of training seminars held across the state for emergency operations training. This account would be for all departments. Other training includes required National Incident Management System (NIMS) training and functional exercises.	
210 EXPENSE ALLOWANCE	\$1,000
Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.	
315 TELEPHONE	\$12,500
Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This line item also covers expenses for the My State USA callback system.	
400 OFFICE SUPPLIES	\$250
This money is used for fax ink cartridges, pens, paper, envelopes and other miscellaneous supplies needed to operate the EOC.	
410 PRINTING AND COPYING	\$750
This money is used for all required materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.	
415 POSTAGE	\$50
This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.	
420 DUES AND PUBLICATIONS	\$750
Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$400
Funding for audio visual items to support emergency operations.	
495 MISCELLANEOUS	\$2,750
Miscellaneous items not covered elsewhere.	
625 EMERGENCY SIREN SYSTEM MAINTENANCE	\$1,750
The City has three large warning sirens that require regular maintenance.	
TOTAL	\$24,700

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Emergency Operations - 63						
Direct Employee Costs						
110 Salaries, Overtime	1,400	3,024	1,607	6,500	2,000	6,500
130 Retirement	297	644	349	0	300	0
135 Social Security	102	226	109	0	100	0
Subtotal	\$1,799	\$3,894	\$2,066	\$6,500	\$2,400	\$6,500
Indirect Employee						
200 Travel/Training	365	750	646	4,500	1,500	4,500
210 Expense Allowance	93	0	0	1,000	300	1,000
Subtotal	\$458	\$750	\$646	\$5,500	\$1,800	\$5,500
Utility Costs						
300 Electricity	21	20	29	0	0	0
315 Telephone	10,235	2,630	2,584	12,500	2,500	12,500
Subtotal	\$10,256	\$2,650	\$2,614	\$12,500	\$2,500	\$12,500
Supplies						
400 Office Supplies	0	0	1,071	250	250	250
410 Printing and Copying	0	0	0	750	750	750
415 Postage	0	0	0	50	50	50
420 Dues and Publications	40	0	0	750	750	750
470 Audio Visual/Photo Supplies	0	308	0	400	400	400
495 Miscellaneous	2,705	2,103	3,609	2,750	2,750	2,750
Subtotal	\$2,745	\$2,411	\$4,680	\$4,950	\$4,950	\$4,950
Maintenance						
625 Warning System Maintenance	571	473	3,307	1,750	1,750	1,750
Subtotal	\$571	\$473	\$3,307	\$1,750	\$1,750	\$1,750
Total	\$15,829	\$10,178	\$13,313	\$31,200	\$13,400	\$31,200

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Fire

Program Description

Through emergency medical services, fire suppression, rescue, prevention, and education; the preservation of human life is the primary responsibility of the Oak Creek Fire Department. We are an all-hazards fire department, responding to all emergencies affecting our community.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor monthly performance indicators in areas identified by our staff. This initiative will allow us to identify, in a timely manner, trends which may be developing in both administrative and operational areas. These performance indicators are:

- Training and safety
- Budgetary issues
- Grid, zone, and mutual aid activity
- Response times
- Fire loss
- Fire/EMS field hours
- Fire inspections
- Total incident activity

2013 Goals & Objectives

Administrative:

1. Along with the Finance and IT Department's work on Telestaff and the City's payroll software to fully implement an electronic transfer of payroll information.
Status: With the help of the IT Department and Finance, we came up with a plan that enabled our department to be able to transfer payroll data into the City's software program. The system went live in June.
2. Continue working with the Owner's Representative and Architect in the building process for fire station one in keeping the station on time and on budget.
Status: We are on course to go out to bid later this year. Final details are being made and the drawings are being worked on by Bray Architects.
3. Review the process for accreditation and decide a course of action to start this lengthy endeavor.
Status: We have reviewed the process, have decided to pursue accreditation, and have formally registered our agency with the accrediting body.

Operational:

1. Participate and monitor all activity related to the I-94 construction This goal will be measured by the following objectives:
 - a. Modify any response relating to the new Drexel Interchange.
Status: Department responses were modified during the construction process. Upon completion of this project, responses were re-analyzed to insure we continued to provide emergency response in an efficient manner.
 - b. Modify response during the removal of the Rawson Bridge and other road construction within the city.
Status: Responses have been modified to accommodate the Rawson Avenue construction project. As the project nears completion, responses have been re-evaluated, and in some cases restored to pre-construction procedures.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

2. Finalize the Fire Department's communication plan to meet the new FCC standards and internal components relating to dispatching and operational communications.
Status: The Department has met objectives for Dispatch and station radio equipment. We will continue to develop the plan over the next two years as it relates to portable radio equipment.
3. Continue to work with FSCI, developers, and builders to give prompt service for fire protection issues in completing a project from start to finish.
Status: The Fire Department continues to strive to provide the highest level of customer service. We have actively pursued conversations with developers early in the design process to insure developers understand the requirements of the Department and that all fire protection needs are met.
4. Continue monthly meetings with the Zone E Fire Department's on improving fire investigation along with the coordination of evidence as it relates to evidence at a fire scene in an effort to reach 100% compliance in all agencies on fire investigation methods and practices.
Status: The Department has actively participated in the Zone E Fire Investigators' meetings and will continue to do so. Additionally, the Department has sponsored several of our fire investigators in obtaining additional education pertaining to fire investigation. The Department is committed to providing further education for all members of the investigative team.

Logistics

1. Continue to explore better ways to obtain fire inspection fees with the least amount of impact to staff and the recipients in a seamless transition from billing to collection.
Status: A form was created to enable billing information to be collected. Our Administrative staff, along with the Fire Inspector and Finance Department have been working together to minimize the time spent on billing and collection.

2014 Goals & Objectives

1. Continue the Station 1 reconstruction process with the key performance indicators of groundbreaking and occupancy, both within timeline and budgetary goals.
2. Continue the accreditation process with the key performance indicators of the creation of a Standards of Cover document, 50% completion of the Self-Assessment document, and preliminary plans for a strategic plan developed with community input.
3. Implement an updated records management system. The Department currently utilizes FireHouse Software. The Department has agreed to test the latest version of the ProPhoenix records management software. Upon completion of comparison testing, the Department will select the software that best meets its current and future needs.
4. Review current emergency response guidelines and adjust as necessary to insure that efficient and effective emergency services continue to be provided. Special consideration will be given to the response guidelines for Fire Station 1.
5. Implement programs to help reduce call processing and turn-out times. Specifically, the Department will install a station alerting system and implement recommended units through the CAD system. The key performance indicators for this goal include the adaption of recommended units by July of 2014 and the installation of a station alerting system by the end of 2014, within budgetary goals.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

Fire Department - 65

200 TRAVEL/TRAINING	\$16,000
Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals.	
205 RECRUITMENT/TESTING/PHYSICALS	\$3,500
Money in this line will be used for employee drug testing (\$1500), new hire physical, job trait assesment, and backgorund checks.	
210 EXPENSE ALLOWANCE	\$1,500
Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars.	
215 UNIFORM CLOTHING	\$45,000
Cleaning service for station uniforms (\$24,500), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves.	
220 TUITION REIMBURSEMENT	\$25,000
Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel.	
300 ELECTRICITY	\$45,500
Electricity use for Fire Stations 1, 2, & 3.	
305 WATER AND SEWER	\$6,000
Water and sewer charges to operate Fire Stations 1, 2, & 3.	
310 NATURAL GAS	\$31,000
Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3.	
315 TELEPHONE	\$8,000
Monthly charges for Stations 2 and 3, long distance, cellular phone service and advertising.	
400 OFFICE SUPPLIES	\$3,000
Miscellaneous office supplies for three fire stations and the Command Post.	
410 PRINTING AND COPYING	\$1,400
Business cards, stationery, envelopes, labels, and copy machine paper for three fire stations.	
415 POSTAGE	\$2,000
Routine business correspondence, including fire inspection correspondence and UPS costs.	

City of Oak Creek 2014 Annual Budget

<p>420 DUES AND PUBLICATIONS This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS.</p>	\$4,000
<p>425 ADVERTISING AND PROMOTIONS Promotional advertising for EMS and Fire Prevention Weeks.</p>	\$200
<p>427 PUBLIC EDUCATION This covers EMS week and fire prevention activities throughout the year which include Fire Prevention Week and National Night Out. It also covers fire prevention handouts, senior citizen fire education, and stroke awareness program. This account also funds File of Life materials, and the Honor Guard program.</p>	\$5,000
<p>430 HOUSEKEEPING Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget.</p>	\$1,500
<p>440 MEDICAL AND SAFETY Emergency ambulance supplies for six ambulances to include but not limited to oxygen delivery and service, suction equipment, diagnostic equipment, C-Spine and patient packaging, splints, kits, cases, BSI, Decon, BioHaz, dressing, bandages, medications, and solutions.</p>	\$29,500
<p>460 MINOR EQUIPMENT Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program.</p>	\$14,400
<p>470 AUDIO VISUAL/PHOTO SUPPLIES Film and developing fees for fire alarms, rescues, and fire investigation. Camera purchase, repair and maintenance.</p>	\$800
<p>480 FIRE EQUIPMENT Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and explosive meter maintenance. The increase in this line items is on-going hose replacement.</p>	\$13,000
<p>495 MISCELLANEOUS Miscellaneous items not covered elsewhere.</p>	\$300
<p>506 HAZARDOUS RESPONSE UNIT Level B hazardous material and spill clean-up and materials. The purchase of foam and oil shorb also come out of this line item.</p>	\$17,000
<p>523 ADMINISTRATION BILLING FEE 8% billing fee for ALS and BLS treatments and transports and computer tablets and field bridge software annual fees.</p>	\$72,000

City of Oak Creek 2014 Annual Budget

525 ATTORNEY/LEGAL	\$20,000
Legal fees for grievance settlements, bargaining or other legal matters.	
600 OFFICE EQUIPMENT MAINTENANCE	\$900
Station 1, 2, and 3 copier supplies and maintenance.	
610 RADIO MAINTENANCE	\$13,000
Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners.	
615 GROUNDS MAINTENANCE	\$2,300
Grounds maintenance and flowers for Stations 1, 2, and 3.	
620 BUILDING MAINTENANCE	\$30,000
Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3 (\$1,500).	
700 VEHICLE MAINTENANCE	\$37,000
Maintenance of 6 ambulances, 5 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections.	
705 EQUIPMENT MAINTENANCE	\$5,600
This includes all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters.	
710 GAS/OIL/FLUIDS	\$54,000
Gas and oil usage and oil changes and filters for all department equipment.	
715 TIRES	\$4,000
General repair and replacement of tires.	

Fund #19 WE Energies

2% of personnel and 5% of the operating budget is charged to Fund #19, except for the following accounts.

110 OVERTIME	\$30,000
Overtime costs for We Energies related events.	
200 TRAVEL/TRAINING	\$15,000
Training related to specialized equipment, communications, and high risk low frequency type events.	
957 EQUIPMENT	\$15,000
Fire hose, training props, and saws.	

TOTAL \$572,400

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
100% Original budget not split into Fire vs. EMS & WE Energies						
Fire - 65						
Direct Employee Costs						
100 Salaries, Full Time	3,621,789	3,808,783	3,580,200	3,871,500	3,871,500	3,912,647
105 Salaries, Part Time	29,429	12,463	20,230	11,000	11,000	10,450
110 Salaries, Overtime	346,373	301,368	386,330	294,000	294,000	294,000
115 Salaries, Holiday Pay	21,429	37,212	31,250	38,800	38,800	38,800
120 Special Pay Allowances	77,250	78,356	66,270	80,100	80,100	80,100
125 Car Allowance	4,800	2,650	2,600	4,800	4,800	4,800
130 Retirement	827,280	867,183	811,125	684,600	684,600	468,781
135 Social Security	309,062	309,123	309,060	325,400	325,400	306,028
150 Insurance, Active Employees	718,014	809,520	846,000	779,000	779,000	939,300
160 Insurance, Work Comp	171,544	164,372	165,570	165,000	165,000	165,000
165 Insurance, Disability	13,057	11,453	11,125	13,000	13,000	13,000
170 Insurance, Dental	52,788	55,970	56,580	61,000	61,000	72,012
175 Insurance, Group Life	4,661	4,569	4,095	5,000	5,000	5,000
180 Longevity	4,695	5,255	4,635	4,700	4,700	4,700
185 Section 125 Administration	1,225	1,049	1,225	1,500	1,500	1,500
Subtotal	\$6,203,396	\$6,469,326	\$6,296,295	\$6,339,400	\$6,339,400	\$6,316,118
Indirect Employee						
200 Travel/Training	34,916	15,300	32,370	31,000	16,000	16,000
205 Recruitmnt/Testng/Physicals	6,541	6,400	6,155	3,500	3,500	3,500
210 Expense Allowance	2,033	1,500	315	1,500	1,500	1,500
215 Uniforms and Clothing	38,889	49,295	38,995	45,000	45,000	45,000
220 Tuition Reimbursement	22,449	36,700	7,825	25,000	12,000	25,000
Subtotal	\$104,828	\$109,195	\$85,660	\$106,000	\$78,000	\$91,000
Utility Costs						
300 Electricity	20,295	43,200	1,500	45,000	45,000	45,500
Electricity #1	4,763		6,395			
Electricity #2	4,089		5,780			
Electricity #3	9,511		12,790			
305 Water and Sewer	2,403	5,500	250	5,000	6,000	6,000
Water and Sewer #1	779		1,590			
Water and Sewer #2	460		450			
Water and Sewer #3	935		1,900			
310 Natural Gas	15,454	48,600	1,200	30,000	28,000	31,000
Natural Gas #1	2,244		3,250			
Natural Gas #2	3,485		5,500			
Natural Gas #3	8,253		9,770			
315 Telephone	11,508	14,000	1,720	12,000	7,000	8,000
Telephone #1	0	0	1,320			
Telephone #2	271		600			
Telephone #3	2,084		3,895			
Subtotal	\$86,534	\$111,300	\$57,910	\$92,000	\$86,000	\$90,500
Supplies						
400 Office Supplies	2,138	3,300	740	3,000	3,000	3,000
410 Printing and Copying	1,212	1,400	1,845	1,400	1,400	1,400
415 Postage	698	800	1,195	2,200	2,000	2,000
420 Dues and Publications	2,778	3,000	6,105	4,000	3,800	4,000
425 Advertising and Promotions	0	200	10	200	200	200
427 Public Education	2,865	7,000	790	6,000	6,000	5,000
430 Housekeeping	1,562	1,300	1,785	1,500	1,500	1,500
440 Medical and Safety	24,957	29,500	1,200	29,500	29,500	29,500
460 Minor Equipment	9,408	13,400	700	14,400	14,400	14,400
460.02 Minor Equipment #2	0	0	28,745	0	0	0
470 Audio Visual/Photo Supplies	366	800	40	800	400	800
480 Fire Equipment	7,607	10,000	14,150	13,000	13,000	13,000

City of Oak Creek 2014 Annual Budget

Fund / Department		2010	2011	2012	2013	2013	2014
		Actual	Actual	Actual	Budget	Estimated	Budget
100% Original budget not split into Fire vs. EMS & WE Energies							
495	Miscellaneous	51	300	140	300	200	300
	Subtotal	\$53,642	\$71,000	\$57,445	\$76,300	\$75,400	\$75,100
Other Services							
506	Hazard Response Unit	18,593	18,500	17,895	17,000	10,000	17,000
523	Administration Billing Fee	82,723	82,000	67,825	72,000	72,000	72,000
525	Outside Legal Services	47,705	20,000	32,610	10,000	20,000	20,000
	Subtotal	\$149,021	\$120,500	\$118,330	\$99,000	\$102,000	\$109,000
Maintenance							
600	Office Equip Maint	85	600	265	900	900	900
	Office Equip Maint #1	102		390			
	Office Equip Maint #2	0		630			
	Office Equip Maint #3	190		100			
610	Radio Maintenance	15,010	13,000	21,665	13,000	13,000	13,000
615	Grounds Maintenance	178	2,300	120	2,300	1,700	2,300
	Grounds Maintenance #1	56					
	Grounds Maintenance #2	32					
	Grounds Maintenance #3	3,296					
620	Building Maintenance	3,891	30,000	1,500	30,000	30,000	30,000
	Building Maintenance #1	1,954		660			
	Building Maintenance #2	3,490		3,260			
	Building Maintenance #3	29,393		7,200			
	Subtotal	\$57,677	\$45,900	\$35,790	\$46,200	\$45,600	\$46,200
Vehicles							
700	Vehicle Maintenance	33,614	36,000	27,495	36,000	41,000	37,000
705	Equipment Maintenance	3,107	5,600	4,100	5,600	5,600	5,600
710	Gas/Oil/Fluids	33,578	37,000	45,775	54,000	54,000	54,000
715	Tires	1,650	2,500	1,130	4,000	5,700	4,000
	Subtotal	\$71,949	\$81,100	\$78,500	\$99,600	\$106,300	\$100,600
Capital Outlay							
915	Equipment	14,951	0	16,000	15,000	15,000	15,000
	Subtotal	\$14,951	\$0	\$16,000	\$15,000	\$15,000	\$15,000
	Total	\$6,741,998	\$7,008,321	\$6,745,930	\$6,873,500	\$6,847,700	\$6,843,518

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Fire - 65	2010	2011	2012	2013	2013	2014
	22.00%	22.00%	22.00%	22.00%	22.00%	26.00%
Direct Employee Costs						
100.00 Salaries, Full Time	745,014	780,325	743,000	785,750	785,750	940,990
105.00 Salaries, Part Time	11,730	7,796	230	2,380	2,380	2,670
110.00 Salaries, Overtime	68,164	60,648	79,180	49,250	49,250	49,250
115.00 Salaries, Holiday Pay	3,810	7,023	0	7,280	7,280	8,610
120.00 Special Pay Allowances	15,921	16,085	2,470	16,190	16,190	19,290
125.00 Car Allowance	1,056	583	550	1,030	1,030	1,220
130.00 Retirement	170,296	177,710	168,385	138,750	138,750	112,060
135.00 Social Security	63,769	63,642	65,860	66,000	66,000	73,250
150.00 Insurance, Active Employees	146,578	162,425	173,730	162,560	162,560	223,050
160.00 Insurance, Work Comp	34,791	33,355	36,250	35,570	35,570	42,040
165.00 Insurance, Disability	2,649	2,322	2,450	2,660	2,660	3,140
170.00 Insurance, Dental	10,777	11,231	11,570	12,500	12,500	16,050
175.00 Insurance, Group Life	988	963	860	1,100	1,100	1,100
180.00 Longevity	1,014	1,123	1,000	860	860	1,010
185.00 Section 125 Administration	257	227	100	260	260	310
Subtotal	\$1,276,814	\$1,325,458	\$1,285,635	\$1,282,140	\$1,282,140	\$1,494,040
Indirect Employee						
200.00 Travel/Training	3,093	3,108	3,270	3,140	260	3,950
205.00 Recruitment/Testing/Physicals	1,367	417	1,285	730	860	860
210.00 Expense Allowance	425	77	50	310	370	370
215.00 Uniforms and Clothing	8,128	8,376	8,145	9,410	11,120	11,120
220.00 Tuition Reimbursement	4,693	5,060	1,635	5,230	2,960	6,180
Subtotal	\$17,706	\$17,038	\$14,385	\$18,820	\$15,570	\$22,480
Utility Costs						
300.00 Electricity	0	0	0	21,375	21,375	21,610
300.01 Electricity Station #1	4,763	4,755	3,195			
300.02 Electricity Station #2	4,089	5,082	2,880			
300.03 Electricity Station #3	9,512	9,214	6,390			
305.00 Water and Sewer	0	0	0	2,375	2,850	2,850
305.01 Water and Sewer Station #1	780	806	790			
305.02 Water and Sewer Station #2	460	466	225			
305.03 Water and Sewer Station #3	935	723	950			
310.00 Natural Gas	0	0	0	14,250	13,300	14,725
310.01 Natural Gas Station #1	2,244	2,159	1,625			
310.02 Natural Gas Station #2	3,485	3,283	2,750			
310.03 Natural Gas Station #3	8,253	6,024	4,885			
315.00 Telephone	4,231	2,395	1,320	5,700	3,325	3,800
315.01 Telephone Station #1	0	0	0			
315.02 Telephone Station #2	271	303	300			
315.03 Telephone Station #3	2,083	2,405	1,945			
Subtotal	\$41,106	\$37,615	\$27,255	\$43,700	\$40,850	\$42,985
Supplies						
400.00 Office Supplies	1,016	1,159	290	1,425	1,425	1,425
410.00 Printing and Copying	576	150	875	665	665	665
415.00 Postage	217	303	535	1,045	950	950
420.00 Dues and Publications	1,320	1,313	2,900	1,900	1,805	1,900
425.00 Advertising and Promotions	0	0	0	95	95	95
427.00 Public Education	2,722	5,034	490	5,700	5,700	4,750
430.00 Housekeeping	742	353	815	710	710	710
460.00 Minor Equipment	4,469	5,367	0	6,840	6,840	6,840
460.01 Minor Equipment Station #1	0	0	5,745	0	0	0
470.00 Audio Visual/Photo Supplies	173	379	7,850	380	12,350	380
480.00 Fire Equipment	7,227	10,139	0	12,350	0	12,350
495.00 Miscellaneous	23	94	20	140	30,825	140
Subtotal	\$18,485	\$24,291	\$19,540	\$31,250	\$61,650	\$30,205
Other Services						

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
506.00 Hazard Response Unit	17,663	0	895	16,150	9,500	16,150
525.00 Outside Legal Services	18,120	4,468	8,560	2,090	4,940	4,940
Subtotal	\$35,783	\$4,468	\$9,455	\$18,240	\$14,440	\$21,090
Maintenance						
600.00 Office Equip Maintenance	33	0	65	190	425	425
600.01 Office Equip Maint-Station #1	51	91	190			
600.02 Office Equip Maint-Station #2	0	145	315			
600.03 Office Equip Maint-Station #3	94	105	50			
610.00 Radio Maintenance	7,130	4,282	10,265	2,720	6,175	6,175
615.00 Grounds Maintenance	0	0	0	480	805	1,090
615.01 Grounds Maintenance Station #1	28	336	0			
615.02 Grounds Maintenance Station #2	16	73	0			
615.03 Grounds Maintenance Station #3	1,648	128	0			
620.00 Building Maintenance	0	0	330	6,270	14,250	14,250
620.01 Building Maintenance Station #1	1,955	2,556	1,630			
620.02 Building Maintenance Station #2	1,746	4,021	3,600			
620.03 Building Maintenance Station #3	14,697	6,537	0			
Subtotal	\$27,398	\$18,274	\$16,445	\$9,660	\$21,655	\$21,940
Vehicles						
700.00 Vehicle Maintenance	8,206	7,905	6,595	17,100	10,130	9,140
705.00 Equipment Maintenance	672	1,428	820	2,660	1,380	1,380
710.00 Gas/Oil/Fluids	7,018	9,042	9,475	25,650	13,340	13,340
715.00 Tires	344	770	0	1,900	1,410	990
Subtotal	\$16,240	\$19,145	\$16,890	\$47,310	\$26,260	\$24,850
Total	\$1,433,532	\$1,446,289	\$1,389,605	\$1,451,120	\$1,462,565	\$1,657,590

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Inspection Department

Program Description:

The Inspection Department promotes the health, safety, and welfare of the public through the administration of effective and efficient regulations, education, communication and enforcement of building codes, housing codes and city ordinances.

Personnel in this department assist the public in obtaining and reviewing permits, acting on zoning related issues, investigating complaints and inspecting both new and existing construction for compliance with building, heating, ventilating, air conditioning, plumbing, electrical, fire and housing codes. To achieve effective inspection and enforcement of the various codes and ordinances, the personnel in this department are empowered to write citations and, if necessary, pursue compliance through the legal system. The Inspection Department aids the public by providing information and by ensuring that all new and existing building construction meets City and State Codes and Ordinances. The staff works with building contractors and property owners to ensure compliance with various codes. This department, along with the Engineering Department and Community Development Department make recommendations to the Common Council and various boards and commissions regarding issues before them, and for necessary changes to the Municipal Code. The Inspection Department has continuous interaction with the Engineering, Fire, Police, Health and Community Development Departments to achieve and maintain a thorough and complete management of construction, housing and zoning issues throughout the City.

Status of 2013 Objectives:

1. Complete all commercial plan reviews within three weeks. **Status:** *Achieved.*
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by the State (Department of Safety & Professional Services – DSPS). **Status:** *Achieved by maintaining a good professional working relationship with DSPS staff.*
3. Complete all requested inspections within 24 hours. **Status:** *Achieved. This is possible because the inspection staff is trained and certified to inspect cross-discipline to cover staff vacations and other absences.*
4. Comply with State mandated storm water and erosion control rules. **Status:** *Ongoing. Inspection staff keeps abreast of changing regulations through attendance at training sessions and conferences.*
5. Take appropriate property maintenance actions consistent with the schedule established by the enforcement committee. **Status:** *Ongoing. Inspection is a regular attendee of the monthly property maintenance enforcement meetings.*
6. Continuation of the consolidation of Engineering/Inspection tax key files. **Status:** *Ongoing, multiyear effort in conjunction with the digitizing of paper documents (Laserfische).*
7. Learn and utilize WE Energies' "Lights Out" web-based GIS program to more efficiently report and track repair of outages and other maintenance problems on WE Energies light poles leased by the City. **Status:** *Achieved, allowing staff to efficiently document and notify WE Energies of outages of WE Energies street lights in the city as soon as they are received from citizens.*
8. Support and participate in City Hall, Library and Fire Station #1 efforts. **Status:** *Ongoing.*

City of Oak Creek 2014 Annual Budget Goals and Objectives

2014 Goals:

1. Complete all commercial plan reviews within three weeks.
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by the State (Department of Safety & Professional Services – DSPPS).
3. Complete all requested inspections within 24 hours.
4. Take appropriate property maintenance actions consistent with the schedule established by the enforcement committee.
5. Continuation of the consolidation of Engineering/Inspection tax key file, including the digitizing of these documents into the Laserfische system.
6. Support and participate in City Hall, Library and Fire Station #1 design and construction projects.
7. Participate in the search and implementation of new permitting software.
8. Support and participate in the digitizing of documents (Laserfische).
9. Assist in the development of the cross-trained administrative support pool.
10. Inspection Supervisor will support and participate in the Safety Committee.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

INSPECTION - 70

200 TRAVEL & TRAINING Administrative Codes are being revised as well as the introduction of I.B.C. and training fees have increased. Necessary to maintain inspector certifications.	\$3,800
205 RECRUITMENT/TESTING/PHYSICALS Testing and recruitment costs for new hires.	\$800
215 CLOTHING MAINTENANCE ID shirts similar to street supervisors	\$700
315 TELEPHONE Five cell phones and share of long distance charges.	\$1,600
400 OFFICE SUPPLIES	\$1,500
401 STATE BUILDING PERMIT SEALS Building seals required by the State for each home constructed.	\$2,000
410 PRINTING AND COPYING Costs include forms and check lists for permits. Our brochures are being done in-house.	\$2,500
415 POSTAGE Postage costs for all mailing from the department.	\$1,100
420 DUES AND PUBLICATIONS Costs incurred to maintain up-to-date codes as well as certification renewal.	\$1,600
440 MEDICAL & SAFETY Safety shoes and glasses.	\$800
455 SMALL TOOLS, MINOR EQUIPMENT & MISC. SUPPLIES Test meters, rubber gloves, testers, etc.	\$1,500
516 DEMOLITION/PROPERTY CLEANUP	\$10,000
524 TESTING Charges paid to the State for Weights & Measures.	\$10,000
600 OFFICE EQUIPMENT MAINTENANCE Fax and copy machines.	\$300
700 VEHICLE MAINTENANCE Maintenance of four cars and a hoist truck.	\$7,500
710 GAS/OIL/FLUIDS 1,950 unleaded gallons at \$3.65/gal.; 1,950 diesel gallons at \$4.04/gal.	\$12,000
715 TIRES Tire replacements for four cars and a hoist truck.	\$2,000
TOTAL	\$59,700

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Building Inspection - 70						
Direct Employee Costs						
100 Salaries, Full Time	384,703	412,878	300,410	381,200	300,000	379,200
105 Salaries, Part Time	14,770	17,179	19,708	15,000	15,000	17,800
110 Salaries, Overtime	3,690	2,090	2,655	1,000	1,000	1,000
130 Retirement	44,291	39,417	19,013	26,000	26,000	28,000
135 Social Security	29,863	30,076	25,388	29,200	29,200	30,600
150 Insurance, Active Employees	75,000	93,000	100,500	88,000	88,000	88,000
160 Insurance, Work Comp	17,890	14,116	13,564	15,300	15,300	15,300
165 Insurance, Disability	1,527	1,292	1,096	1,200	1,200	1,200
170 Insurance, Dental	5,520	6,400	6,700	6,300	6,300	6,300
175 Insurance, Group Life	1,921	1,731	1,330	1,800	1,800	1,800
180 Longevity	60	60	75	120	120	80
185 Section 125 Administration	352	337	296	300	300	300
Subtotal	\$579,587	\$618,576	\$490,736	\$565,420	\$484,220	\$569,580
Indirect Employee						
200 Travel & Training	3,412	2,312	1,742	4,000	4,000	3,800
205 Recruitment/Testing/Physicals	131	78	965	1,000	1,000	800
215 Clothing Maintenance	214	515	534	700	700	700
Subtotal	\$3,757	\$2,905	\$3,240	\$5,700	\$5,700	\$5,300
Utility Costs						
315 Telephone	935	447	2,121	1,500	1,500	1,600
Subtotal	\$935	\$447	\$2,121	\$1,500	\$1,500	\$1,600
Supplies						
400 Office Supplies	1,081	602	1,230	1,500	1,500	1,500
401 State Building Permit Seals	0	0	0	2,000	2,000	2,000
410 Printing and Copying	3,833	923	2,397	3,000	3,000	2,500
415 Postage	827	921	912	1,200	1,200	1,100
420 Dues and Publications	2,584	2,317	766	1,800	1,800	1,600
440 Medical and Safety	827	1,964	242	800	800	800
440 Public Information	0	1,721	0	0	0	0
455 Small Tools, Minor Equip., Misc. Supp.	28	107	40	200	200	200
460 Minor Equipment	9	200	0	1,000	1,000	800
495 Miscellaneous	435	18	624	500	500	500
Subtotal	\$9,624	\$8,773	\$6,211	\$12,000	\$12,000	\$11,000
Other Services						
516 Demolition/Property Cleanup	7,098	0	0	10,000	10,000	10,000
524 State - Weights & Measures	9,200	9,200	9,200	10,000	10,000	10,000
Subtotal	\$16,298	\$9,200	\$9,200	\$20,000	\$20,000	\$20,000
Maintenance						
600 Office Equipment Maintenance	0	0	0	300	300	300
Subtotal	\$0	\$0	\$0	\$300	\$300	\$300
Vehicles						
700 Vehicle Maintenance	3,059	3,025	3,156	7,500	7,500	7,500
710 Gas/Oil/Fluids	9,511	12,103	9,547	15,000	15,000	12,000
715 Tires	0	5	1,234	2,000	2,000	2,000
Subtotal	\$12,570	\$15,133	\$13,937	\$24,500	\$24,500	\$21,500
Total	\$622,771	\$655,034	\$525,446	\$629,420	\$548,220	\$629,280

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Health

Program Description

The Health Department promotes health and the prevention of disease and injury through one of three core functions; assessment, policy development, and assurance. While the three core functions provide guidance to the Health Department, there are ten essential public health services that describe how we should carry out the assessment, policy development, and assurance functions. The Board of Health is responsible for making sure the ten essential services are performed by Health Department staff.

Status of 2013 Objectives:

1. Maintain state requirements of a Level II health department (communicable disease surveillance, prevention and control; provide a generalized public health nursing program, and human health hazard prevention and control). Submit annual report of data and activities of the health department for the preceding year that describes progress and performance toward achieving the objectives that the health department has identified as part of its community assessment process. **Status:** *On-going.*
2. Implement the Oak Creek Strategic Plan. **Status:** *On-going.*
3. Utilize a customer satisfaction comment card to provide feedback for the Inspection Program to assist with quality improvement. **Status:** *In-process.*
4. Review/update all nursing and environmental policies and procedures. **Status:** *In-process.*
5. Prepare the Health Department for the CDC on-site Technical Assistance Review (TAR) in 2013. **Status:** *Achieved with a final score of 99%.*
6. Prepare the Health Department for the possibility of moving forward towards National Accreditation. **Status:** *On-going; received a mini grant for infrastructure building totaling \$5,000 which ends September 30, 2013; will apply for additional funds if available in the next cycle.*
7. As part of the CDC Public Health Preparedness Objective, complete the 15 target capabilities assessment. **Status:** *Completed.*
8. Develop a plan for a closed Point of Dispensing (POD) for distributing medication. **Status:** *In-process; had one meeting with Meadowmere. Due to the renovation of the Assembly of God Church staff assessed and updated their open POD plans.*
9. Continue to license establishments as agent for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection. **Status:** *On-going.*
10. Administer at least 500 adult doses of influenza immunizations to those who meet the CDC guidelines during the 2013-2014 flu season. **Status:** *Flu clinics are now scheduled.*

City of Oak Creek 2014 Annual Budget Goals and Objectives

2014 Goals

1. Maintain state requirements of a Level II health department (communicable disease surveillance, prevention and control; provide a generalized public health nursing program, and human health hazard prevention and control). Submit annual report of data and activities of the health department for the preceding year that describes progress and performance toward achieving the objectives that the health department has identified as part of its community assessment process.
2. Complete the mandatory Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) by December 31, 2014.
3. Continue to review/update nursing policies and procedures.
4. Prepare for the mandatory Department of Public Health 140 Review establishing a Level II Health Department which will be conducted in 2014.
5. Continue to review and address gaps identified in the self-assessment conducted in 2013 while working towards National Accreditation.
6. Continuation of the QI process by setting baseline performance standards for nursing services.
7. Continue the CDC Public Health Preparedness Objective by updating and completing the 15 target capabilities assessment.
8. Work towards establishing a closed Point of Dispensing (POD) with a business establishment.
9. Continue to license establishments as agent for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection.
10. Administer at least 500 adult doses of influenza immunizations to those who meet the CDC guidelines during the 2014-2015 flu season.

CITY OF OAK CREEK 2014 ANNUAL BUDGET

Departmental Detail Information

HEALTH DEPARTMENT - 75

<p>200 TRAVEL/TRAINING Mileage for staff training. - \$500; Inservice classes/seminars - \$1,000; Expenses pertaining to trainings or health officer convention (lodging/meals/travel) - \$2,000</p>	\$3,500
<p>205 RECRUITMENT/TESTING/PHYSICALS For advertising for any vacant position(s) and the funding for pre-employment physicals for employees. Record checks for volunteers.</p>	\$2,000
<p>315 TELEPHONE Staff phones</p>	\$1,200
<p>400 OFFICE SUPPLIES Paper, pens, folders and miscellaneous office supplies needed for daily office business.</p>	\$1,000
<p>410 PRINTING AND COPYING For costs of printing forms, letters, reports, for both nursing and environmental health.</p>	\$2,000
<p>415 POSTAGE For the mailing of correspondence, immunization reminders, lab/test samples, license renewals, etc</p>	\$1,600
<p>420 DUES AND PUBLICATIONS For departmental membership in professional organizations (Nurses/Public Health/Environmental) and for subscriptions to nursing and public health journals.</p>	\$1,000
<p>425 ADVERTISING AND PROMOTIONS Community outreach and education.</p>	\$1,000
<p>440 MEDICAL AND SAFETY For the purchase of vaccines (Influenza- \$6800; Pneumonia-\$500; Hepatitis B -\$700; TB Skin test solution- \$1,800), syringes, alcohol, cotton balls, Band-Aids, and miscellaneous medical/first aide equipment - \$1,000; beach testing - \$2,500</p>	\$13,300
<p>470 AUDIO VISUAL/PHOTO SUPPLIES For the purchase of videos for staff/public use and developing of photos of our activities.</p>	\$200
<p>495 MISCELLANEOUS For the purchase of miscellaneous supplies or for unforeseen price increases.</p>	\$2,000
<p>507 HAZARDOUS WASTE DISPOSAL For the payment of sharps destruction and for the purchase of sharps containers. Another increase for pick-up and increase client use of these services.</p>	\$3,500
<p>514 CONSULTANTS For payment of audits and consultant services.</p>	\$200
<p>524 TESTING For mandated lab tests/x-rays for contagion control/environmental safety. Lab recertification fee will be due in 2012.</p>	\$500
<p>600 OFFICE EQUIPMENT MAINTENANCE For recalibration of audiometers and blood pressure screening equipment, etc.</p>	\$400
<p>700 VEHICLE MAINTENANCE For maintenance of Sanitarian vehicle.</p>	\$1,000
<p>710 GAS & OIL For Sanitarian vehicle and any nursing staff usage.</p>	\$1,500

TOTAL: \$35,900

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Health - 75						
Direct Employee Costs						
100 Salaries, Full Time	274,322	285,106	302,520	340,750	320,000	351,200
105 Salaries, Part Time	76,784	70,725	49,720	99,500	99,500	83,984
110 Salaries, Overtime	1,867	228	1,353	2,000	2,000	2,000
130 Retirement	39,037	34,469	20,490	26,875	26,875	27,770
135 Social Security	25,692	26,289	26,292	33,225	33,225	33,286
150 Insurance, Active Employees	75,698	87,000	93,000	87,000	87,000	72,600
160 Insurance, Work Comp	15,519	14,312	13,564	14,000	14,000	14,000
165 Insurance, Disability	1,273	1,077	1,175	1,200	1,200	1,200
170 Insurance, Dental	6,000	5,100	5,300	6,200	6,200	3,024
175 Insurance, Group Life	1,868	1,958	2,055	2,100	2,100	2,100
180 Longevity	60	120	120	120	120	120
185 Section 125 Administration	148	163	169	200	200	200
Subtotal	\$518,268	\$526,547	\$515,759	\$613,170	\$592,420	\$591,484
Indirect Employee						
200 Travel/Training	1,718	1,809	1,822	3,500	3,500	3,500
205 Recruitmnt/Testing/Physicals	323	864	2,071	2,000	2,000	2,000
Subtotal	\$2,041	\$2,673	\$3,892	\$5,500	\$5,500	\$5,500
Utility Costs						
315 Telephone	824	730	786	1,200	1,200	1,200
Subtotal	\$824	\$730	\$786	\$1,200	\$1,200	\$1,200
Supplies						
400 Office Supplies	1,269	816	1,512	1,300	1,300	1,000
410 Printing and Copying	999	1,634	2,007	2,000	2,000	2,000
415 Postage	1,167	1,128	885	1,600	1,600	1,600
420 Dues and Publications	835	598	842	1,000	1,000	1,000
425 Advertising and Promotions	1,000	152	785	1,000	1,000	1,000
440 Medical and Safety	13,679	5,843	11,613	13,000	13,000	13,300
470 Audio Visual/Photo Supplies	100	0	3	200	200	200
495 Miscellaneous	884	959	2,001	2,000	2,000	2,000
Subtotal	\$19,933	\$11,130	\$19,647	\$22,100	\$22,100	\$22,100
Other Services						
507 Hazardous Waste Disposal	1,849	2,311	2,726	3,500	3,500	3,500
514 Consultants	0	0	83	200	200	200
524 Testing	200	13	150	500	500	500
Subtotal	\$2,049	\$2,324	\$2,959	\$4,200	\$4,200	\$4,200
Maintenance						
600 Office Equip Maintenance	80	0	400	400	400	400
Subtotal	\$80	\$0	\$400	\$400	\$400	\$400
Vehicles						
700 Vehicle Maintenance	246	70	325	1,000	1,000	1,000
710 Gas & Oil	691	1,117	1,294	1,500	1,500	1,500
Subtotal	\$937	\$1,187	\$1,618	\$2,500	\$2,500	\$2,500
Total	\$544,132	\$544,591	\$545,060	\$649,070	\$628,320	\$627,384

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Engineering

Program Description:

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department handles most engineering needs and services in-house; including design, survey and construction inspection. The Engineering Department also manages all land development activities from the drafting of development agreements, review of plans, construction inspection, certification and final acceptance of improvements. Other important functions of the Engineering Department include traffic safety, drainage and environmental issues. Intersections, road capacities, and pavement conditions are reviewed continually and the appropriate improvements are recommended. The ever-increasing volume of environmental issues such as storm water management, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex and thus require increased staff attention and education.

2013 Goals & Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - a. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for streets, bridges, drainage, street lighting, sidewalk and various other public works projects.
Status: *We rehabilitated significantly more lane miles/SS in 2013 than in past years by employing a new method for rehabilitating deteriorated concrete roads: 2012 was 6,995 LF for \$762K (cost of \$109/LF), 2013 was 16,319 LF for \$935K (cost of \$57/LF).*
 - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets.
Status: *Achieved. Trend continues that more roads are making the lower ratings (PASER ratings of 3 and 4) every year.*
 - c. Submit report detailing as-built construction costs for all 2012 public infrastructure improvements (GASB).
Status: *Completed March 2013 for the auditors.*
2. Pursue the cost-effective completion of approved capital improvement projects.
 - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department.
Status: *2012 PASER roads, W. Puetz, E. Forest Hill Drainage project completed.*
 - b. Facilitate the completion of those capital projects whose completion is controlled by others.
Status: *Coordination with WisDOT on Rawson interchange project, with DuPont/EPEC for their site remediation.*
 - c. Establish a 2013 design schedule by April 1, 2013.
Status: *Achieved.*
3. Support development within the City so those approved/completed projects are compatible and functional.
 - a. Reviews/inspections:
 - i. Development agreements drafted within five weeks.
Status: *Achieved.*
 - ii. All plans reviewed within thirty business days.
Status: *Achieved.*

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- iii. Driveway approach permits issued within one business day.
Status: *Achieved.*
- iv. Inspection requests completed within one business day.
Status: *Achieved.*
- b. Proactively manage new development agreements: compliance, schedule, and closeout so that orderly development occurs and items don't get missed.
Status: *This has improved significantly over the last few years, and we continue to resolve items missed in the past.*
- c. Actively participate in the development and execution of a plan to close-out languishing developments.
Status: *Roads in Colonial Woods and in Shepard Orchard were paved in 2013. There has been a plan of action developed by City Administrator, Attorney, and Engineering to proceed with the work on the remaining unfinished subdivisions and recoup the outstanding costs from the developers' remaining unsold lots.*
- 4. Continue to be responsive to the citizens of the City.
 - a. Respond to inquiries and complaints within one working day.
Status: *Estimate 80% achieved, will work to improve on this.*
 - b. Respond to requests for information within two working days.
Status: *Estimate 80% achieved, will work to improve on this.*
- 5. Support City initiatives.
 - a. Support and participate in the Mayor's initiatives to improve communications with the public (i.e. social media).
Status: *Not achieved in 2013. Will try to initiate this in 2014 – we are considering the use of Twitter to alert residents of changes to construction schedules on City projects.*
 - b. Support and participate in the Emergency Operation Plan.
Status: *No EOC training activities in 2013.*
 - c. Support and participate in development of the Drexel Town Square.
Status: *Development Engineer Brian Johnston has taken a leading role in this and has been very involved and busy in these efforts.*
 - d. Support and participate in the Carrollville area lakefront development.
Status: *Sue Winnen has been busy working with the consultants in plan development, DNR coordination and the preparation of grant applications.*
 - e. Support and participate in Civic Center design committee.
Status: *Ongoing.*
 - f. Support and participate in the 27th Street improvements plan (Drexel to College).
Status: *Ongoing, but many starts/stops have it moving slowly.*
 - g. Assist in establishing a financing plan for the CIP Program.
Status: *Continue to work with the City Administrator and the CIP Committee on this.*
 - h. Others as they are developed.
Status: *Participated in the start-up development of a clerical pool of cross-trained administrative support staff that will be the structure utilized at the new City Hall. This group of clerical has been busy learning functions of other City Hall departments as well as working on the digitizing of paper documents (Laserfische project).*
- 6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds.
 - a. Provide the means to:
 - i. Remain proficient in current/new computer software.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Status: *New AutoCAD version has been installed and we are trying to find time to get some training.*

- ii. Maintain existing skills.
- iii. Become aware of new products/approaches.
- iv. Stay abreast of changing regulations.
- v. Attend training seminars as needed to keep licenses current and staff education up to date.

Status: *New profession engineering licensing requirements include obtaining CEUs and taking an online ethics course.*

- b. Distribute workload as needed to utilize staff more effectively and equitably.

Status: *Workload and staffing levels have necessitated that most staff take on expanded duties, which has, for the most part, been embraced by staff.*

2014 Goals & Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - d. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for streets, bridges, drainage, street lighting, sidewalk and various other public works projects.
 - e. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets.
 - f. Submit report detailing as-built construction costs for all 2013 public infrastructure improvements (GASB).

2. Pursue the cost-effective completion of approved capital improvement projects.
 - d. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department.
 - e. Facilitate the completion of those capital projects whose completion is controlled by others.
 - f. Establish a 2014 design schedule by April 1, 2014.

3. Support development within the City so those approved/completed projects are compatible and functional.
 - d. Reviews/Inspections:
 - v. Development agreements drafted within five weeks.
 - vi. All plans reviewed within thirty business days.
 - vii. Driveway approach permits issued within one business day.
 - viii. Inspection requests completed within one business day.
 - e. Proactively manage new development agreements: compliance, schedule, and closeout so that orderly development occurs and items don't get missed.
 - f. Actively participate in the development and execution of a plan to close-out languishing developments.

4. Continue to be responsive to the citizens of the City.
 - c. Respond to inquiries and complaints within one working day.
 - d. Respond to requests for information within two working days.

5. Support City initiatives.
 - i. Support and participate in the Mayor's initiatives to improve communications with the public (i.e. social media).
 - j. Support and participate in the Emergency Operation Plan.

City of Oak Creek 2014 Annual Budget

Goals and Objectives

- k. Support and participate in development of the Drexel Town Square.
 - l. Support and participate in the Carrollville area lakefront development (“Lake Vista”).
 - m. Support and participate in Civic Center design committee.
 - n. Support and participate in the 27th Street improvements plan (Drexel to College).
 - o. Assist in establishing a financing plan for the CIP Program.
 - p. Assist in the development of the cross-trained administrative support pool.
 - q. Support and participate in the digitizing of documents (Laserfische).
 - r. Support the expansion/improvements of pedestrian and bike facilities.
 - s. Support and participate in the Revelstone software initiative to track road maintenance costs and phone/counter transactions.
6. Effectively develop and use the human resources within the department and effectively control the expenditure of approved funds.
- c. Provide the means to:
 - vi. Remain proficient in current/new computer software.
 - vii. Maintain existing skills.
 - viii. Become aware of new products/approaches.
 - ix. Stay abreast of changing regulations.
 - x. Attend training seminars as needed to keep licenses current and staff education up to date.
 - d. Distribute workload as needed to utilize staff more effectively and equitably.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

ENGINEERING - 81

200 TRAVEL/TRAINING	\$4,500
Engineering Department must stay current in traffic analysis & signage, construction inspection & testing, hydrologic & storm sewer design, and street lighting & pavement design.	
205 RECRUITMENT AND TESTING	\$300
Recruitment for possible vacant positions	
215 CLOTHING MAINTENANCE	\$700
Maintain uniforms for field personnel	
315 TELEPHONE	\$1,700
Five cell phones	
400 OFFICE SUPPLIES	\$2,000
410 PRINTING AND COPYING	\$2,200
Contracts, notices and informational pieces	
415 POSTAGE	\$800
420 DUES AND PUBLICATIONS	\$700
Professional memberships, registrations, certifications and subscriptions.	
440 MEDICAL AND SAFETY	\$700
Safety shoes and glasses.	
455 SMALL TOOLS	\$150
Tape measures, hand levels, etc.	
460 MINOR EQUIPMENT	\$1,700
Traffic counters, etc.	
462 FIELD SUPPLIES	\$1,500
Construction inspection/surveying needs such as stakes, lath, marking paint, etc.	
515 ENGINEERING/CONSULTING	\$4,500
This will provide funds to retain consultants to supplement staff with specialized expertise needs.	
516 DIGGERS HOTLINE	\$27,500
The City is charged on a per call basis for the field marking of its underground facilities.	
600 OFFICE EQUIPMENT MAINTENANCE	\$3,300
Covers the cost of maintaining two high volume copiers, plotter and other miscellaneous equipment.	
700 VEHICLE MAINTENANCE	\$1,200
Maintenance of five vehicles.	
705 EQUIPMENT MAINTENANCE	\$750
Maintenance of survey equipment (including batteries).	
710 GAS/OIL/FLUIDS	\$4,750
1,300 gallons @ \$3.65/gal.	
715 TIRES	\$1,000
Tires for five vehicles.	
TOTAL	\$59,950

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Engineering - 81						
Direct Employee Costs						
100 Salaries, Full Time	476,727	470,457	483,978	552,310	492,310	482,713
105 Salaries, Part Time	0	0	0	0	0	0
110 Salaries, Overtime	3,853	3,755	3,396	6,000	5,000	6,000
125 Car Allowance	2,400	2,400	1,800	1,800	1,800	1,800
130 Retirement	50,411	49,435	28,625	37,840	30,000	33,790
135 Social Security	35,673	35,125	35,450	42,250	38,000	36,928
145 Unemployment Compensation	9,438	4,116	0	0	0	0
150 Insurance, Active Employees	102,300	114,750	102,000	104,000	100,000	82,700
160 Insurance, Work Comp	22,847	18,564	17,004	18,000	17,500	18,000
165 Insurance, Disability	1,684	1,488	1,645	1,880	1,880	1,880
170 Insurance, Dental	7,560	7,910	7,000	8,700	7,000	7,056
175 Insurance, Group Life	930	881	1,021	1,000	1,200	1,000
180 Longevity	640	600	600	600	600	600
185 Section 125 Administration	405	280	477	500	500	500
Subtotal	\$714,868	\$709,761	\$682,996	\$774,880	\$695,790	\$672,967
Indirect Employee						
200 Travel/Training	240	125	385	5,000	4,000	4,500
205 Recruitmnt/Testng/Physicals	592	42	32	500	50	300
215 Clothing Maintenance	483	491	501	800	800	700
Subtotal	\$1,315	\$658	\$917	\$6,300	\$4,850	\$5,500
Utility Costs						
315 Telephone	1,343	1,816	1,713	1,600	1,600	1,700
Subtotal	\$1,343	\$1,816	\$1,713	\$1,600	\$1,600	\$1,700
Supplies						
400 Office Supplies	1,070	1,246	1,485	2,500	2,000	2,000
410 Printing and Copying	1,772	0	2,164	2,500	2,200	2,200
415 Postage	614	579	725	900	800	800
420 Dues and Publications	430	421	536	700	700	700
440 Medical and Safety	216	629	340	700	700	700
455 Small Tools	130	16	0	150	150	150
460 Minor Equipment	181	2,085	550	1,500	1,500	1,700
462 Field Supplies	246	963	1,364	2,000	1,500	1,500
495 Miscellaneous	75	0	0	0	0	0
Subtotal	\$4,734	\$5,939	\$7,164	\$10,950	\$9,550	\$9,750
Other Services						
515 Engineering/Consulting	0	875	750	4,000	4,000	101,966
516 Diggers Hotline Services	20,339	24,777	27,546	24,000	24,000	27,500
524 Testing	0	0	0	0	0	0
Subtotal	\$20,339	\$25,652	\$28,296	\$28,000	\$28,000	\$129,466
Maintenance						
600 Office Equip Maintenance	1,156	1,238	1,346	3,000	3,000	3,300
Subtotal	\$1,156	\$1,238	\$1,346	\$3,000	\$3,000	\$3,300
Vehicles						
700 Vehicle Maintenance	980	809	2,208	1,200	1,200	1,200
705 Equipment Maintenance	0	0	0	750	750	750
710 Gas/Oil/Fluids	2,883	3,946	4,269	5,100	5,100	4,750
715 Tires	0	384	0	1,000	1,000	1,000
Subtotal	\$3,863	\$5,139	\$6,477	\$8,050	\$8,050	\$7,700
Total	\$747,618	\$750,203	\$728,908	\$832,780	\$750,840	\$830,383

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Streets

Program Description:

The Street Department is responsible for a wide variety of tasks including overseeing the pickup of residential garbage & recycling, operating & maintaining the recycling yard, street & sidewalk maintenance, brush & tree removals, ditching, grass cutting, equipment & vehicle maintenance for various departments & being prepared for emergency situations such as snow storms, flooding or any situation requiring street closures. The Street Department works closely with Forestry, Parks & Street Lighting assisting with whatever we can. We are active on the Traffic & Safety Committee ensuring that the public's safety is a top priority.

2013 Goals & Objectives

- Brush & branch pick up has been completed for the 3rd scheduled time, with the last pick up to begin October 1st.
- Shouldering is ongoing, & to date, we have used approximately 275 tons of stone.
- Cleaning of catch basins & monthly street sweeping continues. Spring sweeping & catch basin cleaning amounted to 168 tons of road debris.
- 35% of this seasons tarring has been completed using 12,000 pounds of tar & covering 9 miles. Asphalt crews have been busy patching potholes & have used 80 tons of material.
- The concrete crew has been working on various areas in the city concentrating mainly this year on the replacement of 45 defective catch basins, some street slabs & sidewalks, using approximately 328 yards of concrete.
- We assisted with street light pole knockdowns including many base replacements along with installing 60 new light poles in Riverton Meadows Subdivision.
- Ditching is ongoing, with the department doing ditch reconstruction & cleaning of approximately 2500 feet of ditch.
- Ditching crews have also replaced or added approximately 30 driveway culverts.
- Ongoing projects remain to be done this fall, such as fall special pick ups, installation of marker posts, salt barrels & snow fencing, sweeping streets of leaves & continuation of above projects as weather permits.
- Approximately 417 stop lines, 377 crosswalks & 529 corner edge lines at various intersections city wide have been painted, using approximately 400 gallons of paint.
- During the first 3 months of the year, street crews salted &/or plowed 29 events or storms.

City of Oak Creek 2014 Annual Budget Goals and Objectives

- The channel, roadside & boom mowers have completed approximately 4 rounds through the city
- All areas within the city that are unable to be maintained with the tractors, such as city owned retention ponds, entrance signs to the city, dead end barricades, etc...have been maintained, clearing debris, brush & grass has been cut.
- Weed Commissioner issues at approximately 165 parcels have been addressed & acted upon in a timely manner.
- Street crews debrushed & chipped for future fire station #1 on Centennial Drive resulting in 290 yards of wood chips.
- Signs are an ongoing task. All street signs have been changed over and all Welcome to Oak Creek signs should be changed over to the new logo by the end of September.
- Tub grinding of branches & yard debris has resulted in approximately 3500 yards of mulch with 197 loads being delivered to Oak Creek residents.
- Garbage cart issues resolved to date are 29 new carts have been issued, 41 carts have been replaced & 79 repairs have been made.
- Along with the city wide spring cleanup, 79 requests were made to have special items picked up curbside as a special pickup. All were completed on the Friday morning of the week they requested.

2014 Goals & Objectives

Objectives:

- Oversee pickup of residential garbage & recycling carts, channeling complaints, providing information, replacing or repairing of carts.
- Operate & maintain recycling yard, assisting residents, readying materials for disposal/recycling, scheduling of pickup of trash & recyclables, tub grinding of brush & yard waste.
- Keep all city streets safe and passable from ice and snow
- Complete yearly crack sealing that is identified by PASER in high, medium and low priority areas.
- Repair/replace damaged concrete slabs, sidewalks, catch basins and asphalt streets city wide.
- Identify and correct low or eroded shoulders that are at least 2" below the road edge.

City of Oak Creek 2014 Annual Budget Goals and Objectives

- Paint all center and edge lines as well as the stop and crosswalk lines when needed.
- Identify and replace all damaged or worn street signs & guardrails. Construct & install new signs as needed, including those needed by other departments.
- Install banners, flags & Christmas decorations on street light poles.
- Place salt barrels & snow fencing at designated problem areas during winter.
- Sweep all main curbed and guttered streets twice monthly and secondary curb and guttered streets once a month to meet NR216 requirements. The NR216 requirement is the Wisconsin DNR water runoff program.
- Update and identify city streets that are in need of reconstruction or major repair.
- Maintain all city owned culverts, replacing any that are either corroded or have crushed edges.
- Install culverts for driveways, reconstruct ditches to improve drainage.
- Cut grass along open roads, drainage channels & detention ponds, where permissible. Do Weed Commissioner work, arranging mowing of private properties that are in violation of City ordinance.
- Picking up litter & debris along roadsides.
- Devise a policy for the scheduling of debrushing and clearing of all city waterways of any and all obstructions.
- Curbside collection of branches/brush 4X annually in addition to any branch collections required following a severe storm. Christmas tree pickup done for month of January.
- Weekly curbside pickup of special pickups of garbage arranged in advance along with 2X annual city-wide cleanups.
- Tree removals, stump grinding & restorations as needed.
- Maintenance performed on vehicles & equipment for Streets, Forestry, Street Lighting & Fire Department along with an occasional other department.
- Assists Parks with pavilion construction, Street Light inspector with street light pole repairs, Forestry with tree removals, planting & restorations as needed. We house supplies used by the Celebrations Committee.
- Barricade placements done for flooding & emergency road closures along with Civic events such as 4th of July, outdoor summer concert series, National Night Out & High School Homecoming Parade.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

STREET DEPARTMENT - 83

200 TRAVEL/TRAINING	1,200
Seminars for highway safety, snow plow rodeo, tree trimming, road maintainance, snow and ice control and school reimbursment.	
205 RECRUITMENT AND TESTING	5,000
Recruitment of part time employees and vacancies. Drug and alcohol testing. CDL License reminbursment	
215 UNIFORM MAINTENANCE	8,000
Maintain uniforms and logo shirts for Supervisors.	
300 ELECTRICITY	40,000
Buildings #1 at 800 W. Puetz	
305 WATER AND SEWER	4,200
Building #1	
310 NATURAL GAS	32,000
Buildings #1 at 800 W. Puetz	
315 TELEPHONE	3,800
Monthly and long distance telephone charges, including cell phones for Street Superintendent, Street Supervisors & Chief Mechanic,; fax machine and pagers.	
400 OFFICE SUPPLIES	2,000
Paper, pens, pencils, folders, film, batteries and miscellaneous office supplies.	
410 PRINTING AND COPYING	500
Forms, public information, envelopes & stationary; copier charges & misc printing and copying.	
420 DUES AND PUBLICATIONS	750
Membership in organizations, subscriptions to technical journals, including the Daily Reporter and the Milwaukee Journal/Sentinal.	
430 HOUSEKEEPING	1,000
Paper products, cups, towels, shop soaps,	
435 REIMBURSABLE EXPENSE	11,000
Sale of culvert pipe for new residents and replacement of old pipes	
440 MEDICAL AND SAFETY	6,000
Boots, vests, gloves, goggles, rain suits, hearing protection, safety shoes, safety glasses, hearing tests and first aid supplies.	
455 SMALL TOOLS	4,000
City and employee tool replacements and additional new tools, including repairs.	
460 MINOR EQUIPMENT	5,000
Drills, air guns, saws, grinders, etc.	
465 CHEMICALS	3,000
Degreasers, engine cleaners, and a variety of solvents.	

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

475 SIGN MATERIALS Mailboxes, barricades, orange safety barrels, mailbox supplies, guard rails graffitti remover, and all other sign related materials	24,000
495 MISCELLANEOUS Nuts, bolts, hardware, nails, carpenter shop supplies, hoses, chains, traps and advertising.	3,000
525 ATTORNEY/LEGAL	4,000
610 RADIO MAINTENANCE 2-way radios installed in all trucks and equipment.	500
615 GROUNDS MAINTENANCE Signs, lights, fertilizier, grass seed, trees, flowers and yard gates at 800 W. Puetz.	6,000
620 BUILDING MAINTENANCE Doors, windows, boilers, sinks, pest control, oil dry, mats & rags; other building related items	18,000
640 STREET MAINTENANCE MATERIALS Stone, asphalt material, cold patch, concrete for street repairs, oil dry concrete block, grass seed, top soil, erosion matting, brooms, rakes, shovels, small hand tools and repairs, glass beads, tree removal supplies, snow fence, tool handles and marking paints.	65,000
645 BOULEVARD DECORATIONS Flag maintenance, banners, banner brackets and Christmas decorations & repairs.	7,000
660 SNOW AND ICE REMOVAL MATERIALS Salt 4000 tons for seasonal fill and 1250 tons reserve fill @ \$52.49 per ton 5000 gallons of Calcium Chloride @ \$.60 per gallon	279,000
700 VEHICLE MAINTENANCE Cars, small trucks, plow trucks, metal, welding supplies, aerosol paints and towing.	65,000
705 EQUIPMENT MAINTENANCE Graders, loaders, mowers, backhoes, plow and spreader parts	45,000
710 GAS/OIL/FLUIDS Regular gas, diesel #2, windshield solvent, hydraulic oil, transmission fluid, LP gas, additives, fuel pump repairs, grease and antifreeze.	150,000
715 TIRES All tire related items and tire machine repairs	15,000
TOTAL	808,950

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Streets - 83						
Direct Employee Costs						
100 Salaries, Full Time	1,217,337	1,347,610	1,154,114	1,239,200	1,800,000	1,421,855
105 Salaries, Part Time	73,717	68,912	81,104	89,400	86,000	89,400
110 Salaries, Overtime	32,924	50,773	17,267	55,000	40,000	55,000
130 Retirement	139,806	157,266	69,220	89,500	85,000	94,391
135 Social Security	97,506	105,312	94,020	99,900	95,000	108,772
145 Unemployment Compensation	18	0	73	0	0	0
150 Insurance, Active Employees	301,920	312,500	338,100	354,000	340,000	432,071
160 Insurance, Work Comp	67,680	61,686	61,899	60,000	60,000	62,000
165 Insurance, Disability	5,717	4,844	4,793	5,200	5,200	5,000
170 Insurance, Dental	22,496	21,600	22,600	25,000	25,000	32,404
175 Insurance, Group Life	4,763	4,930	3,448	4,500	4,500	4,500
180 Longevity	3,236	3,420	2,692	3,000	3,000	3,000
185 Section 125 Administration	312	329	407	350	350	450
Subtotal	\$1,967,432	\$2,139,182	\$1,849,738	\$2,025,050	\$2,544,050	\$2,308,843
Indirect Employee						
200 Travel/Training	0	0	632	1,200	800	1,200
205 Recruitmnt/Testng/Physicals	3,529	4,995	4,942	5,000	4,000	5,000
215 Uniforms and Clothing	9,367	8,770	8,302	8,000	8,000	8,000
Subtotal	\$12,896	\$13,765	\$13,875	\$14,200	\$12,800	\$14,200
Utility Costs						
300 Electricity	34,609	37,646	37,025	36,200	32,000	40,000
305 Water and Sewer	3,392	3,494	3,556	4,950	4,000	4,200
310 Natural Gas	20,710	19,799	14,755	39,000	21,000	32,000
315 Telephone	3,422	3,508	2,979	3,800	3,600	3,800
Subtotal	\$62,133	\$64,447	\$58,315	\$83,950	\$60,600	\$80,000
Supplies						
400 Office Supplies	1,681	1,857	2,298	2,500	1,800	2,000
410 Printing and Copying	60	168	535	500	500	500
420 Dues and Publications	537	522	611	750	500	750
430 Housekeeping	6,740	9,087	7,288	6,000	7,500	1,000
435 Reimbursable Expenses/Culverts	11,183	8,553	7,025	11,000	14,000	11,000
440 Medical and Safety	6,251	7,810	6,218	6,000	6,000	6,000
455 Small Tools	2,896	3,019	3,632	5,000	4,000	4,000
460 Minor Equipment	2,438	2,648	5,926	6,000	5,000	5,000
465 Chemicals	2,623	3,825	2,643	4,000	2,500	3,000
475 Sign Materials	24,816	23,805	23,699	24,000	24,000	24,000
495 Miscellaneous	1,131	3,352	2,223	3,500	3,000	3,000
Subtotal	\$60,356	\$64,646	\$62,098	\$69,250	\$68,800	\$60,250
Other Services						
525 Attorney/Legal	1,655	3,742	3,689	4,000	4,000	4,000
Subtotal	\$1,655	\$3,742	\$3,689	\$4,000	\$4,000	\$4,000
Maintenance						
600 Office Equip Maintenance	0	0	164	700	0	0
610 Radio Maintenance	0	60	307	1,000	400	500
615 Grounds Maintenance	3,934	6,161	4,526	6,000	4,000	6,000
620 Building Maintenance	19,045	22,268	15,853	12,000	12,000	18,000
640 Street Maintenance Materials	71,927	50,792	66,754	65,000	70,000	65,000
645 Boulevard Decorations	6,993	7,940	9,792	7,000	7,000	7,000
650 Storm Drainage System	0	0	0	0	0	0
660 Snow and Ice Removal Materials	261,266	258,898	281,046	225,000	200,000	279,000
Subtotal	\$363,165	\$346,119	\$378,443	\$316,700	\$293,400	\$375,500
Vehicles						
700 Vehicle Maintenance	63,482	60,297	45,281	72,000	45,000	65,000

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
705 Equipment Maintenance	41,941	34,108	42,382	42,750	45,000	45,000
710 Gas/Oil/Fluids	95,774	122,833	105,339	195,000	130,000	150,000
715 Tires	4,565	14,786	10,646	12,000	12,000	15,000
Subtotal	\$205,762	\$232,024	\$203,648	\$321,750	\$232,000	\$275,000
Total	\$2,673,399	\$2,863,925	\$2,569,806	\$2,834,900	\$3,215,650	\$3,117,793

City of Oak Creek 2014 Annual Budget

Fund ,	Actual	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Parks, Recreation & Forestry Combined Totals							
Direct Employee Costs							
100	Salaries, Full Time	429,796	468,421	367,721	435,900	442,593	442,593
105	Salaries, Part Time	359,707	361,125	339,675	348,400	343,400	271,400
110	Salaries, Overtime	2,899	5,142	5,694	6,500	6,500	6,500
130	Retirement	66,431	62,182	31,585	39,200	40,200	38,234
135	Social Security	59,513	60,864	55,461	60,550	60,550	54,647
145	Unemployment Compensation	338	575	215	0	0	0
150	Insurance, Active Employees	63,900	73,200	81,300	105,000	98,700	90,400
160	Insurance, Work Comp	29,530	27,268	26,556	27,000	27,000	27,000
165	Insurance, Disability	1,782	1,508	1,410	1,705	1,705	1,705
170	Insurance, Dental	4,680	5,820	6,100	7,650	7,650	8,496
175	Insurance, Group Life	1,812	1,945	1,491	1,875	1,875	1,875
180	Longevity	480	540	340	240	240	240
185	Section 125 Administration	152	163	177	300	300	300
	Subtotal	\$1,021,020	\$1,068,753	917,724	\$1,034,320	\$1,030,713	\$943,390
Indirect Employee							
200	Travel/Training	4,811	3,292	4,314	4,000	4,000	4,200
205	Recruitment/Testng/Physicals	2,629	1,656	1,761	2,000	3,661	2,400
215	Uniforms and Clothing	1,761	1,091	916	2,350	2,050	2,350
	Subtotal	\$9,201	\$6,039	6,991	\$8,350	\$9,711	\$8,950
Utility Costs							
300	Electricity	5,982	6,129	8,095	8,560	8,560	8,560
305	Water and Sewer	2,283	2,681	2,365	4,240	4,240	4,240
310	Natural Gas	8,148	7,962	6,649	11,000	11,000	11,000
315	Telephone	3,133	2,700	2,447	1,040	1,900	2,000
	Subtotal	\$19,546	\$19,472	19,555	\$24,840	\$25,700	\$25,800
Supplies							
400	Office Supplies	2,937	3,188	2,629	2,600	2,400	2,450
410	Printing and Copying	10,378	12,414	11,114	5,000	5,700	5,700
415	Postage	8,556	7,836	6,676	2,950	2,150	2,300
420	Dues and Publications	978	1,313	391	3,160	3,100	2,960
425	Advertising and Promotions	0	0	100	300	300	300
440	Medical and Safety	1,833	2,420	2,615	3,600	3,300	3,300
460	Minor Equipment	8,446	4,747	1,904	5,500	5,200	5,200
475	Recreation Equip/Supplies	11,258	11,515	12,158	11,800	11,800	12,550
494	Leased/Rental Equipment	0	0	0	2,000	2,000	2,000
495	Miscellaneous	150	122	175	400	450	500
	Subtotal	\$44,536	\$43,555	37,761	\$37,310	\$36,400	\$37,260
Maintenance							
600	Office Equip Maintenance	893	829	719	1,000	1,000	1,000
615	Grounds Maintenance	45,203	52,600	46,266	50,000	45,000	50,500
620	Building Maintenance	6,570	2,787	5,931	5,800	6,000	7,000
635	Facility/Equipment Rental	12,264	15,616	15,664	17,500	11,000	9,000
665	Boulevard Maintenance	1,706	1,925	2,035	8,000	5,500	8,000
	Subtotal	\$66,636	\$73,757	70,616	\$82,300	\$68,500	\$75,500
Vehicles							
700	Vehicle Maintenance	8,554	6,279	17,203	16,500	14,000	16,500
705	Equipment Maintenance	13,337	10,888	12,142	14,000	13,500	16,000
710	Gas/Oil/Fluids	24,894	33,132	31,621	42,500	33,000	42,000
715	Tires	2,986	2,750	3,322	5,000	4,000	5,000
	Subtotal	\$49,771	\$53,049	64,288	\$78,000	\$64,500	\$79,500
	Total	\$1,210,710	\$1,264,625	1,116,935	\$1,265,120	\$1,235,524	\$1,170,400

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Streets

Division: Forestry

Program Description:

The overarching objective of the Forestry Division of the Street Department is to enhance the health, beauty and value of the Oak Creek Urban Forestry through high-quality forestry practices.

The Forestry Division is responsible for the planned maintenance of City trees and the general monitoring of the urban forest (collectively, all trees within the boundaries of Oak Creek). Forestry works with a wide range of internal and external entities including residents, other departments and divisions, contractors, government staff, utility companies, etc., to further tree care, advance knowledge and improve or plan operations. Major responsibilities include the planning and implementation of yearly: planting, pruning, treatments, removals, stump grinding and all aspects of emerald ash borer (EAB) management. Our highly visible, sometimes personal, operations have a significant impact on the lives of Oak Creek residents. Our highly visible, sometimes personal, operations have a significant impact on the lives of Oak Creek residents.

The Forestry Division works closely with the Street and Parks Divisions of the Street Department.

Objectives:

- Continue ongoing operations in the areas of planting, pruning, treatments, removals, stumping and various other assignments, utilizing in-house labor and contractors.
- Continue to keep all city streets safe and passable through the monitoring and management of dying or dangerous trees; particularly through the initial wave of EAB and the decline of residential trees near roadways and public property.
- Remove 300 or more ash trees in 2014, on streets, in parks and other municipally managed areas, city wide.
- Develop detailed spread sheets for data maintenance and analysis. Utilize part-time assistance to maintain/update database.
- Develop and pass revised Street Tree Ordinance.
- Develop an interesting and comprehensive Forestry website.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

FORESTRY - 88

200 Travel/Training

Maintenance workshops for maintenance supervisor, technician & staff \$1,600

205 Recruitment/Testing/Physicals

Classified ads for part-time maintenance, hearing tests, CDL license & physicals \$800

215 Uniforms & Clothing

coveralls, rain gear, gloves, staff shirts & uniforms \$850

305 Water & Sewer

Three locations plus athletic fields estimated to be 6% increase \$0

310 Natural Gas

Heating for Miller Park pavilion & two garages located at 800 W Puetz \$0

315 Telephone

\$800

400 Office Supplies

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms. \$650

415 Postage

Mailings & UPS charges \$500

420 Dues & Publications

Various publications \$1,060

440 Medical & Safety

Reimbursement for safety shoes/safety glasses/first aid supplies \$600

460 Minor Equipment

Office, grounds, buildings, vehicle, equipment & tools \$2,000

465 Chemicals

\$750

475 Recreation Equipment & Supplies

\$0

494 Leased/Rental Equipment

\$2,000

495 Miscellaneous

\$200

600 Office Equipment Maintenance

\$0

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

665 Boulevard Maintenance	<i>\$2,000</i>
Puetz Road and Howell Avenue Boulevard Maintenance	
700 Vehicle Maintenance	<i>\$5,000</i>
Supplies/repairs on Department trucks.	
705 Equipment Maintenance	<i>\$3,000</i>
Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	
710 Gas & Oil	<i>\$9,000</i>
715 Tires	<i>\$1,500</i>
Vehicle/equipment tires.	
TOTAL	<i>\$32,310</i>

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Forestry - 88						
Direct Employee Costs						
100				157,700	160,493	160,493
105				21,600	21,600	21,600
110				1,500	1,500	1,500
130				10,950	10,950	11,234
135				13,800	13,800	13,932
150				44,000	37,700	37,700
160				13,500	13,500	13,500
165				500	500	500
170				2,850	2,850	3,804
175				700	700	700
180				0	0	0
185				100	100	100
				\$267,200	\$263,693	\$265,063
Indirect Employee						
200				1,000	1,400	1,600
205				800	1,250	800
215				850	850	850
				\$2,650	\$3,500	\$3,250
Utility Costs						
315				540	700	800
				\$540	\$700	\$800
Supplies						
400				400	200	250
410				0	400	400
415				350	350	500
420				1,060	1,200	1,060
440				600	600	600
460				2,000	2,000	2,000
465				0	0	750
494				2,000	2,000	2,000
495				100	150	200
				\$6,510	\$6,900	\$7,760
Maintenance						
615				5,000	0	0
665				2,000	2,000	2,000
				\$7,000	\$2,000	\$2,000
Vehicles						
700				5,000	2,500	5,000
705				3,000	2,500	3,000
710				9,000	7,000	9,000
715				1,500	1,500	1,500
				\$18,500	\$13,500	\$18,500
				\$302,400	\$290,293	\$297,373

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Parks

Program Description:

Parks Maintenance provides maintenance services to existing parklands and facilities according to established standards. This is an on-going activity. There are 350 acres of school & park sites in Oak Creek. Parks employees mow 250 acres of grass at 23 school & park sites & 21 municipal areas & medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields, etc.) over 10 miles of sidewalk & bike trails; 15 parking lot areas; 3 maintenance buildings; 9 shelters, a pavilion, skate park, disc golf course & assist City Forester with tree planting, pruning & removals as needed. Providing maintenance services to established standards is difficult & impossible to do at times due to an increase of facilities and need for additional staff.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

PARKS - 89

200 Travel/Training

Maintenance workshops for maintenance supervisor, technician & staff \$2,000

205 Recruitment/Testing/Physicals

Classified ads for part-time maintenance, hearing tests, CDL license & physicals \$1,000

215 Uniforms & Clothing

coveralls, rain gear, gloves, staff shirts & uniforms \$1,500

300 Electricity

Facility charges & energy charges for 15 different locations throughout the city estimated to be 7% increase \$8,560

305 Water & Sewer

Three locations plus athletic fields estimated to be 6% increase \$4,240

310 Natural Gas

Heating for Miller Park pavilion & two garages located at 800 W Puetz \$11,000

315 Telephone

Cellular phone - Parks Supervisor \$500

400 Office Supplies

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms. \$200

415 Postage

Mailings & UPS charges \$100

420 Dues & Publications

Various publications \$1,400

425 Advertising & Promotion

\$0

440 Medical & Safety

Reimbursement for safety shoes/safety glasses/first aid supplies \$2,500

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

460 Minor Equipment	<i>\$3,000</i>
Office, grounds, buildings, vehicle, equipment & tools	
475 Recreation Equipment & Supplies	<i>\$0</i>
494 Leased/Rental Equipment	<i>\$0</i>
495 Miscellaneous	<i>\$100</i>
600 Office Equipment Maintenance	<i>\$0</i>
615 Grounds Maintenance	<i>\$50,500</i>
Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water management, city hall complex flowers/shrubs & sidewalk salt, park signs, wood chips, topsoil, seeds, trees, etc. & other supplies/materials needed for maintenance of public grounds. Use of Border Collies to remove Canada Geese from Miller Park pond. Acrylic crack filling court surfaces. Veterans Memorial Park maintenance.	
620 Buildings Maintenance	<i>\$5,000</i>
Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. & other supplies/materials/equipment needed for maintenance of public buildings. Fire protection system inspection/testing for cold storage building.	
635 Facility/Equipment Rental	<i>\$3,000</i>
port-a-jon unit rental for various park sites, road signs, and miscellaneous equipment rentals	
665 Boulevard Maintenance	<i>\$6,000</i>
Puetz Road and Howell Avenue Boulevard Maintenance	
700 Vehicle Maintenance	<i>\$10,000</i>
Supplies/repairs on Department trucks,	
705 Equipment Maintenance	<i>\$13,000</i>
Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	
710 Gas & Oil	<i>\$32,000</i>
Diesel (4604 gal x \$4.04/gal. = \$18,600), Unleaded (6000 gal x \$3.65/gal = \$21900)	
715 Tires	<i>\$3,000</i>
Vehicle/equipment tires.	
TOTAL	<i>\$158,600</i>

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Parks Maintenance - 89						
Direct Employee Costs						
100				164,100	164,100	164,100
105				91,800	91,800	91,800
110				5,000	5,000	5,000
130				16,750	16,750	14,500
135				20,000	20,000	19,600
150				39,000	39,000	37,700
160				13,500	13,500	13,500
165				705	705	705
170				2,400	2,400	2,676
175				700	700	700
180				120	120	120
185				100	100	100
				\$354,175	\$354,175	\$350,501
Indirect Employee						
200				2,000	2,000	2,000
205				1,000	1,811	1,000
215				1,500	1,200	1,500
				\$4,500	\$5,011	\$4,500
Utility Costs						
300				8,560	8,560	8,560
305				4,240	4,240	4,240
310				11,000	11,000	11,000
315				500	500	500
				\$24,300	\$24,300	\$24,300
Supplies						
400				200	200	200
415				100	100	100
420				1,400	1,400	1,400
440				2,500	2,500	2,500
460				3,000	3,000	3,000
495				100	100	100
				\$7,300	\$7,300	\$7,300
Maintenance						
615				45,000	45,000	50,500
620				5,000	5,000	5,000
635				5,000	2,500	3,000
665				6,000	3,500	6,000
				\$61,000	\$56,000	\$64,500
Vehicles						
700				10,000	10,000	10,000
705				11,000	11,000	13,000
710				32,000	25,000	32,000
715				3,000	2,000	3,000
				\$56,000	\$48,000	\$58,000
				\$507,275	\$494,786	\$509,101

City of Oak Creek 2014 Annual Budget

Goals and Objectives

Department: Recreation

Program Description

The Recreation Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities, and educational opportunities. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests.

Objectives:

1. Provide a well-rounded recreation program at reasonable costs ($\pm 75-100$ various programs/activities) comparable/supplemental to other private and public sources.
2. Strive to obtain a seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.
3. Maintain a class cancellation rate of less than 20%.
4. Promote public awareness and support for recreation leisure services available by such means as brochures, mass mailings, and public announcements in the *Acorn*, reader board displays, and weekly articles in the *Oak Creek Now, Patch*, City of Oak Creek website and advertisements to all residents.
5. Accommodate facility permit/rental requests.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

RECREATION - 90

200 Travel/Training

Maintenance workshops for maintenance supervisor, technician & staff \$600

205 Recruitment/Testing/Physicals

Classified ads for part-time maintenance, hearing tests, CDL license & physicals \$600

215 Uniforms & Clothing

coveralls, rain gear, gloves, staff shirts & uniforms \$0

305 Water & Sewer

Three locations plus athletic fields estimated to be 6% increase \$0

310 Natural Gas

Heating for Miller Park pavilion & two garages located at 800 W Puetz \$0

315 Telephone

- \$700

400 Office Supplies

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, \$2,000

envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.

410 Printing and Copying \$5,300

415 Postage

Mailings & UPS charges \$1,700

420 Dues & Publications

Various publications \$500

425 Advertising and Promotions

\$300

440 Medical & Safety

Reimbursement for safety shoes/safety glasses/first aid supplies \$200

460 Minor Equipment

Office, grounds, buildings, vehicle, equipment & tools \$200

465 Chemicals

\$0

475 Recreation Equipment & Supplies \$11,800

494 Leased/Rental Equipment

\$0

495 Miscellaneous \$200

600 Office Equipment Maintenance \$1,000

620 Building Maintenance \$2,000

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

635 Facility/Equipment Rental	<i>\$6,000</i>
665 Boulevard Maintenance Puetz Road and Howell Avenue Boulevard Maintenance	<i>\$0</i>
700 Vehicle Maintenance Supplies/repairs on Department trucks.	<i>\$1,500</i>
705 Equipment Maintenance Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	<i>\$0</i>
710 Gas & Oil	<i>\$1,000</i>
715 Tires Vehicle/equipment tires.	<i>\$500</i>
TOTAL	<i>\$36,100</i>

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Recreation - 90						
Direct Employee Costs						
100	Salaries, Full Time		367,721	114,100	118,000	118,000
105	Salaries, Part Time		339,675	235,000	230,000	158,000
110	Salaries, Overtime		5,694	0	0	0
130	Retirement		31,585	11,500	12,500	12,500
135	Social Security		55,461	26,750	26,750	21,115
145	Unemployment Compensation		215	0	0	0
150	Insurance, Active Employees		81,300	22,000	22,000	15,000
160	Insurance, Work Comp		26,556	0	0	0
165	Insurance, Disability		1,410	500	500	500
170	Insurance, Dental		6,100	2,400	2,400	2,016
175	Insurance, Group Life		1,491	475	475	475
180	Longevity		340	120	120	120
185	Section 125 Administration		177	100	100	100
	Subtotal		917,724	\$412,945	\$412,845	\$327,826
Indirect Employee						
200	Travel/Training		4,314	1,000	600	600
205	Recruitmnt/Testng/Physicals		1,761	200	600	600
215	Uniforms and Clothing		916	0	0	0
	Subtotal		6,991	\$1,200	\$1,200	\$1,200
Utility Costs						
300	Electricity		8,095	0	0	0
305	Water and Sewer		2,365	0	0	0
310	Natural Gas		6,649	0	0	0
315	Telephone		2,447	0	700	700
	Subtotal		19,555	\$0	\$700	\$700
Supplies						
400	Office Supplies		2,629	2,000	2,000	2,000
410	Printing and Copying		11,114	5,000	5,300	5,300
415	Postage		6,676	2,500	1,700	1,700
420	Dues and Publications		391	700	500	500
425	Advertising and Promotions		100	300	300	300
440	Medical and Safety		2,615	500	200	200
460	Minor Equipment		1,904	500	200	200
475	Recreation Equip/Supplies		12,158	11,800	11,800	11,800
495	Miscellaneous		175	200	200	200
	Subtotal		37,761	\$23,500	\$22,200	\$22,200
Maintenance						
600	Office Equip Maintenance		719	1,000	1,000	1,000
615	Grounds Maintenance		46,266	0	0	0
620	Building Maintenance		5,931	800	1,000	2,000
635	Facility/Equipment Rental		15,664	12,500	8,500	6,000
665	Boulevard Maintenance		2,035	0	0	0
	Subtotal		70,616	\$14,300	\$10,500	\$9,000
Vehicles						
700	Vehicle Maintenance		17,203	1,500	1,500	1,500
705	Equipment Maintenance		12,142	0	0	0
710	Gas/Oil/Fluids		31,621	1,500	1,000	1,000
715	Tires		3,322	500	500	500
	Subtotal		64,288	\$3,500	\$3,000	\$3,000
	Total		1,116,935	\$455,445	\$450,445	\$363,926

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Library

Program Description

Oak Creek Public Library is dedicated to support educational, civic and cultural activities of individuals, groups and organizations. It is also dedicated to provide the opportunity for recreation through the use of literature, music, media and other art forms.

Goal I: Collection Development

Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

Objectives:

1. Following the American Library Association approved CREW method of evaluation, weed the adult fiction, non-fiction and reference collections to ensure a current collection of materials that are useful and wanted by our patrons and community. Replace little used and well-worn materials with current materials.
2. Following the American Library Association approved CREW method of evaluation, weed the children and young adult fiction, non-fiction, audiovisual and reference collections to ensure a current collection of materials that are useful and wanted by our patrons and community. Replace little used and well-worn materials with current materials.
3. Standardize ordering and processing procedures for materials to maximize cost effectiveness and efficiency in the ordering process, which in turn, will allow us to order more materials for our collection.

Goal II: Direct Service to Users

Objectives:

1. Evaluate children, young adult and adult programming and make additions and changes as needed
2. Increase the programs offered to our patrons with an emphasis on an increase in programming for school-age children, young adults, and adults.

Goal III: Services

Objectives:

1. Use current technologies, including Radio Frequency Identification (RFID) to maximize efficiencies in the circulation department.
2. Research new models of service in order to maximize patron services and minimize staff costs, with an eye toward providing services in our current and new facilities.

Goal IV: Administration

Objectives:

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

LIBRARY - 95

200 Travel/Training

Maintenance workshops for maintenance supervisor, technician & staff

\$1,500

205 Recruitment/Testing/Physicals

Classified ads for part-time maintenance, hearing tests, CDL license & physicals

\$300

215 Uniforms & Clothing

coveralls, rain gear, gloves, staff shirts & uniforms

\$0

300 Electricity

\$21,210

305 Water & Sewer

Three locations plus athletic fields estimated to be 6% increase

\$2,300

310 Natural Gas

Heating for Miller Park pavilion & two garages located at 800 W Puetz

\$10,000

315 Telephone

\$1,300

400 Office Supplies

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.

\$3,900

410 Printing and Copying

\$2,000

420 Dues and Publications

\$2,000

415 Postage

Mailings & UPS charges

\$500

420 Dues & Publications

Various publications

\$1,000

425 Programming

\$2,500

469 Technology

\$1,500

470 Audio Visual/Photo Supplies

\$18,000

471 Books

\$66,000

472 Subscriptions/Magazines

\$9,000

473 Subscriptions/Newspapers

\$2,000

495 Miscellaneous

\$0

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

540 Federated Automation Fees	\$28,000
540.20 Federated Operating Fees	\$4,000
620 Building Maintenance	\$6,000
TOTAL	\$183,010

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Library - 95						
Direct Employee Costs						
100 Salaries, Full Time	265,985	264,318	249,716	320,250	300,000	313,851
105 Salaries, Part Time	195,902	205,658	210,972	216,100	216,100	215,175
130 Retirement	48,130	38,289	24,838	34,200	32,000	29,953
135 Social Security	34,416	34,805	34,917	41,100	40,000	40,471
145 Unemployment Compensation	-46	0	0			
150 Insurance, Active Employees	47,100	62,700	77,400	76,000	76,000	95,300
160 Insurance, Work Comp	2,290	3,316	2,904	3,000	3,000	3,000
165 Insurance, Disability	1,273	920	1,096	1,200	1,200	1,200
170 Insurance, Dental	4,720	5,070	5,310	5,200	5,200	6,500
175 Insurance, Group Life	1,601	1,321	844	1,345	1,345	1,400
185 Section 125 Administration	49	12	169	150	150	170
Subtotal	\$601,420	\$616,409	\$608,166	\$698,545	\$674,995	\$707,020
Indirect Employee						
200 Travel/Training	1,343	434	2,796	1,500	1,500	1,500
205 Recruitmnt/Testng/Physicals	0	389	661	300	300	300
Subtotal	\$1,343	\$823	\$3,457	\$1,800	\$1,800	\$1,800
Utility Costs						
300 Electricity	22,894	20,975	25,710	19,500	21,000	21,210
305 Water and Sewer	1,622	1,926	1,765	2,300	2,300	2,300
310 Natural Gas	9,615	6,056	8,065	12,500	10,000	10,000
315 Telephone	1,585	1,804	2,194	1,300	1,300	1,300
Subtotal	\$35,716	\$30,761	\$37,734	\$35,600	\$34,600	\$34,810
Supplies						
400 Office Supplies	4,183	4,898	5,478	3,900	3,900	3,900
401 Material Processing Supplies	6,027	5,025	4,185	2,000	2,000	2,000
410 Printing and Copying	2,628	2,973	3,865	3,000	3,000	2,000
415 Postage	676	791	367	800	800	500
420 Dues and Publications	836	814	854	1,000	1,000	1,000
425 Programming	2,130	2,226	2,802	2,500	2,500	2,500
469 Technology	620	155	0	3,500	3,500	1,500
470 Audio Visual/Photo Supplies	17,950	22,273	19,241	20,000	20,000	18,000
471 Books	69,882	65,098	56,828	70,000	70,000	66,000
472 Subscriptions, Magazines	6,795	7,823	6,425	7,000	7,000	9,000
473 Subscriptions, Newspapers	2,013	1,814	1,767	2,000	2,000	2,000
495 Miscellaneous	45	426	14,024	0	0	0
Subtotal	\$113,785	\$114,316	\$115,837	\$115,700	\$115,700	\$108,400
Other Services						
540 Federated Automation Fees	18,926	21,346	30,105	28,000	28,000	28,000
540.20 Federated Operating Fees	8,849	8,095	7,797	6,000	6,000	4,000
Subtotal	\$27,775	\$29,441	\$37,902	\$34,000	\$34,000	\$32,000
Maintenance						
600 Office Equip Maintenance	785	3,965	3,396	1,000	1,000	0
620 Building Maintenance	11,409	9,346	6,984	6,000	6,000	6,000
Subtotal	\$12,194	\$13,311	\$10,381	\$7,000	\$7,000	\$6,000
Total	\$792,233	\$805,061	\$813,477	\$892,645	\$868,095	\$890,030

Special Revenue Funds

City of Oak Creek 2014 Annual Budget

Fund Name: Solid Waste – Fund 11

Department: Street Department

Fund Description:

The Solid Waste Fund of the Street Department is responsible for collection and disposal of all solid waste materials generated by residents of the City of Oak Creek. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. The decision was made to allocate 20% of all Street Department costs to the Solid Waste Fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man hours of the department. This 20% allocation was done for all department costs other than recycling and tipping fee charges from landfills.

In 2013, the Street Department had multiple retirements and the City analyzed the service of collecting refuse. Resulting from that analysis, the City decided to contract out the refuse service. With the change in the contract the City also determined that only one full time and two part time Street Department employees attributed to the recycling center should be charged to the Solid Waste Fund.

In 2014, the City was able to reduce the Solid Waste tax levy by \$150,000 due to savings from the contract.

Fund Objectives:

- Actively and uniformly enforce all municipal codes related to Solid Waste and recycling
- Take any necessary actions to keep the City eligible for any available grants
- Provide the residents with a recycling yard, refuse collection, and brush pick up

Future Issues

Continuing to monitor the costs of operation including any potential future increases in the contract costs in an effort to keep the Solid Waste portion of the tax levy low.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

SOLID WASTE - FUND 11

200 TRAVEL/TRAINING Seminars for employee training	\$150
205 RECRUITMENT/TESTING/PHYSICALS CDL reimbursements	\$1,500
215 UNIFORM MAINTENANCE	\$2,300
300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz	\$13,000
305 WATER AND SEWER Recycling yard at 720 W Puetz and 20% of Main building at 800 W Puetz	\$1,800
310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz	\$7,000
315 TELEPHONE Monthly and long distance telephone charges, including 20% of cell phones for Street Superintendent, Supervisor & Chief Mechanic; Fax machine and pagers.	\$1,010
400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies	\$800
410 PRINTING AND COPYING Forms, public information and cost of garbage cart stickers and ordinance sheets	\$900
420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinal.	\$500
430 HOUSEKEEPING Paper products, cups, towels, shop soaps, hand soaps	\$2,000
435 REIMBURSABLE EXPENSES / NEW RESIDENTS New residential garbage carts, cart repairs and additional carts for resale.	\$0
440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies.	\$1,500
455 SMALL TOOLS City and employee tool replacements new tools and repairs	\$1,000
460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc.	\$1,000
465 CHEMICALS Degreasers, engine cleaners and a variety of solvents.	\$1,000

City of Oak Creek 2014 Annual Budget

494 LEASED MAJOR EQUIPMENT Cardboard compactor lease January thru March @ \$205/month	\$2,460
495 MISCELLANEOUS Nuts, bolts, hardware, hoses, shovels, chain, tool handles and tarps.	\$500
507 HAZARDOUS WASTE DISPOSAL	\$0
514 CONSULTING Monitoring of Drexel Landfill ground water.	\$10,500
520 LANDFILL CHARGES Landfill charges for households & non-profits	\$360,000
520.01 YARD DUMPSTERS 44 yard compactors and 30 yard dumpsters at the Recycling Center switch out charges for recyclables	\$135,200
521 RECYCLING Curbside pickup done by Advance Disposal plus the cost of disposal of freon appliances, flourescent lamps, tires, propane tanks, anti-freeze, oil and e-cycling products.	\$315,650
522 COMPOSTING Leaves dumped at the Waste Management Landfill.	\$0
523 John's Disposal Serivce Residential trash pickup @ \$34,850 per month	\$418,200
525 ATTORNEY/LEGAL Costs for grievances and legal advice.	\$1,000
610 RADIO MAINTENANCE Maintaining 2-way radios for garbage trucks.	\$300
615 GROUNDS MAINTENANCE Signs, lights and repairs to the grounds at Recycling Center at 720 W. Puetz and 20 % of the main building at 800 W. Puetz.	\$1,200
620 BUILDING MAINTENANCE Pest control, Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W Puetz oil dry, mats & rags	\$6,000
700 VEHICLE MAINTENANCE Maintenance of garbage trucks, including towin	\$5,000
705 EQUIPMENT MAINTENANCE Maintenance of tub grinder, brush chippers, compactors.	\$15,000
710 GAS/OIL/FLUIDS #2 Diesel fuel including all taxes, pump repairs, additives, all oils, windshield solvents, transmission fluids antifreeze and grease	\$14,000
715 TIRES Tires and all related tire items for garbage trucks, tub grinder, chippers.	\$9,000
TOTAL	\$1,329,470

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Solid Waste - Fund 11						
Beginning Fund Balance	-\$4,852	\$47,260	\$34,932	\$158,049	\$158,049	\$229,274
REVENUES						
Taxes and Assessments						
300.00 Property Tax	1,235,185	1,235,185	1,362,185	1,362,185	1,362,185	1,212,185
Subtotal	\$1,235,185	\$1,235,185	\$1,362,185	\$1,362,185	\$1,362,185	\$1,212,185
Grants and Aids						
324.00 Recycling Grant	131,826	85,229	94,460	94,000	94,460	94,460
Subtotal	\$131,826	\$85,229	\$94,460	\$94,000	\$94,460	\$94,460
Charges for Services						
346.30 Special Pickup Fees	8,805	7,390	6,385	6,000	6,000	6,000
Non-Profit Solid Waste Fee	0	0	0	25,000	0	25,000
Subtotal	\$8,805	\$7,390	\$6,385	\$31,000	\$6,000	\$31,000
Commercial Revenues						
360.00 Interest Income	761	225	106	500	500	500
366.20 Recyclables Sold	37,618	38,893	46,754	35,000	50,000	50,000
368.00 Miscellaneous Revenue	271	542	488	500	500	500
369.00 Recycling Yard Fee	0	43,370	0	0	0	0
Subtotal	\$38,650	\$83,030	\$47,347	\$36,000	\$51,000	\$51,000
Total Revenues	\$1,414,466	\$1,410,834	\$1,510,377	\$1,523,185	\$1,513,645	\$1,388,645
EXPENDITURES						
Direct Employee Costs						
100.00 Salaries, Full Time	308,398	314,339	284,953	0	58,000	57,753
105.00 Salaries, Part Time	0	0	12,550	38,300	15,000	15,000
110.00 Salaries, Overtime	11,428	14,216	6,152	0	0	0
130.00 Retirement	35,168	37,618	16,056	0	4,100	4,043
135.00 Social Security	23,496	23,401	21,694	2,930	5,500	5,566
150.00 Insurance, Active Employees	75,480	77,700	84,500	0	21,000	21,300
160.00 Insurance, Work Comp	33,625	31,136	30,760	1,500	750	750
165.00 Insurance, Disability	1,429	1,206	1,198	0	1,200	1,200
170.00 Insurance, Dental	5,624	5,400	5,600	0	1,600	1,644
175.00 Insurance, Group Life	1,191	1,232	862	0	800	800
180.00 Longevity	808	855	673	0	700	700
185.00 Section 125 Administration	82	57	107	0	110	110
Subtotal	\$496,729	\$507,160	\$465,105	\$42,730	\$108,760	\$108,866
Indirect Employee						
200.00 Travel/Training	0	0	92	150	150	150
205.00 Recruitment/Testing/Physicals	441	1,208	922	1,500	1,500	1,500
215.00 Uniforms and Clothing	2,342	2,193	2,192	2,300	2,300	2,300
Subtotal	\$2,783	\$3,401	\$3,206	\$3,950	\$3,950	\$3,950
Utility Costs						
300.00 Electricity	11,814	12,662	11,582	17,000	13,000	13,000
305.00 Water and Sewer	1,467	1,615	1,604	2,500	1,800	1,800
310.00 Natural Gas	6,070	6,188	4,767	13,350	7,000	7,000
315.00 Telephone	838	877	899	1,010	1,010	1,010
Subtotal	\$20,189	\$21,342	\$18,851	\$33,860	\$22,810	\$22,810
Supplies						

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
400.00 Office Supplies	\$447	521	580	800	800	800
410.00 Printing and Copying	\$1,221	898	592	900	900	900
420.00 Dues and Publications	\$442	439	390	500	500	500
430.00 Housekeeping	\$1,932	2,272	1,822	2,000	2,000	2,000
435.00 Reimbursable Exp/New Residents	\$0	1,000	6,423	10,000	5,000	0
440.00 Medical and Safety	\$1,563	1,952	1,545	1,500	1,500	1,500
455.00 Small Tools	\$705	747	896	1,500	1,000	1,000
460.00 Minor Equipment	\$709	497	1,238	2,300	1,000	1,000
465.00 Chemicals	\$994	1,244	759	1,000	1,000	1,000
494.00 Leased Major Equip-Compactors	\$0	0	1,025	2,460	2,460	2,460
495.00 Miscellaneous	\$536	150	368	750	500	500
Subtotal	\$8,549	\$9,720	\$15,638	\$23,710	\$16,660	\$11,660
Other Services						
514.00 Consulting	\$11,095	10,240	10,240	10,500	10,500	10,500
520.00 Landfill Charges	\$345,370	352,204	332,723	410,700	360,000	360,000
520.01 Drop Off Yard Disposal Charges	109,446	78,257	107,125	135,200	135,200	135,200
521.00 Recycling Charges	258,306	296,312	315,030	315,650	315,650	315,650
523.00 John's Disposal Service	0	0	0	0	418,200	418,200
525.00 Attorney/Legal/Claims	414	935	922	1,000	1,000	1,000
Subtotal	\$724,631	\$737,948	\$766,040	\$873,050	\$1,240,550	\$1,240,550
Maintenance						
600.00 Office Equip Maintenance	0	0	41	190	190	190
610.00 Radio Maintenance	0	15	77	300	300	300
615.00 Grounds Maintenance	2,189	6,792	1,117	1,200	1,200	1,200
620.00 Building Maintenance	4,749	6,425	4,525	6,000	6,000	6,000
Subtotal	\$6,938	\$13,232	\$5,760	\$7,690	\$7,690	\$7,690
Vehicles						
700.00 Vehicle Maintenance	27,581	49,247	32,474	50,000	5,000	5,000
705.00 Equipment Maintenance	14,033	12,854	6,499	15,000	15,000	15,000
710.00 Gas/Oil/Fluids	49,030	62,849	64,356	80,460	13,000	14,000
715.00 Tires	11,891	5,409	9,332	9,000	9,000	9,000
Subtotal	\$102,535	\$130,359	\$112,661	\$154,460	\$42,000	\$43,000
Subtotal Operations	\$1,362,354	\$1,423,162	\$1,387,260	\$1,139,450	\$1,442,420	\$1,438,526
Total Expenditures	\$1,362,354	\$1,423,162	\$1,387,260	\$1,139,450	\$1,442,420	\$1,438,526
Revenues Over/(Under) Expenditure:	52,112	(12,328)	123,117	383,735	71,225	(49,881)
Reserved for Hazardous Waste Dis	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Unreserved Fund Balance	\$37,260	\$24,932	\$148,049	\$183,964	\$183,964	\$169,393
Ending Fund Balance	\$47,260	\$34,932	\$158,049	\$541,784	\$229,274	\$179,393
Fund Balance Percentage	3.5%	2.5%	11.4%	13.0%	13.0%	12.5%

City of Oak Creek 2014 Annual Budget

Fund Name: Donations/Activities Fund -- Fund 12

Fund Description:

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. In 1999 the Common Council approved a policy regarding the creation of donation accounts in an attempt to manage the existing accounts and to require Council approval before donation accounts are created in the future. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Parks and Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah's Ark. The Parks and Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

Fund Objectives:

Since each of the different accounts has a different purpose the objective is to spend the funds for the respective reasons.

Future Issues

None at this time.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Internal Services Fund - Donation / Activities Escrow -- Fund 12						
Beginning Fund Balance	\$137,930	\$145,546	\$156,090	\$214,241	\$214,241	\$219,741
REVENUES						
Commercial Revenues						
342.01 Fire Donations	750	6,910	1,298	5,000	5,000	5,000
Fire Grants	3,163	1,884	0	0	0	0
342.02 Police Donations	2,248	2,595	16,525	5,000	5,000	5,000
Police Grants	14,962	13,107	0	0	0	0
342.04 Celebrations Donations	17,301	18,909	22,541	15,000	15,000	15,000
342.05 Police Abandonments	0	0	18,749	0	0	0
342.06 Library Donations	10,798	7,248	4,516	5,000	5,000	5,000
342.07 Recreation Activities	117,161	136,710	132,603	135,000	135,000	135,000
342.08 Health Department Grants	168,242	71,551	86,328	70,000	70,000	70,000
342.09 EMS Allocations	8,698	7,303	0	8,500	8,500	8,500
342.10 Veterans Memorial Fund	300	1,814	1,297	0	0	0
342.12 Vending Machines	3,116	4,102	3,615	3,000	3,000	3,000
Subtotal	\$346,739	\$272,133	\$287,470	\$246,500	\$246,500	\$246,500
Total Revenues	\$346,739	\$272,133	\$287,470	\$246,500	\$246,500	\$246,500
EXPENDITURES						
Other Services						
595.01 For the Fire Department	4,803	7,279	815	5,000	5,000	5,000
595.02 For the Police Department	18,101	2,958	14,219	5,000	5,000	5,000
595.04 For the Celebrations Activities	11,712	17,502	9,967	20,000	15,000	15,000
595.05 For the Police Department	6,128	9,100	0	0	0	0
595.06 For the Library	9,067	559	0	5,000	5,000	5,000
595.07 For the Recreation Department	128,905	135,932	132,603	135,000	135,000	135,000
595.08 For Health Dept Activities	151,890	71,551	71,177	70,000	70,000	70,000
595.09 For EMS Activities	1,802	2,220	539	2,500	2,500	2,500
595.10 For Veterans Memorial Fund	3,055	2,240	0	500	500	500
595.12 Vending Machines	3,660	4,322	0	3,000	3,000	3,000
595.14 Pending Fines	0	7,926	0	0	0	0
Subtotal	\$339,123	\$261,589	\$229,320	\$246,000	\$241,000	\$241,000
Total Expenditures	\$339,123	\$261,589	\$229,320	\$246,000	\$241,000	\$241,000
Revenues Over/(Under) Expend	\$7,616	\$10,544	\$58,151	\$500	\$5,500	\$5,500
Ending Fund Balance	\$145,546	\$156,090	\$214,241	\$214,741	\$219,741	\$225,241
Fund Balance Percentage	42.9%	59.7%	59.8%	87.3%	91.2%	93.5%

City of Oak Creek 2014 Annual Budget

Fund Name: WE Energies Mitigation Payments – Fund 19

Fund Description:

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant. The City is scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are to be \$1,500,000 for the first unit and \$750,000 for the second unit. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006.

Fund Objectives

To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation.

Future Issues

The early construction process dealt only with site preparation and excavation. Additional costs are developing, now that construction of the physical plant and deep tunnel has is nearing completion. Inspection and engineering staff have become more involved. The Fire Department has purchased substantial equipment and is undergoing extensive training for deep tunnel rescue issues. City staff will continue to monitor the construction effect on city resources.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Special Revenue Fund - We Power Community Mitigation - Fund 19						
Beginning Fund Balance	\$587,418	\$728,794	\$837,428	\$964,439	\$964,439	\$30,194
REVENUES						
Commercial Revenues						
342.00 Mitigation Payments	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
360.00 Interest Income	1,285	890	1,816	1,300	500	200
368.00 Miscellaneous	237,486	0	0	0	0	0
Subtotal	\$2,488,771	\$2,250,890	\$2,251,816	\$2,251,300	\$2,251,300	\$2,250,200
Total Revenues	\$2,488,771	\$2,250,890	\$2,251,816	\$2,251,300	\$2,251,300	\$2,250,200
EXPENDITURES						
GENERAL						
Other Services						
514.00 Consulting	338,713	225	0	0	0	0
525.00 Outside Services/Legal	38	0	0	0	0	0
Subtotal	\$338,751	\$225	\$0	\$0	\$0	\$0
POLICE						
Direct Employee Costs						
100.00 Salaries, Full Time	269,605	296,838	306,176	323,890	323,890	329,306
105.00 Salaries, Part Time	1,425	1,240	2,024	2,540	0	2,474
110.00 Salaries, Overtime	16,277	19,657	23,583	19,600	12,000	19,600
115.00 Salaries, Holiday Pay	4,163	4,551	1,131	7,000	7,000	7,000
120.00 Salaries, Special Pay	7,350	7,792	7,336	10,340	10,340	6,116
130.00 Retirement	58,118	67,892	61,067	54,560	54,560	38,775
135.00 Social Security	22,863	23,995	25,765	28,240	28,240	25,819
150.00 Insurance, Active Employees	68,214	95,550	97,633	63,200	63,200	88,946
160.00 Insurance, Work Comp	11,370	11,030	13,474	32,700	32,700	33,100
165.00 Insurance, Disability	1,147	967	1,044	1,340	1,340	1,340
170.00 Insurance, Dental	5,057	6,577	6,976	4,520	4,520	6,814
175.00 Insurance, Group Life	183	193	189	520	520	522
180.00 Longevity	186	216	192	630	630	534
185.00 Section 125 Administration	28	87	131	320	320	324
Subtotal	\$465,986	\$536,585	\$546,723	\$549,400	\$539,260	\$560,670
Indirect Employee						
200.00 Training/Travel	4,102	3,520	1,649	1,625	1,800	1,625
205.00 Recruitment/Testing/Physicals	1,680	866	1,087	900	600	900
210.00 Expense Allowance	20	38	55	50	50	50
215.00 Uniforms and Clothing	514	511	434	400	250	350
220.00 Tuition Reimbursement	1,500	1,203	972	1,350	1,350	1,500
225.00 Recognition	153	78	163	150	300	150
Subtotal	\$7,969	\$6,216	\$4,360	\$4,475	\$4,350	\$4,575
Utility Costs						
300.00 Electricity	3,664	4,008	4,115	3,900	3,900	3,939
305.00 Water and Sewer	116	126	127	200	200	200
310.00 Natural Gas	1,494	1,500	1,184	2,500	2,000	2,200
315.00 Telephone	2,591	2,372	2,264	2,300	2,300	2,300
Subtotal	\$7,865	\$8,006	\$7,691	\$8,900	\$8,400	\$8,639
Supplies						
400.00 Office Supplies	518	583	462	600	600	600
410.00 Printing and Copying	300	178	146	300	300	225

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget	2014 Budget
415.00 Postage	280	169	171	175	175	175
420.00 Dues and Publications	340	239	215	275	275	275
425.00 Advertising and Promotions	26	111	18	75	75	75
426.00 Crime Prevention	667	688	371	450	450	450
427.00 Public Education	289	0	0	0	0	0
440.00 Medical and Safety	335	232	238	275	275	275
460.00 Minor Equipment	8	139	43	250	250	250
470.00 Audio Visual/Photo Supplies	10	89	109	125	125	125
480.00 Fire Equipment	0	5	149	35	35	35
485.00 Police Equipment	3,729	660	507	750	750	750
486.00 Ammunition/Armory	1,021	1,032	1,007	1,050	1,050	1,050
486.10 ERU Equipment	429	493	496	500	500	500
487.00 Police Auxiliary	38	43	49	75	75	75
488.00 Police Special Operations	62	166	102	200	200	200
488.10 DWI Enforcement	3	4	16	20	20	20
490.00 Police Vehicles	5,913	6,640	7,746	7,700	7,700	7,500
490.10 Police Vehicles Equipment	512	553	767	750	750	750
493.00 Canine Operations	265	191	120	225	225	225
495.00 Miscellaneous	278	157	90	0	0	0
Subtotal	\$15,023	\$12,372	\$12,822	\$14,005	\$14,005	\$13,730
Other Services						
500.00 County Prisoner Fees	1,871	1,401	0	0	0	0
506.00 Hazard Response Unit	4,380	0	0	0	0	0
525.00 Outside Legal Services	0	2,921	963	1,250	1,700	1,250
Subtotal	\$6,251	\$4,322	\$963	\$1,250	\$1,700	\$1,250
Maintenance						
600.00 Office Equip Maintenance	141	162	207	210	210	270
610.00 Radio Equip/Maintenance	854	759	732	1,000	1,000	1,000
615.00 Grounds Maintenance	311	330	204	350	350	350
620.00 Building Maintenance	1,184	1,515	1,485	10,250	2,000	2,175
Subtotal	\$2,490	\$2,766	\$2,628	\$11,810	\$3,560	\$3,795
Vehicles						
700.00 Vehicle Maintenance	1,582	1,519	1,465	1,600	1,600	1,600
705.00 Equipment Maintenance	296	416	157	175	175	175
710.00 Gas/Oil/Fluids	6,625	8,468	8,620	9,300	9,300	9,100
715.00 Tires	684	607	490	400	400	500
Subtotal	\$9,187	\$11,010	\$10,732	\$11,475	\$11,475	\$11,375
Total Police	\$514,771	\$581,277	\$585,918	\$601,315	\$582,750	\$604,034
FIRE						
Direct Employee Costs						
100.00 Salaries, Full Time	235,625	264,957	256,563	290,900	290,900	293,451
105.00 Salaries, Part Time	588	250	664	200	0	200
110.00 Salaries, Overtime	31,239	26,099	34,761	35,000	35,000	30,000
115.00 Salaries, Holiday Pay	4,180	5,361	5,520	5,700	5,700	5,700
120.00 Salaries, Special Pay	4,939	5,301	5,455	6,500	6,500	5,891
125.00 Car Allowance	0	0	89	100	100	100
130.00 Retirement	56,142	62,381	62,435	53,900	53,900	37,800
135.00 Social Security	21,176	21,897	23,014	25,400	25,400	24,300
150.00 Insurance, Active Employees	51,110	71,237	71,245	40,100	40,100	81,400
160.00 Insurance, Work Comp	13,321	12,762	13,422	3,300	3,300	3,300
165.00 Insurance, Disability	1,009	862	935	905	905	905
170.00 Insurance, Dental	3,761	4,912	5,061	4,200	4,200	10,300

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget	2014 Budget
175.00 Insurance, Group Life	180	191	204	800	800	800
180.00 Longevity	94	159	148	800	800	800
185.00 Section 125 Administration	73	73	227	300	300	300
Subtotal	\$423,437	\$476,442	\$479,742	\$468,105	\$467,905	\$495,247
Indirect Employee						
200.00 Training/Travel	20,860	19,788	16,732	16,750	5,000	15,800
205.00 Recruitment/Testing/Physicals	327	100	337	180	180	180
210.00 Expense Allowance	102	18	61	80	80	80
215.00 Uniform/Clothing	1,944	2,004	2,070	2,250	2,250	2,250
220.00 Tuition Reimbursement	1,122	1,210	495	1,250	1,250	1,250
Subtotal	\$24,355	\$23,120	\$19,695	\$20,510	\$8,760	\$19,560
Utility Costs						
300.00 Electricity	1,932	2,005	2,193	2,250	2,250	2,280
305.00 Water and Sewer	229	210	242	250	250	300
310.00 Natural Gas	1,472	1,207	946	1,500	1,500	1,550
315.00 Telephone	693	597	434	600	600	400
Subtotal	\$4,326	\$4,019	\$3,816	\$4,600	\$4,600	\$4,530
Supplies						
400.00 Office Supplies	107	122	137	150	150	150
410.00 Printing and Copying	61	16	63	70	70	70
415.00 Postage	35	33	48	110	110	100
420.00 Dues and Publications	139	138	176	200	200	200
425.00 Advertising and Promotions	0	0	0	10	10	10
427.00 Public Education	143	265	197	300	300	250
430.00 Housekeeping	78	37	68	80	80	80
440.00 Medical and Safety	1,247	1,419	1,335	1,480	1,480	1,480
460.00 Minor Equipment	470	565	701	720	720	720
470.00 Audio Visual/Photo Supplies	18	40	0	40	40	40
480.00 Fire Equipment	380	533	313	650	650	650
495.00 Miscellaneous	3	9	13	20	20	20
Subtotal	\$2,681	\$3,177	\$3,051	\$3,830	\$3,830	\$3,770
Other Services						
506.00 Hazard Response Unit	930	18,949	6,662	850	850	850
514.00 Consulting	13,300	13,269	3,010	3,600	1,200	3,600
525.00 Outside Legal Services	3,412	973	2,178	1,000	1,000	1,000
Subtotal	\$17,642	\$33,191	\$11,850	\$5,450	\$3,050	\$5,450
Maintenance						
600.00 Office Equip Maintenance	19	36	42	50	50	50
610.00 Radio Equip/Maintenance	750	451	560	650	650	650
615.00 Grounds Maintenance	178	56	53	120	120	120
620.00 Building Maintenance	1,936	1,380	1,332	1,500	1,500	1,500
Subtotal	\$2,883	\$1,923	\$1,987	\$2,320	\$2,320	\$2,320
Vehicles						
700.00 Vehicle Maintenance	1,682	1,701	2,112	1,800	2,000	1,850
705.00 Equipment Maintenance	155	337	566	280	280	280
710.00 Gas/Oil/Fluids	1,679	2,163	2,377	2,700	2,700	2,700
715.00 Tires	82	184	534	200	200	200
Subtotal	\$3,598	\$4,385	\$5,589	\$4,980	\$5,180	\$5,030

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Total Fire	\$478,922	\$546,257	\$525,729	\$509,795	\$509,795	\$535,907
Capital Outlay						
957.00 Fire Vehicles/Equipment	14,951	14,497	13,158	15,000	15,000	15,000
Subtotal	\$14,951	\$14,497	\$13,158	\$15,000	\$15,000	\$15,000
Transfers						
990.21 To CIP Fund # 40	1,000,000	1,000,000	1,000,000	1,263,230	2,078,000	1,350,000
Subtotal	\$1,000,000	\$1,000,000	\$1,000,000	\$1,263,230	\$2,078,000	\$1,350,000
Total Expenditures	\$2,347,395	\$2,142,256	\$2,124,805	\$2,389,340	\$3,185,545	\$2,504,941
Revenues Over/(Under) Expend	141,376	108,634	127,011	(138,040)	(934,245)	(254,741)
Ending Fund Balance	\$728,794	\$837,428	\$964,439	\$826,399	\$30,194	-\$224,547
Fund Balance Percentage	31.0%	39.1%	45.4%	43.2%	43.2%	-9.0%

City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — General Special Assessments – Fund 30

Fund Description:

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund #40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

Fund Objectives:

1. Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

Future Issues

The Utility is considering potential special assessments related to water and sewer to address failing septic systems.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - General Special Assessments - Fund 30						
Beginning Fund Balance	\$717,840	\$896,514	\$1,076,537	\$1,331,733	\$1,331,733	\$1,482,233
REVENUES						
Taxes and Assessments						
307.00 Special Assessments	228,194	234,945	230,167	235,000	235,000	235,000
Subtotal	\$228,194	\$234,945	\$230,167	\$235,000	\$235,000	\$235,000
Commercial Revenues						
360.00 Interest Income	0	1,307	2,521	500	500	500
360.15 Interest on Assessments	125,480	132,059	97,508	90,000	90,000	90,000
Subtotal	\$125,480	\$133,366	\$100,029	\$90,500	\$90,500	\$90,500
Total Revenues	\$353,674	\$368,311	\$330,196	\$325,500	\$325,500	\$325,500
EXPENDITURES						
Other Services						
595.00 Miscellaneous	0	50,788	0	0	0	0
Subtotal	\$0	\$50,788	\$0	\$0	\$0	\$0
Transfers						
990.40 To CIP # 40	175,000	137,500	75,000	175,000	175,000	175,000
Total Expenditures & Transfers	\$175,000	\$188,288	\$75,000	\$175,000	\$175,000	\$175,000
Revenues Over/(Under) Expendit	178,674	180,023	255,196	150,500	150,500	150,500
Ending Fund Balance	\$896,514	\$1,076,537	\$1,331,733	\$1,482,233	\$1,482,233	\$1,632,733

City of Oak Creek 2014 Annual Budget Goals and Objectives

Department: Community Development Authority (CDA) - Fund 31

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

2013 Goals & Objectives:

1. Continue to be the advocate for high quality development within the City by implementing the recommendations of the 27th Street Corridor Plan, the Lakefront Redevelopment Action Plan, the plans for Drexel Town Square, and all other TIF district project plans (Oakview Business Park, TID 10 – Syner g).

Status: *CDA and staff continue to advocate for high quality development in these critical areas. Infrastructure development is underway at Drexel Town Square, the Oakview Business Park and the lakefront. The development within TID No. 10 (Syner g) is no longer active.*

2. Continue to monitor and administer on behalf of Oak Creek all contracts and consultant's activities relating to the lakefront, Delphi property and 27th Street Corridor.

Status: *Community Development staff continue to monitor consultant and grant activities for Drexel Town Square and the lakefront.*

3. To continue work with the Oak Creek redevelopment team as well as public and private sector to transition from a planning phase towards implementation of the plans to redevelop the lakefront area.

Status: *Implementation activities in 2013 have accelerated. It is anticipated that sites will be turned over to the City as early as the Spring of 2014 for public and private redevelopment.*

4. To work with the Wisconsin Department of Transportation, the City of Franklin and other jurisdictions to coordinate activities associated with future transportation improvements affecting the City (I-94 reconstruction, 27th Street reconstruction, 27th and Rawson intersection improvements, I-94/Drexel and Elm Road interchanges).

Status: *Staff continues to foster a positive relationship with WisDOT, and is working towards reconstruction of 27th Street (College to Drexel) in 2015.*

5. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of proposed citywide marketing, branding and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.

Status: *In 2013 the City adopted its new brand. The City has worked with its marketing consultant to create print and radio advertisements that were deployed (Packers radio network, Chamber of Commerce directory) this year.*

6. Prepare and present an annual report to the Common Council meeting on the CDA's activities

City of Oak Creek 2014 Annual Budget Goals and Objectives

Status: *This has not yet occurred.*

7. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.

Status: *The Community Development Authority and DCD staff have worked with many developers that have resulted or will result in additional tax base and jobs for the community.*

8. To monitor, and update the City's economic development website(s) in a timely manner and to further promote public information about the City and its economic development efforts through appropriate social media.

Status: *The oakcreekbusiness.com microsite has not been maintained. It is being replaced by a new website that will be activated in the Fall of 2013.*

2014 Goals & Objectives:

1. Continue to be the advocate for high quality development within the City by implementing the standards and recommendations of the Drexel Town Square Mixed Use Planned Development, the Lakefront Redevelopment Action Plan, the 27th Street Corridor Plan, and TIF district project plans.
2. Continue to monitor and administer on behalf of Oak Creek all contracts and consultant's activities relating to the lakefront, Delphi property and 27th Street Corridor, including those for business development (Connect.the.Dots).
3. Work to establish a business improvement district for the 27th Street corridor, and elsewhere where appropriate.
4. To continue work with the Oak Creek redevelopment team as well as public and private sector to prepare and market sites within the Lake Vista redevelopment area.
5. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of proposed citywide marketing, branding and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.
6. Prepare and present an annual report to the Common Council meeting on the CDA's activities
7. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
8. To monitor, and update the City's economic development website(s) in a timely manner and to further promote public information about the City and its economic development efforts through appropriate social media.

City of Oak Creek 2014 Annual Budget

Departmental Detail Information

COMMUNITY DEVELOPMENT AUTHORITY - Fund 31

200 TRAVEL/TRAINING

This money is used for training of staff and members of the Community Development Authority, including possible participation at an ICSC - International Council of Shopping Centers local deal making session, a Wisconsin Economic Development Association (WEDA) conference on Economic Development and various local workshops and presentations \$2,000

210 EXPENSE ALLOWANCE

This money is used by staff or members of the CDA in carrying out their duties to promote \$500

400 OFFICE SUPPLIES

This money is used for purchasing office supplies for the CDA's activities. \$300

410 PRINTING AND COPYING

This money is used for covering the cost of printing of documents generated for or by the CDA in carrying out their duties \$200

415 POSTAGE

This money is used for the cost of mailings generated by the CDA \$100

420 DUES AND PUBLICATIONS

This money is used for staff membership in the Wisconsin Economic Development Association,

Airport Gateway Business Association	\$100
South Suburban Chamber of Commerce	\$165
Wisconsin Economic Development Association	\$255
International Council of Shopping Centers	\$100
International Economic Development Council	\$345
M-7	\$5,000
<u>Milwaukee Gateway Aerotropolis Corporation</u>	<u>\$5,000</u>
	\$10,965

425 ADVERTISING AND PROMOTIONS

Advertising for promotion of the City. This may include any selected advertising in local media \$140,000

445 ECONOMIC DEVELOPMENT

This money is used to provide funding for unbudgeted expenses required to respond to \$5,000

495 MISCELLANEOUS

This money is used to supplement the cost of other economic development activities being \$0

514 CONSULTING

This money would be used for consulting activities in support of economic development. NOTE: \$5,000

525 OUTSIDE LEGAL SERVICES

This money would be used for legal services associated with the possible administration of TIF \$5,000

955 CAPITAL OUTLAY - MISCELLANEOUS

This money would be used for the design and fabrication of streetscape enhancement activities, \$40,000

City of Oak Creek 2014 Annual Budget

TOTAL \$209,065

NOTE: Department detail does not include personnel expenses (which are calculated separately)

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Economic Development - Fund 31						
Beginning Fund Balance	\$418,852	\$500,612	\$509,138	\$582,860	\$582,860	\$553,300
REVENUES						
Taxes						
303.00 Motel/Hotel Room Tax	139,086	142,724	155,862	146,000	146,000	146,000
Subtotal	\$139,086	\$142,724	\$155,862	\$146,000	\$146,000	\$146,000
Grants						
327.00 State/County Grants	\$0	\$0	\$30,000	\$0	\$0	\$0
Subtotal	\$0	\$0	\$30,000	\$0	\$0	\$0
Commercial Revenues						
360.00 Interest Income	767	154	298	250	250	250
368.00 Miscellaneous	0	14,523	2,990	0	0	0
Subtotal	\$767	\$14,677	\$3,288	\$250	\$250	\$250
Interfund Transfers						
390.50 From TIF Funds	0	0	0	75,000	75,000	75,000
Subtotal	\$0	\$0	\$0	\$75,000	\$75,000	\$75,000
Total Revenues	\$139,853	\$157,401	\$189,150	\$221,250	\$221,250	\$221,250
EXPENDITURES						
Direct Employee Costs						
100.00 Salaries, Full Time	28,141	39,964	39,930	64,100	64,100	43,237
105.00 Salaries, Part Time	1,958	2,950	3,214	7,600	7,600	7,587
130.00 Retirement	3,379	4,140	2,537	4,900	4,900	3,558
135.00 Social Security	2,318	3,038	3,086	5,500	5,500	3,888
150.00 Insurance, Active Employees	4,095	5,880	8,500	13,650	13,650	7,765
160.00 Insurance, Work Comp	127	176	148	200	200	200
165.00 Insurance, Disability	115	129	141	200	200	200
170.00 Insurance, Dental	593	460	587	600	600	1,150
175.00 Insurance, Group Life	90	96	99	160	160	160
180.00 Longevity	17	24	24	0	0	0
185.00 Section 125 Administration	0	53	53	0	0	0
Subtotal	\$40,833	\$56,910	\$58,319	\$96,910	\$96,910	\$67,745
Indirect Employee						
200.00 Training/Travel	518	2,338	856	2,000	2,000	2,000
210.00 Expense Allowance	82	356	0	500	500	500
Subtotal	\$600	\$2,694	\$856	\$2,500	\$2,500	\$2,500
400.00 Office Supplies	129	0	0	300	300	300
410.00 Printing and Copying	146	0	0	200	200	200
415.00 Postage	0	0	0	100	100	100
420.00 Dues and Publications	345	1,136	0	5,800	5,800	10,965
425.00 Advertising and Promotions	8,953	5,375	0	5,000	5,000	140,000
445.00 Economic Development	679	1,704	6,632	5,000	5,000	5,000
495.00 Miscellaneous	208	331	636	0	0	0
Subtotal	\$10,460	\$8,546	\$7,268	\$16,400	\$16,400	\$156,565
Other Services						
514.00 Consulting	5,200	80,725	48,750	90,000	90,000	5,000
525.00 Outside Legal Services	1,000	0	0	5,000	5,000	5,000
595.00 Miscellaneous	0	0	235	0	0	0
Subtotal	\$6,200	\$80,725	\$48,985	\$95,000	\$95,000	\$10,000
Capital Outlay						
955.00 Capital Outlay	0	0	0	40,000	40,000	40,000
Subtotal	\$0	\$0	\$0	\$40,000	\$40,000	\$40,000
Total Expenditures	\$58,093	\$148,875	\$115,428	\$250,810	\$250,810	\$276,810
Revenues Over/(Under) Expenditures	81,760	8,526	73,722	(29,560)	(29,560)	(55,560)

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Reservation of Fund Balance for Comprehensive Plan Updates	30,000	30,000	30,000	30,000	30,000	30,000
Reservation of Fund Balance for Airport Steering Committee	5,000	5,000				
Reservation of Fund Balance for TID #7 Loan	314,000	314,000	314,000	314,000	314,000	314,000
Unreserved Fund Balance	20,176	160,138	238,860	209,300	209,300	153,740
Ending Fund Balance	\$500,612	\$509,138	\$582,860	\$553,300	\$553,300	\$497,740

City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — Park Development Escrow – Fund 32

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

In 2010, the City combined individual park escrow funds into one city-wide fund for park development. The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

Fund Objectives:

To continue the use of escrow funds for any maintenance in the various parks.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Park Development Escrow - Fund 32						
Beginning Fund Balance	\$458,081	\$471,108	\$475,823	\$478,574	\$478,574	\$483,924
REVENUES						
Commercial Revenues						
342.83 Bikeway Escrow Fees	2,050	4,000	1,750	4,500	4,500	4,500
360.00 Interest Income	935	715	1,001	850	850	850
Subtotal	\$2,985	\$4,715	\$2,751	\$5,350	\$5,350	\$5,350
Total Revenues	\$2,985	\$4,715	\$2,751	\$5,350	\$5,350	\$5,350
Total Revenues Available	\$461,066	\$475,823	\$478,574	\$483,924	\$483,924	\$489,274
EXPENDITURES						
Capital Outlay						
Interfund Transfers						
992.40 To 2009 CIP # 40	0	0	0	0	0	0
993.40 To 2008 CIP # 40	0	0	0	0	0	0
994.40 To 2010 CIP	0	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$471,108	\$475,823	\$478,574	\$483,924	\$483,924	\$489,274

City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — Low-Income Loan Program – Fund 33

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

Fund Objectives:

To monitor and administer the current outstanding loan balances until their completion.

Future Issues

None.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Low Income Loan Program - Fund 33						
Beginning Fund Balance	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773
REVENUES						
Commercial Revenues						
360.20 Loan Repayments - Interest	3,457	371	331	400	400	400
360.40 Late Fees on Low Income Loans	0	129	38	0	0	0
360.50 Principal Payments - Low Income	3,700	3,875	2,575	3,700	3,700	3,700
Subtotal	\$7,157	\$4,375	\$2,944	\$4,100	\$4,100	\$4,100
Total Revenues	\$7,157	\$4,375	\$2,944	\$4,100	\$4,100	\$4,100
Total Revenues Available	\$14,930	\$12,148	\$10,717	\$11,873	\$11,873	\$11,873
EXPENDITURES						
Miscellaneous						
595.00 Miscellaneous County Payments	7,157	4,375	2,944	4,100	4,100	4,100
Subtotal	\$7,157	\$4,375	\$2,944	\$4,100	\$4,100	\$4,100
Total Expenditures	\$7,157	\$4,375	\$2,944	\$4,100	\$4,100	\$4,100
Ending Fund Balance	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773

Notes and comments:

No new loans will be made in the future. This program has been returned to Milwaukee County and the City will continue to collect the current outstanding balances for Milwaukee County until all the six outstanding loans have been repaid.

City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — Development Agreement Future Improvements – Fund 34

Fund Description:

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

Fund Objectives:

This fund reflects the creation of an escrow fund to track the future improvements for developments. The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

Future Issues

None at this time.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Development Future Improvements - Fund 34						
Beginning Fund Balance	\$834,623	\$648,048	\$755,707	\$580,807	\$580,807	\$414,807
REVENUES						
Commercial Revenues						
342.84 Developer Future Impvt Fees	0	132,705	148,214	0	0	100,000
360.00 Interest Income	500	812	0	1,000	1,000	1,000
Subtotal	\$500	\$133,517	\$148,214	\$1,000	\$1,000	\$101,000
Total Revenues	\$500	\$133,517	\$148,214	\$1,000	\$1,000	\$101,000
Total Revenues Available	\$835,123	\$781,565	\$903,921	\$581,807	\$581,807	\$515,807
EXPENDITURES						
Other Services						
560.00 Refunds	187,075	20,302	0	0	0	0
595.00 Miscellaneous	0	5,556	323,114	0	42,000	4,000
Subtotal	\$187,075	\$25,858	\$323,114	\$0	\$42,000	\$4,000
Transfers						
990.41 To Developer Agreement # 41	0	0	0	125,000	125,000	125,000
Subtotal	\$0	\$0	\$0	\$125,000	\$125,000	\$125,000
Total Expenditures	\$187,075	\$25,858	\$323,114	\$125,000	\$167,000	\$129,000
Ending Fund Balance	\$648,048	\$755,707	\$580,807	\$456,807	\$414,807	\$386,807

City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — Impact Fee Escrow – Fund 35

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, a community parks, library, fire, and police facilities.

Fund Objectives:

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years. At this time, a final interpretation of the effect the new regulations have on our current impact funds has not been given.

During 2001 the City's Finance Committee completed a review of the different impact fees and updated all of them based on current costs and population numbers for the City's planning districts. The City updated its Impact Fee policy in 2010.

Community Parks

All Park impact fees are now dedicated as community parks.

Library Facilities

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the city began the study of remodeling or replacing the Library building along with the other City Hall complex structures, with the percentage attributable to new growth to be determined.

Fire Facilities

The City substantially completed the construction of Fire Station #3 at the end of 2000. There were still some items that required retainage at the end of 2001 which pushed the final payment into 2003. The Council made the determination in 2001 not to actively attempt to sell the portion of the site fronting on Rawson Avenue, which resulted in \$225,000 being transferred from the Economic Development Fund. In 2006, \$75,000 was returned to this fund, and in 2007 \$7,500 was repaid. In 2010, \$20,000 is budgeted to be transferred to the Economic Development Fund, leaving a balance of \$82,500 to be repaid in the future. The new Impact Fee legislation allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Police Facilities

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. \$100,000 of the fees is budgeted for Police Station debt in 2008, leaving a minimal balance. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Future Issues

The City updated its Impact Fee policy in 2010 and is set for the foreseeable future in regards to impact fees.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Special Revenue Fund - Impact Fee Escrow -- Fund 35						
Beginning Fund Balance	\$2,740,591	\$2,885,637	\$2,135,045	\$1,376,372	\$1,376,372	\$1,330,001
REVENUES						
Commercial Revenues						
342.83 Community Park Impact Fees	84,247	140,238	73,675	30,000	20,000	35,000
342.84 Fire Impact Fees	28,965	38,536	18,114	20,000	10,000	25,000
342.85 Library Impact Fees	30,795	47,158	24,675	30,000	20,000	35,000
342.87 Police Impact Fees	68,330	89,924	42,685	45,000	35,000	50,000
342.88 Park Building Impact Fees	0	0	0	0	0	0
360.00 Interest Income	5,705	2,985	2,881	2,500	2,500	2,500
Subtotal	\$218,042	\$318,840	\$162,029	\$127,500	\$87,500	\$147,500
Total Revenues	\$218,042	\$318,840	\$162,029	\$127,500	\$87,500	\$147,500
Total Revenues Available	\$2,958,633	\$3,204,477	\$2,297,074	\$1,503,872	\$1,463,872	\$1,477,501
EXPENDITURES						
Interfund Transfers						
996.40 To CIP #40	28,496	994,432	825,000	95,000	98,371	95,000
990.49 To Police Station Debt #29	24,500	75,000	94,371	35,500	35,500	35,500
992.40 To Library	20,000	0	1,331	0	0	0
Subtotal	\$72,996	\$1,069,432	\$920,702	\$130,500	\$133,871	\$130,500
Total Expenditures	\$72,996	\$1,069,432	\$920,702	\$130,500	\$133,871	\$130,500
Ending Fund Balance	\$2,885,637	\$2,135,045	\$1,376,372	\$1,373,372	\$1,330,001	\$1,347,001

City of Oak Creek 2014 Annual Budget

Fund Name: Health Insurance Fund – Fund 36

Fund Description:

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Midwest Security Administrators (MSA) and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 700+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a Medicare supplemental premium based program with Bennistar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow slowly and help to offset “bad” years. To date, the Health Insurance Fund has been successful in keeping health care costs down but the City has still experiences premium increases from year to year. The self-funding program does generate accurate records of costs specific for employees and their dependents.

The actual fund balance at the end of 2008 was \$2,562,000. By the end of 2012, it was reduced to \$220,669. While supplementing the annual budget with reserves has helped to keep real premium costs down, it is important that reserves are not depleted. Beginning in 2012 increased co-pays were instituted, along with, for the first time, deductibles. It is estimated that close to \$700,000 in claims costs will be shifted to employees. These changes are why the health insurance fund is projecting to add \$862,000 to the fund balance in 2013. Further changes have been made to the plan for 2014 with hopes of creating a reserve to cover the liability of claims.

Fund Objectives:

1. Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City.
2. Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner.
3. Meet with Burkwald & Associates when necessary to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund.

Future Issues

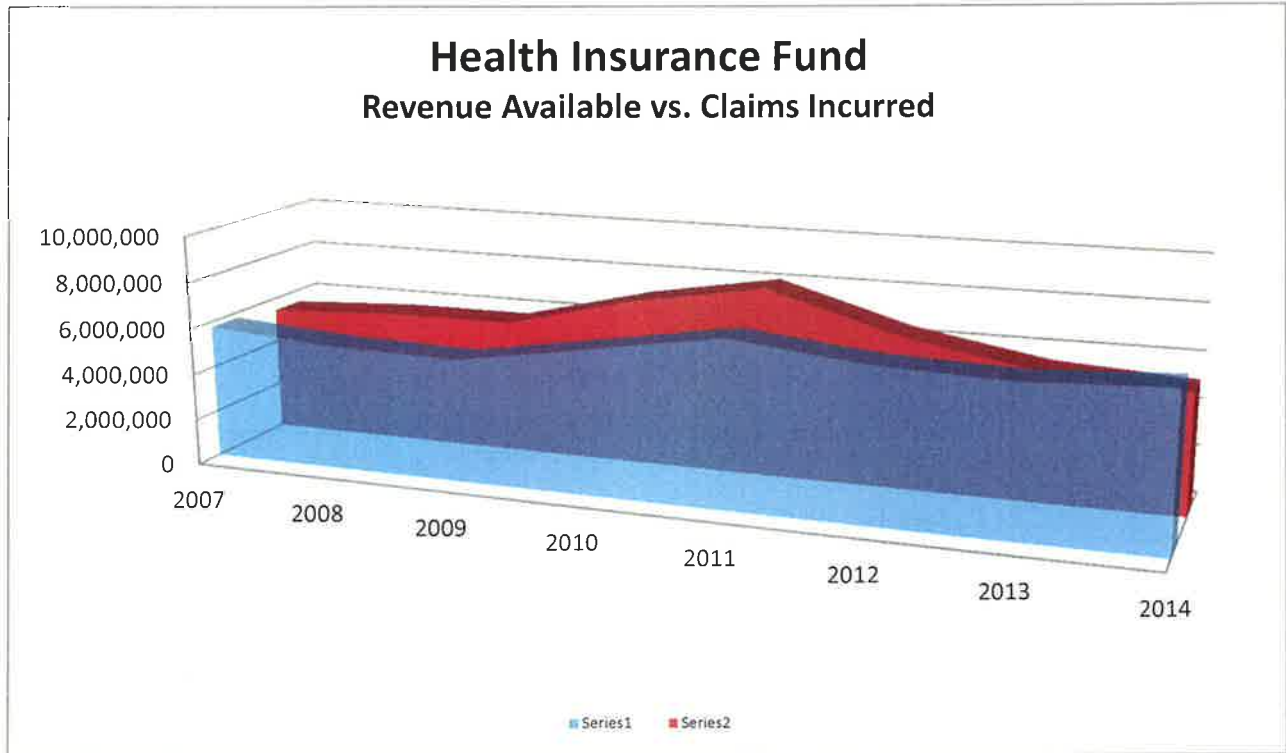
The future sustainability of the Fund is predicated upon strong claim management and mitigating costs. By encouraging employee participation in wellness initiatives it is hoped that many chronic conditions can be diagnosed in a timely manner and by having employees share in insurance costs, better manage claim activity.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Internal Services Fund - Health Insurance -- Fund 36						
Beginning Fund Balance	\$2,093,659	\$1,145,957	\$170,693	\$220,669	\$220,669	\$1,082,694
REVENUES						
Charges For Services						
340.20 Employee Health Co-pay	481,740	573,289	577,701	595,000	550,000	560,000
340.30 COBRA Reimbursement	14,986	15,565	11,416	12,000	12,000	12,000
340.70 Utility Charge For Insurance	574,892	636,589	667,409	665,000	665,000	678,300
340.80 Health Insurance Premiums	2,788,200	3,160,600	3,398,700	3,252,950	3,252,950	3,338,746
340.85 Retiree Related Charges	1,390,576	1,385,000	1,370,000	1,495,000	1,495,000	1,495,000
340.90 Dental Insurance Premiums	216,078	223,189	231,983	236,500	236,500	245,000
Subtotal	\$5,466,472	\$5,994,232	\$6,257,208	\$6,256,450	\$6,211,450	\$6,329,046
Commercial Revenues						
360.00 Interest Income	4,880	4,554	756	3,500	2,000	2,000
363.00 Over Specific Payment	722,713	856,683	274,704	300,000	150,000	300,000
363.50 Rebates	17,861	26,061	25,894	14,408	18,375	20,000
368.00 Miscellaneous Revenues	461	268,580	28	0	0	0
Subtotal	\$745,915	\$1,155,878	\$301,383	\$317,908	\$170,375	\$322,000
Total Revenues	\$6,212,387	\$7,150,110	\$6,558,591	\$6,574,358	\$6,381,825	\$6,651,046
EXPENDITURES						
Direct Employee Costs						
135.00 Social Security	3,013	3,704	6,244	6,000	6,000	6,000
150.05 Actives Fixed Costs	563,989	577,421	702,342	705,600	705,600	710,000
150.10 Actives Medical	3,304,546	3,691,565	2,520,105	2,625,000	1,800,000	2,000,000
150.15 Actives Prescriptions	502,856	659,670	643,282	462,200	525,000	575,000
150.20 Health Waiver Incentives	46,225	44,000	77,266	68,000	87,000	90,000
150.30 Dental Waiver Incentives	3,895	4,105	5,867	2,500	3,500	5,000
155.00 Medicare Supplement	808,592	865,161	935,910	600,000	795,000	8,000
155.05 Retirees Fixed Costs	98,464	98,362	161,279	175,000	162,000	170,000
155.20 Retirees Medical/Drug (under 65)	1,332,009	1,639,155	961,390	1,120,000	900,000	900,000
155.30 Medicare Premiums	167,461	168,453	174,212	170,000	180,000	180,000
156.00 Vision Insurance Actives	15,179	15,551	16,165	19,000	28,000	30,000
170.00 Dental Actives	256,148	269,353	256,275	236,500	260,000	265,000
Subtotal	\$7,102,377	\$8,036,500	\$6,460,336	\$6,189,800	\$5,452,100	\$4,939,000
Supplies						
495.00 Miscellaneous	175	1,856	215	2,500	2,500	2,500
Subtotal	\$175	\$1,856	\$215	\$2,500	\$2,500	\$2,500
Other Services						
502.00 Wellness Programs	29,257	29,131	23,755	25,000	25,000	0
502.10 Wellness-Fire	28,180	27,015	24,310	28,200	28,200	0
502.20 Health Clinic-Wheaton	0	0	0	0	0	203,000
503.10 Plan Administration	0	23,500	0	12,000	12,000	12,000
525.00 Outside Legal Services	100	7,372	0	5,000	0	5,000
Subtotal	\$57,537	\$87,018	\$48,064	\$70,200	\$65,200	\$220,000

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Total Expenditures	\$7,160,089	\$8,125,374	\$6,508,615	\$6,262,500	\$5,519,800	\$5,161,500
Excess Revenues Over/(Under) exp	(947,702)	(975,264)	49,976	311,858	862,025	1,489,546
Ending Fund Balance	\$1,145,957	\$170,693	\$220,669	\$532,527	\$1,082,694	\$2,572,240
Fund Balance Percentage	16.0%	2.1%	3.4%	8.5%	19.6%	49.8%



City of Oak Creek 2014 Annual Budget

Fund Name: Special Revenue — EMS – Fund 37

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. By early 2000, the City was providing paramedic (advanced life support) service to supplement the ambulance (basic life support) service. This change forced a change in the billing procedures for all BLS services as well. The increase in revenues was attributable to the rate increase and the contract with the County's collection agency to provide bill collection services for all ALS and BLS services. By the end of 2000, the bill collection service was running extremely well and still is. In the past paramedic (ALS) services have been provided by the City of South Milwaukee under a contract with Milwaukee County.

Program Description:

Through Emergency Medical Services the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, train wrecks, aircraft crashes, floods, windstorms and hazardous materials emergencies. Disaster planning is done in anticipation of large scale emergencies, which may require response of personnel and equipment from surrounding communities. Goals and Objectives are addressed in Fire Service, Department 65.

Future Issues

The future sustainability of the fund is in question. Revenue increases and expenditure reductions are necessary to keep the fund solvent into the future. In 2011, a Fire Inspection Fee was adopted for businesses operating within the City.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Special Revenue Fund - Emergency Medical Services -- Fund 37						
Beginning Fund Balance	\$171,561	\$72,777	-\$146,461	-\$361,742	-\$361,742	-\$520,567
REVENUES						
Taxes						
300.00 General Property	3,551,590	3,551,590	3,551,590	3,551,590	3,551,590	3,551,590
Subtotal	\$3,551,590	\$3,551,590	\$3,551,590	\$3,551,590	\$3,551,590	\$3,551,590
State/County Grants & Aids						
327.00 County & Misc. Grants	264,498	275,000	104,633	135,000	135,000	135,000
312.00 Shared Revenue EMS	43,900	36,100	33,300	35,000	35,000	35,000
314.00 Fire Insurance Dues	91,549	91,445	96,363	98,000	98,000	98,000
Subtotal	\$399,947	\$402,545	\$234,296	\$268,000	\$268,000	\$268,000
Charges for Service						
349.00 Miscellaneous Charges for Service	0	11,309	31,929	30,000	25,000	30,000
Subtotal	\$0	\$11,309	\$31,929	\$30,000	\$25,000	\$30,000
Public Health & Safety						
351.00 Ambulance BLS	595,834	786,720	829,953	900,000	900,000	900,000
351.10 Ambulance ALS	167,055	0	0	0	0	0
Subtotal	\$762,889	\$786,720	\$829,953	\$900,000	\$900,000	\$900,000
Commercial Revenue						
360.00 Interest on Investments	1,386	0	0	1,000	0	0
368.00 Miscellaneous Revenue	0	0	101	100	100	100
Subtotal	\$1,386	\$0	\$101	\$1,100	\$100	\$100
Total Revenues	\$4,715,812	\$4,752,164	\$4,647,869	\$4,750,690	\$4,744,690	\$4,749,690
EXPENDITURES						
Direct Employee Costs						
100.00 Salaries, Full Time	2,641,150	2,763,501	2,539,278	2,792,870	2,792,870	2,678,206
105.00 Salaries, Part Time	17,110	4,417	2,572	8,420	8,420	7,580
110.00 Salaries, Overtime	246,970	214,621	293,593	209,750	209,750	214,750
115.00 Salaries, Holiday Pay	13,439	24,828	30,151	25,820	25,820	24,490
120.00 Special Pay Allowances	56,390	56,970	53,659	57,410	57,410	54,919
125.00 Car Allowance	3,744	2,067	2,610	3,670	3,670	3,480
130.00 Retirement	600,842	627,092	610,527	491,950	491,950	318,921
135.00 Social Security	224,117	223,584	215,304	234,000	234,000	208,478
150.00 Insurance, Active Employees	520,327	575,858	603,631	576,340	576,340	634,850
160.00 Insurance, Work Comp	123,433	118,255	126,119	126,130	126,130	119,660
165.00 Insurance, Disability	9,399	8,269	8,617	9,435	9,435	8,955
170.00 Insurance, Dental	38,250	39,827	40,180	44,300	44,300	45,662
175.00 Insurance, Group Life	3,493	3,415	3,039	3,100	3,100	3,100
180.00 Longevity	3,587	3,973	3,479	3,040	3,040	2,890
185.00 Section 125 Administration	895	749	964	940	940	890
Subtotal	\$4,503,146	\$4,667,426	\$4,533,722	\$4,587,175	\$4,587,175	\$4,326,831
Indirect Employee						
200.00 Travel/Training	10,964	11,016	11,142	11,110	11,110	11,840
205.00 Recruitmnt/Testng/Physicals	4,847	1,478	4,998	2,590	2,590	2,460
210.00 Expense Allowance	1,507	274	902	1,110	1,110	1,050
215.00 Uniforms and Clothing	28,817	29,695	30,674	33,340	33,340	31,630
220.00 Tuition Reimbursement	16,635	17,940	7,339	18,520	18,520	17,570

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Subtotal	\$62,770	\$60,403	\$55,056	\$66,670	\$66,670	\$64,550
Utility Costs						
300.00 Electricity	0	0	0	21,375	21,375	21,610
300.01 Electricity Station #1	4,762	4,755	5,496			
300.02 Electricity Station #2	4,089	5,082	4,726			
300.03 Electricity Station #3	9,511	9,214	10,615			
305.00 Water and Sewer	0	0	0	2,375	2,375	2,850
305.01 Water and Sewer Station #1	780	805	807			
305.02 Water and Sewer Station #2	460	466	489			
305.03 Water and Sewer Station #3	935	723	1,003			
310.00 Natural Gas	0	0	0	14,250	14,250	14,725
310.01 Natural Gas Station #1	2,244	2,159	1,795			
310.02 Natural Gas Station #2	3,485	3,282	2,602			
310.03 Natural Gas Station #3	8,253	6,023	4,594			
315.00 Telephone	4,231	0	0	5,700	5,700	3,800
315.01 Telephone Station #1	0	2,965	2,024			
315.02 Telephone Station #2	272	302	365			
315.03 Telephone Station #3	2,083	2,405	1,737			
Subtotal	\$41,105	\$38,181	\$36,253	\$43,700	\$43,700	\$42,985
Supplies						
400.00 Office Supplies	1,015	1,159	1,301	1,425	1,425	1,425
410.00 Printing and Copying	576	150	601	665	665	665
415.00 Postage	446	348	455	1,045	1,045	950
420.00 Dues and Publications	1,319	1,313	1,671	1,900	1,900	1,900
425.00 Advertising and Promotions	0	0	0	95	95	95
430.00 Housekeeping	742	352	644	710	710	710
440.00 Medical and Safety	23,709	26,974	25,366	28,020	28,020	28,020
460.00 Minor Equipment	4,469	5,367	6,662	6,840	6,840	6,840
470.00 Audio Visual/Photo Supplies	174	379	0	380	380	380
495.00 Miscellaneous	24	574	1,792	140	140	140
Subtotal	\$32,474	\$36,616	\$38,491	\$41,220	\$41,220	\$41,125
Other Services						
523.00 Paramedic Service Fee	69,423	71,898	66,288	68,400	68,400	68,400
525.00 Outside Legal Services	26,173	14,423	32,281	14,820	14,820	14,060
Subtotal	\$95,596	\$86,321	\$98,569	\$83,220	\$83,220	\$82,460
Maintenance						
600.00 Office Equip Maintenance	33	0	31	660	660	425
600.01 Office Equip Station #1	51	91	95			
600.02 Office Equip Station #2	0	145	156			
600.03 Office Equip Station #3	95	105	118			
610.00 Radio Maintenance	7,130	4,282	5,321	9,630	9,630	6,175
610.01 Radio Maintenance Station #1						
610.02 Radio Maintenance Station #2						
610.03 Radio Maintenance Station #3						
615.00 Grounds Maintenance	0	0	0	1,700	1,700	1,090
615.01 Grounds Maintenance Station #1	28	336	10			
615.02 Grounds Maintenance Station #2	16	73	0			
615.03 Grounds Maintenance Station #3	1,648	128	490			
620.00 Building Maintenance	0	0	0	22,230	22,230	14,250
620.01 Building Maintenance Station #1	1,954	2,555	1,676			
620.02 Building Maintenance Station #2	1,745	4,021	3,264			

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
620.03 Building Maintenance Station #3	14,696	6,536	7,749			
Subtotal	\$27,396	\$18,272	\$18,910	\$34,220	\$34,220	\$21,940
Vehicles						
700.00 Vehicle Maintenance	23,726	24,414	30,630	17,100	17,100	26,010
705.00 Equipment Maintenance	2,280	4,978	8,387	2,660	2,660	3,940
710.00 Gas/Oil/Fluids	24,881	32,059	35,222	25,650	25,650	37,960
715.00 Tires	1,222	2,732	7,909	1,900	1,900	2,810
Subtotal	\$52,109	\$64,183	\$82,149	\$47,310	\$47,310	\$70,720
Subtotal Operations	\$4,814,596	\$4,971,402	\$4,863,150	\$4,903,515	\$4,903,515	\$4,650,611
Total Expenditures	\$4,814,596	\$4,971,402	\$4,863,150	\$4,903,515	\$4,903,515	\$4,650,611
Revenues Over/(Under) Expendit	(98,784)	(219,238)	(215,281)	(152,825)	(158,825)	99,079
Ending Fund Balance	\$72,777	-\$146,461	-\$361,742	-\$514,567	-\$520,567	-\$421,488
Fund Balance Percentage	1.5%	-2.9%	-7.4%	-10.5%	-10.6%	-9.1%

City of Oak Creek 2014 Annual Budget Goals and Objectives

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

The cost of storm water system maintenance is expensive. Besides the \$8,000,000 to \$10,000,000 needed for the identified problems, the City has undertaken a number of ongoing maintenance tasks. Engineering, labor, equipment and materials for these tasks; which include street sweeping, channel debrushing, ditch cleaning and catch basin cleaning, to cost in excess of \$500,000 per year. In addition, the DNR permit requirements have imposed a set of administrative and engineering review requirements for all new projects. The required level of funding to meet the permit requirements is not available in the General Fund. The City implemented a storm water management user fee in 2003 and will continue to apply this fee to the property tax bill. A study and report of the storm water fee was conducted in 2010 and an adjustment to the rates was subsequently approved by the Common Council. Currently, all single family residential properties pay an annual fee of \$27.50 and condominiums pay \$13.75. All other properties, except vacant land, pay a fee based upon the Equivalent Runoff Units on their property.

2013 Fund Objectives:

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
 - 3/31/13 annual report due to DNR.
Status: *Completed and submitted*
 - Operate illicit connection/discharge program.
Status: *Ongoing - operational*
 - Operate industrial/high risk runoff program.
Status: *Ongoing - operational*
 - Update and operate catch basin cleaning program.
Status: *Inventory updated and program ongoing - operational*
 - Update and operate street sweeping program.
Status: *GIS updated and program ongoing - operational*
 - Conduct City-owned storm water structural control inspections and complete required maintenance.
Status: *Ongoing*
 - Conduct required education/information program.
Status: *Ongoing*
 - Update storm sewer system map including new outfalls and structural controls.
Status: *Completed*

City of Oak Creek 2014 Annual Budget Goals and Objectives

3. NR 151 compliance
 - Maintain current levels of City-wide reduction in total suspended solids.
Status: *Current levels being maintained through ongoing programs*
4. MMSD Chapter 13 compliance
 - a. Review new development plans for City and MMSD compliance and submit to MMSD.
Status: *Ongoing*
 - 4/30/13 annual storm water report due to MMSD.
Status: *Completed and submitted*
5. Coordinate Best Management Practices implementation strategies and grant funding with regulatory agencies for Drexel Town Square.
Status: *In progress*

2014 Fund Objectives:

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements. The budget for 2014 includes funding for two storm water engineers to manage the complexities of the overall storm water system and three equipment operators to complete the necessary field tasks.

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
 - 3/31/14 annual report due to DNR.
 - Operate illicit connection/discharge program.
 - Operate industrial/high risk runoff program.
 - Update and operate catch basin cleaning program.
 - Update and operate street sweeping program.
 - Conduct City-owned storm water structural control inspections and complete required maintenance.
 - Conduct required education/information program.
 - Update storm sewer system map including new outfalls and structural controls.
3. NR 151 compliance
 - Maintain current levels of City-wide reduction in total suspended solids.
4. MMSD Chapter 13 compliance
 - Review new development plans for City and MMSD compliance and submit to MMSD.
 - 4/30/14 annual storm water report due to MMSD.
5. Coordinate Best Management Practices implementation strategies and grant funding with regulatory agencies for Drexel Town Square.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Special Revenue Fund - Storm Water Utility - Fund 38						
Beginning Fund Balance	\$48,236	\$85,046	\$182,050	\$434,539	\$434,539	\$537,067
REVENUES						
Charges for Services						
338.20 Storm Water Management Permit	900	0	1,800	900	900	900
346.50 Storm Water Fees	605,072	698,177	702,003	698,000	702,003	735,000
Subtotal	\$605,972	\$698,177	\$703,803	\$698,900	\$702,903	\$735,900
Commercial Revenues						
360.00 Interest Income	0	236	514	500	625	500
Subtotal	\$0	\$236	\$514	\$500	\$625	\$500
Total Revenues	\$605,972	\$698,413	\$704,317	\$699,400	\$703,528	\$736,400
EXPENDITURES						
Direct Employee Costs						
100.00 Salaries, Full Time	337,279	372,380	234,532	306,400	306,400	367,134
110.00 Salaries, Overtime	603	0	184	500	500	500
130.00 Retirement	37,474	37,805	15,547	2,100	2,100	25,699
135.00 Social Security	25,318	26,085	20,653	23,400	23,400	28,086
150.00 Insurance, Active Employees	58,800	70,430	77,600	64,600	64,600	36,500
160.00 Insurance, Work Comp	13,795	12,956	14,712	14,700	14,700	14,700
165.00 Insurance, Disability	1,273	1,077	705	1,200	1,200	1,200
170.00 Insurance, Dental	4,320	4,740	5,100	6,650	6,650	2,702
175.00 Insurance, Group Life	618	716	482	600	600	600
180.00 Longevity	780	780	355	350	350	350
185.00 Section 125 Administration	57	114	115	150	150	150
Subtotal	\$480,317	\$527,083	\$369,984	\$420,650	\$420,650	\$477,621
Indirect Employee						
200.00 Travel/Training	0	0	568	1,200	1,200	1,200
205.00 Recruitment/Testing/Physicals	50	89	61	0	0	0
215.00 Uniforms and Clothing	725	856	808	1,000	1,000	1,000
Subtotal	\$775	\$945	\$1,437	\$2,200	\$2,200	\$2,200
Supplies						
400.00 Office Supplies	0	0	0	100	100	100
440.00 Medical and Safety	16	347	449	350	350	350
460.00 Minor Equipment	0	0	0	350	350	350
462.00 Field Supplies	0	0	86	350	350	350
Subtotal	\$16	\$347	\$535	\$1,150	\$1,150	\$1,150
Other Services						
514.00 Consulting	16,286	6,780	0	15,000	5,000	15,000
520.00 Landfill Charges	8,393	7,468	6,766	7,500	7,500	7,500
525.00 Misc. Permits	4,300	4,000	4,000	5,000	5,000	5,000
Subtotal	\$28,979	\$18,248	\$10,766	\$27,500	\$17,500	\$27,500
Maintenance						
650.00 Storm Drainage System	37,036	34,441	41,394	30,000	30,000	30,000
Subtotal	\$37,036	\$34,441	\$41,394	\$30,000	\$30,000	\$30,000

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Vehicles						
700.00 Vehicle Maintenance	2,463	1,052	2,107	6,500	2,500	6,500
705.00 Equipment Maintenance	8,006	3,428	13,886	12,000	12,000	12,000
710.00 Gas/Oil/Fluids	8,785	12,465	10,869	12,000	12,000	12,000
715.00 Tires	2,785	3,400	850	3,000	3,000	3,000
Subtotal	\$22,039	\$20,345	\$27,711	\$33,500	\$29,500	\$33,500
Subtotal Operations	\$569,162	\$601,409	\$451,828	\$515,000	\$501,000	\$571,971
Interfund Transfers						
900.00 To CIP #40	0	0	0	175,000	100,000	500,000
900.00 Reserve for Unsettled Wages	0	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$175,000	\$100,000	\$500,000
Total Expenditures	\$569,162	\$601,409	\$451,828	\$690,000	\$601,000	\$1,071,971
Revenues Over/(Under) Expendit	36,810	97,004	252,489	9,400	102,528	(335,571)
Ending Fund Balance	\$85,046	\$182,050	\$434,539	\$443,939	\$537,067	\$201,496
Fund Balance Percentage	14.9%	30.3%	96.2%	29.9%	89.4%	18.8%

City of Oak Creek 2014 Annual Budget

Fund Name: Asset Forfeiture — Special Revenue – Fund 39

Fund Description:

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Special Revenue Fund - Asset Forfeiture - Fund 39						
Beginning Fund Balance	\$17,674	\$28,846	\$20,097	\$35,458	\$35,458	\$35,498
REVENUES						
Commercial Revenues						
360.00 Interest Income	59	39	28	40	40	40
349.00 Miscellaneous	28,743	16,042	18,162	15,000	15,000	15,000
Subtotal	\$28,802	\$16,081	\$18,190	\$15,040	\$15,040	\$15,040
Total Revenues	\$28,802	\$16,081	\$18,190	\$15,040	\$15,040	\$15,040
EXPENDITURES						
Other Services						
495.00 Miscellaneous Expense	17,630	24,830	2,829	15,000	15,000	15,000
Subtotal	\$17,630	\$24,830	\$2,829	\$15,000	\$15,000	\$15,000
Total Expenditures	\$17,630	\$24,830	\$2,829	\$15,000	\$15,000	\$15,000
Ending Fund Balance	\$28,846	\$20,097	\$35,458	\$35,498	\$35,498	\$35,538

Debt Service Funds

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service -- General Purpose -- Fund 20

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The last of the 1980's and 1990's general obligation debt was paid off with a payment of \$870,660 in December 2000.

In 1997, 2000 and 2001 the City issued new debt as part of five different Tax Increment Financing District projects. The details on each borrowing are covered in the specific fund. The debt is secured by special assessments on the benefiting properties. The details on the TIF debt issuance are covered in respective fund sections

Due to the complexity and size of the new police station, in 2002, the City borrowed \$10,900,000 in general obligation funds for the new Police Station, with a debt service schedule extending for 15 years. Repayment has been structured so that the amount due each year will remain fairly level, around \$1,000,000 per year. This debt service is accounted for in Fund 29.

Beginning in 2011 payments will begin for the City's new Highway Department Garage.

In 2013, the City issued \$3 million for bridge replacements and larger street projects as well as final financing for \$5,825,000 for the Drexel Avenue street project.

Fund Objectives:

1. The City has planned to limit debt to capital needs exceeding \$2,500,000. This objective will continue.
2. To maintain the Aa2 rating from Moody's investment service.

Future Issues and Borrowing Plans

City staff are currently constructing a capital financing plan in an attempt to address the numerous capital projects that are currently being considered and those on the near-term time horizon.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - General Purpose - Fund 20						
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0	\$2,749,320
REVENUES						
Interfund Transfers						
390.40 From CIP # 40	126,875	0	0	0	0	0
390.50 From Debt Amortization #21	0	501,344	497,125	501,344	497,125	935,428
Subtotal	\$126,875	\$501,344	\$497,125	\$501,344	\$497,125	\$935,428
Debt Proceeds						
372.00 Refinancing Bonds	7,000,000	0	0	6,000,000	8,825,000	0
Subtotal	7,000,000	0	0	6,000,000	8,825,000	0
Total Revenues	\$7,126,875	\$501,344	\$497,125	\$6,501,344	\$9,322,125	\$935,428
EXPENDITURES						
Interfund Transfers						
To CIP #40	0	0	0	0	5,825,000	3,000,000
Debt Service						
800.00 Principal Payment	7,000,000	125,000	250,000	6,275,000	275,000	650,000
805.00 Interest Payment	126,875	375,844	247,125	472,805	472,805	626,065
815.00 Fiscal Charges	0	500	0	0	0	0
Subtotal	\$7,126,875	\$501,344	\$497,125	\$6,747,805	\$747,805	\$1,276,065
Total Expenditures	\$7,126,875	\$501,344	\$497,125	\$6,747,805	\$6,572,805	\$4,276,065
Revenues Over/(Under) Expendit	\$0	\$0	\$0	-\$246,461	\$2,749,320	-\$3,340,637
Ending Fund Balance	\$0	\$0	\$0	-\$246,461	\$2,749,320	-\$591,317
Fund Balance Percentage	N/A	N/A	N/A	-3.7%	41.8%	-13.8%

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service -- Amortization -- Fund 21

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City's debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

Increased Utility Aid will begin for the City in 2011. Currently, these funds are planned to be used for capital financing.

Fund Objectives:

1. The Debt policy requires that the City maintain a fund balance of 25% of the next year's debt payments for the purpose of leveling debt payments.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - Amortization Fund - Fund 21						
Beginning Fund Balance	\$510,551	\$500,520	\$1,582,960	\$2,068,721	\$2,068,721	\$3,417,533
REVENUES						
State Shared Revenues						
312.00 Special Utility	120,717	1,690,610	3,283,442	3,215,000	3,215,000	3,215,000
Subtotal	\$120,717	\$1,690,610	\$3,283,442	\$3,215,000	\$3,215,000	\$3,215,000
Commercial Revenues						
350.00 Land Sales (Delphi, Lakeview)	0	0	470,500	600,000	726,000	600,000
360.00 Interest Income	802	109	6,944	25,000	25,000	25,000
Subtotal	\$802	\$109	\$477,444	\$625,000	\$751,000	\$625,000
Total Revenues	\$121,519	\$1,690,719	\$3,760,885	\$3,840,000	\$3,966,000	\$3,840,000
TRANSFERS OUT						
990.20 To Debt Service #29-Police	131,550	106,935	0	0	100,000	55,000
990.30 To Debt Service #20-St Garage	0	501,344	497,125	577,439	517,188	511,859
990.40 To Debt Service #20-Drexel Ave	0	0	0	0	0	423,569
990.50 To Capital Projects			2,778,000	2,000,000	2,000,000	1,000,000
Subtotal	\$131,550	\$608,279	\$3,275,125	\$2,577,439	\$2,617,188	\$1,990,428
Total Transfers Out	\$131,550	\$608,279	\$3,275,125	\$2,577,439	\$2,617,188	\$1,990,428
Ending Fund Balance	\$500,520	\$1,582,960	<u>\$2,068,721</u>	<u>\$3,331,282</u>	<u>\$3,417,533</u>	<u>\$5,267,105</u>
Reserved for WisPark/Delphi Purchase Loan			1,766,600	1,166,600	1,040,600	440,600
Reserved for Long Term Equipment Replacement				750,000	750,000	750,000
Unreserved Fund Balance			302,121	1,414,682	1,626,933	4,076,505

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service — Tax Increment District #4 – Fund 26

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created at the request of Stonewood Development in 1999 on lands they purchased from the Mahn family, Milwaukee County and James Deshur. The improvements include storm sewers, water lines, sanitary sewers, street lighting and streets. The estimated cost of the improvements is \$1,850,000. The cost of the borrowing was \$2,050,000, which, included two years of capitalized interest. The permanent financing should have been paid off in 9 years. The project saw substantial delays in getting started caused by potential environmental contamination. The site grading and underground work was completed as was the construction of the road. This district was comprised of a number of existing parcels that ranged in size from less than one acre to more than 30 acres. As a part of the development, Stonewood combined all of the parcels and then has re-divided this land into parcels based upon the offers received. A dispute over who was responsible for the removal and replacement of unsuitable soil on the first building site prevented any building construction from getting started until the summer of 2002.

The financial analysis for this district that appeared in its Project Plan anticipated a total of \$14.09 million in new development value being added by the end of 2002. This project has been a problem since it started, first with the developer as both parties attempted to reach an agreement on how the entire deal should be structured; then problems arose as contaminated soils were found on the site and lastly as the final site grading was completed another area was discovered where undisclosed dumping had occurred. Those bad soils (soils with less than ideal load bearing capacity) were replaced with other soils from the site. However, the replacement of soils led to a disagreement over compaction levels and load bearing capacity. The site developer, Stonewood Corporation had entered into a land sale agreement with another party to develop a building on the problem site. The land sale agreement made certain assertions regarding the buildability of the site and who would pay for extraordinary development costs. The third party in this deal filed a lawsuit against Stonewood Corporation, who in turn sued the City. Until buildings are completed on the site the tax increment will be minimal, which will create shortfalls in property tax revenues.

Unfortunately, because of the delays in getting buildings constructed, the increment is behind the schedule established by Stonewood Development. At the time of the creation of the district, the base value was set at \$758,600 as of January 1, 1999. The Department of Revenue established a value of \$11,599,100 as of January 1, 2007, which is still below the Project Plan. The City did permanent financing on the project initially based upon the expected costs as provided by the developer. The initial debt schedule was too ambitious and required refinancing. The City's Financial Advisor, who did not propose the Stonewood Development project financing, recommended that the City refinance the debt in the fall of 2002 before the levy was set for 2003. He proposed a financing mechanism called CABS which operate like zero coupon bonds where the principal and interest are not paid until the bonds mature. The schedule deferred all principal payments until 2007 to allow time to get additional development on the site.

This fund began 2007 with a balance of \$25,329 and is expected to end 2007 with a balance of \$1,268. The TIF increment projected for 2007 was not sufficient to cover the principal payment due, so funds from the developer's escrow were used. This project completed all of the public improvements in 2004. In 2007, the second building came onto the tax roll at 100% in value.

Fund Objectives:

1. Encourage development to build the increment to cover future debt payments.

Future Issues.

None.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - Tax Increment District #4 - Fund 26 (Rosen Project)						
Beginning Fund Balance	\$40,633	\$13,051	-\$7,062	-\$371,371	-\$371,371	-\$544,977
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	283,014	339,388	258,911	385,000	398,375	459,000
315.50 State Computer Aids	2,233	3,669	2,940	3,000	3,000	3,000
Subtotal	\$285,247	\$343,057	\$261,851	\$388,000	\$401,375	\$462,000
Commercial Revenues						
360.00 Interest Income	88	61	74	60	60	60
368.00 Misc Revenue-Developer	52,124	5,000	72,653	0	0	0
Subtotal	\$52,212	\$5,061	\$72,728	\$60	\$60	\$60
Total Revenues	\$337,459	\$348,118	\$334,579	\$388,060	\$401,435	\$462,060
EXPENDITURES						
Developer Contributions	0	0	0	0	210,000	0
Interfund Transfers						
990.46 To CIP	0	0	300,000	0	0	0
Subtotal	\$0	\$0	\$300,000	\$0	\$0	\$0
Debt Service - City						
800.00 Principal Payments	275,987	240,206	229,342	235,000	360,000	360,000
805.00 Interest Payment	84,013	119,794	130,658	125,000	0	0
815.00 Fiscal Charges	5,041	8,231	38,888	0	5,041	8,231
Subtotal	\$365,041	\$368,231	\$398,888	\$360,000	\$365,041	\$368,231
Total Expenditures	\$365,041	\$368,231	\$698,888	\$360,000	\$575,041	\$368,231
Revenues Over/(Under) Expendit	(27,582)	(20,113)	(364,309)	28,060	(173,606)	93,829
Ending Fund Balance	\$13,051	-\$7,062	-\$371,371	-\$343,311	-\$544,977	-\$451,148

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service — Tax Increment District #5 – Fund 27

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

TIF District No. 5 is approximately 34 acres in size and is located along the east of South 6th Street between East Rawson Avenue and East Marquette Avenue. The City constructed a road and cul de sac to service the entire site and installed the necessary sanitary and water lines. The City intends that tax incremental financing (TIF) will be used to assure only quality industrial; distributor and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 5 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District.

This district was created at the request of Vangromit, LLP (a.k.a. Milwaukee Steel Converting and Fort Howard Steel) in 2000. As a part of this development, Vangromit assembled several parcels that they acquired for this development and then redivided this ownership into the several parcels needed to create the district. There may be another redivision in the future depending upon how the 11 acres at the south end of the district is to be developed. As a part of this district development, there is a large addition to the existing industrial facilities of the developers located on 6th Street. This addition more than doubled the size of their building by adding approximately 90,000 square feet. Street improvements were completed during 2002, as well as the completion of the large addition to Milwaukee Steel Converting. The construction phase was completed in 2004.

At the time of the creation of the district, the base value of this district was set at \$1,938,200 as of January 1, 2000. The Department of Revenue established a value of \$7,046,500 as of January 1, 2007, for an increase of \$5,108,300. Although the financial analysis for this district in its Project Plan anticipated a total of \$8.5 million in new value being added by the end of 2004, there should be sufficient funds available for future debt payments.

Fund Objectives:

The fund has meet all it's obligations and will be closed in November 2013.

Future Issues

None.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - Tax Increment District #5 - Fund 27 (Milwaukee Steel)						
Beginning Fund Balance	\$163,457	\$184,614	\$209,653	\$324,967	\$324,967	
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	109,484	115,832	113,882	101,690	101,690	
315.50 State Computer Aids	2,700	2,297	1,447	2,500	2,500	
Subtotal	\$112,184	\$118,129	\$115,329	\$104,190	\$104,190	\$0
Commercial Revenues						
360.00 Interest Income	218	115	134	65	65	
Subtotal	\$218	\$115	\$134	\$65	\$65	\$0
Total Revenues	\$112,402	\$118,244	\$115,464	\$104,255	\$104,255	\$0
EXPENDITURES						
Debt Service - City						
800.00 Principal Payments	85,000	89,961	0	0	0	0
805.00 Interest Payments	6,161	2,093	0	0	0	0
815.00 Fiscal Charges	726	1,151	150	1,500	1,500	0
Subtotal	\$91,887	\$93,205	\$150	\$1,500	\$1,500	\$0
Total Expenditures	\$91,887	\$93,205	\$150	\$1,500	\$1,500	\$0
Revenues Over/(Under) Expendit	20,515	25,039	115,314	102,755	102,755	-
Ending Fund Balance	\$183,972	\$209,653	\$324,967	\$427,722	\$427,722	\$0

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service — Tax Increment District #6 – Fund 28

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,038,800 as of January 1, 2007, for an increase of \$10,661,600. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service.

Fund Objectives:

The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years.

Future Issues

The agreement between the City and the developer provides financial assurances to protect the City from economic downturn. The City will need to monitor this project closely to insure that the building construction goals are met. If the equalized value doesn't decline, there should be sufficient increment to repay the debt.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - Tax Increment District #6 - Fund 28 (DeMattia Project)						
Beginning Fund Balance	\$261,510	\$351,936	\$411,464	\$510,524	\$510,524	\$536,497
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	228,293	225,678	254,219	516,640	532,000	410,000
315.50 State Computer Aids	856	756	903	900	900	900
Subtotal	\$229,149	\$226,434	\$255,122	\$517,540	\$532,900	\$410,900
Commercial Revenues						
360.00 Interest Income	517	200	232	200	200	200
370.00 Bond Proceeds	5,000	0	0	0	0	0
Subtotal	\$5,517	\$200	\$232	\$200	\$200	\$200
Total Revenues	\$234,666	\$226,634	\$255,354	\$517,740	\$533,100	\$411,100
EXPENDITURES						
Developer Contributions	0	0	0	0	356,575	0
Debt Service - City						
800.00 Principal Payments	100,000	100,000	125,000	100,000	125,000	150,000
805.00 Interest Payment	38,875	34,750	30,500	55,875	25,187	19,875
815.00 Fiscal Charges	5,365	32,356	794	365	365	365
Subtotal	\$144,240	\$167,106	\$156,294	\$156,240	\$150,552	\$170,240
Total Expenditures	\$144,240	\$167,106	\$156,294	\$156,240	\$507,127	\$170,240
Revenues Over/(Under) Expendit	90,426	59,528	99,060	361,500	25,973	240,860
Ending Fund Balance	\$351,936	\$411,464	\$510,524	\$872,024	\$536,497	\$777,357

City of Oak Creek 2014 Annual Budget

Fund Name: Debt Service – Police Station -- Fund 29

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt.

The City engaged in a two year process to evaluate the need for a new police station and then to design the facility. At the end of 2001 and early in 2002 bids were received and evaluated. The preliminary estimates put the total project cost including land, building, contents, site improvements, road access and all engineering fees in the range of \$13 to \$15 million. Once the bids were approved the project cost dropped to \$10,900,000. Construction started on the project in March 2002 and the date of occupancy was August 2003. The construction budget was closed at the end of 2004 and \$492,000 was transferred to this debt service.

Fund Objectives:

Debt payments were structured to be approximately \$1,050,000 per year. Originally, the objective was to keep the annual debt payment at an even amount in order to level the property tax levy needed annually to repay the debt.. More recently, the objective has become keeping as low as possible the property tax levy needed to repay the annual debt, in order not to have a detrimental effect on budgets of other funds.

Future Issues and Borrowing Plans

Police escrow fees will continue to be used for future debt payments. Beginning in 2007, the tax levy was increased from \$500,000 to \$690,000 and in 2008, the levy needed to be increased to \$950,000. In 2007, for the \$1,050,000 payment, funds were taken from the fund balance and impact fees, but because the fund balance was depleted, for 2008, after application of available Police escrow, the tax levy had to be increased another \$260,000. This becomes problematic due to the state-imposed levy limit. For the past three years the levy has been stable at \$850,000.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Debt Service Fund - Police Station - Fund 29						
Beginning Fund Balance	\$2,136	\$2,136	\$2,177	-\$108,934	-\$108,934	-\$8,934
REVENUES						
Taxes and Assessments						
300.00 Property Tax	873,500	873,500	850,000	850,000	850,000	850,000
Subtotal	\$873,500	\$873,500	\$850,000	\$850,000	\$850,000	\$850,000
Commercial Revenues						
360.00 Interest Income	1,000	0	0	0	0	0
370.00 Bond Proceeds	0	0	4,530,000	0	0	0
Subtotal	\$1,000	\$0	\$4,530,000	\$0	\$0	\$0
Interfund Transfers						
390.35 From Impact Fee # 35	59,000	45,000	94,371	35,500	35,500	35,500
390.49 From Debt Amortization #21	131,551	136,935	0	0	100,000	55,000
Subtotal	\$190,551	\$181,935	\$94,371	\$35,500	\$135,500	\$90,500
Total Revenues	\$1,065,051	\$1,055,435	\$5,474,371	\$885,500	\$985,500	\$940,500
EXPENDITURES						
Debt Service - City						
800.00 Principal Payments	725,000	750,000	5,400,000	825,000	825,000	875,000
805.00 Interest Payment	338,688	305,031	185,088	60,100	60,100	51,588
815.00 Fiscal Charges	1,363	363	393	400	400	400
Subtotal	\$1,065,051	\$1,055,394	\$5,585,482	\$885,500	\$885,500	\$926,988
Total Expenditures	\$1,065,051	\$1,055,394	\$5,585,482	\$885,500	\$885,500	\$926,988
Revenues Over/(Under) Expenditu	-	41	(111,111)	-	100,000	13,512
Ending Fund Balance	\$2,136	\$2,177	-\$108,934	-\$108,934	-\$8,934	\$4,578

Capital Improvement Funds

City of Oak Creek 2014 Annual Budget

Fund Name: Capital Projects — General City Purposes – Fund 40

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. Starting in 1991 the City increased the General Fund departmental capital item limit to \$5,000 and started paying cash for all other capital items. The exception to that has been the borrowing for Tax Increment Financing District projects.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately. As a project is completed the difference between the budgeted amount and the actual cost is added to that year's control account. The control account for each year is used to balance estimates that are too low.

Due to the nature of public works construction projects they can easily take from 18 to 24 months to complete. All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2011.

Fund Objectives:

1. To maintain a high level of funding of infrastructure replacement and repair.
2. To complete the work funded and approved by the Council in a timely fashion. On a quarterly basis, update the Mayor and Common Council on the status of the outstanding projects.
3. To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

Future Issues

As a relatively new city, most of Oak Creek's infrastructure is less than fifty years old. In addition, the City Engineer's Office and Utility Department have kept excellent records on all of the public improvements in the ground.

Funding for capital projects has been greatly diminished since 2006. In 2009, the tax levy contribution to capital had fallen to just \$250,000. In 2010, there is no levy contribution to capital, a trend that continues into 2012. The only new funding for capital in 2012 will come from WE mitigation funds and Utility Aid.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
City Capital Projects Fund - Fund 40						
Beginning Fund Balance	\$10,475,683	\$9,712,005	\$8,158,277	\$5,925,698	\$5,925,698	\$7,966,639
REVENUES						
Other Intergovernmental						
328.00 State Grant	0	142,318	0	0	0	0
Subtotal	\$0	\$142,318	\$0	\$0	\$0	\$0
Commercial Revenues						
342.81 Developer Contributions	0	270,983	0	0	0	0
360.00 Interest Income	0	2,128	18,425	0	0	0
368.00 Miscellaneous	458,365	0	28,788	0	0	0
Subtotal	\$458,365	\$273,111	\$47,213	\$0	\$0	\$0
Interfund Transfers						
Prior year balances	0	0	16,870,116	0	0	0
390.19 From WE Energies Fund #19	1,000,000	1,000,000	1,000,000	1,263,230	2,078,000	1,350,000
390.30 From Special Assessments # 30	175,000	137,500	75,000	175,000	175,000	175,000
390.35 From Impact Fee # 35	17,433	989,432	825,000	95,000	98,371	0
390.11 From Fund #21	0	0	2,778,000	2,000,000	2,000,000	1,000,000
390.39 From Storm Water #38	0	0	0	175,000	100,000	500,000
Subtotal	\$1,192,433	\$2,126,932	\$21,548,116	\$3,708,230	\$4,451,371	\$3,025,000
Long Term Debt Issued	0	0	6,000,000	15,500,000	3,000,000	0
Total Revenues	\$1,650,798	\$2,542,361	\$27,595,329	\$19,208,230	\$7,451,371	\$3,025,000
Total Revenues Available	\$12,126,481	\$12,254,366	\$35,753,606	\$25,133,928	\$13,377,069	\$10,991,639
EXPENDITURES						
Capital Outlay						
955.00 Projects 2006	0	0	8,262,495	0	0	0
955.00 Projects 2007	0	0	1,781,959	0	0	0
955.00 Projects 2008	0	0	9,296,993	0	0	0
955.00 Projects 2012	0	0	3,302,428	20,910,430	5,410,430	0
955.00 Projects 2014	0	0	0	0	0	5,394,134
955.00 Projects 2009	0	0	1,099,519	0	0	0
955.00 Projects 2010	2,287,601	0	78,590	0	0	0
955.00 Projects 2011	0	4,096,089	6,005,924	0	0	0
Subtotal	\$2,287,601	\$4,096,089	\$29,827,908	\$20,910,430	\$5,410,430	\$5,394,134
Interfund Transfers						
990.36 To Other Funds	126,875	0	0	0	0	0
Subtotal	\$126,875	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$2,414,476	\$4,096,089	\$29,827,908	\$20,910,430	\$5,410,430	\$5,394,134
Ending Fund Balance	\$9,712,005	\$8,158,277	\$5,925,698	\$4,223,498	\$7,966,639	\$5,597,505
Unreserved	\$1,100,000	\$1,300,000	\$950,000	\$950,000	\$950,000	\$950,000
Reserved	\$8,612,005	\$6,858,277	\$4,975,698	\$3,273,498	\$7,016,639	\$4,647,505
Designated *	\$0	\$0				

* Includes reserve for deficit in Fund 21 - Debt Amortization Fund

City of Oak Creek 2014 CIP/CEP Requests

Item Requested	Department A Recommendations	Department B Recommendations	City Administrator Recommendations	CIP/CEP Committee Recommendations	Final Common Council Recommendations
Tree Planting & Removals	\$100,500		\$15,000	\$15,000	\$15,000
Pickup Truck	\$35,000		\$0	\$0	\$0
Tar Kettle	\$59,514		\$59,514	\$59,514	\$59,514
1 Ton Dump Truck	\$42,000		\$0	\$0	\$0
5 Yard Dump Truck	\$135,990		\$135,990	\$135,990	\$135,990
5 Yard Dump Truck	\$135,990		\$0	\$0	\$0
Manor Marquette Park Renovation	\$215,000		\$0	\$0	\$0
Municipal Tractor	\$133,500		\$0	\$0	\$0
Infield Groomer	\$24,200		\$24,200	\$24,200	\$24,200
Side Discharge Mower	\$17,008		\$17,008	\$17,008	\$17,008
Rear Discharge Mower	\$16,700		\$16,700	\$16,700	\$16,700
Side Discharge Mower	\$7,600		\$0	\$0	\$0
Body Armor Replacements	\$10,500		\$10,500	\$10,500	\$10,500
Motorola Protatable Radio Replacements	\$54,930		\$54,930	\$54,930	\$54,930
Agenda/Minute Software	\$12,000		\$0	\$9,000	\$9,000
Narrow Banding Portable Radios Phase 1 of 2	\$50,000		\$50,000	\$50,000	\$50,000
Aerial Ladder Overhaul and Maintenance	\$45,000		\$45,000	\$45,000	\$45,000
Alerting System for Fire Stations	\$160,000		\$160,000	\$160,000	\$160,000
EVP Phase 3 of 4 (traffic preemption)	\$25,000		\$25,000	\$0	\$0
Battalion Chief Car 18	\$45,000		\$0	\$0	\$0
Replace Ambulance	\$190,000		\$0	\$0	\$0
PC/Laptop/Server/Printer/Network Replacements	\$120,000		\$120,000	\$120,000	\$120,000
SAN Data Storage Server		\$30,000	\$0	\$0	\$0
Document Scanning	\$5,000		\$5,000	\$5,000	\$5,000
VOIP Phone System		\$95,000		\$0	\$0
Fire Station 1 Tower (255 E. Centennial Dr.)	\$190,000		\$190,000	\$0	\$0
Fire Station 2 Tower		\$100,000		\$0	\$0
911 Phone System (Cost Per Year For 4 Years)	\$50,000		\$50,000	\$50,000	\$50,000
Finance/Inspection Software (Cost Per Year For 3 Years)	\$91,600		\$91,600	\$91,600	\$91,600
Total	\$1,972,032	\$225,000	\$1,070,442	\$864,442	\$864,442

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Forestry Division Streets, Parks & Forestry	Date: September 20, 2013
Project Title: Urban Forestry Program	Contact Person: Rebecca Lane, City Forester
Project Components and Location: This project includes the planting, pruning, removal, stump grinding and insecticide treatment of street, park, municipal area and rural right of way trees. 2014 will mark the 6th year of active emerald ash borer management in Oak Creek.	
Project Justification and Intent: Planting: We will continue new development and replacement planting in both spring and fall of 2014, with a goal of approximately 300 new trees. New development and EAB account for the majority of tree plantings with a modest number of plantings due to decline of other types of trees. For the first time this year, we plan to plant less trees than we removed in 2013, with more follow up care. Most individuals prefer to live surrounded by trees for the pleasure of them. However, trees have a profound and measureable financial impact on communities through property values, stormwater abatement, retail sales, etc. From a global/environmental perspective, it is imperative that the planting effort continue due to the many positive impacts trees have on the environment/climate. Emerald Ash Borer: Yearly goals continue in much the same fashion as 2013: removals, treatments and replacement planting. Number of treatments will be reduced however the chemical we plan to utilize, Emamectin Benzoate, brand name TREE-age, will last for 2 to 3 years and be more effective (nearly 100%). Removals: Estimated 300 to 400 removals for 2014; the majority ash trees. Pruning: With the additional work of EAB management, the area that seems to suffer the most is mid-sized and large tree pruning, due to the time commitment. As with 2013, we plan to contract out mid to large sized honeylocust trees and potentially other species.	
Annual Impact on Operating Budget and Funding Sources: \$100,500.00	
Identify any projects currently underway that relate to or impact this project: Urban forestry is an ongoing program.	
Cost Analysis:	
New Developer Plantings (BNB) 35 trees @ \$250/each	\$8,750.00
Replacement Plantings (BNB) 220 trees @ \$250/each	\$55,000.00
Replacement Plantings (bareroot) 50 trees @ \$125/each (autumn)	<u>\$6,250.00</u>
	\$70,000.00
Contractor Removals (rural right of way, street, non-compliance) with stump grinding	\$13,900.00
Contractor Large Tree Pruning	\$10,000.00
Contractor ash tree TREE-age treatments for Emerald Ash Borer (EAB)	\$16,000.00
Outreach: Arbor Day/National Night Out/4th of July/Seedlings/Bird City USA	\$600.00
	SUB TOTAL: \$110,500.00
	Less Developer Reimbursemen -\$10,000.00
	TOTAL: \$100,500.00
Priority: HIGH	
Project Design and Management: In 2014, we plan to utilize contractors to supplement in-house work for pruning, rural removals /stumping, as well as treatment and potentially planting.	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Streets	Date: 9/18/13
General Type: Pickup Truck	Contact Person: Dave Laehn
Equipment Description and Location: Current model 8600 GVW 4X4 long box pickup truck complete with plow Street Department 800 W. Puetz Road, Building #1	
Equipment Justification and Intent: The new truck will be in addition to the current Street Department fleet & will be used primarily to pull the lawn mower trailer to Weed Commissioner jobs throughout the City. In addition, this vehicle will be used for miscellaneous summer seasonal projects, snow cleanup of intersections, turnarounds, parking lots, around Streets, Parks & Forestry buildings & areas that larger trucks can not access easily.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$35,000.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Streets	Date: 9/18/13
General Type: Tar Kettle	Contact Person: Dave Laehn
Equipment Description and Location: Current model Crafcoc Supershot 125 Melter w/70 CFM compressor Street Department 800 W. Puetz Road	
Equipment Justification and Intent: This new tar kettle would replace our current tar kettle. Because of the new style of tar, the current kettle has a hard time pumping & pouring the tar & the hydraulics are getting weak.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent: 1998 Crafcoc 125 will be traded in. It has over 4900 hours of operation.	
Annual Impact: \$59,514.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Forestry	Date: 9/18/13
General Type: 1 ton dump truck	Contact Person: Dave Laehn
Equipment Description and Location: Current model 16000 GVW dump truck with 2 yard dump box	
Equipment Justification and Intent: This dump truck is needed for tree planting, towing trailers, hauling watering tank, topsoil, mulch and spoils from various projects.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$42,000.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Streets	Date: 9/18/13
General Type: 5 yd dump truck	Contact Person: Dave Laehn
Equipment Description and Location: Current model 5 yard dump truck with stainless steel dump box, Swenson SA6 salt spreader, front & wing plows. Street Department 800 W. Puetz Road	
Equipment Justification and Intent: This truck will be a replacement for #37. #37 currently has old style cup plow mount that is not interchangeable with all other trucks & this plow has a tendency to fall off the truck several times throughout a plowing operation. The box & truck frame are beginning to rust heavily & the transmission is also acting up.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent: #37 is a 1995 IHC 4900 that has 43,671 miles on it. It will be traded in or sold outright. If sold outright, monies will go back into CEP fund.	
Annual Impact: \$135,990.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Street	Date: 9/18/13
General Type: 5 yard dump truck	Contact Person: Dave Laehn
Equipment Description and Location: Current model 5 yard dump truck with stainless steel dump box, Swenson SA6 salt spreader, and front & wing plows. Street Department 800 W. Puetz Road	
Equipment Justification and Intent: This truck will replace #33. Dump box and frame are heavily rusted as is the cab floor. Box has had several holes patched.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent: #33 is a 1994 IHC 4900 with 50,833 miles. It will be traded in or sold outright. If sold outright, monies will go back into the CEP fund.	
Annual Impact: \$135,990.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Parks	Date: 9/18/13
Project Title: Manor Marquette Park Renovation	Contact Person: Jeff Wendt
Project Components and Location: Finish renovation of Manor Marquette Park - walking trail was redone in 2012. Located in Manor Marquette neighborhood	
Project Justification and Intent: Justification: The park was developed 30 years ago & the court areas are deteriorating & cracked resulting in unsafe play. Intent: <ol style="list-style-type: none">1. Pulverize & repave basketball court, one tennis court & asphalt area.2. Reset/replace tennis court fencing.3. Reset/replace tennis net posts & basketball units4. Convert asphalt volleyball court to a sand volleyball court.5. Replace existing 18 year old play structure.	
Annual Impact on Operating Budget and Funding Sources:	
Identify any projects currently underway that relate to or impact this project:	
Cost Analysis: Estimated project cost \$215,000	
Priority: HIGH	
Project Design and Management:	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Parks	Date: 9/18/13
General Type: Municipal Tractor	Contact Person: Jeff Wendt
Equipment Description and Location: Current model Trackless municipal tractor Parks Maintenance Garage 800 W. Puetz Road	
Equipment Justification and Intent: Intent: To replace 1999 Holder municipal tractor used for sidewalk snow removal. Justification: Parks Department currently removes snow from approximately 10 miles of sidewalks & pathways scattered throughout the 29 square miles of the City with 1 or 2 municipal tractors, depending on the snowfall amount. Sections of sidewalk are added yearly, and it is at the point where 2 reliable tractors are needed to clear these sidewalks & pathways in a reasonable amount of time. This tractor is designed for sidewalk snow removal being 60" wide. This type of equipment is needed to avoid utility & landscaping obstacles near the sidewalks. The heavy duty PTO driven snowblower removes large quantities of snow, +/- 4 foot drifts and snow plowed wind rows created by city & county plows around corners at intersections. This tractor has the mobility needed to get to all the different sites throughout the City without being trailered.	
Describe alternatives to purchasing the equipment: Continue as we are and hope there are not breakdowns with our aging equipment	
If this replaces existing equipment describe old equipment and disposal intent: 1999 Holder municipal tractor would be traded in or sent to auction.	
Annual Impact: Estimate for Trackless municipal tractor with snowblower, V-plow & salt spreader attachments is \$133,500.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Parks	Date: 9/18/13
General Type: Infield Groomer	Contact Person: Jeff Wendt
Equipment Description and Location: Current model Toro Sand Pro 5040 infield groomer Parks Maintenance Building 800 W. Puetz Road	
Equipment Justification and Intent: Intent: To replace 1998 Smithco infield groomer Justification: Parks Department currently maintains 18 softball diamonds, 1 hardball diamond & 7 sand volleyball courts from the end of March until the end of October. This machine is out most of the day during the peak baseball months preparing 7-8 diamonds a day for games.	
Describe alternatives to purchasing the equipment: Rely on 2006 Toro infield groomer to handle this workload by itself which is getting harder to do due to the increased ballfield rentals by select baseball teams and park rentals with volleyball courts.	
If this replaces existing equipment describe old equipment and disposal intent: 1998 Smithco groomer - worn out engine needs replacing; scrap it.	
Annual Impact: \$24,200.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Parks	Date: 9/18/13
General Type: Side discharge mower	Contact Person: Jeff Wendt
Equipment Description and Location: Current model John Deere 997 72" side discharge mower Parks Maintenance Building 800 W. Puetz Road	
Equipment Justification and Intent: Intent: Add to existing fleet Justification: Our current fleet of mowers has been having a hard time keeping up with the cutting of grass during the peak growing season due to increased areas being added yearly. An additional mower would allow another worker to be out cutting grass as needed. As part time personnel are switched to 25 hour work weeks, we will need to be out cutting with everything available and we will be short on mowers.	
Describe alternatives to purchasing the equipment: Continue as we are, which has been falling behind during peak growing times, which in turn, starts generating complaints.	
If this replaces existing equipment describe old equipment and disposal intent: None	
Annual Impact: \$17,008.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Parks	Date: 9/18/13
General Type: Rear discharge mower	Contact Person: Jeff Wendt
Equipment Description and Location: Current model John Deere 997 60" deck, rear discharge mower Parks Maintenance Building 800 W. Puetz Road	
Equipment Justification and Intent: Intent: To add to existing fleet Justification: This type of mower is essential for mowing boulevards, terrace areas and other heavy pedestrian traveled areas such as City Hall because the rear discharge of cut material, prevents foreign objects from flying into the roadway or at pedestrians. These areas increase yearly and we are having a hard time keeping up with just one mower with this type set up.	
Describe alternatives to purchasing the equipment: Rely on the one we have, 2007 John Deere, and hope we can keep up and that it never has a breakdown.	
If this replaces existing equipment describe old equipment and disposal intent: None	
Annual Impact: \$16,700.00	
Priority: A - High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Street	Date: 9/18/13
General Type: Side Discharge Mower	Contact Person: Dave Laehn
Equipment Description and Location: Current model Exmark LazerZ E-Series 52" cut Street Department 800 W. Puetz Road	
Equipment Justification and Intent: This mower will be used primarily for the weed commissioner to keep up with the demands of mowing. To date for 2013, we have addressed 165 complaints. This mower would also be used for maintenance of the Streets, Parks & Forestry grounds along with the grounds at the Recycling Yard.	
Describe alternatives to purchasing the equipment: Continue mowing with walk behind mowers.	
If this replaces existing equipment describe old equipment and disposal intent: None	
Annual Impact: \$7,600.00	
Priority: A - High	

**Oak Creek Police Department
5-YEAR PROPOSED CAPITAL IMPROVEMENT / EQUIPMENT PROJECTS**

	2014	2015	2016	2017	2018
Body Armor Replacement	\$10,500	\$0	\$12,600	\$5,600	\$9,800
APX Portable Radios	\$54,930	\$54,286	\$50,327	\$0	\$0
Police K-9	\$0	\$15,000	\$0	\$0	\$0
A.E.D. Replacements	\$0	\$18,150	\$0	\$0	\$0
HVAC System Upgrade	\$0	\$30,000	\$0	\$0	\$0
Window Frame Repairs			\$15,000		
TOTALS:	\$65,430	\$117,436	\$77,927	\$5,600	\$9,800

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 20, 2013
General Type: Body Armor Replacements	Contact Person: Chief John Edwards
Equipment Description and Location: Replacement of protective body armor for fifteen (15) sworn police employees.	
Equipment Justification and Intent: Per the Oak Creek Professional Police Officers' Labor Agreement, Article 25(B), <i>Clothing Allowance</i> , the City shall provide for the replacement of body armor upon expiration of the manufacturer's 5-year warranty. In the year 2014, the 5-year manufacturer's warranty will expire on a total of fifteen (15) body armor vests.	
Describe alternatives to purchasing the equipment: Alternatives for sworn officers are not an option as the City is obligated to comply with mandatory contractual language.	
If this replaces existing equipment describe old equipment and disposal intent: Used/worn equipment is gathered and disposed of for liability purposes.	
Annual Impact: \$10,500 (15 vests @ \$700/ea.) Note: There is a possibility that we will be able to offset this expenditure by approx. 50% if we are again successful in obtaining a grant for the vests as done so in past years.	
Priority: A	Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Police Department	Date: September 20, 2013
General Type: Motorola Portable Radios & Squad Radios	Contact Person: Chief John Edwards
Equipment Description and Location: Purchase of Motorola APX6000 hand-held, portable radios and APX6500 mobile squad radios.	
Equipment Justification and Intent: This would be Phase III of our 5-year plan to purchase replacement hand-held, portable radios and mobile squad radios. The 5-year plan was originally approved during the 2012 C.E.P. budget process (see attached). Phase III includes the purchase of 11 hand-held, portable radios and 4 squad radios. NOTE: The proposed radio models are subject to change due to another, larger debate taking place in Milwaukee County with the radio system. There is a chance the vendor and model could change as a result of the outcome of this debate. This change could impact the quantity of radios purchased, but will not impact the total expenditure.	
Describe alternatives to purchasing the equipment: Replace all radios/equipment at once when the current analog system is taken off-line which would involve a larger one-time expenditure at possible higher prices. Replace rather than repair broken radios which will cause overages in the Radio Equipment budgeted line item.	
If this replaces existing equipment describe old equipment and disposal intent: If incremental purchases are made, some of the radios changed out would be used as spares until the analog system is completely phased out to avoid unexpected purchases for broken radios. Others could be traded-in, if there was any value for them.	
Annual Impact: The cost per APX6000 portable radio is \$3,534.62. The cost per APX6500 mobile radio is \$3,644.06. Also needed is a multi-unit charger at a cost of \$972. There is also a template programming cost of \$500. 2014 -- 11 portable radios & 4 squad radios = \$54,930 2015 -- 10 portable radios & 4 squad radios = \$54,286 2016 -- 10 portable radios & 3 squad radios = \$50,327 NOTE: The quotation is good for 90 days; therefore, final purchase price is subject to change.	
Priority: A	Page: 1 of 1

City of Oak Creek 2010 Annual Budget

Capital Equipment Program

Department: Clerk Department	Date: 9.20.13
General Type: Computer Equipment	Contact Person: Catherine A. Roeske
Equipment Description and Location: The migration to digital retention of City data is moving forward every day. This request is to migrate the front end paper to digital.	
Equipment Justification and Intent: Rather than continue with our existing process of creating paper, copying, scanning and filing all of our Council, Boards, Committees, and Commissions. Investing in a tool that will eliminate all of these tasks and automate the workflow among these groups will be invaluable. This tool allows all departments to work together on a single system for drafting, submitting and searching meeting topics and documents. This tool will integrate with Laserfiche, our record disposition tool, and will automatically import all data into the system. Allowing citizens, departments, Elected Officials, to research legislative history of any Council items on a web based tool. The transparency to the public will reduce open records requests. There is not a second option to operating in this manner, this software can not be replaced by another tool created internally. If the City would like to continue to move forward technically transparently, using web based tools to engage citizens, this is the necessary movement. This tool can also be upgraded to facilitate automated minutes,	
Describe alternatives to purchasing the equipment: Continue to spend finances on paper, copying, scanning and payroll to create paper documents migrate them to paperless, and still not have a transparent tool for the public.	
If this replaces existing equipment describe old equipment and disposal intent: This does not replace existing equipment.	
Annual Impact: The cost of this tool is typically a \$1000.00 a month cost. I intend on negotiating that cost to \$750.00 per month for calendar year 2014. This cost will easily be recovered in the first months of the year. Through reduction of printing, scanning and hourly employees. There is not a second option to operating in this m manner, this software can not be replaced by another process change, or solution. There is potential to reevaluate other current tools that we use for Council that this could more affordably replace as well. Total estimate costs for 2014 - \$12,000.	
Priority: A Critical. City Hall has a deadline for relocating and our paper can not come with us. We will need to replace current processes in order to meet this timeline.	

2014-2018 CIP Forecast

Fire Department Request	2014	2015	2016	2017	2018	Total
Narrowbanding Digital Portable Radios Phase 1 of 2	\$50,000	\$25,000				\$75,000
Aerial Ladder Overhaul and Maintenance	\$45,000					\$45,000
Alerting System for Fire Stations	\$160,000					\$160,000
EVP Phase 3 of 4 (traffic preemption)	\$25,000					\$25,000
Battalion Chief Car 18	\$45,000					\$45,000
Replace Ambulance	\$190,000					\$190,000
Replace Windows and Doors at Station 2		\$100,000				\$100,000
Fire Gear 1/5		\$30,000	\$30,000	\$30,000	\$30,000	\$120,000
EVP Phase 4 of 4(traffic preemption)		\$25,000				\$25,000
Replace Ambulance			\$190,000			\$190,000
	\$515,000	\$180,000	\$220,000	\$30,000	\$30,000	\$975,000

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: Narrowbanding-Portable Radios	Contact Person: Chief Tom Rosandich
Equipment Description and Location: This request is for an equipment upgrade of our portable radios. The radios are located at all three fire stations.	
Equipment Justification and Intent: To take advantage of technology advances and to promote a better spectrum efficiency for radio communications. The Federal Communications Commission (FCC) has ordered changes to public safety radio operations that will affect our community. All radios operating in the Public Safety license pool must begin to operate on narrow-band frequencies. This means that local communities must take immediate action to ensure continued radio communications and avoid federal fines. The FCC has required that all radios on VHF and UHF Part 90 channels operate narrowband (12.5 kHz) by January 1, 2013 (except for paging channels 152.0075 and 157.450 or if they meet an efficiency equivalent of 12.5 khz). Also, the State of Wisconsin Interoperability Council has determined that all statewide VHF common mutual aid and interoperability channels should be converted to narrowband operation between the dates of April 1, 2011 and November 1, 2011. The statewide common mutual and interoperability channels that must be converted to narrowband operation are: WISPERN, POINT, MARC1, MARC2, MARC3, MARC4, WEM, CAR, EMS A, EMS B, EMS C, IFERN, FG RED, FG WHITE, FG BLUE, and NATSAR. This is similar to what the Police Department has been doing. This will be a digital system.	
Describe alternatives to purchasing the equipment: None	
If this replaces existing equipment describe old equipment and disposal intent: The existing equipment will be obsolete. We are downsizing the amount of portables from 52 to 39.	
Annual Impact: \$50,000 for Phase 2 of 3. Phase 3 in 2015 will be to purchase extra radios we may need due to price increase and other unforeseen impacts.	
Priority: High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: Aerial ladder repair.	Contact Person: Chief Tom Rosandich
Equipment Description and Location: Aerial ladder platform repair. The ladder truck is located at Fire Station 1.	
Equipment Justification and Intent: The aerial ladder will be fifteen years old and will need to be serviced for the aerial ladder device only. This work has not been done before and is needed to extend the life of the ladder. During our last inspection these defects were noted.	
Describe alternatives to purchasing the equipment: This purchase could be phased in over two years. We could delay the items for EVP and gear replacement for 2014. This amount would be about \$55,000.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$45,000	
Priority: High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: Station Alerting System	Contact Person: Chief Tom Rosandich
Equipment Description and Location: This equipment is located at all the fire stations and in dispatch. The equipment replacement will be done in conjunction with the rebuilding of Fire Station one.	
Equipment Justification and Intent: Our current system is out of date due to technological advances in communication, equipment, and software. This system is used for alerting and dispatching our emergency personnel and apparatus. This upgrade should make our dispatching procedures more accurate and efficient.	
Describe alternatives to purchasing the equipment: \$60,000 of this purchase will come from the new fire station project.	
If this replaces existing equipment describe old equipment and disposal intent: The Zetron will be put out of service.	
Annual Impact: \$160,000. This is for Station 2 and 3 only. Station 1's cost is part of the building cost for the new station.	
Priority: High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: EVP (Opticom)	Contact Person: Chief Tom Rosandich
Equipment Description and Location: EVP devices used by responding emergency units to control the intersection for safe passage and faster response to an emergency incident. These devices are located at various intersections in the city.	
Equipment Justification and Intent: In the next several years there are a number of road projects being done by the county and state in Oak Creek. The purpose of this CIP is to incorporate the devices into these projects. This is Phase 3 of a 4 year commitment. This money will be used for Ryan Road and other related intersections involved in this project.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$25,000	
Priority: High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: Replace the Battalion Chief vehicle	Contact Person: Chief Tom Rosandich
Equipment Description and Location: The vehicle is located at Station #3. It serves as the first line responding command car for major type incidents. This vehicle was put into service in 2002 and will be 12 years old.	
Equipment Justification and Intent: This is the front line car that responds to fires, major accidents, and all other types of major calls. The Battalion Chief serves, directs, manages, supervises, evaluates, organizes and provides tehcnical staff assistance to the operations of the Fire Department. This includes commanding platoon personnel in fire suppression, emergency medical and rescue operations. They also manage and direct training activities, annual fire prevention inspections and participates with fire prevention bureau personnel in fire investigations.	
Describe alternatives to purchasing the equipment: This was put on hold last year and deferred to 2014 budget.	
If this replaces existing equipment describe old equipment and disposal intent: To be auctioned or sold.	
Annual Impact: \$45,000 unless funds come from Debt 21.	
Priority: High	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire	Date: September 16, 2013
General Type: Replace Ambulance 3	Contact Person: Chief Tom Rosandich
Equipment Description and Location: Ambulance 3 is a 2004 Freightliner FL60 chassis built by Medtec for the Fire Department. It is currently located at Fire Station #3. The frontline ambulance at Station #1 would move into a reserve capacity.	
Equipment Justification and Intent: This ambulance has had on-going problems with the brake system and ride issues for our patients. Ambulance 3 currently is the oldest of our EMS fleet and Med-181 is due to go into reserve. M-181 has over 92,000 miles and can still serve in a reserve role.	
Describe alternatives to purchasing the equipment: The Fire Department intends to replace the ambulance but the vehicle could be used by the Street Department as a converted service vehicle.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: \$190,000 for the ambulance only. If the vehicle is traded in, this amount would be \$12,000 less and even less if Debt 21 is used for this purpose.	
Priority: High	

City of Oak Creek 2014 Annual Budget

5 Year Information Technology Capital Budget

Description	Dept Requests 2014	Final Council 2014	2015	2016	2017	2018
HARDWARE						
PC/Laptop/Server/Printer/Network Replacements & New (City Depts.)	\$120,000		\$115,000	\$90,000	\$90,000	\$90,000
SAN Data Storage Server	\$30,000		\$30,000			
Wireless Network Connection			\$10,000		\$10,000	
Document Scanning	\$5,000		\$5,000	\$5,000		
Department Copy Machines			\$20,000	\$10,000		\$10,000
VOIP Phone System	\$95,000					
SOFTWARE						
Network Security/Intrusion Software				\$5,000		\$5,000
Sub-Total	\$250,000	\$0	\$180,000	\$110,000	\$100,000	\$105,000
OTHER ITEMS						
Fire Station 1 Tower (255 E. Centennial Dr.)	\$190,000					
Fire Station 2 Tower	\$100,000					
911 Phone System	\$200,000					
Total	\$740,000	\$0	\$180,000	\$110,000	\$100,000	\$105,000

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/16/13
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Existing older computers would be replaced with computers/laptops/tablets in various City Departments to maintain current technology. Purchase Windows servers to replace an existing Windows servers on the City Network. Also, purchase printers, network switches and routers.	
Equipment Justification and Intent: The recommendation is to replace approximately 25% of the City computers each year. The City currently has 240+ computers/laptops. This would result in approximately 60 units being replaced each year. Due to rapid changes in technology, the average life cycle of a computer and its software is 4 years. The standard warranty the City has when it purchases new systems is 3 years. The existing servers (53 including virtual servers) at the City have many programs running on them that are network wide such as CAD, GCS, AutoCAD, MSI etc. and printing. Several also function as the City's primary domain controllers (PDC). All of these applications create a dependency on these servers for the day to day functions of the City network. Existing printers, hubs, switches, routers and firewalls can experience failures or may need to be replaced to increase capacity. This also allows for faster transmission of data along the network backbone. It allows the City to add additional ports to facilitate more flexibility in the network and the ability to manage network traffic. Technology is constantly changing and to run future upgrades of our current software applications, the City will need to keep up with hardware and software requirements necessary to efficiently run this software.	
Describe alternatives to purchasing the equipment: Operating System upgrades and hardware (i.e. RAM, hard drives etc.) and BIOS upgrades could be attempted on several of the older PC's/Servers to provide functionality or several of the older systems could be phased out. Or continue to use the existing servers, printers, routers, firewalls and switches as is.	
If this replaces existing equipment describe old equipment and disposal intent: The older systems would be recycled.	
Annual Impact: The total estimated cost would be \$120,000	
Priority: A	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/16/13
General Type: Computer Hardware, Software and Telephones	Contact Person: Caesar Geiger
Equipment Description and Location: The City would replace one of our current Nortel phone switches with a Voice over IP phone server and the associated phones. This would complete the installation of the VOIP phone system for all of the City buildings including the new Library and City Hall.	
Equipment Justification and Intent: The existing 2 Nortel phone switches (City Hall - 1999 & Police Department - 2001) were installed and are configured to communicate with each other. Nortel has gone bankrupt. With the construction of a new City Hall/Library/Fire Station the City would need to install a new phone system in the new City Hall building. In order to tie the new system and the Police Department together a new phone system will have to be installed in both locations. In 2013 \$105,000 was approved for the first phase (Police Dept.) The new VOIP phone systems operate using the existing data networks and are servers with software and devices (i.e. telephones) connected to them. They allow the integration of voice and video, storage/archival of messages and integration with cell phones. Due to the possibility of the new Fire Station being completed before the new City Hall and the need to learn a new system, it is necessary to install a new phone system at the Police Department (funds already allocated) which would allow us to service the new Fire Station from the PD switch. When the new phone server is installed at the new City Hall, the 2 servers will sync with each other, providing redundancy and all the City buildings will be served by them. The cost of a second VOIP server, software and telephones would be \$95,000 to complete this project.	
Describe alternatives to purchasing the equipment: Wait and install/configure the second switch in 2015. Another option is to purchase the second VOIP server/software (\$30,000) in 2014 and delay the clients/phones for the new City Hall/Library until 2015.	
If this replaces existing equipment describe old equipment and disposal intent: Resell the used equipment.	
Annual Impact: The cost of the phone server hardware/software support would be approximately \$5,000.	
Priority: B	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Police/Information Technology	Date: 8/16/13
General Type: Computer Hardware, Software and Telephones	Contact Person: Caesar Geiger
Equipment Description and Location: The City would replace our current Positron 911 system with a new 911 IP phone system in the server room at the Police Department.	
Equipment Justification and Intent: The existing 4 port Positron system was installed in 2001 with the Nortel phone switch at the Police Department building. AT&T has sent out an "End of Life Notice" stating that due to it's age, new digital technology and their inability to get parts they will only support the older units until March of 2015. The installation of a new system will take 12 to 16 weeks and needs to be done in conjunction with the installation of the City's new VOIP phone system, making it difficult to push off the purchase until 2015 and get it implemented in time. The new unit will have 4 ports/telephone answering stations (which is what we currently have). When the State and AT&T switch 911 completely to digital lines (estimated in 2016) this new unit will need to have its analog cards replaced with digital cards. Note: all agencies with 911 dispatching centers will need to replace their older units with the newer technology (NexGen Digital) in the next 2 years if they haven't already done so. The cost of a new system is \$200,000.	
Describe alternatives to purchasing the equipment: Wait and install a replacement unit in 2015.	
If this replaces existing equipment describe old equipment and disposal intent: The old equipment might be sold on a secondary market.	
Annual Impact: The cost of the phone server hardware/software support would be approximately \$20,000 per year	
Priority: A	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/16/13
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Purchase SAN (Storage area network) and install at the City Hall.	
Equipment Justification and Intent: The City currently stores its electronic data and records on individual servers. A SAN device is basically a large group of hard drives in a server box designed to operate faster and more efficiently than individual server storage. This device will allow the city to consolidate servers through virtualization (combining of multiple servers on a single server) saving energy and HVAC costs. The electronic data for the city will also be consolidated, provide for faster data access, faster startup/restoration of the city servers/network in the case of a disaster and allow a single point for backups/restoration.	
Describe alternatives to purchasing the equipment: Continue to use existing servers and buy additional hard drives to upgrade data storage capacity.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: The total estimated cost would be \$30,000.00	
Priority: B	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Clerk/Information Technology	Date: 8/16/13
General Type: Computer Service	Contact Person: Caesar Geiger
Equipment Description and Location: All of the City departments are inundated with paper. To create efficiencies, save space and preserve documents additional Laser Fiche licenses need to be purchased to aide in the document scanning/conversion process.	
Equipment Justification and Intent: In the past 4 years the city has used their existing staff and a document scanning company to scan more than 410,000 documents. However, there are still many more documents to scan and digitize. The City has purchased scanners and is using part time workers to scan documents as this has been found to be cheaper and more efficient than outsourcing scanning to local vendors. Once these documents are scanned they will be inventoried and placed in a document management system (Laser Fiche) to allow for quicker lookup and retrieval. Many of the scanned documents will then be destroyed and will no longer need to be physically stored. When the City moves to the new City Hall the paper documents will not be moved to the new building saving valuable space. All of our existing digital documents are stored at City Hall and other city buildings to make sure that a disaster will not destroy them.	
Describe alternatives to purchasing the equipment: Continue to store in the basement, build additional storage space at the new City Hall or use city staff to scan at a slower rate.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: The estimated cost would be \$5,000.00.	
Priority: A	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire/Information Technology	Date: 8/16/13
General Type: Communication Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Build a 145' tower at the new Fire Station 1 @ 255 E. Centennial Dr.	
Equipment Justification and Intent: The City has sold the existing cell tower (128' tall) at the old Fire Station 1 along with the land parcel to the School District. The VHF (3), UHF (3) and data (3) radios and antennas currently on the existing City tower will need to be relocated to a new tower at the new Fire Station 1. It is most cost effective and less disruptive to build a new tower and relocate the equipment at the time of construction of the new building. There are 2 options when building a new tower - 145' tower to accommodate just the City antennas (\$170,000) or a 145' tower designed to accommodate the city antennas plus 2 cell carriers (\$190,000). Current lease rates for cell phone providers is approximately \$35,000 per year per carrier. The City currently does not have any cell phone providers that are negotiating to locate on the new tower.	
Describe alternatives to purchasing the equipment: Build a small building (\$30,000 +/-) to house the radio equipment when the old Fire Station 1 is demolished and install a fiber data link (\$50,000) to the new Fire Station 1. This would work until the School District removes the existing cell tower and at that time the City would need to build the tower on Centennial Drive.	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: The total estimated cost would be \$190,000.00	
Priority: A	

City of Oak Creek 2014 Annual Budget

Capital Equipment Program

Department: Fire/Information Technology	Date: 8/16/13
General Type: Communication Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Build a 100' tower and install radio network equipment at Fire Station 2	
Equipment Justification and Intent: The City currently has a T1 line (1.5 mbps) connecting the Fire Station to the City network. In order to increase the bandwidth capacity, it is necessary to install a wireless network or fiber link. Because of the need for line of sight data transmission, a minimum tower height of 80' is required at Fire Station 2. The most cost effective solution is to build an 80' to 100' tower at Fire Station 2. A wireless network would provide 54 to 108 mbps of bandwidth.	
Describe alternatives to purchasing the equipment: Continue to use the T1 line, lease several T1 lines (\$190 per month per T1) or lease Ethernet bandwidth from a communications provider (\$1,000 to \$2,000 per month)	
If this replaces existing equipment describe old equipment and disposal intent: The old 60' tower would be removed.	
Annual Impact: The total estimated cost would be \$100,000.00	
Priority: B	

City of Oak Creek 2013 Annual Budget

Capital Equipment Program

Department: Finance/Inspection/Information Technology	Date: 9/23/13
General Type: Computer Software	Contact Person: Bridget M. Souffrant
Equipment Description and Location: Software package that is all inclusive for virtually all financial operations, inspection, and code enforcement.	
Equipment Justification and Intent: The current financial software, MSI is from 1995 and is incredibly outdated. There are numerous other software options out there that will allow the City to automate some of the current procedures, move more towards paperless procedures, and gain significant efficiencies in the payroll, budgeting, accounts payable, and accounting, and reporting processes. In addition to the financial piece, there are modules that include inspection and code enforcement pieces as well. Having a software that can work with all of the modules together is in the City's best interest maximizing efficiency. The existing inspection software vendor filed bankruptcy a few years ago and we have been using their old software. There is no support or upgrade path for this software. Our current financial software is no longer being sold and will support will be phased out within the next few years. We are looking for a software package that will automate our entire our operations acrosss and between the departments as well as allowing contractors to apply for permits online, pay for them online and check the progress of the review/inspections/approvals during the entire process. Also, the software would allow the inspectors to take tablets in the field and complete inspections electronically. The estimate for a software package of this size is \$275,000.	
Describe alternatives to purchasing the equipment: Continue to use our existing various software packages throughout City Hall and continue with our paper forms and procedures.	
If this replaces existing equipment describe old equipment and disposal intent: NA	
Annual Impact: The cost of software support would be approximately \$30,000.	
Priority: A	

City Projects

Depts. 70-Building Inspection, 81-Engineering	Project / Equipment Description	2014	2015	2016	2017	2018	Five Year Total
GENERAL GOVERNMENT AND BUILDINGS							
Civic Center	Library/City Hall	11,500,000					24,100,000
Fire Station 1	Fire Station 1	4,300,000	12,600,000				4,300,000
	Subtotal	\$15,800,000	\$12,600,000	\$0	\$0	\$0	\$28,400,000
BRIDGES							
Various	Bridge Inspections/Maintenance		20,000	20,000	20,000		80,000
Marquette Ave (W. 200 blk)	Bridge Replacement		250,000				250,000
6th Street (S 7600 blk)	Bridge Replacement			450,000			450,000
Nicholson Rd. (S. 9000 blk)	Bridge Replacement	275,000					275,000
	Subtotal	\$275,000	\$270,000	\$470,000	\$20,000	\$20,000	\$1,055,000
STORM DRAINAGE							
Future Projects	Unspecified Storm Water		150,000	150,000	150,000		600,000
Forest Hill Storm Sewer	Replace Failing Sewer		250,000				250,000
Nicholson Road Culverts	Replace Failing Culverts	90,000					90,000
W. Oakwood Road Drainage Project	Box Culverts	250,000					250,000
Weatherly Dr. Culverts	Box Culverts	650,000					650,000
	Subtotal	\$990,000	\$400,000	\$150,000	\$150,000	\$150,000	\$1,840,000
UTILITIES							
5th Avenue Utilities	San sewer & W.M. (Zero cost to City)	450,000					450,000
	Subtotal	\$450,000	\$0	\$0	\$0	\$0	\$450,000
CONCRETE							
Replacement	Sidewalk repair, roadway base patching	200,000					200,000
	Subtotal	\$200,000	\$0	\$0	\$0	\$0	\$200,000
STREET LIGHTING/TRAFFIC SIGNALS							
Citywide	Maintenance/Replacement of system components	100,000	87,000				187,000
	Subtotal	\$100,000	\$87,000	\$0	\$0	\$0	\$187,000
STREET RESURFACING/RECONSTRUCTION							
2013 Road Bond Payment	Weatherly(14)/Bridges/Puetz(13)/Howell sidewalks(14)	335,308	328,938	351,062	346,563	340,582	1,702,433
Unspecified - Citywide	PAISER-Rated street rehabilitations	335,692	671,062	648,938	653,437	659,438	2,968,567
6th Street Improvements	Convert private road to public north of Forest Hill	500,000					500,000
Pennsylvania Ave. - Drexel to Rawson (1/2 S.M.)	Reconstruction/Expansion		250,000	900,000	650,000		1,800,000
Weatherly Dr. - Wilding to Waring	Reconstruction	550,000					550,000
5th Avenue Relocation - Chicago to Ryan	New road extension to lakefront	1,200,000	4,000,000			3,000,000	5,200,000
Puetz Rd. - Liberty to I-94	Reconstruction/Expansion						3,000,000
Lakefront Parkway & Pathway - (EPEC-DuPont)	Proposed road and pathway at the lakefront	1,900,000					1,900,000
W. Riverwood Dr. - 27th to Rawson	Proposed road (14 is real estate, 15 is const. cost share)	810,000	500,000				1,310,000
Unfinished Subdivision Roads	Repair and final surfacing	425,000					425,000
27th St. (Drexel to College)	Relocate electrical utilities to underground	200,000	100,000				300,000
STH 100 - 27th to Howell	DOT Project (Non-participating items)	25,000					25,000
Sidewalks on Howell	DOT Project (20% City cost share)	285,000					285,000
Traffic signals at Drexel/10th	Study in '14, construction in '15	9,500	225,000	225,000			234,500
Traffic signals at Puetz/Liberty	Study in '14, construction in '16	9,500					234,500
	Subtotal	\$6,585,000	\$6,075,000	\$2,125,000	\$1,650,000	\$4,000,000	\$20,435,000
PRIVATE PROPERTY INFILTRATION/INFLOW (PPI)							
Citywide	Investigation/Design/Construction		40,000	225,000	225,000	225,000	715,000
	Subtotal	\$0	\$40,000	\$225,000	\$225,000	\$225,000	\$715,000
TIDS							
TID 8 - Oakview Business Park at Howell/Oakwood	Roads, sewers, w.m., street lighting, etc.	10,500,000					10,500,000
TID 10	Sidewalks, Medians, signage	200,000					200,000
TID 11 - Drexel Town Square	Roads, sewers, w.m., street lighting, etc.	30,000,000	7,000,000				37,000,000
TID 12 (pending) Lake Vista	Roads, pathway, bluff stabilization, support building, utilities	10,000,000					10,000,000
	Subtotal	\$50,700,000	\$7,000,000	\$0	\$0	\$0	\$57,700,000
	TOTAL	\$74,650,000	\$26,472,000	\$2,970,000	\$2,045,000	\$4,395,000	\$110,962,000

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 20, 2013	District: 2
Project Title: 6th Street Reconstruction	Contact Person: Mike Simmons	
Project Components and Location: 6th Street from Forest Hill Avenue to Drexel Town Square (DTS)		
Project Justification and Intent: This is currently 1,000 lineal feet of private road which serves Woodmans' truck deliveries and had been a south access road for the Delphi plant. The City must reconstruct it as a public road that will serve as a south access to DTS. It is anticipated that it will not need to be a complete reconstruction as it is in fairly good condition and should be wide enough to accommodate traffic, but the work will still be substantial. The intersection with Forest Hill will need to be reconstructed and street lighting will need to be completely replaced.		
Annual Impact on Operating Budget and Funding Sources: This would be a public road requiring ongoing maintenance, snow plowing, and street lighting maintenance and power costs.		
Identify any projects currently underway that relate to or impact this project: Drexel Town Square development.		
Cost Analysis: The need is \$500,000 to design and construct the road modifications, and it is planned that this would be funded with part of the \$3 million construction bond.		
Priority: This road will serve as the south access to DTS and tie into the development's extension of 6th Street to Drexel Avenue.		
Project Design and Management: Design by Engineering staff, construction by public bid/contract process.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 1, 2, 6
Project Title: Traffic Signal Warrant Analysis		Contact Person: Mike Simmons
Project Components and Location: Analysis of traffic signal warrants at Drexel/10th Street and at Puetz/Liberty		
Project Justification and Intent: With the development of Drexel Town Square (DTS), it is very likely that the increased traffic will eventually require one or both of these intersections be improved with traffic signals. Currently they are both stop sign controlled at the side streets with Drexel being the through street at the one intersection and Puetz being the through street at the other. Drexel/10th is already much busier due to the new interchange.		
Annual Impact on Operating Budget and Funding Sources: None at this time		
Identify any projects currently underway that relate to or impact this project: The recent completion of the Drexel interchange and the coming development of DTS.		
Cost Analysis: The need is \$19,000 (\$9,500 per intersection) to cover the cost of having the traffic signal warrant analysis completed by a traffic analysis consultant. This cost is planned to be covered by excess funds remaining from the 2012 and 2013 road improvement projects.		
Priority: Drexel/10th is the first priority as Engineering feels it may already be approaching signal warrants, even before DTS development.		
Project Design and Management:		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 2nd
Project Title: Burying of Utility Cables on 27th Street		Contact Person: Mike Simmons
Project Components and Location: Overhead utility cables to be buried on 27th Street from Drexel Avenue to College Avenue.		
Project Justification and Intent: In preparation of WisDOT's 2015 reconstruction of 27th Street, WE Energies is preparing an estimate for the burying of their overhead cables. There is a preliminary estimate of \$2.0 million to do this work. There is an agreement between the cities of Franklin and Oak Creek in which Franklin will pay 90% of the costs for this work and Oak Creek will pay just 10%. The Utility poles and overhead cables are primarily located on the Franklin side fo 27th Street. The DOT's reconstruction project is scheduled for 2015, so utility relocations would have to take place in 2014.		
Annual Impact on Operating Budget and Funding Sources: None		
Identify any projects currently underway that relate to or impact this project: None		
Cost Analysis: The need is \$200,000 to cover Oak Creek's 10% cost share of the work to relocate the utility cables underground. This could possibly be a TID 7 cost, or possibly come from a credit the city has coming from WisDOT for it's work on the Drexel/27th Street intersection.		
Priority: The City of Franklin recently decided that it wanted to proceed with this project. It will pay 90% of the cost and Oak Creek would have to provide the remaining 10%.		
Project Design and Management: Design and construction by WE Energies		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 5th & 6th
Project Title: City work items on WisDOT's STH 100 reconstruction project		Contact Person: Mike Simmons
Project Components and Location: STH 100 - 27th Street to Howell Avenue		
Project Justification and Intent: The City has an agreement with WisDOT for cost share items on WisDOT's 2014 project to reconstruct STH 100 (Ryan Road) from 27th Street to Howell Avenue. This includes WisDOT's contribution of \$295,000 for CSS items. The agreement also has a place holder of \$25,000 for "non-participating" items. Non-participating items could include additional signage requested by the city, utility adjustments, etc. that would be performed by the DOT's contractor for the city's benefit.		
Annual Impact on Operating Budget and Funding Sources: None anticipated		
Identify any projects currently underway that relate to or impact this project: None		
Cost Analysis: The need is for an estimated \$25,000 to cover as-yet-undetermined non-participating items on the project. This could possibly come from a credit the city has coming from WisDOT for it's work on the Drexel/27th Street intersection.		
Priority:		
Project Design and Management: Coordination through Engineering Dept.		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 5th
Project Title: Nicholson Road culvert replacements		Contact Person: Mike Simmons
Project Components and Location: Replacement large storm culverts at 10400 block of Nicholson Road		
Project Justification and Intent: Replacement of failing twin 48" corrugated metal pipe culverts under the 10400 block of S. Nicholson Road. The Street Department's observations are that the culverts are experiencing further deterioration and should be replaced soon. The work would also entail permitting through WDNR, grading in the immediate vicinity of the culverts, and repaving the road over the culverts.		
Annual Impact on Operating Budget and Funding Sources: No annual impact. Funding source would be the Storm Water Fund (Fund 38).		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The request is for \$90,000 to complete the design and construction of 60 lineal feet (120 LF total) of the dual replacement culverts. It is planned that this cost would be covered by the Storm Water Fund (Fund 38).		
Priority: This should be addressed in 2014 as the pipes will eventually fail under the road.		
Project Design and Management: Design by Engineering staff and construction through public bid/contract process.		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 1st & 3rd
Project Title: Forest Hill Avenue Drainage		Contact Person: Mike Simmons
Project Components and Location: Replacement storm sewer near 300 E. Forest Hill Avenue		
Project Justification and Intent: Replacement of a failing 24" corrugated metal pipe storm sewer. The plan is to replace the old 24" CMP (originally installed 1982). Street Department has been out more frequently in recent years jetting the pipe free of debris that is getting lodged in the pipe. This results in water backing up and flowing over the road at 300 E. Forest Hill. The existing pipe was installed across private property with no easement, so an easement will have to be obtained from the property owner.		
Annual Impact on Operating Budget and Funding Sources: No annual impact. Funding source would be the Storm Water Fund (Fund 38).		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The need is \$250,000 to complete the design and construction of 850 lineal feet of replacement storm sewer and easement acquisition. It is planned that this cost would be covered by the Storm Water Fund (Fund 38).		
Priority: This should be addressed in the next few years as the pipe will eventually collapse.		
Project Design and Management: Design by Engineering staff and construction through public bid/contract process.		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 19, 2013	District: 6th
Project Title: W. Oakwood Road Drainage		Contact Person: Mike Simmons
Project Components and Location: Bypass storm sewer and driveway culvert/roadside ditching upsizing near 1900 W. Oakwood Road		
Project Justification and Intent: Several properties along the north side of W. Oakwood Road near the 1900 W. block have been experiencing flooding during times of heavy rainfall. This is a combination of a heavy flowing drain tile and undersized driveway culverts that do not pass the water efficiently enough downstream to the main channel along I-94. Engineering has developed a conceptual plan that would address this condition.		
Annual Impact on Operating Budget and Funding Sources: No annual impact. Funding source would be the Storm Water Fund (Fund 38).		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The request is for \$250,000 to complete the design and construction of a storm sewer and upsized driveway culverts. It is planned that this cost would be covered by the Storm Water Fund (Fund 38).		
Priority: Resolving a historical flooding issue.		
Project Design and Management: Design by Engineering staff and construction through public bid/contract process.		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: 2
Project Title: Weatherly Drive - Road reconstruction with box culverts	Contact Person: Mike Simmons	
Project Components and Location: Weatherly Drive at Willow Heights Park		
Project Justification and Intent: This N5 Tributary branch of the Oak Creek currently passes under Weatherly Drive near Willow Heights Park through three side by side culvert pipes. This segment of Weatherly Drive and the three-pipe drainage configuration have always been considered interim infrastructure, to be in place only until a permanent bridge is constructed downstream. With the proposed Wildwood bridge having been removed from the plan by Council action, it has become necessary to make Weatherly Drive a permanent roadway with adequate capacity to pass the 100-year flood as a second access to Willow Heights and Creek Side Manor. With the existing culverts failing in 2011, the 2012 budget approved funding for design of the permanent roadway and the necessary box culverts, and the design is nearing completion. Construction of the road and large box culverts is estimated at \$1.2 million.		
Annual Impact on Operating Budget and Funding Sources: This would eliminate the annual maintenance burden of the failing culverts and provide the critical second permanent access to Willow Heights and Creek Side Manor subdivisions.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: No request for new funding. This project has been identified to be constructed with funding from the \$3 million construction bond. Depending on funding availability, the box culvert could be funded in whole or in part by the Storm Water Fund (Fund 38). After design is completed there should be in excess of \$50,000 still available under Project No. 12021.		
Priority: One culvert failed in spring 2011 and was temporarily replaced by Street Dept. The other two are in poor condition.		
Project Design and Management: Project is currently under design by RA Smith National, and will be constructed in 2014.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: Various
Project Title: Concrete Replacement	Contact Person: Mike Simmons	
Project Components and Location: Various spot repairs to City sidewalks and concrete roads.		
Project Justification and Intent: A portion of this item is used to address trip hazards to the sidewalk system. This limits potential injury to pedestrians and the City's liability for injury claims. The remainder of this item is used for patching of concrete roads. Through its annual road inspections the Engineering Department identifies concrete road patching needs. The Street Department selects the repairs they can undertake based on size of repair and their workload.		
Annual Impact on Operating Budget and Funding Sources: Existence of an ongoing sidewalk inspection and maintenance program reduces City insurance premiums and is a solid defense for public sidewalk trip and fall injury claims. Patching of medium rated concrete roads slows the deterioration rate and extends pavement useful life.		
Identify any projects currently underway that relate to or impact this project: A sidewalk trip hazard elimination project was put out for bid too late in 2013, but the lone bid was rejected due to high prices with the intention of bidding out a larger project in early 2014 to ensure a better bidding climate.		
Cost Analysis: There is currently about \$203,000 available for concrete repair (CIP Proj. No. 13023) and residuals from previous years that is planned to be used on this 2014 project.		
Priority: The intention of a larger project in 2014 would likely include sidewalks throughout the rest of the City.		
Project Design and Management: Engineering Department		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: Various
Project Title: Howell Sidewalks	Contact Person: Mike Simmons	
Project Components and Location: Sidewalks along Howell Avenue		
Project Justification and Intent: In 1999 the Common Council enacted a plan to complete sidewalks along Howell Avenue. Over the past several years a significant percentage of the sidewalks have been installed through various projects and site developments. There remains about 24,000 lineal feet (4.5 miles) of sidewalk to complete the gaps between Oakwood Road and College Avenue. The City and WDOT have an agreement in which WDOT is designing the 24,000 LF of sidewalk and the necessary right-of-way plat, and will construct the sidewalks in 2014 with the City paying just 20% of the construction costs. The City is responsible for the full costs of the real estate services, easement acquisitions, and 7 or 8 smaller retaining walls that would be needed to address grade issues.		
Annual Impact on Operating Budget and Funding Sources: Every new sidewalk installation increases the responsibility the City has to maintain (not necessarily snow plow) all public sidewalks from a trip hazard elimination standpoint.		
Identify any projects currently underway that relate to or impact this project: The City has about \$120,000 (Project No. 12025) remaining from previously budgeted funds for Howell sidewalks. Working with a real estate consultant (MSA) the city has acquired most of the right-of-way and easements it will need for the sidewalk construction in 2014.		
Cost Analysis: It is estimated that the 20% cost share of the 24,000 LF of sidewalk plus the various retaining walls will cost the city \$285,000. It is anticipated that the funding for this would come from the \$3 million construction bond.		
Priority: The DOT project is on schedule for 2014 construction. This is a good opportunity for the City to get it's desired sidewalks at a fraction of the normal costs.		
Project Design and Management: Engineering coordinate real estate needs through its consultant. WDOT design and construction of sidewalk.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Inspection	Date: September 19, 2013	District: All
Project Title: Street Lighting/Traffic Signals	Contact Person: Mike Simmons	
Project Components and Location: Maintenance and replacement of street lighting systems located throughout the City.		
Project Justification and Intent: The City is responsible for the inspection, repair, and replacement of street lighting and traffic signal systems. These funds allow for the continued maintenance and replacement of outdated or failing components as needed. The City Electrician, Electrical Inspector and Street Department have been working together on annual projects to replace older failing lighting systems on a prioritized list developed by Building Inspection.		
Annual Impact on Operating Budget and Funding Sources: Historically we have been spending about \$75,000 per year on materials (replacement cable, poles, luminaires, etc.) for maintenance alone.		
Identify any projects currently underway that relate to or impact this project: There are older systems that are being monitored for replacement. At this time none are recommended for replacement in 2014, but that could change if we start seeing an increase in pole failures.		
Cost Analysis: The need is for \$100,000 in 2014, and this is planned to come from excess funds remaining in CIP Project No. 12020.		
Priority: Chapel Hills and Shepard Hills are very old systems that are likely candidates for replacement in the coming years.		
Project Design and Management: City Electrical Inspector and the City Electrician		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: Various
Project Title: Unspecified Streets	Contact Person: Mike Simmons	
Project Components and Location: Various street rehabilitations to be recommended by CIP Committee after the 2014 PASER ratings are completed.		
Project Justification and Intent: This project is for the rehabilitation of streets that can no longer be adequately maintained through normal maintenance practices such as crack filling and patching. This typically includes rehabilitating and asphalt resurfacing of deteriorated city streets along with storm sewer repairs. Based on the need for crack filling and minor patching schedule in recent years, a large number of concrete streets and the post-1990 subdivisions will start an expanded need for resurfacing in the coming years. This underscores the importance of at least maintaining, if not increasing, this annual effort. There are several asphalt pathways within various city parks that would be considered for rehabilitation under this contract as well. These have been identified by the Parks Dept.		
Annual Impact on Operating Budget and Funding Sources: Rehabilitation of failing pavements reduce the backlog on patching and crack filling operations.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$1,000,000 be budgeted in 2014.		
Priority: Roads that have a PASER condition rating of 3 or less and that carry significant traffic volumes. Park's stated pathway priority is rehabilitation of the pathway in Meadowview Park.		
Project Design and Management: Engineering Department		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: 4
Project Title: 5th Avenue Relocation	Contact Person: Mike Simmons	
Project Components and Location: Design and construction of a new road (a relocation of 5th Avenue) from the intersection of STH 100/STH 32 to the lakefront redevelopment properties.		
Project Justification and Intent: This will be a new road, extending northeast from the intersection of STH 100/STH 32 to the lakefront redevelopment properties near 5th Avenue/Ryan Road. This road, about two-thirds of a mile in length, will be urban section with curbs, storm sewer, on-street bicycle lanes, sidewalks, and street lighting. It will also include a median and the intersection of 5th Avenue/Ryan Road will likely be a roundabout. Project is currently under design by the City's selected design firm (Strand Associates, \$399,070 contract), construction will take place 2014 and 2015.		
Annual Impact on Operating Budget and Funding Sources: The finished road will require regular City maintenance; including snow removal, street lighting maintenance and power costs.		
Identify any projects currently underway that relate to or impact this project: Environmental clean-up and redevelopment of the lakefront properties known as "Lake Vista".		
Cost Analysis: Design has proceeded with funding previously budgeted under Project No. 12026. There is a need for \$305,000 to complete the design and \$900,000 for the necessary real estate acquisitions. The request is for \$1,205,000 for the remainder of design and for real estate acquisitions in 2014. It is anticipated that this project would be funded through the \$10 million lakefront development bond. STP funding in the amount of \$2.7 million may still be a possibility.		
Priority: This road construction will be a key step towards redevelopment of the lakefront.		
Project Design and Management: Project is currently under design by Strand Associates and coordinated by Engineering.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: 2
Project Title: W. Riverwood Drive Extension	Contact Person: Mike Simmons	
Project Components and Location: Design, real estate acquisition and construction of a new road, including utilities, that would extend from the intersection of 27th Street/Riverwood Drive easterly then southerly until it creates a new intersection with Rawson Avenue/Riverwood Drive. The road would be about one-third of a mile in length.		
Project Justification and Intent: WisDOT will be reconstructing 27th Street in 2015 (possibly in 2017). This proposed road extension would allow the required improvements to the intersections of 27th/Rawson and 27th/Riverwood to be designed appropriately for more efficient and safe movement of traffic in that high commercial traffic area. This road extension is consistent with the adopted access management plan for 27th Street.		
Annual Impact on Operating Budget and Funding Sources: This would be a public city road; requiring ongoing snow removal, maintenance, and street lighting costs.		
Identify any projects currently underway that relate to or impact this project: WisDOT's planned reconstruction of 27th Steet in 2015 (possibly 2017).		
Cost Analysis: The request is for \$810,000 to cover real estate acquisitions and fund design of utilities. Some of these costs could be re-couped through special assessments to benefitting adjacent property owners and/or donation of the required right-of-way from the property owners. Also, WisDOT has expressed a willingness to design the road and particpate substatially in the construction costs.		
Priority: The design should proceed as soon as possible so that its effects can be incorporated into the final plans for the 27th Street reconstruction project.		
Project Design and Management: Design by an engineering consultant, managed by the Engineering Dept.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 20, 2013	District: 4
Project Title: Lakefront Parkway	Contact Person: Mike Simmons	
Project Components and Location: Design and construction of the lakefront parkway and a separated multiuse pathway across the redeveloping lakefront sites		
Project Justification and Intent: This road will intersect with Ryan Road and the Bender Park entrance and extend northerly across the current EPEC and DuPont properties, then westerly until it intersects with 5th Avenue at American. The road will be about one mile in length, and will be a two lane urban section road (curbs, storm sewer and street lighting). This will include a multiuse pathway connecting the upper parking area in Bender park and extending north across the lakefront properties. The city has been awarded matching grant funding for the multiuse pathway.		
Annual Impact on Operating Budget and Funding Sources: This would be a public city street, requiring ongoing snow removal, maintenance and street lighting costs.		
Identify any projects currently underway that relate to or impact this project: Redevelopment of the lakefront properties, known collectively as "Lake Vista",		
Cost Analysis: Design and construction is estimated to be \$1.7 million for the road and \$200,000 for the multiuse pathway. It is anticipated that this project would be funded through the \$10 million lakefront development bond.		
Priority: This road would be the public's very first opportunity to access the lakefront properties that have been fenced off for decades, so there is some urgency to get it constructed as soon as possible after the City comes into ownership of the land, now anticipated to be in spring of 2014.		
Project Design and Management: Project would be designed and advertised for public bids through the Engineering Department.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 20, 2013	District: Various
Project Title: Final Repairs and Asphalt for Unfinished Subdivisions	Contact Person: Mike Simmons	
Project Components and Location: Street repairs, utility adjustments and final asphalt surfacing in unfinished subdivisions.		
Project Justification and Intent: The Engineering Department has been working to get developers to finish off their residential subdivisions with final asphalt repairs and surfacing. Not unique to this city, many developments have been struggling under this prolonged difficult period in the economy and real estate market. We started out with eleven unfinished subdivisions, and have been successful in getting several of these of these surfaced by the developers, including the Bluffs last year and Shepard Orchard and Colonial Woods are currently under construction. There remain four developers which would appropriately be termed "non-responsive" to the city's orders to finish.		
Annual Impact on Operating Budget and Funding Sources: These public roads, sidewalks and street lights will be owned and maintained by the city. Ongoing power costs for the street lights.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: Costs for finishing the streets in the four non-responsive developments are estimated to be \$425,000, above and beyond the escrow currently retained by the city. This cost is planned to be covered by a combination of excess funds remaining from the 2012 and 2013 road improvement projects and those budgeted for the 2014 paving project. City Administration, Engineering and the City Attorney's office will pursue repayment from the developers.		
Priority: The costs for finishing these roads will increase over time due to rising asphalt prices and expanding areas of pavement repair.		
Project Design and Management: Design by Engineering staff and public bid/contract process.		Page 1 of 1

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 20, 2013	District: 4
Project Title: Sanitary Sewer & Water Main for 5th Avenue Extension	Contact Person: Mike Simmons	
Project Components and Location: Design and construction of sanitary sewer and water main for the 5th Avenue extension project.		
Project Justification and Intent: The road is currently under design and will be constructed in 2014 through 2015. The property the road will cross is vacant and owned by a developer. It is prudent to install the utilities that will serve this soon-to-be-developed property prior to the road construction.		
Annual Impact on Operating Budget and Funding Sources: Infrastructure that will be owned and maintained by the Oak Creek Water & Sewer Utility.		
Identify any projects currently underway that relate to or impact this project: Design and 2014-2015 construction of the 5th Avenue relocation project (new road extension).		
Cost Analysis: The need is for \$450,000 for the design and construction. It is anticipated that this project would be funded through the \$10 million lakefront development bond. Some of these costs could be re-couped through special assessments to benefitting adjacent property owners and/or donation of the required right-of-way from the property owners.		
Priority: This project is another key step towards redevelopment of the lakefront.		
Project Design and Management: Project would be designed and advertised for public bids through the Engineering Department.		

City of Oak Creek 2014 Annual Budget

Capital Improvement Program

Department: Engineering	Date: September 17, 2013	District: Various
Project Title: Bridge Maintenance/Replacement	Contact Person: Mike Simmons	
Project Components and Location: Maintenance and replacement of city bridges		
Project Justification and Intent: Engineering is responsible for the ongoing inspection and repair of bridges on all city streets. By budgeting \$20,000 per year the city has been able to cover costs of the bridge inspections (required biennially) and routine maintenance while also setting aside funds for the upcoming replacement of bridges as needed. There are three bridges that will need replacing over the next few years and they are currently being designed by the city's selected bridge consultant Alfred Benesch. There is about \$218,000 remaining in CIP Project No. 12016 that is recommended to be applied towards the resurfacing of two bridge decks.		
Annual Impact on Operating Budget and Funding Sources: There are 18 bridges that require inspections biennially at a cost of about \$4,000. Bridges are inspected by an engineering consulting firm state-certified in bridge inspection.		
Identify any projects currently underway that relate to or impact this project: There are three bridges that will need replacing over the next few years based on their condition rating: 9000 S. Nicholson Road, 200 W. Marquette Avenue, 7600 S. 6th Street		
Cost Analysis: The request is for \$20,000 for bridge maintenance. There was \$275,000 budgeted in 2013 for the highest priority bridge replacement, which is the Nicholson Road bridge. This, coupled with the 2012 budgeted design funding, totals about \$414,900, which will cover the design costs for all three bridges and a good share of the Nicholson bridge construction. In addition, LRIB grants have been applied for and we should know the status of that grant application in November. It is planned that the balance of construction funding would come from construction bond.		
Priority: Resurfacing of the Wildwood Drive (800 W. block) and the Forest Hill Avenue (1800 E. block) bridges and replacement of the Nicholson Road bridge.		
Project Design and Management: Design by engineering bridge consultant (Alfred Benesch), managed by Engineering Dept. Page 1 of 1		

City of Oak Creek 2014 Annual Budget

Fund Name: Capital Projects — Developer Agreements – Fund 41

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City. The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

Fund Objectives:

1. There could be two new subdivision public improvement projects scheduled for coming forward in 2014 or 2015.
2. To bill the developers for all engineering, administration and inspection services at least twice a year.

Future Issues

The city needs to reevaluate the hourly rates charged to developers for engineering services.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
Capital Projects Fund - Developer Agreements - Fund 41						
Beginning Fund Balance	\$32,734	\$35,146	\$20,766	\$18,160	\$18,160	\$18,410
REVENUES						
Commercial Revenues						
342.81 Developer Contributions	7,687	17,678	1,140	100,000	0	100,000
360.00 Interest Income	0	0		250	250	250
368.00 Miscellaneous Revenue	0	0	0	0	0	0
Subtotal	\$7,687	\$17,678	\$1,140	\$100,250	\$250	\$100,250
Interfund Transfers						
390.34 From Devel Agreement # 34	0	0	0	125,000	0	125,000
Subtotal	\$0	\$0	\$0	\$125,000	\$0	\$125,000
Total Revenues	\$7,687	\$17,678	\$1,140	\$225,250	\$250	\$225,250
EXPENDITURES						
Capital Outlay						
955.00 Capital Projects	5,275	32,058	3,746	100,000	0	100,000
Subtotal	\$5,275	\$32,058	\$3,746	\$100,000	\$0	\$100,000
Total Expenditures	\$5,275	\$32,058	\$3,746	\$100,000	\$0	\$100,000
Revenues Over/(Under) Exp	2,412	(14,380)	(2,606)	125,250	250	125,250
Ending Fund Balance	\$35,146	\$20,766	\$18,160	\$143,410	\$18,410	\$143,660

City of Oak Creek 2014 Annual Budget

Fund Name: TIF #7 Capital Project Fund – Fund 43

Fund Description:

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is being formed as a mixed used tax increment district. It is comprised of approximately 938 acres that will be developed with offices, commercial/retail buildings, industrial, and residential facilities. The District is bounded roughly by Drexel Ave to the north, Interstate 94 to the east, 27th Street to the west and the City limits to the south.

In 2012, TIF #7 issued \$4,600,000 in debt and began making developer contributions to two new developers: Liberty Trust and Campione.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

- 1.) Monitoring increment and balancing increments with costs associated with the District.
- 2.) The TID's assessed value dropped dramatically in 2011 due to the large amount of residential housing within the District. Staff is currently evaluating the TID to insure that it can make debt payments and developer payments back to Liberty Trust and Campione.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Capital Projects Fund - 2007 TIF #7 - Fund 43 (S. 27th Street)						
Beginning Fund Balance	-\$396,843	-\$186,880	-\$241,465	\$2,104,183	\$2,104,183	\$1,862,611
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	505,252	616,330	51,247	320,800	331,000	63,000
315.50 State Computer Aids	21,288	24,256	28,316	2,000	2,000	2,000
Subtotal	\$526,540	\$640,586	\$79,563	\$322,800	\$333,000	\$65,000
Commercial Revenues						
370.00 Interest Income	40	160	3,494	0	0	0
Subtotal	\$40	\$160	\$3,494	\$0	\$0	\$0
Interfund Transfers						
370.00 Debt Proceeds Develop Agrmnt	0	0	4,600,000	0	0	0
373.00 Premium on Debt Issued	0	0	41,578	0	0	0
Subtotal	\$0	\$0	\$4,641,578	\$0	\$0	\$0
Total Revenues	\$526,580	\$640,746	\$4,724,635	\$322,800	\$333,000	\$65,000
EXPENDITURES						
Debt						
805.00 Interest Expense	0	0	0	0	138,000	92,000
Capital Outlay						
955.00 TIF #7 Expenses	131,068	524,590	24,188	150,000	150,000	150,000
955.10 Liberty Trust	185,549	170,741	174,980	0	164,428	164,428
955.20 Campione	0	0	258,482	0	122,144	122,144
955.30 Drexel	0	0	1,921,337	0	0	0
Subtotal	\$316,617	\$695,331	\$2,378,987	\$150,000	\$574,572	\$528,572
Transfers						
Total Expenditures	\$316,617	\$695,331	\$2,378,987	\$150,000	\$574,572	\$528,572
Revenues Over/(Under) Exp	209,963	(54,585)	2,345,648	172,800	(241,572)	(463,572)
Ending Fund Balance	-\$186,880	-\$241,465	\$2,104,183	\$2,276,983	\$1,862,611	\$1,399,039

City of Oak Creek 2014 Annual Budget

Fund Name: TIF #8 Capital Project Fund – Fund 45

Fund Description:

Tax Increment Financing (TIF) District No. 8 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 8 is being formed as a mixed used tax increment district. It is comprised of approximately 401 acres of which 170 acres are suitable for development. It is anticipated that much of the development in the District will be commercial, light industrial, and office buildings.

In general, the District is in the vicinity of South Howell Avenue and West Oakwood Road. In May of 2009, through an agreement with the oak Creek-Franklin School District and WisPark, the City purchased approximately 255 acres of land at the southwest corner of Howell Avenue and Oakwood Road from the Milwaukee Metropolitan Sewerage District. Fifty acres was sold to the School District for a possible future school site, 169 acres was sold to WisPark, and approximately 36 acres was retained by the City as a conservation easement. The base value of the District is estimated to be approximately \$22 million.

In 2013, the District issued \$10,525,000 in debt for the infrastructure at Oak View Business Park.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

Staff expects work to begin at the Oak View Business Park in 2013 and complete infrastructure in 2014.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget	2014 Budget
Capital Projects Fund - 2009 TID #8 - Fund 45 (Wispark - Former MMSD site)						
Beginning Fund Balance	-\$103,433	-\$154,681	-\$105,283	-\$57,712	-\$57,712	\$8,552,788
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	0	48,162	56,879	78,400	81,000	62,000
Subtotal	0	48,162	56,879	78,400	81,000	62,000
Taxes and Assessments						
315.50 State Computer Aids	0	0	5,856	0	0	0
Subtotal	0	0	5,856	0	0	0
Commercial Revenues						
318.00 Intergovernmental	0	4,141	0	4,500	4,500	4,500
Subtotal	\$0	\$4,141	\$0	\$4,500	\$4,500	\$4,500
Debt Proceeds						
371.00 Bonds/Notes	0	0	0	9,000,000	10,525,000	0
Subtotal	\$0	\$0	\$0	\$9,000,000	\$10,525,000	\$0
Total Revenues	\$0	\$52,303	\$62,735	\$9,082,900	\$10,610,500	\$66,500
EXPENDITURES						
Debt						
805.00 Interest Expense	0	0	0	0	0	164,380
Capital Outlay						
955.00 TIF #8 Expenses	51,248	2,905	15,163	9,000,000	2,000,000	8,525,000
Subtotal	\$51,248	\$2,905	\$15,163	\$9,000,000	\$2,000,000	\$8,689,380
Total Expenditures	\$51,248	\$2,905	\$15,163	\$9,000,000	\$2,000,000	\$8,689,380
Revenues Over/(Under) Exp	(51,248)	49,398	47,572	82,900	8,610,500	(8,622,880)
Ending Fund Balance	-\$154,681	-\$105,283	-\$57,712	\$25,188	\$8,552,788	-\$70,092

City of Oak Creek 2014 Annual Budget

Fund Name: TIF #9 Capital Project Fund – Fund 51

Fund Description:

Tax Increment Financing (TIF) District No. 9 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 9 is being formed as a mixed used tax increment district. It is comprised of approximately 29 acres of commercial property valued at just over \$5 million. It is anticipated that new development will be mixed used with primarily commercial/retail buildings and may include a new hotel. It is not known at this time whether the District will be developed by the City or by private developers or both.

The District is an area adjacent to South 13th Street and West College Avenue and is an important gateway to the City of Oak Creek. This area historically has had a hospitality focus given its proximity to the airport and the interstate. The area is showing signs of transition and renewal as new hotels are constructed and older properties are renovated to take advantage of opportunities being created by business growth in southern Milwaukee County. Expansion of I-94 and passenger growth at Mitchell International Airport has also added a renewed interest in the area.

Immediately south of the new hotel development is an area that has been operating as a salvage yard. The appearance of this facility, and others in close proximity, undermine the investment that is being made in this area and could curtail future investment in this import gateway. The District would assist in the acquisition and preparation for resale of the salvage yard operation.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

Due to the nature of the local economy, it is uncertain when development will begin within the District. It is possible that work could begin in 2012, with additional development phased in.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget	2014 Budget
Capital Projects Fund - 2009 TID #9 - Fund 51 (Tri-Star Recycling & S 13 St)						
Beginning Fund Balance	\$0	\$0	\$37,769	\$61,614	\$61,614	\$124,414
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	0	45,060	22,015	78,000	61,000	23,000
Subtotal	0	45,060	22,015	78,000	61,000	23,000
Taxes and Assessments						
315.50 State Computer Aids	0	0	1,882	0	0	0
Subtotal	0	0	1,882	0	0	0
Commercial Revenues						
360.00 Interest Income	0	30	98	0	0	0
318.00 Intergovernmental	0	2,703	0	1,800	1,800	1,800
368.00 Miscellaneous Revenue	6,590,000	0	0	0	0	0
Subtotal	\$6,590,000	\$2,733	\$98	\$1,800	\$1,800	\$1,800
Total Revenues	\$6,590,000	\$47,793	\$23,995	\$79,800	\$62,800	\$24,800
EXPENDITURES						
Capital Outlay						
955.00 Capital Projects	6,590,000	10,024	150	0	0	0
Subtotal	\$6,590,000	\$10,024	\$150	\$0	\$0	\$0
Total Expenditures	\$6,590,000	\$10,024	\$150	\$0	\$0	\$0
Revenues Over/(Under) Exp	-	37,769	23,845	79,800	62,800	24,800
Ending Fund Balance	\$0	\$37,769	\$61,614	\$141,414	\$124,414	\$149,214

City of Oak Creek 2014 Annual Budget

Fund Name: Capital Projects — TIF #10 Bucyrus – Fund 52

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for TIF #10 will be used to aid in the conversion of the former Midwest Express Corporate Center into the home office for Bucyrus International's mining operations.

Fund Objectives

To properly account for all capital improvements and debit within the district.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Capital Projects Fund 52 - 2010 TIF #10 - Bucyrus						
Beginning Fund Balance	\$0	-\$20,661	-\$87,412	-\$151,162	-\$151,162	\$175,083
REVENUES						
Taxes and Assessments						
300.00 Tax Increment	0	0	7,919	571,100	589,000	388,000
315.50 State Computer Aids	0	0	66,262	66,000	66,000	66,000
Subtotal	\$0	\$0	\$74,181	\$637,100	\$655,000	\$454,000
Commercial Revenues						
342.81 Developer Contributions	0	5,000	52,288	0	0	0
Subtotal	\$0	\$5,000	\$52,288	\$0	\$0	\$0
Interfund Transfers						
370.00 Debt Proceeds Develop Agrmnt	0	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$5,000	\$126,468	\$637,100	\$655,000	\$454,000
Total Revenues Available						
EXPENDITURES						
Capital Outlay						
955.00 Bucyrus	0	0	152,811	157,500	253,755	253,755
955.10 SynerG	0	0	37,408	2,750,000	0	0
955.20 Other-Administrative Costs	20,661	71,751	0	75,000	75,000	75,000
955.30 Sidewalks on Howell	0	0	0	0	0	200,000
Subtotal	\$20,661	\$71,751	\$190,219	\$2,982,500	\$328,755	\$528,755
Total Expenditures	\$20,661	\$71,751	\$190,219	\$2,982,500	\$328,755	\$528,755
Revenues Over/(Under) Expendit	(20,661)	(66,751)	(63,750)	(2,345,400)	326,246	(74,755)
Ending Fund Balance	-\$20,661	-\$87,412	-\$151,162	-\$2,496,562	\$175,083	\$100,328

City of Oak Creek 2014 Annual Budget

Fund Name: Capital Projects — TIF #11 Drexel Town Center – Fund 53

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for TIF #11 will be used to aid in the conversion of the former Delphi auto electronics plant into the new Drexel Town Center. At the heart of the Town Center will be a new City Hall and Library. West of this civic complex will be multifamily residential units. To the east of the civic complex will be a large retail development.

This TID is anticipated to add between \$200 and \$300 million of new value to the City of Oak Creek.

In 2013, the District issued \$23,500,000 in debt for the Civic Center and plans to issue \$13,000,000 in debt in 2014 for developer contributions.

Fund Objectives

To properly account for all capital improvements and debit within the district.

City of Oak Creek 2014 Annual Budget

Fund / Department	2010 Actual	2011 Actual	2012 Actual	2013 Budget Estimated	2013 Budget Estimated	2014 Budget
Capital Projects Fund 53 - 2012 TIF #11 - Drexel Town Center						
Beginning Fund Balance	\$0	\$0	\$0	-\$3,185	-\$3,185	\$22,348,246
REVENUES						
Commercial Revenues						
318.00 Intergovernmental	0	0	0	775,000	775,000	775,000
Subtotal	\$0	\$0	\$0	\$775,000	\$775,000	\$775,000
Interfund Transfers						
370.00 Debt Proceeds Develop Agrm	0	0	0	9,000,000	23,500,000	13,000,000
Subtotal	\$0	\$0	\$0	\$9,000,000	\$23,500,000	\$13,000,000
Total Revenues	\$0	\$0	\$0	\$9,775,000	\$24,275,000	\$13,775,000
EXPENDITURES						
Debt						
805.00 Interest Expense	0	0	0	0	423,569	420,500
Capital Outlay						
955.00 Administration	0	0	0	250,000	250,000	250,000
955.10 Capital	0	0	0	5,000,000	1,000,000	22,000,000
955.20 Other	0	0	3,185	250,000	250,000	250,000
Subtotal	\$0	\$0	\$3,185	\$5,500,000	\$1,923,569	\$22,920,500
Total Expenditures	\$0	\$0	\$3,185	\$5,500,000	\$1,923,569	\$22,920,500
Revenues Over/(Under) Exj	-	-	(3,185)	4,275,000	22,351,431	(9,145,500)
Ending Fund Balance	\$0	\$0	-\$3,185	\$4,271,815	\$22,348,246	\$13,202,746

City of Oak Creek 2014 Annual Budget

Proposed Consolidated Budget for 2014

Category	2013 Budget	2013 Estimate	2014 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 25	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Fund 45	Fund 51	Fund 52	Fund 53	Other	Total		
REVENUES																																	
1 Property Taxes	13,323,340	13,837,782	13,837,782	1,212,185	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,351,590	0	0	0	0	0	0	0	0	0	0	0	19,201,557	
2 Other Taxes	2,143,280	2,210,987	2,210,987	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,966,562	
3 Other Fees	4,255,789	4,255,789	4,255,789	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,063,572	
4 Grants and Aids	253,000	4,004,638	4,004,638	94,460	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,646,894	
5 Licenses and Permits	504,630	512,939	506,519	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	775,000	
6 Charges for Service	657,765	658,140	592,715	31,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,218,881	
7 Public Health and Safety	32,900	28,300	30,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	920,500	
8 Commercial Revenues	1,649,500	1,567,449	1,548,725	51,000	176,300	2,250,200	0	623,000	60	0	0	0	98,500	250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,438,275	
9 Other Revenues	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,000,000		
10 Total	430,000	0	671,000	1,368,645	246,500	22,250,200	\$0	\$3,846,000	\$482,060	\$0	\$411,100	\$550,000	\$325,500	\$146,250	\$5,350	\$4,100	\$101,000	\$147,500	\$6,651,046	\$4,749,589	\$75,400	\$15,040	\$0	\$100,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000,000	\$61,770
11 General Government	5,937,185	6,650,855	6,200,659	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,807,665
12 Public Safety	1,095,985	10,815,165	11,467,551	0	12,500	11,339,941	0	0	0	0	0	0	0	276,810	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,265,633
13 Health/Social Services	649,070	629,320	627,384	1,438,526	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,662,984
14 Public Works	3,957,959	3,856,650	3,848,716	1,438,526	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,668,672
15 Other	2,157,710	2,103,310	2,060,000	0	158,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,218,830
16 Capital Outlay or Other	0	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,394,134
17 Debt	200,000	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18 Total	\$23,707,595	\$24,674,470	\$24,384,195	\$1,488,526	\$241,000	\$14,543,841	\$1,276,655	\$0	\$170,240	\$524,588	\$0	\$276,810	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$0	\$3,161,500	\$4,650,611	\$571,971	\$145,900	\$5,394,134	\$149,806	\$0	\$528,155	\$2,328,590	\$0	\$0	\$0	\$18,805,920		
19 Surplus (Deficiency)	-200,000	-1,452,288	0	-49,881	5,500	1,095,259	-1,276,655	3,840,000	30,329	0	240,360	-76,988	-325,500	-130,560	5,350	0	97,000	147,500	1,488,540	99,079	184,429	40	-3,344,134	256	-463,372	-8,022,890	24,800	-74,755	-9,146,500	-9,146,500	\$17,605,393		
INTERFUND TRANSFERS																																	
20 To Fund 40	0	0	0	0	0	-1,350,000	-3,000,000	-1,000,000	0	0	0	0	-75,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-6,120,000
21 To Fund 28	0	0	0	0	0	0	0	55,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-50,500
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 To Fund 41	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 To Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 To Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 To Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 From Fund 34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 From Fund 21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33 From Fund 51	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 Total	\$0	\$0	\$0	\$0	\$0	-\$1,350,000	-\$2,064,572	-\$1,390,428	\$0	\$0	\$0	\$0	-\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35 Beginning Fund Balance	\$7,753,365	\$7,753,365	\$6,301,156	\$229,274	\$219,741	\$30,194	\$2,743,320	\$3,417,533	-\$544,977	\$0	\$336,497	-\$9,934	\$1,482,233	\$653,300	\$480,524	\$7,773	\$414,807	\$1,330,001	\$1,002,894	-\$820,987	\$537,067	\$35,888	\$7,966,639	\$18,410	\$1,862,811	\$8,552,788	\$124,414	\$175,083	\$22,348,246	\$175,083	\$59,394,725		
36 Revenues Over/(Under) Exp	(200,000)	(1,452,288)	0	(49,881)	5,500	(254,741)	(3,340,637)	1,849,872	50,329	0	240,660	13,572	159,500	(85,600)	5,350	0	(28,000)	17,000	1,488,540	99,079	(336,571)	40	(2,369,134)	125,350	(463,572)	(8,622,890)	24,800	(74,755)	(9,146,500)	(9,146,500)	-\$30,625,383		
37 Ending Fund Balance	\$7,553,365	\$6,301,156	\$6,301,156	\$179,393	\$225,241	-\$224,547	-\$659,317	\$5,267,165	-\$451,148	\$0	\$777,337	\$4,578	\$1,632,733	\$497,740	\$489,274	\$7,773	\$396,007	\$1,347,001	\$2,572,240	-\$442,488	\$201,496	\$35,539	\$5,997,505	\$143,660	\$1,399,039	-\$70,082	\$100,228	\$13,202,746	\$100,228	\$38,759,332			
38 Property Taxes	\$1,315,141	\$1,315,141	\$1,315,141	\$1,212,185	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,201,557	

20 General Debt
 21 Debt Amortization
 22 Debt ID #7
 23 Debt ID #4
 24 Debt ID #4
 25 Debt ID #4
 26 Debt ID #4
 27 Debt ID #4
 28 Debt ID #4
 29 Debt ID #4
 30 Debt ID #4
 31 Debt ID #4
 32 Debt ID #4
 33 Debt ID #4
 34 Debt ID #4
 35 Debt ID #4
 36 Debt ID #4
 37 Debt ID #4
 38 Debt ID #4
 39 Debt ID #4
 40 Capital Improvements
 41 Developer Agreements
 42 ID #7 27th Street
 43 ID #9 West Park
 44 ID #9 In-Suit Recycling
 45 ID #9 In-Suit Recycling
 46 ID #9 In-Suit Recycling
 47 ID #9 In-Suit Recycling
 48 ID #9 In-Suit Recycling
 49 ID #9 In-Suit Recycling
 50 ID #9 In-Suit Recycling
 51 ID #9 In-Suit Recycling
 52 ID #9 In-Suit Recycling
 53 ID #9 In-Suit Recycling
 54 ID #9 In-Suit Recycling
 55 ID #9 In-Suit Recycling
 56 ID #9 In-Suit Recycling
 57 ID #9 In-Suit Recycling
 58 ID #9 In-Suit Recycling
 59 ID #9 In-Suit Recycling
 60 ID #9 In-Suit Recycling

City of Oak Creek 2013 Annual Budget

Category	2013 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 25	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Fund 45	Fund 51	Fund 52	Fund 53	Overall Total	
REVENUES																													
1 Property Taxes	13,445,595	13,223,340	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19,087,115	
2 Other Taxes	2,143,000	2,143,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,516,830	
3 Intergovernmental	4,379,315	4,271,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,769,950	
4 Grants and Aids	289,500	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,482,000	
5 Licenses and Permits	509,325	504,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	719,443	
6 Charges for Service	494,500	494,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,149,443	
7 Public Health and Safety	28,500	30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	63,800	
8 Commercial Revenues	1,593,345	1,649,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,409,340	
9 Debt Proceeds	282,100	419,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,250,000	
10 Total	\$22,863,590	\$23,007,356	\$1,521,185	\$246,500	\$6,000,000	\$3,940,000	\$386,060	\$104,255	\$577,740	\$850,000	\$235,500	\$221,250	\$5,350	\$4,100	\$1,000	\$127,500	\$6,578,575	\$4,750,690	\$698,400	\$15,040	\$15,000,000	\$100,250	\$322,800	\$9,082,900	\$79,900	\$3,387,100	\$8,775,000	\$90,204,880	
EXPENDITURES																													
11 General Government	5,951,980	5,937,185	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,037,995	
12 Public Safety	10,672,220	11,506,855	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,136,010	
13 Health/Social Services	657,550	649,070	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
14 Public Works	3,808,365	3,667,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,664,555	
15 Leisure	2,138,530	2,157,765	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,921,265	
16 Capital Outlay or Other	0	15,000	0	0	0	0	8,221	1,500	385	400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,982,500	
17 Debt	689,000	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,948,760	
18 Total	\$24,023,345	\$23,707,356	\$1,467,270	\$1,286,110	\$6,747,865	\$3,940,000	\$386,060	\$159,240	\$865,500	\$850,000	\$250,910	\$250,910	\$0	\$4,100	\$0	\$127,500	\$6,375,900	\$4,903,515	\$509,600	\$15,040	\$20,910,430	\$100,000	\$150,000	\$9,000,000	\$0	\$2,982,500	\$5,500,000	\$85,428,066	
19 Surplus (Deficiency)	-1,160,385	-900,000	35,915	500	-747,865	-3,940,000	19,228	102,755	361,500	-35,000	225,500	-23,500	5,350	\$4,100	1,000	127,500	222,675	-152,825	189,800	40	-5,910,430	250	172,800	82,900	79,900	404,000	4,275,000	\$4,716,794	
INTERFUND TRANSFERS																													
20 To Fund 40	0	0	0	0	0	-2,000,000	0	0	0	0	-175,000	0	0	0	0	-95,000	0	-100,000	0	0	0	0	0	0	0	0	0	0	-3,633,200
21 From Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-35,500	0	0	0	0	0	0	0	0	0	0	0	0	-35,500
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 To Fund 41	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-125,000	0	0	0	0	0	0	0	0	0	0	0	0	0	-125,000
24 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 To Fund 37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 From Fund 34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 From Fund 21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33 From Fund 51	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 Total	\$0	\$0	\$0	\$0	\$0	\$-1,265,220	\$0	\$0	\$0	\$0	\$-125,000	\$0	\$0	\$0	\$-125,000	\$-130,500	\$0	\$0	\$-100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35 Beginning Fund Balance	\$9,254,137	\$7,884,319	\$91,097	\$128,490	\$1,169,220	\$170,366	\$1,956,835	-135,211	\$335,311	\$510,546	\$0	\$1,266,537	\$596,728	\$461,039	\$7,773	\$531,707	\$1,260,345	\$655,882	-928,171	\$196,725	\$20,195	\$7,650,447	\$146,016	\$273,005	\$95,777	\$61,384	-\$163,191	\$600,000	\$25,270,046
36 Designated Reserve	1,189,985	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0	152,825	0	0	0	1,777,200	0	0	0	0	0	0	\$2,594,991
37 Ending Fund Balance	\$7,064,152	\$7,884,319	\$127,012	\$128,500	\$1,001,486	\$0	\$3,219,396	-115,392	\$439,065	\$872,046	\$0	\$1,417,037	\$538,568	\$466,389	\$7,773	\$507,707	\$1,257,345	\$658,557	-843,996	\$296,525	\$20,176	\$5,673,247	\$271,265	\$445,835	\$179,677	\$141,384	\$261,409	\$5,075,000	\$30,046,620
38 Property Taxes	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985	\$1,189,985

ESTIMATE THE 2012 ASSESSED VALUES, NOT COMPUTED
 2011 City Taxes on Home of \$102,000 assessed value: \$1,152.73
 Proposed 2012 City Taxes on Home of \$102,000 assessed value: \$1,179.01
 Annual Change: \$26.28

Tax Rate 2011 >>>> \$5.32567
Proposed 2012 Tax Rate \$5.35719
Difference >>>> \$0.03152

2011 Actual Tax Levy: \$18,998,370
 2011 Growth %: 0.549%
 2011 Tax Levy Limit: \$19,097,884

2012 Maximum Levy: \$19,097,884
 2012 Proposed Levy: \$19,097,815
 % Change: 0.54%
 Unused Levy Capacity: \$69

- Fund Names**
- 10 General Fund
 - 11 Solid Waste
 - 12 Debris
 - 19 Fire
 - 20 General Debt
 - 21 Debt Amortization
 - 22 Debt ID #7
 - 23 Debt ID #4
 - 24 Debt ID #6
 - 25 Debt ID #5
 - 26 Debt ID #8
 - 27 Debt ID #9
 - 30 Special Assessments
 - 31 Economic Development
 - 32 Park Encow
 - 33 Low Income Loan
 - 34 Development/Future Improvements
 - 35 Impact Fee
 - 36 Health Insurance
 - 37 Emergency Medical Services
 - 38 Storm Water Utility
 - 39 Asset Portfolio
 - 40 Capital Improvements
 - 41 Developer Agreements
 - 42 ID #7 27th Street
 - 43 ID #8 WePark
 - 44 ID #9 In-Site Recycling
 - 45 ID #10 BayParkway
 - 46 ID #11 Drexel Town Center

City of Oak Creek 2011 Annual Budget

Proposed Consolidated Budget for 2012

Categories	2011 Budget	2011 Estimate	2012 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Fund 44	Fund 45	Overall Total		
REVENUES																														
1 Property Taxes	13,159,145	13,159,145	13,141,645	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,159,145	
2 Other Taxes	1,757,000	2,110,930	2,136,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,757,000	
3 Intergovernmental	4,704,480	4,707,250	4,356,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,704,480	
4 Grants and Aids	316,580	288,380	328,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	316,580	
5 Licenses and Permits	540,125	488,845	512,375	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	540,125	
6 Charges For Service	500,900	412,575	479,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500,900	
7 Public Health and Safety	43,900	28,570	28,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	43,900	
8 Other Revenues	1,632,750	1,587,775	1,587,775	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,632,750	
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10 Total	\$22,801,880	\$22,771,795	\$22,833,375	\$1,490,185	\$204,300	\$2,251,300	\$5,000	\$58,624	\$117,650	\$226,400	\$850,300	\$219,500	\$125,250	\$6,700	\$4,100	\$140,000	\$1,000	\$21,000	\$2,000	\$85,000	\$11,000	\$10,050	\$100,250	\$0	\$0	\$0	\$0	\$20,364,549		
EXPENDITURES																														
11 General Government	6,013,148	5,652,549	5,593,385	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,013,148	
12 Public Safety	10,533,008	10,519,005	11,108,110	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,519,005	
13 Public Social Services	3,766,052	3,766,052	3,766,052	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,766,052	
14 Public Works	2,046,368	2,020,133	2,138,615	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,046,368	
15 Central Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
18 Total	\$23,113,745	\$22,943,835	\$23,577,760	\$1,490,185	\$199,000	\$1,036,645	\$50,000	\$1,036,645	\$117,650	\$226,400	\$850,300	\$219,500	\$125,250	\$6,700	\$4,100	\$140,000	\$1,000	\$21,000	\$2,000	\$85,000	\$11,000	\$10,050	\$100,250	\$0	\$0	\$0	\$0	\$21,598,589		
19 Surplus (Deficiency)	\$-311,665	\$227,950	\$-744,385	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	\$-1,490,185	
INTERFUND TRANSFERS																														
20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21 To Fund 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 To Fund 20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 To Fund 37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 From Fund 36	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 From Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33 From Fund 44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35 Beginning Fund Balance	\$6,491,777	\$7,763,818	\$7,643,918	\$17,983	\$166,887	\$322,281	\$0	\$-483,213	\$23,203	\$210,011	\$444,798	\$0	\$714,180	\$543,012	\$473,281	\$773	\$985,784	\$2,896,091	\$935,336	\$7,974	\$190,039	\$17,674	\$9,006,933	\$33,234	-\$120,305	\$0	\$0	\$23,241,488		
36 Designated Reserve	311,665	0	744,385	6,795	0	0	0	0	5,876	0	0	0	0	0	0	0	124,000	823,689	0	0	0	0	0	0	0	0	0	0	\$3,053,795	
37 Ending Fund Balance	\$6,179,912	\$8,011,468	\$8,689,514	\$14,238	\$172,187	\$1,138,546	\$0	\$1,941,787	\$23,079	\$337,311	\$509,933	\$1,314	\$796,180	\$546,452	\$473,881	\$773	\$571,784	\$2,012,402	\$1,119,046	\$83,864	\$182,039	\$17,674	\$6,812,933	\$33,484	-\$77,305	-\$55,000	\$50,000	\$23,572,759		
38 Property Tax Contribution				\$1,142,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,905,420	

2009 City Water and Sewer of \$50,000 decrease value \$1,441,415
 Proposed 2010 City Water and Sewer of \$50,000 increase value \$1,442,011
 Annual Change

Tax Rate 2008 \$5.76/1000
 Primary Tax Rate 2010 \$5.80/1000
 Difference \$0.04/1000

40 Capital Improvements
 41 Developer Agreements
 43 TD #726 Street
 44 TD #48 WestPark
 2008 Actual Tax Levy \$18,861,420
 2009 Allowable Tax Levy \$19,686,285
 2010 Growth % 3.00%

30 Special Assessments
 31 Economic Development
 32 Park Encow
 33 Low Income Loan
 34 Development Loan Improvements
 35 Impact Fees
 36 Health Insurance
 37 Emergency Medical Services
 38 Storm Water Utility
 39 Animal Facilities

20 General Debt
 21 Debt Repayment
 22 Debt TD #7
 23 Debt TD #4
 24 Debt TD #4
 25 Debt TD #5
 26 Debt TD #6
 27 Debt Police Station

Change in prior 2005 Debt Service
 Debt Service for prior 2005 GO Debt
 Tax Levy Limit
 2010 Maximum Levy \$20,937,174
 2010 Proposed Levy \$18,905,420
 % Changed 0.23%

City of Oak Creek 2010 Annual Budget

Proposed Consolidated Budget for 2011

Categories	2009 Budget	2009 Estimate	2010 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Fund 44	Fund 45	Overall	Total				
REVENUES																																	
1 Property Taxes	13,952,860	13,201,146	13,201,146	1,235,165	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,851,420			
2 Intergovernmental	1,589,239	1,683,500	1,683,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,427,895		
3 Intra-governmental	4,811,621	4,811,972	4,811,972	125,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,514,675		
4 Grants and Aids	381,760	285,341	317,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,710,660			
5 Licenses and Permits	507,250	418,110	461,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,033,400			
6 Charges For Service	509,550	444,170	500,500	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,573,745			
7 Public Health and Safety	75,400	69,690	73,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,833,000			
8 Commercial Revenues	1,358,150	1,624,581	1,575,790	25,000	210,300	2,655,000	7,000,000	2,340,000	52,874	1,000	1,500	1,000	55,000	5,000	8,500	4,100	79,000	175,000	116,000	5,000	5,000	16,100	30,200	100,250	0	0	0	0	0	20,108,124			
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000,000			
10 Total	\$2,963,370	\$2,963,364	\$2,462,815	\$1,381,465	\$210,300	\$2,655,000	\$7,000,000	\$4,535,000	\$320,374	\$115,700	\$233,300	\$974,500	\$205,000	\$130,000	\$9,500	\$4,100	\$79,000	\$175,000	\$5,570,200	\$47,200	\$916,800	\$10,100	\$30,250	\$100,250	\$522,000	\$9,000,000	\$6,590,000	\$0	\$64,570,164				
EXPENDITURES																																	
11 Police Government	6,260,630	5,453,220	5,087,145	0	0	475,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,720,885		
12 Public Safety	10,559,605	10,425,225	10,673,920	0	0	989,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,427,895		
13 Health/Social Services	644,455	800,870	644,475	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,514,675		
14 Public Works	3,809,625	3,646,792	3,744,475	1,391,465	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,710,660		
15 Leisure	2,011,625	1,914,029	2,033,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,033,400		
16 Capital Outlay or Other	0	0	0	0	0	15,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,573,745		
17 Debt	\$2,302,150	\$2,051,136	\$2,113,745	\$1,391,465	\$201,800	\$1,475,200	\$7,126,875	\$1,126,875	\$360,500	\$91,151	\$39,375	\$1,064,700	\$1,065,100	\$0	\$167,740	\$0	\$4,100	\$0	\$5,670,200	\$4,824,645	\$574,440	\$10,100	\$2,482,080	\$100,000	\$175,000	\$9,000,000	\$6,590,000	\$0	\$0	\$0	\$0	\$0	
18 Total	\$2,302,150	\$2,051,136	\$2,113,745	\$1,391,465	\$201,800	\$1,475,200	\$7,126,875	\$1,126,875	\$360,500	\$91,151	\$39,375	\$1,064,700	\$1,065,100	\$0	\$167,740	\$0	\$4,100	\$0	\$5,670,200	\$4,824,645	\$574,440	\$10,100	\$2,482,080	\$100,000	\$175,000	\$9,000,000	\$6,590,000	\$0	\$0	\$0	\$0	\$0	
19 Excess (Deficiency)	-967,780	337,228	-650,930	0	8,500	1,175,800	-128,675	1,535,000	-40,126	24,174	94,125	-90,800	205,000	-37,740	8,500	0	79,000	175,000	-300,000	-94,055	42,980	0	-2,461,930	250	341,000	0	0	0	0	0	0	0	0
INTERFUND TRANSFERS																																	
20 To Fund 10	0	0	0	0	0	-1,000,000	0	-188,000	0	0	0	0	-175,000	0	0	0	0	-24,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21 To Fund 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 To Fund 20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 To Fund 37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 From Fund 36	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33 Total	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$128,675	\$188,000	\$0	\$0	\$0	\$212,500	\$175,000	\$20,000	\$0	\$0	\$0	\$44,500	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
34 Beginning Fund Balance	\$5,125,580	\$6,154,548	\$6,481,777	\$18,169	\$142,373	\$714,953	\$0	\$558,712	\$40,126	\$163,457	\$261,510	\$-321,864	\$489,486	\$386,916	\$456,081	\$7,773	\$683,621	\$2,891,946	\$2,150,338	\$84,803	\$30,910	\$6,038	\$10,298,180	\$13,184	-\$500,676	\$0	\$0	\$0	\$26,610,923				
35 Designated Reserve	905,780	0	600,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
36 Ending Fund Balance	\$4,221,800	\$6,491,777	\$6,840,447	\$18,169	\$150,873	\$690,753	\$0	\$1,905,712	\$0	\$187,631	\$355,635	\$56	\$489,486	\$389,176	\$466,381	\$7,773	\$919,621	\$3,122,446	\$1,850,338	\$848	\$72,990	\$6,038	\$8,884,475	\$13,444	-\$153,676	\$0	\$0	\$0	\$25,403,196				
37 Property Tax Contribution				\$1,235,165	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

2009 City Issues on basis w/ \$250,000 associated value \$1,447,614
 Proposed 2010 City Issues on basis w/ \$250,000 associated value \$1,447,614
 Annual Change \$0.00

The Rate 2009 >>>> \$5,700,000
 Preliminary Tax Rate 2010 >> \$5,700,000
 Difference >>>> \$0.000000

40 Capital Improvements
 41 Debt Amortization
 43 TD #7, 27th Street

30 Special Assessments
 31 Economic Development
 32 Park Exp/ov

20 General Debt
 21 Debt Amortization
 23 Debt TD #7

10 General Fund
 11 Solid Waste
 12 Donations

City of Oak Creek 2009 Annual Budget

Proposed Consolidated Budget for 2009

Category	General Fund										Total																		
	2008 Budget	2008 Estimate	2009 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 23	Fund 26		Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Overall	
REVENUES																													
1 Property Taxes	12,263,440	12,190,250	13,357,880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,897,850	
2 Other Taxes	1,588,000	1,638,073	1,539,238	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,899,229	
3 Intergovernmental	3,841,112	3,840,314	4,611,621	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,611,621	
4 Grants and Aids	231,500	434,272	391,260	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	571,286	
5 Licenses and Permits	614,895	521,780	507,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	507,250	
6 Charges For Service	565,000	505,503	509,550	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,201,615	
7 Public Health and Safety	43,625	58,835	75,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,229,400	
8 Commercial Revenues	1,504,950	1,522,695	1,355,150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,666,650	
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10 Total	\$20,852,322	\$20,812,692	\$22,395,370	\$1,193,000	\$1,853,300	\$2,255,500	\$0	\$226,745	\$0	\$377,200	\$172,000	\$225,200	\$987,080	\$250,000	\$105,000	\$4,200	\$15,000	\$15,000	\$245,000	\$5,178,565	\$4,370,000	\$511,500	\$100	\$100	\$450,640	\$100,400	\$0	\$19,312,800	
EXPENDITURES																													
11 General Government	5,871,075	5,489,005	6,223,845	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,523,370	
12 Public Safety	10,203,255	9,885,200	10,566,370	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,225,955	
13 Health/Social Services	603,305	602,584	623,005	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,666,500	
14 Public Works	3,592,645	3,654,685	3,809,625	1,282,385	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,666,010	
15 Leisure	1,844,860	1,863,050	2,003,225	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,003,225	
16 Capital Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,815,855	
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,892,913	
18 Total	\$22,320,140	\$21,504,734	\$22,223,170	\$1,282,385	\$172,000	\$1,032,515	\$0	\$259,750	\$0	\$385,500	\$98,303	\$139,775	\$1,044,850	\$2,025	\$4,200	\$0	\$0	\$0	\$0	\$6,045,500	\$4,650,970	\$573,990	\$0	\$0	\$4,465,965	\$100,000	\$0	\$43,702,733	
19 Excess (Deficiency)	-1,867,818	-892,042	-833,800	89,395	13,300	1,222,985	-253,750	226,745	0	11,700	21,697	86,425	-58,170	257,975	-94,425	15,000	0	0	0	245,000	-896,935	-280,970	37,910	100	-4,015,325	400	-50,000	-4,399,833	
INTERFUND TRANSFERS																													
20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
24 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31 Beginning Fund Balance	\$5,217,861	\$5,020,622	\$5,128,590	\$110,357	\$198,729	\$254,297	\$0	\$341,688	\$0	\$20	\$134,531	\$174,907	\$3,489	\$160,686	\$76,903	\$465,458	\$7,773	\$837,690	\$3,189,908	\$2,785,617	\$355,989	\$72,178	\$5,989	\$10,108,927	\$19,384	-\$17,821	\$24,352,629		
32 Designated Reserve	230,000	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000	
33 Ending Fund Balance	\$3,230,043	\$5,128,590	\$4,064,780	\$20,962	\$152,029	\$477,282	\$0	\$568,433	\$0	\$11,720	\$156,228	\$290,332	\$6,329	\$118,661	\$2,478	\$480,459	\$7,773	\$852,830	\$3,354,908	\$1,916,862	\$74,418	\$10,288	\$6,089	\$7,238,862	\$19,784	-\$67,921	\$19,732,696		
34 Property Tax Contribution																													

Fund Names	2008 Budget	2008 Estimate	2009 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 23	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Overall
10 General Fund																											
11 Solid Waste																											
12 Donations																											
19 WE Energies																											
20 General D-69																											
21 Debt Amortization																											
23 Debt I/F #7																											
25 Debt I/F #4																											
27 Debt I/F #5																											
28 Debt I/F #6																											
29 Debt Police Station																											
30 Special Assessments																											
31 Economic Development																											
32 Park Ezzow																											
33 Low Income Loan																											
34 Development Future Improvements																											
35 Impact Fees																											
36 Health Insurance																											
37 Emergency Medical Services																											
38 Storm Water Utility																											
39 Avoca Forefront																											
40 Capital Improvements																											
41 Developer Agreements																											
43 I/F #7-27th Street																											

City of Oak Creek 2014 Annual Budget

Budgeted Personnel Count by Classification

Classification	2009	2010	2011	2012	2013	2014
GENERAL GOVERNMENT						
Mayor	1	1	1	1	1	1
President of Council	1	1	1	1	1	1
Aldermen	5	5	5	5	5	5
Municipal Judge - Part Time - Elected 5/1	1	1	0	0	0	0
Part Time Clerical	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
BUILDING MAINTENANCE DEPARTMENT						
Building Superintendent	1	1	1	1	1	1
Facilities Maintenance Technician	1	1	1	1	1	1
Part Time Custodian	5	5	5	5	5	5
<i>TOTAL FULL TIME</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>
ADMINISTRATION						
City Administrator	1	1	1	1	1	1
Personnel Specialist	1	1	1	1	1	1
HR Director	0	0	0	0	0	1
<i>TOTAL FULL TIME</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>3</i>
INFORMATION TECHNOLOGY						
Information Technology Manager	1	1	1	1	1	1
Computer Specialist-Database	1	1	1	1	1	1
GIS Coordinator	1	1	1	1	1	1
GIS Eng Technician	1	1	1	1	1	1
Computer Specialist-PC			1	1	1	1
Part Time Intern	0	0	0	0	0	0
Part Time Specialist	1	1	0	0	0	0
<i>TOTAL FULL TIME</i>	<i>4</i>	<i>4</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>
CITY CLERK'S OFFICE						
Clerk - Elected 5/1	1	1	1	1	1	1
Deputy Clerk	1	1	1	1	1	1
Accountant/Finance Manager	0	0	0	0	0	0
Account Clerk III	0	0	0	0	0	0
Secretary	1	1	1	1	1	1
Account Clerk II	0	0	0	0	0	0
Part Time Clerical	0	0	0	0	0	0
<i>TOTAL FULL TIME</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>
FINANCE DEPARTMENT						
Finance Director	1	1	1	1	1	1
Account Clerk III	1	1	1	1	1	1
Account Clerk II	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>
TREASURER'S OFFICE						
Treasurer - Elected 5/1	1	1	1	1	1	1
Deputy Treasurer	0	0	0	0	0	1
Account Clerk II	1	1	1	1	1	0
Part Time Clerical	2	2	2	2	2	2
<i>TOTAL FULL TIME</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>
LEGAL						
City Attorney	1	1	1	1	1	1
Assistant City Attorney-Part Time	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>

City of Oak Creek 2014 Annual Budget

Budgeted Personnel Count by Classification

Classification	2009	2010	2011	2012	2013	2014
ASSESSOR'S OFFICE						
Deputy Assessor	0	0	0	0	0	0
Assessment Technician	1	1	1	1	1	1
Part Time Clerk	1	1	1	1	1	2
<i>TOTAL FULL TIME</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>
COMMUNITY DEVELOPMENT DEPARTMENT						
Director	1	1	1	1	1	1
Planner	1	1	1	1	1	1
Zoning Adm/Planner	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Part Time Clerical	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>
INSPECTION DIVISION						
Building Commissioner	0	0	0	0	0	0
Building Inspector Supervisor	1	1	1	1	1	1
Building Inspector	2	2	2	2	2	2
Plumbing Inspector	1	1	1	0	0	0
Electrical Inspector	1	1	1	1	1	1
Street Light Maintenance Electrician	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Part Time Clerical	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>6</i>	<i>6</i>	<i>6</i>
POLICE DEPARTMENT						
Police Chief	1	1	1	1	1	1
Captain	2	2	2	2	2	2
Lieutenant	4	4	4	4	4	4
Sergeant	6	6	6	6	6	6
Detective	4	4	4	4	4	4
Police Officer	41	41	41	41	41	41
Admin. Support Bureau Manager	0	0	0	0	0	0
Dispatch Manager	1	1	1	1	1	1
Court Clerk	2	2	0	0	0	0
Clerk Matron	3	3	3	3	3	3
Dispatchers	13	13	13	13	13	13
Dispatcher/Supervisor	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Mechanic II	1	1	1	1	0	0
Mechanic-Part-time					2	2
Part Time Clerical	1	1	1	1	1	1
Part Time Police Aide	3	3	3	3	3	3
Part Time Custodian	4	4	4	4	4	4
Part Time Evidence Room Technician	1	1	1	1	1	1
Part Time Student	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>80</i>	<i>80</i>	<i>78</i>	<i>78</i>	<i>76</i>	<i>76</i>
MUNICIPAL COURT						
Municipal Judge-Part time	0	0	1	1	1	1
Court Clerks	0	0	2	2	2	2
Part Time Clerical	0	0	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>

City of Oak Creek 2014 Annual Budget

Budgeted Personnel Count by Classification

Classification	2009	2010	2011	2012	2013	2014
FIRE DEPARTMENT						
Chief	1	1	1	1	1	1
Assistant Chief	1	1	1	1	1	1
Battalion Chiefs	4	4	4	4	4	4
Commander/Captain	0	0	0	0	0	0
Lieutenant	9	9	9	9	9	9
Firefighter	36	36	36	36	36	36
Fire Inspector	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Part Time Clerical	1	1	1	1	1	1
Part Time Mechanic	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>
LIBRARY						
City Librarian	1	1	1	1	1	1
Assistant Librarian	1	1	1	1	1	1
Children's Librarian	1	1	1	1	1	1
Reference Librarian	1	1	1	1	2	2
Secretary/Bookkeeper	0	0	0	0	0	0
Library Services Asst	1	1	1	1	1	1
Part Time Aides	10	10	10	10	10	10
Part Time Reference Librarian	1	1	1	1	0	0
Part Time Page	5	5	5	5	5	5
<i>TOTAL FULL TIME</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>6</i>	<i>6</i>
HEALTH DEPARTMENT						
Health Administrator	1	1	1	1	1	1
Public Health Nurse Supervisor	1	1	1	1	1	1
Public Health Specialist-Part-time					1	1
Public Health Nurse	1	1	1	1	1	1
Registered Sanitarian	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Part Time Nurse	3	3	3	3	3	3
Immunization Clerk	1	1	1	1	1	1
Part Time Clinic Nurse	1	1	1	1	1	1
<i>TOTAL FULL TIME</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>
RECREATION DEPARTMENT						
Director	1	1	1	1	0	0
Parks Maintenance Supervisor	1	1	1	1	1	1
Parks Maintenance Technician	1	1	1	1	2	2
Parks Mechanic II	1	1	1	1	1	1
Secretary	1	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1	1
Part Time City Forester	0	0	0	0	0	0
Urban Forester	1	1	1	1	1	1
Arborist					1	1
Arborist Part Time		1	1	1	0	0
Part Time Clerical	3	3	3	3	3	3
<i>TOTAL FULL TIME</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>8</i>	<i>8</i>

City of Oak Creek 2014 Annual Budget

Budgeted Personnel Count by Classification

<u>Classification</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
ENGINEERING DIVISION						
Public Works Director/City Engineer	1	0	0	0	0	0
City Engineer	0	1	1	1	1	1
Assistant City Engineer	0	0	0	0	0	1
Environmental Engineer	0	0	0	0	0	1
Development Engineer	1	1	1	1	1	0
Design Engineer	2	2	1	1	1	1
Construction Coordinator	1	0	0	0	0	0
Civil Engineer	2	2	2	1	1	0
Senior Engineering Technician	2	2	0	0	0	0
Engineering Technician	1	0	1	1	1	1
Senior Draftsman	1	1	0	0	0	0
Secretary	1	1	1	1	1	1
Part Time Clerical	0	0	0	0	0	0
<i>TOTAL FULL TIME</i>	<i>12</i>	<i>10</i>	<i>7</i>	<i>6</i>	<i>6</i>	<i>6</i>
STREETS AND SOLID WASTE COLLECTION						
Superintendent	1	1	1	1	1	1
Street Supervisor	1	1	1	1	1	1
Secretary/Account Clerk III	1	1	1	1	1	1
Chief Mechanic	1	1	1	1	1	1
Mechanic I	0	0	1	1	2	2
Mechanic II	2	2	2	2	0	0
Operators	25	25	25	25	23	23
Part Time	2	2	2	2	2	2
<i>TOTAL FULL TIME</i>	<i>31</i>	<i>31</i>	<i>32</i>	<i>32</i>	<i>29</i>	<i>29</i>
Total Full Time Employment	222	220	219	217	214	215