

City of Oak Creek



Oak Creek

**2011 Annual Budget
and Capital Improvement Plan**

City of Oak Creek 2011 Annual Budget

PRINCIPAL OFFICIALS

MAYOR

Richard R. Bolender, April 2012

COMMON COUNCIL

Daniel Jakubczyk, April 2011
First District

Daniel Bukiewicz, April 2012
Second District

Stephen Scaffidi, April 2011
Third District

Michael E. Toman, April 2012
Fourth District

Kenneth Gehl, April 2011
Fifth District

Thomas Michalski, April 2012
Sixth District

ADMINISTRATION

Vacant, City Administrator

Mark Wyss, Finance Director

Pamela S. Bauer, City Clerk

Barbara A. Guckenberger, City Treasurer

John Edwards, Acting Police Chief

Caesar Geiger, Information Technology Manager

Larry Haskin, City Attorney

Brian Satula, Fire Chief

Richard Kulka, Facility Maintenance Superintendent

Douglas Schachtner, Director of Parks, Recreation and Forestry

Michael J. Lampe, Street Superintendent

Judith A. Price, Public Health Officer

Douglas Seymour, Community Development Director

Michael Simmons, Acting City Engineer

Ross Talis, City Librarian

Steve Yttri, Utility Manager



OakCreek

Date: December 3, 2010
To: Mayor and Common Council Members

From: Finance Director Mark Wyss

Purpose: 2011 Budget

On November 15, 2010, the Common Council adopted the enclosed budget for fiscal year 2011.

This budget increases spending in the City's General Fund by 2.1% but reduced the tax levy by .2% and reduced the tax rate by \$.01 and used a planned reduction in fund balance of \$775,880. Even with this withdrawal, the City's fund balances remain within industry recommendations and Council policy.

This budget attempts to maintain the high level of services and programs that the Council, Mayor, and citizens of Oak Creek have come to expect.

This transmittal letter will provide an overview of various factors and issues affecting the budget, and a summary of the budget elements.

MAJOR FACTORS

Discussion points from the 2011 Budget:

1. The City is bringing forward a structural deficit of \$630,000 from the 2010 budget. As you will recall, it was the will of the Council to not increase the tax levy for the 2010 budget. In accomplishing this goal, \$630,000 was slated to be used from reserves, so we begin the 2011 budget process needing to make up this revenue.

Due to better than anticipated revenues in 2010 and some unanticipated vacancies, the City has been able to close this gap considerably. It is quite possible that 2010 will finish without the City needing to use the \$630,000 from reserves.

2. General fund expenditures in the approved 2011 budget have increased by \$464,051 (2.1%) over 2010, mostly due to negotiated union settlements. Factoring in 2010 expected performance, it is anticipated that the structural gap (the difference between on-going revenues and on-going operating expenditures) will be \$775,000.
3. The budget as adopted increased a three-quarter-time position in Information Services (Computer Tech) to full time. Also, a mechanic position in the Street Department was increased from three-quarter time to full time. Otherwise, staffing levels remain constant for 2011.

4. Staff has undergone a review of fees as part of the 2011 budget process. As a result, this budget contains fee increases in the area of Building Inspection and Health Fees. In both cases the City was below the average for the surrounding area. The fee increases proposed bring inspection fees in line with the *average* of the surrounding area. You will note an increase in the estimate for inspection fee revenue as a result of these changes, as well as some expected large permits associated with the renovation to the Bucyrus Headquarters.

A new cell tower lease agreement comes into effect for 2011 resulting in an additional \$26,000 in revenues to the General Fund. Staff is also pursuing an additional cell lease which would go into effect late 2010 or early 2011 which could result in a similar increase in revenue.

The Solid Waste Fund contains a new \$2.00 per day fee for the use of the recycling center. Accordingly, I have included a revenue estimate of \$75,000 into the Solid Waste Fund, which is a conservative initial estimate.

The EMS Fund includes a revenue estimate of \$75,000 for an annual fire inspection fee for business. This fee would be handled similarly to the City's Storm Water Fee, where the charge is based on square footages. This is also a conservative estimate of revenue.

Both the EMS fund and the Solid Waste fund are in need of additional revenues to continue to ensure the fund's solvency.

5. The adopted 2011 budget once again includes an actual cash contingency fund of \$100,000 within the General Fund – General Government. These funds can only be accessed and expended with specific Council authority.
6. Over the past few years the levy contribution to the Capital Projects Fund has been significantly reduced. In 2006 the levy contribution to this fund was \$3.3 million. By 2009 the levy contribution fell to \$250,640. The budget for 2010 had a -0- contribution from the levy. In 2011, the Capital Projects Fund would only be funded by a \$1,000,000 contribution from the WE Energies Mitigation Payment, impact fees, special assessments and the balance of un-programmed funds.
7. The Storm Water Utility Fund is funded by a special utility fee based on the amount of impervious surface contained on each specific parcel of land. Each residential unit pays a flat Equivalent Residential Unit (ERU) amount of \$24.00 while condominiums pay \$12.00 each. All other land has the impervious surface measured and calculated against the pre-established ERU. This special fee raises \$610,000 (2010 estimate). This fund covers specific expenditures within the Street Department that provide direct services to the storm water needs of the city. This fund is no longer building a reserve and in fact is currently depleting the remaining reserves.

In 2010 the City hired Ruekert & Mielke to prepare an in depth rate study for the Storm Water Utility. The study, which was recently completed, recommends changes in staff time allocations, overhead allocations and equipment deployment costing. In all, the recommends that the current fee of \$24/ERU should be increased to \$36/ERU.

Staff is recommending that the change in employee time allocation and overhead allocation, and the increases in revenue required to accomplish them, be phased in over several years. Consequently, the 2011 budget contains a Storm Water Fee increase from \$24 to \$27.50, an *annual* increase of \$3.50. This will result in approximately \$87,500 in additional revenue which would be used for capital expenditures intended to mitigate the storm water challenges within the City.

8. The budget as adopted continues to handle Weed Commissioner and associated complaints through the Highway Department. The Highway Department was able to successfully handle weed cutting during a very wet and busy 2010 cutting season.
9. The WE Energy mitigation payment contributes \$2.25 million annually to the City of Oak Creek budget. Based on decisions made in 2003-2004 a specific amount is distributed to support the costs of three police officers, three firefighters, 5% of the operating fund of the police and fire departments and 2% of the gross wages of the police and fire departments. This leaves approximately \$1 million that has been placed in the Capital Improvement Fund.

It is anticipated that in 2011 an analysis will be performed to ascertain whether the percentages used to allocate the Mitigations funds are in line with actual costs and are the best possible use for these important dollars.

10. The City has received notice of the Public Utility Aid payments from the State of Wisconsin. Public Utility Aid is a state tax imposed on the base-load electric generated at the WE Energy Power Plant.

In 2009 the City received about \$1.7 million in revenue in Public Utility Aid for the existing facility. With the first new turbine expected to begin producing commercial power in December of 2009, we *expected* the first influx of public utility aid from this generator to be paid in 2010. Unfortunately, the 1st new turbine didn't go online until January of 2010 so the City did not receive an estimated \$1.5 million in additional Utility Aid.

We know for certain that the City will receive \$1.5 million in additional aid for 2011 and that there is a very high probability that we will receive the entire \$3 million. According to WE energies, they fully expect the second turbine to go online this fall.

Per notice received for the Wisconsin Department of Revenue, total estimated Utility Aid for the City of Oak Creek, assuming the second turbine is online, will be \$4,967,232, an increase of just over \$3 million.

On December 29, 2010 the City was notified that the second turbine would not be going on-line in 2010. This translates to a loss of \$1.5 million to the City for 2011. Fortunately, none of this new Utility Aid had been budgeted to cover any operating costs. The funds are being set aside to assist the City in its capital improvement program and the infrastructure needs that are looming.

It is now anticipated that the second turbine will start in January of 2011, meaning that the City will finally receive its full allotment of utility aid in 2012.

EFFECT OF THE STATE LEVY LIMIT

In their 2009-2011 biennium budget the State Legislature imposed a 3% limit on levy increases for all local units of government. This imposed levy limit would allow the City of Oak Creek to increase the levy by \$565,800. The City is also allowed to carry over unused levy capacity from prior years amounting to an additional \$961,700, for a total levy capacity of \$1.5 million.

The city also participates in the Expenditure Restraint Program. This is a program in which a municipality that mills at \$5.00 or more can elect to participate. The municipality can receive additional state revenue if their respective budget is maintained under a prescribed limit -- a pre-established levy increase reflective of the area CPI, or the municipal growth. For Oak Creek that means an expenditure increase of 3% which we have met.

There is a caveat however: a new accounting pronouncement from the Government Accounting Standards Board will go into effect for financial statements prepared for 2010. This new standard changes the accounting definition for a special revenue fund *for financial statement purposes*.

The City has two special revenue funds that could be jeopardized by this new pronouncement: the EMS fund and the Solid Waste Fund. If these two funds are rolled back into the General Fund for financial statement purposes, the City will exceed the 3% growth factor and lose Expenditure Restraint Aid in 2012. This should be a one year event. Once these funds are reported in the General Fund, our overall expenditure growth rate should be low enough to once again qualify for the program. Cities often fall out and re-qualify for this program. I will keep the Council informed as I continue to work with our auditors regarding this issue.

BUDGET OVERVIEW

1. City Valuations

According to State Department of Revenue figures, the equalized value of all property in the City on 01-01-10 is \$3,113,583,000, a decline in value of 5.5%. Final assessed value came in roughly unchanged from 2010 which resulted in an assessment ratio of 106.3%. Because the Common Council reduced the overall tax levy by some \$41,000 and the City's assessed value remained flat, the actual adopted tax rate is \$5.78 for fiscal 2011, a decrease of \$.01.

2. Revenues

At this point, total General Fund revenues in 2011 are estimated to be approximately \$22,801,880 which is \$339,065 more than the budgeted 2010 revenues of \$22,462,815. Transportation Aids are increasing by approximately \$16,000.

3. Expenditures

General Fund Expenditures in the 2011 budget as submitted are \$23,577,760, an increase of \$464,051 (2.1%). The bulk of this increase is related to employee and energy costs.

4. Fund Balance

It is estimated that the City will have \$7,640,000 in fund balance at the end of 2010, which represents 34% of the operating budget. The 2011 budget as adopted utilizes fund balance in the amount of \$775,880 to bridge the gap between revenues and expenditures. The planned use of fund balance would leave a reserve of 29.1%, which exceeds the City's goal of keeping a fund balance of between 10% and 20%.

OPERATING BUDGET

All departments were instructed to keep non-personnel operating costs at a zero or near-zero increase, wherever possible, recognizing that personnel costs are the majority of the City's expenses. Due to the fluctuating cost of gasoline, and the anticipated increase in electricity and natural gas, this was not completely possible. Areas over which there is more control, such as training, office supplies, and minor equipment, generally met the zero-increase target. The total General Fund budget, including estimated increases in personnel costs, remained *flat* from 2010 to 2011.

CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM

This budget includes a complete listing of requests. All Capital Improvement project requests and Capital Equipment requests were reviewed by the CIP Committee, and a letter grade was assigned to each request, with major requests left for full Council discussion. The total amount requested for 2011 is \$18,957,287 inclusive of Tax Incremental Districts. Requests requiring CIP funding totaled \$5,445,287, with \$4,102,709 being recommended by the CIP Committee and \$4,062,189 being adopted by the Common Council.

OTHER FUNDS

There are two Special Revenue Funds that are in need of particular consideration for 2011 and beyond:

1. Fund 11 -Solid Waste Fund

The 2010 projected ending fund balance for the Solid Waste Fund is anticipated to be under \$40,000 or 1.3% of operating costs. The 2011 tax levy has been held to the 2010 level, but revenue increases or expenditure reduction will need to be considered beyond 2011. As mentioned earlier in this transmittal, a \$2 daily fee is being proposed for the recycling center.

2. Fund 37 - Emergency Medical Services (EMS)

The tax levy contribution to the EMS Fund was increased in 2008 to \$3,195,000. In 2010, the levy contribution to this fund was increased to \$3,559,000. Along with the levy increase, the Fire Insurance Rebate revenue of \$90,000 was relocated from the General Fund to the EMS fund.

This fund will continue to experience a revenue shortfall into the future unless changes are made on the revenue and/or on the operation side. An introduction of a Fire Inspection Fee has been included in this budget proposal but further changes will need to be made to keep this fund solvent.

SUMMARY COMMENTS

In summary, the 2011 budget as adopted was prepared with a balance between the continuation of quality services to Oak Creek citizens and the continuing awareness of the burden on taxpayers. These are times of fiscal crisis for taxing agencies, particularly the State of Wisconsin and Milwaukee County, so it has become even more critical for the City of Oak Creek to maintain its record of fiscal stability.

Once again, this was not accomplished without some financial management that cannot be repeated in future years. The redistribution of tax levy, coupled with the use of residual CIP funding and a use of reserves has allowed the presentation of a balanced budget. *It must be pointed out that continuing to freeze the tax levy while not reducing operational costs or staffing levels, or providing other revenue sources, will continue to create a growing structural deficit.* While the use of excess reserve funds is prudent, the City cannot rely on reserves (one-time revenues) to fund its operations (on-going costs).

Certainly there is growth in our future which will provide revenue. Our future holds much promise. In the meantime, it is important that we remain fiscally responsible so that tax increases, when they come, are reasonable, responsible, and incremental, rather than sporadic and burdensome.

Challenges definitely lie ahead. Properly marshalling our resources will help us as we work to overcome our challenges while building an effective, efficient government which serves a growing and prosperous community.

ORDINANCE NO. 2605

BY: Ald. Michalski

AN ORDINANCE ADOPTING THE
2011 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Monday, November 15, 2010 at the City Hall at 7:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1st day of January, 2011 and ending the 31st day of December, 2011.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.

Introduced this 15th day of November, 2010.

Passed and adopted this 15th day of November, 2010.


President, Common Council

Approved this 15th day of November, 2010.


Mayor

ATTEST:


City Clerk

Vote: Ayes 5 Noes 1

City of Oak Creek
Summary 2011 Budget and Appropriations
as Revised and Approved by the Common Council
November 15, 2010

FUND	Number	Budget
General Fund	10	
General Government		5,903,385
Public Safety		11,108,110
Health/Social Services		668,960
Public Works		3,758,410
Leisure		2,138,895
Total Appropriations		<u>\$23,577,760</u>

FUND			Other Funds		
Other Funds	Number	Budget	Other Funds	Number	Budget
Solid Waste	11	1,460,480	Future Improvements	34	125,000
Donations	12	199,000	Impact Fee Escrow	35	0
We Power Mitigation	19	1,382,692	Health Insurance	36	6,001,500
General Debt	20	501,344	EMS	37	4,932,995
Debt Amortization	21	0	Storm Water Utility	38	604,630
Debt Service TID #4	26	360,500	Police Assets	39	10,050
Debt Service TID #5	27	92,443	Capital Projects	40	4,062,189
Debt Service TID #6	28	135,115	Developer Agreements	41	100,000
Debt Service Police Station	29	1,055,435	TID #7-Capital Projects	43	500,000
Special Assessments	30	0	TID #8-Capital Projects	44	9,000,000
Economic Development	31	138,800	TID #9-Capital Projects	45	6,590,000
Park Development Escrow	32	0			
Low Income Loan	33	4,100			
Total Expenses - All Funds					<u><u>\$60,834,032</u></u>

General Property Tax Rate Per Thousand of Assessed Valuation

2009 Assessed Value	\$3,308,303,500	100.56% Ratio
2010 Assessed Value	3,316,366,400	106.34% Ratio

State	0.16
County	5.18
MMSD	1.35
City of Oak Creek	5.78
Oak Creek-Franklin School District	8.39
MATC	1.80

Total: \$22.66

Less Credits:

Milwaukee County Sales Tax Credit	(0.99)
State School Tax Credit	(1.38)

Net Tax Rate: \$20.29

NET NEW CONSTRUCTION 2009-2010

August 13, 2010

COMUN CODE	NAME OF MUNICIPALITY	2009 TOTAL EQUALIZED VALUE	AMOUNT OF NET NEW CONSTRUCTION	PERCENT CHANGE
40106	VILLAGE OF BAYSIDE*	\$639,695,300	\$585,800	0.09%
40107	VILLAGE OF BROWN DEER	\$1,128,003,400	\$15,417,600	1.37%
40126	VILLAGE OF FOX POINT	\$1,134,731,000	\$800,900	0.07%
40131	VILLAGE OF GREENDALE	\$1,381,185,600	\$1,175,700	0.09%
40136	VILLAGE OF HALES CORNERS	\$701,608,400	\$3,562,900	0.51%
40176	VILLAGE OF RIVER HILLS	\$525,309,500	\$3,487,200	0.66%
40181	VILLAGE OF SHOREWOOD	\$1,525,289,600	-\$158,300	-0.01%
40191	VILLAGE OF WEST MILWAUKEE	\$369,529,200	\$110,000	0.03%
40192	VILLAGE OF WHITEFISH BAY	\$2,062,777,400	\$10,231,500	0.50%
40211	CITY OF CUDAHY	\$1,327,180,800	\$1,015,000	0.08%
40226	CITY OF FRANKLIN	\$3,912,642,600	\$29,828,600	0.76%
40231	CITY OF GLENDALE	\$2,442,838,700	\$35,964,600	1.47%
40236	CITY OF GREENFIELD	\$3,088,820,800	\$5,533,000	0.18%
40251	CITY OF MILWAUKEE*	\$31,246,161,200	\$231,865,100	0.74%
40265	CITY OF OAK CREEK	\$3,293,533,700	\$22,974,200	0.70%
40281	CITY OF SAINT FRANCIS	\$681,521,100	\$13,717,700	2.01%
40282	CITY OF SOUTH MILWAUKEE	\$1,404,083,200	\$2,219,900	0.16%
40291	CITY OF WAUWATOSA	\$5,610,122,800	\$25,076,300	0.45%
40292	CITY OF WEST ALLIS	\$4,361,120,200	\$9,438,200	0.22%
40999	COUNTY OF MILWAUKEE	\$66,836,154,500	\$412,845,900	0.62%

* Split districts are summed at the end of the report

CERTIFICATE OF EQUALIZED VALUE

I certify that I am Chief of the Local Government Services Section of the Wisconsin Department of Revenue, and that the equalized value of all taxable property of the CITY OF OAK CREEK, MILWAUKEE COUNTY,

Wisconsin as last determined by the Wisconsin Department of Revenue pursuant to Sections 70.57 and 67.03 Wisconsin Statutes, is \$ 3,113,583,000 said equalized value determination being as of January 1, 2010.

Certified each August 15
Effective August 15, 2010
through August 14, 2011.



Stanley J. Hook, Chief
Local Government Services Section

PAMELA BAUER
CITY OF OAK CREEK
8640 S HOWELL AVE/P O BOX 27
OAK CREEK WI 53154

CITY OF OAK CREEK 2011 BUDGET

10 Year Change in Tax Rate & Tax Levy

<u>Year of Levy/Collection</u>	<u>City Tax Levy</u>	<u>Change</u>	<u>City Tax Rate/\$1,000</u>	<u>Change</u>	<u>Change in CPI +</u>
2010/2011	\$ 18,819,420	-0.2%	\$ 5.78	-0.2%	1.6% *
2009/2010	\$ 18,861,420	-0.5%	\$ 5.79	0.0%	-0.4%
2008/2009	\$ 18,954,380	1.4%	\$ 5.79	-0.5%	3.8%
2007/2008	\$ 18,685,140	2.9%	\$ 5.82	-16.3%	2.8%
2006/2007	\$ 18,164,740	4.0%	\$ 6.95	0.7%	3.2%
2005/2006	\$ 17,461,998	2.6%	\$ 6.90	-1.1%	3.4%
2004/2005	\$ 17,013,363	3.0%	\$ 6.98	-20.9%	2.7%
2003/2004	\$ 16,513,363	1.6%	\$ 8.82	-0.1%	2.3%
2002/2003	\$ 16,251,239	1.3%	\$ 8.83	-1.9%	1.6%
2001/2002	\$ 16,035,696		\$ 9.00		
Average:		1.8%		-4.5%	2.3%

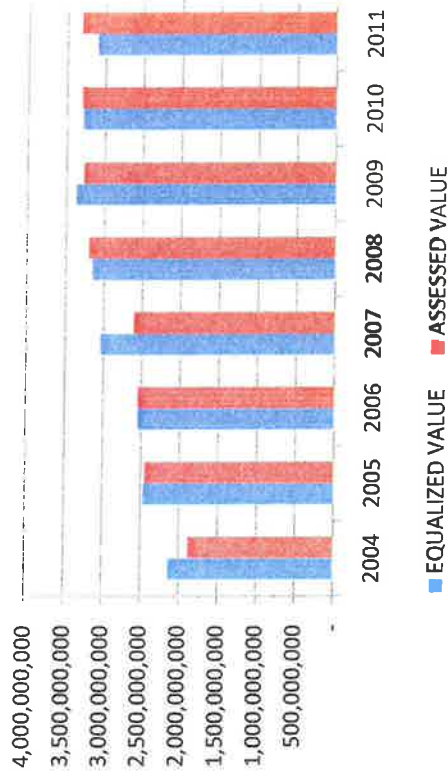
* Thru November 2010

+ Consumer Price Index, all urban consumers, not seasonally adjusted (CPI-U)

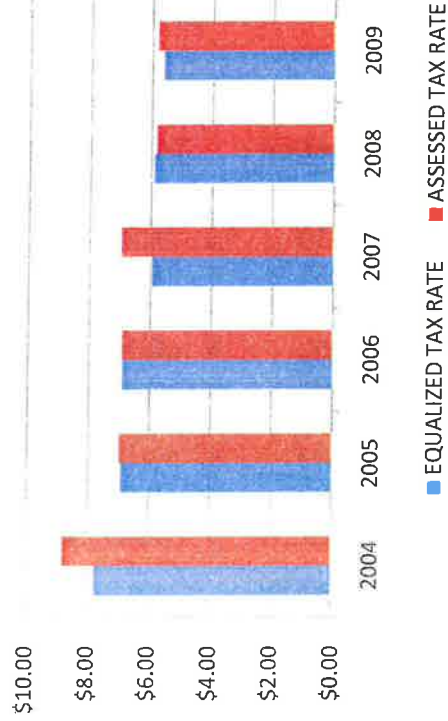
CITY OF OAK CREEK 2011 ANNUAL BUDGET 8 YEAR HISTORY OF CITY'S TAX RATE AND VALUES

	2004	2005	2006	2007	2008	2009	2010	2011
EQUALIZED VALUE	2,142,128,700	2,469,572,500	2,550,239,400	3,046,431,800	3,160,910,400	3,380,874,000	3,293,533,700	3,113,583,000
ASSESSED VALUE	1,886,997,950	2,449,930,570	2,549,618,560	2,609,342,280	3,208,917,730	3,283,663,300	3,308,303,500	3,316,366,400
RATIO	88.09%	99.97%	96.30%	86.12%	101.50%	98.17%	100.56%	106.34%
Assessed Tax Rate	\$8.82	\$6.98	\$6.90	\$6.95	\$5.82	\$5.79	\$5.79	\$5.78
Equalized Tax Rate	\$7.77	\$6.93	\$6.90	\$5.95	\$5.91	\$5.62	\$5.82	\$6.16

OAK CREEK 2010 BUDGET 8 YEAR HISTORY OF VALUES



OAK CREEK 2010 BUDGET 8 YR HISTORY-TAX RATES



TAXING AGENCY:	BASE VALUE	TOTAL ASSESSED	CERTIFIED TAX LEVY	EQUALIZED TAX RATE PER \$1000	TOTAL TAX LEVY	TIF LEVY	ASSESSED TAX RATE PER \$1000	ASSESSED TAX RATE PER DOLLAR
STATE*	3,113,583,000	3,316,366,400	\$528,393.72	0.169706001	\$528,393.72	\$0	0.159329114	\$0.000159329
COUNTY*	3,055,914,800	3,316,366,400	\$16,849,984.21	5.513892014	\$17,167,960.44	\$317,976.23	5.176738143	\$0.005176738
MIMSD*	3,055,914,800	3,316,366,400	\$4,408,853.00	1.442727723	\$4,492,052.51	\$83,199.51	1.354510319	\$0.001354510
CITY OF OAK CREEK*	3,055,914,800	3,316,366,400	\$18,819,420.00	6.158358865	\$19,174,561.47	\$355,141.47	5.781798257	\$0.005781798
EXEMPT COMPUTER AID*	3,055,914,800	3,316,366,400	\$27,294,999.00	8.931858637	\$27,810,083.21	\$515,084.21	8.385708892	\$0.008385709
SCHOOL*	3,055,914,800	3,316,366,400	\$5,864,117.00	1.918939952	\$5,974,778.81	\$110,661.81	1.801603952	\$0.001801604
MATC*	3,055,914,800	3,316,366,400	\$5,864,117.00	1.918939952	\$5,974,778.81	\$110,661.81	1.801603952	\$0.001801604
TOTALS:								
COUNTY SALES TAX CREDIT*	3,055,914,800	3,316,366,400	\$73,765,766.93		\$75,147,830.16	\$1,382,063.23		22.659689
			\$3,241,889.81	\$1.060857	\$3,303,067.65	\$61,177.74	\$0.99598993	1.3768875
			\$70,523,877.12			\$1,320,885.49		0.9959899
			(\$4,566,263.52)			37,822.89		\$0.000995990
			\$65,957,613.60			\$1,358,708.38		\$0.020286810
					Exempt Comp-TIF*			
SCHOOL TAX CREDIT	\$0.001376888							
COUNTY SALES TAX	\$0.000977543							
FIRST DOLLAR CREDIT	\$6,900	\$61.63						
LOTTERY CREDIT*	\$8,700	\$77.71						
TOTAL*					\$67,339,676.83			
EQUALIZED VALUATION*	3,113,583,000							
TIF INCREMENT*	57,668,200							
BASE	3,055,914,800							
ASSESSED VALUATION*	3,316,366,400							
Assessment Ratio*								

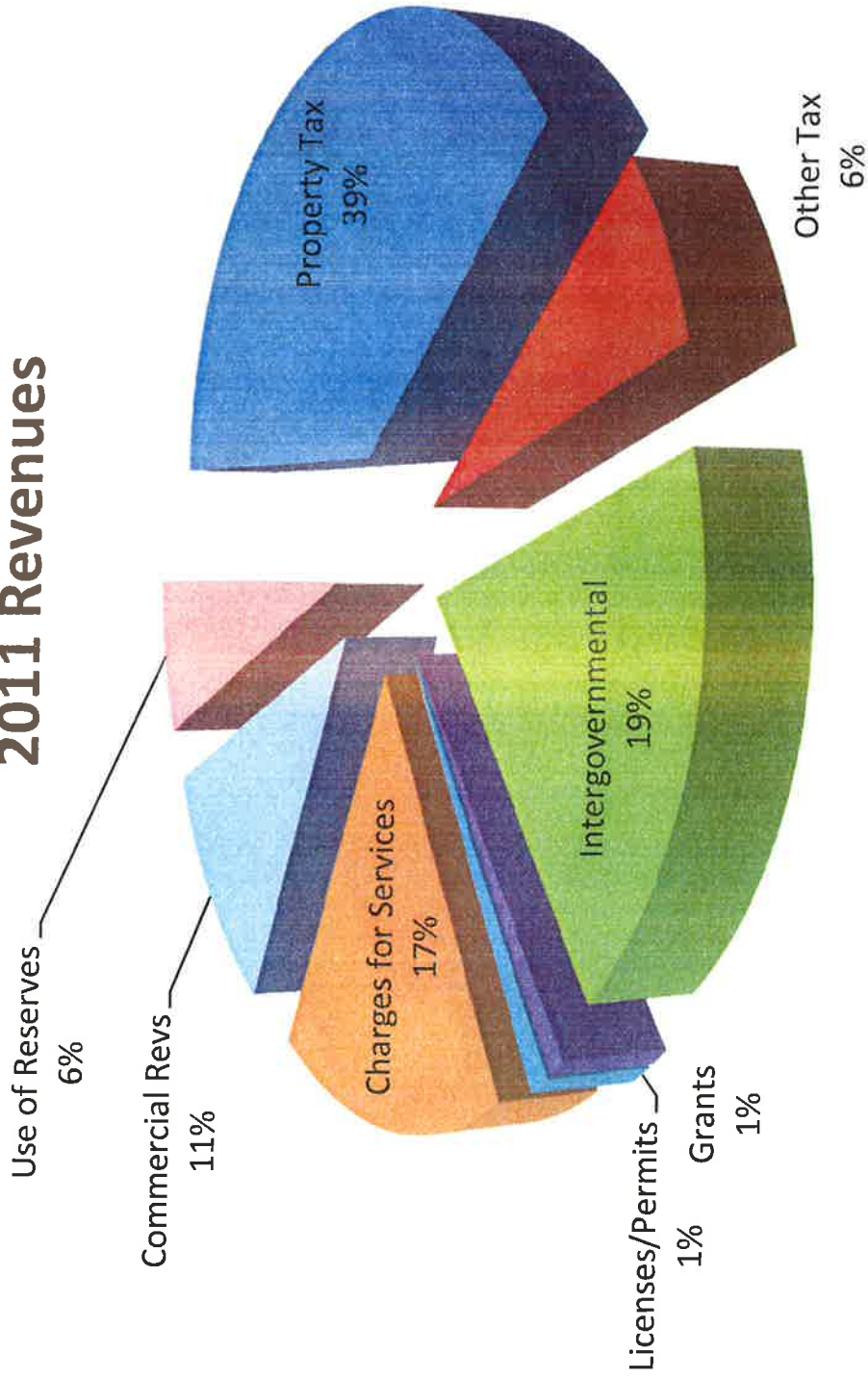
2010 rate 20.2868112
 2009 rate 20.5646463

 -0.277835089

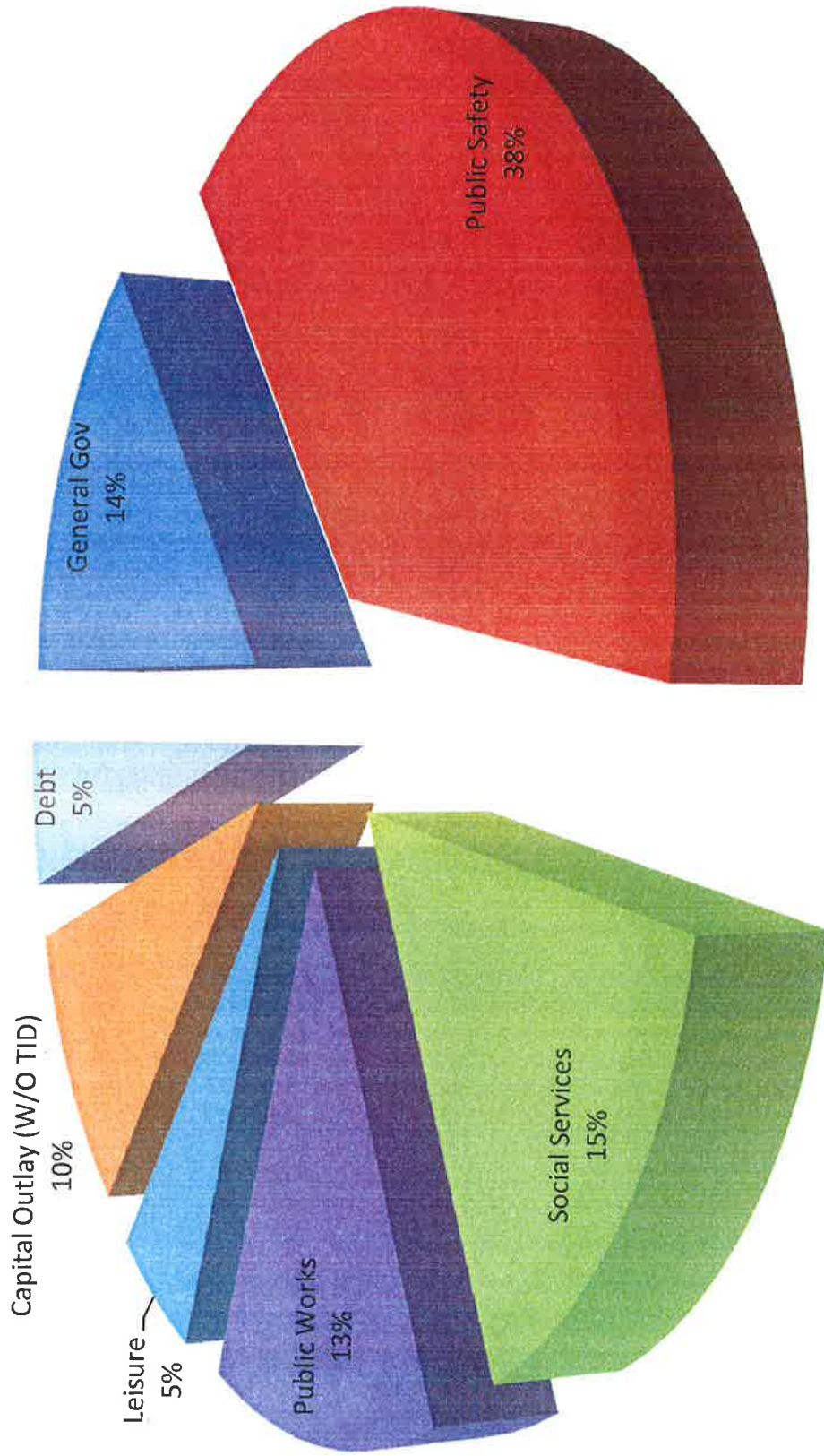
effective rate: \$20.29
 effective rate: \$20.56

 difference: (\$0.278)

2011 Revenues



2011 Expenditures



City of Oak Creek 2011 Annual Budget

Budget Summaries

The Budget Summaries are condensed versions of the different funds that appear throughout the 2011 Annual Budget book. These pages are included to provide the easiest means to summarize the City's financial operations. The format is close to the state requirements except that interfund transfers are not double counted. On the budget page used for publication in the paper for official notice when the transfer is made from the first fund it is counted and it is counted again as an expense when it is paid out of the second fund. Since the interfund transfers represent such a large part of the City's financial activity a legend is included below to explain the acronyms that appear under the Interfund Transfers section of the summary pages.

Number	Name
--------	------

General Purpose Funds

10	General Fund
12	Donations
36	Health Insurance

Debt Funds

20	General Debt (Street Garage)
21	Debt Amortization
26	Debt TIF #4 (Rosen-Mahn Court)
27	Debt TIF #5 (Milwaukee Steel)
28	Debt TIF #6 (DeMattia)
29	Debt Police Station

Special Revenue Funds

11	Solid Waste
19	WE Power Mitigation
30	Special Assessments
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THE GENERAL FUND

City of Oak Creek 2011 Annual Budget

Fund Name: General Fund -- Fund 10

Fund Description:

The General Fund is the primary operating fund of the City. It is used to account for all funds not otherwise accounted for in other funds. It serves as the collection point for the widest variety of City revenues. Unlike all other funds, the dollars left over at the end of the year in each department or division's accounts reverts back to the General Fund balance to be reallocated the next year.

Fund Objectives:

The General Fund as the primary fund of the City needs to have adequate resources to handle shortfalls in revenue and the expenses related to unexpected emergencies. The Common Council continues two goals for 2010:

1. Maintain a "Contingency Reserve" of one (1.0 %) percent of General Fund Operating expenses.
2. Maintain a "Designated Carry-over Balance" of ten (10%) percent to twenty (20%) of general fund operating expenses.

Future Issues

The City faces a growing structural budget deficit in its general fund. A levy freeze utilized in preparing the 2010 budget required to City to use \$600,000 from reserves. A second year of a levy freeze is proposed. As of the initial writing of this transmittal, this second levy freeze will create an additional \$500,000 gap, requiring the City to potentially use more reserves to balance its budget.

The issues of State-shared revenues and property-tax levy and revenue limits continue to dominate Wisconsin's political scene. The future status of shared revenues remains unclear, as does the potential limit on municipal revenues. Although the State has not formalized action on their budget, it appears that levy limits will be re-imposed after the initial two year cap.

Cities like Oak Creek that are experiencing rapid growth are allowed to further increase the levy, but only by the amount attributable to new growth. The City of Oak Creek government has kept the City portion of the tax levy under a self imposed limit of that amount for three years prior to the state's imposition of a cap. If State-shared revenues are further reduced or eliminated, or extreme revenue limits are instituted, it will force a change in service levels and necessitate layoffs. It will take a considerable effort on the part of all local governments in the future to keep shared revenues intact and to work within limits set by the state, just as it takes considerable effort for the City's government to hold the line on its portion of property taxes.

City of Oak Creek 2011 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
General Fund Summary						
Beginning Balance	\$7,228,096	\$6,020,637	\$6,154,563	\$6,512,842	7,783,518	7,643,918
Revenues						
Taxes	9,724,077	12,090,250	13,352,880	13,201,145	13,201,145	13,159,145
Other Taxes	1,677,595	1,705,812	1,761,183	1,693,500	1,718,001	1,757,000
State Shared Revenues	4,031,894	3,839,258	4,612,371	4,621,570	4,621,572	4,704,480
Other Intergovernmental	445,817	436,074	405,803	312,300	289,884	316,580
Licenses and Permits	687,005	565,474	445,968	461,600	421,065	540,125
Charges for Services	720,102	551,346	548,581	523,950	461,277	502,900
Public Health and Safety	36,755	96,484	94,876	73,000	75,729	43,900
Commercial Revenues	1,983,080	1,846,430	1,804,333	1,575,750	1,615,562	1,652,750
Expenditure Offset						125,000
Transfers	0	0	0	0	0	0
Total Revenues	\$19,306,325	\$21,131,128	\$23,025,995	\$22,462,815	\$22,404,235	\$22,801,880
Expenditures						
General Government	5,261,305	5,225,971	5,469,916	6,013,148	5,892,549	5,903,385
Public Safety	9,663,693	9,820,735	10,125,832	10,633,008	10,519,006	11,108,110
Health	513,010	569,632	511,519	657,482	623,325	668,960
Public Works	3,313,637	3,547,290	3,412,000	3,760,739	3,488,222	3,758,410
Leisure Services	1,762,154	1,833,574	1,877,773	2,049,368	2,020,733	2,138,895
Total Expenditures	\$20,513,799	\$20,997,202	\$21,397,040	\$23,113,745	\$22,543,835	\$23,577,760
Use of Reserves	\$1,207,474	\$0	\$0	\$650,930	\$139,600	\$775,880
Ending Fund Balance	\$6,020,622	\$6,154,563	\$7,783,518	\$5,861,912	\$7,643,918	\$6,868,039
Fund Balance Percentage	29.3%	29.3%	36.4%	25.4%	33.9%	29.1%

Expenditure Restraint limit = 3.00%
 2010 Adopted Budget = \$23,113,745
 Max 2011 General Fund Budget = \$23,807,157
 Does Proposed 2011 Budget meet Expenditure Restraint? YES

Property Tax Levy Cap = 3.00%
 2010 Adopted Levy = \$18,819,420
 State Imposed Levy Cap = \$20,287,174
 Post 2005 Debt Service = \$501,344

 \$ Amt Total Levy Capacity = \$20,788,518
 Unused Levy Capacity = 1,969,098

City of Oak Creek 2011 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
General Fund						
Beginning Fund Balance	\$7,228,096	\$6,020,622	\$6,154,563	6,512,842	7,783,518	7,643,918
Revenues						
Taxes						
300.00 General Property	9,724,077	12,090,250	13,352,880	13,201,145	13,201,145	13,159,145
301.00 Omitted Property	9,455	10,155	0	0	4,521	0
302.00 Utility Tax Equivalent	1,111,239	1,152,332	1,250,147	1,211,000	1,211,000	1,275,000
303.00 Motel/Hotel Room	444,977	400,180	400,000	400,000	400,000	400,000
304.00 Mobile Trailer Fees	76,728	77,985	74,810	75,000	74,000	75,000
305.00 Written Off Delinquent Taxes	85	1,677	52	0	970	0
306.00 Tax District Reimbursement	32,131	11,955	4,151	0	3,918	0
307.00 Motor Fuel Tax Refund	2,980	3,890	4,167	7,500	7,000	7,000
308.00 Ag Use Value Penalty	0	27,555	11,182	0	16,592	0
309.00 Liberty Woods Penalty	0	20,083	16,674	0	0	0
Subtotal	\$11,401,672	\$13,796,062	\$15,114,063	\$14,894,645	\$14,919,146	\$14,916,145
State Shared Revenues						
310.00 Per Capita Population 31,029	1,223,213	1,223,213	1,223,212	1,039,730	1,039,730	1,039,730
312.00 Special Utility	694,513	694,513	1,494,912	1,711,245	1,711,245	1,750,000
315.00 State Aid - Roads	1,541,523	1,549,638	1,543,546	1,634,480	1,634,480	1,650,000
316.00 Expenditure Restraint Program	572,645	371,894	350,701	236,115	236,117	264,750
Subtotal	\$4,031,894	\$3,839,258	\$4,612,371	\$4,621,570	\$4,621,572	\$4,704,480
Other Intergovernmental						
314.00 Fire Insurance Dues (moved to EMS)	87,539	87,210	90,692	0	0	0
315.50 State Aid - Computer Aids	173,958	173,190	146,780	152,300	152,203	150,000
318.00 Other State Aids	6,140	6,010	5,950	0	0	0
320.25 Police State Training	428	9,641	0	0	9,530	0
320.32 FAST - Cops in Schools-School	97,140	100,196	103,973	100,000	100,000	111,580
320.40 Universal 2004 Hiring Grant	20,000	0	0	0	0	0
322.00 DOJ Cease	1,000	5,000	6,297	5,000	0	0
323.00 Health Block Grant	30,587	41,818	0	30,000	0	30,000
327.00 County & Misc. Grants	0	2,261	3,911	0	0	0
328.00 State of Wisconsin Grant	0	5,001	0	0	3,151	0
329.00 Development CDBG	29,025	5,747	48,200	25,000	25,000	25,000
Subtotal	\$445,817	\$436,074	\$405,803	\$312,300	\$289,884	\$316,580
Licenses and Permits						
330.00 Combination Class A	5,420	6,010	6,450	6,100	10,235	10,000
330.10 Combination Class B	19,950	19,800	20,855	20,500	20,086	21,000
330.20 Beer Class A	125	125	100	100	733	250
330.30 Beer Class B	570	1,735	788	700	878	750
330.35 Wine Class C	325	300	408	200	300	250
330.40 Publishing Fees	550	570	690	600	870	700
331.00 Operators Licenses	9,255	8,270	10,810	7,500	13,710	16,500
332.00 Amusement Devices	6,125	6,175	5,725	5,600	6,000	6,000
332.10 Amusement Operators	2,700	3,000	2,700	2,700	3,000	2,750
333.00 Electrical Licenses	4,620	4,590	3,990	4,600	4,000	4,500
334.00 Misc Business Licenses	19,400	7,380	9,540	6,500	6,610	6,500
334.10 Misc Non-Business Licenses	88	46	88	100	100	100
334.20 DATCP Licenses	9,714	9,722	9,824	9,500	10,628	19,300
334.30 FSRL Licenses	23,985	23,140	31,544	22,000	30,310	36,000
334.40 Late Sanitarian License Renewal	-90	450	270	300	200	200
335.00 Landfill License	225	450	675	600	450	500
336.00 Landfill Permits	0	300	300	700	525	525
337.00 Building Permits	291,102	252,542	163,662	185,000	165,000	210,000
337.05 Building Plan Review	42,150	20,350	38,035	25,000	12,250	20,000
337.10 Electrical Permits	129,349	91,807	73,636	75,000	63,000	86,000
337.20 Plumbing Permits	84,736	82,952	44,943	65,000	50,000	75,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
337.30 Plumbing Plan Review	0	0	0	0	0	0
338.00 Street Opening/Driveway	18,746	14,978	13,067	15,000	13,600	15,000
338.10 Erosion Control	17,625	10,367	7,368	8,000	8,200	8,000
339.00 Other Permits	335	415	500	300	380	300
Subtotal	\$687,005	\$565,474	\$445,968	\$461,600	\$421,065	\$540,125
Charges For Services						
340.00 Weed Cutting	11,088	14,593	28,762	7,500	1,500	2,500
340.05 Weed Cutting - Tax Roll	7,069	19,107	19,820	15,800	5,000	5,000
340.10 Property Status Reports	3,640	4,650	5,390	3,000	4,000	3,000
340.40 Photo Copies - Other	2,447	2,141	2,649	1,500	1,800	1,500
340.50 Postage Cost Reimbursement	215	32	48	200	90	200
340.60 Utility Charge For Service	38,500	39,700	40,900	42,100	42,100	45,000
341.00 Animal Licenses	1,700	0	0	0	0	0
341.20 Animal License Processing	14,113	12,509	16,520	10,000	11,524	11,000
342.00 Zoning Appeal Fees	500	1,000	700	700	500	500
342.10 Rezoning Petition & Fees	2,325	775	1,550	1,000	2,000	1,000
342.20 Conditional Use Requests	7,412	16,000	8,400	5,000	5,500	5,000
342.30 Text Amendment Requests	0	500	1,000	200	0	0
342.40 ROW Vacation Fee	575	60	53	200	0	0
342.50 Map Amendments	775	775	2,325	1,000	1,200	1,000
342.60 Filing Fees C.S.M.	4,725	5,550	6,035	5,000	1,575	3,500
342.70 Plan Commission Fees	10,565	8,950	7,550	10,000	9,700	1,000
342.75 Landscape Plan Review	4,660	3,165	1,815	3,600	1,600	3,600
342.80 Subdivision Plat Fees	875	950	0	500	475	500
342.90 Map Sales	36	26	89	300	300	300
343.00 State DWI Seizures	4,540	5,016	-550	1,900	1,600	1,600
344.00 Police/Fire Report Copies	2,191	2,050	2,367	2,200	2,500	2,200
345.00 Engineering Fees - City	214,136	127,014	138,873	154,150	155,000	150,000
345.10 Engineering Fees - Utility	3,227	7,350	1,390	4,800	4,800	4,000
345.20 Engineering Fees - Developer	84,156	18,026	3,073	25,000	5,000	25,000
345.30 Engineering Fees - TIF	10,725	8,520	0	10,000	0	15,000
345.50 Highway Service Fees	81,588	47,461	67,571	20,000	5,000	20,000
345.70 Grading Bond Forfeitures	2,000	0	0	0	0	0
346.10 Sales of Culvert Pipe	9,674	11,616	12,516	7,500	12,530	7,500
346.20 Culvert Installation	5,878	5,838	2,328	5,000	5,000	5,000
346.40 Street Excavation Repairs	2,271	0	0	0	0	0
347.00 Recreation Program Charges	155,906	156,987	149,252	153,200	153,000	155,000
348.00 Library Fees	24,715	24,983	21,057	25,000	20,000	25,000
348.10 Federated Library System	340	296	258	100	683	500
348.20 Photo Copies - Library	4,679	4,487	4,460	5,400	5,300	5,400
349.00 Misc Charges For Service	2,856	1,220	2,380	2,100	2,000	2,100
Subtotal	\$720,102	\$551,346	\$548,581	\$523,950	\$461,277	\$502,900
Public Health & Safety						
350.00 Police Special Event Fees	1,155	1,385	8,244	1,400	629	1,400
350.10 County Constable Fees	0	0	0	0	0	0
351.10 Claims for Fire Calls	208	0	0	0	0	0
352.00 School Health Services	1,021	285	0	0	0	0
352.10 Clinic Fees	20,488	57,021	41,467	30,000	32,000	40,000
352.20 Sanitarian Pre-Inspection Fees	1,061	2,377	4,432	700	2,600	2,500
352.30 Sanitarian Re-Inspection Fees	126	0	0	0	0	0
352.40 Reg Sanitarian Serv-Franklin	12,688	35,201	40,283	40,500	40,500	0
355.00 Miscellaneous Service Charges	8	215	450	400	0	0
Subtotal	\$36,755	\$96,484	\$94,876	\$73,000	\$75,729	\$43,900
Commercial Revenue						
360.00 Interest on Investments	766,237	471,767	657,573	575,000	575,000	575,000
360.10 Interest on Taxes	75,359	55,687	90,814	75,000	80,300	75,000
360.30 Interest on Invoices	3,288	2,337	22	0	95	0
361.00 Land Rentals	250	265	100	250	265	250
361.50 T-Mobile Lease Payments	23,900	23,900	23,900	23,900	23,900	23,900
361.60 AT&T Cell Tower Lease	0	2,000	24,000	24,000	24,000	24,000
361.70 Verizon Cell Lease	0	0	0	0	0	25,500

City of Oak Creek 2011 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
363.00 Insurance Incentives	41,669	49,853	74,151	40,000	45,000	50,000
364.00 Insurance Recovery-General	32,520	3,847	3,333	0	2,385	0
364.05 Insurance Recovery-Lights	23,911	11,984	22,174	0	3,700	0
364.10 Insurance Recovery-Police	20,588	1,453	17,284	0	617	0
364.20 Insurance Recovery-Fire	0	0	1,487	0	0	0
364.30 Insurance Recovery-Streets	638	6,017	0	0	0	0
365.00 Cable TV Franchise Fees	337,731	341,715	362,296	335,000	352,000	352,000
365.50 AT&T Video Service Fees	903	26,490	36,738	50,000	50,000	66,500
366.00 Sale of City Equip-Other	4,938	2,277	8,076	3,100	2,800	3,100
366.10 Sale of City Equip-Police	19,821	6,558	11,338	5,000	0	5,000
368.00 Miscellaneous Revenue	142,290	2,339	12,036	2,500	1,000	2,500
368.50 Retiree Drug Subsidy Program	84,127	84,244	0	0	0	0
368.60 FEMA Reimb-Disaster Aid	0	318,607	3,784	0	0	0
369.00 Court Fines	398,260	421,240	450,877	435,000	450,000	445,000
369.10 False Alarm Penalties	6,650	13,850	4,350	7,000	4,500	5,000
Subtotal	\$1,983,080	\$1,846,430	\$1,804,333	\$1,575,750	\$1,615,562	\$1,652,750
Interfund Transfers						
Expenditure Offset	0	0	0	0	0	125,000
390.50 From TIF #3	0	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$125,000
Total Revenues Generated	\$19,306,325	\$21,131,128	\$23,025,995	\$22,462,815	\$22,404,235	\$22,801,880
Expenditure Summary						
Expenditures						
40 General Government	2,593,117	2,536,147	2,508,802	2,920,100	2,907,352	2,655,550
41 Building Maintenance	497,373	511,190	538,229	607,508	590,683	623,825
42 Administration	221,269	227,610	235,656	241,133	161,352	251,935
43 Information Technology	505,798	543,877	592,234	629,230	628,730	705,560
44 City Clerk	487,460	502,157	256,085	267,165	259,065	260,415
45 Finance	0	0	317,609	314,044	312,761	333,675
46 City Treasurer	168,644	170,827	201,370	216,990	216,695	226,135
48 City Assessor	189,183	180,592	220,856	223,570	226,450	245,720
50 Legal Department	290,356	243,774	288,643	286,580	282,635	292,970
55 Community Development	308,105	309,797	310,432	306,828	306,826	307,600
60 Police	7,717,290	7,870,538	8,136,337	8,548,340	8,487,937	8,876,060
62 Municipal Court (New for 2011)		0	0	0	0	179,905
63 Emergency Operations	35,785	15,204	16,352	35,900	31,300	33,700
65 Fire Non-EMS Operations	1,285,746	1,316,449	1,348,561	1,303,234	1,362,939	1,354,690
70 Building Inspection	624,872	618,544	624,582	745,534	636,830	663,755
75 Health	513,010	569,632	511,519	657,482	623,325	668,960
81 Engineering	1,001,418	966,240	941,044	955,219	798,120	868,330
83 Streets	2,312,219	2,581,050	2,470,956	2,805,520	2,690,102	2,890,080
90 Parks, Recreation and Forestry	1,044,203	1,081,461	1,119,930	1,234,978	1,221,440	1,275,175
95 Library	717,951	752,113	757,843	814,390	799,293	863,720
99 Interfund Transfer	0	0	0	0	0	0
Total Expenditures	\$20,513,799	\$20,997,202	\$21,397,040	\$23,113,745	\$22,543,835	\$23,577,760
<i>Use of Reserves</i>	<i>\$1,207,474</i>	<i>\$0</i>	<i>\$0</i>	<i>\$650,930</i>	<i>\$139,600</i>	<i>\$775,880</i>
Ending Fund Balance	\$6,020,622	\$6,154,548	\$7,783,518	\$5,861,912	\$7,643,918	\$6,868,039
Unreserved			\$5,486,194	\$3,564,587	\$5,346,593	\$4,593,039
Reserved			\$1,521,395	\$1,521,395	\$1,521,395	\$1,500,000
Designated			\$775,930	\$775,930	\$775,930	\$775,000
Fund Balance Percentage	29.3%	29.3%	36.4%	25.4%	33.9%	29.1%

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: General Government

Program Description

The General Government category includes the Common Council, all citizen boards, commissions, committees and election activities, insurance coverages and all costs associated with the general operation of the City.

The Common Council, which consists of an elected part-time Mayor and six elected part-time Alderpersons, represents the residents of the City of Oak Creek. The Common Council is responsible for setting City policies. According to State Statutes, it manages and controls City property, finances and public services, acting for the health, safety and welfare of the public.

2011 Objectives

1. Continue to develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes.
2. Consider options for the City Hall Complex; review reports from the ad hoc Civic Center Design Steering Committee, and determine action to take related to the City Hall Complex.
3. Continue to take a proactive stance on development in the area of S. 27th Street, including maintaining regular communication with the City of Franklin.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
General Government - 40					
Direct Employee Costs					
105 Salaries, Part Time	125,865	93,057	100,650	100,650	78,270
110 Salaries, Overtime	5	0	0		
125 Car Allowance	13,420	13,739	13,800	12,000	13,800
130 Retirement	7,588	7,050	9,000	9,000	10,110
135 Social Security	7,365	7,391	5,800	8,100	5,990
145 Unemployment Compensation		270			
160 Insurance, Work Comp	450	305	410	531	530
175 Insurance, Group Life	84	88	100	100	100
185 Section 125 Expenses	49	49	0	0	
Subtotal	\$154,826	\$121,949	\$129,760	\$130,381	\$108,800
Indirect Employee					
200 Travel/Training	704	2,177	600	440	750
205 Recruitmnt/Testng/Physicals	60	1,684		2,500	
210 Expense Allowance	235	283	300	126	300
225 Recognition	813	2,089	1,000	1,860	1,500
Subtotal	\$1,812	\$6,233	\$1,900	\$4,926	\$2,550
Utility Costs					
315 Telephone	888	898	800	900	900
330 Street Lighting	436,775	454,923	425,000	426,000	450,000
Subtotal	\$437,663	\$455,821	\$425,800	\$426,900	\$450,900
Supplies					
400 Office Supplies	1,809	1,618	1,200	1,500	1,200
410 Printing and Copying	5,936	7,689	8,000	7,500	7,000
415 Postage	3,167	3,358	6,000	14,000	7,500
420 Dues and Publications	16,138	13,938	17,000	13,500	17,000
425 Advertising and Promotions	1,178	508	1,000	1,000	500
450 Public Information	9,305	7,763	9,500	5,000	9,000
460 Minor Equipment		0			
494 Leased Major Equipment _	4,908	4,565	4,500	4,500	4,500
495 Miscellaneous	2,098	1,134	1,000	1,500	1,500
Subtotal	\$44,539	\$40,573	\$48,200	\$48,500	\$48,200
Other Services					
503 Section 125 Plan Administration	130	573	500	1,600	750
504 Retiree Medicare Premiums	185,000	185,000	185,000	185,000	185,000
505 Retiree Health Insurance	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
514 Engineering/Consulting	1,491	250		14,045	
525 Outside Legal Services	106,701	60,429	140,000	88,000	75,000
535 Insurance	152,047	159,259	150,000	155,000	150,000
545 Legal Notices	8,894	9,359	8,000	5,500	7,500
560 Tax Assessment Refunds	19,016	47,673	10,000	40,000	20,000
565 Election Costs	19,077	18,347	20,000	17,500	12,500
575 Claims	39,856	5,732	50,000	50,000	50,000
576 Sales Tax	3,375	3,448	3,000	2,000	3,500
580 CDBG Grantee Expenses	5,747	48,200	27,500	25,000	25,000
581 Board of Review	837	1,144	1,200	1,200	6,000
583 Civil Service Commission	2,392	1,093	3,000	2,300	2,750
584 Board of Zoning Appeals	3,990	2,299	2,000	3,000	2,000
585 Plan Commission	5,349	4,809	5,000	5,000	5,000
586 Celebrations Commission	27,390	28,858	27,000	25,000	25,000
587 Cable Advisory Council	8	0			

City of Oak Creek 2011 Annual Budget

Fund / Department		2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
588	Police and Fire Commission	4,416	3,997	5,000	3,400	5,000
590	Board of Health	3,222	2,743	4,000	3,000	3,500
592	Historical Society	2,115	3,234	1,000	9,000	0
593	County Animal Control	56,544	60,384	55,000	57,000	62,000
594	Miscellaneous Boards	0	0	100	100	100
595	Miscellaneous/Rate Stabilization	103	154	5,000	2,500	2,500
596	Weed Commissioner	43,672	40,195	0	0	
	Subtotal	\$1,891,364	\$1,887,180	\$1,902,300	\$1,895,145	\$1,843,100
Maintenance						
600	Office Equip Maintenance	125	0	2,000	1,500	2,000
645	Street Lighting System	5,818	-2,954	0		
	Subtotal	\$5,943	-\$2,954	\$2,000	\$1,500	\$2,000
998	Reserve for Unsettled Wages	0	0	305,140	295,000	100,000
999	Contingency	0	0	105,000	105,000	100,000
	Subtotal	0	0	410,140	400,000	200,000
	Total	\$2,536,147	\$2,508,802	\$2,920,100	\$2,907,352	\$2,655,550

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

GENERAL GOVERNMENT - 40

200 TRAVEL/TRAINING	\$750
Miscellaneous League activities, training, travel expenses.	
205 RECRUITMENT/TESTING/PHYSICALS	
Cost of ads, physical exam for PT Gen. Govt. clerical employees	
210 EXPENSE ALLOWANCE	\$300
Miscellaneous reimbursable expenses paid to Mayor & Council.	
225 RECOGNITION	\$1,500
Memorials, flowers, plaques, retirement watches, commemorative items.	
315 TELEPHONE	\$900
Mayor and Aldermen cell phone & long distance charges.	
330 STREET LIGHTING	\$450,000
Charges for electric service for the city owned and rented street lights	
400 OFFICE SUPPLIES	\$1,200
Paper, pens, folders and miscellaneous office supplies needed for daily office business for Mayor and Council, boards/commissions; recording tapes; stationery; binders; accounts payable checks.	
410 PRINTING AND COPYING	\$7,000
Costs for reproducing agenda items and miscellaneous materials for Mayor/Council, staff and public.	
415 POSTAGE	\$7,500
Postage costs for routine business correspondence; Federal Express mailings; PO Box fees.	
420 DUES & PUBLICATIONS	\$17,000
Mayor, Council and City subscriptions to: Journal/Sentinel, Daily Reporter, Wisconsin Taxpayers Alliance, League of Municipalities updates, Milwaukee County Board proceedings. Purchase of updates/handbooks from League of Municipalities. Dues for League of Municipalities, ICC, Sam's Club, MAMFA, VALUE, Wis.Alliance of Cities. Miscellaneous costs for publications, memberships.	
425 ADVERTISING & PROMOTIONS	\$500
Purchase of City logo clothing, T-shirts, mugs, etc. for sale to the public or for donations	
450 PUBLIC INFORMATION - NEWSLETTER	\$9,000
Share of costs for producing and delivering the City's newsletter, the ACORN, 3 times per year, at approximately \$3,000 per issue.	
494 LEASED MAJOR EQUIPMENT	\$4,500
Lease rental & maintenance for Pitney Bowes mail machine & postage meter.	
495 MISCELLANEOUS	\$1,500
Vehicle registration/title fees, employee lounge equipment, safe deposit box rental, bee/wasp nest removal and other miscellaneous expenses not covered by categories.	
503 SECTION 125 PLAN ADMINISTRATION	
Charges for administration of the flexible spending plan.	\$750
504 RETIREE MEDICARE PREMIUMS	
The City reimburses for the Medicare premium for all its eligible retirees. This premium was \$96.40 per retiree per month in 2008.	\$185,000

City of Oak Creek 2011 Annual Budget

505 RETIREE HEALTH INSURANCE: The City pays for retiree health insurance.	<i>\$1,200,000</i>
514 ENGINEERING/CONSULTING	
525 OUTSIDE LEGAL SERVICES Potential future costs for City litigation.	<i>\$75,000</i>
535 GENERAL INSURANCE All general City insurances: Property & Inland Marine, Umbrella, Police Professional Liability, Public Officials Liability, Motor Vehicle, Bonds, Boiler & Machinery, Money/Securities, Errors/Omissions. Includes Excess Workers Compensation premiums	<i>\$150,000</i>
545 LEGAL NOTICES All required legal notices published for hearings, bids, official minutes, etc.	<i>\$7,500</i>
560 TAX ASSESSMENT REFUNDS Refunds resulting from an incorrect or appealed assessment, which could include locally and/or state assessed properties.	<i>\$20,000</i>
565 ELECTION COSTS Costs payable to Milwaukee County for ballot preparation, paper ballots, supplies; costs for supplies for pollworkers; maintenance of voting machines and peripherals; official election notices; facility rental before and after hours at Community Center.	<i>\$12,500</i>
575 CLAIMS Settlement of minor claims and disputes, deductibles.	<i>\$50,000</i>
576 SALES TAX Sales tax payments on items sold by the City.	<i>\$3,500</i>
580 CDBG GRANTEE EXPENSES Costs associated with the flow through of CDBG grant funds; matches CDBG revenues.	<i>\$25,000</i>
581 BOARD OF REVIEW Salaries, miscellaneous forms, postage, subpoena costs.	<i>\$6,000</i>
583 CIVIL SERVICE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	<i>\$2,750</i>
584 BOARD OF ZONING/HOUSING APPEALS Salaries, legal notices, postage, supplies & printing, dues and publications.	<i>\$2,000</i>
585 PLAN COMMISSION Salaries, dues/publications, office supplies, recruitment, travel/training, miscellaneous	<i>\$5,000</i>
586 CELEBRATIONS COMMISSION Supplies; costs associated with Independence Day celebration for parade, music, trophies, fireworks, flags, food, activities, portable restrooms, etc. Memorial Day, Halloween & special event program costs.	<i>\$25,000</i>
588 POLICE & FIRE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	<i>\$5,000</i>

City of Oak Creek 2011 Annual Budget

590 BOARD OF HEALTH	\$3,500
Fees for Medical Officer are \$600 per quarter; travel/training, supplies, postage, printing /advertising.	
592 HISTORICAL SOCIETY	\$0
Supplies purchased for general upkeep of the City buildings at the Historical Society site.	
593 ANIMAL CONTROL	\$62,000
Costs determined by Milwaukee Area Domestic Animal Control Commission for animal control:	
594 MISCELLANEOUS BOARDS	\$100
Costs incurred by various boards and committees: Bender Park, Finance, Environmental Advisory, Traffic & Safety, Stormwater Management, ad-hoc committees.	
595 MISCELLANEOUS/RATE STABILIZATION	\$2,500
Expenses not covered by other specific categories	
596 WEED COMMISSIONER	\$0
Fees paid to the Weed Commissioners - \$75/hr x 600 hours plus inspection fees, administrative & supplies costs	
600 OFFICE EQUIPMENT MAINTENANCE	\$2,000
Maintenance costs and insurance agreements for Clerk's office copiers, transcribers, recorders.	
998 RESERVE FOR WAGES	\$100,000
999 CONTINGENCY	\$100,000
TOTAL	\$2,546,750

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Facility Maintenance - 41

Program Description

The Facilities Maintenance Division is responsible for the care and upkeep of all City owned buildings, and all equipment associated with these buildings. Some of the things would include all HVAC equipment, electrical systems, plumbing systems, building generators, phone and voicemail systems, data and phone cabling, building cleaning and some remodeling projects.

2011 Objectives:

1. Try to keep the aging and deteriorating city facilities and their mechanical equipment running with as little down time as possible.
2. Continue following the progress of the replacement of City Hall and aid in any manner that requires my assistance.
3. Start to develop a plan to handle a major equipment failure that would shut down City Hall for an extended period of time.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Building Maintenance - 41					
Direct Employee Costs					
100 Salaries, Full Time	122,909	134,938	138,213	138,213	138,200
105 Salaries, Part Time	119,364	132,484	142,015	135,000	158,150
110 Salaries, Overtime	996	1,155	1,500	1,500	1,500
130 Retirement	23,705	28,742	29,500	29,500	31,600
135 Social Security	17,005	20,943	21,170	21,170	21,495
145 Unemployment Compensation			0	0	0
150 Insurance, Active Employees	21,180	21,180	21,300	21,300	23,400
160 Insurance, Work Comp	10,400	10,303	13,600	13,600	13,600
165 Insurance, Disability	352	470	480	480	480
170 Insurance, Dental	1,440	1,440	1,440	1,440	1,560
175 Insurance, Group Life	885	1,058	1,080	1,080	1,080
180 Longevity	70	60	60	60	60
185 Section 125 Administration			0	0	0
Subtotal	\$318,306	\$352,773	\$370,358	\$363,343	\$391,125
Indirect Employee					
200 Travel/Training		0	2,500	1,200	2,500
205 Recruitment/Testng/Physicals	332	418	1,000	1,000	1,000
215 Uniforms and Clothing	33	129	500	500	500
Subtotal	\$365	\$547	\$4,000	\$2,700	\$4,000
Utility Costs					
300 Electricity	42,793	39,082	44,400	44,400	48,000
305 Water and Sewer	2,974	2,882	3,100	3,100	3,500
310 Natural Gas	30,643	21,804	32,600	32,600	33,400
315 Telephone	37,642	38,244	53,000	44,000	44,000
325 Heating Oil	0	305	200	200	200
Subtotal	\$114,052	\$102,317	\$133,300	\$124,300	\$129,100
Supplies					
400 Office Supplies			50	220	100
420 Dues and Publications			0	160	200
430.10 Civic Center/Library/Streets	12,279	17,350	15,500	15,500	16,300
430.20 Police	8,353	10,685	12,400	12,400	12,000
430.30 Fire	6,560	5,909	7,500	7,500	7,800
440 Medical & Safety	89	295	500	500	500
455 Small Tools		32	100	260	100
460 Minor Equipment	1,409	997	1,000	1,000	1,000
Subtotal	\$28,690	\$35,268	\$37,050	\$37,540	\$38,000
Other Services					
517.10 Civic Center Carpet cleaning	9,527	4,867	10,500	10,500	11,500
517.20 Police Carpeting Cleaning	10,872	7,321	9,500	9,500	9,500
517.30 Police Windows		1,272	2,200	2,200	0
517.40 Fire Carpet Cleaning	1,507	1,740	2,500	2,500	2,500
Subtotal	\$21,906	\$15,200	\$24,700	\$24,700	\$23,500

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance					
620 Building Maintenance	23,414	29,586	32,500	32,500	32,500
635 Equipment Rental			100	100	100
Subtotal	\$23,414	\$29,586	\$32,600	\$32,600	\$32,600
Vehicles					
700 Vehicle Maintenance	997	93	1,500	1,500	1,500
710 Gas/Oil/Fluids	3,460	2,445	4,000	4,000	4,000
Subtotal	\$4,457	\$2,538	\$5,500	\$5,500	\$5,500
Total	\$511,190	\$538,229	\$607,508	\$590,683	\$623,825

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

BUILDING MAINTENANCE - 41

200 Training	\$2,500
This account covers the cost of any seminars that any member of the maintenance department attends throughout the year. Advanced training is needed on the software that controls the HVAC systems.	
205 Recruitment/Testing/Physicals	\$1,000
Costs incurred when hiring new personnel.	
215 Uniform clothing	\$500
Uniforms for maintenance department employees.	
300 Electricity	\$48,000
Electricity for City Hall and City Hall garage.	
305 Water and sewer	\$3,500
Water and sewer for City Hall complex.	
310 Natural gas	\$33,400
Natural gas for City Hall and City Hall garage.	
315 Telephone	\$44,000
This account covers all the incoming and outgoing phone lines that enter or leave the phone system at City Hall. Also charged to this account are all calls made through this system and any repairs needed. Also includes all T1 circuits used in all of the city facilities.	
325 Heating oil	\$200
Fuel oil for backup heat and generator at City Hall.	
400 Office supplies	\$100
Pens, pencils, markers and paper for maintenance department.	
420 Dues and Publications	\$200
This account is for any subscriptions or license fees.	
430 Housekeeping	\$36,100
Hand towels, toilet paper, paper cups, and minor cleaning supplies for City Hall, Library and Streets (\$16,300), Police (\$12,000) and Fire (\$7,800).	
440 Medical & safety	\$500
Safety shoes for maintenance employees.	
455 Small tools	\$100
Screw drivers, hammers, wrenches and other hand tools for maintenance department.	
460 Minor equipment	\$1,000
This covers an assortment of things, such as an air tool, saws, drills, air compressors, refrigeration equipment and large building cleaning equipment.	
517 Building cleaning	\$23,500
Outside services used to clean carpeting, second story windows and floor mats for city buildings.	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

620 Building maintenance Supplies and parts to make changes or repairs on all City Hall buildings and equipment.	\$32,500
635 Rental For rental on tools that the maintenance department does not have.	\$100
700 Vehicles maintenance Maintenance of department vans and pool cars.	\$1,500
710 Gas/oil/fluids Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars.	\$4,000
TOTAL	\$232,700

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: City Administrator's Office

Program Description

The City Administrator is charged with multiple functions including oversight and day-to-day direction of city departments and operations to ensure that they operate in the most efficient and effective means possible. The City Administrator is responsible to the Mayor and Common Council. The Administration office is responsible for personnel-related activities including, but not limited to, development of benefit structures, policies, recordkeeping, and labor contract negotiation, implementation, and interpretation.

Objectives:

1. Assist with development efforts throughout the city; maintain weekly communication with elected officials and department managers.
2. Keep up-to-date on developments in other legislative bodies that have an effect on the City; keep the Common Council advised of potential fiscal ramifications.
3. Monitor the effects the WE Energies plant construction has on Oak Creek, its residents and businesses.
4. Monitor the timing and amount of public utility aid (state aid from the power plant) and suggest capital spending alternatives for Council consideration.
5. Continue to work on economic development issues, including but not limited to the remediation and redevelopment of the Lakefront, Delphi, 27th Street, and Howell Avenue at Oakwood Road sites.
6. Continue to work with the committee, staff and others to advance the 27th Corridor project.
7. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies as needed.
8. Work with the Common Council, the Personnel Committee and staff to complete a comprehensive employee policy manual that embodies employee policies, rules, and regulations.
9. Monitor progress by departments on the implementation of CVMIC recommendations.
10. Review and update the Revenue Manual.
11. Monitor health and dental insurance utilization – continue to search for the most cost effective method for providing these benefits.
12. Complete the process of bargaining with five labor unions for successor contracts.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
City Administrator - 42					
Direct Employee Costs					
100 Salaries, Full Time	162,009	167,307	168,398	120,000	175,200
105 Salaries, Part Time			0		0
110 Salaries, Overtime	896	3	500		500
125 Car Allowance	3,600	3,600	3,600	1,200	3,600
130 Retirement	17,051	18,058	18,370	13,200	20,330
135 Social Security	12,100	12,873	12,780	9,180	13,410
150 Insurance, Active Employees	21,180	21,180	22,200	10,500	23,400
160 Insurance, Work Comp	425	432	570	962	845
165 Insurance, Disability	470	470	500	300	500
170 Insurance, Dental	1,440	1,440	1,550	760	1,610
175 Insurance, Group Life	385	476	540	250	540
180 Longevity	20	0	0	0	0
185 Section 125 Administration	49	49	100	50	100
Subtotal	\$219,625	\$225,888	\$229,108	\$156,402	\$240,035
Indirect Employee					
200 Training/Travel	4,032	5,054	7,000	2,000	6,500
205 Recruitment/Testing/Physicals		0		100	0
210 Expense Allowance	136	273	200	0	200
Subtotal	\$4,168	\$5,327	\$7,200	\$2,100	\$6,700
Utility Costs					
315 Telephone	957	1,958	1,200	500	1,200
Subtotal	\$957	\$1,958	\$1,200	\$500	\$1,200
Supplies					
400 Office Supplies	216	200	500	250	500
410 Printing and Copying	863	533	1,000	750	1,000
415 Postage	488	183	500	250	500
420 Dues and Publications	1,293	1,317	1,600	1,100	1,600
460 Minor Equipment		0			250
495 Miscellaneous			25		150
Subtotal	\$2,860	\$2,233	\$3,625	\$2,350	\$4,000
Maintenance					
600 Office Equip Maintenance		250		0	
Subtotal	\$0	\$250	\$0	\$0	\$0
Total	\$227,610	\$235,656	\$241,133	\$161,352	\$251,935

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

CITY ADMINISTRATOR'S OFFICE - 42

200 Training/Travel	\$6,500
WCMA winter conference, WCMA summer conference, ICMA annual conference, miscellaneous conferences and training seminars. It is also used for travel expenses to other in-state conferences. Increase due to a greater involvement in CVMIC, WI League and WI Alliance.	
210 Expense Allowance	\$200
Expenses related to special events, dinners, and other events of a business nature.	
315 Telephone	\$1,200
All long distance calls, FAX transmissions and cell phone.	
400 Office Supplies	\$500
Pens, paper, envelopes and other miscellaneous office supplies needed for carrying out the department's daily office tasks.	
410 Printing	\$1,000
All required printed materials such as stationery letterhead, envelopes and other special forms for the personnel record keeping function and computer printing.	
415 Postage	\$500
Postage on all correspondence or other materials sent out in conducting this department's workload.	
420 Dues and Publications	\$1,600
Membership fees for ICMA, WCMA, MAMEA, WPELRA. Various municipal, and human resources functions, books and magazine subscriptions.	
460 Minor Equipment	\$250
495 Miscellaneous	\$150
Funding for supplies not otherwise listed.	
600 Office Equipment Maintenance	\$0
Maintenance on office equipment.	
Total	\$11,900

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Information Technology

Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites, cell phones and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

Objectives:

1. Complete the purchase and installation of all new City software and hardware in the 2011 budget by December, 2011.
2. Continue to coordinate with City departments the planning and development of a comprehensive citywide database to store city records, documents and data electronically.
3. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments.
4. Using GIS keep City maps, easements, zoning & databases current.
5. Continue to integrate Microsoft SharePoint services within city departments.
6. Provide instruction/training/support for an Microsoft Office user group for City staff and additional training for new City computer users.
7. Set standards and provide for the maintenance/update of the City and the CDA web sites and Intranet usage/protection as needed during the year.
8. Update and maintain City information on the cable stations (Channel 25 and 99).
9. Administer city cell phones.
10. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by September 2011.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Information Technology - 43					
Direct Employee Costs					
100 Salaries, Full Time	248,967	258,660	268,270	267,770	320,030
105 Salaries, Part Time	3,319	22,551	33,450	33,450	0
125 Car Allowance	3,600	3,600	3,600	3,600	3,600
130 Retirement	26,146	30,090	32,600	32,600	37,100
135 Social Security	18,869	22,043	22,700	22,700	24,500
150 Insurance, Active Employees	50,580	50,580	53,700	53,700	75,600
160 Insurance, Work Comp	650	773	1,020	1,020	2,200
165 Insurance, Disability	940	940	950	950	1,190
170 Insurance, Dental	3,600	3,600	3,600	3,600	5,200
175 Insurance, Group Life	453	635	780	780	780
180 Longevity	120	205	210	210	210
185 Section 125 Administration	56	8	100	100	100
Subtotal	\$357,300	\$393,685	\$420,980	\$420,480	\$470,510
Indirect Employee					
200 Travel/Training	435	2,103	4,000	4,000	4,000
205 Recruitment/Physicals	155	243	400	400	400
Subtotal	\$590	\$2,346	\$4,400	\$4,400	\$4,400
Utility Costs					
315 Telephone	1,001	3,335	2,500	2,500	2,000
320 Data Lines	4,710	5,497	7,000	7,000	7,000
Subtotal	\$5,711	\$8,832	\$9,500	\$9,500	\$9,000
Supplies					
400 Office Supplies	494	179	500	500	500
405 Computer Network Software	22,904	13,903	15,000	15,000	15,000
410 Printing & Copying	11	5	700	700	700
415 Postage	44	183	100	100	100
420 Dues & Publications	613	740	700	700	700
460 Minor Equipment	3,312	3,320	3,000	3,000	3,000
495 Miscellaneous	8,424	261	5,000	5,000	5,000
Subtotal	\$35,802	\$18,591	\$25,000	\$25,000	\$25,000
Other Services					
550 Consulting	4,827	2,494	5,000	5,000	5,000
551 Data Services	23,673	24,061	25,500	25,500	26,500
552 Annual License Fees	96,535	122,903	121,350	121,350	147,150
Subtotal	\$125,035	\$149,458	\$151,850	\$151,850	\$178,650
Maintenance					
605 Computer Maintenance	15,749	16,648	15,000	15,000	15,000
606 Computer Service Contracts	3,690	2,674	2,500	2,500	3,000
Subtotal	\$19,439	\$19,322	\$17,500	\$17,500	\$18,000
Total	\$543,877	\$592,234	\$629,230	\$628,730	\$705,560

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

INFORMATION TECHNOLOGY - 43

200 Travel/Training Computer/Network training for support staff. Technology seminars. Travel re-imburement (mileage). Maintain & update computer training room for staff. Training videos.	\$4,000
205 Recruitment/Testing/Physicals Expenses incurred when hiring new employees.	\$400
315 Telephone Long distance telephone charges, modem line charges and cellular phone charges.	\$2,000
320 Data Lines Internet Access for City Hall/PD & IT/Main plus web site hosting.	\$7,000
400 Office Supplies Cabinet, binders, folders, paper, CD/DVD's, disk cases, general office	\$500
405 Computer Hardware/Software Application software (new & upgrades), network operating/management software, network infrastructure upgrades (cabling, hubs, NIC cards), network software upgrades, new or replacement computer hardware (monitors, memory, hard drives, CD-Rom drives, etc.).	\$15,000
410 Printing & Copying Department copier charges, printing material for training.	\$700
415 Postage	\$100
420 Dues & Publications Microsoft Users Group, Microsoft TechNet Subscription, miscellaneous computer books or publications.	\$700
460 Minor Equipment Data backups, cabling, printers, computer tools, computer parts, etc.	\$3,000
495 Miscellaneous Computer costs not anticipated at this time.	\$5,000
514 Consulting Custom programming or consulting services. Program customization, Network/router/WAN and voice/data consulting	\$5,000

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

551 OnLine Services \$26,500
 Annual Subscriptions:

Police & Fire Dept. WAN (MDC's)	20,500
Wisconsin Dept. of Justice - Record Checks	2,300
Wisconsin Dept. of Justice - Time System	<u>3,700</u>
TOTAL	26,500

552 Annual License Fees \$147,150
 Software license fees:

MSI - updates/Maint. (Acct.)	11,900
GCS - updates (Acct., Assessor & Treas)	7,600
Univ. & Visual Landisc Maint/upg (Assessor)	3,600
WPS (Health)	50
Provision Health	1,500
Phoenix/KPI Support (Fire and Police)	45,000
Netmotion (Fire and Police)	2,600
Microsoft Mapoint (Fire & Police)	3,850
Telestaff (Police & Fire)	8,400
Cross Match Fingerprint (Police)	1,700
Beast Evidence Tracking (Police)	900
Dictaphone Freedom Call Check (Police)	600
PTWin32 (Inspection)	2,500
CAiCE - IPSWIMM (Engineering)	1,300
Pond Pack (Engineering)	1,600
AutoCAD (Engineering, Planning, GIS)	9,000
Arc Info & ArcView(GIS)	4,300
ARCIMS (GIS)	13,300
Quark (Rec)	900
RecTrac (Parks & Rec)	5,000
Dossier Fleet Maintenance Software	2,500
Mitchell On Demand (Streets)	1,500
Transmissions (Streets)	1,500
Sign Cad (DPW)	1,000
Microsoft Exchange & Sharepoint (IT)	12,000
Barracuda Email Archiving Software (IT)	600
Barracuda Spam Filter (IT)	950
Diskeeper (IT)	<u>1,500</u>
TOTAL	147,150

605 Computer Maintenance \$15,000
 General computer maintenance on city's 180 computers. Parts replacement, upgrades, toner & printer cartridges, printer repairs, spare parts, network & cable maintenance.

606 Annual Computer Maintenance Contracts \$3,000
 Cisco Pix Firewall, Routers, Switches & Bridges

TOTAL \$235,050

City of Oak Creek 2011 Annual Budget

Goals and Objectives

Department: City Clerk

Program Description

The City Clerk's office is the operational center for the City's flow of information, not only within the City and its departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions; monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government; administering the election process, alcohol beverage and miscellaneous business licensing, property status verifications and insurance coverages; and implementing State law and Municipal Code requirements.

The City Clerk's office is also responsible for providing budgetary and audit information and overseeing investments.

Status of 2010 Objectives through 9/1/10:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. *Ongoing. During 2010, the Clerk, in conjunction with members of the IT Department, attended various seminars on Laserfiche, a product for scanning and record management. This item has not yet gone to Council for approval.*
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit. *Completed. The Clerk, Treasurer and Finance Director have met with several financial institutions and investment brokers during 2010 and Council approval was received to add Vining Sparks as an additional qualified public depository. Staff has met with current public depositories and investment brokers on a regular basis with to discuss new products for investment purposes in an attempt to earn the best return on investments during this current economy. This is an ongoing process.*
3. Provide 24 hours of professional and computer training to each staff person. *Training is ongoing as needed or as upgrades are provided*
4. Resume the training process for Open Meetings requirements with the various boards and commissions. *Unable to complete due to workload*
5. Develop an orientation packet to be given to all newly elected City officials by April, 2010; and develop a packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2010. *An orientation packet is being provided to all newly elected officials; however, due to workload a packet was unable to be prepared for Board and commission members.*
6. Ensure current Chief Election Inspectors receive recertification training by December 31, 2010 and recruit new Chief Inspectors during 2010, also to receive certification training. *All current Chief Inspectors have met the training requirement for recertification of their two-year term running from 2010-11. An attempt was made to recruit new chief inspectors, but due to the continuing changes and new mandates in the election process, election officials are extremely reluctant to take on these additional responsibilities. A additional chief inspectors are needed and this effort will continue.*
7. Ensure affected Board of Review members receive recertification training by June 2010. *Three Board of Review members were recertified in 2010; statutes require one board member be recertified each year; the remaining members were recertified in 2009. In addition, the Deputy Clerk and Clerk's Secretary were also certified as part of their training on the Board of Review process.*
8. Continue participation in TIF No. 7 working group as an ongoing objective. *The meetings were suspended, for the most part, during 2010; however, it is anticipated that with new TIF Districts being created, this working group will be re-established.*

City of Oak Creek 2011 Annual Budget

Goals and Objectives

9. Participate in TIF No. 8 working group as an ongoing objective. *The Clerk has participated since inception and is ongoing.*
10. Continue with training/overseeing of new Deputy City Clerk, an ongoing process, during 2010, including professional and computer training courses. *Ongoing. In addition to in-house training, the Deputy City Clerk has attended a variety of training sessions, including CVMIC-sponsored workers comp users group meetings, Year 2 of the Municipal Clerks Institute, and several other job-related training sessions.*
11. Continue with training/overseeing new Clerk-Secretary, an ongoing process, during 2010, including professional and computer training courses. *Ongoing; to include to in-house training.*
12. Reorganize and condense correspondence files and file cabinets in the basement storage area and move permanent records to fireproof cabinets. *Ongoing; this project was started, but not completed due to staff shortage and workload. Reorganization of files in Clerk's Office has started and is an ongoing project, in conjunction with research on Laserfiche.*

2011 Objectives:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records.
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit.
3. Provide 24 hours of professional and computer training to each staff person.
4. Resume the training process for Open Meetings requirements with the various boards and commissions.
5. Develop an orientation packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2011.
6. Train new election officials for the 2011 election cycle by January 31, 2011.
7. Continue participation in TIF No. 7, 8, 9, 10 working groups as an ongoing objective.
8. Continue with training/overseeing of the Deputy City Clerk, an ongoing process, during 2011, including professional and computer training courses.
9. Continue with training/overseeing of the Clerk-Secretary, an ongoing process, during 2011, including professional and computer training courses.
10. Reorganize and condense correspondence files and file cabinets in the basement storage area and move permanent records to fireproof cabinets.
11. Work in conjunction with Treasurer to train/oversee the new part-time Clerk-Secretary (who will be sharing duties in both the Clerk and Treasurer's Offices) during 2011.
12. Ensure that affected Board of Review members receive recertification training by June 2011.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
City Clerk - 44					
Direct Employee Costs					
100 Salaries, Full Time	327,656	179,225	179,075	175,000	182,480
105 Salaries, Part Time		0	17,540	17,540	0
110 Salaries, Overtime	7,368	-206	2,000		2,000
130 Retirement	33,431	21,293	22,080	21,000	22,410
135 Social Security	24,187	15,354	14,910	14,000	13,960
150 Insurance, Active Employees	55,080	32,400	22,200	22,200	29,400
160 Insurance, Work Comp	1,000	448	590	1,065	935
165 Insurance, Disability	1,252	705	710	625	710
170 Insurance, Dental	5,040	3,240	3,240	2,800	3,600
175 Insurance, Group Life	1,584	437	600	500	600
180 Longevity	275	135	120	120	120
185 Section 125 Administration	148	99	100	100	100
Subtotal	\$457,021	\$253,130	\$263,165	\$254,950	\$256,315
Indirect Employee					
200 Travel/Training	1,092	2,154	2,500	2,500	2,500
205 Recruitment and Physicals	2,715		0		0
Subtotal	\$3,807	\$2,154	\$2,500	\$2,500	\$2,500
Utility Costs					
315 Telephone	0	0			0
Subtotal	\$0	\$0	\$0	\$0	\$0
Supplies					
400 Office Supplies	441	127	500	500	500
420 Dues and Publications	467	360	400	360	400
460 Minor Equipment	225	224	300	300	300
Subtotal	\$1,133	\$711	\$1,200	\$1,160	\$1,200
Other Services					
530 Audit	40,122	0	0	0	0
595 Miscellaneous	0	90	100	255	300
Subtotal	\$40,122	\$90	\$100	\$255	\$300
Maintenance					
600 Office Equip Maintenance	74	0	200	200	100
Subtotal	\$74	\$0	\$200	\$200	\$100
Total	\$502,157	\$256,085	\$267,165	\$259,065	\$260,415

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

CITY CLERK - 44

200 TRAVEL/TRAINING	\$2,500
Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, attendance at UW-Green Bay Master Academy, and other miscellaneous training classes for three full-time employees. Also includes Clerk's Institute - Year 3 for Deputy and WMCA conference. Mileage costs are also included.	
205 RECRUITMENT/PHYSICALS	\$0
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$500
Paper, pens, folders and miscellaneous office supplies needed for daily office business, as well as special forms, stationery, envelopes, computer paper, etc.	
420 DUES & PUBLICATIONS	\$400
Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets.	
460 MINOR EQUIPMENT	\$300
Unknown replacements.	
595 MISCELLANEOUS	\$300
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$100
Service and maintenance of various office machines.	
TOTAL	\$4,100

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Finance

Program Description

The Finance Department handles most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivables, billing for weed cutting, developer and utility charges; handling payroll and other personnel related activities; administering all special assessments; preparing charges for the annual tax roll; preparing the annual budget; implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement.

Status of 2010 Objectives:

1. Continue to provide adequate training to the Finance Director to make the transition as smooth as possible. *Complete*
2. Follow any new GASB requirements in 2010. Two new GASB announcements are scheduled to go into effect beginning with the 2011 reporting year. *On-going*
3. Provide professional and computer training to each staff person as needed. *Complete*
4. Continue participation in TID No. 7 and TID No. 8 and TID No. 9 working groups. *On-going*
5. Implement new union contracts for 2009 when ratified. *On-going*
6. Update financial software and procedures to effectuate efficiencies and upgrade functionality. *On-going*
7. Analyze departmental work flow to find efficiencies and better utilize manpower. *On-going*
8. Post city budget, audit, and annual reports to City web site. *Complete*
9. Give all Department Managers inquiry rights to access the City's financial information, eliminating the need for printing monthly reports, saving time and money. *Complete*

2011 Goals

1. Assist new City Administrator transition.
2. Continue to participate in Administrative Team as long as new Administrator requires.
3. Institute new GASB pronouncements.
4. Continue modernizing and updating office functions.
5. Provide quarterly financial reporting to Council.
6. Continue participating in TID development team.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Finance - 45					
Direct Employee Costs					
100 Salaries, Full Time	0	205,768	190,894	190,894	202,860
110 Salaries, Overtime	0	0	500	0	0
130 Retirement	0	18,644	19,760	19,760	22,620
135 Social Security	0	15,049	14,400	14,400	15,520
150 Insurance, Active Employees	0	32,400	35,400	35,400	39,000
160 Insurance, Work Comp	0	453	600	1,000	1,100
165 Insurance, Disability	0	744	710	600	710
170 Insurance, Dental	0	3,240	3,240	3,240	3,960
175 Insurance, Group Life	0	685	600	550	600
180 Longevity	0	170	240	240	240
185 Section 125 Administration	0	103	100	50	105
Subtotal	\$0	\$277,256	\$266,444	\$266,134	\$286,715
Indirect Employee					
200 Travel/Training	0	491	3,500	3,200	3,100
205 Recruitment and Physicals	0	52	100	0	100
Subtotal	\$0	\$543	\$3,600	\$3,200	\$3,200
Supplies					
400 Office Supplies	0	271	450	450	450
420 Dues and Publications	0	85	150	162	160
460 Minor Equipment	0	1,328	800	250	300
Subtotal	\$0	\$1,684	\$1,400	\$862	\$910
Other Services					
530 Audit	0	37,845	42,250	42,250	42,500
595 Miscellaneous	0	66	250	100	250
Subtotal	\$0	\$37,911	\$42,500	\$42,350	\$42,750
Maintenance					
600 Office Equip Maintenance	0	215	100	215	100
Subtotal	\$0	\$215	\$100	\$215	\$100
Total	\$0	\$317,609	\$314,044	\$312,761	\$333,675

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

FINANCE - 45

200 TRAVEL/TRAINING	\$3,100
Tuition reimbursement for Account Clerk II, GFOA sponsored training for Director.	
205 RECRUITMENT/PHYSICALS	\$100
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$450
Miscellaneous office supplies needed for three employees.	
420 DUES & PUBLICATIONS	\$160
460 MINOR EQUIPMENT	\$300
Calculators	
530 AUDIT	\$42,500
595 MISCELLANEOUS	\$250
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$100
Copier and typewriter maintenance.	
TOTAL	\$46,960

City of Oak Creek 2011 Annual Budget

Goals and Objectives

Department: Treasurer's Office

Program Description

The Treasurer's office is responsible for the accounting, collection, security, and deposit of all City funds in accordance with Wisconsin State Statutes and City ordinances.

The Treasurer's office collects and receipts all monies received by the City of Oak Creek. This office advises the City Clerk on daily deposits, to ensure the highest interest earning potential for the City. Tax statements- Real Estate and Personal Property, are sent to property owners from this office. Collection of taxes, disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County are prepared and completed by this office. Dog and cat license issuance is also provided by the Treasurer's office.

2010 Objectives – Status through July 31st:

1. Mail 100% of the Real Estate and Personal Property tax bills in a timely fashion.
Status: Anticipate mailing of 2010 tax bills on December 10, 2010.
2. Collect 98.5% of the Personal Property tax bill amount by June 1, 2010, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
Status: Collected 98.9%. Withholding Business Licenses (Sanitarian) has benefited collection.
3. Collect Real Estate taxes of 98% by July 31, 2010, to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2010.
Status: Collected 96.9% - reflection of economy. Mailed delinquent notices by June 30, 2010. Will review changes for collection of 2010 taxes at City Hall, due to staffing issues.
4. Work with the City Clerk and Finance Director to monitor and maintain the highest safe level of return on City investments.
Status: We worked with current and potential Institutions and moved available funds from the LGIP to other types of investments that offered substantially higher rates of return, to increase interest earnings.
5. Work with Finance to reduce costs and increase revenue and efficiency (i.e. check processing, purchasing cards, cash receipting procedures).
Status: Reviewed check processing options - benefit did not outweigh the cost. Cancelled City Credit cards; worked with Finance Director to replace with purchasing cards to receive money back on purchases. Updated cash receipting procedures to improve efficiency & accuracy.
6. Reconcile the health insurance fund and general fund accounts in a timely fashion.
Status: Timeliness has improved in reconciliation due to streamlining the process. I believe that restructuring of part-time staff will offer added improvement to the reconciliation process.
7. Full- and/or part-time staff to attend educational classes to improve job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin.
Status: Treasurer completed Master Academy at the Treasurer's Institute; will attend other meetings and the MTAW Fall Conference. Treasurer still working on experience requirements for certification; however, it is difficult to find time with only one full-time staff person. Continually offer full and part-time staff the opportunity to attend computer classes or other training that would benefit the City. Working with Account Clerk II to attain the powers and duties of Notary Public.
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
Status: We now utilize the invoice process to improve the monitoring and collection of payments.

City of Oak Creek 2011 Annual Budget

Goals and Objectives

9. Review current Pet Licensing procedures to reduce processing time and improve efficiency.
Status: Worked with MADACC to standardize license fees. Have created other time saving steps; will continue to review procedures.
10. Create job duties procedural manuals for full- and part-time personnel to improve proficiency during absences and ease the transition due to change in personnel. Update current cash receipting manuals to reflect software changes and to improve consistency and accuracy.
Status: In the process; hope to accomplish the cash receipting manual by the end of November.
11. Work with Personnel Specialist to update job description for Account Clerk II position. Worked with City Clerk and Personnel Specialist to create job descriptions for part-time staff in 2009 and will update as needed.
Status: Completed job description for Account Clerk II. Will update all job descriptions as needed.

2011 Objectives:

1. Mail 100% of the Real Estate and Personal Property tax bills by December 14, 2011.
2. Collect 98.9% of the Personal Property tax bill amount by June 1, 2011, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
3. Collect Real Estate taxes of 97% by July 31, 2011 to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2011. Implement changes for collection of taxes at City Hall (beginning December 2010) due to staffing issues, to maintain costs and improve efficiency in 2011.
4. Work with the City Clerk and Finance Director to monitor and maintain the highest safe level of return on City investments and update Investment Policy as necessary.
5. Work within the Treasurer's Department to reduce costs and increase efficiency by reducing paper copies and improving cash receipting procedures. Meet with staff to discuss innovative ideas and assess strengths and weaknesses; make changes accordingly.
6. Improve reconciliation of the health insurance fund and general fund accounts by restructuring part-time staff.
7. Full- and/or part-time staff to attend educational classes to improve job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin; although, it is difficult to find time with only one full-time staff person. If not completed in 2010, will work with Account Clerk II to attain the powers and duties of Notary Public.
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
9. Review current Pet Licensing procedures to reduce processing time and improve efficiency.
10. Create job duties procedural manuals for full- and part-time personnel to improve proficiency during absences and ease the transition due to change in personnel and lack of full-time staff. If not complete, update current cash receipting manuals to reflect software changes and to improve consistency and accuracy.
11. Will update all job descriptions as needed.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
City Treasurer - 46					
Direct Employee Costs					
100 Salaries, Full Time	95,596	109,163	114,000	114,000	119,200
105 Salaries, Part Time	16,787	20,655	22,535	22,535	22,890
110 Salaries, Overtime	113		500	500	500
130 Retirement	12,204	14,447	15,050	15,050	16,100
135 Social Security	8,275	9,963	10,450	10,450	10,200
150 Insurance, Active Employees	17,700	29,400	32,400	32,400	34,800
160 Insurance, Work Comp	325	326	430	430	770
165 Insurance, Disability	450	470	475	475	500
170 Insurance, Dental	2,160	2,160	2,380	2,380	2,400
175 Insurance, Group Life	305	359	360	360	360
180 Longevity	10	55	60	60	120
185 Section 125 Administration	49	49	100	100	100
Subtotal	\$153,974	\$187,047	\$198,740	\$198,740	\$207,940
Indirect Employee					
200 Travel/Training	1,488	1,516	1,800	1,600	1,825
205 Recruitment/Testing	0	0		115	
Subtotal	\$1,488	\$1,516	\$1,800	\$1,715	\$1,825
Utility Costs					
315 Telephone	187	189	350	570	500
Subtotal	\$187	\$189	\$350	\$570	\$500
Supplies					
400 Office Supplies	1,035	1,480	1,200	1,200	1,200
410 Printing and Copying	3,837	2,297	4,100	3,700	3,800
415 Postage	8,454	7,956	9,100	9,100	9,200
420 Dues and Publications	392	447	500	470	470
460 Minor Equipment	1,335	313	1,000	1,000	1,000
Subtotal	\$15,053	\$12,493	\$15,900	\$15,470	\$15,670
Maintenance					
600 Office Equip Maintenance	125	125	200	200	200
Subtotal	\$125	\$125	\$200	\$200	\$200
Total	\$170,827	\$201,370	\$216,990	\$216,695	\$226,135

City of Oak Creek 2011 Annual Budget

Goals and Objectives

Department: Assessor's Office

Program Description

The Assessor's Office is responsible for discovering, listing and placing a fair market value on all real and personal property according to State laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end result of each year's work. Personnel in this department assist the public in obtaining assessment information on agricultural, residential, commercial, manufacturing properties, and manufactured housing units in the City.

In 1994 the City hired a contract assessor to act as City Assessor. With that change, the City Clerk assumed the day-to-day supervision of this office.

Status of 2010 Objectives through 9/1/10:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2010. *Completed; assessments and report to Treasurer on 2/18/10.*
2. Continue to work with the Information Technology Office on efficient transfer of data between the Personal Property Program and Real Estate –Univers Program with GCS computer systems; resolve IT issues with Milwaukee County ownership program (Laredo) as they implement changes throughout the year. *Ongoing*
3. CLT staff to prepare and mail personal property self-reporting forms by January 15, 2010; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2010. *Forms mailed on 1/15/10; final Personal Property Assessment Roll ran on 9/3/10.*
4. Complete the 2010 assessment roll by June 30, 2010. *Final Real Estate Assessment Roll ran on 9/3/10.*
5. Provide 24 hours of professional and computer training to staff. *As of 9/13/10, 16 hours of training completed; more hours anticipated with computer change to Microsoft 7 and Microsoft Office 2010 in October 2010.*
6. Continue to train/oversee the existing part-time Clerk-Secretaries in accordance with their job descriptions, with attendance at training seminars as may be necessary. *Two part-time Clerk-Secretaries attended Administrative Assistant's seminar on 6/24/10. Assessment Technician completed required Assessor's school via Internet on 2/11/10.*
7. Continue to work with the Contract Assessor and staff to streamline operations in the Assessor's Office by meeting biweekly with the Contract Assessor, Clerk and Assessment Technician for status of projects and prioritizing workload and issues. *Ongoing*
8. If funding is available, begin the process of scanning original documents, including reorganizing and consolidating archived records. *Due to basement flood damage, archived property record cards salvaged and filed in basement file cabinet.*
9. Begin the citywide revaluation on or before November 1, 2010. *Anticipated date.*

City of Oak Creek 2011 Annual Budget

Goals and Objectives

Goals for 2011:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2011.
2. Continue to work with the Information Technology Office on efficient transfer of data between the Personal Property Program and Real Estate –Unifers Program with GCS computer systems; resolve IT issues with Milwaukee County ownership program (Laredo) as they implement changes throughout the year.
3. CLT staff to prepare and mail personal property self-reporting forms by January 15, 2011; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2011.
4. Complete the 2011 assessment roll by June 30, 2011.
5. Provide 24 hours of professional and computer training to staff.
6. Continue to train/oversee the existing part-time Clerk-Secretaries in accordance with their job descriptions, with attendance at training seminars as may be necessary.
7. Continue to work with the Contract Assessor and staff to streamline operations in the Assessor's Office by meeting biweekly with the Contract Assessor, Clerk and Assessment Technician for status of projects and prioritizing workload and issues.
8. If funding is available, continue the process of scanning original documents, including reorganizing and consolidating archived records.
9. Finalize the citywide revaluation, conduct open book sessions for residents and conduct annual Board of Review.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
City Assessor - 48					
Direct Employee Costs					
100 Salaries, Full Time	47,641	48,840	50,220	49,500	50,800
105 Salaries, Part Time	31,184	33,689	36,100	29,000	36,000
110 Salaries, Overtime	756	427	500	500	500
130 Retirement	8,375	8,860	9,900	9,000	10,220
135 Social Security	5,961	6,377	6,600	6,000	6,640
145 Unemployment Compensation		0	0		
150 Insurance, Active Employees	3,000	3,000	3,000	16,200	17,400
160 Insurance, Work Comp	200	209	275	900	790
165 Insurance, Disability	235	235	240	200	240
170 Insurance, Dental	420	400	410	1,200	410
175 Insurance, Group Life	87	98	120	120	120
180 Longevity	60	105	105	45	100
Subtotal	\$97,919	\$102,240	\$107,470	\$112,665	\$123,220
Indirect Employee -					
200 Travel/Training	417	399	400	360	400
205 Recruitment/Testing			0	0	0
Subtotal	\$417	\$399	\$400	\$360	\$400
Supplies					
400 Office Supplies	1,132	2,421	2,000	1,500	2,000
410 Printing and Copying	640	1,079	900	750	500
415 Postage	1,313	1,092	1,500	1,400	8,000
420 Dues and Publications	762	778	1,000	825	1,000
460 Minor Equipment	0	200	200	200	500
495 Miscellaneous	0	100	100	0	100
Subtotal	\$3,847	\$5,670	\$5,700	\$4,675	\$12,100
Other Services					
514 Engineering/Consulting	68,820	85,000	94,500	94,500	94,500
520 Fee for State Manuf Assessments	9,435	27,303	15,000	14,000	15,000
Subtotal	\$78,255	\$112,303	\$109,500	\$108,500	\$109,500
Maintenance					
600 Office Equip Maintenance	154	244	500	250	500
Subtotal	\$154	\$244	\$500	\$250	\$500
Total	\$180,592	\$220,856	\$223,570	\$226,450	\$245,720

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

ASSESSOR'S DEPARTMENT - 48

200 TRAVEL/TRAINING	\$400
Funds in this account will be used for training of staff in computer courses, seminars and mileage.	
205 RECRUITMENT/TESTING	\$0
400 OFFICE SUPPLIES	\$2,000
Covers the cost of necessary supplies to run the office including, but not limited to, pens, paper, folders, toner, binders, labels, storage boxes, and miscellaneous.	
410 PRINTING AND COPYING	\$500
Daily business copying, updates of current materials, business envelopes, assessment manual updates, and copying charges from Milwaukee County Register of Deeds for deeds, mortgages and plat pages.	
415 POSTAGE	\$8,000
Routine business correspondence, annual mailings of personal property forms, assessment increase notices, mailings to Department of Revenue, and required certified mailings.	
420 DUES AND PUBLICATIONS	\$1,000
Includes subscriptions to professional and technical journals and commercial costing manuals.	
460 MINOR EQUIPMENT	\$500
Minor equipment, to include telephone headset(s) for staff.	
495 MISCELLANEOUS	\$100
Funds to cover any unplanned incident or expense.	
515 ENGINEERING CONSULTING	\$94,500
Tyler Technologies, Inc. (formerly CLT) for assessor services annual contract and Personal Property valuation, and citywide revaluation.	
520 FEE FOR STATE MANUFACTURING ASSESSMENTS	\$15,000
Fee paid to State DOR for performing manufacturing assessments annually	
600 OFFICE EQUIPMENT MAINTENANCE	\$500
Service and maintenance of copy machine.	
TOTAL	\$122,500

CITY OF OAK CREEK 2010 ANNUAL BUDGET

Goals and Objectives

Department: Legal

Program Description

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department heads. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

Objectives:

1. Continue to work with the City Administrator outside legal counsel, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.

Status: This is an ongoing effort. Significant progress has been made on this project. The City is entering into negotiations with several property owners to take over title to their land. We are in the midst of obtaining a significant amount of clean soils to cap contaminated sites to allow for redevelopment. A community advisory group has been formed. A contract has been awarded for the development of a master plan.

2. Successfully complete the Andrew Zielinski litigation.

Status: A court order has now been received affirming that the City and the Common Council was correct in cleaning up the property and levying a special charge against the Zielinski property. The special charge was reduced from approximately \$121,000.00 to approximately \$102,000.00.

3. Continue to work with the staff to assist in the cleanup of nuisance properties.

Status: There has been significant success in getting nuisance properties cleaned up, including but not limited to, the Boy, Zielinski, Thompson, and Lemke properties as well as others.

4. Work with outside counsel with respect to the claim against Angus Young and Associates as it relates to the change orders for the street garage expansion.

Status: Significant progress has been made on identifying the problems as it relates to moisture intrusion at the street garage. We are in negotiations with counsel for the architect.

5. Continue to work with the staff with respect to issues relating to the redevelopment of the Delphi property.

Status: The Delphi buildings are close to being completely demolished. The council recently approved development of a master plan for the redevelopment of the Delphi site.

6. Continue to work with the staff regarding TIF No. 8.

Status: Final negotiations have concluded with Wispark the developer of TIF No. 8. However due to the lagging economy approval has not yet been sought to move forward with the TIF agreement.

7. Take legal action to acquire Giefer property.

Status: The Common Council decided not to acquire the Giefer property.

8. Continue to work with the staff regarding TIF No. 9.

Status: TIF 9 has been successfully created.

9. Take legal action to acquire TriStar recycling property.

Status: The City has abandoned its efforts to acquire the TriStar recycling property.

10. Assist staff on South 27th Street issues.

Status: Ongoing.

11. Take necessary action to obtain judicial approval for closure of Cupid's Toys.

Status: Cupid's Toys operated by Richard Rothen has been closed. A new proprietor is now operating the store.

12. Assist outside counsel in defense of the duty disability claim of David J. Roszina.

Status: The Roszina proceedings are continuing. There will be additional administrative hearings scheduled in the near future.

13. Represent the City vigorously in the collection of delinquent property taxes.

Status: Ongoing.

14. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.

Status: Ongoing.

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Goals and Objectives

Department: Legal

Program Description

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department heads. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

Objectives:

1. Continue to work with the common council, outside legal counsel, the city's environmental engineering consulting firm, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.
2. Successfully complete the Andrew Zielinski litigation.
3. Continue to work with the staff to assist in the cleanup of nuisance properties.
4. Work with outside counsel with respect to the claim against Angus Young and Associates as it relates to the claim regarding the street garage expansion.
5. Continue to work with the staff with respect to issues relating to the redevelopment of the Delphi property and possible relocation of City Hall and the Library.
6. Continue to work with the staff regarding TIF No. 8 and other TIF related issues.
7. Assist staff on South 27th Street issues.
8. Successfully defend the excessive assessment claim of Walgreens.
9. Assist inspection staff in the prosecution of raze orders.
10. Complete acquisition of land from REM enterprises.
11. Assist outside counsel in defense of the duty disability claim of David J. Roszina.
12. Represent the City vigorously in the collection of delinquent property taxes.

13. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008	2009	2010	2010	2011
	Actual	Actual	Budget	Estimate	Budget
City Attorney - 50					
Direct Employee Costs					
100 Salaries, Full Time	84,389	93,359	93,000	93,000	95,700
105 Salaries, Part Time	25,098	26,845	25,900	24,000	13,300
125 Car Allowance	1,800	1,800	1,800	1,600	1,800
130 Retirement	8,866	9,996	10,230	10,500	11,100
135 Social Security	8,228	9,298	9,100	9,000	8,340
150 Insurance, Active Employees	14,700	14,700	16,200	16,200	17,400
160 Insurance, Work Comp	300	331	440	1,150	1,015
165 Insurance, Disability	235	235	240	250	240
170 Insurance, Dental	1,080	1,080	1,080	1,200	1,200
175 Insurance, Group Life	526	527	540	475	575
185 Section 125 Administration	52	53	50	60	50
Subtotal	\$145,274	\$158,224	\$158,580	\$157,435	\$150,720
Indirect Employee					
200 Travel/Training	1,180	688	3,000	2,000	2,750
Subtotal	\$1,180	\$688	\$3,000	\$2,000	\$2,750
Supplies					
400 Office Supplies	0	0	200	200	200
415 Postage	334	145	300	300	300
420 Dues and Publications	7,291	1,144	6,500	6,500	6,500
Subtotal	\$7,625	\$1,289	\$7,000	\$7,000	\$7,000
Other Services					
525 Outside Legal Services	87,685	121,260	115,000	115,000	130,000
545 Legal Notices/Recordings	2,010	7,182	3,000	1,200	2,500
Subtotal	\$89,695	\$128,442	\$118,000	\$116,200	\$132,500
Total	\$243,774	\$288,643	\$286,580	\$282,635	\$292,970

* \$33,500 is used to fund Assistant City Attorney

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

CITY ATTORNEY - 50

200 Training	\$2,750
Attendance at the League of Wisconsin Municipalities Attorney's Institute. City Attorney's attendance at the NIMLO National conference.	
400 Office Supplies	\$200
Paper, pens, folders and miscellaneous office supplies.	
415 Postage	\$300
Miscellaneous mailings and postage charges.	
420 Dues and Publications	\$6,500
NIMLO dues, subscription to McQuillins on Municipal Corporations and Clark Boardman and Callaghan Current Municipal Problems. Legal research service provided over the internet	
525 Outside Legal Services	\$130,000
Litigation on a variety of issues, jury demands, personal property tax collection and contribution for Ms. Karl's salary and Municipal Court prosecutions.	
545 Legal Notices/Recordings	\$2,500
Charges to record various documents and place certain notices in the newspaper	
TOTAL	\$142,250

City of Oak Creek 2011 Annual Budget Review of 2010 Goals and Objectives

Department: Community Development

Program Description:

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. Since 2007, with the addition of a Zoning Administrator/Planner, the Department has taken on the additional role of Zoning Code Enforcement.

Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan and 27th Street plans.

Staff continues to work with the Wisconsin Department of Transportation to manage the Drexel Interchange project. The Drexel Avenue (City project) is ongoing. Staff continues to investigate opportunities with the State, County and private land-owners to implement the recommendations of those plans. Planning staff has also held a series of reviews with the Plan Commission to investigate possible amendments to the Comprehensive Plan. These amendments will become part of the 2011 Comprehensive Plan update, which is anticipated to be completed in-house.

2. To work with elected officials, the private sector and staff to promote and accelerate the redevelopment of the lakefront, including implementation activities recommended by the Urban Land Institute Development Advisory Panel report.

Staff is part of the lakefront team that has been responsible for moving this project forward. Significant achievements for 2010 include the negotiations and subsequent agreement to bring fill from the I-94 project at no cost to the City to be used in remediation of the lakefront. This will save the City millions of dollars. Staff continues to work with the lakefront advisory team and private owners to advance the redevelopment of the lakefront. In 2009, staff prepared a grant application for the Wisconsin Coastal Management Program to complete a master plan for the lakefront area. This \$30,000 grant was awarded to the City in 2010. This work will be performed in late 2010 – 2011.

3. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits.

All such requests were performed within statutory time limits.

4. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction.

The DCD staff was provided support to the CDA, including working with clients throughout the approvals process. DCD staff also assisted in coordinating the 2010 CDA business breakfast.

5. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects, and to propose non public service projects to utilize the City's allocation of funds.

The City's administration of the CDBG program is ongoing. Public and non public service projects utilizing the City's allocation of funds have been submitted to Milwaukee County for the 2011 grant year.

6. To oversee zoning code enforcement activities for the City, and to provide a year end report to the Council on the status of the program.

The Zoning Administrator tracks all zoning and code violations and will prepare an annual report to the Council in the first quarter of 2011.

City of Oak Creek 2011 Annual Budget Review of 2010 Goals and Objectives

7. To work with the Parks and Recreation Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.

DCD staff drafted grant applications for Stewardship funding for acquisition and development of local parks. Although the grant applications were not funded, staff continues to work with the Parks department to evaluate proposals to implement the Park and Open Space Plan, including the potential acquisition of a neighborhood park site in the Woodknoll neighborhood.

8. To maintain ongoing communication with elected officials and appointed officials.

Elected and appointed officials are updated on all Planning issues affecting their district.

9. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to initiate the process for updating of the plan in 2010-2011.

This was done in 2010. The plan will be amended in 2011.

10. To incorporate the 27th Street subarea, corridor and streetscape plans into City's adopted comprehensive plan.

The plan will be amended in 2011.

11. To monitor the function and content of the department's web page on a weekly basis.

This is done, albeit sporadically. Specific assignments and responsibilities will be assigned for this in 2011.

12. To update the citywide database of businesses.

This has been done, and will be continue to be done on an annual basis.

13. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP)

Both AICP certified planners have met the accreditation requirements for the period. This requirement for continuing education is ongoing and will need to be addressed annually.

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Community Development

Program Description:

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. Since 2007, with the addition of a Zoning Administrator/Planner, the Department has taken on the additional role of Zoning Code Enforcement.

Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan and 27th Street plans.
2. To work with the public, elected officials, the private sector and staff to promote and accelerate the redevelopment of the lakefront, including implementation activities recommended by the Urban Land Institute Development Advisory Panel report and the forthcoming Lakeview Village development plan (2010-2011).
3. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits.
4. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction.
5. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects, and to propose non public service projects to utilize the City's allocation of funds.
6. To oversee zoning code enforcement activities for the City, and to provide a year end report to the Council on the status of the program.
7. To work with the Parks and Recreation Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.
8. To maintain ongoing communication with elected officials and appointed officials.
9. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to initiate the process for updating of the plan in 2011.
10. To incorporate the 27th Street subarea, corridor and streetscape plans into City's adopted comprehensive plan.
11. To monitor the function and content of the department's web page on a weekly basis.
12. To maintain the citywide database of businesses.
13. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP)
14. To manage and monitor public service programming and scheduling for the City's public access channels (25 & 99)

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Community Development - 55					
Direct Employee Costs					
100 Salaries, Full Time	203,406	212,848	210,453	215,000	202,400
105 Salaries, Part Time	12,574	11,299	11,700	10,600	11,440
110 Salaries, Overtime	0	0	400		400
130 Retirement	22,683	24,070	23,800	25,000	24,800
135 Social Security	16,134	17,437	16,600	17,000	16,360
145 Unemployment Compensation	0	0	0		
150 Insurance, Active Employees	34,780	27,785	23,200	23,205	23,520
160 Insurance, Work Comp	575	590	700	1,025	620
165 Insurance, Disability	834	834	900	725	800
170 Insurance, Dental	2,795	2,130	1,900	3,366	1,840
175 Insurance, Group Life	446	484	600	500	530
180 Longevity	77	51	100	100	50
185 Section 125 Administration	139	107	100	100	80
Subtotal	\$294,443	\$297,635	\$290,453	\$296,621	\$282,840
Indirect Employee					
200 Travel/Training	1,944	4,012	5,080	1,500	3,850
205 Recruitment and Testing		0	0	0	0
Subtotal	\$1,944	\$4,012	\$5,080	\$1,500	\$3,850
Utility Costs					
315 Telephone	1,461	1,083	1,200	1,420	1,200
Subtotal	\$1,461	\$1,083	\$1,200	\$1,420	\$1,200
Supplies					
400 Office Supplies	2,577	990	1,000	500	500
410 Printing and Copying	1,107	790	1,100	600	750
415 Postage	2,837	1,359	2,400	2,100	2,400
420 Dues and Publications	1,171	1,220	1,185	1,185	1,200
Subtotal	\$7,692	\$4,359	\$5,685	\$4,385	\$4,850
Other Services					
514 Consulting					10,000
545 Legal Notices	3,295	1,814	2,000	1,600	2,000
574 Recording and Review Fees	327	407	750	450	1,200
Subtotal	\$3,622	\$2,221	\$2,750	\$2,050	\$13,200
Maintenance					
600 Office Equip Maintenance	353	225	360	360	360
Subtotal	\$353	\$225	\$360	\$360	\$360
Vehicles					
700 Vehicles Maintenance	10	324	1,000	250	1,000
710 Gas/Oil/Fluids	272	145	300	240	300
715 Tires	0	428	0		0
Subtotal	\$282	\$897	\$1,300	\$490	\$1,300
Total	\$309,797	\$310,432	\$306,828	\$306,826	\$307,600

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

DEPARTMENT OF COMMUNITY DEVELOPMENT - 55

200 TRAVEL/TRAINING

Training of staff and members of the Department of Community Development and staff mileage reimbursement. (2011 APA conference, 2011 Wisconsin Chapter APA conference (Planning staff).
NOTE: continuing education credits are required to maintain AICP certification. \$3,850

315 TELEPHONE

Mobile and long distance phone service. \$1,200

400 OFFICE SUPPLIES

Purchasing of office supplies for the department's activities. \$500

410 PRINTING AND COPYING

Cost of printing documents generated for or by the department in carrying out their duties. \$750

415 POSTAGE

Cost of mailings generated by the department. \$2,400

420 DUES AND PUBLICATIONS

Staff membership in the American Planning Association, American Institute of Certified Planners, as well as publications for the department. \$1,200

545 LEGAL NOTICES

Publication of legal notices in conjunction with City and developer initiated petitions. \$2,000

514 CONSULTING

Expenses related to the State mandated update to the City's comprehensive plan. Staff will prepare the plan update in-house. This figure also includes funds for a master plan for the Delphi/Civic Center property. This funding may ultimately come through other sources. \$10,000

574 RECORDING AND REVIEW FEES

Fees for the County's review and recording of documents (which have been increased) such as certified survey maps, development agreements, deed restrictions, easements, etc. NOTE: DCD has been recording documents for other departments as well. \$1,200

600 OFFICE EQUIPMENT MAINTENANCE

Maintenance contracts on office equipment within the department. \$360

700 VEHICLE MAINTENANCE

Maintenance of vehicle for Zoning Administrator. \$1,000

710 GAS/OIL/FLUIDS

Zoning Administrator vehicle. \$300

715 TIRES

Zoning Administrator vehicle. \$0

TOTAL \$24,760

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
100% Original - 2006,2007,2008 TO 2010-5% Operating Costs and 2% Direct Employee Costs to WE Energies Fund 19					
Police - 60					
Direct Employee Costs					
100 Salaries, Full Time	4,442,042	4,663,896	4,648,300	4,448,300	4,939,890
105 Salaries, Part Time	70,100	70,992	76,550	79,350	75,999
110 Salaries, Overtime	297,304	299,691	282,000	300,000	282,000
115 Salaries, Holiday Pay	100,348	93,422	98,000	96,000	98,000
120 Special Pay Allowances	110,041	112,663	113,000	113,000	118,615
130 Retirement	888,638	951,113	962,200	956,385	963,560
135 Social Security	372,044	397,915	390,700	355,864	383,500
145 Unemployment Compensation	7,270	0	0		0
150 Insurance, Active Employees	939,900	957,116	1,028,000	975,000	1,094,400
160 Insurance, Work Comp	136,985	124,246	154,500	154,000	137,415
165 Insurance, Disability	17,950	18,276	18,300	18,300	18,050
170 Insurance, Dental	70,020	72,355	69,700	69,700	75,360
175 Insurance, Group Life	5,756	6,066	6,500	6,500	6,250
180 Longevity	9,220	9,130	9,500	9,500	9,250
185 Section 125 Administration	1,016	1,101	650	500	650
Subtotal	\$7,468,634	\$7,777,983	\$7,857,900	\$7,582,399	\$8,202,939
Indirect Employee					
200 Travel/Training	35,543	25,970	34,000	34,000	32,500
205 Recruitment/Testing/Physicals	19,689	17,133	20,000	25,000	20,000
210 Expense Allowance	699	782	1,000	1,000	1,000
215 Uniforms and Clothing	12,141	11,916	10,400	13,400	10,400
220 Tuition Reimbursement	27,059	34,858	37,880	37,880	34,600
225 Recognition	1,946	3,178	2,000	3,200	2,000
Subtotal	\$97,076	\$93,837	\$105,280	\$114,480	\$100,500
Utility Costs					
300 Electricity	67,868	67,687	80,400	71,000	77,000
305 Water and Sewer	2,612	2,311	3,600	3,600	3,600
310 Natural Gas	57,357	38,181	69,400	45,000	60,000
315 Telephone	41,083	53,668	44,500	52,000	50,000
Subtotal	\$168,920	\$161,847	\$197,900	\$171,600	\$190,600
Supplies					
400 Office Supplies	11,806	12,701	13,000	13,000	12,000
410 Printing and Copying	9,174	6,913	6,000	7,000	6,000
415 Postage	5,878	5,103	6,000	6,500	3,500
420 Dues and Publications	4,964	4,867	6,500	6,500	6,100
425 Advertising and Promotions	601	1,564	1,500	1,000	2,500
426 Crime Prevention	11,595	11,732	12,000	12,000	12,000
440 Medical and Safety	5,420	4,045	5,500	6,500	5,500
460 Minor Equipment	4,319	2,992	7,000	7,000	7,000
470 Audio Visual/Photo Supplies	4,945	2,631	3,500	2,500	3,000
480 Fire Equipment	279	864	1,000	1,000	1,000
485 Police Equipment	13,418	12,143	15,000	70,000	15,000
486 Ammunition/Armory	20,096	19,250	21,000	21,000	21,000
486.10 ERU Equipment	9,741	10,118	10,000	10,000	10,000
487 Police Auxiliary	1,675	2,090	1,500	1,500	1,500
488 Police Special Operations	5,264	7,037	4,000	4,000	4,000
488.10 DWI Enforcement	514	623	1,000	1,000	1,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19					
In 2006,2007,2008 & 2009 98% of Direct Employee Costs-2% to WE Energies Fund 19					
Police - 60					
Direct Employee Costs					
100 Salaries, Full Time	4,204,620	4,402,030	4,564,515	4,427,368	4,841,090
105 Salaries, Part Time	68,671	69,572	77,850	75,000	72,380
110 Salaries, Overtime	284,277	285,720	276,400	304,000	276,400
115 Salaries, Holiday Pay	96,556	88,388	96,000	96,000	96,000
120 Special Pay Allowances	103,502	106,072	110,700	110,000	116,215
130 Retirement	839,969	895,841	943,000	900,000	944,260
135 Social Security	352,822	376,821	382,900	375,000	375,850
145 Unemployment Compensation	7,055		0		
150 Insurance, Active Employees	893,995	892,634	1,007,400	980,700	1,072,500
160 Insurance, Work Comp	129,433	114,765	151,400	177,854	134,725
165 Insurance, Disability	16,901	17,220	17,900	15,100	17,650
170 Insurance, Dental	66,845	67,492	68,300	72,840	73,860
175 Insurance, Group Life	5,593	5,890	6,400	5,300	6,150
180 Longevity	9,036	8,947	9,300	13,775	9,050
185 Section 125 Administration	996	1,079	650	1,210	650
Subtotal	\$7,080,271	\$7,332,471	\$7,712,715	\$7,554,147	\$8,036,780
Indirect Employee					
200 Travel/Training	33,696	24,054	32,300	32,300	30,875
205 Recruitment/Testing/Physicals	18,566	16,283	19,000	23,750	19,000
210 Expense Allowance	664	743	950	950	950
215 Uniforms and Clothing	11,534	11,320	9,880	12,730	9,880
220 Tuition Reimbursement	25,706	33,115	36,000	33,000	32,870
225 Recognition	1,848	3,019	1,900	3,040	1,900
Subtotal	\$92,014	\$88,534	\$100,030	\$105,770	\$95,475
Utility Costs					
300 Electricity	64,474	64,303	76,380	67,450	73,150
305 Water and Sewer	2,481	2,195	3,420	3,420	3,420
310 Natural Gas	54,490	36,272	50,930	42,750	57,000
315 Telephone	39,029	50,984	42,275	49,400	47,500
Subtotal	\$160,474	\$153,754	\$173,005	\$163,020	\$181,070
Supplies					
400 Office Supplies	11,216	12,066	12,350	12,350	11,400
410 Printing and Copying	8,716	6,568	5,700	6,650	5,700
415 Postage	5,584	4,847	5,700	6,175	3,325
420 Dues and Publications	4,716	4,624	6,175	6,175	5,795
425 Advertising and Promotions	571	1,486	1,425	950	2,375
426 Crime Prevention	11,026	11,145	11,400	11,400	11,400
440 Medical and Safety	5,154	3,843	5,225	6,175	5,225
460 Minor Equipment	4,103	2,843	6,650	6,650	6,650
470 Audio Visual/Photo Supplies	4,697	2,499	3,325	2,375	2,850
480 Fire Equipment	265	820	950	950	950
485 Police Equipment	12,747	11,536	14,250	66,500	14,250
486 Ammunition/Armory	19,092	18,287	19,950	19,950	19,950
486.10 ERU Equipment	9,254	9,612	9,500	9,500	9,500
487 Police Auxiliary	1,591	1,986	1,425	1,425	1,425
488 Police Special Operations	5,001	6,685	3,800	3,800	3,800
488.10 DWI Enforcement	489	592	950	950	950

City of Oak Creek 2011 Annual Budget

Fund / Department		2008	2009	2010	2010	2011
		Actual	Actual	Budget	Estimate	Budget
100% Original - 2006,2007,2008 TO 2010-5% Operating Costs and 2% Direct Employee Costs						
490	Police Vehicles	123,060	143,829	120,000	118,500	133,500
490.10	Police Vehicles Equipment	14,454	11,155	10,000	10,000	10,000
493	Canine Operations	2,062	4,330	4,500	4,500	4,500
494	Leased Major Equipment	8,286	8,286	9,200	0	0
495	Miscellaneous	6,011	5,118	6,000	61,000	5,000
	Subtotal	\$263,564	\$277,391	\$264,200	\$364,500	\$264,100
Other Services						
500	County Prisoner Fees	37,423	33,184	32,000	32,000	32,000
525	Attorney/Legal	12,602	77,972	25,000	35,000	25,000
	Subtotal	\$50,025	\$111,156	\$57,000	\$67,000	\$57,000
Maintenance						
600	Office Equip Maintenance	2,816	2,620	4,500	4,500	4,250
610	Radio Equip/Maintenance	19,593	12,810	20,000	20,000	20,000
615	Grounds Maintenance	8,770	6,094	7,500	7,500	7,500
620	Building Maintenance	20,384	22,263	30,000	40,000	35,000
	Subtotal	\$51,563	\$43,787	\$62,000	\$72,000	\$66,750
Vehicles						
700	Vehicle Maintenance	31,207	29,742	37,000	37,000	37,000
705	Equip Maint/Fire Range Repairs	1,004	2,778	8,500	8,500	3,500
710	Gas/Oil/Fluids	158,948	114,642	163,000	137,000	150,000
715	Tires	9,792	11,627	14,000	14,000	14,000
	Subtotal	\$200,950	\$158,789	\$222,500	\$196,500	\$204,500
	Total	\$8,300,732	\$8,624,790	\$8,766,780	\$8,568,479	\$9,086,389

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19					
490 Police Vehicles	116,907	136,638	114,000	112,575	126,825
490.10 Police Vehicles Equipment	13,732	10,597	9,500	9,500	9,500
493 Canine Operations	1,959	4,113	4,275	4,275	4,275
494 Leased Major Equipment	7,871	7,871	8,740	0	0
495 Miscellaneous	5,712	4,862	5,700	57,950	4,750
Subtotal	\$250,403	\$263,520	\$250,990	\$346,275	\$250,895
Other Services					
500 County Prisoner Fees	35,552	31,525	30,400	30,400	30,400
525 Attorney/Legal	11,971	74,078	23,750	33,250	23,750
Subtotal	\$47,523	\$105,603	\$54,150	\$63,650	\$54,150
Maintenance					
600 Office Equip Maintenance	2,682	2,489	4,275	4,275	4,040
610 Radio Equip/Maintenance	18,613	12,170	19,000	19,000	19,000
615 Grounds Maintenance	8,332	5,789	7,125	7,125	7,125
620 Building Maintenance	19,367	21,154	20,425	38,000	33,250
Subtotal	\$48,994	\$41,602	\$50,825	\$68,400	\$63,415
Vehicles					
700 Vehicle Maintenance	29,605	28,259	35,150	35,150	35,150
705 Equip Maint/Fire Range Repairs	953	2,639	3,325	8,075	3,325
710 Gas/Oil/Fluids	150,998	108,910	154,850	130,150	142,500
715 Tires	9,303	11,045	13,300	13,300	13,300
Subtotal	\$190,859	\$150,853	\$206,625	\$186,675	\$194,275
Total	\$7,870,538	\$8,136,337	\$8,548,340	\$8,487,937	\$8,876,060

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

200 TRAVEL / TRAINING

\$32,500

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., specialized computer and dispatch training including yearly dispatcher in-service training), training for fire dispatching, Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, TIME system certification and re-certification, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, S.R.O. in-service/training, and Northwestern University updates (\$1,500) as well as FBI Nat'l Academy refresher courses. This line item also funds the mandatory annual in-service for all sworn personnel which is normally conducted and attended at M.A.T.C. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

205 RECRUITMENT / TESTING / PHYSICALS

\$20,000

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2011, the Department will be developing two (2) Police Officer eligibility lists (\$7,000) and Dispatcher eligibility list(s) (\$3,000), which includes the setup/data export fees for the online application process. This line item also covers costs associated with drug testing (\$3,000), mandatory hearing tests (\$1,000), and bi-annual lead testing (\$1,500). If the City adopts a respiratory policy, annual screenings will be required for those who wear a gas mask/respirator (\$1,200). This line item also includes expenses incurred by the Department's Recruit Team (\$1,000).

210 EXPENSE ALLOWANCE

\$1,000

This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.

215 UNIFORMS & CLOTHING

\$10,400

This line item covers the cost of outfitting new officers (\$3,000/ea., which includes the purchase of uniforms [\$300 max], badges, leather, reflective traffic vests, body armor [\$600] and weapons [\$800]). It also covers the cost of outfitting new dispatchers (\$600/ea.). We have no planned retirements during 2011. Also included in this line item are dress uniforms for newly promoted Captains/Lieutenants/Sergeants; specialty uniforms for the Honor Guard, bicycle patrol unit, and trainers; vehicle maintenance uniforms, and unanticipated body armor replacements.

220 TUITION REIMBURSEMENT

\$34,600

This line item would allow funding for tuition reimbursement as mandated under the current labor contracts (4), to include officers(45)/dispatchers(14)/clerks(3) @ \$285/ea. and \$6,000 per Police Sergeants' contract. (Funding for 3 specific officers provided by WEPCO). Also included are costs for management staff for Masters Programs in the amount of \$10,843.

225 RECOGNITION

\$2,000

This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items.

300 ELECTRICITY

\$77,000

Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. WE Energies representatives have quoted an 8% increase in costs for 2011. This increase has been factored into the total anticipated expenditures for 2010.

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

305 WATER & SEWER	\$3,600
Covers the cost of water and sewer utilities provided. A 3% rate increase is anticipated for 2011 as quoted by Utility personnel.	
310 NATURAL GAS	\$60,000
Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 3.6% increase over last year's expenditures as quoted by a representative of WE Energies.	
315 TELEPHONE	\$50,000
Covers the cost of telephone service for the Department, including A.T.&T. (\$18,500), long distance (\$1,000), Verizon (\$23,000), and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$216/yr.).	
400 OFFICE SUPPLIES	\$12,000
Covers the cost of necessary office supplies to run the Police Department including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions.	
410 PRINTING AND COPYING	\$6,000
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$3,500
Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, mass mailings of citizen surveys including the business reply permit fee (\$180), shipping of weapons for repairs, and all other office/clerical postage requirements of the Department.	
420 DUES AND PUBLICATIONS	\$6,100
Covers the cost of dues to several associations including the LACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, and Nat'l Assn. for SWAT Personnel. It also covers the cost of several publications including the Physician's Desk Reference, Nat'l Directory of Law Enforcement Administrators, Dispatcher Monthly magazine, WI Bar Assn. dues, Motor Vehicle Registration and Driver License Registration on CD ROM, Secure USA database subscription (\$1,000), Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes" and "Wisc. Uniform State Traffic Schedule", and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.	
425 ADVERTISING AND PROMOTIONS	\$2,500
Covers the costs related to Department promotions, including the continuation of the Department's Adult Citizens' Academy Program and ADA Academy Programs, miscellaneous promotional t-shirts/hats and other items, and a department group picture every 5 years (\$2,000).	
426 CRIME PREVENTION	\$12,000
Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs, bicycle safety program and National Night Out.	
440 MEDICAL AND SAFETY	\$5,500
Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, C-collars, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators and safety shoes/glasses/respirators for fleet mechanic, and infectious control disease consultant fees (1-2/yr @ \$200/exposure).	
460 MINOR EQUIPMENT	\$7,000
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment purchases/replacements, including file cabinets, office chairs, etc.	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

470 AUDIO VISUAL / PHOTO SUPPLIES	\$3,000
Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department cameras, as well as the cost for CD's & DVD's for the mandated digital recording of interviews/in-car videos and for the processing & developing of film for Evidence Technicians by outside vendors, including the processing of sensitive photos by the Sheriff's Dept.	
480 FIRE EQUIPMENT	\$1,000
This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building.	
485 POLICE EQUIPMENT	\$15,000
This line item will cover costs for the purchase/replacement of needed police equipment, including annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), crisis negotiator equipment, flares (\$3,500), citations/parking tickets, replacement bicycle patrol equipment, stop sticks, etc.	
486 AMMUNITION / ARMORY	\$21,000
This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag, taser cartridges (\$2,000 for annual certification), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.	
486.10 ERU EQUIPMENT	\$10,000
This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 5 TEMS members and 2 K-9 members.	
487 POLICE AUXILIARY	\$1,500
This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.	
488 POLICE SPECIAL OPERATIONS	\$4,000
This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records.	
488.10 DWI ENFORCEMENT	\$1,000
This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, drug testing of blood drawn by State Dept. of Hygiene @ \$200/ea., towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.	
490 POLICE VEHICLES	\$133,500
This line item will cover the purchase of six (6) vehicles to replace six (6) police vehicles.	
490.10 POLICE VEHICLES EQUIPMENT	\$10,000
This line item will cover the costs associated with equipping replacement squads (6-replacement vehicles will be received in 2011), which includes, but is not limited to, registration/title, a radio (0 @ \$3,100), computer w/phone card (0 @ \$2,000), siren (0 @ \$800), emergency lights (0 @ \$2,200), security partition (2 @ \$400), molded seat (2 @ \$200/ea.), center consoles (1 @ \$200/ea.), graphics (5 @ \$700/ea.), pushbar (3 @ \$200), radar unit (0 @ \$3,800), Taser unit (0 @ \$800), squad rifle (0 @ \$1,500), shotgun (0 @ \$800), less lethal shotgun (0 @ \$400), stop sticks (0 @ \$500), AED (0 @ \$1,800), first aid kits (0 @ \$250), Tahoe trunk vaults (1 @ \$2,000), K-9 insert (1 @ \$2,500), in-car video equipment (0 @ \$5,000), Opticom units (0 @ \$500), and citation printers (0 @ \$250). (Total cost to equip an <u>additional</u> new squad = \$28,000; costs for 2010 are \$0 as no squads being added to fleet.)	
493 CANINE OPERATIONS	\$4,500
This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

494 LEASED MAJOR EQUIPMENT	\$0
Covers the lease agreement cost for the Dictaphone equipment used in the taping and transcribing of department reports. Current lease agreement has been fully satisfied.	
495 MISCELLANEOUS	\$5,000
This line item covers the costs for notary fees, downtown court parking fees including a monthly parking permit (\$1,000), prisoner costs (\$500), costs for requested transcripts for appealed cases, Spanish translation of Dept. documents/forms/brochures, CDL renewals, evidentiary towing (\$500), paper shredding service (\$600), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.	
500 COUNTY PRISONER FEES	\$32,000
Covers the cost of housing prisoners who have been committed to the House of Correction or Criminal Justice Facility on municipal commitments. This is a daily charge back to the City for each day the person is committed to serving at the H.O.C. or C.J.F.	
525 ATTORNEY / LEGAL	\$25,000
Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.	
600 OFFICE EQUIPMENT MAINTENANCE	\$4,250
Includes the cost of maintenance contracts for current copy machines, cash registers and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract, including current dictation system which is no longer covered by a maint. agreement.	
610 RADIO EQUIPMENT / MAINTENANCE	\$20,000
Covers the cost for service contracts (\$8,000 for 4 radio consoles) and all required repairs/replacements of all radio and MDC communication equipment within the Department and its vehicles, as well as the Department's logger machine (not covered by maintenance contract), and any dispatch-related costs (i.e., headsets @ \$1,500, etc.).	
615 GROUNDS MAINTENANCE	\$7,500
This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed @ \$1,000), track maintenance and pond maintenance (\$2,500). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department.	
620 BUILDING MAINTENANCE	\$35,000
This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), maint. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$650), carpet replacement as needed, reader board repairs, etc.	
700 VEHICLE MAINTENANCE	\$37,000
Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), maintenance and refurbishing of the speed trailer, as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible).	
705 EQUIPMENT MAINTENANCE	\$3,500
This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range-annual range air-quality testing and range trap cleaning service (\$5,000).	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT - 60

710 GAS AND OIL	\$150,000
Covers the cost of an estimated usage of 53,000 gallons of gasoline at an estimated cost of \$2.75 per gallon, and the required motor oil (250 gallons @ \$7.31/gal.) and transmission oil (55gal. drum @ \$12/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (800-1,000 gals. @ \$1.55/gal.).	
715 TIRES	\$14,000
Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required.	
TOTAL	\$883,450

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Municipal Court

Program Description

Per legislation passed in 2010 by the State of Wisconsin, Municipal Courts must now be budgeted and managed separately from Police Departments. This budget for 2011 is the initial budget for Municipal Court.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Municipal Court - 61					
Direct Employee Costs					
100 Salaries, Full Time	0	0	0	0	91,220
105 Salaries, Part Time					27,920
110 Salaries, Overtime	0	0	0	0	1,000
120 Salaries, Special Pay Allowance					1,000
130 Retirement	0	0	0	0	12,000
135 Social Security	0	0	0	0	9,110
150 Insurance, Active Employees	0	0	0	0	23,400
160 Insurance, Work Comp	0	0	0	0	500
165 Insurance, Disability	0	0	0	0	475
170 Insurance, Dental	0	0	0	0	1,610
175 Insurance, Group Life	0	0	0	0	250
180 Longevity	0	0	0	0	100
185 Section 125 Administration	0	0	0	0	100
Subtotal	\$0	\$0	\$0	\$0	\$168,685
Indirect Employee					
200 Travel/Training	0	0	0	0	1,500
205 Recruitment/Testing/Physicals	0	0	0	0	2,500
215 Uniforms and Clothing	0	0	0	0	500
220 Tuition Reimbursement	0	0	0	0	570
Subtotal	\$0	\$0	\$0	\$0	\$5,070
Supplies					
400 Office Supplies	0	0	0	0	1,000
405 Computer Hardware Software					
410 Printing and Copying	0	0	0	0	1,000
415 Postage	0	0	0	0	2,500
420 Dues and Publications	0	0	0	0	400
460 Minor Equipment	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$4,900
Other Services					
595 Miscellaneous	0	0	0	0	1,000
Subtotal	\$0	\$0	\$0	\$0	\$1,000
Maintenance					
600 Office Equip Maintenance	0	0	0	0	250
605 Computer Maintenance					
Subtotal	\$0	\$0	\$0	\$0	\$250
Capital Outlay					
910 Office Equipment					
Subtotal					
Total	\$0	\$0	\$0	\$0	\$179,905

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

MUNICIPAL COURT - 61

200 TRAVEL / TRAINING	\$1,500
This requested amount provides monies to be used for Municipal Clerk of Court seminars as well as Supreme Court Continuing Judicial Education courses for the judge. Also includes mileage and meal costs incurred during training .	
205 RECRUITMENT / TESTING / PHYSICALS	\$2,500
This line item funds costs associated with the hiring of both full and part-time staff, including advertising, in-house testing, and physical exams. This line item also covers costs associated with random employee drug testing.	
215 UNIFORMS & CLOTHING	\$500
This line item covers the cost of purchasing/maintaing specialty clothing for clerk of court staff members, including the judge.	
220 TUITION REIMBURSEMENT	\$570
This line item would allow funding for tuition reimbursement as mandated under the current Clerk labor contract, to include 1 clerk.	
400 OFFICE SUPPLIES	\$1,000
Covers the cost of necessary office supplies for Municipal Court including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the Municipal Court's office and clerical functions.	
410 PRINTING AND COPYING	\$1,000
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$2,500
This line item would cover the costs associated with Municipal Court mailing requirements, including attorney/defendant notices, payment plan approvals, and DMV suspension notices/satisfaction forms.	
420 DUES AND PUBLICATIONS	\$400
Covers the cost of dues to Municipal Judges Association and Municipal Court Clerks Association. It also covers the cost for Wisc. State Statutes books (2 sets @ \$120/set).	
460 MINOR EQUIPMENT	\$0
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment purchases/replacements, including file cabinets, etc.	
495 MISCELLANEOUS	\$1,000
This line item covers the costs for interpreters for Municipal Court sessions.	
600 OFFICE EQUIPMENT MAINTENANCE	\$250
Includes the cost of maintenance contracts for current copy machine.	
TOTAL	\$11,220

City of Oak Creek 2011 Annual Budget

Department: Emergency Operations

Program Description

The Emergency Management group is responsible to manage events in the City during and after a disaster situation, under policies approved by the elected officials.

The City recognizes that because of its geographic location and the mix of industrial, transportation and natural hazards that the City and its citizens will continue to experience natural and man-made disasters that will require the City staff to be prepared to deal with these events in a rapid and professional manner.

2011 Objectives:

1. Conduct at least quarterly meetings of the Local Emergency Management Committee.
2. Conduct annual review of the Emergency Operations Plan and bi-yearly review of Section C Resource Management.
3. Complete Emergency Operation Plan conversion to the Emergency Support Function (ESF) format.
 - a. With the assistance of Milwaukee County Emergency Management, identify the walk-through plan from sections to emergency support function format.
 - b. Complete the first draft of the new ESF format for Milwaukee County review.
4. Continue the Business Continuity Planning development started in 2008. This should include a final by April 30, 2011 for Fire, Police, and Health. Street Division will provide final draft by October 1, 2011.
6. Complete any NIMS-specific training requirements and compliance objectives for 2011 as required by the Department of Homeland Security.
 - a. Provide position-specific training for key positions.
 - b. All Departments begin the Typing of Personnel as determined by the individual discipline for the qualification/certification levels for each position.
7. Fully implement and train on the E-sponder website.
 - a. Determine which employees need training and add to minimum training requirements for these city positions.
 - b. Conduct 1 Tabletop exercise regarding the use of E-sponder
9. Minimum Training Exercises for 2011
 - a. Quarterly "walk-thru's" and/or logon assignments in the EOC
10. Act upon recommendations submitted after the 2008/10 June Flooding After Action Report.
 - a. Assign a working group for improvement objectives
 - b. Report status of objectives by working groups to the full Committee
11. Provide a plan for Intrastate Mutual Aid and Emergency Management Assistance Compact requests for assistance.
 - a. Determine the level of assistance/commitment the City is willing to offer.
 - b. Determine the cost schedule for personnel and equipment.
 - c. Establish a memorandum of understanding with Wisconsin Emergency Management and the labor unions for deployment compensation.
12. Research Dispatch Center involvement into the Telecommunicators Emergency Response Teams (TERT).

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Emergency Operations - 63					
Direct Employee Costs					
110 Salaries, Overtime	4,195	1,641	7,500	7,500	7,500
130 Retirement	791	410	1,600		
135 Social Security	207	73	600		
Subtotal	\$5,193	\$2,124	\$9,700	\$7,500	\$7,500
Indirect Employee					
200 Travel/Training	4,677	2,127	5,000	1,000	5,000
210 Expense Allowance	134	69	1,000	500	1,000
Subtotal	\$4,811	\$2,196	\$6,000	\$1,500	\$6,000
Utility Costs					
300 Electricity	20	21	0	0	0
315 Telephone	765	10,584	12,500	12,500	12,500
Subtotal	\$785	\$10,605	\$12,500	\$12,500	\$12,500
Supplies					
400 Office Supplies	0	192	250	250	250
410 Printing and Copying	0	0	1,000	1,000	1,000
415 Postage	0	0	50	50	50
420 Dues and Publications	504	80	1,000	1,000	1,000
470 Audio Visual/Photo Supplies	1,903	0	400	400	400
495 Miscellaneous	1,678	1,155	3,000	3,000	3,000
Subtotal	\$4,085	\$1,427	\$5,700	\$5,700	\$5,700
Maintenance					
625 Warning System Maintenance	330	0	2,000	2,000	2,000
Subtotal	\$330	\$0	\$2,000	\$2,000	\$2,000
Total	\$15,204	\$16,352	\$35,900	\$29,200	\$33,700

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

EMERGENCY OPERATIONS - 63

200 TRAVEL/TRAINING	\$5,000
There are a variety of training seminars held across the state for emergency operations training. This account would be for all departments. Other training includes required National Incident Management System (NIMS) training and functional exercises.	
210 EXPENSE ALLOWANCE	\$1,000
Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.	
315 TELEPHONE	\$12,500
Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This line item also covers expenses for the My State USA callback system.	
400 OFFICE SUPPLIES	\$250
This money is used for fax ink cartridges, pens, paper, envelopes and other miscellaneous supplies needed to operate the EOC.	
410 PRINTING AND COPYING	\$1,000
This money is used for all required materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.	
415 POSTAGE	\$50
This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.	
420 DUES AND PUBLICATIONS	\$1,000
Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$400
Funding for audio visual items to support emergency operations.	
495 MISCELLANEOUS	\$3,000
Miscellaneous items not covered elsewhere.	
625 EMERGENCY SIREN SYSTEM MAINTENANCE	\$2,000
The City has three large warning sirens that require regular maintenance.	
TOTAL	\$26,200

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Department: Fire Service

Program Description

Through Emergency Medical Services, the preservation of human life is the primary responsibility of the Fire Department at fires and other emergencies, which include traffic accidents, roadway incidents, aircraft crashes, floods, windstorms, and hazardous materials emergencies. Disaster Planning is done in anticipation of large-scale emergencies, which may require response of personnel and equipment from surrounding communities.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor "Performance Indicators" as identified by our staff on a monthly by a statistical and an operation-effectiveness basis. This initiative will allow us to identify, in a timely manner, trends, which may be developing in both administrative and operational areas. These performance indicators are:

- Training/Safety
- Overtime
- Grid Activity
- Response Times
- Fire Loss/Save Ratio
- Life Safety Loss/Save Ratio
- Fire/EMS field hours
- Paramedic Activity

2011 Goals & Objectives

Administrative:

1. Update and distribute the latest version of the Department Rules and Regulations for all members. This goal will be measured by the following objectives:
 - a. Ongoing update the current Department Rules and Regulations.
 - b. The Battalion Chief of Training will continue the development of the electronically accessible version of the Department's Policy Manual started in 2010.
 - c. Once complete, provide a copy and review the revised Rules and Regulations with each Department member.
 - d. Initiate performance evaluation process, starting with the command and supervisory staff utilizing the Performance Now software.
2. Continue the transition to the Telestaff staffing software. This goal will be measured by the following objectives:
 - a. Identify any changes in staffing procedures and change as needed; work the written procedures out with the Union.
 - b. Establish any software and hardware updates that are necessary to transition to paperless environment for staffing purposes.
 - c. Send two staff members to a conference for ongoing improvement of our Telestaff capabilities.
3. Develop a revenue plan for fire incident and inspection. This goal will be measured by the following objectives:
 - a. Establish incident and fire inspection ordinance for the Council to consider, including cost rate methodology and fees.
 - b. Upload occupancy records from FireHouse RMS to ImageTrend rescue bridge.
 - c. Create documents for invoicing, reporting and quality assurance.

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Operational:

1. Establish reliable connectivity and maintain optimum speed for each station's computer system to allow 99% efficiency during peak use and off peak hours. This goal will be measured by the following objectives:
 - a. With the assistance of the Information Technology Department, establish a fiber optic network system linking all stations to high speed access.
 - b. Ensure 95% reliability of data link between all fire stations.
2. Participate and monitor all activity related to the I-94 construction and finalize plans for emergency response with impacted agencies for a unified coordinated safe response. This goal will be measured by the following objectives:
 - a. Update the operational plan with the city of Milwaukee for response to the expressway in the construction zone, specifically the Mitchell interchange.
 - b. Establish pre-designated Flight for Life landing zones and develop water supply operations plan in the construction zone.
3. Development of the Emergency Action Plan for the We Energies campus. This goal will be measured by the following objectives:
 - a. Complete the Elm Road Generating Station portion of the plan by March 1st.
 - b. Begin the Oak Creek Power Plant's Air Quality Control System portion of the plan as construction progresses.
4. Update all personnel to have the ability to respond to hazardous material situations and perform to a Level B operations and be capable of assisting the regional HAZMAT team for a Level A incident. This goal will be measured by the following objectives:
 - a. Train all personnel to the Operations Level Hazardous Materials certified.
 - b. Review and revise operational plan for Level A Hazardous Material operations and support for the Milwaukee Regional Hazardous Materials Team – revise MABAS box card to reflect change.
 - c. Participate in the MABAS Division 107 Level B Hazardous Materials Team training and response exercises.

Planning

1. Implement the first step(s) in the Master Plan for fire stations and their locations. This goal will be measured by the following objectives:
 - a. Evaluate the results of the selected consulting firm and provide a presentation to the full Council.
 - b. Put the reconstructing of Fire Station 1 as a number one priority
 - c. Concurrent to objective b., choose an Architectural firm for the design of Fire Station # 1.
 - d. Prepare a budget for Station 2 facility issues, remodeling and storage.
 - e. Develop a budget for the new Fire Station # 1 construction project.
2. Finalize the Business Continuity Plan for continuation of Fire Department operations and get approval of the plan from the Council. This goal will be measured by the following objectives:
 - a. Provide information about the final plan and need, and obtain approval from the Council.
 - b. Develop a future needs list for business continuity and submit for the 2012 budget review.

Logistics

1. Work with the computer aided dispatch (CAD) system vendor to complete the fire service component of the CAD. This goal will be measured by the following objectives:
 - a. Establish "recommended units" for fire dispatching.

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- b. Complete the installation of mobile data computers (MDC) on board Fire Department units according to Phase 2 of the project.
 - c. Identify the needs to complete the Fire Department electronic patient care reporting system.
 - d. Finish transition from FireHouse Records Management System to the ImageTrend Records Management System (RMS).
2. Start the radio communication transition to the Narrow banding by 2013 to ensure interoperability with all local protective services, and State and Federal emergency response agencies. Train all personnel on the use of these frequencies. This goal will be measured by the following objectives:
- a. Complete the rebanding process and provide training necessary for the new communication template. Prepare costs for 2012 for remaining rebanding projects to meet the Federal Communications Commission (FCC) deadline of December 31, 2012.
 - b. Add appropriate control bases and FCC licenses for the Division 107 back up dispatch center located at the Oak Creek Emergency 9-1-1 Dispatch Center.
 - c. Update the Fire Department's back up dispatch center at Fire Station # 1, including the 800 MHz equipment, VHF base stations, and VHF portable radio equipment.

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Fund / Department		2008	2009	2010	2010	2011
		Actual	Actual	Budget	Estimate	Budget
100% Original budget not split into Fire vs. EMS & WE Energies						
Fire - 65						
Direct Employee Costs						
100	Salaries, Full Time	3,196,299	3,355,760	3,370,400	3,336,696	3,495,200
105	Salaries, Part Time	17,184	22,745	5,720	11,457	29,850
110	Salaries, Overtime	331,991	266,000	202,220	338,000	294,510
115	Salaries, Holiday Pay	24,612	33,000	33,000	33,000	35,000
120	Special Pay Allowances	69,225	73,925	74,000	74,000	75,390
125	Car Allowance	6,027	4,800	4,800	4,800	4,800
130	Retirement	700,964	730,000	746,400	783,477	756,950
135	Social Security	269,399	286,720	288,500	287,652	274,940
150	Insurance, Active Employees	639,745	665,760	721,300	721,300	768,720
160	Insurance, Work Comp	142,501	126,400	152,465	152,465	156,867
165	Insurance, Disability	11,300	11,750	12,100	12,100	12,050
170	Insurance, Dental	45,215	48,300	48,600	48,600	53,160
175	Insurance, Group Life	4,132	4,195	4,800	4,800	5,100
180	Longevity	4,204	4,750	4,500	4,500	4,400
185	Section 125 Administration	965	800	1,000	1,000	1,000
	Subtotal	\$5,574,814	\$5,634,905	\$5,669,805	\$5,813,847	\$5,967,937
Indirect Employee						
200	Travel/Training	11,137	13,000	14,300	14,300	15,300
205	Recruitmnt/Testng/Physicals	11,911	2,400	6,400	6,400	6,400
210	Expense Allowance	1,104	600	1,600	2,000	1,500
215	Uniforms and Clothing	27,373	49,295	49,295	49,295	49,295
220	Tuition Reimbursement	18,298	25,500	19,000	33,500	36,700
	Subtotal	\$69,823	\$90,795	\$90,595	\$105,495	\$109,195
Utility Costs						
300	Electricity	10,796	41,800	40,000	40,000	43,200
	Electricity # 1	8,593	0			
	Electricity # 2	7,680	0			
	Electricity # 3	15,315	0			
305	Water and Sewer	4,659	5,300	5,300	5,300	5,500
	Water and Sewer # 1	1,372	0			
	Water and Sewer # 2	654	0			
	Water and Sewer # 3	1,929	0			
310	Natural Gas	982	47,300	45,000	45,000	48,600
	Natural Gas # 1	5,739	0			
	Natural Gas # 2	9,547	0			
	Natural Gas # 3	14,343	0			
315	Telephone	8,676	15,000	15,000	15,000	14,000
	Telephone # 1	338	0			
	Telephone # 2	1,218	0			
	Telephone # 3	3,685	0			
	Subtotal	\$95,526	\$109,400	\$105,300	\$105,300	\$111,300
Supplies						
400	Office Supplies	2,158	3,300	3,300	3,300	3,300
410	Printing and Copying	1,334	1,400	1,400	1,400	1,400
415	Postage	575	500	700	800	800

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Fund / Department		2008	2009	2010	2010	2011
		Actual	Actual	Budget	Estimate	Budget
100% Original budget not split into Fire vs. EMS & WE Energies						
420	Dues and Publications	2,547	2,300	3,000	3,000	3,000
425	Advertising and Promotions	0	200	200	200	200
427	Public Education	3,253	4,500	4,500	4,500	7,000
430	Housekeeping	832	1,000	1,000	1,300	1,300
440	Medical and Safety	13,872	29,500	29,500	29,500	29,500
460	Minor Equipment	6,581	8,900	13,400	13,400	13,400
470	Audio Visual/Photo Supplies	48	800	800	800	800
480	Fire Equipment	5,696	7,500	10,000	10,000	10,000
495	Miscellaneous	459	300	300	300	300
	Subtotal	\$37,355	\$60,200	\$68,100	\$68,500	\$71,000
Other Services						
506	Hazard Response Unit	4,513	21,500	18,500	18,500	18,500
523	Administration Billing Fee	75,902	84,000	82,000	60,000	82,000
525	Outside Legal Services	48,210	20,000	20,000	20,000	20,000
	Subtotal	\$128,625	\$125,500	\$120,500	\$98,500	\$120,500
Maintenance						
600	Office Equip Maint	459	600	600	600	600
	Office Equip Maint # 1	545	0			
	Office Equip Maint # 2	521	0			
	Office Equip Maint # 3	705	0			
610	Radio Maintenance	11,819	11,500	13,000	15,000	13,000
615	Grounds Maintenance	17	1,500	2,300	2,300	2,300
	Grounds Maintenance # 1	966	0			
	Grounds Maintenance # 2	1,483	0			
	Grounds Maintenance # 3	204	0			
620	Building Maintenance	91	14,000	20,000	35,000	30,000
	Building Maintenance # 1	5,064	0			
	Building Maintenance # 2	3,514	0			
	Building Maintenance # 3	6,548	0			
	Subtotal	\$31,936	\$27,600	\$35,900	\$52,900	\$45,900
Vehicles						
700	Vehicle Maintenance	33,288	30,000	36,000	36,000	36,000
705	Equipment Maintenance	2,998	5,600	5,600	5,600	5,600
710	Gas/Oil/Fluids	43,137	64,000	40,800	36,000	37,000
715	Tires	13,652	2,500	2,500	2,500	2,500
	Subtotal	\$93,075	\$102,100	\$84,900	\$80,100	\$81,100
	Total	\$6,031,154	\$6,150,500	\$6,175,100	\$6,324,642	\$6,506,932

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Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Fire - 65	2008	2009	2010		2011
	22.00%	22.00%	22.00%		22.00%
Direct Employee Costs					
100.00 Salaries, Full Time	703,537	691,120	728,379	725,000	753,570
105.00 Salaries, Part Time	3,780	9,818	1,230	11,250	6,430
110.00 Salaries, Overtime	73,065	87,216	43,600	75,000	49,510
115.00 Salaries, Holiday Pay	5,429	6,872	7,110	7,000	7,550
120.00 Special Pay Allowances	15,241	14,995	15,950	15,950	16,250
125.00 Car Allowance	1,326	1,056	1,030	1,030	1,030
130.00 Retirement	154,611	163,596	160,920	161,000	163,200
135.00 Social Security	59,420	62,239	62,200	63,200	59,280
150.00 Insurance, Active Employees	140,745	140,885	155,510	149,569	165,740
160.00 Insurance, Work Comp	31,450	24,417	32,835	35,630	33,810
165.00 Insurance, Disability	2,515	2,415	2,610	2,250	2,600
170.00 Insurance, Dental	9,950	10,207	10,480	11,000	11,460
175.00 Insurance, Group Life	913	913	1,100	900	1,200
180.00 Longevity	926	931	970	1,030	910
185.00 Section 125 Administration	212	229	220	220	220
Subtotal	\$1,203,120	\$1,216,909	\$1,224,144	\$1,260,029	\$1,272,760
Indirect Employee					
200.00 Travel/Training	2,277	2,549	3,200	2,990	3,200
205.00 Recruitmnt/Testng/Physicals	1,651	1,231	1,340	1,340	1,340
210.00 Expense Allowance	224	104	310	420	310
215.00 Uniforms and Clothing	4,602	8,663	10,300	10,300	10,300
220.00 Tuition Reimbursement	3,824	3,824	7,670	7,000	7,670
Subtotal	\$12,578	\$16,371	\$22,820	\$22,050	\$22,820
Utility Costs					
300.00 Electricity	4,400	0	9,030	8,360	9,030
300.01 Electricity Station # 1	4,192	4,631			
300.02 Electricity Station # 2	3,044	3,306			
300.03 Electricity Station # 3	7,329	8,299			
305.00 Water and Sewer	102	0	1,150	1,110	1,150
305.01 Water and Sewer Station # 1	686	764			
305.02 Water and Sewer Station # 2	327	446			
305.03 Water and Sewer Station # 3	884	930			
310.00 Natural Gas	458	0	7,320	9,410	10,160
310.01 Natural Gas Station # 1	2,855	2,539			
310.02 Natural Gas Station # 2	4,637	4,263			
310.03 Natural Gas Station # 3	7,172	7,403			
315.00 Telephone	4,257	4,333	2,930	3,140	2,930
315.01 Telephone Station # 1	148	0			
315.02 Telephone Station # 2	262	225			
315.03 Telephone Station # 3	1,678	1,917			
Subtotal	\$42,431	\$39,056	\$20,430	\$22,020	\$23,270

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Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Supplies					
400.00 Office Supplies	1,529	1,461	690	690	690
410.00 Printing and Copying	639	435	290	290	290
415.00 Postage	273	145	170	170	170
420.00 Dues and Publications	1,092	1,116	630	630	630
425.00 Advertising and Promotions	0	0	40	40	40
427.00 Public Education	3,090	3,947	0	940	0
430.00 Housekeeping	395	290	270	270	270
430.03 Housekeeping Station # 3	0	0	0		
440.00 Medical and Safety	0	0	0	6,170	
460.00 Minor Equipment	3,126	3,871	2,800	2,800	2,800
460.01 Minor Equipment Station # 1	0	0	0		
470.00 Audio Visual/Photo Supplies	23	171	170	170	170
480.00 Fire Equipment	5,411	8,063	0	2,090	
495.00 Miscellaneous	0	0	60	60	60
Subtotal	\$15,578	\$19,499	\$5,120	\$14,320	\$5,120
Other Services					
506.00 Hazard Response Unit	4,054	19,846	0	12,540	
525.00 Outside Legal Services	10,506	6,322	4,180	4,180	4,180
Subtotal	\$14,560	\$26,168	\$4,180	\$16,720	\$4,180
Maintenance					
600.00 Office Equip Maintenance		0	130	130	130
600.01 Office Equip Maint-Station # 1	43	46			
600.02 Office Equip Maint-Station # 2	31	31			
600.03 Office Equip Maint-Station # 3	123	143			
610.00 Radio Maintenance	5,614	8,367	2,720	3,140	2,720
615.00 Grounds Maintenance		46	480	480	480
615.01 Grounds Maintenance Station # 1	63	5			
615.02 Grounds Maintenance Station # 2	7	0			
615.03 Grounds Maintenance Station # 3	102	424			
620.00 Building Maintenance	46	31	6,270	7,320	6,270
620.01 Building Maintenance Station # 1	1,658	1,250			
620.02 Building Maintenance Station # 2	1,676	3,712			
620.03 Building Maintenance Station # 3	1,747	3,929			
Subtotal	\$11,110	\$17,984	\$9,600	\$11,070	\$9,600
Vehicles					
700.00 Vehicle Maintenance	7,389	5,328	7,520	7,520	7,520
705.00 Equipment Maintenance	593	903	1,170	1,170	1,170
710.00 Gas/Oil/Fluids	8,909	5,649	7,730	7,520	7,730
715.00 Tires	181	694	520	520	520
Subtotal	\$17,072	\$12,574	\$16,940	\$16,730	\$16,940
Total	\$1,316,449	\$1,348,561	\$1,303,234	\$1,362,939	\$1,354,690

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Departmental Detail Information

Fire Department 2011

200 TRAVEL/TRAINING	\$15,300
Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. The increase in this line item will be used for attendance at the Telestaff Conference in the fall of 2011.	
205 RECRUITMENT/TESTING/PHYSICALS	\$6,400
Money in this line will be used for employee drug testing (\$1500), new hire physical and job trait assesment (\$1050), employment verification and backgorund checks (\$400), and a Lieutenant promotion.	
210 EXPENSE ALLOWANCE	\$1,500
Large fire expense for Fire Bell, food for firefighters at long term fires, and expenses for hosting meetings and seminars.	
215 UNIFORM CLOTHING	\$49,295
Cleaning service for station uniforms (\$22,230), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves.	
220 TUITION REIMBURSEMENT	\$36,700
Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel.	
300 ELECTRICITY	\$43,200
Electricity use for Fire Stations 1, 2, & 3.	
305 WATER AND SEWER	\$5,500
Water and sewer charges to operate Fire Stations 1, 2 , & 3.	
310 NATURAL GAS	\$48,600
Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3.	
315 TELEPHONE	\$14,000
Monthly charges for Stations 2 and 3, long distance, cellular phone service and advertising.	
400 OFFICE SUPPLIES	\$3,300
Miscellaneous office supplies for three fire stations and the Command Post.	
410 PRINTING AND COPYING	\$1,400
Business cards, stationery, labels, and copy machine paper for three fire stations.	
415 POSTAGE	\$800
Routine business correspondence, including fire inspection correspondence and UPS costs.	

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420 DUES AND PUBLICATIONS	\$3,000
This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS.	
425 ADVERTISING AND PROMOTIONS	\$200
Promotional advertising for EMS and Fire Prevention Weeks.	
427 PUBLIC EDUCATION	\$7,000
EMS week and fire prevention activities throughout the year including Fire Prevention Week and the Chamber of Commerce Business and Industry Fair. Fire prevention handouts, senior citizen fire education, and stroke awareness program. This account also funds materials needed for car safety seat inspections and installs and File of Life materials. The increase in this line item will be used to purchase a new Sparky Costume.	
430 HOUSEKEEPING	\$1,300
Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget.	
440 MEDICAL AND SAFETY	\$29,500
Emergency ambulance supplies for six ambulances to include but not limited to oxygen delivery and service, suction equipment, diagnostic equipment, C-Spine and patient packaging, splints, kits, cases, BSI, Decon, BioHaz, dressing, bandages, medications, and solutions.	
460 MINOR EQUIPMENT	\$13,400
Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$800
Film and developing for fire alarms, rescues, and fire investigation. Camera repair and maintenance.	
480 FIRE EQUIPMENT	\$10,000
Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and/or replacement and explosive meter maintenance.	
495 MISCELLANEOUS	\$300
Miscellaneous items not covered elsewhere.	
506 HAZARDOUS RESPONSE UNIT	\$18,500
Level B hazardous material and spill clean-up and materials. The purchase of foam and oil shorb also come out of this line item.	
523 ADMINISTRATION BILLING FEE	\$82,000
8% billing fee for ALS and BLS treatments and transports and computer tablets and field bridge software annual fees.	

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525 ATTORNEY/LEGAL \$20,000
 Legal fees for grievance settlements, bargaining or other legal matters.

600 OFFICE EQUIPMENT MAINTENANCE \$600
 Station 1, 2, and 3 copier supplies and maintenance.

610 RADIO MAINTENANCE \$13,000
 Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment.
 Portable radio battery and analyzer/conditioners.

615 GROUNDS MAINTENANCE \$2,300
 Grounds maintenance and flowers for Stations 1, 2, and 3.

620 BUILDING MAINTENANCE \$30,000

 Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and
 inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3 (\$1,500). The
 increase in this line item is due to the rising cost of building repairs needed in the last few years.

700 VEHICLE MAINTENANCE \$36,000
 Maintenance of 6 ambulances, 5 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command
 post. Annual brake inspections.

705 EQUIPMENT MAINTENANCE \$5,600
 This includes all ground and aerial ladder tests and certifications. Hurst tool repair and
 maintenance and repairs to small equipment and meters. The increase in this line item is due to
 pump test certification.

710 GAS/OIL/FLUIDS \$37,000
 Gas and oil usage and oil changes and filters for all department equipment.

715 TIRES \$2,500
 General repair and replacement of tires.

Fund # 19 WE Energies

2% of personnel and 5% of the operating budget is charged to Fund # 19, except for the
 following accounts.

110 OVERTIME \$35,000
 Overtime costs for We Energy events. Special Rescue training for other specific events related
 to the project.

200 TRAVEL/TRAINING \$20,000
 Training related to specialized equipment, communications, and high risk low frequency type
 events.

957 EQUIPMENT \$15,000
 Rescue Equipment for trench and vehicle accidents. Rescue vacuum tool for trench rescue.
 This is used on the existing Water Department vac truck.

TOTAL \$608,995

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Inspection Department

Program Description:

The Inspection Department's mission statement is to promote the health, safety, and welfare of the public through effective and efficient regulations, education, communication and enforcement.

The Inspection Department serves the public by inspecting and enforcing building, housing and other codes pertaining to the operation of this department throughout the City. Personnel in this department assist the public in obtaining and reviewing permits, acting on zoning related issues, investigating complaints and inspecting both new and existing construction for compliance with building, heating, ventilating, air conditioning, plumbing, electrical, fire and housing codes. To achieve effective inspection and enforcement of the various codes and ordinances, the personnel in this department are empowered to write citations and, if necessary, pursue compliance through the legal system. The Inspection Department aids the public by providing information and by ensuring that all new and existing building construction meets City and State Codes and Ordinances. The staff works with building contractors and property owners to ensure compliance with various codes. This department, along with the Engineering Department and Community Development Department make recommendations to the Common Council and various boards and commissions regarding issues before them and for necessary changes to the Municipal Code. The Inspection Department has extensive interaction with the Engineering, Fire, Police, Health and Community Development Departments to achieve a thorough and complete management of construction and zoning issues throughout the City.

Objectives:

1. Complete all commercial plan reviews within three weeks.
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by Comm.
3. Complete all requested inspections within 24 hours.
4. Comply with State mandated storm water and erosion control rules.
5. Take appropriate property maintenance actions consistent with the schedule established by the enforcement committee.
6. Consolidation of Engineering/Inspection tax key files.

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Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Building Inspection - 70					
Direct Employee Costs					
100 Salaries, Full Time	361,188	376,258	445,624	403,000	386,720
105 Salaries, Part Time	13,668	11,699	17,000	14,000	17,000
110 Salaries, Overtime	3,677	1,624	1,000	4,000	1,000
130 Retirement	39,829	41,704	49,400	44,000	46,400
135 Social Security	27,946	29,638	34,360	30,000	30,620
145 Unemployment Compensation	0	0	0		0
150 Insurance, Active Employees	94,680	94,680	102,300	75,000	93,000
160 Insurance, Work Comp	16,175	16,586	21,900	19,000	16,175
165 Insurance, Disability	1,409	1,410	1,540	1,300	1,430
170 Insurance, Dental	6,840	6,840	6,900	5,520	6,400
175 Insurance, Group Life	2,060	2,185	2,400	1,800	2,400
180 Longevity	130	60	60	60	60
185 Section 125 Administration	363	324	100	300	100
Subtotal	\$567,965	\$583,008	\$682,584	\$597,980	\$601,305
Indirect Employee					
200 Travel/Training	2,920	2,527	4,000	4,000	4,000
205 Recruitment/Testing/Physicals	15	16	1,000	0	1,000
215 Clothing Maintenance	863	717	700	500	700
Subtotal	\$3,798	\$3,260	\$5,700	\$4,500	\$5,700
Utility Costs					
315 Telephone	1,119	1,823	1,500	1,200	1,500
Subtotal	\$1,119	\$1,823	\$1,500	\$1,200	\$1,500
Supplies					
400 Office Supplies	970	1,256	1,700	1,100	1,700
401 State Building Permit Seals	-48	0	2,000	1,000	2,000
410 Printing and Copying	2,916	1,333	3,000	3,000	3,000
415 Postage	1,025	889	2,000	1,000	1,800
420 Dues and Publications	980	1,329	2,000	1,500	1,800
440 Medical and Safety	761	614	600	850	800
450 Public Information	- 1,760	367	0	0	0
455 Small Tools	5	18	200	100	200
460 Minor Equipment	33	639	1,000	300	1,000
495 Miscellaneous	700	475	600	100	500
Subtotal	\$9,102	\$6,920	\$13,100	\$8,950	\$12,800
Other Services					
516 Demolition/Property Cleanup	1,056	300	10,000	3,000	10,000
524 State & Measures - State	9,200	9,200	10,000	9,200	10,000
Subtotal	\$10,256	\$9,500	\$20,000	\$12,200	\$20,000
Maintenance					
600 Office Equip Maintenance	0	0	250	0	250
Subtotal	\$0	\$0	\$250	\$0	\$250
Vehicles					
700 Vehicle Maintenance	11,509	12,120	9,000	3,000	9,000
710 Gas/Oil/Fluids	13,364	7,625	11,400	8,000	11,200
715 Tires	1,431	326	2,000	1,000	2,000
Subtotal	\$26,304	\$20,071	\$22,400	\$12,000	\$22,200
Total	\$618,544	\$624,582	\$745,534	\$636,830	\$663,755

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

Inspection - 70

200 TRAVEL AND TRAINING	
Administrative Codes are being revised as well as the introduction of I.B.C. and training fees have increased. Necessary to maintain inspector certifications.	\$4,000
205 RECRUITMENT/TESTING/PHYSICALS	\$1,000
Testing and recruitment costs for new hires.	
215 CLOTHING MAINTENANCE	\$700
ID shirts similar to street supervisors	
315 TELEPHONE	\$1,500
Five cell phones and share of long distance charges.	
400 OFFICE SUPPLIES	\$1,700
401 STATE BUILDING PERMIT SEALS	\$2,000
Building seals required by the State for each home constructed.	
410 PRINTING AND COPYING	\$3,000
Costs include forms and check lists for permits. Our brochures are being done in-house.	
415 POSTAGE	\$1,800
Postage costs for all mailing from the department.	
420 DUES AND PUBLICATIONS	\$1,800
Costs incurred to maintain up-to-date codes as well as certification renewal.	
440 MEDICAL & SAFETY	\$800
Safety shoes and glasses.	
455 SMALL TOOLS	\$200
Test meters, rubber gloves, testers, etc.	
460 MINOR EQUIPMENT	\$1,000
Supports street light effort.	
495 MISCELLANEOUS	\$500
516 DEMOLITION/PROPERTY CLEANUP	\$10,000
524 TESTING	\$10,000
Charges paid to the State for weights and measures.	
600 OFFICE EQUIP MAINTENANCE	\$250
Fax and copy machines.	
700 VEHICLE MAINTENANCE	\$9,000
Maintenance of four cars and a hoist truck.	
710 GAS/OIL/FLUIDS	\$11,200
2,000 unleaded gallons at \$2.75/gal.; 2,000 diesel gallons at \$2.85/gal.	
715 TIRES	\$2,000
Tire replacements for four cars and a hoist truck.	
	TOTAL
	\$62,450

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Health

Program Description

The Health Department promotes health and the prevention of disease and injury through assessing community needs, developing policies, and assuring that public health services are provided. The Health Department is responsible for communicable disease surveillance, prevention and control and must be prepared for a pandemic event or other preparedness activities.

2011 Objectives:

1. Maintain state requirements of a Level II health department, which consists of communicable disease surveillance, prevention and control; provide a generalized public health nursing program, and human health hazard prevention and control. Submit reports, annual survey of data that responds to the format as prescribed in the public health data system and submit activities of the health department for the preceding year that describes progress and performance toward achieving the objectives that the health department has identified as part of its community assessment process.
2. Review and inform staff about the new Wisconsin State Health Plan: Healthiest Wisconsin 2020.
3. Begin the process to develop a strategic plan for the Health Department.
4. Staff will conduct quarterly quality improvement activities by providing a customer satisfaction comment card during immunization clinics to assess opportunities to improve the program.
5. Continue working with the Wisconsin Public Health Quality Initiative (WIQI); this will be the third year. Evaluate the possibility of Accreditation for the Health Department.
6. Continue working with preparedness issues with the Oak Creek Emergency Government and the Milwaukee-Waukesha Consortium.
7. Continue establishment inspections as an agent for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection.
8. Assist the Oak Creek-Franklin School District in assuring that 100% of all children enrolled in Oak Creek Schools (both public and private) meet the minimum immunization standards as required by Wisconsin law.
9. Administer 1,000 doses of influenza immunizations to those who meet the CDC guidelines during the 2011-2012 flu season.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Health - 75					
Direct Employee Costs					
100 Salaries, Full Time	240,653	234,093	319,107	299,000	320,600
105 Salaries, Part Time	136,428	96,117	106,600	101,000	108,900
110 Salaries, Overtime	502	1,441	1,000	1,000	1,000
130 Retirement	39,683	35,826	45,060	45,060	49,500
135 Social Security	28,082	25,298	31,530	31,530	32,900
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	58,800	73,500	81,000	81,000	87,000
160 Insurance, Work Comp	14,300	13,325	17,575	17,575	14,050
165 Insurance, Disability	940	959	1,200	1,200	1,200
170 Insurance, Dental	4,320	5,400	4,600	6,000	5,100
175 Insurance, Group Life	1,769	1,714	1,950	1,950	1,950
180 Longevity	70	60	60	60	60
185 Section 125 Administration	254	103	100	100	100
Subtotal	\$525,801	\$487,836	\$609,782	\$585,475	\$622,360
Indirect Employee					
200 Travel/Training	1,307	1,729	4,000	2,500	4,000
205 Recruitmnt/Testing/Physicals	394	182	2,000	2,000	2,000
Subtotal	\$1,701	\$1,911	\$6,000	\$4,500	\$6,000
Utility Costs					
315 Telephone	377	670	1,200	1,200	1,200
Subtotal	\$377	\$670	\$1,200	\$1,200	\$1,200
Supplies					
400 Office Supplies	1,160	1,534	1,700	1,200	1,500
410 Printing and Copying	1,086	1,517	2,000	1,500	2,000
415 Postage	1,036	1,281	1,500	1,500	1,600
420 Dues and Publications	610	996	1,000	1,000	1,000
425 Advertising and Promotions	149	957	1,000	1,000	1,000
440 Medical and Safety	20,619	11,169	23,500	20,000	23,000
470 Audio Visual/Photo Supplies	0	0	200	200	200
495 Miscellaneous	12,424	167	2,800	1,400	2,300
Subtotal	\$37,084	\$17,621	\$33,700	\$27,800	\$32,600
Other Services					
507 Hazardous Waste Disposal	3,371	2,639	3,500	2,000	3,500
514 Consultants	75	0	200	200	200
524 Testing	150	0	200	200	200
Subtotal	\$3,596	\$2,639	\$3,900	\$2,400	\$3,900
Maintenance					
600 Office Equip Maintenance	0	0	400	200	400
Subtotal	\$0	\$0	\$400	\$200	\$400
Vehicles					
700 Vehicle Maintenance	64	250	1,000	500	1,000
710 Gas & Oil	1,009	592	1,500	1,250	1,500
Subtotal	\$1,073	\$842	\$2,500	\$1,750	\$2,500
Total	\$569,632	\$511,519	\$657,482	\$623,325	\$668,960

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Departmental Detail Information

HEALTH DEPARTMENT - 75

<p>200 TRAVEL/TRAINING Mileage for staff meetings. - \$1,000 Inservice classes/seminars for 7 staff members - \$1,000; Expenses pertaining to trainings or health officer convention (housing/meals/etc) - \$2,000</p>	<p>\$4,000</p>
<p>205 RECRUITMENT/TESTING/PHYSICALS For advertising for any vacant position(s) and the funding for pre-employment physicals for employees. Record checks for volunteers.</p>	<p>\$2,000</p>
<p>315 TELEPHONE Cost for three cell phones (one Bb and two reg call) for the health department.</p>	<p>\$1,200</p>
<p>400 OFFICE SUPPLIES Paper, pens, folders and miscellaneous office supplies needed for daily office business.</p>	<p>\$1,500</p>
<p>410 PRINTING AND COPYING For costs of printing forms, letters, reports, for both nursing and environmental health.</p>	<p>\$2,000</p>
<p>415 POSTAGE For the mailing of correspondence, immunization reminders, lab/test samples, license renewals, et</p>	<p>\$1,600</p>
<p>420 DUES AND PUBLICATIONS For departmental membership in professional organizations (Nurses/Public Health/Environmental) and for subscriptions to nursing and public health journals.</p>	<p>\$1,000</p>
<p>425 ADVERTISING AND PROMOTIONS Community outreach and education.</p>	<p>\$1,000</p>
<p>440 MEDICAL AND SAFETY For the purchase of vaccines (Influenza- \$18,500; Pneumonia-\$1,000; Hepatitis B -\$800; TB Skin test solution- \$1,000), syringes, alcohol, cotton balls, Band-Aids, and miscellaneous medical/first aide equipment - \$2,200.</p>	<p>\$23,000</p>
<p>470 AUDIO VISUAL/PHOTO SUPPLIES For the purchase of videos for staff/public use and developing of photos of our activities.</p>	<p>\$200</p>
<p>495 MISCELLANEOUS For the purchase of miscellaneous supplies or for unforeseen price increases.</p>	<p>\$2,300</p>
<p>507 HAZARDOUS WASTE DISPOSAL For the payment of sharps destruction and for the purchase of sharps containers. Another increase for pick-up and increase client use of these services.</p>	<p>\$3,500</p>
<p>514 CONSULTANTS For payment of audits and consultant services.</p>	<p>\$200</p>
<p>524 TESTING For mandated lab tests/x-rays for contagion control/environmental safety.</p>	<p>\$200</p>
<p>600 OFFICE EQUIPMENT MAINTENANCE For recalibration of audiometers and blood pressure screening equipment, etc.</p>	<p>\$400</p>
<p>700 VEHICLE MAINTENANCE For maintenance of Sanitarian vehicle.</p>	<p>\$1,000</p>
<p>710 GAS & OIL For Sanitarian vehicle and any nursing staff usage.</p>	<p>\$1,500</p>

City of Oak Creek 2011 Annual Budget 2010 Goals and Objectives Status

Department: Engineering Department

Program Description

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is full service and can handle most engineering activities in-house. The Engineering Department also manages all land development activities from the review of plans to construction inspection and final certification of improvements. Other important functions of the Engineering Department are traffic safety and environmental issues. Intersections, road capacities, and pavement conditions are reviewed continually and appropriate improvements are recommended. Environmental issues, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex.

Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - a. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for bridges, drainage, lighting, and miscellaneous public works projects. **Achieved**
 - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets. **Completed**
 - c. Submit report detailing actual construction costs for all 2009 public infrastructure improvements (GASB). **Completed March 26, 2010.**
2. Pursue the cost-effective completion of approved capital improvement projects.
 - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department. **Achieved, with the exception of the Nicholson/Oakwood storm sewer project due to unplanned staffing shortages. This will be completed early in 2011.**
 - b. Facilitate the completion of those capital projects whose completion is controlled by others. **Achieved – WE Energies' construction of an asphalt pathway south of Elm Road.**
 - c. Establish a 2010 design schedule by April 1, 2010. **Completed April 19, 2010.**
3. Support development within the City so those approved/completed projects are compatible and functional.
 - a. Reviews/inspections:
 - i. Development agreements drafted within six weeks. **Achieved**
 - ii. All plans reviewed within thirty business days. **Achieved**
 - iii. Driveway approach permits issued within one business day. **Achieved**
 - iv. Inspection requests completed within one business day. **Achieved**
 - v. Develop computer based log-in and tracking of right-of-way excavation permits. **Achieved**
 - b. Proactively manage development agreements: compliance, schedule, and closeout so that orderly development occurs. **Achieved**
4. Continue to be responsive to the citizens of the City.
 - a. Respond to complaints within 24 hours. **Achieved. Extensive follow-up to July 22 flooding.**
 - b. Respond to requests for information within two working days. **Achieved**

City of Oak Creek 2011 Annual Budget 2010 Goals and Objectives Status

5. Support City initiatives.
 - a. Support and fully participate in the Emergency Operation Plan. **Achieved. July 22 flooding.**
 - b. Support and fully participate in Civic Center design committee. **Achieved**
 - c. Support and fully participate in the 27th Street improvements plan (Drexel to College). **Achieved**
 - d. Assist in establishing a financing plan for the CIP Program. **Achieved**
 - e. Others as they are developed. **Achieved. Lakeview Village, Delphi site.**

6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds.
 - a. Provide necessary training to:
 - i. Be proficient in current computer software. **Achieved**
 - ii. Maintain existing skills. **Achieved**
 - iii. Become aware of new products/approaches. **Achieved. Became familiarized with hot in-place asphalt resurfacing procedure.**
 - iv. Stay abreast of changing regulations. **Achieved**

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Engineering Department

Program Description:

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is full-service and can handle most engineering activities in-house. The Engineering Department also manages all land development activities from the review of plans to construction inspection and final certification of improvements. Other important functions of the Engineering Department include traffic safety and environmental issues. Intersections, road capacities, and pavement conditions are reviewed continually and appropriate improvements are recommended. Environmental issues such as storm water management, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex and thus require more staff attention and education.

Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - a. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for bridges, drainage, lighting, and miscellaneous public works projects.
 - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets.
 - c. Submit report detailing actual construction costs for all 2010 public infrastructure improvements (GASB).
2. Pursue the cost-effective completion of approved capital improvement projects.
 - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department.
 - b. Facilitate the completion of those capital projects whose completion is controlled by others.
 - c. Establish a 2011 design schedule by April 1, 2011.
 - d. Establish a GPS-based sidewalk trip hazard inventory.
 - e. Establish a GPS-based City traffic sign inventory by June 2012 per Federal mandate.
3. Support development within the City so those approved/completed projects are compatible and functional.
 - a. Reviews/inspections:
 - i. Development agreements drafted within six weeks.
 - ii. All plans reviewed within thirty business days.
 - iii. Driveway approach permits issued within one business day.
 - iv. Inspection requests completed within one business day.
 - b. Proactively manage development agreements: compliance, schedule, and closeout so that orderly development occurs.
4. Continue to be responsive to the citizens of the City.
 - a. Respond to complaints within 24 hours.
 - b. Respond to requests for information within two working days.
5. Support City initiatives.

City of Oak Creek 2011 Annual Budget

Goals and Objectives

- a. Support and fully participate in the development and programming for City Channel 25.
 - b. Support and fully participate in the Emergency Operation Plan.
 - c. Support and fully participate in the Delphi site redevelopment.
 - d. Support and fully participate in the Lakeview Village development.
 - e. Support and fully participate in Civic Center design committee.
 - f. Support and fully participate in the 27th Street improvements plan (Drexel to College).
 - g. Assist in establishing a financing plan for the CIP Program.
 - h. Others as they are developed.
6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds.
- a. Provide necessary training to:
 - i. Be proficient in current computer software.
 - ii. Maintain existing skills.
 - iii. Become aware of new products/approaches.
 - iv. Stay abreast of changing regulations.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Engineering - 81					
Direct Employee Costs					
100 Salaries, Full Time	629,619	618,304	581,249	510,000	547,900
105 Salaries, Part Time	0	0	5,100	0	0
110 Salaries, Overtime	6,771	4,946	20,000	7,500	10,000
125 Car Allowance	2,400	2,400	2,400	2,400	2,400
130 Retirement	66,611	66,467	62,600	55,000	63,600
135 Social Security	47,449	47,251	43,550	39,000	41,900
145 Unemployment Compensation	0	0	0	18,000	0
150 Insurance, Active Employees	130,560	130,560	129,300	102,300	114,750
160 Insurance, Work Comp	26,980	26,125	34,450	29,000	20,660
165 Insurance, Disability	2,212	2,115	1,900	1,500	1,760
170 Insurance, Dental	9,360	9,360	8,640	7,560	7,910
175 Insurance, Group Life	1,569	1,480	1,620	1,000	1,620
180 Longevity	630	670	610	700	630
185 Section 125 Administration	457	460	250	360	250
Subtotal	\$924,618	\$910,138	\$891,669	\$774,320	\$813,380
Indirect Employee					
200 Travel/Training	100	335	2,000	350	1,500
205 Recruitmnt/Testng/Physicals	16	0	1,000	0	800
215 Clothing Maintenance	662	700	1,000	500	1,000
Subtotal	\$778	\$1,035	\$4,000	\$850	\$3,300
Utility Costs					
315 Telephone	897	1,729	1,500	1,300	1,200
Subtotal	\$897	\$1,729	\$1,500	\$1,300	\$1,200
Supplies					
400 Office Supplies	1,165	1,090	3,000	1,300	2,500
410 Printing and Copying	4,887	1,846	3,000	1,800	2,500
415 Postage	522	568	2,000	500	1,500
420 Dues and Publications	535	390	1,400	600	1,200
440 Medical and Safety	681	661	1,000	150	800
455 Small Tools	0	4	150	50	150
460 Minor Equipment	1,223	300	2,000	200	1,500
462 Field Supplies	800	1,224	1,500	450	1,500
495 Miscellaneous	0	0	0	0	0
Subtotal	\$9,813	\$6,083	\$14,050	\$5,050	\$11,650
Other Services					
515 Engineering/Consulting	2,800	1,610	5,000	800	4,000
516 Diggers Hotline Services	20,683	16,282	30,000	10,000	26,000
524 Testing	0	0	0	0	0
Subtotal	\$23,483	\$17,892	\$35,000	\$10,800	\$30,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance					
600 Office Equip Maintenance	440	1,231	3,500	1,800	3,000
Subtotal	\$440	\$1,231	\$3,500	\$1,800	\$3,000
Vehicles					
700 Vehicle Maintenance	1,568	176	1,500	1,200	1,500
705 Equipment Maintenance	0	0	500	0	500
710 Gas/Oil/Fluids	4,470	2,760	3,000	2,600	3,300
715 Tires	173	0	500	200	500
Subtotal	\$6,211	\$2,936	\$5,500	\$4,000	\$5,800
Total	\$966,240	\$941,044	\$955,219	\$798,120	\$868,330

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

ENGINEERING - 81

200 TRAVEL/TRAINING The Engineering Department must stay current in traffic analysis & signage, sanitary sewer, water main, storm sewer, pavement and hydrologic design and construction.	\$1,500
205 RECRUITMENT AND TESTING Recruitment for possible vacant positions.	\$800
215 CLOTHING MAINTENANCE Maintain uniforms per Local 133 Contract	\$1,000
315 TELEPHONE Three cell phones.	\$1,200
400 OFFICE SUPPLIES	\$2,500
410 PRINTING AND COPYING Contracts, notices and informational pieces.	\$2,500
415 POSTAGE	\$1,500
420 DUES AND PUBLICATIONS Professional memberships, registrations, certifications and subscriptions.	\$1,200
440 MEDICAL AND SAFETY Safety shoes and glasses.	\$800
455 SMALL TOOLS Tape measures, hand levels, etc.	\$150
460 MINOR EQUIPMENT Traffic counters, etc.	\$1,500
462 FIELD SUPPLIES Construction inspection/surveying needs such as stakes, lath, marking paint, flags, nails, ribbon, etc.	\$1,500
515 ENGINEERING/CONSULTING This will provide funds to retain consultants to supplement staff and address specialized expertise needs.	\$4,000
516 DIGGERS HOTLINE The City is charged on a per call basis for the location of its underground facilities.	\$26,000
600 OFFICE EQUIPMENT MAINTENANCE Covers the cost of maintaining two high volume copiers and other miscellaneous equipment.	\$3,000
700 VEHICLE MAINTENANCE Maintenance of five vehicles.	\$1,500
705 EQUIPMENT MAINTENANCE Maintenance of survey equipment (including batteries).	\$500
710 GAS/OIL/FLUIDS 1,200 gallons @ \$2.75/gal.	\$3,300
715 TIRES Tire for five vehicles.	\$500
TOTAL	\$54,950

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Street Department

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including asphalt patching and the tarring of the seams. We also do the painting of center, stop and edge lines, cutting down of dead trees, debrushing, chipping of brush, concrete and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing street signs. The Department also will cut and maintain all of the city roadside and channels including picking up litter and other debris.

2010 Objectives Status: During the first half of 2010, the Department accomplished the following tasks:

- Brush and branch pick up has been done for the 3rd scheduled time, with the last pickup of the year starting October 1st. Due to weather problems we did do extra pickups in July and August.
- Shouldering has also been ongoing, using approximately 675 tons of stone, due to the flooding in July we used an additional 459 ton for washed out areas.
- The cleaning of catch basins and monthly street sweeping continues. Spring sweeping and catch basin cleaning amounted to 390 ton of road debris.
- This seasons tarring has been completed using 30,565 pounds of tar and covering 22.1 miles. The remaining 15% will be completed during last part of the year. Plowing concerns, such as manholes, water shuts offs and new asphalt patches will also be addressed.
- The concrete crew has been working on various areas in the city concentrating mainly this year on replacement of 65 defective catch basins, some street slabs and sidewalks, using approximately 275 yards of concrete.
- Assisted with utility light pole knock downs including many base replacements.
- Ditching is ongoing, with the department doing ditch reconstruction and installing approximately 500 feet of city owned culverts.
- Ditching crews have also replaced or added approximately 21 driveway culverts
- On going projects remain to be done this fall, such as the fall special pick ups, installation of marker posts and pickup of leaves with the street sweepers.
- Approximately 417 stop lines, 377 crosswalks, and 529 corner edge lines in various intersections city wide have been painted, using over 450 gallons of paint. 650 gallons of paint were also used to paint all needed center and edge line thru out the city.
- During the first 3 months of 2008 the city crews salted and/or plowed 23 events or storms.
- The channel, roadside and boom mowers have completed approximately 3 rounds.

City of Oak Creek 2011 Annual Budget Goals and Objectives

- The sign crew has been replacing street signs in several of subdivisions like in the past years. We divided the city into sections and have now completed 85% of this task
- All debris, brush and grass unable to be cut with the mowers in the city owned retention ponds, entrance signs at the city limits and dead end barricades have been maintained.

City of Oak Creek 2011 Annual Budget Goals and Objectives

2011 Street Department Objectives:

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including snow and ice control, asphalt patching and the tarring of the seams. We also do the painting of the center, stop, and edge lines, cutting down of dead trees, debrising channels, chipping of brush, concrete road and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing road and street signs. The Department will also cut and maintain all of the city roadsides, channels, and retention ponds including picking up litter and debris. The Department will also assist other departments with the construction of park shelters, street lighting and barricade placement for civic events.

- Complete yearly crack sealing that is identified by PASER in high, medium and low priority areas.
- Repair/replace damaged concrete slabs, sidewalks, catch basins and asphalt streets city wide.
- Identify and correct low or eroded shoulders that are at least 2" below the road edge.
- Maintain all city owned culverts, replace all that are either corroded or have crushed edges.
- Keep all city streets safe and passable from ice and snow.
- Cut open roadside and drainage channel grass areas where permissible.
- Sweep all main curbed and guttered streets twice monthly and secondary curb and guttered streets once a month to meet NR216 requirements.
The NR216 requirement is the Wisconsin DNR water runoff program.
- Identify and replace all damaged or worn street signs.
- Paint all center and edge lines as well as the stop and crosswalk lines when needed.
- Devise a policy for the scheduling of debrising and clearing of all city waterways of any and all obstructions.
- Update and identify city streets that are in need of reconstruction or major repair.
- Clean and maintain all open roadside ditches.
- Inspect all catch basins twice a year and clean out debris where needed to meet the requirements of NR216.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Streets - 83					
Direct Employee Costs					
100 Salaries, Full Time	1,144,077	1,149,534	1,209,235	1,190,000	1,295,400
105 Salaries, Part Time	62,914	70,557	76,000	73,000	69,900
110 Salaries, Overtime	101,677	46,537	50,000	40,000	50,000
130 Retirement	131,450	132,073	138,100	140,000	152,600
135 Social Security	96,344	98,609	101,800	98,000	104,400
145 Unemployment Compensation	710	814	0	100	0
150 Insurance, Active Employees	272,100	271,140	272,800	301,920	312,500
160 Insurance, Work Comp	54,227	44,960	59,255	65,000	61,195
165 Insurance, Disability	5,152	5,232	5,100	4,600	5,300
170 Insurance, Dental	19,425	19,560	18,700	22,496	21,600
175 Insurance, Group Life	3,398	4,354	4,800	4,000	4,800
180 Longevity	2,752	2,724	2,900	3,200	3,100
185 Section 125 Administration	285	319	200	275	200
Subtotal	\$1,894,511	\$1,846,413	\$1,938,890	\$1,942,591	\$2,080,995
Indirect Employee					
200 Travel/Training	697	513	1,200	600	1,200
205 Recruitmnt/Testng/Physicals	4,474	3,221	5,500	3,000	5,000
215 Uniforms and Clothing	10,454	6,136	8,000	8,000	8,000
Subtotal	\$15,625	\$9,870	\$14,700	\$11,600	\$14,200
Utility Costs					
300 Electricity	16,316	31,434	31,320	31,320	33,825
305 Water and Sewer	1,845	3,066	4,200	4,200	4,410
310 Natural Gas	34,823	29,438	42,160	42,160	45,550
315 Telephone	2,472	2,990	2,625	3,117	3,800
Subtotal	\$55,456	\$66,928	\$80,305	\$80,797	\$87,585
Supplies					
400 Office Supplies	2,683	2,408	2,500	1,500	2,500
410 Printing and Copying	349	119	500	0	500
420 Dues and Publications	436	488	750	750	750
430 Housekeeping	3,997	7,149	6,000	6,000	6,000
435 Reimbursable Expenses/Culverts	12,959	10,577	11,000	11,000	11,000
440 Medical and Safety	6,001	6,415	6,000	6,000	6,000
455 Small Tools	1,927	3,767	3,000	3,000	3,000
460 Minor Equipment	1,224	4,577	6,000	6,000	6,000
465 Chemicals	329	3,665	4,000	4,000	4,000
475 Sign Materials	23,183	24,120	24,000	24,000	24,000
495 Miscellaneous	1,013	3,032	3,500	2,000	3,500
Subtotal	\$54,101	\$66,317	\$67,250	\$64,250	\$67,250
Other Services					
525 Attorney/Legal	6,216	25,414	8,000	175	8,000
Subtotal	\$6,216	\$25,414	\$8,000	\$175	\$8,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance					
600 Office Equip Maintenance	0	127	700	100	700
610 Radio Maintenance	413	0	1,200	0	1,000
615 Grounds Maintenance	1,825	4,077	6,000	2,000	6,000
620 Building Maintenance	3,537	23,051	9,000	11,839	9,000
640 Street Maintenance Materials	78,509	48,826	55,000	55,000	55,000
645 Boulevard Decorations	4,352	5,487	7,000	7,000	7,000
650 Storm Drainage System	0	0	0	0	0
660 Snow and Ice Removal Materials	257,326	171,800	316,500	265,000	260,000
Subtotal	\$345,962	\$253,368	\$395,400	\$340,939	\$338,700
Vehicles					
700 Vehicle Maintenance	57,491	62,530	72,000	72,000	72,000
705 Equipment Maintenance	17,725	41,326	42,750	42,750	42,750
710 Gas/Oil/Fluids	123,127	88,284	176,225	125,000	168,600
715 Tires	10,836	10,506	10,000	10,000	10,000
Subtotal	\$209,179	\$202,646	\$300,975	\$249,750	\$293,350
Total	\$2,581,050	\$2,470,956	\$2,805,520	\$2,690,102	\$2,890,080

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

STREET DEPARTMENT - 83

200 TRAVEL/TRAINING	1,200
Seminars for highway safety, snow plow rodeo, tree trimming, road maintainance, snow and ice control and school reimbursement.	
205 RECRUITMENT AND TESTING	5,000
Recruitment of part time employees and vacancies. Drug and alcohol testing. CDL License reimbursement	
215 UNIFORM MAINTENANCE	8,000
Maintain uniforms per Local 133 contract and logo shirts for Supervisors.	
300 ELECTRICITY	33,825
Buildings # 1 at 800 W. Puetz - 8 % increase.	
305 WATER AND SEWER	4,410
Building # 1- 5 % increase	
310 NATURAL GAS	45,550
Buildings # 1 at 800 W. Puetz - 8 % increase.	
315 TELEPHONE	3,800
Monthly and long distance telephone charges, including cell phones for Street Superintendent, Street Supervisors, 2 Mechanics, fax machine and pagers.	
400 OFFICE SUPPLIES	2,500
Paper, pens, pencils, folders, film, batteries and miscellaneous office supplies.	
410 PRINTING AND COPYING	500
Forms, public information and related costs associated with printing and copying.	
420 DUES AND PUBLICATIONS	750
Membership in organizations, subscriptions to technical journals, including the Daily Reporter and the Milwaukee Journal/Sentinal.	
430 HOUSEKEEPING	6,000
Paper products, cups, towels, toilet paper, shop soaps, bland soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted aerosols, brooms, handles, brushes, mats and rags	
435 REIMBURSABLE EXPENSE	11,000
Sale of culvert pipe for new residents and replacement of old pipes	
440 MEDICAL AND SAFETY	6,000
Boots, vests, gloves, goggles, rain suits, hearing protection, safety shoes, safety glasses, hearing tests and first aid supplies.	
455 SMALL TOOLS	3,000
City and employee tool replacements and additional new tools, including repairs.	
460 MINOR EQUIPMENT	6,000
Drills, air guns, saws, grinders, etc.	
465 CHEMICALS	4,000
Degreasers, engine cleaners, and a variety of solvents.	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

475 SIGN MATERIALS	24,000
Mailboxes, barricades, orange safety barrels, mailbox supplies, guard rails graffiti remover, and all other sign related materials	
495 MISCELLANEOUS	3,500
Nuts, bolts, hardware, nails, carpenter shop supplies, hoses, chains, traps and advertising.	
525 ATTORNEY/LEGAL	8,000
Local 133 expenses.	
600 OFFICE EQUIPMENT MAINTENANCE	700
Service maintenance agreement for copier and dictaphone.	
610 RADIO MAINTENANCE	1,000
2-way radios installed in all trucks and equipment.	
615 GROUNDS MAINTENANCE	6,000
Signs, lights, fertilizer, grass seed, trees, flowers and yard gates at 800 W. Puetz.	
620 BUILDING MAINTENANCE	9,000
Doors, windows, boilers, sinks, pest control and other building related items	
640 STREET MAINTENANCE MATERIALS	55,000
Stone, asphalt material, cold patch, concrete for street repairs, culvert block, grass seed, top soil, erosion matting, brooms, rakes, shovels, small hand tools and repairs, glass beads, tree removal supplies, snow fence, tool handles and marking paints.	
645 BOULEVARD DECORATIONS	7,000
Flag maintenance, banners, banner brackets and Christmas decoration repair.	
660 SNOW AND ICE REMOVAL MATERIALS	260,000
Salt 4000 tons for seasonal fill and 1000 ton reserve fill @ \$50.76 per ton 9400 gallons of Calcium Chloride @ \$.60 per gallon	
700 VEHICLE MAINTENANCE	72,000
Cars, small trucks, plow trucks, metal, welding supplies, aerosol paints and towing.	
705 EQUIPMENT MAINTENANCE	42,750
Graders, loaders, mowers, backhoes, plow and spreader parts	
710 GAS/OIL/FLUIDS	168,600
Regular gas, oils, Diesel # 2 (plus Presidential tax), windshield solvent, hydraulic oil, transmission fluid, LP gas, additives, pump repair, grease and antifreeze. 7,400 gallons of gasoline @ 2.75 per gallon and 45,000 gallons Diesel @ \$2.85 per gallon	
715 TIRES	10,000
All tire related items and tire machine repairs	
TOTAL	809,085

City of Oak Creek 2011 Annual Budget

2010 GOALS AND OBJECTIVES STATUS REPORT – 7/31/10

Department: Parks, Recreation & Forestry

Objectives:

1. Provide well-rounded recreation programs at reasonable costs (± 50 various programs/activity & sections) comparable/supplemental to other private and public sources.

Status: This is an on-going activity. Fees and charges are reviewed and adjustments made annually.

2. Striving to obtain a potential seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.

Status: Fall 2009 total enrollment was consistent with previous year's enrollments which, including open swim, open gym and drop in fitness walking*, represents approximately 12% of the population.

* in addition to the walkers registered for the semester or season.

Winter/Spring 2010 total enrollment represented approximately 11% of the population.

Summer 2010 enrollment reflected a shortened swim season. The 5,000+ participants represent approximately 20% of the population. After adjusting for swim cancellation, enrollment remained steady.

3. Maintain a class cancellation rate of less than 20%.

Status: Seasonally we offer 90-100 (fall/winter/spring) and 200+ classes/sections (summer) with a cancellation rate of 3-10%.

Cancellation rates in the range of 10% to 20% would indicate that we are offering enough new classes to determine new trends in recreation programming while still offering enough of the traditionally popular classes to the public. The cancellation rates above are lower than optimal, however we are not able to significantly increase the classes we offer due to lack of facility space and personnel and budget constraints. It should be noted that during the time period reported above, we were unable to provide programming for over 200 persons on our waiting lists for the same reasons.

4. Promote public awareness and support for recreation, park, and leisure services available by such means as brochures, three mass mailings, four public announcements in the *Acom*, reader board displays, web information and articles in the *Oak Creek Now* and advertisements to all residents.

Status: The *Acom* is distributed three times a year (Winter/Spring in mid-December, Summer in mid-May, and Fall in mid-August). The *Acom* is being delivered by the US Postal Service to each residence, post office box and business in Oak Creek. It consists of recreation registration information, procedures, forms, various policies/procedures, park locations/maps, recreation classes and programs; as well as city departmental information and articles, school district and community education programs. The Department also submits information to the *Oak Creek Now*, the City of Oak Creek web page, local media and distributes promotional flyers to the Oak Creek/Franklin School District and other schools within the City. Program information is disseminated through reader board announcements, bulletin board displays and flyers distributed directly to participants in our programs.

City of Oak Creek 2011 Annual Budget

2010 GOALS AND OBJECTIVES STATUS REPORT – 7/31/10

5. Provide maintenance services to the existing parklands and facilities according to established standards.

Status: This is an on-going activity. There are 350 acres of school and park sites in Oak Creek. Park employees mow 250 acres of grass at 23 school and park sites and 21 municipal areas and medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields etc.); over 8 miles of sidewalk and bike trails, 15 parking lot/areas, 3 maintenance buildings, 9 shelters, a pavilion, skate park, disc golf course and assist City Forester with tree planting, pruning and removals. Providing maintenance services to established standards is difficult (not possible) at times do to an increase in facilities and need for additional staff.

6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.

Status:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Facility Requests	204	193	269	158
Number of Dates	762	685	890	707
Total Registration	17,844	16,526	17,295	15,858

7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2010.

Status: Effort will continue toward completing this objective.

Abendschein Community Park-Phase I & II Development:

Partial development took place in 2009 on the east side of the park. Development included a skate park, play structures/swings, recreational trail, parking lot, retaining wall/railing, and two multi-use soccer fields. An open air shelter should be installed in 2010. Phase II development is intended in 2011 and will include a bridge over the Oak Creek, a bridge over the storm water drainage ditch, a concession/restroom building near the baseball diamond, and water, sewer, electricity to the building and ball diamond. Volleyball and basketball courts may also be developed. In May, the city applied for a Wisconsin DNR parkland development grant to assist in funding the 2011 phase II development. Unfortunately the city was not awarded the funding.

WE ENERGIES Recreational Trail:

The off road (class I) trail from Elm Road to County Line Road (just east of Highway 32) was constructed in 2009. The trail segment from Fishing Pier Road to Elm Road (at the northeast corner of Haas Park) was asphalted this summer. Fencing for the railroad tracks crossing should be installed this fall.

Woodknoll Neighborhood Park Acquisition:

The city is pursuing the possible acquisition of the property located at 2028R West Oakwood Road for a future neighborhood park in that section of the city. In May, the city applied for a Wisconsin DNR parkland acquisition grant to assist in funding the acquisition. Unfortunately, the city was not awarded the funding. In July, Alderperson Tom Michalski and Director of Parks, Recreation & Forestry, Doug Schachtner, held a neighborhood park meeting in which approximately 50 neighborhood residents attended and supported the park acquisition and development. City staff continues to pursue acquisition of the site.

Woodridge Neighborhood Park:

Three locations are being considered for the possible neighborhood park. At present, staff is taking a wait-and-see approach regarding what impact the Drexel Avenue interchange and development in the area would have for a possible park site location.

City of Oak Creek 2011 Annual Budget

2010 GOALS AND OBJECTIVES STATUS REPORT – 7/31/10

Forestry Projects

Planned new and replacement tree planting took place in various subdivisions, municipal properties and boulevards this spring and early summer. The Arbor Day celebrations took place at Carrollton Elementary School and Park site, Shepard Hills School and Park site, the Municipal Services Building and Parkway Apostolic Church this spring. The large tree contractor removals are scheduled for this fall and possibly into the winter.

8. Prepare for the Emerald Ash Borer in Oak Creek by conducting pre-emptive ash tree removals with spring replacements, education and outreach, and preparation and presentation of an Emerald Ash Borer Management Plan.

Status: An established EAB population was confirmed in Oak Creek in November of 2009. A general statement is once established in a region, 98% of ash trees will be dead from EAB in about 5 years without costly treatment. Oak Creek has an estimated 4,000 ash trees to care for on City-maintained property. City property ash trees include: 1,000 street trees, another thousand park and woodlot ash trees, and an estimated 2000+ rural right of way trees. The Parks, Recreation and Forestry Commission approved the 2010 Emerald Ash Borer Management Plan and it was forwarded to the Common Council for review, comments or questions. Various elective pre-emptive ash tree removals with spring/summer replacements (different species) were made. This will be an ongoing process the next few years. Sixty plus infestation area ROW ash trees were removed from the hot zone in the southern border of the City. Various City ROW ash trees along Oakwood have/will be removed. Autumn contractor removals will concentrate on rural right of way removals concentrated south of Ryan Road. Approximately 180 ash trees have been removed so far in 2010. Approximately 400 healthy ash trees were treated in 2010 with the intent to treat another 100 in 2011. Implementation of the EAB Management Plan and public outreach/education/updates will continue.

9. Complete Street Tree Ordinance and forward to the Common Council for review and approval.
Status: This objective may not be met this year. Staff has redirected efforts toward emerald ash borer management.

10. Re-inventory City trees.
Status: This objective was started and a few hundred trees were inventoried. Staff is presently concentrating on ash tree inventory and emerald ash borer management.

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Parks, Recreation & Forestry

Program Description

The Parks, Recreation & Forestry Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities, educational opportunities, park and open space lands, facility areas, and forestry program. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests. Maintenance services are provided that meets the needs for buildings, grounds, trees, vehicles and equipment, as well as recreational programs on a day-to-day basis throughout the year.

Objectives:

1. Provide a well-rounded recreation program at reasonable costs (± 50 various programs/activities) comparable/supplemental to other private and public sources.
2. Strive to obtain a seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.
3. Maintain a class cancellation rate of less than 20%.
4. Promote public awareness and support for recreation, park, forestry and leisure services available by such means as brochures, mass mailings, public announcements in the *AOM*, reader board displays, and weekly articles in the "Oak Creek Now", City of Oak Creek website and advertisements to all residents.
5. Provide maintenance services to the existing parklands and facilities according to established standards.
6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.
7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2011.
8. Continue Emerald Ash Borer Management through continued pre-emptive street tree removals and rural right of way removals; public education and outreach; consider computerized inventory purchase; continue ash tree inventory; continue selective ash tree treatments; explore strategies for more efficient ash wood utilization.
9. Complete Street Tree Ordinance and forward to the Common Council for review and approval.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Parks, Recreation and Forestry - 90					
Direct Employee Costs					
100 Salaries, Full Time	390,951	408,587	419,188	412,020	434,990
105 Salaries, Part Time	284,665	304,501	377,300	375,900	388,245
110 Salaries, Overtime	11,939	7,227	4,000	4,000	4,000
130 Retirement	55,053	57,680	67,490	68,300	75,200
135 Social Security	51,529	55,772	60,010	60,580	63,000
145 Unemployment Compensation	1,349	773	500	500	500
150 Insurance, Active Employees	68,040	68,040	66,900	66,900	73,200
160 Insurance, Work Comp	25,300	24,523	32,320	32,320	26,700
165 Insurance, Disability	1,644	1,645	1,700	1,700	1,700
170 Insurance, Dental	5,460	5,440	5,250	5,250	5,820
175 Insurance, Group Life	1,409	1,526	1,620	1,620	1,620
180 Longevity	525	480	500	500	500
185 Section 125 Administration	166	164	100	100	100
Subtotal	\$898,030	\$936,358	\$1,036,878	\$1,029,690	\$1,075,575
Indirect Employee					
200 Travel/Training	4,465	3,562	5,000	4,700	5,000
205 Recruitmnt/Testng/Physicals	1,566	1,559	2,000	2,200	2,000
215 Uniforms and Clothing	771	1,067	1,500	1,400	1,500
Subtotal	\$6,802	\$6,188	\$8,500	\$8,300	\$8,500
Utility Costs					
300 Electricity	6,167	5,368	8,000	7,000	8,000
305 Water and Sewer	1,814	2,151	4,000	2,500	4,000
310 Natural Gas	7,639	8,941	11,000	10,000	11,000
315 Telephone	1,854	1,992	2,800	2,300	2,300
Subtotal	\$17,474	\$18,452	\$25,800	\$21,800	\$25,300
Supplies					
400 Office Supplies	2,836	2,053	2,600	2,600	2,600
410 Printing and Copying	11,106	10,881	12,500	11,000	12,500
415 Postage	8,058	8,134	9,000	8,600	9,000
420 Dues and Publications	1,220	1,163	1,400	1,200	1,400
425 Advertising and Promotions	37	106	100	50	100
440 Medical and Safety	2,826	2,232	3,000	2,500	3,000
460 Minor Equipment	4,699	5,235	3,000	6,500	3,000
475 Recreation Equip/Supplies	11,227	9,903	12,000	12,000	12,000
494 Leased/Rental Equipment	0	6,900	0	0	0
495 Miscellaneous	216	332	200	200	200
Subtotal	\$42,225	\$46,939	\$43,800	\$44,650	\$43,800

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance					
600 Office Equip Maintenance	767	770	1,000	1,000	1,000
615 Grounds Maintenance	43,918	41,596	42,000	42,000	45,000
620 Building Maintenance	5,110	13,853	5,000	5,000	5,000
635 Facility/Equipment Rental	5,367	10,186	15,000	14,000	15,000
665 Boulevard Maintenance	2,718	1,900	3,000	2,000	3,000
Subtotal	\$57,880	\$68,305	\$66,000	\$64,000	\$69,000
Vehicles					
700 Vehicle Maintenance	6,933	8,267	10,000	8,000	10,000
705 Equipment Maintenance	16,453	11,793	11,000	17,000	11,000
710 Gas/Oil/Fluids	31,690	19,776	30,000	25,000	29,000
715 Tires	3,974	3,852	3,000	3,000	3,000
Subtotal	\$59,050	\$43,688	\$54,000	\$53,000	\$53,000
Total	\$1,081,461	\$1,119,930	\$1,234,978	\$1,221,440	\$1,275,175

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

200 Travel/Training	
Maintenance workshops for maintenance supervisor, technician & staff @ \$1050	\$5,000
Red Cross swimming certification @ \$600, secretarial workshops @ \$600	
Rec. Supervisor's Rec. Section Workshop (\$500), WPRA State conference (\$600) Director/Supervisor	
Playground Program/Baseball Program mileage reimbursement (\$300)	
Forester/staff workshops/training \$1000	
Playground Staff Inservice (\$100)	
Senior Citizen Coordinator (\$150)	
205 Recruitment/Testing/Physicals	\$2,000
1. Classified ads for part-time clerical, maintenance and program staff = \$225	
2. Criminal history checks (128 @ \$7/each) = \$896	
3. Hearing tests (\$15 x 7) = \$105	
4. CDL license (\$75 x 2) = \$150	
5. Physicals (\$150 x 3 PT) = \$450	
6. Work Permits (35 x \$5) = \$175	
215 Uniforms & Clothing	\$1,500
Maintenance & forester coveralls, rain gear, gloves, staff shirts, etc. (\$700)	
Uniform clothing allowance per Union Contract \$800	
300 Electricity	\$8,000
Facility charges and energy charges for 15 different locations throughout the city estimated to be \$8,000 for 2011.	
305 Water & Sewer	
2011 estimated facility charges for three locations in city=\$2000	\$4,000
Athletic fields - estimated to be \$2,000.	
310 Natural Gas	\$11,000
2011 Heating estimates for various park sites throughout the city such as Miller Park pavilion, two garages at 800 West Puetz =\$11,000.	
315 Telephone	\$2,300
Cellular phones (\$116 x 12 mo.=\$1932),	
Ameritech voice mail (\$26 x 12 mo.=\$312)	
400 Office Supplies	\$2,600
Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.	
410 Printing & Copying	\$12,500
Program booklets printed (3 @ \$3200 each=\$9,600), quarterly printing charges and paper (approx. \$250 qtr)	
Recreation program paper supply \$1,200. Emerald Ash Borer Acorn insert \$700.	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

415 Postage	\$9,000
Delivery of Rec. program booklets (3 @ \$1900), Clerk's Office postage charges (+/- \$275/mo. x 12)=\$3300	
Program registration confirmation and recreation target mailings	
420 Dues & Publications	\$1,400
Dues: WPRA membership (\$445), NRPA (\$140), SEPRC (\$25), WTA (\$125), LERN (\$395)	
Publications: Park Maintenance/Grounds, Turf Management, OC Now, Wisc. Forestry/Right of Way Coalition Newsletter, Sam's Club membership, Landscape Architecture, WAA (WI Arborist Assoc.), ISA (International Society of Arboriculture), burn notices	
425 Advertising & Promotion	\$100
Departmental promotional pens, frisbees, etc.	
440 Medical & Safety	\$3,000
Reimbursement for safety shoes/safety glasses/first aid supplies	
460 Minor Equipment	\$3,000
Office, forestry, grounds, buildings, vehicle, equipment	
475 Recreation Equipment / supplies	\$12,000
Playground transportation/mileage, senior citizen club, sporting goods equipment, trophies, first aid supplies, recreation program supplies, swim program supplies, fish for pond, T-shirts, ribbons, arts & crafts supplies, books, and other necessary supplies and equipment needed to provide recreation programming.	
494 Leased/Rental Equipment	\$0
495 Miscellaneous	\$200
Miscellaneous expenses for city business, postcards, legal ads for vehicle/equipment, etc.	
600 Office Equipment Maintenance	\$1,000
Typewriter repair/cleaning, Canon copier maintenance agreement	
615 Grounds Maintenance	\$45,000
Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water management, city hall complex flowers/shrubs and sidewalk salt, park signs, wood chips, topsoil, seed, trees, etc. and other supplies and materials needed for maintenance of public grounds.	
Use of Border Collie's to remove Canada Geese from Miller Park pond. Acrylic crack filling court surfaces. Veterans Memorial Park maintenance	
620 Buildings Maintenance	\$5,000
Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. and other supplies/materials/equipment needed for maintenance of public buildings. Fire protection system inspection/testing for cold storage building.	
635 Facility/Equipment Rental	\$15,000
Facility rental at Community Center and St. John's school facilities needed to conduct recreation programs, port-a-jon unit rental for various park sites as well as mnt. garage, acetylene/oxygen cylinder rental, road signs, and misc. eqpt. rental	

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

665 Boulevard Maintenance Puetz Road and Howell Avenue Boulevard Maintenance	\$3,000
700 Vehicle Maintenance Supplies/repairs on Department trucks. Bucket truck annual inspection.	\$10,000
705 Equipment Maintenance Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	\$11,000
710 Gas & Oil 2011 estimated usage multiplied at 2011 estimated prices: Diesel (3700gal x \$2.85/gal. = \$10,545), Unleaded (6800 gal x \$2.75/gal = \$18,700) Oil: 100 qts. of vehicle oil x \$1 qt. = \$100	\$29,000
715 Tires Vehicle/equipment tires.	\$3,000
TOTAL	\$199,600

City of Oak Creek 2011 Annual Budget Goals and Objectives

Department: Library

Program Description

Oak Creek Public Library is dedicated to support educational, civic and cultural activities of individuals, groups and organizations. It is also dedicated to provide the opportunity for recreation through the use of literature, music, media and other art forms.

Goal I: Collection Development

Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

Objectives:

1. Use the American Library Association approved CREW method of evaluation and weeding in the adult book section, including the reference collection, Dewey sections 100 – 199, philosophy/psychology and 500 – 599 pure sciences, reference and paperback collections. Replace little used titles with more current titles.
2. Use the American Library Association approved CREW method of evaluation and weeding in the adult fiction and large type collections. Replace little used titles with more current titles.
3. Use the American Library Association approved CREW method of evaluation and weeding in the young adult magazine and series paperback collections. Replace little used titles with more current titles.
4. Use the American Library Association approved CREW method of evaluation and weeding in the children's collection with emphasis on computer software, kits (mixed media), hardcover fiction, series paperbacks and parenting collections. Replace little used items with more current items.

Goal II: Direct Service to Users

Objectives:

1. Evaluate children's and young adult programming and make additions/changes as needed.
3. Conduct a survey of adult library users for input on materials and programs that can be added.

Goal III: Miscellaneous

Objectives:

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Library - 95					
Direct Employee Costs					
100 Salaries, Full Time	247,207	257,074	255,595	255,595	269,200
105 Salaries, Part Time	181,949	183,271	222,795	222,795	240,210
110 Salaries, Overtime	0	122	0	0	
130 Retirement	43,047	44,973	47,110	47,110	55,990
135 Social Security	32,259	34,197	36,625	36,625	38,970
145 Unemployment Compensation	0	781	0	46	
150 Insurance, Active Employees	55,080	55,080	53,100	47,100	62,700
160 Insurance, Work Comp	1,100	1,221	1,610	1,904	1,610
165 Insurance, Disability	1,175	1,038	1,200	1,200	1,190
170 Insurance, Dental	5,400	5,400	4,775	4,775	5,070
175 Insurance, Group Life	1,396	1,548	1,620	1,620	1,620
180 Longevity	360	60	360	0	360
185 Section 125 Administration	48	0	100	100	100
Subtotal	\$569,021	\$584,765	\$624,890	\$618,870	\$677,020
Indirect Employee					
200 Travel/Training	1,168	1,672	1,500	1,500	1,500
205 Recruitmnt/Testng/Physicals	0	1,072	1,000	0	1,000
Subtotal	\$1,168	\$2,744	\$2,500	\$1,500	\$2,500
Utility Costs					
300 Electricity	17,381	17,029	21,500	17,500	19,500
305 Water and Sewer	1,593	1,631	2,100	2,100	2,300
310 Natural Gas	11,781	8,370	12,500	10,000	12,500
315 Telephone	1,370	1,441	1,300	1,300	1,300
Subtotal	\$32,125	\$28,471	\$37,400	\$30,900	\$35,600
Supplies					
400 Office Supplies	4,392	3,283	3,900	3,900	3,900
401 Material Processing Supplies	5,342	4,415	6,500	6,000	6,000
410 Printing and Copying	2,729	2,315	3,000	2,500	2,500
415 Postage	404	869	1,300	1,300	1,300
420 Dues and Publications	849	1,008	1,000	1,000	1,000
425 Advertising and Promotions	2,579	3,000	3,000	2,500	2,500
460 Minor Equipment	0	1,745	0	0	0
469 CD ROM References	0	864	1,000	1,000	1,000
470 Audio Visual/Photo Supplies	18,167	16,757	20,000	20,000	20,000
471 Books	72,003	68,644	65,200	65,200	65,200
472 Subscriptions, Magazines	7,008	7,587	9,000	9,000	8,000
473 Subscriptions, Newspapers	1,619	2,226	2,000	2,000	2,000
495 Miscellaneous	73	0	0	0	0
Subtotal	\$115,165	\$112,713	\$115,900	\$114,400	\$113,400
Other Services					
540 Federated Automation Fees	17,535	19,523	18,500	18,923	19,000
540.10 Federated Borrowing Fees	0	0	0	0	0
540.20 Federated Operating Fees	9,595	2,964	8,200	8,200	8,200
Subtotal	\$27,130	\$22,487	\$26,700	\$27,123	\$27,200
Maintenance					
600 Office Equip Maintenance	134	270	2,000	1,500	2,000
620 Building Maintenance	7,370	6,393	5,000	5,000	6,000
Subtotal	\$7,504	\$6,663	\$7,000	\$6,500	\$8,000
Total	\$752,113	\$757,843	\$814,390	\$799,293	\$863,720

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

Library - 95

200 TRAVEL/TRAINING	1,500
Includes mileage and other costs incurred in attending committee meetings, workshops, seminars and conventions, both locally and regionally. Also includes registration fees, lodging and meal costs.	
205 RECRUITMENT/TESTING/PHYSICALS	1,000
Includes recruitment advertising and examinations for new employees.	
300 ELECTRICITY	19,500
Includes electricity for operation of heating and air conditioning units, interior and exterior lighting and office equipment.	
305 SEWER AND WATER	2,300
Includes quarterly payments for municipal sewer, water and fire hydrants.	
310 NATURAL GAS	12,500
Includes fuel for heating and ventilating units, peripheral heating boiler and hot water.	
315 TELEPHONE	1,300
Includes 12 telephone sets, all local and long distance calls,	
400 OFFICE SUPPLIES	3,900
Includes pens, pencils, markers, ink ribbons, calendars, paper clips staples, note pads, inked stamps and receipt tapes.	
401 MATERIAL PROCESSING SUPPLIES	6,000
Includes magnetic targets, dust jacket covers, binding tape, videocassette cases, audiocassette cases, labels, date due slips, Mylar, forms and printer cartridges.	
410 PRINTING AND COPYING	2,500
Includes all supplies for photocopiers and printers. Also includes informational brochures, bookmarks, promotional handouts, bibliographies, stationery, envelopes, etc.	
415 POSTAGE	1,300
Includes regular postage and United Parcel Service costs.	
420 DUES AND PUBLICATIONS	1,000
Includes memberships in Wisconsin Library Association, American Library Association, Library Council of Southeastern Wisconsin and publications necessary to keep abreast of current library trends.	

City of Oak Creek 2011 Annual Budget

425 ADVERTISING AND PROMOTIONS	2,500
Includes children's and adult library program costs: promotional materials, entertainers, props, supplies and advertising.	
460 MINOR EQUIPMENT	0
469 CD/ROM REFERENCES	1,000
Includes updates and additional CD/ROM products to streamline reference services and for circulation to patrons.	
470 AUDIOVISUAL	20,000
Includes collection development in these areas: adult, young adult and children's audiocassettes, compact discs, DVDs and kits (mixed media).	
471 BOOKS	65,200
Includes collection development in these areas – adult: fiction and non-fiction; paperbacks; reference; standing orders; direct purchases and leased books program. Children's and young adult: fiction and non-fiction; paperbacks and reference books.	
472 SUBSCRIPTIONS, MAGAZINES	8,000
Includes subscription costs for adult, young adult and children's titles through subscription jobber and direct subscriptions.	
473 SUBSCRIPTIONS, NEWSPAPERS	2,000
Includes subscriptions for 12 newspaper titles of local and national interest to all patrons.	
540 FEDERATED AUTOMATION FEES	19,000
Includes automation charges for participation in the on-line library computer system	
540.20 FEDERATED OPERATING FEES	8,200
Includes charges for forms and postage.	
600 OFFICE EQUIPMENT MAINTENANCE	2,000
Includes maintenance agreements for photocopiers as well as miscellaneous maintenance including: VCR player, DVD player, television, projectors, microfilm reader/printers; fire alarm; typewriters and fax machine.	
620 BUILDING MAINTENANCE	6,000
Includes maintenance for lighting, heating and air conditioning units, plumbing and emergency lighting.	
TOTAL	186,700

OTHER FUNDS

City of Oak Creek 2011 Annual Budget

Goals and Objectives

Fund Name: Solid Waste - Fund 11

Department: Street Department

Program Description

The Solid Waste Fund of the Street Department is responsible for collection and disposal of all solid waste materials generated by residents of the City of Oak Creek. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. The decision was made to allocate 20% of all Street Department costs to the solid waste fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man hours of the department. This 20% allocation was done for all department costs other than recycling and tipping fee charges from landfills.

2011 Goals and Objectives:

- Provide a complaint free weekly residential rubbish pickup for approximately 8,200 homes. With picking up this number of homes the Department is averaging about 666 ton per month or about 8,000 ton per year.
- Maintain a manned recycling yard with the hours of 8 am to 3 pm Monday thru Saturday, with extended hours on Tuesday until 8 pm from the beginning of April thru the last Tuesday of September.
- Provide a cost free residential special pickup twice a year (Spring -May 15th) and (Fall- November 15th) to include furniture, mattresses, rugs, metals, swimming pools, TV's, and appliances (excluding Freon appliances), which have an additional cost of \$15.00.
- Provide residential brush pickup at least 4 times a year for all City residential property beginning on the first day of April, June, August and October.
- The Department will also provide additional special pick-ups through out the year for a cost of \$15.00. This service is done on Friday mornings.
- We will work on finding the lowest price possible for our residential recycling program. The recycling service currently in place provides a bi-weekly pick-up.
- We also make available to the public wood mulch that is made from the brush that is picked up or brought in by the residents. This mulch can be picked up in the yard for no charge or a 5 yard load can be delivered to the home of residents for a charge of \$10.00 per load.
- We will continue to deliver and maintain all of the blue rubbish carts at all residential homes.
- Actively and uniformly enforce all municipal codes related to solid waste and recycling.
- Take any necessary actions to keep the City eligible for any available grants.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - Solid Waste - Fund 11					
Beginning Fund Balance	\$93,495	\$69,959	\$18,169	-\$4,852	\$38,316
REVENUES					
Taxes and Assessments					
300.00 Property Tax	1,000,000	1,025,000	1,235,185	1,235,185	1,235,185
Subtotal	\$1,000,000	\$1,025,000	\$1,235,185	\$1,235,185	\$1,235,185
Grants and Aids					
324.00 Recycling Grant	139,197	125,296	125,300	131,826	126,000
Subtotal	\$139,197	\$125,296	\$125,300	\$131,826	\$126,000
Charges for Services					
346.30 Special Pickup Fees	8,520	8,585	6,000	8,800	12,000
Non-Profit Solid Waste Fee					13,500
Subtotal	\$8,520	\$8,585	\$6,000	\$8,800	\$25,500
Commercial Revenues					
360.00 Interest Income	12,271	1,429	2,000	1,500	1,200
366.20 Recyclables Sold	52,186	30,987	20,000	33,000	30,000
368.00 Miscellaneous Revenue	522	3,185	3,000	500	500
369.00 Recycling Yard Fee					75,000
Subtotal	\$64,979	\$35,601	\$25,000	\$35,000	\$106,700
Total Revenues	\$1,212,696	\$1,194,482	\$1,391,485	\$1,410,811	\$1,493,385
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	289,777	291,376	301,300	296,500	321,600
105.00 Salaries, Part Time	0				
110.00 Salaries, Overtime	13,401	13,840	12,000	11,848	12,000
130.00 Retirement	31,943	32,843	33,100	34,970	37,300
135.00 Social Security	22,418	23,360	23,000	23,419	24,600
145.00 Unemployment Compensation	0	0	0		
150.00 Insurance, Active Employees	68,025	68,775	68,200	75,480	77,700
160.00 Insurance, Work Comp	12,845	11,997	15,900	33,612	33,500
165.00 Insurance, Disability	1,288	1,308	1,300	1,148	1,300
170.00 Insurance, Dental	4,855	4,960	4,600	5,624	5,400
175.00 Insurance, Group Life	849	1,088	720	1,008	720
180.00 Longevity	688	681	700	790	800
185.00 Section 125 Administration	71	84	50	70	50
Subtotal	\$446,160	\$450,312	\$460,870	\$484,469	\$514,970

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Indirect Employee					
200.00 Travel/Training	149	76	150	150	150
205.00 Recruitmnt/Testng/Physicals	292	350	300	230	300
215.00 Uniforms and Clothing	2,614	1,534	2,000	2,313	2,300
Subtotal	\$3,055	\$1,960	\$2,450	\$2,693	\$2,750
Utility Costs					
300.00 Electricity	7,175	9,925	13,850	11,000	14,900
305.00 Water and Sewer	1,091	1,338	2,200	1,300	2,200
310.00 Natural Gas	8,968	8,220	12,365	11,000	13,350
315.00 Telephone	601	747	750	740	1,010
Subtotal	\$17,835	\$20,230	\$29,165	\$24,040	\$31,460
Supplies					
400.00 Office Supplies	636	602	\$800	800	800
410.00 Printing and Copying	740	764	\$900	900	900
420.00 Dues and Publications	450	430	\$500	437	500
430.00 Housekeeping	999	1,787	\$1,500	1,990	2,000
435.00 Reimbursable Exp/New Residents	12,350	13,643	\$0	0	0
440.00 Medical and Safety	1,507	1,604	\$1,500	1,043	1,500
455.00 Small Tools	508	967	\$760	682	760
460.00 Minor Equipment	306	1,144	\$900	985	900
465.00 Chemicals	269	916	\$1,000	800	1,000
494.00 Leased Major Equip-Compactors	15,234	12,502	\$0	0	0
495.00 Miscellaneous	133	1,649	\$750	614	750
Subtotal	\$33,132	\$36,008	\$8,610	\$8,251	\$9,110
Other Services					
507.00 Hazardous Waste Disposal	1,290	0	\$0	0	0
514.00 Consulting	5,120	10,240	\$10,500	10,000	10,500
520.00 Landfill Charges	286,542	297,970	357,000	335,000	357,000
520.01 Drop Off Yard Disposal Charges	113,527	117,227	126,200	123,000	130,000
521.00 Recycling Charges	221,774	232,954	272,000	265,000	280,000
522.00 Composting		0	5,000	5,000	5,000
525.00 Attorney/Legal/Claims	1,416	3,940	4,000	1,000	4,000
Subtotal	\$629,669	\$662,331	\$774,700	\$739,000	\$786,500
Maintenance					
600.00 Office Equip Maintenance	0	32	190	190	190
610.00 Radio Maintenance	83	0	300	300	300
615.00 Grounds Maintenance	754	1,096	1,200	1,000	1,200
620.00 Building Maintenance	3,283	5,999	6,000	5,750	6,000
Subtotal	\$4,120	\$7,127	\$7,690	\$7,240	\$7,690
Vehicles					
700.00 Vehicle Maintenance	33,207	42,920	30,000	28,000	30,000
705.00 Equipment Maintenance	4,123	10,028	9,000	15,200	9,000
710.00 Gas/Oil/Fluids	53,953	27,855	60,000	49,750	60,000
715.00 Tires	10,978	10,522	9,000	9,000	9,000
Subtotal	\$102,261	\$91,325	\$108,000	\$101,950	\$108,000
Subtotal Operations	\$1,236,232	\$1,269,293	\$1,391,485	\$1,367,643	\$1,460,480

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Interfund Transfers					
900.00 To CIP # 40	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,236,232	\$1,269,293	\$1,391,485	\$1,367,643	\$1,460,480
Use of Reserves	293,151	\$74,810	\$0	0	
Reservation of Fund Balance for Hazardous Waste Disposal			\$10,000	\$10,000	10,000
Unreserved Fund Balance			\$8,169	\$28,316	61,221
Ending Fund Balance	\$69,959	-\$4,852	\$18,169	\$38,316	\$71,221
Fund Balance Percentage	5.7%	-0.4%	1.3%	2.8%	4.9%

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

SOLID WASTE - FUND 11	
200 TRAVEL/TRAINING Seminars for employee training	\$150
205 RECRUITMENT/TESTING/PHYSICALS CDL reimbursement	\$300
215 UNIFORM MAINTENANCE	\$2,300
300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz 8 % increase	\$14,900
305 WATER AND SEWER Recycling yard at 720 W Puetz and 20% of Main building at 800 W Puetz 5.0 % increase	\$2,200
310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz 8 % increase	\$13,350
315 TELEPHONE Monthly and long distance telephone charges, including 20% of cell phones for Street Superintendent, Mechanics and Street Supervisor. Fax machine and pagers.	\$1,010
400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies	\$800
410 PRINTING AND COPYING Forms, public information and cost of garbage cart stickers and ordinance sheets	\$900
420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinal.	\$500
430 HOUSEKEEPING Paper products, cups, towels, toilet paper, shop soaps, hand soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted aerosols, brooms, handles, mats, rugs and brushes.	\$2,000
435 REIMBURSABLE EXPENSES / NEW RESIDENTS New residential garbage carts, cart repairs and additional carts for resale.	\$0
440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies.	\$1,500
455 SMALL TOOLS City and employee tool replacements new tools and repairs	\$760
460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc.	\$900
465 CHEMICALS Degreasers, engine cleaners and a variety of solvents.	\$1,000

City of Oak Creek 2011 Annual Budget

494	LEASED MAJOR EQUIPMENT	\$0
495	MISCELLANEOUS Nuts, bolts, hardware, hoses, shovels, chain, tool handles and tarps.	\$750
507	HAZARDOUS WASTE DISPOSAL	\$0
514	CONSULTING Monitoring of Drexel Landfill ground water.	\$10,500
520	LANDFILL CHARGES Garbage dumping costs of 7764 tons for 8,300 residents x 0.94 tons per household @ \$42.54 per ton and non-profit organizations.3.5% increase	\$357,000
520.01	YARD DUMPSTERS 44 yard compactors and 30 yard dumpsters at the Recycling Center Averging 2287 tons @ \$42.54 per ton plus \$98.33 per switch 3.5% increase	\$130,000
521	RECYCLING 8,300 residential homes picked up by Veolia @ \$2.63 per household, per month and the cost of disposal of appliances, flourescent lamps, tires, propane tanks, anti-freeze, oil and disposal of all ecycling products. 3.5% increase	\$280,000
522	COMPOSTING Leaves dumped at the Waste Management Landfill.	\$5,000
525	ATTORNEY/LEGAL Costs for grievances and Local 133 contract, along with legal advice.	\$4,000
600	OFFICE EQUIPMENT MAINTENANCE Service maintenance agreement for copier and dictaphone.	\$190
610	RADIO MAINTENANCE Maintaining 2-way radios for garbage trucks.	\$300
615	GROUNDS MAINTENANCE Signs, lights and repairs to the grounds at Recycling Center at 720 W. Puetz and 20 % of the main building at 800 W. Puetz.	\$1,200
620	BUILDING MAINTENANCE Pest control, Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W Puetz	\$6,000
700	VEHICLE MAINTENANCE Towing and Maintenance of refuse collectors.	\$30,000
705	EQUIPMENT MAINTENANCE Maintenance of tub grinder, brush chippers, compactors.	\$9,000
710	GAS/OIL/FLUIDS Unleaded gas, @ 2.75 per gallons and 17,200 gal of Diesel fuel # 2 @ 2.85 gallon including all taxes, pump repairs, additives, all oil, windshield solvents, transmission fluids antifreeze and grease	\$60,000
715	TIRES Tires and all related tire items for garbage trucks, tub grinder, chippers.	\$9,000
TOTAL		\$945,510

City of Oak Creek 2011 Annual Budget

Fund Name: Donations/Activities Fund -- Fund 12

Fund Description:

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. In 1999 the Common Council approved a policy regarding the creation of donation accounts in an attempt to manage the existing accounts and to require Council approval before donation accounts are created in the future. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Parks and Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah's Ark. The Parks and Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

Fund Objectives:

Since each of the different accounts has a different purpose the objective is to spend the funds for the respective reasons.

Future Issues

None at this time.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Internal Services Fund - Donation / Activities Escrow -- Fund 12					
Beginning Fund Balance	\$124,261	\$128,573	\$142,373	\$128,087	\$166,887
REVENUES					
Commercial Revenues					
342.01 Fire Donations	2,529	2,082	1,000	1,000	1,000
Fire Grants	0	26,486			
342.02 Police Donations	3,688	4,113	1,000	1,000	1,000
Police Grants	0	43,425			
342.04 Celebrations Donations	14,664	13,773	10,000	10,000	10,000
342.05 Police Abandonments	25,023	18,453	0	0	
342.06 Library Donations	21,407	5,458	6,500	6,500	500
342.07 Recreation Activities	96,609	107,972	90,000	90,000	90,000
342.08 Health Department Grants	75,434	162,449	90,000	90,000	90,000
342.09 EMS Allocations	8,454	8,475	8,500	8,500	8,500
342.10 Veterans Memorial Fund	225	125	300	300	300
342.12 Vending Machines	3,000	2,857	3,000	3,000	3,000
342.13 Police Auxiliary	0		0	0	0
342.14 Pending Fines	0	0	0	0	0
Subtotal	\$251,033	\$395,668	\$210,300	\$210,300	\$204,300
Total Revenues	\$251,033	\$395,668	\$210,300	\$210,300	\$204,300
Total Revenues Available	\$375,294	\$524,241	\$352,673	\$338,387	\$371,187
EXPENDITURES					
Other Services					
595.01 For the Fire Department	894	28,388	1,000	1,000	1,000
595.02 For the Police Department	5,507	46,128	1,000	1,000	1,000
595.04 For the Celebrations Activities	19,740	17,252	10,000	10,000	10,000
595.05 For the Police Department	27,523	17,278	0	0	0
595.06 For the Library	3,879	14,649	5,000	5,000	5,000
595.07 For the Recreation Department	101,969	104,668	90,000	100,000	90,000
595.08 For Health Dept Activities	79,550	161,261	90,000	50,000	90,000
595.09 For EMS Activities	1,795	0	1,500	1,500	1,500
595.10 For Veterans Memorial Fund	2,203	2,842	500	500	500
595.12 Vending Machines	3,023	3,688	2,800	2,500	0
595.13 For Police Auxiliary	97	0	0	0	0
595.14 Pending Fines	541	0	0	0	0
Subtotal	\$246,721	\$396,154	\$201,800	\$171,500	\$199,000
Total Expenditures	\$246,721	\$396,154	\$201,800	\$171,500	\$199,000
Ending Fund Balance	\$128,573	\$128,087	\$150,873	\$166,887	\$172,187
Fund Balance Percentage	52.1%	32.3%	74.8%	97.3%	86.5%

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
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Notes and comments:

Account Balances	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
For the Fire Department	8,043	6,204	7,500	7,500	7,500
For the Police Department	12,898	11,139	11,873	14,000	13,000
For the Celebrations Activities	11,352	7,873	17,000	17,000	17,000
For the Library	29,986	20,794	30,000	33,000	30,000
For the Recreation Department	19,486	22,994	19,000	26,873	25,173
For Health Department	2,406	9,754	20,000	19,013	19,014
For EMS Activities	34,773	43,248	34,000	45,000	49,000
For Veterans Memorial Fund	6,198	3,481	7,000	0	7,000
For Vending Machines	3,430	2,600	4,500	4,500	4,500
For Police Pending Fines	0	0	0	0	0
For the Celebrations Activities	\$128,572	\$128,087	\$150,873	\$166,887	\$172,187

City of Oak Creek 2011 Annual Budget

Fund Name: WE Energies Mitigation Payments – Fund 19

Fund Description:

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant. The City is scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are to be \$1,500,000 for the first unit and \$750,000 for the second unit. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006.

Fund Objectives

To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation.

Future Issues

The early construction process dealt only with site preparation and excavation. Additional costs are developing, now that construction of the physical plant and deep tunnel has is nearing completion. Inspection and engineering staff have become more involved. The Fire Department has purchased substantial equipment and is undergoing extensive training for deep tunnel rescue issues. City staff will continue to monitor the construction effect on city resources.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - We Power Community Mitigation - Fund 19					
Beginning Fund Balance	\$189,327	\$318,592	\$714,953	\$587,418	\$804,428
REVENUES					
Commercial Revenues					
342.00 Mitigation Payments	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
360.00 Interest Income	1,672	1,574	5,000	5,000	5,000
368.00 Miscellaneous	176,159	405,984	400,000	400,000	300,000
Subtotal	\$2,427,831	\$2,657,558	\$2,655,000	\$2,655,000	\$2,555,000
Interfund Transfers					
399.00 Transfers from Fund 40	8,378	0	0	0	0
Subtotal	\$8,378	\$0	\$0	\$0	\$0
Total Revenues	\$2,436,209	\$2,657,558	\$2,655,000	\$2,655,000	\$2,555,000
EXPENDITURES					
GENERAL					
Other Services					
514.00 Consulting	145,382	340,068	400,000	400,000	300,000
525.00 Outside Services/Legal	73,735	13,876	75,000	25,000	25,000
Subtotal	\$219,117	\$353,944	\$475,000	\$425,000	\$325,000
POLICE					
Direct Employee Costs					
100.00 Salaries, Full Time	237,422	261,866	255,600	253,040	300,700
105.00 Salaries, Part Time	1,429	1,420	1,500	1,500	1,400
110.00 Salaries, Overtime	13,026	13,971	8,100	15,000	13,100
115.00 Salaries, Holiday Pay	3,792	5,035	4,500	4,500	4,500
120.00 Salaries, Special Pay	6,539	6,592	7,100	7,100	7,940
130.00 Retirement	48,669	55,272	52,900	53,000	62,300
135.00 Social Security	19,222	21,094	20,200	20,500	23,140
145.00 Unemployment Compensation	215	0	0	0	0
150.00 Insurance, Active Employees	45,905	64,482	47,000	46,530	74,100
160.00 Insurance, Work Comp	7,552	9,480	9,500	9,410	8,490
165.00 Insurance, Disability	1,050	1,056	1,110	1,100	1,110
170.00 Insurance, Dental	3,175	4,862	3,200	3,170	5,100
175.00 Insurance, Group Life	163	176	160	160	200
180.00 Longevity	184	183	200	200	200
185.00 Section 125 Administration	20	22	50	50	50
Subtotal	\$388,363	\$445,511	\$411,120	\$415,260	\$502,330
Indirect Employee					
200.00 Training/Travel	1,847	1,916	1,700	1,680	1,625
205.00 Recruitment/Testing/Physicals	1,123	850	1,000	990	1,000
210.00 Expense Allowance	35	39	50	50	50
215.00 Uniforms and Clothing	607	596	520	510	520
220.00 Tuition Reimbursement	1,353	1,743	1,880	1,860	1,727
225.00 Recognition	97	159	100	100	100
Subtotal	\$5,062	\$5,303	\$5,250	\$5,190	\$5,022

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Utility Costs					
300.00 Electricity	3,393	3,384	4,020	3,980	3,850
305.00 Water and Sewer	131	116	180	180	180
310.00 Natural Gas	2,868	1,909	3,020	2,990	3,000
315.00 Telephone	2,054	2,684	2,225	2,200	2,600
Subtotal	\$8,446	\$8,093	\$9,445	\$9,350	\$9,630
Supplies					
400.00 Office Supplies	590	635	650	640	600
410.00 Printing and Copying	459	346	300	300	300
415.00 Postage	294	255	300	300	175
420.00 Dues and Publications	248	243	325	320	305
425.00 Advertising and Promotions	30	78	75	70	
426.00 Crime Prevention	569	587	600	590	125
440.00 Medical and Safety	266	202	275	270	275
460.00 Minor Equipment	216	150	350	350	350
470.00 Audio Visual/Photo Supplies	247	132	175	170	150
480.00 Fire Equipment	14	43	50	50	50
485.00 Police Equipment	671	607	750	740	750
486.00 Ammunition/Armory	1,005	963	1,050	1,040	1,050
486.10 ERU Equipment	487	506	500	500	500
487.00 Police Auxiliary	84	105	75	70	75
488.00 Police Special Operations	263	352	200	200	200
488.10 DWI Enforcement	26	31	50	50	50
490.00 Police Vehicles	6,153	7,191	6,000	5,940	7,625
490.10 Police Vehicles Equipment	723	558	500	500	500
493.00 Canine Operations	103	217	225	220	225
494.00 Leased Major Equipment	414	414	460	460	
495.00 Miscellaneous	299	256	300	300	0
Subtotal	\$13,161	\$13,871	\$13,210	\$13,080	\$14,155
Other Services					
500.00 County Prisoner Fees	1,871	1,659	1,600	1,580	1,600
506.00 Hazard Response Unit		0			
525.00 Outside Legal Services	631	3,894	1,250	1,240	1,250
Subtotal	\$2,502	\$5,553	\$2,850	\$2,820	\$2,850
Maintenance					
600.00 Office Equip Maintenance	135	131	225	220	210
610.00 Radio Equip/Maintenance	980	641	1,000	990	1,000
615.00 Grounds Maintenance	439	305	375	370	375
620.00 Building Maintenance	1,017	1,109	1,075	1,060	1,750
Subtotal	\$2,571	\$2,186	\$2,675	\$2,640	\$3,335
Vehicles					
700.00 Vehicle Maintenance	1,602	1483	1,850	1,830	1,850
705.00 Equipment Maintenance	50	139	175	170	175
710.00 Gas/Oil/Fluids	7,949	5,732	8,150	7,000	7,500
715.00 Tires	490	581	700	690	700
Subtotal	\$10,091	\$7,935	\$10,875	\$9,690	\$10,225

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
FIRE					
Direct Employee Costs					
100.00 Salaries, Full Time	189,220	222,671	229,440	227,150	256,310
105.00 Salaries, Part Time	365	504	110	110	600
110.00 Salaries, Overtime	77,390	44,655	45,760	60,000	35,000
115.00 Salaries, Holiday Pay	3,933	4,399	13,770	13,630	4,500
120.00 Salaries, Special Pay	3,684	4,434	5,080	5,080	5,630
125.00 Car Allowance	123	0	100	100	100
130.00 Retirement	52,942	55,932	57,100	57,100	55,640
135.00 Social Security	19,831	20,237	18,170	17,990	20,050
145.00 Unemployment Compensation	651	352	0	0	
150.00 Insurance, Active Employees	48,935	62,244	51,930	51,410	56,170
160.00 Insurance, Work Comp	9,044	10,558	10,930	10,820	9,600
165.00 Insurance, Disability	779	929	950	940	950
170.00 Insurance, Dental	3,445	4,152	3,490	3,460	3,870
175.00 Insurance, Group Life	128	164	220	220	300
180.00 Longevity	86	86	90	90	150
185.00 Section 125 Administration	19	71	45	40	45
Subtotal	\$410,575	\$431,388	\$437,185	\$448,140	\$448,915
Indirect Employee					
200.00 Training/Travel	789	6,301	20,000	15,450	20,000
205.00 Recruitment/Testing/Physicals	4,792	842	320	320	320
210.00 Expense Allowance	87	25	80	80	80
215.00 Uniform/Clothing	6,454	2,579	2,460	2,440	2,460
220.00 Tuition Reimbursement	915	915	950	940	1,840
Subtotal	\$13,037	\$10,662	\$23,810	\$19,230	\$24,700
Utility Costs					
300.00 Electricity	1,996	1,709	2,000	1,980	2,160
305.00 Water and Sewer	210	225	270	270	280
310.00 Natural Gas	1,592	1,495	1,750	1,730	2,430
315.00 Telephone	657	681	750	740	700
Subtotal	\$4,455	\$4,110	\$4,770	\$4,720	\$5,570
Supplies					
400.00 Office Supplies	161	154	170	170	170
410.00 Printing and Copying	66	46	70	70	70
415.00 Postage	29	25	40	40	40
420.00 Dues and Publications	273	117	150	150	150
425.00 Advertising and Promotions		0	10	10	10
427.00 Public Education	163	208	230	230	350
430.00 Housekeeping	42	30	50	50	70
440.00 Medical and Safety	694	1,200	1,480	1,470	1,480
460.00 Minor Equipment	329	407	670	660	670
470.00 Audio Visual/Photo Supplies	2	18	40	40	40
480.00 Fire Equipment	285	424	500	500	500
495.00 Miscellaneous	0	0	20	20	20
Subtotal	\$2,044	\$2,629	\$3,430	\$3,410	\$3,570
Other Services					
506.00 Hazard Response Unit	1,403	1,044	930	920	930

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
514.00 Consulting	19,300	67,100	4,100	4,060	4,100
525.00 Outside Legal Services	2,512	1,514	1,000	990	1,000
Subtotal	\$23,215	\$69,658	\$6,030	\$5,970	\$6,030
Maintenance					
600.00 Office Equip Maintenance	24	23	30	30	30
610.00 Radio Equip/Maintenance	591	881	650	640	650
615.00 Grounds Maintenance	17	56	120	120	120
620.00 Building Maintenance	837	939	1,000	990	1,500
Subtotal	\$1,469	\$1,899	\$1,800	\$1,780	\$2,300
Vehicles					
700.00 Vehicle Maintenance	1,747	2,591	1,800	1,780	1,800
705.00 Equipment Maintenance	162	216	280	280	280
710.00 Gas/Oil/Fluids	3,054	1,350	2,040	2,020	1,850
715.00 Tires	43	166	130	130	130
Subtotal	\$5,006	\$4,323	\$4,250	\$4,210	\$4,060
Subtotal Operations	\$1,109,114	\$1,367,065	\$1,411,700	\$1,370,490	\$1,367,692
Capital Outlay					
956.00 Police Vehicles/Equipment	0	0			
957.00 Fire Vehicles/Equipment	12,830	21,667	15,000	15,000	15,000
Subtotal	\$12,830	\$21,667	\$15,000	\$15,000	\$15,000
Transfers					
990.21 To CIP Fund # 40	1,185,000	1,000,000	1,000,000	1,000,000	1,000,000
Subtotal	\$1,185,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
999 Reserve for Unsettled Wages	\$0	\$0	\$52,500	\$52,500	\$0
Total Expenditures	\$2,306,944	\$2,388,732	\$2,479,200	\$2,437,990	\$2,382,692
Ending Fund Balance	\$318,592	\$587,418	\$890,753	\$804,428	\$976,737
Fund Balance Percentage	13.8%	24.6%	35.9%	33.0%	41.0%

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service -- General Purpose -- Fund 20

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The last of the 1980's and 1990's general obligation debt was paid off with a payment of \$870,660 in December 2000.

In 1997, 2000 and 2001 the City issued new debt as part of five different Tax Increment Financing District projects. The details on each borrowing are covered in the specific fund. The debt is secured by special assessments on the benefiting properties. The details on the TIF debt issuance are covered in respective fund sections

Due to the complexity and size of the new police station, in 2002, the City borrowed \$10,900,000 in general obligation funds for the new Police Station, with a debt service schedule extending for 15 years. Repayment has been structured so that the amount due each year will remain fairly level, around \$1,000,000 per year. This debt service is accounted for in Fund 29.

Beginning in 2011 payments will begin for the City's new Highway Department Garage.

Fund Objectives:

1. The City has planned to limit debt to capital needs exceeding \$2,500,000. This objective will continue.
2. To maintain the AA3 rating from Moody's investment service.

Future Issues and Borrowing Plans

The Street Building Bond Anticipation Note will be refinanced in May of 2010.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - General Purpose - Fund 20					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES					
Commercial Revenues					
360.00 Interest Income	0	0	0	0	
Subtotal	\$0	\$0	\$0	\$0	\$0
Interfund Transfers					
390.99 From General Fund 10					0
390.99 From TIF Fund 24					
390.40 From CIP # 40	117,007	253,750	450,000	126,875	
390.50 From Debt Amortization #21	0	0	0	0	501,344
Subtotal	\$117,007	\$253,750	\$450,000	\$126,875	\$501,344
Debt Proceeds					
371.00 Refunding Bonds					
372.00 Refinancing Bonds			7,000,000	7,000,000	0
Subtotal			7,000,000	7,000,000	0
Total Revenues	\$117,007	\$253,750	\$7,450,000	\$7,126,875	\$501,344
EXPENDITURES					
Debt Service					
800.00 Principal Payment			7,000,000	7,000,000	125,000
805.00 Interest Payment	117,007	253,750	126,875	126,875	375,844
815.00 Fiscal Charges	0	0	0	0	500
Subtotal	\$117,007	\$253,750	\$7,126,875	\$7,126,875	\$501,344
Total Expenditures	\$117,007	\$253,750	\$7,126,875	\$7,126,875	\$501,344
Ending Fund Balance	\$0	\$0	\$323,125	\$0	\$0
Fund Balance Percentage	N/A	N/A	4.5%	N/A	N/A

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
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Bond Anticipation Note @3.625% 5/15/08 STREET GARAGE

PRINCIPAL

11/1/2008		
5/1/2009		
11/1/2009		
5/1/2010	\$7,000,000	
5/1/2011	6,875,000	125,000
5/1/2012	6,625,000	250,000
5/1/2013	6,350,000	275,000
5/1/2014	6,075,000	275,000
5/1/2015	5,800,000	275,000
5/1/2016	5,525,000	275,000
5/1/2017	5,225,000	300,000
5/1/2018	4,925,000	300,000
5/1/2019	4,600,000	325,000
5/1/2020	4,275,000	325,000
5/1/2021	3,925,000	350,000
5/1/2022	3,575,000	350,000
5/1/2023	3,200,000	375,000
5/1/2024	2,800,000	400,000
5/1/2025	2,400,000	400,000
5/1/2026	1,975,000	425,000
5/1/2027	1,525,000	450,000
5/1/2028	1,050,000	475,000
5/1/2029	550,000	500,000
5/1/2030	0	550,000

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service -- Amortization -- Fund 21

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City's debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

Increased Utility Aid will begin for the City in 2011. Currently, these funds are planned to be used for capital financing.

Fund Objectives:

1. The Debt policy requires that the City maintain a fund balance of 25% of the next year's debt payments for the purpose of leveling debt payments. The police station and Highway Department Garage debt are currently the only outstanding city debt and at this time has sufficient funding.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - Amortization Fund - Fund 21					
Beginning Fund Balance	\$332,689	\$339,557	\$558,712	\$510,551	\$512,587
REVENUES					
State Shared Revenues					
312.00 Special Utility	0	169,291	1,532,500	165,000	3,200,000
Subtotal	\$0	\$169,291	\$1,532,500	\$165,000	\$3,200,000
Commercial Revenues					
360.00 Interest Income	6,868	1,703	2,500	500	5,000
Subtotal	\$6,868	\$1,703	\$2,500	\$500	\$5,000
Total Revenues	\$6,868	\$170,994	\$1,535,000	\$165,500	\$3,205,000
Total Funds Available	\$339,557	\$510,551	\$2,093,712	\$676,051	\$3,717,587
TRANSFERS OUT					
990.20 To Debt Service #29-Police	0	0	188,000	163,464	136,935
990.30 To Debt Service #20-St Garage	0	0	0	0	501,344
Subtotal	\$0	\$0	\$188,000	\$163,464	\$638,279
Total Transfers Out	\$0	\$0	\$188,000	\$163,464	\$638,279
Ending Fund Balance	\$339,557	\$510,551	\$1,905,712	\$512,587	\$3,079,308

Notes and comments:

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service — Tax Increment District # 4 – Fund 26

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created at the request of Stonewood Development in 1999 on lands they purchased from the Mahn family, Milwaukee County and James Deshur. The improvements include storm sewers, water lines, sanitary sewers, street lighting and streets. The estimated cost of the improvements is \$1,850,000. The cost of the borrowing was \$2,050,000, which, included two years of capitalized interest. The permanent financing should have been paid off in 9 years. The project saw substantial delays in getting started caused by potential environmental contamination. The site grading and underground work was completed as was the construction of the road. This district was comprised of a number of existing parcels that ranged in size from less than one acre to more than 30 acres. As a part of the development, Stonewood combined all of the parcels and then has re-divided this land into parcels based upon the offers received. A dispute over who was responsible for the removal and replacement of unsuitable soil on the first building site prevented any building construction from getting started until the summer of 2002.

The financial analysis for this district that appeared in its Project Plan anticipated a total of \$14.09 million in new development value being added by the end of 2002. This project has been a problem since it started, first with the developer as both parties attempted to reach an agreement on how the entire deal should be structured; then problems arose as contaminated soils were found on the site and lastly as the final site grading was completed another area was discovered where undisclosed dumping had occurred. Those bad soils (soils with less than ideal load bearing capacity) were replaced with other soils from the site. However, the replacement of soils led to a disagreement over compaction levels and load bearing capacity. The site developer, Stonewood Corporation had entered into a land sale agreement with another party to develop a building on the problem site. The land sale agreement made certain assertions regarding the buildability of the site and who would pay for extraordinary development costs. The third party in this deal filed a lawsuit against Stonewood Corporation, who in turn sued the City. Until buildings are completed on the site the tax increment will be minimal, which will create shortfalls in property tax revenues.

Unfortunately, because of the delays in getting buildings constructed, the increment is behind the schedule established by Stonewood Development. At the time of the creation of the district, the base value was set at \$758,600 as of January 1, 1999. The Department of Revenue established a value of \$11,599,100 as of January 1, 2007, which is still below the Project Plan. The City did permanent financing on the project initially based upon the expected costs as provided by the developer. The initial debt schedule was too ambitious and required refinancing. The City's Financial Advisor, who did not propose the Stonewood Development project financing, recommended that the City refinance the debt in the fall of 2002 before the levy was set for 2003. He proposed a financing mechanism called CABS which operate like zero coupon bonds where the principal and interest are not paid until the bonds mature. The schedule deferred all principal payments until 2007 to allow time to get additional development on the site.

This fund began 2007 with a balance of \$25,329 and is expected to end 2007 with a balance of \$1,268. The TIF increment projected for 2007 was not sufficient to cover the principal payment due, so funds from the developer's escrow were used. This project completed all of the public improvements in 2004. In 2007, the second building came onto the tax roll at 100% in value.

Fund Objectives:

1. Encourage development to build the increment to cover future debt payments.

Future Issues.

- Monitor the increase in the increment generated and the reduction of the developer escrow to determine if property tax support or an advance from the Debt Amortization Fund will be needed.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - Tax Increment District #4 - Fund 26 (Rosen Project)					
Beginning Fund Balance	\$2,213	\$289	\$40,126	\$40,633	\$70,007
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	223,178	402,685	265,000	335,000	300,000
300.10 Increment From Other Agencies		0			
307.00 Special Assessments		0			
315.50 State Computer Aids	1,173	2,053	2,500	2,000	2,000
Subtotal	\$224,351	\$404,738	\$267,500	\$337,000	\$302,000
Commercial Revenues					
360.00 Interest Income	2,644	606	750	750	500
368.00 Misc Revenue-Developer	131,081	0	52,124	52,124	50,000
370.00 Bond Proceeds		0			
371.00 Developer Contribution					
Subtotal	\$133,725	\$606	\$52,874	\$52,874	\$50,500
Interfund Transfers					
390.30 From Special Assessments Fund 30					
390.46 From CIP # 46					
390.99 From Debt Amortization					
Total Revenues	\$358,076	\$405,344	\$320,374	\$389,874	\$352,500
EXPENDITURES					
Interfund Transfers					
990.46 To CIP # 46	0	0	0	0	0
990.50 To Utility For TIF Principal					
Subtotal	\$0	\$0	\$0	\$0	\$0
Debt Service - City					
530.00					
800.00 Principal Payments	275,987	267,162	275,987	251,583	240,206
805.00 Interest Payment	84,013	97,838	84,013	108,417	119,794
810.00 Payment to Escrow					
815.00 Fiscal Charges		0	500	500	500
Subtotal	\$360,000	\$365,000	\$360,500	\$360,500	\$360,500
Total Expenditures	\$360,000	\$365,000	\$360,500	\$360,500	\$360,500
Use of Reserves	1,924	0	40,126	0	8,000
Ending Fund Balance	\$289	\$40,633	\$0	\$70,007	\$62,007

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
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Project Summary

	Actual Increment
Benchmark Year 1999	758,600
Long Term Bond @ 4.6081% 8/18/1999	
2000	0
2001	677,000
2002	760,200
2003	
2004	
2005	
2006	
2007	
2008	
Total	
Long Term Bond "CABS" @ 3.8876% 11/1/2002	
2003	790,600
2004	1,639,500
2005	3,087,800
2006	3,763,800
2007	9,312,000
2008	10,840,500
2009	19,462,000
2010	12,123,500
2011	
2012	
2013	
2014	
2015	
Total	
Remaining payments as of December 31, 2011	1,440,000

Thru 2008 the TIF increment has not been sufficient to cover debt payments so the City has utilized funds placed in escrow by the developer to supplement the increment to make the debt payments. The developer will be reimbursed when funds are available. To date the amount due the developer is \$334,431.

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service — Tax Increment District # 5 – Fund 27

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

TIF District No. 5 is approximately 34 acres in size and is located along the east of South 6th Street between East Rawson Avenue and East Marquette Avenue. The City constructed a road and cul de sac to service the entire site and installed the necessary sanitary and water lines. The City intends that tax incremental financing (TIF) will be used to assure only quality industrial, distributor and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 5 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District.

This district was created at the request of Vangromit, LLP (a.k.a. Milwaukee Steel Converting and Fort Howard Steel) in 2000. As a part of this development, Vangromit assembled several parcels that they acquired for this development and then redivided this ownership into the several parcels needed to create the district. There may be another redivision in the future depending upon how the 11 acres at the south end of the district is to be developed. As a part of this district development, there is a large addition to the existing industrial facilities of the developers located on 6th Street. This addition more than doubled the size of their building by adding approximately 90,000 square feet. Street improvements were completed during 2002, as well as the completion of the large addition to Milwaukee Steel Converting. The construction phase was completed in 2004.

At the time of the creation of the district, the base value of this district was set at \$1,938,200 as of January 1, 2000. The Department of Revenue established a value of \$7,046,500 as of January 1, 2007, for an increase of \$5,108,300. Although the financial analysis for this district in its Project Plan anticipated a total of \$8.5 million in new value being added by the end of 2004, there should be sufficient funds available for future debt payments.

Fund Objectives:

Monitor payment schedule of the long term bonds to insure repayment by 2011.

Future Issues

Monitor the equalized value of the property and the expected tax increment to verify the ability for repayment.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - Tax Increment District # 5 - Fund 27 (Milwaukee Steel)					
Beginning Fund Balance	\$116,353	\$134,709	\$163,457	\$163,426	\$184,614
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	105,167	114,644	111,000	109,500	109,500
300.10 Increment From Other Agencies	0	0	0	0	0
315.50 State Computer Aids	3,912	3,658	3,700	2,700	2,500
Subtotal	\$109,079	\$118,302	\$114,700	\$112,200	\$112,000
Commercial Revenues					
360.00 Interest Income	3,178	715	1,000	150	150
Subtotal	\$3,178	\$715	\$1,000	\$150	\$150
Interfund Transfers					
390.30 From Special Assessments Fund 30					
390.44 From CIP # 47	0	0	0		
390.99 From TIF					
Subtotal	\$0	\$0	\$0	\$0	\$0
 Total Revenues	\$112,257	\$119,017	\$115,700	\$112,350	\$112,150
EXPENDITURES					
Debt Service - City					
530.00 Audit Fee					
800.00 Principal Payments	80,000	80,000	80,000	85,000	90,000
805.00 Interest Payments	13,538	9,938	11,161	6,162	2,093
810.00 Payment to Escrow					
815.00 Fiscal Charges	363	362	365		350
Subtotal	\$93,901	\$90,300	\$91,526	\$91,162	\$92,443
 Total Expenditures	\$93,901	\$90,300	\$91,526	\$91,162	\$92,443
Ending Fund Balance	\$134,709	\$163,426	\$187,631	\$184,614	\$204,321

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget Estimate	2010 Budget Estimate	2011 Budget
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Project Summary

	Actual Increment
Benchmark Year 2001	1,938,200
Long Term Bond @ 4.45% 4/30/2001	
2002	1,938,200
2003	3,470,100
2004	3,687,500
2005	3,826,900
2006	3,773,800
2007	5,019,100
2008	5,108,300
2009	5,540,800
2010	5,016,000
2011	
Total	
Remaining payments as of December 31, 2011	0

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service — Tax Increment District # 6 – Fund 28

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,038,800 as of January 1, 2007, for an increase of \$10,661,600. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service.

Fund Objectives:

The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years.

Future Issues

The agreement between the City and the developer provides financial assurances to protect the City from economic downturn. The City will need to monitor this project closely to insure that the building construction goals are met. If the equalized value doesn't decline, there should be sufficient increment to repay the debt.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - Tax Increment District # 6 - Fund 28 (DeMattia Project)					
Beginning Fund Balance	\$97,602	\$175,522	\$261,510	\$262,390	\$286,114
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	219,495	227,702	231,000	228,300	205,000
307.00 Special Assessments		0			
315.50 State Computer Aids	185	811	1,000	850	800
Subtotal	\$219,680	\$228,513	\$232,000	\$229,150	\$205,800
Commercial Revenues					
360.00 Interest Income	5,115	1,230	1,500	600	600
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$5,115	\$1,230	\$1,500	\$600	\$600
Interfund Transfers					
390.30 From Special Assessments Fund 30					
390.44 From CIP # 48	0	0	0	0	0
390.99 From TIF					
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$224,795	\$229,743	\$233,500	\$163,464	\$206,400
EXPENDITURES					
Debt Service - City					
530.00 Audit Fee					
800.00 Principal Payments	100,000	100,000	100,000	100,000	100,000
805.00 Interest Payment	46,875	42,875	39,375	39,375	34,750
810.00					
815.00 Fiscal Charges		0		365	365
Subtotal	\$146,875	\$142,875	\$139,375	\$139,740	\$135,115
Total Expenditures	\$146,875	\$142,875	\$139,375	\$139,740	\$135,115
Ending Fund Balance	\$175,522	\$262,390	\$355,635	\$286,114	\$357,399

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
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Project Summary

	Total Cost	Actual Increment
Benchmark Year 2000		1,377,200
Bond Anticipation Note @ 3.00%		
2002	43,500	0
2003	1,783,500	1,680,500
Total	1,827,000	
Bond Anticipation Note @ 2.85%		
2004	36,000	2,431,000
2005	36,000	3,781,300
2006	1,536,000	7,493,700
Total	1,608,000	
Long Term Bond @ 4.25%		
2007	150,098	9,887,300
2008	147,875	10,661,600
2009	143,625	11,005,000
2010	139,375	
2011	135,125	
2012	155,875	
2013	150,563	
2014	170,250	
2015	163,500	
2016	156,750	
Total	1,513,036	
Remaining payments as of December 31, 2010	796,938	

City of Oak Creek 2011 Annual Budget

Fund Name: Debt Service – Police Station -- Fund 29

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt.

The City engaged in a two year process to evaluate the need for a new police station and then to design the facility. At the end of 2001 and early in 2002 bids were received and evaluated. The preliminary estimates put the total project cost including land, building, contents, site improvements, road access and all engineering fees in the range of \$13 to \$15 million. Once the bids were approved the project cost dropped to \$10,900,000. Construction started on the project in March 2002 and the date of occupancy was August 2003. The construction budget was closed at the end of 2004 and \$492,000 was transferred to this debt service.

Fund Objectives:

Debt payments were structured to be approximately \$1,050,000 per year. Originally, the objective was to keep the annual debt payment at an even amount in order to level the property tax levy needed annually to repay the debt.. More recently, the objective has become keeping as low as possible the property tax levy needed to repay the annual debt, in order not to have a detrimental effect on budgets of other funds.

Future Issues and Borrowing Plans

Police escrow fees will continue to be used for future debt payments. Beginning in 2007, the tax levy was increased from \$500,000 to \$690,000 and in 2008, the levy needed to be increased to \$950,000. In 2007, for the \$1,050,000 payment, funds were taken from the fund balance and impact fees, but because the fund balance was depleted, for 2008, after application of available Police escrow, the tax levy had to be increased another \$260,000. This becomes problematic due to the state-imposed levy limit.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Debt Service Fund - Police Station - Fund 29					
Beginning Fund Balance	\$712	\$3,269	-\$21,864	\$2,136	\$0
REVENUES					
Taxes and Assessments					
300.00 Property Tax	950,000	984,080	873,500	873,500	873,500
Subtotal	\$950,000	\$984,080	\$873,500	\$873,500	\$873,500
Commercial Revenues					
360.00 Interest Income	1,270	0	1,000	500	500
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$1,270	\$0	\$1,000	\$500	\$0
Interfund Transfers					
390.35 From Impact Fee # 35	100,000	60,000	24,500	24,500	45,000
390.49 From Debt Amortization # 21	0	0	188,000	163,464	136,935
Subtotal	\$100,000	\$60,000	\$212,500	\$187,964	\$181,935
Use of Reserves					
Total Revenues & Use of Reserves	\$1,051,270	\$1,044,080	\$1,087,000	\$1,061,964	\$1,055,435
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	650,000	675,000	700,000	725,000	750,000
805.00 Interest Payment	398,350	369,850	364,700	338,700	305,035
815.00 Fiscal Charges	363	363	400	400	400
Subtotal	\$1,048,713	\$1,045,213	\$1,065,100	\$1,064,100	\$1,055,435
Total Expenditures	\$1,048,713	\$1,045,213	\$1,065,100	\$1,064,100	\$1,055,435
Use of Reserves					
Ending Fund Balance	\$3,269	\$2,136	\$36	\$0	\$0
Fund Balance Percentage					

Notes:

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget Estimate	2010 Budget Estimate	2011 Budget
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Project Summary

The table below shows the debt schedule.

	<u>Total Cost</u>
Long Term Bond @ 4.39%	
2003	1,062,460
2004	1,063,969
2005	1,044,563
2006	1,048,250
2007	1,049,500
2008	1,048,350
2009	1,044,850
2010	1,063,688
2011	1,055,031
2012	1,044,766
2013	1,057,250
2014	1,063,594
2015	1,063,516
2016	1,060,078
2017	1,053,828
Total	15,823,693
Remaining payments as of December 31, 2011	6,343,032

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — General Special Assessments – Fund 30

Fund Description:

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund # 40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

Fund Objectives:

1. Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

Future Issues

In 2009, \$1.1 million in special assessments were billed related to the Northbranch Industrial Park, 75% of which were paid in full.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - General Special Assessments - Fund 30					
Beginning Fund Balance	\$234,711	\$203,448	\$469,486	\$669,680	\$714,180
REVENUES					
Taxes and Assessments					
307.00 Special Assessments	222,485	672,185	150,000	125,000	125,000
Subtotal	\$222,485	\$672,185	\$150,000	\$125,000	\$125,000
Commercial Revenues					
360.00 Interest Income	9,225	0	5,000	500	500
360.15 Interest on Assessments	87,027	94,047	50,000	94,000	94,000
Subtotal	\$96,252	\$94,047	\$55,000	\$94,500	\$94,500
Total Revenues	\$318,737	\$766,232	\$205,000	\$219,500	\$219,500
Total Revenues Available	\$553,448	\$969,680	\$674,486	\$889,180	\$933,680
EXPENDITURES					
Other Services					
560.00 Refunds					
595.00 Miscellaneous		0			
Subtotal	\$0	\$0	\$0	\$0	\$0
Transfers					
990.40 To CIP # 40	350,000	300,000	175,000	175,000	137,500
Total Expenditures & Transfers	\$350,000	\$300,000	\$175,000	\$175,000	\$137,500
Ending Fund Balance	\$203,448	\$669,680	\$499,486	\$714,180	\$796,180
Fund Balance Percentage					

City of Oak Creek 2011 Annual Budget

Analysis of 2010 Goals and Objectives

Department: Community Development Authority (CDA) - Fund 31

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Objectives:

1. Continue to be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27th Street Corridor, Subarea and Streetscape plans, including integration of the recommendations of the 27th Street Corridor and Streetscape plans into Chapter 17 of the Municipal Code.

While there have been no completed developments within the corridor in 2010, staff does continue to work with property owners to position sites within the corridor for development in 2011 and beyond.

2. Continue to monitor and administer on behalf of Oak Creek all contracts or consultant's activities relating to the 27th Street Corridor.

Staff is monitoring the contributions made to the City of Franklin under the memorandum of understanding for consulting services for the 27th Street Corridor. The only activity has been the coordination with the Wisconsin Department of Transportation on the reconstruction plans for the corridor.

3. To work with the Oak Creek redevelopment team as well as public and private sector towards the redevelopment of the lakefront area and the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension. This may include costs associated with application and implementation of a Wisconsin Coastal Management Grant.

Staff was successful in its efforts to secure a \$30,000 Wisconsin Coastal Management Grant for lakefront planning activities. No progress has been made with respect to the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension.

4. To work with the Wisconsin Department of Transportation and the City of Franklin on a comprehensive agreement for the funding of infrastructure improvements in connection with the development of the 27th Street corridor.

No progress has been made on this issue. This will be an issue to be dealt with by the new City Administrator in 2011.

5. To work with the Wisconsin Department of Transportation, the City of Franklin and other jurisdictions to coordinate activities associated with future transportation improvements affecting the City (I-94 reconstruction, 27th Street WisDOT corridor study, 27th and Rawson intersection improvements, I-94/Drexel and Elm Road interchanges).

Staff holds monthly coordination meetings with WisDOT on the status of freeway and related reconstruction activities in the community.

6. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of proposed citywide and 27th Street Corridor marketing and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.

The City has completed a micro-site for business development (www.oakcreekbusiness.com). We have also initiated a quarterly email business spotlight to an initial email list of businesses within the area. Staff has also taken part in a marketing effort with the Airport Gateway Business Association to promote retail development in the community (and airport area) at the 2010 ICSC

City of Oak Creek 2011 Annual Budget

Analysis of 2010 Goals and Objectives

RECON Commercial Real Estate Exposition. Staff has also aggressively pursued opportunities in the industrial sector, and was successful in recruiting Crothall Industries to locate in the Creekside Corporate Park. The City also was able to work with Bucyrus International to relocate their corporate headquarters into Oak Creek.

7. Prepare and present an annual report to the Common Council meeting on the CDA's activities

This has yet to be completed.

8. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.

Staff has aggressively pursued all industrial and commercial prospects. Several business and industrial clients have been assisted through the Plan Commission and Common Council process. Staff also is working with clients on financial development agreements that would create app. 51 million dollars in the City's tax incremental financing districts. Staff is also working with the development community to lay the groundwork for the possible creation or modification of other TIF districts to increase investment in the City.

9. To design and implement a business retention and expansion survey for existing Oak Creek businesses to form a basis for a future actions by the CDA.

Although briefly discussed earlier this year, this project has yet to be implemented.

10. To develop a system and train the CDA to solicit and monitor feedback from those businesses and individuals who have gone through the development and review process.

Although briefly discussed earlier this year, this project has yet to be implemented.

11. To work with the CDA to design and fabricate a new City entrance sign as a pilot project, including an investigation as to the capabilities of local educational institutions to perform this task in a manner consistent with the objectives of the City's proposed strategic marketing plan.

Although briefly discussed earlier this year, this project has yet to be implemented.

12. To monitor, and update the City's economic development micro site in a timely manner, including the acquisition of software and training for that purpose.

The microsite (www.oakcreekbusiness.com) has been established, and has been turned over to the City for ongoing maintenance.

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — Economic Development – Fund 31

Department: Community Development Authority (CDA)

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion and new commercial and industrial construction throughout the City. It would also be a sounding board for all new large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Fund Objectives:

1. Be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27th Street Corridor and Subarea plans.
2. To work with the public and private sector towards the redevelopment of the lakefront area and the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension.
3. To continue to work with the City of Franklin on comprehensive agreements for the funding of infrastructure improvements in connection with the development of the 27th Street corridor, including interchange(s) with I-94.
4. To develop the framework for a comprehensive marketing plan for the City.
5. Engage in directed advertising, marketing, and public relations efforts on behalf of the City to present a positive image and what the City has to offer new businesses. Promote the City with every commercial or industrial prospect we have contact with.
6. Prepare and present monthly reports as part of the Common Council meeting on the CDA's activities, including any development proposals, policy changes or public improvements that would have a positive effect on the City and its tax base.
7. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
8. Publish a year end report detailing the activities of the CDA for 2010.

Future Issues

The funding for the CDA's activities has come primarily from the sales of City owned land and a one time transfer of proceeds from the closure of TIF Districts # 2 and # 3. The CDA has no independent source of funding. In 2001, this fund transferred \$225,000 to project # 99009 for the new fire station because the vacant lot in front of the fire station was not sold. The loan will be repaid with impact fees collected for fire facilities in the future. To date, \$122,500 has been repaid and \$20,000 is anticipated to be transferred in 2010. This fund will need to be addressed for the future.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - Economic Development - Fund 31					
Beginning Fund Balance	\$349,428	\$423,935	\$386,916	\$418,852	\$430,862
REVENUES					
Taxes					
303.00 Motel/Hotel Room Tax	80,192	31,729	125,000	60,000	85,000
Subtotal	\$80,192	\$31,729	\$125,000	\$60,000	\$85,000
Commercial Revenues					
360.00 Interest Income	6,064	1,927	5,000	500	500
361.10 Land Sales	0	0	0	500	500
368.00 Miscellaneous	0	0	0	0	50,000
Subtotal	\$6,064	\$1,927	\$5,000	\$1,000	\$51,000
Interfund Transfers					
390.40 From Impact Fees	20,000	20,000	20,000	20,000	0
390.50 From TIF Funds	0	0	0	0	100,000
390.60 From CIP Fund 40	20,000	0	0	0	0
Subtotal	\$40,000	\$20,000	\$20,000	\$20,000	\$100,000
Total Revenues	\$126,256	\$53,656	\$150,000	\$81,000	\$236,000
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	27,112	28,044	36,100	36,100	50,600
105.00 Salaries, Part Time	2,219	1,994	2,100	2,100	2,860
110.00 Salaries, Overtime	0	0	100	100	100
130.00 Retirement	3,070	3,222	4,200	4,200	6,200
135.00 Social Security	2,183	2,335	2,890	2,760	4,090
150.00 Insurance, Active Employees	5,600	4,375	4,100	4,100	5,880
160.00 Insurance, Work Comp	100	76	180	180	150
165.00 Insurance, Disability	106	109	100	180	200
170.00 Insurance, Dental	420	300	300	300	460
175.00 Insurance, Group Life	71	84	60	60	130
180.00 Longevity	14	9	10	10	10
185.00 Section 125 Administration	16	0	0	0	20
Subtotal	\$40,911	\$40,548	\$50,140	\$50,090	\$70,700
Indirect Employee					
200.00 Training/Travel	3,205	1,471	3,000	1,500	3,000
210.00 Expense Allowance	41	0	1,000	200	1,000
Subtotal	\$3,246	\$1,471	\$4,000	\$1,700	\$4,000
400.00 Office Supplies	0	0	1,000	300	500
410.00 Printing and Copying	0	0	200	200	200
415.00 Postage	0	22	200	0	200
420.00 Dues and Publications	624	715	1,200	1,200	2,200
425.00 Advertising and Promotions	6,352	14,508	5,000	5,000	10,000
445.00 Economic Development	0	0	0	0	0
495.00 Miscellaneous	616	820	1,000	500	1,000
Subtotal	\$7,592	\$16,065	\$8,600	\$7,200	\$14,100

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Other Services					
514.00 Consulting	0	299	80,000	10,000	25,000
525.00 Outside Legal Services	0	0	5,000	0	5,000
595.00 Miscellaneous	0	356	0		0
Subtotal	\$0	\$655	\$85,000	\$10,000	\$30,000
Capital Outlay					
955.00 Capital Outlay	0	0	20,000	0	20,000
Subtotal	\$0	\$0	\$20,000	\$0	\$20,000
Transfers					
990.40 Advance to TIF #7-Fund 43	0	0			
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$51,749	\$58,739	\$167,740	\$68,990	\$138,800
Use of Reserves	0	5,083	17,740	0	-97,200
Reservation of Fund Balance for Comprehensive Plan Updates			30,000	30,000	30,000
Reservation of Fund Balance for Airport Steering Committee			5,000	5,000	5,000
Reservation of Fund Balance for TID #7 Loan			314,000	314,000	314,000
Unreserved Fund Balance			20,176	81,862	179,062
Ending Fund Balance	\$423,935	\$418,852	\$369,176	\$430,862	\$528,062

City of Oak Creek 2011 Annual Budget

Departmental Detail Information

COMMUNITY DEVELOPMENT AUTHORITY - Fund 31

<p>200 TRAVEL/TRAINING This money is used for training of staff and members of the Community Development Authority, including participation at the ICSC RECON National Conference, an ICSC - International Council of Shopping Centers local deal making session, and one Wisconsin Economic Development Association (WEDA) conference.</p>	\$3,000
<p>210 EXPENSE ALLOWANCE This money is used by staff or members of the CDA in carrying out their duties to promote economic development, including expenses for business visits.</p>	\$1,000
<p>400 OFFICE SUPPLIES This money is used for purchasing office supplies for the CDA's activities including software to maintain the CDA microsite</p>	\$500
<p>410 PRINTING AND COPYING This money is used for covering the cost of printing of documents generated for or by the CDA in carrying out their duties</p>	\$200
<p>415 POSTAGE This money is used for the cost of mailings generated by the CDA</p>	\$200
<p>420 DUES AND PUBLICATIONS This money is used for staff membership in the Wisconsin Economic Development Association, International Council of Shopping Centers, International Economic Development Council, Urban Land Institute, South Suburban Chamber of Commerce, M-7 Water Council and Airport Gateway Business Association as well as publications for the CDA</p>	\$2,200
<p>425 ADVERTISING AND PROMOTIONS Advertising for promotion of the City. This may include any selected advertising in local media and/or printing of promotional materials</p>	\$10,000
<p>445 ECONOMIC DEVELOPMENT</p>	\$0
<p>495 MISCELLANEOUS This money is used to supplement the cost of other economic development activities being promoted by the CDA.</p>	\$1,000
<p>514 CONSULTING This money would be used to phase in a marketing plan for the City of Oak Creek, including advertising and promotions. It will also be used as the City's match for a Wisconsin Coastal Management Grant for planning of the lakefront area (\$60,000, 30,000 of which is reimbursible). NOTE: This does not include any additional consulting work required in the implementation of the 27th Street Corridor and Streetscaping plans (should the Council choose to fund it), estimated at \$175,000 for 2010. This would be paid for under the accounts for TIF #7 (Fund 43).</p>	\$25,000
<p>525 OUTSIDE LEGAL SERVICES This money would be used for legal services associated with the possible administration of TIF Districts, and would be reimbursible under the TIF.</p>	\$5,000
<p>955 CAPITAL OUTLAY - MISCELLANEOUS This money would be used for the design and fabrication of a pilot City entrance sign. This money could be reimbursible under TID 10 if the pilot sign is located in that district.</p>	\$20,000
<p>TOTAL</p>	\$68,100

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — Park Development Escrow – Fund 32

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

In 2010 the City combined individual park escrow funds into one city-wide fund for park development. The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

Fund Objectives:

To continue the use of escrow funds for any maintenance in the various parks.

Future Issues

In 2009 the City updated its Impact Fee policy.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
Special Revenue Fund - Park Development Escrow - Fund 32					
Beginning Fund Balance	\$448,958	\$464,081	\$458,081	\$466,581	\$473,281
REVENUES					
State/County Grants & Aids					
328.00 State of Wisconsin-Bikeway	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Commercial Revenues					
342.83 Bikeway Escrow Fees	5,750	1,850	4,500	4,500	4,500
360.00 Interest Income	11,188	2,242	4,000	2,200	2,200
Subtotal	\$16,938	\$4,092	\$8,500	\$6,700	\$6,700
Total Revenues	\$16,938	\$4,092	\$8,500	\$6,700	\$6,700
Total Revenues Available	\$465,896	\$468,173	\$466,581	\$473,281	\$479,981
EXPENDITURES					
Capital Outlay					
Interfund Transfers					
992.40 To 2009 CIP # 40	0	50	0	0	0
993.40 To 2008 CIP # 40	1,815	0	0	0	0
994.40 To 2010 CIP	0	0	0	0	0
Subtotal	\$1,815	\$50	\$0	\$0	\$0
Total Expenditures	\$1,815	\$50	\$0	\$0	\$0
Ending Fund Balance	\$464,081	\$468,123	\$466,581	\$473,281	\$479,981

Notes and comments:

No new funds are being added to the park escrow accounts. A decrease in the account balance means the funds are being used and an increase is the interest income being added.

New developments are contributing new payments into the Bikeway account.

See the next page for the account balances.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
<i>Escrow Fee Account Balances</i>					
	2008 Actual	2009 Estimated	2010 Budget	2010 Estimate	2011 Budget
<i>Neighborhood Parks</i>					
Community Park Escrow Fund				158,000	159,000
Carrollton Estates	4,321	4,340	4,377	0	
Carrollville	15,947	16,019	16,155	0	
Greenwood	11,961	12,015	12,117	0	
Manor Marquette	1,312	1,318	1,329	0	
Meadowview	18,911	18,996	19,158	0	
Oak Creek Manor	53,764	54,006	54,465	0	
Oak Leaf	7,643	7,677	7,743	0	
Oak Park	2,903	2,916	2,941	0	
Oak View	20,372	20,464	20,638	0	
Oakwood Manor	4,026	4,044	4,078	0	
Prairie View	4,402	4,422	4,459	0	
South Hills	4,557	4,578	4,616	0	
Woodnoll	2,516	2,527	2,549	0	
Woodridge	3,712	3,729	3,760	0	
Subtotal	\$156,347	\$157,051	\$158,385	\$158,000	\$159,000
Bikeway	307,734	301,031	303,590	314,000	320,000
Total	\$464,081	\$458,081	\$461,975	\$472,000	\$479,000

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — Low-Income Loan Program – Fund 33

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

Fund Objectives:

To monitor and administer the current outstanding loan balances until their completion.

Future Issues

None.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget Estimate	2010 Budget	2011 Budget
Special Revenue Fund - Low Income Loan Program - Fund 33					
Beginning Fund Balance	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773
REVENUES					
Intergovernment					
327.00 County CDBG Reimbursement	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Commercial Revenues					
360.20 Loan Repayments - Interest	687	657	400	400	400
360.40 Late Fees on Low Income Loans	26	0	0	0	0
360.50 Principal Payments - Low Income	3,343	3,700	3,700	3,700	3,700
Subtotal	\$4,056	\$4,357	\$4,100	\$4,100	\$4,100
Total Revenues	\$4,056	\$4,357	\$4,100	\$4,100	\$4,100
Total Revenues Available	\$11,829	\$12,130	\$11,873	\$11,873	\$11,873
EXPENDITURES					
Miscellaneous					
580.00 Low Income Loans Made	0	0	0	0	0
595.00 Miscellaneous County Payments	4,056	4,357	4,100	4,100	4,100
Subtotal	\$4,056	\$4,357	\$4,100	\$4,100	\$4,100
Total Expenditures	\$4,056	\$4,357	\$4,100	\$4,100	\$4,100
Ending Fund Balance	\$7,773	\$7,773	\$7,773	\$7,773	\$7,773

Notes and comments:

No new loans will be made in the future. This program has been returned to Milwaukee County and the City will continue to collect the current outstanding balances for Milwaukee County until all the six outstanding loans have been repaid.

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — Development Agreement Future Improvements – Fund 34

Fund Description:

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

Fund Objectives:

This fund reflects the creation of an escrow fund to track the future improvements for developments. The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

Future Issues

None at this time.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
Special Revenue Fund - Development Future Improvements - Fund 34					
Beginning Fund Balance	\$858,980	\$830,621	\$834,621	\$710,284	\$695,784
REVENUES					
Commercial Revenues					
342.84 Developer Future Impvt Fees	90,935	0	75,000	0	0
360.00 Interest Income	17,458	4,002	4,000	1,000	1,000
Subtotal	\$108,393	\$4,002	\$79,000	\$1,000	\$1,000
Total Revenues	\$108,393	\$4,002	\$79,000	\$1,000	\$1,000
Total Revenues Available	\$967,373	\$834,623	\$913,621	\$711,284	\$696,784
EXPENDITURES					
Other Services					
560.00 Refunds	99,000	124,339	0	15,500	125,000
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$99,000	\$124,339	\$0	\$15,500	\$125,000
Transfers					
990.40 To CIP # 40	37,752	0	0	0	0
990.41 To Developer Agreement # 41	0	0	0	0	0
Subtotal	\$37,752	\$0	\$0	\$0	\$0
Total Expenditures	\$136,752	\$124,339	\$0	\$15,500	\$125,000
Ending Fund Balance	\$830,621	\$710,284	\$913,621	\$695,784	\$571,784

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — Impact Fee Escrow – Fund 35

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, a community parks, library, fire, and police facilities.

Fund Objectives:

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years. At this time, a final interpretation of the effect the new regulations have on our current impact funds has not been given. During 2001 the City's Finance Committee completed a review of the different impact fees and updated all of them based on current costs and population numbers for the City's planning districts. The City updated its Impact Fee policy in 2009.

Neighborhood Parks

The acquisition and/or development of fifteen neighborhood parks scattered throughout the City. The percentage of these improvements attributable to new growth varies among the various neighborhoods, which results in different impact fees. The Five Year Parks and Open Space Plan has been updated. In 2010 the City combined all neighborhood park impact fees into one city-wide fund.

Community Parks

The acquisition of a second community park (similar in size and purpose to Abendschein Park) plus the development of that second park, as well as the further development of facilities at Abendschein Park. All of the new park costs plus a percentage of the work at Abendschein Park is attributable to new growth. The Abendschein Park Master Plan has been updated.

Library Facilities

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the city began the study of remodeling or replacing the Library building along with the other City Hall complex structures, with the percentage attributable to new growth to be determined. There was \$800,000 available for the Library facilities at the end of 2006, with approximately \$50,000 expected collections in 2007. In the fall of 2007, an Ad Hoc Joint Library Investigative Committee was formed with two library employees, one Library Board member and one Library patron to investigate the options with a MATC committee headed by Jeff Jackson, to form a joint library.

Fire Facilities

The City substantially completed the construction of Fire Station # 3 at the end of 2000. There were still some items that required retainage at the end of 2001 which pushed the final payment into 2003. The Council made the determination in 2001 not to actively attempt to sell the portion of the site fronting on Rawson Avenue, which resulted in \$225,000 being transferred from the Economic Development Fund. In 2006, \$75,000 was returned to this fund, and in 2007 \$7,500 was repaid. In 2010, \$20,000 is budgeted to be transferred to the Economic Development Fund, leaving a balance of \$82,500 to be repaid in the future. The new Impact Fee legislation allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Police Facilities

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. \$100,000 of the fees is budgeted for Police Station debt in 2008, leaving a minimal balance. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

City of Oak Creek 2011 Annual Budget

Park Administration and Maintenance Facilities

This impact fee has been discontinued due to a change in the Wisconsin Statutes. All monies collected were returned to property owners of record per 2008 tax records.

Future Issues

The City updated its Impact Fee policy and is set for the foreseeable future in regards to impact fees.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
Special Revenue Fund - Impact Fee Escrow -- Fund 35					
Beginning Fund Balance	\$3,488,708	\$3,014,946	\$2,991,946	\$2,740,591	\$2,836,091
REVENUES					
Commercial Revenues					
342.82 Neighborhood Park Impact Fees	60,835	3,622	0	0	0
342.83 Community Park Impact Fees	26,996	45,000	30,000	30,000	30,000
342.84 Fire Impact Fees	20,012	9,600	20,000	20,000	20,000
342.85 Library Impact Fees	22,676	20,800	30,000	30,000	30,000
342.87 Police Impact Fees	63,324	26,900	45,000	45,000	45,000
342.88 Park Building Impact Fees	22,142	0	0	0	0
360.00 Interest Income	88,571	14,595	50,000	15,000	15,000
Subtotal	\$304,556	\$120,517	\$175,000	\$140,000	\$140,000
Total Revenues	\$304,556	\$120,517	\$175,000	\$140,000	\$140,000
Total Revenues Available	\$3,793,264	\$3,135,463	\$136,682	\$2,880,591	\$2,976,091
EXPENDITURES					
Capital Outlay					
955.00 Miscellaneous	92,496	2,509	0	0	0
Subtotal	\$92,496	\$2,509	\$0	\$0	\$0
Interfund Transfers					
995.40 To 2008 CIP #40	565,822	0	0	0	0
996.40 To 2007 CIP #40	0	312,363	0	0	918,689
990.49 To Police Station Debt #29	100,000	60,000	24,500	24,500	45,000
992.40 To Economic Dev #31	20,000	20,000	20,000	20,000	0
Subtotal	\$685,822	\$392,363	\$44,500	\$44,500	\$963,689
Total Expenditures	\$778,318	\$394,872	\$44,500	\$44,500	\$963,689
Ending Fund Balance	\$3,014,946	\$2,740,591	\$92,182	\$2,836,091	\$2,012,402
Fund Balance Percentage					

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
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Notes and comments:

Interest income is allocated to the individual impact fee accounts.

Impact Fee Account Balances	2008 Actual	2009 Budget	2010 Budget	2010 Estimate	2011 Budget
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Facilities

Fire Station	23,855	30,000	35,000	35,000	35,000
Library	910,037	970,000	500,000	500,000	500,000
Community Park	946,103	985,000	850,000	1,850,000	1,850,000
Police Station	60,633	60,000	15,000	18,000	18,000
Park Buildings Building	0	130,000	0	0	0
Subtotal	\$1,940,628	\$2,175,000	\$1,400,000	\$2,403,000	\$2,403,000

Impact Fee Account Balances	2008 Actual	2009 Budget	2010 Budget	2010 Estimate	2010 Budget
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Neighborhood Parks

Carrollton Estates	7,863	9,000	9,030	0	0
Carrollville	38,601	58,000	39,140	0	0
Cedar Hills	24,350	28,000	25,090	0	0
Chapel Hills	18,846	23,000	19,070	0	0
Forest Hill	239	300	900	0	0
Greenwood	43,936	45,000	45,160	0	0
Lakeview	892	900	900	0	0
Meadowview	243,514	265,708	247,860	0	0
Oak Creek Manor	126,711	133,000	128,450	0	0
Oak Park	848	1,000	900	0	0
Oak View	69,789	85,000	73,260	0	0
Oakwood Manor	5,628	6,500	5,720	0	0
Prairie View	70,748	77,000	73,260	0	0
Shepard Hills	34,910	39,000	26,090	0	0
South Hills	1,823	2,500	1,910	0	0
Willow Heights	3,086	3,500	3,410	0	0
Woodnoll	97,712	107,000	99,350	0	0
Woodridge	284,822	295,500	292,020	0	0
Subtotal	\$1,074,318	\$1,179,908	\$1,091,520	\$0	\$0

Impact Fee Total	\$3,014,946	\$3,354,908	\$2,491,520	\$2,403,000	\$2,403,000
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City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimated	2011 Budget
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The table below shows the combined balances for each of the neighborhood parks.

Impact Fee and Park Escrow Combined Balances	2008 Actual	2009 Budget	2010 Budget	2010 Estimate	2010 Budget
<i>Neighborhood Parks</i>					
Carrollton Estates	12,184	13,500	13,407	0	0
Carrollville	54,548	74,500	55,295	0	0
Cedar Hills	24,350	28,000	25,090	0	0
Chapel Hills	18,846	23,000	19,070	0	0
Forest Hill	239	300	900	0	0
Greenwood	55,897	57,158	57,277	0	0
Lakeview	892	900	900	0	0
Manor Marquette	1,312	1,400	1,329	0	0
Meadowview	262,425	284,908	267,018	0	0
Oak Creek Manor	180,475	189,000	182,915	0	0
Oak Leaf	7,643	8,100	7,743	0	0
Oak Park	3,751	4,100	3,841	0	0
Oak View	90,161	107,000	93,898	0	0
Oakwood Manor	9,654	11,200	9,798	0	0
Prairie View	75,150	81,700	77,719	0	0
Shepard Hills	34,910	39,000	26,090	0	0
South Hills	6,380	9,100	6,526	0	0
Willow Heights	3,086	3,500	3,410	0	0
Woodnoll	100,228	109,600	101,899	0	0
Woodridge	288,534	299,400	295,780	0	0
Total Combined	\$1,230,665	\$1,345,366	\$1,249,905	\$0	\$0

City of Oak Creek 2011 Annual Budget

Fund Name: Health Insurance Fund – Fund 36

Fund Description:

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Midwest Security Administrators (MSA) and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 700+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a Medicare supplemental premium based program with Berristar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow slowly and help to offset “bad” years. To date, the Health Insurance Fund has been successful in keeping health care costs down but the City has still experiences premium increases from year to year. The self-funding program does generate accurate records of costs specific for employees and their dependents.

The actual fund balance at the end of 2008 was \$2,562,000. By the end of 2009, it is anticipated that this balance will be reduced to \$2,150,000 and by the end of 2010, the fund balance is anticipated to be \$1,850,000. While supplementing the annual budget with reserves has helped to keep real premium costs down, it is important that reserves are not depleted. Management employees and Local 133 Union employees now contribute 10% and 9% respectively of monthly premiums, and while other bargaining units are in arbitration, it is anticipated that they, too will share an increased share of monthly premiums. In 2008 the contribution went to 15% if the employees did not participate in the health risk assessment program.

Recent contract settlements have resulted in all employees paying a base 10% toward premiums and the City has successfully negotiated away post-65 health insurance benefits for those employees hired after 2009.

Fund Objectives:

1. Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City.
2. Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner.
3. Meet with Burkwald & Associates when necessary to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund.
4. Monitor and evaluate the wellness program for cost effectiveness.

Future Issues

The future sustainability of the Fund is predicated upon strong claim management and mitigating costs. By encouraging employee participation in wellness initiatives it is hoped that many chronic conditions can be diagnosed in a timely manner and by having employees share in insurance costs, better manage claim activity.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Internal Services Fund - Health Insurance -- Fund 36					
Beginning Fund Balance	\$2,897,392	\$2,562,438	\$2,150,338	\$2,093,658	\$1,860,372
REVENUES					
Charges For Services					
340.20 Employee Health Co-pay	241,980	321,054	398,100	410,000	510,500
340.30 COBRA Reimbursement	3,810	8,235	1,000	11,000	7,500
340.70 Utility Charge For Insurance	479,078	491,577	587,200	587,200	594,700
340.80 Health Insurance Premiums	2,660,460	2,719,265	2,883,400	2,788,200	3,161,800
340.85 Retiree Related Charges	1,385,000	1,385,000	1,385,000	1,390,576	1,385,000
340.90 Dental Insurance Premiums	198,765	205,658	199,500	215,638	220,820
Subtotal	\$4,969,093	\$5,130,789	\$5,454,200	\$5,402,614	\$5,880,320
Commercial Revenues					
360.00 Interest Income	104,116	25,570	80,000	2,000	5,000
363.00 Over Specific Payment	319,375	90,654	25,000	435,000	135,000
363.50 Rebates	15,144	16,427	10,000	11,000	15,000
368.00 Miscellaneous Revenues	491	31,885	1,000	500	1,000
Subtotal	\$439,126	\$164,536	\$116,000	\$448,500	\$156,000
Interfund Transfers					
390.10 From General # 10					
390.99 From Solid Waste # 11					
Total Revenues	\$5,408,219	\$5,295,325	\$5,570,200	\$5,851,114	\$6,036,320
EXPENDITURES					
Direct Employee Costs					
135.00 Social Security	4,612	4,556	5,000	6,300	7,500
150.05 Actives Fixed Costs	543,073	557,011	712,000	565,000	585,000
150.10 Actives Medical	2,698,836	2,677,837	2,450,000	2,725,000	2,600,000
150.11 Self Funded Actives - Tail 25%					
150.15 Actives Prescriptions	339,757	459,540	325,000	435,000	415,000
150.20 Health Waiver Incentives	55,458	54,426	55,000	46,200	50,000
150.30 Dental Waiver Incentives	4,824	5,062	5,000	3,900	5,000
155.00 Medicare Supplement	837,394	732,573	775,000	805,000	805,000
155.05 Retirees Fixed Costs	108,384	106,497	125,000	98,000	115,000
155.10 Insured Plan Retirees					
155.20 Retirees Medical/Drug (under 65)	668,597	683,134	930,700	965,000	935,000
155.30 Medicare Premiums	174,571	165,717	175,000	145,000	175,000
156.00 Vision Insurance Actives	14,437	14,884	17,000	15,500	17,000
170.00 Dental Actives	223,675	238,297	245,000	222,000	225,000
Subtotal	\$5,673,618	\$5,699,534	\$5,819,700	\$6,031,900	\$5,934,500
Supplies					
495.00 Miscellaneous	175	185	500	500	5,000
Subtotal	\$175	\$185	\$500	\$500	\$5,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Other Services					
502.00 Wellness Programs	27,866	35,172	25,000	25,000	25,000
502.10 Wellness-Fire	27,505	27,714	30,000	27,000	27,000
503.10 Plan Administration	0	0	0	0	10,000
525.00 Outside Legal Services	14,009	1,500	10,000	0	0
Subtotal	\$69,380	\$64,386	\$65,000	\$52,000	\$62,000
Total Expenditures	\$5,743,173	\$5,764,105	\$5,885,200	\$6,084,400	\$6,001,500
Use of Reserves	\$334,954	\$468,780	\$315,000	\$233,286	\$0
Ending Fund Balance	\$2,562,438	\$2,093,658	\$1,835,338	\$1,860,372	\$1,895,192
Fund Balance Percentage	44.6%	36.3%	31.2%	30.6%	31.6%

Notes and Comments

	2008 Actual	2009 Budget	2010 Budget	2010 Estimated	2010 Budget
PLANS					
Actives					
Self Funded Plan	3,581,666	3,694,388	3,487,000	3,725,000	3,600,000
Health Waiver Incentives	55,458	54,426	55,000	46,200	50,000
Dental Waiver Incentives	4,824	5,062	5,000	3,900	5,000
Vision	14,437	14,884	17,000	15,500	17,000
Dental	223,675	238,297	245,000	222,000	225,000
Subtotal	\$3,880,060	\$4,007,057	\$3,809,000	\$4,012,600	\$3,897,000
Retirees					
Self Funded Plan	776,981	789,631	1,055,700	1,063,000	1,050,000
Social Security	4,612	4,556	5,000	6,300	7,500
Medicare Supplement	837,394	732,573	775,000	805,000	805,000
Medicare Premiums	174,571	165,717	175,000	145,000	175,000
Subtotal	\$1,793,558	\$1,692,477	\$2,010,700	\$2,019,300	\$2,037,500
Other Administrative Costs	69,555	64,571	65,500	52,500	67,000
Total	\$5,743,173	\$5,764,105	\$5,885,200	\$6,084,400	\$6,001,500
Percentage Change	5.26%	0.36%	2.10%	3.38%	-1.36%
Cost Allocation by Type					
Self Funded	4,642,604	4,781,804	4,847,700	5,060,100	4,930,000
Insured	851,831	747,457	792,000	820,500	822,000
Other Administrative Costs	248,738	234,844	245,500	203,800	249,500
	\$5,743,173	\$5,764,105	\$5,885,200	\$6,084,400	\$6,001,500

City of Oak Creek 2011 Annual Budget

Fund Name: Special Revenue — EMS -- Fund 37

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. By early 2000, the City was providing paramedic (advanced life support) service to supplement the ambulance (basic life support) service. This change forced a change in the billing procedures for all BLS services as well. The increase in revenues was attributable to the rate increase and the contract with the County's collection agency to provide bill collection services for all ALS and BLS services. By the end of 2000, the bill collection service was running extremely well and still is. In the past paramedic (ALS) services have been provided by the City of South Milwaukee under a contract with Milwaukee County.

Program Description:

Through Emergency Medical Services the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, train wrecks, aircraft crashes, floods, windstorms and hazardous materials emergencies. Disaster planning is done in anticipation of large scale emergencies, which may require response of personnel and equipment from surrounding communities. Goals and Objectives are addressed in Fire Service, Department 65.

Future Issues

The future sustainability of the fund is in questions. Revenue increases and expenditure reductions are necessary to keep the fund solvent into the future. In 2011, a Fire Inspection Fee is being proposed for businesses operating within the City.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - Emergency Medical Services -- Fund 37					
Beginning Fund Balance	\$486,804	\$413,566	\$94,903	\$171,561	\$156,431
REVENUES					
Taxes					
300.00 General Property	3,195,000	3,195,000	3,551,590	3,551,590	3,551,590
Subtotal	\$3,195,000	\$3,195,000	\$3,551,590	\$3,551,590	\$3,551,590
State/County Grants & Aids					
327.00 County & Misc. Grants	293,282	279,200	273,000	273,000	275,000
312.00 Shared Revenue EMS		48,900		48,900	48,900
314.00 Fire Insurance Dues			91,000	91,500	91,500
Subtotal	\$293,282	\$328,100	\$364,000	\$364,500	\$415,400
Charges for Service					
349.00 Miscellaneous Charges for Service	0	0	0	0	75,000
Subtotal	\$0	\$0	\$0	\$0	\$75,000
Public Health & Safety					
351.00 Ambulance BLS	497,003	353,780	420,000	420,000	420,000
351.10 Ambulance ALS	464,138	450,474	390,000	390,000	390,000
Incident Billing					25,000
Subtotal	\$961,141	\$804,254	\$810,000	\$810,000	\$835,000
Commercial Revenue					
360.00 Interest on Investments	31,936	3,158	5,000	5,000	5,000
368.00 Miscellaneous Revenue	0	0			
Subtotal	\$31,936	\$3,158	\$5,000	\$5,000	\$5,000
Interfund Transfers					
390.19 From WE Energies Fund #19	0	0	0	0	0
Total Revenues	\$4,481,359	\$4,330,512	\$4,730,590	\$4,731,090	\$4,881,990
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	2,492,762	2,447,614	2,576,330	2,558,000	2,671,730
105.00 Salaries, Part Time	13,404	14,866	4,380	15,000	22,820
110.00 Salaries, Overtime	258,926	308,072	154,580	203,600	200,000
115.00 Salaries, Holiday Pay	19,183	24,298	25,230	25,230	26,750
120.00 Special Pay Allowances	53,984	53,110	56,570	56,570	57,630
125.00 Car Allowance	4,701	3,744	3,670	3,670	3,670
130.00 Retirement	546,353	577,305	570,550	560,800	578,610
135.00 Social Security	209,979	218,897	220,530	220,000	210,160
150.00 Insurance, Active Employees	499,000	498,511	551,360	530,945	587,610
160.00 Insurance, Work Comp	111,051	86,572	116,430	127,000	119,860
165.00 Insurance, Disability	8,785	8,561	9,250	7,500	9,210
170.00 Insurance, Dental	35,265	36,182	37,150	39,031	40,640
175.00 Insurance, Group Life	3,219	3,198	3,600	3,100	3,800
180.00 Longevity	3,278	3,293	3,440	3,600	3,400
185.00 Section 125 Administration	753	826	760	800	760
Subtotal	\$4,260,643	\$4,285,049	\$4,333,830	\$4,354,846	\$4,536,650

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Indirect Employee					
200.00 Travel/Training	8,071	9,107	10,590	10,549	11,330
205.00 Recruitmnt/Testng/Physicals	5,468	4,364	4,740	3,608	4,740
210.00 Expense Allowance	793	369	1,190	1,927	1,110
215.00 Uniforms and Clothing	16,317	30,715	36,535	36,535	36,535
220.00 Tuition Reimbursement	13,559	13,556	14,080	10,460	27,190
Subtotal	\$44,208	\$58,111	\$67,135	\$63,079	\$80,905
Utility Costs					
300.00 Electricity	4,400	0	29,640		32,010
300.01 Electricity Station #1	4,191	4,630		3,400	
300.02 Electricity Station #2	3,044	3,306		2,700	
300.03 Electricity Station #3	7,329	8,299		6,500	
305.00 Water and Sewer	102	0	3,920		4,070
305.01 Water and Sewer Station #1	686	764		700	
305.02 Water and Sewer Station #2	327	446		500	
305.03 Water and Sewer Station #3	884	930		850	
310.00 Natural Gas	458	0	25,930		36,010
310.01 Natural Gas Station #1	2,855	2,539		2,200	
310.02 Natural Gas Station #2	4,637	4,263		3,600	
310.03 Natural Gas Station #3	7,171	7,403		8,700	
315.00 Telephone	4,256	4,333	11,110	4,015	10,370
315.01 Telephone Station #1	148	0			
315.02 Telephone Station #2	262	225		250	
315.03 Telephone Station #3	1,678	1,916		1,800	
Subtotal	\$42,428	\$39,054	\$70,600	\$35,215	\$82,460
Supplies					
400.00 Office Supplies	1,538	1,461	2,440	1,500	2,440
410.00 Printing and Copying	629	435	1,040	1,040	1,040
415.00 Postage	273	331	510	510	590
420.00 Dues and Publications	1,182	1,116	2,220	2,220	2,220
425.00 Advertising and Promotions	0	0	150	150	150
427.00 Fire Prevention	0	0			0
430.00 Housekeeping	395	289	740	1,000	960
430.01 Housekeeping Station #1	0	0	0	0	
430.02 Housekeeping Station #2	0	0	0	0	
430.03 Housekeeping Station #3	0	0	0	0	
440.00 Medical and Safety	13,178	22,808	28,020	21,000	28,020
460.00 Minor Equipment	3,126	3,871	9,930	7,000	9,930
470.00 Audio Visual/Photo Supplies	23	171	590	590	0
495.00 Miscellaneous	0	0	220	220	220
Subtotal	\$20,344	\$30,482	\$45,860	\$35,230	\$46,160
Other Services					
523.00 Paramedic Service Fee	75,443	61,135	77,900	58,000	77,900
525.00 Outside Legal Services	37,245	22,404	14,820	24,000	14,820
Subtotal	\$112,688	\$83,539	\$92,720	\$82,000	\$92,720

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Maintenance					
600.00 Office Equip Maintenance	0	0	440	100	440
600.01 Office Equip Station #1	43	46		100	
600.02 Office Equip Station #2	31	31			
600.03 Office Equip Station #3	123	143		100	
610.00 Radio Maintenance	5,614	8,367	9,630	7,900	9,630
610.01 Radio Maintenance Station #1	0	0			
610.02 Radio Maintenance Station #2	0	0			
610.03 Radio Maintenance Station #3	0	0			
615.00 Grounds Maintenance	0	163	1,700	1,100	1,700
615.01 Grounds Maintenance Station #1	66	5			
615.02 Grounds Maintenance Station #2	7	0			
615.03 Grounds Maintenance Station #3	102	424			
620.00 Building Maintenance	45	31	14,820		22,230
620.01 Building Maintenance Station #1	1,659	1,250		2,100	
620.02 Building Maintenance Station #2	1,676	3,712		2,600	
620.03 Building Maintenance Station #3	1,747	3,929		17,000	
Subtotal	\$11,113	\$18,101	\$26,590	\$31,000	\$34,000
Vehicles					
700.00 Vehicle Maintenance	25,899	32,618	26,680	18,500	26,680
705.00 Equipment Maintenance	2,405	3,202	4,150	3,500	4,150
710.00 Gas/Oil/Fluids	34,228	19,881	30,230	21,000	27,420
715.00 Tires	641	2,480	1,850	1,850	1,850
Subtotal	\$63,173	\$58,181	\$62,910	\$44,850	\$60,100
Subtotal Operations	\$4,554,597	\$4,572,517	\$4,699,645	\$4,646,220	\$4,932,995
Miscellaneous					
900.00 Reserve for Unsettled Wages	0	0	125,000	100,000	0
Subtotal	\$0	\$0	\$125,000	\$100,000	\$0
Total Expenditures	\$4,554,597	\$4,572,517	\$4,824,645	\$4,746,220	\$4,932,995
Use of Reserves	73,238	242,005	\$94,055	\$15,130	\$51,005
Ending Fund Balance	\$413,566	\$171,561	\$848	\$156,431	\$105,426
Fund Balance Percentage	9.1%	3.8%	0.0%	3.3%	2.1%

Notes and comments:

City of Oak Creek 2011 Annual Budget 2010 Goals and Objectives Status

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

The cost of storm water system maintenance is expensive. Besides the \$8,000,000 to \$10,000,000 needed for the identified problems, the City will have to undertake a number of ongoing maintenance projects. These projects, like street sweeping, channel debrushing, ditch cleaning and catch basin cleaning, are estimated to cost in excess of \$500,000 per year. In addition, the new DNR permit requirements have imposed a new set of administrative and engineering review requirements for all new projects. The required level of funding to meet the new permit requirements is not available in the General Fund. The City implemented a storm water management user fee in 2003 and will continue to add this fee to the property tax bill. All single family residential properties pay an annual fee of \$24.00 and condominiums pay \$12.00. All other properties, except vacant land, pay a fee based upon the Equivalent Runoff Units on their property.

2010 Fund Objectives:

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements. The budget for 2010 includes funding for two storm water engineers to manage the complexities of the overall storm water system and three equipment operators to complete the necessary field tasks.

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
 - 3/31/10 annual report due to DNR. **Completed and approved for submittal by Common Council on March 13, 2010.**
 - Operate illicit connection/discharge program. **Operational**
 - Operate industrial/high risk runoff program. **Operational**
 - Update and operate catch basin cleaning program. **Inventory updated and Operational**
 - Update and operate street sweeping program. **Inventory updated and Operational**
 - Conduct City-owned storm water structural control inspections and complete required maintenance. **Ongoing**
 - Conduct required education/information program. **Ongoing**
 - Update storm sewer system map including new outfalls and structural controls. **Completed, few additions in 2010.**

City of Oak Creek 2011 Annual Budget 2010 Goals and Objectives Status

3. NR 151 compliance
 - Develop and analyze alternatives to increase reductions from 36% to 40%. **Ongoing. Exploring the possibility of undertaking a soils infiltration study in an effort to get closer to the 40%.**
 - 40% City-wide reduction in total suspended solids in runoff by March 10, 2013. **Have progressed to 36%.**

4. MMSD Chapter 13 compliance
 - Review new development plans for City and MMSD compliance and submit to MMSD. **Ongoing**
 - 4/30/10 annual storm water report due to MMSD. **Completed**

City of Oak Creek 2011 Annual Budget Goals and Objectives

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

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2. NR 216 permit compliance
 - 3/31/11 annual report due to DNR.
 - Operate illicit connection/discharge program.
 - Operate industrial/high risk runoff program.
 - Update and operate catch basin cleaning program.
 - Update and operate street sweeping program.
 - Conduct City-owned storm water structural control inspections and complete required maintenance.
 - Conduct required education/information program.
 - Update storm sewer system map including new outfalls and structural controls.
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 - Develop and analyze alternatives to increase reductions from 36% to 40%.
 - 40% City-wide reduction in total suspended solids in runoff by March 10, 2013.
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City of Oak Creek 2011 Annual Budget Goals and Objectives

- Review new development plans for City and MMSD compliance and submit to MMSD.
- 4/30/11 annual storm water report due to MMSD.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Special Revenue Fund - Storm Water Utility - Fund 38					
Beginning Fund Balance	\$264,043	\$79,900	\$30,910	\$48,236	\$101,857
REVENUES					
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Grants and Aids					
324.20 Storm Water Grant	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Charges for Services					
338.20 Storm Water Management Permit	1,500	600	1,500	600	1,500
346.50 Storm Water Fees	603,723	609,692	610,000	605,072	693,750
Subtotal	\$605,223	\$610,292	\$611,500	\$605,672	\$695,250
Commercial Revenues					
360.00 Interest Income	4,504	0	5,000	1,500	1,500
360.10 Interest on Storm Water Fees	0	0	0	0	0
368.00 Miscellaneous Revenue	0	26	0	0	0
Subtotal	\$4,504	\$26	\$5,000	\$1,000	\$1,500
Total Revenues	\$609,727	\$610,318	\$616,500	\$606,672	\$696,750
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	322,055	331,529	341,600	325,000	360,700
105.00 Salaries, Part Time	0	0	0		
110.00 Salaries, Overtime	83	254	100	750	500
130.00 Retirement	33,937	35,651	37,600	36,000	41,850
135.00 Social Security	24,022	25,624	26,100	24,875	27,600
150.00 Insurance, Active Employees	60,795	61,010	62,930	58,800	70,430
160.00 Insurance, Work Comp	13,500	12,587	16,590	16,590	14,250
165.00 Insurance, Disability	1,175	1,175	1,300	1,300	1,300
170.00 Insurance, Dental	4,220	4,235	4,240	4,000	4,740
175.00 Insurance, Group Life	923	663	660	675	660
180.00 Longevity	780	780	800	800	800
185.00 Section 125 Administration	97	103	100	76	100
Subtotal	\$461,587	\$473,611	\$492,020	\$468,866	\$522,930
Indirect Employee					
200.00 Travel/Training	0	0			0
205.00 Recruitmnt/Testng/Physicals	0	106			0
215.00 Uniforms and Clothing	948	748	1,200	1,200	1,000
Subtotal	\$948	\$854	\$1,200	\$1,200	\$1,000

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Utility Costs					
315.00 Telephone	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Supplies					
400.00 Office Supplies	0	0	100	100	100
440.00 Medical and Safety	178	317	500	500	500
460.00 Minor Equipment	967	0	500	500	500
462.00 Field Supplies	0	431	600	600	600
Subtotal	\$1,145	\$748	\$1,700	\$1,700	\$1,700
Other Services					
514.00 Consulting	0	3,150	5,500	13,500	5,500
520.00 Landfill Charges	10,917	5,774	7,500	7,500	7,500
525.00 Misc. Permits	4,000	4,000	5,000	4,000	5,000
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$14,917	\$12,924	\$18,000	\$25,000	\$18,000
Maintenance					
640.00 Street Maintenance Materials	0	0			
650.00 Storm Drainage System	28,524	34,229	35,000	35,000	35,000
Subtotal	\$28,524	\$34,229	\$35,000	\$35,000	\$35,000
Vehicles					
700.00 Vehicle Maintenance	11,776	1,308	5,000	3,500	5,000
705.00 Equipment Maintenance	9,928	7,640	10,000	7,500	10,000
710.00 Gas/Oil/Fluids	15,045	7,668	11,000	7,500	10,000
715.00 Tires	0	3,000	500	2,785	1,000
Subtotal	\$36,749	\$19,616	\$26,500	\$21,285	\$26,000
Subtotal Operations	\$543,870	\$541,982	\$574,420	\$553,051	\$604,630
Interfund Transfers					
900.00 To CIP # 40	250,000	100,000	0	0	0
Subtotal	\$250,000	\$100,000	\$0	\$0	\$0
Total Expenditures	\$793,870	\$641,982	\$574,420	\$553,051	\$604,630
Use of Reserves	\$184,143	\$0	\$0	\$0	\$0
Ending Fund Balance	\$79,900	\$48,236	\$72,990	\$101,857	\$193,977
Fund Balance Percentage	10.1%	7.5%	12.7%	18.4%	32.1%

City of Oak Creek 2011 Annual Budget

Fund Name: Asset Forfeiture — Special Revenue – Fund 39

Fund Description:

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget Estimate	2010 Budget	2011 Budget
Special Revenue Fund - Asset Forfeiture - Fund 39					
Beginning Fund Balance	\$11,099	\$6,038	\$6,038	\$17,674	\$17,674
REVENUES					
Commercial Revenues					
360.00 Interest Income	113	107	100	100	50
349.00 Miscellaneous	5,688	35,514	10,000	9,900	10,000
Subtotal	\$5,801	\$35,621	\$10,100	\$10,000	\$10,050
Total Revenues	\$5,801	\$35,621	\$10,100	\$10,000	\$10,050
EXPENDITURES					
Other Services					
488.00 Police Special Operations	0	0	0	0	0
495.00 Miscellaneous Expense	10,862	23,985	10,100	10,000	10,050
515.00 Engineering					
Subtotal	\$10,862	\$23,985	\$10,100	\$10,000	\$10,050
Total Expenditures	\$10,862	\$23,985	\$10,100	\$10,000	\$10,050
Ending Fund Balance	\$6,038	\$17,674	\$6,038	\$17,674	\$17,674

City of Oak Creek 2011 Annual Budget

Fund Name: Capital Projects — General City Purposes – Fund 40

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. Starting in 1991 the City increased the General Fund departmental capital item limit to \$5,000 and started paying cash for all other capital items. The exception to that has been the borrowing for Tax Increment Financing District projects.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately. As a project is completed the difference between the budgeted amount and the actual cost is added to that year's control account. The control account for each year is used to balance estimates that are too low.

Due to the nature of public works construction projects they can easily take from 18 to 24 months to complete. All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2011.

Fund Objectives:

1. To maintain a high level of funding of infrastructure replacement and repair.
2. To complete the work funded and approved by the Council in a timely fashion. On a quarterly basis, update the Mayor and Common Council on the status of the outstanding projects.
3. To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

Future Issues

As a relatively new city, most of Oak Creek's infrastructure is less than fifty years old. In addition, the City Engineer's Office and Utility Department have kept excellent records on all of the public improvements in the ground.

Funding for capital projects has been greatly diminished since 2006. In 2009, the tax levy contribution to capital had fallen to just \$250,000. In 2010, there is no levy contribution to capital, a trend that continues into 2011. The only new funding for capital in 2011 will come from WE mitigation funds.

With the impending increase to utility aid the City has an opportunity to shore up its capital program into the near future.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
City Capital Projects Fund - Fund 40					
Beginning Fund Balance	\$10,898,934	\$11,491,930	\$10,298,180	\$10,475,683	\$8,106,933
REVENUES					
Taxes and Assessments					
300.00 General Property Tax	1,276,950	250,640	0	0	0
Subtotal	\$1,276,950	\$250,640	\$0	\$0	\$0
Other Intergovernmental					
328.00 State Grant	36,332	324,002	0	0	712,000
Subtotal	\$36,332	\$324,002	\$0	\$0	\$712,000
Commercial Revenues					
342.81 Developer Contributions	276,673	233,390	0	0	0
360.00 Interest Income	331,749	16,267	0	0	0
361.10 Land Sale Fire Station Corner	0	0	0	0	0
368.00 Miscellaneous	0	0	30,250	0	0
370.00 WE Energies Mitigation	0	0	0	0	0
Subtotal	\$608,422	\$249,657	\$30,250	\$0	\$0
Interfund Transfers					
390.19 From WE Energies Fund #19	1,185,000	1,000,000	1,000,000	1,000,000	1,000,000
390.30 From Special Assessments # 30	350,000	300,000	175,000	175,000	137,500
390.32 From Park Escrow # 32	42,694	282,363	0	0	0
390.35 From Impact Fee # 35	549,828	30,000	0	0	918,689
390.39 From Storm Water #38	250,000	100,000	0	0	0
Subtotal	\$2,377,522	\$1,712,363	\$1,175,000	\$1,175,000	\$2,056,189
Long Term Debt Issued	\$7,000,000	0	0	0	0
Total Revenues	\$11,299,226	\$2,536,662	\$1,205,250	\$1,175,000	\$2,768,189
Total Revenues Available	\$22,198,160	\$14,028,592	\$11,503,430	\$11,650,683	\$10,875,122
EXPENDITURES					
Capital Outlay					
955.00 Projects 2008	10,552,175	0	0	0	0
955.00 Projects 2009	0	3,290,507	0	0	0
955.00 Projects 2010	0	0	2,492,080	3,290,000	0
955.00 Projects 2011	0	0	0	0	4,062,189
Subtotal	\$10,552,175	\$3,290,507	\$2,492,080	\$3,290,000	\$4,062,189
Interfund Transfers					
990.36 To Other Funds	154,055	262,402	450,000	253,750	0
990.20 To Economic Dev Fund #31	0	0	0	0	0
Subtotal	\$154,055	\$262,402	\$450,000	\$253,750	\$0
Total Expenditures	\$10,706,230	\$3,552,909	\$2,942,080	\$3,543,750	\$4,062,189
Ending Fund Balance	\$11,491,930	\$10,475,683	\$8,561,350	\$8,106,933	\$6,812,933

Notes and comments: For 2011 the Council redesignated \$1,084,020 from the previous years balances and control account funds to be used for the 2011 budget. The fund balance reflects that reduction and the balance represents designated projects from previous years and control account funds.

City of Oak Creek 2011 Annual CIP/CEP Budget Requests

Dept	Project / Equipment Description	Funding Source	Dept Mgr Request	Priority	Committee Recommendation	Final Council 2011	2012	2013	2014	2015	Five Year Total
GENERAL GOVERNMENT											
Information Technology-Equipment	PC Replacements & New (City Depts)	RE:PROGM	\$65,000	A	\$65,000		\$65,000	\$65,000	\$65,000	\$65,000	\$260,000
Information Technology-Equipment	Replace Windows Server	RE:PROGM	\$6,000	A	\$6,000		\$6,000	\$6,000	\$6,000	\$6,000	\$24,000
Information Technology-Equipment	Network Infrastructure Upgrades	RE:PROGM	\$5,000	A	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Information Technology-Equipment	Printer/Plotter Replacements	RE:PROGM	\$5,000	A	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Information Technology-Equipment	SAN Data Storage Server		\$30,000	B			\$30,000				\$30,000
Information Technology-Equipment	Video Projector								\$5,000		\$5,000
Information Technology-Equipment	Spam/Email Filter							\$5,000			\$5,000
Information Technology-Equipment	Firewall Replacement							\$5,000			\$5,000
Information Technology-Equipment	Wireless Network Connection							\$10,000			\$10,000
Information Technology- Software	Department Equipment Subtotal		\$111,000		\$61,000		\$111,000	\$91,000	\$101,000	\$96,000	\$399,000
	Department Security/Intrusion Software		\$0		\$0		\$0	\$5,000	\$0	\$0	\$5,000
	Department Software Subtotal		\$0		\$0		\$0	\$5,000	\$0	\$0	\$5,000
	Information Technology Department Total		\$111,000		\$61,000		\$111,000	\$96,000	\$101,000	\$96,000	\$404,000
POLICE											
Police	Body Armor Replacement	RE:PROGM	\$15,000	A	\$15,000		\$0	\$13,600	\$13,500	\$0	\$27,100
Police	Tactical Body Armor Replacement	RE:PROGM	\$22,500	A	\$22,500		\$0	\$0	\$0	\$0	\$0
Police	A.E.D. Replacements		\$18,150	B			\$0	\$0	\$8,250	\$0	\$8,250
Police	Dispatch Consoles		\$45,528	B			\$45,528	\$0	\$0	\$0	\$45,528
Police	XTS Portable Radios		\$30,000				\$30,000	\$30,000	\$30,000	\$30,000	\$120,000
Police	Police K-9		\$15,000				\$15,000			\$15,000	\$30,000
Police	Storage System Filing Carriages		\$15,000				\$15,000			\$15,000	\$15,000
Police	HVAC System Upgrade		\$30,000				\$30,000			\$30,000	\$30,000
	Police Department Total		\$101,178		\$37,500		\$135,528	\$43,600	\$51,750	\$45,000	\$275,878
FIRE											
Fire	Video Conferencing Microphone upgrade	RE:PROGM	\$8,000	A	\$8,000		\$0			\$0	\$0
Fire	Narrowbanding upgrade phase 1	RE:PROGM	\$50,000	A	\$50,000		\$50,000				\$50,000
Fire	Replace Freightliner		\$175,000	B			\$0	\$0	\$0	\$0	\$0
Fire	Fire Gear 4/5		\$30,000	A	\$30,000		\$30,000	\$30,000	\$30,000	\$30,000	\$90,000
Fire	Phase 1 of 4 EVP plan (traffic preemption)		\$25,000	A	\$25,000		\$25,000	\$25,000	\$25,000	\$25,000	\$75,000
Fire	Replace car 3							\$60,000			\$60,000
Fire	Paint Station 3 inside locations		\$25,000	B			\$0			\$0	\$0
Fire	Add utility car						\$30,000				\$30,000
Fire	Replace M181							\$155,000			\$155,000
Fire	Replace Engine Defibrillators		\$100,000	B			\$30,000				\$30,000
Fire	Unspecified Equipment		\$12,000	C			\$0			\$0	\$0
Fire	Replace Air Bottles									\$250,000	\$250,000
Fire	Replace SCBA						\$155,000				\$155,000
Fire	Replace Ambulance A-2										
	Fire Department Total		\$425,000		\$113,000		\$320,000	\$115,000	\$210,000	\$250,000	\$895,000
PARKS & FORESTRY											
Parks - Equipment	Chipper Dump Truck-Used	RE:PROGM	\$28,000	A	\$28,000		\$0			\$0	\$0
Parks - Equipment	Wood Chipper	RE:PROGM	\$37,520	A	\$37,520		\$0			\$0	\$0
Parks - Equipment	Jacobson Mower T428D (#764) - replacement						\$25,000				\$25,000

City of Oak Creek 2011 Annual CIP/CEP Budget Requests

2011

Dept	Project / Equipment Description	Funding Source	Dept Mgr Request	Priority	Committee Recommendation	Final Council					Five Year Total
						2011	2012	2013	2014	2015	
Parks - Equipment	Chevy K-20 truck (#710) - replacement						\$22,000				\$22,000
Parks - Equipment	Toro Mower 325D(#760) - replacement							\$20,000			\$20,000
Parks - Equipment	GMC Truck (#713) - replacement							\$22,000			\$22,000
Parks - Equipment	John Deere Mower - 1445 (#766) - replacement								\$15,000		\$15,000
Parks - Equipment	Jacobsen Mower HR5111(#762) - replacement								\$42,000	\$19,000	\$61,000
Parks - Equipment	Ford Auto (#706) - replacement								\$27,000		\$27,000
Parks - Equipment	GMC Sierra Truck (#714) - replacement									\$25,000	\$25,000
Parks - Equipment	GMC Sierra Truck (#707) - replacement								\$20,000		\$20,000
Parks - Equipment	GMC Safari Van (#705) - replacement								\$20,000		\$20,000
Parks - Equipment	Toro Sprayer (#755)										\$20,000
	Department Equipment Subtotal		\$65,520		\$65,520		\$47,000	\$42,000	\$104,000	\$64,000	\$257,000
Parks - Park Development/Renovation	Manor Marquette Neigh. Park - Renovation										\$206,000
Parks - Park Development/Renovation	Willow Heights Neigh. Park - Renovation										\$206,000
Parks - Park Development/Renovation	Woodridge Neigh. Park - Acquisition/Development										\$360,000
Parks - Park Development/Renovation	Henry Miller Park Pavilion Windows - Replacement	IMPACT	\$13,000	A	\$13,000		\$50,000		\$470,000		\$50,000
Parks - Park Development/Renovation	Court Areas Recolored - Tennis/Basketball										\$470,000
Parks - Park Development/Renovation	Wood Knoll Neigh. Park - Development										\$380,000
Parks - Park Development/Renovation	Prairie View/Oakwood Manor Park - Acquisition/Development	IMPACT	\$905,689	A	\$905,689		\$100,000		\$850,000		\$850,000
Parks - Park Development/Renovation	Abendschein Community Park - Partial Development										\$100,000
Parks - Park Development/Renovation	Environmental Corridors - Land Acquisition										\$50,000
Parks - Park Development/Renovation	Blkeway/Bridge Construction/Signage										\$50,000
Parks - Park Development/Renovation	Urban Forest Tree Planting/Removal	REPROGM	\$127,900	A	\$64,000		\$134,815	\$124,456	\$122,404	\$125,181	\$506,856
	Department Park Development Subtotal		\$1,045,589		\$982,689		\$1,010,815	\$1,484,456	\$1,308,404	\$1,395,181	\$5,398,856
	Parks & Forestry Department Total		\$1,112,109		\$1,048,209		\$1,057,815	\$1,526,456	\$1,412,404	\$1,659,181	\$5,655,855
ENGINEERING											\$6,767,965
EQUIPMENT											
Various	Hand held GPS data collection unit	REPROGM	\$13,000	A	\$13,000		\$0	\$0	\$0	\$0	\$0
	Equipment		\$13,000		\$13,000		\$0	\$0	\$0	\$0	\$0
General Government Buildings											
Civic Center	Library/City Hall/Civic Center		\$350,000	B	\$0		\$10,000,000	\$10,000,000	\$8,000,000	\$0	\$28,000,000
	General Buildings Subtotal		\$350,000		\$0		\$10,000,000	\$10,000,000	\$8,000,000	\$0	\$28,000,000
Bridges											
Various	Bridge Maintenance	REPROGM	\$20,000	A	\$20,000		\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
	Bridges Subtotal		\$20,000		\$20,000		\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Storm Drainage											
Storm Projects	Unspecified Storm Water		\$150,000	B	\$0		\$150,000	\$150,000	\$150,000	\$150,000	\$600,000
Storm Projects	Remodel Flood Plains	STRM REPG	\$50,000	A	\$50,000		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Storm Projects	Darlene Bypass	STRM REPG	\$200,000	A	\$200,000		\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
	Storm Subtotal		\$400,000		\$250,000		\$200,000	\$150,000	\$150,000	\$150,000	\$650,000
Concrete											
Replacement	Sidewalk repair, roadway base patching	ASSMNTS	\$100,000	A	\$100,000		\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Sidewalk	Unspecified Segments		\$75,000	B	\$0		\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
	Concrete Subtotal		\$175,000		\$100,000		\$175,000	\$175,000	\$175,000	\$175,000	\$700,000

City of Oak Creek 2011 Annual CIP/CEP Budget Requests

Dept	Project / Equipment Description	Funding Source	Dept Mgr Request	Priority	2011		2012	2013	2014	2015	Five Year Total
					Final Council	Committee Recommendation					
StreetLighting	Rebuild system components	WE19	\$250,000	A		\$125,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
Citywide	Streetlighting Subtotal		\$250,000			\$125,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
Street Resurfacing/Reconstruction	Unspecified	WE19	\$1,000,000	A		\$875,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,000,000
Street Resurfacing	Pennsylvania - College to Rawson (1/2 S.M.)	REPROGM	\$500,000	A		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Street Resurfacing	Pennsylvania - Rawson to Drexel (1/2 S.M.)						\$2,000,000	\$2,000,000	\$1,000,000	\$1,000,000	\$4,250,000
Street Resurfacing	Puetz - Liberty to I94		\$2,500,000	C							\$0
Traffic Signals-Grant Portion	13th St./Puetz Rd Intersection Improvements	GRANT	\$712,500	A		\$712,500					\$0
Traffic Signals-City Responsibility	13th St./Puetz Rd Intersection Improvements	ASSMIS	\$37,500	A		\$37,500					\$0
Street Resurfacing	Puetz - Shepard to Pennsylvania						\$1,500,000	\$1,500,000			\$2,000,000
Street Resurfacing	Shepard - Puetz to STH 100						\$500,000	\$500,000			\$500,000
Street Resurfacing	Hwy 100										\$1,000,000
Street Resurfacing	S. 20th St.		\$4,750,000			\$2,125,000	\$5,000,000	\$5,000,000	\$3,500,000	\$2,000,000	\$12,750,000
Tax Incremental Districts	Street Resurfacing Subtotal		\$4,750,000			\$2,125,000	\$5,000,000	\$5,000,000	\$3,500,000	\$2,000,000	\$12,750,000
TID	Drexel Ave Interchange								\$3,800,000	\$4,000,000	\$4,000,000
TID	S.27th St.										\$3,000,000
TID	Drexel Ave		\$2,000,000	C							\$3,000,000
TID	Hwy 100										\$1,500,000
TID	TIF 8 Wispark		\$9,000,000	C							\$0
TID	Puetz 13th to 27th										\$3,500,000
	TID Subtotal		\$11,000,000			\$0	\$6,800,000	\$5,500,000	\$3,000,000	\$5,500,000	\$15,800,000
	Engineering Total		\$16,958,000			\$2,633,000	\$16,695,000	\$16,095,000	\$15,095,000	\$8,095,000	\$58,980,000
PUBLIC WORKS	Replace Truck #33 (1994)						\$123,000				\$123,000
Equipment	Replace Truck #34 (1992)										\$0
Equipment	Replace Truck #37 (1996)		\$120,000	A		\$60,000				\$130,000	\$130,000
Equipment	Replace Lift Gate Truck #16 (1990)										\$0
Equipment	Replace Lift Gate Truck #14 (1995)										\$0
Equipment	Replace Sign Truck # 5 (1995)						\$100,000				\$100,000
Equipment	Replace Truck #30 (1994)										\$0
Equipment	Side loading Garbage truck # 52 (2002)							\$125,000			\$125,000
Equipment	Side loading Garbage truck # 53 (2002)										\$185,000
Equipment	Side loading Garbage truck # 54 (2002)							\$187,000			\$187,000
Equipment	Side loading Garbage truck # 55 (2005) NEW BOX								\$190,000		\$190,000
Equipment	John Deer Loader - #65 (1991)		\$130,000	A		\$130,000					\$0
Equipment	Replace Pick up Truck #12 (1997)							\$37,000			\$37,000
Equipment	Replace Pick up Truck #11 (1998)								\$40,000		\$40,000
Equipment	Replace Pick up Truck #11 (1998)								\$75,000		\$75,000
Equipment	Crafco Tar Kettle (1988)								\$305,000		\$305,000
Equipment	Public Works Equipment Subtotal		\$250,000			\$190,000	\$408,000	\$349,000	\$290,000	\$290,000	\$1,352,000
	Public Works Total		\$250,000			\$190,000	\$408,000	\$349,000	\$290,000	\$290,000	\$1,352,000
	GRAND TOTAL - ALL REQUESTS		\$18,957,287			\$4,102,709	\$21,727,343	\$18,225,056	\$17,175,154	\$10,435,181	\$67,562,734

City of Oak Creek 2011 Annual CIP/CEP Budget Requests

2011
 Final Council
 2011
 2012
 2013
 2014
 2015
 Five Year
 Total

Dept
 Project / Equipment Description
 Funding Source
 Dept Mgr Request
 Priority
 Committee Recommendation
 Final Council
 2011
 2012
 2013
 2014
 2015
 Five Year
 Total

Priority	Requested	Committee Recommended	Council	Source	REQUEST	RECOMMENDED
A	\$4,476,609	\$4,102,709		ASSET FF	\$0	\$0
B	\$968,678			STRM REPG	\$250,000	\$250,000
C	\$13,512,000			REPROGM	\$1,207,920	\$1,084,020
NONE	\$0			LEVY	\$0	\$0
				IMPACT	\$918,689	\$918,689
				ASSMT'S	\$137,500	\$137,500
				GRANT	\$712,500	\$712,500
				DEBT	\$0	\$0
				WE19	\$1,250,000	\$1,000,000
	\$18,957,287			Total All Funding Sources:	\$4,476,609	\$4,102,709

City of Oak Creek 2011 Annual Budget

5 Year Information Services Capital Budget

Description	Dept Requests 2011	Final Council 2011	2012	2013	2014	2015
HARDWARE						
PC Replacements & New (City Depts.)	\$65,000		\$65,000	\$65,000	\$65,000	\$65,000
Replace Windows Server	\$6,000		\$6,000	\$6,000	\$6,000	\$6,000
Network Infrastructure Upgrades	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000
Printer/Plotter Replacements	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000
SAN Data Storage Server	\$30,000		\$30,000			
Video Projector					\$5,000	
Spam/Email Filter				\$5,000		
Firewall Replacement				\$5,000	\$5,000	\$5,000
Wireless Network Connection					\$10,000	\$10,000
SOFTWARE						
Network Security/Intrusion Software				\$5,000		
Totals	\$111,000	\$0	\$111,000	\$96,000	\$101,000	\$96,000

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/12/11
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Existing older computers would be replaced with Pentium computers in various City Departments to maintain current technology.	
Equipment Justification and Intent: The recommendation is to replace approximately 25% of the City computers each year. The City currently has 220+ computers/laptops. This would result in approximately 55 units being replaced each year. Due to rapid changes in technology, the average life cycle of a computer and its software is 4 years. The standard warranty the City has when it purchases new systems is 3 years. It is recommended that in conjunction with the 5 year Computer Plan, the upgrade of the City computers be included in the Capital Equipment budget. Technology is constantly changing and to run future upgrades of our current software applications, the City will need to keep up with hardware and software requirements necessary to efficiently run this software.	
Describe alternatives to purchasing the equipment: Operating System upgrades and hardware (i.e. RAM, hard drives etc.) and BIOS upgrades could be attempted on several of the older systems to provide functionality or several of the older systems could be phased out.	
If this replaces existing equipment describe old equipment and disposal intent: The older systems would be sold at the City auction.	
Annual Impact: The total estimated cost would be \$65,000.00	
Priority:	1

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/12/11
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Purchase of a Windows 2008 server to replace an existing Windows 2000 server on the City Network.	
Equipment Justification and Intent: The existing servers at City Hall have many programs running on them that are network wide such as GCS, AutoCAD, MSI etc. and printing. Several also function as the City's primary domain controller (PDC). All of these applications create a dependency on these servers for many of the day to day functions of the City networking. The goal is to keep the servers no older than 5 years old. This reduces the risk of a major server going down and crippling the City network and avoids the problem of trying to find replacement parts in an emergency situation.	
Describe alternatives to purchasing the equipment: Continue to use the existing server.	
If this replaces existing equipment describe old equipment and disposal intent: The old equipment would be used as a test server or sold in the City Auction	
Annual Impact: The total estimated cost would be \$6,000.00	
Priority:	1

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/12/11
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Network hardware	
Equipment Justification and Intent: Existing hubs, switches, routers can experience failures or may need to be replaced to increase capacity. This also allows for faster transmission of data along the network backbone. It allows the City to add additional ports to facilitate more flexibility in the network and the ability to manage network traffic.	
Describe alternatives to purchasing the equipment: Replace existing switches as failures occur with cheap hubs degrading network speed.	
If this replaces existing equipment describe old equipment and disposal intent: The older units will be placed in other locations or kept as emergency replacements in case of the failure of a switch.	
Annual Impact: The total estimated cost would be \$5,000.00	
Priority:	1

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/12/11
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Existing older printers would be replaced as needed in various City Departments to maintain current technology or replace worn out units.	
Equipment Justification and Intent: The City currently has 35+ laser/dot matrix department printers. Several of the older printers are slow or no longer have the memory/font capabilities needed with the newer programs the City uses. Also some of the printers simply wear out after hundred of thousands of copies. By replacing several printers each year we do not maintain expensive service contracts on any of the units.	
Describe alternatives to purchasing the equipment: Purchase maintenance contracts or continue to call in service/repair people.	
If this replaces existing equipment describe old equipment and disposal intent: The older systems would be sold at the City auction	
Annual Impact: The total estimated cost would be \$5,000.00	
Priority:	2

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Information Technology	Date: 8/12/11
General Type: Computer Equipment	Contact Person: Caesar Geiger
Equipment Description and Location: Purchase SAN (Storage area network) and install at the City Hall.	
Equipment Justification and Intent: The City currently stores it's electronic data and records on individual servers. A SAN device is basically a large group of hard drives in a server box designed to operate faster and more efficiently than individual server storage. This device will allow the city to consolidate servers thru virtualization (combining of multiple servers on a single server) saving energy and HVAC costs. The electronic data for the city will also be consolidated, provide for faster data access, faster startup/restoration of the city servers/network in the case of a disaster and allow a single point for backups/restoration.	
Describe alternatives to purchasing the equipment: Continue to use existing servers and buy additional hard drives to upgrade data storage capacity.	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: The total estimated cost would be \$30,000.00	
Priority:	2

Oak Creek Police Department
5-YEAR PROPOSED CAPITAL IMPROVEMENT / EQUIPMENT PROJECTS

	2011	2012	2013	2014	2015
Body Armor Replacement	\$15,000	\$0	\$13,600	\$13,500	\$0
Tactical Body Armor Replacement	\$22,500	\$0	\$0	\$0	\$0
A.E.D. Replacements	\$18,150	\$0	\$0	\$8,250	\$0
Dispatch Consoles	\$45,528	\$45,528	\$0	\$0	\$0
XTS Portable Radios		\$30,000	\$30,000	\$30,000	\$30,000
Police K-9		\$15,000			\$15,000
Storage System Filing Carriages		\$15,000			
HVAC System Upgrade		\$30,000			
TOTALS:	\$101,178	\$135,528	\$43,600	\$51,750	\$45,000

Submitted 8/13/10

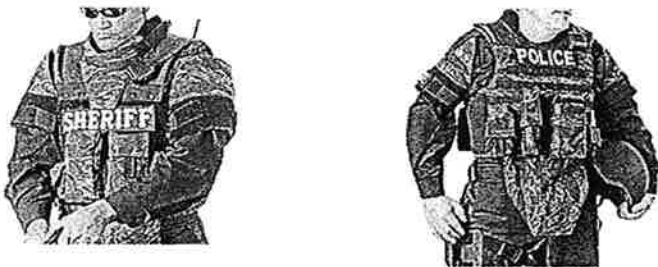
City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Police Department	Date: August 11, 2010
General Type: Body Armor Replacements	Contact Person: Acting Chief John Edwards
Equipment Description and Location: Replacement of protective body armor for twenty (20) sworn police employees.	
Equipment Justification and Intent: Per the Oak Creek Professional Police Officers' Labor Agreement, Article 25(B), <i>Clothing Allowance</i> , the City shall provide for the replacement of body armor upon expiration of the manufacturer's 5-year warranty. In the year 2011, the 5-year manufacturer's warranty will expire on a total of twenty (20) body armor vests.	
Describe alternatives to purchasing the equipment: Alternatives for sworn officers are not an option as the City is obligated to comply with mandatory contractual language.	
If this replaces existing equipment describe old equipment and disposal intent: Used/worn equipment is gathered and disposed of for liability purposes.	
Annual Impact: \$15,000 (20 vests @ \$750/ea.) Note: There is a possibility that we will be able to offset this expenditure by approx. 50% if we are again successful in obtaining a grant for the vests as done so in past years.	
Priority: #1	

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Police Department	Date: August 11, 2011
General Type: Wolverine Quantum Tactical Body Armor	Contact Person: Acting Chief John Edwards
Equipment Description and Location: Purchase of fifteen (15) replacement Tactical Body Armor units to be used by the Emergency Response Unit and Tactical Emergency Medics (TEMS).	
Equipment Justification and Intent: The utilization of Tactical Body Armor has become an integral part of the Use of Force Continuum and tactics used by the Police Department's Emergency Response Unit. During incidents similar to the Comfort Suite shooting, the use of Tactical Body Armor greatly increase Emergency Response Unit officers' ballistic protection while allowing them to resolve the incident which confronts them. The Tactical Body Armor adds groin, throat and arm protection, in addition to protection for the torso. It is imperative to equip the ERU team and medics (TEMS) with the adequate protection needed during tactical operations. The ERU team currently has 15 ballistic vests which, over the last 5 years, have experienced extreme wear, having been used in over 121 operations (search warrants, barricaded subjects, Drug Unit operations, active shooter incidents, etc.) and multiple training evolutions. In an effort to conserve costs, our replacement plan includes replacing only three of the six current TEMS vests as the six TEMS members will share three vests rather than issuing individual vests to each. In addition, the perimeter team will not be issued ballistic vests as they will be utilizing exterior carriers with ballistic plates.	
Describe alternatives to purchasing the equipment: Continue to utilize the current ballistic vests in their current worn state which may expose the City to liability should a vest fail to provide adequate protection in an emergency situation.	
If this replaces existing equipment describe old equipment and disposal intent: The 15 vests would be used by members during training evolutions only. This would greatly reduce the wear and tear on the new vests which would only be used during actual operations. .	
Annual Impact: Total cost: \$22,500 (15 @ \$1,500/each)* *Includes shoulder/throat/upper arm/groin protection, POLICE I.D. patches, 6-pouch modular system)	
	
Priority: #1	

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Police Department	Date: August 11, 2010
General Type: Zoll Automated External Defibrillators	Contact Person: Acting Chief John Edwards
Equipment Description and Location: Purchase eleven (11) replacement automated external defibrillators (A.E.D.'s) for those located in police squad cars.	
Equipment Justification and Intent: The Police Department has eleven (11) Medtronic LifePak 500 A.E.D.'s which were purchased in the year 2000. These units are stored in each squad car for ready access in emergency situations where the officer is a first responder and the necessity arises to shock a victim's heart that has stopped beating. As this equipment is essential to saving lives, it needs to be maintained adequately and replaced when their performance can no longer be guaranteed. As 11 units are now over ten years old and showing extreme wear and tear, it is essential to replace them to ensure proper performance. In addition, the Lifepak 500 Medtronic units have been discontinued and the manufacturer will no longer provide support as of the year 2014. The Fire Department currently utilizes the Zoll A.E.D. With the Police Department's purchase of the same Zoll A.E.D.'s, training, supplies and borrowing units in the event one is out of service for repair, can be coordinated between the two departments. It should also be noted that the Police Department has 5 additional LifePak 500 units that were purchased in 2005 and 2006 which will need replacing in the very near future.	
Describe alternatives to purchasing the equipment: Continue to utilize current old equipment and risk equipment failure. Closely monitor the units and attempt to catch malfunctions or computer program problems prior to actual live-deployment.	
If this replaces existing equipment describe old equipment and disposal intent: Old units would be disposed of properly.	
Annual Impact: \$18,150 -- (11 Zoll A.E.D. units @ \$1,650/ea.)	
Priority: #1	

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Police Department	Date: August 11, 2010								
General Type: Dispatch Consoles	Contact Person: Acting Chief John Edwards								
Equipment Description and Location: Purchase and install two (2) adjustable ergonomic consoles/workstations in the Police Department Dispatch Center.									
Equipment Justification and Intent: Flexibility and ergonomics are a critical factor in the Dispatch Center which operates on a 24/7 basis. The job of Emergency Services Dispatcher requires repetitive motion, along with the need to adjust the workstation to comfortably accommodate each dispatcher during an 8-12 hour shift. It is imperative to have the ability to accommodate all dispatchers with a working area that is comfortable and ergonomic. With the Center's current stationary consoles, many ailments pertaining to back, neck, wrist and posture have been arising among the dispatch staff. A workstation assessment was obtained from CVMIC, who strongly advised that the proposed changes be instituted in order to alleviate and resolve the ergonomic problems which, if left unaddressed, could result in long-term duty-related injuries, lost work time, pain and suffering and increased costs to the City. The current Dispatch Center consists of four (4) workstations. It is the Police Department's intent to replace two (2) workstations at this time. The two new consoles will have adjustable work surfaces, including height adjustments which will allow a dispatcher to stand for any part of their workday. The adjustable keyboard system is designed to prevent and alleviate wrist pain/injuries, and the multi-positioning monitors allow for neck comfort. In addition, the console work surfaces will contain greater depth and width, giving dispatchers more counter space to do their daily work. The new consoles allow for the positioning of equipment (i.e., alarm panel, Z-tron) in a more efficient, operational manner. The proposal also includes several new digital security monitors for the monitoring of the secured doors and external areas of the building, and a flat panel monitor which will project an always-current, digital map of the City and allow for the identification of ongoing road closures, construction areas and street maintenance.									
Describe alternatives to purchasing the equipment: Continue to operate with the current stationary consoles, with the potential for further employee injuries, as well as costly replacement of outdated security monitors.									
If this replaces existing equipment describe old equipment and disposal intent: The equipment will be sold on E-Bay.									
Annual Impact: <table> <tr> <td>2 Dispatch Consoles, including installation/removal of old equip.</td> <td>\$25,512</td> </tr> <tr> <td>Relocation of current radio equipment</td> <td>\$12,516</td> </tr> <tr> <td>Map Board and Security Cameras</td> <td>\$7,500</td> </tr> <tr> <td>TOTAL:</td> <td>\$45,528</td> </tr> </table>		2 Dispatch Consoles, including installation/removal of old equip.	\$25,512	Relocation of current radio equipment	\$12,516	Map Board and Security Cameras	\$7,500	TOTAL:	\$45,528
2 Dispatch Consoles, including installation/removal of old equip.	\$25,512								
Relocation of current radio equipment	\$12,516								
Map Board and Security Cameras	\$7,500								
TOTAL:	\$45,528								
Priority: #1									



Ergonomic Review Summary Report

NAME: PD Dispatch	CITY: Oak Creek	INSP DATE: 11/1/2007
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Critical Recommendations:

1. Due to the variety of users at the Dispatch Center a flexible work area is recommended. The most cost effective way to achieve flexibility may be to replace the existing counters and under mount adjustable key board and mouse trays.

Advisory Recommendations:

2. The top or the monitors should be kept at eye level and the monitor should be about arm length from the user. This station is not designed to accommodate such a location but if changes are made in the future monitor location should be considered.
3. Very short "micro breaks" should be taken throughout the day to help reduce muscle fatigue and eye strain.
4. Consider keeping the legs on the bottom of the keyboard flipped down to improve wrist posture.
5. Keyboards and mouse should be equipped with pads to help limit contact stress.

Suggested Equip	Ergonomic Purpose

COMMENTS and/or PICTURES:



Title of Capital Improvement Project	Total Cost	1st 2011	2nd 2012	3rd 2013	4th 2014	5th 2015
Paint Station 3 Inside locations	\$ 25,000.00	\$ 25,000.00				
Replace Air Bottles	\$ 12,000.00	\$ 12,000.00				
Replace freightliner	\$ 175,000.00	\$ 175,000.00				
Equipment purchase various	\$ 100,000.00	\$ 100,000.00				
Video conferencing Microphone upgrade	\$ 8,000.00	\$ 8,000.00				
Phase 1 of 4 EVP plan (traffic preemption)	\$ 25,000.00	\$ 25,000.00				
Narrowbanding upgrade phase 1	\$ 50,000.00	\$ 50,000.00				
Fire Gear 4/5	\$ 30,000.00	\$ 30,000.00				
Phase 2 of 4 EVP plan (traffic preemption)	\$ 25,000.00		\$ 25,000.00			
Replace Ambulance 2	\$ 155,000.00		\$ 155,000.00			
Replace Engine Defibrillators	\$ 30,000.00		\$ 30,000.00			
Fire Gear 5/5	\$ 30,000.00		\$ 30,000.00			
Narrowbanding upgrade phase 1	\$ 50,000.00		\$ 50,000.00			
Add utility car	\$ 30,000.00		\$ 30,000.00			
Phase 3 of 4 EVP plan (traffic preemption)	\$ 25,000.00			\$ 25,000.00		
Replace Car 3	\$ 60,000.00			\$ 60,000.00		
Fire Gear 1/5	\$ 30,000.00			\$ 30,000.00		
Phase 4 of 4 EVP plan (traffic preemption)	\$ 25,000.00				\$ 25,000.00	
Fire Gear 2/5	\$ 30,000.00				\$ 30,000.00	
Replace M181	\$ 155,000.00				\$ 155,000.00	
Replace SCBA	\$ 250,000.00					\$ 250,000.00
Total Cost	\$ 1,320,000.00	\$ 425,000.00	\$ 320,000.00	\$ 115,000.00	\$ 210,000.00	\$ 250,000.00

Capital Equipment Program

Department: Fire	Date: August 10 2010
General Type: videoconference Equipment	Contact Person: Chief Satula
Equipment Description and Location: Wireless microphone equipment to allow greater participation at Station #3	
Equipment Justification and Intent: The Department has been using the videoconferencing equipment for over a year. It has proven effective on multiple levels - saving costs in travel expenses and wear-n-tear on vehicle movement. The training programs have also been delivered in a shorter time frame. The equipment will provide much-improved interaction between the training officer and the remote fire stations.	
Describe alternatives to purchasing the equipment: None	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: Cost \$8,000	
Priority: High	
Page:	

Capital Equipment Program

Department:

Fire

Date:

August 10, 2010

General Type:**Contact Person:**

Chief Satula

Equipment Description and Location:

The equipment upgrade is various in nature from fire vehicle upgrades, portable radios, emergency management equipment including base stations. The equipment is located at all three fire stations and the police department.

Equipment Justification and Intent:

To take advantage of technology advances and to promote better spectrum efficiency for radio communications, the Federal Communications Commission (FCC) has ordered changes to public safety radio operations that will affect your community. By January 1, 2013, as soon as the clock strikes midnight, all radios operating in the Public Safety license pool must begin to operate on narrow-band frequencies. This means that local communities must take immediate action to ensure continued radio communications and avoid federal fines. The Federal Communications Commission (FCC) has required that all radios on VHF and UHF Part 90 channels operate narrowband (12.5 kHz) by January 1, 2013 (except for paging channels 152.0075 and 157.450 or if they meet an efficiency equivalent of 12.5 khz). Also, the The State of Wisconsin Interoperability Council has determined that all statewide VHF common mutual aid and interoperability channels should be converted to narrowband operation between the dates of April 1, 2011 and November 1, 2011. The statewide common mutual and interoperability channels that must be converted to narrowband operation are: WISPERN, POINT, MARC1, MARC2, MARC3, MARC4, WEM CAR, EMS A, EMS B, EMS C, IFERN, FG RED, FG WHITE, FG BLUE, and NATSAR. Agencies that fail to convert for narrowband operations will lose their FCC license and risk fines of up to \$10,000 per day.

Describe alternatives to purchasing the equipment:

None

If this replaces existing equipment describe old equipment and disposal intent:

Existing equipment will be obsolete

Annual Impact:

Cost is \$50,000 for phase 1 of 2

Priority:

High

Page:

Capital Equipment Program

Department: Fire	Date: August 10, 2010
General Type:	Contact Person: Chief Satula
Equipment Description and Location: Ambulance 3 is a 2004 Freightliner FL60 chassis built by Medtec for the Fire Department. It is currently located at Fire Station #3.	
Equipment Justification and Intent: This ambulance has had on-going problems with the brake system and ride issues for our patients. Ambulance 3 currently is the oldest of our current EMS fleet.	
Describe alternatives to purchasing the equipment: The Fire Department intends to replace the ambulance but keep the chassis. In the 2011 budget cycle, the rear module would be rebuilt to haul the special rescue equipment providing a more mobile, safer, and timely response. With this plan, the designed weight load would be adequate for equipment hauling. Based on the industry concerns with these larger chassis used for ambulances, the trade in potential as an ambulance is non-existent and the resale value would be low.	
If this replaces existing equipment describe old equipment and disposal intent: The chassis will be kept to transform into a service truck for the fire department	
Annual Impact: Cost is \$175,000 for the ambulance and main stretcher only.	
Priority: High	
Page:	

Capital Equipment Program

Department:

Fire

Date:

August 10 2010

General Type:

Phase 4 of 5 fire gear replacement

Contact Person:

Chief Satula

Equipment Description and Location:

Equipment is fire fighter turn-out gear which is personal protective equipment that is required to be worn for all structural fires, non-structural fires, extrication and various rescue assignments. Turn-out gear is required to meet and/or exceed all NFPA standards. Turn-out gear includes coat, pants, boots, hood and gloves.

Equipment Justification and Intent:

Current turn-out gear was purchased in 2007 and has a life expectancy of 5 years. Gear will be maintained to the best of our ability through a proactive cleaning, inspection and maintenance program. Two years during the budget process Fire personnel were instructed by the Common Council to budget 20% of the fire gear each year because fire gear should be replaced approximately every 5 years.

Describe alternatives to purchasing the equipment:

More money would have to be budgeted in future years to fund this project all at once. Strategy is to prevent one time big purchases over evening the project out by spreading the item over several years.

If this replaces existing equipment describe old equipment and disposal intent:

Old gear would be rotated out as practical.

Annual Impact:

Cost \$30,000

Priority:

High

Page:

Capital Equipment Program

Department: Fire	Date: August 10, 2010
General Type:	Contact Person: Chief Satula
Equipment Description and Location: EVP (Opticom) devices used by responding (Fire and Police) emergency units to control the intersection for safe movement and decreased response times to emergency incidents.	
Equipment Justification and Intent: In the next several years there are a number of road projects both locally and being done by the County and State. The purpose of this CIP is to incorporate the devices into these projects. This is phase one of a four-year commitment for approximately twenty intersections.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: Estimated cost is \$25,000	
Priority: High	
Page:	

Capital Equipment Program

Department: Fire	Date: August 10 2010
General Type: Fire Station #3 Painting	Contact Person: Chief Satula
Equipment Description and Location: Fire Station 3 interior and apparatus bay area	
Equipment Justification and Intent: Built in 2000 the fire station needs repainting as part of on-going maintenance. Facilities maintenance supervisor has recommended re-painting the past three years.	
Describe alternatives to purchasing the equipment: Painting could be spread over two- three years and phase the project	
If this replaces existing equipment describe old equipment and disposal intent: N/A	
Annual Impact: Estimated cost \$25,000	
Priority: Medium	
Page:	

Capital Equipment Program

Department: Fire	Date: August 10 2010
General Type:	Contact Person: Chief Satula
Equipment Description and Location: Large equipment purchase program	
Equipment Justification and Intent: This program was started last year to even out large equipment purchases. The reoccurring CIP was established by the Council to be held and allocated for a vehicle purchase.	
Describe alternatives to purchasing the equipment:	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: Cost \$100,000	
Priority: High/medium	
Page:	

Capital Equipment Program

Department:

Fire

Date:

August 10 2010

General Type:

Replace Air Bottles for Self contained breathing apparatus

Contact Person:

Chief Satula

Equipment Description and Location:

The equipment is stored at all three stations on fire engines or as spare bottles

Equipment Justification and Intent:

The air cylinders in our inventory are reaching their life span and have to be rotated out - the life span is 15 years. By replacing these cylinders, it is a less expensive alternative of purchasing all new breathing apparatus which can run into the hundred of thousands of dollars. New technology is available, but not enough to do a full replacement and upgrade.

Describe alternatives to purchasing the equipment:

None in 2011

If this replaces existing equipment describe old equipment and disposal intent:

Old Equipment will be recycled. They are expired and have to be disposed of.

Annual Impact:

Estimated cost \$12,000

Priority:

High

Page:

PARKS, RECREATION & FORESTRY PROPOSED CIP/CEP PROGRAM - 2011

Title of CIP/CEP Project	Total Cost	1st year 2011	2nd year 2012	3rd year 2013	4th year 2014	5th year 2015
CEP PROJECTS						
Chipper Dump Truck-Used	\$ 28,000	\$ 28,000				
Wood Chipper	\$ 37,520	\$ 37,520				
Jacobsen Mower T428D (#764) - replacement	\$ 25,000		\$ 25,000			
Chevy K-20 truck (#710) - replacement	\$ 22,000		\$ 22,000			
Toro Mower 325D(#760) - replacement	\$ 20,000			\$ 20,000		
GMC Truck (#713) - replacement	\$ 22,000			\$ 22,000		
John Deere Mower - 1445 (#766) - replacement	\$ 15,000				\$ 15,000	
Jacobsen Mower HR5111(#762) - replacement	\$ 42,000				\$ 42,000	
Ford Auto (#706) - replacement	\$ 19,000				\$ 19,000	
GMC Sierra Truck (#714) - replacement	\$ 27,000				\$ 27,000	
GMC Sierra Truck (#707) - replacement	\$ 25,000				\$ 25,000	
GMC Safari Van (#705) - replacement	\$ 20,000				\$ 20,000	
Toro Sprayer (#755)	\$ 20,000				\$ 20,000	
CIP PROJECTS						
Manor Marquette Neigh. Park - Renovation	\$ 206,000		\$ 206,000			
Willow Heights Neigh. Park - Renovation	\$ 206,000				\$ 206,000	
Woodridge Neigh.Park - Acquisition/Development	\$ 830,000				\$ 360,000	\$ 470,000
Henry Miller Park Pavilion Windows - Replacement	\$ 13,000	\$ 13,000				
Court Areas Recolored - Tennis/Basketball	\$ 50,000		\$ 50,000			
Wood Knoll Neigh. Park - Development	\$ 470,000		\$ 470,000			
Prairie View/Oakwood Manor Park - Acquisition/Develop	\$ 830,000			\$ 360,000	\$ 470,000	
Abendschein Community Park - Partial Development	\$2,605,689	\$ 905,689		\$ 850,000		\$ 850,000
OPEN SPACE PRESERVATION						
Environmental Corridors - Land Acquisition	\$ 400,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
BIKEWAY FACILITIES						
Bikeway/Bridge Construction/Signage	\$ 200,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
URBAN FOREST TREE PLANTING/REMOVAL						
Urban Forest Tree Planting/Removal	\$ 634,756	\$ 127,900	\$ 134,815	\$ 124,456	\$ 122,404	\$ 125,181
TOTAL:	\$6,767,965	\$ 1,112,109	\$ 1,057,815	\$ 1,526,456	\$ 1,412,404	\$ 1,659,181

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Parks, Recreation & Forestry	Date: 08/09/10
General Type: Forestry Chipper Truck - <i>used</i>	Contact Person: Douglas Schachtner & Rebecca Lane
Equipment Description and Location:	
<p>Large capacity chipper truck Would be stored in Building 2 or Building 3 at 800 W. Puetz Road</p>	
Equipment Justification and Intent:	
<p>See chipper justification.</p> <p>A large capacity chipper truck would be capable of holding four or more times the chips that a large, five-yard dump with box can hold. Ultimately, the chipper and truck would always be available to Forestry, not taken out of use for other purposes, for instance, to double as a plow or dump truck.</p> <p>A large capacity chip bed will afford more efficiency in labor - less time spent dumping which can be a 20 minute process, four times a day: drive time, dump time, re-attachment time and return drive time; all the while accumulating wages. Sixty (60) to eighty (80) minutes per removal day adds up quickly!</p> <p>Many chipper trucks come with a very handy tool compartment.</p> <p>Emerald Ash Borer (EAB): EAB is well established in Oak Creek and we now live with a startling statistic: 5 years to 98% dead ash. Oak Creek has an estimated 4,000 ash to care for on city-maintained property alone. City property ash include: 1,000 street trees, another thousand park and woodlot as trees, and an estimated 2000+ rural right of way trees. Our first EAB management objective is public safety.</p> <p>From January 1 to August 1, 2010, Forestry alone logged 620 hours to removal and EAB combined. From January 1 to August 1, 2010, the Streets Dept. logged 740 hours to removal and EAB combined. Approximately 2,200 inches of trees have been removed amounting to 130 17-inch diameter ash trees. Forestry averaged two hours of chipper/chipper truck time per tree on large tree removals.</p> <p>It is estimated that one in five urban trees is an ash tree. The impact of EAB will be great considering that additional residential pick up will very likely keep the two existing chippers and chipper trucks in constant use/action.</p> <p>We invite anyone to view our field work process. The process of removal involves a great deal of brush chipping. Not only does the process begin the mulch recycling but it is step one in the proper handling of ash wood to aid in slowing the spread of EAB.</p> <p>As EAB intensifies in the area, there will be an increase in equipment costs. It is possible that equipment could be difficult to rent. Contractor costs will get increasingly competitive. In addition, few vendors rent chipper trucks.</p> <p>Precise ash right of way inventory results will be available in early autumn 2010.</p>	
Describe alternatives to purchasing the equipment:	
<ol style="list-style-type: none"> 1. Rent equipment (Current rate: \$850/week or \$2,550/month) 2. Contract additional removals and wood handling for five to 10 year period during initial sweep of EAB (Contract only very large trees, averaging 650; easily 260,000 for 400 trees) 	
If this replaces existing equipment describe old equipment and disposal intent:	
NA	
Estimated cost: \$28,000	
Priority: high	209

City of Oak Creek 2011 Annual Budget

Capital Equipment Program

Department: Parks, Recreation & Forestry	Date: 08/02/10
General Type:	Contact Person:
Forestry Wood Chipper	Douglas Schachtner & Rebecca Lane
Equipment Description and Location: Vermeer BC 1500 Would be stored in Building 2 or Building 3 at 800 W. Puetz Road	
Equipment Justification and Intent: We are the Forestry division of the City. Inconsistent equipment availability makes for complex work scheduling. Chipper usage goes hand in hand with removal and pruning operations. Assignments that make the chippers unavailable to forestry include: winter removals and debrising by the Streets Dept. and residential pick up by Streets, either routine or after a storm. Both chippers are often occupied by the Streets Department when they are also needed by Forestry. A good example is during the summer June and August residential pick ups and post storm pick ups. In recent years, Forestry has assumed responsibility for most broken tree limbs; unless occurring on a weekend emergency or absence of forestry staff. After storms the two Streets Dept. wood chippers circulate for residential debris. Meanwhile, Forestry works to care for the trees on City right-of-way, often times without a chipper. The storms of 2010 caused chippers to be unavailable to Forestry until residential brush had been handled. Double handling of brush is costly in a number of ways. Picking up brush on a trailer that holds very little brush is not efficient. Tossing brush up into a dump truck is also not efficient but also very hard on the back. Chipper shoots sit low for the easy feeding of branches. Emerald Ash Borer (EAB): EAB is firmly established in Oak Creek and we now live with a startling statistic: 5 years to 98% dead ash. Oak Creek has an estimated 4,000 ash to care for on City-maintained property alone. City property included: 1,000 street trees, another 1,000+ park and woodlot ash trees, and an estimated 2,000 rural right-of-way trees. Our first EAB management objective is public safety. From January 1 to August 1, 2010, Forestry alone logged 620 hours to removal and EAB combined. From January 1 to August 1, 2010, the Streets Dept. logged 740 hours to removal and EAB combined. Approximately 2,200 inches of trees have been removed amounting to 130 17-inch diameter ash trees. Forestry averaged two hours of chipper time per tree on large tree removals. It is estimated that one in five urban trees is an ash tree. The impact of EAB will be great considering that additional residential pick up will very likely keep the two existing chippers in constant use/action. We invite anyone to view our field work process. The process of removal involves a great deal of brush chipping. Not only does the process begin the mulch recycling but it is step one in the proper handling of ash wood for EAB. As EAB intensifies in the area, there will be an increase in equipment costs. It is possible that equipment could even be difficult to rent. Contractor costs will get increasingly competitive. A right of way ash inventory is underway and we are likely to have current, very accurate estimates by early Autumn. Vermeer BC 1500 Features The Vermeer 1500 houses a drum chipper which, when running properly, makes a consistently sized woodchip, not a thick shred that is more likely to keep EAB alive. This woodchipper model has improved feed safety operations. Vermeer has an excellent product and wonderful service/maintenance reputation, as we found after purchasing a stump grinder. Not excessively loud during operation.	
Describe alternatives to purchasing the equipment: 1. Contract additional removals and wood handling for five to 10 year period during initial sweep of EAB (Contract large trees only, averaging \$650 each; easily \$260,000 for 400 trees.) 2. Lease-to-own, spreading the cost over 1 to 5 years (interest compounded) 3. Rent equipment (current estimate: \$1500 per week, \$5,000 per month)	
If this replaces existing equipment describe old equipment and disposal intent: NA	
Estimated cost: \$37,520	
Priority: high	

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Parks, Recreation & Forestry	Date: 08/10/10	District: 3rd
Project Title: Abendschein Community Park - Phase 2 Development	Contact Person: Douglas A. Schachtner, Director	
Project Components and Location: Location: 1311 E Drexel Avenue Components: Phase 2 development of Abendschein Community Park		
Project Justification and Intent: Intent: Development Phase 2 of Abendschein Community Park facilities. Justification: <ol style="list-style-type: none"> 1 The 2008 Parks & Open Space Plan scheduled the Phase 2 park development to take place in 2010. Phase 1 park development took place in 2009. 2 The 2008 Community Park Master Plan outlines each phase of development. 3 New impact fee legislation states that collected Impact Fees must be used by specific dates or returned. 4 At their February 11, 2010 meeting, the Parks, Recreation & Forestry Commission concurred to proceed with Phase 2 park development. 5 At their March 16, 2010 meeting, the Common Council authorized staff to apply to the Wisconsin Department of Natural Resources for park development grant for Abendschein Community Park. 6 If the City is not awarded the development grant, the Commission may have to prioritize Phase 2 facilities development. 7 Any additional funds that could be made available for park development in 2011 would be greatly appreciated. 		
Annual Impact on Operating Budget and Funding Sources: Not know at this time.		
Identify any projects currently underway that relate to or impact this project: None		
Cost Analysis: There are sufficient Impact Funds available for full or partial Phase 2 development of the community park. Estimated Phase 2 development cost \$ 905,689 Impact Fees available, \$1,769,213		
Priority: #1 Park Development		
Project Design and Management: Contracted Engineering Firm & Parks, Recreation & Forestry Department		

City of Oak Creek 2011

Capital Improvement Program

Department: Parks, Recreation & Forestry	Date: 08/09/10	District: All
Project Title: Urban Forestry Program	Contact Person: Douglas Schachtner, Rebecca Lane	
Project Components and Location: This project includes the planting, pruning, removal, stump grinding and insecticide treatment of street, park and municipal area trees. Our emerald ash borer infestation has greatly changed the forestry program to include additional removals/stumping grinding, follow-up planting, rural right-of-way removals and insecticide treatments - above and beyond yearly work detail.		
Project Justification and Intent: <p>Planting: We are still in the forest-building phase of Oak Creek Forestry. Numbers of areas await initial trees unpaid for by early development agreements. Yearly removals of all species account for hundreds of large and small category replacement trees. The November 2009 emerald ash borer find has prompted many additional removals, which in turn become replacement planting sites - which is very important to most residents. Many residents agreed to ash tree removals contingent on replacement plantings. We know that street trees take up a lot of water, having a measurable impact on storm water management - as detailed by some cities in the aftermath of EAB. A large tree can take up 135 gallons of water per day; adds up fast. Numerous environmental benefits, home values and quality of life are great reasons to continue to support yearly tree planting in the City. It is imperative that the planting effort continue, even in the difficult economic times - because we will be losing many thousands of trees, public and private, due to EAB - approximately 20 percent of the urban green canopy cover.</p> <p>Inventory: An inventory system is an integral part of an urban forestry program. It is especially important to keep track of the many changes during EAB management. However, an inventory system is a management tool that provides accurate records at the touch of the fingertips. DNR promotes community inventory for these reasons. Inventory will be a good urban forestry grant component.</p> <p>Ash Treatments: Up until now, we have treated a few species of trees at planting and establishment, amounting to a nominal \$100 per year. In 2010 we utilized approximately \$2,000 to treat 300 young ash, below 8 diameter inches; approximately \$6.67 per tree as opposed to labor costs for removal, stumping and replacement (in the neighborhood of \$300 per tree which would amount to approximately \$90,000). In 2011, we propose to step up treatments to include healthy ash trees in larger size classes for an additional \$3,000. Our goal, like most communities, will be to treat additional trees to buy time for removal work in other areas.</p> <p>Removals: Forestry and the Streets Dept. will continue to share a good portion of removals, including additional removals due to EAB. However, the rural road rights-of-way, where we would not find a lot of <i>treatable</i> ash, i.e. healthy and in good form, will produce another estimated 35,000 inches (2,000+ trees) of ash for removal. We propose to contract out a portion of the rural right-of-way removals in order that we get some winter in-house pruning accomplished. It is possible that a portion of the stump grinding would also be contracted out.</p> <p>Pruning: We plan to perform most 2011 winter pruning, barring an emergency, in-house.</p> <p>Equipment Rental: Due to times of low availability or mechanical problems, it may be necessary to rent equipment occasionally; especially with increased workload. Rental equipment may include: bucket truck chipper, stump grinder, etc.</p>		
Annual Impact on Operating Budget and Funding Sources: \$127,900 less developer and potential grant reimbursements (\$40,000) and any remaining funds from the 2009/2020CIP. The attached detailed table provides cost analysis figures and potential 5-year projections.		
Identify any projects currently underway that relate to or impact this project: EAB Management Plan: Removals, Stump Grinding, Treatment, Replacement Ongoing-Yearly Urban Forest Management: Removals, Stump Grinding, Pruning, Replacement and Miscellaneous		
2011 Cost CEP/CIP Analysis:		
2011 Forestry Requests		Estimated Costs
2011 Forestry CIP Requests		127,900
Less Developer Reimbursement (planting); DNR Grant Reimbursement (various)		-40,000
TOTAL		\$87,900
Priority: High		
Oak Creek Parks, Recreation & Forestry	213	

2011 Capital Improvement Project Estimates

Urban Forestry

9-Aug-10

Cost Analysis:

Projects:	No. of trees	Estimated Cost
New tree planting with developer reimbursement:		
Carolville (60)	60 @ \$250	\$15,000
Replacement trees	250 @ \$210	\$52,500
Contractor Removals - large ash trees along roadways		\$30,000
Inventory program and equipment		\$10,000
Miscellaneous equipment rental (chipper, large stump grinder, etc.)		\$15,000
Ash tree treatments for Emerald Ash Borer		\$5,000
Arbor Day celebration/outreach, seedlings, etc.		\$400
	Total:	\$127,900
Developer Reimbursement		-\$15,000
Potential Grant Reimbursement		
50 percent of contractor removals		-\$15,000
50 percent of ash tree replacements		-\$5,000
50 percent of Inventory and inventory equipment		-\$5,000
TOTAL FINAL CIP FUNDS REQUESTED:		\$87,900

FIVE-YEAR PLAN FOR CITY URBAN FORESTRY PROJECTS

	2,011	2,012	2,013	2,014	2,015
New Trees in New Subdivisions	15,000	15,000	16,500	18,150	19,965
Replacement Trees	52,500	55,125	57,881	60,775	63,814
Grant Projects w/ 50% reimbursement	40,000	2,000	2,000	5,000	2,000
Special Contract Removal (see grant)		40,000	30,000	25,000	25,000
Equipment Rental	15,000	15,000	10,000	5,000	5,500
Emerald ash borer treatments	5,000	5,250	5,513	5,788	6,078
Natural Area Management	0	2,000	2,100	2,205	2,315
Arbor Day Celebration	400	440	462	485	509
Subtotal:	127,900	134,815	124,456	122,404	125,181
Potential Forestry Grant Reimbursement	-25,000	-2,000	-2,000	-5,000	-2,000
Developer Reimbursement	-15,000	0	0	-10,000	0
Total CIP Funds Requested:	87,900	132,815	122,456	107,404	123,181

City of Oak Creek Annual Budget

Dept	Project / Equipment Description	Other Funding						Five Year
			2011	2012	2013	2014	2015	Total
GENERAL GOVERNMENT AND BUILDINGS								
Civic Center	Library/City Hall		350,000	10,000,000	10,000,000	8,000,000		28,350,000
	Subtotal		\$350,000	\$10,000,000	\$10,000,000	\$8,000,000	\$0	\$28,350,000
BRIDGES								
Various	Bridge Maintenance		20,000	20,000	20,000	20,000	20,000	\$100,000
	Subtotal		\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
STORM DRAINAGE								
Future Projects	Unspecified Storm Water		150,000	150,000	150,000	150,000	150,000	\$750,000
Flood Plains	Remodel Flood Plains		50,000	50,000				\$100,000
Storm Sewer	Darlene Bypass		200,000					\$200,000
	Subtotal		\$400,000	\$200,000	\$150,000	\$150,000	\$150,000	\$1,050,000
CONCRETE								
Replacement	Sidewalk repair, roadway base patching		100,000	100,000	100,000	100,000	100,000	\$500,000
Sidewalk	Unspecified Segments		75,000	75,000	75,000	75,000	75,000	\$375,000
	Subtotal		\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$875,000
STREET LIGHTING								
Citywide	Rebuild system components		250,000	250,000	250,000	250,000	250,000	\$1,250,000
	Subtotal		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
STREET RESURFACING/RECONSTRUCTION								
Unspecified	Streets at various locations		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$5,000,000
Pennsylvania - College to Rawson (1/2 S.M.)			500,000	500,000				\$1,000,000
Pennsylvania - Rawson to Drexel (1/2 S.M.)				250,000	2,000,000	1,000,000	1,000,000	\$4,250,000
Puelz - Liberty to I94			2,500,000					\$2,500,000
13th St./Puelz Rd. Intersection Improvements	Traffic Signals		750,000					\$750,000
Puelz - Shepard to Pennsylvania				500,000	1,500,000			\$2,000,000
Shepard - Puelz to STH 100					500,000			\$500,000
Hwy 100	S. 13th St to Howell Ave.					1,000,000		\$1,000,000
S. 20th St.	Hwy 100 South					500,000		\$500,000
	Subtotal		\$4,750,000	\$2,250,000	\$5,000,000	\$3,500,000	\$2,000,000	\$17,500,000
TIF								
Drexel Ave Interchange				3,800,000				\$3,800,000
S 27th St	College to Rawson						4,000,000	\$4,000,000
Drexel Ave	13th St to 27th St.		2,000,000	3,000,000				\$5,000,000
Hwy 100	27th St to 13th St						1,500,000	\$1,500,000
TIF 8 Wispark			9,000,000					\$9,000,000
Puelz 13th to 27th					500,000	3,000,000		\$3,500,000
	Subtotal		\$11,000,000	\$6,800,000	\$500,000	\$3,000,000	\$5,500,000	\$26,800,000
	TOTAL		\$16,945,000	\$19,695,000	\$16,095,000	\$15,095,000	\$8,095,000	\$75,925,000

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Equipment Program

Department: Engineering	Date: August 17, 2010	District:
General Type: Electronic Field Equipment	Contact Person: Michael C. Simmons	
Equipment Description and Location: Hand-held GPS data collector and sign inventory software		
Equipment Justification and Intent: The equipment would be used in the sidewalk trip hazard inventory. It would allow for much more efficient collection, download and processing of the data for bidding purposes and tracking of trip hazard repairs. This equipment would also be used in managing the City-wide traffic sign inventory. There is a federal mandate requiring agencies to maintain minimum retroreflectivity on traffic signs, and the Manual on Uniform Traffic Control Devices (MUTCD) has instituted a January 2012 compliance date to implement a sign assessment or management method to maintain minimum levels of sign retroreflectivity.		
Describe alternatives to purchasing the equipment: Continue to create and maintain paper lists.		
If this equipment replaces existing equipment describe old equipment and disposal intent: None		
Cost Analysis: It is recommended that \$13,000 be budgeted in 2011 to purchase the equipment.		
Priority:		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: All
Project Title: Civic Center Design	Contact Person: Michael C. Simmons	
Project Components and Location: Design for City Hall, Library and site		
Project Justification and Intent: The Common Council has concurred with a study committee that renovation is not feasible and reconstruction of the City Hall and an expanded Library is warranted. The programming study was completed in 2009.		
Annual Impact on Operating Budget and Funding Sources: If a firm decision can be made to replace the structures, expansive repairs can be delayed.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: The costs for design of the facilities and site (with testing) are estimated to be \$350,000.		
Priority:		
Project Design and Management:		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 13, 2010	District: Various
Project Title: Bridge Maintenance	Contact Person: Michael C. Simmons	
Project Components and Location: Bridges in the City of Oak Creek		
Project Justification and Intent: The City is responsible for the inspection and repair of numerous bridges. By setting aside \$20,000 per year the City has been able to cover costs of the required bridge inspections while also preparing for the upcoming costly replacement of bridges as needed.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$20,000 be budgeted in 2011.		
Priority:		
Project Design and Management:		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 16, 2008	District: Various
Project Title: Storm Drainage	Contact Person: Michael C. Simmons	
Project Components and Location: Drainage and storm water quality improvements.		
Project Justification and Intent: The City has been funding storm water cost from a pool of money since 1998. The list of projects that remains to be completed from the Storm Water Master Plan has been reduced. The 2010 storms revealed several storm drainage issues that may lead to construction projects and the construction of storm water components of street and facility construction remains ongoing.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$150,000 be budgeted in 2011. Funds from the Storm Water Fund 38 could be transferred to the CIP.		
Priority:		
Project Design and Management:		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: 1
Project Title: Remodel Flood Plain	Contact Person: Michael C. Simmons	
Project Components and Location: N2 Tributary remodeling and regulatory approval		
Project Justification and Intent: As a floodplain develops and/or has significant storm facility changes or improvements, it becomes necessary to remodel the floodplains to keep them current. Recently, a regional detention basin was constructed at the interchange of I-94 and College Avenue, S. 13th Street is being reconstructed, and the culvert under Pelton Drive is being replaced.		
Annual Impact on Operating Budget and Funding Sources: None.		
Identify any projects currently underway that relate to or impact this project: Pelton Culvert Project No. 10017		
Cost Analysis: It is recommended that \$50,000 be budgeted in 2011.		
Priority:		
Project Design and Management:		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: All
Project Title: Darlene Lane Storm Sewer Bypass	Contact Person: Michael C. Simmons	
Project Components and Location: Storm sewer bypass for 400 block of E. Darlene Lane		
Project Justification and Intent: This area has historical flooding issues. It is served by a large storm sewer that conveys flow from a relatively large tributary area. A storm sewer bypass is being investigated as a means to reduce storm water backup in the street and basements in the 400 block of E. Darlene Lane.		
Annual Impact on Operating Budget and Funding Sources: None		
Identify any projects currently underway that relate to or impact this project: None		
Cost Analysis: Project cost should not exceed \$200,000; including engineering and administration.		
Priority:		
Project Design and Management: Engineering Department		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 13, 2010	District: Various
Project Title: Concrete Replacement	Contact Person: Michael C. Simmons	
Project Components and Location: Various spot repairs to City sidewalks and concrete roads.		
Project Justification and Intent: A portion of this item is used to make repairs to the sidewalk system. This limits potential injury to City residents and the City's liability for injury claims. A portion of this item is used to make spot repairs to and patch concrete roads. The Engineering Department identifies needs through inspections. The Street Department selects the repairs they can make.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$100,000 be budgeted in 2011.		
Priority: North half of the City will be inspected and contracted out for sidewalk trip hazard repairs in 2011.		
Project Design and Management: Engineering Department		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 13, 2010	District: 1
Project Title: Concrete Sidewalk	Contact Person: Michael C. Simmons	
Project Components and Location: Sidewalks along Howell Avenue		
Project Justification and Intent: Since 1999, the Council has been setting aside money to complete sidewalk installation along Howell Avenue. The City has entered into an agreement with WDOT in which WDOT will design and construct sidewalk along Howell Avenue the remainder of the way to College Avenue. The City will pay just 20% of the cost when construction takes place in 2013. This will set aside funding for a portion of this work.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$75,000 be budgeted in 2011.		
Priority:		
Project Design and Management:		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Inspection	Date: August 13, 2010	District: Various
Project Title: Street Lighting	Contact Person: Michael C. Simmons	
Project Components and Location: Street lights located within the City.		
Project Justification and Intent: The City is responsible for the inspection, repair, and replacement of street lighting components. These funds allow for the continued maintenance and replacement of outdated or failing components as needed.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$250,000 be budgeted in 2011.		
Priority: Reviewing the need to replace the direct-bury poles on the Manitowoc Avenue street lighting system.		
Project Design and Management: City Electrical Inspector and Electrician		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 13, 2010	District: Various
Project Title: Unspecified Streets	Contact Person: Michael C. Simmons	
Project Components and Location: Various street reconstructions to be recommended by CIP Committee after the 2011 PASER ratings are performed.		
Project Justification and Intent: This project is for the rehabilitation of streets that can no longer be maintained through normal maintenance practices. This typically includes resurfacing and reconstructing of asphalt and concrete streets. Based on the need for crack filling and minor patching schedule in recent years, a large number of concrete streets and the post-1990 subdivisions will start the need for resurfacing in the coming years. This could nearly triple the existing need.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$1,000,000 be budgeted in 2011.		
Priority: Roads that reach a PASER rating of 3 or less and that carry significant traffic volumes.		
Project Design and Management: Engineering Department		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: 1
Project Title: Pennsylvania Avenue Reconstruction	Contact Person: Michael C. Simmons	
Project Components and Location: College Avenue to Rawson Avenue		
Project Justification and Intent: The traffic volume on S. Pennsylvania Avenue has long exceeded the traffic volumes considered appropriate for a two-lane road. The City is working in conjunction with the City of South Milwaukee for the design of a four-lane road reconstruction project. Construction is slated for 2012.		
Annual Impact on Operating Budget and Funding Sources: STP funds will be used by both Oak Creek and South Milwaukee for this project. A 20% match is required under the STP program (10% Oak Creek, 10% South Milwaukee). All real estate acquisition needs to be paid for by the respective City.		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: It is recommended that \$500,000 be budgeted to pay for design cost and real estate acquisition in 2011.		
Priority: This project is currently being designed.		
Project Design and Management: Design by Foth (consulting engineer)		

City of Oak Creek 2011 Annual Budget

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: 2 & 6
Project Title: W. Puetz Road	Contact Person: Michael C. Simmons	
Project Components and Location: Widening of W. Puetz Road from S. Liberty Lane to the I-94 overpass		
Project Justification and Intent: Puetz Road is running near capacity and significant delays occur during peak hours at the intersection of S. 13th Street and W. Puetz Road.		
Annual Impact on Operating Budget and Funding Sources: Because of recent paving, maintenance is currently low. The addition of lanes and medians will increase maintenance in the future.		
Identify any projects currently underway that relate to or impact this project: Traffic signals are being installed at 13th Street/Puetz Road.		
Cost Analysis: It is estimated that \$2,500,000 will be needed in to complete land acquisition and construction in 2011.		
Priority: It is recommended that this road project proceed in 2011 along with the traffic signal and intersection improvements to 13th Street/Puetz Road. If not, it should wait until after 2012 due to the planned W. Drexel Avenue expansion.		
Project Design and Management: Graef Consulting Engineers		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Engineering	Date: August 13, 2010	District: 2 & 6
Project Title: 13th Street/Puetz Road Intersection Improvements	Contact Person: Michael C. Simmons	
Project Components and Location: Traffic signals/turn lanes at 13th Street/Puetz Road		
Project Justification and Intent: Puetz Road is running near capacity and large delays occur during peak hours at the intersection of S. 13th Street and W. Puetz Road. The City has Highway Safety Improvement Program (HSIP) funding to cover 90% of the cost of this project. The City must front all the costs and will be reimbursed the 90% after construction is complete.		
Annual Impact on Operating Budget and Funding Sources: Minimal because Milwaukee County will own the traffic signals.		
Identify any projects currently underway that relate to or impact this project: There are plans for the expansion of Puetz Road from Liberty Lane to I-94 overpass to four lanes.		
Cost Analysis: It is recommended that \$750,000 be budgeted in 2011 to complete the design, land acquisition and construction.		
Priority: The City will lose the HSIP funding if it is not constructed by 2013. With W. Drexel Avenue being reconstructed in 2012, it would be best to complete the intersection improvements in 2011.		
Project Design and Management: Currently reviewing RFP from engineering consulting firms.		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: 1 & 2
Project Title: Drexel Avenue Improvements		Contact Person: Michael C. Simmons
Project Components and Location: Reconstruction of W. Drexel Avenue from I-94 to S. 27th Street. Expansion to urban section divided four-lane with separated multi-use pathway.		
Project Justification and Intent: WDOT will be constructing an interchange at I-94/Drexel Avenue. Expansion to four lanes is required to accommodate increased traffic volumes.		
Annual Impact on Operating Budget and Funding Sources: Increased travel lane pavement, medians, and multi-use pathway will require maintenance.		
Identify any projects currently underway that relate to or impact this project: WDOT's Drexel Avenue interchange construction in 2012.		
Cost Analysis: It is estimated that \$2,000,000 be budgeted in 2011 to cover land acquisition and environmental requirements in anticipation of construction in 2012. An additional \$3,000,000 will be needed in 2012 for construction and inspection/surveying. It is anticipated that funding for this will come from tax incremental financing district.		
Priority: Construction must take place in 2012, while WDOT constructs the interchange.		
Project Design and Management: Design by R. A. Smith Engineering		

CITY OF OAK CREEK 2011 ANNUAL BUDGET

Capital Improvement Program

Department: Engineering	Date: August 16, 2010	District: 5 & 6
Project Title: TIF 8 Wispark	Contact Person: Michael C. Simmons	
Project Components and Location: Roadway, sanitary sewer, water main, and storm sewer improvements around Oakwood and Howell (MMSD landfill.)		
Project Justification and Intent: Committed to with the approval of TIF No. 8.		
Annual Impact on Operating Budget and Funding Sources:		
Identify any projects currently underway that relate to or impact this project:		
Cost Analysis: Agreed upon estimate of \$9,000,000.		
Priority:		
Project Design and Management:		

Street Department
Proposed Capital Equipment Improvements
Budget Year 2011

TITLE OF CAPITAL EQUIPMENT PROJECT	TOTAL COST	1st Yr.- 2011	2nd Yr.- 2012	3rd Yr.- 2013	4th Yr.- 2014	5th Yr. - 2015
Replace Truck #33 (1994)	\$120,000.00					
Replace Truck #34 (1992)	\$123,000.00	\$120,000.00				
Replace Truck #37 (1996)	\$125,000.00					\$130,000.00
Replace Lift Gate Truck #16 (1990)	\$33,000.00					
Replace Lift Gate Truck #14 (1995)	\$33,000.00					
Replace Sign Truck # 5 (1995)	\$100,000.00		\$100,000.00			
Replace Truck #30 (1994)	\$130,000.00			\$125,000.00		
Side loading Garbage truck # 52 (2002)	\$185,000.00		\$185,000.00			
Side loading Garbage truck # 53 (2002)	\$187,000.00			\$187,000.00		
Side loading Garbage truck # 54 (2002)	\$190,000.00				\$190,000.00	
Side loading Garbage truck # 55 (2005) NEW BOX	\$130,000.00	\$130,000.00				
John Deer Loader - #65 (1991)	\$160,000.00					\$160,000.00
Replace Pick up Truck #12 (1997)	\$37,000.00					
Replace Pick up Truck #11 (1998)	\$40,000.00			\$37,000.00	\$40,000.00	
Crafco Tar Kettle (1988)	\$75,000.00				\$75,000.00	
Future equipment purchases						
TOTALS:	\$1,668,000.00	\$250,000.00	\$408,000.00	\$349,000.00	\$305,000.00	\$290,000.00

City of Oak Creek 2010 Annual Budget

Capital Equipment Program

Department: Street Department	Date: 8/11/2010
General Type: Garbage truck box with helping hand	Contact Person: Mike Lampe
Equipment Description and Location: Current model 33 yard garbage truck dump box with helping hand 800 W Puetz Rd	
Equipment Justification and Intent: We have a 2005 Peterbilt garbage truck that has 50,000 miles on it. To save money back in 2005 the city purchased a 2000 model demo dump box and had it installed on this truck. Due to being 10 years old this garbage truck arm has given us countless break downs and many down hours.	
Describe alternatives to purchasing the equipment: We would have to buy a new complete garbage truck with a helping hand at a cost of over 250,000	
If this replaces existing equipment describe old equipment and disposal intent:	
Annual Impact: 130,000	
Priority: A	

City of Oak Creek 2011 Annual Budget

Fund Name: Capital Projects — Developer Agreements — Fund 41

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City. The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

Fund Objectives:

1. There are no new subdivision public improvement projects scheduled for 2010 at this time.
2. To bill the developers for all engineering, administration and inspection services at least twice a year.

Future Issues

The city needs to reevaluate the hourly rates charged to developers for engineering services.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Capital Projects Fund - Developer Agreements - Fund 41					
Beginning Fund Balance	-\$31,016	\$12,694	\$13,194	\$32,734	\$33,234
REVENUES					
Commercial Revenues					
342.81 Developer Contributions	102,670	45,453	100,000	100,000	100,000
360.00 Interest Income	315	0	250	500	250
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$102,985	\$45,453	\$100,250	\$100,500	\$100,250
Interfund Transfers					
390.30 From Special Assessment # 30					
390.34 From Devel Agreement # 34	0	0	0	0	0
390.40 From CIP # 40					
390.41 From Develop Future Fund 41					
390.99 From TIF					
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$102,985	\$45,453	\$100,250	\$100,500	\$100,250
Total Revenues Available	\$71,969	\$58,147	\$113,444	\$133,234	\$133,484
EXPENDITURES					
Capital Outlay					
955.00 Capital Projects	32,575	25,413	100,000	100,000	100,000
Subtotal	\$32,575	\$25,413	\$100,000	\$100,000	\$100,000
Transfers					
990.45 To Capital Projects Fund	26,700	0	0	0	0
Total Expenditures	\$59,275	\$25,413	\$100,000	\$100,000	\$100,000
Ending Fund Balance	\$12,694	\$32,734	\$13,444	\$33,234	\$33,484

City of Oak Creek 2011 Annual Budget

Fund Name: TIF #7 Capital Project Fund – Fund 43

Fund Description:

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is being formed as a mixed used tax increment district. It is comprised of approximately 938 acres that will be developed with offices, commercial/retail buildings, industrial, and residential facilities. The District is bounded roughly by Drexel Ave to the north, Interstate 94 to the east, 27th Street to the west and the City limits to the south.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

- 1.) In 2009 the TID borrowed \$314,000 from the economic development fund to assist with cash flow.
- 2.) Monitoring increment and balancing increments with costs associated with the District.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Capital Projects Fund - 2007 TIF #7 - Fund 43 (S. 27th Street)					
Beginning Fund Balance	-\$271,821	-\$453,839	-\$500,676	-\$396,843	-\$120,305
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	0	11,163	510,000	505,250	525,000
315.50 State Computer Aids		0	12,000	21,288	18,000
Subtotal	\$0	\$11,163	\$522,000	\$526,538	\$543,000
Commercial Revenues					
342.81 Developer Contributions	0	113,350	0	0	0
360.00 Interest Income	0	10	0	0	0
368.00 Miscellaneous Revenue	0	0		0	-
Subtotal	\$0	\$113,360	\$0	\$0	\$0
Interfund Transfers					
370.00 Debt Proceeds Develop Agmnt					
390.34 From Other Funds	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$124,523	\$522,000	\$526,538	\$543,000
EXPENDITURES					
Capital Outlay					
955.00 TIF #7 Expenses	168,817	67,527	175,000	250,000	500,000
955.10 Liberty Trust	13,066				
955.20 Campione	135	0	0	0	0
Subtotal	\$182,018	\$67,527	\$175,000	\$250,000	\$500,000
Transfers					
Total Expenditures	\$182,018	\$67,527	\$175,000	\$250,000	\$500,000
Ending Fund Balance	-\$453,839	-\$396,843	-\$153,676	-\$120,305	-\$77,305

City of Oak Creek 2011 Annual Budget

Fund Name: TIF # 8 Capital Project Fund -- Fund 44

Fund Description:

Tax Increment Financing (TIF) District No. 8 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 8 is being formed as a mixed used tax increment district. It is comprised of approximately 401 acres of which 170 acres are suitable for development. It is anticipated that much of the development in the District will be commercial, light industrial, and office buildings.

In general, the District is in the vicinity of South Howell Avenue and West Oakwood Road. In May of 2009, through an agreement with the Oak Creek-Franklin School District and WisPark, the City purchased approximately 255 acres of land at the southwest corner of Howell Avenue and Oakwood Road from the Milwaukee Metropolitan Sewerage District. Fifty acres was sold to the School District for a possible future school site, 169 acres was sold to WisPark, and approximately 36 acres was retained by the City as a conservation easement. The base value of the District is estimated to be approximately \$22 million.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

Due to the nature of the local economy, it is uncertain when development will begin within the District. It is possible that work could begin in 2010, with additional development phased in.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actuals	2010 Budget	2010 Estimate	2011 Budget
Capital Projects Fund - 2009 TID #8 - Fund 44 (Wispark - Former MMSD site)					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	0	0	0	0	45,000
307.00 Special Assessment Payments	0	0	0	0	0
307.10 Special Assessment Developer	0	0	0	0	0
Subtotal	0	0	0	0	45,000
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Commercial Revenues					
342.81 Developer Contributions	0	0	0	0	0
360.00 Interest Income	0	0	0	0	0
318.00 Intergovernmental	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	9,000,000	0	9,000,000
Subtotal	\$0	\$0	\$9,000,000	\$0	\$9,000,000
Debt Proceeds					
371.00 Bonds/Notes					
390.40 From CIP # 40					
390.41 From Develop Future Fund 41					
390.99 From TIF					
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$9,000,000	\$0	\$9,045,000
Total Revenues Available	\$0	\$0	\$9,000,000	\$0	\$9,045,000
EXPENDITURES					
Capital Outlay					
955.00 TIF #8 Expenses					
Subtotal	\$0	\$0	\$9,000,000	\$0	\$9,000,000
Transfers					
990.45 Transfers out	0	0	0	0	100,000
Subtotal	\$0	\$0	\$0	\$0	\$100,000
Total Expenditures	\$0	\$0	\$9,000,000	\$0	\$9,100,000
Ending Fund Balance	\$0	\$0	\$0	\$0	-\$55,000

City of Oak Creek 2011 Annual Budget

Fund Name: TIF #9 Capital Project Fund – Fund 45

Fund Description:

Tax Increment Financing (TIF) District No. 9 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 9 is being formed as a mixed used tax increment district. It is comprised of approximately 29 acres of commercial property valued at just over \$5 million. It is anticipated that new development will be mixed used with primarily commercial/retail buildings and may include a new hotel. It is not known at this time whether the District will be developed by the City or by private developers or both.

The District is an area adjacent to South 13th Street and West College Avenue and is an important gateway to the City of Oak Creek. This area historically has had a hospitality focus given its proximity to the airport and the interstate. The area is showing signs of transition and renewal as new hotels are constructed and older properties are renovated to take advantage of opportunities being created by business growth in southern Milwaukee County. Expansion of I-94 and passenger growth at Mitchell International Airport has also added a renewed interest in the area.

Immediately south of the new hotel development is an area that has been operating as a salvage yard. The appearance of this facility, and others in close proximity, undermine the investment that is being made in this area and could curtail future investment in this import gateway. The District would assist in the acquisition and preparation for resale of the salvage yard operation.

Fund Objectives:

To properly account for all transactions related to the installation of public improvements within the District.

Future Issues

Due to the nature of the local economy, it is uncertain when development will begin within the District. It is possible that work could begin in 2010, with additional development phased in.

City of Oak Creek 2011 Annual Budget

Fund / Department	2008 Actual	2009 Actual	2010 Budget	2010 Estimate	2011 Budget
Capital Projects Fund - 2009 TID # 9 - Fund 45 (Tri-Star Recycling & S 13 St)					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	0	0	0	0	50,000
307.00 Special Assessment Payments	0	0	0	0	0
307.10 Special Assessment Developer	0	0	0	0	0
Subtotal	0	0	0	0	50,000
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Commercial Revenues					
342.81 Developer Contributions	0	0	0	0	0
360.00 Interest Income	0	0	0	0	0
318.00 Intergovernmental	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	6,590,000	0	6,590,000
Subtotal	\$0	\$0	\$6,590,000	\$0	\$6,590,000
Interfund Transfers					
390.34 From Other Funds	0	0	0	0	0
390.99 From TIF	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$6,590,000	\$0	\$6,640,000
Total Revenues Available	\$0	\$0	\$6,590,000	\$0	\$6,640,000
EXPENDITURES					
Capital Outlay					
955.00 Capital Projects			6,590,000		6,590,000
Subtotal	\$0	\$0	\$6,590,000	\$0	\$6,590,000
Transfers					
990.45	0				
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$6,590,000	\$0	\$6,590,000
Ending Fund Balance	\$0	\$0	\$0	\$0	\$50,000

City of Oak Creek 2009 Annual Budget

Categories	General Fund										Overall Total																	
	2008 Budget	2008 Estimate	2009 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 23	Fund 26		Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43		
REVENUES																												
1 Property Taxes	12,263,440	12,090,350	13,522,880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,807,600	
2 Other Taxes	1,568,000	1,638,073	1,589,239	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,589,239	
3 Intergovernmental	3,841,112	3,840,314	4,611,621	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,833,768	
4 Grants and Aids	231,500	4,34,712	381,280	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	501,280	
5 Licenses and Permits	614,695	521,180	507,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	507,250	
6 Charges For Service	565,000	569,803	569,550	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,201,515	
7 Public Health and Safety	43,825	58,835	75,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,225,400	
8 Commercial Revenues	1,504,950	1,522,865	1,358,150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,866,950	
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10 Total	\$20,652,222	\$20,612,652	\$22,395,370	\$1,193,000	\$185,300	\$2,255,500	\$0	\$226,745	\$0	\$377,200	\$112,000	\$225,200	\$897,080	\$260,000	\$105,000	\$15,000	\$4,200	\$15,000	\$245,000	\$5,178,585	\$4,375,000	\$611,500	\$100	\$450,640	\$100,400	\$0	\$39,312,800	
EXPENDITURES																												
11 General Government	5,971,075	5,489,005	6,222,945	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,523,370
12 Public Safety	10,208,255	9,985,200	10,559,370	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16,132,855
13 Health/Social Services	603,305	602,394	623,005	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,698,505
14 Public Works	3,552,846	3,584,895	3,809,625	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,686,010
15 Leisure	1,944,860	1,853,050	2,003,225	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,003,225
16 Capital Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18 Total	\$22,320,140	\$21,504,734	\$23,229,170	\$1,282,395	\$172,000	\$1,022,319	\$253,750	\$253,750	\$0	\$365,000	\$85,538	\$138,375	\$1,044,850	\$2,025	\$2,025	\$0	\$4,200	\$0	\$0	\$5,045,500	\$4,650,970	\$75,990	\$0	\$4,465,985	\$100,000	\$50,000	0	4,815,855
18 Excess (Deficiency)	-1,667,918	-892,042	-833,800	-89,395	13,300	1,222,985	-253,750	-253,750	0	11,700	21,687	85,425	15,000	0	0	0	0	0	0	\$0	\$15,045,500	\$4,650,970	\$75,990	\$0	\$4,465,985	\$100,000	\$50,000	\$43,702,333
INTERFUND TRANSFERS																												
20 To Fund 40	0	0	0	0	0	-1,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-1,400,000
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	800,000
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-253,750
24 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80,000
25 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300,000
27 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	253,750
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000
29 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000,000
30 Total	\$0	\$0	\$0	\$0	\$0	-\$1,000,000	\$253,750	\$253,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1,000,000
31 Beginning Fund Balance	\$5,217,661	\$6,020,622	\$5,128,560	\$110,357	\$138,729	\$254,297	\$0	\$341,688	\$0	\$20	\$134,531	\$174,907	\$3,499	\$160,866	\$76,903	\$485,458	\$7,773	\$837,830	\$3,189,908	\$2,763,817	\$355,389	\$72,778	\$5,989	\$10,108,027	\$19,384	-\$17,921	\$24,352,629	
32 Designated Reserve	230,000	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000
33 Ending Fund Balance	\$5,320,043	\$5,128,560	\$4,064,760	\$20,982	\$155,029	\$477,262	\$0	\$588,433	\$0	\$111,720	\$156,228	\$260,332	\$5,329	\$116,661	\$2,478	\$480,455	\$7,773	\$852,890	\$3,354,906	\$1,916,582	\$74,419	\$10,288	\$6,089	\$7,298,952	\$19,784	-\$87,921	\$19,732,698	
34 Property Tax Contribution			\$13,352,800	\$0	\$0	\$0	\$0	\$994,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,807,600

City of Oak Creek 2008 Annual Budget

Categories	General Fund										Overall																		
	2007 Budget	2007 Estimate	2008 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 23	Fund 26	Fund 27		Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43			
REVENUES																													
1 Property Taxes	9,686,040	9,724,077	12,263,440	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,865,140		
2 Other Taxes	1,623,000	1,617,133	1,588,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,281,400		
3 Intergovernmental	4,009,604	4,009,604	3,841,112	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,846,412		
4 Grants and Aids	271,105	231,500	446,741	110,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	341,500		
5 Licenses and Permits	6,166,225	6,305,770	6,146,885	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,146,885		
6 Charges For Service	551,300	577,484	565,000	7,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,943,100		
7 Public Health and Safety	21,000	30,164	43,825	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,731,825		
8 Commercial Revenues	1,152,000	1,956,347	1,504,850	34,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,039,200		
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
10 Total	\$18,182,874	\$18,992,120	\$20,652,322	\$1,151,000	\$0	\$359,250	\$116,500	\$213,100	\$953,000	\$250,000	\$4,750	\$15,000	\$4,750	\$15,000	\$15,000	\$15,000	\$15,000	\$340,000	\$340,000	\$4,779,800	\$50,000	\$10,000	\$120,250	\$200,500	\$0	\$0	\$5,039,200		
EXPENDITURES																													
11 General Government	5,683,005	5,517,075	5,971,075	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,138,855	
12 Public Safety	9,914,720	9,825,390	10,208,255	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,575,860	
13 Health/Social Services	578,500	532,130	603,205	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,223,805	
14 Public Works	3,411,665	3,320,425	3,592,845	1,187,685	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,238,335	
15 Leisure	1,853,800	1,607,665	1,544,860	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,844,860	
16 Capital Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,844,860	
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,802,228		
18 Total	\$21,441,960	\$21,002,355	\$22,320,140	\$1,187,685	\$0	\$360,900	\$93,303	\$148,875	\$1,048,350	\$2,025	\$4,750	\$15,000	\$4,750	\$15,000	\$15,000	\$15,000	\$15,000	\$340,000	\$340,000	\$4,035,825	\$50,000	\$10,000	\$120,250	\$200,500	\$0	\$0	\$4,802,228		
19 Excess (Deficiency)	-3,258,886	-2,010,235	-1,667,818	-36,685	3,500	1,833,725	10,000	-1,250	86,713	247,975	67,780	14,000	15,000	15,000	15,000	15,000	15,000	340,000	340,000	-740,900	\$5,620,900	\$5,620,900	\$0	\$0	\$0	\$0	\$4,802,228		
INTERFUND TRANSFERS																													
20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-1,785,000	
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100,000	
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-40,000	
23 To Fund 43	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-314,500	
24 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	314,500	
25 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	120,000	
26 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	314,500	
27 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	350,000	
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000	
29 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,185,000	
30 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
31 Beginning Fund Balance	\$6,272,001	\$7,228,096	\$5,217,861	\$79,509	\$129,626	\$177,842	\$342,599	\$0	\$1,268	\$116,278	\$96,121	\$630	\$8,498	\$677,943	\$423,785	\$345,742	\$3,500,269	\$2,723,238	\$2,723,238	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
32 Designated Reserve	200,000	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000
33 Ending Fund Balance	\$2,813,315	\$5,217,861	\$5,320,043	\$43,024	\$133,126	\$166,567	\$342,599	\$0	\$18	\$128,815	\$160,846	\$4,917	\$8,498	\$682,943	\$437,765	\$345,742	\$3,720,269	\$1,982,338	\$1,982,338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
34 Property Tax Contribution			\$12,263,440	\$1,151,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

City of Oak Creek 2006 Annual Budget

Categories	General Fund																			Overall Total								
	2005 Budget	2005 Estimate	2006 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35		Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41		
REVENUES																												
1 Property Taxes	9,332,976	9,151,226	9,585,298	995,000	0	0	0	0	0	0	0	0	0	500,000	0	0	0	0	0	0	0	0	0	0	0	0	0	17,461,998
2 Other Taxes	1,653,000	1,573,191	1,613,000	0	0	0	0	230,000	380,500	85,000	168,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,712,550
3 Intergovernmental	4,074,327	4,073,909	3,979,726	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,979,726
4 Grants and Aids	251,784	525,754	331,100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	535,090
5 Licenses and Permits	644,375	650,719	827,350	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	627,350
6 Charges for Service	564,475	575,708	558,300	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,568,080
7 Public Health and Safety	35,690	40,105	38,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	763,600
8 Commercial Revenues	587,600	1,194,988	1,192,500	23,000	103,000	2,295,000	8,000	14,448	10,000	1,000	1,500	1,000	6,000	45,000	500	13,000	19,000	10,000	435,000	45,000	45,000	10,000	5,000	50	130,000	200,200	4,486,158	
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	1,200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,200,000
10 Total	\$17,547,339	\$17,765,600	\$17,855,874	\$1,042,000	\$103,000	\$2,255,000	\$8,000	\$245,048	\$390,500	\$96,000	\$86,550	\$1,369,400	\$505,000	\$195,000	\$500	\$13,000	\$19,000	\$10,000	\$435,000	\$45,000	\$45,000	\$4,014,240	\$502,000	\$50	\$3,416,450	\$200,200	\$27,726,552	
EXPENDITURES																												
11 General Government	4,620,855	4,519,475	5,066,655	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,209,820
12 Public Safety	9,700,052	9,181,494	9,349,348	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,066,650
13 Intergovernmental	1,245,650	1,245,650	1,245,650	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,084,445
14 Public Works	3,245,460	3,142,975	3,059,379	1,105,431	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,059,379
15 Capital Outlay or Other	1,627,930	1,607,533	1,712,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,712,500
16 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17 Total	\$19,265,187	\$18,669,243	\$20,286,750	\$1,106,431	\$81,500	\$1,119,437	\$0	\$163,850	\$117,135	\$8,000	\$90,423	\$1,536,000	\$1,048,575	\$5,000	\$5,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	21,812,827
18 Total	\$19,265,187	\$18,669,243	\$20,286,750	\$1,106,431	\$81,500	\$1,119,437	\$0	\$163,850	\$117,135	\$8,000	\$90,423	\$1,536,000	\$1,048,575	\$5,000	\$5,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	21,812,827
19 Excess (Deficiency)	-1,717,848	-1,103,643	-2,399,876	-64,431	21,500	1,135,563	8,000	81,058	273,365	77,000	-9,923	-166,600	-542,575	190,000	-112,655	13,000	-1,000	10,000	435,000	-427,720	-127,720	-202,865	76,720	50	-2,989,440	200	-44,880,198	
INTERFUND TRANSFERS																												
20 To Fund 40	0	0	0	0	0	-1,135,000	0	0	0	0	0	0	0	-500,000	0	0	0	0	-761,000	0	0	0	0	0	0	0	0	-2,396,000
21 To Fund 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100,000	0	0	0	0	0	0	0	0	-100,000
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-75,000	0	0	0	0	0	0	0	0	-75,000
23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	75,000	0	0	0	0	0	0	0	0	0	0	0	0	0	75,000
24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29 Total	\$0	\$0	\$0	\$0	\$0	-\$1,135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$500,000	\$75,000	\$0	\$0	\$0	-\$936,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1,135,000
30 Beginning Fund Balance	\$6,542,371	\$8,875,354	\$7,771,711	\$64,849	\$77,437	\$0	\$287,193	\$682,097	\$1,008,843	-\$46,699	\$102,550	\$197,410	\$472,644	\$473,910	\$37,976	\$445,285	\$2,548	\$703,659	\$5,128,341	\$2,044,367	\$2,044,367	\$205,061	\$286,843	\$8,924	\$7,653,483	\$14,073	\$25,804,427	
31 Designated Reserve	150,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000
32 Ending Fund Balance	\$5,074,523	\$7,771,711	\$5,161,655	\$418	\$98,937	\$563	\$295,193	\$773,195	\$1,282,208	\$30,301	\$98,627	\$30,910	\$350,069	\$350,610	\$313	\$456,285	\$1,546	\$713,859	\$2,627,341	\$1,916,647	\$1,916,647	\$22,216	\$334,963	\$8,974	\$7,060,043	\$14,273	\$21,424,228	
33 Property Tax Contribution			\$9,545,294	\$905,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,461,998

City of Oak Creek 2010 Annual Budget

Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2011	2007	2008	2009	2010	2011
GENERAL GOVERNMENT						
Mayor	16,000	1	1	1	1	1
President of Council	8,400	1	1	1	1	1
Aldermen	7,200	5	5	5	5	5
Municipal Judge - Part Time - Elected 5/1	15,247	1	1	1	1	0
Part Time Clerical	20,000	1	1	1	1	1
TOTAL FULL TIME		0	0	0	0	0
BUILDING MAINTENANCE DEPARTMENT						
Building Superintendent	82,881	1	1	1	1	1
Facilities Maintenance Technician	57,753	1	1	1	1	1
Part Time Custodian	15,000	5	5	5	5	5
TOTAL FULL TIME		2	2	2	2	2
ADMINISTRATION						
City Administrator	115,000	1	1	1	1	1
Personnel Specialist	62,193	1	1	1	1	1
Part Time Clerical	N/A	0	0	0	0	0
TOTAL FULL TIME		2	2	2	2	2
INFORMATION TECHNOLOGY						
Information Technology Manager	88,674	1	1	1	1	1
Computer Specialist-Database	62,193	1	1	1	1	1
GIS Coordinator	67,463	1	1	1	1	1
GIS Eng Technician	55,744	1	1	1	1	1
Computer Specialist-PC	42,000					1
Part Time Intern		1	1	0	0	0
Part Time Specialist		0	0	1	1	0
TOTAL FULL TIME		4	4	4	4	5
CITY CLERK'S OFFICE						
Clerk/Comptroller - Elected 5/1	74,680	1	1	1	1	1
Deputy Clerk	62,193	1	1	1	1	1
Accountant/Finance Manager		1	1	0	0	0
Account Clerk III		1	1	0	0	0
Secretary	50,471	1	1	1	1	1
Account Clerk II		1	1	0	0	0
Part Time Clerical		1	1	0	0	0
TOTAL FULL TIME		6	6	3	3	3
FINANCE DEPARTMENT						
Finance Director	83,270	0	0	1	1	1
Account Clerk III	52,990	0	0	1	1	1
Account Clerk II	50,471	0	0	1	1	1
TOTAL FULL TIME		0	0	3	3	3
TREASURER'S OFFICE						
Treasurer - Elected 5/1	68,118	1	1	1	1	1
Account Clerk II	50,471	1	1	1	1	1
Part Time Clerical	16,200	1	2	2	2	2
TOTAL FULL TIME		2	2	2	2	2
LEGAL						
City Attorney	96,654	1	1	1	1	1
Assistant City Attorney	17,500	1	1	1	1	1
TOTAL FULL TIME		1	1	1	1	1
ASSESSOR'S OFFICE						
Deputy Assessor	vacant	0	0	0	0	0
Assessment Technician	50,800	1	1	1	1	1
Part Time Clerk	18,150	1	1	1	1	1
TOTAL FULL TIME		1	1	1	1	1

City of Oak Creek 2010 Annual Budget

Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2011	2007	2008	2009	2010	2011
COMMUNITY DEVELOPMENT DEPARTMENT						
Director	85,064	1	1	1	1	1
Planner	62,193	1	1	1	1	1
Zoning Adm/Planner	62,193	1	1	1	1	1
Secretary	47,688	1	1	1	1	1
Part Time Clerical	15,000	1	1	1	1	1
TOTAL FULL TIME		4	4	4	4	4
INSPECTION DIVISION						
Building Commissioner	N/A	0	0	0	0	0
Building Inspector Supervisor	72,245	1	1	1	1	1
Building Inspector	67,297	1	1	2	2	2
Plumbing Inspector	67,297	2	2	1	1	1
Electrical Inspector	67,297	1	1	1	1	1
Street Light Maintenance Electrician	67,297	1	1	1	1	1
Secretary	47,688	1	1	1	1	1
Part Time Clerical	14,000	1	1	1	1	1
TOTAL FULL TIME		7	7	7	7	7
POLICE DEPARTMENT						
Police Chief	101,536	1	1	1	1	1
Captain	96,175	2	2	2	2	2
Lieutenant	82,881	4	4	4	4	4
Sergeant	77,008	6	6	6	6	6
Detective	75,296	4	4	4	4	4
Police Officer	68,228	41	41	41	41	41
Admin. Support Bureau Manager	N/A	0	0	0	0	0
Dispatch Manager	67,597	1	1	1	1	1
Court Clerk	41,858	2	2	2	2	0
Clerk Matron	45,608	3	3	3	3	3
Dispatchers	46,711	13	13	13	13	13
Dispatcher/Supervisor	61,091	1	1	1	1	1
Secretary	49,048	1	1	1	1	1
Mechanic II	59,696	1	1	1	1	1
Part Time Clerical	12,500	1	1	1	1	1
Part Time Police Aide	7,350	3	3	3	3	3
Part Time Custodian	16,000	4	4	4	4	4
Part Time Evidence Room Technician	12,500	1	1	1	1	1
Part Time Student	4,500	1	1	1	1	1
TOTAL FULL TIME		80	80	80	80	78
MUNICIPAL COURT						
Municipal Judge	16,003	0	0	0	0	1
Court Clerks	45,608	0	0	0	0	2
Part Time Clerical	12,620	0	0	0	0	1
FIRE DEPARTMENT						
Chief	101,536	1	1	1	1	1
Assistant Chief	96,175	2	2	1	1	1
Battalion Chiefs	82,881	0	3	4	4	4
Commander/Captain	0	3	0	0	0	0
Lieutenant	72,287	6	9	9	9	9
Firefighter	65,718	39	36	36	36	36
Fire Inspector	65,718	1	1	1	1	1
Secretary	50,471	1	1	1	1	1
Part Time Clerical	6,000	0	0	1	1	1
Part Time Mechanic	19,000	1	1	1	1	1
TOTAL FULL TIME		53	53	53	53	53

City of Oak Creek 2010 Annual Budget

Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2011	2007	2008	2009	2010	2011
LIBRARY						
City Librarian	72,063	1	1	1	1	1
Assistant Librarian	56,997	1	1	1	1	1
Children's Librarian	51,887	1	1	1	1	1
Reference Librarian	50,985	1	1	1	1	1
Secretary/Bookkeeper	N/A	0	0	0	0	0
Library Services Asst	45,075	1	1	1	1	1
Part Time Aides	16,500	10	10	10	10	10
Part Time Reference Librarian	23,000	1	1	1	1	1
Part Time Page	5,000	5	5	5	5	5
TOTAL FULL TIME		5	5	5	5	5
HEALTH DEPARTMENT						
Health Administrator	85,064	1	1	1	1	1
Public Health Nurse Supervisor	69,218	1	1	1	1	1
Public Health Nurse	62,193	0	0	1	1	1
Registered Sanitarian	63,554	1	1	1	1	1
Secretary	47,688	1	1	1	1	1
Part Time Nurse	31,920	7	6	3	3	3
Immunization Clerk	15,000	1	1	1	1	1
Part Time Clinic Nurse	5,000	1	0	1	1	1
TOTAL FULL TIME		4	4	5	5	5
RECREATION DEPARTMENT						
Director	79,034	1	1	1	1	1
Parks Maintenance Supervisor	64,172	1	1	1	1	1
Parks Maintenance Technician	53,007	1	1	1	1	1
Parks Mechanic II	59,696	1	1	1	1	1
Secretary	47,632	1	1	1	1	1
Recreation Supervisor	56,125	1	1	1	1	1
Part Time City Forester	N/A	0	0	0	0	0
Urban Forester	58,683	1	1	1	1	1
Arborist Part Time	30,000				1	1
Part Time Clerical	15,000	3	3	3	3	3
TOTAL FULL TIME		7	7	7	7	7
ENGINEERING DIVISION						
Public Works Director/City Engineer	88,000	1	1	1	0	1
Acting City Engineer	88,006				1	1
Development Engineer	79,552	1	1	1	1	1
Design Engineer	79,552	2	2	2	2	1
Construction Coordinator	81,195	1	1	1	0	0
Civil Engineer	76,288	2	2	2	2	2
Senior Engineering Technician	47,688	2	2	2	2	0
Engineering Technician	42,000	1	1	1	0	1
Senior Draftsman	0	1	1	1	1	0
Secretary	46,344	1	1	1	1	1
Part Time Clerical	N/A	0	0	0	0	0
TOTAL FULL TIME		12	12	12	10	8
STREETS AND SOLID WASTE COLLECTION						
Superintendent	83,270	1	1	1	1	1
Street Supervisor	67,597	1	1	1	1	1
Secretary/Account Clerk III	52,990	1	1	1	1	1
Chief Mechanic	64,609	1	1	1	1	1
Mechanic I	41,128	0	0	0	0	1
Mechanic II	61,427	2	2	2	2	2
Operators	57,753	26	26	25	25	25
Part Time	19,000	2	2	2	2	2
TOTAL FULL TIME		32	32	31	31	32
Total Full Time Employment		222	222	222	220	220

ECONOMIC PROFILE

City of Oak Creek, WI

Population

Year	Number	Percent Change
1980	16,932	--
1990	19,513	15.2
2000	28,456	45.8
2003(est.)	30,856	8.4

Source: U.S. Bureau of the Census, Wisconsin Department of Administration, and SEWRPC.

Housing

Year	Total Households	Percent Change
1980	5,565	--
1990	7,007	25.9
2000	11,239	60.4

Unit Information: 2000

Total Units.....	11,897
Owner Occupied.....	6,847
Median Value.....	\$139,100
Renter Occupied.....	4,392
Median Rent.....	\$704
Vacancy Rate.....	8.7%

Units Authorized by Building Permits: 2002

Total Units.....	716
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Source: U.S. Bureau of the Census and SEWRPC.

Income

2001 Per Capita Personal Income

Milwaukee County.....	\$29,886
Southeastern Wisconsin Region.....	33,126
Wisconsin.....	29,270

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

Taxes

Local Property Taxes, 2002

- Assessment Ratio: 0.9341
- Net Rate/\$1,000: \$26.73
- 2003 Total Equalized Value: \$2,142,128,700

Source: The City of Oak Creek and the Wisconsin Dept. of Revenue.

Financial

Bank One

7980 S. Howell Avenue
Telephone: (414) 768-5649

Maritime Savings Bank

111 W. Ryan Road
Telephone: (414) 571-8666

First Credit Union

2121 E. Rawson Avenue
Telephone: (414) 762-4460

Mutual Savings Bank

8780 S. Howell Avenue
Telephone: (414) 764-3400

Guaranty Bank

2201 E. Rawson Avenue
Telephone: (414) 762-4700

St. Francis Bank

125 E. Puetz Road
Telephone: (414) 486-7024

Lakeside Credit Union

150 W. Ryan Road
Telephone: (414) 764-0900

Tri-City National Bank

6400 S. 27th Street
Telephone: (414) 761-1610

M&I Marshall & Ilsley Bank

8561 S. Howell Avenue
Telephone: (414) 762-0164

Wauwatosa Savings Bank

6560 S. 27th Street
Telephone: (414) 761-1920

Transportation

Highways

- Interstate Highway 94/43 passes through the western portion of the City; Interstate Highway 894 is located 3 miles north
- State Highway 241 passes through the western portion of the City on Interstate Highway 94

Trucking

- 406 trucking and warehousing establishments located in Milwaukee County

Water Transportation Facilities

- Port of Milwaukee located 10 miles north

Air Service

- General Mitchell International Airport, located adjacent to the north City limits John H. Batten Field, located 7 miles southeast
- Chicago's O'Hare Intl. Airport, located 70 miles south

Railway Service

- Union Pacific Railroad
- Canadian Pacific Railway
- Rail passenger service, provided by Amtrak, available in Milwaukee County and Sturtevant

Public Transit

- Three local routes and two freeway flyer routes operated by the Milwaukee County Transit System
- Two Park-n-Ride lots in or adjacent to the City along Interstate Highway 94
- Specialized transportation service available to the elderly and persons with disabilities through two special Milwaukee County Public transit programs
- Various intercity bus routes serve the City, and a shuttle bus runs during the morning and afternoon shift changes.

Government Services

Police and Fire

Police Department: 49 full-time personnel

Fire Department: 43 full-time personnel

Other

Oak Creek provides standard services such as street maintenance, snow removal, street lighting, a public library, and a park and recreation program. The City also has a Planning commission, a comprehensive plan, and a zoning ordinance.

Health

The Oak Creek Health Department runs two clinics each month to provide immunizations for all residents. The Department also provides health services for students of the Oak Creek-Franklin Joint School District. In addition, the City is served by a complete range of health professionals offered by the County's 17 area hospitals and over 700 clinics. Of special interest is the Milwaukee Regional Medical Center, a voluntary consortium of private, nonprofit, and governmental institutions dedicated to the delivery of health care, the education of health personnel, and the conduct of health-related research.

Media

Local Newspapers

- Oak Creek Pictorial, Weekly
- Milwaukee Journal Sentinel, Daily

Labor and Wages

MILWAUKEE COUNTY EMPLOYMENT: MARCH 2000*

<u>Employment by Industry</u>	<u>Number of Persons Employed</u>	<u>Percent of Persons Employed</u>
Agriculture, Forestry, and Fishing.....	1,575	0.3
Construction.....	12,757	2.4
Manufacturing.....	88,924	17.0
Transportation and Public Utilities.....	29,201	5.6
Wholesale Trade.....	24,834	4.7
Retail Trade.....	78,407	15.0
Finance, Insurance, and Real Estate.....	39,432	7.5
Services.....	187,811	35.9
Government.....	60,388	11.5
Unknown Industry Division.....	52	0.0
Total.....	523,381	100.0

MILWAUKEE COUNTY PROJECTED EMPLOYMENT: 2010

<u>Employment by Industry</u>	<u>Number of Persons Employed</u>	<u>Percent of Persons Employed</u>
Management, Business & Financial.....	51,030	8.5
Professional & Related.....	128,360	21.4
Service.....	114,030	19.0
Sales & Related.....	54,780	9.1
Office & Administration Support.....	105,100	17.5
Farming, Fishing & Forestry.....	1,050	0.2
Construction & Extraction.....	17,110	2.9
Installation, Maintenance & Repair.....	20,660	3.4
Production.....	62,270	10.4
Transportation & Material Moving.....	45,210	7.5
Total.....	599,550	100.0

* Not included: Self-employed, unpaid family workers, and private household workers.
Source: Wisconsin Department of Workforce Development and SEWRPC.

MEDIAN HOURLY WAGES FOR SELECTED OCCUPATIONS: 2001

Wage and employment estimates categorized by occupation can be found by following the link for the OES Wage Survey located below.

[Milwaukee County 2001 OES Wage Survey](#)

Source: Wisconsin Department of Workforce Development and SEWRPC.

MILWAUKEE COUNTY CIVILIAN LABOR FORCE: MARCH 2001

Total Civilian Labor Force.....	487,967
Employed Civilian Labor Force.....	463,990

Source: Wisconsin Department of Workforce Development and SEWRPC.

Major Private-Sector Employers

MANUFACTURING

Machinery Except Electrical

Columbia Grinding, Inc.
Delphi
Morris Material Handling
Owens Industries
Superior Die Set Corp. --
Zenar Corp.
The Zierden Company

Transportation Equipment

A.A.A. Sales and Engineering, Inc.

Furniture and Fixtures

Bay View Industries, Inc.

Lumber and Wood Products

Oak Creek Wood Products

Instruments and Related Products

Seaman Nuclear Corp.
Soderberg, Inc.

Printing and Publishing

McAdams Graphics
Victory Graphics
C-Graphics

Electrical and Electronic Equipment

Ademco Systems
Eder Industries, Inc.
Electrotek Corp.

Fabricated Metal Products

Accutec
J.F. Cook, Inc.
Elwood Corp.
Flur international, inc.
Grunau Company, Inc.
Industrial Erecting Company, Inc.
Metalspun Products Company, Inc.
Mid-America Steel Drum Company, Inc.
National Technologies, Inc.
Prime Manufacturing Corp.
Unlimited, Inc.

Rubber and Miscellaneous Plastics Products

Applied Plastics Company, Inc.
Bay View Industries
Eldorado Packaging Corp.
Seville Flexpack Corp.

Primary Metal Industries

Milwaukee Steel Converting Corp.
Steelwind Industries

Miscellaneous Services

Aldi Foods Distribution Center
Franchise Food Service
Midwest Airlines Corporate Headquarters
Master Lock Corporate Headquarters
Reinhart Institutional Foods
Roadway

Chemicals and Allied Products

Air Products and Chemicals, Inc.
Cemedine, U.S.A., Inc.
Diedrich Technologies, Inc.
Henkel Surface Technologies
Hodgson Process Chemicals, Inc.
PPG Industries, Inc.

SERVICES

Health

Damon Clinical Laboratories

Business

Barricade Flasher Service, Inc.
Royalty Janitorial, Inc.
United Parcel Service

Social

Children's World Learning Center
Oak Crest Retirement Home, Inc.
Schmidt Home
Meadowmere - Oak Creek

Amusement and Recreation

Classic Lanes

Engineering, Research, and Management

Sigma Environmental, Inc.
Schauer & Associates, Inc.

Source: 2000 Classified Directory of Wisconsin Manufacturers 1998 Wisconsin Business Service Directory, the City of Oak Creek, and SEWRPC.

Education

The City of Oak Creek is served by the Oak Creek-Franklin Joint School District which also serves the eastern part of the City of Franklin.

Public High School Graduates: 2002

Total Graduates.....382
Average Graduation Rate.....95.74%

Standardized Test Results: 2002

Based upon the mean scores reported in nation, Wisconsin students scored among the highest in the nation on the American College Test (ACT) in the 2001-2002 school year.

2002 Average ACT Scores

Oak Creek- Franklin School District.....22.2
Wisconsin.....22.2
United States.....20.8

Source: Wisconsin Department of Public Instruction and SEWRPC.

The following post-secondary educational facilities are located within Milwaukee County:

Colleges and Universities

Alverno College, City of Milwaukee
Cardinal Stritch College, City of Glendale
Columbia College of Nursing,
City of Milwaukee
Marquette University, City of Milwaukee
Medical College of Wisconsin,
City of Wauwatosa
Milwaukee Institute of Art & Design,
City of Milwaukee
Milwaukee School of Engineering,
City of Milwaukee
Mount Mary College, City of Milwaukee
University of Wisconsin-Milwaukee,
City of Milwaukee
Wisconsin Lutheran College, City of
Wauwatosa

Technical and Vocational Schools

Milwaukee Area Technical College
South Campus, City of Oak Creek

Library

The Oak Creek Library is a member of the Milwaukee County Federated Library System

Utilities

Electric Power

- We Energies
Service Information: 1-800-242-9137

Natural Gas

- We Energies
Service Information: 1-800-236-9874

Water

- Oak Creek Water Treatment Plant
Source: Lake Michigan
Pumping Capacity:
20.0 million gallons per day
Average Daily Consumption:
6.7 million gallons
Adequate Capacity for New Industry
Rate Information: Utility Manager
(414) 570-8210

Telephone

- Ameritech, Inc.
Business Service Information:
In State: 1-800-660-3000
Out of State: 1-800-447-7738

Sanitary Sewerage

- Milwaukee Metropolitan Sewerage
District: South Shore Area
Average Annual Hydraulic Loading:
100 million gallons per day
Average Hydraulic Design Capacity:
250 million gallons per day
Rate Information: Sewer Billing
(414) 272-5100

Solid Waste

- The City of Oak Creek Department of Public Works collects municipal and commercial wastes on a weekly basis and provides bi-weekly collection of recyclables.
General Information: (414) 768-6552

Industrial Sites

Industrial Parks (December 2003)

Acres

Name	Total	Available	Contact Person
Northbranch Industrial Park	1,385	248	For all of the sites: Director of Community Development Telephone: (414) 768-6527
Southbranch Industrial Park	283	117	
Liberty Woods Business Park	12	8	
College Park Business Center	13	3	
Oak Creek Commerce and Industrial Park	38	33	
Creekside Corp. Center	38	38	

Local Contacts

For industrial, commercial, or business information about the City of Oak Creek contact:

- Director of Community Development
City Hall
8640 S. Howell Avenue
Oak Creek, Wisconsin 53154
Telephone: (414) 768-6527
Facsimile: (414) 768-9587
- Southeastern Wisconsin Regional
Planning Commission
P.O. Box 1607
Waukesha, Wisconsin 53187-1607
Telephone: (262) 547-6721
- Community Development Manager
We Energies
231 W. Michigan Street
Milwaukee, WI 53203
Telephone: (414) 221-3018
Facsimile: (414) 221-3853
- President
SECUB (Chamber of Commerce)
8580 S. Howell Avenue
Oak Creek, Wisconsin 53154
Telephone: (414) 768-5845
Facsimile: (414) 768-5842

This profile is one in a series of regional, county, and community profiles prepared by the Southeastern Wisconsin Regional Planning Commission in cooperation with the Regional Economic Partnership as a community service.

Revision date: December 2003

City of Oak Creek

