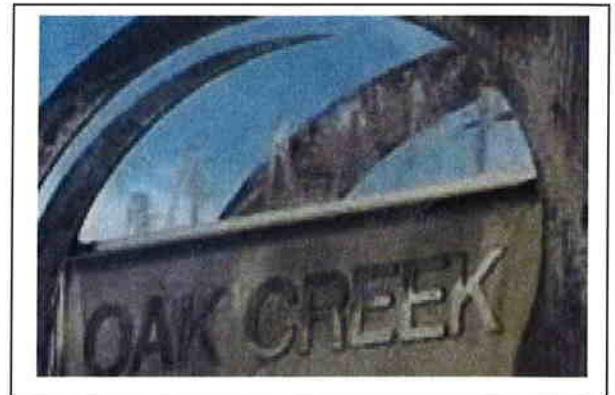


# CITY OF OAK CREEK

## 2010 ANNUAL BUDGET

And Capital Improvement Plan



# City of Oak Creek 2010 Annual Budget

## PRINCIPAL OFFICIALS

### MAYOR

Richard R. Bolender, April 2012

### COMMON COUNCIL

Daniel Jakubczyk, April 2011  
First District

Daniel Bukiewicz, April 2010  
Second District

Stephen Scaffidi, April 2011  
Third District

Michael E. Toman, April 2010  
Fourth District

Kenneth Gehl, April 2011  
Fifth District

Thomas Michalski, April 2010  
Sixth District

### ADMINISTRATION

Patrick DeGrave, Ph.D., City Administrator

Mark Wyss, Finance Director

Pamela S. Bauer, City Clerk

Barbara A. Guckenberger, City Treasurer

Thomas Bauer, Police Chief

Caesar Geiger, Information Technology Manager

Larry Haskin, City Attorney

Brian Satula, Fire Chief

Richard Kulka, Facility Maintenance Superintendent

Douglas Schachtner, Director of Parks, Recreation and Forestry

Michael J. Lampe, Street Superintendent

Judith A. Price, Public Health Officer

Douglas Seymour, Community Development Director

Wayne St. John, City Engineer

Ross Talis, City Librarian

Steve Yttri, Utility Manager



Oak Creek

Date: October 2, 2009  
To: Mayor and Common Council Members  
From: Administrator Patrick DeGrave  
Finance Director Mark Wyss  
Purpose: Transmittal of 2010 Budget

*Reminder: The Council is scheduled to conduct the Budget Review on Saturday, October 10<sup>th</sup>, 8:00 a.m. to 6:00 p.m. Food will be ordered in so we don't have to break for meals. If the budget review is not completed on the 10<sup>th</sup>, the Council is scheduled to resume your work on Monday evening, October 12<sup>th</sup>, from 6:00 p.m. to approximately 10:00 p.m.*

*The Budget hearing and adoption is scheduled for Monday, November 16, 2009.*

Please accept staff's proposed 2010 City of Oak Creek Budget. This proposed budget reflects departmental requests and committee recommendations that focus on *maintaining* the current services and programs provided to the citizens of Oak Creek without compromising the level of those services. This transmittal letter will provide an overview of various factors and issues affecting the budget, and a summary of the budget elements.

#### MAJOR FACTORS

The 2010 budget process presented a number of challenges:

1. The State Shared Revenue Program has been reduced by \$183,481 due to the Governor's initiative to reduce the pool of available funding by one percent.
2. The budget was prepared within the levy restrictions imposed in the current State of Wisconsin biennium budget. Those limits restrict local governments from increasing their levy more than 3.0% or growth, whichever is the greater amount. The amount of growth in Oak Creek is currently estimated at 1.3%.
3. The City's Expenditure Restraint Program Payment has been reduced by \$114,584. This is generally attributed to a larger amount of municipalities qualifying to participate in the program while program funding remains stagnant.
4. Two City funds will be significantly underfunded in 2010, requiring an infusion of cash. The Paramedic Fund (# 37) needs an additional \$549,000 to balance revenues versus expenditures. To fill this need, the tax levy contribution has been increased by \$364,000 and Fire Insurance Rebate proceeds, estimated at \$91,000 for 2010, has been relocated from the General Fund to the Paramedic fund.

Even with this infusion of cash, fund balance of approximately \$94,000 will be required to meet spending requests, depleting all fund reserves.

The Solid Waste Fund (#11) required an additional \$230,285 to balance revenues and expenditures. This change is attributed to a budgeting philosophy that reduced available fund balance in each Fund. The fund balance has been depleted and now each fund must receive a levy contribution to achieve fund balance. Further, fundamental funding changes must be made to these two funds in beginning in 2011 for them to remain solvent.

To offset the tax levy increase in the Paramedic and Solid Waste Funds, we have reduced the levy in the General Fund, Police Debt Fund, and Capital Projects Fund in an effort to restrict an increase to the overall tax levy.

5. The recommended 2010 budget includes a reduction in the workforce by one position. The city engineer recommends the elimination of one engineering technician position attributed to the slowing in new construction. You may recall that this position was moved temporarily to the street department in a "wait and see what the economy does" mode. We have concluded that this slow economic growth period is not going to dramatically change in the near future and that the position cannot continue to be funded. When the work level increases the city will explore its options at that time. The elimination of this position will save the city nearly \$70,000 in wages and benefits annually.
6. In previous budgets the contingency fund has merely been a "designation" of fund equity. This did not actually supply available "cash on hand" for unexpected expenses. The proposed 2010 budget includes a contingency fund of \$150,000 within the General Fund – General Government. These funds can only be accessed and expended with specific Council authority.
7. Over the past few years the levy contribution to the Capital Projects Fund has been significantly reduced. In 2006 the levy contribution to this fund was \$3.3 million. By 2009 the levy contribution fell to \$250,640. The proposed budget for 2010 has a -0- contribution from the levy. In 2010, the Capital Projects Fund would only be funded by a \$1,000,000 contribution from the WE Energies Mitigation Payment.
8. The Storm Water Utility Fund is funded by a special utility fee based on the amount of impervious surface contained on each specific parcel of land. Each residential unit pays a flat Equivalent Residential Unit (ERU) amount of \$24.00 while condominiums pay \$12.00 each. All other land has the impervious surface measured and calculated against the pre-established ERU. This special fee raises \$610,000 (2010 estimate). This fund covers specific expenditures within the Street Department that provide direct services to the storm water needs of the city. This fund is no longer building a reserve and in fact is currently depleting the

remaining reserves. The Common Council may wish to initiate discussions relative to increasing the storm water fee to assure this fund remains self sufficient.

9. The State of Wisconsin imposed an increase in the tipping fee paid for all solid waste deposited at Wisconsin landfills effective August 1, 2009, with an additional \$7.10 per-ton increase on January 1, 2010. This increase in the cost to dump municipal solid waste at the local landfill will increase Solid Waste Fund expenditures by \$76,000 effective January 1, 2010.
10. The General fund contained two large accounts in 2009 that were set-aside accounts. One account in General Government contained \$470,000 that was set aside money from the 2009 budget. The second account, General Legal was funded in the amount of \$300,000 in anticipation of labor contract negotiations and possible arbitration. It is not expected that all of these funds will be expended and the 2010 budget proposes the balance of these funds be transferred to the 2010 beginning fund balance. The movement of these two accounts allows the General Fund Balance to remain effectively flat from 2009 to 2010.
11. The city continues to negotiate successor agreements with the police officers, police dispatchers, and firefighters unions. All three unions are scheduled for arbitration and the final binding decision will likely not be rendered until 2010. In order to budget for the wage and benefit adjustments for 2009 and 2010 a general fund line item has been created entitled Contingency for Unsettled Wages according to the direction offered by the Common Council. This line item also contains funds to adjust wages for non-represented personnel, and part-time staff.
12. The proposed budget as submitted eliminates an outsourced Weed Commissioner and places the duties and responsibility of the position within the Street Department. The city will save the 2009 budget amount of \$50,000 through this move as well as gain direct accountability for the inspections and subsequent cutting operations.
13. The budget submitted by the fire department included a request for overtime that was nearing \$400,000, in excess of 11% of their proposed salary needs. The need for this level of funding is driven by their standard operating procedure to maintain a four person staffing minimum at each of the three fire stations. In the event one station house drops below a four-person staffing level, off-duty personnel are called in at time and one-half to fill the 24 hour shift. This shift fill-in represents 85% of their overtime costs. The chief has been encouraged to find other solutions to the shift fill-in predicament. The overtime funding found in the recommended budget is funded at six percent of their proposed salary (\$202,000) to more closely mirror emergency services standards and the level of overtime budgeted for other city emergency services departments.

14. The WE Energy mitigation payment contributes \$2.25 million annually to the City of Oak Creek budget. Based on decisions made in 2003-2004 a specific amount is distributed to support the costs of three police officers, three firefighters, 5% of the operating fund of the police and fire departments and 2% of the gross wages of the police and fire departments. This leaves approximately \$1 million that has been placed in the Capital Improvement Fund.
15. Lastly, the Public Utility Aid payments from the State of Wisconsin are now posted. Public Utility Aid is a state tax imposed on the base-load electric generated at the WE Energy Power Plant.

In 2009 the City received about \$1.7 million in revenue in Public Utility Aid for the existing facility. With the first new turbine expected to begin producing commercial power in December of 2009, we *expected* the first influx of public utility aid from this generator to be paid in 2011. On September 22<sup>nd</sup> we received notice from the Wisconsin Department of Revenue that the public Utility Aid will **increase** in 2010 by \$1.5 million. Based on previous discussions with the Council relative to how these funds would be used, this budget has been developed with the understanding that those funds would NOT be consumed by paying for recurring expenses. Rather, a majority of the funds would be designated for debt service in order to begin replacing some aging city infrastructure, i.e. civic center, fire station # 1 and # 2 as well as road projects that require reconstruction. With that Council direction, the additional public utility aid has been preserved and \$1.5 million has been placed in the Debt Amortization Fund until such time as the Council makes decisions regarding its use.

#### EFFECT OF THE STATE LEVY LIMIT

In their 2009-2011 biennium budget the State Legislature imposed a 3% limit on levy increases for all local units of government. This imposed levy limit would allow the City of Oak Creek to increase the levy by \$564,228. From this amount, the city is required to subtract the amount of aid the State provides for computer aid, \$146,780 for 2010. This leaves you with the ability to increase the levy by \$417,448 if you so choose.

The city also participates in the Expenditure Restraint Program. This is a program in which a municipality that mills at \$5.00 or more can elect to participate. The municipality can receive additional state revenue if their respective budget is maintained under a prescribed limit – a pre-established levy increase reflective of the area CPI, along with the municipal growth. For Oak Creek that means a levy increase of 3% along with our 2008 growth of 1.3%. This does not allow the municipality to *collect* more than the state imposed levy increase, but allows the municipality to *spend* more than the levy limit.

The budget as submitted includes a 1.3% levy increase, intended to just take advantage of the city's new growth. This change, in theory, is tax rate

neutral, meaning that this 1.3% increase would only collect additional taxes from new growth. The 2009 levy was \$18,807,604. The levy for 2010 is submitted at \$19,039,065.

## BUDGET OVERVIEW

### 1. City Valuations

According to State Department of Revenue figures, the equalized value of all property in the City on 01-01-09 is \$3,293,533,700. At this time, the final assessed value and assessment ratio figures have not been provided by the State. However, the city records indicate that the assessed value for all property excluding manufacturing (assessed by the Wisconsin Department of Revenue and not yet available) is \$3,157,909,100. When coupled with the 2008 manufacturing assessment of \$164,875,300 the total assessed value (for demonstrative purposes only at this time) is \$3,322,784,400. The updated manufacturing assessment will be inserted into the formula as soon as it's provided by the DOR.

### 2. Revenues

At this point, total General Fund revenues in 2010 are estimated to be approximately \$22,579,730 which is \$184,360 more than the budgeted 2009 revenues of \$22,395,370. Transportation Aids are increasing by approximately \$81,000.

### 3. Expenditures

Expenditures in the 2009 budget as submitted are \$23,230,660, a decrease of \$71,490 compared to 2009 budgeted expenditures of \$23,302,150.

### 4. Fund Balance

It is estimated that the City will have \$6,491,777 in fund balance at the end of 2009, which represents 29.4% of the operating budget. The 2010 budget as presented utilizes fund balance in the amount of \$650,930 to bridge the gap between revenues and expenditures. The planned use of fund balance would leave a reserve of 25.1%, which exceeds the City's goal of keeping a fund balance of between 10% and 20%.

## OPERATING BUDGET

All departments were instructed to keep non-personnel operating costs at a zero or near-zero increase, wherever possible, recognizing that personnel costs are the majority of the City's expenses. Due to the fluctuating cost of gasoline, and the anticipated increase in electricity and natural gas, this was not completely possible. Areas over which there is more control, such as training, office supplies, and minor equipment, generally met the zero-increase target. The total General Fund budget, including estimated increases in personnel costs, remained *flat* from 2009 to 2010.

## CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM

This budget includes a complete listing of requests. All Capital Improvement project requests and Capital Equipment requests were reviewed by the CIP Committee, and a letter grade was assigned to each request, with major requests left for full Council discussion. The total amount requested for 2010 is \$6,022,030 with \$2,491,630 being recommended by the CIP Committee. If approved as submitted the

expenditures will substantially eclipse the revenue contribution to the Fund. The Fund currently has a "undesignated" fund reserve in excess of \$800,000 and can contribute to stabilizing this fund for several more years if used prudently and sparingly.

Projects recommended as an "A" (high priority) include:

- P.C. and server replacements
- Network upgrades
- Laptops
- Night vision glasses
- Dispatch console
- Scheduling system
- Replace extrication equipment
- Fund fire gear replacement
- Replace thermal imaging camera
- Replace aging fire hose
- Fund an "unspecified equipment" line in the fire dept. as a sinking fund for future purchases
- Replace a Parks Department pickup truck
- Tree purchases and removal program
- Bridge maintenance
- Specific storm water projects
- Sidewalk repair and installation program
- Rebuild system components in street light system
- Unspecified roads
- Rebuild Pennsylvania – College to Rawson
- Replace lift-gate truck in street department
- Fund an "unspecified equipment" line in the street dept. as a sinking fund for future purchases

#### OTHER FUNDS

There are three Special Revenue Funds that are in need of particular consideration for 2010 and beyond:

1. Fund 11 -Solid Waste Fund

The 2009 ending fund balance is anticipated to be under \$21,000 or ½ of one percent of operating costs. The 2009 tax levy of \$1,025,000 has been increased to \$1,255,285 for 2010 and more revenue will be needed in 2011 and beyond. The Council may have to consider some type of revenue diversification for the fund and/or a rethinking of service delivery options. There is no question that some changes will have to be made to this fund in order for it to remain solvent.

2. Fund 31-Economic Development Fund

This fund was created in 2001, and was funded primarily with proceeds of the sale of City properties. That year, \$225,000 was transferred to the Fire Station #3 building project. In 2008, the Council approved the diversion of room tax revenue in excess



of \$400,000 to the CDA. These funds have assisted the CDA in implementation of their marketing initiative and the fund remains solvent.

3. Fund 37 - Emergency Medical Services (EMS)

The tax levy contribution to the EMS Fund was increased in 2008 to \$3,195,000. In 2010, the levy contribution to this fund is being increased to \$3,559,000. Along with the levy increase, the Fire Insurance Rebate revenue has been relocated from the General Fund to the EMS fund.

This fund will continue to experience a revenue shortfall into the future unless changes are made on the revenue and on the operation side. An introduction of a Fire Inspection Fee can add much needed revenue to the fund, but operational efficiencies need to be undertaken as well. Increases to ambulance fees for non-City residents, as well as increased fees for out of area transports are another way to potentially raise additional revenues. Keep in mind, however, that approximately 60% of EMS bills are actually *collected* in Oak Creek, and this is somewhat above the industry standard.

PERSONNEL REQUESTS

The Personnel Committee reviewed the requests for additional personnel in 2010, as presented by the department managers. The requests and the Committee's recommendations concerning these requests are as follows:

Requests for Upgrades that are recommended for approval

- A. Parks: Part-time Arborist  
*Recommendation:* Approve partial funding to 1,500 hours for part-time staff - the Committee concurred with the Parks Director who is seeking additional support staff. Funding for the position comes partially in a reduction to the contracted CIP tree pruning account and partially from current seasonal part-time salaries.
  
- B. Street Department: Full-Time Mechanic II  
*Recommendation:* Approve the addition of a full-time mechanic II. This position is currently a part-time position, but the need for a full-time mechanic necessitates this upgrade. To fund the position, the Department is eliminating one Equipment Operator position.

SUMMARY COMMENTS

In summary, the 2010 budget as proposed was prepared with a balance between the continuation of quality services to Oak Creek citizens and the continuing awareness of the burden on the taxpayers. These are times of fiscal crisis for taxing agencies, particularly the State of Wisconsin and Milwaukee County, so it has become even more critical for the City of Oak Creek to maintain its record of fiscal stability.

However, this was not accomplished without some financial management that cannot be repeated in future years. The redistribution of tax levy, coupled with the use of residual CIP funding and a use of reserves has allowed us to present a balanced

budget. Staff believes this budget has accomplished the goals established for 2010 (No New People – No New Projects –No increase to the mill rate), and hope that the Mayor and Common Council continue to support the efforts of all departments to keep that stability.

Challenges definitely remain for 2010 and beyond. Four of the City's funds require the use of reserves to balance revenues and expenditures. While the use of excess reserve funds is prudent, the City cannot rely on reserves to fund its operations. We must take a hard look at alternative revenue options. Meeting budgets and maintaining service levels cannot be met with budget cuts. Eventually, quality services will be diminished and reserves will be depleted.

Note: The following 11 x 17 page is the Consolidated Budget for 2010, showing the summaries of the draft budgets for all funds for 2010.

# City of Oak Creek 2010 Annual Budget

## Budget Summaries

The Budget Summaries are condensed versions of the different funds that appear throughout the 2010 Annual Budget book. These pages are included to provide the easiest means to summarize the City's financial operations. The format is close to the state requirements except that interfund transfers are not double counted. On the budget page used for publication in the paper for official notice when the transfer is made from the first fund it is counted and it is counted again as an expense when it is paid out of the second fund. Since the interfund transfers represent such a large part of the City's financial activity a legend is included below to explain the acronyms that appear under the Interfund Transfers section of the summary pages.

Number	Name
--------	------

*General Purpose Funds*

10	General Fund
12	Donations
36	Health Insurance

*Debt Funds*

20	General Debt (Street Garage)
21	Debt Amortization
26	Debt TIF #4 (Rosen-Mahn Court)
27	Debt TIF #5 (Milwaukee Steel)
28	Debt TIF #6 (DeMattia)
29	Debt Police Station

*Special Revenue Funds*

11	Solid Waste
19	WE Power Mitigation
30	Special Assessments
31	Economic Development (CDA)
32	Park Development Escrow
33	Low Income Loan
34	Development Agreement Future Improvements
35	Impact Fee Escrow
37	Emergency Medical Services
38	Storm Water Utility
39	Asset Forfeiture

*Capital Improvement Funds*

40	Capital Improvements
41	Developer Agreements
43	Capital Improvements TID #7 (27 <sup>th</sup> Street)
44	TID #8 – Wispark
45	TID #9 – Tri-Star Recycling

ORDINANCE NO. 2569

BY: Ald. Bukiewicz

AN ORDINANCE ADOPTING THE  
2010 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Monday, November 16, 2009 at the City Hall at 7:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1<sup>st</sup> day of January, 2010 and ending the 31<sup>st</sup> day of December, 2010.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.

Introduced this 16<sup>th</sup> day of November, 2009.


Passed and adopted this 16th day of November, 2009.

  
President, Common Council

Approved this 16th day of November, 2009.

  
Mayor

ATTEST:

  
City Clerk

Vote: Ayes 6 Noes 0

**City of Oak Creek**  
**Summary 2010 Budget and Appropriations**  
**as Revised and Approved by the Common Council**  
**November 16, 2009**

FUND	Number	Budget
<b>General Fund</b>	10	
General Government		\$ 6,087,155
Public Safety		\$ 10,603,960
Health/Social Services		\$ 644,475
Public Works		\$ 3,744,755
Leisure		\$ 2,033,400
<b>Total Appropriations</b>		<u>\$ 23,113,745</u>

FUND	Number	Budget	Other Funds	Number	Budget
<b>Other Funds</b>					
Solid Waste	11	\$ 1,391,485	Future Improvements	34	\$ -
Donations	12	\$ 201,800	Impact Fee Escrow	35	\$ -
We Power Mitigation	19	\$ 1,479,200	Health Insurance	36	\$ 5,885,200
General Debt	20	\$ 7,126,875	EMS	37	\$ 4,824,645
Debt Amortization	21	\$ -	Storm Water Utility	38	\$ 574,420
Debt Service TID #4	26	\$ 360,500	Police Assets	39	\$ 10,100
Debt Service TID #5	27	\$ 91,526	Capital Projects	40	\$ 2,492,080
Debt Service TID #6	28	\$ 139,375	Developer Agreements	41	\$ 100,000
Debt Service Police Station	29	\$ 1,065,100	TID #7-Capital Projects	43	\$ 175,000
Special Assessments	30	\$ -	TID #8-Capital Projects	44	\$ 9,000,000
Economic Development	31	\$ 167,740	TID #9-Capital Projects	45	\$ 6,590,000
Park Development Escrow	32	\$ -			
Low Income Loan	33	\$ 4,100			
			<b>Total Expenses - All Funds</b>		<u>\$ 64,792,891</u>

**General Property Tax Rate Per Thousand of Assessed Valuation**

2008 Assessed Value	\$ 3,283,663,300	98.17% Ratio
2009 Assessed Value	\$ 3,308,303,500	100.56% Ratio

State	\$ 0.17
County	\$ 5.15
MMSD	\$ 1.32
City of Oak Creek	\$ 5.79
Oak Creek-Franklin School District	\$ 8.59
MATC	\$ 1.90
<b>Total:</b>	<u>\$ 22.92</u>

**Less Credits:**

Milwaukee County Sales Tax Credit	\$ (1.02)
State School Tax Credit	\$ (1.33)
<b>Net Tax Rate:</b>	<u>\$ 20.57</u>

## CITY OF OAK CREEK 2010 BUDGET

Year of Levy/Collection	City Tax Levies	Ratio	Annual City Levy	
			Rate per \$1,000 of Assessed Value	Change
2009/2010	\$ 18,861,420	100.56%	\$ 5.79	0%
2008/2009	\$ 18,954,380	98.17%	\$ 5.79	-1%
2007/2008	\$ 18,685,140	101.50%	\$ 5.82	-16%
2006/2007	\$ 18,164,740	86.12%	\$ 6.95	1%
2005/2006	\$ 17,461,998	96.30%	\$ 6.90	-1%
2004/2005	\$ 17,013,363	99.97%	\$ 6.98	-21%
2003/2004	\$ 16,513,363	88.09%	\$ 8.82	0%
2002/2003	\$ 16,251,239	93.41%	\$ 8.83	-2%
2001/2002	\$ 16,035,696	98.27%	\$ 9.00	-14%
2000/2001	\$ 15,641,297	88.78%	\$ 10.49	

# CITY OF OAK CREEK 2010 BUDGET

Final 12/10/09

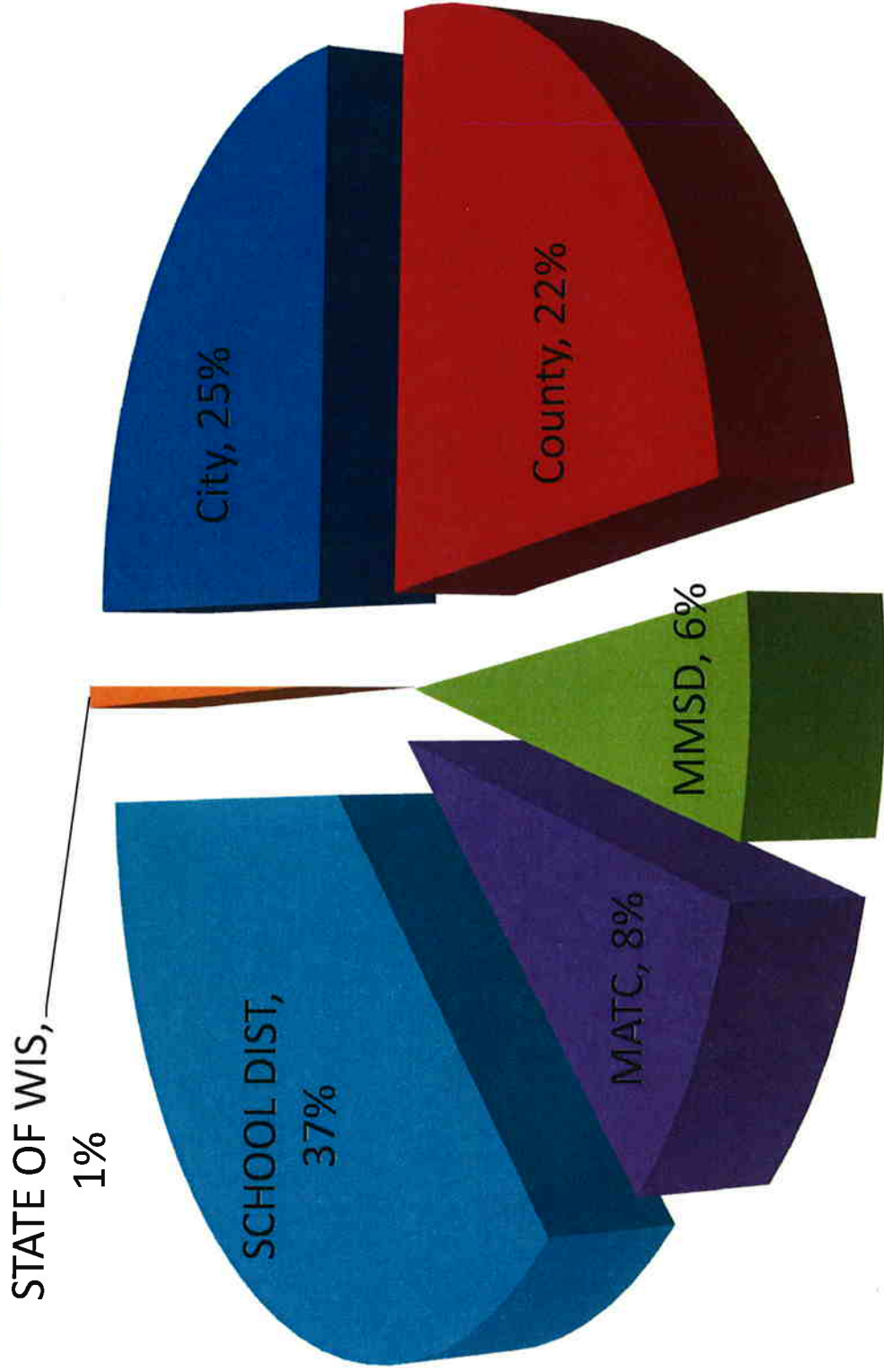
2009 Tax Rates (for 2010 collection)

2/1/2010

TAXING AGENCY:	BASE VALUE	TOTAL ASSESSED	CERTIFIED TAX LEVY	EQUALIZED TAX RATE PER \$1000	TOTAL TAX LEVY	TIF LEVY	ASSESSED TAX RATE PER \$1000	ASSESSED TAX RATE PER DOLLAR
STATE*	3,293,533,700	3,308,303,500	\$558,932.85	0.169706127	\$558,932.85	\$0	0.168948481	\$0.000168948
COUNTY*	3,242,787,000	3,308,303,500	\$16,779,919.06	5.174536305	\$17,042,509.70	\$262,590.64	5.151434777	\$0.005151435
MMSD*	3,242,787,000	3,308,303,500	\$4,294,254.00	1.324247939	\$4,361,455.21	\$67,201.21	1.318335882	\$0.001318336
CITY OF OAK CREEK* EXEMPT COMPUTER AID*	3,242,787,000	3,308,303,500	\$18,861,420.00	5.816422725	\$19,156,584.26	\$295,164.26	5.790455519	\$0.005790456
SCHOOL*	3,242,787,000	3,308,303,500	\$27,977,251.00	8.627532737	\$28,415,069.82	\$437,818.82	8.589015432	\$0.008589015
MATC*	3,242,787,000	3,308,303,500	\$6,195,982.00	1.910696571	\$6,292,943.55	\$96,961.55	1.902166336	\$0.001902166
<hr/>								
TOTALS:								
COUNTY SALES TAX CREDIT*	3,242,787,000	3,308,303,500	\$74,667,758.91		\$75,827,495.38	\$1,159,736.47		22.92035643
			\$3,328,477.06	\$1.026425	\$3,380,564.73 **	\$52,087.67	\$1.02184238	1.33386774
CREDITS:			\$71,339,281.85		Exempt Comp-TIF*	\$1,107,648.80		20.56464631
SCHOOL TAX CREDIT	\$0.001333868		(\$4,412,839.30)			27,076.41		\$0.001333868
COUNTY SALES TAX	\$0.001006098		\$66,926,442.55			\$1,134,725.21		\$0.001021842
								\$0.020564646
FIRST DOLLAR CREDIT	\$7,100	\$61.26					2009 rate	20.56464631
LOTTERY CREDIT*	\$8,100	\$69.88					2008 rate	20.19223785
TOTAL*					\$68,086,179.02			0.372408461
EQUALIZED VALUATION*	3,293,533,700						effective rate:	\$20.57
TIF INCREMENT*	50,746,700						effective rate:	\$20.19
BASE	3,242,787,000						*****	
ASSESSED VALUATION*	3,308,303,500						difference:	\$0.38
Assessment Ratio*								

Note: Statement of Taxes is to show:  
 Total of certified levies, not including the City's computer aids amount, minus the Co. Sales Tax credit, plus the total TIF levy not including Co. Sales tax credit or TIF computer aids amount.  
 \*\*Used for calculation purposes only.

Where do my 2009 property tax dollars go?





# CITY OF OAK CREEK 2010 BUDGET

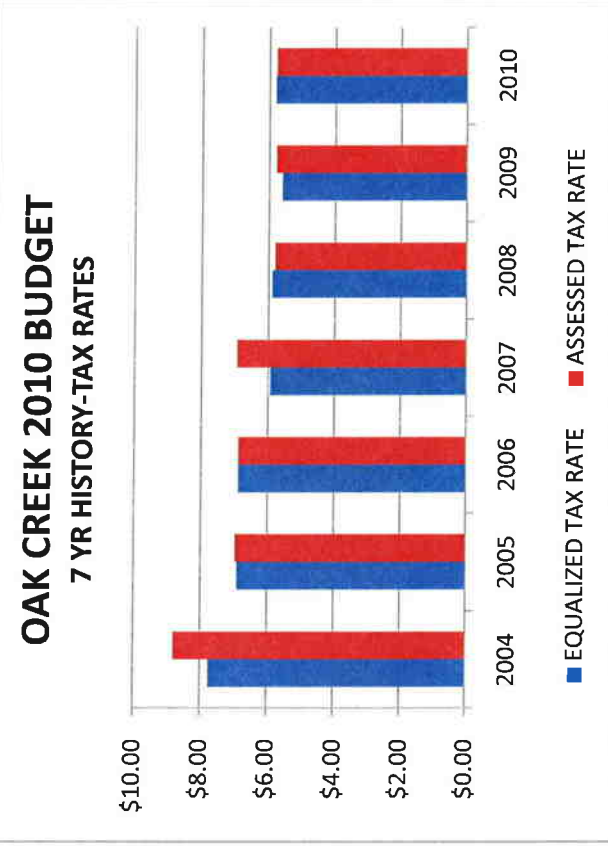
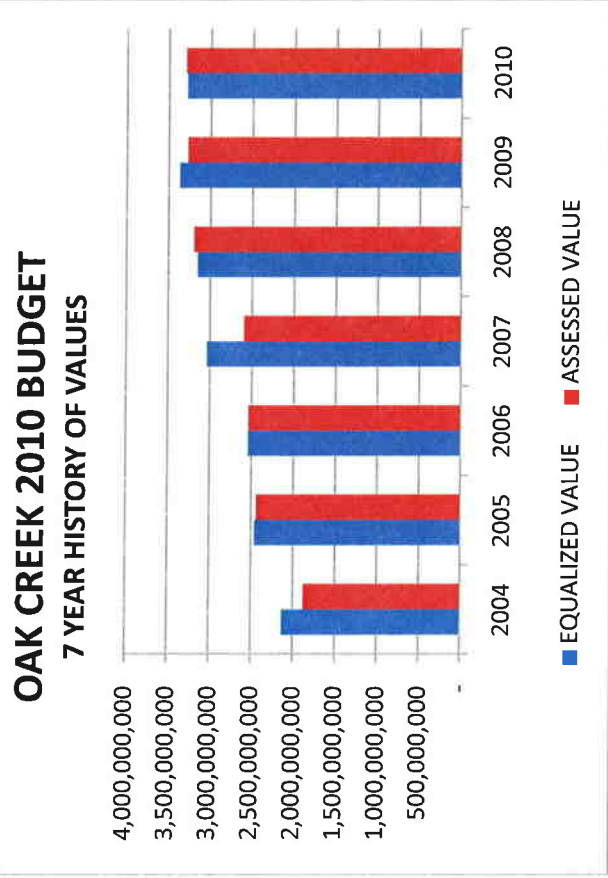
Tax Rates per \$1000 of Assessed Value

	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
State	0.17	0.17	0.17	0.21	0.19	0.20	0.23	0.21	0.20	0.23
County	5.15	5.14	4.83	5.83	5.43	5.87	6.88	6.83	6.87	7.91
MMSD	1.32	1.33	1.26	1.52	1.42	1.55	1.80	1.81	1.73	1.91
City Of OC	5.79	5.79	5.82	6.95	6.90	6.98	8.82	8.83	9.00	10.49
School	8.59	8.22	7.62	8.07	7.87	8.30	10.05	9.63	9.64	10.17
MATC	1.90	1.89	1.74	2.07	1.88	1.96	2.24	2.14	2.06	2.28
Gross Tax	22.92	22.54	21.44	24.65	23.69	24.86	30.02	29.45	29.50	32.99
School Tax Credit	-1.33	-1.29	-1.00	-1.25	-1.01	-1.06	-1.35	-1.32	-1.30	-1.54
County Sales Tax Credit	-1.02	-1.06	-1.15	-1.25	-1.18	-1.27	-1.46	-1.40	-1.40	-1.68
NET TAX RATE	20.57	20.19	22.15	22.15	21.50	22.53	27.21	26.73	26.80	29.77
Ratio of Assessed to Equalized Value	100.56%	98.17%	101.51%	86.12%	96.30%	99.97%	88.09%	93.41%	98.27%	88.78%
First Dollar Credit	\$61.26	\$31.13								
Lottery Credit	\$69.88	\$71.83	\$78.16	\$80.21	\$73.94	\$79.04	\$76.99	\$70.44	\$71.99	

# CITY OF OAK CREEK 2010 ANNUAL BUDGET

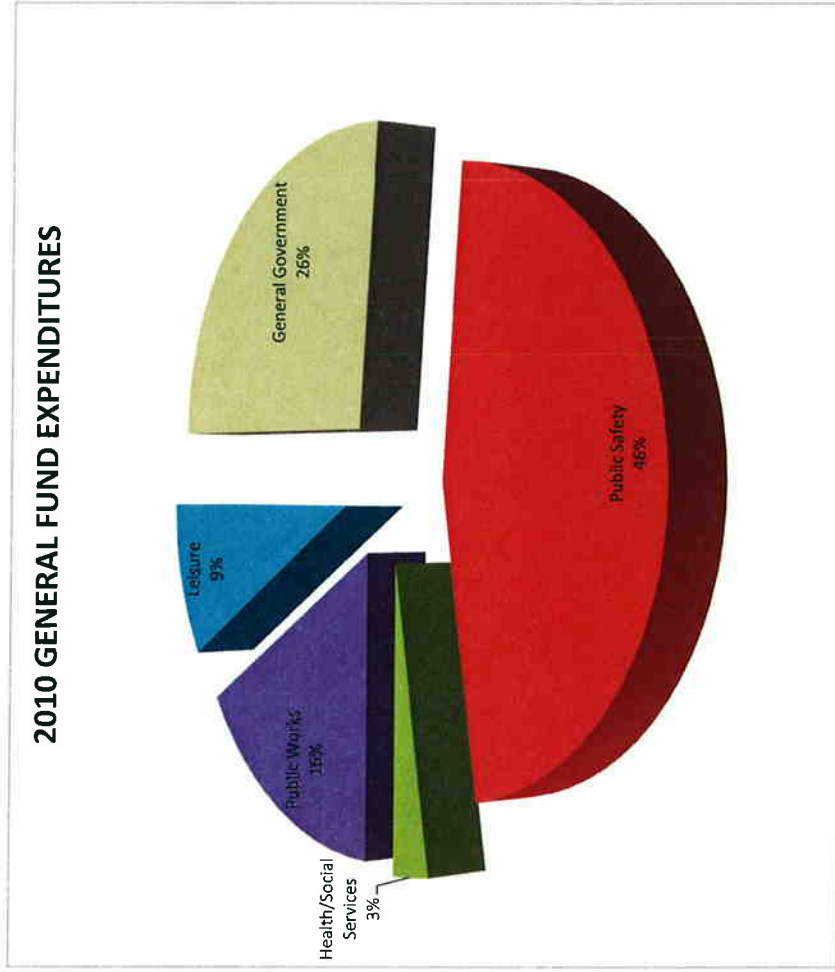
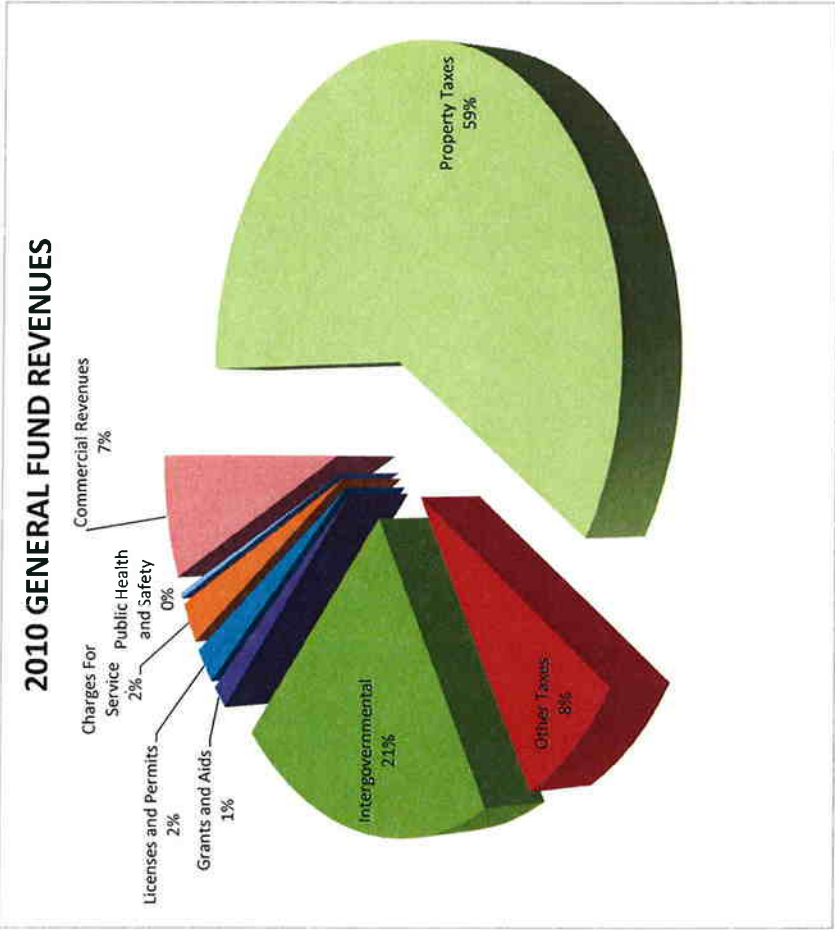
## 7 YEAR HISTORY OF CITY'S TAX RATE AND VALUES

	2004	2005	2006	2007	2008	2009	2010
EQUALIZED VALUE	2,142,128,700	2,469,572,500	2,550,239,400	3,046,431,800	3,160,910,400	3,380,874,000	3,293,533,700
ASSESSED VALUE	1,886,997,950	2,449,930,570	2,549,618,560	2,609,342,280	3,208,917,730	3,283,663,300	3,308,303,500
RATIO	88.09%	99.97%	96.30%	86.12%	101.50%	98.17%	100.56%
Assessed Tax Rate	\$8.82	\$6.98	\$6.90	\$6.95	\$5.82	\$5.79	\$5.79
Equalized Tax Rate	\$7.77	\$6.93	\$6.90	\$5.95	\$5.91	\$5.62	\$5.82





# City of Oak Creek 2010 Annual Budget



# City of Oak Creek 2010 Annual Budget

**Fund Name:** General Fund – Fund 10

**Fund Description:**

The General Fund is the primary operating fund of the City. It is used to account for all funds not otherwise accounted for in other funds. It serves as the collection point for the widest variety of City revenues. Unlike all other funds, the dollars left over at the end of the year in each department or division's accounts reverts back to the General Fund balance to be reallocated the next year.

**Fund Objectives:**

The General Fund as the primary fund of the City needs to have adequate resources to handle shortfalls in revenue and the expenses related to unexpected emergencies. The Common Council continues two goals for 2010:

1. Maintain a "Contingency Reserve" of one (1.0 %) percent of General Fund Operating expenses.
2. Maintain a "Designated Carry-over Balance" of ten (10%) percent to twenty (20%) of general fund operating expenses.

**Future Issues**

The issues of State-shared revenues and property-tax levy and revenue limits continue to dominate Wisconsin's political scene. The future status of shared revenues remains unclear, as does the potential limit on municipal revenues. Although the State has not formalized action on their budget, it appears that levy limits will be re-imposed after the initial two year cap. Cities like Oak Creek that are experiencing rapid growth are allowed to further increase the levy, but only by the amount attributable to new growth. The City of Oak Creek government has kept the City portion of the tax levy under a self-imposed limit of that amount for three years prior to the state's imposition of a cap. If State-shared revenues are further reduced or eliminated, or extreme revenue limits are instituted, it will force a change in service levels and necessitate layoffs. It will take a considerable effort on the part of all local governments in the future to keep shared revenues intact and to work within limits set by the state, just as it takes considerable effort for the City's government to hold the line on its portion of property taxes.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>General Fund Summary</b>					
<b>Beginning Balance</b>	\$7,228,096	\$6,020,622	\$5,128,580	\$6,154,548	\$6,512,842
<b>Revenues</b>					
Taxes	9,724,077	12,090,250	13,352,880	13,352,880	13,201,145
Other Taxes	1,677,595	1,705,812	1,589,239	1,581,620	1,693,500
State Shared Revenues	4,031,894	3,839,258	4,611,621	4,611,972	4,621,570
Other Intergovernmental	445,817	436,074	391,280	285,341	312,300
Licenses and Permits	687,005	565,474	507,250	418,110	461,600
Charges for Services	720,102	551,346	509,550	444,170	523,950
Public Health and Safety	36,755	96,484	75,400	69,690	73,000
Commercial Revenues	1,983,080	1,846,430	1,358,150	1,624,581	1,575,750
Transfers	0	0	0	0	0
<b>Total Revenues</b>	<b>\$19,306,325</b>	<b>\$21,131,128</b>	<b>\$22,395,370</b>	<b>\$22,388,364</b>	<b>\$22,462,815</b>
<b>Total Funds Available</b>	<b>\$26,534,421</b>	<b>\$27,151,750</b>	<b>\$27,523,950</b>	<b>\$28,542,913</b>	<b>\$28,975,657</b>
<b>Expenditures</b>					
General Government	5,261,305	5,225,971	6,280,630	5,447,370	6,087,155
Public Safety	9,663,693	9,820,735	10,558,605	10,421,010	10,603,960
Health	513,010	569,632	641,465	600,870	644,475
Public Works	3,313,637	3,547,290	3,809,625	3,646,792	3,744,755
Leisure Services	1,762,154	1,833,574	2,011,825	1,914,029	2,033,400
Interfund Transfer	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$20,513,799</b>	<b>\$20,997,202</b>	<b>\$23,302,150</b>	<b>\$22,030,071</b>	<b>\$23,113,745</b>
<b>Use of Reserves</b>	<b>\$1,207,474</b>	<b>\$0</b>	<b>\$906,780</b>	<b>\$0</b>	<b>\$650,930</b>
<b>Ending Fund Balance</b>	<b>\$6,020,622</b>	<b>\$6,154,548</b>	<b>\$4,221,800</b>	<b>\$6,512,842</b>	<b>\$5,861,912</b>
<b>Fund Balance Percentage</b>	<b>29.3%</b>	<b>29.3%</b>	<b>18.1%</b>	<b>29.6%</b>	<b>25.4%</b>

Expenditure Restraint limit = 4.32%  
 2009 Adopted Budget = \$23,302,150  
 Max 2010 General Fund Budget = \$24,308,803  
 Does Proposed 2010 Budget meet Expenditure Restraint? **Yes**

Property Tax Levy Cap = 3.00%  
 2009 Adopted Levy = \$18,807,600  
 State Imposed Levy Cap = \$19,371,828  
 Less Computer Aids of \$146,780  
 Max Property Tax Levy = \$19,225,048  
 \$ Amt Change Year to Year = \$417,448

*Revised*  
*10/20/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>General Fund</b>					
<b>Beginning Fund Balance</b>	<b>\$7,228,096</b>	<b>\$6,020,622</b>	<b>\$5,128,580</b>	<b>6,154,548</b>	<b>6,512,842</b>
<b>Revenues</b>					
<b>Taxes</b>					
300.00 General Property	9,724,077	12,090,250	13,352,880	13,352,880	13,201,145
301.00 Omitted Property	9,455	10,155	0	0	
302.00 Utility Tax Equivalent	1,111,239	1,152,332	1,111,239	1,111,239	1,211,000
303.00 Motel/Hotel Room	444,977	400,180	400,000	357,000	400,000
304.00 Mobile Trailer Fees	76,728	77,985	75,000	75,250	75,000
305.00 Written Off Delinquent Taxes	85	1,677	0	0	0
306.00 Tax District Reimbursement	32,131	11,955	0	2,775	0
307.00 Motor Fuel Tax Refund	2,980	3,890	3,000	7,500	7,500
308.00 Ag Use Value Penalty	0	27,555	0	11,182	0
309.00 Liberty Woods Penalty	0	20,083	0	16,674	0
Subtotal	\$11,401,672	\$13,796,062	\$14,942,119	\$14,934,500	\$14,894,645
<b>State Shared Revenues</b>					
310.00 Per Capita Population 31,029	1,223,213	1,223,213	1,223,212	1,223,213	1,039,730
312.00 Special Utility	694,513	694,513	1,494,512	1,494,512	1,711,245
315.00 State Aid - Roads	1,541,523	1,549,638	1,543,196	1,543,546	1,634,480
316.00 Expenditure Restraint Program	572,645	371,894	350,701	350,701	236,115
Subtotal	\$4,031,894	\$3,839,258	\$4,611,621	\$4,611,972	\$4,621,570
<b>Other Intergovernmental</b>					
314.00 Fire Insurance Dues	87,539	87,210	87,000	0	0
315.50 State Aid - Computer Aids	173,958	173,190	146,780	146,780	152,300
318.00 Other State Aids	6,140	6,010	0	5,950	0
320.25 Police State Training	428	9,641	0	0	0
320.32 FAST - Cops in Schools-School	97,140	100,196	100,000	100,000	100,000
320.40 Universal 2004 Hiring Grant	20,000	0	0	0	0
322.00 DOJ Cease	1,000	5,000	0	5,000	5,000
323.00 Health Block Grant	30,587	41,818	30,000	15,000	30,000
327.00 County & Misc. Grants	0	2,261	0	3,911	0
328.00 State of Wisconsin Grant	0	5,001	0	0	0
329.00 Development CDBG	29,025	5,747	27,500	8,700	25,000
Subtotal	\$445,817	\$436,074	\$391,280	\$285,341	\$312,300
<b>Licenses and Permits</b>					
330.00 Combination Class A	5,420	6,010	6,600	6,100	6,100
330.10 Combination Class B	19,950	19,800	19,000	20,855	20,500
330.20 Beer Class A	125	125	125	100	100
330.30 Beer Class B	570	1,735	1,725	670	700
330.35 Wine Class C	325	300	300	300	200
330.40 Publishing Fees	550	570	600	590	600
331.00 Operators Licenses	9,255	8,270	7,000	8,690	7,500
332.00 Amusement Devices	6,125	6,175	6,500	5,725	5,600
332.10 Amusement Operators	2,700	3,000	2,700	2,700	2,700
333.00 Electrical Licenses	4,620	4,590	4,000	4,200	4,600
334.00 Misc Business Licenses	19,400	7,380	6,200	6,500	6,500
334.10 Misc Non-Business Licenses	88	46	100	70	100
334.20 DATCP Licenses	9,714	9,722	9,000	10,600	9,500

Continued Next Page

*REVISED 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
334.30 FSRL Licenses	23,985	23,140	22,000	32,600	22,000
334.40 Late Sanitarian License Renewal	-90	450	500	0	300
335.00 Landfill License	225	450	500	675	600
336.00 Landfill Permits	0	300	0	0	700
337.00 Building Permits	291,102	252,542	225,000	150,000	185,000
337.05 Building Plan Review	42,150	20,350	20,000	29,400	25,000
337.10 Electrical Permits	129,349	91,807	75,000	75,000	75,000
337.20 Plumbing Permits	84,736	82,952	75,000	44,720	65,000
337.30 Plumbing Plan Review	0	0	0	0	0
338.00 Street Opening/Driveway	18,746	14,978	15,000	10,200	15,000
338.10 Erosion Control	17,625	10,367	10,000	8,000	8,000
339.00 Other Permits	335	415	400	0	300
Subtotal	\$687,005	\$565,474	\$507,250	\$418,110	\$461,600
<b>Charges For Services</b>					
340.00 Weed Cutting	11,088	14,593	8,000	10,600	7,500
340.05 Weed Cutting - Tax Roll	7,069	19,107	15,000	19,820	15,800
340.10 Property Status Reports	3,640	4,650	2,500	4,410	3,000
340.40 Photo Copies - Other	2,447	2,141	1,500	1,500	1,500
340.50 Postage Cost Reimbursement	215	32	100	49	200
340.60 Utility Charge For Service	38,500	39,700	40,900	40,900	42,100
341.00 Animal Licenses	1,700	0	0	0	0
341.20 Animal License Processing	14,113	12,509	12,000	11,900	10,000
342.00 Zoning Appeal Fees	500	1,000	500	300	700
342.10 Rezoning Petition & Fees	2,325	775	1,000	775	1,000
342.20 Conditional Use Requests	7,412	16,000	5,000	5,725	5,000
342.30 Text Amendment Requests	0	500	500	1,000	200
342.40 ROW Vacation Fee	575	60	0	0	200
342.50 Map Amendments	775	775	1,000	1,550	1,000
342.60 Filing Fees C.S.M.	4,725	5,550	5,000	3,935	5,000
342.70 Plan Commission Fees	10,565	8,950	10,000	6,150	10,000
342.75 Landscape Plan Review	4,660	3,165	3,000	1,265	3,600
342.80 Subdivision Plat Fees	875	950	500	500	500
342.90 Map Sales	36	26	50	23	300
343.00 State DWI Seizures	4,540	5,016	0	0	1,900
344.00 Police/Fire Report Copies	2,191	2,050	2,000	2,000	2,200
345.00 Engineering Fees - City	214,136	127,014	150,000	128,500	154,150
345.10 Engineering Fees - Utility	3,227	7,350	5,000	2,000	4,800
345.20 Engineering Fees - Developer	84,156	18,026	20,000	5,000	25,000
345.30 Engineering Fees - TIF	10,725	8,520	10,000	0	10,000
345.50 Highway Service Fees	81,588	47,461	20,000	8,000	20,000
345.70 Grading Bond Forfeitures	2,000	0	0	0	0
346.10 Sales of Culvert Pipe	9,674	11,616	8,000	9,275	7,500
346.20 Culvert Installation	5,878	5,838	6,000	1,435	5,000
346.40 Street Excavation Repairs	2,271	0	0	0	0
347.00 Recreation Program Charges	155,906	156,987	150,000	150,500	153,200
348.00 Library Fees	24,715	24,983	25,000	21,500	25,000
348.10 Federated Library System	340	296	0	258	100
348.20 Photo Copies - Library	4,679	4,487	5,000	3,300	5,400
349.00 Misc Charges For Service	2,856	1,220	2,000	2,000	2,100
Subtotal	\$720,102	\$551,346	\$509,550	\$444,170	\$523,950
<b>Public Health &amp; Safety</b>					
350.00 Police Special Event Fees	1,155	1,385	1,000	0	1,400
350.10 County Constable Fees	0	0	0	0	0
351.10 Claims for Fire Calls	208	0	0	0	0
352.00 School Health Services	1,021	285	0	0	0
352.10 Clinic Fees	20,488	57,021	35,000	30,000	30,000
352.20 Sanitarian Pre-Inspection Fees	1,061	2,377	1,000	0	700
352.30 Sanitarian Re-Inspection Fees	126	0	0	1,290	0
352.40 Reg Sanitarian Serv-Franklin	12,688	35,201	38,400	38,400	40,500
355.00 Miscellaneous Service Charges	8	215	0	0	400
Subtotal	\$36,755	\$96,484	\$75,400	\$69,690	\$73,000



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Commercial Revenue					
360.00 Interest on Investments	766,237	471,767	500,000	550,000	575,000
360.10 Interest on Taxes	75,359	55,687	55,000	90,300	75,000
360.30 Interest on Invoices	3,288	2,337	0	22	0
361.00 Land Rentals	250	265	250	250	250
361.50 T-Mobile Lease Payments	23,900	23,900	23,900	23,900	23,900
361.60 AT&T Cell Tower Lease	0	2,000	24,000	24,000	24,000
363.00 Insurance Incentives	41,669	49,853	0	40,000	40,000
364.00 Insurance Recovery-General	32,520	3,847	0	1,100	0
364.05 Insurance Recovery-Lights	23,911	11,984	0	8,525	0
364.10 Insurance Recovery-Police	20,588	1,453	0	17,000	0
364.20 Insurance Recovery-Fire	0	0	0	0	0
364.30 Insurance Recovery-Streets	638	6,017	0	0	0
365.00 Cable TV Franchise Fees	337,731	341,715	330,000	350,500	335,000
365.50 AT&T Video Service Fees	903	26,490	10,000	42,000	50,000
366.00 Sale of City Equip-Other	4,938	2,277	0	8,100	3,100
366.10 Sale of City Equip-Police	19,821	6,558	6,000	0	5,000
368.00 Miscellaneous Revenue	142,290	2,339	2,000	8,100	2,500
368.50 Retiree Drug Subsidy Program	84,127	84,244	0	0	0
368.60 FEMA Reimb-Disaster Aid	0	318,607	0	3,784	0
369.00 Court Fines	398,260	421,240	400,000	450,000	435,000
369.10 False Alarm Penalties	6,650	13,850	7,000	7,000	7,000
Subtotal	\$1,983,080	\$1,846,430	\$1,358,150	\$1,624,581	\$1,575,750
Interfund Transfers					
390.40 From TIF #2	0	0	0	0	
390.50 From TIF #3	0	0	0	0	
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$19,306,325</b>	<b>\$21,131,128</b>	<b>\$22,395,370</b>	<b>\$22,388,364</b>	<b>\$22,462,815</b>

*REVISE  
10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Expenditure Summary</b>					
<b>Beginning Balance</b>	\$7,228,096	\$6,020,622	\$5,128,580	\$6,154,548	\$6,512,842
<b>Revenues</b>	\$19,306,325	\$21,131,128	\$22,395,370	\$22,388,364	\$22,462,815
<b>Expenditures</b>					
40 General Government	2,593,117	2,536,147	3,206,405	2,469,850	3,014,160
41 Building Maintenance	497,373	511,190	607,010	584,517	604,095
42 Administration	221,269	227,610	235,840	234,965	239,735
43 Information Technology	505,798	543,877	601,670	593,326	623,670
44 City Clerk	487,460	502,157	249,405	254,995	265,430
45 Finance	0	0	339,125	339,106	311,750
46 City Treasurer	168,644	170,827	207,210	205,421	216,990
48 City Assessor	189,183	180,592	205,435	203,257	223,570
50 Legal Department	290,356	243,774	304,685	246,693	286,580
55 Community Development	308,105	309,797	323,845	315,240	301,175
60 Police	7,717,290	7,870,538	8,442,455	8,409,627	8,536,325
63 Emergency Operations	35,785	15,204	33,755	25,000	35,900
65 Fire Non-EMS Operations	1,285,746	1,316,449	1,365,430	1,355,667	1,295,755
70 Building Inspection	624,872	618,544	716,965	630,716	735,980
75 Health	513,010	569,632	641,465	600,870	644,475
81 Engineering	1,001,418	966,240	1,070,515	977,491	943,270
83 Streets	2,312,219	2,581,050	2,739,110	2,669,301	2,801,485
90 Parks, Recreation and Forestry	1,044,203	1,081,461	1,192,290	1,146,104	1,219,010
95 Library	717,951	752,113	819,535	767,925	814,390
99 Interfund Transfer	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$20,513,799</b>	<b>\$20,997,202</b>	<b>\$23,302,150</b>	<b>\$22,030,071</b>	<b>\$23,113,745</b>
<i>Use of Reserves</i>	<i>\$1,207,474</i>	<i>\$0</i>	<i>\$906,780</i>	<i>\$0</i>	<i>\$650,930</i>
<b>Ending Fund Balance</b>	<b>\$6,020,622</b>	<b>\$6,154,548</b>	<b>\$4,221,800</b>	<b>\$6,512,842</b>	<b>\$5,861,912</b>
<b>Fund Balance Percentage</b>	<b>29.3%</b>	<b>29.3%</b>	<b>18.1%</b>	<b>29.6%</b>	<b>25.4%</b>

*Revised  
10/19/09*

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: General Government

### Program Description

The General Government category includes the Common Council, all citizen boards, commissions, committees and election activities, insurance coverages and all costs associated with the general operation of the City.

The Common Council, which consists of an elected part-time Mayor and six elected part-time Alderpersons, represents the residents of the City of Oak Creek. The Common Council is responsible for setting City policies. According to State Statutes, it manages and controls City property, finances and public services, acting for the health, safety and welfare of the public.

### 2010 Objectives

1. Continue to develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes.
2. Consider options for the City Hall Complex; review reports from the ad hoc Civic Center Design Steering Committee, and determine action to take related to the City Hall Complex.
3. Continue to take a proactive stance on development in the area of S. 27<sup>th</sup> Street, including maintaining regular communication with the City of Franklin.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>General Government - 40</b>					
Direct Employee Costs					
105 Salaries, Part Time	99,639	125,865	115,650	102,350	100,650
110 Salaries, Overtime	0	5	0	0	0
125 Car Allowance	13,788	13,420	13,800	13,800	13,800
130 Retirement	7,650	7,588	9,030	11,770	9,000
135 Social Security	7,366	7,365	7,325	7,830	5,800
160 Insurance, Work Comp	370	450	300	300	410
175 Insurance, Group Life	74	84	100	100	100
185 Section 125 Expenses		49			0
Subtotal	\$128,887	\$154,826	\$146,205	\$136,150	\$129,760
Indirect Employee					
200 Travel/Training	647	704	800	600	600
205 Recruitmnt/Testng/Physicals	491	60	500		
210 Expense Allowance	476	235	300	300	300
225 Recognition	997	813	1,000	2,000	1,000
Subtotal	\$2,611	\$1,812	\$2,600	\$2,900	\$1,900
Utility Costs					
315 Telephone	804	888	1,000	600	800
330 Street Lighting	391,543	436,775	400,000	420,000	425,000
Subtotal	\$392,347	\$437,663	\$401,000	\$420,600	\$425,800
Supplies					
400 Office Supplies	1,544	1,809	1,500	1,500	1,200
410 Printing and Copying	2,886	5,936	8,000	8,000	8,000
415 Postage	5,937	3,167	4,000	6,000	6,000
420 Dues and Publications	16,207	16,138	17,000	17,000	17,000
425 Advertising and Promotions	0	1,178	2,000	1,000	1,000
450 Public Information	8,886	9,305	9,500	9,300	9,500
460 Minor Equipment	0		0	0	
494 Leased Major Equipment	4,499	4,908	5,500	5,500	4,500
495 Miscellaneous	272	2,098	1,000	1,000	1,000
Subtotal	\$40,231	\$44,539	\$48,500	\$49,300	\$48,200
Other Services					
503 Section 125 Plan Administration	478	130	1,000	300	500
504 Retiree Medicare Premiums	185,400	185,000	185,000	185,000	185,000
505 Retiree Health Insurance	1,280,000	1,200,000	1,200,000	1,200,000	1,200,000
514 Engineering/Consulting	0	1,491	0		
525 Outside Legal Services	163,942	106,701	300,000	110,000	140,000
535 Insurance	113,427	152,047	150,000	150,000	150,000
545 Legal Notices	7,164	8,894	8,000	8,000	8,000
560 Tax Assessment Refunds	9,547	19,016	25,000	1,200	10,000
565 Election Costs	17,684	19,077	15,000	13,000	20,000
575 Claims	76,577	39,856	50,000	5,000	50,000
576 Sales Tax	2,877	3,375	3,000	3,000	3,000
580 CDBG Grantee Expenses	29,025	5,747	27,500	27,500	27,500
581 Board of Review	3,954	837	1,000	1,100	1,200
583 Civil Service Commission	1,482	2,392	3,000	2,000	3,000
584 Board of Zoning Appeals	2,229	3,990	3,500	2,000	2,000
585 Plan Commission	6,625	5,349	9,000	4,500	5,000
586 Celebrations Commission	27,000	27,390	27,000	28,600	27,000
587 Cable Advisory Council	0		0		
588 Police and Fire Commission	6,929	4,416	8,000	4,000	5,000

# City of Oak Creek 2010 Annual Budget

Fund / Department		2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
590	Board of Health	2,991	3,222	4,000	2,000	4,000
592	Historical Society	1,622	2,115	5,000	2,100	1,000
593	County Animal Control	55,042	56,544	60,000	60,000	55,000
594	Miscellaneous Boards	0	0	100	100	100
595	Miscellaneous/Rate Stabilization	40	103	470,000	5,000	5,000
596	Weed Commissioner	35,281	43,672	50,000	45,000	0
	Subtotal	\$2,029,316	\$1,891,364	\$2,605,100	\$1,859,400	\$1,902,300
<b>Maintenance</b>						
600	Office Equip Maintenance	607	125	3,000	1,500	2,000
645	Street Lighting System	-882	5,818	0	0	0
	Subtotal	-\$275	\$5,943	\$3,000	\$1,500	\$2,000
998	Reserve for Unsettled Wages	0	0	0	0	399,200
999	Contingency	0	0	0	0	105,000
	Subtotal	0	0	0	0	504,200
	<b>Total</b>	<b>\$2,593,117</b>	<b>\$2,536,147</b>	<b>\$3,206,405</b>	<b>\$2,469,850</b>	<b>\$3,014,160</b>

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### GENERAL GOVERNMENT' - 40

200 TRAVEL/TRAINING	\$600
Miscellaneous League activities, training, travel expenses.	
205 RECRUITMENT/TESTING/PHYSICALS	
Cost of ads, physical exam for PT Gen. Govt. clerical employees	
210 EXPENSE ALLOWANCE	\$300
Miscellaneous reimbursable expenses paid to Mayor & Council.	
225 RECOGNITION	\$1,000
Memorials, flowers, plaques, retirement watches, commemorative items.	
315 TELEPHONE	\$800
Mayor and Aldermen cell phone & long distance charges.	
330 STREET LIGHTING	\$400,000
Charges for electric service for the city owned and rented street lights	
400 OFFICE SUPPLIES	\$1,200
Paper, pens, folders and miscellaneous office supplies needed for daily office business for Mayor and Council, boards/commissions; recording tapes; stationery; binders; accounts payable checks.	
410 PRINTING AND COPYING	\$8,000
Costs for reproducing agenda items and miscellaneous materials for Mayor/Council, staff and public.	
415 POSTAGE	\$6,000
Postage costs for routine business correspondence; Federal Express mailings; PO Box fees.	
420 DUES & PUBLICATIONS	\$17,000
Mayor, Council and City subscriptions to: Journal/Sentinel, Daily Reporter, Wisconsin Taxpayers Alliance, League of Municipalities updates, Milwaukee County Board proceedings. Purchase of updates/handbooks from League of Municipalities. Dues for League of Municipalities, ICC, Sam's Club, MAMEA, VALUE, Wis.Alliance of Cities. Miscellaneous costs for publications, memberships.	
425 ADVERTISING & PROMOTIONS	\$1,000
Purchase of City logo clothing, T-shirts, mugs, etc. for sale to the public or for donations	
450 PUBLIC INFORMATION - NEWSLETTER	\$3,500
Share of costs for producing and delivering the City's newsletter, the ACORN, 3 times per year, at approximately \$3,000 per issue.	
494 LEASED MAJOR EQUIPMENT	\$4,500
Lease rental & maintenance for Pitney Bowes mail machine & postage meter.	
495 MISCELLANEOUS	\$1,000
Vehicle registration/title fees, employee lounge equipment, safe deposit box rental, bee/wasp nest removal and other miscellaneous expenses not covered by categories.	
503 SECTION 125 PLAN ADMINISTRATION	
Charges for administration of the flexible spending plan.	
504 RETIREE MEDICARE PREMIUMS	
The City reimburses for the Medicare premium for all its eligible retirees. This premium was \$96.40 per retiree per month in 2008.	

# City of Oak Creek 2010 Annual Budget

505 RETIREE HEALTH INSURANCE The City pays for retiree health insurance.	
514 ENGINEERING/CONSULTING	
525 OUTSIDE LEGAL SERVICES Potential future costs for City litigation.	
535 GENERAL INSURANCE All general City insurances: Property & Inland Marine, Umbrella, Police Professional Liability, Public Officials Liability, Motor Vehicle, Bonds, Boiler & Machinery, Money/Securities, Errors/Omissions. Includes Excess Workers Compensation premiums	\$220,000
545 LEGAL NOTICES All required legal notices published for hearings, bids, official minutes, etc.	\$8,000
560 TAX ASSESSMENT REFUNDS Refunds resulting from an incorrect or appealed assessment, which could include locally and/or state assessed properties.	
565 ELECTION COSTS Costs payable to Milwaukee County for ballot preparation, paper ballots, supplies; costs for supplies for pollworkers; maintenance of voting machines and peripherals; official election notices; facility rental before and after hours at Community Center.	\$25,000
575 CLAIMS Settlement of minor claims and disputes, deductibles.	
576 SALES TAX Sales tax payments on items sold by the City.	
580 CDBG GRANTEE EXPENSES Costs associated with the flow through of CDBG grant funds; matches CDBG revenues.	
581 BOARD OF REVIEW Salaries, miscellaneous forms, postage, subpoena costs.	\$1,000
583 CIVIL SERVICE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	\$3,000
584 BOARD OF ZONING/HOUSING APPEALS Salaries, legal notices, postage, supplies & printing, dues and publications.	\$2,000
585 PLAN COMMISSION Salaries, dues/publications, office supplies, recruitment, travel/training, miscellaneous	\$5,000
586 CELEBRATIONS COMMISSION Supplies; costs associated with Independence Day celebration for parade, music, trophies, fireworks, flags, food, activities, portable restrooms, etc. Memorial Day, Halloween & special event program costs.	\$27,000
588 POLICE & FIRE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	\$5,000

# City of Oak Creek 2010 Annual Budget

590 BOARD OF HEALTH	\$1,000
Fees for Medical Officer are \$600 per quarter, travel/training, supplies, postage, printing /advertising.	
592 HISTORICAL SOCIETY	\$1,000
Supplies purchased for general upkeep of the City buildings at the Historical Society site.	
593 ANIMAL CONTROL	
Costs determined by Milwaukee Area Domestic Animal Control Commission for animal control:	
594 MISCELLANEOUS BOARDS	\$100
Costs incurred by various boards and committees: Bender Park, Finance, Environmental Advisory, Traffic & Safety, Stormwater Management, ad-hoc committees.	
595 MISCELLANEOUS/RATE STABILIZATION	
Expenses not covered by other specific categories	
596 WEED COMMISSIONER	
Fees paid to the Weed Commissioners - \$75/hr x 600 hours plus inspection fees, administrative & supplies costs	
600 OFFICE EQUIPMENT MAINTENANCE	
Maintenance costs and insurance agreements for Clerk's office copiers, transcribers, recorders.	
TOTAL	\$746,000



# City of Oak Creek 2010 Annual Budget Goals and Objectives

**Department: Facility Maintenance - 41**

## **Program Description**

The Facilities Maintenance Division is responsible for the care and upkeep of all City owned buildings, and all equipment associated with these buildings. Some of the things would include all HVAC equipment, electrical systems, plumbing systems, building generators, phone and voicemail systems, data and phone cabling, building cleaning and some remodeling projects.

## **2010 Objectives:**

1. Try to keep the aging and deteriorating city facilities and their mechanical equipment running with as little down time as possible.
2. Continue following the progress of the replacement of City Hall and aid in any manner that requires me assistance.
3. Start to develop a plan to handle a major equipment fail your that would make shout down City Hall for an extended period of time.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Building Maintenance - 41</b>					
Direct Employee Costs					
100 Salaries, Full Time	123,449	122,909	134,865	134,865	135,900
105 Salaries, Part Time	120,256	119,364	140,915	138,097	140,915
110 Salaries, Overtime	129	996	1,500	1,500	1,500
130 Retirement	25,734	23,705	28,845	28,845	29,500
135 Social Security	18,498	17,005	21,220	21,220	21,170
145 Unemployment Compensation	0		0	0	0
150 Insurance, Active Employees	21,720	21,180	21,180	21,180	21,300
160 Insurance, Work Comp	9,900	10,400	10,125	10,125	13,600
165 Insurance, Disability	488	352	470	470	480
170 Insurance, Dental	1,430	1,440	1,440	1,440	1,440
175 Insurance, Group Life	652	885	1,040	1,040	1,080
180 Longevity	285	70	60	60	60
185 Section 125 Administration	0		0	0	0
Subtotal	\$322,541	\$318,306	\$361,660	\$358,842	\$366,945
Indirect Employee					
200 Travel/Training	0		2,500	2,500	2,500
205 Recruitmnt/Testng/Physicals	570	332	1,000	1,000	1,000
215 Uniforms and Clothing	87	33	500	500	500
Subtotal	\$657	\$365	\$4,000	\$4,000	\$4,000
Utility Costs					
300 Electricity	37,546	42,793	42,500	42,500	44,400
305 Water and Sewer	2,892	2,974	2,950	2,950	3,100
310 Natural Gas	23,390	30,643	47,850	32,000	32,600
315 Telephone	38,225	37,642	53,000	53,000	53,000
325 Heating Oil	0	0	800	800	200
Subtotal	\$102,053	\$114,052	\$147,100	\$131,250	\$133,300
Supplies					
400 Office Supplies	61		50	25	50
420 Dues and Publications	0		0	0	0
430.10 Civic Center/Library/Streets	11,477	12,279	15,000	15,000	15,500
430.20 Police	6,339	8,353	12,000	12,000	12,400
430.30 Fire	7,996	6,560	9,000	7,500	7,500
440 Medical & Safety	66	89	500	500	500
455 Small Tools	105		100	100	100
460 Minor Equipment	344	1,409	1,000	1,000	1,000
Subtotal	\$26,388	\$28,690	\$37,650	\$36,125	\$37,050
Other Services					
517.10 Civic Center Carpet cleaning	9,576	9,527	10,500	10,500	10,500
517.20 Police Carpeting Cleaning	9,878	10,872	9,500	9,500	9,500
517.30 Police Windows	0		2,200	2,200	2,200
517.40 Fire Carpet Cleaning	760	1,507	2,500	2,500	2,500
Subtotal	\$20,214	\$21,906	\$24,700	\$24,700	\$24,700

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Maintenance					
620 Building Maintenance	21,258	23,414	25,000	25,000	32,500
635 Equipment Rental	0		100	100	100
Subtotal	\$21,258	\$23,414	\$25,100	\$25,100	\$32,600
Vehicles					
700 Vehicle Maintenance	1,246	997	2,000	1,000	1,500
710 Gas/Oil/Fluids	3,016	3,460	4,800	3,500	4,000
Subtotal	\$4,262	\$4,457	\$6,800	\$4,500	\$5,500
<b>Total</b>	<b>\$497,373</b>	<b>\$511,190</b>	<b>\$607,010</b>	<b>\$584,517</b>	<b>\$604,095</b>

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### BUILDING MAINTENANCE - 41

200 Training	\$0
This account covers the cost of any seminars that any member of the maintenance department attends throughout the year. Advanced training is needed on the software that controls the HVAC systems.	
205 Recruitment/Testing/Physicals	\$1,000
Costs incurred when hiring new personnel.	
215 Uniform clothing	\$500
Uniforms for maintenance department employees.	
300 Electricity	\$44,400
Electricity for City Hall and City Hall garage.	
305 Water and sewer	\$3,100
Water and sewer for City Hall complex.	
310 Natural gas	\$49,600
Natural gas for City Hall and City Hall garage.	
315 Telephone	\$53,000
This account covers all the incoming and outgoing phone lines that enter or leave the phone system at City Hall. Also charged to this account are all calls made through this system and any repairs needed. Also includes all T1 circuits used in all of the city facilities.	
325 Heating oil	\$200
Fuel oil for backup heat and generator at City Hall.	
400 Office supplies	\$50
Pens, pencils, markers and paper for maintenance department.	
420 Dues and Publications	\$0
This account is for any subscriptions or license fees.	
430 Housekeeping	\$36,000
Hand towels, toilet paper, paper cups, and minor cleaning supplies for City Hall, Library and Streets (\$15,000), Police (\$12,000) and Fire (\$9,000).	
440 Medical & safety	\$500
Safety shoes for maintenance employees.	
455 Small tools	\$100
Screw drivers, hammers, wrenches and other hand tools for maintenance department.	
460 Minor equipment	\$1,000
This covers an assortment of things, such as an air tool, saws, drills, air compressors, refrigeration equipment and large building cleaning equipment.	
517 Building cleaning	\$24,700
Outside services used to clean carpeting, second story windows and floor mats for city buildings.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

620 Building maintenance	\$35,000
Supplies and parts to make changes or repairs on all City Hall buildings and equipment.	
635 Rental	\$100
For rental on tools that the maintenance department does not have.	
700 Vehicles maintenance	\$1,500
Maintenance of department vans and pool cars.	
710 Gas/oil/fluids	\$4,000
Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars.	
<b>TOTAL</b>	<b>\$254,750</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

**Department:** City Administrator's Office

## **Program Description**

The City Administrator is charged with multiple functions including oversight and day-to-day direction of city departments and operations to ensure that they operate in the most efficient and effective means possible. The City Administrator is responsible to the Mayor and Common Council. The Administration office is responsible for personnel-related activities including, but not limited to, development of benefit structures, policies, recordkeeping, and labor contract negotiation, implementation, and interpretation.

## **Objectives:**

1. Assist with development efforts throughout the city; maintain weekly communication with elected officials and department managers.
2. Keep up-to-date on developments in other legislative bodies that have an effect on the City; keep the Common Council advised of potential fiscal ramifications.
3. Monitor the effects the WE Energies plant construction has on Oak Creek, its residents and businesses.
4. Monitor the timing and amount of public utility aid (state aid from the power plant) and suggest capital spending alternatives for Council consideration.
5. Continue to work on economic development issues, including but not limited to the remediation and redevelopment of the Lakefront, Delphi, 27<sup>th</sup> Street, and Howell Avenue at Oakwood Road sites.
6. Continue to work with the committee, staff and others to advance the 27<sup>th</sup> Corridor project.
7. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies as needed.
8. Work with the Common Council, the Personnel Committee and staff to complete a comprehensive employee policy manual that embodies employee policies, rules, and regulations.
9. Monitor progress by departments on the implementation of CVMIC recommendations.
10. Review and update the Revenue Manual.
11. Monitor health and dental insurance utilization – continue to search for the most cost effective method for providing these benefits.
12. Complete the process of bargaining with five labor unions for successor contracts.

# City of Oak Creek 2010 Annual Budget

Fund / Department		2007	2008	2009	2009	2010
		Actual	Actual	Budget	Estimate	Budget
<b>City Administrator - 42</b>						
Direct Employee Costs						
100	Salaries, Full Time	155,285	162,009	167,325	167,325	167,000
105	Salaries, Part Time	0		0	0	0
110	Salaries, Overtime	568	896	500	500	500
125	Car Allowance	3,600	3,600	3,600	3,600	3,600
130	Retirement	16,427	17,051	17,455	17,455	18,370
135	Social Security	11,572	12,100	12,840	12,840	12,780
150	Insurance, Active Employees	21,720	21,180	21,180	21,180	22,200
160	Insurance, Work Comp	500	425	425	425	570
165	Insurance, Disability	488	470	470	470	500
170	Insurance, Dental	1,470	1,440	1,440	1,440	1,550
175	Insurance, Group Life	268	385	480	480	540
180	Longevity	120	20	0	0	0
185	Section 125 Administration	45	49	100	100	100
	Subtotal	\$212,063	\$219,625	\$225,815	\$225,815	\$227,710
Indirect Employee						
200	Training/Travel	4,254	4,032	5,000	4,500	7,000
205	Recruitment/Testing/Physicals	0		0		
210	Expense Allowance	17	136	200	25	200
	Subtotal	\$4,271	\$4,168	\$5,200	\$4,525	\$7,200
Utility Costs						
315	Telephone	978	957	1,000	1,200	1,200
	Subtotal	\$978	\$957	\$1,000	\$1,200	\$1,200
Supplies						
400	Office Supplies	418	216	700	700	500
410	Printing and Copying	1,198	863	1,000	1,000	1,000
415	Postage	424	488	500	500	500
420	Dues and Publications	1,917	1,293	1,600	1,200	1,600
460	Minor Equipment	0		0		
495	Miscellaneous	0		25	25	25
	Subtotal	\$3,957	\$2,860	\$3,825	\$3,425	\$3,625
Maintenance						
600	Office Equip Maintenance	0		0		
	Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total</b>		<b>\$221,269</b>	<b>\$227,610</b>	<b>\$235,840</b>	<b>\$234,965</b>	<b>\$239,735</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### CITY ADMINISTRATOR'S OFFICE - 42

200 Training/Travel WCMA winter conference, WCMA summer conference, ICMA annual conference, miscellaneous conferences and training seminars. It is also used for travel expenses to other in-state conferences. Increase due to a greater involvement in CVMIC, WI League and WI Alliance.	\$7,000
210 Expense Allowance Expenses related to special events, dinners, and other events of a business nature.	\$200
315 Telephone All long distance calls, FAX transmissions and cell phone.	\$1,200
400 Office Supplies Pens, paper, envelopes and other miscellaneous office supplies needed for carrying out the department's daily office tasks.	\$500
410 Printing All required printed materials such as stationery letterhead, envelopes and other special forms for the personnel record keeping function and computer printing.	\$1,000
415 Postage Postage on all correspondence or other materials sent out in conducting this department's workload.	\$500
420 Dues and Publications Membership fees for ICMA, WCMA, MAMEA, WPELRA. Various municipal, and human resources functions, books and magazine subscriptions.	\$1,600
495 Miscellaneous Funding for supplies not otherwise listed.	\$25
600 Office Equipment Maintenance Maintenance on office equipment.	\$0
<b>Total</b>	<b>\$12,025</b>



# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Information Technology

### Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

### Objectives:

1. Complete the purchase and installation of all new City software and hardware in the 2010 budget by December, 2010.
2. Continue to coordinate with City departments the planning and development of a comprehensive citywide database to store city records, documents and data electronically.
3. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments.
4. Using GIS keep City maps, easements, zoning & databases current.
5. Continue to integrate Microsoft SharePoint services within city departments.
6. Provide instruction/training/support for an Microsoft Office user group for City staff and additional training for new City computer users.
7. Set standards and provide for the maintenance/update of the City Web Page and Intranet as needed during the year.
8. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by November 2010.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Information Technology - 43</b>					
<b>Direct Employee Costs</b>					
100 Salaries, Full Time	236,972	248,967	260,935	260,935	263,210
105 Salaries, Part Time	1,186	3,319	30,000	25,000	32,950
125 Car Allowance	3,600	3,600	3,600	3,600	3,600
130 Retirement	24,999	26,146	30,290	30,112	32,600
135 Social Security	17,923	18,869	22,555	22,149	22,700
150 Insurance, Active Employees	51,720	50,580	50,580	50,580	53,700
160 Insurance, Work Comp	745	650	760	760	1,020
165 Insurance, Disability	975	940	940	940	950
170 Insurance, Dental	3,505	3,600	3,600	3,600	3,600
175 Insurance, Group Life	449	453	600	600	780
180 Longevity	120	120	210	210	210
185 Section 125 Administration	44	56	100	100	100
Subtotal	\$342,238	\$357,300	\$404,170	\$398,586	\$415,420
<b>Indirect Employee</b>					
200 Travel/Training	3,106	435	4,000	4,000	4,000
205 Recruitment/Physicals	274	155	500	250	400
Subtotal	\$3,380	\$590	\$4,500	\$4,250	\$4,400
<b>Utility Costs</b>					
315 Telephone	1,032	1,001	2,300	2,790	2,500
320 Data Lines	4,622	4,710	7,000	7,000	7,000
Subtotal	\$5,654	\$5,711	\$9,300	\$9,790	\$9,500
<b>Supplies</b>					
400 Office Supplies	206	494	500	500	500
405 Computer Network Software	24,766	22,904	15,000	15,000	15,000
410 Printing & Copying	368	11	700	700	700
415 Postage	4	44	50	50	100
420 Dues & Publications	749	613	700	700	700
460 Minor Equipment	3,619	3,312	3,000	2,500	3,000
495 Miscellaneous	5,367	8,424	5,000	2,500	5,000
Subtotal	\$35,079	\$35,802	\$24,950	\$21,950	\$25,000
<b>Other Services</b>					
550 Consulting	600	4,827	5,000	5,000	5,000
551 Data Services	22,439	23,673	25,200	25,200	25,500
552 Annual License Fees	82,730	96,535	111,350	111,350	121,350
Subtotal	\$105,769	\$125,035	\$141,550	\$141,550	\$151,850
<b>Maintenance</b>					
605 Computer Maintenance	11,832	15,749	15,000	15,000	15,000
606 Computer Service Contracts	1,846	3,690	2,200	2,200	2,500
Subtotal	\$13,678	\$19,439	\$17,200	\$17,200	\$17,500
<b>Total</b>	<b>\$505,798</b>	<b>\$543,877</b>	<b>\$601,670</b>	<b>\$593,326</b>	<b>\$623,670</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### INFORMATION TECHNOLOGY - 43

200 Travel/Training Computer/Network training for support staff. Technology seminars. Travel re-imburement (mileage). Maintain & update computer training room for staff. Training vidcos.	\$4,000
205 Recruitment/Testing/Physicals Expenses incurred when hiring new employees.	\$400
315 Telephone Long distance telephone charges, modem line charges and cellular phone charges.	\$2,500
320 Data Lines Internet Access for City Hall/PD & IT/Main plus web site hosting.	\$7,000
400 Office Supplies Cabinet, binders, folders, paper, CD/DVD's, disk cases, general office	\$500
405 Computer Hardware/Software Application software (new & upgrades), network operating/management software, network infrastructure upgrades (cabling, hubs, NIC cards), network software upgrades, new or replacement computer hardware (monitors, memory, hard drives, CD-Rom drives, etc.).	\$15,000
410 Printing & Copying Department copier charges, printing material for training.	\$700
415 Postage	\$100
420 Dues & Publications Microsoft Users Group, Microsoft TechNet Subscription, miscellaneous computer books or publications.	\$700
460 Minor Equipment Data backups, cabling, printers, computer tools, computer parts, etc.	\$3,000
495 Miscellaneous Computer costs not anticipated at this time.	\$5,000
514 Consulting Custom programming or consulting services. Program customization, Network/router/WAN and voice/data consulting	\$5,000

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

551 OnLine Services \$25,500  
 Annual Subscriptions:

Police & Fire Dept. WAN (MDC's)	19,500
Wisconsin Dept. of Justice - Record Checks	2,300
Wisconsin Dept. of Justice - Time System	<u>3,700</u>
TOTAL	25,500

552 Annual License Fees \$121,350  
 Software license fees:

MSI - updates/Maint. (Acct.)	10,000
GCS - updates (Acct., Assessor & Treas)	7,500
Univers & Visual Landisc Maint/upg (Assessor)	3,600
WPS (Health)	50
Provision Health	1,500
Phoenix/KPI Support (Fire and Police)	40,000
Netmotion (Fire and Police)	2,500
Microsoft Mapoint (Fire & Police)	3,850
Schedule Soft (Police)	450
Cross Match Fingerprint (Police)	1,700
Beast Evidence Tracking (Police)	900
Dictaphone Freedom Call Check (Police)	600
PTWin32 (Inspection)	2,500
CAiCE - IPSWIMM (Engineering)	1,300
Pond Pack (Engineering)	1,600
AutoCAD (Engineering, Planning, GIS)	9,000
Arc Info & ArcView(GIS)	4,300
ARCIMS (GIS)	3,300
Quark (Rec)	900
RecTrac (Parks & Rec)	4,800
Dossier Fleet Maintenance Software	2,500
Mitchell On Demand (Streets)	1,500
Transmissions (Streets)	1,500
Sign Cad (DPW)	1,000
Microsoft Exchange & Sharepoint (IT)	12,000
Barracuda Email Archiving Software (IT)	500
Barracuda Spam Filter (IT)	500
Diskeeper (IT)	<u>1,500</u>
TOTAL	121,350

605 Computer Maintenance \$15,000  
 General computer maintenance on city's 180 computers. Parts replacement, upgrades, toner & printer cartridges, printer repairs, spare parts, network & cable maintenance.

606 Annual Computer Maintenance Contracts \$2,500  
 Cisco Pix Firewall, Routers, Switches & Bridges

**TOTAL** \$208,250

# City of Oak Creek 2010 Annual Budget Goals and Objectives

Department: City Clerk

## Program Description

The City Clerk's office is the operational center for the City's flow of information, not only within the City and its departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions; monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government; administering the election process, alcohol beverage and miscellaneous business licensing, property status verifications and insurance coverages; and implementing State law and Municipal Code requirements.

The City Clerk's office is also responsible for providing budgetary and audit information and overseeing investments.

## Status of 2009 Objectives through 9/30/09:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records. *Ongoing. In June 2009, the Clerk's Office, in conjunction with the IT Department, began the process of scanning original documents. Provided funds are available, scanning of important City documents will continue.*
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit. *Completed. The Clerk, Treasurer and Finance Director have met with several vendors during 2009; however, due to the economy and workload, no changes have been made, but the process is ongoing.*
3. Provide 24 hours of professional and computer training to each staff person. *Each staff person has received far more than 24 hours of professional and computer training and the process is ongoing since the Clerk's Office has two newer employees with less than one year in the department.*
4. Resume the training process for Open Meetings requirements with the various boards and commissions. *Unable to complete due to staff shortage and workload.*
5. Develop an orientation packet to be given to all newly elected City officials by April, 2009; and develop a packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2009. *Unable to complete due to staff shortage and workload. All newly-elected officials were provided with a personal orientation by the Clerk and with information on Common Council meeting procedures.*
6. Ensure current Chief Election Inspectors receive recertification training by December 31, 2009 and recruit new Chief Inspectors during 2009, also to receive certification training. *All current Chief Inspectors have met the training requirement for recertification of their two-year term running from 2010-11. In addition, five election officials and the Clerk attended Chief Inspector training and are now certified as Chief Inspectors.*
7. Ensure affected Board of Review members receive recertification training by June 2009. *Three Board of Review members were recertified in 2009; statutes require one board member be recertified each year; there were insufficient training opportunities available in 2009 to enable the remaining members to be recertified.*
8. Continue participation in TIF No. 7 working group as an ongoing objective. *Ongoing*
9. Participate in TIF No. 8 working group as an ongoing objective. *The Clerk has participated since inception and is ongoing.*

# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

10. Continue with training/overseeing of new Deputy City Clerk, an ongoing process, during 2009, including professional and computer training courses. *Ongoing; training will continue through 2010. In addition to in-house training, the Deputy City Clerk has attended a two-day Statewide Voter Registration System (SVRS) training class, Year 1 of the Municipal Clerks Institute, and several other job-related training sessions.*
11. Continue with training/overseeing new Clerk-Secretary, an ongoing process, during 2009, including professional and computer training courses. *Ongoing; in addition to in-house training, the Clerk-Secretary attended a two-day Statewide Voter Registration System (SVRS) training class; training will continue through 2010.*
12. Reorganize and condense correspondence files and file cabinets in the basement storage area and move permanent records to fireproof cabinets. *Ongoing; this project was started, but not completed due to staff shortage and workload. Reorganization of files in Clerk's Office has started and is an ongoing project.*

### 2010 Objectives:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records.
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit.
3. Provide 24 hours of professional and computer training to each staff person.
4. Resume the training process for Open Meetings requirements with the various boards and commissions.
5. Develop an orientation packet to be given to all newly elected City officials by April, 2010; and develop a packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2010.
6. Train new election officials for the 2010 election cycle by January 31, 2010, and conduct any additional training that may be necessary prior to the November 2010 election.
7. Continue participation in TIF No. 7 working group as an ongoing objective.
8. Continue participation in TIF No. 8 working group as an ongoing objective.
9. Continue participation in TIF No. 9 working group as an ongoing objective.
10. Continue with training/overseeing of the Deputy City Clerk, an ongoing process, during 2010, including professional and computer training courses.
11. Continue with training/overseeing of the Clerk-Secretary, an ongoing process, during 2010, including professional and computer training courses.
12. Reorganize and condense correspondence files and file cabinets in the basement storage area and move permanent records to fireproof cabinets.
13. Work in conjunction with Treasurer to train/oversee the new part-time Clerk-Secretary (who will be sharing duties in both the Clerk and Treasurer's Offices) during 2010.
14. Ensure the remaining affected Board of Review members receive recertification training by June 2010.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>City Clerk - 44</b>					
Direct Employee Costs					
100 Salaries, Full Time	320,206	327,656	174,535	180,000	177,340
105 Salaries, Part Time				0	17,540
110 Salaries, Overtime	2,626	7,368	2,000	2,000	2,000
130 Retirement	34,758	33,431	19,150	18,720	22,080
135 Social Security	24,319	24,187	13,515	13,770	14,910
150 Insurance, Active Employees	56,220	55,080	32,400	32,400	22,200
160 Insurance, Work Comp	1,000	1,000	440	440	590
165 Insurance, Disability	1,464	1,252	705	705	710
170 Insurance, Dental	4,965	5,040	3,240	3,240	3,240
175 Insurance, Group Life	1,828	1,584	500	500	600
180 Longevity	660	275	120	120	120
185 Section 125 Administration	134	148	100	100	100
Subtotal	\$448,180	\$457,021	\$246,705	\$251,995	\$261,430
Indirect Employee					
200 Travel/Training	503	1,092	1,300	1,600	2,500
205 Recruitment and Physicals	0	2,715	100	100	0
Subtotal	\$503	\$3,807	\$1,400	\$1,700	\$2,500
Utility Costs					
315 Telephone	0	0	0	0	
Subtotal	\$0	\$0	\$0	\$0	\$0
Supplies					
400 Office Supplies	450	441	500	500	500
420 Dues and Publications	295	467	400	400	400
460 Minor Equipment	0	225	300	300	300
Subtotal	\$745	\$1,133	\$1,200	\$1,200	\$1,200
Other Services					
530 Audit	38,032	40,122	0	0	0
595 Miscellaneous	0	0	100	100	100
Subtotal	\$38,032	\$40,122	\$100	\$100	\$100
Maintenance					
600 Office Equip Maintenance	0	74	0	0	200
Subtotal	\$0	\$74	\$0	\$0	\$200
<b>Total</b>	<b>\$487,460</b>	<b>\$502,157</b>	<b>\$249,405</b>	<b>\$254,995</b>	<b>\$265,430</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### CITY CLERK - 44

200 TRAVEL/TRAINING	\$2,500
Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, attendance at UW-Green Bay Master Academy, and other miscellaneous training classes for three full-time employees. Also includes Clerk's Institute - Year 2 for Deputy and WMCA conference. Mileage costs are also included.	
205 RECRUITMENT/PHYSICALS	\$0
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$500
Paper, pens, folders and miscellaneous office supplies needed for daily office business, as well as special forms, stationery, envelopes, computer paper, etc.	
420 DUES & PUBLICATIONS	\$400
Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets.	
460 MINOR EQUIPMENT	\$500
Unknown replacements.	
595 MISCELLANEOUS	\$100
Expenses not covered by specific categories.	
TOTAL	\$4,000



# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Finance

### Program Description

The Finance Department handles most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivables, billing for weed cutting, developer and utility charges; handling payroll and other personnel related activities; administering all special assessments; preparing charges for the annual tax roll; preparing the annual budget; implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement.

### Status of 2009 Objectives:

1. Provide adequate training to the incoming Finance Director to make the transition as smooth as possible.  
*Transition to Finance Director went smoothly; training/acclimation process continues.*
2. Follow any new GASB requirements in 2009.  
*GASB 45 incorporated into 2008 Financial Statements.*
3. Provide professional and computer training to each staff person as needed.  
*Implemented new purchase order system in 2009. Began expanding IT access to financial data to department managers.*
4. Continue participation in TID No. 7 and TID No. 8 working groups.  
*Participation continues as TID #7 is established and #8 continues.*
5. Implement new union contracts for 2009 when ratified.  
*To date, implemented Local 133 contract which was ratified in July of 2009. Negotiations continue with remaining bargaining units.*

### 2010 Objectives:

1. Continue to provide adequate training to the Finance Director to make the transition as smooth as possible.
2. Follow any new GASB requirements in 2010. Two new GASB announcements are scheduled to go into effect beginning with the 2011 reporting year.
3. Provide professional and computer training to each staff person as needed.
4. Continue participation in TID No. 7 and TID No. 8 and TID No. 9 working groups.
5. Implement new union contracts for 2009 when ratified.
6. Update financial software and procedures to effectuate efficiencies and upgrade functionality.
7. Analyze departmental work flow to find efficiencies and better utilize manpower.
8. Post city budget, audit, and annual reports to City web site.
9. Give all Department Managers inquiry rights to access the City's financial information, eliminating the need for printing monthly reports, saving time and money.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Finance - 45</b>					
Direct Employee Costs					
100 Salaries, Full Time	0	0	219,400	219,400	188,600
110 Salaries, Overtime	0	0	500	0	500
130 Retirement	0	0	19,150	19,150	19,760
135 Social Security	0	0	16,845	16,800	14,400
150 Insurance, Active Employees	0	0	32,400	32,400	35,400
160 Insurance, Work Comp	0	0	445	400	600
165 Insurance, Disability	0	0	705	800	710
170 Insurance, Dental	0	0	3,240	3,240	3,240
175 Insurance, Group Life	0	0	600	700	600
180 Longevity	0	0	190	190	240
185 Section 125 Administration	0	0	100	100	100
Subtotal	\$0	\$0	\$293,575	\$293,580	\$264,150
Indirect Employee					
200 Travel/Training	0	0	2,500	1,750	3,500
205 Recruitment and Physicals	0	0	200	52	100
Subtotal	\$0	\$0	\$2,700	\$1,802	\$3,600
Supplies					
400 Office Supplies	0	0	250	400	450
420 Dues and Publications	0	0	100	85	150
460 Minor Equipment	0	0	300	549	800
Subtotal	\$0	\$0	\$650	\$1,034	\$1,400
Other Services					
530 Audit	0	0	42,000	42,500	42,250
595 Miscellaneous	0	0	100	100	250
Subtotal	\$0	\$0	\$42,100	\$42,600	\$42,500
Maintenance					
600 Office Equip Maintenance	0	0	100	90	100
Subtotal	\$0	\$0	\$100	\$90	\$100
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$339,125</b>	<b>\$339,106</b>	<b>\$311,750</b>

# City of Oak Creek 2009 Annual Budget

## Departmental Detail Information

### FINANCE - 45

200 TRAVEL/TRAINING GFOA national conference, Accounting classes for Account Clerk II, payroll and tax updates for Account Clerk III.	\$3,500
205 RECRUITMENT/PHYSICALS Costs associated with recruitment and hiring of an employee.	\$100
400 OFFICE SUPPLIES Miscellaneous office supplies needed for three employees.	\$450
420 DUES & PUBLICATIONS Associate membership in Government Finance Officer's Association.	\$150
460 MINOR EQUIPMENT Two office chairs.	\$800
530 AUDIT	\$42,250
595 MISCELLANEOUS Expenses not covered by specific categories.	\$250
600 OFFICE EQUIPMENT MAINTENANCE Copier and typewriter maintenance.	\$100
<b>TOTAL</b>	<b>\$47,600</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Treasurer's Office

### Program Description

The Treasurer's office is responsible for the accounting, collection, security, and deposit of all City funds in accordance with Wisconsin State Statutes and City ordinances.

The Treasurer's office collects and receipts all monies received by the City of Oak Creek. This office advises the City Clerk on daily deposits, to ensure the highest interest earning potential for the City. Tax statements- Real Estate and Personal Property, are sent to property owners from this office. Collection of taxes, disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County are prepared and completed by this office. Dog and cat license issuance is also provided by the Treasurer's office.

### 2009 Objectives – Status through July 31st:

1. Mail 100% of the Real Estate and Personal Property tax bills in a timely fashion.  
**Status:** 4th Quarter Activity.
2. Collect 98.5% of the Personal Property tax bill amount by June 1, 2009, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.  
**Status:** Collected 98.9%. Withholding Business Licenses (Sanitarian) has benefited collection.
3. Collect Real Estate taxes of 98% by July 31, 2009 to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2009.  
**Status:** Collected 96.9% - reflection of economy. Mailed delinquent notices by June 30, 2009.
4. Work with the City Clerk to monitor and maintain the highest safe level of return on City investments.  
**Status:** Ongoing process. We continue to review the investments with current and potential Institutions.
5. Review the service of our current Collection Agency for collection of delinquent Personal Property tax. Complete a cost/service comparison of Collection Agencies in 2009 to determine whether a new Agency can offer better service at a lower cost.  
**Status:** Continue to work with current Collection Agency to improve service and collections. Will review the current Agency in the Fall and will do a cost/service comparison of other Agencies.
6. Reconcile the health insurance fund and general fund accounts in a timely fashion.  
**Status:** Reconciliation is timely; however, there is room for improvement. We are working on restructuring the process. I believe this, and restructuring of part-time staff, will improve the timeliness of the reconciliations.
7. Full- and/or part-time staff to attend educational classes to improve job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin.  
**Status:** Treasurer completed Master Academy at the Treasurer's Institute and has attended other meetings; attending the MTAW Fall Conference. Treasurer still working on experience requirements for certification. Continually offer full and part-time staff the opportunity to attend computer classes or other training that would benefit the City.
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections.  
**Status:** Ongoing process.
9. Review current Pet Licensing procedures to reduce processing time and improve efficiency.  
**Status:** Have created time saving steps; will continue to review procedures.

# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

10. Create job duties procedural manuals for full and part time personnel to improve proficiency during absences and ease the transition due to change in personnel. Update current cash receipting manuals to reflect software changes and to improve consistency and accuracy.  
**Status:** In the process.

### 2010 Objectives:

1. Mail 100% of the Real Estate and Personal Property tax bills in a timely fashion.
2. Collect 98.5% of the Personal Property tax bill amount by June 1, 2010, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
3. Collect Real Estate taxes of 98% by July 31, 2010 to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2010.
4. Work with the City Clerk and Finance Director to monitor and maintain the highest safe level of return on City investments.
5. Work with Finance to reduce costs and increase revenue and efficiency (i.e. check processing, purchasing cards, cash receipting procedures).
6. Reconcile the health insurance fund and general fund accounts in a timely fashion.
7. Full- and/or part-time staff to attend educational classes to improve job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin.
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
9. Review current Pet Licensing procedures to reduce processing time and improve efficiency.
10. Create job duties procedural manuals for full and part time personnel to improve proficiency during absences and ease the transition due to change in personnel. Update current cash receipting manuals to reflect software changes and to improve consistency and accuracy.
11. Work with Personnel Specialist to update job descriptions for Account Clerk II position. Worked with City Clerk and Personnel Specialist to create job descriptions for part-time staff in 2009 and will update as needed.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>City Treasurer - 46</b>					
Direct Employee Costs					
100 Salaries, Full Time	98,943	95,596	114,320	113,177	114,000
105 Salaries, Part Time	11,772	16,787	17,000	17,000	22,535
110 Salaries, Overtime	0	113	500	500	500
130 Retirement	12,099	12,204	14,460	14,315	15,050
135 Social Security	8,349	8,275	10,095	9,994	10,450
150 Insurance, Active Employees	18,000	17,700	29,400	29,400	32,400
160 Insurance, Work Comp	360	325	320	320	430
165 Insurance, Disability	488	450	470	470	475
170 Insurance, Dental	2,100	2,160	2,160	2,160	2,380
175 Insurance, Group Life	174	305	325	325	360
180 Longevity	60	10	60	60	60
185 Section 125 Administration	45	49	100	100	100
Subtotal	\$152,390	\$153,974	\$189,210	\$187,821	\$198,740
Indirect Employee					
200 Travel/Training	1,731	1,488	1,800	1,700	1,800
205 Recruitment/Testing	110	0	0		
Subtotal	\$1,841	\$1,488	\$1,800	\$1,700	\$1,800
Utility Costs					
315 Telephone	208	187	500	300	350
Subtotal	\$208	\$187	\$500	\$300	\$350
Supplies					
400 Office Supplies	1,413	1,035	1,200	1,200	1,200
410 Printing and Copying	3,066	3,837	4,100	4,000	4,100
415 Postage	7,947	8,454	8,800	8,800	9,100
420 Dues and Publications	472	392	500	500	500
460 Minor Equipment	1,249	1,335	900	900	1,000
Subtotal	\$14,147	\$15,053	\$15,500	\$15,400	\$15,900
Maintenance					
600 Office Equip Maintenance	58	125	200	200	200
Subtotal	\$58	\$125	\$200	\$200	\$200
<b>Total</b>	<b>\$168,644</b>	<b>\$170,827</b>	<b>\$207,210</b>	<b>\$205,421</b>	<b>\$216,990</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

**TREASURER - 46**

200 TRAVEL/TRAINING Municipal Treasurer District meetings, Annual Municipal Treasurer/Clerk's Institute, meals Conferences, League Institute, Computer and/or Local Government Classes, Misc. Mileage.	\$1,800
315 TELEPHONE Long distance telephone charges and FAX calls. Charges for mobile phone.	\$350
400 OFFICE SUPPLIES Pens, pencils, note pads, calculator tape, typewriter ribbons, staples, tape, correct type, computer paper, diskettes, calculator ribbons, ink cartridges, validation ribbons, cash receipting ribbons, cash receipting tape.	\$1,200
410 PRINTING AND COPYING Envelopes-tax bills-payroll-tax payments-general, copy paper, toner, tax info flyers, tax bills.	\$4,100
415 POSTAGE Bulk mailing of tax bills, certified letters, delinquent notices-real estate-personal property, routine.	\$9,100
420 DUES AND PUBLICATIONS Membership dues for the Municipal Treasurer's Association of United States & Canada, the Municipal Treasurer's Association of WI, the Wisconsin Municipal Clerks Association and the Government Finance Officers Association; Certification Fee, Notary Fees.	\$500
460 MINOR EQUIPMENT Monroe calculators, Money Counters, Miscellaneous	\$1,000
600 OFFICE EQUIPMENT MAINTENANCE Service maintenance for the copy machine.	\$200
<b>TOTAL</b>	<b>\$18,250</b>

# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

Department: Assessor's Office

### Program Description

The Assessor's Office is responsible for discovering, listing and placing a fair market value on all real and personal property according to State laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end result of each year's work. Personnel in this department assist the public in obtaining assessment information on agricultural, residential, commercial, manufacturing properties, and manufactured housing units in the City.

In 1994 the City hired a contract assessor to act as City Assessor. With that change, the City Clerk assumed the day-to-day supervision of this office.

### Status of 2009 Objectives through 9/30/09:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2009. *Completed; manufactured housing unit valuations were delivered to the Treasurer's Office on February 10, 2009.*
2. Continue to work with the Information Technology Office on efficient transfer of data between the Personal Property Program and GCS systems; resolve IT issues with Milwaukee County property records program as they implement changes throughout the year. *Ongoing.*
3. Prepare and mail personal property self-reporting forms by January 30, 2009; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2009. *Mailing completed; values posted and personal property assessment roll printed August 21, 2009.*
4. Complete the 2009 assessment roll by June 30, 2009. *Values posted and real estate assessment roll printed August 20, 2009.*
5. Provide 24 hours of professional and computer training to staff. *Other than in-house software training, no other training was completed due to staff shortage and workload.*
6. Discuss recruitment of an additional full-time Assessment Technician for 2010. *Unable to address due to budget directives. Because of the pending retirement of the part-time Clerk-Secretary in the Assessor's Office in late November 2009, Clerk and Treasurer received approval to replace this position for shared use in the Clerk and Treasurer's Office; staff is currently in the process of reorganizing the use of existing part-time clerical staff from "floating" positions to a more permanent placement to allow for more thorough training and more effective coverage in the office.*
7. Continue to work with the contract assessor and staff to streamline operations in the Assessor's Office and resolve other issues due to staff shortages. *Ongoing.*

### 2010 Objectives:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2010.
2. Continue to work with the Information Technology Office on efficient transfer of data between the Personal Property Program and GCS systems; resolve IT issues with Milwaukee County property records program as they implement changes throughout the year.
3. CLT staff to prepare and mail personal property self-reporting forms by January 15, 2010; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2010.
4. Complete the 2010 assessment roll by June 30, 2010.



# City of Oak Creek 2010 Annual Budget Goals and Objectives

5. Provide 24 hours of professional and computer training to staff.
6. Continue to train/oversee the existing part-time Clerk-Secretaries in accordance with their job descriptions, with attendance at training seminars as may be necessary.
7. Continue to work with the Contract Assessor and staff to streamline operations in the Assessor's Office by meeting biweekly with the Contract Assessor, Clerk and Assessment Technician for status of projects and prioritizing workload and issues.
8. If funding is available, begin the process of scanning original documents, including reorganizing and consolidating archived records.
8. Begin citywide revaluation on or before November 1, 2010.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>City Assessor - 48</b>					
Direct Employee Costs					
100 Salaries, Full Time	46,135	47,641	48,970	48,480	50,220
105 Salaries, Part Time	19,610	31,184	31,700	31,383	36,100
110 Salaries, Overtime	120	756	500	500	500
130 Retirement	6,960	8,375	8,455	8,370	9,900
135 Social Security	5,023	5,961	6,220	6,158	6,600
145 Unemployment Compensation	0		0	0	0
150 Insurance, Active Employees	3,000	3,000	3,000	3,000	3,000
160 Insurance, Work Comp	200	200	205	205	275
165 Insurance, Disability	244	235	235	235	240
170 Insurance, Dental	370	420	400	400	410
175 Insurance, Group Life	78	87	120	120	120
180 Longevity	60	60	105	105	105
Subtotal	\$81,800	\$97,919	\$99,910	\$98,957	\$107,470
Indirect Employee					
200 Travel/Training	410	417	400	0	400
205 Recruitment/Testing	0		200	0	0
Subtotal	\$410	\$417	\$600	\$0	\$400
Supplies					
400 Office Supplies	1,496	1,132	2,500	2,000	2,000
410 Printing and Copying	1,324	640	1,000	1,000	900
415 Postage	1,453	1,313	1,500	1,500	1,500
420 Dues and Publications	881	762	1,000	1,000	1,000
460 Minor Equipment	115	0	200	200	200
495 Miscellaneous	0	0	100	100	100
Subtotal	\$5,269	\$3,847	\$6,300	\$5,800	\$5,700
Other Services					
514 Engineering/Consulting	86,155	68,820	85,000	85,000	94,500
520 Fee for State Manuf Assessments	14,992	9,435	13,000	13,000	15,000
Subtotal	\$101,147	\$78,255	\$98,000	\$98,000	\$109,500
Maintenance					
600 Office Equip Maintenance	557	154	625	500	500
Subtotal	\$557	\$154	\$625	\$500	\$500
<b>Total</b>	<b>\$189,183</b>	<b>\$180,592</b>	<b>\$205,435</b>	<b>\$203,257</b>	<b>\$223,570</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### ASSESSOR'S DEPARTMENT - 48

200 TRAVEL/TRAINING	\$400
Funds in this account will be used for training of staff in computer courses, seminars and mileage.	
205 RECRUITMENT/TESTING	\$0
400 OFFICE SUPPLIES	\$2,000
Covers the cost of necessary supplies to run the office including, but not limited to, pens, paper, folders, toner, binders, labels, storage boxes, and miscellaneous.	
410 PRINTING AND COPYING	\$500
Daily business copying, updates of current materials, business envelopes, assessment manual updates, and copying charges from Milwaukee County Register of Deeds for deeds, mortgages and plat pages.	
415 POSTAGE	\$1,500
Routine business correspondence, annual mailings of personal property forms, assessment increase notices, mailings to Department of Revenue, and required certified mailings.	
420 DUES AND PUBLICATIONS	\$1,000
Includes subscriptions to professional and technical journals and commercial costing manuals.	
460 MINOR EQUIPMENT	\$200
495 MISCELLANEOUS	\$100
Funds to cover any unplanned incident or expense.	
515 ENGINEERING CONSULTING	\$94,500
Tyler Technologies, Inc. (formerly CL1) for assessor services annual contract and Personal Property valuation.	
520 FEE FOR STATE MANUFACTURING ASSESSMENTS	\$15,000
Fee paid to State DOR for performing manufacturing assessments annually	
600 OFFICE EQUIPMENT MAINTENANCE	\$500
Service and maintenance of copy machine.	
<b>TOTAL</b>	<b>\$115,700</b>

**CITY OF OAK CREEK 2010 ANNUAL BUDGET**  
Goals and Objectives

**Department:** Legal

**Program Description**

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department heads. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

**Objectives:**

1. Continue to work with the City Administrator outside legal counsel, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.
2. Successfully complete the Andrew Zielinski litigation.
3. Continue to work with the staff to assist in the cleanup of nuisance properties.
4. Work with outside counsel with respect to the claim against Angus Young and Associates as it relates to the change orders for the street garage expansion.
5. Continue to work with the staff with respect to issues relating to the redevelopment of the Delphi property.
6. Continue to work with the staff regarding TIF No. 8.
7. Take legal action to acquire Giefer property.
8. Continue to work with the staff regarding TIF No. 9.
9. Take legal action to acquire TriStar recycling property.
10. Assist staff on South 27<sup>th</sup> Street issues.
11. Take necessary action to obtain judicial approval for closure of Cupid's Toys.
12. Assist outside counsel in defense of the duty disability claim of David J. Roszina.
13. Represent the City vigorously in the collection of delinquent property taxes.
14. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.

**CITY OF OAK CREEK 2009 ANNUAL BUDGET**  
Goals and Objectives

**Department:** Legal

**Program Description**

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department managers. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

**2009 Objectives—Status through August 31:**

1. Continue to work with the City Administrator outside legal counsel, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.  
*Status: This is an ongoing project.*
2. Complete real estate transaction involving purchase of 255 acres from MMSD at the southwest corner of Oakwood and Howell  
*Status: The purchase of the land and sale of the land to WisPark and the School District has been completed.*
3. Successfully complete the Independence Corrugated litigation.  
*Status: The Court of Appeals ruled in favor of the City of Oak Creek.*
4. Successfully complete the Andrew Zielinski litigation.  
*Status: The Court of Appeals ruled in favor of the City of Oak Creek. A hearing on imposition of a special charge against the Zielinski property was held before the Common Council and has been concluded. That decision has been appealed by Zielinski to Circuit Court and remains pending.*
5. Implement a sexual offender placement ordinance.  
*Status: The sexual offender placement ordinance has been adopted.*
6. Continue to work with the staff to assist in the cleanup of nuisance properties.  
*Status: This is an ongoing effort. There have been continuing successes including Zielinski, Michalski and Boy. There is ongoing enforcement action against Thompson, Menako and Giefer.*
7. Represent the City's interest with respect to the Oak Leaf LLC litigation.  
*Status: This litigation has been settled subject to approval by the Common Council.*
8. Work with outside counsel with respect to the claim against Angus Young and Associates as it relates to the change orders for the street garage expansion.  
*Status: This is an ongoing project.*

9. Represent the City's interests with respect to the post office processing center.  
*Status: The zoning approval has been obtained for the post office distribution center. There are ongoing discussions with regard to development issues.*
10. Continue to work with the staff with respect to issues relating to the redevelopment of the Delphi property.  
*Status: Ongoing.*
11. Continue to work with the staff regarding TIF No. 8.  
*Status: Ongoing.*
12. Assist staff on South 27<sup>th</sup> Street issues.  
*Status: Ongoing.*
13. Represent the City vigorously in the collection of delinquent property taxes.  
*Status: Ongoing.*
14. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.  
*Status: Ongoing.*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>City Attorney - 50</b>					
Direct Employee Costs					
100 Salaries, Full Time	81,618	84,389	93,000	96,500	93,000
105 Salaries, Part Time	24,366	25,098	25,860	25,860	25,900
125 Car Allowance	1,800	1,800	1,800	1,800	1,800
130 Retirement	8,608	8,866	9,675	10,036	10,230
135 Social Security	8,096	8,228	9,235	7,382	9,100
150 Insurance, Active Employees	15,000	14,700	14,700	14,700	16,200
160 Insurance, Work Comp	320	300	325	325	440
165 Insurance, Disability	244	235	235	235	240
170 Insurance, Dental	1,050	1,080	1,080	1,080	1,080
175 Insurance, Group Life	446	526	525	525	540
185 Section 125 Administration	52	52	50	50	50
Subtotal	<b>\$141,600</b>	<b>\$145,274</b>	<b>\$156,485</b>	<b>\$158,493</b>	<b>\$158,580</b>
Indirect Employee					
200 Travel/Training	1,028	1,180	3,000	2,000	3,000
Subtotal	<b>\$1,028</b>	<b>\$1,180</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>\$3,000</b>
Supplies					
400 Office Supplies	9	0	400	400	200
415 Postage	259	334	300	300	300
420 Dues and Publications	6,641	7,291	6,500	6,500	6,500
Subtotal	<b>\$6,909</b>	<b>\$7,625</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,000</b>
Other Services					
525 Outside Legal Services	138,135	87,685	135,000	75,000	115,000 *
545 Legal Notices/Recordings	2,684	2,010	3,000	4,000	3,000
Subtotal	<b>\$140,819</b>	<b>\$89,695</b>	<b>\$138,000</b>	<b>\$79,000</b>	<b>\$118,000</b>
<b>Total</b>	<b>\$290,356</b>	<b>\$243,774</b>	<b>\$304,685</b>	<b>\$246,693</b>	<b>\$286,580</b>

\* \$33,500 is used to fund Assistant City Attorney

# City of Oak Creek 2009 Annual Budget

## Departmental Detail Information

### CITY ATTORNEY - 50

200 Training	\$3,000
Attendance at the League of Wisconsin Municipalities Attorney's Institute. City Attorney's attendance at the NIMLO National conference.	
400 Office Supplies	\$200
Paper, pens, folders and miscellaneous office supplies.	
415 Postage	\$300
Miscellaneous mailings and postage charges.	
420 Dues and Publications	\$6,500
NIMLO dues, subscription to McQuillins on Municipal Corporations and Clark Boardman and Callaghan Current Municipal Problems. Legal research service provided over the internet	
525 Outside Legal Services	\$115,000
Litigation on a variety of issues, jury demands, personal property tax collection and contribution for Ms. Karl's salary.	
545 Legal Notices/Recordings	\$3,000
Charges to record various documents and place certain notices in the newspaper	
<b>TOTAL</b>	<b>\$128,000</b>



# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

### Department: Community Development

#### Program Description:

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. Since 2007, with the addition of a Zoning Administrator/Planner, the Department has taken on the additional role of Zoning Code Enforcement.

#### Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan and 27<sup>th</sup> Street plans.
2. To work with elected officials, the private sector and staff to promote and accelerate the redevelopment of the lakefront, including implementation activities recommended by the Urban Land Institute Development Advisory Panel report.
3. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits.
4. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction.
5. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects, and to propose non public service projects to utilize the City's allocation of funds.
6. To oversee zoning code enforcement activities for the City, and to provide a year end report to the Council on the status of the program.
7. To work with the Parks and Recreation Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.
8. To maintain ongoing communication with elected officials and appointed officials.
9. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to initiate the process for updating of the plan in 2010-2011.
10. To incorporate the 27th Street subarea, corridor and streetscape plans into City's adopted comprehensive plan.
11. To monitor the function and content of the department's web page on a weekly basis.
12. To update the citywide database of businesses.
13. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP)

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Community Development - 55</b>					
Direct Employee Costs					
100 Salaries, Full Time	192,430	203,406	218,525	218,525	204,800
105 Salaries, Part Time	10,874	12,574	11,390	11,390	11,700
110 Salaries, Overtime	0	0	425	425	400
130 Retirement	21,273	22,683	23,975	23,975	23,800
135 Social Security	15,164	16,134	17,625	17,625	16,600
145 Unemployment Compensation	0	0	0		0
150 Insurance, Active Employees	47,485	34,780	27,785	27,785	23,200
160 Insurance, Work Comp	2,295	575	580	580	700
165 Insurance, Disability	866	834	835	835	900
170 Insurance, Dental	3,355	2,795	2,130	2,130	1,900
175 Insurance, Group Life	399	446	475	475	600
180 Longevity	204	77	50	50	100
185 Section 125 Administration	78	139	100	100	100
Subtotal	\$294,423	\$294,443	\$303,895	\$303,895	\$284,800
Indirect Employee					
200 Travel/Training	2,257	1,944	4,000	3,850	5,080
205 Recruitment and Testing	0		0		0
Subtotal	\$2,257	\$1,944	\$4,000	\$3,850	\$5,080
Utility Costs					
315 Telephone	2,033	1,461	1,750	825	1,200
Subtotal	\$2,033	\$1,461	\$1,750	\$825	\$1,200
Supplies					
400 Office Supplies	801	2,577	1,800	800	1,000
410 Printing and Copying	1,174	1,107	1,500	800	1,100
415 Postage	2,927	2,837	3,700	1,260	2,400
420 Dues and Publications	1,143	1,171	1,100	1,100	1,185
Subtotal	\$6,045	\$7,692	\$8,100	\$3,960	\$5,685
Other Services					
545 Legal Notices	2,398	3,295	2,500	1,700	2,000
574 Recording and Review Fees	285	327	1,000	500	750
Subtotal	\$2,683	\$3,622	\$3,500	\$2,200	\$2,750
Maintenance					
600 Office Equip Maintenance	454	353	600	360	360
Subtotal	\$454	\$353	\$600	\$360	\$360
Vehicles					
700 Vehicles Maintenance	15	10	1,000	0	1,000
710 Gas/Oil/Fluids	195	272	600	150	300
715 Tires	0	0	400	0	0
Subtotal	\$210	\$282	\$2,000	\$150	\$1,300
<b>Total</b>	<b>\$308,105</b>	<b>\$309,797</b>	<b>\$323,845</b>	<b>\$315,240</b>	<b>\$301,175</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### DEPARTMENT OF COMMUNITY DEVELOPMENT - 55

#### 200 TRAVEL/TRAINING

Training of staff and members of the Department of Community Development and staff mileage reimbursement. (2009 APA conference, 2009 Wisconsin Chapter APA conference). NOTE: continuing education credits are required to maintain AICP certification. \$5,080

#### 315 TELEPHONE

Mobile and long distance phone service. \$1,200

#### 400 OFFICE SUPPLIES

Purchasing of office supplies for the department's activities. The Zoning Administrator has requested funds for a new digital camera to better document cases. \$1,000

#### 410 PRINTING AND COPYING

Cost of printing documents generated for or by the department in carrying out their duties. \$1,100

#### 415 POSTAGE

Cost of mailings generated by the department. \$2,400

#### 420 DUES AND PUBLICATIONS

Staff membership in the American Planning Association, American Institute of Certified Planners, as well as publications for the department. \$1,184

#### 545 LEGAL NOTICES

Publication of legal notices in conjunction with City and developer initiated petitions. \$2,000

#### 574 RECORDING AND REVIEW FEES

Fees for the County's review and recording of documents such as certified survey maps, development agreements, deed restrictions, easements, etc. \$750

#### 600 OFFICE EQUIPMENT MAINTENANCE

Maintenance contracts on office equipment within the department. \$360

#### 700 VEHICLE MAINTENANCE

Maintenance of vehicle for Zoning Administrator. \$1,000

#### 710 GAS/OIL/FLUIDS

Zoning Administrator vehicle. \$300

#### 715 TIRES

Zoning Administrator vehicle. \$0

**TOTAL \$16,374**

# City of Oak Creek 2010 Annual Budget

**Department:** Police

## **Program Description**

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2010:

## **Objectives - Administrative:**

1. Continue with at least one customer satisfaction survey that randomly samples the level of satisfaction, both actual and perceived, of the citizens that have contact with the Police Department or live within the City. Our intention is to have this customer satisfaction survey released with our annual report to the Common Council.
2. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.
3. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.
4. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.
5. Dispatch:
  - a. Provide continual annual training for the dispatchers to enhance skills for police and fire dispatching.
  - b. Continue to work with Chief Satula of the Oak Creek Fire Department in moving forward with the implementation of the new Phoenix software and instituting a new computer-aided dispatch system that is compatible City-wide.
  - c. Review and edit, where required, the yearly evaluation forms and guidelines.
  - d. Continue to work on accurate Time System entries.
  - e. Attain full staffing levels within dispatch center.
6. Clerical:
  - a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
  - b. Store and destroy appropriate records according to the Records Retention Ordinance.

## **Objectives - Operational:**

1. Continue the development of our Community Resource Program, which would include the following:
  - a. Continue to solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
  - b. Maintain or increase the current participation level of National Night Out and continue to develop programs for year round "Special Events" sponsored by National Night Out funding.
  - c. Maintain a minimum of eight community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Health & Safety Fair, Teen Nights, National Night Out and Crime Stoppers).
  - d. Continue liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.

# City of Oak Creek 2010 Annual Budget

- e. Continue development of the Property/Apartment Management Program by introducing the CRIME FREE Multi-Housing Program and actively pursuing inactive complexes and their managers.
  - f. Continue to develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course and Citizen's Academy.
  - g. Continue the Neighborhood Watch Program by sponsoring meetings in targeted areas of the community.
  - h. Utilize the Oak Creek/Franklin School District and Private Sector Schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.
2. Continue the development of our Drug Unit, which would include:
    - a. Initiate and complete investigations that would lead to the acquisition of ten (10) search warrants being served in conjunction with the Emergency Response Unit.
    - b. Full-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdictions/investigations for a minimum of five (5) separate dates.
3. The goals and objectives for the Traffic Unit include:
    - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
    - b. Issue citations in a minimum of 70% of multi-vehicular traffic crashes that occur within the City.
    - c. Deploy radar speed trailers in identified problem areas a minimum of 75 times.
    - d. Continue to utilize the "no roll call" concept to insure traffic enforcement during high traffic periods.
    - e. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
    - f. Monitor the activity of the traffic unit regarding bias-based policing practices by checking a sampling of 3 officers' activity on a bi-annual basis.
    - g. Individual shift Lieutenants, supervised by the Captain of Operations, will monitor daily shift logs to ensure that citizens are receiving the "Guide For Citizen Contacts" on all self-initiated stops.
4. To continue and improve the quality of our criminal and civil investigations.
    - a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Begin certification testing for Evidence Technicians who want board recognized certification.
    - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.
5. To supplement the Patrol Bureau in the following areas:
    - a. Utilize the Bicycle Patrol Unit for special events such as 4th of July, high school football games and special requests for patrol.
    - b. Maintain current level of K-9 activity, i.e., calls/crime prevention presentations/training (will compare number of call outs last year to current year).
6. Patrol Division:
    - a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.
    - b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.
    - c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.
    - d. Maintain a high level of officer/citizen safety, proficiency and job skills through monthly use of force training and roll call training.
    - e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.
    - f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluating and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.
7. Within the first three months of 2010, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit's operation to the Chief's Office. At the end of 2010, Unit

# City of Oak Creek 2010 Annual Budget

Commanders will forward to the Chief's Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

# City of Oak Creek 2010 Annual Budget

Fund / Department		2007	2008	2009	2009	2010
		Actual	Actual	Budget	Estimate	Budget
<b>100% Original - 2006,2007,2008 &amp; 2009-5% Operating Costs and 2% Direct Employee Costs</b>						
<b>to WE Energies Fund 19</b>						
<b>Police - 60</b>						
Direct Employee Costs						
100	Salaries, Full Time	4,186,912	4,442,042	4,693,065	4,668,370	4,648,300
105	Salaries, Part Time	55,873	70,100	52,250	75,920	76,550
110	Salaries, Overtime	289,693	297,304	281,190	275,800	282,000
115	Salaries, Holiday Pay	93,104	100,348	97,850	97,810	98,000
120	Special Pay Allowances	107,216	110,041	112,195	112,190	113,000
130	Retirement	837,598	888,638	923,790	919,500	962,200
135	Social Security	354,972	372,044	399,030	394,294	390,700
145	Unemployment Compensation	3,574	7,270	0	0	0
150	Insurance, Active Employees	947,460	939,900	930,180	930,180	1,028,000
160	Insurance, Work Comp	122,400	136,985	130,800	130,800	154,500
165	Insurance, Disability	18,068	17,950	17,325	17,327	18,300
170	Insurance, Dental	67,355	70,020	70,320	70,321	69,700
175	Insurance, Group Life	5,441	5,756	6,400	6,398	6,500
180	Longevity	10,355	9,220	9,155	9,158	9,500
185	Section 125 Administration	696	1,016	650	648	650
	Subtotal	\$7,100,717	\$7,468,634	\$7,724,200	\$7,708,716	\$7,857,900
Indirect Employee						
200	Travel/Training	18,658	35,543	30,000	30,000	34,000
205	Recruitment/Testing/Physicals	20,219	19,689	18,450	22,000	20,000
210	Expense Allowance	932	699	1,000	1,000	1,000
215	Uniforms and Clothing	13,648	12,141	10,400	10,400	10,400
220	Tuition Reimbursement	18,293	27,059	39,580	30,000	37,880
225	Recognition	560	1,946	2,000	3,000	2,000
	Subtotal	\$72,310	\$97,076	\$101,430	\$96,400	\$105,280
Utility Costs						
300	Electricity	67,313	67,868	77,000	69,900	80,400
305	Water and Sewer	2,748	2,612	3,400	2,450	3,600
310	Natural Gas	46,540	57,357	67,000	59,100	53,950
315	Telephone	43,424	41,083	44,500	44,500	44,500
	Subtotal	\$160,025	\$168,920	\$191,900	\$175,950	\$182,450
Supplies						
400	Office Supplies	14,212	11,806	13,000	13,000	13,000
410	Printing and Copying	5,624	9,174	6,000	6,000	6,000
415	Postage	5,659	5,878	6,000	6,000	6,000
420	Dues and Publications	5,391	4,964	7,000	6,000	6,500
425	Advertising and Promotions	1,393	601	1,500	1,500	1,500
426	Crime Prevention	12,427	11,595	12,000	12,000	12,000
440	Medical and Safety	3,405	5,420	5,500	5,500	5,500
460	Minor Equipment	4,196	4,319	4,500	4,500	7,000
470	Audio Visual/Photo Supplies	383	4,945	3,500	3,500	3,500
480	Fire Equipment	649	279	1,000	1,000	1,000
485	Police Equipment	15,308	13,418	15,000	15,000	15,000
486	Ammunition/Armory	19,567	20,096	21,000	21,000	21,000
486.10	ERU Equipment	10,079	9,741	10,000	10,000	10,000
487	Police Auxiliary	483	1,675	1,500	1,500	1,500
488	Police Special Operations	5,033	5,264	4,000	4,000	4,000
488.10	DWI Enforcement	799	514	1,000	1,000	1,000

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department		2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>100% Original - 2006,2007,2008 &amp; 2009-5% Operating Costs and 2% Direct Employee Costs</b>						
490	Police Vehicles	154,891	123,060	123,500	136,638	120,000
490.10	Police Vehicles Equipment	25,307	14,454	10,000	10,300	10,000
493	Canine Operations	3,562	2,062	4,500	4,500	4,500
494	Leased Major Equipment	8,285	8,286	9,200	9,200	9,200
495	Miscellaneous	8,697	6,011	6,000	6,000	6,000
	Subtotal	\$305,350	\$263,564	\$265,700	\$278,138	\$264,200
 Other Services						
500	County Prisoner Fees	29,044	37,423	32,000	28,000	32,000
525	Attorney/Legal	22,795	12,602	40,000	65,000	25,000
	Subtotal	\$51,839	\$50,025	\$72,000	\$93,000	\$57,000
 Maintenance						
600	Office Equip Maintenance	2,696	2,816	4,500	4,500	4,500
610	Radio Equip/Maintenance	17,391	19,593	20,000	20,000	20,000
615	Grounds Maintenance	8,091	8,770	5,500	5,500	7,500
620	Building Maintenance	18,332	20,384	16,500	24,000	21,500
	Subtotal	\$46,510	\$51,563	\$46,500	\$54,000	\$53,500
 Vehicles						
700	Vehicle Maintenance	23,141	31,207	37,000	37,000	37,000
705	Equip Maint/Fire Range Repairs	1,095	1,004	3,500	3,500	3,500
710	Gas/Oil/Fluids	130,305	158,948	190,000	120,000	163,000
715	Tires	10,124	9,792	12,500	12,500	14,000
	Subtotal	\$164,665	\$200,950	\$243,000	\$173,000	\$217,500
<b>Total</b>		<b>\$7,901,416</b>	<b>\$8,300,732</b>	<b>\$8,644,730</b>	<b>\$8,579,204</b>	<b>\$8,737,830</b>

*REVISION 10/19/09*



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>In 2006,2007,2008 &amp; 2009 95% of Operating Costs-5% to WE Energies Fund 19</b>					
<b>In 2006,2007,2008 &amp; 2009 98% of Direct Employee Costs-2% to WE Energies Fund 19</b>					
<b>Police - 60</b>					
Direct Employee Costs					
100 Salaries, Full Time	4,099,830	4,204,620	4,599,200	4,575,000	4,555,300
105 Salaries, Part Time	54,756	68,671	51,205	74,400	75,050
110 Salaries, Overtime	283,700	284,277	275,565	270,285	276,400
115 Salaries, Holiday Pay	93,489	96,556	95,850	95,850	96,000
120 Special Pay Allowances	104,337	103,502	109,950	109,950	110,700
130 Retirement	820,710	839,969	903,650	934,451	943,000
135 Social Security	347,864	352,822	391,000	386,408	382,900
145 Unemployment Compensation	3,503	7,055	0	0	0
150 Insurance, Active Employees	928,510	893,995	911,575	911,575	1,007,400
160 Insurance, Work Comp	119,950	129,433	128,185	128,185	151,400
165 Insurance, Disability	17,707	16,901	16,980	16,980	17,900
170 Insurance, Dental	66,005	66,845	68,915	68,915	68,300
175 Insurance, Group Life	5,332	5,593	6,270	6,270	6,400
180 Longevity	10,268	9,036	8,975	8,975	9,300
185 Section 125 Administration	682	996	635	635	650
Subtotal	\$6,956,643	\$7,080,271	\$7,567,955	\$7,587,879	\$7,700,700
Indirect Employee					
200 Travel/Training	17,655	33,696	28,500	28,500	32,300
205 Recruitment/Testing/Physicals	19,207	18,566	17,525	20,900	19,000
210 Expense Allowance	885	664	950	950	950
215 Uniforms and Clothing	12,966	11,534	9,880	9,880	9,880
220 Tuition Reimbursement	17,378	25,706	37,600	28,500	36,000
225 Recognition	532	1,848	1,900	2,850	1,900
Subtotal	\$68,623	\$92,014	\$96,355	\$91,580	\$100,030
Utility Costs					
300 Electricity	63,947	64,474	73,150	66,405	76,380
305 Water and Sewer	2,611	2,481	3,230	2,328	3,420
310 Natural Gas	44,213	54,490	63,650	50,930	50,930
315 Telephone	41,257	39,029	42,275	42,275	42,275
Subtotal	\$152,028	\$160,474	\$182,305	\$161,938	\$173,005
Supplies					
400 Office Supplies	13,505	11,216	12,350	12,350	12,350
410 Printing and Copying	5,343	8,716	5,700	5,700	5,700
415 Postage	5,379	5,584	5,700	5,700	5,700
420 Dues and Publications	5,122	4,716	6,650	5,700	6,175
425 Advertising and Promotions	1,323	571	1,425	1,425	1,425
426 Crime Prevention	11,818	11,026	11,400	11,400	11,400
440 Medical and Safety	3,235	5,154	5,225	5,225	5,225
460 Minor Equipment	3,986	4,103	4,275	4,275	6,650
470 Audio Visual/Photo Supplies	364	4,697	3,325	3,325	3,325
480 Fire Equipment	617	265	950	950	950
485 Police Equipment	14,543	12,747	14,250	14,250	14,250
486 Ammunition/Armory	18,519	19,092	19,950	19,950	19,950
486.10 ERU Equipment	9,575	9,254	9,500	9,500	9,500
487 Police Auxiliary	459	1,591	1,425	1,425	1,425
488 Police Special Operations	4,781	5,001	3,800	3,800	3,800
488.10 DWI Enforcement	761	489	950	950	950

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>In 2006,2007,2008 &amp; 2009 95% of Operating Costs-5% to WE Energies Fund 19</b>					
490 Police Vehicles	147,146	116,907	117,325	129,806	114,000
490.10 Police Vehicles Equipment	24,042	13,732	9,500	9,785	9,500
493 Canine Operations	3,384	1,959	4,275	4,275	4,275
494 Leased Major Equipment	7,871	7,871	8,740	8,740	8,740
495 Miscellaneous	8,303	5,712	5,700	5,700	5,700
Subtotal	\$290,076	\$250,403	\$252,415	\$264,231	\$250,990
 Other Services					
500 County Prisoner Fees	27,592	35,552	30,400	26,600	30,400
525 Attorney/Legal	21,726	11,971	38,000	61,750	23,750
Subtotal	\$49,318	\$47,523	\$68,400	\$88,350	\$54,150
 Maintenance					
600 Office Equip Maintenance	2,561	2,682	4,275	4,275	4,275
610 Radio Equip/Maintenance	16,521	18,613	19,000	19,000	19,000
615 Grounds Maintenance	7,686	8,332	5,225	5,225	7,125
620 Building Maintenance	17,416	19,367	15,675	22,800	20,425
Subtotal	\$44,184	\$48,994	\$44,175	\$51,300	\$50,825
 Vehicles					
700 Vehicle Maintenance	21,970	29,605	35,150	35,150	35,150
705 Equip Maint/Fire Range Repairs	1,040	953	3,325	3,325	3,325
710 Gas/Oil/Fluids	123,790	150,998	180,500	114,000	154,850
715 Tires	9,618	9,303	11,875	11,875	13,300
Subtotal	\$156,418	\$190,859	\$230,850	\$164,350	\$206,625
<b>Total</b>	<b>\$7,717,290</b>	<b>\$7,870,538</b>	<b>\$8,442,455</b>	<b>\$8,409,627</b>	<b>\$8,536,325</b>

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### POLICE DEPARTMENT

#### 200 TRAVEL / TRAINING

\$34,000

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., specialized computer and dispatch training including yearly dispatcher in-service training, training for fire dispatching, Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, TIME system certification and re-certification, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, S.R.O. in-service/training, and Northwestern University updates (\$1,500) as well as FBI Nat'l Academy refresher courses. This line item also funds the mandatory annual in-service for all sworn personnel which is normally conducted and attended at M.A.T.C., as well as clerk of court seminars and Supreme Court Continuing Judicial Education courses for the judge. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

#### 205 RECRUITMENT / TESTING / PHYSICALS

\$20,000

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2010, the Department will be developing two (2) Police Officer eligibility lists (\$7,000) and Dispatcher eligibility list(s) (\$3,000). We will be conducting a Captain, Lieutenant and Sergeant process. This line item also covers costs associated with drug testing (\$3,000), mandatory hearing tests (\$750), and bi-annual lead testing (\$1,500). If the City adopts a respiratory policy, annual screenings will be required for those who wear a gas mask/respirator (\$1,200). This line item also includes expenses incurred by the Department's Recruit Team (\$1,000).

#### 210 EXPENSE ALLOWANCE

\$1,000

This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.

#### 215 UNIFORMS & CLOTHING

\$10,400

This line item covers the cost of outfitting one (1) new officer (\$3,000/ea.) which includes the purchase of uniforms (\$300 max.), badges, leather, body armor (\$600) and weapons (\$800). We have one (1) planned retirement during 2010 and, therefore, anticipate the replacement of one (1) officer. Also included in this line item are dress uniforms for newly promoted Captains/Lieutenants/Sergeants, specialty uniforms for the Honor Guard, bicycle patrol unit, and trainers, issuing of reflective traffic vests to new officers, vehicle maintenance uniforms, and unanticipated body armor replacements.

#### 220 TUITION REIMBURSEMENT

\$37,880

This line item would allow funding for tuition reimbursement as mandated under the current labor contracts (4), to include officers(45)/dispatchers(14)/clerks(5) @ \$285/ea. and \$6,000 per Police Sergeants' contract. (Funding for 3 specific officers provided by WEPCO). Also included is \$7,440 for Lieutenants. The Management staff requests have been added for masters programs as follows: Captains-\$6,200.

#### 225 RECOGNITION

\$2,000

This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items.

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### POLICE DEPARTMENT

300 ELECTRICITY	\$80,400
Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. The budget estimate reflects a 4.4% increase over last year's expenditures as quoted by a representative of WE Energies.	
305 WATER & SEWER	\$3,600
Covers the cost of water and sewer utilities provided. A 5% rate increase is anticipated for 2010 as quoted by Utility personnel.	
310 NATURAL GAS	\$69,400
Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 3.6% increase over last year's expenditures as quoted by a representative of WE Energies.	
315 TELEPHONE	\$44,500
Covers the cost of telephone service for the Department, including SBC (\$18,500), long distance (\$1,000), Nextel, and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, F911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$216/yr.).	
400 OFFICE SUPPLIES	\$13,000
Covers the cost of necessary office supplies to run the Police Department and Municipal Court including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms, and various other supplies needed to support the department's office and clerical functions.	
410 PRINTING AND COPYING	\$6,000
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$6,000
Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, mass mailings of citizen surveys including the business reply permit fee (\$180), shipping of weapons for repairs, and all other office/clerical postage requirements of the Department.	
420 DUES AND PUBLICATIONS	\$6,500
Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, Nat'l Assn. for SWAT Personnel, and Municipal Judge Assn. It also covers the cost of several publications including the Physician's Desk Reference, Nat'l Directory of Law Enforcement Administrators, Dispatcher Monthly magazine, Motor Vehicle Registration and Driver License Registration on CD ROM, Secure USA database subscription (\$1,000), Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes" and "Wisc. Uniform State Traffic Schedule", and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.	
425 ADVERTISING AND PROMOTIONS	\$1,500
Covers the costs related to Department promotions, including the continuation of the Department's Adult Citizens' Academy Program and ADA Academy Programs, miscellaneous promotional t-shirts/hats and other items, and a department group picture every 5 years (\$2,000).	
426 CRIME PREVENTION	\$12,000
Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs and National Night Out.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### POLICE DEPARTMENT

<b>440 MEDICAL AND SAFETY</b>	\$5,500
Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, C-collars, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators and safety shoes/glasses/respirators for fleet mechanic.	
<b>460 MINOR EQUIPMENT</b>	\$7,000
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment purchases/replacements.	
<b>470 AUDIO VISUAL / PHOTO SUPPLIES</b>	\$3,500
Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department cameras, as well as the cost for CD's & DVD's for the mandated digital recording of interviews/in-car videos and for the processing & developing of film for Evidence Technicians by outside vendors, including the processing of sensitive photos by the Sheriff's Dept.	
<b>480 FIRE EQUIPMENT</b>	\$1,000
This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building.	
<b>485 POLICE EQUIPMENT</b>	\$15,000
This line item will cover costs for the purchase/replacement of needed police equipment, including annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), crisis negotiator equipment, flares (\$3,500), citations/parking tickets, replacement bicycle patrol equipment, stop sticks, etc.	
<b>486 AMMUNITION / ARMORY</b>	\$21,000
This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag, taser cartridges (\$2,000 for annual certification), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.	
<b>486.10 ERU EQUIPMENT</b>	\$10,000
This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 7 TEMS members and 2 K-9 members.	
<b>487 POLICE AUXILIARY</b>	\$1,500
This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.	
<b>488 POLICE SPECIAL OPERATIONS</b>	\$4,000
This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records.	
<b>488.10 DWI ENFORCEMENT</b>	\$1,000
This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, drug testing of blood drawn by State Dept. of Hygiene @ \$200/ea., towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.	
<b>490 POLICE VEHICLES</b>	\$120,000
This line item will cover the purchase of five (5) vehicles to replace five (5) police vehicles. Based on documentation received, there will be no increase in the cost of the vehicles for 2010. It is anticipated that six (6) squads will need to be replaced in 2011.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### POLICE DEPARTMENT

<b>490.10 POLICE VEHICLES EQUIPMENT</b>	\$10,000
This line item will cover the costs associated with equipping replacement squads (5 replacement vehicles will be received in 2010), which includes, but is not limited to, registration/title, a radio (0 @ \$3,100), computer w/phone card (0 @ \$2,000), siren (0 @ \$800), emergency lights (0 @ \$2,200), security partition (2 @ \$400), molded seat (2 @ \$200/ea.), center consoles (1 @ \$200/ea.), graphics (5 @ \$700/ea.), pushbar (3 @ \$200), radar unit (0 @ \$3,800), Taser unit (0 @ \$800), squad rifle (0 @ \$1,500), shotgun (0 @ \$800), less lethal shotgun (0 @ \$400), stop sticks (0 @ \$500), AED (0 @ \$1,800), first aid kits (0 @ \$250), Tahoe trunk vaults (1 @ \$2,000), K-9 insert (1 @ \$2,500), in-car video equipment (0 @ \$5,000), Opticom units (0 @ \$500), and citation printers (0 @ \$250). (Total cost to equip an <u>additional</u> new squad = \$28,000; costs for 2010 are \$0 as no squads being <u>added</u> to fleet.)	
<b>493 CANINE OPERATIONS</b>	\$4,500
This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.	
<b>494 LEASED MAJOR EQUIPMENT</b>	\$9,200
Covers the cost of the Dictaphone equipment used in the taping and transcribing of department reports (\$8,400), including the personal property taxes paid on this equipment (\$800).	
<b>495 MISCELLANEOUS</b>	\$6,000
This line item covers the costs for notary fees, downtown court parking fees including a monthly parking permit (\$1,000), prisoner costs (\$500), costs for requested transcripts for appealed cases, costs for interpreters (\$1,000), Spanish translation of Dept. documents/forms/brochures, CDL renewals, evidentiary towing (\$500), paper shredding service (\$600), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.	
<b>500 COUNTY PRISONER FEES</b>	\$32,000
Covers the cost of housing prisoners who have been committed to the House of Correction or Criminal Justice Facility on municipal commitments. This is a daily charge back to the City for each day the person is committed to serving at the H.O.C. or C.J.F.	
<b>525 ATTORNEY / LEGAL</b>	\$25,000
Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.	
<b>600 OFFICE EQUIPMENT MAINTENANCE</b>	\$4,500
Includes the cost of maintenance contracts for current copy machines, cash registers and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract.	
<b>610 RADIO EQUIPMENT / MAINTENANCE</b>	\$20,000
Covers the cost for service contracts (\$8,000 for 4 radio consoles) and all required repairs/replacements of all radio and MDC communication equipment within the Department and its vehicles, as well as the Department's logger machine (not covered by maintenance contract), and any dispatch-related costs (i.e., headsets @ \$1,500, etc.).	
<b>615 GROUNDS MAINTENANCE</b>	\$7,500
This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed @ \$1,000) and pond maintenance (\$2,500). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department.	
<b>620 BUILDING MAINTENANCE</b>	\$30,000
This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system (cameras and door locks), mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$650), carpet replacement as needed, reader board repairs, etc.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### POLICE DEPARTMENT

700 VEHICLE MAINTENANCE	\$37,000
Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), maintenance and refurbishing of the speed trailer, as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible).	
705 EQUIPMENT MAINTENANCE	\$8,500
This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance/certifications and fire alarm system repairs/batteries for fire alarm system. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range-annual range air-quality testing and range trap cleaning service (\$5,000).	
710 GAS AND OIL	\$163,000
Covers the cost of an estimated usage of 56,500 gallons of gasoline at an estimated cost of \$2.80 per gallon, and the required motor oil (440 gallons @ \$9.25/gal.) and transmission oil (55gal. drum @ \$12/gal.) used by the Department's fleet. Also includes the cost for fuel oil for the generator (800-1,000 gals. @ \$1.55/gal.).	
715 TIRES	\$14,000
Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required.	
<b>TOTAL</b>	<b>\$923,880</b>

# City of Oak Creek 2010 Annual Budget

**Department:** Emergency Operations

## **Program Description**

The Emergency Management group is responsible to manage events in the City during and after a disaster situation, under policies approved by the elected officials.

The City recognizes that because of its geographic location and the mix of industrial, transportation and natural hazards that the City and its citizens will continue to experience natural and man-made disasters that will require the City staff to be prepared to deal with these events in a rapid and professional manner.

### **2010 Objectives:**

1. Conduct at least quarterly meetings of the Local Emergency Management Committee.
2. Conduct annual review of the Emergency Operations Plan and bi-yearly review of Section C Resource Management.
3. Complete Emergency Operation Plan conversion to the Emergency Support Function (ESF) format.
  - a. With the assistance of Milwaukee County Emergency Management, identify the walk-through plan from sections to emergency support function format.
  - b. Complete the first draft of the new ESF format for Milwaukee County review.
4. Continue the Business Continuity Planning development started in 2008. This should include a final by April 30, 2010 for Fire, Police, and Health. Street Division will provide final draft by October 1, 2010.
6. Complete any NIMS-specific training requirements and compliance objectives for 2010 as required by the Department of Homeland Security.
  - a. Provide position-specific training for key positions.
  - b. All Departments begin the Typing of Personnel as determined by the individual discipline for the qualification/certification levels for each position.
7. Fully implement and train on the E-sponder website.
  - a. Determine which employees need training and add to minimum training requirements for these city positions.
  - b. Conduct 1 Tabletop exercise regarding the use of E-sponder
9. Minimum Training Exercises for 2010
  - a. Quarterly "walk-thru's" and/or logon assignments in the EOC
10. Act upon recommendations submitted after the 2008 June Flooding After Action Report.
  - a. Assign a working group for improvement objectives
  - b. Report status of objectives by working groups to the full Committee
11. Provide a plan for Intrastate Mutual Aid and Emergency Management Assistance Compact requests for assistance.
  - a. Determine the level of assistance/commitment the City is willing to offer.
  - b. Determine the cost schedule for personnel and equipment.
  - c. Establish a memorandum of understanding with Wisconsin Emergency Management and the labor unions for deployment compensation.
12. Research Dispatch Center involvement into the Telecommunicators Emergency Response Teams (TERT).



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Emergency Operations - 63</b>					
Direct Employee Costs					
110 Salaries, Overtime	15,934	4,195	7,500	2,500	7,500
130 Retirement	3,128	791	1,480		1,600
135 Social Security	927	207	575		600
Subtotal	<b>\$19,989</b>	<b>\$5,193</b>	<b>\$9,555</b>	<b>\$2,500</b>	<b>\$9,700</b>
Indirect Employee					
200 Travel/Training	8,125	4,677	5,000	5,000	5,000
210 Expense Allowance	228	134	1,000	250	1,000
Subtotal	<b>\$8,353</b>	<b>\$4,811</b>	<b>\$6,000</b>	<b>\$5,250</b>	<b>\$6,000</b>
Utility Costs					
300 Electricity	150	20	0	0	0
315 Telephone	1,468	765	11,000	11,000	12,500
Subtotal	<b>\$1,618</b>	<b>\$785</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$12,500</b>
Supplies					
400 Office Supplies	308	0	250	250	250
410 Printing and Copying	1,004	0	500	500	1,000
415 Postage	10	0	50	0	50
420 Dues and Publications	1,510	504	1,000	500	1,000
470 Audio Visual/Photo Supplies	677	1,903	400	2,000	400
495 Miscellaneous	2,316	1,678	3,000	3,000	3,000
Subtotal	<b>\$5,825</b>	<b>\$4,085</b>	<b>\$5,200</b>	<b>\$6,250</b>	<b>\$5,700</b>
Maintenance					
625 Warning System Maintenance	0	330	2,000	0	2,000
Subtotal	<b>\$0</b>	<b>\$330</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$2,000</b>
<b>Total</b>	<b>\$35,785</b>	<b>\$15,204</b>	<b>\$33,755</b>	<b>\$25,000</b>	<b>\$35,900</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### EMERGENCY OPERATIONS - 63

200 TRAVEL/TRAINING	\$5,000
There are a variety of training seminars held across the state for emergency operations training. This account would be for all departments. Other training includes required National Incident Management System (NIMS) training and functional exercises.	
210 EXPENSE ALLOWANCE	\$1,000
Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.	
315 TELEPHONE	\$12,500
Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This line item also covers expenses for My State USA callback system.	
400 OFFICE SUPPLIES	\$250
This money is used for fax ink cartridges, pens, paper, envelopes and other miscellaneous supplies needed to operate the EOC.	
410 PRINTING AND COPYING	\$1,000
This money is used for all required materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.	
415 POSTAGE	\$50
This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.	
420 DUES AND PUBLICATIONS	\$1,000
Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$400
Funding for audio visual items to support emergency operations.	
495 MISCELLANEOUS	\$3,000
Miscellaneous items not covered elsewhere.	
625 EMERGENCY SIREN SYSTEM MAINTENANCE	\$2,000
The City has three large warning sirens that require regular maintenance.	
<b>TOTAL</b>	<b>\$26,200</b>

# City of Oak Creek 2010 Annual Budget

**Department:** Fire Service

## **Program Description**

Through Emergency Medical Services, the preservation of human life is the primary responsibility of the Fire Department at fires and other emergencies, which include traffic accidents, roadway incidents, aircraft crashes, floods, windstorms, and hazardous materials emergencies. Disaster Planning is done in anticipation of large-scale emergencies, which may require response of personnel and equipment from surrounding communities.

## **Monthly Performance Indicators Report**

In our constant effort to improve service and efficiency, we will monitor "Performance Indicators" as identified by our staff on a monthly by a statistical and an operation-effectiveness basis. This initiative will allow us to identify, in a timely manner, trends, which may be developing in both administrative and operational areas. These performance indicators are:

- Training/Safety
- Overtime
- Grid Activity
- Response Times
- Fire Loss/Save Ratio
- Life Safety Loss/Save Ratio
- Fire/EMS field hours
- Paramedic Activity

## **2010 Goals & Objectives**

### **Administrative:**

1. Update and distribute a 2009 version of the Department Rules and Regulations for all members. This goal will be measured by the following objectives:
  - a. Update the current Department Rules and Regulations.
  - b. With the appointment of the Battalion Chief of Training, the Department's Policy Manual will continue to be added to as necessary.
  - c. Provide a copy and review the revised Rules and Regulations with each Department member.
2. Transition to the emergency medical electronic patient care reporting (ePCR) system. This goal will be measured by the following objectives:
  - a. Integrate ePCR system into current reporting requirements of the County and State.
  - b. Establish the software and hardware connectivity.
  - c. Establish quality control and oversight reporting system.

### **Operational:**

1. Establish reliable connectivity and maintain optimum speed for each station's computer system to allow 99% efficiency during peak use and off peak hours. This goal will be measured by the following objectives:
  - a. With the assistance of the Information Technology Department, establish a fiber optic network system linking all stations to high speed access.
  - b. Establish a back up microwave link to Station #1 to shoulder a portion of the data transfer.
  - c. Ensure 90% reliability of data link.

# City of Oak Creek 2010 Annual Budget

2. Participate and monitor all activity related to the I-94 construction and finalize plans for emergency response with impacted agencies for a unified coordinated safe response. This goal will be measured by the following objectives:
  - a. Review and revise the operational plan with the City of Milwaukee for response to the expressway in the construction zone.
  - b. Review and revise the pre-designated Flight for Life landing zones and water supply operations plan for the construction zone.
3. Update all personnel to have the ability to respond to hazardous material situations and perform to a Level B operations and be capable of assisting the regional HAZMAT team for a Level A situation. This goal will be measured by the following objectives:
  - a. Train all personnel to the Operations Level Hazardous Materials certified.
  - b. Review and revise operational plan for Level A Hazardous Material operations and support for the Milwaukee Regional Hazardous Materials Team.
  - c. Participate in the MABAS Division 107 Level B Hazardous Materials Team training and response.

## Planning

1. Implement the first step(s) in the Master Plan for fire stations and their locations. This goal will be measured by the following objectives:
  - a. Evaluate the results of the fire study and recommendations of the consulting firm; act on the direction given by the full Council.
  - b. With Council approval, move forward with the program study for Fire Station #1.
  - c. Concurrent to objective b., choose an Architectural firm for the design of Fire Station #1.
  - d. Develop a budget for the new Fire Station #1 construction project.
  - e. Identify the potential locations for current and potential future fire stations.
  - f. Add future fire station locations into the City's comprehensive development plan.
2. Finalize the Business Continuity Plan for continuation of Fire Department operations and get approval of the plan from the Council. This goal will be measured by the following objectives:
  - a. Provide information about the final plan and need, and obtain approval from the Council.
  - b. Develop a future needs list for business continuity and submit for the 2011 budget review.

## Logistics

1. Work with the computer aided dispatch (CAD) system vendor to complete the fire service component of the CAD. This goal will be measured by the following objectives:
  - a. Establish "recommended units" for fire dispatching.
  - b. Complete the installation of mobile data computers (MDC) on board Fire Department units according to Phase 1 of the project.
  - c. Identify the needs to complete the Fire Department MDC inventory and secure a funding source for the Phase 2 of the CAD system.
  - d. Transition from FireHouse Records Management System to the ImageTrend Records Management System (RMS).
2. Complete the radio communication transition to the 800 MHz frequency band initiated in 2006 to ensure interoperability with all local protective services, and State and Federal emergency response agencies. Train all personnel on the use of these frequencies. This goal will be measured by the following objectives:
  - a. Complete the 800 MHz rebanding process and provide training necessary for the new communication template.

# City of Oak Creek 2010 Annual Budget

- b. Add appropriate control bases for the Division 107 back up dispatch center located at the Oak Creek Emergency 9-1-1 Dispatch Center.
- c. Update the Fire Department's back up dispatch center at Fire Station #1, including the 800 MHz equipment, VHF base stations, and VHF portable radio equipment.

## Finance

1. Explore other revenue generating options. This goal will be measured by the following objectives:
  - a. Evaluate the possibility of initiating fire inspection fees. Compare fee structures and potential revenue, and survey other communities for similar fees.
  - b. Evaluate the possibility of initiating fire response fees. Compare fee structures and potential revenue, and survey other communities for similar fees.
  - c. Provide information and presentation before the Full Council for implementation.

# City of Oak Creek 2009 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>100% Original budget not split into Fire vs. EMS &amp; WE Energies</b>					
<b>Fire - 65</b>					
Direct Employee Costs					
100 Salaries, Full Time	3,062,622	3,196,299	3,355,760	3,221,530	3,370,400
105 Salaries, Part Time	16,608	17,184	22,745	11,500	5,720
110 Salaries, Overtime	239,827	331,991	266,000	390,000	202,220
115 Salaries, Holiday Pay	28,062	24,612	33,000	33,000	33,000
120 Special Pay Allowances	68,231	69,225	73,925	73,925	74,000
125 Car Allowance	6,600	6,027	4,800	4,800	4,800
130 Retirement	669,833	700,964	730,000	732,536	746,400
135 Social Security	255,129	269,399	286,720	285,342	288,500
150 Insurance, Active Employees	675,480	639,745	665,760	665,760	721,300
160 Insurance, Work Comp	139,795	142,501	126,400	126,400	152,465
165 Insurance, Disability	12,195	11,300	11,750	11,600	12,100
170 Insurance, Dental	45,335	45,215	48,300	48,300	48,600
175 Insurance, Group Life	3,749	4,132	4,195	4,350	4,800
180 Longevity	5,025	4,204	4,750	4,800	4,500
185 Section 125 Administration	811	965	800	778	1,000
Subtotal	\$5,229,302	\$5,574,814	\$5,634,905	\$5,614,620	\$5,669,805
Indirect Employee					
200 Travel/Training	23,411	11,137	13,000	13,000	14,300
205 Recruitmnt/Testng/Physicals	5,840	11,911	2,400	4,700	6,400
210 Expense Allowance	179	1,104	600	600	1,600
215 Uniforms and Clothing	34,302	27,373	49,295	49,295	49,295
220 Tuition Reimbursement	11,754	18,298	25,500	25,500	19,000
Subtotal	\$75,486	\$69,823	\$90,795	\$93,095	\$90,595
Utility Costs					
300 Electricity	1,768	10,796	41,800	33,100	40,000
Electricity #1	9,368	8,593	0		
Electricity #2	7,500	7,680	0		
Electricity #3	16,723	15,315	0		
305 Water and Sewer	207	4,659	5,300	4,600	5,300
Water and Sewer #1	1,434	1,372	0		
Water and Sewer #2	790	654	0		
Water and Sewer #3	1,714	1,929	0		
310 Natural Gas	1,762	982	47,300	35,000	35,000
Natural Gas #1	8,516	5,739	0		
Natural Gas #2	9,750	9,547	0		
Natural Gas #3	15,212	14,343	0		
315 Telephone	8,277	8,676	15,000	14,000	15,000
Telephone #1	0	338	0		
Telephone #2	400	1,218	0		
Telephone #3	3,334	3,685	0		
Subtotal	\$86,755	\$95,526	\$109,400	\$86,700	\$95,300
Supplies					
400 Office Supplies	2,807	2,158	3,300	3,300	3,300
410 Printing and Copying	1,145	1,334	1,400	1,400	1,400
415 Postage	381	575	500	700	700

*Revised 10/19/09*

# City of Oak Creek 2009 Annual Budget

Fund / Department		2007	2008	2009	2009	2010
		Actual	Actual	Budget	Estimate	Budget
<b>100% Original budget not split into Fire vs. EMS &amp; WE Energies</b>						
420	Dues and Publications	2,203	2,547	2,300	2,700	3,000
425	Advertising and Promotions	0	0	200	200	200
427	Public Education	4,046	3,253	4,500	4,500	4,500
430	Housekeeping	870	832	1,000	1,000	1,000
440	Medical and Safety	27,561	13,872	29,500	29,500	29,500
460	Minor Equipment	4,278	6,581	8,900	8,900	13,400
470	Audio Visual/Photo Supplies	276	48	800	800	800
480	Fire Equipment	11,121	5,696	7,500	9,000	10,000
495	Miscellaneous	179	459	300	300	300
	<b>Subtotal</b>	<b>\$54,867</b>	<b>\$37,355</b>	<b>\$60,200</b>	<b>\$62,300</b>	<b>\$68,100</b>
<b>Other Services</b>						
506	Hazard Response Unit	1,606	4,513	21,500	21,500	18,500
523	Administration Billing Fee	52,005	75,902	84,000	84,000	82,000
525	Outside Legal Services	16,203	48,210	20,000	20,000	20,000
	<b>Subtotal</b>	<b>\$69,814</b>	<b>\$128,625</b>	<b>\$125,500</b>	<b>\$125,500</b>	<b>\$120,500</b>
<b>Maintenance</b>						
600	Office Equip Maint	57	459	600	600	600
	Office Equip Maint #1	0	545	0		
	Office Equip Maint #2	64	521	0		
	Office Equip Maint #3	1,024	705	0		
610	Radio Maintenance	10,344	11,819	11,500	11,500	13,000
615	Grounds Maintenance	79	17	1,500	1,800	2,300
	Grounds Maintenance #1	50	966	0		
	Grounds Maintenance #2	84	1,483	0		
	Grounds Maintenance #3	1,372	204	0		
620	Building Maintenance	801	91	14,000	17,500	20,000
	Building Maintenance #1	2,707	5,064	0		
	Building Maintenance #2	1,183	3,514	0		
	Building Maintenance #3	11,332	6,548	0		
	<b>Subtotal</b>	<b>\$29,097</b>	<b>\$31,936</b>	<b>\$27,600</b>	<b>\$31,400</b>	<b>\$35,900</b>
<b>Vehicles</b>						
700	Vehicle Maintenance	28,177	33,288	30,000	37,000	36,000
705	Equipment Maintenance	3,431	2,998	5,600	5,600	5,600
710	Gas/Oil/Fluids	28,500	43,137	64,000	36,900	40,800
715	Tires	452	13,652	2,500	3,300	2,500
	<b>Subtotal</b>	<b>\$60,560</b>	<b>\$93,075</b>	<b>\$102,100</b>	<b>\$82,800</b>	<b>\$84,900</b>
<b>Total</b>		<b>\$5,605,881</b>	<b>\$6,031,154</b>	<b>\$6,150,500</b>	<b>\$6,096,415</b>	<b>\$6,165,100</b>

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007	2008	2009	2009	2010
	Actual	Actual	Budget	Estimate	Budget
<b>Fire - 65</b>					
	2007	2008	2009	2009	2010
	23.00%	22.00%	22.00%	22.00%	22.00%
<b>Direct Employee Costs</b>					
100.00 Salaries, Full Time	691,235	703,537	723,500	694,000	726,660
105.00 Salaries, Part Time	3,743	3,780	4,905	9,000	1,230
110.00 Salaries, Overtime	54,056	73,065	57,350	94,600	43,600
115.00 Salaries, Holiday Pay	6,151	5,429	7,115	7,115	7,110
120.00 Special Pay Allowances	15,379	15,241	15,975	15,975	15,950
125.00 Car Allowance	1,488	1,326	1,035	1,035	1,030
130.00 Retirement	150,509	154,611	157,390	155,354	160,920
135.00 Social Security	57,650	59,420	61,820	62,783	62,200
150.00 Insurance, Active Employees	152,255	140,745	143,760	143,760	155,510
160.00 Insurance, Work Comp	31,520	31,450	27,250	27,250	32,835
165.00 Insurance, Disability	2,749	2,515	2,535	2,535	2,610
170.00 Insurance, Dental	10,220	9,950	10,415	15,500	10,480
175.00 Insurance, Group Life	845	913	905	1,000	1,100
180.00 Longevity	1,133	926	1,025	1,025	970
185.00 Section 125 Administration	183	212	175	300	220
Subtotal	\$1,179,116	\$1,203,120	\$1,215,155	\$1,231,232	\$1,222,425
<b>Indirect Employee</b>					
200.00 Travel/Training	2,231	2,277	2,720	2,700	2,990
205.00 Recruitmnt/Testng/Physicals	1,275	1,651	500	849	1,340
210.00 Expense Allowance	39	224	125	125	330
215.00 Uniforms and Clothing	7,495	4,602	10,305	1,000	10,300
220.00 Tuition Reimbursement	2,568	3,824	5,330	5,000	3,970
Subtotal	\$13,608	\$12,578	\$18,980	\$9,674	\$18,930
<b>Utility Costs</b>					
300.00 Electricity	0	4,400	19,855		8,360
300.01 Electricity Station #1	4,684	4,192	0	4,100	
300.02 Electricity Station #2	3,750	3,044	0	2,550	
300.03 Electricity Station #3	8,361	7,329	0	7,050	
305.00 Water and Sewer	0	102	2,515		1,110
305.01 Water and Sewer Station #1	717	686	0	900	
305.02 Water and Sewer Station #2	395	327	0	345	
305.03 Water and Sewer Station #3	857	884	0	1,050	
310.00 Natural Gas	0	458	22,470		7,320
310.01 Natural Gas Station #1	4,258	2,855	0	2,200	
310.02 Natural Gas Station #2	4,875	4,637	0	3,900	
310.03 Natural Gas Station #3	7,606	7,172	0	6,075	
315.00 Telephone	3,838	4,257	7,125		3,140
315.01 Telephone Station #1	0	148	0	0	
315.02 Telephone Station #2	200	262	0	275	
315.03 Telephone Station #3	1,667	1,678	0	1,900	
Subtotal	\$41,208	\$42,431	\$51,965	\$30,345	\$19,930

*Revised 10/19/09*



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Supplies</b>					
400.00 Office Supplies	1,316	1,529	1,565	1,500	690
410.00 Printing and Copying	542	639	665	600	290
415.00 Postage	166	273	240	240	150
420.00 Dues and Publications	1,035	1,092	1,090	1,116	630
425.00 Advertising and Promotions	0	0	95		40
427.00 Public Education	3,844	3,090	4,275	2,500	0
430.00 Housekeeping	413	395	475	350	210
430.03 Housekeeping Station #3	0	0	0		0
440.00 Medical and Safety	0	0	0	0	0
460.00 Minor Equipment	2,032	3,126	4,225	4,225	2,800
460.01 Minor Equipment Station #1	0	0	0		
470.00 Audio Visual/Photo Supplies	131	23	380	380	170
480.00 Fire Equipment	10,183	5,411	7,125	7,125	0
495.00 Miscellaneous	85	0	145	145	60
Subtotal	\$19,747	\$15,578	\$20,280	\$18,181	\$5,040
<b>Other Services</b>					
506.00 Hazard Response Unit	1,526	4,054	20,425	20,425	0
525.00 Outside Legal Services	3,540	10,506	4,180	4,100	4,180
Subtotal	\$5,066	\$14,560	\$24,605	\$24,525	\$4,180
<b>Maintenance</b>					
600.00 Office Equip Maintenance	0		285		130
600.01 Office Equip Maint-Station #1	0	43	0	75	
600.02 Office Equip Maint-Station #2	32	31	0	50	
600.03 Office Equip Maint-Station #3	512	123	0	150	
610.00 Radio Maintenance	4,913	5,614	5,460	8,500	2,720
615.00 Grounds Maintenance	0		715	715	480
615.01 Grounds Maintenance Station #1	25	63	0		
615.02 Grounds Maintenance Station #2	42	7	0		
615.03 Grounds Maintenance Station #3	686	102	0		
620.00 Building Maintenance	5	46	6,650	2,500	4,180
620.01 Building Maintenance Station #1	1,348	1,658	0	1,600	
620.02 Building Maintenance Station #2	529	1,676	0	5,400	
620.03 Building Maintenance Station #3	5,666	1,747	0	3,800	
Subtotal	\$13,758	\$11,110	\$13,110	\$22,790	\$7,510
<b>Vehicles</b>					
700.00 Vehicle Maintenance	6,167	7,389	6,270	8,000	7,520
705.00 Equipment Maintenance	750	593	1,170	1,170	1,170
710.00 Gas/Oil/Fluids	6,227	8,909	13,375	9,000	8,530
715.00 Tires	99	181	520	750	520
Subtotal	\$13,243	\$17,072	\$21,335	\$18,920	\$17,740
<b>Total</b>	<b>\$1,285,746</b>	<b>\$1,316,449</b>	<b>\$1,365,430</b>	<b>\$1,355,667</b>	<b>\$1,295,755</b>

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### Fire Department 2010

200 TRAVEL/TRAINING	\$14,300
Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals. The increase will be used for updating IFSTA manuals, MSA Certification (\$800) and training prop.	
205 RECRUITMENT/TESTING/PHYSICALS	\$6,400
Money in this line will be used for employee drug testing (\$1500), new hire physical and job trait assesment (\$900), employment verification and background checks (\$400), and a Battalion Chief's promotion.	
210 EXPENSE ALLOWANCE	\$1,600
Large fire expense for Fire Bell, food for firefighters at long term fires, expenses for hosting meetings and seminars. The increase in this line-item will be used for the Fire Department's 75th Anniversary.	
215 UNIFORM CLOTHING	\$49,295
Cleaning service for station uniforms (\$22,230), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves.	
220 TUITION REIMBURSEMENT	\$19,000
Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. The contractual agreement with Local 1848 that needs to be budgeted is \$16,000. The additional cost is for the non-represented personnel.	
300 ELECTRICITY	\$40,000
Electricity use for Fire Stations 1, 2, & 3.	
305 WATER AND SEWER	\$5,300
Water and sewer charges to operate Fire Stations 1, 2, & 3.	
310 NATURAL GAS	\$45,000
Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3.	
315 TELEPHONE	\$15,000
Monthly charges for Stations 2 and 3, long distance, cellular phone service and advertising.	
400 OFFICE SUPPLIES	\$3,300
Miscellaneous office supplies for three fire stations and the Command Post.	
410 PRINTING AND COPYING	\$1,400
Business cards, stationery, labels, and copy machine paper for three fire stations.	
415 POSTAGE	\$700
Routine business correspondence, including fire inspection correspondence and UPS costs.	

# City of Oak Creek 2010 Annual Budget

420 DUES AND PUBLICATIONS	\$3,000
This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS.	
425 ADVERTISING AND PROMOTIONS	\$200
Promotional advertising for EMS and Fire Prevention Weeks.	
427 PUBLIC EDUCATION	\$4,500
EMS week and fire prevention activities throughout the year including Fire Prevention Week and the Chamber of Commerce Business and Industry Fair. Fire prevention handouts, senior citizen fire education, and stroke awareness program. This account also funds materials needed for car safety seat inspections and installs and File of Life materials.	
430 HOUSEKEEPING	\$1,000
Dish soap, towels, and other miscellaneous household items not covered in the Facilities Maintenance Budget.	
440 MEDICAL AND SAFETY	\$29,500
Emergency ambulance supplies for six ambulances to include but not limited to oxygen delivery and service, suction equipment, diagnostic equipment, C-Spine and patient packaging, splints, kits, cases, BSI, Decon, BioHaz, dressing and bandages, medications, solutions.	
460 MINOR EQUIPMENT	\$134,000
Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program. The increase in this line item will be used for the Battalion Chief of Training's office.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$800
Film and developing for fire alarms, rescues, and fire investigation. Camera repair and maintenance.	
480 FIRE EQUIPMENT	\$10,000
Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and/or replacement and explosive meter maintenance.	
495 MISCELLANEOUS	\$300
Miscellaneous items not covered elsewhere.	
506 HAZARDOUS RESPONSE UNIT	\$18,500
Level B hazardous material and spill clean-up and materials. The purchase of foam and oil sorb also come out of this line item.	
523 ADMINISTRATION BILLING FEE	\$82,000
8% billing fee for ALS and BLS treatments and transports and computer tablets and field bridge software annual fees.	

# City of Oak Creek 2010 Annual Budget

525 ATTORNEY/LEGAL Legal fees for grievance settlements, bargaining or other legal matters.	\$20,000
600 OFFICE EQUIPMENT MAINTENANCE Station 1, 2, and 3 copier supplies and maintenance.	\$600
610 RADIO MAINTENANCE Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners. The increase is due to the rising cost of radio repairs.	\$13,000
615 GROUNDS MAINTENANCE Grounds maintenance and flowers for Stations 1, 2, and 3. The increase in this line item will be used for additional landscaping for the parking lot addition at Station 3.	\$2,300
620 BUILDING MAINTENANCE Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3 (\$1,500).	\$20,000
700 VEHICLE MAINTENANCE Maintenance of 6 ambulances, 5 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections.	\$36,000
705 EQUIPMENT MAINTENANCE This includes all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters. The increase in this line item is due to pump test certification.	\$5,600
710 GAS/OIL/FLUIDS Gas and oil usage and oil changes and filters for all department equipment.	\$40,800
715 TIRES General repair and replacement of tires.	\$2,500
<b>Fund #19 WE Energies</b> 2% of personnel and 5% of the operating budget is charged to Fund #19, except for the following accounts.	-
110 OVERTIME Overtime costs for We Energy events. Special Rescue training for other specific events related to the project.	\$35,000
200 TRAVEL/TRAINING Training related to specialized equipment, communications, and high risk low frequency type events.	\$20,000
957 EQUIPMENT Rescue Equipment for trench and vehicle accidents. Rescue vacuum tool for trench rescue. This is used on the existing Water Department vac truck.	\$15,000
<b>TOTAL</b>	<b>\$695,895</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Inspection Department

### Program Description:

The Inspection Department's Mission Statement is to promote the health, safety, and welfare of the public through effective and efficient regulations, education, communication and enforcement.

The Inspection Department serves the public by inspecting and enforcing building, housing and other codes pertaining to the operation of this department throughout the City. Personnel in this division assist the public in obtaining and reviewing permits, acting on zoning related issues, investigating complaints and inspecting both new and existing construction for compliance with building, heating, ventilating, air conditioning, plumbing, electrical, fire and housing codes. To achieve effective inspection and enforcement of the various codes and ordinances, the personnel in this department are empowered to write citations and, if necessary, pursue compliance through the legal system. The Inspection Department aids the public in providing information and by ensuring that all new and existing building construction meets City and State Codes and Ordinances. The staff works with the contractor and property owner to ensure compliance with various codes. This Department, along with the Engineering Department and Community Development Department make recommendations to the Common Council and various boards and commissions regarding issues before them and for changes to the Municipal Code. The Inspection Department has extensive interaction with the Engineering, Fire, Police, Health and Community Development Departments to achieve a thorough and complete management of construction and zoning issues throughout the City.

### Objectives:

1. Complete all commercial plan reviews within three weeks.
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by Comm.
3. Complete all requested inspections within 24 hours.
4. Comply with State mandated storm water and erosion control rules
5. Restructure permit fees to be more in line with the surrounding communities.
6. Take appropriate property maintenance actions consistent with the schedule established by the enforcement committee.
7. Conduct fire inspections as assigned.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Building Inspection - 70</b>					
Direct Employee Costs					
100 Salaries, Full Time	379,412	361,188	433,500	380,150	436,070
105 Salaries, Part Time	14,851	13,668	12,700	12,319	17,000
110 Salaries, Overtime	4,401	3,677	1,000	1,000	1,000
130 Retirement	41,287	39,829	47,600	39,536	49,400
135 Social Security	29,853	27,946	34,235	29,081	34,360
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	84,720	94,680	94,680	94,680	102,300
160 Insurance, Work Comp	14,665	16,175	16,300	16,300	21,900
165 Insurance, Disability	1,586	1,409	1,650	1,650	1,540
170 Insurance, Dental	6,000	6,840	6,840	6,840	6,900
175 Insurance, Group Life	2,169	2,060	2,350	2,350	2,400
180 Longevity	465	130	60	60	60
185 Section 125 Administration	230	363	100	100	100
Subtotal	\$579,639	\$567,965	\$651,015	\$584,066	\$673,030
Indirect Employee					
200 Travel/Training	2,840	2,920	4,500	3,000	4,000
205 Recruitment/Testing/Physicals	0	15	1,000	0	1,000
215 Clothing Maintenance	0	863	700	700	700
Subtotal	\$2,840	\$3,798	\$6,200	\$3,700	\$5,700
Utility Costs					
315 Telephone	1,208	1,119	1,500	1,500	1,500
Subtotal	\$1,208	\$1,119	\$1,500	\$1,500	\$1,500
Supplies					
400 Office Supplies	949	970	1,700	1,700	1,700
401 State Building Permit Seals	2,555	-48	2,000	0	2,000
410 Printing and Copying	2,430	2,916	3,000	2,000	3,000
415 Postage	1,096	1,025	2,000	1,000	2,000
420 Dues and Publications	1,738	980	2,000	2,000	2,000
440 Medical and Safety	641	761	500	500	600
450 Public Information	129	1,760	0	0	0
455 Small Tools	11	5	200	200	200
460 Minor Equipment	1,800	33	1,000	1,000	1,000
495 Miscellaneous	98	700	600	600	600
Subtotal	\$11,447	\$9,102	\$13,000	\$9,000	\$13,100
Other Services					
516 Demolition/Property Cleanup	0	1,056	10,000	0	10,000
524 State & Measures - State	9,200	9,200	10,000	9,200	10,000
Subtotal	\$9,200	\$10,256	\$20,000	\$9,200	\$20,000
Maintenance					
600 Office Equip Maintenance	0	0	250	250	250
Subtotal	\$0	\$0	\$250	\$250	\$250
Vehicles					
700 Vehicle Maintenance	9,740	11,509	6,000	11,000	9,000
710 Gas/Oil/Fluids	9,494	13,364	17,000	10,000	11,400
715 Tires	1,304	1,431	2,000	2,000	2,000
Subtotal	\$20,538	\$26,304	\$25,000	\$23,000	\$22,400
<b>Total</b>	<b>\$624,872</b>	<b>\$618,544</b>	<b>\$716,965</b>	<b>\$630,716</b>	<b>\$735,980</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### Inspection - 70

200 TRAVEL AND TRAINING	\$4,000
Administrative Codes are being revised as well as the introduction of I.B.C. and training fees have increased. Necessary to maintain certifications.	
205 RECRUITMENT/TESTING/PHYSICALS	\$1,000
Testing and recruitment costs for new hires.	
215 CLOTHING MAINTENANCE	\$700
ID shirts similar to street supervisors	
315 TELEPHONE	\$1,500
Five cell phones and share of long distance charges.	
400 OFFICE SUPPLIES	\$1,700
401 STATE BUILDING PERMIT SEALS	\$2,000
Building seals required by the State for each home constructed.	
410 PRINTING AND COPYING	\$3,000
Costs include forms and check lists for permits. Our brochures are being done in-house.	
415 POSTAGE	\$2,000
Postage costs for all mailing from the department.	
420 DUES AND PUBLICATIONS	\$2,000
Costs incurred to maintain up-to-date codes as well as certification renewal.	
450 MEDICAL & SAFETY	\$600
Safety shoes and glasses.	
455 SMALL TOOLS	\$200
Test meters, rubber gloves, testers, etc.	
460 MINOR EQUIPMENT	\$1,000
Supports street light effort.	
495 MISCELLANEOUS	\$600
516 DEMOLITION/PROPERTY CLEANUP	\$10,000
524 TESTING	\$10,000
Charges paid to the State for weights and measures.	
600 OFFICE EQUIP MAINTENANCE	\$250
Fax and copy machines.	
700 VEHICLE MAINTENANCE	\$9,000
Maintenance of five cars and a hoist truck.	
710 GAS/OIL/FLUIDS	\$11,400
2000 reg gallons at \$2.80 2000 diesel gallons at \$2.90	
715 TIRES	\$2,000
Tire replacements for five cars and a hoist truck.	
<b>TOTAL</b>	<b>\$62,950</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Health

### Program Description

The Health Department is responsible for the communicable disease surveillance, prevention and control, health promotion, disease prevention, human health hazard prevention and control. In addition, the Health Department must plan for a pandemic event and other preparedness activities.

### 2010 Objectives:

1. Maintain state requirements of a Level II health department, which consists of communicable disease surveillance, prevention and control; provide a generalized public health nursing program, health, disease prevention and human health hazard prevention and control. Submit reports, annual survey of data that responds to the format as prescribed in the public health data system and submit activities of the health department for the preceding year that describes progress and performance toward achieving the objectives that the health department as identified as part of its community assessment process.
2. Link at least seven (7) existing programs or services to five (5) health priorities in the current state health plan (Healthiest Wisconsin 2010).
3. Continue working with the Wisconsin Public Health Quality Initiative (WIQI) and begin quality improvement assessments with existing programs within the health department.
4. Continue working with preparedness issues with the Oak Creek Emergency Government and with the Milwaukee-Waukesha Consortium.
5. Continue with the administration of the H1N1 novel influenza vaccinations (2009-2010).
6. Implement Year 2 of the Oak Creek Five-Year Community Health Improvement Plan.
7. Continue to provide staff training to maintain the level of technical and professional expertise necessary to sustain a health department.
8. Continue establishment inspections as an agent for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection.
9. Assist the Oak Creek-Franklin School District assuring that 100% of all children enrolled in Oak Creek Schools (both public and private) meet the minimum immunization standards as required by Wisconsin law.
10. Administer 1,000 doses of influenza immunizations to those who meet the CDC guidelines during the 2010-2011 flu season.



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Health - 75</b>					
Direct Employee Costs					
100 Salaries, Full Time	216,598	240,653	314,050	299,400	308,700
105 Salaries, Part Time	122,604	136,428	106,900	96,000	104,000
110 Salaries, Overtime	563	502	1,000	1,000	1,000
130 Retirement	35,773	39,683	43,055	41,226	45,060
135 Social Security	25,455	28,082	32,290	30,325	31,530
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	60,000	58,800	73,500	73,500	81,000
160 Insurance, Work Comp	9,875	14,300	13,095	13,095	17,575
165 Insurance, Disability	914	940	1,175	1,175	1,200
170 Insurance, Dental	4,185	4,320	5,400	5,400	4,600
175 Insurance, Group Life	1,627	1,769	1,840	1,840	1,950
180 Longevity	120	70	60	60	60
185 Section 125 Administration	233	254	100	100	100
Subtotal	\$477,947	\$525,801	\$592,465	\$563,120	\$596,775
Indirect Employee					
200 Travel/Training	1,697	1,307	6,000	3,000	4,000
205 Recruitment/Testing/Physicals	3,870	394	2,000	2,000	2,000
Subtotal	\$5,567	\$1,701	\$8,000	\$5,000	\$6,000
Utility Costs					
315 Telephone	462	377	500	750	1,200
Subtotal	\$462	\$377	\$500	\$750	\$1,200
Supplies					
400 Office Supplies	824	1,160	1,700	1,000	1,700
410 Printing and Copying	2,459	1,086	2,000	1,000	2,000
415 Postage	1,022	1,036	1,500	1,500	1,500
420 Dues and Publications	712	610	1,000	1,000	1,000
425 Advertising and Promotions	599	149	1,000	1,000	1,000
440 Medical and Safety	18,428	20,619	23,500	18,000	23,500
470 Audio Visual/Photo Supplies	0	0	200	200	200
495 Miscellaneous	234	12,424	2,800	2,000	2,800
Subtotal	\$24,278	\$37,084	\$33,700	\$25,700	\$33,700
Other Services					
507 Hazardous Waste Disposal	3,286	3,371	3,500	3,500	3,500
514 Consultants	76	75	200	200	200
524 Testing	0	150	200	200	200
Subtotal	\$3,362	\$3,596	\$3,900	\$3,900	\$3,900
Maintenance					
600 Office Equip Maintenance	240	0	400	400	400
Subtotal	\$240	\$0	\$400	\$400	\$400
Vehicles					
700 Vehicle Maintenance	344	64	1,000	1,000	1,000
710 Gas & Oil	810	1,009	1,500	1,000	1,500
Subtotal	\$1,154	\$1,073	\$2,500	\$2,000	\$2,500
<b>Total</b>	<b>\$513,010</b>	<b>\$569,632</b>	<b>\$641,465</b>	<b>\$600,870</b>	<b>\$644,475</b>

86

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### HEALTH DEPARTMENT - 75

200 TRAVEL/TRAINING	
Mileage for staff for home visits/schools/meetings/etc. - \$1,500 Inservice classes/seminars for 7 staff members - \$1,000; Expenses pertaining to trainings or health officer convention (housing/meals/etc) - \$1,500	\$4,000
205 RECRUITMENT/TESTING/PHYSICALS	
For advertising for any vacant position(s) and the funding for pre-employment physicals for employees. Record checks for volunteers.	\$2,000
315 TELEPHONE	\$1,200
Cost for three cell phones (one Bb and two reg call) for the health department.	
400 OFFICE SUPPLIES	\$1,700
Paper, pens, folders and miscellaneous office supplies needed for daily office business.	
410 PRINTING AND COPYING	
For costs of printing forms, letters, reports, for both nursing and environmental health.	\$2,000
415 POSTAGE	
For the mailing of correspondence, immunization reminders, lab/test samples, license renewals, et	\$1,500
420 DUES AND PUBLICATIONS	
For departmental membership in professional organizations (Nurses/Public Health/Environmental) and for subscriptions to nursing and public health journals.	\$1,000
425 ADVERTISING AND PROMOTIONS	\$1,000
Community outreach and education.	
440 MEDICAL AND SAFETY	
For the purchase of vaccines (Influenza- \$18,500; Pneumonia-\$1,000; Hepatitis B \$800; TB Skin test solution- \$1,000), syringes, alcohol, cotton balls, Band-Aids, and miscellaneous medical/first aide equipment - \$1,000.	\$23,500
470 AUDIO VISUAL/PHOTO SUPPLIES	\$200
For the purchase of videos for staff/public use and developing of photos of our activities.	
495 MISCELLANEOUS	
For the purchase of miscellaneous supplies or for unforeseen price increases.	\$2,800
507 HAZARDOUS WASTE DISPOSAL	
For the payment of sharps destruction (\$463/quarterly) and for the purchase of sharps containers. Another increase for pick-up and increase client use of these services.	\$3,500
514 CONSULTANTS	\$200
For payment of audits and consultant services.	
524 TESTING	
For mandated lab tests/x-rays for contagion control/environmental safety.	\$200
600 OFFICE EQUIPMENT MAINTENANCE	
For recalibration of audiometers and blood pressure screening equipment, etc.	\$400
700 VEHICLE MAINTENANCE	\$1,000
For maintenance of Sanitarian vehicle.	
710 GAS & OIL	
For Sanitarian vehicle and any nursing staff usage.	\$1,500

**TOTAL: \$47,700**

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Engineering Department

### Program Description

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is full service and can handle most engineering activities in-house. The Engineering Department also manages all land development activities from the review of plans to construction inspection and final certification of improvements. Other important functions of the Engineering Department are traffic safety and environmental issues. Intersections, road capacities, and pavement conditions are reviewed continually and appropriate improvements are recommended. Environmental issues, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex.

### Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
  - a. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for bridges, drainage, lighting, and miscellaneous public works projects.
  - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets.
  - c. Submit report detailing actual construction costs for all 2009 public infrastructure improvements (GASB).
2. Pursue the cost-effective completion of approved capital improvement projects.
  - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department.
  - b. Facilitate the completion of those capital projects whose completion is controlled by others.
  - c. Establish a 2010 design schedule by April 1, 2010.
3. Support development within the City so those approved/completed projects are compatible and functional.
  - a. Reviews/inspections:
    - i. Development agreements drafted within six weeks.
    - ii. All plans reviewed within thirty business days.
    - iii. Driveway approach permits issued within one business day.
    - iv. Inspection requests completed within one business day.
    - v. Develop computer based log-in and tracking of right-of-way excavation permits.
  - b. Proactively manage development agreements: compliance, schedule, and closeout so that orderly development occurs.
4. Continue to be responsive to the citizens of the City.
  - a. Respond to complaints within 24 hours.
  - b. Respond to requests for information within two working days.
5. Support City initiatives.
  - a. Support and fully participate in the Emergency Operation Plan.
  - b. Support and fully participate in Civic Center design committee.
  - c. Support and fully participate in the 27<sup>th</sup> Street improvements plan (Drexel to College).

# City of Oak Creek 2010 Annual Budget Goals and Objectives

- d. Assist in establishing a financing plan for the CIP Program.
  - e. Others as they are developed.
6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds.
- a. Provide necessary training to:
    - i. Be proficient in current computer software.
    - ii. Maintain existing skills.
    - iii. Become aware of new products/approaches.
    - iv. Stay abreast of changing regulations.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Engineering - 81</b>					
<b>Direct Employee Costs</b>					
100 Salaries, Full Time	634,147	629,619	675,320	623,550	569,300
105 Salaries, Part Time	0	0	5,100	0	5,100
110 Salaries, Overtime	10,722	6,771	20,000	10,000	20,000
125 Car Allowance	2,400	2,400	2,400	2,400	2,400
130 Retirement	68,247	66,611	72,385	64,849	62,600
135 Social Security	48,197	47,449	53,820	47,702	43,550
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	147,000	130,560	130,560	130,560	129,300
160 Insurance, Work Comp	24,900	26,980	25,675	25,675	34,450
165 Insurance, Disability	2,439	2,212	2,350	2,350	1,900
170 Insurance, Dental	10,300	9,360	9,360	9,360	8,640
175 Insurance, Group Life	1,837	1,569	1,575	1,575	1,620
180 Longevity	660	630	670	670	610
185 Section 125 Administration	400	457	250	250	250
Subtotal	\$951,249	\$924,618	\$999,465	\$918,941	\$879,720
<b>Indirect Employee</b>					
200 Travel/Training	1,261	100	2,000	1,500	2,000
205 Recruitment/Testing/Physicals	0	16	1,000	0	1,000
215 Clothing Maintenance	760	662	1,000	1,000	1,000
Subtotal	\$2,021	\$778	\$4,000	\$2,500	\$4,000
<b>Utility Costs</b>					
315 Telephone	1,073	897	1,500	1,500	1,500
Subtotal	\$1,073	\$897	\$1,500	\$1,500	\$1,500
<b>Supplies</b>					
400 Office Supplies	1,095	1,165	4,000	2,500	3,000
410 Printing and Copying	2,718	4,887	3,000	2,000	3,000
415 Postage	1,085	522	2,000	1,000	2,000
420 Dues and Publications	220	535	1,400	1,400	1,400
440 Medical and Safety	984	681	1,000	1,000	1,000
455 Small Tools	8	0	150	150	150
460 Minor Equipment	7,127	1,223	2,000	2,000	2,000
462 Field Supplies	794	800	1,500	1,500	1,500
495 Miscellaneous	0	0	0	0	0
Subtotal	\$14,031	\$9,813	\$15,050	\$11,550	\$14,050
<b>Other Services</b>					
515 Engineering/Consulting	1,638	2,800	5,000	5,000	5,000
516 Diggers Hotline Services	24,411	20,683	35,000	30,000	30,000
524 Testing	40	0	0	0	0
Subtotal	\$26,089	\$23,483	\$40,000	\$35,000	\$35,000

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Maintenance					
600 Office Equip Maintenance	1,736	440	3,000	3,000	3,500
Subtotal	<b>\$1,736</b>	<b>\$440</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,500</b>
Vehicles					
700 Vehicle Maintenance	908	1,568	1,500	1,500	1,500
705 Equipment Maintenance	0	0	500	500	500
710 Gas/Oil/Fluids	4,311	4,470	5,000	2,500	3,000
715 Tires	0	173	500	500	500
Subtotal	<b>\$5,219</b>	<b>\$6,211</b>	<b>\$7,500</b>	<b>\$5,000</b>	<b>\$5,500</b>
<b>Total</b>	<b>\$1,001,418</b>	<b>\$966,240</b>	<b>\$1,070,515</b>	<b>\$977,491</b>	<b>\$943,270</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### ENGINEERING - 81

200 TRAVEL/TRAINING	\$2,000
The Engineering Department must stay current in traffic analysis & signage, sanitary sewer, water main, storm sewer, pavement and hydrologic design and construction.	
205 RECRUITMENT AND TESTING	\$1,000
Recruitment for possible vacant positions.	
215 CLOTHING MAINTENANCE	\$1,000
Maintain uniforms per Local 133 Contract	
315 TELEPHONE	\$1,500
Yearly telephone costs, plus six cell phones.	
400 OFFICE SUPPLIES	\$3,000
410 PRINTING AND COPYING	\$3,000
Contracts, notices and informational pieces.	
415 POSTAGE	\$2,000
420 DUES AND PUBLICATIONS	\$1,400
Professional memberships, registrations, certifications.	
440 MEDICAL AND SAFETY	\$1,000
Safety Shoes and glasses.	
455 SMALL TOOLS	\$150
460 MINOR EQUIPMENT	\$2,000
462 FIELD SUPPLIES	\$1,500
Includes traffic counters, stakes, lathe, spray paint, flags, nails, fiberglass tape, etc.	
515 ENGINEERING/CONSULTING	\$5,000
This will provide funds to retain consultants to supplement staff and obtain specialized staff .	
516 DIGGERS HOTLINE	\$30,000
The City is charged on a per call basis for the location of its underground facilities.	
600 OFFICE EQUIPMENT MAINTENANCE	\$3,500
Covers the cost of maintaining two high volume copiers and other miscellaneous equipment.	
700 VEHICLE MAINTENANCE	\$1,500
Maintenance of five vehicles.	
705 EQUIPMENT MAINTENANCE	\$500
Maintenance of GPS system, including batteries.	
710 GAS/OIL/FLUIDS	\$3,080
1,100 gallons @\$2.80	
715 TIRES	\$500
Tire for five vehicles.	
<b>TOTAL</b>	<b>\$63,630</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## 2010 Street Department Objectives:

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including snow and ice control, asphalt patching and the tarring of the seams. We also do the painting of the center, stop, and edge lines, cutting down of dead trees, debrushing channels, chipping of brush, concrete road and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing road and street signs. The Department will also cut and maintain all of the city roadsides, channels, and retention ponds including picking up litter and debris. The Department will also assist other departments with the construction of park shelters, street lighting and barricade placement for civic events.

- Complete yearly crack sealing that is identified by PASER in high, medium and low priority areas.
- Repair/replace damaged concrete slabs, sidewalks, catch basins and asphalt streets city wide.
- Identify and correct low or eroded shoulders that are at least 2" below the road edge.
- Maintain all city owned culverts, replace all that are either corroded or have crushed edges.
- Keep all city streets safe and passable from ice and snow.
- Cut open roadside and drainage channel grass areas where permissible.
- Sweep all main curbed and guttered streets twice monthly and secondary curb and guttered streets once a month to meet NR216 requirements.  
The NR216 requirement is the Wisconsin DNR water runoff program.
- Identify and replace all damaged or worn street signs.
- Paint all center and edge lines as well as the stop and crosswalk lines when needed.
- Devise a policy for the scheduling of debrushing and clearing of all city waterways of any and all obstructions.
- Update and identify city streets that are in need of reconstruction or major repair.
- Clean and maintain all open roadside ditches.
- Inspect all catch basins twice a year and clean out debris where needed to meet the requirements of NR216.



# City of Oak Creek 2010 Annual Budget Goals and Objectives

**Department:** Street Department

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including asphalt patching and the tarring of the seams. We also do the painting of center, stop and edge lines, cutting down of dead trees, debrushing, chipping of brush, concrete and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing street signs. The Department also will cut and maintain all of the city roadside and channels including picking up litter and other debris.

**2009 Objectives Status:** During the first half of 2009, the Department accomplished the following tasks:

- Brush and branch pick up has been done for the 3<sup>rd</sup> scheduled time, with the last pickup of the year starting October 1st. Due to weather problems we did do an extra pickup in May and June.
- Shouldering has also been ongoing, using approximately 675 tons of stone.
- The cleaning of catch basins and monthly street sweeping continues. Spring sweeping and catch basin cleaning amounted to 390 ton of road debris.
- 85% of this seasons tarring has been completed using 30,565 pounds of tar and covering 22.1 miles. The remaining 15% will be completed during last part of the year. Plowing concerns, such as manholes, water shuts offs and new asphalt patches will also be addressed.
- The concrete crew has been working on various areas in the city concentrating mainly this year on replacement of 65 defective catch basins, some street slabs and sidewalks, using approximately 275 yards of concrete.
- Assisted with utility light pole knock downs including many base replacements.
- Ditching is ongoing, with the department doing ditch reconstruction and installing approximately 500 feet of city owned culverts.
- Ditching crews have also replaced or added approximately 21 driveway culverts
- On going projects remain to be done this fall, such as the fall special pick ups, installation of marker posts and pickup of leaves with the street sweepers.
- Approximately 417 stop lines, 377 crosswalks, and 529 corner edge lines in various intersections city wide have been painted, using over 450 gallons of paint. 650 gallons of paint were also used to paint all needed center and edge line thru out the city.
- During the first 3 months of 2008 the city crews salted and/or plowed 23 events or storms.
- The channel, roadside and boom mowers have completed approximately 3 rounds.

## **City of Oak Creek 2010 Annual Budget Goals and Objectives**

- The sign crew has been replacing street signs in several of subdivisions like in the past years. We divided the city into sections and have now completed 85% of this task
- All debris, brush and grass unable to be cut with the mowers in the city owned retention ponds, entrance signs at the city limits and dead end barricades have been maintained.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Streets - 83</b>					
Direct Employee Costs					
100 Salaries, Full Time	1,061,220	1,144,077	1,219,860	1,197,000	1,205,200
105 Salaries, Part Time	64,633	62,914	74,470	85,000	76,000
110 Salaries, Overtime	52,925	101,677	50,000	50,000	50,000
130 Retirement	116,477	131,450	133,975	138,528	138,100
135 Social Security	85,862	96,344	103,065	101,898	101,800
145 Unemployment Compensation	1,988	710	0	0	0
150 Insurance, Active Employees	268,575	272,100	271,140	271,140	272,800
160 Insurance, Work Comp	46,920	54,227	49,175	45,000	59,255
165 Insurance, Disability	5,172	5,152	5,265	5,225	5,100
170 Insurance, Dental	18,350	19,425	19,560	19,560	18,700
175 Insurance, Group Life	2,976	3,398	3,590	3,590	4,800
180 Longevity	2,827	2,752	2,885	2,885	2,900
185 Section 125 Administration	184	285	200	250	200
Subtotal	\$1,728,109	\$1,894,511	\$1,933,185	\$1,920,076	\$1,934,855
Indirect Employee					
200 Travel/Training	1,684	697	1,200	1,200	1,200
205 Recruitmnt/Testng/Physicals	3,678	4,474	5,500	5,500	5,500
215 Uniforms and Clothing	8,235	10,454	10,000	8,000	8,000
Subtotal	\$13,597	\$15,625	\$16,700	\$14,700	\$14,700
Utility Costs					
300 Electricity	9,192	16,316	30,000	30,000	31,320
305 Water and Sewer	2,463	1,845	4,000	4,000	4,200
310 Natural Gas	24,129	34,823	60,000	40,000	42,160
315 Telephone	2,782	2,472	2,625	2,625	2,625
Subtotal	\$38,566	\$55,456	\$96,625	\$76,625	\$80,305
Supplies					
400 Office Supplies	3,272	2,683	3,000	2,000	2,500
410 Printing and Copying	508	349	500	500	500
420 Dues and Publications	1,026	436	950	750	750
430 Housekeeping	6,695	3,997	7,000	6,000	6,000
435 Reimbursable Expenses/Culverts	9,081	12,959	11,000	11,000	11,000
440 Medical and Safety	7,755	6,001	6,500	5,000	6,000
455 Small Tools	2,663	1,927	3,000	3,000	3,000
460 Minor Equipment	3,615	1,224	6,000	5,200	6,000
465 Chemicals	1,540	329	4,000	4,000	4,000
475 Sign Materials	23,067	23,183	24,000	24,000	24,000
495 Miscellaneous	3,296	1,013	3,500	3,500	3,500
Subtotal	\$62,518	\$54,101	\$69,450	\$64,950	\$67,250
Other Services					
525 Attorney/Legal	4,968	6,216	8,000	25,000	8,000
Subtotal	\$4,968	\$6,216	\$8,000	\$25,000	\$8,000

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Maintenance</b>					
600 Office Equip Maintenance	-2,625	0	700	700	700
610 Radio Maintenance	17	413	1,200	0	1,200
615 Grounds Maintenance	1,225	1,825	4,000	4,500	6,000
620 Building Maintenance	6,107	3,537	7,500	17,500	9,000
640 Street Maintenance Materials	41,008	78,509	50,000	50,000	55,000
645 Boulevard Decorations	2,102	4,352	5,000	5,000	7,000
650 Storm Drainage System	0	0	0	0	0
660 Snow and Ice Removal Materials	208,925	257,326	225,000	225,000	316,500
Subtotal	\$256,759	\$345,962	\$293,400	\$302,700	\$395,400
<b>Vehicles</b>					
700 Vehicle Maintenance	45,396	57,491	69,000	57,500	72,000
705 Equipment Maintenance	36,129	17,725	42,750	42,750	42,750
710 Gas/Oil/Fluids	118,191	123,127	200,000	155,000	176,225
715 Tires	7,986	10,836	10,000	10,000	10,000
Subtotal	\$207,702	\$209,179	\$321,750	\$265,250	\$300,975
<b>Total</b>	<b>\$2,312,219</b>	<b>\$2,581,050</b>	<b>\$2,739,110</b>	<b>\$2,669,301</b>	<b>\$2,801,485</b>

*REVISED 10/19/09*

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### STREET DEPARTMENT - 83

200 TRAVEL/TRAINING	1,200
Seminars for highway safety, snow plow rodeo, tree trimming, road maintainance, snow and ice control and school reimbursement.	
205 RECRUITMENT AND TESTING	5,500
Recruitment of part time employees and vacancies. Drug and alcohol testing. CDL License reimbursement	
215 UNIFORM MAINTENANCE	8,000
Maintain uniforms per Local 133 contract and logo shirts for Supervisors.	
300 ELECTRICITY	31,320
Buildings #1 at 800 W. Puetz - 4.4 % increase.	
305 WATER AND SEWER	4,200
Building #1- 5 % increase	
310 NATURAL GAS	62,160
Buildings #1 at 800 W. Puetz -3.6 % increase.	
315 TELEPHONE	2,625
Monthly and long distance telephone charges, including cell phones for Street Superintendent, Street Supervisors, 2 Mechanics, fax machine and pagers.	
400 OFFICE SUPPLIES	2,500
Paper, pens, pencils, folders, film, batteries and miscellaneous office supplies.	
410 PRINTING AND COPYING	500
Forms, public information and related costs associated with printing and copying.	
420 DUES AND PUBLICATIONS	750
Membership in organizations, subscriptions to technical journals, including the Daily Reporter and the Milwaukee Journal/Sentinal.	
430 HOUSEKEEPING	6,000
Paper products, cups, towels, toilet paper, shop soaps, bland soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted aerosols, brooms, handles and brushes.	
435 REIMBURSABLE EXPENSE	11,000
Sale of culvert pipe for new residents and replacement of old pipes	
440 MEDICAL AND SAFETY	6,000
Boots, vests, gloves, goggles, rain suits, hearing protection, safety shoes, safety glasses, hearing tests and first aid supplies.	
455 SMALL TOOLS	3,000
City and employee tool replacements and additional new tools, including repairs.	
460 MINOR EQUIPMENT	6,000
Drills, air guns, saws, grinders, etc.	
465 CHEMICALS	4,000
Degreasers, engine cleaners, and a variety of solvents.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

475 SIGN MATERIALS Mailboxes, barricades, orange safety barrels, mailbox supplies, guard rails and all other sign related materials	24,000
495 MISCELLANEOUS Nuts, bolts, hardware, nails, carpenter shop supplies, hoses, chains, traps and advertising.	3,500
525 ATTORNEY/LEGAL Local 133 expenses.	8,000
600 OFFICE EQUIPMENT MAINTENANCE Service maintenance agreement for copier and dictaphone.	700
610 RADIO MAINTENANCE 2-way radios installed in all trucks and equipment.	1,200
615 GROUNDS MAINTENANCE Signs, lights, fertilizier, grass seed, trees, flowers and yard gates at 800 W. Puetz.	6,000
620 BUILDING MAINTENANCE Doors, windows, boilers, sinks and other building related items	9,000
640 STREET MAINTENANCE MATERIALS Stone, asphalt material, cold patch, concrete for street repairs, culvert block, grass seed, top soil, crasion matting, brooms, rakes, shovels, small hand tools, tool handles and marking paints.	55,000
645 BOULEVARD DECORATIONS Flag maintenance, banners, banner brackets and Christmas decoration repair.	7,000
660 SNOW AND ICE REMOVAL MATERIALS Salt 5750 tons @ \$54.00 per ton and 9400 gallons of Calcium Chloride @ \$.60 per gallon	316,500
700 VEHICLE MAINTENANCE Cars, small trucks, plow trucks, metal, welding supplies and aerosel paints.	72,000
705 EQUIPMENT MAINTENANCE Graders, loaders, mowers and backhoes.	42,750
710 GAS/OIL/FLUIDS Regular gas, oils, Diesel #2 (plus Presidential tax), windshield solvent, hydraulic oil, transmission fluid, I.P gas, additives and pump repairs. 7,400 gallons of gasoline @ 2.80 per gallon and 45,000 gallons Diesel @ \$2.90 per gallon	176,225
715 TIRES All tire related items and tire machine repairs	10,000
<b>TOTAL</b>	<b>886,630</b>

# City of Oak Creek 2010 Annual Budget Goals and Objectives

## Department: Parks, Recreation & Forestry

### Program Description

The Parks, Recreation & Forestry Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities, educational opportunities, park and open space lands, facility areas, and forestry program. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests. Maintenance services are provided that meets the needs for buildings, grounds, trees, vehicles and equipment, as well as recreational programs on a day-to-day basis throughout the year.

### Objectives:

1. Provide a well-rounded recreation program at reasonable costs ( $\pm 50$  various programs/activities) comparable/supplemental to other private and public sources.
2. Strive to obtain a seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.
3. Maintain a class cancellation rate of less than 20%.
4. Promote public awareness and support for recreation, park, forestry and leisure services available by such means as brochures, mass mailings, public announcements in the *Acorn*, reader board displays, and weekly articles in the "Oak Creek Now", City of Oak Creek website and advertisements to all residents.
5. Provide maintenance services to the existing parklands and facilities according to established standards.
6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.
7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2010.
8. Prepare for the Emerald Ash Borer in Oak Creek by conducting pre-emptive ash tree removals with spring tree replacements, education and outreach, and preparation and presentation of an Emerald Ash Borer Management Plan.
9. Complete Street Tree Ordinance and forward to the Common Council for review and approval.
10. Re-inventory City trees.

# City of Oak Creek 2010 Annual Budget

## 2009 GOALS AND OBJECTIVES STATUS REPORT – 7/31/09

**Department:** Parks, Recreation & Forestry

**Objectives:**

1. Provide well-rounded recreation programs at reasonable costs ( $\pm 50$  various programs/activity & sections) comparable/supplemental to other private and public sources.

**Status:** This is an on-going activity. Fees and charges are reviewed and adjustments made annually.

2. Striving to obtain a potential seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.

**Status:** Fall 2008 total enrollment was consistent with previous year's enrollments which, including open swim, open gym and drop in fitness walking\*, represents approximately 12% of the population.

\* in addition to the walkers registered for the semester or season.

Winter/Spring 2009 total enrollment represented approximately 11% of the population.

Summer 2009 enrollment reflected the pool closure resulting in no swim activities. The 5,000+ participants represent approximately 20% of the population. After adjusting for swim cancellation, enrollment remained steady.

3. Maintain a class cancellation rate of less than 20%.

**Status:** Seasonally we offer 90-100 (fall/winter/spring) and 200+ classes/sections (summer) with a cancellation rate of 3-10%.

Cancellation rates in the range of 10% to 20% would indicate that we are offering enough new classes to determine new trends in recreation programming while still offering enough of the traditionally popular classes to the public. The cancellation rates above are lower than optimal, however we are not able to significantly increase the classes we offer due to lack of facility space and personnel and budget constraints. It should be noted that during the time period reported above, we were unable to provide programming for over 200 persons on our waiting lists for the same reasons.

4. Promote public awareness and support for recreation, park, and leisure services available by such means as brochures, three mass mailings, four public announcements in the *Acorn*, reader board displays, web information and articles in the *Oak Creek Now* and advertisements to all residents.

**Status:** The *Acorn* is distributed three times a year (Winter/Spring in mid-December, Summer in mid-May, and Fall in mid-August). The *Acorn* is being delivered by the US Postal Service to each residence, post office box and business in Oak Creek. It consists of recreation registration information, procedures, forms, various policies/procedures, park locations/maps, recreation classes and programs; as well as city departmental information and articles, school district and community education programs. The Department also submits information to the *Oak Creek Now*, the City of Oak Creek web page, local media and distributes promotional flyers to the Oak Creek/Franklin School District and other schools within the City. Program information is disseminated through reader board announcements, bulletin board displays and flyers distributed directly to participants in our programs.



# City of Oak Creek 2010 Annual Budget

## 2009 GOALS AND OBJECTIVES STATUS REPORT – 7/31/09

5. Provide maintenance services to the existing parklands and facilities according to established standards.

**Status:** This is an on-going activity. There are 350 acres of school and park sites in Oak Creek. Park employees mow 250 acres of grass at 23 school and park sites and 21 municipal areas and medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields etc.); over 8 miles of sidewalk and bike trails, 15 parking lot/areas, 3 maintenance buildings, 9 shelters, a pavilion, skate park, disc golf course and assist City Forester with tree planting, pruning and removals. Providing maintenance services to established standards is difficult (not possible) at times do to an increase in facilities and need for additional staff.

6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.

**Status:**

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Facility Requests	171	204	193	269
Number of Dates	833	762	685	890
Total Registration	17,348	17,844	16,526	17,295

7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2008.

**Status:** Effort will continue toward completing this objective.

Abendschein Community Park-Phase I Development:

Partial development is taking place this summer and fall on the east side of the park. Development includes a skate park, play structures/swings, recreational trail, parking lot, retaining wall/railing, and two multi-use soccer fields. An open air shelter should be installed in 2010. Additional development intended in 2010 will include a bridge over the Oak Creek, a concession/restroom building near the baseball diamond, and water, sewer, electricity to the building and ball diamond.

Haas Neighborhood Park:

The park was renovated this summer. Renovations included repaving the basketball court, asphalt play area, and parking lot and expanding the play structure. An open air shelter will be installed this fall or next spring.

Woodknoll/Oak Creek Manor Neighborhood Park Acquisition:

The Department of Community Development and the Director of Parks, Recreation & Forestry continue to contact various property owners in the Woodknoll neighborhood about possible purchase/acquisition of their property for park purposes.

Woodridge Neighborhood Park:

Three locations are being considered for the possible neighborhood park. At present, staff is taking a wait-and-see approach regarding what impact the Drexel Avenue interchange and development in the area would have for a possible park site location.

Forestry Projects:

Planned new and replacement tree planting took place in various subdivisions, parks/municipal properties and boulevards this spring and early summer. A stump grinder is rented for various removals this fall. The Arbor Day celebration took place at Carrollton Elementary School and Park site this spring and at the new Municipal Services Garage. The large tree contractor pruning is scheduled for this fall and possibly into the winter. A supplemental prairie seed planting will take place at the Shepard Avenue Pond this fall/winter.

# City of Oak Creek 2010 Annual Budget

## 2009 GOALS AND OBJECTIVES STATUS REPORT – 7/31/09

### 8. Urban Forestry.

#### Large and small tree pruning

**Status:** This is an on-going activity. 275 large trees are expected to be pruned by contractors this fall. We expect to meet our large tree pruning goal of 500 this year of which 125 or so will be done in-house. We have performed more than usual small- to mid-sized pruning over the summer.

#### Ash Borer Preparation/Outreach – Acorn insert or mailing

**Status:** An *Acorn* insert was developed and distributed in the summer 2009 City Newsletter/Recreation Guide. The City Forester is in the process of developing an Emerald Borer Management Plan.

#### Woodland Preservation Ordinance

**Status:** This objective will not be met this year. Staff has redirected efforts toward a street tree ordinance and emerald borer management plan.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Parks, Recreation and Forestry - 90</b>					
Direct Employee Costs					
100 Salaries, Full Time	374,247	390,951	419,930	415,250	412,020
105 Salaries, Part Time	287,405	284,665	330,735	324,120	368,500
110 Salaries, Overtime	3,903	11,939	4,000	4,000	4,000
130 Retirement	51,032	55,053	58,915	57,737	67,490
135 Social Security	50,084	51,529	57,775	56,562	60,010
145 Unemployment Compensation	1,068	1,349	500	500	500
150 Insurance, Active Employees	76,440	68,040	68,040	68,040	66,900
160 Insurance, Work Comp	23,800	25,300	24,100	24,100	32,320
165 Insurance, Disability	1,707	1,644	1,650	1,650	1,700
170 Insurance, Dental	5,340	5,460	5,440	5,440	5,250
175 Insurance, Group Life	1,325	1,409	1,525	1,525	1,620
180 Longevity	825	525	480	480	500
185 Section 125 Administration	144	166	100	100	100
Subtotal	\$877,320	\$898,030	\$973,190	\$959,504	\$1,020,910
Indirect Employee					
200 Travel/Training	3,588	4,465	5,000	4,500	5,000
205 Recruitment/Testng/Physicals	1,243	1,566	2,000	1,600	2,000
215 Uniforms and Clothing	1,375	771	1,500	1,400	1,500
Subtotal	\$6,206	\$6,802	\$8,500	\$7,500	\$8,500
Utility Costs					
300 Electricity	6,583	6,167	9,000	6,000	8,000
305 Water and Sewer	2,356	1,814	8,800	2,300	4,000
310 Natural Gas	8,684	7,639	14,000	9,500	11,000
315 Telephone	1,930	1,854	2,800	2,800	2,800
Subtotal	\$19,553	\$17,474	\$34,600	\$20,600	\$25,800
Supplies					
400 Office Supplies	3,023	2,836	2,600	2,600	2,600
410 Printing and Copying	10,092	11,106	11,500	12,300	12,500
415 Postage	8,240	8,058	11,000	8,500	9,000
420 Dues and Publications	1,851	1,220	1,400	1,400	1,400
425 Advertising and Promotions	0	37	100	50	100
440 Medical and Safety	3,662	2,826	3,000	2,800	3,000
460 Minor Equipment	5,176	4,699	3,000	3,000	3,000
475 Recreation Equip/Supplies	10,735	11,227	12,000	11,500	12,000
494 Leased/Rental Equipment	0	0	7,000	6,900	0
495 Miscellaneous	428	216	200	150	200
Subtotal	\$43,207	\$42,225	\$51,800	\$49,200	\$43,800

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Maintenance					
600 Office Equip Maintenance	5,103	767	1,000	1,000	1,000
615 Grounds Maintenance	38,924	43,918	42,000	43,000	42,000
620 Building Maintenance	7,530	5,110	4,000	10,600	5,000
635 Facility/Equipment Rental	3,885	5,367	14,000	8,800	15,000
665 Boulevard Maintenance	2,798	2,718	3,000	2,700	3,000
Subtotal	\$58,240	\$57,880	\$64,000	\$66,100	\$66,000
Vehicles					
700 Vehicle Maintenance	4,346	6,933	5,000	8,200	10,000
705 Equipment Maintenance	8,236	16,453	11,000	10,000	11,000
710 Gas/Oil/Fluids	25,292	31,690	42,200	22,000	30,000
715 Tires	1,803	3,974	2,000	3,000	3,000
Subtotal	\$39,677	\$59,050	\$60,200	\$43,200	\$54,000
<b>Total</b>	<b>\$1,044,203</b>	<b>\$1,081,461</b>	<b>\$1,192,290</b>	<b>\$1,146,104</b>	<b>\$1,219,010</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### PARKS AND RECREATION - 90

200 Travel/Training	
Maintenance workshops for maintenance supervisor, technician & staff @ \$1050	\$5,000
Red Cross swimming certification @ \$600, secretarial workshops @ \$600	
Rec. Supervisor's Rec. Section Workshop (\$500), WPRAs State conference (\$600) Director/Supervisor	
Playground Program/Baseball Program mileage reimbursement (\$300)	
Forester/staff workshops/training \$1000	
Playground Staff Inservice (\$100)	
Senior Citizen Coordinator (\$150)	
205 Recruitment/Testing/Physicals	\$2,000
1. Classified ads for part-time clerical, maintenance and program staff =\$225	
2. Criminal history checks (128 @ \$7/each) = \$896	
3. Hearing tests (\$15 x 7) = \$105	
4. CDL license (\$75 x 2) = \$150	
5. Physicals (\$150 x 3 PT) = \$450	
6. Work Permits (35 x \$5) = \$175	
215 Uniforms & Clothing	\$1,500
Maintenance & forester coveralls, rain gear, gloves, staff shirts, etc. (\$700)	
Uniform clothing allowance per Union Contract \$800	
300 Electricity	\$8,000
Facility charges and energy charges for 15 different locations throughout the city estimated to be \$7,5000 for 2010.	
305 Water & Sewer	\$4,000
2010 estimated facility charges for three locations in city=\$2000	
Athletic fields - estimated to be \$2,000.	
310 Natural Gas	\$11,000
2010 Heating estimates for various park sites throughout the city such as Miller Park pavilion, two garages at 800 West Puetz =\$11,000.	
315 Telephone	\$2,800
Long distance and FAX usage (\$30 x 12 mo.=\$360), cellular phones (\$25 x 12 mo.=\$300 x 7 =\$2100), Ameritech voice mail (\$26 x 12 mo.=\$312)	
400 Office Supplies	\$2,600
Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.	
410 Printing & Copying	\$12,500
Program booklets printed (3 @ \$3100 each=\$9,300), quarterly printing charges and paper (approx. \$250 qtr)	
Recreation program paper supply \$1,200. Emerald Ash Borer Acorn insert \$800.	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### PARKS AND RECREATION - 90

415 Postage	\$2,000
Delivery of Rec. program booklets (3 @ \$1600), Clerk's Office postage charges (+/- \$250/mo. x 12)=\$3000	
Program registration confirmation = 3 @ \$400), recreation target mailings 665 x \$.44=\$293	
Emerald Ash Borer Acorn insert \$200	
420 Dues & Publications	\$1,400
Dues: WPRA membership (\$410), NRPA (\$165), SEPRC (\$25), WTA (\$125), LERN (\$395)	
Publications: Park Maintenance/Grounds, Turf Management, OC Now, Wisc. Forestry/Right of Way Coalition Newsletter, Sam's Club membership, Landscape Architecture, WAA (WI Arborist Assoc.), ISA (International Society of Arboriculture), burn notices	
425 Advertising & Promotion	\$100
Departmental promotional pens, frisbees, etc.	
440 Medical & Safety	\$3,000
Reimbursement for safety shoes/safety glasses/first aid supplies	
460 Minor Equipment	\$3,000
Office, forestry, grounds, buildings, vehicle, equipment	
475 Recreation Equipment / supplies	\$12,000
Playground transportation/mileage, senior citizen club, sporting goods equipment, trophies, first aid supplies, recreation program supplies, swim program supplies, fish for pond, T-shirts, ribbons, arts & crafts supplies, books, and other necessary supplies and equipment needed to provide recreation programming.	
494 Leased/Rental Equipment	\$0
495 Miscellaneous	\$200
Miscellaneous expenses for city business, postcards, legal ads for vehicle/equipment, etc.	
600 Office Equipment Maintenance	\$1,000
Typewriter repair/cleaning, Canon copier maintenance agreement	
615 Grounds Maintenance	\$42,000
Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water management, city hall complex flowers/shrubs and sidewalk salt, park signs, wood chips, topsoil, seed, trees, etc. and other supplies and materials needed for maintenance of public grounds. Use of Border Collie's to remove Canada Geese from Miller Park pond. Acrylic crack filling court surfaces.	
620 Buildings Maintenance	\$5,000
Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. and other supplies/materials/equipment needed for maintenance of public buildings. Fire protection system inspection/testing for cold storage building.	
635 Facility/Equipment Rental	\$15,000
Facility rental at Community Center and St. John's school facilities needed to conduct recreation programs, port-a-jon unit rental for various park sites as well as mnt. garage, acetylene/oxygen cylinder rental, road signs, and misc. eqpt. rental	

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### PARKS AND RECREATION - 90

665 Boulevard Maintenance \$3,000  
Puetz Road and Howell Avenue Boulevard Maintenance

700 Vehicle Maintenance \$10,000  
Supplies/repairs on Department trucks. Bucket truck annual inspection.

705 Equipment Maintenance \$11,000  
Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc.  
Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform  
maintenance tasks.

710 Gas & Oil \$30,000  
2010 estimated usage multiplied at 2010 estimated prices:  
Diesel (3700gal x \$2.90/gal. = \$10,730), Unleaded (6800 gal x \$2.80/gal = \$19,040)  
Oil: 100 qts. of vehicle oil x \$1 qt. = \$100

715 Tires \$3,000  
Vehicle/equipment tires.

**TOTAL** **\$198,100**

108

## **City of Oak Creek 2010 Annual Budget Goals and Objectives**

### **Department: Library**

#### **Program Description**

Oak Creek Public Library is dedicated to support educational, civic and cultural activities of individuals, groups and organizations. It is also dedicated to provide the opportunity for recreation through the use of literature, music, media and other art forms.

#### **Goal I: Collection Development**

Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

#### **Objectives:**

1. Use the American Library Association approved CREW method of evaluation and weeding in the adult book section, including the reference collection, Dewey sections 600 – 699 self help and 700 – 999 arts, reference and paperback collections. Replace little used titles with more current titles.
2. Use the American Library Association approved CREW method of evaluation and weeding in the adult fiction and large type collections. Replace little used titles with more current titles.
3. Use the American Library Association approved CREW method of evaluation and weeding in the young adult hardcover and paperback collections. Replace little used titles with more current titles.
4. Use the American Library Association approved CREW method of evaluation and weeding in the children's collection with emphasis on audio books, computer software, and mixed media "kits" collections. Replace little used items with more current items.
5. Evaluate adult non-print collections and investigate the possible addition of different formats, e.g. *Blu-ray*, *Playaway*, etc.



**Goal II: Direct Service to Users**

**Objectives:**

1. Facilitate at least three programs for adult patrons in addition to adult book discussions.
2. Evaluate children's and young adult programming and make additions/changes as needed.

**Goal III: Miscellaneous**

**Objectives:**

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Library - 95</b>					
Direct Employee Costs					
100 Salaries, Full Time	236,443	247,207	255,595	253,425	255,595
105 Salaries, Part Time	174,077	181,949	222,795	193,500	222,795
110 Salaries, Overtime	0	0	0	0	0
130 Retirement	41,303	43,047	47,110	46,480	47,110
135 Social Security	31,013	32,259	36,625	34,190	36,625
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	44,220	55,080	55,080	55,080	53,100
160 Insurance, Work Comp	1,315	1,100	1,200	1,200	1,610
165 Insurance, Disability	1,220	1,175	1,175	1,175	1,200
170 Insurance, Dental	5,220	5,400	5,400	5,400	4,775
175 Insurance, Group Life	1,195	1,396	1,550	1,550	1,620
180 Longevity	300	360	360	360	360
185 Section 125 Administration	45	48	100	100	100
Subtotal	\$536,351	\$569,021	\$626,990	\$592,460	\$624,890
Indirect Employee					
200 Travel/Training	1,779	1,168	1,500	1,500	1,500
205 Recruitment/Testing/Physicals	91	0	1,000	1,100	1,000
Subtotal	\$1,870	\$1,168	\$2,500	\$2,600	\$2,500
Utility Costs					
300 Electricity	18,427	17,381	22,600	17,500	21,500
305 Water and Sewer	1,544	1,593	2,000	2,000	2,100
310 Natural Gas	10,415	11,781	14,000	12,000	12,500
315 Telephone	998	1,370	1,300	1,300	1,300
Subtotal	\$31,384	\$32,125	\$39,900	\$32,800	\$37,400
Supplies					
400 Office Supplies	5,571	4,392	3,900	3,250	3,900
401 Material Processing Supplies	5,041	5,342	6,500	5,000	6,500
410 Printing and Copying	3,090	2,729	2,500	2,300	3,000
415 Postage	525	404	1,300	1,300	1,300
420 Dues and Publications	996	849	1,000	1,000	1,000
425 Advertising and Promotions	2,173	2,579	3,000	3,000	3,000
460 Minor Equipment	0	0	1,745	1,745	0
469 CD ROM References	1,080	0	1,000	1,000	1,000
470 Audio Visual/Photo Supplies	19,481	18,167	21,600	16,000	20,000
471 Books	67,609	72,003	65,200	65,200	65,200
472 Subscriptions, Magazines	7,065	7,008	8,600	8,000	9,000
473 Subscriptions, Newspapers	1,866	1,619	2,000	1,750	2,000
495 Miscellaneous	672	73	0	0	0
Subtotal	\$115,169	\$115,165	\$118,345	\$109,545	\$115,900
Other Services					
540 Federated Automation Fees	17,314	17,535	17,000	19,520	18,500
540.10 Federated Borrowing Fees	0	0	0	0	0
540.20 Federated Operating Fees	7,315	9,595	7,800	5,000	8,200
Subtotal	\$24,629	\$27,130	\$24,800	\$24,520	\$26,700
Maintenance					
600 Office Equip Maintenance	1,096	134	2,000	1,000	2,000
620 Building Maintenance	7,452	7,370	5,000	5,000	5,000
Subtotal	\$8,548	\$7,504	\$7,000	\$6,000	\$7,000
<b>Total</b>	<b>\$717,951</b>	<b>\$752,113</b>	<b>\$819,535</b>	<b>\$767,925</b>	<b>\$814,390</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

Department Name: Library

200 TRAVEL/TRAINING	1,500
Includes mileage and other costs incurred in attending committee meetings, workshops, seminars and conventions, both locally and regionally. Also includes registration fees, lodging and meal costs.	
205 RECRUITMENT/TESTING/PHYSICALS	1,000
Includes recruitment advertising and examinations for new employees.	
300 ELECTRICITY	21,500
Includes electricity for operation of heating and air conditioning units, interior and exterior lighting and office equipment.	
305 SEWER AND WATER	2,100
Includes quarterly payments for municipal sewer, water and fire hydrants.	
310 NATURAL GAS	12,500
Includes fuel for heating and ventilating units, peripheral heating boiler and hot water.	
315 TELEPHONE	1,300
Includes 12 telephone sets, all local and long distance calls,	
400 OFFICE SUPPLIES	3,900
Includes pens, pencils, markers, ink ribbons, calendars, paper clips staples, note pads, inked stamps and receipt tapes.	
401 MATERIAL PROCESSING SUPPLIES	6,500
Includes magnetic targets, dust jacket covers, binding tape, videocassette cases, audiocassette cases, labels, date due slips, Mylar, forms and printer cartridges.	
410 PRINTING AND COPYING	3,000
Includes all supplies for photocopiers. Also includes informational brochures, bookmarks, promotional handouts, bibliographies, stationery, envelopes, etc.	
415 POSTAGE	1,300
Includes regular postage and United Parcel Service costs.	
420 DUES AND PUBLICATIONS	1,000
Includes memberships in Wisconsin Library Association, American Library Association, Library Council of Southeastern Wisconsin and publications necessary to keep abreast of current library trends.	

# City of Oak Creek 2010 Annual Budget

425 ADVERTISING AND PROMOTIONS	3,000
Includes children's and adult library program costs: promotional materials, entertainers, props, supplies and advertising.	
460 MINOR EQUIPMENT	0
469 CD/ROM REFERENCES	1,000
Includes updates and additional CD/ROM products to streamline reference services and for circulation to patrons.	
470 AUDIOVISUAL	20,000
Includes collection development in these areas: adult, young adult and children's audiocassettes, compact discs, DVDs and kits (mixed media). (\$20,000) Visual Aid for the handicapped (\$1,600)	
471 BOOKS	65,200
Includes collection development in these areas – adult: fiction and non-fiction; paperbacks; reference; standing orders; direct purchases and leased books program. Children's and young adult: fiction and non-fiction; paperbacks and reference books.	
472 SUBSCRIPTIONS, MAGAZINES	9,000
Includes subscription costs for approximately 160 adult, young adult and children's titles through subscription jobber and direct subscriptions.	
473 SUBSCRIPTIONS, NEWSPAPERS	2,000
Includes subscriptions for 12 newspaper titles of local and national interest to all patrons.	
540 FEDERATED AUTOMATION FEES	18,500
Includes automation charges for participation in the on-line library computer system	
540.20 FEDERATED OPERATING FEES	8,200
Includes charges for forms and postage.	
600 OFFICE EQUIPMENT MAINTENANCE	2,000
Includes maintenance agreements for photocopiers as well as miscellaneous maintenance including: VCR player, DVD player, television, projectors, microfilm reader/printers; fire alarm; typewriters and fax machine.	
620 BUILDING MAINTENANCE	5,000
Includes maintenance for lighting, heating and air conditioning units, plumbing and emergency lighting.	
<b>TOTAL</b>	<b>189,500</b>

# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

**Fund Name:** Solid Waste - Fund 11

**Department:** Street Department

### Program Description

The Solid Waste Fund of the Street Department is responsible for collection and disposal of all solid waste materials generated by residents of the City of Oak Creek. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. The decision was made to allocate 20% of all Street Department costs to the solid waste fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man hours of the department. This 20% allocation was done for all department costs other than recycling and tipping fee charges from landfills.

### 2010 Goals and Objectives:

- Provide a complaint free weekly residential rubbish pickup for approximately 8,200 homes. With picking up this number of homes the Department is averaging about 666 ton per month or about 8,000 ton per year.
- Maintain a manned recycling yard with the hours of 8 am to 3 pm Monday thru Saturday, with extended hours on Tuesday until 8 pm from the beginning of April thru the last Tuesday of September.
- Provide a cost free residential special pickup twice a year (Spring -May 15<sup>th</sup> ) and (Fall- November 15<sup>th</sup>) to include furniture, mattresses, rugs, metals, swimming pools, TV's, and appliances (excluding Freon appliances), which have an additional cost of \$15.00.
- Provide residential brush pickup at least 4 times a year for all City residential property beginning on the first day of April, June, August and October.
- The Department will also provide additional special pick-ups through out the year for a cost of \$15.00. This service is done on Friday mornings.
- We will work on finding the lowest price possible for our residential recycling program. The recycling service currently in place provides a bi-weekly pick-up.
- We also make available to the public wood mulch that is made from the brush that is picked up or brought in by the residents. This mulch can be picked up in the yard for no charge or a 5 yard load can be delivered to the home of residents for a charge of \$10.00 per load.
- We will continue to deliver and maintain all of the blue rubbish carts at all residential homes.
- Actively and uniformly enforce all municipal codes related to solid waste and recycling.
- Take any necessary actions to keep the City eligible for any available grants.

# City of Oak Creek 2010 Annual Budget

## 2009 GOALS AND OBJECTIVES STATUS REPORT

2009 Solid Waste - Fund 11

### Fund Objectives:

The Street Department is responsible for the weekly collection of solid waste, contracting and overseeing Waste Management for the bi-weekly collections of recyclables. We will operate the recycling yard with extended summer hours and also provide a spring and fall special pick-up free to the city residents. The Department will also take necessary steps to enforce all municipal codes that relates to solid waste and recycling to keep the City eligible for any available grants.

### 2009 Status:

- 3,536 tons of solid waste was collected during the first 6 months of 2009 averaging 589 tons per month.
- Average gallons of motor oil collected per month is 966 gallons.  
Revenue from recycled oil amounts to approximately \$6,500 per year
- Average tons of metal collected per month in 2009 is 19.4 ton.  
Revenue from recycled metals amounts to approximately \$21,000 per year
- Cost per stop per biweekly recycling (curbside).  
\$2.21 per stop for bi-weekly recycling in 2009 up \$.06 from 2008.  
Total of 2061 ton of recyclables will be picked up in 2009
- Average gallons of anti-freeze collected per month is 62.5 gallons
- Recycling grant money for 2009 is \$125,296, down from \$139,197 in 2008.  
This reduction is due to a cut in the recycling grant totals
- Average amount of stops in 2009 are 8,139.
- Three garbage routes average 2,034 homes per day for 4 days of pickup
- Cost of rubbish pick-up of 8,139 homes for the first 6 months is \$32.59 per house
- 6330 pounds of batteries were recycled.
- Over 226 loads of mulch were delivered to residents for additional revenue of over \$2,260 dollars.
- In addition to the bi-annual special pick-ups, 62 additional pickups were made

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Solid Waste - Fund 11</b>					
<b>Beginning Fund Balance</b>	<b>\$98,911</b>	<b>\$93,495</b>	<b>\$110,357</b>	<b>\$69,959</b>	<b>\$18,169</b>
<b>REVENUES</b>					
<b>Taxes and Assessments</b>					
300.00 Property Tax	905,000	1,000,000	1,025,000	1,025,000	1,235,185
Subtotal	\$905,000	\$1,000,000	\$1,025,000	\$1,025,000	\$1,235,185
<b>Grants and Aids</b>					
324.00 Recycling Grant	110,084	139,197	110,000	125,300	125,300
Subtotal	\$110,084	\$139,197	\$110,000	\$125,300	\$125,300
<b>Charges for Services</b>					
346.30 Special Pickup Fees	8,250	8,520	7,000	5,450	6,000
Subtotal	\$8,250	\$8,520	\$7,000	\$5,450	\$6,000
<b>Commercial Revenues</b>					
360.00 Interest Income	24,891	12,271	10,000	2,000	2,000
366.20 Recyclables Sold	46,729	52,186	40,000	20,000	20,000
368.00 Miscellaneous Revenue	1,220	522	1,000	3,000	3,000
Subtotal	\$72,840	\$64,979	\$51,000	\$25,000	\$25,000
<b>Total Revenues</b>	<b>\$1,096,174</b>	<b>\$1,212,696</b>	<b>\$1,193,000</b>	<b>\$1,180,750</b>	<b>\$1,391,485</b>
<b>EXPENDITURES</b>					
<b>Direct Employee Costs</b>					
100.00 Salaries, Full Time	269,615	289,777	310,240	300,000	301,300
110.00 Salaries, Overtime	10,370	13,401	12,000	12,000	12,000
130.00 Retirement	29,598	31,943	33,355	32,448	33,100
135.00 Social Security	20,956	22,418	24,710	23,868	23,000
145.00 Unemployment Compensation	497	0	0	0	0
150.00 Insurance, Active Employees	67,145	68,025	68,775	68,775	68,200
160.00 Insurance, Work Comp	11,550	12,845	11,790	11,554	15,900
165.00 Insurance, Disability	1,293	1,288	1,315	1,289	1,300
170.00 Insurance, Dental	4,590	4,855	4,960	4,960	4,600
175.00 Insurance, Group Life	756	849	915	915	720
180.00 Longevity	720	688	725	725	700
185.00 Section 125 Administration	46	71	50	50	50
Subtotal	\$417,136	\$446,160	\$468,835	\$456,584	\$460,870

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Indirect Employee</b>					
200.00 Travel/Training	396	149	150	80	150
205.00 Recruitmnt/Testng/Physicals	484	292	400	300	300
215.00 Uniforms and Clothing	1,990	2,614	2,500	2,000	2,000
Subtotal	\$2,870	\$3,055	\$3,050	\$2,380	\$2,450
<b>Utility Costs</b>					
300.00 Electricity	4,817	7,175	4,650	8,300	13,850
305.00 Water and Sewer	1,175	1,091	1,300	1,300	2,200
310.00 Natural Gas	6,044	8,968	10,000	12,365	12,365
315.00 Telephone	695	601	750	750	750
Subtotal	\$12,731	\$17,835	\$16,700	\$22,715	\$29,165
<b>Supplies</b>					
400.00 Office Supplies	1,196	636	1,000	800	800
410.00 Printing and Copying	1,252	740	1,000	900	900
420.00 Dues and Publications	564	450	500	500	500
430.00 Housekeeping	1,678	999	1,500	1,500	1,500
435.00 Reimbursable Exp/New Residents	13,220	12,350	13,500	13,250	0
440.00 Medical and Safety	1,448	1,507	1,600	1,500	1,500
455.00 Small Tools	858	508	760	760	760
460.00 Minor Equipment	667	306	760	900	900
465.00 Chemicals	485	269	1,000	1,000	1,000
494.00 Leased Major Equip-Compactors	0	15,234	15,000	13,501	0
495.00 Miscellaneous	746	133	1,200	750	750
Subtotal	\$22,114	\$33,132	\$37,820	\$35,361	\$8,610
<b>Other Services</b>					
507.00 Hazardous Waste Disposal	0	1,290	10,000	0	0
514.00 Consulting	10,240	5,120	10,500	10,500	10,500
520.00 Landfill Charges	253,874	286,542	265,000	260,000	357,000
520.01 Drop Off Yard Disposal Charges	88,444	113,527	103,000	110,000	126,200
521.00 Recycling Charges	212,194	221,774	240,000	235,000	272,000
522.00 Composting	0	0	5,000	0	5,000
525.00 Attorney/Legal/Claims	1,242	1,416	4,000	4,000	4,000
Subtotal	\$565,994	\$629,669	\$637,500	\$619,500	\$774,700
<b>Maintenance</b>					
600.00 Office Equip Maintenance	48	0	190	0	190
610.00 Radio Maintenance	76	83	300	0	300
615.00 Grounds Maintenance	414	754	1,000	1,000	1,200
620.00 Building Maintenance	1,046	3,283	3,000	5,000	6,000
Subtotal	\$1,584	\$4,120	\$4,490	\$6,000	\$7,690
<b>Vehicles</b>					
700.00 Vehicle Maintenance	32,128	33,207	30,000	30,000	30,000
705.00 Equipment Maintenance	584	4,123	5,000	9,000	9,000
710.00 Gas/Oil/Fluids	37,780	53,953	70,000	42,000	60,000
715.00 Tires	8,669	10,978	9,000	9,000	9,000
Subtotal	\$79,161	\$102,261	\$114,000	\$90,000	\$108,000
Subtotal Operations	\$1,101,590	\$1,236,232	\$1,282,395	\$1,232,540	\$1,391,485



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Interfund Transfers					
900.00 To CIP # 40	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$1,101,590</b>	<b>\$1,236,232</b>	<b>\$1,282,395</b>	<b>\$1,232,540</b>	<b>\$1,391,485</b>
Use of Reserves	5,416	23,536	\$89,395	\$42,425	\$0
<b>Reservation of Fund Balance for Hazardous Waste Disposal</b>					<b>\$10,000</b>
<b>Unreserved Fund Balance</b>					<b>\$8,169</b>
<b>Ending Fund Balance</b>	<b>\$93,495</b>	<b>\$69,959</b>	<b>\$20,962</b>	<b>\$18,169</b>	<b>\$18,169</b>
<b>Fund Balance Percentage</b>	<b>8.5%</b>	<b>5.7%</b>	<b>1.6%</b>	<b>1.5%</b>	<b>1.3%</b>

*Revised 10/19/09*

# 2010 City of Oak Creek Annual Budget

## Departmental Detail Information

### SOLID WASTE - FUND 11

200 TRAVEL/TRAINING Seminars for employee training	\$150
205 RECRUITMENT/TESTING/PHYSICALS	\$400
215 UNIFORM MAINTENANCE	\$2,500
300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz 4.4 % increase	\$13,850
305 WATER AND SEWER Recycling yard at 720 W Puetz and 20% of Main building at 800 W Puetz 5.0 % increase	\$2,200
310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz 3.6 % increase	\$22,365
315 TELEPHONE Monthly and long distance telephone charges, including 20% of cell phones for Street Superintendent, Mechanics and Street Supervisor. Fax machine and pagers.	\$750
400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies	\$1,000
410 PRINTING AND COPYING Forms, public information and cost of garbage cart stickers and ordinance sheets	\$1,000
420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinel.	\$500
430 HOUSEKEEPING Paper products, cups, towels, toilet paper, shop soaps, hand soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted acrosols, brooms, handles, rugs and brushes.	\$1,500
435 REIMBURSABLE EXPENSES / NEW RESIDENTS New residential garbage carts, cart repairs and additional carts for resale.	\$0
440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies.	\$1,500
455 SMALL TOOLS City and employee tool replacements.	\$760
460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc.	\$760
465 CHEMICALS Degreasers, engine cleaners and a variety of solvents.	\$1,000

# 2010 City of Oak Creek Annual Budget

494 LEASED MAJOR EQUIPMENT	\$0
495 MISCELLANEOUS Nuts, bolts, hardware, hoses, shovels, chain, tool handles and tarps.	\$1,200
507 HAZARDOUS WASTE DISPOSAL	\$10,000
514 CONSULTING Monitoring of Drexel Landfill ground water.	\$10,500
520 LANDFILL CHARGES Garbage dumping costs of 7764 tons for 8,300 residents x 0.94 tons per household @ \$41.10 per ton and non-profit organizations.	\$357,000
520.01 YARD DUMPSTERS 44 yard compactors and 30 yard dumpsters at the Recycling Center Averging 2287 ton @ 55.14 per ton	\$126,200
521 RECYCLING 8,300 residential homes picked up by Veolia @ \$2.54 per household, per month and the cost of disposal of appliances, flourescent lamps, tires, propane tanks, anti-freeze and oil.	\$272,000
522 COMPOSTING Leaves dumped at the Waste Management Landfill.	\$5,000
525 ATTORNEY/LEGAL Costs for grievances and Local 133 contract, along with legal advice.	\$4,000
600 OFFICE EQUIPMENT MAINTENANCE Service maintenance agreement for copier and dictaphone.	\$190
610 RADIO MAINTENANCE Maintaining 2-way radios for garbage trucks.	\$300
615 GROUNDS MAINTENANCE Signs, lights and repairs to the grounds at Recycling Center at 720 W. Puetz and 20 % of the main building at 800 W. Puetz.	\$2,000
620 BUILDING MAINTENANCE Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W Puerz	\$6,200
700 VEHICLE MAINTENANCE Maintenance of refuse collectors.	\$30,000
705 EQUIPMENT MAINTENANCE Maintenance of tub grinder, brush chippers, compactors.	\$9,000
710 GAS/OIL/FLUIDS Unleaded gas, @ 2.80 per gallons and 17,200 gal of Diesel fuel #2 @ 2.90 gallon including all taxes, all oil, windshield solvents, transmission fluids	\$55,000
715 TIRES Tires and all related tire items for garbage trucks, tub grinder, chippers.	\$9,000
<b>TOTAL</b>	<b>\$947,825</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Donations/Activities Fund -- Fund 12

**Fund Description:**

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. In 1999 the Common Council approved a policy regarding the creation of donation accounts in an attempt to manage the existing accounts and to require Council approval before donation accounts are created in the future. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Parks and Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah's Ark. The Parks and Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

**Fund Objectives:**

Since each of the different accounts has a different purpose the objective is to spend the funds for the respective reasons.

**Future Issues**

None at this time.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Internal Services Fund - Donation / Activities Escrow -- Fund 12</b>					
<b>Beginning Fund Balance</b>	<b>\$115,806</b>	<b>\$124,261</b>	<b>\$138,729</b>	<b>\$128,573</b>	<b>\$142,373</b>
<b>REVENUES</b>					
<b>Commercial Revenues</b>					
342.01 Fire Donations	1,682	2,529	1,000	1,000	1,000
342.02 Police Donations	494	3,688	1,000	1,000	1,000
342.04 Celebrations Donations	8,857	14,664	15,000	15,000	10,000
342.05 Police Abandonments	47,995	25,023	0	0	
342.06 Library Donations	6,968	21,407	7,000	7,000	6,500
342.07 Recreation Activities	113,955	96,609	90,000	90,000	90,000
342.08 Health Department Grants	61,799	75,434	60,000	60,000	90,000
342.09 EMS Allocations	8,315	8,454	8,000	8,500	8,500
342.10 Veterans Memorial Fund	275	225	300	300	300
342.12 Vending Machines	3,368	3,000	3,000	3,000	3,000
342.13 Police Auxiliary	0		0	0	
342.14 Pending Fines	0		0	0	
Subtotal	\$253,708	\$251,033	\$185,300	\$185,800	\$210,300
<b>Total Revenues</b>	<b>\$253,708</b>	<b>\$251,033</b>	<b>\$185,300</b>	<b>\$185,800</b>	<b>\$210,300</b>
<b>EXPENDITURES</b>					
<b>Other Services</b>					
595.01 For the Fire Department	2,086	894	1,000	1,000	1,000
595.02 For the Police Department	1,541	5,507	1,000	1,000	1,000
595.04 For the Celebrations Activities	15,085	19,740	10,000	10,000	10,000
595.05 For the Police Department	47,995	27,523	0	0	0
595.06 For the Library	7,240	3,879	5,000	5,000	5,000
595.07 For the Recreation Department	106,573	101,969	100,000	100,000	90,000
595.08 For Health Dept Activities	56,586	79,550	50,000	50,000	90,000
595.09 For EMS Activities	3,060	1,795	2,000	2,000	1,500
595.10 For Veterans Memorial Fund	1,823	2,203	500	500	500
595.12 Vending Machines	2,883	3,023	2,500	2,500	2,800
595.13 For Police Auxiliary	381	97	0	0	0
595.14 Pending Fines	0	541	0	0	0
Subtotal	\$245,253	\$246,721	\$172,000	\$172,000	\$201,800
<b>Total Expenditures</b>	<b>\$245,253</b>	<b>\$246,721</b>	<b>\$172,000</b>	<b>\$172,000</b>	<b>\$201,800</b>
<b>Ending Fund Balance</b>	<b>\$124,261</b>	<b>\$128,573</b>	<b>\$152,029</b>	<b>\$142,373</b>	<b>\$150,873</b>
<b>Fund Balance Percentage</b>	<b>50.7%</b>	<b>52.1%</b>	<b>88.4%</b>	<b>82.8%</b>	<b>74.8%</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
-------------------	----------------	----------------	----------------	------------------	----------------

**Notes and comments:**

Account Balances	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
For the Fire Department	6,409	8,043	7,500	7,500	7,500
For the Police Department	17,217	12,898	12,029	11,873	11,873
For the Celebrations Activities	16,428	11,352	17,000	17,000	17,000
For the Library	12,459	29,986	30,000	30,000	30,000
For the Recreation Department	24,847	19,486	20,000	10,500	19,000
For Health Department	6,520	2,406	20,000	20,000	20,000
For EMS Activities	28,114	34,773	34,000	34,000	34,000
For Veterans Memorial Fund	8,176	6,198	7,000	7,000	7,000
For Vending Machines	3,453	3,430	4,500	4,500	4,500
For Police Auxiliary	97	0	0	0	0
For Police Pending Fines	541	0	0	0	0
	<b>\$124,261</b>	<b>\$128,573</b>	<b>\$152,029</b>	<b>\$142,373</b>	<b>\$150,873</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** WE Energies Mitigation Payments – Fund 19

## **Fund Description:**

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant. The City is scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are to be \$1,500,000 for the first unit and \$750,000 for the second unit. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006.

## **Fund Objectives**

To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation.

## **Future Issues**

The early construction process dealt only with site preparation and excavation. Additional costs are developing, now that construction of the physical plant and deep tunnel has is nearing completion. Inspection and engineering staff have become more involved. The Fire Department has purchased substantial equipment and is undergoing extensive training for deep tunnel rescue issues. City staff will continue to monitor the construction effect on city resources.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - We Power Community Mitigation - Fund 19</b>					
Beginning Fund Balance	-\$39,939	\$189,327	\$318,592	\$318,592	\$714,953
<b>REVENUES</b>					
Commercial Revenues					
342.00 Mitigation Payments	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
360.00 Interest Income	9,413	1,672	5,000	5,000	5,000
368.00 Miscellaneous	30,250	176,159	500	200,000	400,000
Subtotal	\$2,289,663	\$2,427,831	\$2,255,500	\$2,455,000	\$2,655,000
Interfund Transfers					
399.00 Transfers from Fund 40	113,606	8,378	0	0	0
Subtotal	\$113,606	\$8,378	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$2,403,269</b>	<b>\$2,436,209</b>	<b>\$2,255,500</b>	<b>\$2,455,000</b>	<b>\$2,655,000</b>
<b>EXPENDITURES</b>					
<b>GENERAL</b>					
Other Services					
514.00 Consulting	0	145,382		200,000	400,000
525.00 Outside Services/Legal	81,888	73,735	100,000	12,000	75,000
Subtotal	\$81,888	\$219,117	\$100,000	\$212,000	\$475,000
<b>POLICE</b>					
Direct Employee Costs					
100.00 Salaries, Full Time	215,275	237,422	256,775	211,000	255,600
105.00 Salaries, Part Time	1,117	1,429	1,045		1,500
110.00 Salaries, Overtime	14,435	13,026	6,725	6,725	8,100
115.00 Salaries, Holiday Pay	4,631	3,792	8,200	8,200	4,500
120.00 Salaries, Special Pay	6,345	6,539	7,000	7,000	7,100
130.00 Retirement	45,597	48,669	36,970	45,886	52,900
135.00 Social Security	18,144	19,222	21,530	17,819	20,200
145.00 Unemployment Compensation	71	215	0		0
150.00 Insurance, Active Employees	39,110	45,905	46,265	46,265	47,000
160.00 Insurance, Work Comp	7,040	7,552	7,015	8,100	9,500
165.00 Insurance, Disability	1,093	1,050	1,020	1,020	1,110
170.00 Insurance, Dental	2,490	3,175	3,205	3,485	3,200
175.00 Insurance, Group Life	151	163	190	100	160
180.00 Longevity	87	184	180	180	200
185.00 Section 125 Administration	14	20	15	0	50
Subtotal	\$355,600	\$388,363	\$396,135	\$355,780	\$411,120
Indirect Employee					
200.00 Training/Travel	1,064	1,847	1,500	1,500	1,700
205.00 Recruitment/Testing/Physicals	1,012	1,123	925	925	1,000
210.00 Expense Allowance	47	35	50	50	50
215.00 Uniforms and Clothing	682	607	520	520	520
220.00 Tuition Reimbursement	915	1,353	1,980	1,980	1,880
225.00 Recognition	28	97	100	150	100
Subtotal	\$3,748	\$5,062	\$5,075	\$5,125	\$5,250



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Utility Costs</b>					
300.00 Electricity	3,366	3,393	3,850	3,850	4,020
305.00 Water and Sewer	137	131	170	170	180
310.00 Natural Gas	2,327	2,868	3,350	2,500	3,020
315.00 Telephone	2,167	2,054	2,225	2,700	2,225
Subtotal	\$7,997	\$8,446	\$9,595	\$9,220	\$9,445
<b>Supplies</b>					
400.00 Office Supplies	707	590	650	650	650
410.00 Printing and Copying	281	459	300	260	300
415.00 Postage	280	294	300	260	300
420.00 Dues and Publications	269	248	350	350	325
425.00 Advertising and Promotions	70	30	75	75	75
426.00 Crime Prevention	609	569	600	600	600
440.00 Medical and Safety	170	266	275	275	275
460.00 Minor Equipment	210	216	225	225	350
470.00 Audio Visual/Photo Supplies	19	247	175	240	175
480.00 Fire Equipment	32	14	50	50	50
485.00 Police Equipment	765	671	750	750	750
486.00 Ammunition/Armory	1,048	1,005	1,050	1,050	1,050
486.10 ERU Equipment	504	487	500	500	500
487.00 Police Auxillary	24	84	75	75	75
488.00 Police Special Operations	252	263	200	200	200
488.10 DWI Enforcement	38	26	50	50	50
490.00 Police Vehicles	7,745	6,153	6,175	6,175	6,000
490.10 Police Vehicles Equipment	1,265	723	500	500	500
493.00 Canine Operations	178	103	225	225	225
494.00 Leased Major Equipment	414	414	460	460	460
495.00 Miscellaneous	394	299	300	300	300
Subtotal	\$15,274	\$13,161	\$13,285	\$13,270	\$13,210
<b>Other Services</b>					
500.00 County Prisoner Fees	1,452	1,871	1,600	1,350	1,600
506.00 Hazard Response Unit	0		0		
525.00 Outside Legal Services	1,069	631	2,000	5,000	1,250
Subtotal	\$2,521	\$2,502	\$3,600	\$6,350	\$2,850
<b>Maintenance</b>					
600.00 Office Equip Maintenance	135	135	225	225	225
610.00 Radio Equip/Maintenance	870	980	1,000	1,000	1,000
615.00 Grounds Maintenance	405	439	275	275	375
620.00 Building Maintenance	916	1,017	825	1,100	1,075
Subtotal	\$2,326	\$2,571	\$2,325	\$2,600	\$2,675
<b>Vehicles</b>					
700.00 Vehicle Maintenance	1,171	1,602	1850	1,850	1,850
705.00 Equipment Maintenance	55	50	175	175	175
710.00 Gas/Oil/Fluids	6,515	7,949	9,500	7,200	8,150
715.00 Tires	506	490	625	625	700
Subtotal	\$8,247	\$10,091	\$12,150	\$9,850	\$10,875

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>FIRE</b>					
<b>Direct Employee Costs</b>					
100.00 Salaries, Full Time	167,665	189,220	219,150	175,000	229,440
105.00 Salaries, Part Time	332	365	455	0	110
110.00 Salaries, Overtime	50,358	77,390	45,320	37,650	45,760
115.00 Salaries, Holiday Pay	1,318	3,933	2,650	2,650	13,770
120.00 Salaries, Special Pay	3,856	3,684	4,745	4,745	5,080
125.00 Car Allowance	132	123	95		100
130.00 Retirement	45,223	52,942	53,425	43,349	57,100
135.00 Social Security	15,056	19,831	20,845	16,833	18,170
145.00 Unemployment Compensation	813	651	0		0
150.00 Insurance, Active Employees	41,950	48,935	49,195	49,195	51,930
160.00 Insurance, Work Comp	8,645	9,044	8,150	8,150	10,930
165.00 Insurance, Disability	834	779	940	940	950
170.00 Insurance, Dental	2,735	3,445	3,485	3,205	3,490
175.00 Insurance, Group Life	127	128	180	180	220
180.00 Longevity	101	86	95	95	90
185.00 Section 125 Administration	16	19	40	80	45
Subtotal	\$339,161	\$410,575	\$408,770	\$342,072	\$437,185
<b>Indirect Employee</b>					
200.00 Training/Travel	13,709	789	20,650	20,000	20,000
205.00 Recruitment/Testing/Physicals	292	4,792	120	850	320
210.00 Expense Allowance	9	87	30	30	80
215.00 Uniform/Clothing	1,715	6,454	2,465	2,465	2,460
220.00 Tuition Reimbursement	588	915	1,275	1,275	950
Subtotal	\$16,313	\$13,037	\$24,540	\$24,620	\$23,810
<b>Utility Costs</b>					
300.00 Electricity	1,768	1,996	2,090	1,500	2,000
305.00 Water and Sewer	207	210	265	237	270
310.00 Natural Gas	1,762	1,592	2,365	1,275	1,750
315.00 Telephone	601	657	750	800	750
Subtotal	\$4,338	\$4,455	\$5,470	\$3,812	\$4,770
<b>Supplies</b>					
400.00 Office Supplies	140	161	165	165	170
410.00 Printing and Copying	56	66	70	70	70
415.00 Postage	16	29	25	25	40
420.00 Dues and Publications	110	273	115	125	150
425.00 Advertising and Promotions	0	10	10	0	10
427.00 Public Education	202	163	225	0	230
430.00 Housekeeping	44	42	50	50	50
440.00 Medical and Safety	1,812	694	1,475	1,475	1,480
460.00 Minor Equipment	214	329	445	445	670
470.00 Audio Visual/Photo Supplies	14	2	40	40	40
480.00 Fire Equipment	938	285	375	375	500
495.00 Miscellaneous	9	0	15	0	20
Subtotal	\$3,555	\$2,044	\$3,010	\$2,770	\$3,430
<b>Other Services</b>					
506.00 Hazard Response Unit	80	1,403	1,075	1,075	930
514.00 Consulting	63,107	19,300	20,000	43,150	4,100
525.00 Outside Legal Services	810	2,512	1,000	1,000	1,000
Subtotal	\$63,997	\$23,215	\$22,075	\$45,225	\$6,030

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Maintenance</b>					
600.00 Office Equip Maintenance	57	24	30	30	30
610.00 Radio Equip/Maintenance	517	591	575	700	650
615.00 Grounds Maintenance	79	17	75	75	120
620.00 Building Maintenance	796	837	700	800	1,000
Subtotal	\$1,449	\$1,469	\$1,380	\$1,605	\$1,800
<b>Vehicles</b>					
700.00 Vehicle Maintenance	1,408	1,747	1,500	1,800	1,800
705.00 Equipment Maintenance	172	162	280	280	280
710.00 Gas/Oil/Fluids	1,425	3,054	3,200	2,100	2,040
715.00 Tires	23	43	125	160	130
Subtotal	\$3,028	\$5,006	\$5,105	\$4,340	\$4,250
Subtotal Operations	\$909,442	\$1,109,114	\$1,012,515	\$1,038,639	\$1,411,700
<b>Capital Outlay</b>					
956.00 Police Vehicles/Equipment	0	0	0		
957.00 Fire Vehicles/Equipment	64,561	12,830	20,000	20,000	15,000
Subtotal	\$64,561	\$12,830	\$20,000	\$20,000	\$15,000
<b>Transfers</b>					
990.21 To CIP Fund # 40	1,200,000	1,185,000	1,000,000	1,000,000	1,000,000
Subtotal	\$1,200,000	\$1,185,000	\$1,000,000	\$1,000,000	\$1,000,000
999 Reserve for Unsettled Wages	\$0	\$0	\$0	\$0	\$52,500
<b>Total Expenditures</b>	\$2,174,003	\$2,306,944	\$2,032,515	\$2,058,639	\$2,479,200
<b>Ending Fund Balance</b>	\$189,327	\$318,592	\$541,577	\$714,953	\$890,753
<b>Fund Balance Percentage</b>	8.7%	13.8%	26.6%	34.7%	35.9%

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service -- General Purpose -- Fund 20

**Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The last of the 1980's and 1990's general obligation debt was paid off with a payment of \$870,660 in December 2000.

In 1997, 2000 and 2001 the City issued new debt as part of five different Tax Increment Financing District projects. The details on each borrowing are covered in the specific fund. The debt is secured by special assessments on the benefiting properties. The details on the TIF debt issuance are covered in respective fund sections

Due to the complexity and size of the new police station, in 2002, the City borrowed \$10,900,000 in general obligation funds for the new Police Station, with a debt service schedule extending for 15 years. Repayment has been structured so that the amount due each year will remain fairly level, around \$1,000,000 per year. This debt service is accounted for in Fund 29.

**Fund Objectives:**

1. The City has planned to limit debt to capital needs exceeding \$2,500,000. This objective will continue.
2. To maintain the AA3 rating from Moody's investment service.

**Future Issues and Borrowing Plans**

The Street Building Bond Anticipation Note will be refinanced in May of 2010. It is estimated that there will be no new debt payments as a result of this refinancing in 2010.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimated	2010 Budget
<b>Debt Service Fund - General Purpose - Fund 20</b>					
<b>Beginning Fund Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>					
<b>Commercial Revenues</b>					
360.00 Interest Income	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Interfund Transfers</b>					
390.40 From CIP # 40	0	117,007	253,750	253,750	450,000
390.50 From Debt Amortization #21	0	0	0	0	0
Subtotal	\$0	\$117,007	\$253,750	\$253,750	\$450,000
<b>Debt Proceeds</b>					
371.00 Refunding Bonds					
372.00 Refinancing Bonds					7,000,000
Subtotal					7,000,000
<b>Total Revenues</b>	<b>\$0</b>	<b>\$117,007</b>	<b>\$253,750</b>	<b>\$253,750</b>	<b>\$7,450,000</b>
<b>EXPENDITURES</b>					
<b>Debt Service</b>					
800.00 Principal Payments	0	0	0	0	7,000,000
805.00 Interest Payment	0	117,007	253,750	253,750	126,875
815.00 Fiscal Charges	0	0	0	0	0
Subtotal	\$0	\$117,007	\$253,750	\$253,750	\$7,126,875
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$117,007</b>	<b>\$253,750</b>	<b>\$253,750</b>	<b>\$7,126,875</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$323,125</b>
<b>Fund Balance Percentage</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>4.5%</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimated	2010 Budget
-------------------	----------------	----------------	----------------	-------------------	----------------

Bond Anticipation Note @3.625% 5/15/08

STREET GARAGE

PRINCIPAL

11/1/2008

5/1/2009

11/1/2009

5/1/2010

\$7,000,000

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service -- Amortization -- Fund 21

## **Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City's debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

## **Fund Objectives:**

1. The Debt policy requires that the City maintain a fund balance of 25% of the next year's debt payments for the purpose of leveling debt payments. The police station debt is currently the only outstanding city debt and at this time has sufficient funding. The Debt Amortization funds available at the end of 2007 to partially offset the additional amount needed in Police Debt are anticipated to be approximately \$332,000, which is 32% of the 2008 Police debt payment. No additional Debt Amortization funds are anticipated to be needed in 2008 in any of the TIF Debt Service Funds, with the possible exception of TIF #4 (see Fund 26).

## **Future Issues**

Reductions of this fund balance could be necessary for the Police Debt Fund and TIF #4 Debt Fund in the future. In 2010, \$1.5 million will be placed in the debt amortization from as a result of increased state utility aids earmarked for financing the debt associated with future capital projects.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Debt Service Fund - Amortization Fund - Fund 21</b>					
<b>Beginning Fund Balance</b>	<b>\$316,599</b>	<b>\$332,599</b>	<b>\$341,688</b>	<b>\$339,467</b>	<b>\$558,712</b>
<b>REVENUES</b>					
State Shared Revenues					
312.00 Special Utility	0	0	216,745	216,745	1,532,500
Subtotal	\$0	\$0	\$216,745	\$216,745	\$1,532,500
Commercial Revenues					
360.00 Interest Income	16,089	6,868	10,000	2,500	2,500
Subtotal	\$16,089	\$6,868	\$10,000	\$2,500	\$2,500
<b>Total Revenues</b>	<b>\$16,089</b>	<b>\$6,868</b>	<b>\$226,745</b>	<b>\$219,245</b>	<b>\$1,535,000</b>
<b>EXPENDITURES</b>					
990.20 To Debt Service #29-Police	0	0	0	0	188,000
990.30 To Debt Service #20-St Garage	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$188,000
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$188,000</b>
<b>Ending Fund Balance</b>	<b>\$332,688</b>	<b>\$339,467</b>	<b>\$568,433</b>	<b>\$558,712</b>	<b>\$1,905,712</b>

Notes and comments:

Revised 11/17/09



# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service — Tax Increment District #4 – Fund 26

## **Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created at the request of Stonewood Development in 1999 on lands they purchased from the Mahn family, Milwaukee County and James Deshur. The improvements include storm sewers, water lines, sanitary sewers, street lighting and streets. The estimated cost of the improvements is \$1,850,000. The cost of the borrowing was \$2,050,000, which, included two years of capitalized interest. The permanent financing should have been paid off in 9 years. The project saw substantial delays in getting started caused by potential environmental contamination. The site grading and underground work was completed as was the construction of the road. This district was comprised of a number of existing parcels that ranged in size from less than one acre to more than 30 acres. As a part of the development, Stonewood combined all of the parcels and then has re-divided this land into parcels based upon the offers received. A dispute over who was responsible for the removal and replacement of unsuitable soil on the first building site prevented any building construction from getting started until the summer of 2002.

The financial analysis for this district that appeared in its Project Plan anticipated a total of \$14.09 million in new development value being added by the end of 2002. This project has been a problem since it started, first with the developer as both parties attempted to reach an agreement on how the entire deal should be structured; then problems arose as contaminated soils were found on the site and lastly as the final site grading was completed another area was discovered where undisclosed dumping had occurred. Those bad soils (soils with less than ideal load bearing capacity) were replaced with other soils from the site. However, the replacement of soils led to a disagreement over compaction levels and load bearing capacity. The site developer, Stonewood Corporation had entered into a land sale agreement with another party to develop a building on the problem site. The land sale agreement made certain assertions regarding the buildability of the site and who would pay for extraordinary development costs. The third party in this deal filed a lawsuit against Stonewood Corporation, who in turn sued the City. Until buildings are completed on the site the tax increment will be minimal, which will create shortfalls in property tax revenues.

Unfortunately, because of the delays in getting buildings constructed, the increment is behind the schedule established by Stonewood Development. At the time of the creation of the district, the base value was set at \$758,600 as of January 1, 1999. The Department of Revenue established a value of \$11,599,100 as of January 1, 2007, which is still below the Project Plan. The City did permanent financing on the project initially based upon the expected costs as provided by the developer. The initial debt schedule was too ambitious and required refinancing. The City's Financial Advisor, who did not propose the Stonewood Development project financing, recommended that the City refinance the debt in the fall of 2002 before the levy was set for 2003. He proposed a financing mechanism called CABS which operate like zero coupon bonds where the principal and interest are not paid until the bonds mature. The schedule deferred all principal payments until 2007 to allow time to get additional development on the site.

This fund began 2007 with a balance of \$25,329 and is expected to end 2007 with a balance of \$1,268. The TIF increment projected for 2007 was not sufficient to cover the principal payment due, so funds from the developer's escrow were used. This project completed all of the public improvements in 2004. In 2007, the second building came onto the tax roll at 100% in value.

## **Fund Objectives:**

1. Encourage development to build the increment to cover future debt payments.

## **Future Issues.**

1. Monitor the increase in the increment generated and the reduction of the developer escrow to determine if property tax support or an advance from the Debt Amortization Fund will be needed.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Debt Service Fund - Tax Increment District #4 - Fund 26 (Rosen Project)</b>					
<b>Beginning Fund Balance</b>	\$25,329	\$2,213	\$20	\$289	\$40,126
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	184,967	223,178	375,000	402,684	265,000
300.10 Increment From Other Agencies	0		0		
307.00 Special Assessments	0		0		
315.50 State Computer Aids	1,122	1,173	1,200	2,053	2,500
Subtotal	\$186,089	\$224,351	\$376,200	\$404,737	\$267,500
Commercial Revenues					
360.00 Interest Income	5,795	2,644	1,000	600	750
368.00 Misc Revenue-Developer	150,000	131,081	0		52,124
370.00 Bond Proceeds	0		0		
Subtotal	\$155,795	\$133,725	\$1,000	\$600	\$52,874
<b>Total Revenues</b>	<b>\$341,884</b>	<b>\$358,076</b>	<b>\$377,200</b>	<b>\$405,337</b>	<b>\$320,374</b>
EXPENDITURES					
Interfund Transfers					
990.46 To CIP # 46	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Debt Service - City					
800.00 Principal Payments	293,073	275,987	267,162	267,162	275,987
805.00 Interest Payment	71,927	84,013	97,838	97,838	84,013
815.00 Fiscal Charges	0		500	500	500
Subtotal	\$365,000	\$360,000	\$365,500	\$365,500	\$360,500
<b>Total Expenditures</b>	<b>\$365,000</b>	<b>\$360,000</b>	<b>\$365,500</b>	<b>\$365,500</b>	<b>\$360,500</b>
<b>Use of Reserves</b>	<b>23,116</b>	<b>1,924</b>	<b>0</b>	<b>0</b>	<b>40,126</b>
<b>Ending Fund Balance</b>	<b>\$2,213</b>	<b>\$289</b>	<b>\$11,720</b>	<b>\$40,126</b>	<b>\$0</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget	2010 Budget
-------------------	----------------	----------------	-------------------------	----------------	----------------

**Project Summary**

	Total Cost	Actual Increment
Benchmark Year 1999		758,600
<b>Long Term Bond @ 4.6081% 8/18/1999</b>		
2000	129,098	0
2001	93,700	677,000
2002	118,700	760,200
2003	292,638	
2004	384,038	
2005	420,838	
2006	405,088	
2007	438,988	
2008	445,188	
<b>Total</b>	<b>2,728,273</b>	

<b>Long Term Bond "CABS" @ 3.8876% 11/1/2002</b>		
2003	0	790,600
2004	0	1,639,500
2005	0	3,087,800
2006	0	3,763,800
2007	365,000	9,312,000
2008	360,000	10,840,500
2009	365,000	19,462,000
2010	360,000	12,123,500
2011	360,000	
2012	360,000	
2013	360,000	
2014	360,000	
2015	360,000	
<b>Total</b>	<b>3,250,000</b>	

**Remaining payments as of  
December 31, 2010**                      1,800,000

Thru 2008 the TIF increment has not been sufficient to cover debt payments so the City has utilized funds placed in escrow by the developer to supplement the increment to make the debt payments. The developer will be reimbursed when funds are available. To date the amount due the developer is \$334,431. The increment should be sufficient in 2009 to make the debt payment.

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service — Tax Increment District #5 – Fund 27

## **Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

TIF District No. 5 is approximately 34 acres in size and is located along the east of South 6th Street between East Rawson Avenue and East Marquette Avenue. The City constructed a road and cul de sac to service the entire site and installed the necessary sanitary and water lines. The City intends that tax incremental financing (TIF) will be used to assure only quality industrial; distributor and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 5 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District.

This district was created at the request of Vangromit, LLP (a.k.a. Milwaukee Steel Converting and Fort Howard Steel) in 2000. As a part of this development, Vangromit assembled several parcels that they acquired for this development and then redivided this ownership into the several parcels needed to create the district. There may be another redivision in the future depending upon how the 11 acres at the south end of the district is to be developed. As a part of this district development, there is a large addition to the existing industrial facilities of the developers located on 6th Street. This addition more than doubled the size of their building by adding approximately 90,000 square feet. Street improvements were completed during 2002, as well as the completion of the large addition to Milwaukee Steel Converting. The construction phase was completed in 2004.

At the time of the creation of the district, the base value of this district was set at \$1,938,200 as of January 1, 2000. The Department of Revenue established a value of \$7,046,500 as of January 1, 2007, for an increase of \$5,108,300. Although the financial analysis for this district in its Project Plan anticipated a total of \$8.5 million in new value being added by the end of 2004, there should be sufficient funds available for future debt payments.

## **Fund Objectives:**

Monitor payment schedule of the long term bonds to insure repayment by 2011.

## **Future Issues**

Monitor the equalized value of the property and the expected tax increment to verify the ability for repayment.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Debt Service Fund - Tax Increment District #5 - Fund 27 (Milwaukee Steel)</b>					
Beginning Fund Balance	\$98,699	\$116,353	\$134,531	\$134,709	\$163,457
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	99,696	105,167	105,000	114,643	111,000
300.10 Increment From Other Agencies	0		0		
315.50 State Computer Aids	4,271	3,912	4,000	3,658	3,700
Subtotal	\$103,967	\$109,079	\$109,000	\$118,301	\$114,700
Commercial Revenues					
360.00 Interest Income	6,075	3,178	3,000	750	1,000
Subtotal	\$6,075	\$3,178	\$3,000	\$750	\$1,000
Interfund Transfers					
390.44 From CIP # 47	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>    Total Revenues</b>	<b>\$110,042</b>	<b>\$112,257</b>	<b>\$112,000</b>	<b>\$119,051</b>	<b>\$115,700</b>
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	75,000	80,000	80,000	80,000	80,000
805.00 Interest Payment	17,025	13,538	9,938	9,938	11,161
815.00 Fiscal Charges	363	363	365	365	365
Subtotal	\$92,388	\$93,901	\$90,303	\$90,303	\$91,526
<b>    Total Expenditures</b>	<b>\$92,388</b>	<b>\$93,901</b>	<b>\$90,303</b>	<b>\$90,303</b>	<b>\$91,526</b>
<b>Ending Fund Balance</b>	<b>\$116,353</b>	<b>\$134,709</b>	<b>\$156,228</b>	<b>\$163,457</b>	<b>\$187,631</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
-------------------	----------------	----------------	----------------	------------------	----------------

**Project Summary**

	Total Cost	Actual Increment
Benchmark Year 2001		1,938,200
<b>Long Term Bond @ 4.45% 4/30/2001</b>		
2002	43,516	1,938,200
2003	93,450	3,470,100
2004	90,784	3,687,500
2005	93,018	3,826,900
2006	90,148	3,773,800
2007	92,025	5,019,100
2008	93,538	5,108,300
2009	89,938	5,540,800
2010	91,161	5,016,000
2011	92,093	
<b>Total</b>	<b>869,668</b>	
<b>Remaining payments as of December 31, 2010</b>	<b>92,093</b>	

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service — Tax Increment District #6 – Fund 28

## **Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,038,800 as of January 1, 2007, for an increase of \$10,661,600. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service.

## **Fund Objectives:**

The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years.

## **Future Issues**

The agreement between the City and the developer provides financial assurances to protect the City from economic downturn. The City will need to monitor this project closely to insure that the building construction goals are met. If the equalized value doesn't decline, there should be sufficient increment to repay the debt.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Debt Service Fund - Tax Increment District #6 - Fund 28 (DeMattia Project)</b>					
Beginning Fund Balance	\$41,743	\$97,602	\$174,907	\$175,522	\$261,510
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	196,395	219,495	220,000	227,702	231,000
307.00 Special Assessments	0		0		
315.50 State Computer Aids	183	185	200	811	1,000
Subtotal	\$196,578	\$219,680	\$220,200	\$228,513	\$232,000
Commercial Revenues					
360.00 Interest Income	8,178	5,115	5,000	1,500	1,500
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$8,178	\$5,115	\$5,000	\$1,500	\$1,500
Interfund Transfers					
390.44 From CIP # 48	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>    Total Revenues</b>	<b>\$204,756</b>	<b>\$224,795</b>	<b>\$225,200</b>	<b>\$230,013</b>	<b>\$233,500</b>
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	100,000	100,000	100,000	100,000	100,000
805.00 Interest Payment	48,897	46,875	39,375	43,625	39,375
815.00 Fiscal Charges	0		400	400	
Subtotal	\$148,897	\$146,875	\$139,775	\$144,025	\$139,375
<b>    Total Expenditures</b>	<b>\$148,897</b>	<b>\$146,875</b>	<b>\$139,775</b>	<b>\$144,025</b>	<b>\$139,375</b>
<b>Ending Fund Balance</b>	<b>\$97,602</b>	<b>\$175,522</b>	<b>\$260,332</b>	<b>\$261,510</b>	<b>\$355,635</b>



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget	2010 Budget
-------------------	----------------	----------------	-------------------------	----------------	----------------

**Project Summary**

	Total Cost	Actual Increment
Benchmark Year 2000		1,377,200
Bond Anticipation Note @ 3.00%		
2002	43,500	0
2003	1,783,500	1,680,500
<b>Total</b>	<b>1,827,000</b>	
Bond Anticipation Note @ 2.85%		
2004	36,000	2,431,000
2005	36,000	3,781,300
2006	1,536,000	7,493,700
<b>Total</b>	<b>1,608,000</b>	
Long Term Bond @4.25%		
2007	150,098	9,887,300
2008	147,875	10,661,600
2009	143,625	11,005,000
2010	139,375	
2011	135,125	
2012	155,875	
2013	150,563	
2014	170,250	
2015	163,500	
2016	156,750	
<b>Total</b>	<b>1,513,036</b>	
<b>Remaining payments as of December 31, 2010</b>	<b>932,063</b>	

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Debt Service -- Police Station -- Fund 29

**Fund Description:**

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt.

The City engaged in a two year process to evaluate the need for a new police station and then to design the facility. At the end of 2001 and early in 2002 bids were received and evaluated. The preliminary estimates put the total project cost including land, building, contents, site improvements, road access and all engineering fees in the range of \$13 to \$15 million. Once the bids were approved the project cost dropped to \$10,900,000. Construction started on the project in March 2002 and the date of occupancy was August 2003. The construction budget was closed at the end of 2004 and \$492,000 was transferred to this debt service.

**Fund Objectives:**

Debt payments were structured to be approximately \$1,050,000 per year. Originally, the objective was to keep the annual debt payment at an even amount in order to level the property tax levy needed annually to repay the debt. More recently, the objective has become keeping as low as possible the property tax levy needed to repay the annual debt, in order not to have a detrimental effect on budgets of other funds.

**Future Issues and Borrowing Plans**

Police escrow fees will continue to be used for future debt payments. Beginning in 2007, the tax levy was increased from \$500,000 to \$690,000 and in 2008, the levy needed to be increased to \$950,000. In 2007, for the \$1,050,000 payment, funds were taken from the fund balance and impact fees, but because the fund balance was depleted, for 2008, after application of available Police escrow, the tax levy had to be increased another \$260,000. This becomes problematic due to the state-imposed levy limit.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget Estimate	2010 Budget
<b>Debt Service Fund - Police Station - Fund 29</b>					
<b>Beginning Fund Balance</b>	<b>\$241,693</b>	<b>\$712</b>	<b>\$3,499</b>	<b>\$3,269</b>	<b>-\$21,864</b>
<b>REVENUES</b>					
<b>Taxes and Assessments</b>					
300.00 Property Tax	690,000	950,000	984,080	984,080	873,500
Subtotal	\$690,000	\$950,000	\$984,080	\$984,080	\$873,500
<b>Commercial Revenues</b>					
360.00 Interest Income	3,882	1,270	3,000	1,000	1,000
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$3,882	\$1,270	\$3,000	\$1,000	\$1,000
<b>Interfund Transfers</b>					
390.35 From Impact Fee # 35	115,000	100,000	60,000	60,000	24,500
390.49 From Debt Amortization #21	0	0	0	0	188,000
390.50 From TIF #2	0	0	0	0	0
Subtotal	\$115,000	\$100,000	\$60,000	\$60,000	\$212,500
<b>Total Revenues &amp; Use of Reserves</b>	<b>\$808,882</b>	<b>\$1,051,270</b>	<b>\$1,047,080</b>	<b>\$1,045,080</b>	<b>\$1,087,000</b>
<b>EXPENDITURES</b>					
<b>Debt Service - City</b>					
800.00 Principal Payments	625,000	650,000	650,000	675,000	700,000
805.00 Interest Payment	424,500	398,350	394,850	394,850	364,700
815.00 Fiscal Charges	363	363	400	363	400
Subtotal	\$1,049,863	\$1,048,713	\$1,045,250	\$1,070,213	\$1,065,100
<b>Total Expenditures</b>	<b>\$1,049,863</b>	<b>\$1,048,713</b>	<b>\$1,045,250</b>	<b>\$1,070,213</b>	<b>\$1,065,100</b>
<b>Use of Reserves</b>	<b>\$240,981</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,133</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$712</b>	<b>\$3,269</b>	<b>\$5,329</b>	<b>-\$21,864</b>	<b>\$36</b>

Notes:

*Rauscher 11/17/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget	2010 Budget
-------------------	----------------	----------------	-------------------------	----------------	----------------

**Project Summary**

The table below shows the debt schedule.

	<b>Total Cost</b>
<b>Long Term Bond @ 4.39%</b>	
2003	1,062,460
2004	1,063,969
2005	1,044,563
2006	1,048,250
2007	1,049,500
2008	1,048,350
2009	1,044,850
2010	1,063,688
2011	1,055,031
2012	1,044,766
2013	1,057,250
2014	1,063,594
2015	1,063,516
2016	1,060,078
2017	1,053,828
<b>Total</b>	<b>15,823,693</b>
<b>Remaining payments as of December 31, 2010</b>	<b>7,398,063</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — General Special Assessments – Fund 30

**Fund Description:**

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund #40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

**Fund Objectives:**

1. Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

**Future Issues**

In 2009, \$1.1 million in special assessments were billed related to the Northbranch Industrial Park, 75% of which were paid in full.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - General Special Assessments - Fund 30</b>					
<b>Beginning Fund Balance</b>	\$276,338	\$234,711	\$160,686	\$203,448	\$469,486
<b>REVENUES</b>					
Taxes and Assessments					
307.00 Special Assessments	298,393	222,485	180,000	450,000	150,000
Subtotal	\$298,393	\$222,485	\$180,000	\$450,000	\$150,000
Commercial Revenues					
360.00 Interest Income	24,869	9,225	10,000	4,000	5,000
360.15 Interest on Assessments	55,259	87,027	70,000	112,038	50,000
Subtotal	\$80,128	\$96,252	\$80,000	\$116,038	\$55,000
<b>Total Revenues</b>	<b>\$378,521</b>	<b>\$318,737</b>	<b>\$260,000</b>	<b>\$566,038</b>	<b>\$205,000</b>
<b>Total Revenues Available</b>	<b>\$654,859</b>	<b>\$553,448</b>	<b>\$420,686</b>	<b>\$769,486</b>	<b>\$674,486</b>
<b>EXPENDITURES</b>					
Other Services					
595.00 Miscellaneous	20,148		2,025		
Subtotal	\$20,148	\$0	\$2,025	\$0	\$0
Transfers					
990.40 To CIP # 40	400,000	350,000	300,000	300,000	175,000
Subtotal	\$400,000	\$350,000	\$300,000	\$300,000	\$175,000
<b>Total Expenditures</b>	<b>\$420,148</b>	<b>\$350,000</b>	<b>\$302,025</b>	<b>\$300,000</b>	<b>\$175,000</b>
<b>Ending Fund Balance</b>	<b>\$234,711</b>	<b>\$203,448</b>	<b>\$118,661</b>	<b>\$469,486</b>	<b>\$499,486</b>

**Notes and comments:**

# City of Oak Creek 2010 Annual Budget

## Goals and Objectives

**Department: Community Development Authority (CDA) - Fund 31**

### **Program Description**

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

### **Objectives:**

1. Continue to be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27<sup>th</sup> Street Corridor, Subarea and Streetscape plans, including integration of the recommendations of the 27th Street Corridor and Streetscape plans into Chapter 17 of the Municipal Code.
2. Continue to monitor and administer on behalf of Oak Creek all contracts or consultant's activities relating to the 27th Street Corridor.
3. To work with the Oak Creek redevelopment team as well as public and private sector towards the redevelopment of the lakefront area and the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension. This may include costs associated with application and implementation of a Wisconsin Coastal Management Grant.
4. To work with the Wisconsin Department of Transportation and the City of Franklin on a comprehensive agreement for the funding of infrastructure improvements in connection with the development of the 27th Street corridor.
5. To work with the Wisconsin Department of Transportation, the City of Franklin and other jurisdictions to coordinate activities associated with future transportation improvements affecting the City (I-94 reconstruction, 27th Street WisDOT corridor study, 27th and Rawson intersection improvements, I-94/Drexel and Elm Road interchanges).
6. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of proposed citywide and 27th Street Corridor marketing and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.
7. Prepare and present an annual report to the Common Council meeting on the CDA's activities
8. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
9. To design and implement a business retention and expansion survey for existing Oak Creek businesses to form a basis for a future actions by the CDA.
10. To develop a system and train the CDA to solicit and monitor feedback from those businesses and individuals who have gone through the development and review process.
11. To work with the CDA to design and fabricate a new City entrance sign as a pilot project, including an investigation as to the capabilities of local educational institutions to perform this task in a manner consistent with the objectives of the City's proposed strategic marketing plan.
12. To monitor, and update the City's economic development micro site in a timely manner, including the acquisition of software and training for that purpose.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget	2010 Budget
<b>Special Revenue Fund - Economic Development - Fund 31</b>					
Beginning Fund Balance	\$369,292	\$349,428	\$423,935	\$423,935	\$386,916
<b>REVENUES</b>					
<b>Taxes</b>					
303.00 Motel/Hotel Room Tax	0	80,192	100,000	0	125,000
Subtotal	\$0	\$80,192	\$100,000	\$0	\$125,000
<b>Commercial Revenues</b>					
360.00 Interest Income	17,674	6,064	5,000	750	5,000
361.10 Land Sales	0	0	0	0	0
368.00 Miscellaneous	1,000	0	0	0	0
Subtotal	\$18,674	\$6,064	\$5,000	\$750	\$5,000
<b>Interfund Transfers</b>					
390.40 From Impact Fees	7,500	20,000	20,000	20,000	20,000
390.50 From TIF Funds	0	0	0	0	0
390.60 From CIP Fund 40	0	20,000	0	0	0
Subtotal	\$7,500	\$40,000	\$20,000	\$20,000	\$20,000
<b>Total Revenues</b>	<b>\$26,174</b>	<b>\$126,256</b>	<b>\$125,000</b>	<b>\$20,750</b>	<b>\$150,000</b>
<b>EXPENDITURES</b>					
<b>Direct Employee Costs</b>					
100.00 Salaries, Full Time	25,818	27,112	28,200	30,000	36,100
105.00 Salaries, Part Time	1,919	2,219	2,010	2,010	2,100
110.00 Salaries, Overtime	0	0	75	0	100
130.00 Retirement	2,928	3,070	2,765	3,120	4,200
135.00 Social Security	2,080	2,183	2,035	2,449	2,890
150.00 Insurance, Active Employees	5,735	5,600	4,375	4,375	4,100
160.00 Insurance, Work Comp	100	100	75	75	180
165.00 Insurance, Disability	110	106	105	105	100
170.00 Insurance, Dental	410	420	300	300	300
175.00 Insurance, Group Life	63	71	75	75	60
180.00 Longevity	36	14	10	10	10
185.00 Section 125 Administration	14	16	0	0	0
Subtotal	\$39,213	\$40,911	\$40,025	\$42,519	\$50,140
<b>Indirect Employee</b>					
200.00 Training/Travel	5,551	3,205	5,000	800	3,000
210.00 Expense Allowance	191	41	1,000	1,000	1,000
Subtotal	\$5,742	\$3,246	\$6,000	\$1,800	\$4,000
400.00 Office Supplies	338	0	400	50	1,000
410.00 Printing and Copying	0	0	200	100	200
415.00 Postage	0	0	200	100	200
420.00 Dues and Publications	545	624	1,600	1,600	1,200
425.00 Advertising and Promotions	0	6,352	0	0	5,000
445.00 Economic Development	0	0	0	0	0
495.00 Miscellaneous	200	616	1,000	0	1,000
Subtotal	\$1,083	\$7,592	\$3,400	\$1,850	\$8,600



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget Estimate	2010 Budget
Other Services					
514.00 Consulting	0	0	145,000	11,600	80,000
525.00 Outside Legal Services	0	0	5,000	0	5,000
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$0	\$0	\$150,000	\$11,600	\$85,000
Capital Outlay					
955.00 Capital Outlay	0	0	0	0	20,000
Subtotal	\$0	\$0	\$0	\$0	\$20,000
Transfers					
990.40 Advance to TIF #7-Fund 43	0	0	0	0	
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$46,038</b>	<b>\$51,749</b>	<b>\$199,425</b>	<b>\$57,769</b>	<b>\$167,740</b>
<b>Use of Reserves</b>	<b>19,864</b>	<b>0</b>	<b>74,425</b>	<b>12,019</b>	<b>17,740</b>
<b>Reservation of Fund Balance for Comprehensive Plan Updates</b>					<b>30,000</b>
<b>Reservation of Fund Balance for Airport Steering Committee</b>					<b>5,000</b>
<b>Reservation of Fund Balance for TID #7 Loan</b>					<b>314,000</b>
<b>Unreserved Fund Balance</b>					<b>20,176</b>
<b>Ending Fund Balance</b>	<b>\$349,428</b>	<b>\$423,935</b>	<b>\$349,510</b>	<b>\$386,916</b>	<b>\$369,176</b>

# City of Oak Creek 2010 Annual Budget

## Departmental Detail Information

### COMMUNITY DEVELOPMENT AUTHORITY - Fund 31

<p>200 TRAVEL/TRAINING This money is used for training of staff and members of the Community Development Authority, including participation at the ICSC RECON National Conference, an ICSC - International Council of Shopping Centers local deal making session, and one Wisconsin Economic Development Association (WEDA) conference.</p>	\$3,000
<p>210 EXPENSE ALLOWANCE This money is used by staff or members of the CDA in carrying out their duties to promote economic development, including expenses for business visits.</p>	\$1,000
<p>400 OFFICE SUPPLIES This money is used for purchasing office supplies for the CDA's activities including software to maintain the CDA microsite</p>	\$1,000
<p>410 PRINTING AND COPYING This money is used for covering the cost of printing of documents generated for or by the CDA in carrying out their duties</p>	\$200
<p>415 POSTAGE This money is used for the cost of mailings generated by the CDA</p>	\$200
<p>420 DUES AND PUBLICATIONS This money is used for staff membership in the Wisconsin Economic Development Association, International Council of Shopping Centers, International Economic Development Council, Urban Land Institute, South Suburban Chamber of Commerce and Airport Gateway Business Association as well as publications for the CDA</p>	\$1,200
<p>425 ADVERTISING AND PROMOTIONS Advertising for promotion of the City. This may include any selected advertising in local media and/or printing of promotional materials</p>	\$5,000
<p>445 ECONOMIC DEVELOPMENT</p>	\$0
<p>495 MISCELLANEOUS This money is used to supplement the cost of other economic development activities being promoted by the CDA.</p>	\$1,000
<p>514 CONSULTING This money would be used to create and phase in a marketing plan for the City of Oak Creek, including advertising and promotions. It could also be used for the City's match for a potential Wisconsin Coastal Management Grant for planning of the lakefront area (\$30,000). NOTE: This does not include any additional consulting work required in the implementation of the 27th Street Corridor and Streetscaping plans (should the Council choose to fund it), estimated at \$175,000 for 2010. This would be paid for under the accounts for TIF #7 (Fund 43).</p>	\$80,000
<p>525 OUTSIDE LEGAL SERVICES This money would be used for legal services associated with the possible administration of TIF Districts, and would be reimbursible under the TIF.</p>	\$5,000
<p>955 CAPITAL OUTLAY - MISCELLANEOUS This money would be used for the design and fabrication of a pilot City entrance sign.</p>	\$20,000
<p><b>TOTAL</b></p>	<b>\$117,600</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — Park Development Escrow – Fund 32

**Fund Description:**

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

**Fund Objectives:**

To continue the use of escrow funds for any maintenance in the various parks.

**Future Issues**

In 2009 the City updated its Impact Fee policy.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Park Development Escrow - Fund 32</b>					
<b>Beginning Fund Balance</b>	<b>\$450,765</b>	<b>\$448,958</b>	<b>\$465,458</b>	<b>\$464,081</b>	<b>\$458,081</b>
<b>REVENUES</b>					
State/County Grants & Aids					
328.00 State of Wisconsin-Bikeway	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Commercial Revenues					
342.83 Bikeway Escrow Fees	3,900	5,750	5,000	5,000	4,500
360.00 Interest Income	22,641	11,188	10,000	4,000	4,000
Subtotal	\$26,541	\$16,938	\$15,000	\$9,000	\$8,500
<b>Total Revenues</b>	<b>\$26,541</b>	<b>\$16,938</b>	<b>\$15,000</b>	<b>\$9,000</b>	<b>\$8,500</b>
<b>Total Revenues Available</b>	<b>\$477,306</b>	<b>\$465,896</b>	<b>\$480,458</b>	<b>\$473,081</b>	<b>\$466,581</b>
<b>EXPENDITURES</b>					
Interfund Transfers					
992.40 To 2009 CIP # 40	0	0	0	15,000	0
993.40 To 2008 CIP # 40	0	1,815	0	0	0
994.40 To 2007 CIP #40	28,348	0	0	0	0
Subtotal	\$28,348	\$1,815	\$0	\$15,000	\$0
<b>Total Expenditures</b>	<b>\$28,348</b>	<b>\$1,815</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$448,958</b>	<b>\$464,081</b>	<b>\$480,458</b>	<b>\$458,081</b>	<b>\$466,581</b>

**Notes and comments:**

No new funds are being added to the park escrow accounts. A decrease in the account balance means the funds are being used and an increase is the interest income being added.

New developments are contributing new payments into the Bikeway account.

See the next page for the account balances.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<i>Escrow Fee</i>					
<i>Account Balances</i>					
	2007 Actual	2008 Actual	2009 Budget	2009 Estimated	2010 Budget
<i>Neighborhood Parks</i>					
Carrollton Estates	4,217	4,321	4,500	4,340	4,377
Carrollville	15,561	15,947	16,500	16,019	16,155
Greenwood	11,671	11,961	12,158	12,015	12,117
Manor Marquette	1,280	1,312	1,400	1,318	1,329
Meadowview	18,454	18,911	19,200	18,996	19,158
Oak Creek Manor	52,463	53,764	56,000	54,006	54,465
Oak Leaf	7,458	7,643	8,100	7,677	7,743
Oak Park	2,833	2,903	3,100	2,916	2,941
Oak View	19,879	20,372	22,000	20,464	20,638
Oakwood Manor	3,928	4,026	4,700	4,044	4,078
Prairie View	4,296	4,402	4,700	4,422	4,459
South Hills	6,221	4,557	6,600	4,578	4,616
Woodnoll	2,455	2,516	2,600	2,527	2,549
Woodridge	3,622	3,712	3,900	3,729	3,760
Subtotal	\$154,338	\$156,347	\$165,458	\$157,051	\$158,385
Bikeway	294,620	307,734	315,000	301,031	303,590
Subtotal	\$294,620	\$307,734	\$315,000	\$301,031	\$303,590
<b>Total</b>	<b>\$448,958</b>	<b>\$464,081</b>	<b>\$480,458</b>	<b>\$458,081</b>	<b>\$461,975</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — Low-Income Loan Program — Fund 33

**Fund Description:**

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

**Fund Objectives:**

To monitor and administer the current outstanding loan balances until their completion.

**Future Issues**

None.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget	2010 Budget
<b>Special Revenue Fund - Low Income Loan Program - Fund 33</b>					
<b>Beginning Fund Balance</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>
<b>REVENUES</b>					
<b>Intergovernment</b>					
327.00 County CDBG Reimbursement	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Commercial Revenues</b>					
360.20 Loan Repayments - Interest	797	687	500	500	400
360.40 Late Fees on Low Income Loans	27	26	0	0	0
360.50 Principal Payments - Low Income	9,398	3,343	3,700	3,700	3,700
Subtotal	\$10,222	\$4,056	\$4,200	\$4,200	\$4,100
<b>Total Revenues</b>	<b>\$10,222</b>	<b>\$4,056</b>	<b>\$4,200</b>	<b>\$4,200</b>	<b>\$4,100</b>
<b>Total Revenues Available</b>	<b>\$17,995</b>	<b>\$11,829</b>	<b>\$11,973</b>	<b>\$11,973</b>	<b>\$11,873</b>
<b>EXPENDITURES</b>					
<b>Miscellaneous</b>					
580.00 Low Income Loans Made	0	0	0	0	0
595.00 Miscellaneous County Payments	10,222	4,056	4,200	4,200	4,100
Subtotal	\$10,222	\$4,056	\$4,200	\$4,200	\$4,100
<b>Total Expenditures</b>	<b>\$10,222</b>	<b>\$4,056</b>	<b>\$4,200</b>	<b>\$4,200</b>	<b>\$4,100</b>
<b>Ending Fund Balance</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>	<b>\$7,773</b>

**Notes and comments:**

No new loans will be made in the future. This program has been returned to Milwaukee County and the City will continue to collect the current outstanding balances for Milwaukee County until all the six outstanding loans have been repaid.

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — Development Agreement Future Improvements – Fund 34

**Fund Description:**

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

**Fund Objectives:**

This fund reflects the creation of an escrow fund to track the future improvements for developments. The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

**Future Issues**

None at this time.



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Development Future Improvements - Fund 34</b>					
<b>Beginning Fund Balance</b>	<b>\$872,853</b>	<b>\$858,980</b>	<b>\$837,830</b>	<b>\$830,621</b>	<b>\$834,621</b>
<b>REVENUES</b>					
<b>Commercial Revenues</b>					
342.84 Developer Future Impvt Fees	212,882	90,935	0	0	75,000
360.00 Interest Income	29,607	17,458	15,000	4,000	4,000
Subtotal	<b>\$242,489</b>	<b>\$108,393</b>	<b>\$15,000</b>	<b>\$4,000</b>	<b>\$79,000</b>
<b>Total Revenues</b>	<b>\$242,489</b>	<b>\$108,393</b>	<b>\$15,000</b>	<b>\$4,000</b>	<b>\$79,000</b>
<b>Total Revenues Available</b>	<b>\$1,115,342</b>	<b>\$967,373</b>	<b>\$852,830</b>	<b>\$834,621</b>	<b>\$913,621</b>
<b>EXPENDITURES</b>					
<b>Other Services</b>					
560.00 Refunds	238,242	99,000	0	0	0
595.00 Miscellaneous	0	0	0	0	0
Subtotal	<b>\$238,242</b>	<b>\$99,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Transfers</b>					
990.40 To CIP # 40	0	37,752	0	0	0
990.41 To Developer Agreement # 41	18,120	0	0	0	0
Subtotal	<b>\$18,120</b>	<b>\$37,752</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$256,362</b>	<b>\$136,752</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$858,980</b>	<b>\$830,621</b>	<b>\$852,830</b>	<b>\$834,621</b>	<b>\$913,621</b>

**Notes and comments:**

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — Impact Fee Escrow – Fund 35

## **Fund Description:**

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, a community parks, library, fire, and police facilities.

## **Fund Objectives:**

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years. At this time, a final interpretation of the effect the new regulations have on our current impact funds has not been given.

During 2001 the City's Finance Committee completed a review of the different impact fees and updated all of them based on current costs and population numbers for the City's planning districts. The City updated its Impact Fee policy in 2009.

### *Neighborhood Parks*

The acquisition and/or development of fifteen neighborhood parks scattered throughout the City. The percentage of these improvements attributable to new growth varies among the various neighborhoods, which results in different impact fees. The Five Year Parks and Open Space Plan has been updated.

### *Community Parks*

The acquisition of a second community park (similar in size and purpose to Abendschein Park) plus the development of that second park, as well as the further development of facilities at Abendschein Park. All of the new park costs plus a percentage of the work at Abendschein Park is attributable to new growth. The Abendschein Park Master Plan has been updated.

### *Library Facilities*

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the city began the study of remodeling or replacing the Library building along with the other City Hall complex structures, with the percentage attributable to new growth to be determined. There was \$800,000 available for the Library facilities at the end of 2006, with approximately \$50,000 expected collections in 2007. In the fall of 2007, an Ad Hoc Joint Library Investigative Committee was formed with two library employees, one Library Board member and one Library patron to investigate the options with a MATC committee headed by Jeff Jackson, to form a joint library.

### *Fire Facilities*

The City substantially completed the construction of Fire Station #3 at the end of 2000. There were still some items that required retainage at the end of 2001 which pushed the final payment into 2003. The Council made the determination in 2001 not to actively attempt to sell the portion of the site fronting on Rawson Avenue, which resulted in \$225,000 being transferred from the Economic Development Fund. In 2006, \$75,000 was returned to this fund, and in 2007 \$7,500 was repaid. In 2010, \$20,000 is budgeted to be transferred to the Economic Development Fund, leaving a balance of \$82,500 to be repaid in the future. The new Impact Fee legislation allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

### *Police Facilities*

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. \$100,000 of the fees is budgeted for Police Station debt in 2008, leaving a minimal balance. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

# City of Oak Creek 2010 Annual Budget

## *Park Administration and Maintenance Facilities*

This impact fee has been discontinued due to a change in the Wisconsin Statutes. All monies collected were returned to property owners of record per 2008 tax records.

## **Future Issues**

The City updated its Impact Fee policy and is set for the foreseeable future in regards to impact fees.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Impact Fee Escrow -- Fund 35</b>					
<b>Beginning Fund Balance</b>	<b>\$3,302,769</b>	<b>\$3,488,708</b>	<b>\$3,189,908</b>	<b>\$3,014,946</b>	<b>\$2,991,946</b>
<b>REVENUES</b>					
<b>Commercial Revenues</b>					
342.82 Neighborhood Park Impact Fees	63,891	60,835	40,000	5,000	0
342.83 Community Park Impact Fees	29,364	26,996	30,000	12,000	30,000
342.84 Fire Impact Fees	20,806	20,012	20,000	6,000	20,000
342.85 Library Impact Fees	24,698	22,676	30,000	9,000	30,000
342.87 Police Impact Fees	68,332	63,324	45,000	15,000	45,000
342.88 Park Building Impact Fees	38,544	22,142	0	0	0
360.00 Interest Income	176,913	88,571	80,000	10,000	50,000
Subtotal	\$422,548	\$304,556	\$245,000	\$57,000	\$175,000
<b>Total Revenues</b>	<b>\$422,548</b>	<b>\$304,556</b>	<b>\$245,000</b>	<b>\$57,000</b>	<b>\$175,000</b>
<b>Total Revenues Available</b>	<b>\$3,725,317</b>	<b>\$3,793,264</b>	<b>\$3,434,908</b>	<b>\$3,071,946</b>	<b>\$3,166,946</b>
<b>EXPENDITURES</b>					
<b>Capital Outlay</b>					
955.00 Miscellaneous	8,949	92,496	0	0	0
Subtotal	\$8,949	\$92,496	\$0	\$0	\$0
<b>Interfund Transfers</b>					
995.40 To 2008 CIP #40	0	565,822	0	0	0
996.40 To 2007 CIP #40	105,160	0	0	0	0
990.49 To Police Station Debt #29	115,000	100,000	60,000	60,000	13,000
992.40 To Economic Dev #31	7,500	20,000	20,000	20,000	20,000
Subtotal	\$227,660	\$685,822	\$80,000	\$80,000	\$33,000
<b>Total Expenditures</b>	<b>\$236,609</b>	<b>\$778,318</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$33,000</b>
<b>Ending Fund Balance</b>	<b>\$3,488,708</b>	<b>\$3,014,946</b>	<b>\$3,354,908</b>	<b>\$2,991,946</b>	<b>\$3,133,946</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
-------------------	----------------	----------------	----------------	------------------	----------------

**Notes and comments:**

Interest income is allocated to the individual impact fee accounts.

Impact Fee Account Balances	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<i>Facilities</i>					
Fire Station	23,194	23,855	30,000	29,855	35,000
Library	865,648	910,037	970,000	919,037	500,000
Community Park	896,581	946,103	985,000	997,000	850,000
Police Station	94,945	60,633	60,000	15,000	15,000
Park Buildings Building	596,428	0	130,000	0	0
<b>Subtotal</b>	<b>\$2,476,796</b>	<b>\$1,940,628</b>	<b>\$2,175,000</b>	<b>\$1,960,892</b>	<b>\$1,400,000</b>

Impact Fee Account Balances	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<i>Neighborhood Parks</i>					
Carollton Estates	7,282	7,863	9,000	9,000	9,030
Carrollville	39,214	38,601	58,000	39,000	39,140
Cedar Hills	23,760	24,350	28,000	25,000	25,090
Chapel Hills	20,856	18,846	23,000	19,000	19,070
Edgewood	0	0	0	0	0
Forest Hill	945	239	300	900	900
Greenwood	40,820	43,936	45,000	45,000	45,160
Lakeview	4,407	892	900	900	900
Manor Marquette	0	0	0	0	0
Meadowview	234,650	243,514	265,708	247,000	247,860
Oak Creek Manor	122,859	126,711	133,000	128,000	128,450
Oak Leaf	0	0	0	0	0
Oak Park	423	848	1,000	900	900
Oak View	64,179	69,789	85,000	73,000	73,260
Oakwood Manor	5,492	5,628	6,500	5,700	-5,720
Prairie View	55,472	70,748	77,000	73,000	73,260
Shepard Hills	34,066	34,910	39,000	26,000	26,090
South Hills	997	1,823	2,500	1,900	1,910
Willow Heights	2,807	3,086	3,500	3,400	3,410
Woodnoll	95,348	97,712	107,000	99,000	99,350
Woodridge	258,335	284,822	295,500	291,000	292,020
<b>Subtotal</b>	<b>\$1,011,912</b>	<b>\$1,074,318</b>	<b>\$1,179,908</b>	<b>\$1,087,700</b>	<b>\$1,091,520</b>
<b>Impact Fee Total</b>	<b>\$3,488,708</b>	<b>\$3,014,946</b>	<b>\$3,354,908</b>	<b>\$3,048,592</b>	<b>\$2,491,520</b>

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
-------------------	----------------	----------------	----------------	------------------	----------------

The table below shows the combined balances for each of the neighborhood parks.

<b>Impact Fee and Park Escrow Combined Balances</b>	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<i>Neighborhood Parks</i>					
Carrollton Estates	11,499	12,184	13,500	13,340	13,407
Carrollville	54,775	54,548	74,500	55,019	55,295
Cedar Hills	23,760	24,350	28,000	25,000	25,090
Chapel Hills	20,856	18,846	23,000	19,000	19,070
Edgewood	0	0	0	0	0
Forest Hill	945	239	300	900	900
Greenwood	52,491	55,897	57,158	57,015	57,277
Lakeview	4,407	892	900	900	900
Manor Marquette	1,280	1,312	1,400	1,318	1,329
Meadowview	253,104	262,425	284,908	265,996	267,018
Oak Creek Manor	175,322	180,475	189,000	182,006	182,915
Oak Leaf	7,458	7,643	8,100	7,677	7,743
Oak Park	3,256	3,751	4,100	3,816	3,841
Oak View	84,058	90,161	107,000	93,464	93,898
Oakwood Manor	9,420	9,654	11,200	9,744	9,798
Prairie View	59,768	75,150	81,700	77,422	77,719
Shepard Hills	34,066	34,910	39,000	26,000	26,090
South Hills	7,218	6,380	9,100	6,478	6,526
Willow Heights	2,807	3,086	3,500	3,400	3,410
Woodnoll	97,803	100,228	109,600	101,527	101,899
Woodridge	261,957	288,534	299,400	294,729	295,780
<b>Total Combined</b>	<b>\$1,166,250</b>	<b>\$1,230,665</b>	<b>\$1,345,366</b>	<b>\$1,244,751</b>	<b>\$1,249,905</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Health Insurance Fund – Fund 36

## **Fund Description:**

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Midwest Security Administrators (MSA) and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 700+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a medicare supplemental premium based program with Bennisar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow slowly and help to offset "bad" years. To date, the Health Insurance Fund has been successful in keeping health care costs down but the City has still experiences premium increases from year to year. The self-funding program does generate accurate records of costs specific for employees and their dependents.

The actual fund balance at the end of 2008 was \$2,562,000. By the end of 2009, it is anticipated that this balance will be reduced to \$2,150,000 and by the end of 2010, the fund balance is anticipated to be \$1,850,000. While supplementing the annual budget with reserves has helped to keep real premium costs down, it is important that reserves are not depleted. Management employees and Local 133 Union employees now contribute 10% and 9% respectively of monthly premiums, and while other bargaining units are in arbitration, it is anticipated that they, too will share an increased shared of monthly premiums. In 2008 the contribution went to 15% if the employees did not participate in the health risk assessment program.

## **Fund Objectives:**

1. Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City.
2. Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner.
3. Meet with Burkwald & Associates when necessary to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund.
4. Monitor and evaluate the wellness program for cost effectiveness.

## **Future Issues**

The future sustainability of the Fund is predicated upon strong claim management and mitigating costs. By encouraging employee participation in wellness initiatives it is hoped that many chronic conditions can be diagnosed in a timely manner and by having employees share in insurance costs, better manage claim activity.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Internal Services Fund - Health Insurance -- Fund 36</b>					
Beginning Fund Balance	\$2,638,777	\$2,897,392	\$2,783,817	\$2,562,438	\$2,150,338
<b>REVENUES</b>					
Charges For Services					
340.20 Employee Health Co-pay	192,106	241,980	285,000	285,000	398,100
340.30 COBRA Reimbursement	10,135	3,810	1,000	7,000	1,000
340.70 Utility Charge For Insurance	467,447	479,078	500,000	495,000	587,200
340.80 Health Insurance Premiums	2,722,500	2,660,460	2,704,565	2,705,000	2,883,400
340.85 Retiree Related Charges	1,465,400	1,385,000	1,385,000	1,385,000	1,385,000
340.90 Dental Insurance Premiums	195,659	198,765	203,000	203,000	199,500
Subtotal	\$5,053,247	\$4,969,093	\$5,078,565	\$5,080,000	\$5,454,200
Commercial Revenues					
360.00 Interest Income	238,858	104,116	100,000	80,000	80,000
363.00 Over Specific Payment	468,697	319,375	0	30,000	25,000
363.50 Rebates	0	15,144	0	10,000	10,000
368.00 Miscellaneous Revenues	11,043	491	0	1,000	1,000
Subtotal	\$718,598	\$439,126	\$100,000	\$121,000	\$116,000
<b>Total Revenues</b>	<b>\$5,771,845</b>	<b>\$5,408,219</b>	<b>\$5,178,565</b>	<b>\$5,201,000</b>	<b>\$5,570,200</b>
<b>EXPENDITURES</b>					
Direct Employee Costs					
135.00 Social Security	4,763	4,612	5,000	5,000	5,000
150.05 Actives Fixed Costs	446,062	543,073	600,000	665,000	712,000
150.10 Actives Medical	2,414,028	2,698,836	2,400,000	2,430,000	2,450,000
150.15 Actives Prescriptions	285,138	339,757	310,000	340,000	325,000
150.20 Health Waiver Incentives	57,218	55,458	60,000	55,000	55,000
150.30 Dental Waiver Incentives	5,023	4,824	5,000	5,100	5,000
155.00 Medicare Supplement	796,312	837,394	800,000	735,000	775,000
155.05 Retirees Fixed Costs	93,351	108,384	125,000	112,000	125,000
155.20 Retirees Medical/Drug (under 65)	933,437	668,597	1,200,000	795,000	930,700
155.30 Medicare Premiums	172,512	174,571	200,000	166,000	175,000
156.00 Vision Insurance Actives	14,299	14,437	15,000	17,000	17,000
170.00 Dental Actives	224,366	223,675	240,000	248,000	245,000
Subtotal	\$5,446,509	\$5,673,618	\$5,960,000	\$5,573,100	\$5,819,700
Supplies					
495.00 Miscellaneous	401	175	500		500
Subtotal	\$401	\$175	\$500	\$0	\$500



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Other Services					
502.00 Wellness Programs	23,861	27,866	45,000	25,000	25,000
502.10 Wellness-Fire	28,024	27,505	30,000	10,000	15,000
503.10 Plan Administration	0	0	0	0	0
525.00 Outside Legal Services	14,435	14,009	10,000	5,000	10,000
Subtotal	\$66,320	\$69,380	\$85,000	\$40,000	\$50,000
<b>Total Expenditures</b>	<b>\$5,513,230</b>	<b>\$5,743,173</b>	<b>\$6,045,500</b>	<b>\$5,613,100</b>	<b>\$5,870,200</b>
<b>Use of Reserves</b>	<b>\$0</b>	<b>\$334,954</b>	<b>\$866,935</b>	<b>\$412,100</b>	<b>\$300,000</b>
<b>Ending Fund Balance</b>	<b>\$2,897,392</b>	<b>\$2,562,438</b>	<b>\$1,916,882</b>	<b>\$2,150,338</b>	<b>\$1,850,338</b>
<b>Fund Balance Percentage</b>	<b>52.6%</b>	<b>44.6%</b>	<b>31.7%</b>	<b>38.3%</b>	<b>31.5%</b>

## Notes and Comments

	2007 Actual	2008 Actual	2009 Budget	2009 Estimated	2010 Budget
<b>PLANS</b>					
<b>Actives</b>					
Self Funded Plan	3,145,228	3,581,666	3,310,000	3,435,000	3,487,000
Health Waiver Incentives	57,218	55,458	60,000	55,000	55,000
Dental Waiver Incentives	5,023	4,824	5,000	5,100	5,000
Vision	14,299	14,437	15,000	17,000	17,000
Dental	224,366	223,675	240,000	248,000	245,000
Subtotal	\$3,446,134	\$3,880,060	\$3,630,000	\$3,760,100	\$3,809,000
<b>Retirees</b>					
Self Funded Plan	1,026,788	776,981	1,325,000	907,000	1,055,700
Social Security	4,763	4,612	5,000	5,000	5,000
Medicare Supplement	796,312	837,394	800,000	735,000	775,000
Medicare Premiums	172,512	174,571	200,000	166,000	175,000
Subtotal	\$2,000,375	\$1,793,558	\$2,330,000	\$1,813,000	\$2,010,700
Other Administrative Costs	66,721	69,555	85,500	40,000	50,500
<b>Total</b>	<b>\$5,513,230</b>	<b>\$5,743,173</b>	<b>\$6,045,500</b>	<b>\$5,613,100</b>	<b>\$5,870,200</b>
Percentage Change	21.44%	4.17%	5.26%	-2.15%	4.58%
<b>Cost Allocation by Type</b>					
Self Funded	4,458,623	4,642,604	4,940,000	4,650,100	4,847,700
Insured	810,611	851,831	815,000	752,000	792,000
Other Administrative Costs	243,996	248,738	290,500	211,000	230,500
	\$5,513,230	\$5,743,173	\$6,045,500	\$5,613,100	\$5,870,200

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Special Revenue — EMS – Fund 37

**Fund Description:**

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS-fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. By early 2000, the City was providing paramedic (advanced life support) service to supplement the ambulance (basic life support) service. This change forced a change in the billing procedures for all BLS services as well. The increase in revenues was attributable to the rate increase and the contract with the County's collection agency to provide bill collection services for all ALS and BLS services. By the end of 2000, the bill collection service was running extremely well and still is. In the past paramedic (ALS) services have been provided by the City of South Milwaukee under a contract with Milwaukee County.

**Program Description:**

Through Emergency Medical Services the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, train wrecks, aircraft crashes, floods, windstorms and hazardous materials emergencies. Disaster planning is done in anticipation of large scale emergencies, which may require response of personnel and equipment from surrounding communities. Goals and Objectives are addressed in Fire Service, Department 65.

**Future Issues**

The future sustainability of the fund is in question. Revenue increases and expenditure reductions are necessary to keep the fund solvent into the future. Beginning in 2011, the City will face real challenges in funding EMS operators.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Emergency Medical Services -- Fund 37</b>					
<b>Beginning Fund Balance</b>	<b>\$312,804</b>	<b>\$486,804</b>	<b>\$355,389</b>	<b>\$413,566</b>	<b>\$94,903</b>
<b>REVENUES</b>					
<b>Taxes</b>					
300.00 General Property	3,195,000	3,195,000	3,195,000	3,195,000	3,551,590
Subtotal	\$3,195,000	\$3,195,000	\$3,195,000	\$3,195,000	\$3,551,590
<b>State/County Grants &amp; Aids</b>					
327.00 County & Misc. Grants	324,283	293,282	275,000	273,000	273,000
314.00 Fire Insurance Dues				87,210	91,000
Subtotal	\$324,283	\$293,282	\$275,000	\$360,210	\$364,000
<b>Charges for Service</b>					
349.00 Miscellaneous Charges for Service	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Public Health &amp; Safety</b>					
351.00 Ambulance BLS	389,260	497,003	450,000	411,840	420,000
351.10 Ambulance ALS	388,989	464,138	425,000	380,160	390,000
Subtotal	\$778,249	\$961,141	\$875,000	\$792,000	\$810,000
<b>Commercial Revenue</b>					
360.00 Interest on Investments	65,403	31,936	25,000	5,000	5,000
368.00 Miscellaneous Revenue	0	0	0		
Subtotal	\$65,403	\$31,936	\$25,000	\$5,000	\$5,000
<b>Interfund Transfers</b>					
390.19 From WE Energies Fund #19					0
<b>Total Revenues</b>	<b>\$4,362,935</b>	<b>\$4,481,359</b>	<b>\$4,370,000</b>	<b>\$4,352,210</b>	<b>\$4,730,590</b>
<b>EXPENDITURES</b>					
<b>Direct Employee Costs</b>					
100.00 Salaries, Full Time	2,313,861	2,492,762	2,565,145	2,525,000	2,576,330
105.00 Salaries, Part Time	12,533	13,404	17,385	16,000	4,380
110.00 Salaries, Overtime	180,961	258,926	203,330	317,000	154,580
115.00 Salaries, Holiday Pay	20,593	19,183	25,235	25,000	25,230
120.00 Special Pay Allowances	51,487	53,984	56,640	56,640	56,570
125.00 Car Allowance	4,980	4,701	3,670	3,670	3,670
130.00 Retirement	504,911	546,353	558,010	575,957	570,550
135.00 Social Security	193,393	209,979	219,165	223,658	220,530
150.00 Insurance, Active Employees	509,715	499,000	508,685	508,685	551,360
160.00 Insurance, Work Comp	105,480	111,051	96,620	96,620	116,430
165.00 Insurance, Disability	9,202	8,785	8,980	8,980	9,250
170.00 Insurance, Dental	34,210	35,265	36,920	36,920	37,150
175.00 Insurance, Group Life	2,829	3,219	3,205	3,205	3,600
180.00 Longevity	3,792	3,278	3,630	3,630	3,440
185.00 Section 125 Administration	612	753	610	610	760
Subtotal	\$3,948,559	\$4,260,643	\$4,307,230	\$4,401,576	\$4,333,830

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Indirect Employee</b>					
200.00 Travel/Training	7,471	8,071	9,630	9,630	10,590
205.00 Recruitmnt/Testing/Physicals	4,273	5,468	1,780	3,010	4,740
210.00 Expense Allowance	131	793	445	450	1,190
215.00 Uniforms and Clothing	25,092	16,317	36,525	25,500	36,535
220.00 Tuition Reimbursement	8,598	13,559	18,895	12,505	14,080
Subtotal	\$45,565	\$44,208	\$67,275	\$51,095	\$67,135
<b>Utility Costs</b>					
300.00 Electricity	0	4,400	19,855		29,640
300.01 Electricity Station #1	4,684	4,191	0	4,050	
300.02 Electricity Station #2	3,750	3,044	0	2,600	
300.03 Electricity Station #3	8,362	7,329	0	7,100	
305.00 Water and Sewer	0	102	2,520		3,920
305.01 Water and Sewer Station #1	717	686	0	870	
305.02 Water and Sewer Station #2	395	327	0	345	
305.03 Water and Sewer Station #3	857	884	0	1,100	
310.00 Natural Gas	0	458	22,465		25,930
310.01 Natural Gas Station #1	4,258	2,855	0	2,150	
310.02 Natural Gas Station #2	4,875	4,637	0	3,900	
310.03 Natural Gas Station #3	7,606	7,171	0	6,150	
315.00 Telephone	3,838	4,256	7,125	6,000	11,110
315.01 Telephone Station #1	0	148	0		
315.02 Telephone Station #2	200	262	0	225	
315.03 Telephone Station #3	1,667	1,678	0	1,890	
Subtotal	\$41,209	\$42,428	\$51,965	\$36,380	\$70,600
<b>Supplies</b>					
400.00 Office Supplies	1,351	1,538	1,570	1,570	2,440
410.00 Printing and Copying	547	629	665	665	1,040
415.00 Postage	199	273	235	235	510
420.00 Dues and Publications	1,058	1,182	1,095	1,115	2,220
425.00 Advertising and Promotions	0	0	95	95	150
427.00 Fire Prevention	0	0	0		
430.00 Housekeeping	413	395	475	475	740
430.01 Housekeeping Station #1	0	0	0		0
430.02 Housekeeping Station #2	0	0	0		0
430.03 Housekeeping Station #3	0	0	0		0
440.00 Medical and Safety	25,749	13,178	28,025	21,000	28,020
460.00 Minor Equipment	2,032	3,126	4,230	4,230	9,930
470.00 Audio Visual/Photo Supplies	131	23	380	380	590
495.00 Miscellaneous	85	0	140	140	220
Subtotal	\$31,565	\$20,344	\$36,910	\$29,905	\$45,860
<b>Other Services</b>					
523.00 Paramedic Service Fee	52,005	75,443	84,000	66,000	77,900
525.00 Outside Legal Services	11,853	37,245	14,820	14,820	14,820
Subtotal	\$63,858	\$112,688	\$98,820	\$80,820	\$92,720

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Maintenance</b>					
600.00 Office Equip Maintenance	0	0	285		440
600.01 Office Equip Station #1	0	43	0	90	
600.02 Office Equip Station #2	32	31	0	30	
600.03 Office Equip Station #3	512	123	0	150	
610.00 Radio Maintenance	4,914	5,614	5,465	6,317	9,630
610.01 Radio Maintenance Station #1	0	0	0		
610.02 Radio Maintenance Station #2	0	0	0		
610.03 Radio Maintenance Station #3	0	0	0		
615.00 Grounds Maintenance	0	0	710	710	1,700
615.01 Grounds Maintenance Station #1	25	66	0		
615.02 Grounds Maintenance Station #2	42	7	0		
615.03 Grounds Maintenance Station #3	686	102	0		
620.00 Building Maintenance	0	45	6,650		14,820
620.01 Building Maintenance Station #1	1,359	1,659	0	2,000	
620.02 Building Maintenance Station #2	654	1,676	0	4,000	
620.03 Building Maintenance Station #3	5,666	1,747	0	3,100	
Subtotal	\$13,890	\$11,113	\$13,110	\$16,397	\$26,590
<b>Vehicles</b>					
700.00 Vehicle Maintenance	20,602	25,899	22,230	26,000	26,680
705.00 Equipment Maintenance	2,509	2,405	4,150	1,200	4,150
710.00 Gas/Oil/Fluids	20,848	34,228	47,425	25,000	30,230
715.00 Tires	330	641	1,855	2,500	1,850
Subtotal	\$44,289	\$63,173	\$75,660	\$54,700	\$62,910
Subtotal Operations	\$4,188,935	\$4,554,597	\$4,650,970	\$4,670,873	\$4,699,645
<b>Miscellaneous</b>					
900.00 Reserve for Unsettled Wages	0	0	0	0	125,000
Subtotal	\$0	\$0	\$0	\$0	\$125,000
<b>Total Expenditures</b>	<b>\$4,188,935</b>	<b>\$4,554,597</b>	<b>\$4,650,970</b>	<b>\$4,670,873</b>	<b>\$4,824,645</b>
<b>Use of Reserves</b>	<b>0</b>	<b>73,238</b>	<b>339,147</b>	<b>318,663</b>	<b>\$94,055</b>
<b>Ending Fund Balance</b>	<b>\$486,804</b>	<b>\$413,566</b>	<b>\$74,419</b>	<b>\$94,903</b>	<b>\$848</b>
<b>Fund Balance Percentage</b>	<b>11.6%</b>	<b>9.1%</b>	<b>1.6%</b>	<b>2.0%</b>	<b>0.0%</b>

Notes and comments:

*Revised 10/19/09*

# City of Oak Creek 2010 Annual Budget Goals and Objectives

**Fund Name:** Special Revenue --- Storm Water Utility -- Fund 38

**Fund Description:**

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

The cost of storm water system maintenance is expensive. Besides the \$8,000,000 to \$10,000,000 needed for the identified problems, the City will have to undertake a number of ongoing maintenance projects. These projects, like street sweeping, channel debrushing, ditch cleaning and catch basin cleaning, are estimated to cost in excess of \$500,000 per year. In addition, the new DNR permit requirements have imposed a new set of administrative and engineering review requirements for all new projects. The required level of funding to meet the new permit requirements is not available in the General Fund. The City implemented a storm water management user fee in 2003 and will continue to add this fee to the property tax bill. All single family residential properties pay an annual fee of \$24.00 and condominiums pay \$12.00. All other properties, except vacant land, pay a fee based upon the Equivalent Runoff Units on their property.

**2010 Fund Objectives:**

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements. The budget for 2010 includes funding for two storm water engineers to manage the complexities of the overall storm water system and three equipment operators to complete the necessary field tasks.

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
  - 3/31/10 annual report due to DNR.
  - Operate illicit connection/discharge program.
  - Operate industrial/high risk runoff program.
  - Update and operate catch basin cleaning program.
  - Update and operate street sweeping program.
  - Conduct City-owned storm water structural control inspections and complete required maintenance.
  - Conduct required education/information program.
  - Update storm sewer system map including new outfalls and structural controls.
3. NR 151 compliance
  - Develop and analyze alternatives to increase reductions from 36% to 40%.

## City of Oak Creek 2010 Annual Budget Goals and Objectives

- 40% City-wide reduction in total suspended solids in runoff by March 10, 2013.
4. MMSD Chapter 13 compliance
- Review new development plans for City and MMSD compliance and submit to MMSD.
  - 4/30/10 annual storm water report due to MMSD.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Special Revenue Fund - Storm Water Utility - Fund 38</b>					
Beginning Fund Balance	\$410,687	\$264,043	\$72,778	\$79,900	\$30,910
<b>REVENUES</b>					
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Grants and Aids					
324.20 Storm Water Grant	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Charges for Services					
338.20 Storm Water Management Permit	1,200	1,500	1,500		1,500
346.50 Storm Water Fees	600,585	603,723	605,000	609,700	610,000
Subtotal	\$601,785	\$605,223	\$606,500	\$609,700	\$611,500
Commercial Revenues					
360.00 Interest Income	21,645	4,504	5,000	5,000	5,000
360.10 Interest on Storm Water Fees	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$21,645	\$4,504	\$5,000	\$5,000	\$5,000
<b>Total Revenues</b>	<b>\$623,430</b>	<b>\$609,727</b>	<b>\$611,500</b>	<b>\$614,700</b>	<b>\$616,500</b>
<b>EXPENDITURES</b>					
Direct Employee Costs					
100.00 Salaries, Full Time	313,170	322,055	337,980	337,980	341,600
105.00 Salaries, Part Time	0	0	0	0	0
110.00 Salaries, Overtime	0	83	100	100	100
130.00 Retirement	36,341	33,937	35,245	35,245	37,600
135.00 Social Security	25,353	24,022	25,925	25,925	26,100
150.00 Insurance, Active Employees	62,260	60,795	61,010	61,010	62,930
160.00 Insurance, Work Comp	12,910	13,500	12,370	12,370	16,590
165.00 Insurance, Disability	1,220	1,175	1,175	1,175	1,300
170.00 Insurance, Dental	4,850	4,220	4,235	4,235	4,240
175.00 Insurance, Group Life	921	923	1,050	1,050	660
180.00 Longevity	825	780	800	800	800
185.00 Section 125 Administration	7	97	100	100	100
Subtotal	\$457,857	\$461,587	\$479,990	\$479,990	\$492,020
Indirect Employee					
200.00 Travel/Training	0	0	0		
205.00 Recruitment/Testing/Physicals	0	0	0		
215.00 Uniforms and Clothing	1,020	948	1,200	1,200	1,200
Subtotal	\$1,020	\$948	\$1,200	\$1,200	\$1,200



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Utility Costs					
315.00 Telephone	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Supplies					
400.00 Office Supplies	0	0	100	100	100
440.00 Medical and Safety	650	178	500	400	500
460.00 Minor Equipment	565	967	500	500	500
462.00 Field Supplies	0	0	600	600	600
Subtotal	\$1,215	\$1,145	\$1,700	\$1,600	\$1,700
Other Services					
514.00 Consulting	0	0	5,500	5,500	5,500
520.00 Landfill Charges	1,819	10,917	5,000	6,400	7,500
525.00 Misc. Permits	4,000	4,000	5,000	5,000	5,000
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$5,819	\$14,917	\$15,500	\$16,900	\$18,000
Maintenance					
640.00 Street Maintenance Materials	-105	0	0		
650.00 Storm Drainage System	34,491	28,524	35,000	35,000	35,000
Subtotal	\$34,386	\$28,524	\$35,000	\$35,000	\$35,000
Vehicles					
700.00 Vehicle Maintenance	805	11,776	5,000	5,000	5,000
705.00 Equipment Maintenance	7,850	9,928	10,000	10,000	10,000
710.00 Gas/Oil/Fluids	8,986	15,045	22,000	14,000	11,000
715.00 Tires	2,136	0	3,600	0	500
Subtotal	\$19,777	\$36,749	\$40,600	\$29,000	\$26,500
Subtotal Operations	\$520,074	\$543,870	\$573,990	\$563,690	\$574,420
Interfund Transfers					
900.00 To CIP #40	250,000	250,000	100,000	100,000	0
Subtotal	\$250,000	\$250,000	\$100,000	\$100,000	\$0
Total Expenditures	\$770,074	\$793,870	\$673,990	\$663,690	\$574,420
Use of Reserves	\$146,644	\$184,143	\$62,490	\$48,990	
Ending Fund Balance	\$264,043	\$79,900	\$10,288	\$30,910	\$72,990
Fund Balance Percentage	34.3%	10.1%	1.5%	4.7%	12.7%

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Asset Forfeiture — Special Revenue – Fund 39

**Fund Description:**

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009 Budget Estimate	2010 Budget
<b>Special Revenue Fund - Asset Forfeiture - Fund 39</b>					
<b>Beginning Fund Balance</b>	\$6,670	\$11,099	\$5,989	\$6,038	\$6,038
<b>REVENUES</b>					
Commercial Revenues					
360.00 Interest Income	201	113	100	100	100
349.00 Miscellaneous	13,441	5,688	0	9,900	10,000
Subtotal	\$13,642	\$5,801	\$100	\$10,000	\$10,100
<b>Total Revenues</b>	<b>\$13,642</b>	<b>\$5,801</b>	<b>\$100</b>	<b>\$10,000</b>	<b>\$10,100</b>
<b>EXPENDITURES</b>					
Other Services					
488.00 Police Special Operations	0	0	0	0	0
495.00 Miscellaneous Expense	9,213	10,862	0	10,000	10,100
Subtotal	\$9,213	\$10,862	\$0	\$10,000	\$10,100
<b>Total Expenditures</b>	<b>\$9,213</b>	<b>\$10,862</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,100</b>
<b>Ending Fund Balance</b>	<b>\$11,099</b>	<b>\$6,038</b>	<b>\$6,089</b>	<b>\$6,038</b>	<b>\$6,038</b>

**Notes and comments:**

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Capital Projects — General City Purposes — Fund 40

## **Fund Description:**

Capital Projects funds are used to account for the purchase or construction of major capital facilities. Starting in 1991 the City increased the General Fund departmental capital item limit to \$5,000 and started paying cash for all other capital items. The exception to that has been the borrowing for Tax Increment Financing District projects.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately. As a project is completed the difference between the budgeted amount and the actual cost is added to that year's control account. The control account for each year is used to balance estimates that are too low.

Due to the nature of public works construction projects they can easily take from 18 to 24 months to complete. All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2010.

## **Fund Objectives:**

1. To maintain a high level of funding of infrastructure replacement and repair.
2. To complete the work funded and approved by the Council in a timely fashion. On a quarterly basis, update the Mayor and Common Council on the status of the outstanding projects.
3. To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

## **Future Issues**

As a relatively new city, most of Oak Creek's infrastructure is less than fifty years old. In addition, the City Engineer's Office and Utility Department have kept excellent records on all of the public improvements in the ground.

Funding for capital projects has been greatly diminished since 2006. In 2009, the tax levy contribution to capital had fallen to just \$250,000. In 2010, there is no levy contribution to capital. The only new funding for capital in 2010 will come from WE mitigation funds.

With the impending increase to utility aid the City has an opportunity to shore up its capital program into the near future.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>City Capital Projects Fund - Fund 40</b>					
<b>Beginning Fund Balance</b>	<b>\$9,470,036</b>	<b>\$10,898,934</b>	<b>\$10,108,027</b>	<b>\$11,491,930</b>	<b>\$10,298,180</b>
<b>REVENUES</b>					
<b>Taxes and Assessments</b>					
300.00 General Property Tax 2007	3,476,700	0	0	0	0
300.00 General Property Tax 2008	0	1,276,950	0	0	0
300.00 General Property Tax 2009	0	0	250,640	250,640	0
300.00 General Property Tax 2010	0	0	0	0	0
Subtotal	\$3,476,700	\$1,276,950	\$250,640	\$250,640	\$0
<b>*Other Intergovernmental</b>					
328.00 State Grant	193,889	36,332	0	0	0
Subtotal	\$193,889	\$36,332	\$0	\$0	\$0
<b>Commercial Revenues</b>					
342.81 Developer Contributions	48,222	276,673	0	7,000,000	0
360.00 Interest Income	523,433	331,749	200,000	75,000	0
368.00 Miscellaneous Income	0	0	0	0	30,250
Subtotal	\$571,655	\$608,422	\$200,000	\$7,075,000	\$30,250
<b>Interfund Transfers</b>					
390.19 From WE Energies Fund #19	1,200,000	1,185,000	1,000,000	1,000,000	1,000,000
390.30 From Special Assessments # 30	420,148	350,000	300,000	300,000	175,000
390.32 From Park Escrow # 32	7,558	42,694	0	0	0
390.35 From Impact Fee # 35	125,900	549,828	0	0	0
390.39 From Storm Water #38	250,000	250,000	100,000	100,000	0
Subtotal	\$2,003,606	\$2,377,522	\$1,400,000	\$1,400,000	\$1,175,000
Long Term Debt Issued	0	\$7,000,000	0	0	0
<b>Total Revenues</b>	<b>\$6,245,850</b>	<b>\$11,299,226</b>	<b>\$1,850,640</b>	<b>\$8,725,640</b>	<b>\$1,205,250</b>
<b>Total Revenues Available</b>	<b>\$15,715,886</b>	<b>\$22,198,160</b>	<b>\$11,958,667</b>	<b>\$20,217,570</b>	<b>\$11,503,430</b>
<b>EXPENDITURES</b>					
<b>Capital Outlay</b>					
955.00 Projects 2007	4,694,676	0	0	0	0
955.00 Projects 2008	0	10,552,175	0	0	0
955.00 Projects 2009	0	0	4,573,025	9,665,640	0
955.00 Projects 2010	0	0	0	0	2,492,080
Subtotal	\$4,694,676	\$10,552,175	\$4,573,025	\$9,665,640	\$2,492,080
<b>Interfund Transfers</b>					
990.36 To Other Funds	122,276	154,055	253,750	253,750	450,000
990.20 To Economic Dev Fund #31	0	0	0	0	0
Subtotal	\$122,276	\$154,055	\$253,750	\$253,750	\$450,000
<b>Total Expenditures</b>	<b>\$4,816,952</b>	<b>\$10,706,230</b>	<b>\$4,826,775</b>	<b>\$9,919,390</b>	<b>\$2,942,080</b>
<b>Ending Fund Balance</b>	<b>\$10,898,934</b>	<b>\$11,491,930</b>	<b>\$7,131,892</b>	<b>\$10,298,180</b>	<b>\$8,561,350</b>

**Notes and comments:** For 2010 the Council redesignated \$1,286,830 from the previous years balances and control account funds to be used for the 2010 budget. The fund balance reflects that reduction and the balance represents designated projects from previous years and control account funds.

# City of Oak Creek 2010 Annual Budget

**Fund Name:** Capital Projects — Developer Agreements – Fund 41

**Fund Description:**

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City. The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

**Fund Objectives:**

1. There are no new subdivision public improvement projects scheduled for 2010 at this time.
2. To bill the developers for all engineering, administration and inspection services at least twice a year.

**Future Issues**

The city needs to reevaluate the hourly rates charged to developers for engineering services.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Capital Projects Fund - Developer Agreements - Fund 41</b>					
Beginning Fund Balance	-\$30,365	-\$31,016	\$19,384	\$12,694	\$13,194
REVENUES					
Commercial Revenues					
342.81 Developer Contributions	377,119	102,670	100,000	100,000	100,000
360.00 Interest Income	633	315	400	500	250
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$377,752	\$102,985	\$100,400	\$100,500	\$100,250
Interfund Transfers					
390.34 From Devel Agreement # 34	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$377,752</b>	<b>\$102,985</b>	<b>\$100,400</b>	<b>\$100,500</b>	<b>\$100,250</b>
<b>Total Revenues Available</b>	<b>\$347,387</b>	<b>\$71,969</b>	<b>\$119,784</b>	<b>\$113,194</b>	<b>\$113,444</b>
EXPENDITURES					
Capital Outlay					
955.00 Capital Projects	378,403	32,575	100,000	100,000	100,000
Subtotal	\$378,403	\$32,575	\$100,000	\$100,000	\$100,000
Transfers					
990.45 To Capital Projects Fund		26,700			
<b>Total Expenditures</b>	<b>\$378,403</b>	<b>\$59,275</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
<b>Ending Fund Balance</b>	<b>-\$31,016</b>	<b>\$12,694</b>	<b>\$19,784</b>	<b>\$13,194</b>	<b>\$13,444</b>

Notes and comments:

# City of Oak Creek 2010 Annual Budget

**Fund Name:** TIF #7 Capital Project Fund – Fund 43

**Fund Description:**

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is being formed as a mixed used tax increment district. It is comprised of approximately 938 acres that will be developed with offices, commercial/retail buildings, industrial, and residential facilities. The District is bounded roughly by Drexel Ave to the north, Interstate 94 to the east, 27<sup>th</sup> Street to the west and the City limits to the south.

**Fund Objectives:**

To properly account for all transactions related to the installation of public improvements within the District.

**Future Issues**

- 1.) In 2009 the TID borrowed \$314,000 from the economic development fund to assist with cash flow.
- 2.) Monitoring increment and balancing increments with costs associated with the District.



# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Capital Projects Fund - 2007 TIF #7 - Fund 43 (S. 27th Street)</b>					
Beginning Fund Balance	\$0	-\$271,821	-\$17,921	-\$453,839	-\$500,676
REVENUES					
Taxes and Assessments					
300.00 Tax Increment	0	0	0	0	510,000
315.50 State Computer Aids				11,163	12,000
Subtotal	\$0	\$0	\$0	\$11,163	\$522,000
Commercial Revenues					
342.81 Developer Contributions	25,000	0	0	0	0
360.00 Interest Income	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$25,000	\$0	\$0	\$0	\$0
Interfund Transfers					
390.34 From Other Funds	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,163</b>	<b>\$522,000</b>
EXPENDITURES					
Capital Outlay					
955.00 TIF #7 Expenses	170,059	168,817	50,000	58,000	175,000
955.10 Liberty Trust	111,640	13,066	0	0	0
955.20 Campione	15,122	135	0	0	0
Subtotal	\$296,821	\$182,018	\$50,000	\$58,000	\$175,000
<b>Total Expenditures</b>	<b>\$296,821</b>	<b>\$182,018</b>	<b>\$50,000</b>	<b>\$58,000</b>	<b>\$175,000</b>
Ending Fund Balance	-\$271,821	-\$453,839	-\$67,921	-\$500,676	-\$153,676

**Notes and comments:**

# City of Oak Creek 2010 Annual Budget

**Fund Name:** TIF #8 Capital Project Fund – Fund 44

**Fund Description:**

Tax Increment Financing (TIF) District No. 8 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 8 is being formed as a mixed used tax increment district. It is comprised of approximately 401 acres of which 170 acres are suitable for development. It is anticipated that much of the development in the District will be commercial, light industrial, and office buildings.

In general, the District is in the vicinity of South Howell Avenue and West Oakwood Road. In May of 2009, through an agreement with the Oak Creek-Franklin School District and WisPark, the City purchased approximately 255 acres of land at the southwest corner of Howell Avenue and Oakwood Road from the Milwaukee Metropolitan Sewerage District. Fifty acres was sold to the School District for a possible future school site, 169 acres was sold to WisPark, and approximately 36 acres was retained by the City as a conservation easement. The base value of the District is estimated to be approximately \$22 million.

**Fund Objectives:**

To properly account for all transactions related to the installation of public improvements within the District.

**Future Issues**

Due to the nature of the local economy, it is uncertain when development will begin within the District. It is possible that work could begin in 2010, with additional development phased in.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Capital Projects Fund - 2009 TID #8 - Fund 44 (Wispark - Former MMSD site)</b>					
<b>Beginning Fund Balance</b>	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>					
Taxes and Assessments					
300.00 Tax Increment					
307.00 Special Assessment Payments					
307.10 Special Assessment Developer					
Subtotal					
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Commercial Revenues					
342.81 Developer Contributions	0	0	0	0	0
360.00 Interest Income	0	0	0	0	0
318.00 Intergovernmental					
368.00 Miscellaneous Revenue	0	0	0	0	9,000,000
Subtotal	\$0	\$0	\$0	\$0	\$9,000,000
Debt Proceeds					
371.00 Bonds/Notes					
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000,000</b>
<b>Total Revenues Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000,000</b>
<b>EXPENDITURES</b>					
Capital Outlay					
955.00 TIF #8 Expenses					
Subtotal	\$0	\$0	\$0	\$0	\$9,000,000
Transfers					
990.45	0	0			
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,000,000</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Oak Creek 2010 Annual Budget

**Fund Name:** TIF #9 Capital Project Fund – Fund 45

**Fund Description:**

Tax Increment Financing (TIF) District No. 9 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public improvements necessary to promote industrial development. The inducement is to install public utilities including sanitary sewer, water facilities and streets on unimproved property that will allow industrial development to take place. This new industry will increase the tax base and provide additional employment opportunities.

TIF District No. 9 is being formed as a mixed used tax increment district. It is comprised of approximately 29 acres of commercial property valued at just over \$5 million. It is anticipated that new development will be mixed used with primarily commercial/retail buildings and may include a new hotel. It is not known at this time whether the District will be developed by the City or by private developers or both.

The District is an area adjacent to South 13<sup>th</sup> Street and West College Avenue and is an important gateway to the City of Oak Creek. This area historically has had a hospitality focus given its proximity to the airport and the interstate. The area is showing signs of transition and renewal as new hotels are constructed and older properties are renovated to take advantage of opportunities being created by business growth in southern Milwaukee County. Expansion of I-94 and passenger growth at Mitchell International Airport has also added a renewed interest in the area.

Immediately south of the new hotel development is an area that has been operating as a salvage yard. The appearance of this facility, and others in close proximity, undermine the investment that is being made in this area and could curtail future investment in this import gateway. The District would assist in the acquisition and preparation for resale of the salvage yard operation.

**Fund Objectives:**

To properly account for all transactions related to the installation of public improvements within the District.

**Future Issues**

Due to the nature of the local economy, it is uncertain when development will begin within the District. It is possible that work could begin in 2010, with additional development phased in.

# City of Oak Creek 2010 Annual Budget

Fund / Department	2007 Actual	2008 Actual	2009 Budget Estimate	2009	2010 Budget
<b>Capital Projects Fund - 2009 TID #9 - Fund 45 (Tri-Star Recycling &amp; S 13 St)</b>					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>					
Taxes and Assessments					
300.00 Tax Increment					
307.00 Special Assessment Payments					
307.10 Special Assessment Developer					
Subtotal					
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Commercial Revenues					
342.81 Developer Contributions	0	0	0	0	0
360.00 Interest Income	0	0	0	0	0
318.00 Intergovernmental					
368.00 Miscellaneous Revenue	0	0	0	0	6,590,000
Subtotal	\$0	\$0	\$0	\$0	\$6,590,000
Debt Proceeds					
371.00 Bonds/Notes					0
Interfund Transfers					
370.00 Debt Proceeds Develop Agrmnt					
390.30 From Special Assessment # 30					
390.34 From Other Funds	0	0	0	0	0
390.40 From CIP # 40					
390.41 From Develop Future Fund 41					
390.99 From TIF					
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,590,000</b>
<b>Total Revenues Available</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,590,000</b>
<b>EXPENDITURES</b>					
Capital Outlay					
955.00 TIF #8 Expenses					
Subtotal	\$0	\$0	\$0	\$0	\$6,590,000
Transfers					
990.45	0	0			
Subtotal	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,590,000</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Consolidated Budget for 2009

Categories	2008 Budget	2008 Estimate	2009 Budget	Fund 11	Fund 12	Fund 19	Fund 20	Fund 21	Fund 23	Fund 25	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Overall Total		
REVENUES																													
1 Property Taxes	12,663,440	12,090,250	13,352,880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,640	0	0	0	18,807,600	
2 Other Taxes	1,588,000	1,636,073	1,559,239	0	0	0	0	0	0	375,000	105,000	0	0	180,000	0	0	0	0	0	0	0	0	0	0	0	0	0	2,589,239	
3 Intergovernmental	3,841,112	3,840,314	4,611,621	0	0	0	0	216,745	0	1,200	4,000	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,832,766	
4 Grants and Aids	231,500	434,272	391,280	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	501,280	
5 Licenses and Permits	614,695	521,780	507,250	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	620,1615	
6 Charges For Service	865,000	596,503	509,550	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	507,250		
7 Public Health and Safety	43,625	56,835	75,400	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	620,1615	
8 Commercial Revenue	1,534,950	1,522,685	1,358,150	0	0	2,295,500	253,750	10,000	0	1,000	3,000	5,000	3,000	80,000	5,000	15,000	4,200	15,000	245,000	100,000	1,150,000	5,000	100	200,000	100,000	0	4,225,460		
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,599,560		
10 Total	\$20,652,322	\$20,612,692	\$22,358,370	\$1,195,000	\$185,300	\$2,295,500	\$253,750	\$226,745	\$0	\$377,200	\$112,000	\$235,200	\$987,080	\$260,000	\$105,000	\$15,000	\$4,200	\$15,000	\$245,000	\$5,178,565	\$4,370,000	\$611,500	\$100	\$450,640	\$100,000	\$0	\$39,312,800		
EXPENDITURES																													
11 General Government	5,971,075	5,489,005	6,253,945	0	0	100,000	0	0	0	0	0	0	0	0	198,425	0	0	0	0	0	0	0	0	0	0	0	0	6,523,370	
12 Public Safety	10,243,245	9,985,200	10,589,370	0	0	972,515	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,650,970	0	0	0	0	0	0	16,132,895	
13 Health/Social Services	800,230	825,420	825,420	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,045,500	0	0	0	0	0	0	0	6,868,595	
14 Public Works	3,882,845	3,584,885	3,584,885	1,282,395	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	573,990	0	0	0	0	0	5,668,010	
15 Leisure	1,844,850	1,863,050	2,003,220	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,003,225	
16 Capital Outlay or Other	0	0	0	0	172,000	20,000	0	0	0	500	385	400	400	2,075	0	0	4,200	0	0	0	0	0	0	0	0	0	0	4,815,655	
17 Debt	0	0	0	0	0	0	0	0	0	360,000	89,938	139,375	1,044,650	0	0	0	0	0	0	0	0	0	0	0	0	0	1,892,913		
18 Total	\$22,320,140	\$21,504,734	\$23,228,170	\$1,282,395	\$172,000	\$1,033,515	\$253,750	\$0	\$0	\$80,000	\$90,303	\$139,375	\$1,045,250	\$2,075	\$198,425	\$0	\$4,200	\$0	\$0	\$6,045,500	\$4,650,970	\$73,990	\$0	\$4,465,985	\$100,000	\$50,000	\$43,702,733		
19 Excess (Deficiency)	-1,667,818	-892,042	-873,800	49,395	19,300	1,222,985	-253,750	226,745	0	11,700	21,697	85,425	-58,170	257,975	-84,425	15,000	0	15,000	245,000	-866,935	-280,970	37,510	100	-4,016,325	400	-50,000	-44,389,933		
INTERFUND TRANSFERS																													
20 To Fund 40	0	0	0	0	0	-1,000,000	0	0	0	0	0	0	0	-300,000	0	0	0	0	0	0	0	-100,000	0	0	0	0	0	-1,400,000	
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60,000	
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-20,000	
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
24 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	60,000	0	0	20,000	0	0	0	0	0	0	0	0	-253,750	0	0	0	-253,750	
25 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80,000	
26 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
27 From Fund 40	0	0	0	0	0	0	253,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	300,000	
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	253,750	
29 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000	
30 Total	\$0	\$0	\$0	\$0	\$0	\$-1,000,000	\$253,750	\$0	\$0	\$0	\$0	\$60,000	\$0	\$-300,000	\$20,000	\$0	\$0	\$0	\$-80,000	\$0	\$0	\$-100,000	\$0	\$0	\$1,146,250	\$0	\$0	1,000,000	
31 Beginning Fund Balance	\$5,217,851	\$6,020,622	\$5,126,580	\$110,357	\$138,729	\$254,297	\$0	\$341,688	\$0	\$20	\$134,531	\$174,907	\$3,469	\$160,646	\$76,903	\$465,458	\$7,773	\$897,830	\$3,189,908	\$2,783,817	\$355,989	\$72,778	\$5,989	\$10,108,027	\$19,384	-\$17,821	\$24,352,629		
32 Designated Reserve	230,000	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000	
33 Ending Fund Balance	\$3,320,043	\$5,126,580	\$4,054,780	\$20,962	\$152,029	\$477,262	\$0	\$598,433	\$0	\$11,720	\$156,228	\$260,332	\$5,329	\$116,661	\$2,478	\$480,458	\$7,773	\$892,830	\$3,354,808	\$1,916,882	\$74,419	\$10,288	\$6,089	\$7,238,952	\$19,784	-\$67,921	\$19,732,696		
34 Property Tax Contribution				\$13,352,880	\$1,025,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$984,090	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,195,000	\$0	\$0	\$350,640	\$0	\$0	\$18,807,600	
Fund Names				10 General Fund	20 General Debt	30 Special Assessments	40 Capital Improvements	41 Developer Agreements	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																			
				11 Solid Waste	21 Debt Amortization	31 Economic Development	41 Developer Agreements	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																				
				12 Donations	22 Debt TIF #7	32 Park Erowth	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
				19 WE Energies	26 Debt TIF #4	33 Low Income Loan	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
					27 Debt TIF #5	34 Development Future Improvements	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
					28 Debt TIF #6	35 Impact Fees	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
					29 Debt Police Station	36 Health Insurance	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
						37 Emergency Medical Services	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
						38 Storm Water Utility	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					
						39 Asset Forfeiture	42 Tax Rate 2008 >>>>	43 TIF #1-27th Street																					

\*The estimated 2009 State Computer Aid  
is \$146,780

2008 Tax Levy 18,511,949  
2009 2.39% Max 442,435  
2009 Tax Levy 18,954,384  
2009 Proposed Levy -167,780  
18,807,604

# Proposed Consolidated Budget for 2008

Categories	General Fund													Overall															
	2007 Budget	2007 Estimate	2008 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 23	Fund 26	Fund 27	Fund 28	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 43	Overall				
<b>REVENUES</b>																													
1 Property Taxes	8,958,040	9,724,077	12,263,440	1,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,195,000	0	0	0	0	0	0	18,685,140		
2 Other Taxes	1,623,000	1,617,133	1,588,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,281,400		
3 Intergovernmental	4,029,504	4,029,504	3,841,112	0	0	0	0	0	0	0	0	175,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,846,412		
5 Grants and Donations	271,105	448,741	231,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	341,500		
6 Charges For Service	19,825	63,370	53,370	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	614,685		
7 Public Health and Safety	55,231	56,603	56,603	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	338,113		
8 Commercial Revenues	1,132,000	1,958,347	1,574,950	34,000	175,500	2,260,000	10,000	0	0	0	0	75,000	1,000	14,000	4,750	15,000	340,000	100,000	15,000	930,000	0	0	0	0	0	0	614,685		
9 Debt Proceeds	0	0	0	0	176,500	2,260,000	10,000	0	0	0	0	75,000	1,000	14,000	4,750	15,000	340,000	100,000	15,000	930,000	0	0	0	0	0	0	614,685		
10 Total	\$18,152,874	\$18,952,120	\$20,852,322	\$1,151,000	\$176,500	\$2,260,000	\$10,000	\$0	\$339,250	\$106,500	\$213,100	\$250,000	\$1,000	\$14,000	\$4,750	\$15,000	\$340,000	\$4,679,600	\$4,140,000	\$601,500	\$100	\$1,396,950	\$200,500	\$0	\$0	\$37,725,072			
<b>EXPENDITURES</b>																													
11 General Government	5,883,005	5,512,725	5,971,075	0	0	0	0	0	0	0	0	0	68,760	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,136,655	
12 Public Safety	9,914,720	9,829,390	10,248,255	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,575,860	
13 Recreational Services	578,930	522,130	603,305	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,223,805	
14 Public Works	3,411,465	3,320,425	3,502,645	1,187,465	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,329,335	
15 Capital Outlay	1,853,380	1,807,685	1,944,860	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,844,860	
16 Capital Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,678,165	
17 Debt	0	0	0	0	173,000	70,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,844,860	
18 Total	\$21,441,380	\$21,002,355	\$22,320,140	\$1,187,465	\$173,000	\$1,086,275	\$0	\$0	\$360,000	\$93,508	\$148,975	\$1,048,713	\$0	\$88,760	\$0	\$4,750	\$0	\$5,620,500	\$4,471,330	\$548,205	\$0	\$0	\$0	\$0	\$0	\$0	\$41,864,706		
19 Excess (Deficiency)	-3,258,636	-2,010,235	-1,667,818	-38,465	3,500	1,183,725	10,000	0	-1,250	12,997	64,725	35,713	47,760	47,760	14,000	0	15,000	340,000	-740,800	-331,330	53,255	100	-2,638,875	500	-314,900	500	\$1,938,654		
<b>INTERFUND TRANSFERS</b>																													
20 To Fund 40	0	0	0	0	0	-1,185,000	0	0	0	0	0	-380,000	0	0	0	0	0	0	0	0	-250,000	0	0	0	0	0	0	-1,785,000	
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100,000	
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-40,000	
23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-314,900	
24 From Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	-314,900	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-20,000	
25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-314,900	
26 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	350,000	
27 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000	
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,185,000	
29 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,185,000	
30 Total	\$0	\$0	\$0	\$0	\$0	-\$1,185,000	\$0	\$0	\$0	\$0	\$0	-\$380,000	-\$374,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
31 Beginning Fund Balance	\$6,272,001	\$7,226,096	\$5,217,861	\$79,509	\$128,626	\$177,842	\$332,269	\$0	\$1,288	\$116,278	\$96,121	\$630	\$346,742	\$623,785	\$8,488	\$677,943	\$3,500,269	\$2,723,238	\$338,894	\$248,340	\$15,245	\$8,706,226	\$16,852	-\$93,384	\$0	\$0	\$0	\$23,251,850	
32 Designated Reserve	200,000	0	230,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000
33 Ending Fund Balance	\$2,810,315	\$5,217,861	\$5,320,043	\$43,024	\$133,126	\$186,567	\$342,269	\$0	\$18	\$128,875	\$160,846	\$4,517	\$87,183	\$3,082	\$437,765	\$682,943	\$3,720,269	\$1,962,338	\$7,564	\$51,635	\$15,345	\$7,832,951	\$16,332	-\$83,584	\$0	\$0	\$0	\$19,081,716	
34 Property Tax Contribution			\$12,263,440	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,685,140	

\* The overall total for property taxes includes the estimate 2008 State Computer Aids of \$77,812

Tax Rate 2007 >>>>  
Tax Rate 2008 >>>>  
Difference >>>>

2007 Tax Levy 17,950,777  
2008 Tax Levy 18,538,617  
2008 Proposed Levy 18,538,640

2008 3.05% Max. Increase Limit 545,840  
Estimate based on growth 16,538,617

Fund Names

- 10 General Fund
- 11 Solid Waste
- 12 Operations
- 19 WE Emergis

- 20 General Debt
- 21 Debt Amortization
- 23 Debt TIF #7
- 25 Debt TIF #4
- 27 Debt TIF #5
- 28 Debt TIF #6
- 29 Debt Police Station

- 30 Special Assessments
- 31 Economic Development
- 32 Park Escort
- 33 Low Income Loan
- 34 Development Future Improvements
- 35 Impact Fees
- 36 Health Insurance
- 37 Emergency Medical Services
- 38 Storm Water Utility

- 40 Capital Improvements
- 41 Developer Agreements
- 43 TIF #7/27th Street

# Proposed Consolidated Budget for 2007

Categories	General Fund													Overall Total														
	2006 Budget	2006 Estimate	2007 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29		Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Total	
REVENUES																												
1 Property Taxes	9,585,298	9,629,450	9,659,040	965,000	0	0	0	0	0	0	0	0	680,000	0	0	0	0	0	0	0	0	3,195,000	0	0	3,476,700	0	18,164,740	
2 Other Taxes	1,613,000	1,506,133	1,623,000	0	0	0	0	0	0	0	0	0	0	150,000	0	0	0	0	0	0	0	0	0	0	0	0	2,283,275	
3 Intergovernmental	3,979,726	3,979,726	4,069,604	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,009,624		
4 Grants and Aids	331,100	485,189	271,105	110,000	0	0	0	0	0	0	20	300	0	0	0	0	0	0	0	0	0	0	0	0	0	381,105		
5 Licenses and Permits	627,350	629,326	616,625	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	616,625		
6 Charges for Service	558,300	561,158	551,300	6,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	616,625		
7 Public Health and Safety	38,000	38,000	31,115	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	61,625		
8 Commercial Revenues	1,162,500	1,267,967	1,182,500	28,500	111,000	2,355,000	10,000	0	0	0	2,000	5,000	6,000	65,000	1,000	16,000	18,900	15,000	360,000	75,000	800,000	0	0	0	0	6,132,300		
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	921,000		
10 Total	17,885,674	17,590,064	18,182,674	1,049,500	1,111,000	2,355,000	10,000	0	0	0	2,000	5,000	6,000	65,000	1,000	16,000	18,900	15,000	360,000	75,000	800,000	0	0	0	0	4,640,500		
11 General Government	5,096,655	4,921,340	5,683,005	0	0	0	0	0	0	0	0	0	0	0	100,200	0	0	0	0	0	0	0	0	0	0	0	5,791,295	
12 Public Safety	9,549,845	9,495,768	9,914,720	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,076,295	
13 Health/Social Services	512,675	465,735	576,590	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,788,660		
14 Public Works	3,414,275	3,316,750	3,411,465	1,118,635	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,069,660		
15 Leisure	1,712,600	1,689,425	1,853,590	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,853,590		
16 Capital Outlay or Other Debt	0	0	0	0	0	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,853,590		
17 Total	20,265,750	19,638,016	21,441,360	1,118,635	1,081,500	2,990,650	10,000	0	0	0	2,000	5,000	6,000	65,000	1,000	16,000	18,900	15,000	360,000	75,000	800,000	0	0	0	0	8,698,760		
18 Total	20,265,750	19,638,016	21,441,360	1,118,635	1,081,500	2,990,650	10,000	0	0	0	2,000	5,000	6,000	65,000	1,000	16,000	18,900	15,000	360,000	75,000	800,000	0	0	0	0	8,698,760		
19 Excess (Deficiency)	-2,386,076	-1,847,954	-3,265,686	-69,035	2,350	1,274,350	10,000	0	0	25,000	17,670	67,277	-353,625	171,870	-107,200	16,000	-11,100	15,000	360,000	-147,500	-51,485	53,140	50	50	-3,120,060	300	-65,145,734	
INTERFUND TRANSFERS																												
20 To Fund 40	0	0	0	0	0	-1,200,000	0	0	0	0	0	0	0	-400,000	0	-87,235	0	0	-605,945	0	0	-250,000	0	0	0	-2,543,180		
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-115,000	0	0	0	0	0	0	-115,000		
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-7,500	0	0	0	0	0	0	-7,500		
23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,500	0	0	0	0	0	0	0	0	0	0	788,445		
24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	605,845		
25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	87,235		
26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000		
27 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000		
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,200,000		
29 Total	0	0	0	0	0	-1,200,000	0	0	0	0	0	0	0	-400,000	0	-87,235	0	0	-605,945	0	0	-250,000	0	0	0	0	1,200,000	
30 Beginning Fund Balance	\$7,771,711	\$8,119,955	\$6,272,001	\$75,032	\$89,066	-\$52,776	\$314,369	\$0	\$0	\$25,252	\$88,118	\$38,451	-\$239,334	\$267,448	\$286,365	\$434,279	\$6,148	\$583,671	\$2,642,966	\$2,040,202	\$198,687	\$381,904	\$4,943	\$7,061,811	\$22,291	\$21,721,762		
31 Designated Reserve	200,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-115,000	0	0	0	0	0	0	0	200,000	
32 Ending Fund Balance	\$5,181,635	\$6,272,001	\$2,813,315	\$5,397	\$101,566	\$21,574	\$324,369	\$0	\$0	\$252	\$115,768	\$103,728	\$509	\$33,318	\$188,655	\$363,044	\$7,048	\$878,671	\$2,274,521	\$1,892,702	\$147,402	\$185,044	\$4,993	\$7,984,931	\$22,591	\$16,376,047		
33 Property Tax Contribution			\$9,695,040																									

\*The overall total for property taxes includes the estimated 2007 State Computer Aids of \$173,953



# Proposed Consolidated Budget for 2006

Categories	General Fund															Overall Total																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
	2005 Budget	2005 Estimate	2006 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31		Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
REVENUES																												1 Property Taxes	9,332,976	9,151,226	9,565,238	905,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,461,998	2 Other Taxes	1,653,000	1,673,191	1,613,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,712,550	3 Intergovernmental	4,074,327	4,073,968	3,979,726	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,979,726	4 Grants and Aids	251,784	525,754	331,100	110,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	535,080	5 Licenses and Permits	844,375	630,719	627,350	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	627,350	6 Charges For Service	564,475	575,708	556,300	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	556,300	7 Public Health and Safety	38,600	40,105	38,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38,600	8 Commercial Revenues	987,800	1,194,988	1,162,500	23,000	103,000	2,255,000	8,000	14,448	10,000	1,000	1,500	6,000	1,205,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	763,600	9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,488,198	10 Total	\$17,547,339	\$17,765,600	\$17,885,874	\$1,042,000	\$103,000	\$2,255,000	\$8,000	\$245,048	\$390,500	\$86,000	\$86,530	\$1,389,400	\$396,000	\$193,000	\$500	\$13,000	\$19,000	\$10,000	\$435,000	\$435,000	\$4,863,780	\$4,014,240	\$562,000	\$0	\$0	\$0	\$0	\$2,000,000	EXPENDITURES																												11 General Government	4,620,665	4,519,475	5,096,655	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,268,620	12 Public Safety	9,310,052	9,167,194	9,545,545	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,766,650	13 Health/Social Services	490,890	476,665	512,675	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,594,128	14 Public Works	3,215,460	3,098,376	3,414,275	1,064,311	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,594,128	15 Leisure	1,627,930	1,607,533	1,719,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800	16 Capital Outlay or Other	0	0	0	81,500	0	1,119,437	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800	17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,831,627	18 Total	\$19,265,167	\$18,869,243	\$20,265,750	\$1,064,311	\$81,500	\$1,119,437	\$0	\$165,950	\$117,135	\$9,000	\$90,473	\$1,536,000	\$1,048,575	\$5,000	\$113,165	\$0	\$20,000	\$0	\$0	\$0	\$4,991,500	\$4,217,105	\$505,880	\$0	\$0	\$0	\$0	\$42,016,791	19 Excess (Deficiency)	-1,717,845	-1,103,643	-2,386,676	-84,451	-21,500	1,135,563	8,000	81,088	273,365	77,000	-3,923	-166,600	-542,575	190,000	-112,685	13,000	-1,000	10,000	435,000	435,000	-127,720	-202,855	76,120	50	0	0	0	0	-84,260,189	INTERFUND TRANSFERS																												20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 Total	\$0	\$0	\$0	\$0	\$0	-\$1,135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$500,000	\$75,000	\$0	\$0	\$0	-\$836,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	30 Beginning Fund Balance	\$6,942,371	\$8,075,354	\$7,771,711	\$64,849	\$77,437	\$0	\$287,193	\$692,097	\$1,008,843	-\$46,659	\$102,550	\$197,410	\$472,644	\$473,610	\$37,978	\$445,285	\$2,548	\$703,859	\$3,128,341	\$2,044,367	\$205,081	\$205,081	\$358,643	\$8,924	\$7,653,483	\$14,073	\$0	\$25,694,427	31 Designated Reserve	150,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000	32 Ending Fund Balance	\$5,074,523	\$7,771,711	\$5,181,835	\$418	\$98,937	\$563	\$285,193	\$773,185	\$1,282,208	\$30,301	\$96,627	\$30,810	\$30,069	\$163,610	\$313	\$458,285	\$1,548	\$713,859	\$2,627,341	\$1,916,647	\$2,216	\$2,216	\$334,963	\$8,974	\$7,060,043	\$14,273	\$0	\$21,134,238	33 Property Tax Contribution				\$915,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,276,700	\$0	\$0	\$17,461,998
1 Property Taxes	9,332,976	9,151,226	9,565,238	905,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,461,998																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
2 Other Taxes	1,653,000	1,673,191	1,613,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,712,550																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
3 Intergovernmental	4,074,327	4,073,968	3,979,726	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,979,726																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
4 Grants and Aids	251,784	525,754	331,100	110,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	535,080																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
5 Licenses and Permits	844,375	630,719	627,350	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	627,350																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
6 Charges For Service	564,475	575,708	556,300	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	556,300																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
7 Public Health and Safety	38,600	40,105	38,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	38,600																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
8 Commercial Revenues	987,800	1,194,988	1,162,500	23,000	103,000	2,255,000	8,000	14,448	10,000	1,000	1,500	6,000	1,205,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	763,600																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,488,198																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
10 Total	\$17,547,339	\$17,765,600	\$17,885,874	\$1,042,000	\$103,000	\$2,255,000	\$8,000	\$245,048	\$390,500	\$86,000	\$86,530	\$1,389,400	\$396,000	\$193,000	\$500	\$13,000	\$19,000	\$10,000	\$435,000	\$435,000	\$4,863,780	\$4,014,240	\$562,000	\$0	\$0	\$0	\$0	\$2,000,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
EXPENDITURES																												11 General Government	4,620,665	4,519,475	5,096,655	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,268,620	12 Public Safety	9,310,052	9,167,194	9,545,545	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,766,650	13 Health/Social Services	490,890	476,665	512,675	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,594,128	14 Public Works	3,215,460	3,098,376	3,414,275	1,064,311	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,594,128	15 Leisure	1,627,930	1,607,533	1,719,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800	16 Capital Outlay or Other	0	0	0	81,500	0	1,119,437	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800	17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,831,627	18 Total	\$19,265,167	\$18,869,243	\$20,265,750	\$1,064,311	\$81,500	\$1,119,437	\$0	\$165,950	\$117,135	\$9,000	\$90,473	\$1,536,000	\$1,048,575	\$5,000	\$113,165	\$0	\$20,000	\$0	\$0	\$0	\$4,991,500	\$4,217,105	\$505,880	\$0	\$0	\$0	\$0	\$42,016,791	19 Excess (Deficiency)	-1,717,845	-1,103,643	-2,386,676	-84,451	-21,500	1,135,563	8,000	81,088	273,365	77,000	-3,923	-166,600	-542,575	190,000	-112,685	13,000	-1,000	10,000	435,000	435,000	-127,720	-202,855	76,120	50	0	0	0	0	-84,260,189	INTERFUND TRANSFERS																												20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 Total	\$0	\$0	\$0	\$0	\$0	-\$1,135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$500,000	\$75,000	\$0	\$0	\$0	-\$836,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	30 Beginning Fund Balance	\$6,942,371	\$8,075,354	\$7,771,711	\$64,849	\$77,437	\$0	\$287,193	\$692,097	\$1,008,843	-\$46,659	\$102,550	\$197,410	\$472,644	\$473,610	\$37,978	\$445,285	\$2,548	\$703,859	\$3,128,341	\$2,044,367	\$205,081	\$205,081	\$358,643	\$8,924	\$7,653,483	\$14,073	\$0	\$25,694,427	31 Designated Reserve	150,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000	32 Ending Fund Balance	\$5,074,523	\$7,771,711	\$5,181,835	\$418	\$98,937	\$563	\$285,193	\$773,185	\$1,282,208	\$30,301	\$96,627	\$30,810	\$30,069	\$163,610	\$313	\$458,285	\$1,548	\$713,859	\$2,627,341	\$1,916,647	\$2,216	\$2,216	\$334,963	\$8,974	\$7,060,043	\$14,273	\$0	\$21,134,238	33 Property Tax Contribution				\$915,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,276,700	\$0	\$0	\$17,461,998																																																																																																																																																																																																																																																																																																																														
11 General Government	4,620,665	4,519,475	5,096,655	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,268,620																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
12 Public Safety	9,310,052	9,167,194	9,545,545	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,766,650																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
13 Health/Social Services	490,890	476,665	512,675	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,594,128																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
14 Public Works	3,215,460	3,098,376	3,414,275	1,064,311	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,594,128																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
15 Leisure	1,627,930	1,607,533	1,719,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
16 Capital Outlay or Other	0	0	0	81,500	0	1,119,437	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,702,800																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,831,627																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
18 Total	\$19,265,167	\$18,869,243	\$20,265,750	\$1,064,311	\$81,500	\$1,119,437	\$0	\$165,950	\$117,135	\$9,000	\$90,473	\$1,536,000	\$1,048,575	\$5,000	\$113,165	\$0	\$20,000	\$0	\$0	\$0	\$4,991,500	\$4,217,105	\$505,880	\$0	\$0	\$0	\$0	\$42,016,791																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
19 Excess (Deficiency)	-1,717,845	-1,103,643	-2,386,676	-84,451	-21,500	1,135,563	8,000	81,088	273,365	77,000	-3,923	-166,600	-542,575	190,000	-112,685	13,000	-1,000	10,000	435,000	435,000	-127,720	-202,855	76,120	50	0	0	0	0	-84,260,189																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
INTERFUND TRANSFERS																												20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28 Total	\$0	\$0	\$0	\$0	\$0	-\$1,135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$500,000	\$75,000	\$0	\$0	\$0	-\$836,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	30 Beginning Fund Balance	\$6,942,371	\$8,075,354	\$7,771,711	\$64,849	\$77,437	\$0	\$287,193	\$692,097	\$1,008,843	-\$46,659	\$102,550	\$197,410	\$472,644	\$473,610	\$37,978	\$445,285	\$2,548	\$703,859	\$3,128,341	\$2,044,367	\$205,081	\$205,081	\$358,643	\$8,924	\$7,653,483	\$14,073	\$0	\$25,694,427	31 Designated Reserve	150,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000	32 Ending Fund Balance	\$5,074,523	\$7,771,711	\$5,181,835	\$418	\$98,937	\$563	\$285,193	\$773,185	\$1,282,208	\$30,301	\$96,627	\$30,810	\$30,069	\$163,610	\$313	\$458,285	\$1,548	\$713,859	\$2,627,341	\$1,916,647	\$2,216	\$2,216	\$334,963	\$8,974	\$7,060,043	\$14,273	\$0	\$21,134,238	33 Property Tax Contribution				\$915,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,276,700	\$0	\$0	\$17,461,998																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
23 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
24 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
25 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
28 From Fund 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
28 Total	\$0	\$0	\$0	\$0	\$0	-\$1,135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$500,000	\$75,000	\$0	\$0	\$0	-\$836,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
30 Beginning Fund Balance	\$6,942,371	\$8,075,354	\$7,771,711	\$64,849	\$77,437	\$0	\$287,193	\$692,097	\$1,008,843	-\$46,659	\$102,550	\$197,410	\$472,644	\$473,610	\$37,978	\$445,285	\$2,548	\$703,859	\$3,128,341	\$2,044,367	\$205,081	\$205,081	\$358,643	\$8,924	\$7,653,483	\$14,073	\$0	\$25,694,427																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
31 Designated Reserve	150,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
32 Ending Fund Balance	\$5,074,523	\$7,771,711	\$5,181,835	\$418	\$98,937	\$563	\$285,193	\$773,185	\$1,282,208	\$30,301	\$96,627	\$30,810	\$30,069	\$163,610	\$313	\$458,285	\$1,548	\$713,859	\$2,627,341	\$1,916,647	\$2,216	\$2,216	\$334,963	\$8,974	\$7,060,043	\$14,273	\$0	\$21,134,238																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
33 Property Tax Contribution				\$915,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,276,700	\$0	\$0	\$17,461,998																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							

30 Space Assessments																														
31 Economic Development																														
32 Law Income Loan																														
33 Development Future Impts																														
34 Health Insurance																														
35 Emergency Medical Services																														
36 Storm Water Utility																														
40 Capital Improvements																														
41 Developer Agreements																														
50 General Debt																														
51 Debt Amortization																														
52 Debt TIF #1																														
53 Debt TIF #2																														
54 Debt TIF #3																														
55 Debt TIF #4																														
56 Debt TIF #5																														
57 Debt TIF #6																														
58 Debt Public Station																														
60 General Fund																														

# Proposed Consolidated Budget for 2005

Categories	General Fund												Total														
	2004 Budget	2004 Estimate	2005 Budget	Change	Fund 11	Fund 12	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28		Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Total	
<b>REVENUES</b>																											
1 Property Taxes	9,032,978	8,894,582	9,332,978	3.3%	800,000	0	0	0	0	0	0	0	0	590,000	0	0	0	0	0	0	0	0	0	0	0	17,013,353	
2 Other Taxes	1,888,000	1,655,931	1,653,000	-2.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,846,075	
3 Intergovernmental	4,071,483	4,071,434	4,074,327	0.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,074,327	
4 Grants and Aids	272,245	410,760	251,764	-7.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	379,284	
5 Licenses and Permits	670,570	664,890	644,375	-3.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	644,375	
6 Charges For Service	525,375	571,200	564,475	7.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	564,475	
7 Public Health and Safety	34,000	44,381	38,600	13.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	537,045	
8 Commercial Revenues	952,775	1,061,120	987,800	5.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	702,600	
9 Debt Proceeds	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,864,957	
10 Total	\$17,227,436	\$17,374,108	\$17,547,339	1.9%	\$891,000	\$81,000	\$4,483,570	\$4,483,570	\$371,000	\$75,500	\$96,175	\$84,500	\$596,000	\$330,000	\$1,000	\$147,905	\$27,000	\$8,900	\$6,900	\$480,000	\$3,595,000	\$528,000	\$500	\$0	\$3,633,835	\$150	\$33,062,025
<b>EXPENDITURES</b>																											
11 General Government	4,569,225	4,511,015	4,620,865	1.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,769,790	
12 Public Safety	8,803,248	8,972,931	9,310,852	5.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,221,405	
13 Health/Rec/Social Services	474,765	484,165	490,860	3.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,892,160	
14 Public Works	3,095,220	3,215,680	3,215,680	3.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,649,089	
15 Capital Outlay	1,530,355	1,515,161	1,627,530	6.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,627,530	
16 Other	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,607,485	
17 Debt	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,433,759	
18 Total	\$18,472,993	\$18,116,897	\$19,285,187	4.3%	\$1,011,774	\$81,000	\$4,501,290	\$4,501,290	\$114,503	\$75,500	\$93,368	\$86,000	\$1,044,513	\$75,000	\$147,905	\$50,000	\$0	\$0	\$0	\$0	\$3,911,353	\$421,865	\$0	\$4,343,635	\$0	\$4,343,635	\$5,300,628
19 Excess (Deficiency)	-1,245,557	-742,389	-4,717,848		-80,774	10,000	-17,730	-17,730	256,097	75,500	2,807	56,500	-538,513	255,000	-145,905	14,000	-23,000	6,900	480,000	-480,000	-352,353	106,135	500	-710,000	150	\$4,238,622	
<b>INTERFUND TRANSFERS</b>																											
20 To Fund 40	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-85,000	0	0	0	0	0	0	-775,000	
21 To Fund 29	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100,000	0	0	0	0	0	0	-100,000	
22 From Fund 35	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	185,000	
23 From Fund 32	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40,000	
24 From Fund 30	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000	
25 From Fund 11	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
26 From Fund 38	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000	
27 From Fund 49	0	0	0	0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
28 Total	\$0	\$0	\$0	0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$400,000	\$398,207	\$147,150	-\$395,940	\$893,376	\$2,795,047	-\$185,000	\$0	\$0	-\$435,000	\$0	\$0	\$0	\$0	
29 Beginning Fund Balance	\$7,086,462	\$7,664,760	\$6,942,371	-2.1%	\$198,643	\$62,253	\$1,964,045	\$1,964,045	\$664,863	\$38,310	\$104,326	\$135,258	\$906,639	\$398,207	\$147,150	\$395,940	\$25,648	\$93,376	\$2,795,047	\$2,795,047	\$376,889	\$253,633	\$53,907	\$6,484,113	\$6,403	\$23,725,908	
30 Designated Reserve	150,000	0	150,000		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	150,000	
31 Ending Fund Balance	\$5,693,905	\$5,942,371	\$5,074,523	-10.9%	\$77,869	\$72,253	\$1,946,315	\$1,946,315	\$898,762	\$898,960	\$113,810	\$193,798	\$467,226	\$253,207	\$245	\$373,940	\$2,648	\$302,276	\$3,054,047	\$3,054,047	\$24,546	\$109,768	\$54,407	\$5,598,113	\$5,653	\$21,341,306	
32 Property Tax Contribution	0	0	\$9,332,978		\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,013,353

**Fund Names**

- 10 General Fund
- 11 Solid Waste
- 12 Donations
- 20 General Debt
- 21 Debt Amortization
- 24 Debt TIF #2
- 25 Debt TIF #3
- 26 Debt TIF #4
- 27 Debt TIF #5
- 28 Debt TIF #6
- 29 Debt Police Station
- 30 Special Assessments
- 31 Economic Development
- 32 Park Escrow
- 33 Low Income Loan
- 34 Development Future Impacts
- 35 Impact Fee
- 36 Health Insurance
- 37 Emergency Medical Services
- 38 Storm Water Utility
- 40 Capital Improvements
- 41 Developer Agreements
- Tax Rate 2005 >>>> \$6.5841
- Tax Rate 2004 >>>> \$8.8187
- Difference >>>> -\$1.8346



# City of Oak Creek 2010 Annual Budget

## Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2010	2006	2007	2008	2009	2010
GENERAL GOVERNMENT						
Mayor	16,000	1	1	1	1	1
President of Council	8,400	1	1	1	1	1
Aldermen	7,200	5	5	5	5	5
Municipal Judge - Part Time - Elected 5/1	15,247	1	1	1	1	1
Part Time Clerical	20,000	0	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
BUILDING MAINTENANCE DEPARTMENT						
Building Superintendent	82,060	1	1	1	1	1
Facilities Maintenance Technician	56,125	1	1	1	1	1
Part Time Custodian	14,000	5	5	5	5	5
<i>TOTAL FULL TIME</i>		<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>
ADMINISTRATION						
City Administrator	108,443	1	1	1	1	1
Personnel Specialist	60,249	1	1	1	1	1
Part Time Clerical	N/A	0	0	0	0	0
<i>TOTAL FULL TIME</i>		<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>
DATA PROCESSING						
Information Technology Manager	87,797	1	1	1	1	1
Computer Specialist	60,249	1	1	1	1	1
GIS Coordinator	65,562	1	1	1	1	1
GIS Eng Technician	52,264	1	1	1	1	1
Part Time Intern		0	1	1	0	0
Part Time Specialist	34,756	0	0	0	1	1
<i>TOTAL FULL TIME</i>		<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>
CITY CLERK'S OFFICE						
Clerk/Comptroller - Elected 5/1	71,153	1	1	1	1	1
Deputy Clerk	60,249	1	1	1	1	1
Accountant/Finance Manager		1	1	1	0	0
Account Clerk III		1	1	1	0	0
Secretary	44,807	1	1	1	1	1
Account Clerk II		1	1	1	0	0
Part Time Clerical		1	1	1	0	0
<i>TOTAL FULL TIME</i>		<i>6</i>	<i>6</i>	<i>6</i>	<i>3</i>	<i>3</i>
FINANCE DEPARTMENT						
Finance Director	81,401	0	0	0	1	1
Account Clerk III	51,497	0	0	0	1	1
Account Clerk II	49,048	0	0	0	1	1
<i>TOTAL FULL TIME</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>3</i>
TREASURER'S OFFICE						
Treasurer - Elected 5/1	66,782	1	1	1	1	1
Account Clerk II	47,166	1	1	1	1	1
Part Time Clerical	16,200	1	1	2	2	2
<i>TOTAL FULL TIME</i>		<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>
LEGAL						
City Attorney	95,697	1	1	1	1	1
Assistant City Attorney	30,000	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>
ASSESSOR'S OFFICE						
Deputy Assessor	vacant	0	0	0	0	0
Assessment Technician	49,369	1	1	1	1	1
Part Time Clerk	18,150	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>

# City of Oak Creek 2010 Annual Budget

## Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2010	2006	2007	2008	2009	2010
COMMUNITY DEVELOPMENT DEPARTMENT						
Director	82,406	1	1	1	1	1
Planner	60,249	1	1	1	1	1
Zoning Adm/Planner	60,249	0	1	1	1	1
Secretary	46,344	1	1	1	1	1
Part Time Clerical	14,000	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>3</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>
INSPECTION DIVISION						
Building Commissioner	N/A	0	0	0	0	0
Building Inspector Supervisor	71,317	1	1	1	1	1
Building Inspector	66,928	1	1	1	2	2
Plumbing Inspector	66,928	2	2	2	1	1
Electrical Inspector	66,928	1	1	1	1	1
Street Light Maintenance Electrician	66,928	1	1	1	1	1
Secretary	44,807	1	1	1	1	1
Part Time Clerical	13,500	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>
POLICE DEPARTMENT						
Police Chief	100,687	1	1	1	1	1
Captain	94,482	2	2	2	2	2
Lieutenant	82,060	4	4	4	4	4
Sergeant	74,838	6	6	6	6	6
Detective	69,108	4	4	4	4	4
Police Officer	61,703	41	41	41	41	41
Admin. Support Bureau Manager	N/A	1	0	0	0	0
Dispatch Manager	66,928	0	1	1	1	1
Court Clerk	41,858	2	2	2	2	2
Clerk Matron	41,858	3	3	3	3	3
Dispatchers	42,871	13	13	13	13	13
Dispatcher/Supervisor	53,468	1	1	1	1	1
Secretary	49,048	1	1	1	1	1
Mechanic II	59,696	1	1	1	1	1
Part Time Clerical	12,500	1	1	1	1	1
Crossing Guard	N/A	0	0	0	0	0
Part Time Police Aide	7,350	3	3	3	3	3
Part Time Custodian	16,000	4	4	4	4	4
Part Time Evidence Room Technician	12,500	1	1	1	1	1
Part Time Student	4,500	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>80</i>	<i>80</i>	<i>80</i>	<i>80</i>	<i>80</i>
FIRE DEPARTMENT						
Chief	100,687	1	1	1	1	1
Assistant Chief	94,482	2	2	2	1	1
Battalion Chiefs	82,060	0	0	3	4	4
Commander/Captain	70,334	3	3	0	0	0
Lieutenant	69,661	6	6	9	9	9
Firefighter	63,333	39	39	36	36	36
Fire Inspector	63,333	1	1	1	1	1
Secretary	49,048	1	1	1	1	1
Part Time Clerical	5,720	0	0	0	1	1
Part Time Mechanic	18,000	0	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>

# City of Oak Creek 2010 Annual Budget

## Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2010	2006	2007	2008	2009	2010
<b>LIBRARY</b>						
City Librarian	70,038	1	1	1	1	1
Assistant Librarian	55,329	1	1	1	1	1
Children's Librarian	49,006	1	1	1	1	1
Reference Librarian	49,006	1	1	1	1	1
Secretary/Bookkeeper	N/A	0	0	0	0	0
Library Services Asst	41,160	1	1	1	1	1
Part Time Aides	16,500	9	10	10	10	10
Part Time Reference Librarian	22,125	0	1	1	1	1
Part Time Page	5,000	5	5	5	5	5
<i>TOTAL FULL TIME</i>		5	5	5	5	5
<b>HEALTH DEPARTMENT</b>						
Health Administrator	82,670	1	1	1	1	1
Public Health Nurse Supervisor	67,055	1	1	1	1	1
Public Health Nurse	56,846	0	0	0	1	1
Registered Sanitarian	62,924	0	1	1	1	1
Secretary	46,344	1	1	1	1	1
Permanent Part Time Nurse	25,000	12	7	6	3	3
Immunization Clerk	15,000	1	1	1	1	1
Part Time Clinic Nurse	5,000	1	1	0	1	1
<i>TOTAL FULL TIME</i>		3	4	4	5	5
<b>RECREATION DEPARTMENT</b>						
Director	79,034	1	1	1	1	1
Parks Maintenance Supervisor	64,172	1	1	1	1	1
Parks Maintenance Technician	53,007	1	1	1	1	1
Parks Mechanic II	59,696	1	1	1	1	1
Secretary	47,632	1	1	1	1	1
Recreation Supervisor	56,125	1	1	1	1	1
Part Time City Forester	N/A	0	0	0	0	0
Urban Forester	58,683	1	1	1	1	1
Arborist Part Time	30,000					1
Part Time Clerical	15,000	3	3	3	3	3
<i>TOTAL FULL TIME</i>		7	7	7	7	7
<b>ENGINEERING DIVISION</b>						
Public Works Director/City Engineer	101,774	1	1	1	1	0
Acting City Engineer	87,135					1
Development Engineer	78,763	1	1	1	1	1
Design Engineer	80,681	2	2	2	2	2
Construction Coordinator	80,681	1	1	1	1	0
Civil Engineer	74,137	2	2	2	2	2
Senior Engineering Technician	65,562	2	2	2	2	2
Engineering Technician	47,561	2	1	1	1	0
Senior Draftsman	58,242	1	1	1	1	1
Secretary	46,344	1	1	1	1	1
Part Time Clerical	N/A	0	0	0	0	0
<i>TOTAL FULL TIME</i>		13	12	12	12	10
<b>STREETS AND SOLID WASTE COLLECTION</b>						
Superintendent	79,034	1	1	1	1	1
Street Supervisor	66,928	1	1	1	1	1
Secretary/Account Clerk III	49,048	1	1	1	1	1
Chief Mechanic	62,789	1	1	1	1	1
Mechanic I	N/A	0	0	0	0	0
Mechanic II	59,696	2	2	2	2	2
Operators	56,125	26	26	26	25	25
Part Time	18,000	2	2	2	2	2
<i>TOTAL FULL TIME</i>		32	32	32	31	31
<b>Total Full Time Employment</b>		<b>221</b>	<b>222</b>	<b>222</b>	<b>222</b>	<b>220</b>

# ECONOMIC PROFILE

City of Oak Creek, WI

## Population

Year	Number	Percent Change
1980	16,932	--
1990	19,513	15.2
2000	28,456	45.8
2003(est.)	30,856	8.4

Source: U.S. Bureau of the Census, Wisconsin Department of Administration, and SEWRPC.

## Housing

Year	Total Households	Percent Change
1980	5,565	--
1990	7,007	25.9
2000	11,239	60.4

### Unit Information: 2000

Total Units.....	11,897
Owner Occupied.....	6,847
Median Value.....	\$139,100
Renter Occupied.....	4,392
Median Rent.....	\$704
Vacancy Rate.....	8.7%

### Units Authorized by Building Permits: 2002

Total Units.....	716
------------------	-----

Source: U.S. Bureau of the Census and SEWRPC.

## Income

### 2001 Per Capita Personal Income

Milwaukee County.....	\$29,886
Southeastern Wisconsin Region.....	33,126
Wisconsin.....	29,270

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

## Taxes

### Local Property Taxes, 2002

--Assessment Ratio: 0.9341  
--Net Rate/\$1,000: \$26.73  
--2003 Total Equalized Value: \$2,142,128,700

Source: The City of Oak Creek and the Wisconsin Dept. of Revenue.

## Financial

### Bank One

7980 S. Howell Avenue  
Telephone: (414) 768-5649

### Maritime Savings Bank

111 W. Ryan Road  
Telephone: (414) 571-8666

### First Credit Union

2121 E. Rawson Avenue  
Telephone: (414) 762-4460

### Mutual Savings Bank

8780 S. Howell Avenue  
Telephone: (414) 764-3400

### Guaranty Bank

2201 E. Rawson Avenue  
Telephone: (414) 762-4700

### St. Francis Bank

125 E. Puetz Road  
Telephone: (414) 486-7024

### Lakeside Credit Union

150 W. Ryan Road  
Telephone: (414) 764-0900

### Tri-City National Bank

6400 S. 27<sup>th</sup> Street  
Telephone: (414) 761-1610

### M & I Marshall & Ilsley Bank

8561 S. Howell Avenue  
Telephone: (414) 762-0164

### Wauwatosa Savings Bank

6560 S. 27<sup>th</sup> Street  
Telephone: (414) 761-1920

## Transportation

### Highways

- Interstate Highway 94/43 passes through the western portion of the City; Interstate Highway 894 is located 3 miles north
- State Highway 241 passes through the western portion of the City on Interstate Highway 94

### Trucking

- 406 trucking and warehousing establishments located in Milwaukee County

### Water Transportation Facilities

- Port of Milwaukee located 10 miles north

### Air Service

- General Mitchell International Airport, located adjacent to the north City limits John H. Batten Field, located 7 miles southeast
- Chicago's O'Hare Intl. Airport, located 70 miles south

### Railway Service

- Union Pacific Railroad
- Canadian Pacific Railway
- Rail passenger service, provided by Amtrak, available in Milwaukee County and Sturtevant

### Public Transit

- Three local routes and two freeway flyer routes operated by the Milwaukee County Transit System
- Two Park-n-Ride lots in or adjacent to the City along Interstate Highway 94
- Specialized transportation service available to the elderly and persons with disabilities through two special Milwaukee County Public transit programs
- Various intercity bus routes serve the City, and a shuttle bus runs during the morning and afternoon shift changes.

## Government Services

### Police and Fire

Police Department: 49 full-time personnel  
Fire Department: 43 full-time personnel

### Other

Oak Creek provides standard services such as street maintenance, snow removal, street lighting, a public library, and a park and recreation program. The City also has a Planning commission, a comprehensive plan, and a zoning ordinance.

## Health

The Oak Creek Health Department runs two clinics each month to provide immunizations for all residents. The Department also provides health services for students of the Oak Creek-Franklin Joint School District. In addition, the City is served by a complete range of health professionals offered by the County's 17 area hospitals and over 700 clinics. Of special interest is the Milwaukee Regional Medical Center, a voluntary consortium of private, nonprofit, and governmental institutions dedicated to the delivery of health care, the education of health personnel, and the conduct of health-related research.

## Media

### Local Newspapers

- Oak Creek Pictorial, Weekly
- Milwaukee Journal Sentinel, Daily

# Labor and Wages

## MILWAUKEE COUNTY EMPLOYMENT: MARCH 2000\*

<u>Employment by Industry</u>	<u>Number of Persons Employed</u>	<u>Percent of Persons Employed</u>
Agriculture, Forestry, and Fishing.....	1,575	0.3
Construction.....	12,757	2.4
Manufacturing.....	88,924	17.0
Transportation and Public Utilities.....	29,201	5.6
Wholesale Trade.....	24,834	4.7
Retail Trade.....	78,407	15.0
Finance, Insurance, and Real Estate.....	39,432	7.5
Services.....	187,811	35.9
Government.....	60,388	11.5
Unknown Industry Division.....	52	0.0
Total.....	523,381	100.0

## MILWAUKEE COUNTY PROJECTED EMPLOYMENT: 2010

<u>Employment by Industry</u>	<u>Number of Persons Employed</u>	<u>Percent of Persons Employed</u>
Management, Business & Financial.....	51,030	8.5
Professional & Related.....	128,360	21.4
Service.....	114,030	19.0
Sales & Related.....	54,780	9.1
Office & Administration Support.....	105,100	17.5
Farming, Fishing & Forestry.....	1,050	0.2
Construction & Extraction.....	17,110	2.9
Installation, Maintenance & Repair.....	20,660	3.4
Production.....	62,270	10.4
Transportation & Material Moving.....	45,210	7.5
Total.....	599,550	100.0

\* Not included: Self-employed, unpaid family workers, and private household workers.  
Source: Wisconsin Department of Workforce Development and SEWRPC.

## MEDIAN HOURLY WAGES FOR SELECTED OCCUPATIONS: 2001

Wage and employment estimates categorized by occupation can be found by following the link for the OES Wage Survey located below.

[Milwaukee County 2001 OES Wage Survey](#)

Source: Wisconsin Department of Workforce Development and SEWRPC.

## MILWAUKEE COUNTY CIVILIAN LABOR FORCE: MARCH 2001

Total Civilian Labor Force.....	487,967
Employed Civilian Labor Force.....	463,990

Source: Wisconsin Department of Workforce Development and SEWRPC.

# Major Private-Sector Employers

### MANUFACTURING

#### Machinery Except Electrical

Columbia Grinding, Inc.  
Delphi  
Morris Material Handling  
Owens Industries  
Superior Die Set Corp.  
Zenar Corp.  
The Zierden Company

#### Transportation Equipment

A.A.A. Sales and Engineering, Inc.

#### Furniture and Fixtures

Bay View Industries, Inc.

#### Lumber and Wood Products

Oak Creek Wood Products

#### Instruments and Related Products

Seaman Nuclear Corp.  
Soderberg, Inc.

#### Printing and Publishing

McAdams Graphics  
Victory Graphics  
C-Graphics

#### Electrical and Electronic Equipment

Ademco Systems  
Eder Industries, Inc.  
Electrotek Corp.

#### Fabricated Metal Products

Accutec  
J.F. Cook, Inc.  
Elwood Corp.  
Flur international, inc.  
Grunau Company, Inc.  
Industrial Erecting Company, Inc.  
Metalspun Products Company, Inc.  
Mid-America Steel Drum Company, Inc.  
National Technologies, Inc.  
Prime Manufacturing Corp.  
Unlimited, Inc.

#### Rubber and Miscellaneous Plastics Products

Applied Plastics Company, Inc.  
Bay View Industries  
Eldorado Packaging Corp.  
Seville Flexpack Corp.

#### Primary Metal Industries

Milwaukee Steel Converting Corp.  
Steelwind Industries

#### Miscellaneous Services

Aldi Foods Distribution Center  
Franchise Food Service  
Midwest Airlines Corporate Headquarters  
Master Lock Corporate Headquarters  
Reinhart Institutional Foods  
Roadway

#### Chemicals and Allied Products

Air Products and Chemicals, Inc.  
Cemedine, U.S.A., Inc.  
Diedrich Technologies, Inc.  
Henkel Surface Technologies  
Hodgson Process Chemicals, Inc.  
PPG Industries, Inc.

### SERVICES

#### Health

Damon Clinical Laboratories

#### Business

Barricade Flasher Service, Inc.  
Royalty Janitorial, Inc.  
United Parcel Service

#### Social

Children's World Learning Center  
Oak Crest Retirement Home, Inc.  
Schmidt Home  
Meadowmere – Oak Creek

#### Amusement and Recreation

Classic Lanes

#### Engineering, Research, and Management

Sigma Environmental, Inc.  
Schauer & Associates, Inc.

Source: 2000 Classified Directory of Wisconsin Manufacturers. 1998 Wisconsin Business Service Directory, the City of Oak Creek, and SEWRPC.



## Education

The City of Oak Creek is served by the Oak Creek-Franklin Joint School District which also serves the eastern part of the City of Franklin.

### Public High School Graduates: 2002

Total Graduates.....382  
Average Graduation Rate.....95.74%

### Standardized Test Results: 2002

Based upon the mean scores reported in nation, Wisconsin students scored among the highest in the nation on the American College Test (ACT) in the 2001-2002 school year.

### 2002 Average ACT Scores

Oak Creek- Franklin School District.....22.2  
Wisconsin.....22.2  
United States.....20.8

Source: Wisconsin Department of Public Instruction and SEWRPC.

The following post-secondary educational facilities are located within Milwaukee County:

### Colleges and Universities

Alverno College, City of Milwaukee  
Cardinal Stritch College, City of Glendale  
Columbia College of Nursing,  
City of Milwaukee  
Marquette University, City of Milwaukee  
Medical College of Wisconsin,  
City of Wauwatosa  
Milwaukee Institute of Art & Design,  
City of Milwaukee  
Milwaukee School of Engineering,  
City of Milwaukee  
Mount Mary College, City of Milwaukee  
University of Wisconsin-Milwaukee,  
City of Milwaukee  
Wisconsin Lutheran College, City of  
Wauwatosa

### Technical and Vocational Schools

Milwaukee Area Technical College  
South Campus, City of Oak Creek

### Library

The Oak Creek Library is a member of the Milwaukee County Federated Library System

## Utilities

### Electric Power

- We Energies  
Service Information: 1-800-242-9137

### Natural Gas

- We Energies  
Service Information: 1-800-236-9874

### Water

- Oak Creek Water Treatment Plant  
Source: Lake Michigan  
Pumping Capacity:  
20.0 million gallons per day  
Average Daily Consumption:  
6.7 million gallons  
Adequate Capacity for New Industry  
Rate Information: Utility Manager  
(414) 570-8210

### Telephone

- Ameritech, Inc.  
Business Service Information:  
In State: 1-800-660-3000  
Out of State: 1-800-447-7738

### Sanitary Sewerage

- Milwaukee Metropolitan Sewerage  
District: South Shore Area  
Average Annual Hydraulic Loading:  
100 million gallons per day  
Average Hydraulic Design Capacity:  
250 million gallons per day  
Rate Information: Sewer Billing  
(414) 272-5100

### Solid Waste

- The City of Oak Creek Department of  
Public Works collects municipal and  
commercial wastes on a weekly  
basis and provides bi-weekly  
collection of recyclables.  
General Information: (414) 768-6552

## Industrial Sites

### Industrial Parks (December 2003) Acres

Name	Total	Available	Contact Person
Northbranch Industrial Park	1,385	248	For all of the sites: Director of Community Development Telephone: (414) 768-6527
Southbranch Industrial Park	283	117	
Liberty Woods Business Park	12	8	
College Park Business Center	13	3	
Oak Creek Commerce and Industrial Park	38	33	
Creekside Corp. Center	38	38	

## Local Contacts

For industrial, commercial, or business information about the City of Oak Creek contact:

- Director of Community Development  
City Hall  
8640 S. Howell Avenue  
Oak Creek, Wisconsin 53154  
Telephone: (414) 768-6527  
Facsimile: (414) 768-9587
- Southeastern Wisconsin Regional  
Planning Commission  
P.O. Box 1607  
Waukesha, Wisconsin 53187-1607  
Telephone: (262) 547-6721
- Community Development Manager  
We Energies  
231 W. Michigan Street  
Milwaukee, WI 53203  
Telephone: (414) 221-3018  
Facsimile: (414) 221-3853
- President  
SECUB (Chamber of Commerce)  
8580 S. Howell Avenue  
Oak Creek, Wisconsin 53154  
Telephone: (414) 768-5845  
Facsimile: (414) 768-5842

This profile is one in a series of regional, county, and community profiles prepared by the Southeastern Wisconsin Regional Planning Commission in cooperation with the Regional Economic Partnership as a community service.

Revision date: December 2003

# City of Oak Creek

