



Oak Creek



City of Oak Creek

2009 Annual Budget and Capital Improvement Program

City of Oak Creek 2009 Annual Budget

PRINCIPAL OFFICIALS

MAYOR

Richard R. Bolender, April 2009

COMMON COUNCIL

Thomas Vandervort April 2009
First District

Daniel Bukiewicz April 2010
Second District

Mark Verhalen April 2009
Third District

Michael E. Toman April 2010
Fourth District

Dimity Grabowski April 2009
Fifth District

Thomas Michalski April 2010
Sixth District

ADMINISTRATION

Patrick DeGrave, Ph.D., City Administrator

Rose Ann Underberg, Finance Director

Pamela S. Bauer, City Clerk

Barbara A. Guckenberger, City Treasurer

Thomas Bauer, Police Chief

Caesar Geiger, Information Technology Manager

Larry Haskin, City Attorney

Brian Satula, Fire Chief

Richard Kulka, Facility Maintenance Superintendent

Douglas Schachtner, Director of Parks, Recreation and Forestry

Michael J. Lampe, Street Superintendent

Judith A. Price, Public Health Officer

Douglas Seymour, Community Development Director

Wayne St. John, City Engineer

Ross Talis, City Librarian

Steve Yttri, Utility Manager

City of Oak Creek 2008 Annual Budget

Proposed Consolidated Budget for 2007

Category	2006 Budget	2006 Estimate	2007 Budget	Fund 11	Fund 12	Fund 19	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Overall Total	
REVENUES																											
1 Property Taxes	9,585,538	8,429,459	9,886,040	965,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,164,740	
2 Other Taxes	1,613,000	1,506,133	1,623,000	0	0	0	0	0	200,000	0	0	0	0	150,000	0	0	0	0	0	0	0	0	0	0	0	0	2,269,515
3 Intergovernmental	3,919,726	3,919,726	4,009,654	0	0	0	0	0	0	0	20	0	0	0	300	0	0	0	0	0	0	0	0	0	0	0	4,009,924
4 Grants and Fees	231,100	465,189	271,100	118,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	381,182
5 Licenses and Permits	827,250	629,252	616,828	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	381,182
6 Fines	30,000	59,119	551,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	933,589
7 Public Health and Safety	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,137,323
8 Commercial Renewals	1,182,500	1,267,917	0	26,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	827,000
9 Other Revenues	0	0	0	111,000	0	0	0	0	0	0	2,255,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000,000
10 Total	\$17,205,814	\$17,200,004	\$18,192,614	\$1,048,500	\$111,000	\$2,255,000	\$10,000	\$0	\$0	\$0	\$119,020	\$217,915	\$898,000	\$215,000	\$1,000	\$16,000	\$18,900	\$19,500	\$360,000	\$5,062,000	\$4,110,000	\$0	\$50	\$3,595,450	\$200,300	\$37,158,758	
EXPENDITURES																											
11 General Government	5,006,655	4,921,340	5,883,065	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,791,205
12 Public Safety	9,549,545	9,435,768	9,914,720	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14,016,205
13 Health/Social Services	612,675	465,735	578,560	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,788,090
14 Public Works	3,414,275	3,316,750	3,411,665	1,118,535	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,069,590
15 Capital	1,712,000	1,899,428	1,853,580	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,285,590
16 Capital Outlay or Other	0	0	0	108,500	0	0	0	0	0	1,000	0	0	0	43,130	0	0	0	0	0	0	0	0	0	0	0	0	6,715,510
17 Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	203,000
18 Total	\$20,225,250	\$19,838,018	\$21,441,390	\$1,118,535	\$0	\$980,650	\$0	\$0	\$0	\$365,000	\$2,330	\$150,658	\$1,048,825	\$43,130	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,715,510
19 Excess (Deficiency)	2,389,876	-1,847,854	-3,258,688	-89,035	2,500	1,724,350	10,000	0	0	-26,000	17,870	87,277	-583,625	171,870	-107,200	16,000	-1,100	15,000	360,000	-147,500	-51,465	53,140	50	-3,120,080	300	\$42,345,503	
INTERFUND TRANSFERS																											
20 To Fund 40	0	0	0	0	0	-1,200,000	0	0	0	0	0	0	0	-400,000	0	-87,235	0	0	0	0	0	0	0	0	0	0	-2,543,180
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-15,000	0	0	0	0	0	0	0	-115,000
22 To Fund 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-7,500	0	0	0	0	0	0	0	-7,500
23 From Fund 25	0	0	0	0	0	0	0	0	0	0	0	115,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	805,845
24 From Fund 26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	728,445
25 From Fund 27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	87,235
26 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000
27 From Fund 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000
28 Total	\$0	\$0	\$0	\$0	\$0	\$-1,200,000	\$0	\$0	\$0	\$0	\$0	\$115,000	\$-400,000	\$0	\$-87,235	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000
30 Beginning Fund Balance	\$7,771,711	\$8,119,855	\$8,272,001	\$75,032	\$99,068	-\$2,278	\$134,389	\$0	\$0	\$25,252	\$98,118	\$29,334	\$297,748	\$299,345	\$434,279	\$81,148	\$683,871	\$2,942,866	\$2,040,202	\$198,687	\$361,944	\$4,943	\$7,861,611	\$22,391	\$0	\$21,721,782	
31 Designated Reserve	200,000	0	200,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200,000
32 Ending Fund Balance	\$5,161,953	\$4,272,001	\$2,813,315	\$3,887	\$101,568	\$21,574	\$324,389	\$0	\$0	\$352	\$115,788	\$103,728	\$599	\$39,318	\$186,685	\$303,044	\$7,046	\$878,871	\$2,742,521	\$1,892,702	\$147,492	\$166,044	\$4,993	\$7,084,931	\$22,591	\$18,919,047	
33 Property Tax Contribution			\$9,898,840	\$995,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,184,740

*The overall total by property fund includes the estimated 2007 State Computer Aids of \$173,953

City of Oak Creek 2008 Annual Budget

Consolidated Budget for 2005

Categories	Fund 10	Fund 11	Fund 12	Fund 36	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Overall Total		
REVENUES																									
1 Property Taxes	9,532,978	800,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17,013,353	
2 Other Taxes	1,653,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,880,000	
3 Intergovernmental	4,074,327	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,846,075	
4 Grants and Aids	251,784	110,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,074,327	
5 Licenses and Permits	644,375	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	379,324	
6 Charges for Service	564,475	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	644,375	
7 Franchise Fees	38,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	527,000	
8 Public Health and Safety	19,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	644,000	
9 Commercial Revenue	987,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,537,045	
10 Other Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	702,800	
Total	\$17,547,239	\$831,000	\$931,000	\$4,483,570	\$1,000	\$271,895	\$371,000	\$75,500	\$96,175	\$94,500	\$506,000	\$330,000	\$1,000	\$14,000	\$27,000	\$8,900	\$480,000	\$3,000	\$52,000	\$500	\$125,750	\$190	\$1,856,885		
EXPENDITURES																									
11 General Government	4,620,885	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,789,790	
12 Public Safety	9,310,652	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13,221,405	
13 Health/Social Services	490,860	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,992,160	
14 Public Works	3,215,460	1,015,845	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,653,170	
15 Leisure	1,827,930	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,827,930	
16 Capital Outlay or Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,343,635	
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,433,729	
18 Total	\$19,255,187	\$1,015,845	\$81,000	\$4,501,300	\$0	\$144,575	\$114,903	\$0	\$93,368	\$36,000	\$1,044,913	\$75,000	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	4,549,635
19 Excess (Deficiency)	-1,717,948	-84,845	10,000	-17,730	1,000	130,320	226,097	75,500	2,907	58,500	-539,913	255,000	-146,505	14,000	-23,000	8,900	480,000	-352,253	106,135	500	-710,000	150	0	\$2,192,865	
INTERFUND TRANSFERS																									
20 To Fund 40	0	0	0	0	0	0	0	0	0	0	0	-400,000	0	-40,000	0	0	0	0	0	0	0	0	0	-775,000	
21 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100,000	
22 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	85,000	
23 From Fund 32	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	165,000	
24 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40,000	
25 From Fund 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	400,000	
26 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
27 From Fund 49	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	250,000	
28 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$400,000	\$0	-\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	250,000
29 Beginning Fund Balance	\$8,942,371	\$158,643	\$62,253	\$1,964,045	\$123,324	\$568,642	\$642,863	\$38,910	\$104,436	\$135,298	\$906,839	\$398,207	\$147,150	\$399,940	\$25,648	\$893,376	\$2,798,047	\$376,899	\$25,633	\$53,907	\$6,484,113	\$5,403	\$0	\$23,480,237	
30 Designated Reserve	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	150,000
31 Ending Fund Balance	\$5,074,523	\$73,796	\$72,253	\$1,946,315	\$129,324	\$568,752	\$898,960	\$113,810	\$107,133	\$193,798	\$487,926	\$253,207	\$245	\$373,940	\$2,648	\$902,276	\$3,094,047	\$24,546	\$103,758	\$54,407	\$6,549,113	\$6,553	\$0	\$21,147,252	
33 Property Tax Contribution	\$9,332,978	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,890,000	\$0	\$0	\$3,490,385	\$0	\$0	\$17,013,353	

- 20 General Debt
- 21 Debt Amortization
- 24 Debt TIF #2
- 25 Debt TIF #3
- 26 Debt TIF #4
- 27 Debt TIF #5
- 28 Debt TIF #6
- 29 Debt Police Station
- 30 Special Assessments
- 31 Economic Development
- 32 Park Etc
- 33 Low Income Loan
- 34 Development Future Imp
- 35 Impact Fee
- 36 Health Insurance
- 37 Emergency Medical Services
- 38 Storm Water Utility
- 39 Asset Forfeiture
- 40 Capital Improvements
- 41 Developer Agreements

City of Oak Creek 2008 Annual Budget

Consolidated Budgets for 2003 as Budgeted

Categories	Fund 10	Fund 12	Fund 13	Fund 21	Fund 24	Fund 25	Fund 26	Fund 27	Fund 28	Fund 29	Fund 30	Fund 31	Fund 32	Fund 33	Fund 34	Fund 35	Fund 36	Fund 37	Fund 38	Fund 39	Fund 40	Fund 41	Fund 44	Fund 45	Fund 46	Fund 49	Overall Total	
REVENUES																												
1 Other Taxes	8,022,278	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18,252,228	
2 Other Fees	1,740,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,471,320	
3 Intergovernmental	4,550,950	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,572,650	
4 Grants and Aids	101,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	211,500	
5 Licenses and Permits	808,785	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	808,785	
6 Charges For Service	588,850	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	588,850	
7 Public Health and Safety	67,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,328,725	
8 Commercial Revenues	9,727,775	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,468,740	
9 Data Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
10 Total	\$17,862,298	\$0	\$4,308,975	\$0	\$214,975	\$106,200	\$21,246	\$101,200	\$1,826,500	\$291,000	\$37,000	\$4,000	\$24,000	\$3,170	\$15,000	\$765,000	\$1,000	\$3,000	\$14,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	125,000
EXPENDITURES																												
1 Administration	4,233,175	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,418,475	
12 Public Safety	8,216,514	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,565,205	
13 Health/Social Services	489,350	0	4,204,045	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,703,395	
14 Public Works	3,173,525	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,540,850	
15 Leisure	1,489,990	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,489,390	
16 Capital Outlay or Chair	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,489,390	
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,288,000	
Total	\$17,711,981	\$0	\$4,204,045	\$0	\$128,275	\$73,755	\$0	\$3,450	\$1,763,500	\$1,065,428	\$8,500	\$0	\$0	\$40,000	\$0	\$0	\$361,750	\$3,352,864	\$363,565	\$0	\$4,650,540	\$0	\$0	\$0	\$0	\$0	\$0	\$3,144,418
18 Excess (Deficiency)	\$159,417	6,400	\$184,930	8,000	\$86,700	\$32,445	\$21,246	\$7,850	\$43,800	\$594,438	\$28,500	\$1,300	\$24,000	\$13,400	\$15,000	\$765,000	\$19,240	\$97,664	\$9,495	\$0	\$1,597,290	\$0	\$44,000	\$0	\$0	\$0	\$45,050,020	
INTERFUND TRANSFERS																												
19 To Fund 10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
20 To Fund 12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
21 To Fund 25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
22 To Fund 29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23 To Fund 46	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
24 From Fund 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
25 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
26 From Fund 30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
27 From Fund 38	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
28 From Fund 44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
29 From Fund 49	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
30 From Fund 44	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
31 From Fund 49	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
32 Total	\$0	\$0	\$0	\$0	\$0	\$64,476	\$150,000	\$348,407	\$0	\$800,000	\$720,000	\$0	\$0	\$0	\$1,115,130	\$0	\$1,200,000	\$67,500	\$0	\$1,642,660	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
31 Beginning Fund Balance	\$5,403,554	\$69,359	\$1,388,434	\$275,734	\$383,300	\$68,955	\$225,157	\$142,705	\$53,843	\$0	\$413,410	\$271,431	\$511,431	\$7,021	\$632,135	\$24,868	\$404,177	\$365,115	\$9,473	\$4,468,750	\$11,731	\$0	\$0	\$0	\$0	\$0	\$0	
32 Designated Reserve	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
33 Ending Fund Balance	\$5,403,554	\$73,759	\$1,388,434	\$284,734	\$470,000	\$186,876	\$96,302	\$150,555	\$446,290	\$53,562	\$413,910	\$190,131	\$528,431	\$20,421	\$647,135	\$24,105	\$186,313	\$217,150	\$9,473	\$4,543,650	\$11,731	\$0	\$0	\$0	\$0	\$0	\$0	



Date: October 3, 2008
To: Mayor and Common Council Members

From: Administrator Patrick DeGrave
Finance Director RoseAnn Underberg

Purpose: Transmittal of 2009 Budget

Reminder: The Council is scheduled to conduct the Budget Review on Monday, October 13th, Tuesday, October 14th, and Wednesday, October 15th, from 6:00 p.m. to approximately 10:00 p.m., and, if needed, on Friday, October 17th, from 6:00 p.m. to approximately 10:00 p.m.

Please receive staff's Proposed City of Oak Creek 2009 Annual Budget. This proposed budget reflects departmental requests and committee recommendations that focus on maintaining the current services and programs provided to the citizens of Oak Creek without compromising the level of those services. This transmittal letter will provide an overview of various factors and issues affecting the budget, and a summary of the budget elements.

MAJOR FACTORS

The 2009 budget process presented several challenges:

1. The recommendations and final levy estimate have been computed using estimates from the State for shared revenue contributions and the expenditure restraint program. In addition to these estimates, the budget was prepared within the proposed levy restrictions imposed in the current State of Wisconsin biennium budget. Those limits restrict local government units from increasing their levy more than 2% or growth, whichever is the greater amount. The amount of growth in Oak Creek is currently estimated at 2.25%, which does not include figures for manufacturing at this time.
2. Economic conditions specifically tied to the housing market in the Metro-Milwaukee area have consumers worried about the future and have focused a spotlight on the *fair market value* of the housing stock and related property taxes. This budget recognizes that growing concern and maintains a commitment to fiscal restraint while maintaining services, equipment, and infrastructure.
3. Oak Creek continues to be one of the fastest-growing communities in the state. While carefully planned and controlled growth helps to keep property taxes steady, increases in population, housing, businesses, and even additional streets, combine to create greater demands on city services. The City shares the constituents' concern over development trends and will monitor the development market

and work diligently to carefully plan for sustainable future development.

4. The construction of the WE Energies Elm Road Electric Generation plant continues to increase the demands on City services. The project is on schedule and on budget with a schedule to activate the first generator in September of 2009 and the second in mid 2010. The nearly 2,000 workers populating the site on a daily basis have placed a strain on the surrounding transportation system and have increased police and fire department services to the site and surrounding area.
5. Perhaps the most daunting challenge is related to facility and infrastructure needs. The city will continue to levy debt service funds for the police department debt. In addition to the police debt, the city assumed future debt when it borrowed seven million dollars to commence reconstruction of the new street department offices and garage. The bond anticipation note will be refinanced in 2010; In the mean time the interest on the BAN will be paid with cash on hand from the project. The city also recognizes the need to rebuild or remodel the city hall, civic center garage, fire station # 1 and fire station #2. The facility needs and related costs must be weighed along with the needs for road reconstruction to meet the continuing capacity demands on our transportation system. The City has six major roads that are severely under capacity and in need of full reconstruction and widening to four lanes. Current cost estimates are in excess of \$26 million. The City will work diligently to explore every alternative funding technique that will keep much of these expenses off the property tax levy.

EFFECT OF THE STATE LEVY LIMIT

In their 2007-2009 biennium budget, the State Legislature imposed a 2% limit on levy increases for all local units of government. The State allows municipalities to collect an additional amount that reflect dollars from new development, benefiting from taxes on the value of new construction. For Oak Creek that means a levy increase of approximately 2.25%. Compared to the 2008 levy, the 2009 levy is anticipated to increase \$418,540 at this time.

BUDGET OVERVIEW

1. City Valuations

According to State Department of Revenue figures from the 2008 County Apportionment, the equalized value of all property in the City in 2008 is \$3,344,866,200. At this time, the final assessed value and assessment ratio figures have not been provided by the State.

2. Revenues

At this point, total revenues in 2009 are estimated to be approximately \$22,544,670 which is \$1,892,348 more than the budgeted 2008 revenues of \$20,652,322. The increased revenues are attributed to the redistribution of tax levy from the CIP Fund

and an increase in the State Utility Payment. Transportation Aids are decreasing by approximately \$6,442.

3. Expenditures

Expenditures in the 2009 budget as submitted are \$22,912,670 an increase of 2.7%, or \$592,530, over the 2008 budgeted expenditures of \$22,320,140. This does not include additional dollars needed for any personnel requests that may be granted. We have not received official notice regarding the State limit on expenditures allowed to qualify for the Expenditure Restraint Program.

4. Fund Balance

The difference between revenues and expenditures is expected to be approximately \$368,000. It is estimated that the City will have \$5,128,580 in fund balance at the end of 2008, which represents 23.8% of the operating budget. The 2009 budget as presented utilizes the stabilization amount of \$239,000 from the 2008 budget and fund balance in the amount of \$129,000 to bridge the gap between revenues and expenditures. The fund balance includes \$230,000 designated as Contingency. The planned use of fund balance would leave a reserve of 20.8%, which remains consistent with the City's goal of keeping a fund balance of between 10% and 20%.

OPERATING BUDGET

All departments were instructed to keep non-personnel operating costs at a zero or near-zero increase, wherever possible, recognizing that personnel costs are the majority of the City's expenses. Due to the fluctuating cost of gasoline, and the anticipated increase in electricity and natural gas, this was not completely possible. Areas over which there is more control, such as training, offices supplies, and minor equipment, generally met the zero-increase target.

CAPITAL IMPROVEMENT/EQUIPMENT PROGRAM

This budget includes a complete listing of requests. All capital improvement project requests and capital equipment requests were reviewed by the CIP Committee, and a letter grade was assigned to each request, with major requests left for full Council discussion. The total amount requested for 2009 is \$5,761,335. \$4,465,965 was recommended by the CIP Committee, requiring a tax levy of \$250,640.

Requested projects (or partial funding) include:

- Voting Equipment
- Citywide computer hardware replacements and systems upgrades
- Police Equipment
- Fire Gear and replacement of an ambulance
- Tractor, truck and bucket truck for the Parks Department
- Environmental Corridor acquisition, Haas Park and Manor Marquette Park renovation
- Street Trees
- Trucks and copier for the Street Department
- Continued funding for bridge maintenance, sidewalks and street repairs and road reconstruction to maintain the city's infrastructure.
- Unspecified storm water funds

OTHER FUNDS

There are five Special Revenue Funds that are in need of particular consideration for 2009:

1. Fund 11 -Solid Waste Fund

The 2009 ending fund balance is anticipated to be under \$21,000 or 1.6%. In 2008 this fund received an increase of \$95,000 from the prior years levy, from \$905,000 to \$1,000,000 and in 2009 another \$25,000 was needed to increase the tax levy to \$1,025,000. The fund is solvent for 2009, but it will need to be closely monitored throughout the year and a careful examination of this fund is needed in 2010.

2. Fund 19 – WE Energies

As a result of the court decision permitting WE Energies to proceed with the construction of the Elm Road Generating Station, the City is receiving mitigation payments in the amount of \$2,250,000. The mitigation payment amount was calculated to compensate the City for additional costs faced by the presence of this major construction project.

In 2006, 2007 and 2008 the mitigation payment was used to fund the additional Fire and Police personnel, operating costs and equipment needed to serve the project and the surrounding area. Funds have been transferred to the CIP fund for specific projects and in 2009 \$1,000,000 will be utilized for the reconstruction of streets.

3. Debt Service – Police Station Fund 29

This fund was established in 2003 and pays the debt for the new police station. The 15 year bond has nine annual payments left through the year 2017. The debt service is relatively flat, with the annual payment in the neighborhood of \$1,050,000 per year. For the 2009 budget, the tax levy was increased to \$984,080 and should remain consistent as long as impact fees continue to be collected in the future. If impact fees decline, the tax levy will need to increase to cover the entire debt payment.

4. Fund 31-Economic Development Fund

This fund was created in 2001, and was funded primarily with proceeds of the sale of City properties. That year, \$225,000 was transferred to the Fire Station #3 building project. Fire impact fees have reimbursed this fund \$102,500 to date, with another \$20,000 anticipated in 2009.

There has not been any significant income in the last several years, but the Council decided to start putting motel/hotel tax revenue over \$400,000 in this fund to help fund marketing expenses. The fund balance at the end of 2009 is estimated at under \$3,000. Funding needs to be addressed for 2010.

5. Fund 37 - Emergency Medical Services (EMS)

The tax levy contribution to the EMS Fund was increased in 2007 by \$305,000 to \$3,195,000 and has been able to meet the demands in 2008 with the same levy. The fund is solvent and can meet expenditure demands in 2009 with no increase in tax levy contribution, but in 2010 the tax levy contribution might need to increase to meet rising costs unless more revenue is received from ambulance services. The fund is estimated to have a balance of \$74,419 at the end of 2009.

PERSONNEL REQUESTS

The Personnel Committee reviewed the requests for additional personnel in 2009, as presented by the department managers. A complete set of the submittal documents is included with this draft budget. The Committee's recommendations concerning these requests are as follows:

Requests for Upgrades that are recommended for approval

- A. Information Technology: Upgrade part-time position to full time Computer Specialist
Recommendation: Approve upgrade of part time position to a permanent part time computer support position for 1500 hours at a cost of \$27,286.

- B. Health Department-Upgrade part time positions to full time PHN Nurse
Recommendation: Approve using three part time nurse positions to create one full time PHN Nurse at a cost of \$22,040.

SUMMARY COMMENTS

In summary, the 2009 budget as proposed was prepared with a balance between the continuation of quality services to Oak Creek citizens and the continuing awareness of the burden on the taxpayers. These are times of fiscal crisis for taxing agencies, particularly the State of Wisconsin and Milwaukee County, so it has become even more critical for the City of Oak Creek to maintain its record of fiscal stability. Staff believes this budget has accomplished that goal for 2009, and hopes that the Mayor and Common Council will continue to support the efforts of all departments to keep that stability.

Note: The following 11 x 17 page is the Consolidated Budget for 2009, showing the summaries of the draft budgets for all funds for 2009.

ORDINANCE NO. 2529

BY: Ald. Diabowski

AN ORDINANCE ADOPTING THE
2009 BUDGET AND MAKING APPROPRIATIONS

The Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: As per the requirements of Section 3.01 of the Municipal Code of the City of Oak Creek, the various departments of the municipal government of the City of Oak Creek, having prior hereto duly submitted and filed with the City Administrator an itemized statement of disbursements made to carry out the power and duties of such department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the department during such year, and of the conditions and management of such fund, together with detailed estimates of the same matters of the respective departments of the City for the current fiscal year, and for the ensuing fiscal year, all formulated in budget form as is required by statutes, and the budget so formulated in detail, prior to the determination of the sum to be financed in whole or in part, by a general property tax, funds on hand and estimated revenues from all sources was available for public inspection and a summary of such budget was duly published in a newspaper of general circulation and a public hearing was held on Monday, November 17, 2008 at the City Hall at 7:00 p.m., where all residents and taxpayers were afforded an opportunity to be heard on all matters pertaining to said proposed budget.

SECTION 2: The Common Council of the City of Oak Creek does hereby adopt the budget hereinafter set out in detail and hereby appropriates under the requirements of the Purchasing Policy for corporate purposes and sums of money or so much thereof as may be needed and deemed necessary to defray all expenses and liabilities for municipal purposes of the fiscal year, commencing on the 1st day of January, 2009 and ending the 31st day of December, 2009.

SECTION 3: The Common Council of the City of Oak Creek does hereby order that a copy of the budget hereby adopted be published in summary form and this ordinance of said budget shall be effective immediately after passage and publication.

Introduced this 17th day of November, 2008.

Passed and adopted this 17 day of Nov., 2008.

Dydy Funder
President, Common Council

Approved this 17 day of Nov., 2008.

Richard L. Peden
Mayor

ATTEST:

Kamela S Bauer
City Clerk

Vote: Ayes 5 Noes 0

Ald. Vandewort excused.

City of Oak Creek 2009 Annual Budget

City of Oak Creek Summary 2009 Budget and Appropriations as revised and approved by the Common Council November 17, 2008

FUND	NUMBER	Budget
General Fund	10	
General Government		6,280,630
Public Safety		10,558,605
Health/Social Services		641,465
Public Works		3,809,625
Leisure		2,011,825
Total Appropriations		\$23,302,150

FUND	NUMBER	Budget
Other Funds		
Solid Waste	11	1,282,395
Donations	12	172,000
WE Power Mitigation	19	1,032,515
General Debt	20	253,750
Debt Amortization	21	0
Debt Service TIF #2	24	0
Debt Service TIF #3	25	0
Debt Service TIF #4	26	365,500
Debt Service TIF #5	27	90,303
Debt Service TIF #6	28	139,775
Debt Service Police Station	29	1,045,250
Special Assessments	30	2,025
Economic Development	31	199,425
Park Development Escrow	32	0
Low Income Loan	33	4,200

FUND	NUMBER	Budget
Other Funds		
Development Future Imvts	34	0
Impact Fee Escrow	35	0
Health Insurance	36	6,045,500
Emergency Services	37	4,650,970
Storm Water Utility	38	573,990
Police Assets	39	0
Capital Projects	40	4,573,025
Developer Agreements	41	100,000
TIF #7-Capital Projects	43	50,000

Total Expenses all funds **\$43,882,773**

General Property Tax Rate Per Thousand of Assessed Valuation

2007 Assessed Value	\$3,208,917,730	101.50% Ratio
2008 Assessed Value	\$3,283,663,300	98.17% Ratio

State	0.17
County	5.14
MMSD	1.33
City of Oak Creek	5.79
Oak Creek-Franklin School District	8.22
MATC	1.89
Total: \$	22.54

Less Credits:

County	(1.06)
State	(1.29)
Net Tax Rate: \$	20.19

CITY OF OAK CREEK 2009 ANNUAL BUDGET

Final 12/9/08

2008 Tax Rates (for 2009 collection)

2/25/2009

TAXING AGENCY:	BASE VALUE	TOTAL ASSESSED	CERTIFIED TAX LEVY	EQUALIZED TAX RATE PER \$1000	TOTAL TAX LEVY	TIF LEVY	ASSESSED TAX RATE PER \$1000	ASSESSED TAX RATE PER DOLLAR
STATE*	3,380,874,000	3,283,663,300	\$573,755.03	0.169706126	\$573,755.03	\$0	0.174730165	\$0.000174730
COUNTY*	3,344,866,200	3,283,663,300	\$16,703,411.48	4.993745783	\$16,883,225.28	\$179,813.80	5.141582354	\$0.005141582
MMSD* 18954380-146780	3,344,866,200	3,283,663,300	\$4,318,532.00	1.291092600	\$4,365,021.40	\$46,489.40	1.329314551	\$0.001329315
CITY OF OAK CREEK* EXEMPT COMPUTER AID* SCHOOL*	3,344,866,200	3,283,663,300	\$18,807,600.00 \$146,780.00	5.622825810	\$19,010,065.59	\$202,465.59	5.789285883	\$0.005789286
	3,344,866,200	3,283,663,300	\$26,695,251.00	7.980962288	\$26,982,627.89	\$287,376.89	8.217233446	\$0.008217233
MATC*	3,344,866,200	3,283,663,300	\$6,138,976.00	1.835342771	\$6,205,062.66	\$66,086.66	1.889676891	\$0.001889677
TOTALS:								
COUNTY SALES TAX CREDIT*	3,344,866,200	3,283,663,300	\$73,384,305.51 \$3,455,769.81	\$1.033153	\$74,019,757.85 \$3,492,961.39 **	\$782,232.34 \$37,201.58	\$1.06373921	\$0.022541823 \$0.001285846 \$0.001063739
SCHOOL TAX CREDIT	\$0.001285846		\$69,928,545.70 (\$4,222,286.10)		Exempt Comp-TIF* ** \$	\$745,030.76 17,684.44		\$0.020192238
COUNTY SALES TAX	\$0.001052410		\$65,706,259.60			\$762,715.20		
FIRST DOLLAR CREDIT LOTTERY CREDIT*	\$3,900 \$9,000	\$31.13 \$71.83						
EQUALIZED VALUATION* TIF INCREMENT* BASE	3,380,874,000 36,007,800 3,344,866,200							
ASSESSED VALUATION*	3,283,663,300							
Assessment Ratio*		98.17%						

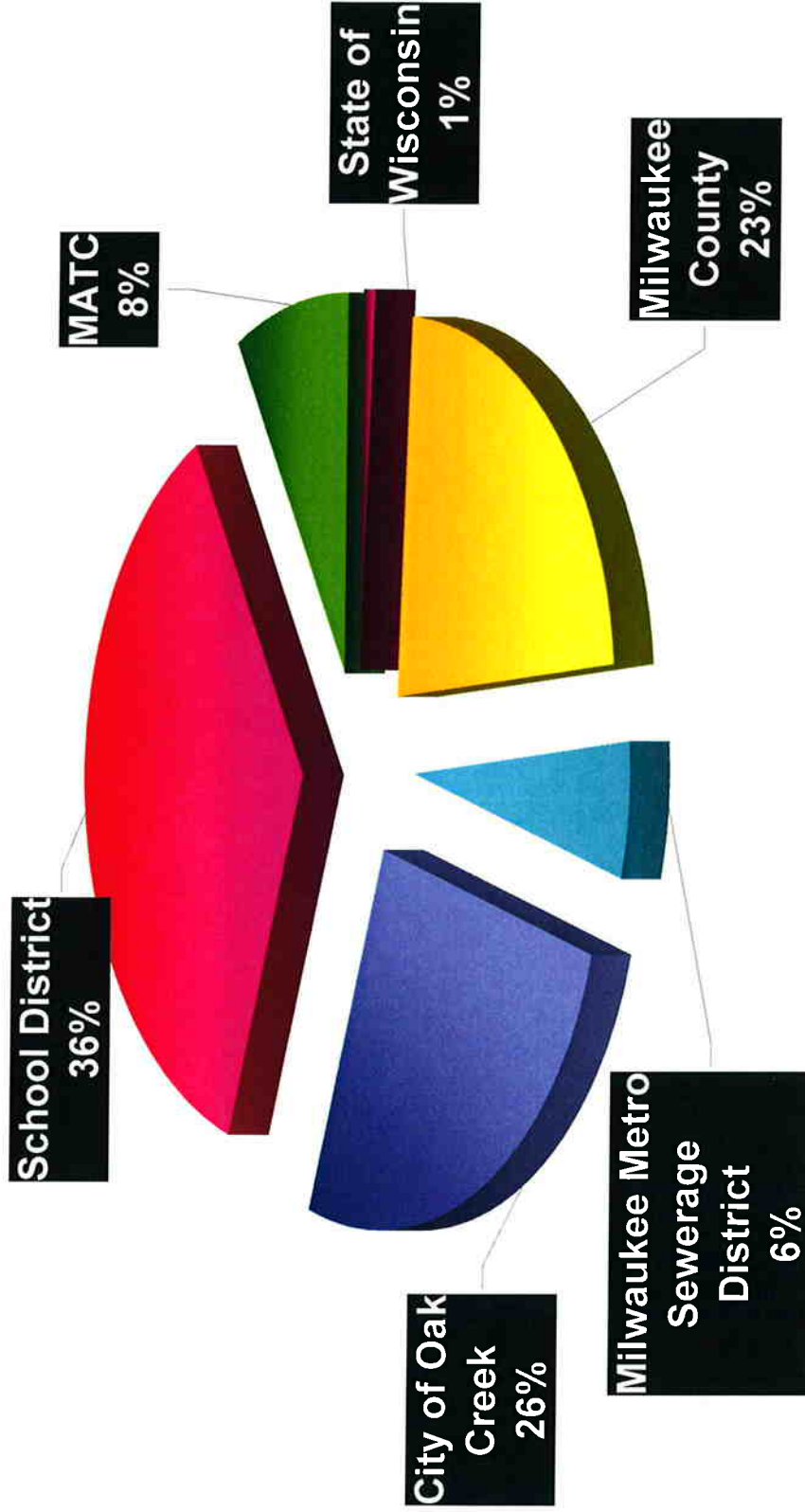
2008 rate	20.19223785
2007 rate	19.29492994

	0.897307905
effective rate:	\$20.19
effective rate:	\$19.29
difference:	\$0.90

CITY OF OAK CREEK 2009 ANNUAL BUDGET

City of Oak Creek

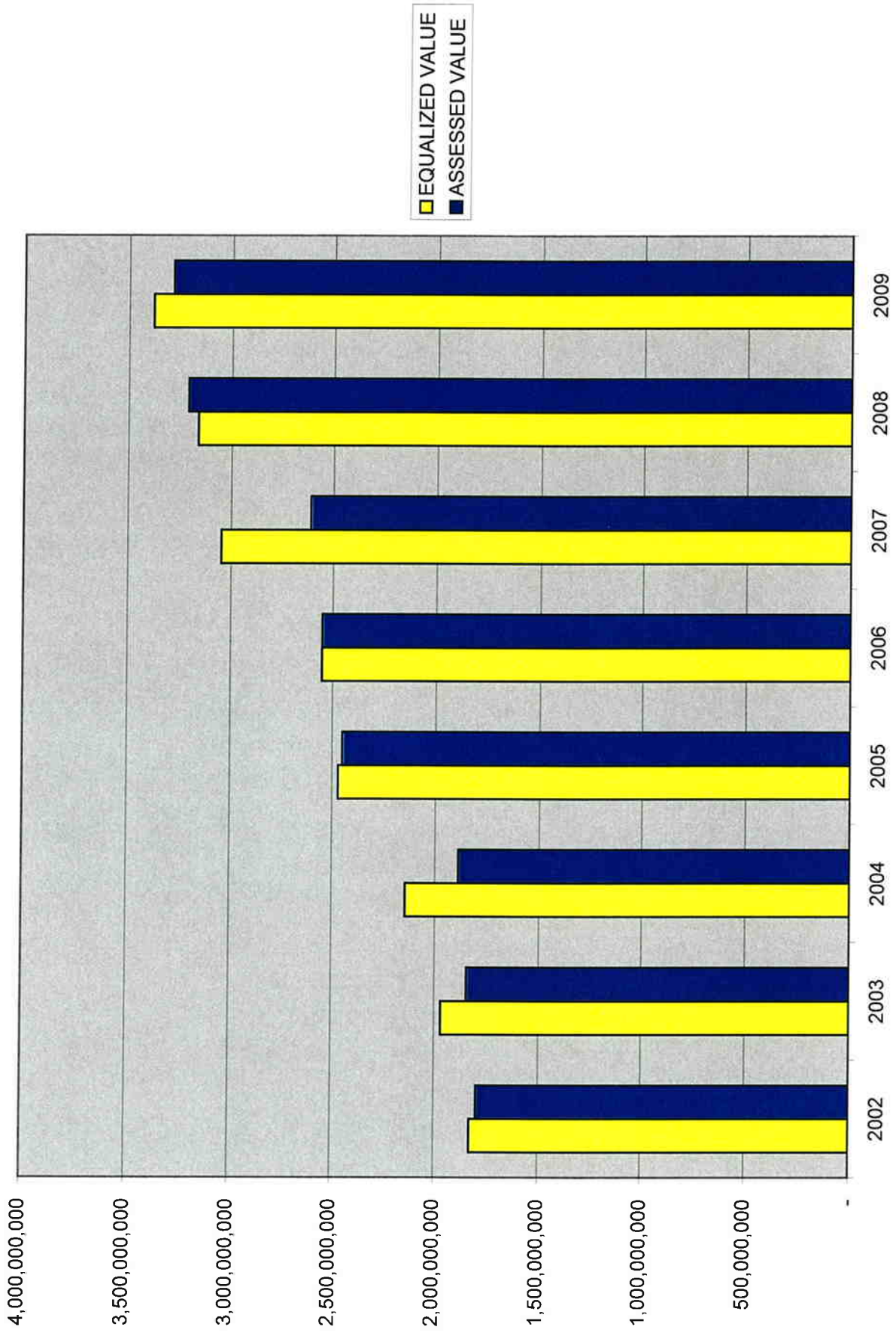
Where do my 2008 property tax dollars go?



**CITY OF OAK CREEK 2009 ANNUAL BUDGET
8 YEAR HISTORY OF CITY'S TAX RATE**

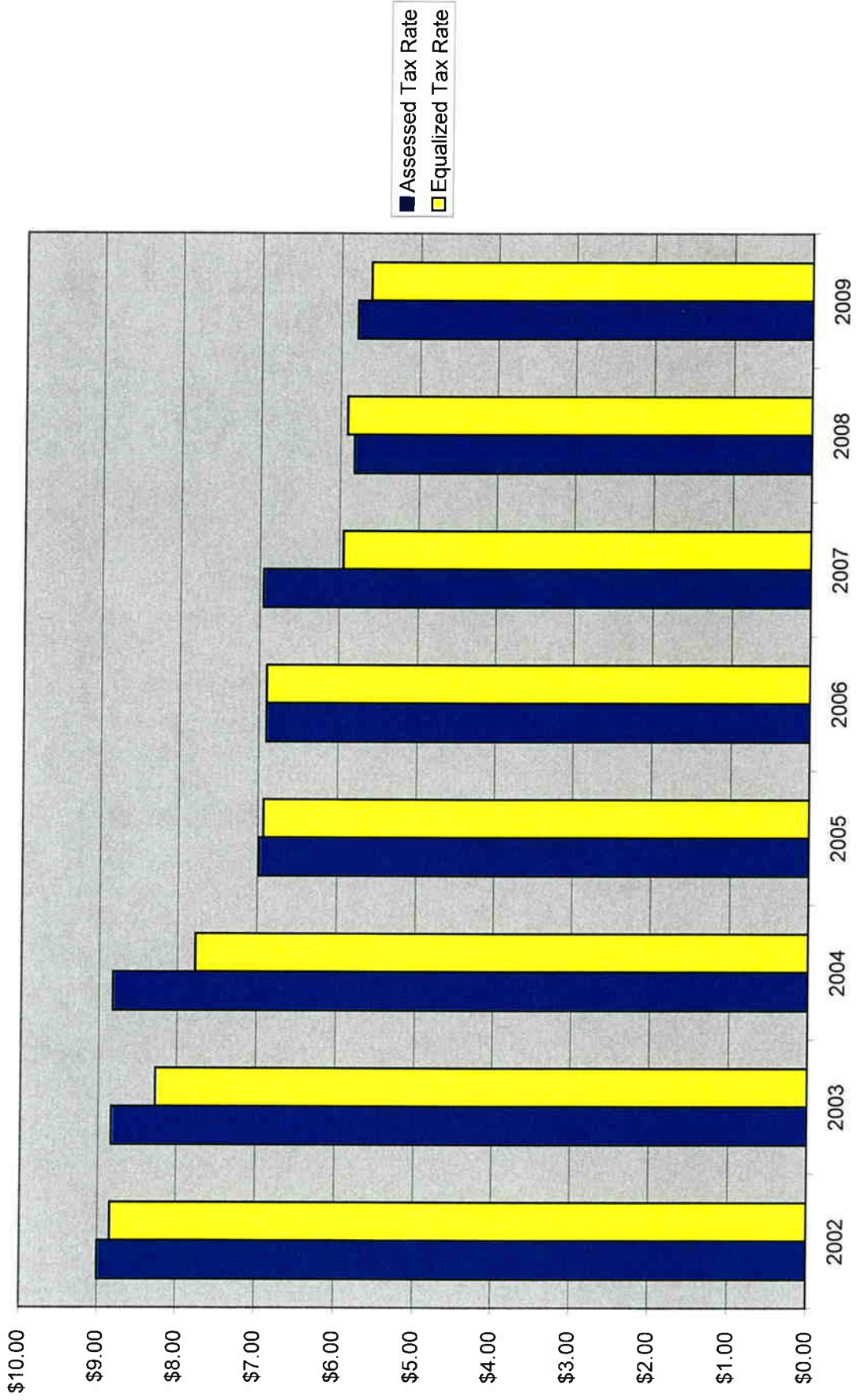
	2002	2003	2004	2005	2006	2007	2008	2009
EQUALIZED VALUE	1,827,562,400	1,967,592,700	2,142,128,700	2,469,572,500	2,550,239,400	3,046,431,800	3,160,910,400	3,380,874,000
ASSESSED VALUE	1,796,000,140	1,844,610,680	1,886,997,950	2,449,930,570	2,549,618,560	2,609,342,280	3,208,917,730	3,283,663,300
RATIO	98.27%	93.41%	88.09%	99.97%	96.30%	86.12%	101.50%	98.17%
Assessed Tax Rate	\$9.00	\$8.83	\$8.82	\$6.98	\$6.90	\$6.95	\$5.82	\$5.79
Equalized Tax Rate	\$8.84	\$8.27	\$7.77	\$6.93	\$6.90	\$5.95	\$5.91	\$5.62

**CITY OF OAK CREEK 2009 ANNUAL BUDGET
8 YEAR HISTORY OF VALUES**

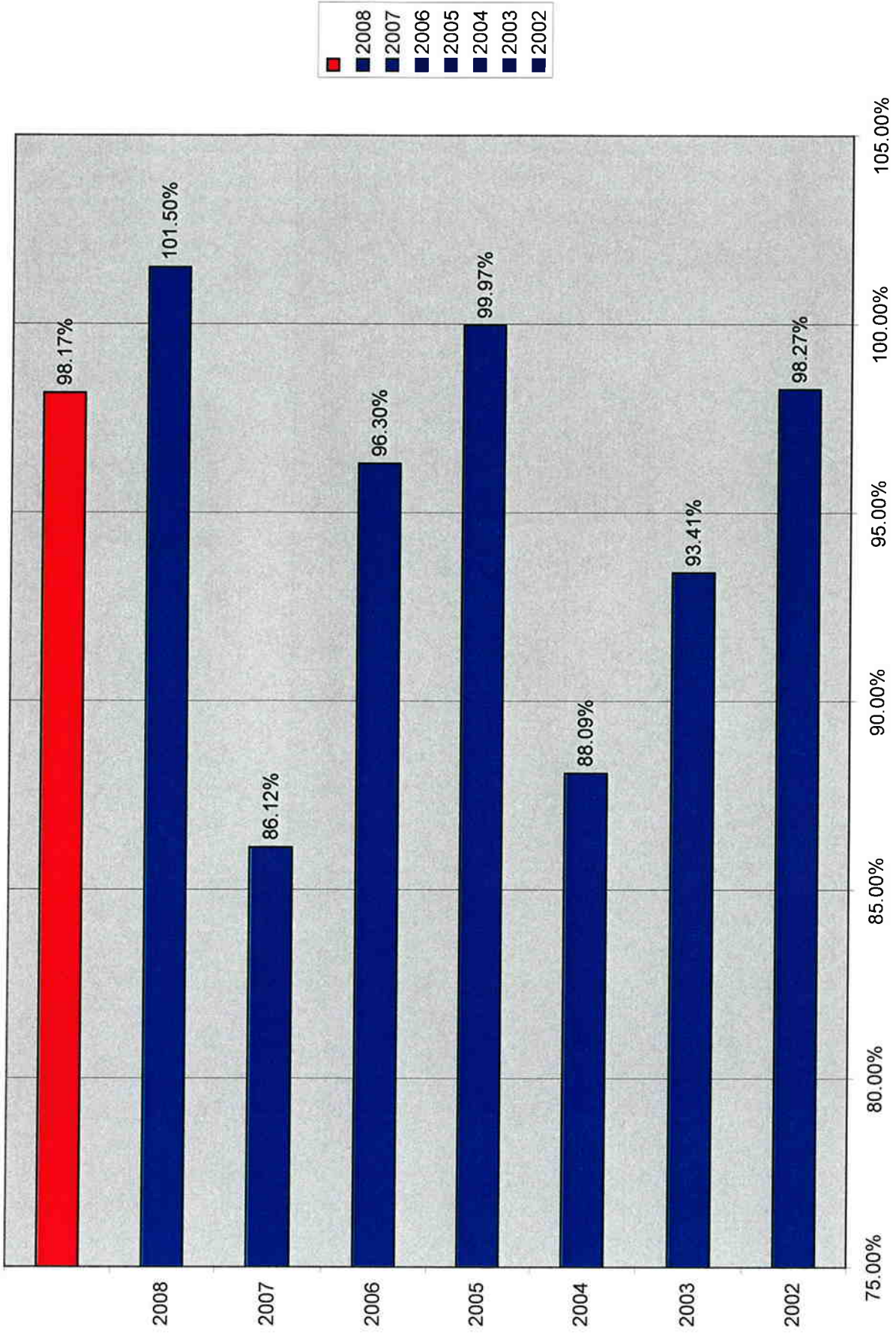


CITY OF OAK CREEK 2009 BUDGET
8 YEAR HISTORY

TAX RATES



CITY OF OAK CREEK 2009 ANNUAL BUDGET
8 YEAR HISTORY OF RATIOS



City of Oak Creek 2009 Annual Budget

Budget Summaries

The Budget Summaries are condensed versions of the different funds that appear throughout the 2009 Annual Budget book. These pages are included to provide the easiest means to summarize the City's financial operations. The format is close to the state requirements except that interfund transfers are not double counted. On the budget page used for publication in the paper for official notice when the transfer is made from the first fund it is counted and it is counted again as an expense when it is paid out of the second fund. Since the interfund transfers represent such a large part of the City's financial activity a legend is included below to explain the acronyms that appear under the Interfund Transfers section of the summary pages.

Number Name

General Purpose Funds

10	General Fund
12	Donations
36	Health Insurance

Debt Funds

20	General Debt (Street Garage)
21	Debt Amortization
23	Debt TIF #7 (27 th Street)
24	Debt TIF #2 (Grunau Project)
25	Debt TIF #3 (Liberty Woods)
26	Debt TIF #4 (Rosen-Mahn Court)
27	Debt TIF #5 (Milwaukee Steel)
28	Debt TIF #6 (DeMattia)
29	Debt Police Station

Special Revenue Funds

11	Solid Waste
19	WE Power Mitigation
30	Special Assessments
31	Economic Development (CDA)
32	Park Development Escrow
33	Low Income Loan
34	Development Agreement Future Improvements
35	Impact Fee Escrow
37	Emergency Medical Services
38	Storm Water Utility
39	Asset Forfeiture

Capital Improvement Funds

40	Capital Improvements
41	Developer Agreements
43	Capital Improvements TIF #7 (27 th Street)

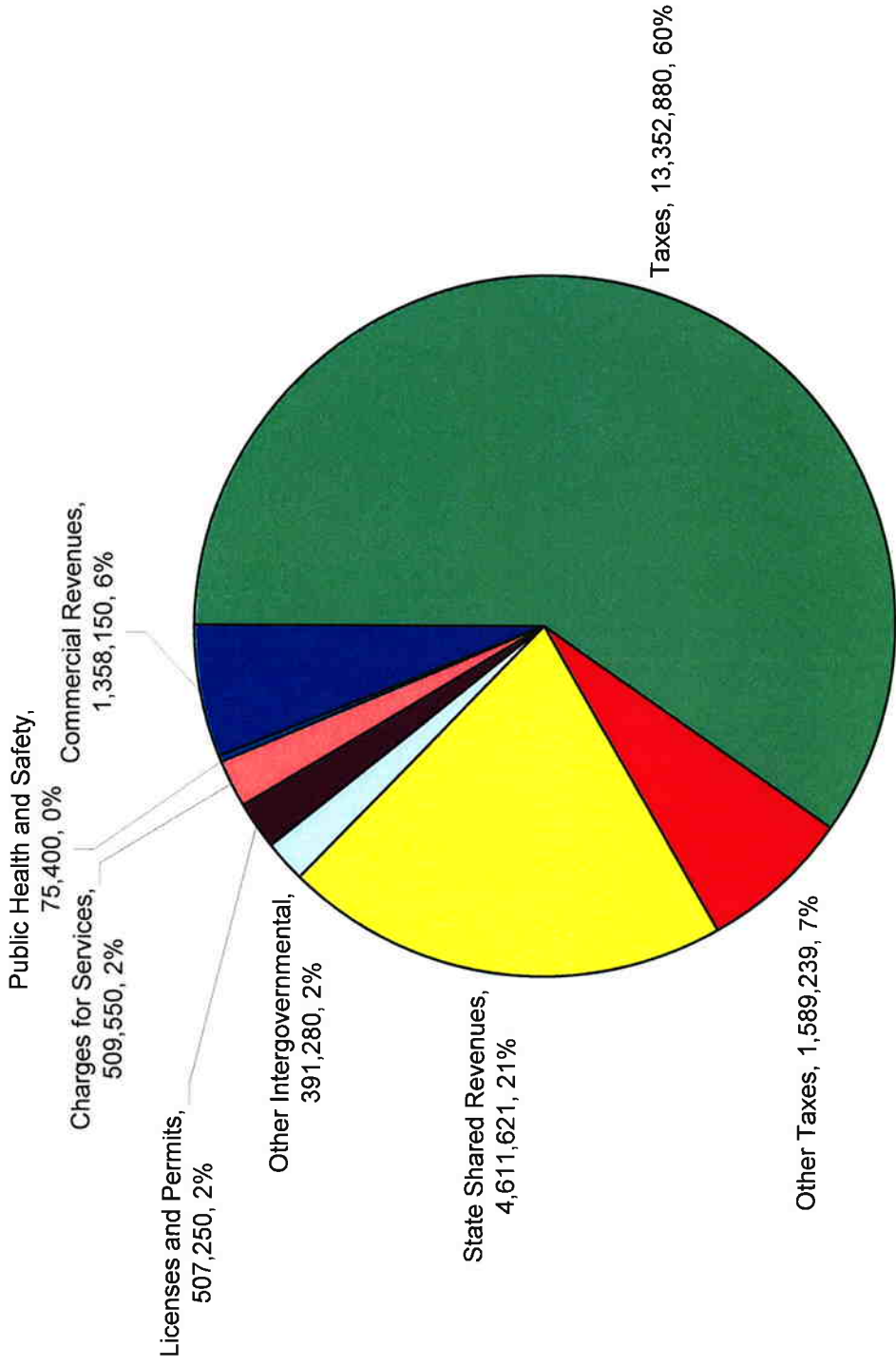
CITY OF OAK CREEK 2009 ANNUAL BUDGET

CITY OF OAK CREEK PROPOSED BUDGET - PART 2

Categories	Spec. Assm. Fund 30	Econ Dev. Fund 31	Park Escrow Fund 32	Low Income Fund 33	Future Imp. Fund 34	Impact Fee Fund 35	Health Ins. Fund 36	Paramedic Fund 37	Storm Water Fund 38	Asset Forf. Fund 39	Capital Imp. Fund 40	Developer Fund 41	TIF #7 Fund 43	Overall Total
REVENUES														
1 Property Taxes	0	0	0	0	0	0	0	3,195,000	0	0	250,640	0	0	18,807,600
2 Other Taxes	180,000	100,000	0	0	0	0	0	0	0	0	0	0	0	2,569,239
3 Intergovernmental	0	0	0	0	0	0	0	0	0	0	0	0	0	4,833,766
4 Grants and Aids	0	0	0	0	0	0	0	0	0	0	0	0	0	501,280
5 Licenses and Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	507,250
6 Charges For Service	0	0	0	0	0	0	5,078,565	0	606,500	0	0	0	0	6,201,615
7 Public Health and Safety	0	0	0	0	0	0	0	1,150,000	0	0	0	0	0	1,225,400
8 Commercial Revenues	80,000	5,000	15,000	4,200	15,000	245,000	100,000	25,000	5,000	100	200,000	100,400	0	4,686,650
9 Debt Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10 Total	\$260,000	\$105,000	\$15,000	\$4,200	\$15,000	\$245,000	\$5,178,565	\$4,370,000	\$611,500	\$100	\$450,640	\$100,400	\$0	\$39,312,800
EXPENDITURES														
11 General Government	0	199,425	0	0	0	0	0	0	0	0	0	0	0	6,580,055
12 Public Safety	0	0	0	0	0	0	0	4,650,970	0	0	0	0	0	16,122,090
13 Health/Social Services	0	0	0	0	0	0	6,045,500	0	0	0	0	0	0	6,686,965
14 Public Works	0	0	0	0	0	0	0	0	573,990	0	0	0	0	5,666,010
15 Leisure	0	0	0	0	0	0	0	0	0	0	0	0	0	2,011,825
16 Capital Outlay or Other	2,025	0	0	4,200	0	0	0	0	0	0	4,573,025	100,000	50,000	4,922,915
17 Debt	0	0	0	0	0	0	0	0	0	0	0	0	0	1,892,913
18 Total	\$2,025	\$199,425	\$0	\$4,200	\$0	\$0	\$6,045,500	\$4,650,970	\$573,990	\$0	\$4,573,025	\$100,000	\$50,000	\$43,882,773
19 Excess (Deficiency)	257,975	-94,425	15,000	0	15,000	245,000	-866,935	-280,970	37,510	100	-4,122,385	400	-50,000	-\$4,569,873
INTERFUND TRANSFERS														
20 To Fund 40	-300,000	0	0	0	0	0	0	0	0	0	0	0	0	-1,400,000
21 To Fund 29	0	0	0	0	0	-60,000	0	0	-100,000	0	0	0	0	-60,000
22 To Fund 31	0	0	0	0	0	-20,000	0	0	0	0	0	0	0	-20,000
23 To Fund 23	0	0	0	0	0	0	0	0	0	0	-253,750	0	0	-253,750
24 From Fund 35	0	0	0	0	0	0	0	0	0	0	0	0	0	80,000
25 From Fund 31	0	20,000	0	0	0	0	0	0	0	0	0	0	0	0
26 From Fund 30	0	0	0	0	0	0	0	0	0	0	300,000	0	0	300,000
27 From Fund 40	0	0	0	0	0	0	0	0	0	0	0	0	0	253,750
28 From Fund 38	0	0	0	0	0	0	0	0	0	0	100,000	0	0	100,000
29 From Fund 19	0	0	0	0	0	0	0	0	0	0	1,000,000	0	0	1,000,000
30 Total	-\$300,000	\$20,000	\$0	\$0	\$0	-\$80,000	\$0	\$0	-\$100,000	\$0	\$1,146,250	\$0	\$0	\$0
31 Beginning Fund Balance	\$160,686	\$76,403	\$465,458	\$7,773	\$837,830	\$3,189,908	\$2,783,817	\$355,389	\$72,778	\$5,989	\$10,108,027	\$19,384	-\$17,921	\$24,361,157
32 Designated Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	230,000
33 Ending Fund Balance	\$118,661	\$1,978	\$480,458	\$7,773	\$852,830	\$3,354,908	\$1,916,882	\$74,419	\$10,288	\$6,089	\$7,131,892	\$19,784	-\$67,921	\$19,561,184
34 Property Tax Contribution	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,195,000	\$0	\$0	\$250,640	\$0	\$0	\$18,807,600

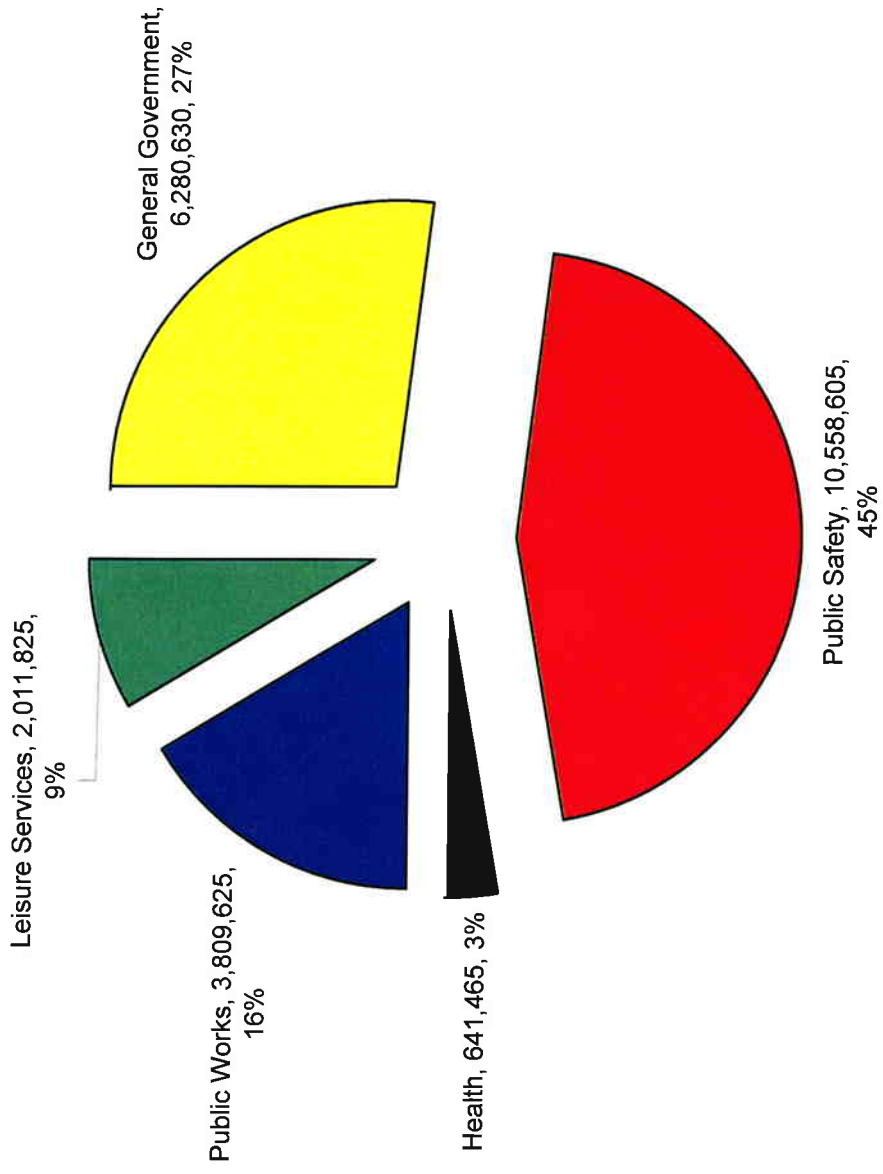
CITY OF OAK CREEK 2009 ANNUAL BUDGET

GENERAL FUND REVENUES



CITY OF OAK CREEK 2009 ANNUAL BUDGET

GENERAL FUND EXPENSES



City of Oak Creek 2009 Annual Budget

Fund Name: General Fund -- Fund 10

Fund Description:

The General Fund is the primary operating fund of the City. It is used to account for all funds not otherwise accounted for in other funds. It serves as the collection point for the widest variety of City revenues. Unlike all other funds, the dollars left over at the end of the year in each department or division's accounts reverts back to the General Fund balance to be reallocated the next year.

Fund Objectives:

The General Fund as the primary fund of the City needs to have adequate resources to handle shortfalls in revenue and the expenses related to unexpected emergencies. The Common Council continues two goals for 2009:

1. Maintain a "Contingency Reserve" of one (1.0 %) percent of General Fund Operating expenses.
2. Maintain a "Designated Carry-over Balance" of ten (10%) to twenty (20%) percent of general fund operating expenses.

Future Issues

The issues of State-shared revenues and property-tax levy and revenue limits continue to dominate Wisconsin's political scene. The future status of shared revenues remains unclear, as does the potential limit on municipal revenues. It appears that levy limits will be re-imposed after the initial two year cap. Cities like Oak Creek that are experiencing rapid growth are allowed to further increase the levy, but only by the amount attributable to new growth. The City of Oak Creek government has kept the City portion of the tax levy under a self imposed limit of that amount for several years prior to the state's imposition of a cap. If State-shared revenues are further reduced or eliminated, or extreme revenue limits are instituted, it will force a change in service levels and necessitate layoffs. In the same way, while a property tax "freeze" sounds ideal to taxpayers, it may cause cutbacks in services to citizens, particularly in a growing community like Oak Creek. The State, unfortunately, has made very limited cutbacks of their own expenditures, and often has done so by passing off responsibilities to the local communities without compensation. It will take a considerable effort on the part of all local governments in the future to keep shared revenues intact and to work within limits set by the state, just as it takes considerable effort for the City's government to hold the line on its portion of property taxes.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
General Fund Summary					
Beginning Balance	\$8,119,955	\$7,228,096	\$5,217,861	\$6,020,622	\$5,128,580
Revenues					
Taxes	9,429,450	9,724,077	12,263,440	12,090,250	13,352,880
Other Taxes	1,554,849	1,677,595	1,588,000	1,638,073	1,589,239
State Shared Revenues	3,978,187	4,031,894	3,841,112	3,840,314	4,611,621
Other Intergovernmental	512,035	445,817	231,500	434,272	391,280
Licenses and Permits	759,638	687,005	614,695	521,780	507,250
Charges for Services	654,025	720,102	565,000	506,503	509,550
Public Health and Safety	40,951	36,755	43,625	58,835	75,400
Commercial Revenues	1,492,329	1,983,080	1,504,950	1,522,665	1,358,150
Transfers	336,723	0	0	0	0
Total Revenues	\$18,758,187	\$19,306,325	\$20,652,322	\$20,612,692	\$22,395,370
Total Funds Available	\$26,878,142	\$26,534,421	\$25,870,183	\$26,633,314	\$27,523,950
Expenditures					
General Government	4,844,403	5,261,305	5,971,075	5,489,005	6,280,630
Public Safety	9,215,431	9,663,693	10,208,255	9,985,200	10,558,605
Health	445,528	513,010	603,305	602,594	641,465
Public Works	3,149,787	3,313,637	3,592,645	3,564,885	3,809,625
Leisure Services	1,658,174	1,762,154	1,944,860	1,863,050	2,011,825
Interfund Transfer	336,723	0	0	0	0
Total Expenditures	\$19,650,046	\$20,513,799	\$22,320,140	\$21,504,734	\$23,302,150
Ending Fund Balance	\$7,228,096	\$6,020,622	\$3,550,043	\$5,128,580	\$4,221,800
Fund Balance Percentage	36.8%	29.3%	15.9%	23.8%	18.1%

Expenditure Restraint limit is 5.8% = 22,320,140 x 5.8% = 23,614,708

\$18,511,949(2008 total tax levy) x 2.39 % (2009 State Limit) =18,954,384 less
computer aids (\$146,780) = Tax Levy of \$18,807,604

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
General Fund					
Beginning Fund Balance	\$8,119,955	\$7,228,096	\$5,217,861	\$6,020,622	\$5,128,580
Revenues					
Taxes					
300.00 General Property	9,429,450	9,724,077	12,263,440	12,090,250	13,352,880
301.00 Omitted Property	9,587	9,455	0	7,625	0
302.00 Utility Tax Equivalent	1,009,079	1,111,239	1,110,000	1,111,239	1,111,239
303.00 Motel/Hotel Room	438,843	444,977	400,000	400,000	400,000
304.00 Mobile Trailer Fees	81,798	76,728	75,000	75,000	75,000
305.00 Written Off Delinquent Taxes	134	85	0	1,335	0
306.00 Tax District Reimbursement	12,716	32,131	0	2,027	0
307.00 Motor Fuel Tax Refund	2,692	2,980	3,000	3,890	3,000
308.00 Ag Use Value Penalty	0	0	0	16,874	0
309.00 Liberty Woods Penalty	0	0	0	20,083	0
Subtotal	\$10,984,299	\$11,401,672	\$13,851,440	\$13,728,323	\$14,942,119
State Shared Revenues					
310.00 Per Capita Population 31,029	1,223,213	1,223,213	1,223,212	1,223,212	1,223,212
312.00 Special Utility	695,150	694,513	695,150	694,512	1,494,512
315.00 State Aid - Roads	1,515,308	1,541,523	1,550,697	1,550,697	1,543,196
316.00 Expenditure Restraint Program	544,516	572,645	372,053	371,893	350,701
Subtotal	\$3,978,187	\$4,031,894	\$3,841,112	\$3,840,314	\$4,611,621
Other Intergovernmental					
314.00 Fire Insurance Dues	86,970	87,539	87,000	87,210	87,000
315.50 State Aid - Computer Aids	155,825	173,958	0	173,190	146,780
318.00 Other State Aids	6,091	6,140	0	6,010	0
320.25 Police State Training	0	428	2,000	3,101	0
320.32 FAST - Cops in Schools-School	93,940	97,140	90,000	100,000	100,000
320.40 Universal 2004 Hiring Grant	68,750	20,000	0	0	0
322.00 DOJ Cease	0	1,000	0	5,000	0
323.00 Health Block Grant	43,957	30,587	25,000	30,000	30,000
327.00 County & Misc. Grants	3,463	0	0	2,261	0
328.00 State of Wisconsin Grant	0	0	0	0	0
329.00 Development CDBG	53,039	29,025	27,500	27,500	27,500
Subtotal	\$512,035	\$445,817	\$231,500	\$434,272	\$391,280
Licenses and Permits					
330.00 Combination Class A	5,420	5,420	5,400	6,000	6,600
330.10 Combination Class B	21,215	19,950	20,000	19,200	19,000
330.20 Beer Class A	125	125	125	125	125
330.30 Beer Class B	559	570	570	1,735	1,725
330.35 Wine Class C	224	325	300	300	300
330.40 Publishing Fees	650	550	600	570	600
331.00 Operators Licenses	7,365	9,255	7,000	7,000	7,000
332.00 Amusement Devices	5,800	6,125	6,000	6,000	6,500
332.10 Amusement Operators	3,600	2,700	2,700	2,700	2,700
333.00 Electrical Licenses	4,890	4,620	4,500	4,000	4,000
334.00 Misc Business Licenses	28,000	19,400	5,500	6,300	6,200
334.10 Misc Non-Business Licenses	140	88	100	50	100
334.20 DATCP Licenses	0	9,714	9,500	10,000	9,000

Continued Next Page

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
334.30 FSRL Licenses	0	23,985	20,000	22,000	22,000
334.40 Late Sanitarian License Renewal	0	-90	500	450	500
335.00 Landfill License	900	225	500	450	500
336.00 Landfill Permits	300	0	0	0	0
337.00 Building Permits	343,962	291,102	275,000	230,000	225,000
337.05 Building Plan Review	69,990	42,150	25,000	20,000	20,000
337.10 Electrical Permits	114,749	129,349	100,000	80,000	75,000
337.20 Plumbing Permits	109,683	84,736	95,000	80,000	75,000
337.30 Plumbing Plan Review	3,145	0	1,000	0	0
338.00 Street Opening/Driveway	21,838	18,746	20,000	15,000	15,000
338.10 Erosion Control	16,638	17,625	15,000	9,500	10,000
339.00 Other Permits	445	335	400	400	400
Subtotal	\$759,638	\$687,005	\$614,695	\$521,780	\$507,250
Charges For Services					
340.00 Weed Cutting	8,118	11,088	8,000	8,000	8,000
340.05 Weed Cutting - Tax Roll	12,184	7,069	8,000	19,107	15,000
340.10 Property Status Reports	4,310	3,640	3,500	3,500	2,500
340.40 Photo Copies - Other	2,251	2,447	2,000	1,500	1,500
340.50 Postage Cost Reimbursement	198	215	200	100	100
340.60 Utility Charge For Service	36,500	38,500	39,700	39,700	40,900
341.00 Animal Licenses	11,931	1,700	0	0	0
341.20 Animal License Processing	1,095	14,113	10,000	12,000	12,000
342.00 Zoning Appeal Fees	500	500	500	900	500
342.10 Rezoning Petition & Fees	3,875	2,325	3,000	1,000	1,000
342.20 Conditional Use Requests	8,125	7,412	5,000	15,000	5,000
342.30 Text Amendment Requests	500	0	0	500	500
342.40 ROW Vacation Fee	575	575	0	0	0
342.50 Map Amendments	0	775	1,000	1,000	1,000
342.60 Filing Fees C.S.M.	15,275	4,725	5,000	5,000	5,000
342.70 Plan Commission Fees	16,900	10,565	12,000	8,000	10,000
342.75 Landscape Plan Review	5,680	4,660	5,000	2,500	3,000
342.80 Subdivision Plat Fees	3,350	875	500	950	500
342.90 Map Sales	713	36	100	50	50
343.00 State DWI Seizures	1,579	4,540	0	2,900	0
344.00 Police/Fire Report Copies	2,265	2,191	2,000	2,000	2,000
345.00 Engineering Fees - City	146,942	214,136	160,000	135,000	150,000
345.10 Engineering Fees - Utility	493	3,227	0	5,000	5,000
345.20 Engineering Fees - Developer	107,297	84,156	75,000	15,000	20,000
345.30 Engineering Fees - TIF	0	10,725	5,000	10,000	10,000
345.50 Highway Service Fees	65,360	81,588	25,000	20,000	20,000
345.70 Grading Bond Forfeitures	0	2,000	0	0	0
346.10 Sales of Culvert Pipe	7,442	9,674	7,000	9,500	8,000
346.20 Culvert Installation	3,549	5,878	5,000	6,000	6,000
346.40 Street Excavation Repairs	0	2,271	0	0	0
347.00 Recreation Program Charges	153,959	155,906	150,000	150,000	150,000
348.00 Library Fees	26,022	24,715	25,000	25,000	25,000
348.10 Federated Library System	0	340	0	296	0
348.20 Photo Copies - Library	5,006	4,679	5,000	5,000	5,000
349.00 Misc Charges For Service	2,031	2,856	2,500	2,000	2,000
Subtotal	\$654,025	\$720,102	\$565,000	\$506,503	\$509,550

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Public Health & Safety					
350.00 Police Special Event Fees	2,360	1,155	1,000	1,000	1,000
350.10 County Constable Fees	1,195	0	0	0	0
351.10 Claims for Fire Calls	0	208	0	0	0
352.00 School Health Services	10,901	1,021	0	285	0
352.10 Clinic Fees	26,274	20,488	18,000	25,000	35,000
352.20 Sanitarian Pre-Inspection Fees	0	1,061	500	2,050	1,000
352.30 Sanitarian Re-Inspection Fees	0	126	125	0	0
352.40 Reg Sanitarian Serv-Franklin	0	12,688	24,000	30,000	38,400
355.00 Miscellaneous Service Charges	221	8	0	500	0
Subtotal	\$40,951	\$36,755	\$43,625	\$58,835	\$75,400
Commercial Revenue					
360.00 Interest on Investments	586,719	766,237	600,000	550,000	500,000
360.10 Interest on Taxes	77,630	75,359	70,000	56,000	55,000
360.30 Interest on Invoices	2,526	3,288	0	0	0
361.00 Land Rentals	250	250	250	265	250
361.50 T-Mobile Lease Payments	0	23,900	23,900	23,900	23,900
361.60 AT&T Cell Tower Lease	0	0	0	0	24,000
363.00 Insurance Incentives	63,059	41,669	0	0	0
364.00 Insurance Recovery-General	0	32,520	0	4,000	0
364.05 Insurance Recovery-Lights	12,934	23,911	0	2,000	0
364.10 Insurance Recovery-Police	958	20,588	0	1,500	0
364.20 Insurance Recovery-Fire	0	0	0	0	0
364.30 Insurance Recovery-Streets	307	638	0	2,000	0
365.00 Cable TV Franchise Fees	316,338	337,731	320,000	330,000	330,000
365.50 AT&T Video Service Fees	0	903	300	10,000	10,000
366.00 Sale of City Equip-Other	4,011	4,938	0	2,500	0
366.10 Sale of City Equip-Police	8,999	19,821	6,000	6,000	6,000
368.00 Miscellaneous Revenue	1,295	142,290	2,000	2,000	2,000
368.50 Retiree Drug Subsidy Program	0	84,127	75,000	35,000	0
368.60 FEMA Reimb-Disaster Aid	0	0	0	90,000	0
369.00 Court Fines	403,853	398,260	400,000	400,000	400,000
369.10 False Alarm Penalties	13,450	6,650	7,500	7,500	7,000
Subtotal	\$1,492,329	\$1,983,080	\$1,504,950	\$1,522,665	\$1,358,150
Interfund Transfers					
390.40 From TIF #2	203,153	0	0	0	0
390.50 From TIF #3	133,570	0	0	0	0
Subtotal	\$336,723	\$0	\$0	\$0	\$0
Total Revenues	\$18,758,187	\$19,306,325	\$20,652,322	\$20,612,692	\$22,395,370
Total Revenues Available	\$26,878,142	\$26,534,421	\$25,870,183	\$26,633,314	\$27,523,950

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Expenditure Summary					
Beginning Balance	\$8,119,955	\$7,228,096	\$5,217,861	\$6,020,622	\$5,128,580
Revenues	\$18,758,187	\$19,306,325	\$20,652,322	\$20,612,692	\$22,395,370
Total Funds Available (2008 Fund Balance includes \$239,000 to be used for 2009)	\$26,878,142	\$26,534,421	\$25,870,183	\$26,633,314	\$27,523,950
Expenditures					
40 General Government	2,388,261	2,593,117	3,071,690	2,631,405	3,206,405
41 Building Maintenance	493,927	497,373	570,250	547,685	607,010
42 Administration	227,093	221,269	230,375	228,195	235,840
43 Information Technology	453,604	505,798	545,075	540,300	601,670
44 City Clerk	471,392	487,460	560,005	559,585	249,405
45 Finance	0	0	0	0	339,125
46 City Treasurer	160,419	168,644	188,595	177,525	207,210
48 City Assessor	193,630	189,183	192,925	199,330	205,435
50 Legal Department	222,937	290,356	288,380	286,500	304,685
55 Community Development	233,140	308,105	323,780	318,480	323,845
60 Police	7,405,276	7,717,290	8,175,595	8,011,315	8,442,455
63 Emergency Operations	8,292	35,785	23,735	16,230	33,755
65 Fire Non-EMS Operations	1,190,330	1,285,746	1,301,725	1,329,460	1,365,430
70 Building Inspection	611,533	624,872	707,200	628,195	716,965
75 Health	445,528	513,010	603,305	602,594	641,465
81 Engineering	981,058	1,001,418	1,089,995	1,005,135	1,070,515
83 Streets	2,168,729	2,312,219	2,502,650	2,559,750	2,739,110
90 Parks, Recreation and Recreation	1,001,927	1,044,203	1,149,620	1,096,300	1,192,290
95 Library	656,247	717,951	795,240	766,750	819,535
99 Interfund Transfer	336,723	0	0	0	0
Total Expenditures	\$19,650,046	\$20,513,799	\$22,320,140	\$21,504,734	\$23,302,150
<i>Designated Reserve</i>	<i>\$0</i>	<i>\$0</i>	<i>\$230,000</i>	<i>\$0</i>	<i>\$230,000</i>
Ending Fund Balance	\$7,228,096	\$6,020,622	\$3,320,043	\$5,128,580	\$3,991,800
Fund Balance Percentage	36.8%	29.3%	14.9%	23.8%	17.1%

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: General Government

Program Description

The General Government category includes the Common Council, all citizen boards, commissions, committees and election activities, insurance coverages and all costs associated with the general operation of the City.

The Common Council, which consists of an elected part-time Mayor and six elected part-time Alderpersons, represents the residents of the City of Oak Creek. The Common Council is responsible for setting City policies. According to State Statutes, it manages and controls City property, finances and public services, acting for the health, safety and welfare of the public.

2008 Objectives – Status through 9/30/08

1. Develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes. *An ad hoc Civic Center Design Steering Committee was formed in July of 2007, continuing with their work in 2008, and a presentation is scheduled before the Common Council on 10/7/08.*
2. Review long-range staff planning, current and future needs, restructuring and succession plans for City departments.
Not entirely completed due to staff shortage and workloads. However, Council approval was received on 5/6/08 to rename the position of Finance Manager to Finance Director, and to separate the renamed Finance Department (formerly Accounting) from the City Clerk's Office.

2009 Objectives

1. Continue to develop long-range planning for City facilities and roads, and review funding options to accomplish plans without raising taxes.
2. Consider options for the City Hall Complex; review reports from the ad hoc Civic Center Design Steering Committee, and determine action to take related to the City Hall Complex.
3. Continue to take a proactive stance on development in the area of S. 27th Street, including maintaining regular communication with the City of Franklin.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
General Government - 40					
Direct Employee Costs					
105 Salaries, Part Time	113,896	99,639	157,775	157,775	115,650
110 Salaries, Overtime	0	0	0	25	0
125 Car Allowance	13,543	13,788	13,800	13,400	13,800
130 Retirement	7,495	7,650	9,700	9,700	9,030
135 Social Security	7,440	7,366	8,765	8,765	7,325
160 Insurance, Work Comp	500	370	450	450	300
175 Insurance, Group Life	89	74	100	100	100
Subtotal	\$142,963	\$128,887	\$190,590	\$190,215	\$146,205
Indirect Employee					
200 Travel/Training	290	647	600	800	800
205 Recruitmnt/Testng/Physicals	469	491	500	500	500
210 Expense Allowance	53	476	300	300	300
225 Recognition	1,046	997	1,000	1,000	1,000
Subtotal	\$1,858	\$2,611	\$2,400	\$2,600	\$2,600
Utility Costs					
315 Telephone	821	804	1,300	1,000	1,000
330 Street Lighting	382,838	391,543	390,000	390,000	400,000
Subtotal	\$383,659	\$392,347	\$391,300	\$391,000	\$401,000
Supplies					
400 Office Supplies	1,918	1,544	1,500	1,500	1,500
410 Printing and Copying	7,631	2,886	8,000	8,000	8,000
415 Postage	2,156	5,937	3,500	3,500	4,000
420 Dues and Publications	16,156	16,207	17,000	16,200	17,000
425 Advertising and Promotions	1,119	0	2,000	1,200	2,000
450 Public Information	8,958	8,886	9,500	6,800	9,500
460 Minor Equipment	236	0	0	0	0
494 Leased Major Equipment	4,908	4,499	5,500	5,500	5,500
495 Miscellaneous	487	272	1,000	1,000	1,000
Subtotal	\$43,569	\$40,231	\$48,000	\$43,700	\$48,500
Other Services					
503 Section 125 Plan Administration	1,600	478	1,000	200	1,000
504 Retiree Medicare Premiums	163,000	185,400	185,000	185,000	185,000
505 Retiree Health Insurance	1,151,280	1,280,000	1,200,000	1,200,000	1,200,000
514 Engineering/Consulting	0	0	75,000	0	0
525 Outside Legal Services	57,152	163,942	300,000	200,000	300,000
535 Insurance	122,107	113,427	150,000	135,000	150,000
545 Legal Notices	7,686	7,164	9,000	7,000	8,000
560 Tax Assessment Refunds	58,234	9,547	25,000	25,000	25,000
565 Election Costs	11,410	17,684	18,000	20,000	15,000
575 Claims	41,519	76,577	47,500	40,000	50,000
576 Sales Tax	2,815	2,877	3,500	2,500	3,000
580 CDBG Grantee Expenses	53,039	29,025	27,500	27,500	27,500
581 Board of Review	457	3,954	1,000	1,000	1,000
583 Civil Service Commission	3,784	1,482	3,000	2,500	3,000
584 Board of Zoning Appeals	3,645	2,229	3,500	3,500	3,500
585 Plan Commission	6,958	6,625	9,300	7,000	9,000
586 Celebrations Commission	27,000	27,000	27,000	27,390	27,000
587 Cable Advisory Council	0	0	0	0	0
588 Police and Fire Commission	6,440	6,929	8,000	8,000	8,000
590 Board of Health	8,399	2,991	4,000	4,000	4,000

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
592 Historical Society	3,421	1,622	5,000	5,000	5,000
593 County Animal Control	48,376	55,042	55,000	60,000	60,000
594 Miscellaneous Boards	0	0	100	100	100
595 Miscellaneous/Rate Stabilization	297	40	239,000	200	470,000
596 Weed Commissioner	20,076	35,281	40,000	40,000	50,000
Subtotal	\$1,798,695	\$2,029,316	\$2,436,400	\$2,000,890	\$2,605,100
 Maintenance					
600 Office Equip Maintenance	1,705	607	3,000	3,000	3,000
645 Street Lighting System	15,812	-882	0	0	0
Subtotal	\$17,517	-\$275	\$3,000	\$3,000	\$3,000
Total	\$2,388,261	\$2,593,117	\$3,071,690	\$2,631,405	\$3,206,405

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

GENERAL GOVERNMENT - 40

200 TRAVEL/TRAINING	\$800
Miscellaneous League activities, training, travel expenses.	
205 RECRUITMENT/TESTING/PHYSICALS	\$500
Cost of ads, physical exam for PT Gen. Govt. clerical employees	
210 EXPENSE ALLOWANCE	\$300
Miscellaneous reimbursable expenses paid to Mayor & Council	
225 RECOGNITION	\$1,000
Memorials, flowers, plaques, retirement watches, commemorative items.	
315 TELEPHONE	\$1,000
Mayor and Aldermen cell phone & long distance charges.	
330 STREET LIGHTING	\$400,000
Charges for electric service for the city owned and rented street lights	
400 OFFICE SUPPLIES	\$1,500
Paper, pens, folders and miscellaneous office supplies needed for daily office business for Mayor and Council, boards/commissions; recording tapes; stationery; binders; accounts payable checks.	
410 PRINTING AND COPYING	\$8,000
Costs for reproducing agenda items and miscellaneous materials for Mayor/Council, staff and public.	
415 POSTAGE	\$4,000
Postage costs for routine business correspondence; Federal Express mailings; PO Box fees.	
420 DUES & PUBLICATIONS	\$17,000
Mayor, Council and City subscriptions to: Journal/Sentinel, Daily Reporter, Wisconsin Taxpayers Alliance, League of Municipalities updates, Milwaukee County Board proceedings. Purchase of updates/handbooks from League of Municipalities. Dues for League of Municipalities, ICC, Sam's Club, MAMEA, VALUE, Wis.Alliance of Cities. Miscellaneous costs for publications, memberships.	
425 ADVERTISING & PROMOTIONS	\$2,000
Purchase of City logo clothing, T-shirts, mugs, etc. for sale to the public or for donations	
450 PUBLIC INFORMATION	\$9,500
Share of costs for producing and delivering the City's newsletter, the ACORN, 3 times per year, at approximately \$3,000 per issue.	
494 LEASED MAJOR EQUIPMENT	\$5,500
Lease rental & maintenance for Pitney Bowes mail machine & postage meter.	
495 MISCELLANEOUS	\$1,000
Vehicle registration/title fees, employee lounge equipment, safe deposit box rental, bee/wasp nest removal and other miscellaneous expenses not covered by categories.	
503 SECTION 125 PLAN ADMINISTRATION	\$1,000
Charges for administration of the flexible spending plan.	
504 RETIREE MEDICARE PREMIUMS	\$185,000
The City reimburses for the Medicare premium for all its eligible retirees. This premium was \$96.40 per retiree per month in 2008.	

City of Oak Creek 2009 Annual Budget

505 RETIREE HEALTH INSURANCE The City pays for retiree health insurance.	\$1,200,000
514 ENGINEERING/CONSULTING	\$0
525 OUTSIDE LEGAL SERVICES Potential future costs for City litigation.	\$300,000
535 GENERAL INSURANCE All general City insurances: Property & Inland Marine, Umbrella, Police Professional Liability, Public Officials Liability, Motor Vehicle, Bonds, Boiler & Machinery, Money/Securities, Errors/Omissions. Includes Excess Workers Compensation premiums	\$150,000
545 LEGAL NOTICES All required legal notices published for hearings, bids, official minutes, etc.	\$8,000
560 TAX ASSESSMENT REFUNDS Refunds resulting from an incorrect or appealed assessment, which could include locally and/or state assessed properties.	\$25,000
565 ELECTION COSTS Costs payable to Milwaukee County for ballot preparation, paper ballots, supplies; costs for supplies for pollworkers; maintenance of voting machines and peripherals; official election notices.	\$15,000
575 CLAIMS Settlement of minor claims and disputes, deductibles.	\$50,000
576 SALES TAX Sales tax payments on items sold by the City.	\$3,000
580 CDBG GRANTEE EXPENSES Costs associated with the flow through of CDBG grant funds; matches CDBG revenues.	\$27,500
581 BOARD OF REVIEW Salaries, miscellaneous forms, postage, subpoena costs.	\$1,000
583 CIVIL SERVICE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	\$3,000
584 BOARD OF ZONING/HOUSING APPEALS Salaries, legal notices, postage, supplies & printing, dues and publications.	\$3,500
585 PLAN COMMISSION Salaries, dues/publications, office supplies, recruitment, travel/training, miscellaneous	\$9,000
586 CELEBRATIONS COMMISSION Supplies; costs associated with Independence Day celebration for parade, music, trophies, fireworks, flags, food, activities, portable restrooms, etc. Memorial Day, Halloween & special event program costs.	\$27,000
588 POLICE & FIRE COMMISSION Salaries, travel/training, recruitment/testing/physicals, advertising, postage, legal notices, supplies.	\$8,000

City of Oak Creek 2009 Annual Budget

590 BOARD OF HEALTH	\$4,000
Fees for Medical Officer are \$600 per quarter; travel/training, supplies, postage, printing /advertising.	
592 HISTORICAL SOCIETY	\$5,000
Supplies purchased for general upkeep of the City buildings at the Historical Society site.	
593 ANIMAL CONTROL	\$60,000
Costs determined by Milwaukee Area Domestic Animal Control Commission for animal control:	
594 MISCELLANEOUS BOARDS	\$100
Costs incurred by various boards and committees: Bender Park, Finance, Environmental Advisory, Traffic & Safety, Stormwater Management, ad-hoc committees.	
595 MISCELLANEOUS/RATE STABILIZATION	\$470,000
Expenses not covered by other specific categories	
596 WEED COMMISSIONER	\$50,000
Fees paid to the Weed Commissioners - \$75/hr x 600 hours plus inspection fees, administrative & supplies costs	
600 OFFICE EQUIPMENT MAINTENANCE	\$3,000
Maintenance costs and insurance agreements for Clerk's office copiers, transcribers, recorders.	
TOTAL	\$3,060,200

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Facility Maintenance - 41

Program Description

The Facilities Maintenance Division is responsible for the care and upkeep of all City owned buildings, and all equipment associated with these buildings. This would include all HVAC equipment, electrical systems, plumbing systems, building generators, phone and voicemail systems, data and phone cabling, building cleaning and some remodeling projects.

Status of 2008 Objectives:

- 1. This year has brought new challenges trying to keep the city facilities running. I have made numerous trips on the roof of City Hall to make leak repairs. I have also had roofing contractors on site twice this year, and this roof is badly in need of replacement. The air conditioner at city hall had the main controller that keeps the unit running fail. I was able to find a replacement part, but it had to be rewired and reconfigured to work with the current air conditioner. While I waited for the new part to arrive, I had to place cardboard shims in between switches to keep the chiller running. All of this equipment is well past the expected life and needs to be replaced.*
- 2. The ad hoc committee looked into the replacement of multiple City facilities and has now been enhanced to a steering committee. They have determined that the City should place most of its new facilities on the current city hall site and have hired a professional architectural firm that has come up with a basic layout. The Steering Committee will take this layout to the Common Council for approval and the Council will decide if the next step will be taken to proceed with the design of new facilities. I will continue to attend these Steering Committee meetings.*

2008 Objectives:

1. Try to keep the aging and deteriorating City facilities and their mechanical equipment running with as little down time as possible.
2. Continue attending any meetings regarding the replacement of City facilities.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Facility Maintenance - 41

Program Description

The Facilities Maintenance Division is responsible for the care and upkeep of all City owned buildings, and all equipment associated with these buildings. Some of the things would include all HVAC equipment, electrical systems, plumbing systems, building generators, phone and voicemail systems, data and phone cabling, building cleaning and some remodeling projects.

2009 Objectives:

1. Continue to oversee the remodeling and expansion of the city street department which includes moving the entire voice and data network into the telecom/data room.
2. Continue attending any meetings regarding the replacement of city facilities.
3. Try to keep the aging and deteriorating city facilities and their mechanical equipment running with as little down time as possible.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Building Maintenance - 41					
Direct Employee Costs					
100 Salaries, Full Time	118,556	123,449	130,830	124,000	134,865
105 Salaries, Part Time	118,415	120,256	126,330	120,000	140,915
110 Salaries, Overtime	398	129	1,500	1,000	1,500
130 Retirement	24,721	25,734	27,450	24,000	28,845
135 Social Security	18,097	18,498	19,825	18,000	21,220
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	21,000	21,720	21,180	21,180	21,180
160 Insurance, Work Comp	9,850	9,900	10,400	10,400	10,125
165 Insurance, Disability	491	488	495	355	470
170 Insurance, Dental	1,475	1,430	1,440	1,440	1,440
175 Insurance, Group Life	684	652	850	875	1,040
180 Longevity	240	285	300	75	60
185 Section 125 Administration	0	0	0	0	0
Subtotal	\$313,927	\$322,541	\$340,600	\$321,325	\$361,660
Indirect Employee					
200 Travel/Training	0	0	1,600	1,600	2,500
205 Recruitmnt/Testng/Physicals	105	570	800	800	1,000
215 Uniforms and Clothing	195	87	500	500	500
Subtotal	\$300	\$657	\$2,900	\$2,900	\$4,000
Utility Costs					
300 Electricity	34,883	37,546	41,300	41,300	42,500
305 Water and Sewer	2,580	2,892	2,800	2,800	2,950
310 Natural Gas	21,348	23,390	43,500	43,500	47,850
315 Telephone	50,484	38,225	53,000	53,000	53,000
325 Heating Oil	521	0	0	0	800
Subtotal	\$109,816	\$102,053	\$140,600	\$140,600	\$147,100
Supplies					
400 Office Supplies	169	61	50	50	50
420 Dues and Publications	100	0	0	0	0
430.10 Civic Center/Library/Streets	11,708	11,477	12,900	12,900	15,000
430.20 Police	7,187	6,339	11,500	11,500	12,000
430.30 Fire	6,399	7,996	8,500	8,500	9,000
440 Medical & Safety	55	66	500	500	500
455 Small Tools	0	105	200	200	100
460 Minor Equipment	483	344	1,500	1,500	1,000
Subtotal	\$26,101	\$26,388	\$35,150	\$35,150	\$37,650
Other Services					
517.10 Civic Center Carpet cleaning	8,741	9,576	9,200	8,110	10,500
517.20 Police Carpeting Cleaning	7,508	9,878	9,350	9,300	9,500
517.30 Police Windows	0	0	2,100	0	2,200
517.40 Fire Carpet Cleaning	56	760	2,450	2,400	2,500
Subtotal	\$16,305	\$20,214	\$23,100	\$19,810	\$24,700

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Maintenance					
620 Building Maintenance	24,054	21,258	23,000	23,000	25,000
635 Equipment Rental	0	0	100	100	100
Subtotal	\$24,054	\$21,258	\$23,100	\$23,100	\$25,100
Vehicles					
700 Vehicle Maintenance	501	1,246	1,300	1,300	2,000
710 Gas/Oil/Fluids	2,923	3,016	3,500	3,500	4,800
Subtotal	\$3,424	\$4,262	\$4,800	\$4,800	\$6,800
Total	\$493,927	\$497,373	\$570,250	\$547,685	\$607,010

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

BUILDING MAINTENANCE - 41

200 Training	\$2,500
This account covers the cost of any seminars that any member of the maintenance department attends throughout the year. Advanced training is needed on the software that controls the HVAC systems.	
205 Recruitment/Testing/Physicals	\$1,000
Costs incurred when hiring new personnel.	
215 Uniform clothing	\$500
Uniforms for maintenance department employees.	
300 Electricity	\$42,500
Electricity for City Hall and City Hall garage.	
305 Water and sewer	\$2,950
Water and sewer for City Hall complex.	
310 Natural gas	\$47,850
Natural gas for City Hall and City Hall garage.	
315 Telephone	\$53,000
This account covers all the incoming and outgoing phone lines that enter or leave the phone system at City Hall. Also charged to this account are all calls made through this system and any repairs needed. Also includes all T1 circuits used in all of the city facilities.	
325 Heating oil	\$800
Fuel oil for backup heat and generator at City Hall.	
400 Office supplies	\$50
Pens, pencils, markers and paper for maintenance department.	
420 Dues and Publications	\$0
This account is for any subscriptions or license fees.	
430 Housekeeping	\$36,000
Hand towels, toilet paper, paper cups, and minor cleaning supplies for City Hall, Library and Streets (\$15,000), Police (\$12,000) and Fire (\$9,000).	
440 Medical & safety	\$500
Safety shoes for maintenance employees.	
455 Small tools	\$100
Screw drivers, hammers, wrenches and other hand tools for maintenance department.	
460 Minor equipment	\$1,000
This covers an assortment of things, such as an air tool, saws, drills, air compressors, refrigeration equipment and large building cleaning equipment.	
517 Building cleaning	\$24,700
Outside services used to clean carpeting, second story windows and floor mats for city buildings.	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

620 Building maintenance	\$25,000
Supplies and parts to make changes or repairs on all City Hall buildings and equipment.	
635 Rental	\$100
For rental on tools that the maintenance department does not have.	
700 Vehicles maintenance	\$2,000
Maintenance of department vans and pool cars.	
710 Gas/oil/fluids	\$4,800
Gas, oil, brake fluid and washer solvent for maintenance vans and pool cars.	
TOTAL	\$245,350

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: City Administrator's Office

Program Description

The City Administrator is charged with multiple functions including oversight and day-to-day direction of city departments and operations to ensure that they operate in the most efficient and effective means possible. The City Administrator is responsible to the Mayor and Common Council. The Administration office is responsible for personnel-related activities including, but not limited to, development of benefit structures, policies, recordkeeping, and labor contract negotiation, implementation, and interpretation.

Status of 2008 Objectives:

1. Assist with development efforts throughout the city; maintain weekly communication with elected officials and department managers. *Ongoing*
2. Keep up-to-date on developments in other legislative bodies that have an effect on the City; keep the Common Council advised of potential fiscal ramifications. *Ongoing*
3. Monitor the effects the WE Energies plant construction has on Oak Creek, its residents and businesses. *Ongoing – the first generator is scheduled to go commercial in September of 2009.*
4. Update job descriptions on their normal two-year cycle. *Ongoing – completed on an as-needed basis as positions are vacated.*
5. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies. *Ongoing*
6. Work with the Common Council, the Personnel Committee, and staff to develop a comprehensive employee policy manual that embodies employee policies, rules, and regulations. *Ongoing – draft document is complete and will be submitted to the Personnel Committee for review once labor contract negotiations are complete.*
7. Establish a system for recording and monitoring all staff training, with an emphasis on safety measures and policy issues. *Ongoing – in conjunction with item # 8*
8. Monitor progress by departments on the implementation of CVMIC recommendations. *Ongoing -*
9. Review and update the Revenue Manual. *No work has been done on this item. It will be a priority for 2009*
10. Monitor health, dental insurance utilization. *Ongoing – regular meeting with the city's insurance consultant to review utilization, target categories for wellness focus and monitor costs.*
11. Begin the process of bargaining with five labor unions for successor contracts. *Ongoing – labor contracts have been exchanged and the process of bargaining with the city's five labor unions has commenced.*

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: City Administrator's Office

Program Description

The City Administrator is charged with multiple functions including oversight and day-to-day direction of city departments and operations to ensure that they operate in the most efficient and effective means possible. The City Administrator is responsible to the Mayor and Common Council. The Administration office is responsible for personnel-related activities including, but not limited to, development of benefit structures, policies, recordkeeping, and labor contract negotiation, implementation, and interpretation.

Objectives:

1. Assist with development efforts throughout the city; maintain weekly communication with elected officials and department managers.
2. Keep up-to-date on developments in other legislative bodies that have an effect on the City; keep the Common Council advised of potential fiscal ramifications.
3. Monitor the effects the WE Energies plant construction has on Oak Creek, its residents and businesses.
4. Monitor the timing and amount of public utility aid (state aid from the power plant) and suggest capital spending alternatives for Council consideration.
5. Continue to work on economic development issues, including but not limited to the remediation and redevelopment of the Lakefront and Delphi sites.
6. Continue to work with the committee, staff and others to advance the 27th Corridor project.
7. Work with the Common Council, the Personnel Committee, and staff to update City personnel policies.
8. Work with the Common Council, the Personnel Committee and staff to develop a comprehensive employee policy manual that embodies employee policies, rules, and regulations.
9. Monitor progress by departments on the implementation of CVMIC recommendations.
10. Review and update the Revenue Manual.
11. Monitor health and dental insurance utilization – continue to search for the most cost effective method for providing these benefits.
12. Complete the process of bargaining with five labor unions for successor contracts.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Administrator - 42					
Direct Employee Costs					
100 Salaries, Full Time	140,607	155,285	163,075	162,100	167,325
105 Salaries, Part Time	4,241	0	0	0	0
110 Salaries, Overtime	2,052	568	1,000	500	500
125 Car Allowance	3,246	3,600	3,600	3,600	3,600
130 Retirement	15,042	16,427	17,405	17,100	17,455
135 Social Security	11,655	11,572	12,100	12,000	12,840
150 Insurance, Active Employees	30,000	21,720	21,180	21,180	21,180
160 Insurance, Work Comp	400	500	425	425	425
165 Insurance, Disability	450	488	495	470	470
170 Insurance, Dental	2,100	1,470	1,440	1,440	1,440
175 Insurance, Group Life	247	268	300	385	480
180 Longevity	120	120	120	20	0
185 Section 125 Administration	42	45	50	50	100
Subtotal	\$210,202	\$212,063	\$221,190	\$219,270	\$225,815
Indirect Employee					
200 Training/Travel	4,093	4,254	4,000	4,000	5,000
205 Recruitment/Testing/Physicals	8,069	0	0	0	0
210 Expense Allowance	75	17	200	200	200
Subtotal	\$12,237	\$4,271	\$4,200	\$4,200	\$5,200
Utility Costs					
315 Telephone	617	978	1,200	1,000	1,000
Subtotal	\$617	\$978	\$1,200	\$1,000	\$1,000
Supplies					
400 Office Supplies	541	418	700	700	700
410 Printing and Copying	1,007	1,198	1,000	1,000	1,000
415 Postage	299	424	500	500	500
420 Dues and Publications	1,461	1,917	1,500	1,500	1,600
460 Minor Equipment	729	0	0	0	0
495 Miscellaneous	0	0	25	25	25
Subtotal	\$4,037	\$3,957	\$3,725	\$3,725	\$3,825
Maintenance					
600 Office Equip Maintenance	0	0	60	0	0
Subtotal	\$0	\$0	\$60	\$0	\$0
Total	\$227,093	\$221,269	\$230,375	\$228,195	\$235,840

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

CITY ADMINISTRATOR'S OFFICE - 42

200 Training/Travel WCMA winter conference, WCMA summer conference, ICMA annual conference, miscellaneous conferences and training seminars. It is also used for travel expenses to other in-state conferences. Increase due to a greater involvement in CVMIC, WI League and WI Alliance.	\$5,000
210 Expense Allowance Expenses related to special events, dinners, and other events of a business nature.	\$200
315 Telephone All long distance calls, FAX transmissions and cell phone.	\$1,000
400 Office Supplies Pens, paper, envelopes and other miscellaneous office supplies needed for carrying out the department's daily office tasks.	\$700
410 Printing All required printed materials such as stationery letterhead, envelopes and other special forms for the personnel record keeping function and computer printing.	\$1,000
415 Postage Postage on all correspondence or other materials sent out in conducting this department's workload.	\$500
420 Dues and Publications Membership fees for ICMA, WCMA, MAMEA, WPELRA. Various municipal, and human resources functions, books and magazine subscriptions.	\$1,600
495 Miscellaneous Funding for supplies not otherwise listed.	\$25
600 Office Equipment Maintenance Maintenance on office equipment.	\$0
Total	\$10,025

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Information Technology

Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

Status of 2008 Objectives:

1. Complete the purchase and installation of all new City software and hardware in the 2008 budget by December, 2008. *Ongoing*
2. Continue to coordinate with City departments the planning and development of a comprehensive citywide database to store city records, documents and data electronically. *Ongoing*
3. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments. *Ongoing*
4. Using GIS keep City maps, easements, zoning & databases current. *Ongoing*
5. Install and integrate faster WLAN links between City Hall and other City buildings. *Underway*
6. Provide instruction/training/support for an Microsoft Office user group for City staff and additional training for new City computer users including the creation of a new employee computer manual. *Ongoing*
7. Set standards and provide for the maintenance/update of the City Web Page and Intranet as needed during the year. *Completed*
8. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by November 2008. *Completed*

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Information Technology

Program Description

This department is responsible for the installation, administration, trouble-shooting, and maintenance of all City computers, networks, websites and GIS technology. All computer hardware and software issues and concerns are the direct responsibility of the Information Technology Manager. Service and support is provided to City employees in-house. This department provides on-going software training. The Information Technology department is centralizing GIS computing, software, databases and connectivity functions to provide better support for staff and consistency between computer users.

Objectives:

1. Complete the purchase and installation of all new City software and hardware in the 2009 budget by December, 2009.
2. Continue to coordinate with City departments the planning and development of a comprehensive citywide database to store city records, documents and data electronically.
3. Work with various departments to plan and integrate existing City data in the City GIS information system for use by City departments.
4. Using GIS keep City maps, easements, zoning & databases current.
5. Install and integrate Microsoft SharePoint services within city departments.
6. Provide instruction/training/support for an Microsoft Office user group for City staff and additional training for new City computer users including the creation of a new employee computer manual.
7. Set standards and provide for the maintenance/update of the City Web Page and Intranet as needed during the year.
8. Update the 5-Year plan for yearly migration and replacement of computer hardware in conjunction with network/connectivity upgrades by November 2009.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Information Technology - 43					
Direct Employee Costs					
100 Salaries, Full Time	226,867	236,972	250,780	249,000	260,935
105 Salaries, Part Time	0	1,186	7,000	6,000	30,000
125 Car Allowance	3,600	3,600	3,600	3,600	3,600
130 Retirement	23,576	24,999	27,360	26,500	30,290
135 Social Security	17,258	17,923	20,000	19,000	22,555
150 Insurance, Active Employees	51,000	51,720	50,580	50,580	50,580
160 Insurance, Work Comp	700	745	650	650	760
165 Insurance, Disability	983	975	985	940	940
170 Insurance, Dental	3,575	3,505	3,600	3,600	3,600
175 Insurance, Group Life	433	449	500	455	600
180 Longevity	120	120	120	120	210
185 Section 125 Administration	38	44	100	55	100
Subtotal	\$328,150	\$342,238	\$365,275	\$360,500	\$404,170
Indirect Employee					
200 Travel/Training	2,319	3,106	4,000	4,000	4,000
205 Recruitment/Physicals	0	274	0	150	500
Subtotal	\$2,319	\$3,380	\$4,000	\$4,150	\$4,500
Utility Costs					
315 Telephone	840	1,032	2,300	2,300	2,300
320 Data Lines	4,275	4,622	7,000	7,000	7,000
Subtotal	\$5,115	\$5,654	\$9,300	\$9,300	\$9,300
Supplies					
400 Office Supplies	212	206	500	400	500
405 Computer Network Software	23,606	24,766	15,000	15,000	15,000
410 Printing & Copying	38	368	800	750	700
415 Postage	41	4	50	50	50
420 Dues & Publications	684	749	700	700	700
460 Minor Equipment	4,829	3,619	3,000	3,000	3,000
495 Miscellaneous	665	5,367	5,000	5,000	5,000
Subtotal	\$30,075	\$35,079	\$25,050	\$24,900	\$24,950
Other Services					
550 Consulting	3,120	600	5,000	5,000	5,000
551 Data Services	17,715	22,439	26,700	23,700	25,200
552 Annual License Fees	51,602	82,730	95,550	95,550	111,350
Subtotal	\$72,437	\$105,769	\$127,250	\$124,250	\$141,550
Maintenance					
605 Computer Maintenance	13,721	11,832	12,000	15,000	15,000
606 Computer Service Contracts	1,787	1,846	2,200	2,200	2,200
Subtotal	\$15,508	\$13,678	\$14,200	\$17,200	\$17,200
Total	\$453,604	\$505,798	\$545,075	\$540,300	\$601,670

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

INFORMATION TECHNOLOGY - 43

200 Travel/Training	\$4,000
Computer/Network training for support staff. Technology seminars. Travel re-imbursement (mileage). Maintain & update computer training room for staff. Training videos.	
205 Recruitment/Testing/Physicals	\$500
Expenses incurred when hiring new employees.	
315 Telephone	\$2,300
Long distance telephone charges, modem line charges and cellular phone charges.	
320 Data Lines	\$7,000
Internet Access for City Hall/PD & IT/Main plus web site hosting.	
400 Office Supplies	\$500
Cabinet, binders, folders, paper, CD/DVD's, disk cases, general office	
405 Computer Hardware/Software	\$15,000
Application software (new & upgrades), network operating/management software, network infrastructure upgrades (cabling, hubs, NIC cards), network software upgrades, new or replacement computer hardware (monitors, memory, hard drives, CD-Rom drives, etc.).	
410 Printing & Copying	\$700
Department copier charges, printing material for training.	
415 Postage	\$50
420 Dues & Publications	\$700
Microsoft Users Group, Microsoft TechNet Subscription, miscellaneous computer books or publications.	
460 Minor Equipment	\$3,000
Data backups, cabling, printers, computer tools, computer parts, etc.	
495 Miscellaneous	\$5,000
Computer costs not anticipated at this time.	
514 Consulting	\$5,000
Custom programming or consulting services. Program customization, Network/router/WAN and voice/data consulting	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

551 OnLine Services
Annual Subscriptions:

Police & Fire Dept. WAN (MDC's)	19,500
Wisconsin Dept. of Justice - Record Checks	2,300
Wisconsin Dept. of Justice - Time System	<u>3,400</u>
TOTAL	25,200

\$25,200

552 Annual License Fees
Software license fees:

MSI - updates/Maint. (Acct.)	8,700
GCS - updates (Acct., Assessor & Treas)	4,000
Univis & Visual Landisc Maint/upg (Assessor)	3,600
WPS (Health)	50
Provision Health	1,500
Phoenix/KPI Support (Fire and Police)	38,000
Netmotion (Fire and Police)	2,400
Microsoft Mapoint (Fire & Police)	600
Schedule Soft (Police)	400
Cross Match Fingerprint (Police)	1,700
Beast Evidence Tracking (Police)	850
Dictaphone Freedom Call Check (Police)	600
PTWin32 (Inspection)	2,500
CAiCE - IPSWIMM (Engineering)	1,300
Pond Pack (Engineering)	1,600
AutoCAD (Engineering, Planning, GIS)	7,500
Arc Info & ArcView(GIS)	4,200
ARCIMS (GIS)	3,200
Quark (Rec)	900
RecTrac (Parks & Rec)	4,700
Dossier Fleet Maintainance Software	1,650
Mitchell On Demand (Streets)	1,500
Transmissions (Streets)	1,500
Sign Cad (DPW)	1,000
Microsoft Exchange & Sharepoint (IT)	12,000
Barracuda Spam Filter (IT)	500
Diskeeper (IT)	1,500
Surf Control (IT)	<u>3,400</u>

\$111,350

TOTAL

111,350

605 Computer Maintenance

\$15,000

General computer maintenance on city's 180 computers. Parts replacement, upgrades, toner & printer cartridges, printer repairs, spare parts, network & cable maintenance.

606 Annual Computer Maintenance Contracts

\$2,200

Cisco Pix Firewall, Routers, Switches & Bridges

TOTAL

\$197,500

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: City Clerk

Program Description

The City Clerk's office is the operational center for the City's flow of information, not only within the City and its departments, but also between the government and the public.

The City Clerk's office is responsible for the City's record keeping functions, which include, but are not limited to: serving as clerical support staff for the Mayor and Common Council and the various boards and commissions; monitoring compliance with the Wisconsin Open Meetings and Open Records laws by all subunits of government; administering the election process, business licensing, property status verifications and insurance coverages; and implementing State law and Municipal Code requirements.

The City Clerk's office is also responsible for

Most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivable and billing; handling payroll and other personnel related activities; administering all special assessments; preparing the annual tax roll; providing budgetary information; and implementing internal auditing procedures were transferred to the Finance Department during 2008; however the City Clerk remains responsible for overseeing investments.

Status of 2008 Objectives:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records.
Unable to complete due to workload and staff shortage.
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit.
Completed.
3. Provide 24 hours of professional and computer training to each staff person.
Completed.
4. Resume the training process for Open Meetings requirements with the various boards and commissions.
Some training was conducted during 2008, but due to workload and staff shortage, most training was not able to be performed.
5. Develop an orientation packet to be given to all newly elected City officials by April, 2009; and develop a packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2009.
Unable to complete due to workload and staff shortage.
6. Train new election officials for major 2008 elections by August 31, 2008.
Complete; training was conducted on August 20, 2008. Additional training will be conducted in October 2008.
7. Implement voter registration drives and activities by October 1, 2008.
Complete.
8. Continue participation in TIF No. 7 working group as an ongoing objective.
Ongoing.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

2009 Objectives:

1. Continue to work with the Information Technology Manager to refine a proposal to use CD-ROM technology for recordkeeping; train clerical staff in proper techniques of electronic document storage; continue the ongoing reorganization and consolidation of archived records.
2. Monitor and maintain the highest safe level of return on City investments; continue ongoing research on vendor proposals. Prepare a report on compliance with the investment policy in conjunction with the annual audit.
3. Provide 24 hours of professional and computer training to each staff person.
4. Resume the training process for Open Meetings requirements with the various boards and commissions.
5. Develop an orientation packet to be given to all newly elected City officials by April, 2009; and develop a packet to be given to all newly appointed or prospective Board and Commission citizen members by December, 2009.
6. Ensure current Chief Election Inspectors receive recertification training by December 31, 2009 and recruit new Chief Inspectors during 2009, also to receive certification training.
7. Ensure affected Board of Review members receive recertification training by June 2009.
8. Continue participation in TIF No. 7 working group as an ongoing objective.
9. Participate in TIF No. 8 working group as an ongoing objective.
10. Continue with training/overseeing of new Deputy City Clerk, an ongoing process, during 2009, including professional and computer training courses.
11. Continue with training/overseeing new Clerk Secretary, an ongoing process, during 2009, including professional and computer training courses.
12. Reorganize and condense correspondence files and file cabinets in the basement storage area and move permanent records to fireproof cabinets.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Clerk - 44					
Direct Employee Costs					
100 Salaries, Full Time	305,590	320,206	379,000	379,000	174,535
110 Salaries, Overtime	6,587	2,626	3,500	4,000	2,000
130 Retirement	33,066	34,758	38,060	38,060	19,150
135 Social Security	23,575	24,319	29,325	29,325	13,515
150 Insurance, Active Employees	57,000	56,220	55,080	55,080	32,400
160 Insurance, Work Comp	1,000	1,000	1,000	1,000	440
165 Insurance, Disability	1,474	1,464	1,475	1,370	705
170 Insurance, Dental	5,050	4,965	5,040	5,040	3,240
175 Insurance, Group Life	1,743	1,828	2,000	1,600	500
180 Longevity	605	660	725	275	120
185 Section 125 Administration	129	134	200	150	100
Subtotal	\$435,819	\$448,180	\$515,405	\$514,900	\$246,705
Indirect Employee					
200 Travel/Training	540	503	900	900	1,300
205 Recruitment and Physicals	100	0	2,500	2,500	100
Subtotal	\$640	\$503	\$3,400	\$3,400	\$1,400
Utility Costs					
315 Telephone	258	0	0	0	0
Subtotal	\$258	\$0	\$0	\$0	\$0
Supplies					
400 Office Supplies	312	450	500	500	500
420 Dues and Publications	286	295	400	400	400
460 Minor Equipment	0	0	200	225	300
Subtotal	\$598	\$745	\$1,100	\$1,125	\$1,200
Other Services					
530 Audit	34,037	38,032	40,000	40,000	0
595 Miscellaneous	40	0	100	100	100
Subtotal	\$34,077	\$38,032	\$40,100	\$40,100	\$100
Maintenance					
600 Office Equip Maintenance	0	0	0	60	0
Subtotal	\$0	\$0	\$0	\$60	\$0
Total	\$471,392	\$487,460	\$560,005	\$559,585	\$249,405

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

CITY CLERK - 44

200 TRAVEL/TRAINING

Training includes Wisconsin Municipal Clerks Association seminars, computer courses, Milwaukee County & UW-M & UW-Extension classes and workshops, ETN sessions, Virchow, Krause & Co. seminars, and other miscellaneous training classes for three full-time employees. Mileage costs are also included. *\$1,300*

205 RECRUITMENT/PHYSICALS

Costs associated with recruitment and hiring of an employee. *\$100*

400 OFFICE SUPPLIES

Paper, pens, folders and miscellaneous office supplies needed for daily office business, as well as special forms, stationery, envelopes, computer paper, etc. *\$500*

420 DUES & PUBLICATIONS

Membership fees for International Institute of Municipal Clerks, Wisconsin Municipal Clerks Association, Milwaukee Metro Clerks Association; IIMC and WMCA booklets. *\$400*

460 MINOR EQUIPMENT

Unknown replacements. *\$300*

595 MISCELLANEOUS

Expenses not covered by specific categories. *\$100*

TOTAL *\$2,700*

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Finance

Program Description

The Finance Department was created in 2008 to help the City prepare for the future. With the retirement of the City Clerk and the pending retirement of the current Finance Director, it was felt that this would be a good time to create the new department and have the Finance Director report to the City Administrator. The department consists of an Account Clerk II, Account Clerk III and a Finance Director.

The Finance Department handles most of the City's financial and accounting functions which include, but are not limited to, processing accounts payable and receivables, billing for weed cutting, developer and utility charges; handling payroll and other personnel related activities; administering all special assessments; preparing charges for the annual tax roll; preparing the annual budget; implementing internal auditing procedures and working with the City auditors in preparation of the annual financial statement.

2009 Objectives:

1. Provide adequate training to the incoming Finance Director to make the transition as smooth as possible.
2. Follow any new GASB requirements in 2009.
3. Provide professional and computer training to each staff person as needed.
4. Continue participation in TIF No. 7 and TIF No. 8 working groups.
5. Implement new union contracts for 2009 when ratified.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Finance - 45					
Direct Employee Costs					
100 Salaries, Full Time	0	0	0	0	219,400
110 Salaries, Overtime	0	0	0	0	500
130 Retirement	0	0	0	0	19,150
135 Social Security	0	0	0	0	16,845
150 Insurance, Active Employees	0	0	0	0	32,400
160 Insurance, Work Comp	0	0	0	0	445
165 Insurance, Disability	0	0	0	0	705
170 Insurance, Dental	0	0	0	0	3,240
175 Insurance, Group Life	0	0	0	0	600
180 Longevity	0	0	0	0	190
185 Section 125 Administration	0	0	0	0	100
Subtotal	\$0	\$0	\$0	\$0	\$293,575
Indirect Employee					
200 Travel/Training	0	0	0	0	2,500
205 Recruitment and Physicals	0	0	0	0	200
Subtotal	\$0	\$0	\$0	\$0	\$2,700
Supplies					
400 Office Supplies	0	0	0	0	250
420 Dues and Publications	0	0	0	0	100
460 Minor Equipment	0	0	0	0	300
Subtotal	\$0	\$0	\$0	\$0	\$650
Other Services					
530 Audit	0	0	0	0	42,000
595 Miscellaneous	0	0	0	0	100
Subtotal	\$0	\$0	\$0	\$0	\$42,100
Maintenance					
600 Office Equip Maintenance	0	0	0	0	100
Subtotal	\$0	\$0	\$0	\$0	\$100
Total	\$0	\$0	\$0	\$0	\$339,125

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

FINANCE - 45

200 TRAVEL/TRAINING	\$2,500
Miscellaneous training classes for three full-time employees and mileage reimbursement.	
205 RECRUITMENT/PHYSICALS	\$200
Costs associated with recruitment and hiring of an employee.	
400 OFFICE SUPPLIES	\$250
Miscellaneous office supplies needed for three employees.	
420 DUES & PUBLICATIONS	\$100
460 MINOR EQUIPMENT	\$300
Calculators	
530 AUDIT	\$42,000
595 MISCELLANEOUS	\$100
Expenses not covered by specific categories.	
600 OFFICE EQUIPMENT MAINTENANCE	\$100
Copier and typewriter maintenance.	
TOTAL	\$45,550

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Treasurer's Office

Program Description

The Treasurer's office is responsible for the accounting, collection, security, and deposit of all City funds in accordance with Wisconsin State Statutes and City ordinances.

The Treasurer's office collects and receipts all monies received by the City of Oak Creek. This office advises the City Clerk on daily deposits, to ensure the highest interest earning potential for the City. Tax statements- Real Estate and Personal Property, are sent to property owners from this office. Collection of taxes, disbursement of all taxing district portions of the tax bill and final settlement of taxes to the County are prepared and completed by this office. Dog and cat license issuance is also provided by the Treasurer's office.

2008 Objectives – Status through July 31st:

1. Mail 100% of the Real Estate and Personal Property tax bills in a timely fashion.
Status: 4th Quarter Activity.
2. Collect 98.5% of the Personal Property tax bill amount by June 1, 2008, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
Status: Collected 98.9%.
3. Collect Real Estate taxes of 98% by July 31, 2008 to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2008.
Status: Collected 98.2% by July 31, 2008. Mailed delinquent notices on June 16, 2008.
4. Work with the City Clerk to monitor and maintain the highest safe level of return on City investments.
Status: Ongoing process. We continue to review the investments with current and potential Institutions.
5. Look at the service of a new Collection Agency for collection of delinquent Personal Property tax.
Status: Worked with current Collection Agency to improve service and collections. Will review the current Agency next year and do a cost/service comparison of other Agencies.
6. Monitor and assist in the implementation of internal controls specifically related to the Water and Sewer Utility.
Status: Although I disagreed with some of Utilities decisions, my portion of this project is complete. Any further enforcement of the internal control policies will be handled directly by the Common Council.
7. Reconcile the health insurance fund and general fund accounts in a timely fashion.
Status: Barb Dailey was previously responsible for this function. After her department transfer the reconciliations were continually behind schedule. As of the July reconciliations, we are back on track and I expect them to continue to be done in a timely fashion.
8. Full- and/or part-time staff to attend computer class(es) and/or Treasurer to take Local Government Class. Also, attend Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin.
Status: Treasurer completed Master Academy at the Treasurer's Institute; still working on experience requirements for certification. Continually offer full and part-time staff the opportunity to attend computer classes or other training that would benefit the City.
9. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
Status: Ongoing process.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

2009 Objectives:

1. Mail 100% of the Real Estate and Personal Property tax bills in a timely fashion.
2. Collect 98.5% of the Personal Property tax bill amount by June 1, 2009, following Resolution No 10566-111505 for the handling of delinquent Personal Property tax to reduce the loss of revenue owed to the City.
3. Collect Real Estate taxes of 98% by July 31, 2009 to provide additional revenue in interest on delinquent taxes and at the same time increase interest income on City investments. Mail delinquent notices by June 30, 2009.
4. Work with the City Clerk to monitor and maintain the highest safe level of return on City investments.
5. Review the service of our current Collection Agency for collection of delinquent Personal Property tax. Complete a cost/service comparison of Collection Agencies in 2009 to determine whether a new Agency can offer better service at a lower cost.
6. Reconcile the health insurance fund and general fund accounts in a timely fashion.
7. Full- and/or part-time staff to attend educational classes to improve job knowledge and skills. Treasurer to attend Local Government Meetings/Conferences, and Advanced Treasurer's Classes or Master Academy at the Treasurer's Institute. Continue to earn experience points required to complete Certification for Municipal Treasurer of Wisconsin.
8. Monitor monthly mobile home parking fees to ensure timely and accurate collections.
9. Review current Pet Licensing procedures to reduce processing time and improve efficiency.
10. Create job duties procedural manuals for full and part time personnel to improve proficiency during absences and ease the transition due to change in personnel. Update current cash receipting manuals to reflect software changes and to improve consistency and accuracy.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Treasurer - 46					
Direct Employee Costs					
100 Salaries, Full Time	93,190	98,943	109,560	96,000	114,320
105 Salaries, Part Time	10,858	11,772	16,000	20,500	17,000
110 Salaries, Overtime	0	0	500	500	500
130 Retirement	11,055	12,099	13,940	13,000	14,460
135 Social Security	7,879	8,349	9,650	9,000	10,095
150 Insurance, Active Employees	18,000	18,000	17,700	17,700	29,400
160 Insurance, Work Comp	350	360	325	325	320
165 Insurance, Disability	491	488	495	450	470
170 Insurance, Dental	2,100	2,100	2,160	2,160	2,160
175 Insurance, Group Life	155	174	230	305	325
180 Longevity	60	60	60	10	60
185 Section 125 Administration	0	45	0	50	100
Subtotal	\$144,138	\$152,390	\$170,620	\$160,000	\$189,210
Indirect Employee					
200 Travel/Training	1,164	1,731	2,000	1,600	1,800
205 Recruitment/Testing	0	110	0	0	0
Subtotal	\$1,164	\$1,841	\$2,000	\$1,600	\$1,800
Utility Costs					
315 Telephone	325	208	290	290	500
Subtotal	\$325	\$208	\$290	\$290	\$500
Supplies					
400 Office Supplies	1,462	1,413	1,100	1,100	1,200
410 Printing and Copying	3,928	3,066	4,100	4,100	4,100
415 Postage	7,281	7,947	8,600	8,600	8,800
420 Dues and Publications	377	472	450	400	500
460 Minor Equipment	1,628	1,249	1,235	1,235	900
Subtotal	\$14,676	\$14,147	\$15,485	\$15,435	\$15,500
Maintenance					
600 Office Equip Maintenance	116	58	200	200	200
Subtotal	\$116	\$58	\$200	\$200	\$200
Total	\$160,419	\$168,644	\$188,595	\$177,525	\$207,210

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

TREASURER - 46

200 TRAVEL/TRAINING	<i>\$1,800</i>
Municipal Treasurer District meetings, Annual Municipal Treasurer/Clerk's Institute, Conferences, League Institute, Computer and/or Local Government Classes.	
315 TELEPHONE	<i>\$500</i>
Long distance telephone charges and FAX calls. Charges for mobile phone.	
400 OFFICE SUPPLIES	<i>\$1,200</i>
Pens, pencils, note pads, calculator tape, typewriter ribbons, staples, tape, correct type, computer paper, diskettes, calculator ribbons, ink cartridges, validation ribbons, cash receipting ribbons, cash receipting tape.	
410 PRINTING AND COPYING	<i>\$4,100</i>
Envelopes-tax bills-payroll-tax payments-general, copy paper, toner, tax info flyers, tax bills.	
415 POSTAGE	<i>\$8,800</i>
Bulk mailing of tax bills, certified letters, delinquent notices-real estate-personal property, routine.	
420 DUES AND PUBLICATIONS	<i>\$500</i>
Membership dues for: the Municipal Treasurer's Association of United States & Canada, the Municipal Treasurer's Association of WI, the Wisconsin Municipal Clerks Association and the Government Finance Officers Association; Notary renewals.	
460 MINOR EQUIPMENT	<i>\$900</i>
Monroe calculators, Money Counters	
600 OFFICE EQUIPMENT MAINTENANCE	<i>\$200</i>
Service maintenance for the copy machine.	
TOTAL	<i>\$18,000</i>

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Assessor's Office

Program Description

The Assessor's Office is responsible for discovering, listing and placing a fair market value on all real and personal property according to State laws to equitably distribute the local tax burden. Preparation of the annual assessment roll is the end result of each year's work. Personnel in this department assist the public in obtaining assessment information on agricultural, residential, commercial, manufacturing properties, and manufactured housing units in the City. In 1994 the City hired a contract assessor to act as City Assessor. With that change, the City Clerk assumed the day-to-day supervision of this office.

Status of 2008 Objectives through 9/30/08:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's office by January 30, 2008.
Manufactured housing unit fieldwork completed by 1/23/08; new assessed values relayed to City Treasurer on 2/6/08.
2. Continue to work with the Information Technology office on efficient transfer of data between the Personal Property Program and GCS systems; resolve IT issues with Milwaukee County property records program as they implement changes throughout the year.
Ongoing; new GCS System (Access-based) introduced and implemented 8/18/08.
3. Prepare and mail personal property self-reporting forms by January 30, 2008; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2008.
Mailing completed; values posted and personal property assessment roll printed 9/24/08.
4. Complete the 2008 assessment roll by June 30, 2008.
Values posted and real estate assessment roll printed 9/20/08.
5. Provide 24 hours of professional and computer training to staff.
Staff completed more than 40 hours of training.

2009 Objectives:

1. Complete manufactured housing unit fieldwork, prepare assessments and report annual manufactured housing unit valuations to the Treasurer's Office by January 30, 2009.
2. Continue to work with the Information Technology Office on efficient transfer of data between the Personal Property Program and GCS systems; resolve IT issues with Milwaukee County property records program as they implement changes throughout the year.
3. Prepare and mail personal property self-reporting forms by January 30, 2009; complete the review and posting of values to the Personal Property Program and GCS systems by May 1, 2009.
4. Complete the 2009 assessment roll by June 30, 2009.
5. Provide 24 hours of professional and computer training to staff.
6. Discuss recruitment of an additional full-time Assessment Technician for 2010.
7. Continue to work with the contract assessor and staff to streamline operations in the Assessor's Office and resolve other issues due to staff shortages.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Assessor - 48					
Direct Employee Costs					
100 Salaries, Full Time	44,206	46,135	47,745	47,700	48,970
105 Salaries, Part Time	18,494	19,610	24,000	31,500	31,700
110 Salaries, Overtime	28	120	500	1,000	500
130 Retirement	6,525	6,960	7,675	8,400	8,455
135 Social Security	4,787	5,023	5,550	6,000	6,220
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	3,000	3,000	3,000	3,000	3,000
160 Insurance, Work Comp	1,800	200	200	200	205
165 Insurance, Disability	246	244	250	235	235
170 Insurance, Dental	370	370	420	420	400
175 Insurance, Group Life	75	78	100	90	120
180 Longevity	60	60	60	60	105
Subtotal	\$79,591	\$81,800	\$89,500	\$98,605	\$99,910
Indirect Employee					
200 Travel/Training	365	410	400	400	400
205 Recruitment/Testing	10	0	200	0	200
Subtotal	\$375	\$410	\$600	\$400	\$600
Supplies					
400 Office Supplies	1,557	1,496	2,000	2,000	2,500
410 Printing and Copying	839	1,324	1,000	1,000	1,000
415 Postage	1,217	1,453	1,500	1,500	1,500
420 Dues and Publications	995	881	1,000	1,000	1,000
460 Minor Equipment	550	115	600	600	200
495 Miscellaneous	0	0	100	100	100
Subtotal	\$5,158	\$5,269	\$6,200	\$6,200	\$6,300
Other Services					
514 Engineering/Consulting	96,025	86,155	84,000	84,000	85,000
520 Fee for State Manuf Assessments	11,885	14,992	12,000	9,500	13,000
Subtotal	\$107,910	\$101,147	\$96,000	\$93,500	\$98,000
Maintenance					
600 Office Equip Maintenance	596	557	625	625	625
Subtotal	\$596	\$557	\$625	\$625	\$625
Total	\$193,630	\$189,183	\$192,925	\$199,330	\$205,435

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

ASSESSOR'S DEPARTMENT - 48

200 TRAVEL/TRAINING	\$400
Funds in this account will be used for training of staff in computer courses, seminars and mileage.	
205 RECRUITMENT/TESTING	\$200
400 OFFICE SUPPLIES	\$2,500
Covers the cost of necessary supplies to run the office including, but not limited to, pens, paper, folders, toner, binders, labels, storage boxes, and miscellaneous.	
410 PRINTING AND COPYING	\$1,000
Daily business copying, updates of current materials, business envelopes, assessment manual updates, and copying charges from Milwaukee County Register of Deeds for deeds, mortgages and plat pages.	
415 POSTAGE	\$1,500
Routine business correspondence, annual mailings of personal property forms, assessment increase notices, mailings to Department of Revenue, and required certified mailings.	
420 DUES AND PUBLICATIONS	\$1,000
Includes subscriptions to professional and technical journals and commercial costing manuals.	
460 MINOR EQUIPMENT	\$200
495 MISCELLANEOUS	\$100
Funds to cover any unplanned incident or expense.	
515 ENGINEERING CONSULTING	\$85,000
Tyler Technologies, Inc. (formerly CLT) for assessor services annual contract.	
520 FEE FOR STATE MANUFACTURING ASSESSMENTS	\$13,000
Fee paid to State DOR for performing manufacturing assessments annually	
600 OFFICE EQUIPMENT MAINTENANCE	\$625
Service and maintenance of copy machine.	
TOTAL	\$105,525

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Legal

Program Description

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department managers. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

2008 Objectives—Status through July 31:

1. Successfully defend the litigation brought by the Citizen Action Committee regarding the direct legislation petition.
Status: This matter was resolved by a settlement with the Citizen Action Committee that includes the adoption of an ordinance that requires a referendum only for capital improvements to the city hall complex that involve more than \$2.5 million.
2. Represent the City's interest with regard to the dispute as it relates to the option to purchase 290 acres at the southwest corner of Oakwood and Howell
Status: This matter was successfully resolved through mediation. We are currently working out the details of the transaction.
3. Successfully conclude the real estate transaction and completion of a TIF Agreement with Joseph Campione and Sons.
Status: Completed
4. Continue to monitor the ongoing neighbor dispute between Borowski and Weinholds on East Ryan Road and continue to keep the City out of the middle of the litigation.
Status: No news is good news.
5. Successfully defend the claim brought against the City by Independence Corrugated.
Status: We are awaiting a decision from the Wisconsin Court of Appeals.
6. Bring the lawsuit filed against Andrew Zielinski relative to the clean up of his property to a successful conclusion.
Status: The Wisconsin Court of Appeals ruled in favor of the city.
7. Work with the Department of Community Development regarding strategies dealing with the effect of the impact fee legislation.
Status: Ruekert and Mielke are undergoing an impact fee study and proposed change of the ordinance.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

8. Provide legal support for issues involving the possible relocation and/or remodeling of City Hall.
Status: On hold.
9. Continue to work with the staff to assist in clean up of nuisance properties.
Status: This is an ongoing effort both the City Attorney and Assistant City Attorney Melissa Karls have been meeting with the code enforcement committee on a biweekly basis. There recently have been several success stories including the razing of the Giefer property, the pending razing of the Kelly's Bleachers property.
10. Continue to work on creation of a sexual offender placement ordinance.
Status: Now that the circuit court has ruled that the Franklin ordinance is constitutional we will renew our efforts to have a sexual offender placement ordinance adopted.
11. Assist outside counsel in the Clean Wisconsin v. WE Energies litigation to secure the permit for the once through cooling system.
Status: This matter has now been resolved and the permit has been issued. A settlement has been reached by WE Energies with environmental groups.
12. Work with counsel for RTC Communities in opposing the pending cable bill in the state legislation and in supporting the City of Milwaukee litigation.
Status: The cable bill was adopted by the Wisconsin State Legislature.
13. Assist staff on South 27th Street issues.
Status: On hold
14. Assist staff regarding Delphi closure issues.
Status: On hold.
15. Represent the City vigorously in the collection of delinquent property taxes.
Status: On hold.
16. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.
Status: On hold.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Legal

Program Description

The City Attorney's office provides legal advice to the Mayor and Common Council, the City Administrator and all department heads. The City Attorney attends all Common Council meetings and meetings of other boards and commissions and committees upon request. The City Attorney's office defends the City and the different boards and commissions in litigation and represents the City as plaintiff in actions to collect delinquent personal property taxes, damage to City property caused by the negligence of others, and when otherwise directed by the Common Council. The City Attorney's office prosecutes municipal ordinance violations in municipal court and in Milwaukee County Circuit Court in those instances where defendants appeal convictions or file jury demands. The services of the City Attorney, Assistant City Attorney, support staff and outside legal services are provided from this budget.

Objectives:

1. Continue to work with the City Administrator outside legal counsel, DNR, EPA and other stakeholders regarding the redevelopment of the lakefront property.
2. Complete real estate transaction involving purchase of 255 acres from MMSD at the southwest corner of Oakwood and Howell.
3. Successfully complete the Independence Corrugated litigation.
4. Successfully complete the Andrew Zielinski litigation.
5. Implement a sexual offender placement ordinance.
6. Continue to work with the staff to assist in the cleanup of nuisance properties.
7. Represent the City's interest with respect to the Oak Leaf LLC litigation.
8. Work with outside counsel with respect to the claim against Angus Young and Associates as it relates to the change orders for the street garage expansion.
9. Represent the City's interests with respect to the post office processing center.
10. Continue to work with the staff with respect to issues relating to the redevelopment of the Delphi property.
11. Continue to work with the staff regarding TIF No. 8.
12. Assist staff on South 27th Street issues.
13. Represent the City vigorously in the collection of delinquent property taxes.
14. Prosecute those persons charged with operating while under the influence that file jury demands in the Circuit Court.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Attorney - 50					
Direct Employee Costs					
100 Salaries, Full Time	78,747	81,618	84,400	84,400	93,000
105 Salaries, Part Time	23,571	24,366	25,100	25,100	25,860
125 Car Allowance	1,800	1,800	1,800	1,800	1,800
130 Retirement	8,180	8,608	8,950	8,880	9,675
135 Social Security	7,833	8,096	8,515	8,225	9,235
150 Insurance, Active Employees	15,000	15,000	14,700	14,700	14,700
160 Insurance, Work Comp	315	320	300	300	325
165 Insurance, Disability	246	244	245	235	235
170 Insurance, Dental	1,050	1,050	1,080	1,080	1,080
175 Insurance, Group Life	318	446	540	530	525
185 Section 125 Administration	42	52	50	50	50
Subtotal	\$137,102	\$141,600	\$145,680	\$145,300	\$156,485
Indirect Employee					
200 Travel/Training	0	1,028	2,000	2,000	3,000
Subtotal	\$0	\$1,028	\$2,000	\$2,000	\$3,000
Supplies					
400 Office Supplies	0	9	400	400	400
415 Postage	228	259	300	300	300
420 Dues and Publications	5,322	6,641	6,000	6,000	6,500
Subtotal	\$5,550	\$6,909	\$6,700	\$6,700	\$7,200
Other Services					
525 Outside Legal Services	77,401	138,135	130,000	130,000	135,000
545 Legal Notices/Recordings	2,884	2,684	4,000	2,500	3,000
Subtotal	\$80,285	\$140,819	\$134,000	\$132,500	\$138,000
Total	\$222,937	\$290,356	\$288,380	\$286,500	\$304,685

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

CITY ATTORNEY - 50

200 Training	\$3,000
Attendance at the League of Wisconsin Municipalities Attorney's Institute. City Attorney's attendance at the NIMLO National conference.	
400 Office Supplies	\$400
Paper, pens, folders and miscellaneous office supplies.	
415 Postage	\$300
Miscellaneous mailings and postage charges.	
420 Dues and Publications	\$6,500
NIMLO dues, subscription to McQuillins on Municipal Corporations and Clark Boardman and Callaghan Current Municipal Problems. Legal research service provided over the internet	
525 Outside Legal Services	\$135,000
Litigation on a variety of issues, jury demands, personal property tax collection and contribution for Ms. Karl's salary.	
545 Legal Notices/Recordings	\$3,000
Charges to record various documents and place certain notices in the newspaper	
TOTAL	\$148,200

City of Oak Creek 2009 Annual Budget

Status of 2008 Goals and Objectives

Department: Community Development

Program Description:

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. In 2007, with the addition of a Zoning Administrator/Planner, the Department has taken on the additional role of Zoning Code Enforcement.

Status of 2008 Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan and 27th Street plans.

Planning staff continues to consider the recommendations of the adopted Comprehensive Plan and 27th Street plans in their recommendations to the Plan Commission.

2. To work with elected officials, the private sector and staff to promote and accelerate the redevelopment of the lakefront.

Planning staff is part of a multidisciplinary team that has been formed by the City to investigate remediation and redevelopment of the City's lakefront.

3. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits.

Ongoing.

4. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction.

The CDA is moving this objective to 2009.

5. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects handled both inside and outside the department.

Ongoing.

6. To oversee zoning code enforcement activities for the City, and to provide a year end report to the Council on the status of the program.

The Zoning Administrator continues to monitor and enforce the Zoning Code, and will provide a year end report on 2008 activities to the Council.

City of Oak Creek 2009 Annual Budget

Status of 2008 Goals and Objectives

7. To work with the Parks and Recreation Department to apply for funds for acquisition and development of parks as appropriate.

In 2008 Planning staff worked with the Parks, Recreation and Forestry Department to adopt a citywide Parks and Open Space Plan, which is a prerequisite for State funding. The Planning Department also assisted in the closing on the acquisition of the Stahl property using Stewardship funds.

8. To maintain ongoing communication with elected officials and appointed officials.

The Mayor, Common Council President, District Alderperson and City Administrator are kept informed of all substantive meetings between DCD staff and developers.

9. To propose changes to the zoning map based on the future land use map adopted as part of the comprehensive plan, and where necessary to propose changes to the future land use map.

This objective has not yet been met.

10. To evaluate the official maps for at least two neighborhoods in the City and to propose changes where appropriate.

This objective has been partially met. The official map for the neighborhood containing Delphi has been amended to reflect the extension of S. 6th Street.

11. To complete a monitoring report for the status of objectives in the adopted comprehensive plan.

This objective has not yet been met.

12. To complete a detailed redevelopment plan for the area currently containing the Delphi facility.

Although a detailed redevelopment plan has not been prepared, staff has amended the official map for this area. A rezoning has also been considered and held by the Council for this property. A moratorium has also been put in place on reuse of the facility. Staff continues to work with the broker and the development community on redevelopment of this site consistent with the City's goals.

13. To incorporate the 27th Street subarea, corridor and streetscape plans into City's adopted comprehensive plan.

This objective has not yet been met.

14. To draft and adopt revised design overlay districts in Oak Creek zoning code for the 27th Street corridor.

HNTB is currently under contract to complete this work.

15. To monitor the function and content of the department's web page on a weekly basis.

Ongoing

16. To continuously update the citywide database of businesses.

This objective has not yet been met.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Community Development

Program Description:

The Department of Community Development is the agency responsible for assisting the leaders and citizens of Oak Creek in defining and achieving their long-term vision for the community and its neighborhoods through the use of sound land use planning. The Department serves as the focal point for all new development proposed in the City and processes all rezoning, Official Map and Conditional Use Permit requests. The Department also serves as staff to the Plan Commission and Community Development Authority. In 2007, with the addition of a Zoning Administrator/Planner, the Department has taken on the additional role of Zoning Code Enforcement.

Objectives:

1. To work with the Community Development Authority, Plan Commission and Common Council to implement the recommendations of the adopted Comprehensive Plan and 27th Street plans.
2. To work with elected officials, the private sector and staff to promote and accelerate the redevelopment of the lakefront.
3. To process all requested zoning, land division, and Official Mapping matters within statutory time limits; to process all interdepartmental permits and forms within statutory limits.
4. To work closely with the Community Development Authority (CDA) to implement programs; that will, on behalf of the City, be proactive and aggressive in the areas of business and industrial retention, expansion, and construction.
5. To provide appropriate oversight and monitoring of Community Development Block Grant (CDBG) Program projects.
6. To oversee zoning code enforcement activities for the City, and to provide a year end report to the Council on the status of the program.
7. To work with the Parks and Recreation Department to implement the Parks and Open Space Plan and to apply for funds for acquisition and development of parks as appropriate.
8. To maintain ongoing communication with elected officials and appointed officials.
9. To propose changes to the zoning map based on the future land use map adopted as part of the comprehensive plan, and where necessary to propose changes to the future land use map.
10. To complete a monitoring report for the status of objectives in the adopted comprehensive plan, and to initiate the process for updating of the plan in 2010-2011.
11. To incorporate the 27th Street subarea, corridor and streetscape plans into City's adopted comprehensive plan.
12. To monitor the function and content of the department's web page on a weekly basis.
13. To continuously update the citywide database of businesses.
14. To provide opportunities for continuing education to staff in order to meet the accreditation requirements for the American Institute of Certified Planners (AICP)

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Community Development - 55					
Direct Employee Costs					
100 Salaries, Full Time	140,035	192,430	211,520	211,670	218,525
105 Salaries, Part Time	9,877	10,874	10,840	12,000	11,390
110 Salaries, Overtime	57	0	425	0	425
130 Retirement	15,595	21,273	23,650	23,000	23,975
135 Social Security	11,275	15,164	17,075	16,500	17,625
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	38,250	47,485	34,780	34,780	27,785
160 Insurance, Work Comp	405	2,295	575	575	580
165 Insurance, Disability	688	866	875	835	835
170 Insurance, Dental	2,675	3,355	2,795	2,795	2,130
175 Insurance, Group Life	325	399	425	450	475
180 Longevity	204	204	205	80	50
185 Section 125 Administration	71	78	100	130	100
Subtotal	\$219,457	\$294,423	\$303,265	\$302,815	\$303,895
Indirect Employee					
200 Travel/Training	1,249	2,257	4,000	3,700	4,000
205 Recruitment and Testing	731	0	0	0	0
Subtotal	\$1,980	\$2,257	\$4,000	\$3,700	\$4,000
Utility Costs					
315 Telephone	1,633	2,033	1,500	1,750	1,750
Subtotal	\$1,633	\$2,033	\$1,500	\$1,750	\$1,750
Supplies					
400 Office Supplies	893	801	1,800	1,600	1,800
410 Printing and Copying	2,330	1,174	1,500	1,100	1,500
415 Postage	2,912	2,927	3,700	3,100	3,700
420 Dues and Publications	833	1,143	1,015	1,015	1,100
Subtotal	\$6,968	\$6,045	\$8,015	\$6,815	\$8,100
Other Services					
545 Legal Notices	2,060	2,398	3,000	2,000	2,500
574 Recording and Review Fees	594	285	1,000	300	1,000
Subtotal	\$2,654	\$2,683	\$4,000	\$2,300	\$3,500
Maintenance					
600 Office Equip Maintenance	448	454	600	600	600
Subtotal	\$448	\$454	\$600	\$600	\$600
Vehicles					
700 Vehicles Maintenance	0	15	1,000	100	1,000
710 Gas/Oil/Fluids	0	195	1,000	400	600
715 Tires	0	0	400	0	400
Subtotal	\$0	\$210	\$2,400	\$500	\$2,000
Total	\$233,140	\$308,105	\$323,780	\$318,480	\$323,845

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

DEPARTMENT OF COMMUNITY DEVELOPMENT - 55

200 TRAVEL/TRAINING	\$4,000
Training of staff and members of the Department of Community Development and staff mileage reimbursement. (2009 APA conference, 2009 Wisconsin Chapter APA conference). NOTE: continuing education credits are required to maintain AICP certification.	
315 TELEPHONE	\$1,750
Mobile and long distance phone service.	
400 OFFICE SUPPLIES	\$1,800
Purchasing of office supplies for the department's activities. The Zoning Administrator has requested funds for a new digital camera to better document cases.	
410 PRINTING AND COPYING	\$1,500
Cost of printing documents generated for or by the department in carrying out their duties.	
415 POSTAGE	\$3,700
Cost of mailings generated by the department.	
420 DUES AND PUBLICATIONS	\$1,100
Staff membership in the American Planning Association, American Institute of Certified Planners, as well as publications for the department.	
545 LEGAL NOTICES	\$2,500
Publication of legal notices in conjunction with City and developer initiated petitions.	
574 RECORDING AND REVIEW FEES	\$1,000
Fees for the County's review and recording of documents such as certified survey maps, development agreements, deed restrictions, easements, etc.	
600 OFFICE EQUIPMENT MAINTENANCE	\$600
Maintenance contracts on office equipment within the department.	
700 VEHICLE MAINTENANCE	\$1,000
Maintenance of vehicle for Zoning Administrator.	
710 GAS/OIL/FLUIDS	\$600
Zoning Administrator vehicle.	
715 TIRES	\$400
Zoning Administrator vehicle.	
TOTAL \$19,950	

City of Oak Creek 2009 Annual Budget

Goals & Objectives Status Report – 7/31/08

Department: Police

Program Description

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2008:

Status of 2008 Objectives - Administrative:

1. Continue with at least one customer satisfaction survey that randomly samples the level of satisfaction, both actual and perceived, of the citizens that have contact with the Police Department or live within the City. Our intention is to have this customer satisfaction survey released with our annual report to the Common Council.

Status: The Department will conduct a customer survey during the fall of 2008.

2. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.

Status: To date, the Department has had approximately 4,100 hours in training. This training includes numerous supervisory training classes sponsored by CVMIC as well as technical skills training related to officers' duties.

3. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.

Status: The Department continues to support the SRO program with two full-time officers temporarily assigned to that position. One officer is assigned strictly to the high school, with the second SRO splitting time between the elementary, middle schools and the high school.

4. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.

Status: Currently, the Department is disseminating all policies for staff review and conducting training on updated policies as they occur. A complete restructuring/reformatting/reorganization of the policy manual is taking place as part of this year's policy review process.

5. Dispatch:

- a. Provide continual annual training for the dispatchers to enhance skills for police and fire dispatching.
- b. Continue to work with Chief Satula of the Oak Creek Fire Department in moving forward with the implementation of the new Phoenix software and instituting a new computer-aided dispatch system that is compatible City-wide.
- c. Review and edit, where required, the yearly evaluation forms and guidelines.
- d. Review and edit, where required, the dispatcher training program.
- e. Implement and create training SOG's for the dispatcher training program.
- f. Research the concept of Lead Dispatchers versus a Dispatch Supervisor.
- g. Implement Portal 100 as our Time System Software to include laser printers in the Dispatch Center versus the dot matrix printers.

City of Oak Creek 2009 Annual Budget

Goals & Objectives Status Report – 7/31/08

Status:

- a. This is a continual goal for the Dispatch Unit with dispatchers being sent to numerous training programs throughout the year. We have started a Dispatch Training Unit to work quarterly with hands-on training and monthly training with all of the dispatchers.
 - b. This goal has not yet been achieved due to several problems with the Phoenix CAD software.
 - c. This goal has not been achieved due to staffing shortages in the Dispatch Center to include a 2nd Shift Dispatch Supervisor.
 - d. Completed.
 - e. Completed.
 - f. Completed with the promotion of a 2nd Shift Dispatch Supervisor in July of 2008.
 - g. Completed.
6. Clerical:
- a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
 - b. Store and destroy appropriate records according to the Records Retention Ordinance.

Status:

- a. The Phoenix Court Module has been installed, and after a number of unanticipated problems with the software, it is now operational. There are no other scheduled changes or updates for the remainder of 2008.
- b. During the first six months of 2008, numerous traffic citations, municipal citations, incident reports, accident reports and administrative records were purged and shredded according to the Records Retention Schedule. The shredding of records was conducted on 1/9/08, 2/6/08, 3/5/08, 4/2/08, 4/30/08, 6/19/08 and 6/25/08. Additional destruction of records will take place as time permits during the second half of 2008.

Status of 2008 Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
 - a. Continue to solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase the current participation level of National Night Out and continue to develop programs for the newly implemented year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of eight community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Health & Safety Fair, Teen Nights, National Night Out and Crime Stoppers).
 - d. Continue liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.
 - e. Continue development of the Property/Apartment Management Program by actively pursuing inactive complexes and their managers.
 - f. Continue to develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course and the Firearms Safety Course.
 - g. Reactivate the Neighborhood Watch Program by sponsoring meetings in targeted areas of the community.
 - h. Utilize the Oak Creek/Franklin School District and Private Sector Schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.

Status: More of the programming used by the department is dependant on and uses community support. We held our 2nd Annual Bike Rodeo doubling the attendance. The Apartment Managers Compact is active and growing. Officer contact is positive where the program is in use. The communication between active management and the Department is cultivating a security and trust which is beneficial to all. Women's Danger Awareness and Self Defense has doubled the amount of sessions offered this year. Firearms Safety course has not

City of Oak Creek 2009 Annual Budget

Goals & Objectives Status Report – 7/31/08

been offered this year. The program will be re-evaluated for possible discontinuation. We have created four new Neighborhood Watches this year, which has also increased the amount of Home Security Inspections completed by this Department in the community. By utilizing the Schools as a conduit, we have gained a positive and cost effective communication tool.

2. Continue the development of our Drug Unit, which would include:
 - a. Initiate and complete investigations that would lead to the acquisition of ten (10) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Full-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdictions/investigations for a minimum of five (5) separate dates.

Status:

- a. During the first six months of 2008, the Drug Unit conducted 19 search warrants in conjunction with the Emergency Response Unit.
- b. This annual goal was met during the first half of 2008, whereby the Drug Unit completed five special assignments/investigations with the patrol division.

3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 70% of multi-vehicular traffic crashes that occur within the City.
 - c. Deploy radar speed trailers in identified problem areas a minimum of 75 times.
 - d. Continue to utilize the “no roll call” concept to insure traffic enforcement during high traffic periods.
 - e. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - f. Obtain traffic safety grants as they become available.
 - g. Maintain a leadership role as a member of the Traffic and Safety Committee.
 - h. Monitor the activity of the traffic unit regarding bias-based policing practices by checking a sampling of 3 officers’ activity on a bi-annual basis.
 - i. Random telephone and/or mail checks will be performed by the Crime Analysis employee to insure that the Department’s “Guide For Citizen Contacts” is being handed out to all contacts.

Status:

- a. For the first half of 2008, The Department’s conviction rate for OWI was nearly 100%. This is well above our goal of 90%.
- b. Upon reviewing all MVD4000 accident reports for the first six months of 2008, it appears that the Department stands at approximately 55-60% issuance of citations of multi-vehicular traffic crashes.
- c. During the first six months of 2008, the radar speed trailer was deployed a total of 20 times.
- d. Officers on second shift utilized the concept of “no roll call” a total of two (2) times during the first half of 2008 to address traffic problem areas in the City.
- e. First shift assigns squads to problem traffic areas on a daily basis. We monitor the areas around the Middle Schools and High School on a daily basis. We also assign officers to citizen-generated traffic complaints. First shift identified the area of 13th/Ryan to 22nd /Ryan for traffic crash reduction. We had officers assigned to this enforcement several times each month. Second shift officers have been assigned to enforce intersection violations with the enforcement being 2 officers a shift twice a month. Two of the dates were cancelled, but on the 4 enforcement dates, a total of 28 citations were issued, 25 written warnings were given, 4 warrant arrests were made, and one narcotics charge was issued. Third shift continues to conduct traffic assignments for the 5a.m.-7a.m. high-traffic volume times, and maintains a minimum of 6 traffic assignments per month to address specific traffic complaint areas.
- f. The Department applied for and received a \$10,000 Aggressive Driving and Seatbelt Enforcement Grant from the Bureau of Transportation Safety (B.O.T.S.). Approximately one-half of the grant award (\$5,001) was used for overtime costs expended in targeting aggressive driving, seatbelt violations and operating while intoxicated offenders. The remaining funding (\$4,999) was appropriated for the purchase of equipment, which the Department used for the acquisition of 2 additional radar units and traffic safety vests for all officers.

City of Oak Creek 2009 Annual Budget

Goals & Objectives Status Report – 7/31/08

- g. A Police Department representative has been in attendance at all monthly traffic and safety meetings for the first half of 2008, addressing concerns from residents within the community.
 - h. The current limitations of the Phoenix and CAD systems, along with the lack of Crystal Reports, have prevented the Department from being able to conduct/achieve this goal. It is hoped that this will be modified by mid-2009.
 - i. Completion of this goal will take place during the second half of the year.
4. To continue and improve the quality of our criminal and civil investigations.
- a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Begin certification testing for Evidence Technicians who want board recognized certification.
 - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.

Status:

- a. For the first half of 2008, monthly trainings were suspended due to manpower shortages. They will resume during the second half of 2008. As of July, no Evidence Techs have submitted their interest in applying for board recognized certification.
 - b. An audit of the property room was conducted in the narcotics area of the property room in conjunction with a burn in April, 2008, in which 18 containers of seized narcotics were destroyed.
5. To supplement the Patrol Bureau in the following areas:
- a. Utilize the Bicycle Patrol Unit for special events such as 4th of July, high school football games and special requests for patrol.
 - b. Maintain current level of K-9 activity, i.e., calls/crime prevention presentations/training (will compare number of call outs last year to current year). Increase number of call outs by 10%.
 - c. When specific crime trends are identified, as staffing allows, provide specialized patrol tactics in an attempt to apprehend the suspects.

Status:

- a. The Bicycle Patrol Unit added one new member who received training in June, 2008. The Bike Unit assisted with the Community Resource Bureau Bike Rodeo and at the 4th of July the parade and fireworks. The Bike Unit has also been assigned patrol duties, having been deployed in pairs a total of 10 times throughout the summer of 2008.
 - b. The K-9 teams have been utilized 285 times as of 7/31/08. They will meet the goal of a 10% increase for 2008.
 - c. When crime trends are identified, supervisors have been assigning officers to those identified locations in either a plainclothes or unmarked vehicle to better address the problem areas.
6. Continue utilizing the Warrant Squad to actively seek individuals who are wanted on warrants or commitments held by our department, sending out the Warrant Team a minimum of 80 hours during the year.

Status: The warrant squad was disbanded in the fall of 2007.

7. Patrol Division:
- a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.
 - b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.
 - c. Proactively address concerns, trends and problems concerning public safety in the City of Oak Creek – Problem solving oriented.
 - d. Maintain a high level of officer/citizen safety, proficiency and job skills through monthly use of force training and roll call training.
 - e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.
 - f. Maintain consistency between all 3 Patrol shifts in areas of protocol, tactics, discipline, evaluating and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.

City of Oak Creek 2009 Annual Budget

Goals & Objectives Status Report – 7/31/08

Status:

- a. A Career Survival Unit was created and has conducted two department-wide surveys to look at and address items of frustration and morale loss. This unit's focus is to reinforce and enhance the Department's culture of ethics and integrity.
 - b. The Patrol Division's Mission Objectives of 1.) officer/civilian safety, 2.) ethical/professional police conduct, 3.) quality investigations and follow up, and 4.) problem solving policing have been reinforced by all supervisors to ensure that proper investigation techniques are utilized along with follow up and report writing.
 - c. A Problem Solving Policing Program (P.S.P.) has been created to address the top 4 offenders/households/locations in the City of Oak Creek. This initiative assigns a liaison officer to each identified family/household/location that has numerous arrests and contacts with the PD and has caused a drain on City resources. These liaison officers meet with and work with those identified along with support agencies (D.A.s Office, Child Protective Services, Mental Health representatives, etc.) to find ways to alleviate the negative impact on the City.
 - d. During the first six months of 2008, the Department conducted monthly 2-hour Use of Force training sessions, along with monthly on-shift training on specific topics, i.e., Outlaw motorcycle gangs in anticipation of the upcoming Harley 105th celebration.
 - e./f. All 3 shift Commanders (Lts.) along with the Detective Bureau and Dispatch Center have continued to conduct monthly Lieutenants' meetings to ensure cross-shift communications and information coordination. Supervisors from cross-shifts have undertaken numerous assignments to enhance and ensure team work across shift lines. All staff coachings, as well as disciplinary issues, are brought forward to the Operations Captain in an effort to track shift activity in those areas and ensure consistency in discipline.
8. Within the first three months of 2008, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit's operation to the Chief's Office. At the end of 2008, Unit Commanders will forward to the Chief's Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

Status: Both the Evidence Tech Unit and Emergency Response Unit provided their goals and objectives for 2008 within the first 3 months of the year. The FTO goals and objectives were submitted in April, 2008.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Police

Program Description

The Police Department is charged with protecting the lives and property of the citizens of Oak Creek and visitors to the community. In order to do this, the Police Department must progressively design and execute programs of community service, crime prevention, and anti-crime education, as well as programs to identify and apprehend those who commit crimes. The Police Department has based its responses to the community in its Mission Statement and Statement of Values. Both internally and externally, the Police Department is striving to improve, and as such, is working closely with the community to define priorities. The community of Oak Creek has entrusted to the Police Department the authority and responsibility to serve the needs of the community while preserving peace and dignity and protecting the rights of all. Placing the needs of the community first, the Police Department will work toward the following goals in 2009:

Objectives - Administrative:

1. Continue with at least one customer satisfaction survey that randomly samples the level of satisfaction, both actual and perceived, of the citizens that have contact with the Police Department or live within the City. Our intention is to have this customer satisfaction survey released with our annual report to the Common Council.
2. Continue to maintain the current level of technical, professional and management training offered to members of the department. Our goal is to provide approximately 5,000 hours of annual training which includes mandatory in-service training, state-required instructor re-certifications, and monthly in-house training.
3. Continue to work with the School District providing the School Resource Officer Program in both the Senior High School and Middle Schools.
4. Continue the process of the annual review of mandated department policies, which includes a yearly review and update of all General Orders and Special Orders. Implement policy and procedural changes as necessary.
5. Dispatch:
 - a. Provide continual annual training for the dispatchers to enhance skills for police and fire dispatching.
 - b. Continue to work with Chief Satula of the Oak Creek Fire Department in moving forward with the implementation of the new Phoenix software and instituting a new computer-aided dispatch system that is compatible City-wide.
 - c. Review and edit, where required, the yearly evaluation forms and guidelines.
6. Clerical:
 - a. Work with Phoenix Group, Phoenix User Group and the Info. Tech. Manager to continue enhancing our computer software programs.
 - b. Store and destroy appropriate records according to the Records Retention Ordinance.

Objectives - Operational:

1. Continue the development of our Community Resource Program, which would include the following:
 - a. Continue to solicit donations from the local business community to support crime prevention programs in the City of Oak Creek with a donation goal of \$4,000.
 - b. Maintain or increase the current participation level of National Night Out and continue to develop programs for year round "Special Events" sponsored by National Night Out funding.
 - c. Maintain a minimum of eight community safety events (examples: Bike Rodeo, Child Identification Programs, Oak Creek Health & Safety Fair, Teen Nights, National Night Out and Crime Stoppers).
 - d. Continue liaison in community organizations (Oak Creek Community Center, Apartment Managers Compact and Crime Stoppers) to better serve the community and to spread the crime prevention message.
 - e. Continue development of the Property/Apartment Management Program by introducing the CRIME FREE Multi-Housing Program and actively pursuing inactive complexes and their managers.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

- f. Continue to develop and sponsor educational courses for the residents of Oak Creek such as the Women's Danger Awareness and Self Defense Course and Citizen's Academy.
 - g. Continue the Neighborhood Watch Program by sponsoring meetings in targeted areas of the community.
 - h. Utilize the Oak Creek/Franklin School District and Private Sector Schools as a conduit for quick and effective communications on safety issues pertaining to children in the community.
2. Continue the development of our Drug Unit, which would include:
 - a. Initiate and complete investigations that would lead to the acquisition of ten (10) search warrants being served in conjunction with the Emergency Response Unit.
 - b. Full-time Drug Unit officers to set up and work with patrol officers in conducting special drug interdictions/investigations for a minimum of five (5) separate dates.
3. The goals and objectives for the Traffic Unit include:
 - a. Maintain a minimum of 90% conviction rates in all cases involving charges of Operating While Under the Influence of an Intoxicant that are adjudicated.
 - b. Issue citations in a minimum of 70% of multi-vehicular traffic crashes that occur within the City.
 - c. Deploy radar speed trailers in identified problem areas a minimum of 75 times.
 - d. Continue to utilize the "no roll call" concept to insure traffic enforcement during high traffic periods.
 - e. Assign officers to specific traffic complaint areas and intersection violation enforcement throughout the year.
 - f. Monitor the activity of the traffic unit regarding bias-based policing practices by checking a sampling of 3 officers' activity on a bi-annual basis.
 - g. Random telephone and/or mail checks will be performed by the Crime Analysis employee to insure that the Department's "Guide For Citizen Contacts" is being handed out to all contacts.
4. To continue and improve the quality of our criminal and civil investigations.
 - a. Continue monthly training for Evidence Technicians in conjunction with advanced specialized training when available. Begin certification testing for Evidence Technicians who want board recognized certification.
 - b. Conduct two audits of the property room—one during the first quarter and one during the third quarter.
5. To supplement the Patrol Bureau in the following areas:
 - a. Utilize the Bicycle Patrol Unit for special events such as 4th of July, high school football games and special requests for patrol.
 - b. Maintain current level of K-9 activity, i.e., calls/crime prevention presentations/training (will compare number of call outs last year to current year).
6. Patrol Division:
 - a. Maintain a culture of ethical behavior and professional tactical communication within the Patrol Division.
 - b. Maintain a high level of professionalism centered on quality, thorough investigations and follow up.
 - c. Proactive addressing of concerns, trends and problems concerning public safety in the City of Oak Creek – problem solving oriented.
 - d. Maintain a high level of officer/citizen safety, proficiency and job skills through monthly use of force training and roll call training.
 - e. Maintain an atmosphere of teamwork between all 3 shifts, the Detective Bureau and Dispatch through cooperation, planning, joint operations and intelligence sharing.
 - f. Maintain consistency between all 3 patrol shifts in areas of protocol, tactics, discipline, evaluating and coaching of officers. This will be maintained through coordination and conferencing between shift commanders and the Captain of Operations.
7. Within the first three months of 2009, the following listed specialty units—Crisis Negotiators, Emergency Response Unit, Evidence Technician Unit, Field Training Officers and Use of Force Officers—will be required to provide Goals and Objectives related to the Unit's operation to the Chief's Office. At the end of 2009, Unit Commanders will forward to the Chief's Office a written report of the outcome of their submitted Goals and Objectives. The written report itself is for police administrative review only.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
100% Original - 2006,2007,2008 & 2009-5% Operating Costs and 2% Direct Employee Costs					
to WE Energies Fund 19					
Police - 60					
Direct Employee Costs					
100 Salaries, Full Time	4,064,830	4,186,912	4,527,165	4,333,000	4,693,065
105 Salaries, Part Time	51,294	55,873	45,600	68,220	52,250
110 Salaries, Overtime	278,188	289,693	273,000	273,000	281,190
115 Salaries, Holiday Pay	91,232	93,104	95,000	95,000	97,850
120 Special Pay Allowances	103,257	107,216	109,485	109,485	112,195
130 Retirement	803,169	837,598	902,100	902,000	923,790
135 Social Security	344,806	354,972	385,220	384,000	399,030
145 Unemployment Compensation	4,995	3,574	0	7,245	0
150 Insurance, Active Employees	889,500	947,460	912,240	912,240	930,180
160 Insurance, Work Comp	115,578	122,400	125,450	131,940	130,800
165 Insurance, Disability	18,222	18,068	18,920	17,440	17,325
170 Insurance, Dental	65,850	67,355	68,220	68,220	70,320
175 Insurance, Group Life	5,080	5,441	6,255	5,915	6,400
180 Longevity	8,080	10,355	10,585	9,200	9,155
185 Section 125 Administration	673	696	650	940	650
Subtotal	\$6,844,754	\$7,100,717	\$7,479,890	\$7,317,845	\$7,724,200
Indirect Employee					
200 Travel/Training	32,908	18,658	30,000	35,000	30,000
205 Recruitment/Testing/Physicals	22,847	20,219	17,450	17,450	18,450
210 Expense Allowance	1,040	932	1,000	1,000	1,000
215 Uniforms and Clothing	13,234	13,648	13,400	13,400	10,400
220 Tuition Reimbursement	23,240	18,293	61,175	46,000	39,580
225 Recognition	0	560	2,000	2,000	2,000
Subtotal	\$93,269	\$72,310	\$125,025	\$114,850	\$101,430
Utility Costs					
300 Electricity	61,366	67,313	70,000	70,000	77,000
305 Water and Sewer	2,388	2,748	3,200	3,200	3,400
310 Natural Gas	42,976	46,540	61,000	61,000	67,000
315 Telephone	41,890	43,424	42,500	42,500	44,500
Subtotal	\$148,620	\$160,025	\$176,700	\$176,700	\$191,900
Supplies					
400 Office Supplies	11,910	14,212	12,000	12,000	13,000
410 Printing and Copying	4,225	5,624	6,000	7,000	6,000
415 Postage	4,970	5,659	5,500	6,000	6,000
420 Dues and Publications	4,956	5,391	7,000	7,000	7,000
425 Advertising and Promotions	3,785	1,393	2,500	1,500	1,500
426 Crime Prevention	12,230	12,427	12,000	12,000	12,000
440 Medical and Safety	5,669	3,405	6,500	6,500	5,500
460 Minor Equipment	1,156	4,196	4,500	4,500	4,500
470 Audio Visual/Photo Supplies	3,391	383	2,500	3,500	3,500
480 Fire Equipment	163	649	1,000	1,000	1,000
485 Police Equipment	13,478	15,308	15,000	15,000	15,000
486 Ammunition/Armory	18,941	19,567	21,000	21,000	21,000
486.10 ERU Equipment	10,539	10,079	10,000	10,000	10,000
487 Police Auxiliary	767	483	2,500	1,500	1,500
488 Police Special Operations	1,145	5,033	4,000	5,500	4,000
488.10 DWI Enforcement	539	799	1,000	1,000	1,000

City of Oak Creek 2009 Annual Budget

Fund / Department		2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
100% Original - 2006,2007,2008 & 2009-5% Operating Costs and 2% Direct Employee Costs						
490	Police Vehicles	81,689	154,891	124,900	124,900	123,500
490.10	Police Vehicles Equipment	27,406	25,307	15,000	15,000	10,000
493	Canine Operations	4,875	3,562	4,500	3,500	4,500
494	Leased Major Equipment	12,608	8,285	9,200	9,200	9,200
495	Miscellaneous	6,488	8,697	5,000	6,000	6,000
	Subtotal	\$230,930	\$305,350	\$271,600	\$273,600	\$265,700
Other Services						
500	County Prisoner Fees	28,985	29,044	37,500	32,000	32,000
525	Attorney/Legal	54,230	22,795	40,000	25,000	40,000
	Subtotal	\$83,215	\$51,839	\$77,500	\$57,000	\$72,000
Maintenance						
600	Office Equip Maintenance	2,706	2,696	6,000	4,500	4,500
610	Radio Equip/Maintenance	21,967	17,391	20,000	20,000	20,000
615	Grounds Maintenance	4,219	8,091	4,500	4,500	5,500
620	Building Maintenance	13,043	18,332	16,500	16,500	16,500
	Subtotal	\$41,935	\$46,510	\$47,000	\$45,500	\$46,500
Vehicles						
700	Vehicle Maintenance	29,139	23,141	37,000	37,000	37,000
705	Equip Maint/Fire Range Repairs	553	1,095	4,500	4,500	3,500
710	Gas/Oil/Fluids	111,829	130,305	140,500	160,000	190,000
715	Tires	6,665	10,124	10,000	10,000	12,500
	Subtotal	\$148,186	\$164,665	\$192,000	\$211,500	\$243,000
	Total	\$7,590,909	\$7,901,416	\$8,369,715	\$8,196,995	\$8,644,730

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT

200 TRAVEL / TRAINING

\$30,000

This requested amount provides monies to be used for advanced training by all department staff in specialized fields as assigned by the Chief in the department's effort to meet the needs of the department and the community. Of particular importance is the fact that non-sworn employee training costs are not offset by state funds.

Types of training that this line item would fund would include, but are not limited to: Int'l Assn. of Chiefs of Police Conference, Wisc. Chiefs of Police Conference, Attorney General's Conference, Wisc. Traffic & Safety Officers' Conference, Wisc. Emergency Management Assn., specialized computer and dispatch training including yearly dispatcher in-service training, training for fire dispatching, Wisc. Narcotics Officers' Annual Conference/training, Wisc. Arson Investigators' Training, K-9 handler training, specialized schools in evidence collection, fingerprinting, TIME system certification and re-certification, narcotics investigation and interdiction, intoximeter and preliminary breath test training, supervisory and management training for first line supervisors/senior staff, specialized firearms training, hostage negotiation and SWAT training, unfunded State certifications (i.e., D.A.A.T.--\$1,000), as well as any updates required.

Training also includes Wisc. Juvenile Officers' Conference, Midwest Gang Investigators' Conference, gunsmithing school, Wisc. Tactical Officers' Assn. Conference, Emergency Response Unit in-service, UCR training and update training as required, S.R.O. in-service/training, and Northwestern University updates (\$1,500) as well as FBI Nat'l Academy refresher courses. This line item also funds the mandatory annual in-service for all sworn personnel which is normally conducted and attended at M.A.T.C., as well as clerk of court seminars and Supreme Court Continuing Judicial Education courses for the judge. It covers unanticipated travel costs for major investigations not covered by the D.A.'s Office. It also includes payment for mileage for the use of any personal vehicle to attend specialized training and meal allowances set at \$45/day per employee.

205 RECRUITMENT / TESTING / PHYSICALS

\$18,450

This line item funds any anticipated costs not covered in the Police & Fire Commission's budget for advertising, in-house testing, psychological testing, and physical exams for entry level personnel and/or those going through the promotional process, as well as fitness-for-duty physicals. In 2009, the Department will be developing two (2) Police Officer eligibility lists (\$7,000) and Dispatcher eligibility list(s) (\$3,000). We will be conducting a Captain, Lieutenant and Sergeant process as we anticipate one (1) Captain retirement. This line item also covers costs associated with drug testing (\$3,000), mandatory hearing tests (\$700), and bi-annual lead testing (\$1,500). If the City adopts a respiratory policy, annual screenings will be required for those who wear a gas mask/respirator (\$1,200). This line item also includes expenses incurred by the Department's Recruit Team (\$1,000).

210 EXPENSE ALLOWANCE

\$1,000

This line item would fund costs associated with the Department's hosting of meetings and training sessions, which includes but is not limited to, the purchase of refreshments.

215 UNIFORMS & CLOTHING

\$10,400

This line item covers the cost of outfitting one (1) new officer (\$3,000/ea.) which includes the purchase of uniforms (\$300 max.), badges, leather, body armor (\$600) and weapons (\$800). We have one (1) planned retirement during 2009 and, therefore, anticipate the replacement of one (1) officer. Also included in this line item are dress uniforms for newly promoted Captains/Lieutenants/Sergeants, specialty uniforms for the Honor Guard, bicycle patrol unit, and trainers, issuing of reflective traffic vests to all officers, vehicle maintenance uniforms, and unanticipated body armor replacements.

220 TUITION REIMBURSEMENT

\$39,580

This line item would allow funding for tuition reimbursement as mandated under the current labor contracts (4), to include officers(45)/dispatchers(14)/clerks(5) @ \$285/ea. and \$6,000 per Police Sergeants' contract. (Funding for 3 specific officers provided by WEPCO). Also included is \$6,500 for Lieutenants and \$3,000 for the Dispatch Manager. The Management staff requests have been added for masters programs as follows: Captains-\$5,840.

225 RECOGNITION

\$2,000

This line item would allow funding for the Department's annual Awards Ceremony in addition to memorials, flowers, plaques and commemorative items.

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT

300 ELECTRICITY	\$77,000
Allows for funding for lighting and cooling components within the Police Department. Also funds exterior lighting and other normal uses of electricity. The budget estimate reflects a 10% increase over last year's expenditures as quoted by a representative of WE Energies.	
305 WATER & SEWER	\$3,400
Covers the cost of water and sewer utilities provided. A 5% rate increase is anticipated for 2009 as quoted by Utility personnel.	
310 NATURAL GAS	\$67,000
Covers the cost of heating the Police Department facility and garage. This budget estimate reflects a 10% increase over last year's expenditures as quoted by a representative of WE Energies.	
315 TELEPHONE	\$44,500
Covers the cost of telephone service for the Department, including SBC (\$18,500), long distance (\$1,000), Nextel, and anticipated costs for phone line repairs/equipment costs (\$5,000), cell phone repairs/replacements/equipment needs, E911 wireless trunk line costs (\$200/mo.), and monthly WPS (Wireless Priority Service) costs (\$216/yr.).	
400 OFFICE SUPPLIES	\$13,000
Covers the cost of necessary office supplies to run the Police Department and Municipal Court including, but not limited to, paper, pens, copy & fax machine supplies, computer supplies, filing systems, costs for in-house printing of forms (Annual Report, mugshots, computerized D.A. forms, etc.), and various other supplies needed to support the department's office and clerical functions.	
410 PRINTING AND COPYING	\$6,000
This line item would cover the cost of printing materials--primarily forms, brochures, etc.--by outside printing services.	
415 POSTAGE	\$6,000
Covers the cost of mailing blood/urine samples to the state, certified mail for the Detective Bureau, mass mailings of citizen surveys including the business reply permit fee (\$180), shipping of weapons for repairs, and all other office/clerical postage requirements of the Department.	
420 DUES AND PUBLICATIONS	\$7,000
Covers the cost of dues to several associations including the IACP, WCPA, Wisc. Juvenile Officers Assn., Int'l Juvenile Officers' Assn., Milw. Co. Law Enf. Exec. Assn., Wisc. Chapter of Arson Investigators, Wisc. & Int'l Assn. for Identification, Nat'l Assn. for SWAT Personnel, and Municipal Judge Assn. It also covers the cost of several publications including the Physician's Desk Reference, Nat'l Directory of Law Enforcement Administrators, Dispatcher Monthly magazine, Motor Vehicle Registration and Driver License Registration on CD ROM, Secure USA database subscription (\$1,000), Wisc. State Statutes (\$120/set), "Selected Excerpts from Wisc. Statutes" and "Wisc. Uniform State Traffic Schedule", and local government and reference books as required to update the department's library. Also included are the fees for department members to have access to an outdoor shooting range.	
425 ADVERTISING AND PROMOTIONS	\$1,500
Covers the costs related to Department promotions, including the continuation of the Department's Adult Citizens' Academy Program and ADA Academy Programs, miscellaneous promotional t-shirts/hats and other items, Open House every 3 yrs. (\$2,000), and a department group picture every 5 years (\$2,000).	
426 CRIME PREVENTION	\$12,000
Covers the cost of materials, mass mailings, education, and training to operate numerous programs within the Department's Crime Prevention Unit. Some of these would include: Neighborhood Watch Program (including block captains' recognition/awards), home safety programs, drug awareness programs and National Night Out.	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT

440 MEDICAL AND SAFETY	\$5,500
Covers the cost of emergency blankets, antimicrobial wipes, disinfectants, medical gloves, fingerprint gloves, bandages, CPR pocket masks, N95 masks, splints, C-collars, first aid kits, jail biohazard response kit, ERU trauma kit, biohazard spill/clean-up kits, and other miscellaneous supplies required to comply with the federal OSHA requirements for bloodborne pathogens, as well as supplies/maintenance and purchase of automated external defibrillators and safety shoes/glasses/respirators for fleet mechanic.	
460 MINOR EQUIPMENT	\$4,500
This line item would cover the costs associated with both anticipated and unanticipated smaller office equipment purchases/replacements.	
470 AUDIO VISUAL / PHOTO SUPPLIES	\$3,500
Covers the cost of all photo and audio visual supplies, updates, repairs and replacement of all department cameras, as well as the cost for CD's & DVD's for the mandated digital recording of interviews/in-car videos and for the processing & developing of film for Evidence Technicians by outside vendors, including the processing of sensitive photos by the Sheriff's Dept.	
480 FIRE EQUIPMENT	\$1,000
This line item would cover the costs associated with the inspection/recharging/replacement of fire extinguishers for department vehicles and throughout the building.	
485 POLICE EQUIPMENT	\$15,000
This line item will cover costs for the purchase/replacement of needed police equipment, including annual equipment updates, fingerprint-related items, the replacement of drug testing kits (\$1,000), D.A.A.T. training equipment/maintenance (\$2,000), evidence tech supplies (\$1,000), flares (\$3,500), citations/parking tickets, replacement bicycle patrol equipment, stop sticks, etc.	
486 AMMUNITION / ARMORY	\$21,000
This line item would cover the costs of replacement and/or updates in OC spray as well as the purchase of ammunition, less lethal rounds--i.e., bean bag, taser cartridges (\$2,000 for annual certification), and simunition equipment--targets, non-lead based ammunition, match-grade sniper ammunition and all other range and firearm-related supplies.	
486.10 ERU EQUIPMENT	\$10,000
This line item would cover costs associated with the purchase of specialty ERU equipment including chemical agents, distraction devices, replacement explosive entry explosives, specialty ammunition for the 37mm Sage weapon, and specialty uniforms, as well as sniper team needs for 15 ERU members, 7 TEMS members and 2 K-9 members.	
487 POLICE AUXILIARY	\$1,500
This line item would cover the cost of replacement and new uniforms for auxiliary police officers, including the cost for in-service training (\$300+), and annual service awards.	
488 POLICE SPECIAL OPERATIONS	\$4,000
This line item would allow funding to be utilized to work specific drug investigations within the City. Specifically, to fund the purchase, when required, of controlled substances, the development of confidential sources of information, and the purchase of necessary equipment. Also included are costs associated with subpoenaed telephone/financial records.	
488.10 DWI ENFORCEMENT	\$1,000
This line item would cover the costs associated with DWI enforcement, including blood draws by hospital personnel of DWI subjects, drug testing of blood drawn by State Dept. of Hygiene @ \$200/ea., towing of DWI court-ordered seized vehicles and the requirement to title seized vehicles prior to being sold at auction.	
490 POLICE VEHICLES	\$123,500
This line item will cover the purchase of five (5) vehicles to replace five (5) police vehicles. Based on documentation received, there will be a 2% increase in the cost of the vehicles for 2009.	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT

490.10 POLICE VEHICLES EQUIPMENT	\$10,000
This line item will cover the costs associated with equipping replacement squads (5 replacement vehicles will be received in 2009), which includes, but is not limited to, registration/title, a radio (0 @ \$3,100), computer w/phone card (0 @ \$2,000), siren (1 @ \$800), emergency lights (1 @ \$2,200), security partition (0 @ \$400), molded seat (5 @ \$200/ea.), center consoles (5 @ \$200/ea.), graphics (5 @ \$600/ea.), pushbar (4 @ \$200), radar unit (0 @ \$3,800), Taser unit (0 @ \$800), squad rifle (0 @ \$1,500), shotgun (0 @ \$800), less lethal shotgun (0 @ \$400), stop sticks (3 @ \$500), AED (0 @ \$1,800), first aid kits (0 @ \$250), Tahoe trunk vaults (0 @ \$2,000), in-car video equipment (0 @ \$5,000), Opticom units (0 @ \$500), and citation printers (0 @ \$250). (Total cost to equip an <u>additional</u> new squad = \$28,000; costs for 2009 = \$0 as no squads being added to fleet.)	
493 CANINE OPERATIONS	\$4,500
This line item covers the costs for the K-9 units, including food, veterinarian services, supplies and equipment and medical insurance.	
494 LEASED MAJOR EQUIPMENT	\$9,200
Covers the cost of the Dictaphone equipment used in the taping and transcribing of department reports (\$8,400), including the personal property taxes paid on this equipment (\$800).	
495 MISCELLANEOUS	\$6,000
This line item covers the costs for notary fees, downtown court parking fees including a monthly parking permit (\$1,000), prisoner costs (\$500), costs for requested transcripts for appealed cases, costs for interpreters (\$1,000), CDL renewals, evidentiary towing (\$500), paper shredding service (\$600), towel service, various paper products (plates/cups/napkins), plastic utensils, as well as other miscellaneous operating expenses.	
500 COUNTY PRISONER FEES	\$32,000
Covers the cost of housing prisoners who have been committed to the House of Correction or Criminal Justice Facility on municipal commitments. This is a daily charge back to the City for each day the person is committed to serving at the H.O.C. or C.J.F.	
525 ATTORNEY / LEGAL	\$40,000
Covers the cost of legal representation in cases where the City Attorney cannot represent the Department in personnel issues. This line item also covers the cost of the City's labor attorney in those management/labor disputes that are handled by the City's labor attorney, as well as any specialized legal work that may be required.	
600 OFFICE EQUIPMENT MAINTENANCE	\$4,500
Includes the cost of maintenance contracts for current copy machines, cash registers and other miscellaneous service contracts on office equipment. Also includes costs for maintenance/repair of fax machines and other office equipment not covered under a service contract.	
610 RADIO EQUIPMENT / MAINTENANCE	\$20,000
Covers the cost for service contracts (\$8,000 for 4 radio consoles) and all required repairs/replacements of all radio and MDC communication equipment within the Department and its vehicles, update of radio template (\$5,000 in 2009), as well as the Department's logger machine (not covered by maintenance contract), and any dispatch-related costs (i.e., headsets @ \$1,500, etc.).	
615 GROUNDS MAINTENANCE	\$5,500
This line item covers the costs of improvements and maintenance as needed for the exterior grounds of the Department, including lawn maintenance (fertilizing/weed feed @ \$1,000) and pond maintenance (\$1,500). It also covers any purchase of or repairs to equipment used to maintain the exterior grounds of the Department.	
620 BUILDING MAINTENANCE	\$16,500
This line item will cover the necessary repairs and maintenance for the Department's building, including the heating and air conditioning units, building security system, mnt. supplies, painting of both the interior and exterior of the building, yearly sprinkler system inspections (\$650), carpet replacement as needed, etc.	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

POLICE DEPARTMENT

700 VEHICLE MAINTENANCE	\$37,000
Covers the cost of the maintenance of all police vehicles, including necessary parts and supplies, the replacement of damaged squad decals/graphics, the yearly updates on the diagnostic scanner (\$800), maintenance and refurbishing of the speed trailer, as well as updates/replacement of tools required to maintain the vehicles. Also covers costs for damage to squads not covered by insurance (below \$5,000 deductible).	
705 EQUIPMENT MAINTENANCE	\$3,500
This line item would cover the cost of the maintenance of the emergency generator and other specialized equipment used by the Department, including radar maintenance and certifications. Also covers the cost of mandatory leak testing for fuel storage tanks and costs associated with the maintenance/cleaning of the range and annual range air-quality testing.	
710 GAS AND OIL	\$190,000
Covers the cost of an estimated usage of 56,500 gallons of gasoline at an estimated cost of \$4.00 per gallon, and the required motor oil (440 gallons @ \$9.25/gal.) and transmission oil (55gal. drum @ \$12/gal.) used by the Department's fleet.	
715 TIRES	\$12,500
Covers the cost of tires for all department vehicles, including snow tires for winter use and speed rated tires as required.	
TOTAL	\$920,530

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19					
In 2006,2007,2008 & 2009 98% of Direct Employee Costs-2% to WE Energies Fund 19					
Police - 60					
Direct Employee Costs					
100 Salaries, Full Time	3,983,533	4,099,830	4,436,620	4,250,000	4,599,200
105 Salaries, Part Time	50,268	54,756	44,690	67,000	51,205
110 Salaries, Overtime	272,624	283,700	267,540	267,540	275,565
115 Salaries, Holiday Pay	89,407	93,489	93,100	93,100	95,850
120 Special Pay Allowances	101,186	104,337	107,295	107,295	109,950
130 Retirement	787,106	820,710	884,050	884,000	903,650
135 Social Security	337,910	347,864	377,515	377,000	391,000
145 Unemployment Compensation	4,939	3,503	0	7,100	0
150 Insurance, Active Employees	871,710	928,510	893,995	893,995	911,575
160 Insurance, Work Comp	113,266	119,950	122,940	129,430	128,185
165 Insurance, Disability	17,858	17,707	18,540	17,100	16,980
170 Insurance, Dental	64,533	66,005	66,845	66,845	68,915
175 Insurance, Group Life	4,978	5,332	6,130	5,800	6,270
180 Longevity	7,918	10,268	10,370	9,000	8,975
185 Section 125 Administration	659	682	635	920	635
Subtotal	\$6,707,895	\$6,956,643	\$7,330,265	\$7,176,125	\$7,567,955
Indirect Employee					
200 Travel/Training	30,960	17,655	28,500	33,250	28,500
205 Recruitment/Testing/Physicals	21,713	19,207	16,575	16,575	17,525
210 Expense Allowance	989	885	950	950	950
215 Uniforms and Clothing	10,830	12,966	12,730	12,730	9,880
220 Tuition Reimbursement	22,078	17,378	58,115	43,700	37,600
225 Recognition	0	532	1,900	1,900	1,900
Subtotal	\$86,570	\$68,623	\$118,770	\$109,105	\$96,355
Utility Costs					
300 Electricity	58,298	63,947	66,500	66,500	73,150
305 Water and Sewer	2,269	2,611	3,040	3,040	3,230
310 Natural Gas	40,827	44,213	57,950	57,950	63,650
315 Telephone	39,817	41,257	40,375	40,375	42,275
Subtotal	\$141,211	\$152,028	\$167,865	\$167,865	\$182,305
Supplies					
400 Office Supplies	11,318	13,505	11,400	11,400	12,350
410 Printing and Copying	4,015	5,343	5,700	6,650	5,700
415 Postage	4,711	5,379	5,225	5,700	5,700
420 Dues and Publications	4,683	5,122	6,650	6,650	6,650
425 Advertising and Promotions	3,596	1,323	2,375	1,425	1,425
426 Crime Prevention	11,154	11,818	11,400	11,400	11,400
440 Medical and Safety	5,386	3,235	6,175	6,175	5,225
460 Minor Equipment	1,098	3,986	4,275	4,275	4,275
470 Audio Visual/Photo Supplies	3,221	364	2,375	3,325	3,325
480 Fire Equipment	155	617	950	950	950
485 Police Equipment	12,814	14,543	14,250	14,250	14,250
486 Ammunition/Armory	17,276	18,519	19,950	19,950	19,950
486.10 ERU Equipment	10,012	9,575	9,500	9,500	9,500
487 Police Auxiliary	729	459	2,375	1,425	1,425
488 Police Special Operations	1,088	4,781	3,800	5,225	3,800
488.10 DWI Enforcement	512	761	950	950	950

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
In 2006,2007,2008 & 2009 95% of Operating Costs-5% to WE Energies Fund 19					
490 Police Vehicles	77,605	147,146	118,655	118,655	117,325
490.10 Police Vehicles Equipment	26,036	24,042	14,250	14,250	9,500
493 Canine Operations	4,631	3,384	4,275	3,325	4,275
494 Leased Major Equipment	11,978	7,871	8,740	8,740	8,740
495 Miscellaneous	6,160	8,303	4,750	5,700	5,700
Subtotal	\$218,178	\$290,076	\$258,020	\$259,920	\$252,415
Other Services					
500 County Prisoner Fees	27,536	27,592	35,625	30,400	30,400
525 Attorney/Legal	51,518	21,726	38,000	23,750	38,000
Subtotal	\$79,054	\$49,318	\$73,625	\$54,150	\$68,400
Maintenance					
600 Office Equip Maintenance	2,571	2,561	5,700	4,275	4,275
610 Radio Equip/Maintenance	12,651	16,521	19,000	19,000	19,000
615 Grounds Maintenance	4,008	7,686	4,275	4,275	5,225
620 Building Maintenance	12,391	17,416	15,675	15,675	15,675
Subtotal	\$31,621	\$44,184	\$44,650	\$43,225	\$44,175
Vehicles					
700 Vehicle Maintenance	27,654	21,970	35,150	35,150	35,150
705 Equip Maint/Fire Range Repairs	524	1,040	4,275	4,275	3,325
710 Gas/Oil/Fluids	106,237	123,790	133,475	152,000	180,500
715 Tires	6,332	9,618	9,500	9,500	11,875
Subtotal	\$140,747	\$156,418	\$182,400	\$200,925	\$230,850
Total	\$7,405,276	\$7,717,290	\$8,175,595	\$8,011,315	\$8,442,455

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Emergency Operations - 63					
Direct Employee Costs					
110 Salaries, Overtime	64	15,934	7,500	5,500	7,500
130 Retirement	13	3,128	1,495	1,095	1,480
135 Social Security	0	927	580	425	575
Subtotal	\$77	\$19,989	\$9,575	\$7,020	\$9,555
Indirect Employee					
200 Travel/Training	871	8,125	5,000	3,000	5,000
210 Expense Allowance	10	228	1,000	400	1,000
Subtotal	\$881	\$8,353	\$6,000	\$3,400	\$6,000
Utility Costs					
300 Electricity	15	150	0	0	0
315 Telephone	853	1,468	960	960	11,000
Subtotal	\$868	\$1,618	\$960	\$960	\$11,000
Supplies					
400 Office Supplies	129	308	250	1,250	250
410 Printing and Copying	0	1,004	500	100	500
415 Postage	0	10	50	0	50
420 Dues and Publications	211	1,510	1,000	500	1,000
470 Audio Visual/Photo Supplies	0	677	400	2,000	400
495 Miscellaneous	5,820	2,316	3,000	500	3,000
Subtotal	\$6,160	\$5,825	\$5,200	\$4,350	\$5,200
Maintenance					
625 Warning System Maintenance	306	0	2,000	500	2,000
Subtotal	\$306	\$0	\$2,000	\$500	\$2,000
Total	\$8,292	\$35,785	\$23,735	\$16,230	\$33,755

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

EMERGENCY OPERATIONS - 63

200 TRAVEL/TRAINING	\$5,000
There are a variety of training seminars held across the state for emergency operations training. This account would be for all departments. Other training includes required National Incident Management System (NIMS) training and the functional exercise with MATC for 2009.	
210 EXPENSE ALLOWANCE	\$1,000
Expenses related to special training events, emergency operations events, and other events of a business nature. Food expense for employees for large disasters.	
315 TELEPHONE	\$11,000
Monthly charges for cellular telephones and fax machine in command vehicles for Fire and Police Departments. This increase in this line item is to cover phone usage for the proposed My State USA notification system.	
400 OFFICE SUPPLIES	\$250
This money is used for fax ink cartridges, pens, paper, envelopes and other miscellaneous supplies needed to operate the EOC.	
410 PRINTING AND COPYING	\$500
This money is used for all required materials such as the Emergency Operations Manual, NIMS and MABAS material and other forms to be used in case of an emergency.	
415 POSTAGE	\$50
This money is used for postage on all correspondence or other materials sent out in the conduct of this department's workload.	
420 DUES AND PUBLICATIONS	\$1,000
Membership fees for various emergency operations organizations including the National Safety Council and Wisconsin Emergency Management MABAS dues.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$400
Funding for audio visual items to support emergency operations.	
495 MISCELLANEOUS	\$3,000
Miscellaneous items not covered elsewhere.	
625 EMERGENCY SIREN SYSTEM MAINTENANCE	\$2,000
The City has three large warning sirens that require regular maintenance.	
TOTAL	\$24,200

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Fire Service

Program Description

Through Emergency Medical Services, the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, roadway incidents, aircraft crashes, floods, windstorms, and hazardous materials emergencies. Disaster Planning is done in anticipation of large-scale emergencies, which may require response of personnel and equipment from surrounding communities.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor "Performance Indicators" as identified by our staff on a monthly basis. This initiative will allow us to identify, in a timely manner, trends, which may be developing both administratively and operationally. These performance indicators are:

1. Training/Safety
2. Overtime
3. Grid Activity
4. Response Times
5. Fire Loss/Save Ratio
6. Life Safety Loss/Save Ratio
7. Fire/EMS field hours
8. Paramedic Activity

2008 Goals and Objectives – Update

Administration/Finance

1. Revise the City's Fire Prevention Code to match the changes in the State code and to have consistent fire prevention codes with our neighboring communities.
Status: Changes in legislation and revisions in commercial code have placed this goal in a holding pattern. Revision in the local fire code will be necessary when the debate has completed.
2. Establish nine paramedic personnel on each shift. This level will be accomplished through the successful completion and graduation of four student paramedics from the 2007/2008 class. Enroll three additional paramedic students into the fall 2008/2009 Milwaukee County Paramedic Education class. This may be the final paramedic class offered by Milwaukee County and the Department seeks student positions to capture the education available.
Status: Prior to a loss of 3 line paramedic personnel to promotion, resignation, and medical separation, the Fire Department had achieved this goal. With the hiring process, we are hopeful that we will be able to recover that 9 per shift level.
3. In planning for potential changes in Milwaukee County Emergency Medical Services (EMS), explore other training options for the paramedic service including partnerships with other paramedic training centers outside of Milwaukee County EMS, i.e. Waukesha County Technical College and the Brookfield Fire Department programs.
Status: With the number of intern paramedic personnel, the Fire Department decided to put the training partnership on hold. The Department continues to have dialogue on the possibility.
4. If the Council approves the We Energies funds for this project, the department will complete the building addition to Fire Station #2. The addition is necessary to locate an additional ladder truck in this fire district which was identified in City's mitigation negotiation with We Energies. The addition will precede the production of the ladder truck, identified in the Capital Improvements Plan for 2008, which in turn will precede the start up of Unit #1 of the Elm Road Generating Station. The addition further addresses space needs for the future fire protection of the entire We Energies campus and future lake development. This goal will be measured through the following objectives:
 - a. Select an architectural firm to design the addition and Council approval by April 30, 2008.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

- b. Obtain Council approval for the architectural plans and construction of the addition, and setting a construction start date.

Status: Focus has been shifted to the Steering Committee and the possibility of Fire Station #1 being given priority over Station #2 addition. This will mean also that the 2nd ladder truck will also be delayed at least one more year due to this change. This will be reflected in the updated 5-Year CIP Plan for 2009-2014.

5. Identify funding grants that serve the needs of the City and reduce overall operating costs of the Department.

Status: The Assistance to Fire Act Grant is being submitted this year for the video conferencing and a regional Grant within MABAS Division 107 for fire related equipment. As of March 13th no announcement has been made on the awaking of these Grants.

Operations:

1. Complete EMT refresher for personnel currently holding this license.

Status: This goal was completed by March 20th, 2008.

2. Complete paramedic training for the four personnel attending the 2007/2008 Milwaukee County Paramedic program.

Status: This goal was completed by June 1, 2008.

3. Response time will continue to be monitored to meet fire service standards. Response time is the amount of time elapsed from the point where the caller dials 9-1-1 to the time the fire department renders medical help, begins fire suppression, or initiates rescue procedures. Recognized standards of mortality of individuals and extreme dangers associated with fires reaching flashover are well understood. Response time has a direct impact on these conditions and dependant on call taking, transmitting the request to the fire stations, the reaction time (turnout time), the travel time, and the time it takes to access the scene. The intent of this goal is to fully achieve a reduction in response time by 5%, from an average of 5 minutes, 39 seconds to an average of 5 minutes, 20 seconds. With continued training and quality assurance initiatives, this goal will be accomplished through the following objectives:

- a. With the cooperation and training of the Dispatch Center at the Police Department, answer all 9-1-1 calls in 15 seconds 95% of the time and in 40 seconds 99% of the time; processing of emergency calls will take no more than 60 seconds 95% of the time; 95% of calls will be transmitted to the appropriate fire station in 30 seconds. These objectives are identified standards in the fire service and are consistent with NFPA 1221.

Status: A Dispatch Coordination Group has been established. The goal has largely been achieved with emergency calls for service. A training and quality assurance program has been established to monitor ongoing achievement.

- b. Turnout time average to not to exceed 60 seconds with fire apparatus acknowledging the en route time in 20 seconds. These objectives are identified standards in the fire service and are consistent with NFPA 1710.

Status: Without having the accuracy of the mobile data computers, the reporting of en route time has not been recorded with accuracy. A 2009 goal has been established to measure this objective.

- c. Monitor deployment of personnel of first-, second- and third-due in fire companies standard established in testing and training in 2006. The benchmark for fire companies for deployment will be no more than 60 seconds from stopping of the apparatus.

Status: The Fire Department continues training on this deployment method. Through training and live incidents, the Department has identified modifications to the deployment method and will be addressing the changes through the newly established Battalion Chief of Training.

4. The Mutual Aid Box Alarm System (MABAS) was approved by the Council to provide a fire and medical emergency plan for the people and interests of the City against the natural and accidental disasters, man-made catastrophes and destruction from acts of terrorism. The MABAS provides the resources to the Fire Department necessary to minimize the loss of life and property. The Department must continue to monitor the system through the following objectives:

City of Oak Creek 2009 Annual Budget

Goals and Objectives

- a. With the completion of the WEM 8 Administrative Rules adoption by the State, review the MABAS contract for its compliance within the State and potentially resign a revised contract if necessary.

Status: The revised contract was approved by Council in April 2008.

- b. Conduct a 6-month and a twelve-month review of MABAS procedures and workload on the City's emergency dispatch center as the back up dispatch center for MABAS.

Status: The reviews were conducted by the Dispatch Coordination Group and the supervisor of the City's emergency dispatch center, does not report any workload issues.

- c. Conduct an effectiveness assessment of the MABAS-level responses as they occur.

Status: Internal and external to the City, Division-wide after action debriefing is conducted after each box alarm in the region.

5. Complete mobile data communications upgrades initiated in 2006 to promote safety in emergency operations. These communications are integral to the Computer Assisted Dispatch (CAD) system, the MABAS, and to the goal of emergency services interoperability called for in the National Response Plan. This goal will be measured through the following objectives:

- a. Complete the installation of Phase 2 of the mobile data computers (MDC) to provide for on board MDC's for the second tier fire department units. Work with the CAD vendor to complete the fire service "recommended units" and "records management system" component of the CAD.

Status: The ProPhoenix mobile client for the fire service has been on hold due to programmers completing the courts management module of the system. Several minor upgrades of the mobile client have been put on the Department's MDC's, however each has not achieved the results.

- b. Finalize the communications plan for MABAS operations within Milwaukee County and throughout the State. Complete the department training started in 2007.

Status: The Milwaukee County Communications Plan is in final draft and should be approved by the end of 2008. The following step for 2009 will be the Sprint/Nextel rebanding process.

6. The department needs to establish a fire investigation team to work with members of the Police Department. Since the appointment of Chief Satula, there has been an experience gap in fire origin and cause investigation. The department has no trained personnel beyond the basic fire investigation. This goal will be accomplished through the following objectives:

- a. Send 3 department members to intermediate fire investigation training to provide fire investigation coverage on all three shifts.

Status: Two members were identified for the fire investigation training, however with the overtime problems the Department was facing, we were unable to send these individuals to the training.

- b. All fire officers will provide a fire cause determination report for 100% of the fires within the City boundaries.

Status: All fires have been investigated.

Planning:

1. With Council's approval initiate and complete the restructuring of the department as presented in the 2007-2008 budget planning process. The Restructuring Proposal will address multiple levels on needs, such as improvement in training at multiple levels; address multiple management priorities facing the department, to increase the premise intelligence in pre-fire planning for incidents, to improve incident operations with a single officer-in-charge, and to provide additional assistance in management to meet the expanding priorities. This goal will be measured through the following objectives:

- a. Establish the single management-level officer-in-charge of operations, identified in the Restructuring Proposal as the Battalion Chief of Operations, assigned primarily to Station #1.

Status: Phase 1 of the Restructuring Plan establishing the Battalion Chief of Operations position has been completed.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

- b. With the retirement of the Assistant Chief of Inspection in March of 2008, establish a management-level position to conduct training and develop standards of performance, and an officer development program, identified in the Restructuring Proposal as a Battalion Chief of Training, assigned primarily to Station #3.

Status: The Assistant Chief of Inspection will retire at the end of September 2008. Phase 2 of the Restructuring Plan establishing the Battalion Chief of Training should be completed by the end of 2008.

- c. Re-allocate responsibilities of the remaining Assistant Chief to address organizational priorities in emergency management, administration, pre-fire planning, emergency response planning, preparedness, and fire inspection coordination.

Status: This objective should be complete by the end of 2008.

2. Review 50% of the Business Continuity Plan developed the Fire Department for pandemic and all-hazards contingencies. Develop needs list to be address in the 2009 budget.

Status: The Business Continuity Plan for the Fire Department is in final draft. A needs list will be acted on through the increases in the operating budget requested for 2009.

3. Develop an adaptive Emergency Action Plan for the We Energies campus to address current and emerging fire, emergency medical and rescue incidents that would occur at the Oak Creek Power Plant and the Elm Road Generating Station. This goal will be measured through the following objectives:

- a. Continue to develop and conduct a quarterly review of the Emergency Action Plan with We Energies, Bechtel Power and necessary subcontractors.

Status: The Emergency Action Plan is complete for the Coal Handling section of the We Energies Campus. The Department has ongoing meetings and tours to maintain progress reports.

- b. Review pre-fire planning procedures and command-level requirements through on-going meetings and/or correspondence. Establish operational scenario requirements and incident command post locations to interact with supervisors and contractors during an incident.

Status: Incident Command Post locations have been identified. The Department is in the planning stage for a fixed location for the Command Post and communication requirements inside the Elm Road Generating Station building.

- c. Conduct 8-hour recertification for Mine Safety and Health Act (MSHA) level tunnel rescue team members by April 2008.

Status: With the tunnel being filled with water, there was no need to continue this training.

- d. Develop High-angle Rescue capability as the construction transitions to the structures in and around the power block area. Train all personnel to the operations level and 6 individual to the technician level.

Status: This objective is complete. The seven member team continues to conduct ongoing training for high angle rescue operations.

- e. Complete the Confined Space II training started in 2007 to the NFPA 1670 operations competency level.

Status: This training did not occur and will be planned for early 2009.

- f. Complete the Structural Collapse training started in 2007 to the NFPA 1670 operations competency level.

Status: This training will be complete by the end of 2009.

- g. Conduct on-going training and site visits for building construction progress on a monthly basis to keep all rescue personnel abreast of the changing environment and conditions.

Status: Ongoing site visits continue. The Department will conduct a mandatory site visit for all personnel this fall.

4. With Council's approval purchase the Deccan software package. This software package is 100% compatible with our Computer Assisted Dispatch (CAD) system and will provide a variable and accurate data management analysis tool for future operations of the department. This software will provide quantifiable and verifiable data to enhance the operation of the department and efficiently justify any future needs. The following are a sampling of the areas the software will aid the department in:

- a. Trends in call volume.

- b. Identify response times for the initial fire company as well as the full first alarm assignment.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

- c. Identify strengths and weaknesses of established staffing standards.
- d. Optimize limited resources.
- e. Future placement of fire stations.
- f. Identify advantages and disadvantages of automatic aid and consolidation.

Status: The Deccan software was not approved for budget. The City has elected to conduct a Fire Station Placement Study conducted by an outside consultant. The study results are due at the end of 2008.

Logistics:

1. With Council's approval, complete the specifics and purchase a new rescue pumper for specialized rescue and firefighting operations. This equipment will replace one of the two fire engines taken out of service in 2007 due safety concerns over frame rail deterioration. The delivery of this rescue pumper will be in mid-2008.

Status: The rescue-pumper was approved in January and after specifications were approved, it was ordered in April. Tentative delivery is December 2008.

2. With Council's approval, complete the specifics for the purchase a second ladder truck to meet the growing demands and service needs for the City and improve our ISO rating in this area. The delivery of this ladder truck will be in mid-2009.

Status: This objective was put on hold pending the Fire Station Placement Study results.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Fire Service

Program Description

Through Emergency Medical Services, the preservation of human life is the primary responsibility of the Fire Department at fires and other emergencies, which include traffic accidents, roadway incidents, aircraft crashes, floods, windstorms, and hazardous materials emergencies. Disaster Planning is done in anticipation of large-scale emergencies, which may require response of personnel and equipment from surrounding communities.

Monthly Performance Indicators Report

In our constant effort to improve service and efficiency, we will monitor "Performance Indicators" as identified by our staff on a monthly by a statistical and an operation-effectiveness basis. This initiative will allow us to identify, in a timely manner, trends, which may be developing in both administrative and operational areas. These performance indicators are:

- Training/Safety
- Overtime
- Grid Activity
- Response Times
- Fire Loss/Save Ratio
- Life Safety Loss/Save Ratio
- Fire/EMS field hours
- Paramedic Activity

2009 Goals & Objectives

Administrative:

1. Measure and submit a one-year progress report of the results of the Fire Department Restructuring Plan. This goal will be measured by an assessment of progress in the challenges the Department identified at the public hearing, which includes the specific areas such as:
 - a. Management and Accountability
 - b. Readiness and Response
 - c. Emergency Management
 - d. Safety and Risk Assessment
 - e. Training and Education
 - f. Elm Road Generating Station Planning and Response
 - g. Paramedic Program
2. Update and distribute a 2009 version of the Department Rules and Regulations for all members. This goal will be measured by the following objectives:
 - a. Update the current Department Rules and Regulations.
 - b. With the appointment of the Battalion Chief of Training, the Department's Policy Manual will begin to be assembled.
 - c. Provide a copy and review the revised Rules and Regulations with each Department member.
3. Transition to the emergency medical electronic patient care reporting (ePCR) system. This goal will be measured by the following objectives:
 - a. Identify the best ePCR system.
 - b. Establish the software and hardware costs.
 - c. Obtain approval for the ePCR system and enter into contract with the approved vendor.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Operational:

1. Establish reliable connectivity and maintain optimum speed for each station's computer system to allow 90% efficiency during peak use and off peak hours. This goal will be measured by the following objectives:
 - a. With the assistance of the Information Technology Department, erect a communication tower at Station #2.
 - b. Establish a microwave link to Station #1 to shoulder a portion of the data transfer.
 - c. Ensure 90% reliability of data link.
2. Participate and monitor all activity related to the I-94 construction and finalize plans for emergency response with impacted agencies for a unified coordinated safe response. This goal will be measured by the following objectives:
 - a. Establish an operational plan with the cities of Milwaukee and Greenfield for response to the expressway in the construction zone.
 - b. Establish pre-designated Flight for Life landing zones and develop water supply operations plan for the construction zone.
3. Update all personnel to have the ability to respond to hazardous material situations and perform to a Level B operations and be capable of assisting the regional HAZMAT team for a Level A situation. This goal will be measured by the following objectives:
 - a. Train all personnel to the Operations Level Hazardous Materials certified.
 - b. Review and revise operational plan for Level A Hazardous Material operations and support for the Milwaukee Regional Hazardous Materials Team.
 - c. Participate in the MABAS Division 107 Level B Hazardous Materials Team training and response.

Planning

1. Implement the first step(s) in the Master Plan for fire stations and their locations. This goal will be measured by the following objectives:
 - a. Evaluate the results of the selected consulting firm and provide a presentation to the full Council.
 - b. Depending on the results, establish the future location for Fire Station #1 and enter into the land acquisition phase of construction. Establish land development costs inventory.
 - c. Concurrent to objective b., choose an Architectural firm for the design of Fire Station #1.
 - d. Develop a budget for the new Fire Station #1 construction project.
2. After review of the Fire Station study, obtain Council approval to develop a master plan for future fire stations and fire station locations. The measurable objectives will largely be dependent on the direction of the Council. The goal will be measured by the following objectives:
 - a. Assess the results of the Fire Station Placement Study and develop a long-term plan with the Council for fire station placement and benchmark points of action.
 - b. Identify the potential locations for current and potential future fire stations.
 - c. Add future fire station locations into the City's comprehensive development plan.
3. Finalize the Business Continuity Plan for continuation of Fire Department operations and get approval of the plan from the Council. This goal will be measured by the following objectives:
 - a. Provide information about the final plan and need, and obtain approval from the Council.
 - b. Develop a future needs list for business continuity and submit for the 2010 budget review.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Logistics

1. Work with the computer aided dispatch (CAD) system vendor to complete the fire service component of the CAD. This goal will be measured by the following objectives:
 - a. Establish "recommended units" for fire dispatching.
 - b. Complete the installation of mobile data computers (MDC) on board Fire Department units according to Phase 1 of the project.
 - c. Identify the needs to complete the Fire Department MDC inventory and secure a funding source for the Phase 2 of the CAD system.
 - d. Transition from FireHouse Records Management System to the ProPhoenix Records Management System (RMS).
2. Prepare and order a new ambulance for 2009 to be located at Fire Station #1. This goal will be measured by the following objectives:
 - a. During January, 2009, complete specifications and develop a Council Report for approval of the funds for a replacement ambulance.
 - b. During February, 2009, place the order for the replacement ambulance.
 - c. Place the replacement unit in service by July, 2009.
3. Complete the radio communication transition to the 800 MHz frequency band initiated in 2006 to ensure interoperability with all local protective services, and State and Federal emergency response agencies. Train all personnel on the use of these frequencies. This goal will be measured by the following objectives:
 - a. Complete the 800 MHz rebanding process and provide training necessary for the new communication template.
 - b. Add appropriate control bases for the Division 107 back up dispatch center located at the Oak Creek Emergency 9-1-1 Dispatch Center.
 - c. Update the Fire Department's back up dispatch center at Fire Station #1, including the 800 MHz equipment, VHF base stations, and VHF portable radio equipment.
4. The department needs to establish a fire investigation team to work with members of the Police Department. Since the appointment of Chief Satula, there has been an experience gap in fire origin and cause investigation. The department has failed to train additional personnel beyond the basic fire investigation level for a variety of reasons. This goal will be measured by the following objectives:
 - a. Send 3 department members to intermediate fire investigation training to provide coverage on all three shifts.
 - b. All fire officers will provide a fire cause determination report for 100% of the fires within the City boundaries.

Finance

1. In 2009 continue to develop and modify fuel usage to reduce consumption. This goal will be measured by the following objectives:
 - a. Develop quarterly evaluation process to track fuel consumption.
 - b. Provide a quarterly report to the City Administrator on the status of fuel consumption.
 - c. Assemble a work group within the Department to convert gasoline powered vehicles to compressed natural gas.
2. Before May 1st meet with the new accountant to review the budget and 5-year Capital Improvement Plan for the Fire Department so he/she can have an understanding prior to budget meetings for 2010.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
100% Original budget not split into Fire vs. EMS & WE Energies					
Fire - 65					
Direct Employee Costs					
100 Salaries, Full Time	2,960,541	3,062,622	3,252,770	3,216,355	3,355,760
105 Salaries, Part Time	0	16,608	17,025	19,200	22,745
110 Salaries, Overtime	179,087	239,827	236,000	323,000	266,000
115 Salaries, Holiday Pay	22,816	28,062	35,000	35,000	33,000
120 Special Pay Allowances	63,638	68,231	72,060	72,060	73,925
125 Car Allowance	6,349	6,600	6,135	6,605	4,800
130 Retirement	614,019	669,833	712,295	714,815	730,000
135 Social Security	244,921	255,129	276,610	276,610	286,720
150 Insurance, Active Employees	688,500	675,480	652,800	652,800	665,760
160 Insurance, Work Comp	147,346	139,795	135,260	145,205	126,400
165 Insurance, Disability	12,120	12,195	12,285	11,690	11,750
170 Insurance, Dental	48,065	45,335	46,140	46,140	48,300
175 Insurance, Group Life	3,323	3,749	4,180	4,375	4,195
180 Longevity	4,675	5,025	5,320	4,210	4,750
185 Section 125 Administration	714	811	800	910	800
Subtotal	\$4,996,114	\$5,229,302	\$5,464,680	\$5,528,975	\$5,634,905
Indirect Employee					
200 Travel/Training	10,180	23,411	12,000	12,000	13,000
205 Recruitmnt/Testng/Physicals	9,983	5,840	2,600	7,200	2,400
210 Expense Allowance	755	179	500	1,000	600
215 Uniforms and Clothing	50,586	34,302	49,295	49,295	49,295
220 Tuition Reimbursement	10,907	11,754	25,000	20,000	25,500
Subtotal	\$82,411	\$75,486	\$89,395	\$89,495	\$90,795
Utility Costs					
300 Electricity	1,815	1,768	38,000	38,000	41,800
Electricity #1	9,542	9,368	0	0	0
Electricity #2	8,100	7,500	0	0	0
Electricity #3	16,834	16,723	0	0	0
305 Water and Sewer	197	207	5,000	5,000	5,300
Water and Sewer #1	1,234	1,434	0	0	0
Water and Sewer #2	776	790	0	0	0
Water and Sewer #3	1,736	1,714	0	0	0
310 Natural Gas	1,668	1,762	43,000	43,000	47,300
Natural Gas #1	8,002	8,516	0	0	0
Natural Gas #2	8,550	9,750	0	0	0
Natural Gas #3	15,128	15,212	0	0	0
315 Telephone	9,911	8,277	12,000	14,500	15,000
Telephone #1	0	0	0	0	0
Telephone #2	370	400	0	0	0
Telephone #3	3,098	3,334	0	0	0
Subtotal	\$86,961	\$86,755	\$98,000	\$100,500	\$109,400
Supplies					
400 Office Supplies	3,171	2,807	3,300	3,300	3,300
410 Printing and Copying	721	1,145	1,400	1,400	1,400
415 Postage	189	381	500	500	500

City of Oak Creek 2009 Annual Budget

Fund / Department		2006	2007	2008	2008	2009
		Actual	Actual	Budget	Estimate	Budget
100% Original budget not split into Fire vs. EMS & WE Energies						
420	Dues and Publications	2,276	2,203	2,300	2,300	2,300
425	Advertising and Promotions	360	0	200	200	200
427	Public Education	4,000	4,046	4,500	4,500	4,500
430	Housekeeping	467	870	1,000	1,000	1,000
440	Medical and Safety	24,033	27,561	29,500	29,500	29,500
460	Minor Equipment	2,853	4,278	8,900	8,900	8,900
470	Audio Visual/Photo Supplies	699	276	800	800	800
480	Fire Equipment	14,793	11,121	7,500	7,500	7,500
495	Miscellaneous	189	179	300	300	300
	Subtotal	\$53,751	\$54,867	\$60,200	\$60,200	\$60,200
Other Services						
506	Hazard Response Unit	2,000	1,606	8,000	8,000	21,500
523	Administration Billing Fee	32,497	52,005	70,000	72,000	84,000
525	Outside Legal Services	28,441	16,203	20,000	45,000	20,000
	Subtotal	\$62,938	\$69,814	\$98,000	\$125,000	\$125,500
Maintenance						
600	Office Equip Maint	85	57	600	600	600
	Office Equip Maint #1	72	0	0	0	0
	Office Equip Maint #2	63	64	0	0	0
	Office Equip Maint #3	684	1,024	0	0	0
610	Radio Maintenance	12,152	10,344	11,500	11,500	11,500
615	Grounds Maintenance	157	79	1,500	1,500	1,500
	Grounds Maintenance #1	92	50	0	0	0
	Grounds Maintenance #2	10	84	0	0	0
	Grounds Maintenance #3	1,188	1,372	0	0	0
620	Building Maintenance	735	801	14,000	14,000	14,000
	Building Maintenance #1	2,913	2,707	0	0	0
	Building Maintenance #2	5,779	1,183	0	0	0
	Building Maintenance #3	5,276	11,332	0	0	0
	Subtotal	\$29,206	\$29,097	\$27,600	\$27,600	\$27,600
Vehicles						
700	Vehicle Maintenance	22,727	28,177	30,000	30,000	30,000
705	Equipment Maintenance	4,177	3,431	5,300	5,300	5,600
710	Gas/Oil/Fluids	29,304	28,500	25,000	59,000	64,000
715	Tires	4,178	452	2,500	2,500	2,500
	Subtotal	\$60,386	\$60,560	\$62,800	\$96,800	\$102,100
Total		\$5,371,767	\$5,605,881	\$5,900,675	\$6,028,570	\$6,150,500

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

Fire Department - 65

200 TRAVEL/TRAINING	\$13,000
Money in this line will be used for in-house training related to fire suppression and emergency medical service. Schools, conferences and seminars, certifications in training, inspection, fire investigation and updating training manuals.	
205 RECRUITMENT/TESTING/PHYSICALS	\$2,400
Money in this line will be used for employee drug testing (\$965), new hire physical and job trait assesment (1,150), employment verification and background checks (\$200).	
210 EXPENSE ALLOWANCE	\$600
Large fire expense for Fire Bell, food for firefighters at long term fires, expenses for hosting meetings and seminars.	
215 UNIFORM CLOTHING	\$49,295
Cleaning service for station uniforms (\$22,230), dress blues, uniform shirts and pants, repair and cleaning for turnout gear, replacement boots, helmets, and gloves.	
220 TUITION REIMBURSEMENT	\$25,500
Attendance at Milwaukee Area Technical College for credits towards an associate degree in fire technology and college attendance for credits toward a Bachelor's degree with approval of the Chief and Personnel Committee. This amount is the contractual agreement with Local 1848 (\$16,000). The additional cost is for additional costs for non-represented personnel.	
300 ELECTRICITY	\$41,800
Electricity use for Fire Stations 1, 2, & 3. This represents a 10% increase over 2008.	
305 WATER AND SEWER	\$5,300
Water and sewer charges to operate Fire Stations 1, 2, & 3. This represents a 6% increase over 2008.	
310 NATURAL GAS	\$47,300
Natural gas will be used for heating, hot water, and auxiliary generator on an incidental basis for Fire Stations 1, 2, & 3. This represents a 10% increase over 2008.	
315 TELEPHONE	\$15,000
Monthly charges for Stations 2 and 3, long distance, cellular phone service and advertising.	
400 OFFICE SUPPLIES	\$3,300
Miscellaneous office supplies for three fire stations and the Command Post.	
410 PRINTING AND COPYING	\$1,400
Business cards, stationery, labels, and copy machine paper for three fire stations.	
415 POSTAGE	\$500
Routine business correspondence, including fire inspection correspondence and UPS costs.	

City of Oak Creek 2009 Annual Budget

420 DUES AND PUBLICATIONS	\$2,300
This covers department membership in NFPA, International Association of Fire Chief's, membership in Wisconsin State Fire Service Instructors, NFPA Standard and Code updates, and other miscellaneous publications to aid in keeping up with the changing technologies and skills in fire service and EMS.	
425 ADVERTISING AND PROMOTIONS	\$200
Promotional advertising for EMS and Fire Prevention Weeks.	
427 PUBLIC EDUCATION	\$4,500
EMS week and fire prevention activities throughout the year including Fire Prevention Week and the Chamber of Commerce Business and Industry Fair. Fire prevention handouts, senior citizen fire education, and stroke awareness program. This account also funds materials needed for car safety seat inspections and installs and File of Life materials.	
430 HOUSEKEEPING	\$1,000
Dish soap, towels, Kleenex, and other miscellaneous household items not covered in the Facilities Maintenance Budget.	
440 MEDICAL AND SAFETY	\$29,500
Emergency ambulance supplies for six ambulances to include but not limited to oxygen delivery and service, suction equipment, diagnostic equipment, C-Spine and patient packaging, splints, kits, cases, BSI, Decon, BioHaz, dressing and bandages, medications, solutions.	
460 MINOR EQUIPMENT	\$8,900
Small hardware, TV, and appliance replacement or repair. Treadmill replacement and other fitness equipment needed to support the Fire Department's Wellness/Fitness program.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$800
Film and developing for fire alarms, rescues, and fire investigation. Camera repair and maintenance.	
480 FIRE EQUIPMENT	\$7,500
Includes but not limited to nozzles, nozzle repair, hydrotests and air bottle filling, air mask repair, cleaning and testing. Hose repair and/or replacement, explosive meter repair, and extinguishing agent.	
495 MISCELLANEOUS	\$300
Miscellaneous items not covered elsewhere.	
506 HAZARDOUS RESPONSE UNIT	\$21,500
Level B hazardous material and spill clean-up and materials. The purchase of foam and oil sorb also come out of this line item.	
523 ADMINISTRATION BILLING FEE	\$84,000
8.5% billing fee for ALS and BLS treatments and transports. The increase in this line item comes from a projection of a 7% increase in revenue for 2009.	

City of Oak Creek 2009 Annual Budget

525 ATTORNEY/LEGAL	\$20,000
Legal fees for grievance settlements, bargaining or other legal matters.	
600 OFFICE EQUIPMENT MAINTENANCE	\$600
Station 1, 2, and 3 copier supplies and maintenance.	
610 RADIO MAINTENANCE	\$11,500
Repair, maintenance, and batteries for all mobile, portable, paging and base radio equipment. Portable radio battery and analyzer/conditioners.	
615 GROUNDS MAINTENANCE	\$1,500
Grounds maintenance and flowers for Stations 1, 2, and 3.	
620 BUILDING MAINTENANCE	\$14,000
Painting, plumbing, heating and air-conditioning repair. Light bulbs, emergency generator and inside repairs for Stations 1, 2 & 3. Annual sprinkler test for Station 1, 2, and 3 (\$1,500).	
700 VEHICLE MAINTENANCE	\$30,000
Maintenance of 6 ambulances, 5 engines, 1 aerial ladder, 2 grass fire rigs, 2 cars and a command post. Annual brake inspections.	
705 EQUIPMENT MAINTENANCE	\$5,600
This includes all ground and aerial ladder tests and certifications. Hurst tool repair and maintenance and repairs to small equipment and meters. The increase in this line item is due to pump test certification.	
710 GAS/OIL/FLUIDS	\$64,000
Gas and oil usage and oil changes and filters for all department equipment. This figure is based on \$4/gallon for gasoline and \$4.50/gallon for diesel for 2009.	
715 TIRES	\$2,500
General repair and replacement of tires.	
FIRE TOTALS:	\$515,595

Fund #19 WE Energies

2% of personnel and 5% of the operating budget is charged to Fund #19, except for the following accounts.

110 OVERTIME	\$40,000
Overtime costs for We Energy events. Special Rescue training for other specific events related to the project.	
200 TRAVEL/TRAINING	\$20,000
Training related to specialized equipment, communications, and high risk low frequency type events.	
514 CONSULTING	\$20,000
Outside services for WE Energies	
957 EQUIPMENT	\$20,000
Rescue Equipment for trench and vehicle accidents. Rescue vacuum tool for trench rescue. This is used on the existing Water Department vac truck.	
WE ENERGIES ONLY	\$100,000

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Fire - 65	2006	2007	2008	2008	2009
	22.00%	23.00%	22.00%	22.00%	22.00%
Direct Employee Costs					
100.00 Salaries, Full Time	639,830	691,235	701,300	701,300	723,500
105.00 Salaries, Part Time	0	3,743	3,670	4,000	4,905
110.00 Salaries, Overtime	38,611	54,056	50,880	70,000	57,350
115.00 Salaries, Holiday Pay	4,919	6,151	7,550	7,550	7,115
120.00 Special Pay Allowances	13,724	15,379	15,540	15,540	15,975
125.00 Car Allowance	1,369	1,488	1,320	1,430	1,035
130.00 Retirement	132,877	150,509	153,570	153,570	157,390
135.00 Social Security	53,238	57,650	59,640	59,640	61,820
150.00 Insurance, Active Employees	148,441	152,255	140,745	140,745	143,760
160.00 Insurance, Work Comp	31,768	31,520	29,160	31,450	27,250
165.00 Insurance, Disability	2,613	2,749	2,650	2,600	2,535
170.00 Insurance, Dental	10,363	10,220	9,950	9,950	10,415
175.00 Insurance, Group Life	720	845	900	950	905
180.00 Longevity	1,008	1,133	1,150	910	1,025
185.00 Section 125 Administration	154	183	175	195	175
Subtotal	\$1,079,635	\$1,179,116	\$1,178,200	\$1,199,830	\$1,215,155
Indirect Employee					
200.00 Travel/Training	2,135	2,231	2,510	2,510	2,720
205.00 Recruitmnt/Testng/Physicals	1,950	1,275	545	960	500
210.00 Expense Allowance	150	39	105	210	125
215.00 Uniforms and Clothing	10,417	7,495	10,300	10,300	10,305
220.00 Tuition Reimbursement	2,280	2,568	5,225	4,180	5,330
Subtotal	\$16,932	\$13,608	\$18,685	\$18,160	\$18,980
Utility Costs					
300.00 Electricity	0	0	18,050	18,050	19,855
300.01 Electricity Station #1	4,771	4,684	0	0	0
300.02 Electricity Station #2	4,050	3,750	0	0	0
300.03 Electricity Station #3	8,417	8,361	0	0	0
305.00 Water and Sewer	0	0	2,375	2,375	2,515
305.01 Water and Sewer Station #1	617	717	0	0	0
305.02 Water and Sewer Station #2	388	395	0	0	0
305.03 Water and Sewer Station #3	868	857	0	0	0
310.00 Natural Gas	0	0	20,425	20,425	22,470
310.01 Natural Gas Station #1	4,001	4,258	0	0	0
310.02 Natural Gas Station #2	4,275	4,875	0	0	0
310.03 Natural Gas Station #3	7,564	7,606	0	0	0
315.00 Telephone	3,543	3,838	5,700		7,125
315.01 Telephone Station #1	0	0	0	0	0
315.02 Telephone Station #2	185	200	0	0	0
315.03 Telephone Station #3	1,549	1,667	0	0	0
Subtotal	\$40,228	\$41,208	\$46,550	\$40,850	\$51,965

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Supplies					
400.00 Office Supplies	1,553	1,316	1,565	1,565	1,565
410.00 Printing and Copying	341	542	665	665	665
415.00 Postage	79	166	235	235	240
420.00 Dues and Publications	1,081	1,035	1,095	1,095	1,090
425.00 Advertising and Promotions	171	0	95	95	95
427.00 Public Education	2,258	3,844	4,275	4,275	4,275
430.00 Housekeeping	222	413	475	475	475
430.03 Housekeeping Station #3	0	0	0	0	0
440.00 Medical and Safety	0	0	0	0	0
460.00 Minor Equipment	1,355	2,032	4,225	4,225	4,225
460.01 Minor Equipment Station #1	0	0	0	0	0
470.00 Audio Visual/Photo Supplies	332	131	380	380	380
480.00 Fire Equipment	12,743	10,183	7,125	7,125	7,125
495.00 Miscellaneous	114	85	140	140	145
Subtotal	\$20,249	\$19,747	\$20,275	\$20,275	\$20,280
Other Services					
506.00 Hazard Response Unit	1,900	1,526	7,600	7,600	20,425
525.00 Outside Legal Services	5,623	3,540	4,180	9,405	4,180
Subtotal	\$7,523	\$5,066	\$11,780	\$17,005	\$24,605
Maintenance					
600.00 Office Equip Maintenance	20	0	285	285	285
600.01 Office Equip Maint-Station #1	36	0	0	0	0
600.02 Office Equip Maint-Station #2	32	32	0	0	0
600.03 Office Equip Maint-Station #3	342	512	0	0	0
610.00 Radio Maintenance	5,018	4,913	5,460	5,460	5,460
615.00 Grounds Maintenance	21	0	710	710	715
615.01 Grounds Maintenance Station #1	46	25	0	0	0
615.02 Grounds Maintenance Station #2	5	42	0	0	0
615.03 Grounds Maintenance Station #3	595	686	0	0	0
620.00 Building Maintenance	0	5	6,650	6,650	6,650
620.01 Building Maintenance Station #1	1,455	1,348	0	0	0
620.02 Building Maintenance Station #2	2,877	529	0	0	0
620.03 Building Maintenance Station #3	2,635	5,666	0	0	0
Subtotal	\$13,082	\$13,758	\$13,105	\$13,105	\$13,110
Vehicles					
700.00 Vehicle Maintenance	4,787	6,167	6,270	6,270	6,270
705.00 Equipment Maintenance	873	750	1,110	1,110	1,170
710.00 Gas/Oil/Fluids	6,148	6,227	5,225	12,330	13,375
715.00 Tires	873	99	525	525	520
Subtotal	\$12,681	\$13,243	\$13,130	\$20,235	\$21,335
Total	\$1,190,330	\$1,285,746	\$1,301,725	\$1,329,460	\$1,365,430

City of Oak Creek 2009 Annual Budget

Goals and Objectives Status

Department: Inspection Department

Program Description:

The Inspection Department's Mission Statement is to promote the health, safety, and welfare of the public through effective and efficient regulations, education, communication and enforcement.

The Inspection Department serves the public by inspecting and enforcing building, housing and other codes pertaining to the operation of this department throughout the City. Personnel in this division assist the public in obtaining and reviewing permits, acting on zoning related issues, investigating complaints and inspecting both new and existing construction for compliance with building, heating, ventilating, air conditioning, plumbing, electrical, fire and housing codes. To achieve effective inspection and enforcement of the various codes and ordinances, the personnel in this department are empowered to write citations and, if necessary, pursue compliance through the legal system. The Inspection Department aids the public in providing information and by ensuring that all new and existing building construction meets City and State Codes and Ordinances. The staff works with the contractor and property owner to ensure compliance with various codes. This Department, along with the Engineering Department and Community Development Department make recommendations to the Common Council and various boards and commissions regarding issues before them and for changes to the Municipal Code. The Inspection Department has extensive interaction with the Engineering, Fire, Police, Health and Community Development Departments to achieve a thorough and complete management of construction and zoning issues throughout the City.

Status of 2008 Objectives:

1. Complete all commercial plan reviews within three weeks. **Met – Ongoing**
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by Comm. **Met - Ongoing**
3. Complete all requested inspections within 24 hours. **Met - Ongoing**
4. Implement the necessary changes with Engineering to comply with State mandated storm water and erosion control rules. **Met - Ongoing**
5. Select, install, train, debug and operate a computerized permitting and occupancy tracking system by 2009. **Ongoing**
6. Implement a formal tracking procedure for complaints and enforcement. **Complete**
7. Cross train inspectors within certifications (goal an informed backup). **All certifications obtained**

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Inspection Department

Program Description:

The Inspection Department's Mission Statement is to promote the health, safety, and welfare of the public through effective and efficient regulations, education, communication and enforcement.

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Objectives:

1. Complete all commercial plan reviews within three weeks.
2. Coordinate all residential plan reviews in order to attain a 10 day review time required by Comm.
3. Complete all requested inspections within 24 hours.
4. Implement the necessary changes with Engineering to comply with State mandated storm water and erosion control rules.
5. Select, install, train, debug and operate a computerized permitting and occupancy tracking system by 2009.
6. Implement a formal tracking procedure for complaints and enforcement.
7. Restructure permit fees to be more in line with the surrounding communities.
8. Take appropriate property maintenance actions within three days of obtaining necessary concurrence/approvals.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Building Inspection - 70					
Direct Employee Costs					
100 Salaries, Full Time	371,799	379,412	429,100	362,000	433,500
105 Salaries, Part Time	11,958	14,851	12,300	15,000	12,700
110 Salaries, Overtime	4,618	4,401	1,000	3,000	1,000
130 Retirement	40,438	41,287	46,950	41,000	47,600
135 Social Security	29,306	29,853	33,900	29,000	34,235
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	84,000	84,720	94,680	94,680	94,680
160 Insurance, Work Comp	14,500	14,665	16,175	16,175	16,300
165 Insurance, Disability	1,638	1,586	1,725	1,410	1,650
170 Insurance, Dental	6,025	6,000	6,840	6,840	6,840
175 Insurance, Group Life	2,270	2,169	2,200	2,060	2,350
180 Longevity	390	465	480	130	60
185 Section 125 Administration	126	230	100	340	100
Subtotal	\$567,068	\$579,639	\$645,450	\$571,635	\$651,015
Indirect Employee					
200 Travel/Training	4,690	2,840	4,500	4,500	4,500
205 Recruitment/Testing/Physicals	779	0	1,000	0	1,000
215 Clothing Maintenance	0	0	1,000	1,000	700
Subtotal	\$5,469	\$2,840	\$6,500	\$5,500	\$6,200
Utility Costs					
315 Telephone	2,479	1,208	1,500	1,500	1,500
Subtotal	\$2,479	\$1,208	\$1,500	\$1,500	\$1,500
Supplies					
400 Office Supplies	1,199	949	1,700	1,500	1,700
401 State Building Permit Seals	0	2,555	2,500	1,000	2,000
410 Printing and Copying	4,565	2,430	3,000	3,000	3,000
415 Postage	1,650	1,096	2,000	2,000	2,000
420 Dues and Publications	1,486	1,738	2,000	2,000	2,000
440 Medical and Safety	718	641	500	500	500
450 Public Information	500	129	0	410	0
455 Small Tools	79	11	200	200	200
460 Minor Equipment	232	1,800	1,000	500	1,000
495 Miscellaneous	215	98	600	300	600
Subtotal	\$10,644	\$11,447	\$13,500	\$11,410	\$13,000
Other Services					
516 Demolition/Property Cleanup	0	0	10,000	700	10,000
524 Testing	9,200	9,200	10,000	9,200	10,000
Subtotal	\$9,200	\$9,200	\$20,000	\$9,900	\$20,000
Maintenance					
600 Office Equip Maintenance	215	0	250	250	250
Subtotal	\$215	\$0	\$250	\$250	\$250
Vehicles					
700 Vehicle Maintenance	8,019	9,740	6,000	10,000	6,000
710 Gas/Oil/Fluids	8,439	9,494	12,000	16,000	17,000
715 Tires	0	1,304	2,000	2,000	2,000
Subtotal	\$16,458	\$20,538	\$20,000	\$28,000	\$25,000
Total	\$611,533	\$624,872	\$707,200	\$628,195	\$716,965

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

Inspection - 70

200 TRAVEL AND TRAINING	\$4,500
Administrative Codes are being revised as well as the introduction of I.B.C. and training fees have increased. Necessary to maintain certifications.	
205 RECRUITMENT/TESTING/PHYSICALS	\$1,000
Testing and recruitment costs for new hires.	
215 CLOTHING MAINTENANCE	\$700
ID shirts similar to street supervisors	
315 TELEPHONE	\$1,500
Five cell phones and share of long distance charges.	
400 OFFICE SUPPLIES	\$1,700
401 STATE BUILDING PERMIT SEALS	\$2,000
Building seals required by the State for each home constructed.	
410 PRINTING AND COPYING	\$3,000
Costs include forms and check lists for permits. Our brochures are being done in-house.	
415 POSTAGE	\$2,000
Postage costs for all mailing from the department.	
420 DUES AND PUBLICATIONS	\$2,000
Costs incurred to maintain up-to-date codes as well as certification renewal.	
450 MEDICAL & SAFETY	\$500
Safety shoes and glasses.	
455 SMALL TOOLS	\$200
Test meters, rubber gloves, testers, etc.	
460 MINOR EQUIPMENT	\$1,000
Supports street light effort.	
495 MISCELLANEOUS	\$600
516 DEMOLITION/PROPERTY CLEANUP	\$10,000
524 TESTING	\$10,000
Charges paid to the State for weights and measures.	
600 OFFICE EQUIP MAINTENANCE	\$250
Fax and copy machines.	
700 VEHICLE MAINTENANCE	\$6,000
Maintenance of five cars and a hoist truck.	
710 GAS/OIL/FLUIDS	\$17,000
2000 gallons at \$4.50	
715 TIRES	\$2,000
Tire replacements for five cars and a hoist truck.	
TOTAL	\$65,950

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Health

2008 Objectives Status:

1. Maintain state requirements of a Level I health department, which consists of at a minimum, surveillance, investigation, control and prevention of communicable diseases, other disease prevention, health promotion and human health hazard control.
Status: On-going.
2. Investigate all reported cases of communicable diseases such as Tuberculosis, Pertussis, Rabies, Measles, Hepatitis A, Blastomycosis, and Lyme Disease within 24-72 hours of being reported to the department as mandated by the State of Wisconsin and the Centers for Disease Co.
Status: YTD 32 confirmed communicable diseases; 14 suspect; 17 STDs.
3. Continue to provide staff training to maintain the level of technical and professional expertise necessary to sustain a health department.
Status: All staff are NIMS compliant; in addition, staff have attended workshops such as American Red Cross, WI E-Sponder, Isolation & Quarantine, Public Health Preparedness Summit, Risk Communications, Communicable Disease Seminar etc.
4. Continue to review and update policies and procedure; begin to reformat manual.
Status: Approximately 50% of the policies & procedures are drafted.
5. Complete a five-year Community Health Plan and submit to the Board of Health for their support and approval.
Status: Approximately 20 residents met four times to discuss & prioritize the Community Health Improvement Plan. Final meeting with committee is scheduled for September. Final draft of plan is 80% complete.
6. Continue establishment inspections for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection.
Status: YTD: 2 Pre-inspections; 115 Full inspections; 37 Re-inspections; 29 Advisory contacts; 4 food related recalls; 67 complaints (environmental too).
7. Assist with the Oak Creek-Franklin School District assuring that 100% of all children enrolled in Oak Creek Schools (both public and private) meet the minimum immunization standards as required by Wisconsin law.
Status: State report will be available in late August.
8. Administer 1,200 doses of influenza immunizations to those who meet the CDC guidelines during the 2008-2009 flu season.
Status: 1,350 doses of influenza immunizations have been ordered; flu season approaching – ongoing.
9. Evaluate electronic media record retention in order to enhance storage capacity of immunization forms.
Status: Worked with IT on resolving this issue – on-going.

City of Oak Creek 2009 Annual Budget Goals and Objectives

10. Continue joint venture with Franklin or other surrounding communities utilizing the Registered Sanitarian services.

Status: Currently the RS is working up 16 hours/week for Franklin. Discussion has just begun between the two health departments for 2009.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Health

2009 Objectives:

1. Maintain state requirements of a Level I health department, which consists of at a minimum, surveillance, investigation, control and prevention of communicable diseases, other disease prevention, health promotion and human health hazard control.
2. Prepare for 140 Review which is a very comprehensive assessment of the Health Department performed by a team from the State. It maybe be scheduled for 2009 or 2010. It takes approximately 6 months to prepare for an assessment of this importance. During the assessment, request to be evaluated for Level II status.
3. Continue to provide staff training to maintain the level of technical and professional expertise necessary to sustain a health department.
4. Begin to implant the Oak Creek Five-Year Community Health Improvement Plan.
5. Continue establishment inspections for the Department of Family Services and the Wisconsin Department of Agriculture, Trade and Consumer Protection.
6. Assist the Oak Creek-Franklin School District assuring that 100% of all children enrolled in Oak Creek Schools (both public and private) meet the minimum immunization standards as required by Wisconsin law.
7. Administer 1,350 doses of influenza immunizations to those who meet the CDC guidelines during the 2009-2010 flu season.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Health - 75					
Direct Employee Costs					
100 Salaries, Full Time	126,151	216,598	243,250	241,000	314,050
105 Salaries, Part Time	173,313	122,604	152,500	149,000	106,900
110 Salaries, Overtime	1,659	563	2,000	1,000	1,000
130 Retirement	30,046	35,773	42,115	40,700	43,055
135 Social Security	22,193	25,455	30,440	29,600	32,290
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	36,000	60,000	58,800	58,800	73,500
160 Insurance, Work Comp	14,500	9,875	14,300	14,300	13,095
165 Insurance, Disability	573	914	985	940	1,175
170 Insurance, Dental	2,525	4,185	4,320	4,320	5,400
175 Insurance, Group Life	995	1,627	1,975	1,780	1,840
180 Longevity	115	120	120	70	60
185 Section 125 Administration	168	233	100	234	100
Subtotal	\$408,238	\$477,947	\$550,905	\$541,744	\$592,465
Indirect Employee					
200 Travel/Training	4,397	1,697	6,000	3,000	6,000
205 Recruitmnt/Testng/Physicals	2,948	3,870	2,000	1,000	2,000
Subtotal	\$7,345	\$5,567	\$8,000	\$4,000	\$8,000
Utility Costs					
315 Telephone	649	462	500	500	500
Subtotal	\$649	\$462	\$500	\$500	\$500
Supplies					
400 Office Supplies	1,616	824	2,000	2,000	1,700
410 Printing and Copying	1,993	2,459	2,500	2,500	2,000
415 Postage	770	1,022	1,500	1,500	1,500
420 Dues and Publications	585	712	1,200	1,200	1,000
425 Advertising and Promotions	951	599	1,300	1,300	1,000
440 Medical and Safety	16,968	18,428	23,500	23,500	23,500
470 Audio Visual/Photo Supplies	30	0	200	200	200
495 Miscellaneous	313	234	4,800	18,000	2,800
Subtotal	\$23,226	\$24,278	\$37,000	\$50,200	\$33,700
Other Services					
507 Hazardous Waste Disposal	2,657	3,286	3,500	3,500	3,500
514 Consultants	2,623	76	700	200	200
524 Testing	150	0	200	200	200
Subtotal	\$5,430	\$3,362	\$4,400	\$3,900	\$3,900
Maintenance					
600 Office Equip Maintenance	640	240	500	250	400
Subtotal	\$640	\$240	\$500	\$250	\$400
Vehicles					
700 Vehicle Maintenance	0	344	1,000	1,000	1,000
710 Gas & Oil	0	810	1,000	1,000	1,500
Subtotal	\$0	\$1,154	\$2,000	\$2,000	\$2,500
Total	\$445,528	\$513,010	\$603,305	\$602,594	\$641,465

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

HEALTH DEPARTMENT - 75

200 TRAVEL/TRAINING	\$6,000
Mileage for staff for home visits/schools/meetings/etc. - \$2500 Inservice classes/seminars for 11 staff members - \$700; Expenses pertaining to trainings or health officer convention (housing/meals/etc) - \$2000 - Sanitarian - \$800	
205 RECRUITMENT/TESTING/PHYSICALS	\$2,000
For advertising for any vacant position(s) and the funding for pre-employment physicals for employees. Record checks for volunteers.	
315 TELEPHONE	\$500
Cost for two cell phones for the health department.	
400 OFFICE SUPPLIES	\$1,700
Paper, pens, folders and miscellaneous office supplies needed for daily office business.	
410 PRINTING AND COPYING	\$2,000
For costs of printing forms, letters, reports, for both nursing and environmental health.	
415 POSTAGE	\$1,500
For the mailing of correspondence, immunization reminders, lab/test samples, license renewals, etc.	
420 DUES AND PUBLICATIONS	\$1,000
For departmental membership in professional organizations (Nurses/Public Health/Environmental) and for subscriptions to nursing and public health journals.	
425 ADVERTISING AND PROMOTIONS	\$1,000
Community outreach and education.	
440 MEDICAL AND SAFETY	\$23,500
For the purchase of vaccines (Influenza- \$20,000; Pneumonia-\$1,000; Hepatitis B -\$800; TB Skin test solution- \$1,000), syringes, alcohol, cotton balls, Band-Aids, and miscellaneous medical/first aide equipment - \$700.	
470 AUDIO VISUAL/PHOTO SUPPLIES	\$200
For the purchase of videos for staff/public use and developing of photos of our activities.	
495 MISCELLANEOUS	\$2,800
For the purchase of miscellaneous supplies or for unforeseen price increases.	
507 HAZARDOUS WASTE DISPOSAL	\$3,500
For the payment of sharps destruction (\$463/quarterly) and for the purchase of sharps containers. Another increase for pick-up and increase client use of these services.	
514 CONSULTANTS	\$200
For payment of audits and consultant services.	
524 TESTING	\$200
For mandated lab tests/x-rays for contagion control/environmental safety.	
600 OFFICE EQUIPMENT MAINTENANCE	\$400
For recalibration of audiometers and blood pressure screening equipment, etc.	
700 VEHICLE MAINTENANCE	\$1,000
For maintenance of Sanitarian vehicle.	
710 GAS & OIL	\$1,500
For Sanitarian vehicle and any nursing staff usage.	

TOTAL: \$49,000

City of Oak Creek 2009 Annual Budget Goals and Objectives Status

Department: Engineering Department

Program Description

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is full service and can handle most engineering activities in-house. The Engineering Department also manages all land development activities from the review of plans to final certification of improvements. Other important functions of the Engineering Department are traffic safety and environmental issues. Intersections, road capacities, and road conditions are reviewed continually and improvements are recommended if problems are revealed. Environmental issues, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex.

Status of 2008 Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - a. On an ongoing basis: develop, maintain, and monitor a comprehensive multi-year capital improvement program for bridges, drainage, lighting, and miscellaneous public works projects. **Completed with budget.**
 - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets. **Ongoing.**
2. Pursue the cost-effective completion of approved capital improvement projects.
 - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department. **Staffing shortage delayed one project this year.**
 - b. Facilitate the completion of those capital projects whose completion is controlled by others. **Ongoing.**
 - c. Establish a 2008 design schedule by April 1, 2008. **Completed.**
3. Support development within the City so those approved/completed projects are compatible and functional.
 - a. Reviews/inspections:
 - i. Development agreements drafted within six weeks. **Met – ongoing.**
 - ii. All plans reviewed within thirty business days. **Met – ongoing.**
 - iii. Driveway approach permits issued within one business day. **Met – ongoing.**
 - iv. Inspection requests completed within one business day. **Met – ongoing.**
 - b. Proactively manage development agreements: compliance, schedule, and closeout so that orderly development occurs. **Emphasis on closeouts resulted in 20 developments closed out year-to-date.**
4. Continue to be responsive to the citizens of the City.
 - a. Respond to complaints within 24 hours. **Met – ongoing.**
 - b. Respond to requests for information within two working days. **Exceeded – ongoing.**
5. Support City initiatives.
 - a. Support and fully participate in the Emergency Operation Plan. **Ongoing.**
 - b. Support and fully participate in Civic Center design committee. **Ongoing.**

City of Oak Creek 2009 Annual Budget Goals and Objectives Status

- c. Manage the design of the Municipal Services Building (Streets/Parks). **Ongoing.**
 - d. Assist in establishing a financing plan for the CIP Program. **Ongoing.**
 - e. Others as they are developed.
6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds. **Accomplished as time allows.**
- a. Provide necessary training to:
 - i. Be proficient in current computer software.
 - ii. Maintain existing skills.
 - iii. Become aware of new products/approaches.
 - iv. Stay abreast of changing regulations.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Engineering Department

Program Description

The Engineering Department is responsible for the design, inspection, and administration of public works infrastructure improvements within the City. The Engineering Department is full service and can handle most engineering activities in-house. The Engineering Department also manages all land development activities from the review of plans to final certification of improvements. Other important functions of the Engineering Department are traffic safety and environmental issues. Intersections, road capacities, and road conditions are reviewed continually and improvements are recommended if problems are revealed. Environmental issues, enforcement of erosion control standards, landfill closures, site remediation, and the preservation of wetlands and flood plains are becoming more complex.

Objectives:

1. Effectively maintain the integrity of the existing infrastructure.
 - a. On an ongoing basis: develop, maintain, and monitor a multi-year capital improvement program for bridges, drainage, lighting, and miscellaneous public works projects.
 - b. Prepare an annual report, using historical data, summarizing deterioration trends of the City's streets.
2. Pursue the cost-effective completion of approved capital improvement projects.
 - a. Complete, consistent with committed schedules, all capital projects that are under the control of the Engineering Department.
 - b. Facilitate the completion of those capital projects whose completion is controlled by others.
 - c. Establish a 2009 design schedule by April 1, 2009.
3. Support development within the City so those approved/completed projects are compatible and functional.
 - a. Reviews/inspections:
 - i. Development agreements drafted within six weeks.
 - ii. All plans reviewed within thirty business days.
 - iii. Driveway approach permits issued within one business day.
 - iv. Inspection requests completed within one business day.
 - b. Proactively manage development agreements: compliance, schedule, and closeout so that orderly development occurs.
4. Continue to be responsive to the citizens of the City.
 - a. Respond to complaints within 24 hours.
 - b. Respond to requests for information within two working days.
5. Support City initiatives.
 - a. Support and fully participate in the Emergency Operation Plan.
 - b. Support and fully participate in Civic Center design committee.
 - c. Assist in establishing a financing plan for the CIP Program.
 - d. Others as they are developed.

City of Oak Creek 2009 Annual Budget Goals and Objectives

6. Effectively develop and use the human resources within the Department and effectively control the expenditure of approved funds.
 - a. Provide necessary training to:
 - i. Be proficient in current computer software.
 - ii. Maintain existing skills.
 - iii. Become aware of new products/approaches.
 - iv. Stay abreast of changing regulations.

6. Plan for transition to new City Engineer.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Engineering - 81					
Direct Employee Costs					
100 Salaries, Full Time	619,908	634,147	685,590	635,000	675,320
105 Salaries, Part Time	0	0	7,200	0	5,100
110 Salaries, Overtime	7,727	10,722	20,000	10,000	20,000
125 Car Allowance	2,400	2,400	2,400	2,400	2,400
130 Retirement	64,859	68,247	74,865	69,000	72,385
135 Social Security	46,927	48,197	54,765	49,000	53,820
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	147,000	147,000	130,560	130,560	130,560
160 Insurance, Work Comp	27,000	24,900	26,980	26,980	25,675
165 Insurance, Disability	2,457	2,439	2,460	2,120	2,350
170 Insurance, Dental	10,300	10,300	9,360	9,360	9,360
175 Insurance, Group Life	1,666	1,837	2,000	1,610	1,575
180 Longevity	600	660	665	630	670
185 Section 125 Administration	326	400	200	425	250
Subtotal	\$931,170	\$951,249	\$1,017,045	\$937,085	\$999,465
Indirect Employee					
200 Travel/Training	1,117	1,261	2,000	1,500	2,000
205 Recruitmnt/Testng/Physicals	0	0	1,000	0	1,000
215 Clothing Maintenance	629	760	1,400	1,000	1,000
Subtotal	\$1,746	\$2,021	\$4,400	\$2,500	\$4,000
Utility Costs					
315 Telephone	2,303	1,073	1,500	1,500	1,500
Subtotal	\$2,303	\$1,073	\$1,500	\$1,500	\$1,500
Supplies					
400 Office Supplies	2,096	1,095	4,000	2,000	4,000
410 Printing and Copying	2,159	2,718	3,000	4,000	3,000
415 Postage	1,246	1,085	2,000	1,500	2,000
420 Dues and Publications	592	220	1,400	1,400	1,400
425 Advertising and Promotions	0	0	0	0	0
440 Medical and Safety	329	984	1,000	1,000	1,000
455 Small Tools	2	8	150	150	150
460 Minor Equipment	882	7,127	2,000	2,000	2,000
461 Drafting Supplies	60	0	0	0	0
462 Field Supplies	1,269	794	1,500	1,500	1,500
495 Miscellaneous	1	0	0	0	0
Subtotal	\$8,636	\$14,031	\$15,050	\$13,550	\$15,050
Other Services					
515 Engineering/Consulting	1,487	1,638	5,000	5,000	5,000
516 Diggers Hotline Services	25,696	24,411	35,000	35,000	35,000
524 Testing	100	40	0	0	0
Subtotal	\$27,283	\$26,089	\$40,000	\$40,000	\$40,000

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Maintenance					
600 Office Equip Maintenance	4,150	1,736	4,500	3,000	3,000
Subtotal	\$4,150	\$1,736	\$4,500	\$3,000	\$3,000
Vehicles					
700 Vehicle Maintenance	1,345	908	1,500	1,500	1,500
705 Equipment Maintenance	25	0	500	500	500
710 Gas/Oil/Fluids	3,898	4,311	5,000	5,000	5,000
715 Tires	502	0	500	500	500
Subtotal	\$5,770	\$5,219	\$7,500	\$7,500	\$7,500
Total	\$981,058	\$1,001,418	\$1,089,995	\$1,005,135	\$1,070,515

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

ENGINEERING - 81

200 TRAVEL/TRAINING	\$2,000
The Engineering Department must stay current in traffic analysis & signage, sanitary sewer, water main, storm sewer, pavement and hydrologic design and construction.	
205 RECRUITMENT AND TESTING	\$1,000
Recruitment for possible vacant positions.	
215 CLOTHING MAINTENANCE	\$1,000
Maintain uniforms per Local 133 Contract	
315 TELEPHONE	\$1,500
Yearly telephone costs, plus six cell phones.	
400 OFFICE SUPPLIES	\$4,000
410 PRINTING AND COPYING	\$3,000
Contracts, notices and informational pieces.	
415 POSTAGE	\$2,000
420 DUES AND PUBLICATIONS	\$1,400
Professional memberships, registrations, certifications.	
440 MEDICAL AND SAFETY	\$1,000
Safety Shoes and glasses.	
455 SMALL TOOLS	\$150
460 MINOR EQUIPMENT	\$2,000
462 FIELD SUPPLIES	\$1,500
Includes traffic counters, stakes, lathe, spray paint, flags, nails, fiberglass tape, etc.	
515 ENGINEERING/CONSULTING	\$5,000
This will provide funds to retain consultants to supplement staff and obtain specialized staff .	
516 DIGGERS HOTLINE	\$35,000
The City is charged on a per call basis for the location of its underground facilities.	
600 OFFICE EQUIPMENT MAINTENANCE	\$3,000
Covers the cost of maintaining two high volume copiers and other miscellaneous equipment.	
700 VEHICLE MAINTENANCE	\$1,500
Maintenance of five vehicles.	
705 EQUIPMENT MAINTENANCE	\$500
Maintenance of GPS system, including batteries.	
710 GAS/OIL/FLUIDS	\$5,000
1,200 gallons @\$4.00	
715 TIRES	\$500
Tire for five vehicles.	
TOTAL	\$71,050

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Street Department

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including asphalt patching and the tarring of the seams. We also do the painting of center, stop and edge lines, cutting down of dead trees, debrising, chipping of brush, concrete and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing street signs. The Department also will cut and maintain all of the city roadside and channels including picking up litter and other debris.

2008 Objectives Status:

During the first half of 2008, the Department accomplished the following tasks:

- Due to the rain storms and flooding in the month of June the Street Department used over 1789 man hours picking up and disposing of over 426 tons of storm debris. We also used 467 ton of stone to fix over 180 shoulder wash outs.
- Brush and branch pick up has been done for the 3rd scheduled time, with the last pickup of the year starting October 1st. Due to weather problems we did do an extra pickup in May and June.
- Shouldering has also been ongoing, completing approximately 50 lane miles of the possible 95 and using 1211 tons of stone.
- The cleaning of catch basins and monthly street sweeping continues. Spring sweeping and catch basin cleaning amounted to 390 ton of road debris.
- 95% of this seasons tarring has been completed using 31,200 pounds of tar and covering 25.1 miles. The remaining 5% will be plowing concerns, such as manholes, water shuts offs and new asphalt patches.
- The concrete crew has been working on various areas in the city concentrating mainly this year on replacement of 67 defective catch basins, some street slabs and sidewalks, using approximately 230 yards of concrete.
- Assisted with utility light pole knock downs including many base replacements.
- Ditching is ongoing, with the department fixing many ditches city wide from the aftermath of flooding in June.
- Ditching crews have also replaced or added approximately 28 driveway culverts
- On going projects remain to be done this fall, such as the fall special pick ups, installation of marker posts and pickup of leaves with the street sweepers.

City of Oak Creek 2009 Annual Budget Goals and Objectives

- Approximately 417 stop lines, 377 crosswalks, and 529 corner edge lines in various intersections city wide have been painted, using over 450 gallons of paint. 650 gallons of paint were also used to paint all needed center and edge line thru out the city.
- During the first 3 months of 2008 the city crews salted and/or plowed 23 events or storms.
- The channel, roadside and boom mowers have completed approximately 3 rounds and are continuing to cut. Due to the wet spring not all areas were accessible as in the past years.

The sign crew has been replacing street signs in several of subdivisions like in the past years. We divided the city into sections and have now completed 75% of this task

All debris, brush and grass unable to be cut with the mowers in the city owned retention ponds, entrance signs at the city limits and dead end barricades have been maintained.

City of Oak Creek 2009 Annual Budget Goals and Objectives

2009 Street Department Objectives:

The Street Department is responsible for a wide variety of tasks ranging from residential rubbish pick up to the maintenance of the streets including snow and ice control, asphalt patching and the tarring of the seams. We also do the painting of the center, stop, and edge lines, cutting down of dead trees, debrushing channels, chipping of brush, concrete road and sidewalk repairs, culvert installation, ditch reconstruction and renovation, along with replacing road and street signs. The Department will also cut and maintain all of the city roadsides, channels, and retention ponds including picking up litter and debris. The Department will also assist with the construction of park shelters, street lighting and barricade placement for civic events.

- Complete yearly crack sealing that is identified by PASER in high, medium and low priority areas.
- Repair/replace damaged concrete slabs, sidewalks, catch basins and asphalt streets city wide.
- Identify and correct low or eroded shoulders that are at least 2" below the road edge.
- Maintain all city owned culverts, replace all that are either corroded or have crushed edges.
- Keep all city streets safe and passable from ice and snow.
- Cut open roadside and drainage channel grass areas where permissible.
- Sweep all main curbed and guttered streets twice monthly and secondary curb and guttered streets once a month to meet NR216 requirements.
The NR216 requirement is the Wisconsin DNR water runoff program.
- Identify and replace all damaged or worn street signs.
- Paint all center and edge lines as well as the stop and crosswalk lines when needed.
- Devise a policy for the scheduling of debrushing and clearing of all city waterways of any and all obstructions.
- Update and identify city streets that are in need of reconstruction or major repair.
- Clean and maintain all open roadside ditches.
- Inspect all catch basins twice a year and clean out debris where needed to meet the requirements of NR216.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Streets - 83					
Direct Employee Costs					
100 Salaries, Full Time	1,030,172	1,061,220	1,175,940	1,150,000	1,219,860
105 Salaries, Part Time	66,291	64,633	74,420	70,000	74,470
110 Salaries, Overtime	23,646	52,925	45,000	75,000	50,000
130 Retirement	110,340	116,477	132,815	132,000	133,975
135 Social Security	84,820	85,862	99,335	100,000	103,065
145 Unemployment Compensation	1,280	1,988	0	710	0
150 Insurance, Active Employees	282,960	268,575	272,100	272,100	271,140
160 Insurance, Work Comp	51,915	46,920	51,940	54,230	49,175
165 Insurance, Disability	5,028	5,172	5,505	5,000	5,265
170 Insurance, Dental	19,820	18,350	19,425	19,425	19,560
175 Insurance, Group Life	2,888	2,976	3,265	3,400	3,590
180 Longevity	2,960	2,827	3,105	2,800	2,885
185 Section 125 Administration	202	184	200	285	200
Subtotal	\$1,682,322	\$1,728,109	\$1,883,050	\$1,884,950	\$1,933,185
Indirect Employee					
200 Travel/Training	190	1,684	1,200	750	1,200
205 Recruitmnt/Testng/Physicals	4,276	3,678	5,500	4,200	5,500
215 Uniforms and Clothing	8,646	8,235	12,000	8,500	10,000
Subtotal	\$13,112	\$13,597	\$18,700	\$13,450	\$16,700
Utility Costs					
300 Electricity	11,186	9,192	15,000	10,000	30,000
305 Water and Sewer	657	2,463	2,500	2,500	4,000
310 Natural Gas	20,157	24,129	30,000	20,000	60,000
315 Telephone	2,524	2,782	2,500	2,500	2,625
Subtotal	\$34,524	\$38,566	\$50,000	\$35,000	\$96,625
Supplies					
400 Office Supplies	3,257	3,272	3,000	3,000	3,000
410 Printing and Copying	420	508	500	500	500
420 Dues and Publications	588	1,026	950	600	950
430 Housekeeping	6,605	6,695	7,000	5,000	7,000
435 Reimbursable Expenses/Culverts	7,532	9,081	7,000	10,800	11,000
440 Medical and Safety	6,015	7,755	6,500	6,000	6,500
455 Small Tools	2,191	2,663	3,000	3,000	3,000
460 Minor Equipment	2,081	3,615	6,000	6,000	6,000
465 Chemicals	2,577	1,540	4,000	1,000	4,000
475 Sign Materials	25,786	23,067	20,000	23,000	24,000
495 Miscellaneous	4,593	3,296	3,500	1,500	3,500
Subtotal	\$61,645	\$62,518	\$61,450	\$60,400	\$69,450
Other Services					
525 Attorney/Legal	28,217	4,968	8,000	8,000	8,000
Subtotal	\$28,217	\$4,968	\$8,000	\$8,000	\$8,000

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Maintenance					
600 Office Equip Maintenance	285	-2,625	700	700	700
610 Radio Maintenance	207	17	1,200	200	1,200
615 Grounds Maintenance	1,182	1,225	4,000	1,700	4,000
620 Building Maintenance	7,568	6,107	7,500	7,500	7,500
640 Street Maintenance Materials	62,970	41,008	48,000	66,000	50,000
645 Boulevard Decorations	3,298	2,102	3,000	3,000	5,000
650 Storm Drainage System	0	0	0	0	0
660 Snow and Ice Removal Materials	90,308	208,925	191,300	201,100	225,000
Subtotal	\$165,818	\$256,759	\$255,700	\$280,200	\$293,400
Vehicles					
700 Vehicle Maintenance	44,568	45,396	50,000	66,000	69,000
705 Equipment Maintenance	39,523	36,129	42,750	42,750	42,750
710 Gas/Oil/Fluids	90,996	118,191	127,000	161,000	200,000
715 Tires	8,004	7,986	6,000	8,000	10,000
Subtotal	\$183,091	\$207,702	\$225,750	\$277,750	\$321,750
Total	\$2,168,729	\$2,312,219	\$2,502,650	\$2,559,750	\$2,739,110

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

STREET DEPARTMENT - 83

200 TRAVEL/TRAINING	\$1,200
Seminars for highway safety, snow plow rodeo, tree trimming, road maintainance, snow and ice control and school reimbursement.	
205 RECRUITMENT AND TESTING	\$5,500
Recruitment of part time employees and vacancies. Drug and alcohol testing. CDL License reimbursement	
215 UNIFORM MAINTENANCE	\$10,000
Maintain uniforms per Local 133 contract and logo shirts for Supervisors.	
300 ELECTRICITY	\$30,000
Buildings #1 and #2 at 800 W. Puetz - 7.5% increase.	
305 WATER AND SEWER	\$4,000
Building #1- 6% increase	
310 NATURAL GAS	\$60,000
Buildings #1 and #2 at 800 W. Puetz -7.5% increase.	
315 TELEPHONE	\$2,625
Monthly and long distance telephone charges, including cell phones for Street Superintendent, Street Supervisors, 2 Mechanics, fax machine and pagers.	
400 OFFICE SUPPLIES	\$3,000
Paper, pens, pencils, folders, film, batteries and miscellaneous office supplies.	
410 PRINTING AND COPYING	\$500
Forms, public information and related costs associated with printing and copying.	
420 DUES AND PUBLICATIONS	\$950
Membership in organizations, subscriptions to technical journals, including the Daily Reporter and the Milwaukee Journal/Sentinal.	
430 HOUSEKEEPING	\$7,000
Paper products, cups, towels, toilet paper, shop soaps, bland soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted aerosols, brooms, handles and brushes.	
435 REIMBURSABLE EXPENSE	\$11,000
Sale of culvert pipe for new residents and replacement of old pipes	
440 MEDICAL AND SAFETY	\$6,500
Boots, vests, gloves, goggles, rain suits, hearing protection, safety shoes, safety glasses, hearing tests and first aid supplies.	
455 SMALL TOOLS	\$3,000
City and employee tool replacements and additional new tools, including repairs.	
460 MINOR EQUIPMENT	\$6,000
Drills, air guns, saws, grinders, etc.	
465 CHEMICALS	\$4,000
Degreasers, engine cleaners, and a variety of solvents.	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

475 SIGN MATERIALS	\$24,000
Mailboxes, barricades, orange safety barrels, mailbox supplies, guard rails and all other sign related materials	
495 MISCELLANEOUS	\$3,500
Nuts, bolts, hardware, nails, carpenter shop supplies, hoses, chains, traps and advertising.	
525 ATTORNEY/LEGAL	\$8,000
Local 133 expenses.	
600 OFFICE EQUIPMENT MAINTENANCE	\$700
Service maintenance agreement for copier and dictaphone.	
610 RADIO MAINTENANCE	\$1,200
2-way radios installed in all trucks and equipment.	
615 GROUNDS MAINTENANCE	\$4,000
Signs, lights, fertilizier, grass seed, trees, flowers and yard gates at 800 W. Puetz.	
620 BUILDING MAINTENANCE	\$7,500
Doors, windows, boilers, sinks and other building related items	
640 STREET MAINTENANCE MATERIALS	\$50,000
Stone, asphalt material, cold patch, concrete for street repairs, culvert block, grass seed, top soil, erosion matting, brooms, rakes, shovels, small hand tools, tool handles and marking paints.	
645 BOULEVARD DECORATIONS	\$5,000
Flag maintenance, banners, banner brackets and Christmas decoration repair.	
660 SNOW AND ICE REMOVAL MATERIALS	\$225,000
Salt 6960 tons @ \$36.87 per ton and 4700 gallons of Calcium Chloride @ \$.57 per gallon	
700 VEHICLE MAINTENANCE	\$69,000
Cars, small trucks, plow trucks, metal, welding supplies and aerosel paints.	
705 EQUIPMENT MAINTENANCE	\$42,750
Graders, loaders, mowers and backhoes.	
710 GAS/OIL/FLUIDS	\$200,000
Regular gas, oils, Diesel #2 (plus Presidential tax), windshield solvent, hydraulic oil, transmission fluid, LP gas, additives and pump repairs. Prices for 2009 are gasoline \$4.00 per gallon and Diesel \$4.50 per gallon	
715 TIRES	\$10,000
All tire related items and tire machine repairs	
TOTAL	\$805,925

City of Oak Creek 2009 Annual Budget

2008 GOALS AND OBJECTIVES STATUS REPORT – 7/31/08

Department: Parks, Recreation & Forestry

Objectives:

1. Provide a well-rounded recreation program at reasonable costs (± 50 various programs/activity & sections) comparable/supplemental to other private and public sources.

Status: This is an on-going activity. Fees and charges are reviewed and adjustments made annually.

2. Striving to obtain a potential seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.

Status: Fall 2007 total enrollment was consistent with previous year's enrollments which, including open swim, open gym and drop in fitness walking*, represents approximately 12% of the population.

* in addition to the walkers registered for the semester or season.

Winter/Spring 2008 total enrollment represented approximately 11% of the population.

Summer 2008 enrollment reflected the pool closure resulting in no swim activities. The 5,000+ participants represent approximately 20% of the population. After adjusting for swim cancellation, enrollment remained steady.

3. Maintain a class cancellation rate of less than 20%.

Status: Seasonally we offer 90-100 (fall/winter/spring) and 200+ classes/sections (summer) with a cancellation rate of 3-10%.

Cancellation rates in the range of 10% to 20% would indicate that we are offering enough new classes to determine new trends in recreation programming while still offering enough of the traditionally popular classes to the public. The cancellation rates above are lower than optimal, however we are not able to significantly increase the classes we offer due to lack of facility space and personnel and budget constraints. It should be noted that during the time period reported above, we were unable to provide programming for over 200 persons on our waiting lists for the same reasons.

4. Promote public awareness and support for recreation, park, and leisure services available by such means as brochures, three mass mailings, four public announcements in the *Acorn*, reader board displays, web information and articles in the *Oak Creek Now* and advertisements to all residents.

Status: The *Acorn* is distributed three times a year (Winter/Spring in mid-December, Summer in mid-June, and Fall in mid-August). The *Acorn* is being delivered by the US Postal Service to each residence, post office box and business in Oak Creek. It consists of recreation registration information, procedures, forms, various policies/procedures, park locations/maps, recreation classes and programs; as well as city departmental information and articles, school district and community education programs. The Department also submits information to the *Oak Creek Now*, the City of Oak Creek web page, local media and distributes promotional flyers to the Oak Creek/Franklin School District and other schools within the City. Program information is disseminated through reader board announcements, bulletin board displays and flyers distributed directly to participants in our programs.

City of Oak Creek 2009 Annual Budget

2008 GOALS AND OBJECTIVES STATUS REPORT - 7/31/08

5. Provide maintenance services to the existing parklands and facilities according to established standards.

Status: This is an on-going activity. There are 350 acres of school and park sites in Oak Creek. Park employees mow 250 acres of grass at 23 school and park sites and 21 municipal areas and medians; maintain 160 park facilities (tennis, basketball, volleyball courts, football, soccer fields etc.); over 8 miles of sidewalk and bike trails, 15 parking lot/areas, 3 maintenance buildings, 9 shelters, a pavilion, skate park, disc golf course and assist City Forester with tree planting, pruning and removals. Providing maintenance services to established standards is difficult (not possible) at times do to an increase in facilities and need for additional staff.

6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.

Status:

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007**</u>
Facility Requests	196	211	129	204	193
Number of Dates	891	799	833	762	685
Total Registration	22,595	21,623	18,948	19,444	17,326

****Note:** Henry Miller Park Pavilion was not available for rental during the 6 month renovation resulting in a loss of ± 32 number of dates request and ± 2644 registrations.

7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2008

Status: Effort will continue toward completing this objective.

5-Year Parks and Open Space Plan:

The Departments of Community Development and Parks, Recreation & Forestry together with the Parks, Recreation & Forestry Commission updated the plan in 2008. The Common Council approved the 2008 Parks and Open Space Plan in May 2008. Partial implementation of the plan will be proposed during the 2009 budget process.

Abendschein Community Park-Phase I Development:

In early 2007, the City was informed by the School District that various park facilities would need to be relocated or eliminated from the East Middle School site. The Parks, Recreation & Forestry Commission updated the Abendschein Community Park Master Plan and re-prioritized park facilities Phase I Development. The Common Council approved the update plan in May of 2008. Phase I Development will take place in 2009.

Woodknoll/Oak Creek Manor Neighborhood Park Acquisition:

The Department of Community Development and the Director of Parks, Recreation & Forestry continue to contact various property owners in the Woodknoll neighborhood about possible purchase/acquisition of their property for park purposes.

Woodridge Neighborhood Park:

Three locations are being considered for the possible neighborhood park. At present, staff is taking a wait-and-see approach regarding what impact the Drexel Avenue interchange and development in the area would have for a possible park site location.

Various Neighborhood Parks-Open Air Shelters:

Four shelters were purchased in 2007 with the intent to install the shelters at Camelot, Chapel Hills, Willow Heights and Manor Marquette neighborhood parks in 2008. This project was completed by summer of 2008

City of Oak Creek 2009 Annual Budget

2008 GOALS AND OBJECTIVES STATUS REPORT - 7/31/08

Otjen Neighborhood Park-Parking Lot:

The parking lot will be paved in September of 2008.

8. Urban Forestry.

To develop and revise the following:

A. Emerald Ash Borer Community Plan & Presentation (marshalling yard designation priority), Revised Street Tree Ordinance, Woodland Preservation Ordinance.

Status:

Expect to submit Revised Street Tree Ordinance and to complete the Emerald Ash Borer Management Plan, by the end of 2008. Woodland Preservation Ordinance will move to 2009.

Large tree pruning continued as a priority.

Status: Large tree pruning was given top priority in 2008. In the winter of 2008, we utilized 2007 CIP funds for a delayed pruning contract (240 trees): presently, we are advertising for fall 2008 pruning (220 trees).

Continue reforestation effort by continuing new tree planting: new developments, replacements, developing parks.

Status: Although we cut back on planting to some degree in 2008, we contributed approximately 200 new and replacement trees, park trees and boulevard trees in the spring of 2008. A late fall planting will follow of 30 to 50 more trees.

Train additional staff to perform large tree pruning (part time considerations/additional Streets Department personnel).

Status: While we continue to train our returning part-time, student staff, through various meeting we have concluded that the Street Department personnel is both not available, nor interested in, learning pruning skills. We will put our goals into future arborists, beginning with part-time staff requests in 2010.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Parks, Recreation & Forestry

Program Description

The Parks, Recreation & Forestry Department strives to enhance the quality of life within the Oak Creek community through development, promotion, and maintenance of wholesome recreational activities, educational opportunities, park and open space lands, facility areas, and forestry program. Department personnel plan, promote, and conduct a year-round programming schedule that accommodates youth, adult, and senior citizen interests. Maintenance services are provided that meets the needs for buildings, grounds, trees, vehicles and equipment, as well as recreational programs on a day-to-day basis throughout the year.

Objectives:

1. Provide a well-rounded recreation program at reasonable costs (± 50 various programs/activities) comparable/supplemental to other private and public sources.
2. Strive to obtain a seasonal program enrollment for each season (winter, summer and fall) equal to 10% of the community's population.
3. Maintain a class cancellation rate of less than 20%.
4. Promote public awareness and support for recreation, park, forestry and leisure services available by such means as brochures, mass mailings, public announcements in the "Acorn", reader board displays, and weekly articles in the "Oak Creek Now", City of Oak Creek website and advertisements to all residents.
5. Provide maintenance services to the existing parklands and facilities according to established standards.
6. Accommodate facility permit/rental requests by providing and maintaining public facilities and parklands according to established standards.
7. Complete the construction or installation of all budgeted capital improvements by the end of the growing season for 2009.
8. Urban Forestry--
 - A. Pruning
 1. Large tree contract pruning
 2. Large tree in-house pruning
 3. Young tree in-house pruning
 - B. Ash Borer Preparation/Outreach - *Acorn* insert or mailing
 - C. Woodland Preservation Ordinance

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Parks, Recreation and Forestry - 90					
Direct Employee Costs					
100 Salaries, Full Time	359,287	374,247	404,635	392,000	419,930
105 Salaries, Part Time	272,552	287,405	330,735	300,000	330,735
110 Salaries, Overtime	4,348	3,903	3,000	3,000	4,000
130 Retirement	47,723	51,032	58,175	56,000	58,915
135 Social Security	48,100	50,084	56,560	53,000	57,775
145 Unemployment Compensation	1,457	1,068	500	500	500
150 Insurance, Active Employees	67,500	76,440	68,040	68,040	68,040
160 Insurance, Work Comp	23,000	23,800	25,300	25,300	24,100
165 Insurance, Disability	1,720	1,707	1,720	1,645	1,650
170 Insurance, Dental	5,015	5,340	5,460	5,460	5,440
175 Insurance, Group Life	1,128	1,325	1,450	1,400	1,525
180 Longevity	780	825	925	500	480
185 Section 125 Administration	126	144	100	155	100
Subtotal	\$832,736	\$877,320	\$956,600	\$907,000	\$973,190
Indirect Employee					
200 Travel/Training	2,443	3,588	5,000	4,500	5,000
205 Recruitmnt/Testng/Physicals	1,834	1,243	2,000	1,500	2,000
215 Uniforms and Clothing	2,178	1,375	1,300	1,800	1,500
Subtotal	\$6,455	\$6,206	\$8,300	\$7,800	\$8,500
Utility Costs					
300 Electricity	5,910	6,583	7,500	8,100	9,000
305 Water and Sewer	1,892	2,356	8,800	2,500	8,800
310 Natural Gas	7,106	8,684	12,000	11,000	14,000
315 Telephone	3,603	1,930	2,800	2,800	2,800
Subtotal	\$18,511	\$19,553	\$31,100	\$24,400	\$34,600
Supplies					
400 Office Supplies	5,623	3,023	2,600	3,000	2,600
410 Printing and Copying	8,428	10,092	11,000	11,300	11,500
415 Postage	8,973	8,240	9,200	8,800	11,000
420 Dues and Publications	1,212	1,851	1,200	1,600	1,400
425 Advertising and Promotions	56	0	100	50	100
440 Medical and Safety	1,830	3,662	2,000	2,975	3,000
460 Minor Equipment	5,670	5,176	2,000	4,350	3,000
475 Recreation Equip/Supplies	14,674	10,735	12,000	12,000	12,000
494 Leased/Rental Equipment	0	0	0	0	7,000
495 Miscellaneous	115	428	200	200	200
Subtotal	\$46,581	\$43,207	\$40,300	\$44,275	\$51,800

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Maintenance					
600 Office Equip Maintenance	4,644	5,103	5,320	800	1,000
615 Grounds Maintenance	37,245	38,924	42,000	40,000	42,000
620 Building Maintenance	7,791	7,530	4,000	4,000	4,000
635 Facility/Equipment Rental	10,838	3,885	14,000	7,000	14,000
665 Boulevard Maintenance	3,597	2,798	3,000	3,000	3,000
Subtotal	\$64,115	\$58,240	\$68,320	\$54,800	\$64,000
Vehicles					
700 Vehicle Maintenance	4,871	4,346	5,000	5,500	5,000
705 Equipment Maintenance	8,190	8,236	11,000	14,000	11,000
710 Gas/Oil/Fluids	19,393	25,292	28,000	35,800	42,200
715 Tires	1,075	1,803	1,000	2,725	2,000
Subtotal	\$33,529	\$39,677	\$45,000	\$58,025	\$60,200
Total	\$1,001,927	\$1,044,203	\$1,149,620	\$1,096,300	\$1,192,290

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

105 Part Time Salaries - For informational purposes only.

Recreation.....\$167,138

Parks.....\$86,408

Clerical.....\$51,303

Forestry.....\$16,251

Total.....\$321,100 x 3% increase = \$330,735

200 Travel/Training

\$5,000

Maintenance workshops for maintenance supervisor, technician & staff @ \$1050

Red Cross swimming certification @ \$600, secretarial workshops @ \$600

Rec. Supervisor's Rec. Section Workshop (\$500), WPRRA State conference (\$600) Director/Supervisor

Playground Program/Baseball Program mileage reimbursement (\$300)

Forester/staff workshops/training \$1000

Playground Staff Inservice (\$100)

Senior Citizen Coordinator (\$150)

205 Recruitment/Testing/Physicals

\$2,000

1. Classified ads for part-time clerical, maintenance and program staff (2 @ \$375)=\$750

2. Criminal history checks (180 @ \$5/each) = \$900

3. Hearing tests (\$10 x 6) = \$60

4. CDL license (\$75 x 2) = \$150

5. Physicals (\$103 x 5 PT) = \$515

6. Work Permits (35 x \$5) = \$175

215 Uniforms & Clothing

Maintenance & forester coveralls, rain gear, gloves, staff shirts, etc. (\$700)

\$1,500

Uniform clothing allowance per Union Contract \$800

300 Electricity

\$9,000

2008 monthly facility charges and energy charges for 13 different locations throughout the city equals \$8,100 (estimated increase in 2009 to \$9000).

305 Water & Sewer

\$8,800

2008 facility charges for three locations in city=\$1800 (estimated increase in 2009 to \$1800)

Miller Park filling charges - estimated to be \$5,000. Athletic fields - estimated to be \$2,000.

310 Natural Gas

\$14,000

Heating for various park sites throughout the city such as Miller Park pavilion, garages at 800 West Puetz and 720 West Puetz. Estimated 2008 cost is \$11,000 (estimated increase in 2009 to \$14,000)

315 Telephone

\$2,800

Long distance and FAX usage (\$30 x 12 mo.=\$360), cellular phones (\$25 x 12 mo.=\$300 x 7=\$2100),

Ameritech voice mail (\$26 x 12 mo.=\$312)

400 Office Supplies

\$2,600

Folders, markers, labels, pens, binders, ink, ribbons, steno pads, staplers, printer cartridges, stationery, envelopes, paper and other misc. supplies needed to conduct daily business as well as special forms.

410 Printing & Copying

\$11,500

Program booklets printed (3 @ \$3100 each=\$9,300), quarterly printing charges and paper (approx. \$250 qtr)

Recreation program paper supply \$1,200

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

415 Postage	\$11,000
Delivery of Rec. program booklets (3 @ \$1900), Clerk's Office postage charges (+/- \$225/mo. x 12)=\$2700 Program registration confirmation = 3 @ \$400, recreation target mailings 750 x \$.39=\$293 Emerald Ash Borer Acorn insert \$1800	
420 Dues & Publications	\$1,400
Dues: WPRA membership (\$410), NRPA (\$165), SEPRC (\$25), WTA (\$125), LERN (\$395) Publications: Park Maintenance/Grounds, Turf Management, OC Now, Wisc. Forestry/Right of Way Coalition Newsletter, Sam's Club membership, Landscape Architecture, Inside Quark Express, WAA (WI Arborist Assoc.), ISA (International Society of Arboriculture)	
425 Advertising & Promotion	\$100
Departmental promotional pens, frisbees, etc.	
440 Medical & Safety	\$3,000
Reimbursement for safety shoes/safety glasses/first aid supplies	
460 Minor Equipment	\$3,000
Office, forestry, grounds, buildings, vehicle, equipment	
475 Recreation Equipment / supplies	\$12,000
Playground transportation/mileage, senior citizen club, sporting goods equipment, trophies, first aid supplies, recreation program supplies, swim program supplies, fish for pond, T-shirts, ribbons, arts & crafts supplies, books, and other necessary supplies and equipment needed to provide recreation programming.	
494 Leased/Rental Equipment	\$7,000
To lease or rent equipment needed by the department.	
495 Miscellaneous	\$200
Miscellaneous expenses for city business, postcards, legal ads for vehicle/equipment, etc.	
600 Office Equipment Maintenance	\$1,000
Typewriter repair/cleaning, Canon copier maintenance agreement	
615 Grounds Maintenance	\$42,000
Picnic tables, paint, fertilizer, lumber, herbicide, baseball infield mix, Round-Up, Aqua Shade, Miller Pond water management, city hall complex flowers/shrubs and sidewalk salt, park signs, wood chips, topsoil, seed, trees, etc. and other supplies and materials needed for maintenance of public grounds. Use of Border Collie's to remove Canada Geese from Miller Park pond=\$4800, Acrylic crack filling court surfaces=\$5,000.	
620 Buildings Maintenance	\$4,000
Paint, insulation, lumber fire extinguishers, keys, plumbing supplies, wire, Plexiglas, cement, shelving, supplies, etc. and other supplies/materials/equipment needed for maintenance of public buildings. Fire protection system inspection/testing for cold storage building=\$500	
635 Facility/Equipment Rental	\$14,000
Facility rental at Senior High, East & West Middle School and elementary school facilities needed to conduct recreation programs, port-a-jon unit rental for various park sites throughout the summer as well as mnt. garage, acetylene/oxygen cylinder rental, road signs, and misc. eqpt. rental	

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

PARKS AND RECREATION - 90

665 Boulevard Maintenance Puetz Road and Howell Avenue Boulevard Maintenance	<i>\$3,000</i>
700 Vehicle Maintenance Supplies/repairs on Department trucks	<i>\$5,000</i>
705 Equipment Maintenance Maintenance and service on mowers, tractors, power tools, plows, power equipment, trailers, etc. Supplies/materials/equipment such as nuts, bolts, springs, saw blades, etc., needed to perform maintenance tasks.	<i>\$11,000</i>
710 Gas & Oil 2008 estimated usage multiplied at 2009 estimated prices: Diesel (2981gal x \$4.50/gal. = \$13,415), Unleaded (7198 gal x \$4.00/gal = \$28,792) Oil: 100 qts. of vehicle oil x \$1 qt. = \$100	<i>\$42,200</i>
715 Tires Vehicle/equipment tires.	<i>\$2,000</i>
TOTAL	<i>\$219,100</i>

City of Oak Creek 2009 Annual Budget 2008 Goals and Objectives Status

Department: Library

Program Description

Oak Creek Public Library is dedicated to support educational, civic and cultural activities of individuals, groups and organizations. It is also dedicated to provide the opportunity for recreation through the use of literature, music, media and other art forms.

Goal I: Collection Development

Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

Objectives:

1. Use the American Library Association approved CREW method of evaluation and weeding in the adult book section, including the reference collection, Dewey sections 100 – 199 philosophy, psychology, 500 – 599 science, reference and paperback collections. Replace little used titles with more current titles.

Status: Evaluation of the 100 – 199 philosophy, psychology section and the adult paperback collection has been completed; evaluation of the reference section is in progress.

2. Survey the fiction collection and make necessary additions for contemporary classics and literature.

Status: The survey of the fiction collection has been completed.

3. Use the American Library Association approved CREW method of evaluation and weeding in the adult fiction and large type collections. Replace little used titles with more current titles.

Status: Evaluation of the large type collection has been completed; evaluation of the fiction collection is almost complete.

4. Use the American Library Association approved CREW method of evaluation and weeding in the young adult fiction collection. Replace little used titles with more current titles.

Status: Evaluation of the young adult fiction collection has been completed.

5. Use the American Library Association approved CREW method of evaluation and weeding in the children's paperback and parenting collections. Replace little used titles with more current titles.

Status: Evaluation of the parenting collection has been completed; evaluation of the children's paperback collection is in progress. Additionally, the children's compact disc collection has been evaluated.

Goal II: Direct Service to Users

Objectives:

1. Redesign the library web page to include more updated information on library holdings, services and programming.

Status: Our library web page has been modified to include updated information. Additionally, staff is contributing to a library web log in the on-line version of the "Oak Creek Now Newspaper".

2. Conduct a survey of adult library users to gauge their wants and needs. Use information gained to make necessary additions.

Status: This survey will be conducted in the fall.

Goal III: Miscellaneous

Objectives:

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.

Status: Detailed monthly reports are provided to the Library Board.

City of Oak Creek 2009 Annual Budget Goals and Objectives

Department: Library

Program Description

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Provide materials to meet a wide range of interests on all levels with diversity of appeal and to provide for presentation of different points of view. Update and replace outdated materials with more current materials in an attempt to keep the materials collection current.

Objectives:

1. Use the American Library Association approved CREW method of evaluation and weeding in the adult book section, including the reference collection, Dewey sections 000 – 099 miscellanea, 200 – 299 religion, reference and paperback collections. Replace little used titles with more current titles.
2. Use the American Library Association approved CREW method of evaluation and weeding in the adult fiction and large type collections. Replace little used titles with more current titles.
3. Use the American Library Association approved CREW method of evaluation and weeding in the young adult hardcover and paperback collections. Replace little used titles with more current titles.
4. Use the American Library Association approved CREW method of evaluation and weeding in the children's collection with emphasis on media, hardcover and fiction collections. Replace little used items with more current items.
5. Evaluate and update the adult and children's periodical collections. Delete and add titles as necessary.
6. Evaluate and update the adult media collections, including books on cassette, entertainment videocassettes and DVDs and music compact discs.

Goal II: Direct Service to Users

Objectives:

1. Institute regular classes in computer literacy for patrons. Topics will include: basic computer use; mouse use; e-mail use; basic Internet, etc.
2. Conduct a survey of young adult library users to gauge their wants and needs. Use results to expand appropriate collections.

Goal III: Miscellaneous

Objectives:

1. Effectively administer all resources allocated to the department and report on a monthly basis to the Library Board.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Library - 95					
Direct Employee Costs					
100 Salaries, Full Time	224,407	236,443	246,010	247,500	255,595
105 Salaries, Part Time	146,625	174,077	217,370	190,000	222,795
110 Salaries, Overtime	0	0	0	0	0
130 Retirement	36,674	41,303	46,600	44,000	47,110
135 Social Security	27,785	31,013	35,480	33,400	36,625
145 Unemployment Compensation	0	0	0	0	0
150 Insurance, Active Employees	43,500	44,220	55,080	55,080	55,080
160 Insurance, Work Comp	1,150	1,315	1,100	1,100	1,200
165 Insurance, Disability	1,229	1,220	1,230	1,175	1,175
170 Insurance, Dental	5,250	5,220	5,400	5,400	5,400
175 Insurance, Group Life	1,084	1,195	1,310	1,400	1,550
180 Longevity	300	300	360	360	360
185 Section 125 Administration	42	45	100	50	100
Subtotal	\$488,046	\$536,351	\$610,040	\$579,465	\$626,990
Indirect Employee					
200 Travel/Training	1,564	1,779	1,500	1,500	1,500
205 Recruitmnt/Testng/Physicals	561	91	1,000	0	1,000
Subtotal	\$2,125	\$1,870	\$2,500	\$1,500	\$2,500
Utility Costs					
300 Electricity	12,237	18,427	22,600	22,600	22,600
305 Water and Sewer	1,481	1,544	2,000	2,000	2,000
310 Natural Gas	6,776	10,415	13,000	13,000	14,000
315 Telephone	917	998	1,300	1,300	1,300
Subtotal	\$21,411	\$31,384	\$38,900	\$38,900	\$39,900
Supplies					
400 Office Supplies	4,512	5,571	3,900	3,900	3,900
401 Material Processing Supplies	4,250	5,041	6,500	6,500	6,500
410 Printing and Copying	2,109	3,090	2,500	2,500	2,500
415 Postage	528	525	1,300	1,300	1,300
420 Dues and Publications	889	996	1,000	1,000	1,000
425 Advertising and Promotions	1,397	2,173	2,000	2,500	3,000
460 Minor Equipment	0	0	0	0	1,745
469 CD ROM References	687	1,080	1,000	1,000	1,000
470 Audio Visual/Photo Supplies	18,562	19,481	20,000	20,000	21,600
471 Books	70,961	67,609	65,200	65,200	65,200
472 Subscriptions, Magazines	6,503	7,065	8,600	8,600	8,600
473 Subscriptions, Newspapers	1,847	1,866	2,000	2,000	2,000
495 Miscellaneous	0	672	0	50	0
Subtotal	\$112,245	\$115,169	\$114,000	\$114,550	\$118,345
Other Services					
540 Federated Automation Fees	14,604	17,314	16,000	17,535	17,000
540.10 Federated Borrowing Fees	0	0	0	0	0
540.20 Federated Operating Fees	9,723	7,315	6,800	9,300	7,800
Subtotal	\$24,327	\$24,629	\$22,800	\$26,835	\$24,800
Maintenance					
600 Office Equip Maintenance	293	1,096	2,000	500	2,000
620 Building Maintenance	7,800	7,452	5,000	5,000	5,000
Subtotal	\$8,093	\$8,548	\$7,000	\$5,500	\$7,000
Total	\$656,247	\$717,951	\$795,240	\$766,750	\$819,535

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

Department Name: Library

200 TRAVEL/TRAINING	1,500
Includes mileage and other costs incurred in attending committee meetings, workshops, seminars and conventions, both locally and regionally. Also includes registration fees, lodging and meal costs.	
205 RECRUITMENT/TESTING/PHYSICALS	1,000
Includes recruitment advertising and examinations for new employees.	
300 ELECTRICITY	22,600
Includes electricity for operation of heating and air conditioning units, interior and exterior lighting and office equipment.	
305 SEWER AND WATER	2,000
Includes quarterly payments for municipal sewer, water and fire hydrants.	
310 NATURAL GAS	14,000
Includes fuel for heating and ventilating units, peripheral heating boiler and hot water.	
315 TELEPHONE	1,300
Includes 12 telephone sets, all local and long distance calls,	
400 OFFICE SUPPLIES	3,900
Includes pens, pencils, markers, ink ribbons, calendars, paper clips staples, note pads, inked stamps and receipt tapes.	
401 MATERIAL PROCESSING SUPPLIES	6,500
Includes magnetic targets, dust jacket covers, binding tape, videocassette cases, audiocassette cases, labels, date due slips, Mylar, forms and printer cartridges.	
410 PRINTING AND COPYING	2,500
Includes all supplies for photocopiers. Also includes informational brochures, bookmarks, promotional handouts, bibliographies, stationery, envelopes, etc.	
415 POSTAGE	1,300
Includes regular postage and United Parcel Service costs.	
420 DUES AND PUBLICATIONS	1,000
Includes memberships in Wisconsin Library Association, American Library Association, Library Council of Southeastern Wisconsin and publications necessary to keep abreast of current library trends.	
425 ADVERTISING AND PROMOTIONS	3,000
Includes children's and adult library program costs: promotional materials, entertainers, props, supplies and advertising.	

City of Oak Creek 2009 Annual Budget

460 MINOR EQUIPMENT	1,745
Includes funds for the replacement of the existing photocopier in the public area (2003), including set up and modification of automatic	
469 CD/ROM REFERENCES	1,000
Includes updates and additional CD/ROM products to streamline reference services and for circulation to patrons.	
470 AUDIOVISUAL	21,600
Includes collection development in these areas: adult, young adult and children's audiocassettes, compact discs, DVDs and kits (mixed media). (\$20,000) Visual Aid for the handicapped (\$1,600)	
471 BOOKS	65,200
Includes collection development in these areas – adult: fiction and non-fiction; paperbacks; reference; standing orders; direct purchases and leased books program. Children's and young adult: fiction and non-fiction; paperbacks and reference books.	
472 SUBSCRIPTIONS, MAGAZINES	8,600
Includes subscription costs for approximately 160 adult, young adult and children's titles through subscription jobber and direct subscriptions.	
473 SUBSCRIPTIONS, NEWSPAPERS	2,000
Includes subscriptions for 12 newspaper titles of local and national interest to all patrons.	
540 FEDERATED AUTOMATION FEES	17,000
Includes automation charges for participation in the on-line library computer system	
540.20 FEDERATED OPERATING FEES	7,800
Includes charges for forms and postage.	
600 OFFICE EQUIPMENT MAINTENANCE	2,000
Includes maintenance agreements for photocopiers as well as miscellaneous maintenance including: VCR player, DVD player, television, projectors, microfilm reader/printers; fire alarm; typewriters and fax machine.	
620 BUILDING MAINTENANCE	5,000
Includes maintenance for lighting, heating and air conditioning units, plumbing and emergency lighting.	
TOTAL	192,545

City of Oak Creek 2009 Annual Budget

2008 GOALS AND OBJECTIVES STATUS REPORT

2008 Solid Waste - Fund 11

Fund Objectives:

The Street Department is responsible for the weekly collection of solid waste, contracting and overseeing Waste Management for the bi-weekly collections of recyclables. We will operate the recycling yard with extended summer hours and also provide a spring and fall special pick-up free to the city residents. The Department will also take necessary steps to enforce all municipal codes that relates to solid waste and recycling to keep the City eligible for any available grants.

2008 Status:

- 4,198 tons of solid waste was collected during the first 6 months of 2008 compared to 3,397 tons for the same period in 2007.
- Average gallons of motor oil collected per month
921 gallons of oil collected per month in 2008 down from 949 in 2007.
Revenue from recycled oil amounts to approximately \$6,100 per year
- Average tons of metal collected per month
20.1 tons of metal collected per month in 2008, compared to 17.96 tons in 2007.
Revenue from recycled metals amounts to approximately \$62,000 per year
- Cost per stop per biweekly recycling (curbside).
\$2.15 per stop for bi-weekly recycling in 2008 up .07 from 2007.
- Average gallons of anti-freeze collected per month.
40.1 gallons collected per month up from 37.5 in 2007
- Recycling grant money for 2008 is \$139,197, up from \$110,084 in 2007.
- Average amount of stops in 2008 are 8,139, compared to 8,100 in 2007.
- Three garbage routes average 2,034 homes per day for 4 days of pickup
- Cost of rubbish pick-up of 8,139 homes for the first 6 months is \$15.02 per house
- 6956 pounds of batteries were recycled with a revenue of \$1,344 for the first 6 months
- Over 226 loads of mulch were delivered to residents for additional revenue of over \$2,260 dollars.
- In addition to the bi-annual special pick-ups, 69 additional pick-ups were made in the first 6 months of 2008.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Fund Name: Solid Waste - Fund 11

Department: Street Department

Program Description

The Solid Waste Fund of the Street Department is responsible for collection and disposal of all solid waste materials generated by residents of the City of Oak Creek. It also provides funding for the operation of the recycling center. The 2000 budget moved the Solid Waste Fund to the Special Revenue set of funds to more accurately reflect the operations of the Fund. The decision was made to allocate 20% of all Street Division costs to the solid waste fund. This was done after an analysis of man hours showed that the total of all rubbish collection, recycling yard operations, spring and fall pickups, monthly brush pickups and other related activities was about 20% of the total man hours of the division. This 20% allocation was done for all division costs other than recycling and tipping fee charges from landfills.

2009 Goals and Objectives:

- Provide a complaint free weekly residential rubbish pickup for 8,139 homes currently. With picking up this number of homes the Department is averaging about 612 ton per month or about 7,400 ton per year.
- Maintain a manned recycling yard with the hours of 8 am to 3 pm Monday thru Saturday, with extended hours on Tuesday until 8 pm from the beginning of April thru the last Tuesday of September.
- Provide a cost free residential special pickup twice a year (Spring -May 15th) and (Fall- November 15th)to include furniture, mattresses, rugs, metals, swimming pools, TV's, and appliances (excluding Freon appliances), which have an additional cost of \$15.00.
- Provide residential brush pickup at least 4 times a year for all City residential property beginning on the first day of April, June, August and October.
- The Department will also provide additional special pick-ups through the year for a cost of \$15.00. This service is done on Friday mornings.
- We will work on finding the lowest price possible for our residential recycling program. The recycling service currently in place provides a pick-up bi-weekly.
- We also make available to the public wood mulch that is made from the brush that is picked up or brought in by the residents. This mulch can be picked up in the yard for no charge or a 5 yard load can be delivered to the home of residents for a charge of \$10.00.
- We will continue to deliver and maintain all of the blue rubbish carts at all residential homes.
- Actively and uniformly enforce all municipal codes related to solid waste and recycling.
- Take any necessary actions to keep the City eligible for any available grants.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Solid Waste - Fund 11					
Beginning Fund Balance	\$86,425	\$98,911	\$79,509	\$93,495	\$110,357
REVENUES					
Taxes and Assessments					
300.00 Property Tax	905,000	905,000	1,000,000	1,000,000	1,025,000
Subtotal	\$905,000	\$905,000	\$1,000,000	\$1,000,000	\$1,025,000
Grants and Aids					
324.00 Recycling Grant	110,201	110,084	110,000	139,197	110,000
Subtotal	\$110,201	\$110,084	\$110,000	\$139,197	\$110,000
Charges for Services					
346.30 Special Pickup Fees	7,742	8,250	7,000	7,000	7,000
Subtotal	\$7,742	\$8,250	\$7,000	\$7,000	\$7,000
Commercial Revenues					
360.00 Interest Income	23,309	24,891	8,000	11,000	10,000
366.20 Recyclables Sold	37,551	46,729	25,000	50,000	40,000
368.00 Miscellaneous Revenue	816	1,220	1,000	1,000	1,000
Subtotal	\$61,676	\$72,840	\$34,000	\$62,000	\$51,000
Total Revenues	\$1,084,619	\$1,096,174	\$1,151,000	\$1,208,197	\$1,193,000
Total Revenues Available	\$1,171,044	\$1,195,085	\$1,230,509	\$1,301,692	\$1,303,357
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	258,913	269,615	293,990	291,000	310,240
110.00 Salaries, Overtime	11,203	10,370	12,000	12,000	12,000
130.00 Retirement	27,641	29,598	32,520	32,500	33,355
135.00 Social Security	20,401	20,956	23,470	23,000	24,710
145.00 Unemployment Compensation	0	497	0	0	0
150.00 Insurance, Active Employees	71,400	67,145	68,025	68,025	68,775
160.00 Insurance, Work Comp	12,604	11,550	12,275	12,845	11,790
165.00 Insurance, Disability	1,257	1,293	1,375	1,300	1,315
170.00 Insurance, Dental	5,000	4,590	4,855	4,855	4,960
175.00 Insurance, Group Life	722	756	820	850	915
180.00 Longevity	740	720	795	685	725
185.00 Section 125 Administration	50	46	50	70	50
Subtotal	\$409,931	\$417,136	\$450,175	\$447,130	\$468,835

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Indirect Employee					
200.00 Travel/Training	0	396	100	150	150
205.00 Recruitmnt/Testng/Physicals	161	484	400	400	400
215.00 Uniforms and Clothing	2,217	1,990	3,000	2,000	2,500
Subtotal	\$2,378	\$2,870	\$3,500	\$2,550	\$3,050
Utility Costs					
300.00 Electricity	4,034	4,817	4,300	4,300	4,650
305.00 Water and Sewer	519	1,175	1,200	1,200	1,300
310.00 Natural Gas	4,492	6,044	9,300	7,000	10,000
315.00 Telephone	629	695	750	600	750
Subtotal	\$9,674	\$12,731	\$15,550	\$13,100	\$16,700
Supplies					
400.00 Office Supplies	793	1,196	1,000	1,000	1,000
410.00 Printing and Copying	1,014	1,252	1,000	1,000	1,000
420.00 Dues and Publications	752	564	400	445	500
430.00 Housekeeping	1,651	1,678	1,500	1,500	1,500
435.00 Reimbursable Exp/New Residents	9,590	13,220	13,500	12,350	13,500
440.00 Medical and Safety	1,504	1,448	1,600	1,250	1,600
455.00 Small Tools	191	858	760	760	760
460.00 Minor Equipment	121	667	760	760	760
465.00 Chemicals	810	485	1,000	500	1,000
494.00 Leased Major Equip-Compactors	0	0	15,000	15,000	15,000
495.00 Miscellaneous	528	746	1,200	500	1,200
Subtotal	\$16,954	\$22,114	\$37,720	\$35,065	\$37,820
Other Services					
507.00 Hazardous Waste Disposal	2,280	0	10,000	0	10,000
514.00 Consulting	15,258	10,240	10,500	10,500	10,500
520.00 Landfill Charges	254,206	253,874	250,000	240,000	265,000
520.01 Drop Off Yard Disposal Charges	92,327	88,444	80,000	103,000	103,000
521.00 Recycling Charges	201,234	212,194	231,000	230,000	240,000
522.00 Composting	0	0	5,000	5,000	5,000
525.00 Attorney/Legal/Claims	7,054	1,242	4,000	4,000	4,000
Subtotal	\$572,359	\$565,994	\$590,500	\$592,500	\$637,500
Maintenance					
600.00 Office Equip Maintenance	71	48	190	190	190
610.00 Radio Maintenance	52	76	300	300	300
615.00 Grounds Maintenance	1,012	414	1,000	1,000	1,000
620.00 Building Maintenance	1,437	1,046	3,000	3,000	3,000
Subtotal	\$2,572	\$1,584	\$4,490	\$4,490	\$4,490
Vehicles					
700.00 Vehicle Maintenance	15,890	32,128	25,000	30,000	30,000
705.00 Equipment Maintenance	3,098	584	5,000	3,000	5,000
710.00 Gas/Oil/Fluids	29,841	37,780	46,550	54,500	70,000
715.00 Tires	9,436	8,669	9,000	9,000	9,000
Subtotal	\$58,265	\$79,161	\$85,550	\$96,500	\$114,000
Subtotal Operations	\$1,072,133	\$1,101,590	\$1,187,485	\$1,191,335	\$1,282,395

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Interfund Transfers					
900.00 To CIP # 40	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,072,133	\$1,101,590	\$1,187,485	\$1,191,335	\$1,282,395
Ending Fund Balance	\$98,911	\$93,495	\$43,024	\$110,357	\$20,962
Fund Balance Percentage	9.2%	8.5%	3.6%	9.3%	1.6%

2009 City of Oak Creek Annual Budget

Departmental Detail Information

SOLID WASTE - FUND 11

200 TRAVEL/TRAINING Seminars for employee training	\$150
205 RECRUITMENT/TESTING/PHYSICALS	\$400
215 UNIFORM MAINTENANCE	\$2,500
300 ELECTRICITY 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz (7.5% increase)	\$4,650
305 WATER AND SEWER 720 W Puetz Road 6% increase	\$1,300
310 NATURAL GAS 20% of the main building at 800 W. Puetz and the Recycling Center buildings at 720 W. Puetz (7.5 % increase)	\$10,000
315 TELEPHONE Monthly and long distance telephone charges, including cell phones for Street Superintendent, Mechanics and Street Supervisor. Fax machine and pagers.	\$750
400 OFFICE SUPPLIES Paper, pens, pencils, folders and miscellaneous office supplies	\$1,000
410 PRINTING AND COPYING Forms, public information and cost of garbage cart stickers and ordinance sheets	\$1,000
420 DUES AND PUBLICATIONS Subscriptions to the Daily Reporter and Milwaukee Journal/Sentinel.	\$500
430 HOUSEKEEPING Paper products, cups, towels, toilet paper, shop soaps, bland soaps, glass cleaners, oil dry, floor cleaners and finishers, mops, assorted aerosols, brooms, handles, rugs and brushes.	\$1,500
435 REIMBURSABLE EXPENSES / NEW RESIDENTS New residential garbage carts, cart repairs and additional carts for resale.	\$13,500
440 MEDICAL AND SAFETY Boots, vests, gloves, goggles, rain suits, ear protection, safety shoes, glasses, safety equipment and first aid supplies.	\$1,600
455 SMALL TOOLS City and employee tool replacements.	\$760
460 MINOR EQUIPMENT Drills, air guns, saws, grinders, etc.	\$760
465 CHEMICALS Degreasers, engine cleaners and a variety of solvents.	\$1,000

2009 City of Oak Creek Annual Budget

494 LEASED MAJOR EQUIPMENT	\$15,000
Lease and maintenance of trash compactors at Recycling yard.	
495 MISCELLANEOUS	\$1,200
Nuts, bolts, hardware, hoses, shovels, chain, tool handles and tarps.	
507 HAZARDOUS WASTE DISPOSAL	\$10,000
514 CONSULTING	\$10,500
Monitoring of Drexel Landfill ground water.	
520 LANDFILL CHARGES	\$265,000
Garbage dumping costs for 8,300 residents x 0.90 tons per household @ 32.60 per ton and non-profit organizations.	
520.01 YARD DUMPSTERS	\$103,000
44 yard compactors and 30 yard dumpsters at the Recycling Center Averging 2096 ton @ 52.19 per ton	
521 RECYCLING	\$240,000
8,300 residential homes picked up by Waste Management @ \$2.21 per month and the cost of disposal of appliances, flourescent lamps, tires, propane tanks, anti-freeze and oil.	
522 COMPOSTING	\$5,000
Leaves dumped at the Waste Management Landfill.	
525 ATTORNEY/LEGAL	\$4,000
Costs for grievances and Local 133 contract, along with legal advice.	
600 OFFICE EQUIPMENT MAINTENANCE	\$190
Service maintenance agreement for copier and dictaphone.	
610 RADIO MAINTENANCE	\$300
Maintaining 2-way radios for garbage trucks.	
615 GROUNDS MAINTENANCE	\$1,000
Signs, lights and repairs for the Recycling Center buildings at 720 W. Puetz and 20 % of the main building at 800 W. Puetz.	
620 BUILDING MAINTENANCE	\$3,000
Recycling Center buildings at 720 W. Puetz and 20% of main Bld. 800 W Puetz	
700 VEHICLE MAINTENANCE	\$30,000
Maintenance of refuse collectors.	
705 EQUIPMENT MAINTENANCE	\$5,000
Maintenance of tub grinder, brush chippers, log splitter and miscellaneous.	
710 GAS/OIL/FLUIDS	\$70,000
Regular gas, oils, fuel oil, unleaded fuel and diesel #2, including taxes, windshield solvent, hydraulic oil and transmission fluid.	
715 TIRES	\$9,000
Tires and all related tire items for garbage trucks, tub grinder, chippers.	
TOTAL	\$813,560

City of Oak Creek 2009 Annual Budget

Fund Name: Donations/Activities Fund -- Fund 12

Fund Description:

Over the years different departments have created various donation, activity and grant escrow accounts for a variety of purposes. In 1999 the Common Council approved a policy regarding the creation of donation accounts in an attempt to manage the existing accounts and to require Council approval before donation accounts are created in the future. The Council annually reviews the other activity and grant accounts in this fund. The largest amount of activity in this fund is related to the Parks and Recreation Department programs and resale of event tickets for amusement parks like Great America and Noah's Ark. The Parks and Recreation Department keeps a small handling fee to use for their needs from the ticket sales. In 2005, the City accepted responsibility for the Veterans Memorial account for the purchase of additional memorial bricks and maintenance of the site. In 2007, the tracking of Health Department grants was added to this fund.

Fund Objectives:

Since each of the different accounts has a different purpose the objective is to spend the funds for the respective reasons.

Future Issues

None at this time.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Internal Services Fund - Donation / Activities Escrow -- Fund 12					
Beginning Fund Balance	\$76,721	\$115,806	\$129,626	\$124,261	\$138,729
REVENUES					
Commercial Revenues					
342.01 Fire Donations	9,229	1,682	1,000	2,000	1,000
342.02 Police Donations	11,150	494	500	3,500	1,000
342.04 Celebrations Donations	21,272	8,857	10,000	13,700	15,000
342.05 Police Abandonments	20,164	47,995	0	25,000	0
342.06 Library Donations	7,711	6,968	6,500	20,000	7,000
342.07 Recreation Activities	101,105	113,955	100,000	85,000	90,000
342.08 Health Department Grants	0	61,799	50,000	60,000	60,000
342.09 EMS Allocations	17,019	8,315	5,000	8,455	8,000
342.10 Veterans Memorial Fund	2,050	275	500	150	300
342.12 Vending Machines	3,788	3,368	3,000	3,000	3,000
342.13 Police Auxiliary	0	0	0	0	0
342.14 Pending Fines	0	0	0	0	0
Subtotal	\$193,488	\$253,708	\$176,500	\$220,805	\$185,300
Total Revenues	\$193,488	\$253,708	\$176,500	\$220,805	\$185,300
Total Revenues Available	\$270,209	\$369,514	\$306,126	\$345,066	\$324,029
EXPENDITURES					
Other Services					
595.01 For the Fire Department	10,032	2,086	1,000	1,000	1,000
595.02 For the Police Department	5,830	1,541	0	4,300	1,000
595.04 For the Celebrations Activities	11,631	15,085	10,000	15,000	10,000
595.05 For the Police Department	16,999	47,995	1,000	27,600	0
595.06 For the Library	4,576	7,240	7,000	7,000	5,000
595.07 For the Recreation Department	91,154	106,573	100,000	95,000	100,000
595.08 For Health Dept Activities	0	56,586	50,000	50,000	50,000
595.09 For EMS Activities	5,410	3,060	1,000	1,800	2,000
595.10 For Veterans Memorial Fund	4,124	1,823	500	1,500	500
595.12 Vending Machines	4,102	2,883	2,500	2,500	2,500
595.13 For Police Auxiliary	545	381	0	97	0
595.14 Pending Fines	0	0	0	540	0
Subtotal	\$154,403	\$245,253	\$173,000	\$206,337	\$172,000
Total Expenditures	\$154,403	\$245,253	\$173,000	\$206,337	\$172,000
Ending Fund Balance	\$115,806	\$124,261	\$133,126	\$138,729	\$152,029
Fund Balance Percentage	75.0%	50.7%	77.0%	67.2%	88.4%

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
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Notes and comments:

Account Balances	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
For the Fire Department	6,812	6,409	7,600	7,000	7,500
For the Police Department	18,264	17,217	18,500	15,500	12,029
For the Celebrations Activities	22,656	16,428	23,386	15,000	17,000
For the Library	12,731	12,459	13,500	15,000	30,000
For the Recreation Department	17,464	24,847	21,500	25,000	20,000
For Health Department	1,308	6,520	9,000	24,529	20,000
For EMS Activities	22,860	28,114	26,000	26,000	34,000
For Veterans Memorial Fund	9,724	8,176	8,500	7,100	7,000
For Vending Machines	2,968	3,453	4,500	3,600	4,500
For Police Auxiliary	478	97	100	0	0
For Police Pending Fines	541	541	540	0	0
	\$115,806	\$124,261	\$133,126	\$138,729	\$152,029

City of Oak Creek 2009 Annual Budget

Fund Name: WE Energies Mitigation Payments – Fund 19

Fund Description:

In 2001, WE Energies proposed construction of three new power generation units for the site of the current electric power plant on Lake Michigan; the Public Service Commission (PSC) approved the construction of two units. There then began several years of application processing and legal challenges. After the Circuit Court denied the PSC approval, a challenge was taken to the Wisconsin Supreme Court. In June, 2005, the Supreme Court issued a decision which overruled the Circuit Court, thus allowing the construction of the WE Energies Elm Road Generating Station to proceed. The City and WE Energies had negotiated an agreement for the Conditional Use Permit for the power plant, and a development agreement to alleviate as much as possible the burden of the construction and continued operation of the plant on the surrounding neighborhoods and on the City overall. Part of the negotiated agreement provided for specific payments to be made to the City to mitigate the extra costs the City would incur as a result both of having the construction project and, later, of having the presence of the plant and the corresponding traffic, noise, and activity. The PSC approved mitigation payments to the City during the construction period, but not over the life of the plant.. The City is scheduled to receive additional shared revenue when the new plants go on-line, according to state legislation now in effect. The PSC decision affirmed by the Supreme Court is that the City will receive an amount no less than the amount of the mitigation payments over the life of the plant.

The annual mitigation payments are currently \$2,250,000. The City received its first mitigation payment in July, 2005, in the amount of \$1,041,410, representing a pro-rated amount for the first year. The first payment was utilized to repay other City funds for money already expended for litigation, monitoring, consulting and staff time. The mitigation amount was also used to establish a Dust & Noise Abatement Program, which was made available to homeowners later in 2005 and has been completed. This WE Energies Mitigation Payments fund was established effective January 1, 2006, and has been paying for the costs of Police and Fire expenses and funds are being utilized in the Capital Improvements Fund.

Fund Objectives

To account for the revenue received through WE Energies mitigation payments, and to delineate expenditures related to the impact of the power plant construction and operation.

Future Issues

The Fire Department has purchased substantial equipment and has undergone extensive training for deep tunnel and other rescue issues. The tunnel is now complete and the equipment will still be used at the power plant and other areas of the city. City staff will continue to monitor the construction effect on city resources.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Special Revenue Fund - We Power Community Mitigation - Fund 19					
Beginning Fund Balance	\$0	-\$39,939	\$177,842	\$189,327	\$263,325
REVENUES					
Commercial Revenues					
342.00 Mitigation Payments	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
360.00 Interest Income	11,218	9,413	5,000	2,000	5,000
368.00 Miscellaneous	6,000	30,250	5,000	15,500	500
Subtotal	\$2,267,218	\$2,289,663	\$2,260,000	\$2,267,500	\$2,255,500
Interfund Transfers					
399.00 Transfers from Fund 40	0	113,606	0	8,378	0
Subtotal	\$0	\$113,606	\$0	\$8,378	\$0
Total Revenues	\$2,267,218	\$2,403,269	\$2,260,000	\$2,275,878	\$2,255,500
Total Revenues Available	\$2,267,218	\$2,363,330	\$2,437,842	\$2,465,205	\$2,518,825
EXPENDITURES					
GENERAL					
Other Services					
525.00 Outside Services/Legal	67,145	81,888	100,000	75,000	100,000
Subtotal	\$67,145	\$81,888	\$100,000	\$75,000	\$100,000
POLICE					
Direct Employee Costs					
100.00 Salaries, Full Time	189,354	215,275	237,195	231,000	256,775
105.00 Salaries, Part Time	1,026	1,117	910	1,220	1,045
110.00 Salaries, Overtime	9,008	14,435	6,460	9,460	6,725
115.00 Salaries, Holiday Pay	5,651	4,631	7,900	7,900	8,200
120.00 Salaries, Special Pay	5,110	6,345	6,620	6,620	7,000
130.00 Retirement	37,684	45,597	49,210	49,000	36,970
135.00 Social Security	15,495	18,144	19,805	19,000	21,530
145.00 Unemployment Compensation	56	71	0	215	0
150.00 Insurance, Active Employees	63,425	39,110	45,905	45,905	46,265
160.00 Insurance, Work Comp	7,359	7,040	7,210	7,550	7,015
165.00 Insurance, Disability	999	1,093	1,120	1,045	1,020
170.00 Insurance, Dental	4,488	2,490	3,175	3,175	3,205
175.00 Insurance, Group Life	130	151	175	165	190
180.00 Longevity	162	87	215	200	180
185.00 Section 125 Administration	14	14	15	20	15
Subtotal	\$339,961	\$355,600	\$385,915	\$382,475	\$396,135
Indirect Employee					
200.00 Training/Travel	1,948	1,064	1,500	1,750	1,500
205.00 Recruitment/Testing/Physicals	1,134	1,012	875	875	925
210.00 Expense Allowance	51	47	50	50	50
215.00 Uniforms and Clothing	7,098	682	670	670	520
220.00 Tuition Reimbursement	1,162	915	3,060	2,300	1,980
225.00 Recognition	0	28	100	100	100
Subtotal	\$11,393	\$3,748	\$6,255	\$5,745	\$5,075

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Utility Costs					
300.00 Electricity	3,068	3,366	3,500	3,500	3,850
305.00 Water and Sewer	119	137	160	160	170
310.00 Natural Gas	2,149	2,327	3,050	3,050	3,350
315.00 Telephone	2,073	2,167	2,125	2,125	2,225
Subtotal	\$7,409	\$7,997	\$8,835	\$8,835	\$9,595
Supplies					
400.00 Office Supplies	592	707	600	600	650
410.00 Printing and Copying	210	281	300	350	300
415.00 Postage	259	280	275	300	300
420.00 Dues and Publications	273	269	350	350	350
425.00 Advertising and Promotions	189	70	125	75	75
426.00 Crime Prevention	1,076	609	600	600	600
440.00 Medical and Safety	283	170	325	325	275
460.00 Minor Equipment	58	210	225	225	225
470.00 Audio Visual/Photo Supplies	170	19	125	175	175
480.00 Fire Equipment	8	32	50	50	50
485.00 Police Equipment	664	765	750	750	750
486.00 Ammunition/Armory	1,665	1,048	1,050	1,050	1,050
486.10 ERU Equipment	527	504	500	500	500
487.00 Police Auxiliary	38	24	125	75	75
488.00 Police Special Operations	57	252	200	275	200
488.10 DWI Enforcement	27	38	50	50	50
490.00 Police Vehicles	4,084	7,745	6,245	6,245	6,175
490.10 Police Vehicles Equipment	1,370	1,265	750	750	500
493.00 Canine Operations	244	178	225	175	225
494.00 Leased Major Equipment	630	414	460	460	460
495.00 Miscellaneous	328	394	250	300	300
Subtotal	\$12,752	\$15,274	\$13,580	\$13,680	\$13,285
Other Services					
500.00 County Prisoner Fees	1,449	1,452	1,875	1,600	1,600
506.00 Hazard Response Unit	0	0	0	0	0
525.00 Outside Legal Services	2,712	1,069	2,000	1,250	2,000
Subtotal	\$4,161	\$2,521	\$3,875	\$2,850	\$3,600
Maintenance					
600.00 Office Equip Maintenance	135	135	300	225	225
610.00 Radio Equip/Maintenance	9,316	870	1,000	1,000	1,000
615.00 Grounds Maintenance	211	405	225	225	275
620.00 Building Maintenance	652	916	825	825	825
Subtotal	\$10,314	\$2,326	\$2,350	\$2,275	\$2,325
Vehicles					
700.00 Vehicle Maintenance	1485	1,171	1,850	1850	1850
705.00 Equipment Maintenance	29	55	225	225	175
710.00 Gas/Oil/Fluids	5,592	6,515	7,025	8,000	9,500
715.00 Tires	333	506	500	500	625
Subtotal	\$7,439	\$8,247	\$9,600	\$10,575	\$12,150

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
FIRE					
Direct Employee Costs					
100.00 Salaries, Full Time	162,297	167,665	213,170	200,055	219,150
105.00 Salaries, Part Time	0	332	340	400	455
110.00 Salaries, Overtime	31,924	50,358	49,720	52,000	45,320
115.00 Salaries, Holiday Pay	2,178	1,318	4,700	4,700	2,650
120.00 Salaries, Special Pay	3,172	3,856	4,830	4,830	4,745
125.00 Car Allowance	127	132	125	110	95
130.00 Retirement	37,737	45,223	45,115	49,245	53,425
135.00 Social Security	14,480	15,056	17,400	18,530	20,845
145.00 Unemployment Compensation	0	813	0	0	0
150.00 Insurance, Active Employees	58,805	41,950	48,935	48,935	49,195
160.00 Insurance, Work Comp	8,603	8,645	8,520	9,045	8,150
165.00 Insurance, Disability	795	834	985	850	940
170.00 Insurance, Dental	4,090	2,735	3,445	3,445	3,485
175.00 Insurance, Group Life	112	127	160	170	180
180.00 Longevity	94	101	105	90	95
185.00 Section 125 Administration	14	16	15	20	40
Subtotal	\$324,428	\$339,161	\$397,565	\$392,425	\$408,770
Indirect Employee					
200.00 Training/Travel	12,310	13,709	20,600	20,600	20,650
205.00 Recruitment/Testing/Physicals	4,620	292	130	2,000	120
210.00 Expense Allowance	73	9	25	50	30
215.00 Uniform/Clothing	11,656	1,715	2,465	2,465	2,465
220.00 Tuition Reimbursement	545	588	1,250	1,000	1,275
Subtotal	\$29,204	\$16,313	\$24,470	\$26,115	\$24,540
Utility Costs					
300.00 Electricity	1,815	1,768	1,900	1,900	2,090
305.00 Water and Sewer	197	207	250	250	265
310.00 Natural Gas	1,668	1,762	2,150	2,150	2,365
315.00 Telephone	669	601	600	725	750
Subtotal	\$4,349	\$4,338	\$4,900	\$5,025	\$5,470
Supplies					
400.00 Office Supplies	164	140	165	165	165
410.00 Printing and Copying	33	56	70	70	70
415.00 Postage	6	16	25	25	25
420.00 Dues and Publications	114	110	115	115	115
425.00 Advertising and Promotions	18	0	10	10	10
427.00 Public Education	200	202	225	225	225
430.00 Housekeeping	23	44	50	50	50
440.00 Medical and Safety	1,197	1,812	1,475	1,475	1,475
460.00 Minor Equipment	143	214	445	445	445
470.00 Audio Visual/Photo Supplies	35	14	40	40	40
480.00 Fire Equipment	2,050	938	375	375	375
495.00 Miscellaneous	7	9	15	15	15
Subtotal	\$3,990	\$3,555	\$3,010	\$3,010	\$3,010
Other Services					
506.00 Hazard Response Unit	100	80	400	400	1,075
514.00 Consulting	9,275	63,107	30,000	10,000	20,000
525.00 Outside Legal Services	2,876	810	1,000	2,250	1,000
Subtotal	\$12,251	\$63,997	\$31,400	\$12,650	\$22,075

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Maintenance					
600.00 Office Equip Maintenance	45	57	30	30	30
610.00 Radio Equip/Maintenance	12,608	517	575	575	575
615.00 Grounds Maintenance	72	79	75	75	75
620.00 Building Maintenance	735	796	700	700	700
Subtotal	\$13,460	\$1,449	\$1,380	\$1,380	\$1,380
Vehicles					
700.00 Vehicle Maintenance	1,134	1,408	1,500	1,500	1,500
705.00 Equipment Maintenance	209	172	265	265	280
710.00 Gas/Oil/Fluids	1,465	1,425	1,250	2,950	3,200
715.00 Tires	209	23	125	125	125
Subtotal	\$3,017	\$3,028	\$3,140	\$4,840	\$5,105
Subtotal Operations	\$851,273	\$909,442	\$996,275	\$946,880	\$1,012,515
Capital Outlay					
956.00 Police Vehicles/Equipment	49,303	0	0	0	0
957.00 Fire Vehicles/Equipment	271,581	64,561	70,000	70,000	20,000
Subtotal	\$320,884	\$64,561	\$70,000	\$70,000	\$20,000
Transfers					
990.21 To CIP Fund # 40	1,135,000	1,200,000	1,185,000	1,185,000	1,000,000
Subtotal	\$1,135,000	\$1,200,000	\$1,185,000	\$1,185,000	\$1,000,000
Total Expenditures	\$2,307,157	\$2,174,003	\$2,251,275	\$2,201,880	\$2,032,515
Ending Fund Balance	-\$39,939	\$189,327	\$186,567	\$263,325	\$486,310
Fund Balance Percentage	-1.7%	8.7%	8.3%	12.0%	23.9%

Notes and comments:

Capital Spending

FIRE-Station #2	0	50,000	635,000	635,000	0
FIRE-Tech Rescue Gear	0	64,561	70,000	70,000	20,000
FIRE-Fire Engine	0	0	550,000	550,000	0
EMS Paramedic Ambulance	145,000	0	0	0	0
Police Squad Car/Equipment	49,303	0	0	0	0
Residential Noise Abatement Program	440,000	0	0	0	0
Street Improvements	550,000	1,150,000	0	0	1,000,000
Total	\$1,184,303	\$1,264,561	\$1,255,000	\$1,255,000	\$1,020,000

City of Oak Creek 2009 Annual Budget

Long Term Debt Including Principal and Interest

Issue	Date of Loan	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total Owed
General Obligation Debt											
Police Station GO	03/15/02	1,044,850	1,063,688	1,055,031	1,044,766	1,057,250	1,063,594	1,063,516	1,060,078	1,053,828	9,506,601
GO Debt	Subtotal	\$1,044,850	\$1,063,688	\$1,055,031	\$1,044,766	\$1,057,250	\$1,063,594	\$1,063,516	\$1,060,078	\$1,053,828	\$9,506,601
Note Anticipation Notes											
Street Garage	5/20/08	253,750	7,126,875								7,380,625
Anticipation Notes	Subtotal	\$253,750	\$7,126,875								\$7,380,625
TIF Debt											
TIFD #4 Bonds	11/01/02	365,000	360,000	360,000	360,000	360,000	360,000	360,000	0	0	2,525,000
TIFD #5 Bonds	04/15/01	89,938	91,161	92,093	0	0	0	0	0	0	273,192
TIFD #6 Bonds	10/30/06	143,625	139,375	135,125	155,875	150,563	170,250	163,500	156,750	0	1,215,063
TIF Debt	Subtotal	\$598,563	\$590,536	\$587,218	\$515,875	\$510,563	\$530,250	\$523,500	\$156,750	\$0	\$4,013,255
Total Debt		\$1,897,163	\$8,781,099	\$1,642,249	\$1,560,641	\$1,567,813	\$1,593,844	\$1,587,016	\$1,216,828	\$1,053,828	\$20,900,481

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service -- General Purpose -- Fund 20

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The last of the 1980's and 1990's general obligation debt was paid off with a payment of \$870,660 in December 2000.

In 1997, 2000 and 2001 the City issued new debt as part of five different Tax Increment Financing District projects. The details on each borrowing are covered in the specific fund. The debt is secured by special assessments on the benefiting properties. The details on the TIF debt issuance are covered in respective fund sections

Due to the complexity and size of the new police station, in 2002, the City borrowed \$10,900,000 in general obligation funds for the new Police Station, with a debt service schedule extending for 15 years. Repayment has been structured so that the amount due each year will remain fairly level, around \$1,000,000 per year. This debt service is accounted for in Fund 29.

In 2008, the City borrowed \$7,000,000 to fund the reconstruction of the Street Department offices and garage. The BANs will be refinanced in 2010 and until that date the interest will be paid out of the CIP project.

Fund Objectives:

1. The City has planned to limit debt to capital needs exceeding \$2,500,000. This objective will continue.
2. To maintain the AA3 rating from Moody's investment service.

Future Issues and Borrowing Plans

At this time, there are no specific plans for any debt to be issued in 2009, however decisions related to building needs for the City Hall complex and Fire Stations may result in long-term debt being issued.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - General Purpose - Fund 20					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES					
Commercial Revenues					
360.00 Interest Income	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Interfund Transfers					
390.40 From CIP # 40	0	0	0	117,007	253,750
Subtotal	\$0	\$0	\$0	\$117,007	\$253,750
Total Revenues	\$0	\$0	\$0	\$117,007	\$253,750
Total Revenues Available	\$0	\$0	\$0	\$117,007	\$253,750
EXPENDITURES					
Debt Service					
800.00 Principal Payments	0	0	0	0	0
805.00 Interest Payment	0	0	0	117,007	253,750
815.00 Fiscal Charges	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$117,007	\$253,750
Total Expenditures	\$0	\$0	\$0	\$117,007	\$253,750
Ending Fund Balance	\$0	\$0	\$0	\$0	\$0
Fund Balance Percentage	N/A	N/A	N/A	N/A	N/A

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget	2009 Budget
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Bond Anticipation Note @3.625% 5/15/08	\$7,000,000				
			INTEREST	PRINCIPAL	
	11/1/2008	\$117,007			
	5/1/2009	\$126,875			
	11/1/2009	\$126,875			
	5/1/2010	\$126,875		\$7,000,000	

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service -- Amortization -- Fund 21

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for Debt Amortization was created in February 1991 to assist in retiring the City's debt in any form. The source of funds may come from interest earnings or other interfund transfers. The principal or accrued interest in the Fund may upon the direction of the Common Council be applied to pay the interest and principal on any outstanding bonds and to assume new bond issues of the City. The City Administrator may from time to time, with the approval of the Common Council, apply all or any part of the Fund for any purpose for which municipal bonds may be legally issued. It is not intended to amend, abolish or replace any other sinking fund provided by statute. When the amount of the Fund reaches the amount of the outstanding public debt sufficient to retire the principal and interest of it as they come due, then no further contributions shall be made to the Fund.

The fund will continue to earn interest. It will be available as a reserve for any future City borrowing or City sponsored Tax Increment Financing Districts where the City is the guarantor of the debt, similarly to the private developers in other TIF projects.

Fund Objectives:

1. The Debt policy requires that the City maintain a fund balance of 25% of the next year's debt payments for the purpose of leveling debt payments. The police station debt is currently the only outstanding city debt that has principal payments due and at this time has sufficient funding. The Debt Amortization funds available at the end of 2008 partially offset the additional amount needed in Police Debt are anticipated to be approximately \$341,688, which is 32% of the 2009 Police debt payment. No additional Debt Amortization funds are anticipated to be needed in 2009 in any of the TIF Debt Service Funds.

Future Issues

For 2009 \$216,745 of the State Utility payment has been deposited in this fund for future debt related to City facilities. Reductions of this fund balance could be necessary for the Police Debt Fund and Street Garage Debt in the future.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Amortization Fund - Fund 21					
Beginning Fund Balance	\$292,389	\$316,599	\$332,599	\$332,688	\$341,688
REVENUES					
State Shared Revenues					
312.00 Special Utility	0	0	0	0	216,745
Subtotal	\$0	\$0	\$0	\$0	\$216,745
Commercial Revenues					
360.00 Interest Income	24,210	16,089	10,000	9,000	10,000
Subtotal	\$24,210	\$16,089	\$10,000	\$9,000	\$10,000
Total Revenues	\$24,210	\$16,089	\$10,000	\$9,000	\$226,745
Total Revenues Available	\$316,599	\$332,688	\$342,599	\$341,688	\$568,433
EXPENDITURES					
990.20 To Debt Service #29-Police	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$316,599	\$332,688	\$342,599	\$341,688	\$568,433

Notes and comments:

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service – Tax Increment District #7 – Fund 23

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

TIF #7 was created in 2007 as a mixed use district. The City applied to the Wisconsin Department of Revenue for a determination of tax incremental base as of January 1, 2007, which was set at \$191,927,600. The current equalized value as of 1/1/08 is \$166,783,000. The District is comprised of approximately 1,110 acres that will be developed with industrial facilities, office buildings and commercial/retail buildings and potential new residential units. In general, the District will be bounded by Drexel Avenue, Interstate 94, 27th Street and the Milwaukee County Line. The District was formed to allow the City to respond quickly and efficiently to a variety of development proposals. In addition, in conjunction with the City of Franklin, the City has entered into an agreement for the redevelopment of the 27th Street corridor. In addition to the usual public works projects to be funded from tax increments, there are two developer funded proposals seeking assistance from the City at this time. An agreement has been signed with Liberty Property Limited Partnership for development of lands at 10068 and 10108 South 27th Street known as Liberty Corporate Preserve at Oak Creek. Another developer agreement was negotiated with Joseph Campione for an addition to a current building in the Southbranch Industrial Park.

Fund Objectives:

1. Encourage development to build the increment for improvements.
2. Monitor development agreements for increment payments in a timely manner.

Future Issues:

Market this TIF District to attract quality development along 27th Street.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Tax Increment District #7 - Fund 23 (27th Street)					
Beginning Fund Balance	\$0	\$0	\$0	\$0	\$0
REVENUES					
Taxes and Assessments					
300.00 District Property Tax	0	0	0	0	0
300.10 Increment From Other Agencies	0	0	0	0	0
315.50 State Computer Aids	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Commercial Revenues					
360.00 Interest Income	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0
Total Revenues Available	\$0	\$0	\$0	\$0	\$0
EXPENDITURES					
Other Services					
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Debt Service - City					
800.00 Principal Payments	0	0	0	0	0
805.00 Interest Payment	0	0	0	0	0
815.00 Fiscal Charges	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Interfund Transfers					
999.00 Interfund Transfer Out	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0	\$0	\$0

Actual
Increment
 Benchmark Year 1/1/2007 191,927,600

1/1/08 Value Decreased to 166,783,000

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service — Tax Increment District #2 – Fund 24

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

After a long hiatus of not participating in the tax increment financing district program the City started its second district in 1997 – seventeen years after the first district. In the summer of 1997 the Grunau Corporation came to the City with a project to develop a small business park on 13th Street just south of College Avenue. The improvements include storm sewers, water lines, sanitary sewers, street lighting and streets. As a part of the development of the TIF District, the Grunau Company created a subdivision of six (6) lots that would be the sites of the future industrial development.

At the time of the creation of the district, the base value of this district was set at \$2,198,500 as of January 1, 1997. The State Department of Revenue (DOR) had the district valued at \$12,425,500 as of January 1, 2005. This was an increase in value of \$10,227,000. The Project Plan anticipated a total of \$6.6 million in new development value being added by the end of 2002. This district was able to be repaid in less than 10 years. The two-year BANs were refinanced in October 1999 and the long-term debt was created. Sufficient funds to pay off the remaining debt balance were available in 2006, and the bonds were paid in full. Remaining funds were refunded to the other taxing districts, including the city's portion, after the final audit was completed. The full values of the properties in the district were included in the 2006 tax roll.

Fund Objectives:

1. None:
This TIF district was successfully closed prior to the planned completion date.

Future Issues:

None

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget
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Debt Service Fund - Tax Increment District #2 - Fund 24 (Grunau Project)

Beginning Fund Balance	\$692,487	\$0	\$0
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REVENUES

Taxes and Assessments

300.00 District Property Tax	228,282	0	0
300.10 Increment From Other Agencies	0	0	0
307.00 Special Assessments	0	0	0
315.50 State Computer Aids	5,136	0	0
Subtotal	\$233,418	\$0	\$0

Commercial Revenues

360.00 Interest Income	36,163	0	0
360.02 Interest on Special Assessment	973	0	0
368.00 Misc Rev Special Assessments	13,900	0	0
Subtotal	\$51,036	\$0	\$0

Total Revenues	\$284,454	\$0	\$0
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Total Revenues Available	\$976,941	\$0	\$0
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EXPENDITURES

Other Services

595.00 Miscellaneous-Refunds to Tax Dist	454,050	0	0
Subtotal	\$454,050	\$0	\$0

Debt Service - City

800.00 Principal Payments	300,000	0	0
805.00 Interest Payment	13,950	0	0
815.00 Fiscal Charges	5,788	0	0
Subtotal	\$319,738	\$0	\$0

Interfund Transfers

999.00 Interfund Transfer Out	203,153	0	0
Subtotal	\$203,153	\$0	\$0

Total Expenditures	\$976,941	\$0	\$0
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Ending Fund Balance	\$0	\$0	\$0
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CLOSED

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget
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	Actual Increment
Benchmark Year 1998	2,198,500
Bond Anticipation Note 10/1/1997	
1998	0
1999	3,430,400
Long Term Bond @ 4.51% 8/18/1999	
2000	5,573,100
2001	5,952,200
2002	6,712,500
2003	7,178,000
2004	8,842,700
2005	10,449,100
2006	10,227,000
2007	

Bonds were paid in full in 2006 and the TIF was closed. This TIF was paid one year ahead of schedule.

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service — Tax Increment District #3 – Fund 25

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

During early 1998 the Community Development Authority worked on the creation of a TIF district at the western end of Forest Hill. This district was created at the City's own initiative on land they owned for 25 years, plus some adjacent privately-owned land that had potential for development. As a part of the development of this district, the City created a subdivision of five (5) lots that would be the site of some of this future industrial development. The City has sold all of the lots. Additions were constructed onto both the Steel Warehouse of Wisconsin building and on the Morris Material Handling building. These two (2) additions had estimated values totaling \$1.4 million. Under a sales agreement with Mr. Fransway for the purchase of two lots, he was obligated to improve these lots to a value equal to or greater than \$1,647,000 by December 20, 2002. The site was valued at \$1,067,500 as of December 20, 2004, and based on a formula established by the recorded deed restrictions, a penalty has been issued each year to account for the difference in value. A building for Northern Computers was completed in 2003, which has a value of \$11.5 million. In addition, a building owned by Geneva FHIX Exchange Fund has a value of \$3.4 million.

At the time of the creation of the district, the base value of this district was set at \$8,235,600 as of January 1, 1998. The DOR had the district valued at \$25,067,200 as of January 1, 2005, for an increase of \$16,831,600. This district's Project Plan anticipated a total of \$7.8 million in new development value being added by the beginning of 2003. Because it was far ahead of the Project Plan, the increment generated was sufficient to defease the debt in 2006. The funds for debt repayment have been escrowed and the TIF district has been closed. Remaining funds were refunded to the other taxing districts, including the city's portion, after the final audit. The full values of the properties in the district were included in the 2006 tax roll.

Fund Objectives:

None

This TIF district was successfully closed prior to the planned completion date.

Future Issues

None.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget
Debt Service Fund - Tax Increment District #3 - Fund 25 (Liberty Woods)			
Beginning Fund Balance	\$1,010,881	\$0	\$0
REVENUES			
Taxes and Assessments			
300.00 District Property Tax	375,707	0	0
300.10 Increment From Other Agencies	19,091	0	0
307.00 Special Assessments	0	0	0
315.50 State Computer Aids	73,389	0	0
Subtotal	\$468,187	\$0	\$0
Commercial Revenues			
360.00 Interest Income	27,637	0	0
372.00 Proceeds - Refinancing	0	0	0
Subtotal	\$27,637	\$0	\$0
Interfund Transfers			
390.44 From CIP # 44	0	0	0
Subtotal	\$0	\$0	\$0
Total Revenues	\$495,824	\$0	\$0
Total Revenues Available	\$1,506,705	\$0	\$0
EXPENDITURES			
Other Services			
595.00 Refunds to Tax Districts	298,530	0	0
Subtotal	\$298,530	\$0	\$0
Debt Service - City			
800.00 Principal Payments	70,000	0	0
805.00 Interest Payment	24,110	0	0
810.00 Defeasance Costs	7,900	0	0
815.00 Fiscal Charges & Refunds	4,863	0	0
820.00 Debt Payments-Paying Agent	967,732	0	0
Subtotal	\$1,074,605	\$0	\$0
Interfund Transfers			
999.00 Interfund Transfer Out	133,570	0	0
Subtotal	\$133,570	\$0	\$0
Total Expenditures	\$1,506,705	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0

Notes and comments:

TIF #3 was closed in 2006 through a bond defeasance. There were sufficient funds collected through the tax increment to pay off the remaining debt; because of repayment timing requirements, the fund has been escrowed with a paying agent.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget
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Project Summary

	<u>Actual Increment</u>
Benchmark Year 1998	8,235,600
Bond Anticipation Note @ 3.7% 5/5/1999	
2000	295,800
2001	1,298,800
Long Term Bond @ 4.66% 4/30/2001	
2002	2,784,300
2003	10,592,500
2004	17,582,000
2005	19,136,400
2006	16,831,600
2007	
2008	
2009	
2010	
2011	
2012	
2013	
2014	
2015	
2016	

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service — Tax Increment District #4 – Fund 26

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created at the request of Stonewood Development in 1999 on lands they purchased from the Mahn family, Milwaukee County and James Deshur. The improvements include storm sewers, water lines, sanitary sewers, street lighting and streets. The estimated cost of the improvements was \$1,850,000. The cost of the borrowing was \$2,050,000, which, included two years of capitalized interest. The permanent financing should have been paid off in 9 years. The project saw substantial delays in getting started caused by potential environmental contamination. The site grading and underground work was completed as was the construction of the road. This district was comprised of a number of existing parcels that ranged in size from less than one acre to more than 30 acres. As a part of the development, Stonewood combined all of the parcels and then has re-divided this land into parcels based upon the offers received. A dispute over who was responsible for the removal and replacement of unsuitable soil on the first building site prevented any building construction from getting started until the summer of 2002.

The financial analysis for this district that appeared in its Project Plan anticipated a total of \$14.09 million in new development value being added by the end of 2002. This project has been a problem since it started, first with the developer as both parties attempted to reach an agreement on how the entire deal should be structured; then problems arose as contaminated soils were found on the site and lastly as the final site grading was completed another area was discovered where undisclosed dumping had occurred. Those bad soils (soils with less than ideal load bearing capacity) were replaced with other soils from the site. However, the replacement of soils led to a disagreement over compaction levels and load bearing capacity. The site developer, Stonewood Corporation had entered into a land sale agreement with another party to develop a building on the problem site. The land sale agreement made certain assertions regarding the buildability of the site and who would pay for extraordinary development costs. The third party in this deal filed a lawsuit against Stonewood Corporation, who in turn sued the City.

Unfortunately, because of the delays in getting buildings constructed, the increment is behind the schedule established by Stonewood Development. At the time of the creation of the district, the base value was set at \$758,600 as of January 1, 1999. The Department of Revenue established a current equalized value of \$20,220,600 as of January 1, 2008. The City did permanent financing on the project initially based upon the expected costs as provided by the developer. The initial debt schedule was too ambitious and required refinancing. The City's Financial Advisor, who did not propose the Stonewood Development project financing, recommended that the City refinance the debt in the fall of 2002 before the levy was set for 2003. He proposed a financing mechanism called CABS which operate like zero coupon bonds where the principal and interest are not paid until the bonds mature. The schedule deferred all principal payments until 2007 to allow time to get additional development on the site.

This fund began 2008 with a balance of \$2,213 and is expected to end 2008 with a balance of \$20. The TIF increment projected for 2008 was not sufficient to cover the principal payment due, so funds from the developer's escrow were used. This project completed all of the public improvements in 2004. The increment as of 1/1/08 is \$19,462,000, which is an increase of \$8,621,500 from 2007. There is a sale of the last lot pending. There should be enough increment in 2009 to cover the debt payment. The City has had to use developer escrow funds of \$334,431 to cover past debt payments and they will be reimbursed when funds are available.

Fund Objectives:

1. To monitor the development of last parcel to build the increment to cover future debt payments.

Future Issues.

1. This year this fund should be self supporting.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Tax Increment District #4 - Fund 26 (Rosen Project)					
Beginning Fund Balance	-\$48,311	\$25,329	\$1,268	\$2,213	\$20
REVENUES					
Taxes and Assessments					
300.00 District Property Tax	84,014	184,967	211,000	223,178	375,000
300.10 Increment From Other Agencies	0	0	0	0	0
307.00 Special Assessments	0	0	0	0	0
315.50 State Computer Aids	0	1,122	1,100	1,173	1,200
Subtotal	\$84,014	\$186,089	\$212,100	\$224,351	\$376,200
Commercial Revenues					
360.00 Interest Income	1,252	5,795	1,150	2,375	1,000
368.00 Misc Revenue-Developer	0	150,000	146,000	131,081	0
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$1,252	\$155,795	\$147,150	\$133,456	\$1,000
Total Revenues	\$85,266	\$341,884	\$359,250	\$357,807	\$377,200
Total Revenues Available	\$36,955	\$367,213	\$360,518	\$360,020	\$377,220
EXPENDITURES					
Interfund Transfers					
990.46 To CIP # 46	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Debt Service - City					
800.00 Principal Payments	0	293,073	275,987	275,987	267,162
805.00 Interest Payment	9,694	71,927	84,013	84,013	97,838
815.00 Fiscal Charges	1,932	0	500	0	500
Subtotal	\$11,626	\$365,000	\$360,500	\$360,000	\$365,500
Total Expenditures	\$11,626	\$365,000	\$360,500	\$360,000	\$365,500
Ending Fund Balance	\$25,329	\$2,213	\$18	\$20	\$11,720

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget	2009 Budget
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Project Summary

	Total Cost	Actual Increment
Benchmark Year 1999		758,600
Long Term Bond @ 4.6081% 8/18/1999		
2000	129,098	0
2001	93,700	677,000
2002	118,700	760,200
2003	292,638	
2004	384,038	
2005	420,838	
2006	405,088	
2007	438,988	
2008	445,188	
Total	2,728,273	
 Long Term Bond "CABS" @ 3.8876% 11/1/2002		
2003	0	790,600
2004	0	1,639,500
2005	0	3,087,800
2006	0	3,763,800
2007	365,000	9,312,000
2008	360,000	10,840,500
2009	365,000	19,462,000
2010	360,000	
2011	360,000	
2012	360,000	
2013	360,000	
2014	360,000	
2015	360,000	
Total	3,250,000	
 Remaining payments as of December 31, 2009	 2,160,000	

Thru 2008 the TIF increment has not been sufficient to cover debt payments so the City has utilized funds placed in escrow by the developer to supplement the increment to make the debt payments. The developer will be reimbursed when funds are available. To date the amount due the developer is \$334,431. The increment should be sufficient in 2009 to make the debt payment.

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service — Tax Increment District #5 – Fund 27

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

TIF District No. 5 is approximately 34 acres in size and is located along the east of South 6th Street between East Rawson Avenue and East Marquette Avenue. The City constructed a road and cul de sac to service the entire site and installed the necessary sanitary and water lines. The City intends that tax incremental financing (TIF) will be used to assure only quality industrial; distributor and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 5 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District.

This district was created at the request of Vangromit, LLP (a.k.a. Milwaukee Steel Converting and Fort Howard Steel) in 2000. As a part of this development, Vangromit assembled several parcels that they acquired for this development and then redivided this ownership into the several parcels needed to create the district. There may be another redivision in the future depending upon how the 11 acres at the south end of the district is to be developed. As a part of this district development, there is a large addition to the existing industrial facilities of the developers located on 6th Street. This addition more than doubled the size of their building by adding approximately 90,000 square feet. Street improvements were completed during 2002, as well as the completion of the large addition to Milwaukee Steel Converting. The construction phase was completed in 2004.

At the time of the creation of the district, the base value of this district was set at \$1,938,200 as of January 1, 2000. The Department of Revenue established a value of \$7,479,000 as of January 1, 2008, for an increase of \$5,540,800. Although the financial analysis for this district in its Project Plan anticipated a total of \$8.5 million in new value being added by the end of 2004, there are sufficient funds available for future debt payments.

Fund Objectives:

Monitor payment schedule of the long term bonds to insure repayment by 2011.

Future Issues

Monitor the equalized value of the property and the expected tax increment to verify the ability for repayment.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Tax Increment District #5 - Fund 27 (Milwaukee Steel)					
Beginning Fund Balance	\$102,009	\$98,699	\$116,278	\$116,353	\$134,531
REVENUES					
Taxes and Assessments					
300.00 District Property Tax	84,237	99,696	99,500	105,167	105,000
300.10 Increment From Other Agencies	0	0	0	0	0
315.50 State Computer Aids	20	4,271	4,000	3,912	4,000
Subtotal	\$84,257	\$103,967	\$103,500	\$109,079	\$109,000
Commercial Revenues					
360.00 Interest Income	5,058	6,075	3,000	3,000	3,000
Subtotal	\$5,058	\$6,075	\$3,000	\$3,000	\$3,000
Interfund Transfers					
390.44 From CIP # 47	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$89,315	\$110,042	\$106,500	\$112,079	\$112,000
Total Revenues Available	\$191,324	\$208,741	\$222,778	\$228,432	\$246,531
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	70,000	75,000	75,000	80,000	80,000
805.00 Interest Payment	20,148	17,025	18,538	13,538	9,938
815.00 Fiscal Charges	2,477	363	365	363	365
Subtotal	\$92,625	\$92,388	\$93,903	\$93,901	\$90,303
Total Expenditures	\$92,625	\$92,388	\$93,903	\$93,901	\$90,303
Ending Fund Balance	\$98,699	\$116,353	\$128,875	\$134,531	\$156,228

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget	2009 Budget
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Project Summary

	Total Cost	Actual Increment
Benchmark Year 2001		1,938,200
Long Term Bond @ 4.45% 4/30/2001		
2002	43,516	1,938,200
2003	93,450	3,470,100
2004	90,784	3,687,500
2005	93,018	3,826,900
2006	90,148	3,773,800
2007	92,025	5,019,100
2008	93,538	5,108,300
2009	89,938	5,540,800
2010	91,161	
2011	92,093	
Total	869,668	
Remaining payments as of December 31, 2009	183,254	

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service — Tax Increment District #6 – Fund 28

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt. The Debt Service Fund for the Tax Increment District was created under the provisions of Wisconsin Statute Section 66.46. The purpose of that section is to allow the City to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. The tax on the increased value is called a tax increment.

This district was created based upon the proposal by the DeMattia Group on approximately 38 acres in the 9900 block of South 13th Street. The proposal had been presented to the Community Development Authority (CDA) and they recommended to the Council that staff proceed toward the creation of this district. The City installed necessary road, water, and sanitary sewer improvements to serve the site. The contract for the initial work was let in September 2001. Construction was completed in 2004.

The City intends that tax incremental financing (TIF) will be used to assure that only quality industrial, distribution and related private development will locate in this area. Quality means aesthetically pleasing, long-lasting sustainable structures. All of the property in TIF District No. 6 has been zoned M-1 Manufacturing, and will remain zoned for these uses for the life of the District. The preliminary figures in the DeMattia proposal indicated an estimated value increase of \$21.35 million by the end of 2006. Two buildings were completed in 2004.

This district was created in October of 2000 with a base value of \$1,377,200. The Department of Revenue established a value of \$12,382,200 as of January 1, 2008, for an increase of \$11,005,500. The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing for ten years. Although the value of the district is substantially less than the Project Plan anticipated, the value has generated sufficient increment to pay the debt service.

Fund Objectives:

The Bond Anticipation Note of \$1,500,000 was refinanced in 2006 with permanent financing of \$1,200,000 for a period not to exceed ten years.

Future Issues

The agreement between the City and the developer provides financial assurances to protect the City from economic downturn. The City will need to monitor this project closely to insure that the building construction goals are met. If the equalized value doesn't decline, there should be sufficient increment to repay the debt.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Tax Increment District #6 - Fund 28 (DeMattia Project)					
Beginning Fund Balance	\$196,916	\$41,743	\$96,121	\$97,602	\$174,907
REVENUES					
Taxes and Assessments					
300.00 District Property Tax	167,271	196,395	207,900	219,495	220,000
307.00 Special Assessments	0	0	0	0	0
315.50 State Computer Aids	321	183	200	185	200
Subtotal	\$167,592	\$196,578	\$208,100	\$219,680	\$220,200
Commercial Revenues					
360.00 Interest Income	15,292	8,178	5,000	4,500	5,000
370.00 Bond Proceeds	1,200,000	0	0	0	0
Subtotal	\$1,215,292	\$8,178	\$5,000	\$4,500	\$5,000
Interfund Transfers					
390.44 From CIP # 48	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,382,884	\$204,756	\$213,100	\$224,180	\$225,200
Total Revenues Available	\$1,579,800	\$246,499	\$309,221	\$321,782	\$400,107
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	1,500,000	100,000	100,000	100,000	100,000
805.00 Interest Payment	36,000	48,897	47,875	46,875	39,375
815.00 Fiscal Charges	2,057	0	500	0	400
Subtotal	\$1,538,057	\$148,897	\$148,375	\$146,875	\$139,775
Total Expenditures	\$1,538,057	\$148,897	\$148,375	\$146,875	\$139,775
Ending Fund Balance	\$41,743	\$97,602	\$160,846	\$174,907	\$260,332

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget	2009 Budget
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Project Summary

	Total Cost	Actual Increment
Benchmark Year 2000		1,377,200
Bond Anticipation Note @ 3.00%		
2002	43,500	0
2003	1,783,500	1,680,500
Total	1,827,000	
Bond Anticipation Note @ 2.85%		
2004	36,000	2,431,000
2005	36,000	3,781,300
2006	1,536,000	7,493,700
Total	1,608,000	
Long Term Bond @4.25%		
2007	150,098	9,887,300
2008	147,875	10,661,600
2009	143,625	11,005,000
2010	139,375	
2011	135,125	
2012	155,875	
2013	150,563	
2014	170,250	
2015	163,500	
2016	156,750	
Total	1,513,036	
Remaining payments as of December 31, 2009	1,071,438	

City of Oak Creek 2009 Annual Budget

Fund Name: Debt Service – Police Station -- Fund 29

Fund Description:

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt.

The City engaged in a two year process to evaluate the need for a new police station and then to design the facility. At the end of 2001 and early in 2002 bids were received and evaluated. The preliminary estimates put the total project cost including land, building, contents, site improvements, road access and all engineering fees in the range of \$13 to \$15 million. Once the bids were approved the project cost dropped to \$10,900,000. Construction started on the project in March 2002 and the date of occupancy was August 2003. The construction budget was closed at the end of 2004 and \$492,000 was transferred to this debt service.

Fund Objectives:

Debt payments were structured to be approximately \$1,050,000 per year. Originally, the objective was to keep the annual debt payment at an even amount in order to level the property tax levy needed annually to repay the debt. More recently, the objective has become keeping as low as possible the property tax levy needed to repay the annual debt, in order not to have a detrimental effect on budgets of other funds.

Future Issues and Borrowing Plans

Police escrow fees will continue to be used for future debt payments. Beginning in 2007, the tax levy was increased from \$500,000 to \$690,000 and in 2008, the levy needed to be increased to \$950,000. In 2009 the debt payment due is \$1,044,850 and after application of available Police escrow, the tax levy had to be increased another \$34,080.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Debt Service Fund - Police Station - Fund 29					
Beginning Fund Balance	\$481,947	\$241,693	\$630	\$712	\$3,499
REVENUES					
Taxes and Assessments					
300.00 Property Tax	500,000	690,000	950,000	950,000	984,080
Subtotal	\$500,000	\$690,000	\$950,000	\$950,000	\$984,080
Commercial Revenues					
360.00 Interest Income	8,359	3,882	3,000	1,500	3,000
370.00 Bond Proceeds	0	0	0	0	0
Subtotal	\$8,359	\$3,882	\$3,000	\$1,500	\$3,000
Interfund Transfers					
390.35 From Impact Fee # 35	100,000	115,000	100,000	100,000	60,000
390.49 From Debt Amortization #21	0	0	0	0	0
390.50 From TIF #2	200,000	0	0	0	0
Subtotal	\$300,000	\$115,000	\$100,000	\$100,000	\$60,000
Total Revenues	\$808,359	\$808,882	\$1,053,000	\$1,051,500	\$1,047,080
Total Revenues Available	\$1,290,306	\$1,050,575	\$1,053,630	\$1,052,212	\$1,050,579
EXPENDITURES					
Debt Service - City					
800.00 Principal Payments	600,000	625,000	625,000	650,000	650,000
805.00 Interest Payment	448,250	424,500	423,350	398,350	394,850
815.00 Fiscal Charges	363	363	363	363	400
Subtotal	\$1,048,613	\$1,049,863	\$1,048,713	\$1,048,713	\$1,045,250
Total Expenditures	\$1,048,613	\$1,049,863	\$1,048,713	\$1,048,713	\$1,045,250
Ending Fund Balance	\$241,693	\$712	\$4,917	\$3,499	\$5,329

Notes:

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
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Project Summary

The table below shows the debt schedule.

	Total Cost
Long Term Bond @ 4.39%	
2003	1,062,460
2004	1,063,969
2005	1,044,563
2006	1,048,250
2007	1,049,500
2008	1,048,350
2009	1,044,850
2010	1,063,688
2011	1,055,031
2012	1,044,766
2013	1,057,250
2014	1,063,594
2015	1,063,516
2016	1,060,078
2017	1,053,828
Total	15,823,693
Remaining payments as of December 31, 2009	8,461,751

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — General Special Assessments – Fund 30

Fund Description:

Special Assessment Funds are a type of Special Revenue Fund that is used to account for the provision and financing of public improvements or services that primarily benefit the particular taxpayers against whose properties the special assessments are levied and to reflect the payment of the assessments. The Special Revenue Fund for General Special Assessments is the location for all project related special assessments to be repaid other than B Bonds. The usage of special assessment funds for annual debt payments peaked in 1994. The fund balance is being used to fund various CIP projects in Fund #40 as the need arises.

The Finance Committee completed a review of the special assessment policy in 1999 and recommended significant changes, which the Common Council approved. The most significant change was to stop deferred assessments and instead provide for a twenty-year payback on properties that would have in the past qualified for an indefinite period of time at no interest.

Fund Objectives:

1. Continue to monitor all property sales and building permits to determine that all appropriate assessments are paid.

Future Issues

In the 2009 budget, \$300,000 will be transferred to the CIP Fund #40, leaving a fund balance of \$118,661. The next big assessment project will be the improvements in the Northbranch Industrial Park.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - General Special Assessments - Fund 30					
Beginning Fund Balance	\$358,756	\$276,338	\$189,208	\$234,711	\$160,686
REVENUES					
Taxes and Assessments					
307.00 Special Assessments	324,499	298,393	175,000	180,000	180,000
Subtotal	\$324,499	\$298,393	\$175,000	\$180,000	\$180,000
Commercial Revenues					
360.00 Interest Income	31,653	24,869	5,000	13,000	10,000
360.15 Interest on Assessments	71,855	55,259	70,000	85,000	70,000
Subtotal	\$103,508	\$80,128	\$75,000	\$98,000	\$80,000
Total Revenues	\$428,007	\$378,521	\$250,000	\$278,000	\$260,000
Total Revenues Available	\$786,763	\$654,859	\$439,208	\$512,711	\$420,686
EXPENDITURES					
Other Services					
595.00 Miscellaneous	3,308	20,148	2,025	2,025	2,025
Subtotal	\$3,308	\$20,148	\$2,025	\$2,025	\$2,025
Transfers					
990.40 To CIP # 40	507,117	400,000	350,000	350,000	300,000
Subtotal	\$507,117	\$400,000	\$350,000	\$350,000	\$300,000
Total Expenditures	\$510,425	\$420,148	\$352,025	\$352,025	\$302,025
Ending Fund Balance	\$276,338	\$234,711	\$87,183	\$160,686	\$118,661

Notes and comments:

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — Economic Development – Fund 31

Department: Community Development Authority (CDA)

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion and new commercial and industrial construction throughout the City. It would also be a sounding board for all new large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Fund Objectives:

1. Be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27th Street Corridor and Subarea plans..
2. To continue to work with the City of Franklin on comprehensive agreements for the funding of infrastructure improvements in connection with the development of the 27th Street corridor.
3. To develop the framework for a comprehensive marketing plan for the City.
4. Engage in directed advertising, marketing, and public relations efforts on behalf of the City to present a positive image and what the City has to offer new businesses. Promote the City with every commercial or industrial prospect we have contact with.
5. Prepare and present monthly reports as part of the Common Council meeting on the CDA's activities, including any development proposals, policy changes or public improvements that would have a positive effect on the City and its tax base.
6. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
7. Publish a year end report detailing the activities of the CDA for 2008.

Future Issues

The funding for the CDA's activities has come primarily from the sales of City owned land and a one time transfer of proceeds from the closure of TIF Districts #2 and #3. The CDA has no independent source of funding. In 2001, this fund transferred \$225,000 to project #99009 for the new fire station because the vacant lot in front of the fire station was not sold. The loan will be repaid with impact fees collected for fire facilities in the future. To date, \$102,500 has been repaid and \$20,000 is anticipated to be transferred in 2009. In 2008 it was decided to deposit hotel/motel taxes over \$400,000 to this fund and that is reflected as revenue.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Community Development Authority (CDA)

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Status of 2008 Objectives:

1. Be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27th Street Corridor, Subarea and Streetscape plans, including integration of the recommendations of the 27th Street Corridor and Streetscape plans into Chapter 17 of the Municipal Code.

Planning staff continues its work with the 27th Street joint steering committee to implement the recommendations of the 27th Street Corridor and Streetscape Plans. To date (in 2008) there have been at least 18 different steering committee meetings, as well as coordination meetings with the Wisconsin Department of Transportation.

2. To work with the public and private sector towards the redevelopment of the lakefront area and the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension.

Planning staff is part of a multidisciplinary team that has been formed by the City to investigate remediation and redevelopment of the City's lakefront.

3. To work with the City of Franklin on a comprehensive agreement for the funding of infrastructure improvements in connection with the development of the 27th Street corridor, including interchange(s) with I-94.

Planning staff, as well as the City Administrator has met on several occasions with City of Franklin representatives to discuss this issue, but have been unable to come to any agreement.

4. To work with the CDA and the Common Council to develop a framework and funding source for a citywide marketing plan.

Staff, the CDA and Common Council have agreed upon a funding formula for the CDA using hotel room tax dollars to fund CDA operations, including any marketing activities. Additional revenue streams are being investigated for the CDA.

5. To complete a marketing plan for the 27th Street corridor jointly with the City of Franklin.

The Zizzo Group is under contract with the City of Franklin to provide this service. The City of Oak Creek has agreed to pay one-half the cost via a memorandum of understanding.

6. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of the proposed citywide and 27th Street Corridor marketing and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.

The \$20,000 that was budgeted for Advertising and Promotions is being invested in the design of an economic development website at the direction of the CDA and its marketing working group. Celtic, Inc. is currently under contract for this work.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

7. Prepare and present quarterly reports as part of the Common Council meeting on the CDA's activities, including any development proposals, policy changes or public improvements that would have a positive effect on the City and its tax base.

No such reports have been prepared.

8. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.

In 2008 (thus far) Planning staff has worked with over thirty different developers to assist them through the process.

9. Publish a year end report detailing the activities of the CDA for 2007.

No such report has been published.

10. To design and implement a business retention and expansion survey for existing Oak Creek businesses to form a basis for a future actions by the CDA.

The CDA is moving this objective to 2009.

11. To work with the Wisconsin Department of Transportation, the City of Franklin and other jurisdictions to coordinate activities associated with future transportation improvements affecting the City (I-94 reconstruction, 27th Street WisDOT corridor study, 27th and Rawson intersection improvements, I-94/Drexel and Elm Road interchanges).

In 2008 (thus far) Planning staff has met with the Wisconsin Department of Transportation on at least fifteen separate occasions to discuss these issues.

City of Oak Creek 2009 Annual Budget

Goals and Objectives

Department: Community Development Authority (CDA)

Program Description

The Community Development Authority (CDA) was created to be the economic development arm of the City, which would promote the retention, expansion, and new commercial and industrial construction throughout the City. It would also be a sounding board for all new, large-scale commercial and industrial developments, especially those developments that may want to pursue the creation of a Tax Increment Financing (TIF) District.

Objectives:

1. Be the advocate for high quality development of the 27th Street corridor by implementing the recommendations of the 27th Street Corridor, Subarea and Streetscape plans, including integration of the recommendations of the 27th Street Corridor and Streetscape plans into Chapter 17 of the Municipal Code.
2. Continue to monitor and administer on behalf of Oak Creek all contracts or consultant's activities relating to the 27th Street Corridor.
3. To work with the Oak Creek redevelopment team as well as public and private sector towards the redevelopment of the lakefront area and the implementation of the Kenosha-Racine-Milwaukee (KRM) commuter rail extension.
4. To work with the City of Franklin as well as other affected parties on a comprehensive agreement for the funding of infrastructure improvements in connection with the development of the 27th Street corridor, including interchange(s) with I-94.
5. Engage in directed advertising, marketing, and public relations efforts on behalf of the City in accordance with the recommendations of the proposed citywide and 27th Street Corridor marketing and public relations efforts. Promote the City with every commercial or industrial prospect we have contact with.
6. Prepare and present an annual report to the Common Council meeting on the CDA's activities, including any development proposals, policy changes or public improvements that would have a positive effect on the City and its tax base.
7. To work with industrial and commercial developers to help them through the development process toward increasing the City's employment and tax base.
8. To design and implement a business retention and expansion survey for existing Oak Creek businesses to form a basis for a future actions by the CDA.
9. To work with the Wisconsin Department of Transportation, the City of Franklin and other jurisdictions to coordinate activities associated with future transportation improvements affecting the City (I-94 reconstruction, 27th Street WisDOT corridor study, 27th and Rawson intersection improvements, I-94/Drexel and Elm Road interchanges).
10. To reach out to owners of major vacant and underutilized properties in Oak Creek to assess what issues are preventing them from fully developing those properties.
11. To develop a system for the CDA to solicit and monitor feedback from those businesses and individuals who have gone through the development and review process.
12. To cultivate a more 'business-friendly' attitude amongst those serving on boards and commissions in the City of Oak Creek.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Special Revenue Fund - Economic Development - Fund 31					
Beginning Fund Balance	\$28,591	\$369,292	\$345,742	\$349,428	\$76,403
REVENUES					
Taxes					
303.00 Motel/Hotel Room Tax	0	0	0	60,000	100,000
Subtotal	\$0	\$0	\$0	\$60,000	\$100,000
Commercial Revenues					
360.00 Interest Income	6,539	17,674	1,000	7,000	5,000
361.10 Land Sales	173,739	0	0	0	0
368.00 Miscellaneous	0	1,000	0	0	0
Subtotal	\$180,278	\$18,674	\$1,000	\$7,000	\$5,000
Interfund Transfers					
390.40 From Impact Fees	75,000	7,500	20,000	20,000	20,000
390.50 From TIF Funds	136,723	0	0	0	0
390.60 From CIP Fund 40	0	0	20,000	20,000	0
Subtotal	\$211,723	\$7,500	\$40,000	\$40,000	\$20,000
Total Revenues Available	\$420,592	\$395,466	\$386,742	\$456,428	\$201,403
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	24,712	25,818	27,220	27,050	28,200
105.00 Salaries, Part Time	1,743	1,919	1,910	2,100	2,010
110.00 Salaries, Overtime	10	0	75	0	75
130.00 Retirement	2,752	2,928	3,100	3,100	2,765
135.00 Social Security	1,990	2,080	2,240	2,200	2,035
150.00 Insurance, Active Employees	6,750	5,735	5,600	5,600	4,375
160.00 Insurance, Work Comp	75	100	100	100	75
165.00 Insurance, Disability	110	110	110	105	105
170.00 Insurance, Dental	475	410	420	420	300
175.00 Insurance, Group Life	55	63	70	70	75
180.00 Longevity	36	36	35	15	10
185.00 Section 125 Administration	12	14	0	15	0
Subtotal	\$38,720	\$39,213	\$40,880	\$40,775	\$40,025
Indirect Employee					
200.00 Training/Travel	3,324	5,551	5,000	2,500	5,000
210.00 Expense Allowance	455	191	250	100	1,000
Subtotal	\$3,779	\$5,742	\$5,250	\$2,600	\$6,000
400.00 Office Supplies	0	338	400	400	400
410.00 Printing and Copying	317	0	200	0	200
415.00 Postage	43	0	200	0	200
420.00 Dues and Publications	791	545	850	850	1,600
425.00 Advertising and Promotions	620	0	20,000	20,000	0
445.00 Economic Development	550	0	0	0	0
495.00 Miscellaneous	113	200	1,000	500	1,000
Subtotal	\$2,434	\$1,083	\$22,650	\$21,750	\$3,400

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Other Services					
514.00 Consulting	5,685	0	0	0	145,000
525.00 Outside Legal Services	0	0	0	0	5,000
595.00 Miscellaneous	682	0	0	0	0
Subtotal	\$6,367	\$0	\$0	\$0	\$150,000
Capital Outlay					
955.00 Miscellaneous	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Transfers					
990.40 Advance to TIF #7-Fund 43	0	0	314,900	314,900	0
Subtotal	\$0	\$0	\$314,900	\$314,900	\$0
Total Expenditures	\$51,300	\$46,038	\$383,680	\$380,025	\$199,425
Ending Fund Balance	\$369,292	\$349,428	\$3,062	\$76,403	\$1,978

Notes and comments:

City of Oak Creek 2009 Annual Budget

Departmental Detail Information

COMMUNITY DEVELOPMENT AUTHORITY - Fund 31

200	TRAVEL/TRAINING This money is used for training of staff and members of the Community Development Authority, including participation at the ICSC RECON National Conference, an ICSC - International Council of Shopping Centers local deal making session, and one Wisconsin Economic Development Association (WEDA) conference.	\$5,000
210	EXPENSE ALLOWANCE This money is used by staff or members of the CDA in carrying out their duties to promote economic development, including expenses for business visits.	\$1,000
400	OFFICE SUPPLIES This money is used for purchasing office supplies for the CDA's activities	\$400
410	PRINTING AND COPYING This money is used for covering the cost of printing of documents generated for or by the CDA in carrying out their duties	\$200
415	POSTAGE This money is used for the cost of mailings generated by the CDA	\$200
420	DUES AND PUBLICATIONS This money is used for staff membership in the Wisconsin Economic Development Association, International Council of Shopping Centers, International Economic Development Council, Urban Land Institute, South Suburban Chamber of Commerce and Airport Gateway Business Association as well as publications for the CDA	\$1,600
425	ADVERTISING AND PROMOTIONS Advertising for promotion of the City. This is included under the consulting line item.	\$0
445	ECONOMIC DEVELOPMENT	\$0
495	MISCELLANEOUS This money is used to supplement the cost of other economic development activities being promoted by the CDA, including the preparation of a business retention survey.	\$1,000
514	CONSULTING This money is used to create and phase in a marketing plan for the City of Oak Creek, including advertising and promotions. NOTE: Any additional consulting work required in the implementation of the 27th Street Corridor and Streetscaping plans, is not included in this line item, and would be paid for under the accounts for TIF #7 (Fund 43).	\$145,000
525	OUTSIDE LEGAL SERVICES This money would be used for legal services associated with the possible creation of TIF District #8, and would be reimbursible under the TIF.	\$5,000
955	CAPITAL OUTLAY - MISCELLANEOUS	\$0
TOTAL		\$159,400

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — Park Development Escrow – Fund 32

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. In 1996 the Council established various impact fees for different types of future projects. Prior to that date the Special Revenue Fund for Park Development Escrow was collecting a \$100–\$200 assessment for each new dwelling unit constructed in the City. The funds as they are collected are allocated to an account set up for each of the different park service areas. This helps to maintain facilities where the growth is occurring. With the approval of the Park Impact fee the existing amounts already collected for each park area will be used for maintenance purposes. The impact fees will be used for park development purposes.

The City is continuing to collect bikeway fees in addition to the impact fees for every new residential unit constructed.

Fund Objectives:

To continue the use of escrow funds for any maintenance in the various parks.

Future Issues

The Wisconsin legislature has passed legislation that reduces the City's ability to collect impact fees. Although the bikeway fee is not considered an impact fee, any attempt to reduce or eliminate impact fees jeopardizes the bikeway fee.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Park Development Escrow - Fund 32					
Beginning Fund Balance	\$422,195	\$450,765	\$423,765	\$448,958	\$465,458
REVENUES					
State/County Grants & Aids					
328.00 State of Wisconsin-Bikeway	6,084	0	0	0	0
Subtotal	\$6,084	\$0	\$0	\$0	\$0
Commercial Revenues					
342.83 Bikeway Escrow Fees	5,900	3,900	4,000	5,000	5,000
360.00 Interest Income	21,110	22,641	10,000	11,500	10,000
Subtotal	\$27,010	\$26,541	\$14,000	\$16,500	\$15,000
Total Revenues	\$33,094	\$26,541	\$14,000	\$16,500	\$15,000
Total Revenues Available	\$455,289	\$477,306	\$437,765	\$465,458	\$480,458
EXPENDITURES					
Interfund Transfers					
992.40 To 2005 CIP # 40	0	0	0	0	0
993.40 To 2006 CIP # 40	4,524	0	0	0	0
994.40 To 2007 CIP #40	0	28,348	0	0	0
Subtotal	\$4,524	\$28,348	\$0	\$0	\$0
Total Expenditures	\$4,524	\$28,348	\$0	\$0	\$0
Ending Fund Balance	\$450,765	\$448,958	\$437,765	\$465,458	\$480,458

Notes and comments:

No new funds are being added to the park escrow accounts. A decrease in the account balance means the funds are being used and an increase is the interest income being added.

New developments are contributing new payments into the Bikeway account.

See the next page for the account balances.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Escrow Fee Account Balances	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
<i>Neighborhood Parks</i>					
Carrollton Estates	4,011	4,217	0	4,300	4,500
Carrollville	14,804	15,561	16,100	16,100	16,500
Forest Hill	18,172	0	0	0	0
Greenwood	11,103	11,671	11,900	12,000	12,158
Manor Marquette	8,058	1,280	0	1,300	1,400
Meadowview	17,556	18,454	9,800	19,000	19,200
Oak Creek Manor	49,910	52,463	53,000	55,000	56,000
Oak Leaf	7,095	7,458	7,750	8,000	8,100
Oak Park	5,086	2,833	5,500	3,500	3,100
Oak View	18,911	19,879	20,500	21,000	22,000
Oakwood Manor	3,737	3,928	4,000	4,500	4,700
Prairie View	4,086	4,296	4,500	4,500	4,700
South Hills	5,919	6,221	0	6,315	6,600
Woodnoll	2,336	2,455	0	2,500	2,600
Woodridge	3,446	3,622	0	3,700	3,900
Subtotal	\$174,230	\$154,338	\$133,050	\$161,715	\$165,458
Bikeway	276,535	294,620	304,715	303,743	315,000
Subtotal	\$276,535	\$294,620	\$304,715	\$303,743	\$315,000
Total	\$450,765	\$448,958	\$437,765	\$465,458	\$480,458

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — Low-Income Loan Program – Fund 33

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for the Low Income Loan Program was created in 1985 when the Council authorized the use of 1983 Emergency Jobs Bill funds for the payment of sanitary sewer assessments within the framework of a low interest loan program. This program was also expanded in 1985 into a Home Improvement Loan Program using some of the City's annual CDBG allocation. In 2004, the City turned the administration of any new loans back to Milwaukee County. The City will continue to collect payments for all outstanding loans and forward the funds to Milwaukee County until all current outstanding loans are accounted for.

Fund Objectives:

To monitor and administer the current outstanding loan balances until their completion.

Future Issues

None.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Special Revenue Fund - Low Income Loan Program - Fund 33					
Beginning Fund Balance	\$7,773	\$7,773	\$8,498	\$7,773	\$7,773
REVENUES					
Intergovernment					
327.00 County CDBG Reimbursement	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Commercial Revenues					
360.20 Loan Repayments - Interest	963	797	500	700	500
360.40 Late Fees on Low Income Loans	47	27	0	20	0
360.50 Principal Payments - Low Income	19,203	9,398	4,250	4,000	3,700
Subtotal	\$20,213	\$10,222	\$4,750	\$4,720	\$4,200
Total Revenues	\$20,213	\$10,222	\$4,750	\$4,720	\$4,200
Total Revenues Available	\$27,986	\$17,995	\$13,248	\$12,493	\$11,973
EXPENDITURES					
Miscellaneous					
580.00 Low Income Loans Made	0	0	0	0	0
595.00 Miscellaneous County Payments	20,213	10,222	4,750	4,720	4,200
Subtotal	\$20,213	\$10,222	\$4,750	\$4,720	\$4,200
Total Expenditures	\$20,213	\$10,222	\$4,750	\$4,720	\$4,200
Ending Fund Balance	\$7,773	\$7,773	\$8,498	\$7,773	\$7,773

Notes and comments:

No new loans will be made in the future. This program has been returned to Milwaukee County and the City will continue to collect the current outstanding balances for Milwaukee County until all the six outstanding loans have been repaid.

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — Development Agreement Future Improvements – Fund 34

Fund Description:

The City controls all development through the use of development agreements. These agreements set forth the terms and conditions under which the particular development will occur. Items such as sidewalks, streets, trees, streetlights, site grading and storm water are some of the aspects of the development that are controlled. Some of the individual items for a project are not installed when the project is originally completed. For one reason or another that particular improvement is delayed for some period of time. For example, streets are not paved with their final coat of asphalt until 75% of the lots are built upon. Another example is where a project abuts an existing street that will have major improvements done to it at some date in the future. Rather than assessing the property owners for those improvements in the future the developer sets aside an agreed amount now to cover the future costs. Developers also escrow funds at the time of final plat approval to guarantee the remaining improvements will be completed. These funds are used to pay for the final improvements or refunded to the Developer when the Developer is released by Council from their agreement.

Fund Objectives:

This fund reflects the creation of an escrow fund to track the future improvements for developments. The amount in the fund balance will vary based on completion of developments and return of unused escrow deposits. There still remain escrow amounts from other projects for abutting main streets that need to be resolved in the future when the improvements are installed.

Future Issues

None at this time.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Development Future Improvements - Fund 34					
Beginning Fund Balance	\$736,986	\$872,853	\$677,943	\$858,980	\$837,830
REVENUES					
Commercial Revenues					
342.84 Developer Future Impvmt Fees	351,005	212,882	0	79,600	0
360.00 Interest Income	30,642	29,607	15,000	19,000	15,000
Subtotal	\$381,647	\$242,489	\$15,000	\$98,600	\$15,000
Total Revenues	\$381,647	\$242,489	\$15,000	\$98,600	\$15,000
Total Revenues Available	\$1,118,633	\$1,115,342	\$692,943	\$957,580	\$852,830
EXPENDITURES					
Other Services					
560.00 Refunds	201,903	238,242	0	90,200	0
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$201,903	\$238,242	\$0	\$90,200	\$0
Transfers					
990.40 To CIP # 40	0	0	0	29,500	0
990.41 To Developer Agreement # 41	43,877	18,120	0	50	0
Subtotal	\$43,877	\$18,120	\$0	\$29,550	\$0
Total Expenditures	\$245,780	\$256,362	\$0	\$119,750	\$0
Ending Fund Balance	\$872,853	\$858,980	\$692,943	\$837,830	\$852,830

Notes and comments:

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — Impact Fee Escrow – Fund 35

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The Special Revenue Fund for Impact Fee Escrow is used to collect the various amounts assessed for each new dwelling unit constructed in the City. Impact fees are to be collected for neighborhood parks, community parks, library, fire, and police facilities.

Fund Objectives:

The City created five impact fees in 1996, and added a sixth, for Parks Administration and Maintenance, in 2001. Each type of improvement attributable to new growth can be covered by an impact fee and, under the original state regulations, were to be accomplished over a fifteen-year period. The state legislature changed the rules in 2006, and placed restrictions on the manner of collection of fees and shortened the duration in which to expend funds to seven years. In 2008 the Council entered into an agreement with Ruckert-Mielke to assist with updating the City's impact fees. We are currently in the process of reevaluating the impact fees and it was determined that the Park and Recreation Administrative and Maintenance Facilities impact fee had to be discontinued based on state legislation and refunds need to be made for the collections made in the last two years.

Neighborhood Parks

The acquisition and/or development of fifteen neighborhood parks scattered throughout the City. The percentage of these improvements attributable to new growth varies among the various neighborhoods, which results in different impact fees. The Five Year Parks and Open Space Plan was updated and approved in May of 2008.

Community Parks

The acquisition of a second community park (similar in size and purpose to Abendschein Park), plus the development of that second park, as well as the further development of facilities at Abendschein Park. All of the new park costs, plus a percentage of the work at Abendschein Park is attributable to new growth. The Abendschein Park Master Plan was updated and approved in May of 2008.

Library Facilities

The original intent was for the construction of a 12,550 square foot addition to the existing building with 65% of the area and costs being attributable to new growth. Subsequently, the city began the study of remodeling or replacing the Library building along with the other City Hall complex structures, with the percentage attributable to new growth to be determined. There was \$865,000 available for the Library facilities at the end of 2007, with approximately \$32,000 expected collections in 2008. In the fall of 2007, an Ad Hoc Joint Library Investigative Committee was formed with two library employees, one Library Board member and one Library patron to investigate the options with a MATC committee headed by Jeff Jackson, to form a joint library. This was determined to not be an option for the City at this time.

Fire Facilities

The City substantially completed the construction of Fire Station #3 at the end of 2000. There were still some items that required retainage at the end of 2001 which pushed the final payment into 2003. The Council made the determination in 2001 not to actively attempt to sell the portion of the site fronting on Rawson Avenue, which resulted in \$225,000 being transferred from the Economic Development Fund. To date, \$102,500 has been transferred back to the Economic Development Fund and \$20,000 is budgeted for 2009, leaving a balance of \$102,500 to be repaid at the end of 2009. The new Impact Fee legislation allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed.

Police Facilities

The 2001 Budget funded the design of the new Police Station with construction to start early in 2003. Impact fees were available at the time the project was constructed and were used for debt. \$60,000 of the fee is budgeted for Police Station debt in 2009. The new Impact Fee legislation, passed by the state in 2006, allows the City to continue to collect impact fees for ten years, as long as the amount collected does not exceed the parameters as originally established considering the final cost of the project when it was constructed. The fees collected will continue to be used for debt.

City of Oak Creek 2009 Annual Budget

Park Administration and Maintenance Facilities

The purpose for this impact fee was for facilities related to administration and maintenance needs generated by new growth. Collection of this impact fee was discontinued in 2008 per Ordinance #2503 because of the amended Wisconsin Impact Fee Statute. There is a current balance of \$627,000 and a large portion will be used for the street garage project and the balance will be refunded to property owners who previously paid after the effective date of the state legislation.

Future Issues

In 2008 the Council authorized an agreement with Ruckert-Mielke, Inc. to assist with updating the City's impact fees. The current impact fees have not been evaluated and revised since 2001. In 2006 and 2007, the Wisconsin Impact Fee statute was amended through Acts 203, 477 and 44. Staff is currently working with Ruckert-Mielke to adjust the impact fees for the City and amend the City's impact fee ordinance to be consistent with the current impact fee law, Wisconsin Statutes 66.0617.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Impact Fee Escrow -- Fund 35					
Beginning Fund Balance	\$3,141,966	\$3,302,769	\$3,500,269	\$3,488,708	\$3,189,908
REVENUES					
Commercial Revenues					
342.82 Neighborhood Park Impact Fees	62,539	63,891	50,000	60,000	40,000
342.83 Community Park Impact Fees	30,847	29,364	30,000	35,000	30,000
342.84 Fire Impact Fees	21,609	20,806	20,000	20,000	20,000
342.85 Library Impact Fees	25,937	24,698	25,000	32,000	30,000
342.87 Police Impact Fees	72,458	68,332	70,000	55,000	45,000
342.88 Park Building Impact Fees	40,789	38,544	45,000	31,200	0
360.00 Interest Income	158,973	176,913	100,000	95,000	80,000
Subtotal	\$413,152	\$422,548	\$340,000	\$328,200	\$245,000
Total Revenues	\$413,152	\$422,548	\$340,000	\$328,200	\$245,000
Total Revenues Available	\$3,555,118	\$3,725,317	\$3,840,269	\$3,816,908	\$3,434,908
EXPENDITURES					
Capital Outlay					
955.00 Miscellaneous	38,547	8,949	0	7,000	0
Subtotal	\$38,547	\$8,949	\$0	\$7,000	\$0
Interfund Transfers					
995.40 To 2006 CIP #40	38,802	0	0	0	0
996.40 To 2007 CIP #40	0	105,160	0	500,000	0
990.49 To Police Station Debt #29	100,000	115,000	100,000	100,000	60,000
992.40 To Economic Dev #31	75,000	7,500	20,000	20,000	20,000
Subtotal	\$213,802	\$227,660	\$120,000	\$620,000	\$80,000
Total Expenditures	\$252,349	\$236,609	\$120,000	\$627,000	\$80,000
Ending Fund Balance	\$3,302,769	\$3,488,708	\$3,720,269	\$3,189,908	\$3,354,908

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
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Notes and comments:

Interest income is allocated to the individual impact fee accounts.

Impact Fee Account Balances	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
<i>Facilities</i>					
Fire Station	9,219	23,194	10,000	20,000	30,000
Library	799,785	865,648	920,000	910,000	970,000
Community Park	824,881	896,581	930,000	930,000	985,000
Police Station	131,047	94,945	60,000	55,000	60,000
Park Buildings Building	529,657	596,428	625,000	157,200	130,000
Subtotal	\$2,294,589	\$2,476,796	\$2,545,000	\$2,072,200	\$2,175,000

Impact Fee Account Balances	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
<i>Neighborhood Parks</i>					
Carollton Estates	6,736	7,282	7,969	8,000	9,000
Carrollville	31,087	39,214	42,000	55,000	58,000
Cedar Hills	9,482	23,760	27,000	26,000	28,000
Chapel Hills	72,394	20,856	86,000	21,000	23,000
Edgewood	0	0	0	0	0
Forest Hill	30,608	945	0	235	300
Greenwood	38,833	40,820	46,000	43,000	45,000
Lakeview	4,193	4,407	4,600	800	900
Manor Marquette	3,823	0	4,200	0	0
Meadowview	217,944	234,650	250,000	245,000	265,708
Oak Creek Manor	116,871	122,859	135,000	130,000	133,000
Oak Leaf	0	0	0	0	0
Oak Park	0	423	0	850	1,000
Oak View	47,316	64,179	75,000	75,000	85,000
Oakwood Manor	5,224	5,492	6,500	6,000	6,500
Prairie View	42,453	55,472	62,000	75,000	77,000
Shepard Hills	32,408	34,066	42,000	37,000	39,000
South Hills	0	997	0	2,000	2,500
Willow Heights	12,337	2,807	16,000	3,000	3,500
Woodnoll	90,708	95,348	105,000	104,823	107,000
Woodridge	245,763	258,335	266,000	285,000	295,500
Subtotal	\$1,008,180	\$1,011,912	\$1,175,269	\$1,117,708	\$1,179,908
Impact Fee Total	\$3,302,769	\$3,488,708	\$3,720,269	\$3,189,908	\$3,354,908

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
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The table below shows the combined balances for each of the neighbor hood parks.

Impact Fee and Park Escrow Combined Balances	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
<i>Neighborhood Parks</i>					
Carollton Estates	10,747	11,499	7,969	12,300	13,500
Carrollville	45,891	54,775	58,100	71,100	74,500
Cedar Hills	9,482	23,760	27,000	26,000	28,000
Chapel Hills	72,394	20,856	86,000	21,000	23,000
Edgewood	0	0	0	0	0
Forest Hill	48,780	945	0	235	300
Greenwood	49,936	52,491	57,900	55,000	57,158
Lakeview	4,193	4,407	4,600	800	900
Manor Marquette	11,881	1,280	4,200	1,300	1,400
Meadowview	235,500	253,104	259,800	264,000	284,908
Oak Creek Manor	166,781	175,322	188,000	185,000	189,000
Oak Leaf	7,095	7,458	7,750	8,000	8,100
Oak Park	5,086	3,256	5,500	4,350	4,100
Oak View	66,227	84,058	95,500	96,000	107,000
Oakwood Manor	8,961	9,420	10,500	10,500	11,200
Prairie View	46,539	59,768	66,500	79,500	81,700
Shepard Hills	32,408	34,066	42,000	37,000	39,000
South Hills	5,919	7,218	0	8,315	9,100
Willow Heights	12,337	2,807	16,000	3,000	3,500
Woodnoll	93,044	97,803	105,000	107,323	109,600
Woodridge	249,209	261,957	266,000	288,700	299,400
Total Combined	\$1,182,410	\$1,166,250	\$1,308,319	\$1,279,423	\$1,345,366

City of Oak Creek 2009 Annual Budget

Fund Name: Health Insurance Fund – Fund 36

Fund Description:

Internal Service funds are used to account for resources legally restricted to expenditures for a specific purpose. The Health Insurance Fund is a special revenue fund to pay for all medical claims under the self-funded program currently managed by Midwest Security Administrators (MSA) and various retiree benefits. The Self Funded Plan covers employees and retirees for a total of 500+ lives. The departments are charged their respective costs at the beginning of the year. The over 65 retiree program is a medicare supplemental premium based program handled by Benistar. Any unexpended funds remain with the fund to level out future price increases. The fund balance is also in place to cover the payout tail if the City ever changes programs.

Assuming that the City continues to fund the programs at the recommended levels in the future, the fund balance will grow slowly and help to offset “bad” years. To date, the Health Insurance Fund has been successful in keeping health care costs down and the City has not experienced the large premium increases that others have faced. The self-funding program does generate accurate records of costs specific for employees and their dependents. It is easy to talk about the self-funded program in the abstract, forgetting that the costs reflect medical care provided to employees of the City and their dependents.

The fund balance has increased every year, and at this time it is estimated that the 2008 fund balance will show a slight decrease. The actual fund balance at the end of 2007 was \$2,897,392. This has enabled the city to keep budget costs level, even though medical costs continue to increase, and at this time we are budgeting for 2009 the same level of funding as 2008. Also, now that all employees are contributing 5% of the monthly premiums, this has helped to keep costs down. In 2007 the contribution went to 10% if the employees did not participate in the health risk assessment program in 2006.

Our insurance carrier’s projection for total exposure of self funded claims for 2008 was \$5,437,058, of which the underwriters expected to spend \$4,077,794 or approximately 75%. The City’s original budget for 2008 budgeted \$3,600,000 for claims, which was under the underwriters expectations. However, the underwriters determined that the laser exposure for 2008 was \$170,000 for one high risk claim. There was a sufficient fund balance to cover the additional risks. The fund balance at the end of 2008 is estimated to be \$2,783,817, which is \$113,575 lower than the actual 2007 fund balance, but there are three months remaining in which this could change.

Fund Objectives:

1. Monitor closely the reporting and analysis provided by the providers to determine if self-funding is meeting the financial needs of the City.
2. Evaluate the other insurances that the City provides to determine if they meet the needs of the employees and retirees in a cost effective manner.
3. Meet with Burkwald & Associates when necessary to monitor the statistics and information available to make informed decisions for the future of the Health Insurance Fund.
4. Monitor and evaluate the wellness program for cost effectiveness.

Future Issues

All employees are now contributing a 5% co-payment for health insurance. For 2008 the co-payment was \$81.29 for a family plan and \$31.25 for a single plan per month. In all of the union contracts, the co-payment was increased to 10% as of 1/1/07, if the employees and spouses did not participate in a health risk assessment in 2006. The majority of employees and spouses participated in the health risk assessment and continued to pay 5%. All employees are paying a \$10/\$20/\$30 co-payment for prescriptions. The Canadian drug program has been discontinued and the City changed over to Medco Health Solutions for all employees and retirees under 65 in 2007.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Internal Services Fund - Health Insurance -- Fund 36					
Beginning Fund Balance	\$1,955,472	\$2,638,777	\$2,723,238	\$2,897,392	\$2,783,817
REVENUES					
Charges For Services					
340.20 Employee Health Co-pay	184,726	192,106	200,000	280,000	285,000
340.30 COBRA Reimbursement	7,750	10,135	1,000	2,000	1,000
340.70 Utility Charge For Insurance	417,980	467,447	400,000	480,000	500,000
340.80 Health Insurance Premiums	2,700,670	2,722,500	2,599,665	2,660,460	2,704,565
340.85 Retiree Related Charges	1,314,280	1,465,400	1,385,000	1,385,000	1,385,000
340.90 Dental Insurance Premiums	200,107	195,659	193,935	198,900	203,000
Subtotal	\$4,825,513	\$5,053,247	\$4,779,600	\$5,006,360	\$5,078,565
Commercial Revenues					
360.00 Interest Income	207,169	238,858	100,000	125,000	100,000
363.00 Over Specific Payment	189,758	468,697	0	300,000	0
363.50 Rebates	0	0	0	14,000	0
368.00 Miscellaneous Revenues	701	11,043	0	500	0
Subtotal	\$397,628	\$718,598	\$100,000	\$439,500	\$100,000
Total Revenues	\$5,223,141	\$5,771,845	\$4,879,600	\$5,445,860	\$5,178,565
Total Revenues Available	\$7,178,613	\$8,410,622	\$7,602,838	\$8,343,252	\$7,962,382
EXPENDITURES					
Direct Employee Costs					
135.00 Social Security	4,956	4,763	5,000	4,610	5,000
150.05 Actives Fixed Costs	394,043	446,062	500,000	544,000	600,000
150.10 Actives Medical	1,750,449	2,414,028	2,200,000	2,200,000	2,400,000
150.15 Actives Prescriptions	284,474	285,138	300,000	300,000	310,000
150.20 Health Waiver Incentives	56,001	57,218	60,000	55,500	60,000
150.30 Dental Waiver Incentives	3,788	5,023	5,000	4,825	5,000
155.00 Medicare Supplement	681,962	796,312	835,000	841,000	800,000
155.05 Retirees Fixed Costs	80,879	93,351	100,000	109,000	125,000
155.20 Retirees Medical/Drug (under 65)	829,453	933,437	1,100,000	1,000,000	1,200,000
155.30 Medicare Premiums	157,267	172,512	185,000	180,000	200,000
156.00 Vision Insurance Actives	13,804	14,299	15,000	15,000	15,000
170.00 Dental Actives	210,550	224,366	230,000	225,000	240,000
Subtotal	\$4,467,626	\$5,446,509	\$5,535,000	\$5,478,935	\$5,960,000
Supplies					
495.00 Miscellaneous	150	401	500	500	500
Subtotal	\$150	\$401	\$500	\$500	\$500

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Other Services					
502.00 Wellness Programs	34,471	23,861	45,000	45,000	45,000
502.10 Wellness-Fire	28,920	28,024	30,000	30,000	30,000
503.10 Plan Administration	0	0	0	0	0
525.00 Outside Legal Services	8,669	14,435	10,000	5,000	10,000
Subtotal	\$72,060	\$66,320	\$85,000	\$80,000	\$85,000
Total Expenditures	\$4,539,836	\$5,513,230	\$5,620,500	\$5,559,435	\$6,045,500
Ending Fund Balance	\$2,638,777	\$2,897,392	\$1,982,338	\$2,783,817	\$1,916,882
Fund Balance Percentage	58.1%	52.6%	35.3%	50.1%	31.7%

Notes and Comments

	2006 Actual	2007 Actual	2008 Budget	2008 Estimates	2009 Budget
PLANS					
Actives					
Self Funded Plan	2,428,966	3,145,228	3,000,000	3,044,000	3,310,000
Health Waiver Incentives	56,001	57,218	60,000	55,500	60,000
Dental Waiver Incentives	3,788	5,023	5,000	4,825	5,000
Vision	13,804	14,299	15,000	15,000	15,000
Dental	210,550	224,366	230,000	225,000	240,000
Subtotal	\$2,713,109	\$3,446,134	\$3,310,000	\$3,344,325	\$3,630,000
Retirees					
Self Funded Plan	910,332	1,026,788	1,200,000	1,109,000	1,325,000
Social Security	4,956	4,763	5,000	4,610	5,000
Medicare Supplement	681,962	796,312	835,000	841,000	800,000
Medicare Premiums	157,267	172,512	185,000	180,000	200,000
Subtotal	\$1,754,517	\$2,000,375	\$2,225,000	\$2,134,610	\$2,330,000
Other Administrative Costs	72,210	66,721	85,500	80,500	85,500
Total	\$4,539,836	\$5,513,230	\$5,620,500	\$5,559,435	\$6,045,500
Percentage Change	-10.88%	21.44%	1.95%	-1.09%	8.74%
Cost Allocation by Type					
Self Funded	3,609,637	4,458,623	4,495,000	4,438,325	4,940,000
Insured	695,766	810,611	850,000	856,000	815,000
Other Administrative Costs	234,433	243,996	275,500	265,110	290,500
	\$4,539,836	\$5,513,230	\$5,620,500	\$5,559,435	\$6,045,500

City of Oak Creek 2009 Annual Budget

Fund Name: Special Revenue — EMS – Fund 37

Fund Description:

Special Revenue funds are used to account for resources legally restricted to expenditures for a specific purpose. The EMS-fund (formerly called Paramedic Rescue) was created in 1999 to account for the revenues and expenditures of the emergency medical service. By early 2000, the City was providing paramedic (advanced life support) service to supplement the ambulance (basic life support) service. This change forced a change in the billing procedures for all BLS services as well. The increase in revenues was attributable to the rate increase and the contract with the County's collection agency to provide bill collection services for all ALS and BLS services. By the end of 2000, the bill collection service was running extremely well and still is. In the past paramedic (ALS) services have been provided by the City of South Milwaukee under a contract with Milwaukee County.

Program Description:

Through Emergency Medical Services the preservation of human life is the primary responsibility of the fire department at fires and other emergencies, which include traffic accidents, train wrecks, aircraft crashes, floods, windstorms and hazardous materials emergencies. Disaster planning is done in anticipation of large scale emergencies, which may require response of personnel and equipment from surrounding communities. Goals and Objectives are addressed in Fire Service, Department 65.

Future Issues

At this time it appears that Milwaukee County will continue the ALS program and a contract is pending for 2009. If a contract is not signed, the City and the County can extend their current agreement another year and everything will remain status quo for 2009. For 2008, the City should receive 9.1061% of the Milwaukee County \$3,000,000 Supplemental EMS Fund, which should be approximately \$273,183. The ICC and Milwaukee County continue to discuss changes in the program. Changes may have a significant impact on our operations and staff continues to monitor this issue closely.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Emergency Medical Services -- Fund 37					
Beginning Fund Balance	\$228,587	\$312,804	\$338,894	\$486,804	\$355,389
REVENUES					
Taxes					
300.00 General Property	3,195,000	3,195,000	3,195,000	3,195,000	3,195,000
Subtotal	\$3,195,000	\$3,195,000	\$3,195,000	\$3,195,000	\$3,195,000
State/County Grants & Aids					
327.00 County & Misc. Grants	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Charges for Service					
349.00 Miscellaneous Charges for Service	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Public Health & Safety					
351.00 Ambulance BLS	391,918	389,260	415,000	500,000	450,000
351.10 Ambulance ALS	499,321	713,272	515,000	700,000	700,000
Subtotal	\$891,239	\$1,102,532	\$930,000	\$1,200,000	\$1,150,000
Commercial Revenue					
360.00 Interest on Investments	54,666	65,403	15,000	30,000	25,000
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$54,666	\$65,403	\$15,000	\$30,000	\$25,000
Total Revenues	\$4,140,905	\$4,362,935	\$4,140,000	\$4,425,000	\$4,370,000
Total Revenues Available	\$4,369,492	\$4,675,739	\$4,478,894	\$4,911,804	\$4,725,389
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	2,261,500	2,313,861	2,486,415	2,450,000	2,565,145
105.00 Salaries, Part Time	0	12,533	13,015	14,800	17,385
110.00 Salaries, Overtime	136,894	180,961	180,400	246,000	203,330
115.00 Salaries, Holiday Pay	17,441	20,593	26,750	26,750	25,235
120.00 Special Pay Allowances	48,641	51,487	55,080	55,080	56,640
125.00 Car Allowance	4,853	4,980	4,690	5,065	3,670
130.00 Retirement	468,862	504,911	544,480	547,000	558,010
135.00 Social Security	186,863	193,393	211,440	211,440	219,165
150.00 Insurance, Active Employees	526,289	509,715	499,000	499,000	508,685
160.00 Insurance, Work Comp	112,631	105,480	103,395	111,050	96,620
165.00 Insurance, Disability	9,265	9,202	9,390	8,850	8,980
170.00 Insurance, Dental	36,741	34,210	35,265	35,265	36,920
175.00 Insurance, Group Life	2,537	2,829	3,195	3,340	3,205
180.00 Longevity	3,573	3,792	4,065	3,210	3,630
185.00 Section 125 Administration	546	612	610	695	610
Subtotal	\$3,816,636	\$3,948,559	\$4,177,190	\$4,217,545	\$4,307,230

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Indirect Employee					
200.00 Travel/Training	7,360	7,471	8,890	8,890	9,630
205.00 Recruitmnt/Testng/Physicals	6,914	4,273	1,925	4,240	1,780
210.00 Expense Allowance	532	131	340	740	445
215.00 Uniforms and Clothing	34,977	25,092	36,530	36,530	36,525
220.00 Tuition Reimbursement	8,082	8,598	18,525	14,820	18,895
Subtotal	\$57,865	\$45,565	\$66,210	\$65,220	\$67,275
Utility Costs					
300.00 Electricity	0	0	18,050	18,050	19,855
300.01 Electricity Station #1	4,771	4,684	0	0	0
300.02 Electricity Station #2	4,050	3,750	0	0	0
300.03 Electricity Station #3	8,417	8,362	0	0	0
305.00 Water and Sewer	0	0	2,375	2,375	2,520
305.01 Water and Sewer Station #1	617	717	0	0	0
305.02 Water and Sewer Station #2	388	395	0	0	0
305.03 Water and Sewer Station #3	868	857	0	0	0
310.00 Natural Gas	0	0	20,425	20,425	22,465
310.01 Natural Gas Station #1	4,001	4,258	0	0	0
310.02 Natural Gas Station #2	4,275	4,875	0	0	0
310.03 Natural Gas Station #3	7,564	7,606	0	0	0
315.00 Telephone	5,699	3,838	5,700	5,700	7,125
315.01 Telephone Station #1	0	0	0	0	0
315.02 Telephone Station #2	185	200	0	0	0
315.03 Telephone Station #3	1,549	1,667	0	0	0
Subtotal	\$42,384	\$41,209	\$46,550	\$46,550	\$51,965
Supplies					
400.00 Office Supplies	1,454	1,351	1,570	1,570	1,570
410.00 Printing and Copying	347	547	665	665	665
415.00 Postage	104	199	240	240	235
420.00 Dues and Publications	1,081	1,058	1,090	1,090	1,095
425.00 Advertising and Promotions	171	0	95	95	95
427.00 Fire Prevention	1,542	0	0	0	0
430.00 Housekeeping	222	413	475	475	475
430.01 Housekeeping Station #1	0	0	0	0	0
430.02 Housekeeping Station #2	0	0	0	0	0
430.03 Housekeeping Station #3	0	0	0	0	0
440.00 Medical and Safety	22,836	25,749	28,025	28,025	28,025
460.00 Minor Equipment	1,355	2,032	4,230	4,230	4,230
470.00 Audio Visual/Photo Supplies	332	131	380	380	380
495.00 Miscellaneous	68	85	145	145	140
Subtotal	\$29,512	\$31,565	\$36,915	\$36,915	\$36,910
Other Services					
523.00 Paramedic Service Fee	32,497	52,005	70,000	72,000	84,000
525.00 Outside Legal Services	19,942	11,853	14,820	33,345	14,820
Subtotal	\$52,439	\$63,858	\$84,820	\$105,345	\$98,820

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Maintenance					
600.00 Office Equip Maintenance	20	0	285	285	285
600.01 Office Equip Station #1	36	0	0	0	0
600.02 Office Equip Station #2	31	32	0	0	0
600.03 Office Equip Station #3	342	512	0	0	0
610.00 Radio Maintenance	5,026	4,914	5,465	5,465	5,465
610.01 Radio Maintenance Station #1	0	0	0	0	0
610.02 Radio Maintenance Station #2	0	0	0	0	0
610.03 Radio Maintenance Station #3	0	0	0	0	0
615.00 Grounds Maintenance	64	0	715	715	710
615.01 Grounds Maintenance Station #1	46	25	0	0	0
615.02 Grounds Maintenance Station #2	5	42	0	0	0
615.03 Grounds Maintenance Station #3	593	686	0	0	0
620.00 Building Maintenance	0	0	6,650	6,650	6,650
620.01 Building Maintenance Station #1	1,458	1,359	0	0	0
620.02 Building Maintenance Station #2	2,902	654	0	0	0
620.03 Building Maintenance Station #3	2,641	5,666	0	0	0
Subtotal	\$13,164	\$13,890	\$13,115	\$13,115	\$13,110
Vehicles					
700.00 Vehicle Maintenance	16,806	20,602	22,230	22,230	22,230
705.00 Equipment Maintenance	3,095	2,509	3,925	3,925	4,150
710.00 Gas/Oil/Fluids	21,691	20,848	18,525	43,720	47,425
715.00 Tires	3,096	330	1,850	1,850	1,855
Subtotal	\$44,688	\$44,289	\$46,530	\$71,725	\$75,660
Subtotal Operations	\$4,056,688	\$4,188,935	\$4,471,330	\$4,556,415	\$4,650,970
Interfund Transfers					
900.00 To CIP # 40	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$4,056,688	\$4,188,935	\$4,471,330	\$4,556,415	\$4,650,970
Ending Fund Balance	\$312,804	\$486,804	\$7,564	\$355,389	\$74,419
Fund Balance Percentage	7.7%	11.6%	0.2%	7.8%	1.6%

Notes and comments:

City of Oak Creek 2009 Annual Budget Goals and Objectives Status

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

The cost of storm water system maintenance is expensive. Besides the \$8,000,000 to \$10,000,000 needed for the identified problems, the City will have to undertake a number of ongoing maintenance projects. These projects, like street sweeping, channel debrushing, ditch cleaning and catch basin cleaning, are estimated to cost in excess of \$500,000 per year. In addition, the new DNR permit requirements have imposed a new set of administrative and engineering review requirements for all new projects. The required level of funding to meet the new permit requirements is not available in the General Fund. The City implemented a storm water management user fee in 2003 and will continue to add this fee to the property tax bill. All single family residential properties pay an annual fee of \$24.00 and condominiums pay \$12.00. All other properties, except vacant land, pay a fee based upon the Equivalent Runoff Units on their property.

2008 Fund Objectives:

With this fund, the City will continue the implementation of the comprehensive storm water plan and DNR permit requirements. The budget for 2008 includes funding for two storm water engineers to manage the complexities of the overall storm water system and three equipment operators to complete the necessary field tasks.

1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
 - 3/31/08 annual report due to DNR. **Completed 3/08.**
 - Operate illicit connection/discharge program. **Ongoing.**
 - Operate industrial/high risk runoff program. **Ongoing.**
 - Update and operate catch basin cleaning program. **Ongoing.**
 - Update and operate street sweeping program. **Ongoing.**
 - Conduct City-owned storm water structural control inspections and complete required maintenance. **Ongoing.**
 - Conduct required education/information program. **Ongoing.**
 - Update storm sewer system map including new outfalls and structural controls. **Ongoing.**
3. NR 151 compliance

City of Oak Creek 2009 Annual Budget Goals and Objectives Status

- Refine and update City-wide pollutant loading calculations by March 31,2008. **Data files updated to new program version 3/08.**
 - Develop and analyze alternatives to increase reductions from 36% to 40%. **Ongoing.**
 - 40% City-wide reduction in total suspended solids in runoff by March 10, 2013. **Ongoing.**
4. MMSD Chapter 13 compliance
- Review new development plans for City and MMSD compliance and submit to MMSD. **Ongoing.**
 - 4/30/08 annual storm water report due to MMSD. **Completed 3/08.**
5. Complete floodplain re-evaluation as authorized in the 2008 CIP. **Not authorized in 2008.**

City of Oak Creek 2009 Annual Budget Goals and Objectives

Fund Name: Special Revenue — Storm Water Utility – Fund 38

Fund Description:

The City has generally flat terrain and many areas are prone to flooding. There have been numerous studies to develop alternatives and solutions to the various problems. In 1992 the City recognized that the problem had reached the point where a complete solution needed to be developed. In addition the State had notified the City that Oak Creek would have to obtain a permit for all of its storm water discharges. A Storm Water Master Plan Committee was formed in 1993 to retain a consultant and to guide the development of a plan. The plan was developed over a seven year period and numerous other players became involved. Now the DNR has an active role and MMSD has implemented significant new requirements controlling growth and its related run off. The Council approved the Storm Water Master Plan on December 10, 2001 and adopted a new storm water ordinance that went into effect December 12, 2002.

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1. Continue the implementation of the City's storm water management master plan.
2. NR 216 permit compliance
 - 3/31/09 annual report due to DNR.
 - Operate illicit connection/discharge program.
 - Operate industrial/high risk runoff program.
 - Update and operate catch basin cleaning program.
 - Update and operate street sweeping program.
 - Conduct City-owned storm water structural control inspections and complete required maintenance.
 - Conduct required education/information program.
 - Update storm sewer system map including new outfalls and structural controls.
3. NR 151 compliance
 - Develop and analyze alternatives to increase reductions from 36% to 40%.

City of Oak Creek 2009 Annual Budget Goals and Objectives

- 40% City-wide reduction in total suspended solids in runoff by March 10, 2013.
4. MMSD Chapter 13 compliance
- Review new development plans for City and MMSD compliance and submit to MMSD.
 - 4/30/09 annual storm water report due to MMSD.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Storm Water Utility - Fund 38					
Beginning Fund Balance	\$272,874	\$410,687	\$248,340	\$264,043	\$72,778
REVENUES					
Taxes and Assessments					
300.00 Property Tax	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Grants and Aids					
324.20 Storm Water Grant	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Charges for Services					
338.20 Storm Water Management Permit	5,100	1,200	1,500	1,200	1,500
346.50 Storm Water Fees	585,044	600,585	590,000	603,720	605,000
Subtotal	\$590,144	\$601,785	\$591,500	\$604,920	\$606,500
Commercial Revenues					
360.00 Interest Income	19,771	21,645	10,000	5,000	5,000
360.10 Interest on Storm Water Fees	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$19,771	\$21,645	\$10,000	\$5,000	\$5,000
Total Revenues	\$609,915	\$623,430	\$601,500	\$609,920	\$611,500
Total Revenues Available	\$882,789	\$1,034,117	\$849,840	\$873,963	\$684,278
EXPENDITURES					
Direct Employee Costs					
100.00 Salaries, Full Time	290,790	313,170	336,700	325,000	337,980
105.00 Salaries, Part Time	0	0	0	0	0
110.00 Salaries, Overtime	0	0	100	100	100
130.00 Retirement	30,284	36,341	34,735	34,000	35,245
135.00 Social Security	21,954	25,353	25,605	25,000	25,925
150.00 Insurance, Active Employees	59,640	62,260	60,795	60,795	61,010
160.00 Insurance, Work Comp	12,300	12,910	13,500	13,500	12,370
165.00 Insurance, Disability	1,229	1,220	1,230	1,175	1,175
170.00 Insurance, Dental	4,810	4,850	4,220	4,220	4,235
175.00 Insurance, Group Life	772	921	965	925	1,050
180.00 Longevity	720	825	855	780	800
185.00 Section 125 Administration	42	7	0	90	100
Subtotal	\$422,541	\$457,857	\$478,705	\$465,585	\$479,990
Indirect Employee					
200.00 Travel/Training	0	0	0	0	0
205.00 Recruitmnt/Testng/Physicals	0	0	0	0	0
215.00 Uniforms and Clothing	891	1,020	1,200	1,200	1,200
Subtotal	\$891	\$1,020	\$1,200	\$1,200	\$1,200

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Utility Costs					
315.00 Telephone	12	0	0	0	0
Subtotal	\$12	\$0	\$0	\$0	\$0
Supplies					
400.00 Office Supplies	0	0	100	50	100
440.00 Medical and Safety	124	650	500	250	500
460.00 Minor Equipment	211	565	500	1,000	500
462.00 Field Supplies	0	0	600	300	600
Subtotal	\$335	\$1,215	\$1,700	\$1,600	\$1,700
Other Services					
514.00 Consulting	0	0	3,000	1,000	5,500
520.00 Landfill Charges	0	1,819	3,000	15,000	5,000
525.00 Misc. Permits	4,000	4,000	5,000	4,000	5,000
595.00 Miscellaneous	0	0	0	0	0
Subtotal	\$4,000	\$5,819	\$11,000	\$20,000	\$15,500
Maintenance					
640.00 Street Maintenance Materials	6,077	-105	0	0	0
650.00 Storm Drainage System	24,795	34,491	35,000	20,000	35,000
Subtotal	\$30,872	\$34,386	\$35,000	\$20,000	\$35,000
Vehicles					
700.00 Vehicle Maintenance	632	805	2,500	11,000	5,000
705.00 Equipment Maintenance	2,657	7,850	3,000	10,000	10,000
710.00 Gas/Oil/Fluids	4,052	8,986	11,500	20,000	22,000
715.00 Tires	6,110	2,136	3,600	1,800	3,600
Subtotal	\$13,451	\$19,777	\$20,600	\$42,800	\$40,600
Subtotal Operations	\$472,102	\$520,074	\$548,205	\$551,185	\$573,990
Interfund Transfers					
900.00 To CIP #40	0	250,000	250,000	250,000	100,000
Subtotal	\$0	\$250,000	\$250,000	\$250,000	\$100,000
Total Expenditures	\$472,102	\$770,074	\$798,205	\$801,185	\$673,990
Ending Fund Balance	\$410,687	\$264,043	\$51,635	\$72,778	\$10,288
Fund Balance Percentage	87.0%	34.3%	6.5%	9.1%	1.5%

City of Oak Creek 2009 Annual Budget

Fund Name: Asset Forfeiture — Special Revenue – Fund 39

Fund Description:

This fund accounts for the funds under the control of the Chief of Police obtained under the DEA and other asset forfeiture programs.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Special Revenue Fund - Asset Forfeiture - Fund 39					
Beginning Fund Balance	\$12,043	\$6,670	\$15,245	\$11,099	\$5,989
REVENUES					
Commercial Revenues					
360.00 Interest Income	176	201	100	150	100
349.00 Miscellaneous	2,101	13,441	0	1,740	0
Subtotal	\$2,277	\$13,642	\$100	\$1,890	\$100
Total Revenues	\$2,277	\$13,642	\$100	\$1,890	\$100
Total Revenues Available	\$14,320	\$20,312	\$15,345	\$12,989	\$6,089
EXPENDITURES					
Other Services					
488.00 Police Special Operations	0	0	0	0	0
495.00 Miscellaneous Expense	7,650	9,213	0	7,000	0
Subtotal	\$7,650	\$9,213	\$0	\$7,000	\$0
Total Expenditures	\$7,650	\$9,213	\$0	\$7,000	\$0
Ending Fund Balance	\$6,670	\$11,099	\$15,345	\$5,989	\$6,089

Notes and comments:

City of Oak Creek 2009 Annual Budget

Fund Name: Capital Projects — General City Purposes – Fund 40

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. Starting in 1991 the City increased the General Fund departmental capital item limit to \$5,000 and started paying cash for all other capital items. The exception to that has been the borrowing for Tax Increment Financing District projects.

Each year the capital improvement program is approved by the Council as part of the budget and specific projects are created. Those projects may take several years to complete. Since capital purchasing can take a long time each year's group of projects is tracked separately. As a project is completed the difference between the budgeted amount and the actual cost is added to that year's control account. The control account for each year is used to balance estimates that are too low.

Due to the nature of public works construction projects they can easily take from 18 to 24 months to complete. All capital spending other than TIF borrowing projects are tracked through this fund. Following this page is the list of specific projects approved by the Common Council for 2009.

Fund Objectives:

1. To maintain a high level of funding of infrastructure replacement and repair.
2. To complete the work funded and approved by the Council in a timely fashion. On a quarterly basis, update the Mayor and Common Council on the status of the outstanding projects.
3. To continue to implement the record keeping system to facilitate compliance with the GASB 34 requirements.

Future Issues

The City has implemented new Government Accounting Standard Board (GASB) 34 rules regarding the costing of infrastructure replacement. Nationwide, the Board felt GASB 34 is needed because cities in general do not report the condition of their infrastructure and show how much of it is being replaced as it is completely depreciated. For example, GASB 34 would want the audit to show that if \$5,000,000 of a city's streets were completely worn out and the city was only budgeting \$750,000 to resurface them, there is a liability of \$4,250,000 that exists. For the 2004 audit, roads and sidewalks were included in the capital assets and for the 2005 audit, street lights and storm sewers were added. This completes the required infrastructure reporting and is updated every year.

As a relatively new city, most of Oak Creek's infrastructure is less than fifty years old. In addition, the City Engineer's Office and Utility Department have kept excellent records on all of the public improvements in the ground. For the 2004 audit, the Engineering Department prepared a detailed list of all the roads to comply with GASB 34 as a basis for the future. The initial requirements of the GASB 34 guidelines are followed in the Financial Statements. The City has completed the requirements of GASB 34 related to infrastructure and will continue to monitor changes and additions in the future.

For 2009, the tax levy is very low. There was a large balance remaining in the Northbranch reconstruction project that was utilized to fund 2009 projects, which allowed the tax levy to be reduced. Existing funds in unspecified storm water and control accounts have been used to fund \$1,600,000 in 2009 projects.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
City Capital Projects Fund - Fund 40					
Beginning Fund Balance	\$7,804,924	\$9,470,036	\$8,706,226	\$10,898,934	\$10,108,027
REVENUES					
Taxes and Assessments					
300.00 General Property Tax 2006	3,276,700	0	0	0	0
300.00 General Property Tax 2007	0	3,476,700	0	0	0
300.00 General Property Tax 2008	0	0	1,276,700	1,276,700	0
300.00 General Property Tax 2009	0	0	0	0	250,640
Subtotal	\$3,276,700	\$3,476,700	\$1,276,700	\$1,276,700	\$250,640
Other Intergovernmental					
328.00 State Grant	243,135	193,889	0	0	0
Subtotal	\$243,135	\$193,889	\$0	\$0	\$0
Commercial Revenues					
342.81 Developer Contributions	145,411	48,222	20,250	30,225	0
360.00 Interest Income	453,294	523,433	100,000	300,000	200,000
368.00 Miscellaneous Income	0	0	0	0	0
370.00 Debt Proceeds	0	0	8,000,000	7,000,000	0
Subtotal	\$598,705	\$571,655	\$8,120,250	\$7,330,225	\$200,000
Interfund Transfers					
390.19 From WE Energies Fund #19	1,135,000	1,200,000	1,185,000	1,185,000	1,000,000
390.30 From Special Assessments # 30	500,000	420,148	350,000	350,000	300,000
390.32 From Park Escrow # 32	4,524	7,558	0	0	0
390.35 From Impact Fee # 35	38,802	125,900	0	0	0
390.39 From Storm Water #38	0	250,000	250,000	250,000	100,000
Subtotal	\$1,678,326	\$2,003,606	\$1,785,000	\$1,785,000	\$1,400,000
Total Revenues	\$5,796,866	\$6,245,850	\$11,181,950	\$10,391,925	\$1,850,640
Total Revenues Available	\$13,601,790	\$15,715,886	\$19,888,176	\$21,290,859	\$11,958,667
EXPENDITURES					
Capital Outlay					
955.00 Projects 2006	4,131,754	0	0	0	0
955.00 Projects 2007	0	4,694,676	0	0	0
955.00 Projects 2008	0	0	12,035,825	11,035,825	0
955.00 Projects 2009	0	0	0	0	4,573,025
Subtotal	\$4,131,754	\$4,694,676	\$12,035,825	\$11,035,825	\$4,573,025
Interfund Transfers					
990.36 To Other Funds	0	122,276	0	127,007	253,750
990.20 To Economic Dev Fund #31	0	0	20,000	20,000	0
Subtotal	\$0	\$122,276	\$20,000	\$147,007	\$253,750
Total Expenditures	\$4,131,754	\$4,816,952	\$12,055,825	\$11,182,832	\$4,826,775
Ending Fund Balance	\$9,470,036	\$10,898,934	\$7,832,351	\$10,108,027	\$7,131,892

Notes and comments: For 2009 the Council redesignated \$2,922,385 from the previous years balances and control account funds to be used for the 2009 budget. The fund balance reflects that reduction and the balance of \$7,131,892 represents designated projects from previous years and control account funds.

City of Oak Creek 2009 Annual Budget

Dept	Project / Equipment Description	Other Funding 2009	Dept Manager 2009	CIP Committee Recommendation 2009	Final Council 2009	2010	2011	2012	2013	Five Year Total
GENERAL GOVERNMENT AND BUILDINGS										
Data Processing	Software - Microsoft A	0	6,000	6,000	6,000	101,000	9,000	17,000	10,000	\$42,000
Data Processing	Citywide system replacements & Hardware A	0	86,000	86,000	86,000	340,000	86,000	91,000	91,000	\$455,000
Data Processing	Wireless & Fiber Cable Network Connection C	0	230,000	0	0	60,000	60,000	60,000	60,000	\$520,000
General	Citywide evaluation updates A (C-\$5,000)	0	55,000	50,000	50,000	55,000	50,000	50,000	50,000	\$255,000
General	Election Equipment B	0	33,000	33,000	33,000	0	33,000	0	0	\$66,000
	Department Total	\$0	\$410,000	\$142,000	\$175,000	\$496,000	\$238,000	\$218,000	\$211,000	\$1,338,000
POLICE										
Police	Digital Voice Logging System C	0	30,855	0	30,855	0	0	0	0	\$30,855
Police	Tactical Headsets C	0	10,335	0	0	0	0	0	0	\$0
Police	Body Armor Replacement A	0	7,540	7,540	7,540	0	12,000	0	9,000	\$28,540
Police	SceneScope Advance RUVIS A	0	15,895	15,895	0	0	0	0	0	\$0
Police	Roof Snow Guards A	0	10,900	10,900	0	0	0	0	0	\$0
Police	Storage System Filing Carriages	0	0	0	0	0	15,000	0	0	\$15,000
Police	ERU Ballistic Vests	0	0	0	0	0	65,000	0	0	\$65,000
Police	A.E.D. Replacements	0	0	0	0	0	0	30,000	0	\$30,000
	Department Total	\$0	\$75,525	\$34,335	\$38,395	\$0	\$92,000	\$30,000	\$9,000	\$169,395
FIRE										
Fire-EM	Messaging Syst for Emergency Notification C	0	70,000	0	0	0	0	0	0	\$0
Fire	Replace Fire Gear (2nd year of 5 year plan) A	0	30,000	30,000	30,000	30,000	0	30,000	0	\$120,000
Fire	Replace Ambulance A-1 A	0	155,000	155,000	175,000	0	0	0	0	\$175,000
Fire	Video Conference for Training C	0	60,000	0	0	0	0	0	0	\$0
Fire	Replace Maverick Extrication tools	0	0	0	0	18,000	0	0	0	\$18,000
Fire	Replace Compartments-A-1 Equip Truck	0	0	0	0	50,000	0	0	0	\$50,000
Fire	Replace Defibrillators	0	0	0	0	60,000	0	0	0	\$60,000
Fire	Replace Car 3	0	0	0	0	35,000	0	0	0	\$35,000
Fire	Paint Station #3-Inside Locations	0	0	0	0	20,000	0	0	0	\$20,000
Fire	Acid Ladder Truck 1872	0	0	0	0	450,000	500,000	0	0	\$950,000
Fire	Replace Ambulance A-3	0	0	0	0	0	155,000	0	0	\$155,000
Fire	Replace Utility 2	0	0	0	0	0	75,000	0	0	\$75,000
Fire	Replace Engine Defibrillators	0	0	0	0	0	0	30,000	0	\$30,000
Fire	Add Utility Car	0	0	0	0	0	0	30,000	0	\$30,000
Fire	Replace Car 1	0	0	0	0	0	0	0	60,000	\$60,000
Fire	Replace M181	0	0	0	0	0	0	0	155,000	\$155,000
Fire	Rebuild Station #2 or add Station #4	0	0	0	0	0	0	0	5,000,000	\$5,000,000
	Department Total	\$0	\$315,000	\$185,000	\$205,000	\$663,000	\$760,000	\$90,000	\$5,215,000	\$6,933,000

City of Oak Creek 2009 Annual Budget

Dept	Project / Equipment Description	Other Funding 2009	Dept Manager 2009	CIP Committee Recommendation 2009	Final Council 2009	2010	2011	2012	2013	Five Year Total
PARKS										
Parks	Municipal Tractor B	0	136,500	0	0	0	0	0	0	\$0
Parks	New Truck C	0	100,500	0	0	0	0	0	0	\$0
Parks	New Bucket Truck B	0	92,000	50,000	0	0	0	0	0	\$50,000
Parks	Stump Grinder	0	0	0	0	40,000	0	0	0	\$40,000
Parks	Jacobson Mower 1428D-Replace #764	0	0	0	0	0	0	0	0	\$25,000
Parks	Replace truck #716-Chevy K-20	0	0	0	25,000	0	0	0	0	\$22,000
Parks	Replace Toro Mower 325D-#760	0	0	0	22,000	0	0	0	0	\$20,000
Parks	Replace truck #713-GMC	0	0	0	0	20,000	0	0	0	\$22,000
Parks	Replace John Deere Mower-1445-#766	0	0	0	0	22,000	0	0	0	\$15,000
Parks	Replace Jacobson Mower HRS111-#762	0	0	0	0	0	15,000	0	0	\$42,000
Parks	Replace Ford Auto-#706	0	0	0	0	0	0	42,000	0	\$19,000
Parks	Replace GMC Sierra Truck-#714	0	0	0	0	0	0	0	19,000	\$27,000
Parks	Replace GMC Sierra Truck-#707	0	0	0	0	0	0	27,000	0	\$25,000
Parks	Replace GMC Safari Van -#705	0	0	0	0	0	0	0	25,000	\$20,000
Parks	Toro Sprayer -#755	0	0	0	0	0	0	0	20,000	\$20,000
Parks	Department Equipment Subtotal	\$0	\$329,000	\$0	\$47,000	\$82,000	\$104,000	\$64,000	\$64,000	\$347,000
PARK DEVELOPMENT										
Parks	Environmental Corridor Acquisition C	0	100,000	0	100,000	100,000	100,000	100,000	100,000	\$400,000
Parks	Bikeway/Bridge Facilities	0	0	0	50,000	50,000	50,000	50,000	50,000	\$200,000
Parks	Oak Creek Manor/Wood Knoll Acquisit/Devel	0	0	0	470,000	0	0	0	0	\$470,000
Urban Forestry	Var districts-Planting/Removal A (C-\$25,000) (Use Balance of \$10,455 from previous yrs)	0	101,600	76,600	90,125	97,845	106,295	115,550	115,550	\$486,415
Parks	Haas Park Renovation A	0	117,030	117,030	0	0	0	0	0	\$117,030
Parks	Manor Marquette Park Renovation C	0	187,180	0	0	0	0	0	0	\$0
Parks	Woodridge Park Acquisition/Development	0	0	0	0	0	360,000	470,000	470,000	\$830,000
Parks	Willow Heights Park Renovation	0	0	0	188,000	0	0	0	0	\$188,000
Parks	Prairie View/Oakwood Manor-Acquis/Dev	0	0	0	0	360,000	470,000	0	0	\$830,000
Parks	Court Areas Recolored-Tennis/Basketball	0	0	0	50,000	0	0	0	0	\$50,000
Parks	Abentschein Comm Park-Partial Dev	0	0	0	0	850,000	0	850,000	850,000	\$1,700,000
Parks	Department Subtotal	\$0	\$505,810	\$193,630	\$948,125	\$1,457,845	\$1,086,295	\$1,585,550	\$1,585,550	\$5,271,445
BRIDGES										
Various	Department Total	\$0	\$634,810	\$193,630	\$995,125	\$1,539,845	\$1,190,295	\$1,649,550	\$1,649,550	\$5,618,445
Various	Bridge Maintenance A	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	\$100,000
Various	Subtotal	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
STORM DRAINAGE										
Future Projects	Remodel Flood Plains	0	0	0	175,000	175,000	0	0	0	\$350,000
Storm Sewer	Unspecified Storm water & Permit Activities A	100,000	250,000	100,000	150,000	150,000	150,000	150,000	150,000	\$700,000
Storm Sewer	Pueitz from RR E to Ck (Use existing funds)A	0	750,000	750,000	0	0	0	0	0	\$750,000
Storm Sewer	Pelton Dr. @Oak Creek	0	0	0	0	300,000	0	0	0	\$300,000
Storm Flow	Redirect-Parkway East (Use existing funds) A	0	250,000	250,000	0	0	0	0	0	\$250,000
Storm Flow	Subtotal (Storm Water Fund)	\$100,000	\$1,250,000	\$1,100,000	\$325,000	\$625,000	\$150,000	\$150,000	\$150,000	\$2,350,000
CONCRETE										
Replacement	Sidewalk repair, roadway base patching A	0	50,000	50,000	100,000	100,000	100,000	100,000	100,000	\$450,000
Sidewalk	Unspecified Segments A (C-\$25,000)	0	75,000	50,000	75,000	75,000	75,000	75,000	75,000	\$350,000
Sidewalk	High School Crossing-Pueitz at May/new C	0	40,000	0	0	0	0	0	0	\$0
Sidewalk	Subtotal	\$0	\$165,000	\$100,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$800,000

City of Oak Creek 2009 Annual Budget

Dept	Project / Equipment Description	Other Funding 2009	Dept Manager 2009	CIP Committee Recommendation 2009	Final Council 2009	2010	2011	2012	2013	Five Year Total
STREET LIGHTING										
Citywide	Rebuild system components A	0	100,000	100,000	100,000	250,000	250,000	250,000	250,000	\$1,100,000
Traffic Signal	Drexel and Pennsy(Share with SouthMil) A	0	200,000	200,000	200,000	0	0	0	0	\$200,000
	Subtotal	\$0	\$300,000	\$300,000	\$300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,300,000
STREET RESURFACING/RECONSTRUCTION										
Unspecified	Streets at various locations A	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$5,000,000
Drexel Ave	S 13th St to S 27th St A	300,000	500,000	500,000	1,000,000	2,500,000	0	0	0	\$4,000,000
Pennsylvania	Reconstruction-College to Rawson (1/2 S.M.) A	0	500,000	500,000	500,000	0	0	0	0	\$1,000,000
Pennsylvania Ave.	Reconstruction-Rawson to Drexel (1/2 S.M.)	0	0	0	250,000	2,000,000	1,000,000	1,000,000	1,000,000	\$4,250,000
Puetz	Reconstruction-Liberty to 13th St	0	0	0	2,000,000	0	0	0	0	\$2,000,000
Puetz	Reconstruction-Shepard to Pennsylvania	0	0	0	1,500,000	0	0	0	0	\$1,500,000
Puetz	13th St to 27th St	0	0	0	500,000	0	500,000	0	0	\$3,500,000
Shepard	Puetz to STH-100	0	0	0	0	0	500,000	0	0	\$500,000
Pennsylvania	Ryan Rd to STH-100	0	0	0	0	1,000,000	0	0	0	\$1,000,000
Drexel Ave	Drexel Ave, Interchange	0	0	0	0	0	3,800,000	0	0	\$3,800,000
	Subtotal	\$1,300,000	\$2,000,000	\$2,000,000	\$5,250,000	\$8,000,000	\$6,800,000	\$5,000,000	\$5,000,000	\$27,050,000
PUBLIC WORKS - Streets, Engineering and Inspection										
Engineering	Copier A	0	10,000	10,000	10,000	0	0	0	0	\$0
Engineering	Copier/Printer/Scanner A	0	16,000	16,000	16,000	0	0	0	0	\$0
Streets	Additional Truck A	0	115,000	115,000	115,000	0	0	0	0	\$115,000
Streets	Replace Truck #30	0	0	0	118,000	0	0	0	0	\$118,000
Streets	Replace Truck #33	0	0	0	118,000	0	0	0	0	\$118,000
Streets	Replace Truck #34 A	0	115,000	115,000	115,000	0	0	0	0	\$115,000
Streets	Replace Truck #36	0	0	0	0	118,000	0	0	0	\$118,000
Streets	Replace Truck #37	0	0	0	0	118,000	0	0	0	\$118,000
Streets	Replace Tandem Truck #38	0	0	0	0	0	150,000	0	0	\$150,000
Streets	Replace Tandem Truck #39	0	0	0	0	0	0	152,000	0	\$152,000
Streets	Replace Stake Truck #14	0	0	0	100,000	0	0	0	0	\$100,000
Streets	Replace Stake Truck #16	0	0	0	52,000	0	54,000	0	0	\$54,000
Streets	Replace Pickup Truck #12	0	0	0	0	0	0	0	0	\$0
Streets	Replace John Deere Loader #65	0	0	0	0	0	0	0	0	\$0
Streets	Replace Side-loader Garbage Truck #52	0	0	0	0	0	165,000	0	0	\$165,000
Streets	Replace Side-loader Garbage Truck #63	0	0	0	0	0	0	180,000	0	\$180,000
Streets	Replace Garbage Truck #51 Single Axle A	0	135,000	135,000	135,000	0	0	0	185,000	\$185,000
Streets	Tar Kettle	0	0	0	0	0	0	0	0	\$0
Streets	Replace Badger Excavator #60	0	0	0	0	0	0	210,000	0	\$210,000
	Subtotal	\$0	\$391,000	\$391,000	\$388,000	\$455,000	\$540,000	\$445,000	\$445,000	\$2,219,000
	Department Total	\$1,400,000	\$4,126,000	\$3,911,000	\$6,408,000	\$9,525,000	\$7,935,000	\$6,040,000	\$6,040,000	\$33,819,000
	Total	\$1,400,000	\$5,761,335	\$4,465,965	\$8,562,125	\$12,154,845	\$9,463,295	\$13,124,550	\$13,124,550	\$47,877,840

City of Oak Creek 2009 Annual Budget

Dept	Project / Equipment Description	Other Funding 2009	Dept Manager 2009	CIP Committee Recommendation 2009	Final Council 2009	2010	2011	2012	2013	Five Year Total
	Total CIP Expenses									
	OTHER FUNDS	\$1,400,000	\$5,761,335	\$4,465,965	\$4,573,025	\$8,562,125	\$12,154,845	\$9,463,295	\$13,124,550	\$47,877,840
	TRANSFER FROM FUND #38 - \$100,000		\$1,400,000	\$1,400,000	\$1,400,000					
	TRANSFER FROM FUND #30 - \$300,000									
	TRANSFER FROM FUND #19-\$1,000,000									
	EXISTING FUNDS		\$2,815,325	\$2,815,325	\$2,922,385					
	STORMWATER - \$1,000,000									
	OLD STREET TREE PROJ - \$10,455									
	CONTROL ACCOUNTS - \$600,000									
	CONTROL-NORTHBRANCH-\$1,311,930									
	TAX LEVY		\$1,762,755	\$250,640	\$250,640					
	A-HIGH PRIORITY	\$4,465,965								
	B-MEDIUM PRIORITY	261,500								
	C-LOW PRIORITY	1,033,870								
	Police	\$0	\$75,525	\$34,335	\$36,385	\$0	\$92,000	\$30,000	\$9,000	\$169,395
	General	\$0	\$410,000	\$142,000	\$175,000	\$496,000	\$238,000	\$218,000	\$211,000	\$1,338,000
	Fire	\$0	\$315,000	\$185,000	\$205,000	\$663,000	\$760,000	\$90,000	\$5,215,000	\$6,933,000
	Parks	\$0	\$834,810	\$193,630	\$243,630	\$995,125	\$1,539,845	\$1,190,295	\$1,649,550	\$5,618,445
	Public Works	\$1,400,000	\$4,126,000	\$3,911,000	\$3,911,000	\$6,408,000	\$9,525,000	\$7,935,000	\$6,040,000	\$33,819,000
		\$1,400,000	\$5,761,335	\$4,465,965	\$4,573,025	\$8,562,125	\$12,154,845	\$9,463,295	\$13,124,550	\$47,877,840

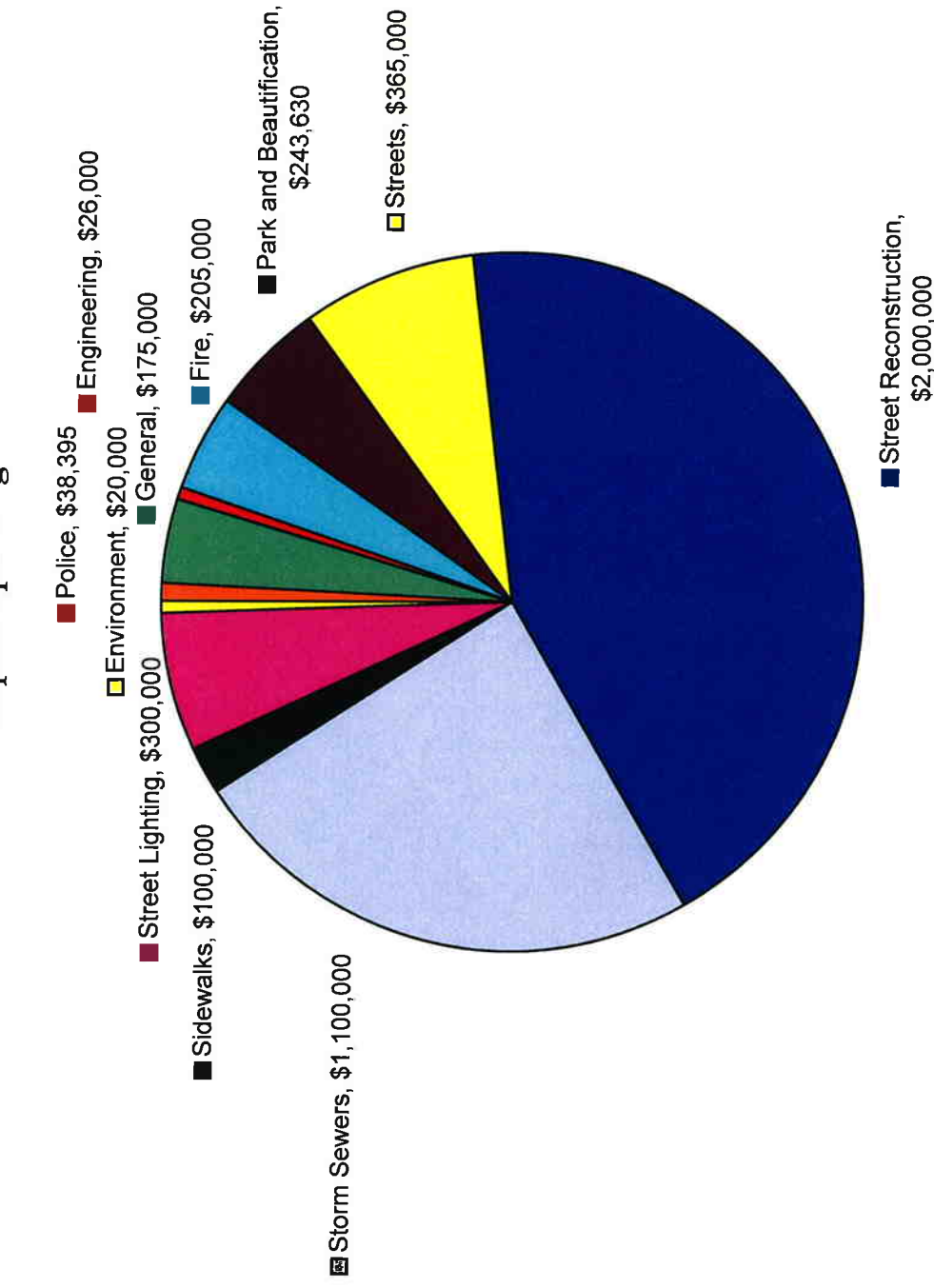
City of Oak Creek 2009 Annual Budget

Capital Spending by Major Categories

Total Spending	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	Total
Police Equipment	423,900	28,120	85,895	20,010	18,000	61,200	87,500	46,580	64,375	38,395	873,975
Police Building	0	1,205,720	10,000,000	4,505,850	200,299	0	0	0	0	0	15,911,869
General Equipment	177,600	254,000	154,200	142,000	149,000	104,000	286,000	176,000	180,600	175,000	1,798,400
General Buildings	334,000	15,000	0	0	0	42,110	800,000	0	0	0	1,191,110
Engineering	0	20,000	40,000	0	0	0	0	30,000	0	26,000	116,000
Fire Equipment	92,500	430,400	530,000	362,300	111,800	440,100	495,700	322,500	610,000	205,000	3,600,300
Fire Buildings	2,035,000	92,000	80,000	220,000	60,000	0	0	50,000	635,000	0	3,172,000
Library Equipment	0	9,415	5,700	0	0	0	0	0	0	0	15,115
Library Building	0	71,600	0	14,855	0	0	0	0	0	0	86,455
Inspection	0	122,000	0	0	0	0	0	0	0	0	122,000
Park Equipment	121,900	57,000	67,600	58,000	6,000	46,500	48,500	13,000	39,000	50,000	507,500
Park Development	438,750	550,870	505,000	628,225	224,460	362,165	874,190	1,130,430	53,850	193,630	5,021,570
Street Equipment	307,000	470,000	698,000	620,500	556,000	45,000	319,000	202,000	358,000	365,000	3,940,500
Street Building	50,000	370,000	200,000	0	58,000	372,560	950,000	0	0	0	2,000,560
Street Reconstruction	724,000	1,575,000	1,060,000	1,665,000	2,000,000	1,900,000	1,750,000	4,150,000	1,650,000	2,000,000	18,474,000
Bridges	0	40,000	299,000	0	20,000	20,000	20,000	20,000	20,000	20,000	459,000
Storm Drainage	950,000	850,000	770,000	650,000	350,000	250,000	0	250,000	250,000	1,100,000	5,420,000
Concrete Streets	100,000	100,000	100,000	100,000	150,000	100,000	0	0	0	0	650,000
Sidewalks	132,000	75,000	75,000	0	0	50,000	150,000	225,000	175,000	100,000	982,000
Street Lighting	150,000	310,000	157,500	160,000	175,000	550,000	185,000	100,000	0	300,000	2,087,500
Environment	120,000	0	0	0	0	0	0	0	0	0	140,000
Beautification	93,500	129,360	2,442,724	195,000	0	0	0	0	0	0	222,860
Subdivisions or TIF	1,900,000	3,632,822	0	0	0	0	440,000	0	0	0	8,610,546
Total CIP	\$8,150,150	\$10,428,307	\$17,330,619	\$9,341,740	\$4,078,559	\$4,343,635	\$6,405,890	\$6,715,510	\$4,035,825	\$4,573,025	75,403,260
Police	423,900	1,233,840	10,085,895	4,525,860	218,299	61,200	87,500	46,580	64,375	38,395	17,126,115
General	511,600	269,000	154,200	142,000	149,000	146,110	1,086,000	176,000	180,600	175,000	2,870,600
Engineering	0	20,000	40,000	0	0	0	0	30,000	0	26,000	180,300
Fire	2,127,500	522,400	610,000	582,300	171,800	440,100	495,700	372,500	1,245,000	205,000	5,712,075
Library	0	81,015	5,700	14,855	0	0	0	0	0	0	144,685
Inspection	0	122,000	0	0	0	0	0	0	0	0	223,000
Park and Beautification	654,150	737,230	632,600	686,225	230,460	408,665	922,690	1,143,430	92,850	243,630	4,723,840
Streets	357,000	840,000	898,000	620,500	614,000	417,560	1,269,000	202,000	358,000	365,000	4,822,350
Street Reconstruction	824,000	1,715,000	1,459,000	1,765,000	2,000,000	2,000,000	1,750,000	4,150,000	1,650,000	2,000,000	15,126,015
Storm Sewers	950,000	850,000	770,000	650,000	350,000	250,000	0	250,000	250,000	1,100,000	5,711,485
Sidewalks	132,000	75,000	75,000	0	150,000	50,000	150,000	225,000	175,000	100,000	1,000,000
Street Lighting	150,000	310,000	157,500	160,000	175,000	550,000	185,000	100,000	0	300,000	317,200
Environment	120,000	0	0	0	20,000	20,000	20,000	20,000	20,000	20,000	977,375
Subdivisions or TIF	1,900,000	3,632,822	2,442,724	195,000	0	0	440,000	0	0	0	1,154,900
Total	\$8,150,150	\$10,428,307	\$17,330,619	\$9,341,740	\$4,078,559	\$4,343,635	\$6,405,890	\$6,715,510	\$4,035,825	\$4,573,025	\$76,860,403

City of Oak Creek 2009 Annual Budget

Capital Spending



City of Oak Creek 2009 Annual Budget

Fund Name: Capital Projects — Developer Agreements – Fund 41

Fund Description:

Capital Projects funds are used to account for the purchase or construction of major capital facilities. The Capital Projects Fund for Developer Agreements is used to expend the funds for publicly installed improvements for the benefit of a private developer. For example, the installation of streets, water lines and sewers in a subdivision would be covered by a developer agreement in this fund. The City will incur costs on these projects only if over-sizing of the facilities is required that benefits the entire City. The Developers are also charged for the City's engineering and inspection services in this fund and billed when appropriate.

Fund Objectives:

1. There are no new subdivision public improvement projects scheduled for 2009 at this time.
2. To bill the developers for all engineering, administration and inspection services at least twice a year.

Future Issues

The city needs to reevaluate the hourly rates charged to developers for engineering services.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget	2008 Estimate	2009 Budget
Capital Projects Fund - Developer Agreements - Fund 41					
Beginning Fund Balance	\$13,770	-\$30,365	\$15,832	-\$31,016	\$19,384
REVENUES					
Commercial Revenues					
342.81 Developer Contributions	385,616	377,119	200,000	200,000	100,000
360.00 Interest Income	590	633	500	400	400
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$386,206	\$377,752	\$200,500	\$200,400	\$100,400
Interfund Transfers					
390.34 From Devel Agreement # 34	0	0	0	0	0
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$386,206	\$377,752	\$200,500	\$200,400	\$100,400
Total Revenues Available	\$399,976	\$347,387	\$216,332	\$169,384	\$119,784
EXPENDITURES					
Capital Outlay					
955.00 Capital Projects	430,341	378,403	200,000	150,000	100,000
Subtotal	\$430,341	\$378,403	\$200,000	\$150,000	\$100,000
Total Expenditures	\$430,341	\$378,403	\$200,000	\$150,000	\$100,000
Ending Fund Balance	-\$30,365	-\$31,016	\$16,332	\$19,384	\$19,784

Notes and comments:

City of Oak Creek 2009 Annual Budget

Fund Name: TIF #7 Capital Project Fund – Fund 43

Fund Description:

Tax Increment Financing (TIF) District No. 7 was created under the authority of Wisconsin Statute 66.46 primarily to assist expansion of the tax base by providing public and private improvements necessary to promote development. The inducement is to assist private developers in improving their properties to attract jobs to the City of Oak Creek and public improvements necessary, mainly road improvements in the area. The additions will increase the tax base and provide additional employment opportunities.

TIF District No. 7 is bounded by Drexel Avenue, Interstate 94, 27th Street and the Milwaukee County Line. The City intends that tax incremental financing (TIF) will be used to assure only quality development in this area. Quality means aesthetically pleasing, long lasting sustainable structures.

Fund Objectives:

To attract quality development to this area and work with the City of Franklin in the development of 27th Street.

Future Issues:

Monitor the tax increment for sufficient funding for development.

City of Oak Creek 2009 Annual Budget

Fund / Department	2006 Actual	2007 Actual	2008 Budget Estimate	2008 Budget Estimate	2009 Budget
Capital Projects Fund - 2007 TIF #7 - Fund 43 (S. 27th Street)					
Beginning Fund Balance	\$0	\$0	-\$93,584	-\$271,821	-\$17,921
REVENUES					
Commercial Revenues					
342.81 Developer Contributions	0	25,000	0	0	0
360.00 Interest Income	0	0	0	0	0
368.00 Miscellaneous Revenue	0	0	0	0	0
Subtotal	\$0	\$25,000	\$0	\$0	\$0
Interfund Transfers					
390.34 From Other Funds	0	0	314,900	314,900	0
Subtotal	\$0	\$0	\$314,900	\$314,900	\$0
Total Revenues	\$0	\$25,000	\$314,900	\$314,900	\$0
Total Revenues Available	\$0	\$25,000	\$221,316	\$43,079	-\$17,921
EXPENDITURES					
Capital Outlay					
955.00 TIF #7 Expenses	0	170,059	314,900	50,000	50,000
955.10 Liberty Trust	0	111,640	0	10,000	0
955.20 Campione	0	15,122	0	1,000	0
Subtotal	\$0	\$296,821	\$314,900	\$61,000	\$50,000
Subtotal	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$296,821	\$314,900	\$61,000	\$50,000
Ending Fund Balance	\$0	-\$271,821	-\$93,584	-\$17,921	-\$67,921

Notes and comments:

City of Oak Creek 2009 Annual Budget

Requested Additional Personnel

Dept. #	Department UPGRADES	POSITION	Current Cost	Additional Amount Needed	Total Annual Cost	Current Position	Personnel Committee Recommendation	Personnel Approved	Council Approved
A	43 Inf Technology	Upgrade PT Position to FT Computer Specialist	8,264	54,339	62,603	PT	Upgrade PT Hrs to 1500	27,286	27,080
B	75 Health	Upgrade PT Positions to FT PHN Nurse	63,147	22,040	85,187	(3) PT	YES	22,040	18,460
C	83 Streets	Upgrade FT Equipment Operator to Supervisor	86,690	8,433	95,123	FT	NO		
		TOTAL:	\$158,101	\$84,812	\$242,913				
		NEW							
D	65 Fire	Perm PT Clerk-Secretary (1500 hours)		17,846	17,846	New	No-Use PT Staff in Streets		
E	65 Fire	Firefighters (3) ** (Possible SAFER Grant)		233,958	233,958	New	NO		
F	65 Fire	Additional operating costs for 3 firefighters		27,936	27,936	New	NO		
		Equipment Operator		60,413	60,413	New	NO		
		TOTAL:		\$340,153	\$340,153				
		2009 PERSONNEL APPROVAL TOTAL:							
		2009 COUNCIL APPROVAL TOTAL:						\$49,326	\$ 45,540
							BUDGET ADDITIONS:		

City of Oak Creek 2009 Annual Budget

Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2009	2005	2006	2007	2008	2009
GENERAL GOVERNMENT						
Mayor	16,000	1	1	1	1	1
President of Council	8,400	1	1	1	1	1
Aldermen	7,200	5	5	5	5	5
Municipal Judge - Part Time - Elected 5/1	15,247	1	1	1	1	1
Part Time Clerical	20,000	0	0	1	1	1
<i>TOTAL FULL TIME</i>		0	0	0	0	0
BUILDING MAINTENANCE DEPARTMENT						
Building Superintendent	79,747	1	1	1	1	1
Facilities Maintenance Technician	53,007	1	1	1	1	1
Part Time Custodian	14,000	5	5	5	5	5
<i>TOTAL FULL TIME</i>		2	2	2	2	2
ADMINISTRATION						
City Administrator	108,443	1	1	1	1	1
Personnel Specialist	58,552	1	1	1	1	1
Part Time Clerical	N/A	0	0	0	0	0
<i>TOTAL FULL TIME</i>		2	2	2	2	2
DATA PROCESSING						
Information Technology Manager	85,322	1	1	1	1	1
Computer Specialist	58,151	1	1	1	1	1
GIS Coordinator	61,920	1	1	1	1	1
GIS Eng Technician	49,360	1	1	1	1	1
Part Time Intern		0	0	1	1	0
Perm Part Time Specialist	30,000	0	0	0	0	1
<i>TOTAL FULL TIME</i>		4	4	4	4	4
CITY CLERK'S OFFICE						
Clerk/Comptroller - Elected 5/1	71,153	1	1	1	1	1
Deputy Clerk	57,883	1	1	1	1	1
Accountant/Finance Manager		1	1	1	1	0
Account Clerk III		1	1	1	1	0
Secretary	42,318	1	1	1	1	1
Account Clerk II		1	1	1	1	0
Part Time Clerical		1	1	1	1	0
<i>TOTAL FULL TIME</i>		6	6	6	6	3
FINANCE DEPARTMENT						
Finance Director	79,107	0	0	0	0	1
Account Clerk III	48,635	0	0	0	0	1
Account Clerk II	46,322	0	0	0	0	1
<i>TOTAL FULL TIME</i>		0	0	0	0	3
TREASURER'S OFFICE						
Treasurer - Elected 5/1	64,900	1	1	1	1	1
Account Clerk II	44,545	1	1	1	1	1
Part Time Clerical	16,200	2	1	1	2	2
<i>TOTAL FULL TIME</i>		2	2	2	2	2
LEGAL						
City Attorney	93,000	1	1	1	1	1
Assistant City Attorney	25,851	1	1	1	1	1
<i>TOTAL FULL TIME</i>		1	1	1	1	1
ASSESSOR'S OFFICE						
Deputy Assessor	vacant	0	0	0	0	0
Assessment Technician	46,625	1	1	1	1	1
Part Time Clerk	18,150	1	1	1	1	1
<i>TOTAL FULL TIME</i>		1	1	1	1	1

City of Oak Creek 2009 Annual Budget

Budgeted Personnel Count by Classification

Classification	Salary					
	Cost-2009	2005	2006	2007	2008	2009
COMMUNITY DEVELOPMENT DEPARTMENT						
Director	82,406	1	1	1	1	1
Planner	58,552	1	1	1	1	1
Zoning Adm/Planner	53,979	0	0	1	1	1
Secretary	43,769	1	1	1	1	1
Part Time Clerical	13,400	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>3</i>	<i>3</i>	<i>4</i>	<i>4</i>	<i>4</i>
INSPECTION DIVISION						
Building Commissioner	N/A	0	0	0	0	0
Building Inspector Supervisor	69,306	0	1	1	1	1
Building Inspector	65,042	2	1	1	1	2
Plumbing Inspector	65,042	2	2	2	2	1
Electrical Inspector	65,042	1	1	1	1	1
Street Light Maintenance Electrician	65,042	1	1	1	1	1
Secretary	40,857	1	1	1	1	1
Part Time Clerical	12,700	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>
POLICE DEPARTMENT						
Police Chief	97,848	1	1	1	1	1
Captain	91,818	2	2	2	2	2
Lieutenant	79,747	4	4	4	4	4
Sergeant	70,680	5	6	6	6	6
Detective	69,108	3	4	4	4	4
Police Officer	61,703	37	41	41	41	41
Admin. Support Bureau Manager	N/A	1	1	0	0	0
Dispatch Manager	65,042	0	0	1	1	1
Court Clerk	41,858	2	2	2	2	2
Clerk Matron	41,858	3	3	3	3	3
Dispatchers	42,871	13	13	13	13	13
Dispatcher/Supervisor	51,486	0	1	1	1	1
Secretary	46,322	1	1	1	1	1
Mechanic II	56,378	1	1	1	1	1
Part Time Clerical	12,500	1	1	1	1	1
Crossing Guard	N/A	0	0	0	0	0
Part Time Police Aide	7,350	3	3	3	3	3
Part Time Custodian	15,000	3	4	4	4	4
Part Time Evidence Room Technician	12,500	1	1	1	1	1
Part Time Student	4,500	1	1	1	1	1
<i>TOTAL FULL TIME</i>		<i>73</i>	<i>80</i>	<i>80</i>	<i>80</i>	<i>80</i>
FIRE DEPARTMENT						
Chief	97,848	1	1	1	1	1
Assistant Chief	91,818	2	2	2	2	1
Battalion Chiefs	79,747	0	0	0	3	4
Commander/Captain	70,334	3	3	3	0	0
Lieutenant	66,344	6	6	6	9	9
Firefighter	60,316	36	39	39	36	36
Fire Inspector	60,316	1	1	1	1	1
Secretary	46,322	1	1	1	1	1
Part Time Clerical	5,720	0	0	0	0	1
Part Time Mechanic	17,250	0	0	1	1	1
<i>TOTAL FULL TIME</i>		<i>50</i>	<i>53</i>	<i>53</i>	<i>53</i>	<i>53</i>

City of Oak Creek 2009 Annual Budget

Budgeted Personnel Count by Classification

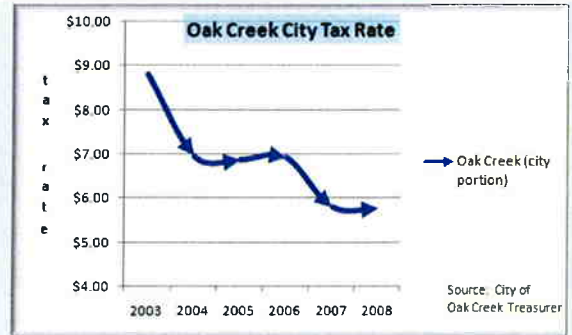
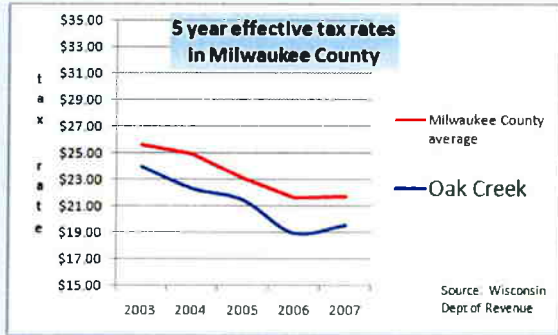
Classification	Salary					
	Cost-2009	2005	2006	2007	2008	2009
LIBRARY						
City Librarian	68,064	1	1	1	1	1
Assistant Librarian	53,770	1	1	1	1	1
Children's Librarian	47,625	1	1	1	1	1
Reference Librarian	47,625	1	1	1	1	1
Secretary/Bookkeeper	N/A	0	0	0	0	0
Library Services Asst	40,000	1	1	1	1	1
Permanent Part Time Aides	16,000	9	9	10	10	10
Permanent Part Time Reference Librarian	21,500	0	0	1	1	1
Part Time Page	5,000	5	5	5	5	5
<i>TOTAL FULL TIME</i>		<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>
HEALTH DEPARTMENT						
Health Administrator	80,340	1	1	1	1	1
Public Health Nurse Supervisor	64,000	1	1	1	1	1
Public Health Nurse	56,846	0	0	0	0	1
Registered Sanitarian	61,152	0	0	1	1	1
Secretary	43,769	1	1	1	1	1
Permanent Part Time Nurse	25,000	9	12	7	6	3
Immunization Clerk	17,000	1	1	1	1	1
Part Time Clinic Nurse	2,575	1	1	1	0	1
<i>TOTAL FULL TIME</i>		<i>3</i>	<i>3</i>	<i>4</i>	<i>4</i>	<i>5</i>
RECREATION DEPARTMENT						
Director	75,219	1	1	1	1	1
Parks Maintenance Supervisor	62,363	1	1	1	1	1
Parks Maintenance Technician	53,007	1	1	1	1	1
Parks Mechanic II	56,378	1	1	1	1	1
Secretary	46,322	1	1	1	1	1
Recreation Supervisor	54,065	1	1	1	1	1
Part Time City Forester	N/A	0	0	0	0	0
Urban Forester	55,506	1	1	1	1	1
Part Time Clerical	15,000	3	3	3	3	3
<i>TOTAL FULL TIME</i>		<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>	<i>7</i>
ENGINEERING DIVISION						
Public Works Director/City Engineer	101,774	1	1	1	1	1
Development Engineer	75,355	1	1	1	1	1
Design Engineer	78,408	2	2	2	2	2
Construction Coordinator	78,408	1	1	1	1	1
Civil Engineer	70,017	2	2	2	2	2
Senior Engineering Technician	61,920	2	2	2	2	2
Engineering Technician	47,561	2	2	1	1	1
Senior Draftsman	55,006	0	1	1	1	1
Secretary	43,769	1	1	1	1	1
Permanent Part Time Clerical	N/A	0	0	0	0	0
<i>TOTAL FULL TIME</i>		<i>12</i>	<i>13</i>	<i>12</i>	<i>12</i>	<i>12</i>
STREETS AND SOLID WASTE COLLECTION						
Superintendent	74,113	1	1	1	1	1
Street Supervisor	65,042	1	1	1	1	1
Secretary/Account Clerk III	46,322	1	1	1	1	1
Chief Mechanic	59,299	1	1	1	1	1
Mechanic I	N/A	0	0	0	0	0
Mechanic II	56,378	1	2	2	2	2
Operators	53,007	25	26	26	26	25
Permanent Part Time	18,000	0	2	2	2	2
<i>TOTAL FULL TIME</i>		<i>30</i>	<i>32</i>	<i>32</i>	<i>32</i>	<i>31</i>
Total Full Time Employment		208	221	222	222	222

Oak Creek at a Glance

www.oakcreekwi.org

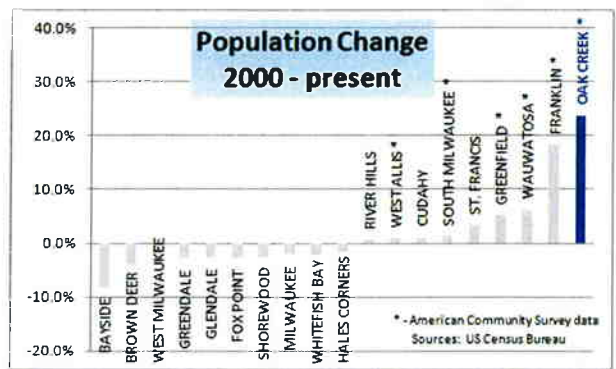
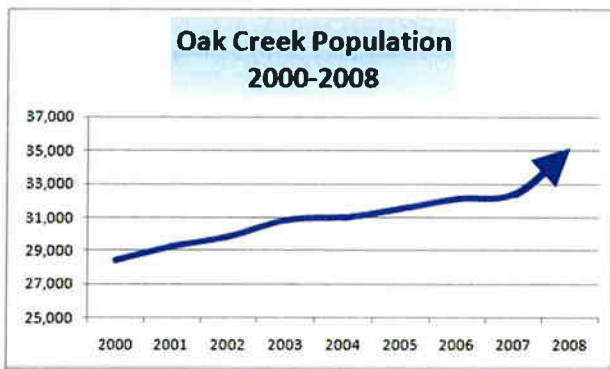
Oak Creek consistently has had one of the lowest local tax rates in Milwaukee County

FAVORABLE TAX CLIMATE



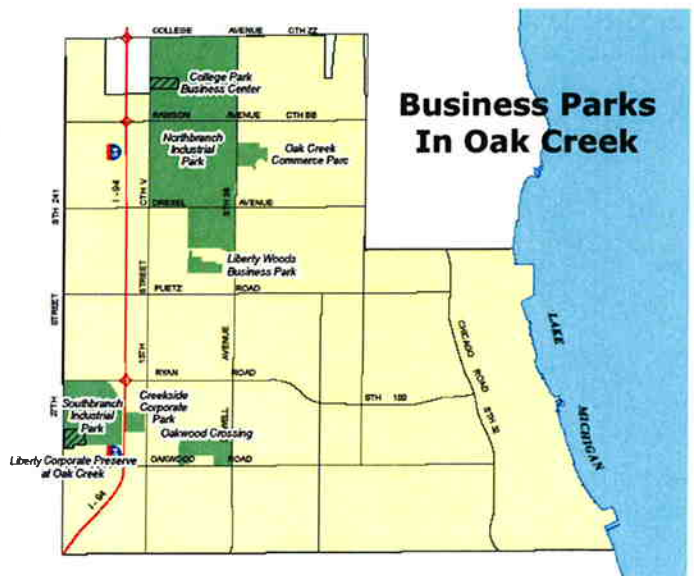
Oak Creek is the fastest growing community in Milwaukee County

GROWING COMMUNITY



BUSINESS DEVELOPMENT

- Oak Creek has four active TIF districts, and has the capacity to create more to meet the needs of your business.
- Your business will greatly benefit from all of the transportation options available in Oak Creek.
- Quick and convenient access to Mitchell International and O'Hare International airports.
- Outstanding access to the interstate highway system with 3 interchanges (and more to come).
- Access to 3 freight and passenger rail lines, including easy access to Amtrak Hiawatha service to Chicago.
- Reliable infrastructure including new We Energies power plant as well as the City's own award winning water and sewer utility.



Doug Seymour
 Director of Community Development
 8640 S. Howell Avenue
 Oak Creek, Wisconsin 53154

Phone: (414) 768-6527
 email: dseymour@oakcreekwi.org
 Website: www.oakcreekwi.org

ECONOMIC PROFILE

City of Oak Creek, WI

Population

Year	Number	Percent Change
1980	16,932	--
1990	19,513	15.2
2000	28,456	45.8
2004 (est.)	31,029	9.0

Source: U.S. Bureau of the Census, Wisconsin Department of Administration, and SEWRPC.

Housing

Year	Total Households	Percent Change
1980	5,565	--
1990	7,007	25.9
2000	11,239	60.4

Unit Information: 2000

Total Units.....	11,897
Owner Occupied.....	6,847
Median Value.....	\$139,100
Renter Occupied.....	4,392
Median Rent.....	\$704
Vacancy Rate.....	8.7%

Units Authorized by Building Permits: 2003

Total Units.....	247
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Source: U.S. Bureau of the Census and SEWRPC.

Income

2002 Per Capita Personal Income

Milwaukee County.....	\$30,456
Southeastern Wisconsin Region.....	34,014
Wisconsin.....	30,050

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

Taxes

Local Property Taxes

- Assessment Ratio: 0.9341 (2003)
- Net Rate/\$1,000: \$27.21 (2003)
- Aggregate Full Equalized Value: \$2,142,128,700 (2003)

Source: Wisconsin Department of Revenue and City of Oak Creek,

Financial

Bank One
7980 S. Howell Avenue
Telephone: (414) 768-5649

Maritime Savings Bank
111 W. Ryan Road
Telephone: (414) 571-8666

First Credit Union
2121 E. Rawson Avenue
Telephone: (414) 762-4460

Mutual Savings Bank
8780 S. Howell Avenue
Telephone: (414) 764-3400

Guaranty Bank
2201 E. Rawson Avenue
Telephone: (414) 762-4700

St. Francis Bank
125 E. Puetz Road
Telephone: (414) 486-7024

Lakeside Credit Union
150 W. Ryan Road
Telephone: (414) 764-0900

Tri-City National Bank
6400 S. 27th Street
Telephone: (414) 761-1610

M&I Marshall & Ilsley Bank
8561 S. Howell Avenue
Telephone: (414) 762-0164

Wauwatosa Savings Bank
6560 S. 27th Street
Telephone: (414) 761-1920

Transportation

Highways

- Interstate Highway 94/43 passes through the western portion of the City; Interstate Highway 894 is located 3 miles north
- State Highway 241 passes through the western portion of the City on Interstate Highway 94

Trucking

- 268 trucking establishments located in Milwaukee County

Water Transportation Facilities

- Port of Milwaukee located 10 miles north

Air Service

- General Mitchell International Airport, located adjacent to the north City limits John H. Batten Field, located 7 miles southeast
- Chicago's O'Hare Intl. Airport, located 70 miles south

Railway Service

- Union Pacific Railroad
- Canadian Pacific Railway
- Rail passenger service, provided by Amtrak, available in Milwaukee County and Sturtevant

Public Transit

- Three local routes and two freeway flyer routes operated by the Milwaukee County Transit System
- Two Park-n-Ride lots in or adjacent to the City along Interstate Highway 94
- Specialized transportation service available to the elderly and persons with disabilities through two special Milwaukee County Public transit programs
- Various intercity bus routes serve the City, and a shuttle bus runs during the morning and afternoon shift changes.

Government Services

Police and Fire

Police Department: 49 full-time personnel

Fire Department: 43 full-time personnel

Other

Oak Creek provides standard services such as street maintenance, snow removal, street lighting, a public library, and a park and recreation program. The City also has a Planning commission, a comprehensive plan, and a zoning ordinance.

Health

The Oak Creek Health Department runs two clinics each month to provide immunizations for all residents. The Department also provides health services for students of the Oak Creek-Franklin Joint School District. In addition, the City is served by a complete range of health professionals offered by the County's 18 area hospitals and over 1,000 clinics. Of special interest is the Milwaukee Regional Medical Center, a voluntary consortium of private, nonprofit, and governmental institutions dedicated to the delivery of health care, the education of health personnel, and the conduct of health-related research.

Media

Local Newspapers

- Oak Creek Pictorial, Weekly
- Milwaukee Journal Sentinel, Daily

Labor and Wages

MILWAUKEE COUNTY AVERAGE EMPLOYMENT: 2004

<u>Employment by Industry</u>	<u>Number of Persons Employed</u>	<u>Percent of Persons Employed</u>
Construction.....	12,390	2.5
Education and Health.....	121,270	24.7
Financial Activities.....	37,553	7.6
Information.....	12,423	2.5
Leisure and Hospitality.....	41,940	8.5
Manufacturing.....	64,448	13.1
Natural Resources.....	122	0.0
Other Services.....	16,002	3.3
Professional and Business Services....	73,364	14.9
Public Administration.....	22,585	4.6
Trade, Transportation, and Utilities.....	89,813	18.3
Not Assigned.....	14	0.0
Total.....	491,924	100.0

Note: Table revised July 2005.

Source: Wisconsin Department of Workforce Development, Office of Economic Advisors (Quarterly Census of Employment and Wages) and SEWRPC.

MEDIAN HOURLY WAGES FOR SELECTED OCCUPATIONS: 2003

Wage and employment estimates categorized by occupation can be found by following the link for the OEA Wage Survey located below.

Milwaukee-Waukesha MSA OEA Wage Survey
http://www.sewrpc.org/economicprofiles/milwaukee_co

MILWAUKEE-WAUKESHA MSA PROJECTED EMPLOYMENT: 2002-2012*

Employment projections categorized by occupational groups can be found by following the link of the employment projection report located below.

Milwaukee-Waukesha MSA
 OEA Employment Projection Report
http://www.sewrpc.org/economicprofiles/milwaukee_co

*Milwaukee-Waukesha MSA Includes: Milwaukee, Ozaukee, Waukesha, and Washington Counties.

MILWAUKEE COUNTY CIVILIAN LABOR FORCE: MARCH 2004

Total Civilian Labor Force.....	487,526
Employed Civilian Labor Force.....	453,950
Unemployed Civilian Labor Force.....	33,576

Major Private-Sector Employers

MANUFACTURING

Machinery Except Electrical

Columbia Grinding, Inc.
 Delphi
 Morris Material Handling
 Owens Industries
 Superior Die Set Corp.
 Zonar Corp.
 The Zierden Company

Transportation Equipment

A.A.A. Sales and Engineering, Inc.

Furniture and Fixtures

Bay View Industries, Inc.

Lumber and Wood Products

Oak Creek Wood Products

Instruments and Related Products

Seaman Nuclear Corp.
 Soderberg, Inc.

Printing and Publishing

McAdams Graphics
 Victory Graphics
 C-Graphics

Electrical and Electronic Equipment

Ademco Systems
 Eder Industries, Inc.
 Electrotek Corp.

Fabricated Metal Products

Accutec
 J.F. Cook, Inc.
 Elwood Corp.
 Flur international, inc.
 Grunau Company, Inc.
 Industrial Erecting Company, Inc.
 Metalspun Products Company, Inc.
 Mid-America Steel Drum Company, Inc.
 National Technologies, Inc.
 Prime Manufacturing Corp.
 Unlimited, Inc.

Rubber and Miscellaneous Plastics Products

Applied Plastics Company, Inc.
 Bay View Industries
 Eldorado Packaging Corp.
 Seville Flexpack Corp.

Primary Metal Industries

Milwaukee Steel Converting Corp.
 Steelwind Industries

Miscellaneous Services

Aldi Foods Distribution Center
 Franchise Food Service
 Midwest Airlines Corporate Headquarters
 Master Lock Corporate Headquarters
 Reinhart Institutional Foods
 Roadway

Chemicals and Allied Products

Air Products and Chemicals, Inc.
 Cemedine, U.S.A., Inc.
 Diedrich Technologies, Inc.
 Henkel Surface Technologies
 Hodgson Process Chemicals, Inc.
 PPG Industries, Inc.

SERVICES

Health

Damon Clinical Laboratories

Business

Barricade Flasher Service, Inc.
 Royalty Janitorial, Inc.
 United Parcel Service

Social

Children's World Learning Center
 Oak Crest Retirement Home, Inc.
 Schmidt Home
 Meadowmere – Oak Creek

Amusement and Recreation

Classic Lanes

Engineering, Research, and Management

Sigma Environmental, Inc.
 Schauer & Associates, Inc.

Source: Classified Directory of Wisconsin Manufacturers, Wisconsin Business Service Directory, City of Oak Creek, and SEWRPC.

Education

The City of Oak Creek is served by the Oak Creek-Franklin Joint School District which also serves the eastern part of the City of Franklin.

Public High School Graduates: 2003

Total Graduates.....413
Average Graduation Rate.....96.5%

Standardized Test Results: 2004

Based upon the mean scores reported in nation, Wisconsin students scored the highest in the nation on the American College Test (ACT).

2003 Average ACT Scores

Oak Creek- Franklin School District.....22.3
Wisconsin.....22.1
United States.....20.8

Source: Wisconsin Department of Public Instruction and SEWRPC.

The following post-secondary educational facilities are located within Milwaukee County:

Colleges and Universities

Alverno College, City of Milwaukee
Cardinal Stritch College, City of Glendale
Columbia College of Nursing,
City of Milwaukee
Marquette University, City of Milwaukee
Medical College of Wisconsin,
City of Wauwatosa
Milwaukee Institute of Art & Design,
City of Milwaukee
Milwaukee School of Engineering,
City of Milwaukee
Mount Mary College, City of Milwaukee
University of Wisconsin-Milwaukee,
City of Milwaukee
Wisconsin Lutheran College, City of Wauwatosa

Technical and Vocational Schools

Milwaukee Area Technical College
South Campus, City of Oak Creek

Library

The Oak Creek Library is a member of the Milwaukee County Federated Library System

Utilities

Electric Power

- We Energies
Service Information: 1-800-242-9137

Natural Gas

- We Energies
Service Information: 1-800-236-9874

Water

- Oak Creek Water Treatment Plant
Source: Lake Michigan
Pumping Capacity:
20.0 million gallons per day
Average Daily Consumption:
6.7 million gallons
Adequate Capacity for New Industry
Rate Information: Utility Manager
(414) 570-8210

Telephone

- Ameritech, Inc.
Business Service Information:
In State: 1-800-660-3000
Out of State: 1-800-447-7738

Sanitary Sewerage

- Milwaukee Metropolitan Sewerage
District: South Shore Area
Average Annual Hydraulic Loading:
100 million gallons per day
Average Hydraulic Design Capacity:
250 million gallons per day
Rate Information: Sewer Billing
(414) 272-5100

Solid Waste

- The City of Oak Creek Department of Public Works collects municipal and commercial wastes on a weekly basis and provides bi-weekly collection of recyclables.
General Information: (414) 768-6552

Industrial Sites

Industrial Parks (December 2004) Acres

Name	Total	Available	Contact Person
Northbranch Industrial Park	1,385	248	For all of the sites: Director of Community Development Telephone: (414) 768-6527
Southbranch Industrial Park	283	117	
Liberty Woods Business Park	12	8	
College Park Business Center	13	3	
Oak Creek Commerce and Industrial Park	38	33	
Creekside Corporate Center	38	38	

Local Contacts

For industrial, commercial, or business information about the City of Oak Creek contact:

- Director of Community Development
City Hall
8640 S. Howell Avenue
Oak Creek, Wisconsin 53154
Telephone: (414) 768-6527
Facsimile: (414) 768-9587
- Southeastern Wisconsin Regional
Planning Commission
P.O. Box 1607
Waukesha, Wisconsin 53187-1607
Telephone: (262) 547-6721
- President
SECUB (Chamber of Commerce)
8580 S. Howell Avenue
Oak Creek, Wisconsin 53154
Telephone: (414) 768-5845
Facsimile: (414) 768-5842
- Community Development Manager
We Energies
231 W. Michigan Street
Milwaukee, WI 53203
Telephone: (414) 221-3018
Facsimile: (414) 221-3853

This profile is one in a series of regional, county, and community profiles prepared by the Southeastern Wisconsin Regional Planning Commission in cooperation with the Regional Economic Partnership as a community service.

Revision date: December 2004

City of Oak Creek

