



Common Council Chambers
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

COMMON COUNCIL MEETING AGENDA

OCTOBER 15, 2024
7:00 P.M.

Daniel Bukiewicz - Mayor
Steven Kurkowski – 1st District
Greg Loreck – 2nd District
James Ruetz – 3rd District
Lisa Marshall – 4th District
Kenneth Gehl – 5th District
Chris Guzikowski – 6th District

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance.
3. Approval of Minutes: 10/1/24

New Business

4. **Resolution:** Consider Resolution No. 12524-101524, approving the Amendment to the Intergovernmental Agreement pursuant to Wis. Stat. §66.0301 between the City of Oak Creek and the City of South Milwaukee for Police, Ambulance and Fire Related Dispatch Services (by Committee of the Whole).

PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a motion to enter into a five-year agreement (2025-2029) with GFL Environmental Services for solid waste and recycling collection services for a combined bid amount of \$7,362,003 (by Committee of the Whole).

ENGINEERING

6. **Resolution:** Consider Resolution No. 12523-101524, authorizing recommended road improvement projects to be advertised for public bid for rehabilitation in 2025 (Various Districts).
7. **Motion:** Consider a motion to enter into a contract for grant writing services between the City of Oak Creek and MSA Professional Services, Inc. (by Committee of the Whole).

LICENSE COMMITTEE

8. **Motion:** Consider a motion to approve the various license requests as listed on the 10/15/24 License Committee Report (by Committee of the Whole).

Visit our website at www.oakcreekwi.gov for the agenda and accompanying common council reports.
This meeting will be live streamed on the City of Oak Creek YouTube page via <http://ocwi.org/livestream>.

VENDOR SUMMARY

9. **Motion:** Consider a *motion* to approve the October 9, 2024 Vendor Summary Report in the amount of \$2,492,998.68 (by Committee of the Whole).

MISCELLANEOUS

10. **Motion:** Consider a *motion* to convene into closed session pursuant to Wisconsin State Statutes Section 19.85, to discuss the following:
- a. Section 19.85(1)(e) to consider Tax Incremental District No. 13 Finance Development Agreements with F Street OCLV MF 2, LLC and F Street OCLV MF 3, LLC (Lakeshore Commons).
11. **Motion:** Consider a *motion* to reconvene into open session.
12. **Motion:** Consider a *motion* to take action, if required.

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by mail at 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



COMMON COUNCIL REPORT

Item: A Resolution Approving the Amendment to the Intergovernmental Agreement Pursuant to Wis. Stat. § 66.0301 Between the City of Oak Creek and City of South Milwaukee for Police, Ambulance, and Fire Related Dispatch Services.

Recommendation: That the Common Council adopts Resolution No. 12524-101524, A Resolution Approving the Amendment to the Intergovernmental Agreement Pursuant to Wis. Stat. § 66.0301 Between the City of Oak Creek and City of South Milwaukee for Police, Ambulance, and Fire Related Dispatch Services.

Fiscal Impact: The Amendment to the Intergovernmental Agreement (IGA) includes a one-time payment of \$70,000 to Oak Creek for dispatch services rendered in 2024.

- Critical Success Factor(s):**
- Active, Vibrant and Engaged Community
 - Financial Stability and Resiliency
 - Thoughtful Growth and Prosperous Local Economy
 - Clean, Safe & Welcoming
 - Inspired, Aligned, and Proactive City Organization
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: On December 19, 2023, the Common Council adopted Resolution No. 1246-121923, approving an Intergovernmental Agreement (IGA) to provide dispatch services to the City of South Milwaukee. The IGA was effective January 1, 2024, with dispatch services commencing on January 1, 2025.

Since the IGA’s adoption, the two parties have worked diligently to prepare the Dispatch Center to serve the City of South Milwaukee. As part of these preparations, the Dispatch Center’s vendors informed us they could not support an end-of-year transition. Therefore, the Dispatch Center will commence services to the City of South Milwaukee on December 3, 2023.

The amendment to the IGA reflects the new commencement date, as well as includes a one-time payment of \$70,000 for the Dispatch Center to provide services to the City of South Milwaukee approximately one month earlier than anticipated.

Options/Alternatives: None

Respectfully Submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared and Fiscal Review:

Maxwell Gagin, MPA
Deputy City Administrator / Finance Office

Attachments:

- Resolution No. 12524-101524
- Amendment to the Intergovernmental Agreement Pursuant to Wis. Stat. § 66.0301 Between the City of Oak Creek and City of South Milwaukee for Police, Ambulance, and Fire Related Dispatch Services

RESOLUTION NO. 12524-101524

RESOLUTION APPROVING THE AMENDMENT TO
THE INTERGOVERNMENTAL AGREEMENT PURSUANT TO WIS. STAT. § 66.0301
BETWEEN THE CITY OF OAK CREEK AND THE CITY OF SOUTH MILWAUKEE FOR
POLICE, AMBULANCE AND FIRE RELATED DISPATCH SERVICES

BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek that the Amendment to the Intergovernmental Agreement Pursuant to Wis. Stat. § 66.0301 Between the City of Oak Creek and the City of South Milwaukee for Police, Ambulance and Fire Related Dispatch Services (the “Amendment”) is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute and the City Clerk to attest to same.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th day of October, 2024.

Passed and adopted this ____ day of _____.

Common Council President Kenneth Gehl

Approved this ____ day of _____.

Mayor Daniel J. Bukiewicz

ATTEST:

Catherine A. Roeske, City Clerk

VOTE: Ayes ____ Noes ____

DRAFT AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT
PURSUANT TO WIS. STAT. § 66.0301
BETWEEN THE CITY OF OAK CREEK AND THE CITY OF SOUTH MILWAUKEE
FOR POLICE, AMBULANCE AND FIRE RELATED DISPATCH SERVICES

This Amendment to the Intergovernmental Agreement Pursuant to Wis. Stat. §66.0301 Between the City of Oak Creek and the City of South Milwaukee for Police, Ambulance and Fire Related Dispatch Services, effective January 1, 2024 (the “Agreement”), is made and entered into this _____ day of _____, 2024, by and between the City of Oak Creek and the City of South Milwaukee, each a municipal corporation organized and existing under the laws of the State of Wisconsin (collectively, the “Parties”).

The parties agree that Section 3.A. of the Agreement shall be amended to read as follows:

- A. The initial term of this Agreement shall be from January 1, 2024 to December 31, 2034, and, thereafter, it shall automatically renew for 10-year increments, unless terminated by one of the parties as herein provided. The Parties agree that the provision of dispatch services by Oak Creek to South Milwaukee will commence on or about December 3, 2024.

The Parties agree that Section 7.A. of the Agreement shall be amended to read as follows:

- A. Subject to the provisions of Section 6.A.iv., payments by South Milwaukee for the Services provided under Section 6.A. of this Agreement shall be made on or before January 15, April 15, July 15, and October 15 of each year, commensurate with the commencement of provision of dispatch services on December 3, 2024. Oak Creek shall submit to South Milwaukee quarterly invoices requiring payment of one-fourth (1/4) of South Milwaukee’s share of the annual budgeted expenses for such year. This invoice shall be submitted by mail or email to South Milwaukee no fewer than 30 days before such payment is due. Notwithstanding any other provision in this Agreement, for the initial period of December 3, 2024 through December 31, 2024, South Milwaukee agrees to pay Oak Creek the amount of \$70,000.

The Parties further agree that, except as herein amended, the terms of the Agreement shall remain in full force and effect.

CITY OF OAK CREEK

CITY OF SOUTH MILWAUKEE

By: _____
Daniel J. Bukiewicz, Mayor

By: _____
James Shelenske, Mayor

Attest: _____
Catherine A. Roeske, City Clerk

Attest: _____
Sandi Wesolowski, City Clerk

COMMON COUNCIL REPORT

Item: Five-Year Contract for Solid Waste and Recycling Collection Services

Recommendation: That the Common Council consider a motion to enter into a five-year agreement (2025-2029) with GFL Environmental Services for solid waste and recycling collection services for a combined bid amount of \$7,362,003.

Fiscal Impact: The five-year base annual costs are as follows:

2025	\$1,403,750	2028	\$1,489,238
2026	\$1,445,862	2029	\$1,533,915
2027	\$1,489,238		

The base lump sums are derived from the current household unit count of 9,549. The unit count and base lump sums will be updated quarterly in accordance with new home construction/occupancy or removals.

Critical Success Factor(s):

- Active, Vibrant, and Engaged Community
- Financial Stability and Resiliency
- Thoughtful Growth and Prosperous Local Economy
- Clean, Safe, and Welcoming
- Inspired, Aligned, and Proactive City Organization
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The current contract with GFL expires December 31, 2024. The City solicited bids for both three and five year term contracts. Proposals were received from GFL Environmental Services, LRS, and Waste Management. Please see attached for the bids tabulation.

As you can see, GFL is by far the best option financially. The other bidders only offered 5-year options and their Year 1 proposed costs are more than GFL's Year 5 amount. As you know, GFL is our current vendor and would be able to continue service seamlessly, without a learning curve or disruption of service to our residents. Additionally, their bid actually came in around \$31,000 less than the extension they proposed to the City earlier in the year, so it was definitely prudent to put the contract out for bid.

The contract not only includes residential curbside collection, but also pick up of roll-off dumpsters at the Recycling Yard and dumpsters at various City facilities, as well as landfill disposal from City-owned garbage trucks.

You will notice a significant increase in cost from 2024 to 2025. This is due to the current recycling market. The recycling portion of the contract is actually up 40.1% from 2024, while solid waste only rose 1.3%. Overall, even with the increase to Recycling, the contract still represents a good value to our customers. The cost per household unit in 2025 would be \$147 per year, or \$12.25 per month.

With the three and five year contract options, we would recommend going with the five year agreement, as it does not include any increase for Year 4. Years 2, 3 and 5 include 3% increases, respectively. This is in line with the 3% increases for years 2 and 3 of our current contract.

Options/Alternatives: N/A

Prepared and Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Reviewed:



Matthew J. Trebatoski
Director of Public Works

Fiscal Review:



Maxwell Gagin, MPA
Deputy City Administrator / Finance Officer

Attachments: Solid Waste & Recycling Collection Proposals Bid Tabulation

SOLID WASTE & RECYCLING COLLECTION PROPOSALS BID TABULATION

		Three-Year Contract				Five-Year Contract	
		<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
GFL Environmental	<i>Solid Waste</i>	\$ 978,566.00	\$ 991,200.00	\$ 1,020,936.00	\$ 1,051,564.00	\$ 1,051,564.00	\$ 1,083,111.00
	<i>Recycling</i>	\$ 294,520.00	\$ 412,550.00	\$ 424,926.00	\$ 437,674.00	\$ 437,674.00	\$ 450,804.00
		\$ 1,273,086.00	\$ 1,403,750.00	\$ 1,445,862.00	\$ 1,489,238.00	\$ 1,489,238.00	\$ 1,533,915.00
	<i>Percent change</i>		10.26%	3.00%	3.00%	0.00%	3.00%
LRS	<i>Solid Waste</i>		\$ 1,396,827.72	\$ 1,466,726.40	\$ 1,540,062.72	\$ 1,616,836.68	\$ 1,698,194.16
	<i>Recycling</i>		\$ 465,227.28	\$ 488,144.88	\$ 512,208.36	\$ 537,417.72	\$ 563,772.96
		\$ -	\$ 1,862,055.00	\$ 1,954,871.28	\$ 2,052,271.08	\$ 2,154,254.40	\$ 2,261,967.12
	<i>Percent change</i>		46.26%	4.98%	4.98%	4.97%	5.00%
Waste Management	<i>Solid Waste</i>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
	<i>Recycling</i>		\$ 1,323,491.40	2025 + CPI	2026 + CPI	2027 + CPI	2028 + CPI
			\$ 613,045.80				
	<i>Percent change</i>		\$ 1,938,562.20				
			52.27%				

Note: Three-Year Term for GFL is same as first three years of Five-Year Term. LRS and Waste Management did not submit Three-Year Terms.



COMMON COUNCIL REPORT

Item: 2025 Board of Public Works and Capital Assets Road Recommendations

Recommendation: That the Common Council considers adoption of Resolution No. 12523-101524, a resolution authorizing recommended road improvement projects to be advertised for public bid for rehabilitation in 2025

Fiscal Impact: \$1,000,000 of funding is included in the 2025 Budget

- Critical Success Factor(s):**
- Active, Vibrant, and Engaged Community
 - Financial Stability and Resiliency
 - Thoughtful Growth and Prosperous Local Economy
 - Clean, Safe, and Welcoming
 - Inspired, Aligned, and Proactive City Organization
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: All streets in the City are rated every two years using the PASER system. The PASER system assigns a rating from 1 (Failed) to 10 (Excellent) to each street segment based on the severity, frequency, and types of distress observed. Streets were then selected based on PASER condition ratings; functional classification; traffic volumes; and feedback from Department of Public Works, Oak Creek Sewer and Water Utility, and Common Council Members.

On October 8th, 2024 Engineering presented recommended and alternate streets for the 2025 road improvement project to the Board of Public Works and Capital Assets (BoPWACA). Engineering presented 3 Options for consideration which are shown on the attached table. Option A represents a focus on higher volume collector streets with a small percentage of local streets throughout the City included as well, similar to street selections for 2023 and 2024. Engineering has received requests to look at rehabilitation of entire subdivisions. Options B (Fairfield subdivision) and C (South Hills subdivision) represent a shift in focus to rehabilitation of entire subdivisions with a smaller percentage of higher volume streets included. The table below breaks down the percentage of Collectors and Local Roads by each option.

Option	% Collectors	% Local Roads	Total Length
Option A	81%	19%	15,703 Ft.
Option B	53%	47%	17,244 Ft.
Option C	12%	88%	11,283 Ft.

In addition to the recommendations a list of alternate streets was provided.

BoPWACA recommended Option A, as detailed in the table on the next page, for rehabilitation under public contract in 2025. Railroad crossing improvements at 2100 E. Elm Road and 2100 E. Oakwood Road are anticipated to be bid and constructed as part of this contract as well.

Upon authorization under this resolution, the Engineering department would prepare the plans, specifications, and bid documents; and advertise for the work.

2025 Street Improvement Recommendations (Option A)

Street Name	From	To	Dist.	Length (ft)	Proposed Improvement	Cost
S. Glenfield Dr.	Termini	S. Lauree Ln.	2	739	Mill and Overlay (4")	\$146,861
Oakfield Dr.	S. Howell Ave.	S. Glenfield Dr.	2	294	Mill and Overlay (4")	\$43,500
Pennsylvania Ave.	Oakwood Rd.	WIS 100	3	3660	Microsurfacing and Patching	\$67,850
S. Carol Ct.	E. Bonnie Dr.	E. Ruth Ellen Ln.	4	475	Reconstruct (4.5" Asphalt over 9" Base)	\$116,000
E. Oakwood Rd.	UPRR	Oak Leaf Trail	3 & 5	1350	Mill and Overlay (2")	\$113,000
S. Crane Dr.	E. Oak St.	North End	1	1460	3" HMA Overlay	\$441,000
E. Oakwood Rd.	Oak Leaf Trail	Chicago Rd.	4 & 5	7725	Microsurfacing and Patching	\$187,000
TOTAL (PASER ROADS)						\$1,115,211

Options/Alternatives: Concur with the Board of Public Works and Capital Assets recommendation and proceed with Option A; Choose to proceed with Option B or Option C; reject the Board of Public Works and Capital Assets recommendation and do not repair infrastructure in 2025; or direct the Board of Public Works and Capital Assets to reconvene to choose other roadway segments for repair.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



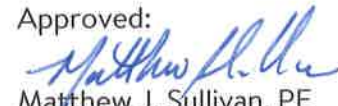
Andrew Ledger, PE
Design Engineer

Fiscal Review:



Maxwell Gagin, MPA
Deputy City Administrator / Comptroller

Approved:



Matthew J. Sullivan, PE
Assistant City Administrator / Engineer

Attachments: Resolution Number 12523-101524, 2025 Board of Public Works and Capital Assets Road Recommendations; 2025 Street Improvements - Table; 2025 Street Improvements - Overview Map; 2025 Street Improvements - District Maps

RESOLUTION NO. 12523-101524

BY: _____

**RESOLUTION AUTHORIZING RECOMMENDED ROAD IMPROVEMENT PROJECTS TO BE
ADVERTISED FOR PUBLIC BID FOR REHABILITATION IN 2025**

(VARIOUS ALDERMANIC DISTRICTS)

WHEREAS, in the judgment of the Common Council of the City of Oak Creek, it is deemed to be expedient and necessary and in the best interest of the city that it proceeds with the following road improvement projects:

2025 Street Improvement Recommendations (Option A)

Street Name	From	To	Dist.	Length (ft)	Proposed Improvement	Cost
S. Glenfield Dr.	Termini	S. Lauree Ln.	2	739	Mill and Overlay (4")	\$146,861
Oakfield Dr.	S. Howell Ave.	S. Glenfield Dr.	2	294	Mill and Overlay (4")	\$43,500
Pennsylvania Ave.	Oakwood Rd.	WIS 100	3	3660	Microsurfacing and Patching	\$67,850
S. Carol Ct.	E. Bonnie Dr.	E. Ruth Ellen Ln.	4	475	Reconstruct (4.5" Asphalt over 9" Base)	\$116,000
E. Oakwood Rd.	UPRR	Oak Leaf Trail	3 & 5	1350	Mill and Overlay (2")	\$113,000
S. Crane Dr.	E. Oak St.	North End	1	1460	3" HMA Overlay	\$441,000
E. Oakwood Rd.	Oak Leaf Trail	Chicago Rd.	4 & 5	7725	Microsurfacing and Patching	\$187,000
TOTAL (PASER ROADS)						\$1,115,211

and,

WHEREAS, the City Engineer has approved preliminary plans and specifications for said improvements.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oak Creek:

1. That the above-listed recommended road improvements are hereby approved to proceed.
2. That payment for said improvements shall be made from funds reserved under CIP funding provided in the 2024 and 2025 budgets.
3. That the City Engineer is hereby authorized to develop and approve final plans, specifications and bid documents.
4. That the City Clerk is hereby authorized to advertise for bids for said improvements and that she shall advertise for such bids in the city's Official Newspaper and QuestCDN website.

Introduced at a regular meeting of the Common Council of the City of Oak Creek held this 15th day of October 2024.

Passed and adopted this 15th day of October 2024.

President, Common Council

Approved this 15th day of October 2024.

Mayor

ATTEST:

City Clerk

VOTE: Ayes _____ Noes _____

2025 Road Improvement Recommendations (Option A)

Street Name	From	To	District	Length (ft)	Functional Classification	Existing	2023	Proposed Improvement	Cost
						Pavement Type	Pavement Rating		
S. Glenfield Dr.	Termini	S. Lauree Ln.	2	739	Local	Asphalt	4	Mill and Overlay (4")	\$146,861
Oakfield Dr.	S. Howell Ave.	S. Glenfield Dr.	2	294	Local	Asphalt	4	Mill and Overlay (4")	\$43,500
Pennsylvania Ave.	Oakwood Rd.	WIS 100	3	3660	Collector	Asphalt	8	Microsurfacing and Patching	\$67,850
S. Carol Ct.	E. Bonnie Dr.	E. Ruth Ellen Ln.	4	475	Local	Asphalt	3	Reconstruct (4.5" Asphalt over 9" Base)	\$116,000
E. Oakwood Rd.	UPRR	Oak Leaf Trail	3 & 5	1350	Collector	Asphalt	4,5	Mill and Overlay (2")	\$113,000
S. Crane Dr.	E. Oak St.	North End	1	1460	Local	Concrete	5	3" HMA Overlay	\$441,000
E. Oakwood Rd.	Oak Leaf Trail	Chicago Rd.	4 & 5	7725	Collector	Asphalt	5,6	Microsurfacing and Patching	\$187,000
TOTAL OPTION A (PASER ROADS)									\$1,115,211

2025 Road Improvement Recommendations (Option B)

Street Name	From	To	District	Length (ft)	Functional Classification	Existing	2023	Proposed Improvement	Cost
						Pavement Type	Pavement Rating		
W. Fairfield CT.	West End	W. Fairfield Dr.	5	951	Local	Asphalt	4	Mill and Overlay (4")	\$86,000
W. Fairfield Dr.	S. Fox Run	S. Howell Ave.	5	370	Local	Asphalt	4	Mill and Overlay (4")	\$36,000
S. Daerpath Dr.	South End	W. Trillium Terr	5	1163	Local	Asphalt	4	Mill and Overlay (4")	\$101,000
S. Fox Run	W. Summerhill Pl.	W. Fairfield Dr.	5	1057	Local	Asphalt	4,5	Mill and Overlay (4")	\$92,000
S. Glenmoor Ct.	South End	W. Summerhill Pl.	5	687	Local	Asphalt	5	Mill and Overlay (4")	\$62,000
W. Trillium Terr	West End	S. Fox Run	5	1269	Local	Asphalt	5	Mill and Overlay (4")	\$110,000
W. Summerhill Pl.	West End	S. Howell Ave.	5	1639	Local	Asphalt	3,4,6	Mill and Overlay (4")	\$140,000
E. Oakwood Rd.	UPRR	Oak Leaf Trail	3 & 5	1350	Collector	Asphalt	4,5	Mill and Overlay (2")	\$113,000
E. Oakwood Rd.	Oak Leaf Trail	Chicago Rd.	4 & 5	7725	Collector	Asphalt	5,6	Microsurfacing and Patching	\$187,000
S. Glenfield Dr.	Termini	S. Lauree Ln.	2	739	Local	Asphalt	4	Mill and Overlay (4")	\$146,861
Oakfield Dr.	S. Howell Ave.	S. Glenfield Dr.	2	294	Local	Asphalt	4	Mill and Overlay (4")	\$43,500
TOTAL OPTION B (PASER ROADS)									\$1,117,361

2025 Road Improvement Recommendations (Option C)

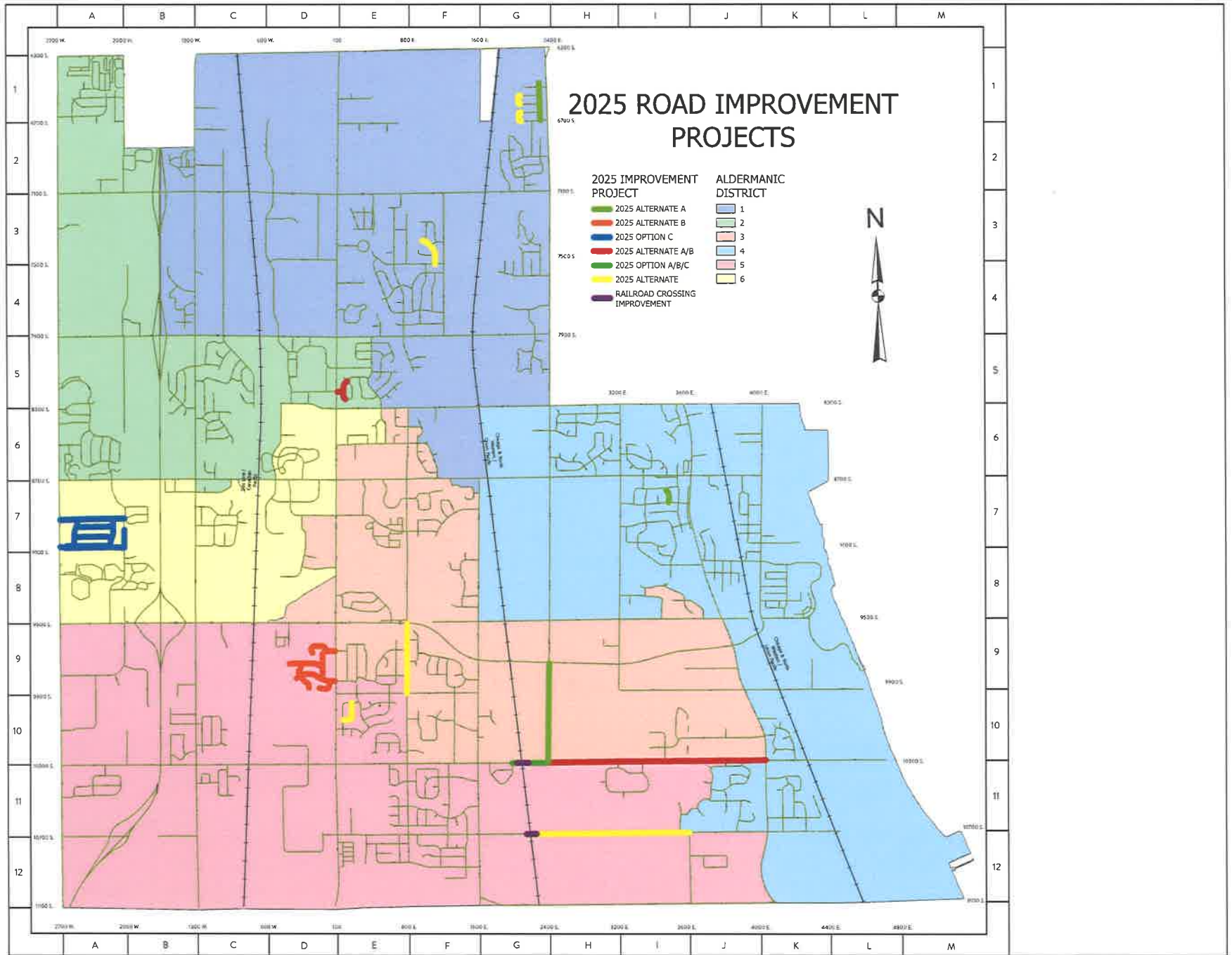
Street Name	From	To	District	Length (ft)	Functional Classification	Existing	2023	Proposed Improvement	Cost
						Pavement Type	Pavement Rating		
W. Hilltop Ln. (South Side)	W. Hilltop Ln. (North Side)	S. 21st St.	6	1901	Local	Asphalt	4	Pavement Replacement (3.5")	\$168,000
W. Hilltop Ln. (North Side)	S. 27th St.	S. 21st St.	6	2219	Local	Asphalt	4	Pavement Replacement (3.5")	\$243,500
W. Hilltop Ln.	S. 21st St.	S. 20th St.	6	529	Local	Asphalt	3	Pavement Replacement (3.5")	\$58,500
W. Southland Dr.	S. 26th St.	S. 21st St.	6	1426	Local	Asphalt	5	Pavement Replacement (3.5")	\$159,500
W. Woodward Dr.	S. 26th St.	S. 21st St.	6	1373	Local	Asphalt	5	Pavement Replacement (3.5")	\$153,625
S. 26th St.	W. Hilltop Ln.	North End	6	899	Local	Asphalt	4,5	Pavement Replacement (3.5")	\$103,310
S. 21st St.	W. Hilltop Ln.	North End	6	952	Local	Asphalt	4,5	Pavement Replacement (3.5")	\$109,000
S. 20th St.	W. Hilltop Ln.	North End	6	634	Local	Asphalt	5	Pavement Replacement (3.5")	\$75,500
E. Oakwood Rd.	UPRR	Oak Leaf Trail	3 & 5	1350	Collector	Asphalt	4,5	Mill and Overlay (2")	\$113,000
TOTAL									\$1,183,935

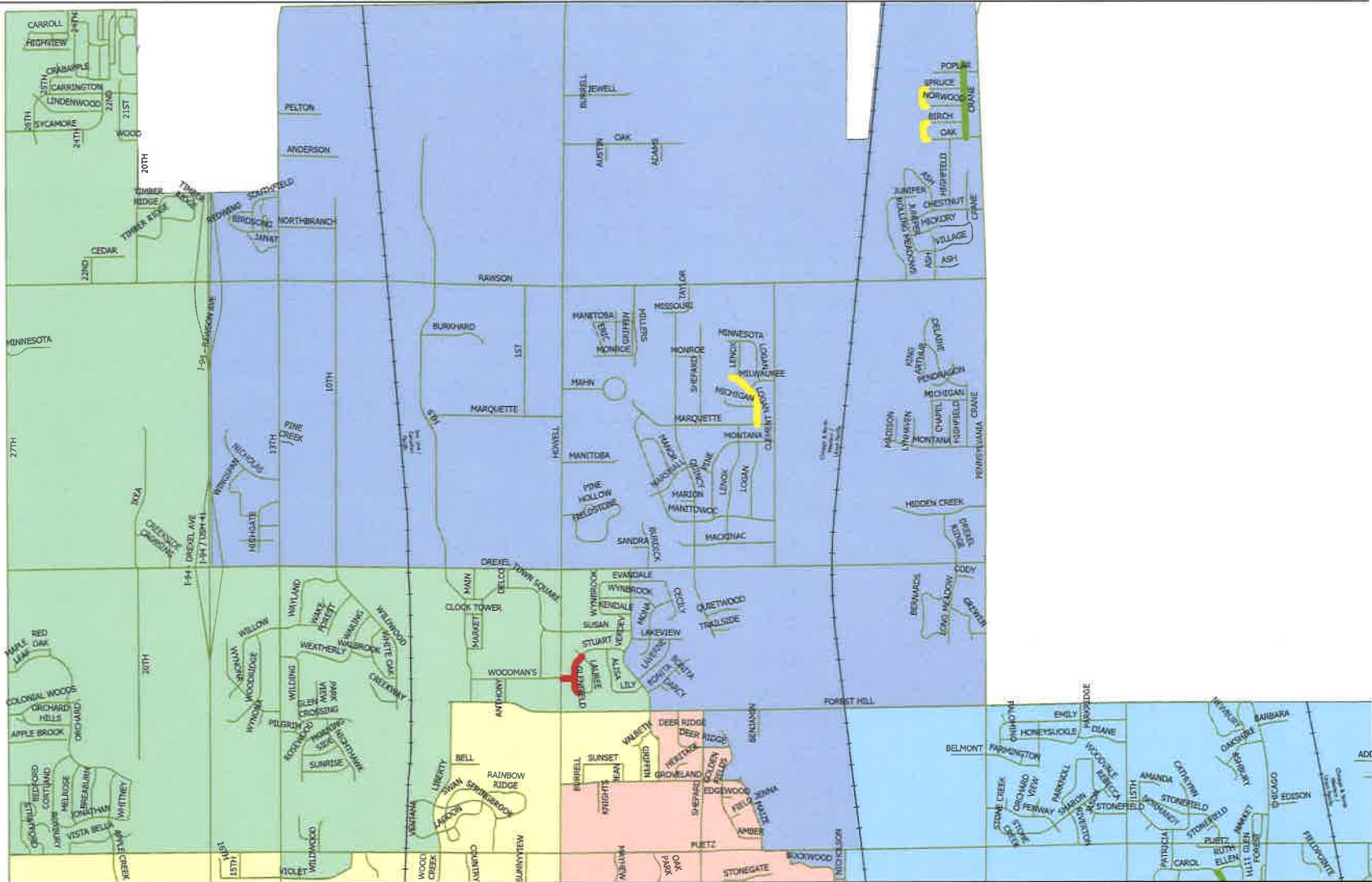
Railroad Crossing Improvements

*UPRR Grade Crossing Improvements @ 2100 E. Oakwood Rd.	3 & 5	N/A	Collector	Asphalt	N/A	Railroad Crossing Approach Improvement	\$200,000
*UPRR Grade Crossing Improvements @ 2100 E. Elm Rd.	5	N/A	Collector	Asphalt	N/A	Railroad Crossing Approach Improvement	\$200,000

Alternates

Street Name	From	To	District	Length	Functional Classification	Existing	2023	Proposed Improvement	Cost
						Pavement Type	Pavement Rating		
Shepard Ave.	E. Fitzsimmons Rd.	WIS 100	3,5	2640	Collector	Asphalt	4,5	Mill 3" HMA Pavement, Place 5.5" HMA	\$581,000
S. Logan Ave.	E. Marquette Ave.	E. Milwaukee Ave.	1	686	Local	Concrete	4,5	3" HMA Overlay	\$187,000
E. Milwaukee Ave.	Termini	S. Logan Ave.	1	422	Local	Concrete	4,5	3" HMA Overlay	\$113,000
N/S Street	E. Oak Dr.	E. Birch Dr.	1	400	Local	Concrete	4	Reconstruct (4.5" Asphalt over 9" Base)	\$268,000
N/S Street	E. Spruce Dr.	E. Norwood Dr.	1	400	Local	Concrete	4	Reconstruct (4.5" Asphalt over 9" Base)	\$244,000
E. Jennifer Ln.	S. Cindy Ln.	S. Jennifer Ln.	5	317	Local	Concrete	4	3" HMA Overlay	\$78,000
S. Jennifer Ln.	E. Jennifer Ln.	E. Cindy Ln.	5	581	Local	Concrete	5	3" HMA Overlay	\$112,000
E. Elm Rd.	UPRR	S. 10th Ave.	4,5	5942	Collector	Asphalt	5	Mill and Overlay (2")	\$438,198





2025 STREET IMPROVEMENTS DISTRICTS 1 & 2

Legend

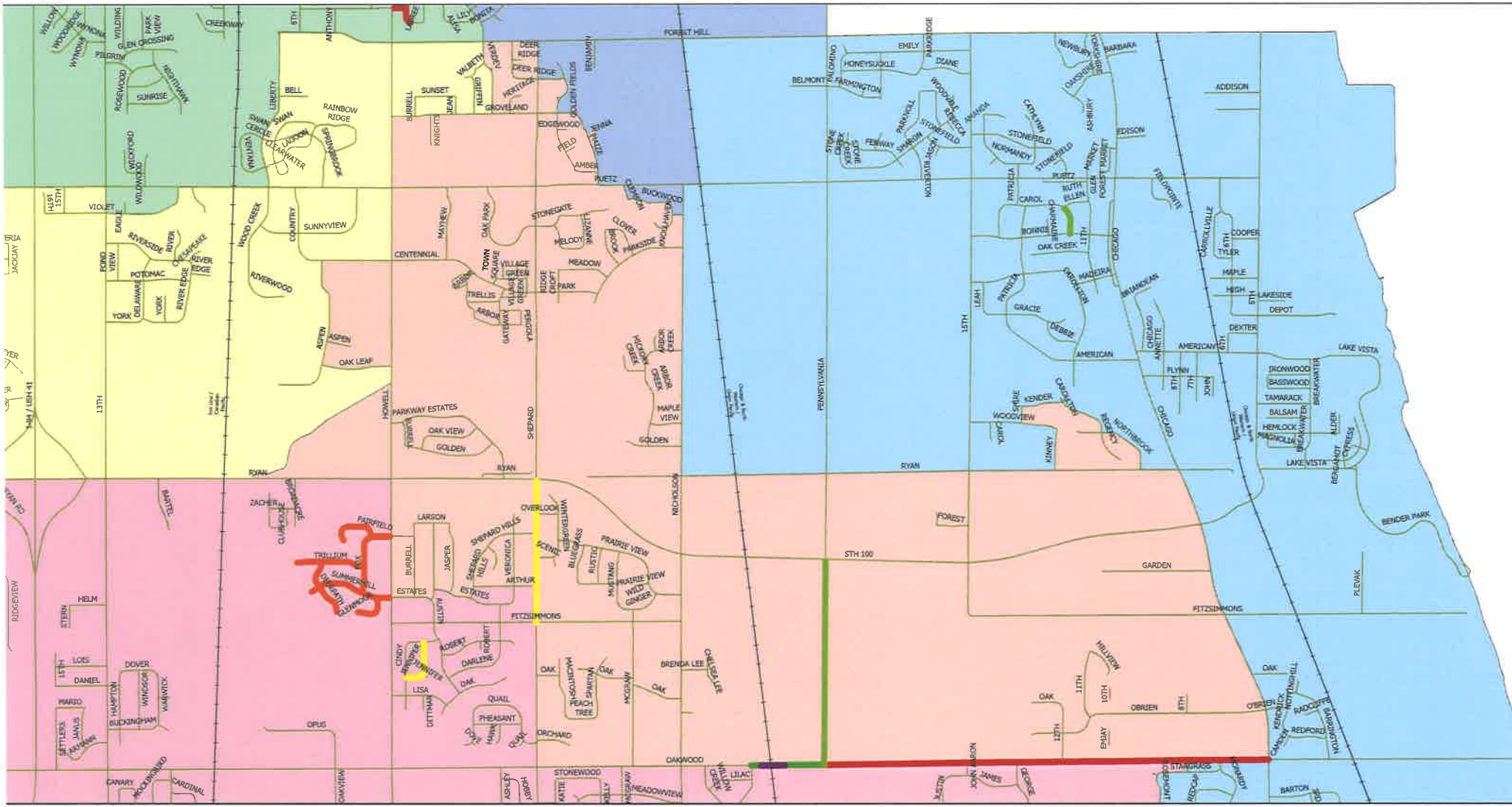
ALDERMANIC DISTRICT

- 1
- 2
- 3
- 4
- 5
- 6

2025 IMPROVEMENT PROJECT

- 2025 ALTERNATE A
- 2025 ALTERNATE B
- 2025 OPTION C
- 2025 ALTERNATE A/B
- 2025 OPTION A/B/C
- 2025 ALTERNATE
- RAILROAD CROSSING IMPROVEMENT



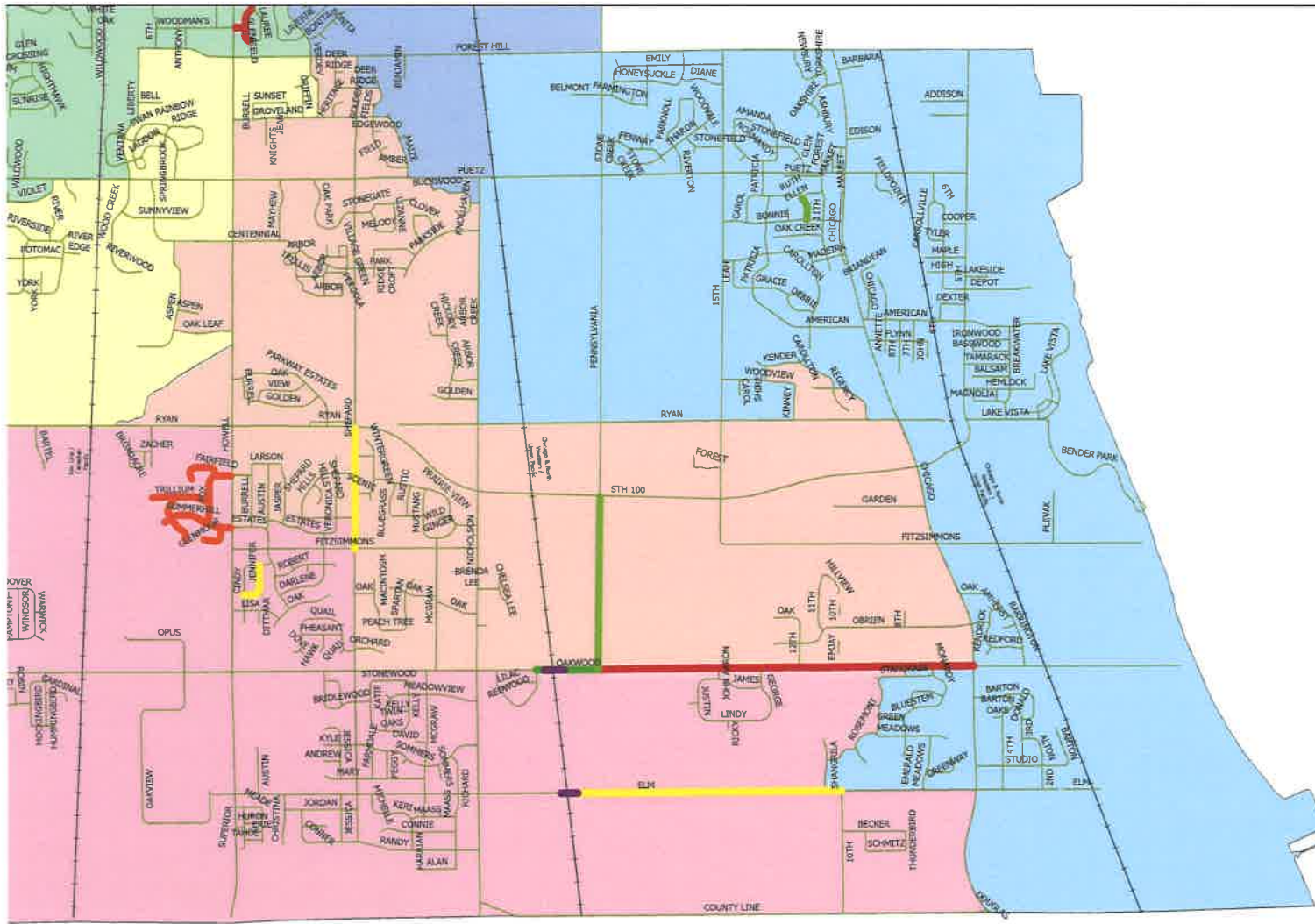


2025 STREET IMPROVEMENTS DISTRICT 3

Legend

- | | |
|---------------------|-------------------------------|
| ALDERMANIC DISTRICT | 2025 IMPROVEMENT PROJECT |
| 1 | 2025 ALTERNATE A |
| 2 | 2025 ALTERNATE B |
| 3 | 2025 OPTION C |
| 4 | 2025 ALTERNATE A/B |
| 5 | 2025 OPTION A/B/C |
| 6 | 2025 ALTERNATE |
| | RAILROAD CROSSING IMPROVEMENT |

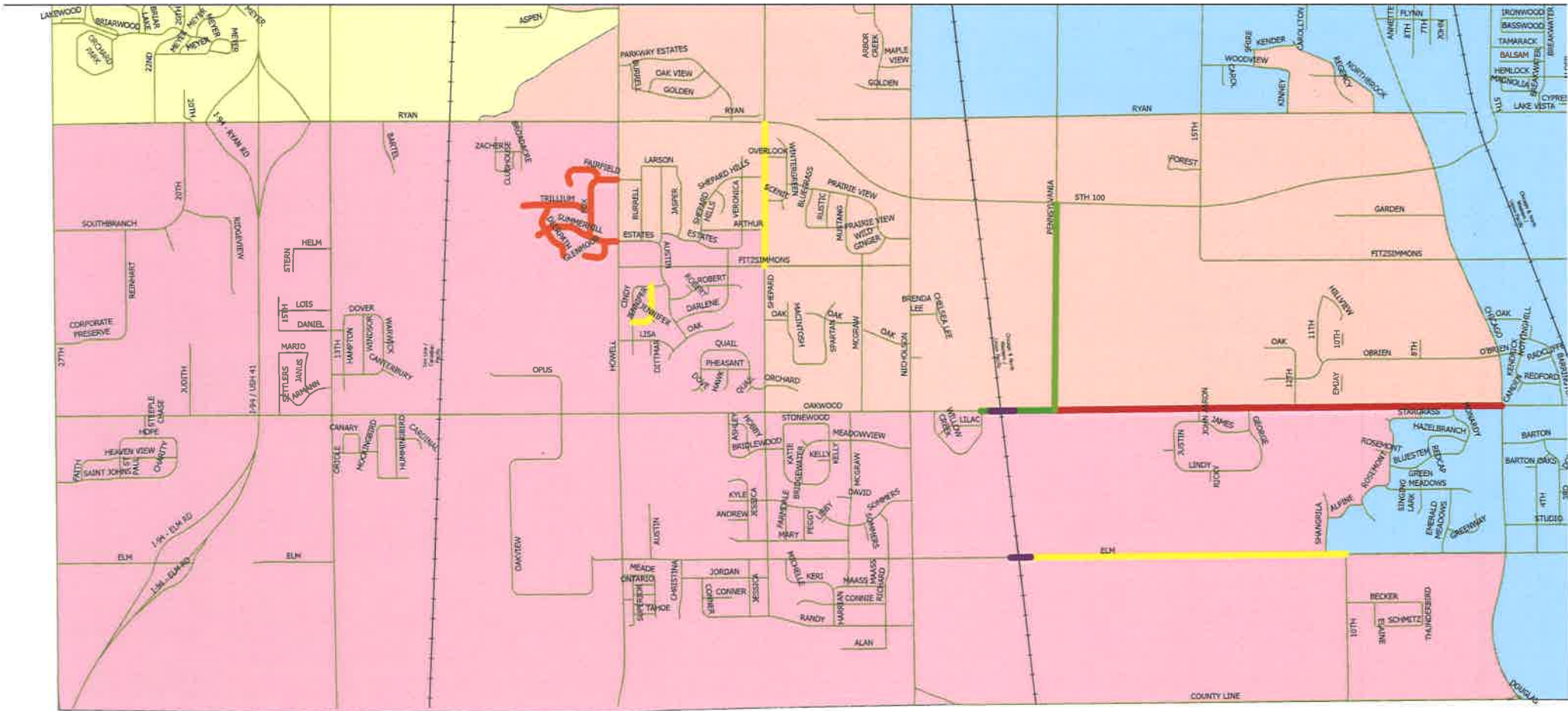




2025 STREET IMPROVEMENTS DISTRICT 4

- Legend**
- | | |
|----------------------------|---------------------------------|
| ALDERMANIC DISTRICT | 2025 IMPROVEMENT PROJECT |
| 1 | 2025 ALTERNATE A |
| 2 | 2025 ALTERNATE B |
| 3 | 2025 OPTION C |
| 4 | 2025 ALTERNATE A/B |
| 5 | 2025 OPTION A/B/C |
| 6 | 2025 ALTERNATE |
| | RAILROAD CROSSING IMPROVEMENT |

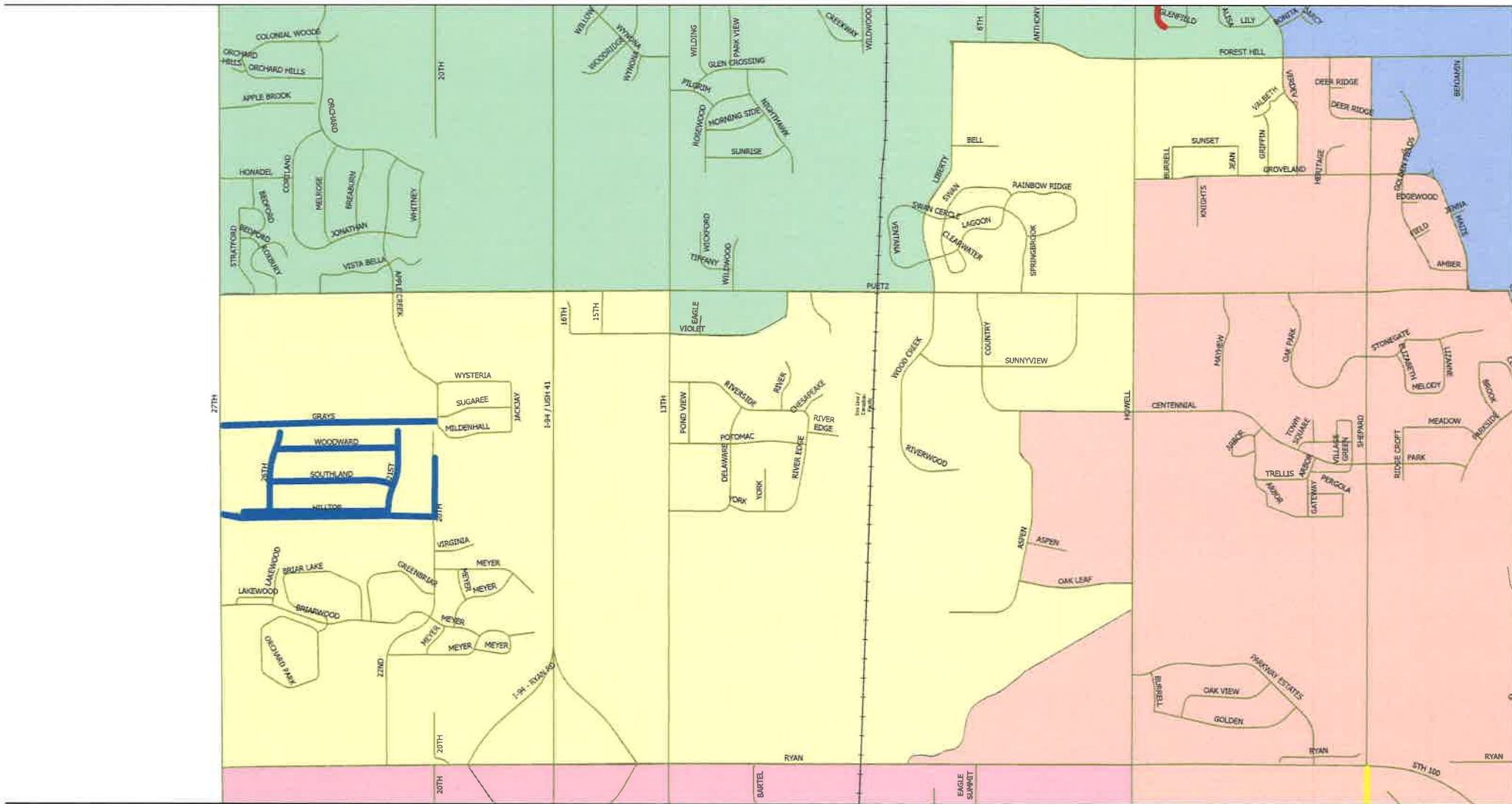




2025 STREET IMPROVEMENTS DISTRICT 5

- Legend**
- | | |
|----------------------------|--|
| ALDERMANIC DISTRICT | 2025 IMPROVEMENT PROJECT |
| 1 (Blue) | 2025 ALTERNATE A (Green) |
| 2 (Light Green) | 2025 ALTERNATE B (Red) |
| 3 (Light Blue) | 2025 OPTION C (Blue) |
| 4 (Light Purple) | 2025 ALTERNATE A/B (Red) |
| 5 (Pink) | 2025 OPTION A/B/C (Green) |
| 6 (Yellow) | 2025 ALTERNATE (Yellow) |
| | RAILROAD CROSSING IMPROVEMENT (Purple) |





2025 STREET IMPROVEMENTS DISTRICT 6

Legend

ALDERMANIC DISTRICT	2025 IMPROVEMENT PROJECT
1	2025 ALTERNATE A
2	2025 ALTERNATE B
3	2025 OPTION C
4	2025 ALTERNATE A/B
5	2025 OPTION A/B/C
6	2025 ALTERNATE
	RAILROAD CROSSING IMPROVEMENT





COMMON COUNCIL REPORT

Item: Grant Writing Services Contract Award

Recommendation: That the Council consider a motion to enter into contract for grant writing services between the City of Oak Creek and MSA Professional Services, Inc.

Fiscal Impact: The cost for the intial analysis and monthly retainer will be funded throught the SAP Fund. Grant writing services will be funded the appropriate funding source most closely related to the nature of the grant.

- Critical Success Factor(s):**
- Active, Vibrant, and Engaged Community
 - Financial Stability and Resiliency
 - Thoughtful Growth and Prosperous Local Economy
 - Clean, Safe, and Welcoming
 - Inspired, Aligned, and Proactive City Organization
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: In July, the City of Oak Creek publicly advertised for proposals from firms specializing in grant applications to provide contractual grant writing services. The selected grant writing specialist will conduct a comprehensive funding needs analysis, research relevant grant opportunities, and develop proposals for projects focused on public safety, environmental improvement, community development, and infrastructure. Additionally, the specialist will offer on-call research services and submit monthly reports detailing the time and activities associated with each grant.

These services will play a crucial role in advancing several objectives outlined in the City’s Strategic Action Plan, while also helping to mitigate the financial burden on city funds and local taxpayers.

The City received thirteen proposals for these services, each detailing the organization’s relevant experience, methodology for identifying grants, and examples of up to five successfully funded grants. Proposals also outlined key personnel qualifications, specified the involvement of City staff in the grant process, and included a proposed fee structure.

City staff evaluated and scored the proposals based on several criteria, including organizational experience, personnel qualifications, proposer references, project understanding, and pricing approach. The following firms emerged as the top four based on this evaluation:

Firm	Rank	Score
MSA Professional Services, Inc.	1	832
Forvis Mazars	2	797
LSI Business Development, Inc.	3	794
Lexipol	4	787

MSA's initial analysis included a funding needs assessment and grant research, with an estimated cost of \$5,400. This is based on 40 hours of work at an hourly rate of \$135. The monthly retainer covers on-call grant research and the preparation of monthly reports as needed, with an estimated monthly cost of \$1,350, based on 10 hours of work at the same hourly rate.

MSA Professional Services, Inc. stands out with an exceptional client satisfaction rate and a proven track record. They serve numerous municipalities throughout Wisconsin, employing staff with substantial government experience and offering a diverse range of services. Given these distinctive qualities and their competitive pricing, City staff recommends awarding the grant writing services contract to MSA Professional Services, Inc.

Options/Alternatives: The Council could choose to contract with another firm.

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared/Approved:



Matthew J. Sullivan, PE
Assistant City Administrator/Engineer

Fiscal Review:



Maxwell Gaglin, MPA
Deputy City Administrator/ Finance Officer

Attachments:

COMMON COUNCIL REPORT

Item: License Committee Report

Recommendation: That the Common Council grant the various license requests as listed on the 10/15/24 License Committee Report.

Fiscal Impact: License fees in the amount of \$1,927.32 were collected.

Critical Success Factor(s):

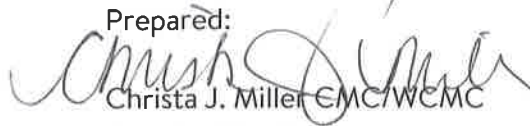
- Active, Vibrant and Engaged Community
- Financial Stability and Resiliency
- Thoughtful Growth and Prosperous Local Economy
- Clean, Safe & Welcoming
- Inspired, Aligned, and Proactive City Organization
- Quality Infrastructure, Amenities, and Services
- Not Applicable

-
1. Grant an Operator's license to:
 - * Atulshaafi Malik (Pick 'n Save)
 - * Christopher A. Hamilton (Pick 'n Save)
 - * Cassandra Armendaris (Applebees)
 - * Lisa M. McIntyre (Applebees)
 - * Kayla C. McNeal (Woodman's)
 - * Stephanie J. Culver (South Shore Cinema)
 - * Christopher L. Semons (BelAir Cantina)
 - * Manpreet Kaur (BP W Discount Liquor)
 - * Skylar M. Stelter (The Cellar)
 - * Noah J. Chapman (Applebees)
 - * Branden C. Balistreri (Applebees)
 - * Luca Hasanaj (Classic Lanes)
 - * Arsdeep Singh (Pub 41)
 - * Deanna B. Ortega (South Shore Cinemas)
 - * Katrina M. Andreska (The Cellar)
 - * Axel A. Reyes Saldana (BelAir Cantina)
 2. Grant a Change of Agent for the Reserve Class B Combination Alcohol license issued to Pub 41 LLC, dba Pub 41, 9510 S. 27th St., #200, from Sarah Aragon to Arshdeep Singh, with release of license subject to final department approval.
 3. Grant a Change of Agent for the Class A Combination Alcohol license issued to Spring South, LLC a Wisconsin Limited Liability Company, 9510 S. 27th St., #100, from Sarah Aragon to Manpreet Kaur, with release of license subject to final department approval.
 4. Grant a Class B Beer / Class C Wine license to Shawna Jakubisin, Agent, Oak Creek Hotel Associates, LLC, dba AVID Oak Cree, 9293 S. 13th St., with release of license subject to issuance of Occupancy and final department approvals.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:

Christa J. Miller EMC/WCMC
Deputy City Clerk

Fiscal Review:

Maxwell Gagin

Maxwell Gagin, MPA

Deputy City Administrator / Finance Officer

Attachments: none

COMMON COUNCIL REPORT

Item: Vendor Summary Report

Recommendation: That the Common Council approve the October 9, 2024 Vendor Summary Report in the total of \$2,492,998.68

Fiscal Impact: Total claims paid of \$2,492,998.68

Critical Success Factor(s):c

- Active, Vibrant and Engaged Community
- Financial Stability and Resiliency
- Thoughtful Growth and Prosperous Local Economy
- Clean, Safe & Welcoming
- Inspired, Aligned, and Proactive City Organization
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Of note are the following payments:

1. \$7,300.00 to ABT Mailcom (pg #1) for advance postage for 2024 tax bill mailing.
2. \$68,448.44 to Bestco UA (pg #2) for November retiree insurance.
3. \$16,087.50 to Core BTS, Inc. (pg #26) for Cisco renewal.
4. \$347,348.80 to Edgerton Contractors, Inc. (pg #26) for work on Lakefront Bluff Stabilization. Project #23005.
5. \$15,670.32 to Enterprise FM Trust (pg #16) for DPW vehicle lease monthly payment. Project #19024.
6. \$10,050.00 to Haskin Law Office (pg #5) for legal research relating to Lake Vista
7. \$1,132,135.56 to Highgate LLC (pg #27) for payment per developer agreement.
8. \$14,950.10 to Kansas City Life Insurance Co. (pg #6) for November disability insurance.
9. \$140,216.28 to Lalonde Contractors Inc (pg #7) for Fire Station #3 parking lot repair. Project #23013.
10. \$6,015.91 to Life-Assist, Inc. (pg #7) for medical supplies.
11. \$5,874.37 to McKesson Medical Surgical (pg #8) for medical supplies.
12. \$5,000.00 to North Shore Bank, FSB (pg #9) for bond refund.
13. \$9,000.00 to Oak Creek Historical Society (pg #9) for 2024 Historical Society reimbursement.
14. \$7,439.40 to Oak Creek Water & Sewer Utility (pg #16) for Digger's Hotline services and water/sewer quarterly fees.
15. \$384,990.96 to Payne & Dolan, Inc. (pg #28) for asphalt and annual road improvement project. Project #22003.

16. \$18,846.22 to Ramboll America Engineering Solutions, Inc. (pg #28) for Lakeside environmental support and DTS closure. Project #23006.

17. \$20,276.87 to Reinders, Inc. (pg #10) for Christmas Lighting.

18. \$6,681.89 to Securian Financial Group, Inc. (pgs #10 & 11) for November employee life insurance.

19. \$6,555.00 to SGTS Inc. (pg #11) for Fire Station #3 door security.

20. \$5,226.00 to UKG Kronos Systems, LLC (pg #27) for Telestaff Cloud Fire.

21. \$80,844.55 to US Bank (pgs #16-25) for equipment and vehicle maintenance, travel and training, supplies, building maintenance, dues and publications, license fees, data lines, Verizon phone services, legal notices, and office supplies.

22. \$53,927.15 to WE Energies (pg #23) for street lighting, electricity & natural gas.


23. \$9,957.70 to WI Court Fines & Surcharges (pg #14) for September court fines.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA
City Administrator

Prepared:


Rory T. Vircks
Staff Accountant

Fiscal Review:


Maxwell Gagrin, MPA
Deputy City Administrator / Finance Officer

Attachments: 10/09/2024 Invoice GL Distribution Report