



8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000
Tower Conference Room
Ald. Lisa Marshall – Ald. Member
Paula Nevarez – Staff Member
Vacant – Chair
Kristi Maggard - Secretary
Robin Atwood
Colleen Francisco
Mary Guse
Richard Maggard

CELEBRATIONS COMMISSION MINUTES

THURSDAY, February 1, 2024

6:00 P.M.

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. **Roll Call:** Present: Alderwoman L. Marshall, Staff Member P. Nevarez, Commissioner C. Francisco, Commissioner M. Guse, Commissioner R. Atwood., Commissioner R. Maggard, and Commissioner K. Maggard. Excused Absence: None. Guests in Attendance: Julianna Silva, City of Oak Creek Public Works Foreman Kevin Archambeau, City of Oak Creek Public Works Technician Isabel Fleischmann.
2. **Approval November 9, 2023 minutes.**
 - a. Meeting minutes from November 9, 2023 presented by Commissioner K. Maggard. Commissioner R. Maggard moved to approve minutes. Seconded by Commissioner C. Francisco on roll call, all voted aye, vote was unanimous, motion carried.
3. **Review and Take Action on Treasurers Report.**
 - a. No current treasurers report available for review of discussion. Staff Member P. Nevarez will obtain a copy from the City of Oak Creek and present at next month's meeting. No action taken.
4. **Election of Chair.**
 - a. Discussion from Commission members regarding chair responsibilities and duties.
 - b. Commissioner M. Guse nominates Alderwoman L. Marshall for Chair of the Celebrations Commission. Seconded by Commissioner R. Maggard on roll call, all voted aye, vote was unanimous, motion carried.
5. **Information and Discussion on 2024 Easter Egg Hunt Event.**
 - a. Staff Member P. Nevarez reports she has confirmed with the city that the event can be redacted from publications such as the Oak Creek Current should the event be canceled.
 - b. Commissioner K. Maggard reports that the Milwaukee Yard in the City of Oak Creek is hosting an egg hunt event that could be an alternative for community members.
 - c. Commissioner R. Maggard moves to cancel the 2024 City of Oak Creek Egg Hunt event and redact it from city publications. Seconded by Commissioner C. Francisco on roll call, all voted aye, vote was unanimous, motion carried.
6. **Information and Discussion on the 4th of July Event.**

- a. Staff Member P. Nevarez reports that the Oak Creek Branch of Educators CU and Martin Law Office, S. C. have shown interest in donating for the 4th of July Event.
- b. Alderwoman L. Marshall will obtain assistance from Sergeant Patrick Donoghue in picking out the fireworks and obtaining information about contract and safety specifications.
- c. Alderwoman L. Marshall will need to discuss location of fireworks launch site at Lake Vista Park with Sergeant Patrick Donoghue.
- d. Commissioner C. Francisco reports that 3 food trucks have confirmed for the fireworks event. The plan is to book a total of 6-10 food trucks for participation during the fireworks event. Food trucks will set up at 4pm at Lake Vista Park.
- e. Staff member P. Nevarez will procure the form(s) for food truck owners to complete prior to participation on the 4th of July.
- f. Discover Youth have confirmed that they will provide concessions at Lake Vista Park Pavilion on the evening of July 4th. Staff Member P. Nevarez has booked the pavilion for July 3-5 and will obtain the necessary paperwork for concessions set-up and selling.
- g. Commission has agreed to the set the rain date for the fireworks as Saturday, July 6th.
- h. Alderwoman L. Marshall to put rain date in fireworks contract.
- i. Discussion pertaining to 2023 shuttle bus service provided for the fireworks. Commissioner K. Maggard confirms that last year's meeting minutes has 2 shuttle buses at 4pm and a total of 7 shuttle buses 9pm-end of the night. Report from Sergeant Wesley Jerving states that final pick-up was approximately 11pm.
- j. Discussion regarding number of porta potties needed for the event. Six were ordered for the July 2023 parade and fireworks event. Commission reports that this was not enough for the fireworks. Commission to discuss an increase at next meeting in the number of porta potties for the event.
- k. Commissioner C. Francisco to reach out to Eder Flag for parade participation and flag donation.
- l. Commission will begin to approach various paid acts to ask about interest in participation in the City of Oak Creek Parade. Commission participation/delegation as follows: Klemme Floats (Alderwoman L. Marshall), Potts & Pans Steel band (Alderwoman L. Marshall), Milwaukee Dancing Grannies (Commissioner K. Maggard), Echoes of Camp Randall (Alderwoman L. Marshall), Jolly Giants Stilt Walkers (Commissioner C. Francisco), Milwaukee Brewers Racing Sausages (Julianna Silva), Milwaukee Wave (Julianna Silva), Milwaukee Admirals (Julianna Silva), Yogi Bear's Jellystone Park (Commissioner C. Francisco), Blue the Hippo from Waterstone Bank (Alderwoman L. Marshall), Scoopie from Culver's (Commissioner M. Guse),
- m. Staff Member P. Nevarez will put together paperwork from past parade participants.
- n. Commissioner R. Maggard moved to increase cost of parade entry fee to \$50 with a late fee of \$100. Seconded by Commissioner M. Guse on roll call, all voted aye, vote was unanimous, motion carried.

7. Adjournment

- a. Next Meeting Date set for Thursday March 7, 2024, at 6pm. Motion by Commissioner C. Francisco to adjourn meeting at 7:23 p.m. motion seconded by Commissioner R. Atwood, all voted aye, vote was unanimous, motion carried.