



BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

August 13, 2024
9:00 A.M.

Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert- Alternate
Lisa Marshall

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:01 am.

2. Roll Call.

All Board Members present.

Also present: City Administrator Andrew Vickers, Deputy City Administrator/Finance Officer Max Gagin, Utility General Manager Michael Sullivan, Assistant City Administrator/Engineer Matthew Sullivan, Design Engineer Andrew Ledger, City Management Assistant Francesca Loiacono

3. Approval of Minutes – 06/11/2024

Alderman Gehl made a motion to approve the minutes of June 11, 2024. Alderman Guzikowski seconded the motion. All voted in favor besides Alderwoman Marshall and Board Member Czarnecki who abstained. Motion carried.

4. Approval of Minutes – 07/09/2024

Alderwoman Marshall made a motion to approve the minutes of July 9, 2024. Board Member Cigale seconded the motion. All voted in favor besides Alderman Gehl who abstained. Motion carried.

5. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

City Management Assistant Francesca Loiacono notified the Board of Common Council's action related to the Carbon Reduction Street Lighting Upgrade Project, awarding GraybaR the contract at an estimated cost of \$350,145.50. City Management Assistant Loiacono reminded the Board the next Board meeting will take place Thursday, September 12.

GENERAL GOVERNMENT CAPITAL ASSETS

None.

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to authorize the Utility Engineer to enter into a contract with Graef for the design for the Puetz Liberty Roundabout water relay in the amount not to exceed \$12,000. (2nd & 6th Aldermanic Districts) (Project No 22006)

Utility General Manager Michael Sullivan reported on this item.

Alderman Gehl made a motion to authorize the Utility Engineer to enter into a contract with Graef for the design for the Puetz Liberty Roundabout water relay in the amount not to exceed \$12,000. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to approve the Utility vouchers in the amount of \$1,152,255.32.

Utility General Manager Mike Sullivan briefly highlighted some line items for the Board.

Alderman Gehl made a motion to approve the Utility vouchers in the amount of \$1,152,255.32. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

8. **Informational:** Administrative and Operations reports.

Utility General Manager Michael Sullivan reported on some items included in the reports.

TRAFFIC & SAFETY

9. **Motion:** Consider a *motion* to approve the installation of “No Left Turn, 8:00 a.m.- 9 a.m., 3 p.m. – 4 p.m., except buses” signs on S. Shepard Ave. at the entrances to East Middle School.

Design Engineer Andrew Ledger presented this item to the Board.

Alderwoman Marshall made a motion to approve the installation of “No Left Turn, 8:00 a.m.- 9 a.m., 3 p.m. – 4 p.m., except buses” signs on S. Shepard Ave. at the entrances to East Middle School. Board Member Cigale seconded the motion. All voted in favor, motion carried.

10. **Motion:** Consider a *motion* to recommend that the Common Council adopts Ordinance No. 3108 to create Section 3.08 of the Municipal Code relating to Responsible Bidders.

Assistant City Administrator/Engineer Matt Sullivan presented on this item.

Alderwoman Marshall made a motion to recommend that the Common Council adopts Ordinance No. 3108 to create Section 3.08 of the Municipal Code relating to Responsible Bidders. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

CLOSED SESSION

11. **Motion:** Consider a *motion* to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) to discuss the Wholesale Water Agreement.

Alderman Guzikowski made a motion to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) to discuss the Wholesale Water Agreement. Alderman Gehl seconded the motion. All voted in favor, motion carried.

Adjournment.

Board Member Cigale made a motion to adjourn at 9:31 a.m. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.