



BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

June 11, 2024
9:00 A.M.

Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert - Alternate
Lisa Marshall

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:02 a.m.

2. Roll Call.

Board Member Cigale, Czarnecki, and Alderwoman Marshall were excused. All other Board Members were present.

Also present: Utility Plant Manager Michael Robe, Deputy City Administrator/Finance Officer Max Gagin, Assistant City Administrator/Engineer Matthew Sullivan, Chief of Police David Stecker, City Management Assistant Francesca Loiacono

3. Approval of Minutes – 05/14/2024

Board Member Siepert made a motion to approve the minutes of May 14, 2024. Alderman Gehl seconded the motion. All voted in favor, motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

No report.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of a TruNarc device, with a 5-year warranty and two TruNarc Solution Kits.

Police Chief Stecker presented this item to the Board. Alderman Gehl asked if this device is used for legal evidence and if the device has been tested in the court system. Chief Stecker replied yes, the device has been tested in the court system and can be used for evidence. Board Member Siepert asked if other neighboring communities are using the TruNarc device. Police Chief Stecker replied it is unknown if neighboring communities are currently using the TruNarc device. Alderman Gehl asked if the device is mobile, and if it can be used in the field. Chief Stecker replied the device is extremely mobile and can be used in the field.

Alderman Gehl made a motion to approve the purchase of a TruNarc device, with a 5-year warranty and two TruNarc Solution Kits. Board Member Siepert seconded the motion. All voted in favor, motion carried.

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to award the S. Clement Avenue Force Main Relay project construction contract to the lowest responsive, responsible bidder, Advance Construction, based on the Alternative bid amount of \$241,785.00. (Project No. 24112) (1st Aldermanic District)

Utility Plant Manager Michael Robe provided a brief explanation of this item to the Board.

Alderman Gehl made a motion to award the S. Clement Avenue Force Main Relay project construction contract to the lowest responsive, responsible bidder, Advance Construction, based on the Alternative bid amount of \$241,785.00. Board Member Siepert seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to award the E. Garden Place Force Main Relay project construction contract to the lowest responsive, responsible bidder, Advance Construction, based on the Alternative bid amount of \$118,024.50. (Project No. 24113) (3rd Aldermanic District)

Board Member Siepert made a motion to award the E. Garden Place Force Main Relay project construction contract to the lowest responsive, responsible bidder, Advance Construction, based on the Alternative bid amount of \$118,024.50. Alderman Gehl seconded the motion. All voted in favor, motion carried.

8. **Motion:** Consider a *motion* to approve the initial payment for the lab renovation and upgrade project to Lab Furniture and Fume Hoods in the amount of \$47,533.00.

Plant Manager Michael Robe notified the Board that this payment is related to an on-going project.

Alderman Gehl made a motion to approve the initial payment for the lab renovation and upgrade project to Lab Furniture and Fume Hoods in the amount of \$47,533.00. Board Member Siepert seconded the motion. All voted in favor, motion carried.

9. **Motion:** Consider a *motion* to approve the Utility vouchers in the amount of \$332,967.55

Alderman Gehl made a motion to approve the Utility vouchers in the amount of \$332,967.55. Board Member Siepert seconded the motion. All voted in favor, motion carried.

10. **Informational:** Administrative and Operations reports. Oak Creek Water and Sewer Utility Reporting and insights from the 2023 audit.

The Board Members reviewed the provided reports and insights.

BUILDING & MAINTENANCE

11. **Motion:** Consider a *motion* to award the City Hall Roof Maintenance project lump sum base bid, and alternative 1, to the lowest responsive, responsible bidder, Langer Roofing & Sheet Metal, Inc, based on the bid amount of \$44,500.

Assistant City Administrator/Engineer Matthew Sullivan gave an overview of this item to the Board.

Board Member Siepert made a motion to award the City Hall Roof Maintenance project lump sum base bid, and alternative 1, to the lowest responsive, responsible bidder, Langer Roofing & Sheet Metal, Inc, based on the bid amount of \$44,500. Alderman Gehl seconded the motion. All voted in favor, motion carried.

TRAFFIC & SAFETY

12. **Motion:** Consider a *motion* to recommend that the Common Council adopts Ordinance No. 3103 that creates Section 10.41(a)(18) of the Municipal Code Prohibiting Parking on Heavy Traffic Routes.

Assistant City Administrator/Engineer Matthew Sullivan gave an overview of this item to the Board. Board Member Siepert asked if the City will install parking signs to enforce the ordinance. Matthew Sullivan replies no; the City will provide a notification of the ordinance change. Police Chief Stecker described the enforcement process that will take place once the ordinance is adopted by the Common Council.

Board Member Siepert made a motion to recommend that the Common Council adopts Ordinance No. 3103 that creates Section 10.41(a)(18) of the Municipal Code Prohibiting Parking on Heavy Traffic Routes. Alderman Gehl seconded the motion. All voted in favor, motion carried.

Adjournment.

Alderman Gehl made a motion to adjourn at 9:31 a.m. Board Member Siepert seconded the motion. All voted in favor, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.