



## BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

May 14<sup>th</sup>, 2024  
9:00 A.M.

Common Council Chambers  
8040 S. 6<sup>th</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

Robert Cigale  
Curtis Czarnecki  
Kenneth Gehl  
Chris Guzikowski  
Fredrick Siefert - Alternate  
Lisa Marshall

### The City's Vision

*Oak Creek: A dynamic regional leader driving the future of the south shore.*

1. Call Meeting to Order.

Alderman Gehl called the meeting to order at 9:03 a.m.

2. Roll Call.

Alderman Guzikowski and Alderwoman Marshall were excused, all other Board Members were present.

Also present: Director of Public Works Matthew Trebatoski, Assistant Director of Public Works Tyler Buerger, Utility General Manager Michael Sullivan, Public Health Officer Darcy DuBois, and City Management Assistant Francesca Loiacono

3. Approval of Minutes – 04/09/2024

Board Member Siefert made a motion to approve the minutes of April 9, 2024. Board Member Cigale seconded the motion. All voted in favor besides Board Member Czarnecki who abstained, motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

City Management Assistant Francesca Loiacono briefed the Board on two relevant Council actions. First, at the April 7 Council meeting a mayoral proclamation announced the upcoming National Public Works Week, taking place May 19-25, 2024. Management Assistant Loiacono extended recognition to the Board, highlighting the importance of the Board and its involvement in ensuring the City of Oak Creek sustains a high quality of life for its residents. Secondly, Council awarded the 2024 Road Improvements Project contract to the lowest responsive, responsible bidder, Payne and Dolan, Inc. Management Assistant Loiacono reminded the Board of its recommendation to the Council.

### GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of two vehicles from Holz motors in the amount of \$68,500.

Public Health Officer Darcy DuBois gave a brief overview of this request to the Board.

Board Member Siepert made a motion to approve the purchase of two vehicles from Holz motors in the amount of \$68,500. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

## PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to approve the purchase of a Pavijet Mini Paver MG7 from Hitek Equipment, Inc. in the amount of \$55,000.00.

Director of Public Works Matthew Trebatoski briefed the Board on this item.

Board Member Czarnecki made a motion to approve the purchase of a Pavijet Mini Paver MG7 from Hitek Equipment, Inc. in the amount of \$55,000.00. Board Member Cigale seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to approve the purchase of a 4-Ton Falcon Asphalt Recycler & Hot Box Trailer from Midwest Paving Equipment, Inc. in the amount of \$44,070.80 through the NASPO Bid Contract.

Director of Public Works Matthew Trebatoski gave an overview of this item to the Board.

Board Member Czarnecki made a motion to approve the purchase of a 4-Ton Falcon Asphalt Recycler & Hot Box Trailer from Midwest Paving Equipment, Inc. in the amount of \$44,070.80 through the NASPO Bid Contract. Board Member Siepert seconded the motion. All voted in favor, motion carried.

8. **Motion:** Consider a *motion* to approve the lowest qualified proposal from Pro Woodcare to restore and preserve the Log Cabin at the Museum on a time and materials basis at a total estimated cost of \$56,302.00, and authorize the City Attorney to prepare and enter into a contract with Pro Woodcare based on the approved proposal.

Director of Public Works Matthew Trebatoski gave an overview of this request to the Board. Board Member Siepert asked if the log cabin was owned solely by the City. Director Trebatoski responded that the Historical Society's land and buildings are solely City property.

Board Member Siepert made a motion to approve the lowest qualified proposal from Pro Woodcare to restore and preserve the Log Cabin at the Museum on a time and materials basis at a total estimated cost of \$56,302.00, and authorize the City Attorney to prepare and enter into a contract with Pro Woodcare based on the approved proposal. Board Member Cigale seconded the motion. All voted in favor, motion carried.

9. **Motion:** Consider a *motion* to approve the final payment for the S. 13<sup>th</sup> Street Hydrant Relocation project to UPI, LLC in the amount of \$10,112.90 (Project No. 23113) (2<sup>nd</sup> Aldermanic District).

Utility General Manager Michael Sullivan gave an overview of this item to the Board.

Board Member Czarnecki made a motion to approve the final payment for the S. 13<sup>th</sup> Street

Hydrant Relocation project to UPI, LLC in the amount of \$10,112.90. Board Member Siepert seconded the motion. All voted in favor, motion carried.

10. **Motion:** Consider a **motion** to approve the final payment for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc, in the amount of \$13,480.84 (Project No. 23116) (All Aldermanic Districts).

Utility General Manager Sullivan briefed the Board on this request.

Board Member Cigale made a motion to approve the final payment for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc, in the amount of \$13,480.84. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

11. **Motion:** Consider a **motion** to approve the sanitary sewer service connection agreement at 1834 E Oakwood Road (Tax Key No. 921-9037-000) (3<sup>rd</sup> Aldermanic District).

Utility General Manager Michael Sullivan explained this request to the Board.

Board Member Siepert made a motion to approve the sanitary sewer service connection agreement at 1834 E Oakwood Road. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

12. **Motion:** Consider a **motion** to approve the Utility vouchers in the amount of \$1,273,155.20.

Board Member Cigale made a motion to approve the Utility vouchers in the amount of \$1,273,155.20. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

13. **Informational:** Administrative and Operations reports.

No report.

**TRAFFIC & SAFETY**

14. **None.**

Adjournment.

Board Member Cigale made a motion to adjourn at 9:29 a.m. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.