



BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

April 9, 2024
9:00 A.M.

Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert - Alternate
Lisa Marshall

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:04 a.m.

2. Roll Call.

Board Member Czarnecki was excused, all other Board Members were present.

Also present: City Administrator Andrew Vickers, Director of Public Works Matthew Trebatoski, Assistant City Administrator/Engineer Matthew Sullivan, Utility Engineer Brian Johnston, Management Assistant Francesca Loiacono

3. Approval of Minutes – 03/12/2024.

Alderman Marshall made a motion to approve the minutes of March 12th, 2024. Board Member Cigale seconded the motion. All voted in favor, motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

City Administrator Andrew Vickers invited Management Assistant Francesca Loiacono to introduce herself to the Board. CA Vickers shared Management Assistant Loiacono will brief the Board on item number four moving forward, and be an asset in managing projects within the City's Strategic Action Plan. On Common Council actions, CA Vickers shared on March 19 the City of Franklin and the City of Oak Creek approved the Wholesale Water Term Sheet Agreement. On April 1 Mayor Dan Bukiewicz made a proclamation recognizing Arbor Day. The proclamation reinforces the City's dedication to the preservation and development of green spaces.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **None.**

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to approve the Water Master Plan as prepared by CDM Smith (Project No. 19104) (All Aldermanic Districts).

Utility Engineer Brian Johnston gave a brief overview of the Water Master Plan to the Board. Alderman Gehl asked if the document will be referenceable and acceptable by state agencies. Brian Johnson replied, yes, the document will become public upon approval.

Alderman Gehl made a motion to approve the Water Master Plan as prepared by CDM Smith. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a **motion** to approve the purchase of a 2024 Discovery Trailer from Pfeifer Trailers in the amount of \$18,890.00.

Brian Johnston gave a brief overview of the item to the Board.

Alderwoman Marshall made a motion to approve the purchase of a 2024 Discovery Trailer from the Pfeifer Trailers in the amount of \$18,890.00. Board Member Siefert seconded the motion. All voted in favor, motion carried.

8. **Motion:** Consider a **motion** to approve the Utility vouchers in the amount of \$559,934.60.

Board Member Siefert made a motion to approve the Utility vouchers in the amount of \$559,934.60. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

9. **Informational:** Administrative and Operations reports.

Utility Engineer Johnston gave a brief overview of some items in the Administrative and Operations reports.

BUILDING & MAINTENANCE

10. **Motion:** Consider a **motion** to enter into an agreement with JMB & Associates, LLC, for the replacement of 2 VFDs at Fire Station No.3 for a cost of \$9,345.

Assistant City Administrator/Engineer Matthew Sullivan gave a brief overview of this request to the Board.

Alderwoman Marshall made a motion to enter into an agreement with JMB & Associates, LLC, for the replacement of 2 VFDs at Fire Station No. 3 for a cost of \$9,345. Alderman Gehl seconded the motion. All voted in favor, motion carried.

11. **Motion:** Consider a **motion** to enter into an agreement with JMB & Associates, LLC, for the replacement of 4 VFDs at the Police Station for a cost of \$20,884.

Board Member Siefert made a motion to enter into an agreement with JMB & Associates, LLC, for the replacement of 4 VFDs at the Police Station for a cost of \$20,884. Marshall seconded the motion. All voted in favor, motion carried.

Adjournment.

Alderman Gehl made a motion to adjourn. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

DRAFT