

Personnel and Finance Committee Meeting Minutes
January 31, 2024
10:30 A.M.

Item 1. Call Meeting to Order

Ald. Gehl called the meeting to order at 10:34 A.M.

Item 2. Roll Call

Committee members present: Ald. Kurkowski, Ruetz, and Gehl present.

Also Present:

- Deputy City Administrator/Finance Officer (DCA) Max Gagin
- Human Resources (HR) Director Toni Vanderboom
- Assistant City Administrator/City Engineer (ACA) Matt Sullivan
- City Clerk Catherine Roeske
- City Treasurer Sara Kawczynski

Item 3. Approval of minutes from 10/25/2023

Ald. Ruetz made a motion to approve the minutes of 10/25/2023, seconded by Ald. Gehl. Ruetz and Gehl aye, Kurkowski abstains; motion carried.

Item 4. Approval of minutes from 1/10/2024

Ald. Kurkowski made a motion to approve the minutes of 1/10/2024, seconded by Ald. Gehl. Kurkowski and Gehl aye, Ruetz abstains; motion carried.

Item 5. Consider a motion to approve the creation of an Environmental Specialist position for the Engineering Department.

ACA Sullivan explained how the position fits into the 2023 staffing plan. The Department is adjusting the position to allow more flexibility of candidates who may not hold a Professional Engineer designation. The position will retain much of the duties from the Environmental Engineer role, with a reduction in responsibility and salary range. This change was not anticipated in the Salary Ordinance because the position became vacant after the Salary Ordinance was adopted due to a retirement.

Ald. Kurkowski made a motion to approve the creation of an Environmental Specialist position for the Engineering Department, seconded by Ald. Ruetz. All aye; motion carried.

Item 6. Discuss the updated analysis of the City's anticipated shared revenue utility aid payment reduction due to a partial closure of the Oak Creek Power Plant and mitigation strategy.

DCA Gagin provided an updated analysis of the original plan, which was presented to the Committee in May of 2021. Options to mitigate the impact depend on the timing, but the earliest anticipated reduction in the shared revenue utility aid payment is 2026. The levy limit exception remains the most viable option should the Common Council approve.

Item 7. Adjournment

Ald. Ruetz made a motion to adjourn at 11:11 A.M., seconded by Ald. Kurkowski. All aye; motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, fax at 766-7976, or write to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.