



BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

January 9, 2024
9:00 A.M.

Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siefert- Alternate
Lisa Marshall

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order.
2. Roll Call.

All Board Members were present except for Alderwoman Marshall.

Also present: IT Director Tom Kramer, Utility General Manager Michael Sullivan, Fire Chief Michael Kressuk, Police Captain Andrew Thorne, Deputy City Administrator/Finance Officer Max Gagin

3. Approval of Minutes – 12/12/2023

Board Member Siefert made a motion to approve the meeting minutes of December 12th, 2023. Board Member Czarnecki seconded the motion. All voted in favor. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

None.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a **motion** to approve the purchase of one Supermicro server in the amount of \$13,689.65 from SHI.

IT Director Tom Kramer presented this item to the Board. He explained the server IT wishes to replace with this purchase is for City Hall. The new server would replace the oldest server in production.

Board Member Siefert made a motion to approve the purchase of one Supermicro server in the amount of \$13,689.65 from SHI. Alderman Gehl seconded the motion. All voted in favor. Motion carried.

6. **Motion:** Consider a **motion** to approve the purchase of Intradyn software in the amount of \$10,000.00.

IT Director Tom Kramer presented this item to the Board. He explained this item regards email archiving for open records complaints. IT currently uses a different product for this process but is paying to maintain hardware. With the purchase of the new software, that hardware cost is eliminated because it is virtualized software, compatible with the City's current online infrastructure. IT Director Kramer adds this item was approved as part of last year's CIP.

Board Member Czarnecki made a motion to approve the purchase of Intradyn software in the amount of \$10,000. Board Member Siepert seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to approve the purchase of four portable radios, associated programming and accessories in the amount of \$28,056.80.

Fire Chief Michael Kressuk presented this item to the Board. Chief Kressuk explained that this request was a part of the Capital Improvement Plan in the 2024 Budget.

Alderman Gehl made a motion to approve the purchase of four portable radios, associated programming and accessories in the amount of \$28,056.80. Board Member Cigale seconded the motion. All voted in favor, motion carried.

8. **Motion:** Consider a *motion* to approve the purchase of 35 extended performance power magazines, 50 "live" Taser cartridges, and 200 training Taser cartridges in the total amount of \$12,600.00.

Captain Andrew Thorne presented this item to the Board. Captain Thorne explained the importance of taser equipment for the Police Department.

Board Member Czarnecki made a motion to approve the purchase of 35 extended performance power magazines, 50 "live" Taser cartridges, and 200 training Taser cartridges in the total amount of \$12,600.00. Board member Siepert seconded the motion. All voted in favor, motion carried.

9. **Motion:** Consider a *motion* to approve the purchase of 2 Autel EVO 2 640T drones with enterprise bundles in the amount of \$18,180.00.

Captain Andrew Thorne presented this item to the Board. Captain Thorne explained the different uses for drone equipment. Captain Thorne explained that this equipment can also be used by the Fire Department for fire investigations. Currently, the City relies on mutual aid drone equipment. If the City has its own equipment, investigations can be conducted quicker.

Alderman Guzikowski asked Captain Thorne if the drones require staff training. Captain Thorne replied that the equipment does require training. Alderman Guzikowski asked Captain Thorne to elaborate on the training logistics. Captain Thorne answered that each supervisor will oversee the program, a couple of officers and supervisors from each shift will be trained as pilots. Additionally, the Police Department is where the drone equipment would be housed. Board Member Siepert asked if the drones can be flown at night. Captain Thorne responded, yes, the requested units can be flown at night. The units have thermal cameras with live streaming capabilities. Alderman Gehl asked Captain Thorne to give a rough estimate of the size of the units. Captain Thorne replied that the drones are about the size of the podium, considering blade size and other features. Board

Member Siepert asked Captain Thorne who is responsible for maintaining the drone units. Captain Thorne told Board Member Siepert the Police Department is responsible, alongside the IT Department.

Alderman Gehl made a motion to approve the purchase of 2 Autel EVO 2 640T drones with enterprise bundles in the amount of \$18,180.00. Board Member Siepert seconded the motion. All voted in favor, motion carried.

PUBLIC WORKS & UTILITIES

- 10. **Motion:** Consider a *motion* to approve progress payment No. 2 for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc in the amount of \$7,750.00. (Project No 23116) (All Aldermanic District)

Board Member Siepert made a motion to approve progress payment No. 2 for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc. in the amount of \$7,750.00. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

- 11. **Motion:** Consider a *motion* to approve progress payment No. 2 for the S. 13th Street hydrant relocation project to UPI, LLC in the amount of \$177,047.90. (Project No 23113) (2nd Aldermanic District)

Utility General Manager Michael Sullivan was asked to present on this item by Alderman Guzikowski. General Manager Sullivan’s response was inaudible.

Board Member Siepert asked Michael Sullivan how many hydrants the City relocates and when the project will begin. General Manager Sullivan’s answer to both questions was inaudible.

Board Member Czarnecki made a motion to approve progress payment No. 2 for the S. 13th Street hydrant relocation project to UPI, LLC in the amount of \$177,047.90. General Manager Sullivan notified the Board that the dollar amount should reflect \$117,047.90, not \$177,047.90. Board Member Czarnecki amended the motion to approve progress payment No. 2 for the S. 13th Street hydrant relocation project to UPI, LLC in the amount of \$117,047.90. Board Member Cigale seconded the motion. All voted in favor, motion carried.

- 12. **Motion:** Consider a *motion* to approve the Utility Engineer to submit the replacement of the HVAC system at the water treatment plant to PSC.

Alderman Gehl made a motion to approve the Utility Engineer to submit the replacement of the HVAC system at the water treatment plant to PSC. Board Member Cigale seconded the motion. All voted in favor, motion carried.

- 13. **Motion:** Consider a *motion* to approve the Utility vouchers in the amount of \$421,344.89.

Board Member Siepert made a motion to approve the Utility vouchers in the amount of \$421,344.89. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

14. **Informational:** Administrative and Operations reports.

Utility General Manager Michael Sullivan's gave a brief presentation on a few items in the report.

TRAFFIC & SAFETY

15. None.

CLOSED SESSION

16. **Motion:** Consider a ***motion*** to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) to discuss the Wholesale Water Agreement.

Alderman Gehl made a motion to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) to discuss the Wholesale Water Agreement. Board Member Cigale seconded the motion. All voted in favor, motion carried.

Adjournment.

Alderman Gehl made a motion to adjourn. Board Member Cigale seconded the motion. All voted in favor, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.