

**MINUTES OF THE REGULAR MEETING  
CITY OF OAK CREEK PARKS, RECREATION & FORESTRY COMMISSION  
JANUARY 9, 2020**

**1. Call Meeting to Order/Roll Call**

Chair Schreiber-Johnson called the meeting to order at 6:03 pm. The following members were present at roll call: Commissioner Beyer, Commissioner Bautch, Commissioner Theys, Commissioner Thiel, and Chair Schreiber-Johnson. Commissioner Ryan was excused. Alderman Guzikowski arrived after roll call was taken. Also present: Ted Johnson, Director of Public Works; Mary Jane Trate, Recreation manager, Laurie Miller, Zoning Administrator,

**2. Approval of Minutes — September 13, 2018**

Commissioner Theys motioned to approve the minutes of the September 13, 2018 meeting. Commissioner Bautch seconded. On roll call: All voted aye. Motion carried.

**Approval of Minutes — September 12, 2019**

Commissioner Beyer motioned to approve the minutes of the September 12, 2019 meeting. Alderman Guzikowski seconded. On roll call: All voted aye. Motion carried.

**3. New Business**

**a) Staff Report**

Zoning Administrator Miller provided an update on the editing process of the policies and procedures document pertaining to the parks commission. A highlight of some of those changes were provided to the commission and include combining all staff reports into a single staff report and providing guidelines for content discussed in meetings.

Zoning Administrator Miller reviewed the information contained in the Parks, Recreation, and Forestry Commission staff report (see staff report for details).

Director of Public Works Johnson clarified that there has always been a 5-year plan for parks in the budget, however now it will be more in depth by reviewing all the parks and the amenities at each one. The goal is to get a better handle on some of the things that will need to be done in the future.

Zoning Administrator Miller finished covering the information in the staff report (see staff report for details).

This item is informational only and a vote is not required.

**b) Proposal for consideration: Amend the beer permit language to allow for wine and increase permit fee**

Zoning Administrator Miller and Alderman Kurkowski gave an overview of the proposal to amend the beer permit language to allow for wine and increase the permit (see staff report for details).

Commissioner Beyer made a motion to approve the increase in permit fees to cover beer and wine. Alderman Guzikowski seconded the motion.

Several commissioners expressed that they were in favor of the increase in permit fees. The permit will cover both beer and wine. The police would be responsible for enforcing any issues with public intoxication. The recreation department verifies identification to be sure the renter seeking a beer and wine permit is over the age of 21.

Chair Schreiber Johnson called for a vote on the motion to increase the fee for the permit from beer for \$15 to beer and wine for \$25. All voted aye. Motion carried.

**c) Review and discussion of Abendschein skate park concepts**

Zoning Administrator Miller provided an overview of the different concepts for the skate park at Abendschein Park (see staff report for details).

Discussion ensued regarding the skate park concepts. All wooden ramps will be removed at the skate park at Abendschein Park. Replacement features will be constructed out of concrete which are more durable and require less maintenance. A few items, such as the rail and benches, will be re-used within the new design.

There was a lot of the public input indicating that skaters are looking for a bowl as a feature. Concept three provides a feature that is similar to a bowl and is a favorite amongst staff. The budget is set at \$250,000. Alternative features are provided for each concept and can be added if the project comes in under budget or extra funds are provided. Commissioners agreed concept three would be the best. After the next community engagement event, the project will go into the design phase and then be put up to bid. It is the hope that work will be completed and ready for skaters to use by the end of summer. The next community engagement event is still in the planning stages. Commissioners are unanimously in favor of concept three.

This item is informational only and a vote is not required.

**d) Review and discussion of Riverton Meadows and Manor Marquette Park play structure replacement**

Director of Public Works Johnson provided an overview of the equipment and equipment needs at Riverton Meadows and Manor Marquette Park (see staff report for details).

The presented concepts are within the budget. The concepts provide different areas for children of different ages. Commissioners would like to see playgrounds or features that meet Americans with Disabilities Act (ADA) requirements. Integrating some swings that are ADA compliant could be a starting place. There were suggestions to look for grants that will help fund ADA playground sets. Staff is exploring hiring a company that will come and take down the existing play structures, reconditioned the equipment, and ship it to another country that is less fortunate and cannot afford play structures for children. Discussion continued about available ADA pieces of equipment.

This item is informational only and a vote is not required.

#### 4. Adjournment

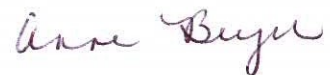
Chair Schreiber-Johnson adjourned the meeting at 7:17 p.m.

Prepared By:



Laurie Miller  
Zoning Administrator

Respectfully Submitted,



Anne Beyer  
OCPRF Secretary