



Common Council Chambers  
8040 S. 6<sup>th</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

Robert Cigale  
Curtis Czarnecki  
Kenneth Gehl  
Chris Guzikowski  
Fredrick Siepert- Alternate  
Lisa Marshall

## BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

December 12, 2023  
9:00 A.M.

### The City's Vision

*Oak Creek: A dynamic regional leader driving the future of the south shore.*

1. Call Meeting to Order.
2. Roll Call.

All Board Members were present.

Also present: City Administrator Andrew Vickers, IT Manager Tom Kramer, Utility General Manager Michael Sullivan, Design Engineer Andrew Ledger, City Engineer Matthew Sullivan

3. Approval of Minutes – 11/14/2023

Alderman Marshall made a motion to approve the minutes of November 14<sup>th</sup>, 2023. Board member Czarnecki seconded the motion. Board Member Cigale mentioned that Alderman Marshall was excused from the November 14<sup>th</sup> meeting, therefore, he made a new motion to approve the meeting minutes from November 14<sup>th</sup>, 2023. Board member Czarnecki seconded the motion. All voted in favor besides Alderman Marshall who abstained. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

None.

### GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a **motion** to approve the purchase of one Supermicro server in the amount of \$22,000 from CDW.

Board member Czarnecki made a motion to approve the purchase of one Supermicro server in the amount of \$22,000 from CDW. Alderman Marshall seconded the motion. All voted in favor, motion carried.

### PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a **motion** to approve the final payment for the E. Forest Hill Avenue Water Relay project to UPI, LLC in the amount of \$8,552.50. (Project No. 23111) (2<sup>nd</sup> & 6<sup>th</sup> Aldermanic Districts)

Alderman Marshall made a motion to approve the final payment for the E. Forest Hill Avenue Water Relay project to UPI, LLC. in the amount of \$8,552.50. Board member Cigale seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to approve the final payment for the Forest Hill Manor Water Relay project to Willkomm Excavating in the amount of \$18,153.99. (Project No. 22101) (3<sup>rd</sup> & 6<sup>th</sup> Aldermanic Districts)

Board member Czarnecki mentions that in the provided staff report there is a line that mentions a split cost between Utility and the City, however the City's cost was not included. He asks Utility General Manager Michael Sullivan if he is aware of that number. Matthew Sullivan of Engineering answers that Assistant City Engineer Ashley Kiepczynski and Utility Engineer Brian Johnston were working to come up with that number, and it should be available soon.

Board Member Cigale made a motion to approve the final payment for the Forest Hill Manor Water Relay project to Willkomm Excavating in the amount of \$18,153.99. Alderman Marshall seconded the motion. All voted in favor, motion carried.

8. **Motion:** Consider a *motion* to approve progress payment No. 6 for the Howell Avenue Water Relay project to A. W. Oakes & Son Inc in the amount of \$111,200.00. (Project No. 21101) (2<sup>nd</sup> & 6<sup>th</sup> Aldermanic Districts)

Board Member Czarnecki made a motion to approve progress payment No. 6 for the Howell Avenue Water Relay project to A. W. Oakes & Son Inc in the amount of \$111,200.00. Alderman Gehl seconded the motion. All voted in favor, motion carried.

9. **Motion:** Consider a *motion* to approve Change Order No. 1 for the Sanitary Rehabilitation 2023 project to Visu-Sewer in the amount of \$6,093.75. (Project No. 23116) (All Aldermanic Districts)

Alderman Gehl made a motion to approve Change Order No. 1 for the Sanitary Rehabilitation 2023 project to Visu-Sewer in the amount of \$6,093.75. Alderman Marshall seconded the motion. All voted in favor, motion carried.

10. **Motion:** Consider a *motion* to approve progress payment No. 1 for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc in the amount of \$502,206.41. (Project No. 23116) (All Aldermanic Districts)

Alderman Marshall made a motion to approve progress payment No. 1 for the 2023 Sanitary Rehabilitation project to Visu-Sewer Inc in the amount of \$502,206.41. Board member Czarnecki seconded the motion. All voted in favor, motion carried.

11. **Motion:** Consider a *motion* to approve progress payment No. 1 for the S. 13<sup>th</sup> Street hydrant relocation project to UPI, LLC in the amount of \$118,543.30. (Project No. 23113) (2<sup>nd</sup> Aldermanic District)

Alderman Gehl's questions were inaudible.

City Engineer Matthew Sullivan responded there will be some gutters, ditches, bike lane accommodations and alternating sidewalks.

Alderman Gehl's questions were inaudible.

City Engineer Matthew Sullivan responded the sidewalk will go from Drexel down to Puetz, but at intersections the sidewalk may alternate. He added this will be similar to the north-bound project.

Alderman Gehl made a motion to approve progress payment No. 1 for the S. 13<sup>th</sup> Street hydrant relocation project to UPI, LLC. in the amount of \$118,543.30. Board member Czarnecki seconded the motion. All voted in favor, motion carried.

12. **Motion:** Consider a *motion* to approve the purchase of one Robojar automated water sample testing device for \$15,000 from Clear Corporation.

Alderwoman Marshall made a motion to approve the purchase of one Robojar automated water sample testing device for \$15,000 from Clear Corporation. Board Member Cigale seconded the motion. All voted in favor, motion carried.

13. **Motion:** Consider a *motion* to approve the purchase of a Ram 2500 from Griffin Auto Group for \$49,290.

Board Member Czarnecki made a motion to approve the purchase of a Ram 2500 from Griffin Auto Group for \$49,290. Alderman Gehl seconded the motion. All voted in favor, motion carried.

14. **Motion:** Consider a *motion* to approve the purchase of Wachs Valve Turning Trailer from Envirotech Equipment in the amount of \$82,395.00.

Alderwoman Marshall made a motion to approve the purchase of a Wachs Valve Turning Trailer from Envirotech Equipment in the amount of \$82,395.00. Alderman Gehl seconded the motion. All voted in favor, motion carried.

15. **Motion:** Consider a *motion* to approve the Utility vouchers in the amount of \$1,533,185.97.

Alderman Gehl made a motion to approve the Utility vouchers in the amount of \$1,533,185.97. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

16. **Informational:** Administrative and Operations reports.

Michael Sullivan, Utility General Manager presented the administrative and operations reports. He mentioned Darrin Allard was appointed Trustee at Large for the Wisconsin Section of the American Water Works Association (WIAWWA) and highlighted the work Manager Allard has been doing. Michael Sullivan continued to present on the plant operations which included some preventative maintenance tasks and work orders.

## TRAFFIC & SAFETY

17. **Motion:** Consider a *motion* to recommend road improvement projects be advertised for public bid for construction in 2024 to the Common Council for approval.

City Engineer Matthew Sullivan and Design Engineer Andrew Ledger presented this item to the Board. Design Engineer Andrew Ledger presented the two options to the Board, Option A and Option B. Andrew Ledger added that the main difference between the two options is that Shepard Avenue would be included in Option A, and Nicholson Avenue would be substituted out in Option B. In addition to the two options, the Board was presented with alternatives that can be recommended to the Common Council. Andrew Ledger gave the Board the option to ask questions. Matthew Sullivan, City Engineer, added that the Engineering Department has been working with the Finance Department to capitalize on funds that may have been left over from previous projects. Additionally, Design Engineer Andrew Ledger has applied for a local road improvement grant amounting to approximately \$79,000 that the city receives every two years. Alderwoman Marshall asks if Forest Hill Avenue, with a PASER rating of 8, should be included in either of the two options. City Engineer Matthew Sullivan replies that preventative road maintenance typically includes roads with a score of 7-9, sometimes 6. By implementing preventative road maintenance to roads with a score of 6-9, the city is saving money by avoiding a total reconstruction, and the roads are part of a healthier maintenance system. Board Member Czarnecki asks if staff has a recommendation for either Option A or B. City Engineer Matthew Sullivan replies that initially staff preferred Option A, but after much discussion, Option B is what is recommended. Board Member Cigale asks if traffic is a factor that is considered when constructing the two options. Matthew Sullivan replies that yes, traffic is considered. Board Member Cigale's follow up question is inaudible. Alderman Guzikowski asked the Board if there was anything else the Board would like to discuss regarding the matter. Alderman Gehl's discussion was inaudible. Board Member Cigale suggests Option B. Alderman Guzikowski asks the board if Option B is preferable, and if the Board should choose alternates or allow the Engineering Department to recommend alternates to the Common Council. Alderman Gehl's comment was inaudible.

Alderman Gehl made a motion to recommend road improvement project Option B be advertised for public bid for construction in 2024 to the Common Council for approval with the alternatives subject to the Engineering Department's recommendation. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

## CLOSED SESSION

18. **Motion:** Consider a *motion* to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) to discuss the Wholesale Water Agreement.

Alderman Gehl made a motion to convene into closed session pursuant to Wisconsin State Statute Section 19.85 (1) (e) to discuss the Wholesale Water Agreement. Alderwoman Marshall seconded the motion. All voted in favor, motion carried.

Adjournment.

Alderman Gehl made a motion to adjourn. Alderwoman Marshall seconded the motion. All in favor, motion carried.

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

DRAFT