

## Oak Creek Police & Fire Commission Meeting Minutes

### **Item One: Call Meeting to Order**

President Jeff Sageser called the meeting of the Oak Creek Police and Fire Commission to order on Thursday, December 7, 2023, at 1802 hours at the Oak Creek City Hall, 8040 S. 6th Street, Oak Creek, WI.

### **Item Two: Roll Call**

The following Commissioners were present: Jeff Sageser, Jesus Carrillo, and Kristin Sommer. Commissioners Genene Hibbler and Margo Franklin were excused. Also, in attendance was Acting Chief David Ashenurst from the Oak Creek Police Department and Assistant Fire Chief Michael Havey from the Oak Creek Fire Department.

### **Item Three: Approval of Minutes**

Commissioner Sageser made a motion to approve the minutes from our previous meeting (755) on November 16, 2023. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1802 hours.

### **Item Four: Review, discuss and take action on Firefighter candidate hiring process and timeline**

The Commission reviewed and discussed the firefighter candidate hiring process and timeline and took the following action: Commissioner Sommer made a motion to approve firefighter candidate hiring process and timeline as presented and move forward in the process. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1810 hours.

### **Item Five: Convene into Closed Session**

Commissioner Carrillo made a motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to consider promotion and performance evaluation data of Detective candidates. Commissioner Sageser seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1811 hours. The following Commissioners were in attendance:

Jeff Sageser, Jesus Carrillo, and Kristin Sommer. Also in attendance was Acting Chief David Ashenhurst from the Oak Creek Police Department

**Item Six: Reconvene into Open Session**

Commissioner Sageser made a motion to reconvene into open Session. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1817 hours.

**Item Seven: Take Action**

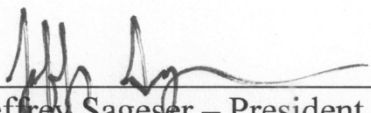
As a result of the discussion regarding the consideration of promotion and performance evaluation data of Detective candidates, the following action was taken: Commissioner Carrillo made a motion to confirm the promotion of Officer Zachary Case to the rank of Detective, effective Monday, January 8, 2024. Commissioner Sommer seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1817 hours.

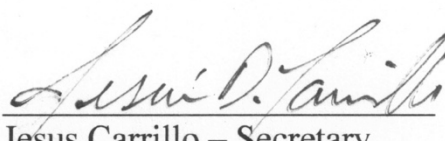
**Item Eight: Discussion on Police Staff performance**

The Commission postponed the discussion of Police Staff performance.

**Adjournment**

There being no further business before the Commission, Commissioner Sageser made a motion to adjourn the meeting. Commissioner Sommer seconded the motion. Upon roll call, all Commissioners present voted aye, the motion carried at 1821 hours, and the meeting was adjourned.

  
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Jeffrey Sageser – President  
Police & Fire Commission

  
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Jesus Carrillo – Secretary  
Police & Fire Commission

**cc: Mayor- City Clerk - Police Chief - Fire Chief  
Oak Creek Professional Police Officers Association  
International Association of Fire Fighters - Local #1848**