

PROCEEDINGS, COMMON COUNCIL MEETING  
DECEMBER 5, 2023, 7:00 P.M.

CITY OF OAK CREEK  
MILWAUKEE COUNTY

1. Mayor Bukiewicz called the meeting to order at 7:00 p.m. On roll call, the following alderpersons were present: Ald. Kurkowski, Ald. Loreck, Ald. Ruetz, Ald. Marshall, Ald. Gehl, and Ald. Guzikowski.

Also present were City Attorney Melissa Karls, Communication Coordinator Leslie Flynn, Assistant City Administrator / Comptroller Maxwell Gagin, Assistant Fire Chief Michael Havey, IT Manager Thomas Kramer, Community Development Director Douglas Seymour, City Engineer Matthew Sullivan, Utility General Manager Michael Sullivan, DPW Director Matthew Trebatoski, HR Manager Toni Vanderboom, City Administrator Andrew Vickers, and City Clerk Catherine Roeske.

2. The meeting began with the Pledge of Allegiance being said by all present.
3. Ald. Marshall, seconded by Ald. Guzikowski, moved to approve the 11/21/23 minutes. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.
4. **PRESENTED AND ADOPTED: ORDINANCE NO. 3087, FIXING SALARY RANGES, SALARY, WAGES AND ALLOWANCES FOR FULL-TIME AND PART-TIME NON-REPRESENTED POSITIONS FOR 2024.**

Ald. Gehl, seconded by Ald. Marshall, moved to adopt Ordinance No. 3087, fixing the Salary Ranges, Salary, Wages and Allowances for all Full-Time and Part-Time Non-Represented positions for the year 2024. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

5. **PRESENTED AND ADOPTED: RESOLUTION NO. 12450-120523, ACKNOWLEDGING AND FILING 2024 SALARY GRADE PLAN AND BENEFITS FOR LIBRARY PERSONNEL.**
- Ald. Loreck, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12450-120523, acknowledging and filing the 2024 calendar year salary grade plan and benefits for Library personnel. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.
6. **PRESENTED AND ADOPTED: ORDINANCE NO. 3088, CONFIRMING ADOPTION OF SETTLEMENT AGREEMENT BETWEEN CITY AND LAW; FIXING SALARY FOR MEMBERS OF FOR 2024.**

Ald. Gehl, seconded by Ald. Marshall, moved to adopt Ordinance No. 3088, confirming the adoption of the Settlement Agreement between the City of Oak Creek and Labor Association of Wisconsin, Inc. ("LAW") and Fixing the Salary for members of the Association for the Year 2024. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

7. **PRESENTED AND ADOPTED: RESOLUTION NO. 12451-120523, ESTABLISHING VARIOUS FEES, PERMITS AND CHARGES CHARGED BY CITY, EFFECTIVE 1/1/24.**
- Ald. Marshall, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12451-120523, establishing various fees, permits and charges charged by the City of Oak Creek, to be effective 1/1/24. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

8. **CELEBRATIONS COMMISSION RESPONSIBILITIES DISCUSSION.**

City Administrator Andrew Vickers presented the Council with information defining the responsibilities of the Celebrations Commission. A discussion by the Council followed.

9. **ALD. MARSHALL APPOINTED AS ALDERMANIC REPRESENTATIVE; PAULA NEVAREZ, LEISURE SERVICES ASSISTANT, APPOINTED AS STAFF REPRESENTATIVE; TO CELEBRATIONS COMMISSION.**

Ald. Gehl, seconded by Ald. Ruetz, moved to concur with the Mayor's Celebrations Commission appointments as follows:

Ald. Marshall – Aldermanic Representative  
Paula Nevarez, Leisure Services Assistant – Staff Representative

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

10. **COUNCIL APPROVES 2024 REGULAR COMBINED COMMON COUNCIL MEETING DATES.**

Ald. Marshall, seconded by Ald. Guzikowski, moved to approve the 2024 Regular Combined Common Council meeting dates. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

11. **COUNCIL APPROVES PURCHASE OF CASE 721G WHEEL LOADER WITH SNOW PLOW AND ACCESSORIES FROM MILLER-BRADFORD & RISBERG, INC., IN AMOUNT OF \$305,346.**

Ald. Marshall, seconded by Ald. Guzikowski, moved to approve the purchase of a new Case 721G Wheel Loader with snow plow and accessories from Miller-Bradford & Risberg, Inc., in the amount of \$305,346. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

12. **COUNCIL APPROVES PURCHASE OF COMBINATION JETTER/VAC TRUCK FROM JWR INC., IN AMOUNT OF \$590,500.**

Ald. Gehl, seconded by Ald. Guzikowski, moved to approve the purchase of a combination Jetter/Vac truck from JWR Inc., in the amount of \$590,500. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

13. **PRESENTED AND ADOPTED: RESOLUTION NO. 12455-120523, APPROVING AT&T THIRD AMENDMENT TO HOWELL AVENUE WATER TOWER LEASE (TAX KEY NO. 765-9000-000).**

Ald. Kurkowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12455-120523, approving the AT&T Third Amendment to the Howell Avenue Water Tower Lease (Tax Key No. 765-9000-000). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

14. **PRESENTED AND ADOPTED: RESOLUTION NO. 12452-120523, APPROVING 25' PUBLIC WATER MAIN EASEMENT AT 140 E. RAWSON AVE. (TAX KEY NO. 733-9991-001).**

Ald. Kurkowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12452-120523, approving a 25 foot public water main easement at 140 E. Rawson Ave. (Tax Key No. 733-9991-001). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

15. **PRESENTED AND ADOPTED: RESOLUTION NO. 12453-120523, APPROVING 25' PUBLIC SANITARY SEWER EASEMENT AT 140 E. RAWSON AVE. (TAX KEY NO. 733-9991-001).**

Ald. Kurkowski, seconded by Ald. Loreck, moved to adopt Resolution No. 12453-120523, approving a 25 foot public sanitary sewer easement at 140 E. Rawson Ave. (Tax Key No. 733-9991-001). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

16. **PRESENTED AND ADOPTED: RESOLUTION NO. 12454-120523, APPROVING MOU, COMPLYING WITH TERMS OF USE OF BADGER BOOKS, WITH WEC.**

Ald. Marshall, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12454-120523, a Memorandum of Understanding to comply with the terms of use of Badger Books with the Wisconsin Elections Commission. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

17. **COUNCIL APPROVES APPOINTMENT OF ELECTION INSPECTORS FOR TWO-YEAR PERIOD, JANUARY 1, 2024 THROUGH DECEMBER 31, 2025.**

Ald. Marshall, seconded by Ald. Guzikowski, moved to approve the appointment of Election Inspectors for the two-year period of January 1, 2024 through December 31, 2025. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

18. **PRESENTED AND ADOPTED: RESOLUTION NO. 12457-120523, APPROVING EDMONT ESTATES DEVELOPMENT AGREEMENT WITH SWITCHBACK ENTERPRISES, LLC FOR DESIGN AND CONSTRUCTION OF PUBLIC IMPROVEMENTS FOR DEVELOPMENT LOCATED AT 10670 S. NICHOLSON RD. (TAX KEY NO. 958-9995-006).**

Ald. Gehl, seconded by Ald. Guzikowski, moved to adopt Resolution No. 12457-120523, approving the Edgemont Estates Development Agreement with SWITCHBACK ENTERPRISES, LLC for the design and construction of public improvements for the development located at 10670 S. Nicholson Rd. (Tax Key No. 958-9995-006)(Project Nos. 23055 and 23056). On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

19. **PRESENTED AND ADOPTED: RESOLUTION NO. 12456-120523, APPROVING CSM SUBMITTED BY LAURIE HELGASON P.R. ON BEHALF OF ESTATE OF THERESA AGHBASHIAN FOR PROPERTY AT 3444 E. RYAN RD.**

Ald. Ruetz, seconded by Ald. Marshall, moved to adopt Resolution No. 12456-120523, approving a Certified Survey Map submitted by Laurie Helgason P.R. on behalf of the estate of Theresa Aghbashian for the property at 3444 E. Ryan Rd. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

20. **LICENSE COMMITTEE.**

Ald. Kurkowski, seconded by Ald. Loreck, moved to take action on the various license requests as listed on the 12/5/23 License Committee Report as follows:

Grant an Operator's license to (favorable background reports received):

- \* Selena J. Gaud (Classic Lanes)
- \* Rebecca L. Kwiecinski (Woodman's)

On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

21. **COUNCIL APPROVES VENDOR SUMMARY.**

Ald. Gehl, seconded by Ald. Marshall, moved to approve the November 29, 2023, Vendor Summary Report in the amount of \$322,324.83. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

**ADJOURNMENT.**

Ald. Loreck, seconded by Ald. Ruetz, moved to adjourn the meeting at 7:54 p.m. On roll call, the vote was as follows: Ald. Kurkowski, aye; Ald. Loreck, aye; Ald. Ruetz, aye; Ald. Marshall, aye; Ald. Gehl, aye; and Ald. Guzikowski, aye.

**ATTEST:**

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Catherine A. Roeske, City Clerk

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Daniel J. Bukiewicz, Mayor