



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert- Alternate
Lisa Marshall

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

November 14, 2023
9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.
2. Roll Call.

All Board Members were present except Alderwoman Marshall who was excused.

Also present: IT Manager Tom Kramer, Utility Engineer Brian Johnston, and City Engineer Matthew Sullivan

3. Approval of Minutes – 10/10/2023

Board Member Czarnecki made a motion to approve the minutes of October 10th, 2023. Board Member Cigale seconded the motion. All voted aye except Alderman Gehl and Board Member Siepert, who abstained. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

None.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of one phone server in the amount of \$13,366.84 from CDW.

IT Manager Tom Kramer presented to the Board that the current phone server is past its life span and the vendor no longer supports the software. The IT Department is looking to replace the server for the Police Department this year, and for City Hall in 2024.

Board Member Siepert made a motion to approve the purchase of one phone server in the amount of \$13,366.84 from CDW. Alderman Gehl seconded the motion. All voted aye, motion carried.

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to approve the 2024 Capital Budget for the Oak Creek Water and Sewer Utility.

Utility Engineer Brian Johnston presented the 2024 Capital Budget for the Oak Creek Water and Sewer Utility.

First, Johnston presented the need for replacement residential water meters, then a replacement Utility pickup truck. Alderman Gehl asked Brian Johnston if Water Utility owns all of the vehicles, Johnston replied yes, they do.

Johnston continued to present on each line item in the budget.

Alderman Gehl asked how often the sewer inspection equipment truck is used, Johnston replied that it is used on a daily basis. Board Member Siepert asks what Water & Sewer Utility plans on doing with the old sewer camera equipment. Johnston replies that it will be sold at auction.

Regarding the ask for a vac trailer and valve turner, Alderman Guzikowski asks if there will be any training needed and how long it would take to train staff. Johnston replies that there would be minimal training in order to prevent destruction of current valves.

Regarding the purchase of a Robojar Coagulant Optimization Tool, Board Member Cigale asks if the equipment is a stand-alone unit. Johnston replies yes, it is a stand-alone unit, measuring at about a foot by a foot.

Alderman Gehl's questions regarding the Abendschein Park water main looping project were inaudible. Board Member Siepert asks if there is any cost for a developer, Johnston replies no, there is no cost for a developer. Alderman Gehl's questions regarding the S. Clement Avenue 6" force main relay was inaudible. Utility Engineer Johnston replied no, the project cannot be complete without taking the system out of service.

Regarding the S. Shepard Avenue water relay, Board Member Czarnecki asks Brain Johnston if the project would be completed while school is out of session, due to its effect on the water supply for Edgewood Elementary School. Utility Engineer Johnston replies, yes that is the plan. Alderman Gehl asks if this work will be completed on the road. Johnston replies, yes, it will be in the road.

Conversation regarding the water valve rehabilitation project was inaudible.

Board Member Siepert asks Utility Engineer Johnston why the PSC needs to approve the HVAC replacement at the Water Treatment Plant. Johnston replies that the PSC needs to approve everything over the \$470,000 limit, and it is part of the maintenance operations which triggers the involvement of the PSC.

Board Members had the opportunity to ask final questions regarding the 2024 Capital Budget.

Alderman Gehl made a motion to approve the 2024 Capital Budget for Oak Creek Water and Sewer Utility. Board Member Czarnecki seconded the motion. All voted in favor, motion carried.

7. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$951,738.01.

Board Member Cigale moved to approve the Utility vouchers for payment in the amount of \$951,738.01. Board Member Siepert seconded the motion. All voted in favor, motion carried.

8. **Informational:** Administrative and Operations reports.

Alderman Gehl explained to the board that a new PTO policy was approved by the City.

TRAFFIC & SAFETY

None.

Adjournment.

Alderman Gehl made a motion to adjourn the meeting at 9:42 a.m. Board member Czarnecki seconded the motion. All voted aye, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.