

**MINUTES OF THE REGULAR MEETING  
CITY OF OAK CREEK PARKS & RECREATION COMMISSION  
August 3, 2023**

**1. Call Meeting to Order/Roll Call**

Commissioner Steve Bautch called the meeting to order at 6:02 pm, seconded by Alderman Guzikowski. The following members were present at roll call: Commissioner Steve Bautch, Alderman Guzikowski, Commissioner Jerry Krist, and Commissioner Mike Theys. Chairperson Schreiber-Johnson, Secretary Beyer and Commissioner Druckrey were excused.

Also present was Director of Community Development Doug Seymour, Zoning Administrator/Planner Sylvia Brueckert, Director of Public Works Matthew Trebatoski and Oak Creek Recreation Director Heather Ryan.

**2. Approval of Minutes - July 6, 2023**

Commissioner Krist made the motion to approve the minutes of the July 6, 2023, meeting. Alderman Guzikowski seconded. All voted aye. Motion carried.

**3. Significant Common Council Actions Report**

Director Seymour stated the Common Council only met once last month and there is no report.

**4. New Business**

**a. 2023 Condition of City Parks Report**

Director Trebatoski went over the condition of city parks briefly (see report for details).

Director Seymour asked if there were any parks that need more attention. Director Trebatoski answered that the tennis and basketball courts at Meadowview and Chapel Hills Park need repairs. There have been requests for update on play structures, but they are all in pretty good shape and not looking to replace any.

Commissioner Theys asked about why the Johnstone Park amount is highlighted on the budget list. Director Trebatoski said that the park was in the plan a few years back when the development to the west was proposed and still would like to work with the developers. At this time, it is unknown when the project will go forward. The greatest concern for the park is the walking path which needs be reconfigured to help with drainage and the asphalt need to be replaced.

Director Trebatoski stated that he is considering having the two tennis courts be replaced with one court and creating two pickle ball courts.

Heather Ryan stated that she is happy that more pickle courts is being consider because it is highly requested and a very popular sport.

## **b. 2024 Capital Budget Priorities**

The 2024 Capital Budget Priorities was merged with the last item.

Director Seymour brought up the Abenchein Park's pavilion redesign and the north bluff design phase one.

Alderman Guzikowski makes a motion to approve the 2024 Capital Budget Priorities. Commissioner Theys seconded. All voted aye. Motion carried.

Director Ryan commended the Department of Public Works on fulfilling the Recreation's requests when it comes to the Kickers Creek Park and asked exactly when the contract expires. Director Trebatoski responded May 1, 2026.

## **c. Report on recreation programs - OCFSD**

Director Ryan went over the report. Below are the highlights based on the 2022-2023 school year:

- 7,287 registered for the programs
- Provide a wide variety of activities.
- Weekends and evenings are popular
- Seniors like having programs during the day
- Have Co-op programs with Franklin, South Milwaukee, Saint Francis, and Cudahy.
- 293 Employees:
  - Vast majorities are seasonal/part-time program staff.
  - 5 full-time staff:
    - Custodian
      - Works in the evening to help set up programs and oversee the facility reservations.
    - Receptionist
    - Administrative Assistant
    - 2 Coordinators
      - Summer camps and child-care programs
      - Sports and Wellness and Aquatics programs
- Trainings such as cardiac arrest, online trainings and staff trainings
- Facilities:
  - Schools
  - City Hall

- District office
- Off-site for certain types of activities
- Measuring Impact:
  - Implemented scorecards to determine participation of activities since the year 2020. At first offered a range of activities and narrowed it down to the desired activities.
  - The before and after care program and summer camps is the most popular part of the program.
  - The number for care during school days off went down and found that parents usually take off from work or work from home.
  - Aquatics attendance have slowly increased because of the programs that are offered since they are not part of the American Red Cross certified programs.
  - League programs are increasing.
  - Senior programs declined a bit due to a loss of staff that was able to run the program. They were able to find someone who qualify and will be offering programs in the fall.
  - Facilities can have an impact on some of the programs that are provided. Sometimes it is too small, too loud, not available or not the proper space.
- Facility rentals and open gym are always popular.
- Looking into local groups to help provide additional facilities during the day along with staffing issues.

**d. Discussion on parkland dedication – 2231 W. Puetz Rd.**

Zoning Administrator/Planner Brueckert requested to move the discussion on the parkland dedication to the September meeting. No objection from the Commission.

**5. Adjournment**

Alderman Guzikowski made a motion to adjourn. Commissioner Krist seconded. All voted Aye. The meeting adjourned at 6:37 pm.

Prepared By:



Doug Seymour  
Director of Community Development

Respectfully Submitted,



Anne Beyer  
OCPR Secretary