



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert- Alternate
Lisa Marshall

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

September 14, 2023
9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.
2. Roll Call.

All Board Members were present except Board Member Czarnecki was excused.

Also present: City Administrator Andrew Vickers, Assistant City Administrator/Comptroller (ACA) Max Gagin, City Engineer Matt Sullivan, Assistant City Engineer Ashley Kiepczynski, Director of Public Works Matt Trebatoski, Fire Chief Mike Kressuk, Assistant Fire Chief Mike Havey, Police Chief David Stecker, IT Manager Tom Kramer

3. Approval of Minutes – 08/08/2023

Alderman Marshall made a motion to approve the minutes of August 8, 2023, seconded by Board Member Cigale. All voted aye. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

None

GENERAL GOVERNMENT CAPITAL ASSETS

NONE

PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a *motion* to approve progress payment No. 5 for the Howell Avenue Water Relay project to A. W. Oakes & Son Inc. in the amount of \$407,634.79. (Project No. 21101) (2nd & 6th Aldermanic Districts)

Alderman Gehl made a motion to approve progress payment No. 5 for the Howell Avenue Water Relay project to A. W. Oakes & Son Inc. in the amount of \$407,634.79. (Project No. 21101) (2nd & 6th Aldermanic Districts, seconded by Alderman Marshall. All voted aye. Motion carried.

6. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$1,426,346.15.

Board Member Siefert made a motion to approve Utility vouchers for payment in the amount of \$1,426,346.15, seconded by Alderwoman Marshall. All voted aye. Motion carried.

7. **Motion:** Consider a *motion* to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2024 CIP Budget.

ACA Gaglin explained the layout of the spreadsheet (see the packet for details). The Board went over the orange highlighted items (Capital Projects for Discussion) first.

City Administrator Vickers provided an overview of the request for the Drexel Avenue Streetscape Plan (see report for details). This was not funded for construction in 2024 because a lot of work needs to be done before construction, however, the plans will be completed by the end of the year.

Alderman Gehl asked how the traffic will be handled during the construction. City Engineer Sullivan answered that lane closures will be down to one lane in each direction, but with minimal disruption.

Alderman Gehl asked if the lift station is being scheduled. City Engineer Sullivan stated it is not completed because of some issues and hopes to have it completed this winter or next spring. The project will only close one lane at times, when needed.

Alderman Gehl's question was inaudible. City Administrator Vickers stated the plans for the roundabout at Liberty Lane and Puetz Road will be finalized this year and construction may be scheduled for 2025 because 13th Street will be under construction next year. During the roundabout construction, Puetz Road would need to be closed and the city would like to prevent inconvenience to travelers as Puetz Road will be used as a detour during the 13th Street construction.

Alderwoman Marshall stated she thought Howell Avenue was going to be re-paved next year. City Engineer Sullivan said that is coming up, but it will only be a mill and overlay and he will get more information.

Board Member Siefert asked if the 13th Street & Drexel Avenue construction would interfere with the two projects. City Engineer Sullivan stated there is no construction scheduled for Drexel Avenue and the streetscape project is on hold. The lift station will be managed and worked with the County on lane closures. The traffic plan for the 13th Street construction would be to close one lane during a portion of the project and then the other lane; very similar to what was done with 13th Street between Rawson Avenue & Drexel Avenue.

City Administrator Vickers provided an overview of the North Bluff Park Design (see report for details). City Administrator Vickers stated the stabilization and revetment of the bluff is the foundation of the future park and public access to the waterfront and stated this project is very complicated from both the technical construction and funding aspect. The City does not own any portions of the Fifth Properties, LLC. & Connell properties and plans on acquiring the properties within the next year. The priority for the lakefront is to stabilize the bluff and the revetment for the entire length in the next two years. He also indicated the park design will hopefully be up for discussion in 2025.

Alderman Gehl asked if the City funded the stabilization and revetment project. ACA Gaglin

answered there was a debt issuance earlier this year plus any amount we owe. The amount requested is to complete the project and to start the design for the bluff on the parcels the city does not currently own.

City Engineer Sullivan talked about the two construction projects going on by the lakefront. The first project is the revetment and stabilization of the bluff from the water intake to MMSD's property. The revetment is now up to the pump house, which has been taken down, and is waiting to get back into the water until October 1st. The second project is the demolition of the Peter Cooper Vat House. The demolition is on schedule and should be completed in October. The City Engineer further discussed the bluff design and looking at different methods for how to use the stones and not increase the cost of the project.

Board Member Siepert asked about the security of the project and is concerned about protecting the raw water intake. City Engineer Sullivan said there are already cameras in place and has added a few more. It has been one of the main discussions with the Water Utility about protecting the intake during construction and once the area is open to the public.

Fire Chief Kressuk provided an overview on the request for the Fire Department (see report for details). The Fire Department is requesting the lease of 3 vehicles not outfitted with emergency capabilities. Discussion ensued about leasing or purchasing. City Administrator Vickers stated that they have success with the leasing company for the light duty fleet and talked about the savings of leasing.

There was some confusion about how the vehicles would be financed by either lease or purchase. City Administrator Vickers talked about the budget and how the funding is figured to cover the cost of the vehicles.

Conversation from the Board was inaudible.

Alderman Marshall asked if the current vehicles are owned. Fire Chief Kressuk answered that the vehicles came from the Police Department and are owned.

Alderman Gehl asked if these vehicles are a want or a need. ACA Gagin's answer was inaudible.

City Administrator Vickers talked about the leasing program and stated the Fire Department vehicles would be a good candidate for the program because they do not need to be outfitted with too much equipment. After two years the city will make money by buying them at the government rate and then selling them at a high point. He continued about how the funding can be moved around within the budget if needed.

City Chief Kressuk stated he needs the three vehicles to help his staff do their job and carry around equipment instead of them using their personal vehicles.

City Administrator Vickers stated he was leery of leasing options when he first started, and the City was the first of few municipalities who started in a leasing program. Now more and more municipalities are opting to lease their vehicles with the same company.

Police Chief Stecker provided an overview of the request for the Police Department (see report for details). Chief Stecker stated costs will be split with whoever they are in contract with and everyone in Milwaukee County will be required to be on the system.

Alderman Guzikowski asked about where the software will be funded. ACA Gagin stated it is under the operating budget as this will be a recurring item.

A Board Member asked about the police vehicles. Chief Stecker stated that the vehicles are owned and the 3-year average on a vehicle can be more 170,000 miles. Whenever a vehicle is retired, it is used either as a training vehicle or used by other staff within the Department. The Department is getting to a point where they are struggling to have backups or any extras for the city. It is not ideal to do the leasing program because the squads require a lot of outfitting and driven to high miles, which undercuts the resale value.

City Administrator Vickers provided an overview of the request for the annual sidewalk and trail improvements program (see report for details). Discussion regarding how to fund the program, either through special assessment or property taxes was had.

Alderman Gehl stated that if the City trees are causing the sidewalk issue, then the City should repair the sidewalks.

Board Member Cigale comment is inaudible.

City Engineer Sullivan stated sidewalks for intersections are covered under road projects, which helps reduce the cost.

City Administrator Vickers stated this also includes trails and the city needs to determine a funding path on how to maintain the trail system in addition to standards sidewalks.

Director of Public Works Matt Trebatoski said in other municipalities, residents would prefer to see sidewalk maintenance as part of their property taxes versus being special-assessed.

City Administrator Vickers stated doing the special assessments would require a lot of statutory processes and is very time-consuming for staff.

The Board started from the top of the spreadsheet and went over the rest of the items (see report for details).

Alderman Guzikowski asked about the use of the taser. Police Chief Stecker stated usually showing the taser would be enough to make people comply. An actual deployment of the taser would occur at least once a month.

Alderwoman Marshall asked if the old front-end loader will be kept or sold. Director Trebatoski stated they will sell the older of the two front-end loaders they currently have.

Regarding Johnstone Park Pathway Reconstruction, City Engineer Sullivan stated they are looking into incorporating this project within the roadway project to get the better pricing of a larger project.

Regarding the log cabin repair, Alderwoman Marshall asked if the Historical Society had been doing all of the work. Director Trebatoski stated they would get their own quotes for the log cabin repair. City Administrator Vickers explained there have been some discussions about the property since the property and buildings are owned by the City and should be maintained as it is really one of the only historical markers in the City. Alderwoman Marshall asked about the plan for the other buildings on the property. City Administrator Vickers said there are no plans for the other building and will need to be discussed with the full Council at the budget workshop.

City Administrator Vickers talked about the establishment of sinking funds for items like building improvements and vehicle/equipment replacement, and that although we were dipping into these cash funds on hand, the main priority of the general fund balance is to replenish these reserves back to one million dollars each year.

Alderman Gehl made a motion to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2024 CIP Budget, and noted amendments concerning the three fire vehicles and equipment, seconded by Board Member Cigale.

8. **Informational:** Administrative and Operations reports.

TRAFFIC & SAFETY

NONE

9. Adjournment.

Alderwoman Marshal made a motion to adjourn at 11:06 am, seconded by Board Member Siepert. All voted aye, motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice