

LIBRARY BOARD MINUTES

SEPTEMBER 14, 2023

Sharon Armstrong – President
Pamela Aiken
Greg Loreck
Stephanie Matthews
Jill Meyer
Carol Sagan
Karen Umbs

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

The Oak Creek Public Library Board met on Thursday, September 14, 2023. Those present were Pamela Aiken, Stephanie Matthews, Jill Meyer, Carol Sagan, and Jill Lininger. Sharon Armstrong, Greg Loreck and Karen Umbs were excused. Lininger called the meeting to order at 5:02p.m.

There was no public comment.

New Business

- A motion was made by Sagan and seconded by Meyer to approve the minutes of July 13, 2023. Motion carried.
- A motion was made by Aiken and seconded by Matthews to approve the July 2023 vendor summary in the amount of \$90,217.14. Motion carried.
- A motion was made by Aiken and seconded by Meyer to approve the August 2023 vendor summary in the amount of \$79,289.29. Motion carried.
- A motion was made by Meyer and seconded by Sagan to approve the preliminary 2024 Library Budget. Motion carried.
- The motion to transfer funds from the Library Accumulates Surplus Account to the Oak Creek Public Library Endowment Fun with the Greater Milwaukee Foundation was withdrawn by Jill Lininger.
- A motion was made by Sagan and seconded by Aiken to approve the revised Reference Librarian (FT) job description. Motion carried.

Informational and Discussion Items

- Director Jill Lininger provided updates on:
 - Budget and revenue: A \$5,000 donation was received from the estate of Sue Kaczmarek. The Milwaukee Milkmen game earned \$800. MCFLS is going to pick up the member library cataloging costs for 2024, so some of those savings will be used for a subscription to Newsbank which will give Oak Creek patrons digital access to current and past issues of the Milwaukee Journal Sentinel.

- Monthly staff report highlights: Seven hundred people participated in the summer reading program. Adult programming has been very successful. Ninety-one people attended the reptile program. Maintaining current staffing levels continues to be an issue as the library continues to see a high turnover, especially in the Access Services Department.
- Monthly calendar highlights: The Friends have decided to cancel the Vegas Night fundraiser in October due to lack of volunteers to assist with the event.

A motion was made by Sagan and seconded by Matthews to adjourn at 5:53p.m. Motion carried.