



8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000
Heritage Room
Kyle Kolhouse – Chair
Kristiana Maggard– Secretary

CELEBRATIONS COMMISSION MINUTES

Thursday, June 29, 2023

6:00 P.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. **Roll Call:** Present: Chairperson K. Kolhouse, Commissioner C. Kolhouse, Commissioner M. Guse, Commissioner T. Rufer, Commissioner K. Maggard, Commissioner R. Atwood, Commissioner C. Schaack. Excused Absent: Commissioner C. Francisco, Commissioner R. Maggard.
2. **Discuss 4th of July Event.**
 - a. Commissioner R. Atwood confirmed setup for ice cream at the American Legion.
 - b. Commission reviewed parade staging and line up which begins at 7:30 a.m. Participants asked to arrive no later than 8:30 a.m.
 - c. Commission agreed to meet at 5:30 p.m. on Monday, July 3rd to set up picnic tables at Lake Vista Park.
 - d. Commission agreed to meet 6:30 p.m. on Monday July 3rd at parade route for parade lineup stake pounding. Members encouraged to bring hammers.
 - e. Chairperson K. Kolhouse reported that port-a-potties will be delivered on Monday July 3rd.
 - f. Chairperson K. Kolhouse gave a review of parade line up route.
 - g. Commissioner C. Schaack reported that volunteers will be arriving at 7 a.m. at the Community Center on July 4th.
 - h. Commission noted that the Oak Creek City website has the wrong parade route map.
 - i. Commissioner C. Francisco sent report that we have seventy-four total participants.
 - j. Commission made plans for next year to reach out to more participants and split up the work amongst Commission members.
 - k. Commissioner R. Atwood recommended next year to make signs about shuttle that hang out the bus window during the parade to advertise the shuttle to the fireworks.
 - l. Commissioner R. Atwood suggested a bike decorating contest and have them join the parade for 2024.
 - m. Chairperson K. Kolhouse suggested a pet parade, but Commissioner R. Atwood says maybe too hot for animals to walk in a parade.
 - n. Commissioner M. Guse asked about sponsorship banner for float. Chairperson K. Kolhouse reports that he will get a banner.
 - o. Commissioner C. Francisco will deliver flags to Rob at Lions Club on Monday July 3rd to pass out at the parade.
 - p. Food trucks set up at [4 p.m.](#) on July 4th. Chairperson K. Kolhouse recommended that we require a license and \$20 fee along with insurance when requesting food trucks for 2024.
 - q. Band at Lake Vista Park on July 4th [starting at 5 p.m.](#), set up at [4:30 p.m.](#) Scheduled to play from [5-8 p.m.](#)
 - r. Chairperson K. Kolhouse reported 2600 glow sticks have been ordered and will be passed out during the fireworks.

- s. Commissioner M. Guse was unable to confirm lemonade stand participation for the fireworks event.
 - t. Chairperson K. Kolhouse scheduled 2 shuttle buses 4-9 p.m. and 7 total shuttle buses 9 p.m. - end of night.
3. **Adjournment**
- a. Next Meeting Date set for July 18, 2023. Motion made by Commissioner R. Maggard to adjourn meeting at 7:08 p.m. Motion seconded by Commissioner R. Atwood. All voted aye, vote was unanimous. Motion carried.