

**MINUTES OF THE REGULAR MEETING
CITY OF OAK CREEK PARKS & RECREATION COMMISSION
April 6, 2023**

1. Call Meeting to Order/Roll Call

Chairperson Schreiber-Johnson called the meeting to order at 6:00 pm. The following members were present at roll call: Secretary Beyer (Arrived at 6:20pm), Commissioner Mike Theys, Commissioner Jerry Krist, and Commissioner Druckrey. Also present was Director of Community Development Doug Seymour, Heather Ryan, Adam Arden from Oak Creek Youth Football and Brian Bialecki from Oak Creek Youth Football. Chairperson Schreiber-Johnson stated that Commissioner Adam Thiel has resigned from his commissioner position. Alderman Chris Guzikowski and Steve Bautch were excused.

2. Approval of Minutes - January 5, 2023

The Minutes for January 5, 2023 are held over to the May 4, 2023 meeting.

3. Significant Common Council Actions Report

Director Seymour went over the actions briefly (see report for details).

There was discussion about the North Bluff Park Project and the location of the properties recently acquired and the work that will be happening in the next year or two (2).

4. New Business

a. Review comparison of fees with surrounding communities

Director Seymour went over the fees briefly (see report for details).

There was discussion about the differences between what Oak Creek charges and the surrounding communities. They agreed that they should use the 2023 fees to help with the comparison of what Oak Creek is currently charging versus the other communities, and to have this review in the fall, when they complete the annual review of fees.

b. Review proposal by Oak Creek Youth Football for use of neighborhood parks

Director Seymour went over the project details (see report for details).

Adam Arden, President of the Oak Creek Youth Football spoke to why they are here and what they need to proceed for this program in the Oak Creek Youth Football.

Chairperson Schreiber-Johnson asked for clarification of the work Oak Creek Youth Football are requesting.

Mr. Arden responded indicating they desired to paint the fields.

Commissioner Theys asked if they are using the parks now without the paint, and what is the time for this request.

Mr. Arden responded that they are only using Riverton Park right now. They would like to use the other parks from August 1, 2023, to the third week in October for practices only. They can use the high school football field for the games.

Mr. Wendt stated that they have been using the parks already. They see the biggest issue for the residents near the parks is the football practices. They could potentially have 100-150 more people at the parks. That is why it is in front of the Park Commission to make that determination.

Mr. Arden responded that they would distribute the teams to the three (3) parks to alleviate some issues Mr. Wendt has stated. They will never have 100-150 people at any practice.

Director Seymour stated that one of the points that Director Trebatoski had some concern that there be a field reservation system in place. This would ensure that no one else could come in and use the field for personal use.

Mr. Arden responded that they do understand this issue and it is understood that they would have to reserve and pay rental fees for the use of the fields. They want to stress for fee consideration, since the city will not have to do anything different to what they do now.

Mr. Wendt restated his understanding that this fee Mr. Arden is referring to is just the rental fee, not including the maintenance fee. If it is raining that day and the grass gets torn up, they would need to reseed the area and hence the maintenance fee.

Secretary Beyer questioned if there would be a need for the maintenance fee because they are currently using the fields now and they do not see these problems, why would they see them now.

Mr. Wendt responded going forward, they would be using these specific parks on a regular basis and that could then create grass issues.

Mr. Arden did concede to Mr. Wendt. They agree with Mr. Wendt's concerns are legitimate.

Commissioner Druckrey asked if the city would need a signed agreement to include the requirements of appropriate liability insurance naming the City as an additional insured, and reservation and payment of the fees associated with each respective rental space.

Director Seymour said they could draft a memorandum of understanding but does not think it would be necessary since they have the rental procedures in place.

Mr. Arden stated that their insurance comes up in May and that adding the City to the policy at that time should not be an issue.

Secretary Beyer makes a motion to approve the painting of practice football fields by OCYF, at the OCYF expense, in Oak Leaf, Johnstone, and Riverton Meadows Parks, contingent on receipt of appropriate liability insurance naming the City as an additional insured, and reservation and payment of the fees associated with each respective rental space. Commissioner Theys seconded the motion. All voted aye. Motion carried.

c. Review proposed changes to scope for the Abendschein Park pavilion project.

Director Seymour went over the project details (see report for details).

Secretary Beyer questioned how they were to control the budget for this new pavilion when the Architects had the budget for the last building, and they could not meet their goals.

Director Seymour responded that they asked the Architects to be conservative when planning this out and take into consideration what has happened the last few years.

Secretary Beyer questioned if they would have the power to reduce this pavilion even more if the bids do come out to be higher.

Director Seymour responded that they could ask the Architects for some options. As an example, add additional covering to the west of the building versus the front. Have the bidding process as a series of bid alternates.

Both Chairperson Schreiber-Johnson and Commissioner Krist stated they are disappointed.

Commissioner Krist stated that they spent the time to approve what they wanted and then to find out it is too expensive, so the solution is to downsize the design. This new design does not really work.

Chairperson Schreiber-Johnson responded that the front of the building now looks too heavy for the area. There is a beautiful pond and field off the west, why would they design the front of the building toward parking lot.

Director Seymour responded that they are not sure why the front of the building is designed in this fashion. The entrance is to the west side of the building so you would think they could make the covered part of the building to the west side.

Chairperson Schreiber-Johnson responded that she would agree to this footprint only. They need to figure out a better way to design the building to have the seating facing the pond and field and not the parking lot.

Commissioner Krist makes a motion that the Commission recommend to the Common Council that the City proceed with a contract amendment to redesign the Abendschein Park pavilion. Commissioner Druckrey seconded. All voted Aye.

Secretary Beyer made a motion to adjourn the meeting. Commissioner Druckrey seconded. All voted Aye. The meeting adjourned at 7:09 pm.

Prepared By:



Doug Seymour
Director of Community Development

Respectfully Submitted,



Anne Beyer
OCPR Secretary