



8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000
Heritage Room
Kyle Kolhouse – Chair
Kristiana Maggard– Secretary

CELEBRATIONS COMMISSION MINUTES

THURSDAY, MARCH 9, 2023

6:00 P.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. **Roll Call:** Present: Chairperson K. Kolhouse, Commissioner C. Francisco, Commissioner R. Atwood, Commissioner K. Maggard, Commissioner R. Maggard, Commissioner C. Schaack, Commissioner C. Kolhouse, Commissioner T. Rufer. Guest in attendance: M. Guse.
 - a. Announcement of Resignations: Commissioner J. Kroening and Commissioner C. Bautch have resigned their positions on the Celebrations Commission.
2. **Review and take action on Treasurer's report.**
 - a. Chairperson K. Kolhouse reports that he is working with the City to get an updated report on our current financial status. Will be bringing a report at our next official meeting.
3. **Approval of February 2, 2022 minutes.**
 - a. Chairperson K. Kolhouse proposes pre order for the pancake breakfast as an option for this year's event. Commissioner C. Kolhouse and Commissioner R. Maggard opposed to trying to add pre order but would like to see how things go this year and consider adding it for next year's event.
 - b. Commission decided to not do pre order for 2023 pancake breakfast event but will consider it for next year.
 - c. Commissioner C. Schaack is getting sausage at a discounted price for the breakfast
 - d. Chairperson K. Kolhouse reports that we will have wristbands to use to identify those who have purchased breakfast
 - e. Commissioner C. Francisco reports that 20,000 plastic unfilled eggs have arrived
 - f. Commissioner C. Francisco reports that we have approximately 100 easter bags left over from last year
 - g. Commissioner C. Schaack suggests buying more empty bags to pass out to kids to collect eggs
 - h. Commissioner C. Francisco will purchase 400 bags at a price of 6\$ for 50 bags
 - i. M. Guse suggests a designated egg recycling table/bin staffed by a volunteer for community members to turn in empty plastic eggs to be re used next year
 - j. Commissioner R. Atwood to get 3 garbage cans for the event.
 - k. Commissioner R. Atwood to get 2 tables to set up outdoors for the event
 - l. M. Guse asks about outdoor tents. Chairperson K. Kolhouse confirms that the commission does have several tents but we aren't sure of what the condition of the tents are.
 - m. Commission confirms that event will be moved indoors to the gym if the weather is bad.
 - n. Commissioner T. Rufer has signs with ages on them left from last year and will take get another sign that says 'recycle eggs here'
 - o. Commissioner R. Maggard will get reel or flags to rope of area 15\$ for 100 ft.
 - p. Commissioner R. Atwood will get cones to attach the flags to mark the egg hunt areas.

- q. Commissioner C. Francisco confirms that there will be a coffee truck outdoors handing out free coffee during the event.
- r. Commissioner K. Maggard to create FB post with map identifying where the egg hunt is located.
- s. Commissioner C. Francisco confirmed that she will take responsibility of checking the commission email and responding to inbox messages.
- t. Sandwich board signs (2) to identify location of the egg hunt and pancake breakfast.
- u. Chairperson K. Kolhouse to reach out to the mayor about being the Easter Bunny for the event.
- v. New Beginnings Ranch has offered to provide a free petting zoo outdoors during the event. Commissioner C. Francisco reached out to New Beginnings to let them know we are interested and Chairperson K. Kolhouse will check with park to see if its possible to have a petting zoo on the grounds.

4. **Discussion of Upcoming Easter Event:**

- a. Chairperson K. Kolhouse presents new updated form for parade participation. Commission approves new/updated form.
- b. Commissioner K. Maggard to review the city website and identify missing or incorrect information for our 2023 event. Commissioner K. Maggard will then reach out to the city to propose updates and corrections.
- c. Spielbauer agreed to do fireworks for our 4th of July event and have confirmed.
- d. Commissioner R. Atwood will investigate necessary permits for the fireworks event.
- e. Commissioner K. Maggard suggests an effort to reach out to new businesses to participate in the parade for 2023.
- f. Chairperson K. Kolhouse suggests paying to book the dancing horses this year. Chairperson K. Kolhouse will investigate the possibility of having them participate in the parade.
- g. Commissioner R. Maggard to obtain master list of businesses from the Oak Creek chamber of Commerce.
- h. Commissioner C. Francisco will reach out to food trucks for the fireworks event to see who would like to participate.

5. **Discuss 4th of July Event:**

- a. Commission agrees on date of April 1st 8:30-10:30 for event of the community Easter Egg Hunt.

6. **Next Meeting Date Set:** April 6, 2023

7. **Adjournment**

- a. Motion by Commissioner R. Maggard to adjourn meeting at 7:10 p.m. Motion seconded by Commissioner C. Schaack. All voted aye, vote was unanimous, motion carried.