

## **Oak Creek Police & Fire Commission Meeting Minutes**

### **Item One: Call Meeting to Order**

President Genene Hibbler called the meeting of the Oak Creek Police and Fire Commission to order on Thursday, November 17, 2022, at 1802 hours at the Oak Creek City Hall, 8040 S. 6th Street, Oak Creek, WI.

### **Item Two: Roll Call**

The following Commissioners were present: Jesus Carrillo, Margo Franklin, Genene Hibbler and Jeff Sageser. Commissioner Scott Koenig was excused. Also in attendance were Fire Chief Michael Kressuk and Assistant Chief Michael Havey from the Oak Creek Fire Department.

### **Item Three: Approval of Minutes**

Commissioner Carrillo made a motion to approve the minutes from our previous meeting (735) on November 3, 2022. Commissioner Franklin seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1804 hours.

### **Item Four: Review and Discuss Current Police and Fire Commission Rules and Regulations**

The Commission reviewed and discussed the new draft of the updated Police and Fire Commission Rules and Regulations.

### **Item Five: Take Action on Police and Fire Commission Rules and Regulations**

No action taken at this time.

### **Item Six: Review and Discuss Current Police and Fire Commission Records Retention Guidelines**

The Commission reviewed and discussed the Current Police and Fire Commission Records Retention Guidelines.

**Item Seven: Take Action on Police and Fire Commission Records Retention Guidelines**

No action taken at this time.

**Item Eight: Highlights from the 2022 PFC Workshop hosted by the League of Municipalities**

Commissioner Hibbler presented highlights of the 2022 PFC Workshop hosted by the League of Municipalities.

**Item Nine: Consider and Take Possible Action on Promotional Process for Position of Assistant Fire Chief of Operations and Training**

Fire Chief Michael Kressuk Assistant Chief presented the proposed promotional process for the position of Assistant Fire Chief of Operations and Training, and after discussion, Commissioner Sageser made a motion to approve the promotional process and timeline for the position of Assistant Fire Chief of Operations and Training as presented. Commissioner Hibbler seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1854 hours.

**Item Ten: Convene into Closed Session**

Commissioner Hibbler made a motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to review and discuss firefighter candidate test results and interview list. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1855 hours. The following Commissioners were in attendance: Jesus Carrillo, Margo Franklin, Genene Hibbler and Jeff Sageser. Also in attendance were Fire Chief Michael Kressuk and Assistant Chief Michael Havey from the Oak Creek Fire Department.

**Item Eleven: Reconvene into Open Session**

Commissioner Sageser made a motion to reconvene into Open Session. Commissioner Hibbler seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1909 hours.


**Item Twelve: Take Action**

The following action was taken as a result of the Closed Session meeting, Commissioner Sageser made a motion to approve the firefighter eligibility list and move forward in the process. Commissioner Carrillo seconded the motion. Upon

roll call, all Commissioners present voted aye, and the motion carried at 1910 hours.

**Adjournment**

There being no further business before the Commission, Commissioner Hibbler made a motion to adjourn the meeting. Commissioner Sageser seconded the motion. Upon roll call, all Commissioners present voted aye, the motion carried at 1910 hours, and the meeting was adjourned.



Gene Hibbler – President  
Police & Fire Commission



Jeffrey Sageser – Secretary  
Police & Fire Commission

**cc: Mayor- City Clerk - Police Chief - Fire Chief  
Oak Creek Professional Police Officers Association  
International Association of Fire Fighters - Local #1848**