



Oak Creek Civic Center – Tower Room  
8040 S. 6<sup>TH</sup> Street  
Oak Creek, WI 53154  
(414) 766-7900

## LIBRARY BOARD MINUTES DECEMBER 8, 2022

Sharon Armstrong – President  
Pamela Aiken  
Greg Loreck  
Stephanie Matthews  
Jill Meyer  
Carol Sagan  
Karen Umbs

### The City's Vision

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

The Oak Creek Public Library Board met on Thursday, December 8, 2022. Those present were Pamela Aiken, Greg Loreck, Jill Meyer, Stephanie Matthews, Carol Sagan, Karen Umbs and Jill Lininger. Sharon Armstrong was excused. Umbs called the meeting to order at 5:03p.m.

One community member attended the meeting. He said he was new to the library and wanted to see what happens at the meetings. There was no other public comment.

### New Business

- A motion was made by Sagan and seconded by Aiken to approve the minutes of November 10, 2022. Motion carried.
- A motion was made by Meyer and seconded by Loreck to approve the November 2022 vendor summary in the amount of \$80,025.46. Motion carried.
- A motion was made by Aiken and seconded by Sagan to approve the final 2023 library budget. Motion carried.
- A motion was made by Sagan and seconded by Aiken to approve the revised Collection Development Policy. Motion carried.
- A motion was made by Meyer and seconded by Matthews to approve the revised Employee and Volunteer Recognition Guidelines. Motion carried.

### Informational and Discussion Items

- Director Jill Lininger provided updates on:
  - Budget and revenue: Some of the budget surplus was used for additional supplies for the 3D printer.
  - Monthly staff report highlights: Along with city hall and the health department, the library hosted 2<sup>nd</sup> graders from six Oak Creek elementary schools as part of their civics unit. We also hosted some kindergarten and home school groups and had several outreach field trips. The library's Tik Tok channel is now live. The online library calendar has a new look in addition to a new study room booking system which will go live on 12/19.

- Monthly calendar highlights: The library will hold a winter reading challenge. The adult librarians developed Reading Bingo geared for adult readers. In conjunction with the city's Light the Square event, the library will stay open until 8pm. There will be a holiday photo booth featuring Frosty the Snowman and children will be able to participate in a snowball fight in the children's department. We will be hosting a holiday wrapping room for parents to wrap presents on three nights before Christmas.

A motion was made by Loreck and seconded by Umbs to adjourn at 5:26p.m. Motion carried.