

## **Oak Creek Police & Fire Commission Meeting Minutes**

### **Item One: Call Meeting to Order**

President Genene Hibbler called the meeting of the Oak Creek Police and Fire Commission to order on Thursday, December 1, 2022, at 1800 hours at the Oak Creek City Hall, 8040 S. 6th Street, Oak Creek, WI.

### **Item Two: Roll Call**

The following Commissioners were present: Jesus Carrillo, Margo Franklin, Genene Hibbler, Scott Koenig and Jeff Sageser. Also in attendance were Fire Chief Michael Kressuk from the Oak Creek Fire Department and Chief of Police David Stecker and Lieutenant Andrew Thorne from the Oak Creek Police Department.

### **Item Three: Approval of Minutes**

Commissioner Hibbler made a motion to approve the minutes from our previous meeting (736) on November 17, 2022. Commissioner Franklin seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1800 hours.

### **Item Four: Review and Discuss Current Police and Fire Commission Rules and Regulations**

The Commission reviewed, discussed and edited the new draft of the updated Police and Fire Commission Rules and Regulations.

### **Item Five: Take Action on Police and Fire Commission Rules and Regulations**

Commissioner Koenig made a motion to approve the new draft of the Police and Fire Commission Rules and Regulations document. Commissioner Hibbler seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1814 hours.

### **Item Six: Review and Discuss Current Police and Fire Commission Records Retention Guidelines**

The Commission reviewed and discussed the new draft of the updated Police and Fire Commission Records Retention Guidelines.

### **Item Seven: Take Action on Police and Fire Commission Records Retention Guidelines**

Commissioner Hibbler made a motion to approve the Police and Fire Commission Records Retention Guidelines as presented. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1804 hours.

### **Item Eight: Discuss and Take Action, if Necessary, on File #3, “Selecting Personnel PFC 2022.pdf” from the 2022 PFC Workshop Hosted by the League of Municipalities**

The Commission discussed File #3, “Selecting Personnel PFC 2022.pdf” from the 2022 PFC Workshop Hosted by the League of Municipalities. No action was required.

### **Item Nine: Review, Discuss and Take Action, if Necessary, on the Police Officer Candidate Hiring Process Timeline**

Lieutenant Andrew Thorne from the Oak Creek Police Department presented the proposed police officer hiring process timeline. After discussion, Commissioner Hibbler made a motion to approve the police officer hiring process timeline and move forward with the process. Commissioner Carrillo seconded the motion. Upon roll call, the motion carried at 1831 hours.

### **Item Ten: Convene into Closed Session**

Commissioner Sageser made a motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to consider promotion and performance evaluation data of Police Captain candidates, Police Lieutenant candidates, Police Sergeant candidates and Police Detective candidates. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1832 hours. The following Commissioners were in attendance: Jesus Carrillo, Margo Franklin, Genene Hibbler, Scott Koenig and Jeff Sageser. Also in attendance was Chief of Police David Stecker from the Oak Creek Police Department.

### **Item Eleven: Reconvene into Open Session**

Commissioner Hibbler made a motion to reconvene into Open Session. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1848 hours.

### **Item Twelve: Take Action on a Police Captain Candidate**

The following action was taken as a result of the Closed Session meeting. Commissioner Koenig made a motion to approve the promotion of Lieutenant Andrew Thorne to the rank of Police Captain, with the effective date of Monday, January 2, 2023. Commissioner Franklin seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1849 hours.

### **Item Thirteen: Take Action on Police Lieutenant Candidates**

The following actions were taken as a result of the Closed Session meeting:

Commissioner Carrillo made a motion to approve the promotion of Sergeant Georgina Wettengel to the rank of Police Lieutenant, with the effective date of Tuesday, January 3, 2023. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1850 hours.

Commissioner Koenig made a motion to approve the promotion of Sergeant Andrew Ahearn to the rank of Police Lieutenant, with the effective date Tuesday, January 3, 2023. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1850 hours.

### **Item Fourteen: Take Action on Police Sergeant Candidates**

The following action was taken as a result of the Closed Session meeting. Commissioner Hibbler made a motion to approve the promotion of Officer Daniel Gitzlaff to the rank of Police Sergeant, with the effective date of Tuesday, January 3, 2023. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1851 hours.

### **Item Fifteen: Take Action on a Police Detective Candidate**

The following action was taken as a result of the Closed Session meeting. Commissioner Carrillo made a motion to approve the promotion of Officer Ashley Chapman to the rank of Police Detective, with the effective date of Tuesday, January 3, 2023. Commissioner Franklin seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1852 hours.

### **Item Sixteen: Review, Discuss and Take Action on Police Lieutenant Candidate Seniority Ranking**

Chief of Police David Stecker presented the proposed Police Lieutenant candidate seniority ranking, and after discussion, Commissioner Franklin made a motion to

approve the proposed Police Lieutenant candidate seniority ranking as presented. Commissioner Hibbler seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1854 hours.

**Item Seventeen: Review, Discuss and Take Action on Voiding Current Sergeant Candidate List**


Chief of Police David Stecker reviewed the status of the remaining candidates on the existing Police Sergeant candidate list, and after discussion, Commissioner Koenig made a motion to void the current Police Sergeant candidate list. Commissioner Hibbler seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1857 hours.

**Item Eighteen: Review, Discuss and Take Action on Sergeant promotional Candidate Process and Timeline**

Chief of Police David Stecker presented the proposed promotional process and timeline for the position of Police Sergeant, and after discussion, Commissioner Sageser made a motion to approve the promotional process and timeline for the position of Police Sergeant as presented. Commissioner Carrillo seconded the motion. Upon roll call, all Commissioners present voted aye, and the motion carried at 1906 hours.

**Adjournment**

There being no further business before the Commission, Commissioner Hibbler made a motion to adjourn the meeting. Commissioner Koenig seconded the motion. Upon roll call, all Commissioners present voted aye, the motion carried at 1907 hours, and the meeting was adjourned.

  
Gene Hibbler – President  
Police & Fire Commission

  
Jeffrey Sageser – Secretary  
Police & Fire Commission

**cc: Mayor- City Clerk - Police Chief - Fire Chief  
Oak Creek Professional Police Officers Association  
International Association of Fire Fighters - Local #1848**