

Personnel and Finance Committee Meeting Minutes
September 14, 2022
12:00 P.M.

Item 1. Call Meeting to Order

Ald. Gehl called the meeting to order at 12:02 P.M.

Item 2. Roll Call

Committee members present Ald. Duchniak, Ald. Gehl, and Ald. Kurkowski.

Also Present: City Administrator (CA) Andrew Vickers, Assistant City Administrator (ACA) Max Gagin, Police Chief Dave Stecker, Fire Chief Mike Kressuk, Police Captain Dave Ashenhurst; Human Resources Manager Toni Vanderboom, Assistant Comptroller Kristina Strmsek, Executive Fire Assistant Laura Yocum, Community Public Health Officer Darcy DuBois, Management Assistant Carly Persson.

Item 3. Approval of minutes from 8/24/2022

Ald. Duchniak made a motion to approve the minutes of 8/24/2022, seconded by Ald. Duchniak. Ald. Kurkowski abstained. Motion carried.

Item 4. Review and discuss 2023 personnel requests by the following Departments:

- Police
- Fire

The Police Department, led by Chief Stecker, explained the Department's requests to add 15 Police Officers over a five-year period, provide an increase to command staff in addition to COLA, progress certain dispatch personnel, add four part-time Police Aid positions, and add one Dispatch Supervisor position. The Police Aid position would be used as a recruitment tool for Police Officers. The Dispatch Supervisor would round out supervisory staffing at the City's dispatch center and is a key part of future dispatch services contracts with other municipalities.

The Fire Department, led by Chief Kressuk, explained their requests to add one Firefighter/Paramedic position, add three Firefighter/Paramedic positions, and promote three Lieutenants to a new Captain position. Two shifts are currently being staffed higher than the third shift at Fire Station No. 1. The Fire Department's primary request is for an additional position to bring third shift staffing up. The secondary request would allow the Department to run three-person compression and two-person EMS at Fire Station No. 3 as well. This additional person would round out the three shifts and alleviate the potential for overtime staffing. The third request is to expand first-line supervisors into Captain positions, allowing for an additional level of oversight for day-to-day shift work. This would bolster front-line leadership.

Item 5. Consider a motion to authorize tuition reimbursement for a full-time Health Department employee.

Community Public Health Officer DuBois reported Emma Durkin-Wagner has been employed with the Health Department since August 2020 and was recently accepted to the Master of Public Health graduate program at UW-Milwaukee. Emma begins classes this fall and has requested tuition reimbursement, which would cover 75% of the cost of a graduate degree. DuBois believes Durkin-Wagner's attainment of a Master of Public Health degree would be an asset to the Health Department. ACA Gagin informed the Committee that this will be covered in an existing budget.

Ald. Gehl made a motion to authorize tuition reimbursement for a full-time Health Department employee. Ald. Duchniak seconded. All aye; motion carried.

Item 6. Adjournment

Ald. Duchniak made a motion to adjourn at 1:13 P.M., seconded by Ald. Gehl. All aye; motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, fax at 766-7976, or write to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.