



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Fredrick Siepert- Alternate
Rich Duchniak

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

October 11, 2022
9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Minutes – 09/14/2022
4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

GENERAL GOVERNMENT CAPITAL ASSETS

None

PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a *motion* to approve amendment No. 1 to the general services agreement with Strand with a not to exceed amount of \$50,000.
6. **Motion:** Consider a *motion* to approve the Change Order No. 1 for the 2022 Sanitary Rehabilitation project to Globe Contractors in the amount of \$6,335.00.
7. **Motion:** Consider a *motion* to approve the progress payment No. 1 for the 2022 Sanitary Rehabilitation project to Globe Contractors in the amount of \$143,797.45.
8. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$756,634.36.
9. **Motion:** Consider a *motion* to approve the 2023 Operating Budget for the Oak Creek Water and Sewer Utility.
10. **Informational:** Administrative and Operations reports.

TRAFFIC & SAFETY

None

11. Adjournment.

Dated this 7th day of October, 2022.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice



Common Council Chambers
8040 S. 6th Street
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Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert- Alternate
Rich Duchniak

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

BOARD MINUTES September 14, 2022 9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:01 a.m.

2. Roll Call.

All Board Members were present.

Also present: City Administrator Andrew Vickers, Assistant City Administrator/Comptroller Max Gagin, Public Works Director Matt Trebatoski, City Engineer Matt Sullivan, Community Development Director Doug Seymour, Assistant Comptroller Kristina Strmsek, Police Chief Dave Stecker, Police Captain Dave Ashenurst, Fire Chief Mike Kressuk, Executive Fire Assistant Laura Yocum, Interim Assistant IT Manager Tom Kramer, IT Manager Kevin Koenig, Facilities Manager Dick Kulka, and Management Assistant Carly Persson.

3. Approval of Minutes – 08/09/2022

Board Member Richards made a motion to approve the amended minutes of August 9th 2022, seconded by Alderman Gehl. All aye; motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

City Administrator Vickers reported that Common Council awarded the water main replacement to AW Oaks for approximately \$2,500,000. The City has executed a Purchase and Sale Agreement to acquire significant acreage at South 13th Street and West Ryan Road in the Ryan Business Park.

GENERAL GOVERNMENT CAPITAL ASSETS

None

PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a motion to approve the Utility vouchers for payment in the amount of \$678,081.60.

Board Member Richards made a motion to approve the Utility vouchers for payment in the amount of \$678,081.60. Seconded by Alderman Gehl. All aye; motion carried.

6. **Informational:** Administrative and Operations reports.

Discussion was had as to whether funds have been allocated for Centennial water main and other; more conversation to ensue with utility staff when they return from their conference. City Engineer Sullivan reported the Milwaukee Metropolitan Sewerage District's (MMSD) Private Property and Infiltration program letters have gone out and relatively positive calls are being received by the Department.

CAPITAL ASSETS

7. **Motion:** Consider a *motion* to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2023 Capital Improvement Plan Budget.

Representatives from Engineering, Finance, Public Works, Community Development, Police, Fire, Information Technology, and Facilities and Maintenance were present to present and discuss 2023 Capital Improvement Plan (CIP) requests. Administrator Vickers first provided an overview of the CIP process and explained the City has until the end of 2024 to use allocated American Rescue Plan Act (ARPA) dollars.

Discussion took place regarding the Drexel Avenue Streetscape project. Community Development Director Seymour indicated a range of \$3,400,000-\$4,800,000 for the project. This was a Strategic Action Plan (SAP) priority for the Common Council and the Board came to consensus on the initial \$2,500,000 for an initial phase gateway and streetscape project. The second Community Development request was for the Parks and Open Plan Update for an approximate \$100,000 cost. Director Seymour indicated this is mainly a requirement to have for future grant fund sources and it was tried in house, but could not be completed.

City Engineer Matt Sullivan introduced the North Lakefront Bluff Stabilization and Revetment Project which has come in at \$8,000,000. The project is expected to be completed within one year. Staff also outlined the North Lake Vista Park Design Phase I along with Abendschein park improvements. Improvements include the Abendschein parking lot and entrance road to be completed with permeable pavers. 2023 Road Improvements were outlined including the S. 6th Street Rehabilitation – Drexel to Marquette, and pedestrian accommodations on American Avenue, which were not funded and will be discussed with a future road project and within a solution for the failing railroad overpass. Various maintenance funds were discussed including equipment replacement, bridge maintenance, and stream restoration, along with a bridge replacement at 7800 S. 6th Street. Engineering staff also requested Robotics survey equipment, which would replace outdated GPS equipment. Design of the S. 6th Street Bridge and evaluating the Liberty-Puetz intersection was also discussed.

Fire Chief Kressuk explained 2023 will be a large capital year for the Fire Department. Main asks are for a ladder truck purchase, site selection/potential land acquisition of a future Station 2 replacement site, an engine purchase, an ambulance purchase, and FirstWatch software

purchase. Other asks were relatively routine. There is urgency in getting the large apparatus purchases in as a 24-30 month lead time is expected. Discussion was had regarding the urgency of the FirstWatch software, but the Board ultimately did not recommend it for 2023 funding.

Facilities Manager Kulka brought forth capital items including Civic Center masonry and window flashing repairs, and DPW service door replacement. Windows will be repaired as they fail.

Public Works Director Matt Trebatoski brought several asks to the Board including a snowplow/dump truck replacement, stump grinder replacement, forklift replacement, continuation of the fleet leasing program, and plow blade replacements. Remaining asks were relatively routine.

Police Chief Stecker brought forth several requests including Suburban Mobile Incident Response Team (MIRT) equipment, a moveable vehicle barrier system, and several routine items the Board recommended for 2023 funding.

Alderman Gehl made a motion to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2023 Capital Improvement Plan Budget per the City Administrator's recommendations. Seconded by Alderman Duchniak. All aye, motion carried.

TRAFFIC & SAFETY

None

8. Adjournment.

Board Member Richards made a motion to adjourn at 11:48 A.M. Seconded by Alderman Duchniak. All aye, motion carried.

Dated this 7th day of October, 2022.

Public Notice

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It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice

STAFF REPORT

Item: Amendment to the General Services Agreement with Strand

Recommendation: That the Board considers a motion to approve amendment No. 1 to the general services agreement with Strand with a not to exceed amount of \$50,000.

Fiscal Impact: The various projects will be funded through the operating budget.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The general services contract with Strand was approved July 2, 2020 in an amount of not to exceed \$75,000. Services under this agreement usually are not associated with a specific capital project. The funds in the existing contract have been used on cellular reviews and various engineering projects. The renewed agreement will allow staff to engage Strand on an as-needed basis to assist in future miscellaneous engineering services. The contract will be limited to \$50,000 before requiring additional Board approval.

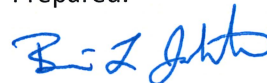
Options/Alternatives: The Board could choose not to amend the general services contract at this time.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Brian L. Johnston, PE
Utility Engineer

Fiscal Review:



Michael J. Sullivan, PE
General Manager

Approved:



Michael J. Sullivan, PE
General Manager

Attachments:

STAFF REPORT

Item: Change Order No. 1 for 2022 Sanitary Rehabilitation Project

Recommendation: That the Board considers a motion to approve the Change Order No. 1 for the 2022 Sanitary Rehabilitation project to Globe Contractors in the amount of \$6,335.00. (Project No. 22103)

Fiscal Impact: This project is part of the 2022 Capital Improvement Project Budget

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The Board of Public Works and Capital Assets approved the 2022 Capital Improvement Project to continue with the sanitary sewer rehabilitation program. The project continues to identify and correct deficiencies in the sanitary sewer system throughout the City of Oak Creek. The repairs utilize different construction techniques in complete pipe relays, lining, spot repairs and spot lining. The change order is for additional asphalt pavement that was required to be replaced with the project. The project was only to replace the trench width of pavement. The existing asphalt was in poor condition prior to the start of the project and the contractor was not able to save the pavement. The contractor was able to use the existing price for asphalt and repair the additional areas.

Options/Alternatives: None.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Brian L. Johnston, PE
Utility Engineer

Fiscal Review:



Michael J. Sullivan, PE
General Manager

Approved:



Michael J. Sullivan, PE
General Manger

Attachments: 2022 Sanitary Rehabilitation Change Order No. 1



WATER and SEWER UTILITY

170 West Drexel Avenue, Oak Creek, WI 53154
oakcreekwi.gov
414-766-6600

September 21, 2022

Jakin Grabau
Globe Contractors
N50W23076 Betker Road
Pewaukee, WI 53072

Re: 2022 Sanitary Rehabilitation Project
Utility Project No. 22103
Change Order No.1

Dear Mr. Grabau:

Enclosed is a copy of Change Order No. 1, detailing a change to bid items to make a payment for additional asphalt paving that was needed due to the existing condition of the pavement outside the trench. Please review, sign, and return the enclosed Change Order No. 1 to me.

- 1) Additional pavement area as measured of 905 SF at \$7.00 per SF installed.

Therefore, the total net change approved is \$6,335.00 of extras per the reviewed and approved breakdown of costs.

If you have any questions, please contact me at bjohnston@oakcreekwi.gov, or 414.766.6624.

Sincerely,

Brian Johnston
Utility Engineer

Enclosures (1): Change Order No. 1 Authorization Sheet

**CHANGE ORDER AUTHORIZATION
CHANGE ORDER NO. 1
PROJECT NO. 22103**

2022 Sanitary Rehabilitation Project

INITIATED BY THE OAK CREEK WATER AND SEWER UTILITY
DATE INITIATED: September 21, 2022

Work authorization for furnishing the necessary labor, materials and equipment to perform the following:

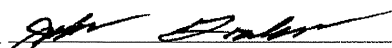
ITEM NO.	ITEM DESCRIPTION	QUANTITY UNIT	UNIT PRICE	COST
E-1	Additional asphalt restoration	905 SF	\$7.00	\$6,335.00
	TOTAL CHANGE ORDER			\$6,335.00

E = Contract Extra, C = Contract Credit

This work, performed under the 2022 Sanitary Rehabilitation Project contract, is hereby agreed upon and has been performed as indicated under the contract for Project No. 22103, Change Order No. 1 for contract extras with a total net cost of \$6,335.00.

Globe Contractors

Oak Creek Water & Sewer Utility


Signature

Signature

Jakin Grabau
Accepted by (print name)

Accepted by (print name)

9/23/22
Date Accepted

Date Accepted

STAFF REPORT

Item: Progress Payment for the 2022 Sanitary Rehabilitation project

Recommendation: That the Board considers a motion to approve the progress payment No. 1 for the 2022 Sanitary Rehabilitation project to Globe Contractors in the amount of \$143,797.45. (Project No. 22103)

Fiscal Impact: This project is part of the 2022 Capital Improvement Project Budget

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: The Board of Public Works and Capital Assets approved the 2022 Capital Improvement Project to continue with the sanitary sewer rehabilitation program. The project continues to identify and correct deficiencies in the sanitary sewer system throughout the City of Oak Creek. The Utility uses the NASSCO rating system to evaluate the sewer repairs based on the camera work completed on the system. The repairs utilize different construction techniques in complete pipe relays, lining, spot repairs and spot lining. The Contractor has completed the sanitary relay and lining at various locations. The lining contractor still needs to come out to test and seal the lateral connections of the lined main.

Options/Alternatives: None.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Brian L. Johnston, PE
Utility Engineer

Fiscal Review:



Michael J. Sullivan, PE
General Manager

Approved:



Michael J. Sullivan, PE
General Manager

Attachments: 2022 Sanitary Rehabilitation Project Progress Payment No. 1 Report

**OAK CREEK WATER AND SEWER UTILITY
PROGRESS PAYMENT REPORT**

PROJECT NO. 22103- 2022 Sanitary Rehabilitation Program

				Globe Contractors N50W23076 Betker Road, Pewaukee, WI 53072		Partial Payment No. 1 September 13, 2022		PROJECT TOTAL	
Item No.	Item Description	Bid Quantity		Unit Price	Total Price	Quantity Complete	Cost Complete	Quantity Complete	Cost Complete
1	PVC Sanitary Sewer Spot Repair (5-10 LF)	1	EA	\$13,000.00	\$13,000.00	1.00	\$13,000.00	1.00	\$13,000.00
2	6-Inch PVC Sanitary Lateral Relay	40	LF	\$125.00	\$5,000.00	22.00	\$2,750.00	22.00	\$2,750.00
3	8-Inch PVC Sanitary Sewer Relay	486	LF	\$216.00	\$104,976.00	486.00	\$104,976.00	486.00	\$104,976.00
4	8-Inch CIPP Liner	291	LF	\$71.00	\$20,661.00	291.00	\$20,661.00	291.00	\$20,661.00
5	Test & Seal Lateal Connections	5	EA	\$955.00	\$4,775.00		\$0.00	-	\$0.00
6	Sanitary Sewer Relay Trench EBS	91	CY	\$50.00	\$4,550.00		\$0.00	-	\$0.00
7	Dense Graded Base (3")	201	TON	\$20.00	\$4,020.00		\$0.00	-	\$0.00
E-1	Additional Asphalt Paving	905	SF	\$7.00	\$6,335.00	905.00	\$6,335.00	905.00	\$6,335.00
TOTAL ITEMS 1-7 (inclusive)				\$156,982.00		\$147,722.00		\$147,722.00	

Sub-Total Completed To Date	\$147,722.00
Less Allowance for testing and approval	0% \$0.00
Less Retainage (5% to 50% complete)	5% -\$3,924.55
Total	\$143,797.45
Less Previous Payments	\$0.00

TOTAL PAYMENT DUE THIS PERIOD	\$143,797.45
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Recommended for Board Approval by: B. Johns Date: 9.27.22

ACCOUNTS PAYABLE SUMMARY

October 2022

Vendor	Description	Dollar Amount
Chase Card Services	Charge Card Invoices	\$ 10,565.62
Chemtrade Chemicals US, LLC.	H1050 Coagulant	13,735.50
Core & Main LP	Water Main Repair	4,279.00
Globe Contractors, Inc.	2022 Sanitary Sewer Rehab	143,797.45
Graef	Forest Hill Manor Water Relay	3,900.00
Hawkins, Inc.	Potassium Permanganate	8,682.19
Interstate Power Systems, Inc.	Low Lift & Plant Generator Inspections	8,329.64
Kwik Trip Extended Network	Gas for Truck Fleet	3,075.98
Milwaukee Metropolitan Sewerage District	Metro Bills	338,525.90
Neenah Foundry	Sanitary Manhole Frames	5,397.61
Oak Creek Utility	Utility's Metro Bill	12,360.26
PBBS Equipment Corporation	Boilers 1 & 2 Repair at Headquarters	2,451.23
Public Service Commission	2021-2023 Advance Assessment	11,436.50
R.A. Smith National	Rawson Ave Water Main, Lakeshore Commons, Oakes at 8100	27,907.88
Saginaw Control and Eng.	Coagulation Control Cabinet	5,341.76
Strand Associates, Inc.	Clearwell Inspection & Cell Tower Reviews for Howell and Sycamore	1,850.23
Utilis	Satellite Water Leak Detection	18,000.00
Wisconsin Department of Transportation	Purchase of 6706 S. 27th Street	52,300.00
Wisconsin Electric Power Company	Electric/Gas Bills	61,475.62
Subtotal		733,412.37
Remaining Invoices		23,221.99
TOTAL OF ACCOUNTS PAYABLE INVOICES TO BE PAID		\$ 756,634.36

DATE: 10/04/22
 TIME: 13:49:31
 ID: AP441000.WOW

Oak Creek Water & Sewer Utility
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
11250			BADGER METER MANUFACTURING					
1526637	09/15/22	01	METERS	080234600			09/15/22	2,194.92
							INVOICE TOTAL:	2,194.92
1529949	09/29/22	01	METERS	080234600			09/29/22	539.88
							INVOICE TOTAL:	539.88
							VENDOR TOTAL:	2,734.80
11255			BADGER TOYOTA LIFT					
1E8031060	09/15/22	01	PALLET JACK	082462602			09/15/22	279.50
		02		082664302				279.50
							INVOICE TOTAL:	559.00
							VENDOR TOTAL:	559.00
11640			CHASE CARD SERVICES					
2022-10-BJ	09/29/22	01	JOHNSTON-WATER OPERATOR	083293002			09/29/22	352.73
		02	LICENSE, WIAWWA EXPENSES	093285602				151.17
							INVOICE TOTAL:	503.90
2022-10-DA	09/29/22	01	ALLARD-SEWER MACHINE DUMP	090120107			09/29/22	1,390.00
		02	SITE, WIAWWA EXPENSES	083293002				893.04
		03		093285602				382.73
							INVOICE TOTAL:	2,665.77
2022-10-DN	09/29/22	01	NIEMI-TELEPHONE SYSTEM UPGRADE	080174600			09/29/22	1,863.78
							INVOICE TOTAL:	1,863.78
2022-10-MR	09/29/22	01	ROBE-WIAWWA EXPENSES, LICENSE	082462602			09/29/22	924.44
		02	RENEWAL, KATHABAR FILTERS,	082463102				13.77
		03	VEHICLE WINDOW, ICE, SHIPPING,	082664202				28.62
		04	LIGHTS, HARD HATS, MICROPHONE,	082664302				774.41
		05	AIR COMPRESSOR, GLOVES, PAPER	082665102				13.76
		06	PRODUCTS, FLOOR JACK, PARTS	083293002				1,178.20

Oak Creek Water & Sewer Utility
 DETAIL BOARD REPORT

DATE: 10/04/22
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INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
11640			CHASE CARD SERVICES					
2022-10-MR	09/29/22	07	CLEANER, EPOXY, PLUMBING	083693302			09/29/22	599.81
		08	SOLDER, SUBMERSIBLE PUMP	** COMMENT **				3,533.01
							INVOICE TOTAL:	
2022-10-MS	09/29/22	01	SULLIVAN-WIAAWA EXPENSES,	083293002			09/29/22	981.12
		02	PARTNERSHIP FOR SAFE WATER	093285602				278.22
							INVOICE TOTAL:	1,259.34
2022-10-NB	09/29/22	01	BUTLER-INTERNET/PHONE CHARGES,	082260302			09/29/22	15.00
		02	TRAINING-LERANTH	082462402				5.00
		03		082462602				59.85
		04		082664302				69.85
		05		082866202				25.00
		06		082866222				2.00
		07		083292102				383.99
		08		083293002				14.00
		09		083841622				4.00
		10		092882002				5.00
		11		092882022				2.00
		12		092882702				5.00
		13		093285102				143.13
		14		-093285602				6.00
							INVOICE TOTAL:	739.82
							VENDOR TOTAL:	10,565.62

12263			BEARINGS INC. SOUTH					
252633	09/23/22	01	HYDRANT PARTS	082867702			09/23/22	16.60
							INVOICE TOTAL:	16.60
							VENDOR TOTAL:	16.60

17999			CHEMTRADE CHEMICALS US LLC					
93421308	09/23/22	01	H1050 COAGULANT-PLANT	080415400			09/23/22	13,735.50
							INVOICE TOTAL:	13,735.50
							VENDOR TOTAL:	13,735.50

Oak Creek Water & Sewer Utility
 DETAIL BOARD REPORT

DATE: 10/04/22
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INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
25645			CORE & MAIN LP					
R659825	10/04/22	01	WATER MAIN REPAIR	082867302			10/04/22	4,279.00
							INVOICE TOTAL:	4,279.00
							VENDOR TOTAL:	4,279.00
26600			CORRPRO COMPANIES					
700961	10/04/22	01	CATHODIC PROTECTION	082867202			10/04/22	146.43
							INVOICE TOTAL:	146.43
							VENDOR TOTAL:	146.43
26935			CRAIG, PAUL					
2022-CELL:MAY-AUG	09/22/22	01	CELL PHONE:MAY-AUG 2022	083292602			09/22/22	70.00
		02		093285402				30.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00
28650			BRIDGETOWER OPKO, LLC					
745503325	09/15/22	01	UNDERGROUND FACILITIES REHAB	080122118			09/15/22	218.45
							INVOICE TOTAL:	218.45
							VENDOR TOTAL:	218.45
30000			DIGGERS HOTLINE INC.					
220861601	09/15/22	01	DIGGERS HOTLINE TICKETS-AUG	083841622			09/15/22	402.12
		02	EMAIL TICKETS 456 @ \$1.74	092882022				201.06
		03	PHONE TICKETS 4 @ \$2.70	082866222				201.06
							INVOICE TOTAL:	804.24
							VENDOR TOTAL:	804.24
36800			EDLEBECK, STEVEN					
2022-09-MILEAGE	09/22/22	01	REIMB-MILEAGE WIAWWA CONF	083292602			09/22/22	113.75
							INVOICE TOTAL:	113.75
							VENDOR TOTAL:	113.75

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Oak Creek Water & Sewer Utility
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
55515	INTERSTATE POWER SYSTEMS, INC.							
R041037504:01	09/22/22	01	PLANT CAT GENERATOR INSPECTION	082463202			09/22/22	4,587.49
							INVOICE TOTAL:	4,587.49
R041037505:01	09/22/22	01	LOW LIFT CAT GENERATOR INSPECT	082463202			09/22/22	3,742.15
							INVOICE TOTAL:	3,742.15
							VENDOR TOTAL:	8,329.64
58150	KWIK TRIP EXTENDED NETWORK							
NP62950944	10/04/22	01	TRUCK FLEET GAS	083693302			10/04/22	3,075.98
							INVOICE TOTAL:	3,075.98
							VENDOR TOTAL:	3,075.98
65000	MEDIVAN, INC.							
24275	10/04/22	01	FIT TESTING & HEARING TESTS	083292302			10/04/22	759.50
		02		093285202				325.50
							INVOICE TOTAL:	1,085.00
							VENDOR TOTAL:	1,085.00
65599	MCMASTER-CARR							
84615325	09/15/22	01	GUAGES-22ND ST PUMPS	082463302			09/15/22	318.92
							INVOICE TOTAL:	318.92
85112240	09/23/22	01	PRESSURE REGULATOR-TAP SAMPLE	082665202			09/23/22	128.58
		02	LINE	** COMMENT **				
							INVOICE TOTAL:	128.58
85514495	10/04/22	01	TURBIDITY METER PRESSURE REG	082665202			10/04/22	122.44
							INVOICE TOTAL:	122.44
85744527	10/04/22	01	RETURN-PRESSURE REGULATOR	082665202			10/04/22	-128.58
							INVOICE TOTAL:	-128.58
							VENDOR TOTAL:	441.36

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
65611			MENARDS					
47829	09/15/22	01 02	FOUNTAIN REPAIR	082462602 082664302			09/15/22	32.43 32.42 64.85 INVOICE TOTAL:
47857	09/15/22	01 02	SHOP SUPPLIES	082462602 082664302			09/15/22	24.50 24.49 48.99 INVOICE TOTAL:
48178	09/22/22	01	SEWER DUMP SITE	090120107			09/22/22	179.48 179.48 INVOICE TOTAL:
48236	09/23/22	01	HYDRANT REPAIR TOOLS	082867702			09/23/22	9.99 9.99 INVOICE TOTAL:
48480	09/22/22	01	MAIN BREAK SUPPLIES	082867302			09/22/22	289.90 289.90 INVOICE TOTAL:
48644	09/22/22	01	SHOP IMPROVEMENTS	082867102			09/22/22	32.95 32.95 INVOICE TOTAL:
48715	09/22/22	01 02	CEILING TILES	082463102 082665102			09/22/22	66.68 66.68 133.36 INVOICE TOTAL:
49210	10/04/22	01 02	SHOP SUPPLIES	082866202 092882702			10/04/22	47.57 20.38 67.95 INVOICE TOTAL:
49219	10/04/22	01	HYDRANT REPAIRS	082867702			10/04/22	27.56 27.56 INVOICE TOTAL:
49256	10/04/22	01 02	PLYWOOD & SHOP TOOLS	082866202 092882702			10/04/22	220.07 94.32 314.39 INVOICE TOTAL:

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
70557			NORTHERN LAKE SERVICE INC.					
426350	10/04/22	01	WATER TESTS	082664202			10/04/22	79.80
							INVOICE TOTAL:	79.80
							VENDOR TOTAL:	79.80
72570			OAK CREEK UTILITY					
2022-10	09/29/22	01	UTILITY'S METRO BILL	082664202			09/29/22	12,360.26
							INVOICE TOTAL:	12,360.26
							VENDOR TOTAL:	12,360.26
73755			PBBS EQUIPMENT CORPORATION					
253964	09/23/22	01	BOILER 1 REPAIR-HDQ	082867802			09/23/22	483.46
		02		093283402				207.19
							INVOICE TOTAL:	690.65
253987	09/23/22	01	BOILER 2 REPAIR-HDQ	082867802			09/23/22	1,232.41
		02		093283402				528.17
							INVOICE TOTAL:	1,760.58
							VENDOR TOTAL:	2,451.23
73790			WINDSTREAM ENTERPRISE					
75158665	10/04/22	01	LONG DISTANCE CHRGES: PLT/DIST	082462602			10/04/22	14.56
		02		082664302				14.56
		03		083292102				14.56
		04		093285102				14.56
							INVOICE TOTAL:	58.24
							VENDOR TOTAL:	58.24
74570			PETHAN, STEVE					
2022-10	10/04/22	01	CUST REIMB-DOUBLE PAYMENT	082046110			10/04/22	410.57
							INVOICE TOTAL:	410.57
							VENDOR TOTAL:	410.57

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Oak Creek Water & Sewer Utility
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
75698				PREMIUM WATERS, INC.					
362303300		09/29/22	01	DISTILLED WATER-PLANT	082664202			09/29/22	30.74
								INVOICE TOTAL:	30.74
								VENDOR TOTAL:	30.74
76250				PUBLIC SERVICE COMMISSION					
RA23-I-04310		10/04/22	01	2021-2023 ADVANCE ASSESSMENT	083440800			10/04/22	11,436.50
								INVOICE TOTAL:	11,436.50
								VENDOR TOTAL:	11,436.50
76575				R.A. SMITH NATIONAL					
168021		09/15/22	01	RAWSON AVE WATER RELAY 6-10 ST	0801222108			09/15/22	6,726.88
								INVOICE TOTAL:	6,726.88
168159		09/22/22	01	LAKESHORE COMMONS	080121086			09/22/22	178.50
			02		090121086				76.50
								INVOICE TOTAL:	255.00
168170		09/22/22	01	OAKES AT 8100	0801222050			09/22/22	5,875.00
			02		0901222050				15,051.00
								INVOICE TOTAL:	20,926.00
								VENDOR TOTAL:	27,907.88
76630				R. S. PAINT & TOOLS LLC					
257925		09/22/22	01	MARKING PAINT-DIGGER'S LOCATES	083841622			09/22/22	196.98
			02		092882022				98.49
			03		082866222				98.49
								INVOICE TOTAL:	393.96
								VENDOR TOTAL:	393.96
76862				REVSPRING INC.					
INV1315645		09/16/22	01	PROCESSING OF BILLING AUG 2022	083090302			09/16/22	1,437.10

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Oak Creek Water & Sewer Utility
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INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
76862	REVSPRING INC.							
INV1315645	09/16/22	02		093084002			09/16/22	615.90
							INVOICE TOTAL:	2,053.00
							VENDOR TOTAL:	2,053.00
76867	RICOH USA INC.							
5065468328	09/15/22	01	COPY MACHINE USAGE	083292302			09/15/22	157.72
		02		093285202				67.59
							INVOICE TOTAL:	225.31
							VENDOR TOTAL:	225.31
76880	ROBE, MICHAEL							
2022-09-MILEAGE	09/22/22	01	REIMB-MILEAGE WIAWWA CONF	083292602			09/22/22	120.00
							INVOICE TOTAL:	120.00
							VENDOR TOTAL:	120.00
76905	ROPER, JAMEY							
2022-CELL:JAN-AUG	09/22/22	01	CELL PHONE:JAN-AUG 2022	083292602			09/22/22	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
77777	SAGINAW CONTROL AND ENG							
1640026.01	09/22/22	01	COAGULATION CONTROL CABINET	080122115			09/22/22	2,161.67
							INVOICE TOTAL:	2,161.67
1640026.02	09/22/22	01	COAGULATION CONTROL CABINET	080122115			09/22/22	3,180.09
							INVOICE TOTAL:	3,180.09
							VENDOR TOTAL:	5,341.76
80050	SHERWIN INDUSTRIES, INC.							
SC049389	09/22/22	01	COLD PATCH-TEMP ASPHALT	082867302			09/22/22	688.90
							INVOICE TOTAL:	688.90
							VENDOR TOTAL:	688.90

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
81000	FULL CYCLE ENTERPRISES, LLC							
104674	09/23/22	01	RESTORATION	082867302			09/23/22	84.00
							INVOICE TOTAL:	84.00
104699	09/23/22	01	RESTORATION	082867302			09/23/22	84.00
							INVOICE TOTAL:	84.00
104707	09/23/22	01	RESTORATION	082867302			09/23/22	280.00
							INVOICE TOTAL:	280.00
							VENDOR TOTAL:	448.00
82879	STAPLES BUSINESS ADVANTAGE							
3517014358	09/15/22	01	TONER-PLANT	083292102			09/15/22	99.89
							INVOICE TOTAL:	99.89
3517444256	09/22/22	01	TAX ROLL PAPER	083090302			09/22/22	45.42
		02		093084002				19.46
							INVOICE TOTAL:	64.88
							VENDOR TOTAL:	164.77
83010	STRAND ASSOCIATES, INC.							
187966	09/29/22	01	CLEARWELL INSPECTION, CELL	080174700			09/29/22	104.58
		02	TOWER REVIEW-SYC & HOWELL	080414300				1,745.65
							INVOICE TOTAL:	1,850.23
							VENDOR TOTAL:	1,850.23
84000	SUPERIOR CHEMICAL							
341882	09/29/22	01	ICE MELT-HDQ	083293002			09/29/22	1,309.00
		02		093285602				561.00
							INVOICE TOTAL:	1,870.00
345461	09/29/22	01	CLEANING SUPPLIES-HDQ	083292102			09/29/22	210.21

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
84000			SUPERIOR CHEMICAL					
345461	09/29/22	02		093285102			09/29/22	90.09
							INVOICE TOTAL:	300.30
							VENDOR TOTAL:	2,170.30
88020			AMY THORGAARD					
2022-09-PARKING	09/22/22	01	REIMB-MILEAGE WIAAWA CONF	083292602			09/22/22	31.00
							INVOICE TOTAL:	31.00
							VENDOR TOTAL:	31.00
91270			TRI-STATE EQUIP CO.					
154478	09/22/22	01	VACCON HYDRO NOZZLE	092882702			09/22/22	18.80
							INVOICE TOTAL:	18.80
							VENDOR TOTAL:	18.80
93100			USA BLUE BOOK					
102916	09/15/22	01	LAB CHEMICALS	082664102			09/15/22	274.50
							INVOICE TOTAL:	274.50
							VENDOR TOTAL:	274.50
93220			UTILIS					
500446	09/22/22	01	SATELLITE WATER LEAK DETECTION	080120101			09/22/22	18,000.00
							INVOICE TOTAL:	18,000.00
							VENDOR TOTAL:	18,000.00
96210			WISCONSIN DEPART. OF TRANSPORT					
2022-09	09/22/22	01	PURCHASE-6706 S 27TH ST	080231000			09/22/22	5,230.00
							INVOICE TOTAL:	5,230.00
2022-10	10/04/22	01	6706 S 27TH ST-FINAL	080231000			10/04/22	47,070.00
							INVOICE TOTAL:	47,070.00
							VENDOR TOTAL:	52,300.00

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
96250			WISCONSIN ELECTRIC POWER COMP.					
2022-09-26-E	09/15/22	01	ELECTRIC/GAS BILLS	082462302			09/15/22	38,943.97
		02		082462602				4,152.62
		03		082664202				2,159.77
		04		082664302				5,399.31
								50,655.67
								INVOICE TOTAL:
2022-10-05-E	09/22/22	01	ELECTRIC/GAS BILLS	082462302			09/22/22	6,608.94
		02		082462602				26.65
		03		082866102				25.20
		04		082866502				405.28
		05		083292102				405.28
		06	ELECTRIC/GAS BILLS	092482102				129.55
		07		092882702				405.28
		08		093285102				405.28
								8,411.46
								INVOICE TOTAL:
2022-10-11-G	09/22/22	01	ELECTRIC/GAS BILLS	082462602			09/22/22	1,003.58
		02		082664202				1,264.61
		03		082664302				35.07
		04		082866102				35.07
		05		082866502				35.08
		06		083292102				35.08
								2,408.49
								61,475.62
								INVOICE TOTAL:
								VENDOR TOTAL:
97751			WI STATE LABORATORY OF HYGIENE					
721484	09/15/22	01	FLUORIDE SAMPLES	082664202			09/15/22	26.00
								26.00
								26.00
								INVOICE TOTAL:
								VENDOR TOTAL:
97857			WISCONSIN VISION, INC.					
2022-09-01	09/22/22	01	SAFETY GLASSES-WHITE &	083292602			09/22/22	400.20

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Oak Creek Water & Sewer Utility
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/11/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
97857	WISCONSIN VISION, INC.							
2022-09-01	09/22/22	02	EDLEBECK	** COMMENT **			09/22/22	400.20
				INVOICE TOTAL:				400.20
2022-09-2	09/22/22	01	SAFETY SUNGLASSES-WHITE &	083292602			09/22/22	453.20
		02	EDLEBECK	** COMMENT **				
				INVOICE TOTAL:				453.20
				VENDOR TOTAL:				853.40
99700	KNEZEVIC, TARYN							
2022-JURY DUTY	09/22/22	01	REIMB-JURY DUTY MILEAGE	083691402			09/22/22	18.00
				INVOICE TOTAL:				18.00
				VENDOR TOTAL:				18.00
				TOTAL ALL INVOICES:				756,634.36



WATER and SEWER UTILITY

170 West Drexel Avenue, Oak Creek, WI 53154

MEMORANDUM

To: Board of Public Works and Capital Assets
From: Mike Sullivan, General Manager
Subject: 2023 Operating Budget
Date: October 11, 2022

The operating budget for the Oak Creek Water and Sewer Utility is hereby submitted for your review. This correspondence was prepared to facilitate your analysis.

Water Utility

The 2023 Operating Budget for the Water Utility is summarized as follows:

Revenues in the proposed Operating Budget for the Water Utility are projected based on the average revenues from the previous years. The Utility is not eligible for a simplified rate increase, since it is beyond the five-year limit from the date our previous rate case was filed.

Expenses were increased by 3% compared to the 2021 actual expenses, because the 2022 estimated expenses appear lower than 2021. Depreciation and taxes were held at the 2022 budget level, which represent conservative numbers due to the addition of capitalized projects placed into service. Health insurance premiums for 2023 are projected to increase by 0%. Employee labor expenses are budgeted at an increase of 2.5% overall, requiring future approval.

Sewer Utility

The 2023 Operating Budget for the Sewer Utility is summarized as follows:

Revenues in the proposed Operating Budget for the Sewer Utility are held at the 2022 budget levels and reflect no increase for customer growth or collection volume, and no increase in local sewer rates. Milwaukee Metropolitan Sewerage District rates are projected to increase by 6%, which impacts both revenues and related expenses in the budget.

Expenses are projected to increase similar to the Water Utility by 3% over 2021 actual expenses. Depreciation and taxes were held at the 2022 budget level due to the addition of projects placed into service during the year. Health insurance premiums for 2023 are projected to increase by 0%. Employee labor expenses are budgeted at an increase of 2.5% overall, requiring future approval.

Attachment

cc: Division Managers

OAK CREEK WATER AND SEWER UTILITY
Operating Budget Summary - Water Utility
2023

	Actual 2021	Estimated Total 2022	Budget 2022	Variance - 2022 Est. to 2022 Bud. Favorable/ (Unfavorable)	Budget 2023	Variance - 2023 Budget to 2022 Est. Favorable/ (Unfavorable)
Operating Revenue:						
Metered sales - retail	\$ 6,080,960	\$ 6,108,788	\$ 5,665,400	\$ 443,388	5,780,000	\$ (328,788)
Metered sales - wholesale	3,799,719	3,705,363	3,522,200	183,163	3,594,000	(111,363)
Unmetered sales	12,135	5,799	21,700	(15,901)	22,000	16,201
Private fire protection	210,350	215,524	200,100	15,424	204,000	(11,524)
Public fire protection - retail	1,253,328	1,270,825	1,156,004	114,822	1,179,000	(91,825)
Public fire protection - wholesale	-	-	78,496	(78,496)	80,000	80,000
Miscellaneous	482,642	564,283	450,000	114,283	459,000	(105,283)
Total Operating Revenue	11,839,134	11,870,583	11,093,900	776,683	11,318,000	(552,583)
Operating Expense:						
Operation expense:						
Source of supply-						
Labor	47,384	42,337	40,100	(2,237)	48,800	(6,463)
Materials	7,247	5,642	3,700	(1,942)	7,500	(1,858)
Pumping expense -						
Labor	330,816	319,204	284,900	(34,304)	340,700	(21,496)
Materials	540,624	600,363	521,900	(78,463)	556,800	43,563
Water treatment expense -						
Labor	431,455	391,902	362,300	(29,602)	444,400	(52,498)
Materials	464,608	501,147	470,000	(31,147)	478,500	22,647
Transmission and distribution -						
Labor	613,797	610,521	554,500	(56,021)	632,200	(21,679)
Materials	347,328	275,804	105,000	(170,804)	357,700	(81,896)
Customers' account expense -						
Labor	110,364	97,400	93,000	(4,400)	113,700	(16,300)
Materials	15,210	12,733	14,900	2,167	15,700	(2,967)
Administrative and general -						
Labor	144,903	134,943	145,100	10,157	149,300	(14,357)
Materials	746,069	628,841	1,031,200	402,359	1,062,100	(433,259)
Total operations expense	3,799,805	3,620,836	3,626,600	5,764	4,207,400	(586,564)
Allocated expenses		-	180,300	180,300	185,700	(185,700)
Depreciation	2,559,376	2,636,157	2,828,000	191,843	2,828,000	(191,843)
Taxes	1,915,500	1,972,965	1,946,000	(26,965)	1,946,000	26,965
Total Operating Expense	8,274,681	8,229,959	8,580,900	350,941	9,167,100	(937,141)
Net Operating Income	3,564,453	3,640,625	2,513,000	1,127,625	2,150,900	(1,489,725)
Nonoperating Revenues (Expenses)	(203,238)	(209,336)	(300,000)	(90,664)	(300,000)	90,664
Income Before Capital Contributions	3,361,215	3,431,289	2,213,000	1,036,960	1,850,900	(1,399,060)
Capital contributions	-	-				
Water connections	-	-				
Change in Net Assets	\$ 3,361,215	\$ 3,431,289	\$ 2,213,000	\$ 1,036,960	\$ 1,850,900	\$(1,399,060)
Change in Net Assets, excluding capital contributions and water connections	\$ 3,361,215	\$ 3,431,289	\$ 2,213,000	\$ 1,036,960	\$ 1,850,900	\$(1,399,060)

OAK CREEK WATER AND SEWER UTILITY
Operating Budget Summary - Sewer Utility
2023

	Actual 2021	Estimated Total 2022	Budget 2022	Variance - 2022 Est. to 2022 Bud. Favorable/ (Unfavorable)	Budget 2023	Variance - 2023 Budget to 2022 Est. Favorable/ (Unfavorable)
Operating Revenue:						
Oak Creek charges	\$ 1,503,356	\$ 1,548,457	\$ 1,488,180	\$ 60,277	\$ 1,488,180	\$ (60,277)
MMSD charges	3,255,813	3,353,487	3,090,800	262,687	3,276,200	(77,287)
Other charges	12,281	12,649	1,800	10,849	1,800	(10,849)
Miscellaneous	49,620	51,109	50,000	1,109	50,000	(1,109)
Total Operating Revenue	4,821,070	4,965,702	4,630,780	334,922	4,816,180	(149,522)
Operating Expense:						
Operation expense:						
Sewer User Charge - MMSD	3,085,894	3,178,471	3,090,800	(87,671)	3,276,200	(97,729)
Pumping expense -						
Labor	7,937	10,135	8,200	(1,935)	8,200	1,935
Materials	3,195	5,389	6,400	1,011	3,300	2,089
Collection expense -						
Labor	227,954	174,882	218,200	43,318	234,800	(59,918)
Materials	134,171	162,781	65,000	(97,781)	138,200	24,581
Customers' account expense -						
Labor	64,309	59,288	52,800	(6,488)	66,200	(6,912)
Materials	6,948	5,847	5,600	(247)	7,200	(1,353)
Administrative and general -						
Labor	57,500	58,573	61,000	2,427	59,200	(627)
Materials	325,612	205,316	260,000	54,684	335,400	(130,084)
Total operations expense	3,913,520	3,860,681	3,768,000	(92,681)	4,128,700	(268,019)
Allocated expenses	-	-	240,000	240,000	240,000	(240,000)
Depreciation	589,592	607,280	570,900	(36,380)	588,000	19,280
Taxes	43,142	44,436	42,300	(2,136)	42,300	2,136
Total Operating Expense	4,546,254	4,512,397	4,621,200	108,803	4,999,000	(486,603)
Net Operating Income	274,816	453,305	9,580	443,725	(182,820)	(636,125)
Nonoperating Revenues (Expenses)	8,513	8,768	60,000	51,232	60,000	(51,232)
Income Before Capital Contributions	283,329	462,073	69,580	494,957	(122,820)	(687,357)
Capital contributions	48,118	-		48,118		-
Sewer connections	-	-		-		-
Change in Net Assets	\$ 331,447	\$ 462,073	\$ 69,580	\$ 543,075	\$ (122,820)	\$ (687,357)
Change in Net Assets, excluding capital contributions and water connections	\$ 331,447	\$ 462,073	\$ 69,580	\$ 494,957	\$ (122,820)	\$ (687,357)

ADMINISTRATIVE OPERATIONS
September 2022

Workload:

Other administrative tasks included the following:

- Added 2 customer accounts for the month.
- Billed 5,215 water customers and 5,275 sewer customers.

Gallons Billed (in thousands):

	YTD 2022	YTD 2021	YTD 2020	YTD 2019	YTD 2018	Average
Residential	334,387	353,889	345,367	316,922	327,084	335,530
Commercial	378,476	375,976	355,761	347,009	341,163	359,677
Industrial	461,771	402,263	364,189	392,466	388,205	401,779
Public Authority	13,720	9,970	8,202	9,309	9,822	10,205
Wholesale	845,739	863,799	832,000	787,630	766,279	819,089
Total	2,034,093	2,005,897	1,905,519	1,853,336	1,832,553	1,926,280
% Change to Prior Year	1.4%	5.3%	2.8%	1.1%	N/A	
% Change to Average	5.6%	4.1%	-1.1%	-3.8%	-4.9%	

New Customers:

	YTD 2022	YTD 2021	YTD 2020	YTD 2019	YTD 2018	Average
Residential	21	65	43	18	24	34.2
Commercial	12	6	15	9	17	11.8
Industrial	0	0	0	0	0	-
Public Authority	0	0	3	0	1	0.8
Wholesale	0	0	0	0	0	-
Total	33	71	61	27	42	46.8

ENGINEERING OPERATIONS

September 2022

Forest Hill Manor Water Relay

The bid opening was in September for the project and Willkomm is the apparent low bidder. This will go to Council for award in October. The construction is anticipated to take place next year.

2022 Sanitary Rehabilitation

Visu-Sewer lined the sewer along S. 3rd Avenue. They still need to come back to test and grout the lateral connections.

Susan Water Relay

Globe is still waiting on valves to be delivered for the Susan water project. This project will likely be pushed back to work next year.

W Rawson Avenue Water

raSmith has completed the survey for the water relay project along W. Rawson Avenue from 10th to 6th Street. The soil borings were also completed.

Developer projects

- Residences at Oak View Condos – Punch list items remain.
- Oakes at 8100 – contractor has installed public water and sanitary need to complete testing.
- Peak Car Wash – Plans for the public water main were submitted to DNR. Met with contractor for the private sanitary connection. Looking for a plan change.
- Broadacre – Debelak has started construction of the public water main. Private Interceptor Sanitary plans were submitted to MMSD for approvals.
- Lakeshore Commons – UPI has completed the water and sanitary installation. We still need to test the sanitary sewer manholes.

DISTRIBUTION & COLLECTION OPERATIONS

September 2022

Water Main Breaks:

A clamp from 2012 was found leaking at 621 W. Rawson Ave. The clamp had corroded away and was replaced on September 9th. The repair clamp manufacturer is looking into the short serviceable life that this clamp provided.

On September 13th, the inter-connect between Oak Creek and South Milwaukee at Rawson Ave. and Pennsylvania was repaired. The line was leaking shortly after the Oak Creek valve. Repair was made with a clamp.

On September 22nd, a main break was repaired at 8030 S. Wayland Dr. A clamp was used on the 8" ductile iron pipe from 1966.

On September 26th, the 30" main on Howell @ Puetz was excavated to locate a small leak. A joint was found leaking and we are awaiting repair options and availability of parts.

Water Lateral Repairs:

On 9/27, a lateral at 1210 W. Dover Dr. was repaired. The crew from the leak detection company found it while listening in the points of interest. The lateral was leaking on the street side and the homeowner side.

Hydrant Repairs/Maintenance:

Several hydrants had flanges repaired to be put back in service.

Valve Repairs:

A valve was excavated on W. Daniel Ln. @ 15th Ave. to investigate a possible leak. No leaks were detected in the area.

Sewer Repairs/Maintenance:

Crews rebuilt a manhole at the Clement Lift Station that was being hit by the plow.

Miscellaneous:

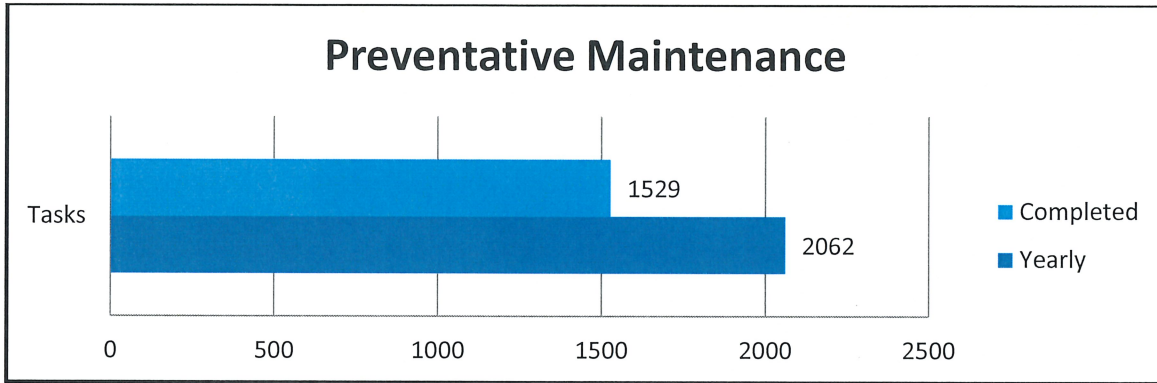
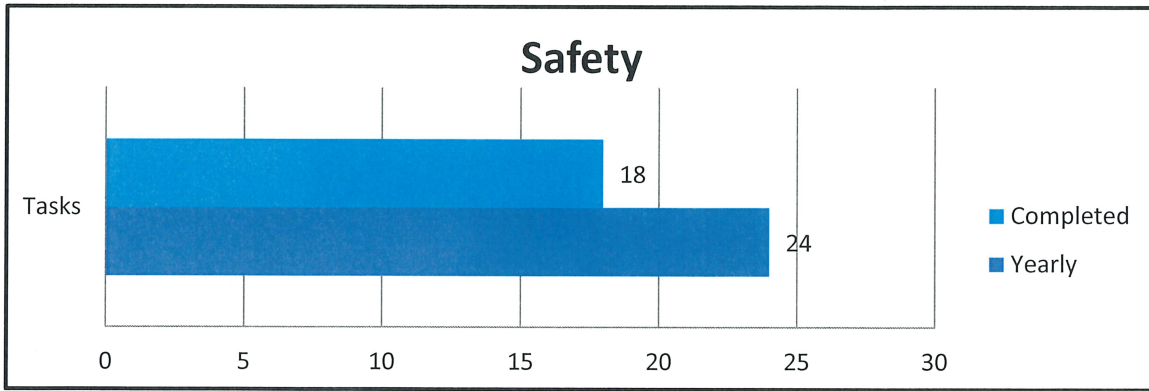
Utility Worker Maughan attended the WIAWWA Annual Conference in Madison with Distribution Manager Allard. They were building interest in the AWWA competitions that take place at the Distribution Seminar in February.

Out of Service:

There are currently three fire hydrants out of service in need of repair. There are currently 41 valves jammed open in need of repair.

DISTRIBUTION GOALS 2022

JOB DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS	GOALS
Meters														
Meter Exchanges	12	16	120	142	65	85	37	11	1				489	600
Cross Connection Inspections	-	6	109	137	66	87	44	13	4				466	300
Industrial Inspections	32	25	45	59	34	40	38	17	54				344	420
Water														
Annual Hydrant Flushing	-	-	-	375	1,017	-	1	1	250				1,644	2,259
Semi-annual Flushing	-	-	-	19	60	-	25	-	2				106	2x109 (218)
Quarterly Flushing	-	-	-	45	5	-	49	-	-				99	4x49 (196)
Flush Emergency Connections	-	-	-	-	-	-	-	-	-				-	3
Watermain Crossings	63	-	-	-	-	-	-	-	-				63	63
Operate Valves	-	-	-	-	1	200	242	41	-				484	1,000
Hydrant Painting	-	-	-	-	-	-	53	28	-				81	150
Cathodic Protection Tests	-	-	-	-	-	-	-	-	-				-	11
Check Remote Water Mains	-	-	-	-	-	-	-	-	-				-	28
Sewer														
Clean Sewers	4,545	10,042	45,233	21,368	23,300	14,033	4,859	16,352	18,306				158,038	185,000
Camera Sewers	4,903	17,900	47,226	13,688	27,100	20,735	10,265	14,630	7,480				163,927	185,000
Check Problem Sewers	88	-	-	88	-	-	91	-	22				289	308
Check Remote Sewer Mains	-	-	-	-	-	-	-	-	-				-	42
Admin														
Tier II Report	Done													
MMSD Annual CMOM Report					Done									
DNR eCMAR					Done									
DNR River Crossing Stations												DUE		
Cross Connection Survey		Done												



ENGINEERING & INSPECTIONS – Matt Sullivan

- Developer Project Updates:
 - Lakeshore Commons- Street lighting and roadways continue to be constructed to prepare for winter. Single-family, multi-family, and townhomes continue with constructing footings/foundations with vertical construction to follow;
 - Orchard Way is scheduled to begin at The Oaks at 8100 development. Several foundations have been poured and are beginning to go vertical;
 - Broadacre development (441 W. Ryan Road) continues to construct footings/foundations;
 - Phase 2 of The Residences at Oak View continues to progress with the construction of footings/foundations;
 - Tsunami Car Wash (Puetz Road) has received all permits and is continuing work;
- Design/Construction Updates:
 - Rowan Estates PP I/I project finished contacting homeowners requesting their participation in the program and will compile the results. The next steps will be retaining the contractor for televising the laterals;
 - W. Rawson Avenue (S. 27th Street to S. 20th Street) (Milwaukee County) is scheduled to be completed in mid-October;
 - Apple Creek Subdivision Road and Park Improvements is complete with punch list items being done in October. The playground equipment is being installed and DPW is working on the median improvements;
 - Soil continues to be delivered to the North Bluff project site from the MMSD Wilson Park Project- about 1/2 of the project is completed;
 - DPW Diesel tank replacement commenced with project submittals;
 - Engineering submitted the pre-PS&E for the Safe Routes to School Phase 1 project and is scheduled to complete the design in October;
 - Engineering is starting to compile a preliminary list of roadways sections for consideration in the 2023 paving contract;

DEPARTMENT OF PUBLIC WORKS – Matt Trebatoski

- In DTS, staff will be taking down flower baskets, removing round picnic tables and winterizing the splash pad. The week of October 30, we will have a contractor doing some mud jacking work on a few of the walkways at City Hall to eliminate potential trip hazards;

- Streets crews will be out repairing and ramping manholes and water shutoffs on plow routes ahead of winter. They will also be finishing up catch basin repairs and a couple of stormwater ditching projects with Engineering. In addition, they will continue street crack filling operations, as weather permits;
- We should be finishing up with roadside, median, and other open space mowing routes towards the end of the month;
- Forestry will be busy planting 80+ new trees;
- Our Fleet division will be servicing plow trucks and equipment prior to installing the plows, wings, and pre-wet tanks for the snow and ice season;
- The signs crew will continue installing “new” City logo street name signs and start preparing for holiday decorations to be installed in November;
- We will be busy setting up for special events in October with four Farmers Markets, CAFÉ, Color Run, Fall Festival, and OCHS Band Competition;
- In Parks, we will be taking down sails from the shelters at Lake Vista, cleaning rental pavilions, cutting grass, aerating sports fields, maintaining Kickers Creek for recreation programs, and conducting play structure inspections and repairs;
- For Street Lighting we will be upgrading some of our older photo eyes that currently stay on long into the morning and come on early at night due to lens aging. We will also be repairing or replacing failing lights on E. Rawson Avenue and upgrading lights on Drexel Avenue.