

**Personnel and Finance Committee Meeting Minutes**  
**May 25, 2022**  
**12:00 P.M.**

**Item 1. Call Meeting to Order**

*Meeting called to order at 12:02 p.m. by Alderman Duchniak.*

**Item 2. Roll Call**

Committee members present: Alderman Kurkowski and Alderman Duchniak.

Committee member absent: Council President Gehl.

Also Present: City Administrator (CA) Andrew Vickers, Assistant City Administrator/Comptroller (ACA) Max Gagin, Police Chief Dave Stecker, Police Officer Zachary Case, Buelow Vetter Representatives Robert Buikema (via Zoom) and Joel Aziere, and Management Assistant Carly Persson.

**Item 3. Approval of minutes from 05/11/2022**

*Ald. Kurkowski made a motion to approve minutes of May 11, 2022, seconded by Ald. Duchniak. All aye; motion carried.*

**Item 4. Consider a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g):**

- a. To hear Oak Creek Police Officer's Association's Grievance 22-01 filed April 22, 2022**

*Ald. Duchniak made a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g) to hear Oak Creek Police Officer Association's Grievance 22-01 filed April 22, 2022, seconded by Ald. Kurkowski. All aye; motion carried.*

Chief Stecker provided the Committee with background on a grievance regarding the cancellation of vacation dates after a voluntary change in the police officer's shift. Discussion ensued among the Committee regarding the vacation picking process and current contract language.

**Item 5. Consider a motion to reconvene into open session.**

*Ald. Duchniak made a motion to reconvene into open session, seconded by Ald. Kurkowski. All aye; motion carried.*

**Item 6. Consider a motion to take action on any closed session item, if necessary.**

*Ald. Duchniak made a motion to deny Oak Creek Police Officer Association's Grievance 22-01 filed April 22, 2022, seconded by Ald. Kurkowski. All aye; motion carried.*

**Item 7. Consider a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g) to discuss:**

- a. Police Officer's Law Enforcement Certification**

*Ald. Duchniak made a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g) to discuss Police Officer's Law Enforcement Certification, seconded by Ald. Kurkowski. All aye; motion carried.*

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Chief Stecker along with Buelow Vetter Representatives Robert Buikema and Joel Aziere provided the Committee with an overview of ongoing case regarding a police officer and their law enforcement certification.

**Item 8. Consider a motion to reconvene into open session.**

*Ald. Kurkowski made a motion to reconvene into open session, seconded by Ald. Duchniak. All aye; motion carried.*

**Item 9. Consider a motion to take action on any closed session item, if necessary.**

No action necessary.

**Item 10. Custodians – Compensation Analysis**

ACA Gagin summarized the “Custodians – Compensation Analysis” staff report. The City of Oak Creek currently has two full-time and six part-time custodians. The City is proposing to increase to \$16.29 for the starting rate, \$19.14 for the midpoint rate, and \$21.99 for maximum rate. There is one vacancy, and the hope is we can fill the position with this increase. The 2023 cost would be approximately \$43,000.

*Ald. Duchniak made a motion to adjust the Custodian personnel's salary schedule, effective on the next full pay period following Common Council ratification, seconded by Ald. Kurkowski. All aye; motion carried.*

**Item 11. Adjournment**

*Ald. Kurkowski made a motion to adjourn at 1:09 p.m.; seconded by Ald. Duchniak. All aye; motion carried.*

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, fax at 766-7976, or write to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.