



Oak Creek Civic Center – Tower Room
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7900

Sharon Armstrong – President
Pamela Aiken
Stephanie Koenig
Greg Loreck
Jill Meyer
Carol Sagan
Karen Umbs

LIBRARY BOARD MINUTES MAY 12, 2022

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

The Oak Creek Public Library Board met on Thursday, May 12, 2022. Those present were Sharon Armstrong, Pamela Aiken, Jill Meyer, Carol Sagan, Karen Umbs and Jill Lininger. Koenig and Loreck were excused. Armstrong called the meeting to order at 5:05p.m.

There was no public comment.

New Business

- A motion was made by Aiken and seconded by Sagan to approve the minutes of March 10, 2022. Motion carried.
- A motion was made by Umbs and seconded by Armstrong to approve the March 2022 vendor summary in the amount of \$76,081.47. Motion carried.
- A motion was made by Sagan and seconded by Armstrong to approve the April 2022 vendor summary in the amount of \$103,142.49. Motion carried.
- A motion was made by Umbs and seconded by Meyer to approve the revised job descriptions for Youth Services Manager, Youth Services Librarian (part-time), Youth Services Librarian (full-time) and Reference Librarian (part-time). Motion carried.

Informational and Discussion Items

- Director Jill Lininger provided updates on:
 - Covid-19 updates: None
 - Budget and revenue: \$60,140.61 was added to the accumulated surplus from MCFLS.
 - Monthly staff report highlights: Reference and Youth Services Librarian positions were posted and closed May 9th. There are four pages, which is the most since Covid. There was a 6th grade intern for two days. She had a lot of enthusiasm and did a great job. The library newsletter turned one year old. A volunteer from the Sikh Temple of WI is working with staff to research items to add to featured collection. The library is once again hosting kindergarten and

second-grade tours held in conjunction with city hall. The youth services librarians are visiting schools again.

- Monthly calendar highlights: Jill will go to the planning commission meeting on May 24th for approval of the outside lockers.
- Jill presented the annual library statistics.

A motion was made by Aiken and seconded by Armstrong to adjourn at 5:43p.m. Motion carried.