



Common Council Chambers  
8040 S. 6<sup>th</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

Robert Cigale  
Kenneth Gehl  
Chris Guzikowski  
Dale Richards  
Fredrick Siepert- Alternate  
Rich Duchniak

## BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

June 14, 2022  
9:00 A.M.

### The City's Vision

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

1. Call Meeting to Order.

Alderman Chris Guzikowski called the meeting to order at 9:01 a.m.

2. Roll Call. All Board members present with the exception of Alderman Duchniak. Board Member Richards joined via Zoom.

Also Present: Assistant City Administrator/Comptroller (ACA) Max Gagin, Utility Engineer Brian Johnston, City Engineer Matt Sullivan, Interim Director of Public Works Matt Trebatoski, Information Technology Manager Kevin Koenig, Utility Accounting Manager Derrick Danner, and Management Assistant Carly Persson.

3. Approval of Minutes – 05/10/2022 – Gehl move, Cigale second, Siepert abstain, Richards aye, motion passes

*Alderman Gehl made a motion to approve the minutes of May 10, 2022. Board Member Cigale seconded. On roll call: Guzikowski voted aye, Richards voted aye, Siepert abstained. Motion carried.*

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

ACA Gagin reported that Common Council rejected bids for the Forest Hill Manor water relay project and will rebid next year. Development agreement was approved for Broadacre, a multi-family development by the police station. Earth moving has begun as of this week. On June 7<sup>th</sup>, the Civic Center roof flashing and rehabilitation bid was awarded, and approval to begin construction of the sand volleyball court at Willow Heights Park.

### GENERAL GOVERNMENT CAPITAL ASSETS

None

### PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a *motion* to approve the Sanitary Master Plan as completed by Brown and Caldwell.

Brian Johnston summarized that the system is in really good shape. The study was very comprehensive and the book is available to those who would like to review it. The study looked ahead 20 years and was synced with land inventory and the Department worked with Planning to look at design and incorporate in future developments. The lift station at Clement will be reconstructed in 5-10 years. Lift stations require a lot of manual maintenance and there is the potential for backups. It costs approximately \$750,000 to replace a lift station. Deep tunneling is required for gravity sewers, which was just done through Lakeshore Commons. Clement does not have a viable alternative other than the lift station.

*Board Member Cigale made a motion to approve the Sanitary Master Plan as completed by Brown and Caldwell. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.*

6. **Motion:** Consider a *motion* to authorize the Accounting Manager to execute a \$60,000 agreement with BS&A for financial software to amend the capital budget by \$13,300 for water and \$5,700 for sewer.

Derrick Danner explained Information Technology will work with the Water Utility to integrate financials into BS&A. \$60,000 is the one-time integration fee. AGA Gagin expressed his agreement with the current bid. While the license cost would go up a bit, there are currently many manual processes which increases the margin for error. This would be a seamless process. Derrick reported one downfall is cash receiving for utility billing since utility billing is separate from accounting software, but would like to do daily cash receiving in BS&A.

*Alderman Gehl made a motion to authorize the Accounting Manger to execute a \$60,000 agreement with BS&A for financial software to amend the capital budget by \$13,300 for water and \$5,700 for sewer. Board Member Siepert seconded. On roll call: all voted aye. Motion carried.*

7. **Motion:** Consider a *motion* to approve the final payment for the Rawson Avenue Water Extension project to IHC Construction Companies, LLC in the amount of \$28,444.87.

Brian Johnston reported the IHC has completed work from S. Clement Ave. to Rolling Meadows Ct., which is a huge improvement for fire flows and water quality. Up next are asphalt patches on W. Rawson Ave.

*Alderman Gehl made a motion to a approve the final payment for the Rawson Avenue Water Extension project to IHC Construction Companies, LLC in the amount of \$28,444.87. Board Member Siepert seconded. On roll call: all voted aye. Motion carried.*

8. **Motion:** Consider a *motion* to approve the Utility vouchers for payment in the amount of \$775,878.76.

*Alderman Gehl made a motion to approve the Utility vouchers for payment in the amount of \$775,878.76. Board Member Cigale seconded. On roll call: all voted aye. Motion carried.*

9. **Informational:** Administrative and Operations reports.

Brian Johnston reported that the investment summary was included in today's packet. The BMO Investments are over as of now, as BMO got out of the financial management realm and doing more custodial work. ACA Gagin reported that the City transferred funds to DANA Investment Services. Alderman Gehl requested the transaction report for next meeting.

Matt Sullivan explained that S. Mayhew Dr. signage is still being worked out as they were waiting until school was out. Ride quality will also be improved. Water and sanitary are bigger issues than grading. Valves and hydrants for water are becoming difficult to come by. At this point, contractors are likely to get them this fall or early next year.

**TRAFFIC & SAFETY**

**None**

10. Adjournment.

*Board Member Siepert made a motion to adjourn at 9:39 a.m; seconded by Alderman Gehl. All aye, motion carried.*

Dated this 7th day of July, 2022

**Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice