

**MINUTES OF THE REGULAR MEETING
CITY OF OAK CREEK PARKS & RECREATION COMMISSION
April 7, 2022**

1. Call Meeting to Order/Roll Call

Commissioner Schreiber-Johnson called the meeting to order at 6:03 pm. The following members were present at roll call: Secretary Beyer, Commissioner Bautch, Commissioner Theys, Commissioner Krist, Commissioner Thiel. Also present was Zoning Administrator Miller. Alderman Guzikowski and Commissioner Druckrey were excused.

2. Approval of Minutes - February 10, 2022

Commissioner Theys moved to approve the minutes of the February 10, 2022 meeting. Commissioner Bautch seconded. All voted aye except Commissioner Schreiber-Johnson abstained. Motion carried.

3. Old Business

a) Amendment of Athletic Field Rental Policy language to allow for neighborhood parks to be used for games and other long-term ongoing activities.

Zoning Administrator Miller provided an overview of the proposal (see staff report for details).

Commissioner Bautch had some concerns of the wording of "The School District and/or Bleacher Bunch pay for all upgrades to the field", under the Meadowview Park/Meadowview Elementary School conditions. He would like to have that wording omitted since these are City owned baseball diamonds and he felt the school district should not be required to pay for the upgrades. Commissioner Krist agreed that the School District would not be interested in paying for the park upgrades.

Commissioner Bautch said that the Bleacher Bunch will only provide money for school-owned baseball amenities. Commissioner Bautch clarified that he doesn't want any fields removed but the condition removed.

Commissioner Theil wanted to know if there are actually upgrades needed and if so, can this be sent back to Alderman Gehl to remove the condition of "The School District and/or Bleacher Bunch pay for all upgrades to the field". Zoning Administration Miller explained that staff and the requestor recognized that some of fields will need improvements to bring them to playing level but a full analysis will not be completed until language changes are approved for the rental field policy.

Zoning Administrator Miller explained that these are conditions that Alderman Gehl emailed to her and if this condition is not agreed upon, then the Meadowview Park/Meadowview Elementary School portion would have to be removed. Zoning Administrator Miller stated that Alderman Gehl is welcome to change his position on the conditions with further conversations

with stakeholders/staff prior to Common Council approval. Commissioner Bautch asked for Meadowview Park be removed from the list.

Zoning Administrator Miller advised that the Commissioners approve all of the parks so that when they move forward, the Common Council will have multiple options to choose from.

Chair Schreiber-Johnson reminded the Commissioners that it is up to the Aldermen to determine if they agree with the list of parks to be used for games and tournaments since they will be the ones who will likely receive feedback on the change in use.

Commissioner Theys stated that this goes to Common Council and it is ultimately up to them to decide what should or should not be included.

Chair Schreiber-Johnson asks for a motion.

- Secretary Beyer makes a motion that the Parks and Recreation Commission recommend to the Common Council language changes to the Athletic Field Rental Policy to allow games and other long-term ongoing activities to occur at the following parks:
 - Shepard Hills
 - Oak Leaf Park
 - South Hills Park
 - Johnstone Park/Cedar Hills Elementary with the following conditions:
 - That Cedar Hills Elementary School must approve the use of the school parking lot and their bathrooms, or allow for a port-a-john to be placed on the park grounds.
 - Only one (1) field to be used on the property at a time, up to two (2) games per week night, and six (6) games per weekend day.
 - Only games may be played at the park. No tournaments.
 - Meadowview Park/Meadowview Elementary School with the following conditions:
 - The School District and/or Bleacher Bunch pay for all upgrades to the field.
 - Meadowview Elementary School must approve the use of the school parking lot and their bathrooms, or allow for a port-a-john to be placed on the park grounds.

Krist seconded. All voted aye, except Commissioner Bautch and Commissioner Krist voted no. Motion carried.

b) Amendment to Section 12.02 of the Municipal Code regarding the operation of remote- or radio-controlled toys or devices.

Zoning Administrator Miller provided an overview of the proposal (see staff report for details).

Commissioner Krist asked why the changes in the language are needed.

Zoning Administrator Miller stated that there was only one (1) incident reported. There was someone driving a remote-control car in the park, and on a baseball field, which had caused

damage to the field. When they researched this situation, they found that the device was going around 60 miles per hour. This person did receive a citation for damage to property.

Zoning Administrator Miller read an email she received from Alderman Kurkowski supporting the removal of Section 12.02.

Chair Schreiber-Johnson asked for clarification as to why they are looking at the language after only one reported incident.

Zoning Administrator Miller explained that Parks Commission had three options: 1) Recommend removal of Section 12.02; 2) Recommend modification of the language to allow some remote-controlled vehicles; or 3) Recommend no change in the language of Section 12.02.

Commissioner Theil stated that no matter what the language will be, if someone thinks that someone else is doing something wrong, they are going to report it. The language is not going to stop anything from happening.

Chair Schreiber-Johnson asked for a motion.

Commissioner Krist makes a motion that there is no change in the language. Commissioner Theys seconded. All voted aye. Motion carried.

4. New Business

a) Proposal for Consideration – Review of the RFP for the North Bluff Park Project.

Zoning Administrator Miller provided an overview of the proposal (see staff report for details).

Chair Schreiber-Johnson needed clarification of what they are approving and are there any spending estimates or range they need to approve.

Zoning Administrator Miller stated that this information is not within the documents they have. They are there to approve the RFP language.

Chair Schreiber-Johnson asked for a motion.

Commissioner Krist makes a motion that the Parks and Recreation Commission approve the release of the RFP for the North Bluff Park Project. Secretary Beyer seconded. All voted aye. Motion carried.

b) Proposal for Consideration – Name for Future Micro Park at 8430 S. Orchard Way.

Zoning Administrator Miller provided an overview of the proposal (see staff report for details).

Zoning Administrator Miller stated that the street is called Orchard Way, the apartment complex is Orchard Hill and the neighborhood around the complex is Apple Creek. Zoning

administrator Miller suggested that the name should be something that ties the park to this area.

Chair Schreiber-Johnson clarified that they are to actually pick a name for this park. Chair Schreiber-Johnson suggested Orchard Creek as a take away of Oak Creek. Chair Schreiber-Johnson would like to see the name to include both the Apple Creek Neighbor and the Orchard Hills complex. Chair Schreiber-Johnson would like the name Micro in it so that others will understand that this is a smaller park.

Secretary Beyer suggested the name Apple Orchard, Apple Creek or Apple Orchard Micro Park.

Commissioner Bautch suggested Orchard Park

Commissioner Theil suggested they keep it simple like Orchard Way.

Chair Schreiber-Johnson makes a motion that the Parks and Recreation Commission approves Orchard Way Micro Park as the name for the public park at 8430 S. Orchard Way. Commissioner Theys seconded. All voted aye. Motion carried.

c) Proposal for Consideration – Amendment to the Parks Commission Meeting Schedule

Zoning Administrator Miller provided a list of proposed updated schedule for the Parks Commission 2022 Meeting Dates (see staff report for details).

The Commission talked as a group.

Commissioner Theys had some concerns with the meetings being the first week of each month, seeing that there are a lot of holidays that fall during the first week of the month.

Chair Schreiber-Johnson suggested Zoom meetings, which could help with meeting conflicts.

Zoning administrator Miller advised them that the Zoom option is only for recording purposes and that the City is not to use Zoom for holding meetings remotely.

Secretary Beyer suggested they go over each individual date and determine who would not make it. Zoning Administrator pointed out that the results of the discussion showed that the Commission would have a quorum during all meeting dates. Zoning Administrator also noted that if there is no quorum, the meeting may be rescheduled or the agenda items may be pushed to the next meeting date if they are not time sensitive.

Chair Schreiber-Johnson asked for a motion.

Secretary Beyer makes a motion that the Parks and Recreation Commission approves the amended meeting schedule for 2022 as presented. Commissioner Krist seconded. All voted aye. Motion carried.

d) Informational Item – Project Updates.

Zoning Administrator Miller provided an overview of the Informational items and opportunities to promote Oak Creek's Parks and Recreation. (see staff report for details).

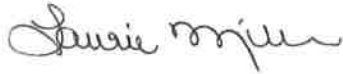
- **Willow Heights Volleyball Project:** The item will be heard at the April 19th Common Council meeting.
- **Ryan Business Park (Amazon) Neighborhood Park Project:** This project will be in an indefinite holding pattern until the neighborhood forms an HOA to facilitate the signing of the agreement to allow the City to take over outlot 1.
- **Abendschein Pavilion:** The Abendschein Biergarten project will now be known as the Abendschein Pavilion project. Staff anticipates a final design will be available for review at the May 5th Parks and Recreation meeting.
- **Orchard Hills Micro Park (Orchard Way Micro Park):** Contracts for equipment will be signed in the upcoming week. Site grading will occur in late-May/early June. Project is anticipated to be completed in mid-September.

This item was informational only and a vote was not required.

5. Adjournment

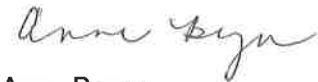
Commissioner Krist made a motion to adjourn the meeting. Commissioner Schreiber-Johnson seconded. All voted aye.

Prepared By:



Laurie Miller
Zoning Administrator

Respectfully Submitted,



Anne Beyer
OCPRF Secretary