

LIBRARY BOARD MINUTES
MARCH 10, 2022

Sharon Armstrong – President
Pamela Aiken
Stephanie Koenig
Greg Loreck
Jill Meyer
Carol Sagan
Karen Umbs

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

The Oak Creek Public Library Board met on Thursday, March 10, 2022. Those present were Sharon Armstrong, Pamela Aiken, Jill Meyer, Carol Sagan, and Jill Lininger. Koenig, Loreck and Umbs were excused. Armstrong called the meeting to order at 5:01p.m.

There was no public comment.

New Business

- A motion was made by Sagan and seconded by Aiken to approve the minutes of February 10, 2022. Motion carried.
- A motion was made by Meyer and seconded by Aiken to approve the final December 2021 vendor summary in the amount of \$120,297.28. Motion carried.
- A motion was made by Aiken and seconded by Sagan to approve the February 2022 vendor summary in the amount of \$73,970.39. Motion carried.
- A motion was made by Meyer and seconded by Sagan to approve the Employee Work Rules as a supplement to the City of Oak Creek Personnel Manual. Motion carried.
- A motion was made by Aiken and seconded by Armstrong to approve the deposit of \$6,000 of funds received through MCFLS reciprocal borrowing in the Great Milwaukee Foundation's Oak Creek Public Library account. Motion carried.

Informational and Discussion Items

- Director Jill Lininger provided updates on:
 - Covid-19 updates: None
 - Budget and revenue: \$60,140.61 will be added to the accumulated surplus from the 2021 budget. The February Friends book sale made over \$1,200. Received a grant for \$9,000 for outdoor lockers for patron pickup. Staff to visit Glencoe library to view their set-up. The Friends of the Library is set-up as an Amazon Smile charity.

- Monthly staff report highlights: February Love Your Library Month activities were well received. Had a food for fines drive. Booths in the youth services area are being replaced. The Story Time room will re-open to the public in mid-March. Toys and games will be added at a later date. MCFLS Udemy subscription is live – on demand personal enrichment and professional development video courses. MCFLS will launch Patron Point in early April, which is a new communication tool that will allow them to register for and renew library cards and receive newsletters and other communications.
- Monthly calendar highlights: Jill and Maria will attend the Early Literacy Fair at the Oak Creek Community Center on April 2nd. The library is planning to hold a program on the 1st Saturday of each month of the Oak Creek Farmers Market and at Fall Fest.

A motion was made by Aiken and seconded by Sagan to adjourn at 5:36p.m. Motion carried.