

# APRIL 19, 2022 7:00 P.M.

Common Council Chambers 8040 S. 6<sup>TH</sup> Street Oak Creek, WI 53154 (414) 766-7000

Daniel Bukiewicz - Mayor Steven Kurkowski - 1<sup>st</sup> District Greg Loreck - 2<sup>nd</sup> District Richard Duchniak - 3<sup>rd</sup> District Lisa Marshall - 4<sup>th</sup> District Kenneth Gehl - 5<sup>th</sup> District Chris Guzikowski - 6<sup>th</sup> District

#### The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

#### Swearing-In Ceremony

City Clerk Catherine Roeske will swear in 2<sup>nd</sup> District Alderperson Greg Loreck, 4<sup>th</sup> District Alderperson Lisa Marshall, and 6th District Alderperson Chris Guzikowski.

- 1. Call Meeting to Order / Roll Call
- 2. Pledge of Allegiance
- 3. Approval of Minutes: 3/15/2022 and 4/13/2022.
- 4. Election of Common Council President.

#### Recognition

- 5. **Resolution:** Consider <u>Resolution</u> No. 12321-041922, a Resolution of Appreciation to Joel H. Bateman, retiring Detective (by Committee of the Whole).
- 6. **Resolution:** Consider <u>Resolution</u> No. 12322-040422, a Resolution of Commendation to Michael Marvell, retiring Equipment Operator II (by Committee of the Whole).
- 7. **Resolution:** Consider <u>Resolution</u> No. 12323-041922, a Resolution of Appreciation to Michel E. Toman as 4<sup>th</sup> District Alderperson (by Committee of the Whole).

#### Public Hearings (beginning at 7:00 p.m.)

Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

8. **Conditional Use**: Consider a request by Pablo Davalos-Alonso, Unlimited Athletic Club, LLC, for an amendment to the existing Conditional Use Permit to allow for an indoor commercial recreation facility (fitness center) within a portion of the existing multitenant industrial building on the property at 140 E. Rawson Ave. (1st District).

Visit our website at <a href="www.oakcreekwi.org">www.oakcreekwi.org</a> for the agenda and accompanying common council reports. This meeting will be live streamed on the City of Oak Creek YouTube page via <a href="http://ocwi.org/livestream">http://ocwi.org/livestream</a>.

- 9. **Ordinance:** Consider <u>Ordinance</u> No. 3035, approving a Conditional Use Permit Amendment to allow for an indoor recreation facility (fitness center) within a portion of the existing multitenant industrial building on the property at 140 E. Rawson Ave. (1st District).
- 10. **Conditional Use**: Consider a request submitted by Jacob Dorst, Leo's Playland LLC, dba Central Bark, for an amendment to the existing Conditional Use Permit to allow for an increase in the number of dogs allowed onsite for the existing animal boarding kennel/day care facility with outdoor exercise area on the property at 1075 W. Northbranch Dr. (1st District).
- 11. **Ordinance:** Consider <u>Ordinance</u> No. 3034, approving a Conditional Use Permit amendment to allow a maximum of 85 dogs onsite at any time for the existing animal boarding kennel/dog day care facility located at 1075 W. Northbranch Dr. (1st District).
- 12. **Rezone:** Consider a request submitted by Ryan Janssen, Janssen Bruckner LLC to rezone to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) and to establish a Planned Unit Development on portions of the properties at 641 and 819R E. Drexel Ave. (1st District).
- 13. **Ordinance:** Consider <u>Ordinance</u> No. 3033, approving a rezone to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) and to establish a Planned Unit Development on portions of the properties at 641 and 819R E. Drexel Ave. (1st District).

#### **New Business**

\*\*NOTE: It is anticipated that the Mayor and Common Council President's Aldermanic appointments to various boards and commissions will be on the 5/3/22 Council agenda.

- 14. Mayor's Aldermanic Appointments
  - a. Small Claims Committee 1
  - b. Library Board 1
- 15. **Motion:** Consider a *motion* to concur with the following Mayoral Aldermanic appointments:
  - a. Tourism Commission 1
  - b. Community Development Authority (CDA) -2
- 16. Common Council President Aldermanic Appointments:
  - a. Personnel & Finance Committee 3
  - b. License Committee 3
  - c. Plan Commission Representatives 2
  - d. Board of Health Representative 1
  - e. Emergency Management Advisory Committee Representative 1
  - f. Parks & Recreation Commission 1
  - g. Board of Public Works and Capital Assets 3

#### **COMMUNITY DEVELOPMENT**

17. **Motion:** Consider a <u>motion</u> to approve the construction of a sand volleyball court at Willow Heights Park, at a cost not to exceed \$28,000 (2<sup>nd</sup> District).

18. **Resolution:** Consider <u>Resolution</u> No. 12324-041922, approving a Certified Survey Map submitted by David Decker, Decker Properties, Inc., for the properties at 8100 and 8146 S. 27<sup>th</sup> St. and 8100 S. Orchard Way (2<sup>nd</sup> District).

#### LICENSE COMMITTEE

19. **Motion:** Consider a <u>motion</u> to approve the various license requests as listed on the 4/19/22 License Committee Report (by Committee of the Whole).

#### **VENDOR SUMMARY**

20. **Motion:** Consider a <u>motion</u> to approve the April 5, 2022 Vendor Summary Report in the amount of \$432,997.04 (by Committee of the Whole).

#### Adjournment.

#### **Public Notice**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

#### RESOLUTION NO. 12321-041922 BY: COMMITTEE AS A WHOLE

#### RESOLUTION OF APPRECIATION TO JOEL H. BATEMAN

WHEREAS, Joel H. Bateman began his employment with the City of Oak Creek on August 21, 1995, as a full-time Police Officer; and

WHEREAS, during his twenty-six years and seven months of service, Joel H. Bateman has been an integral part of the Police Department, serving as a patrol officer early in his career, then rising to the rank of Detective on June 14, 2004; and

WHEREAS, Joel H. Bateman has been a valuable employee during his years of dedicated service with the Oak Creek Police Department, always striving to enhance the quality of life for the citizens of the City; and has been a model teammate for those he has worked with, being well known for his work ethic, his dedication to the department, and his leadership; and

WHEREAS, Joel H. Bateman received nine combined Departmental Acknowledgements and Awards, Most notably are the Meritorious Arrest for the 2006 double homicide investigation and conviction and the Career Achievement Award; and

WHEREAS, Joel H. Bateman served with honor, passion and dedication on several sub-units of the Oak Creek Police Department: Field Training Officer, Use of Force Trainer, Emergency Response Team and Training Officer. Through Joel H. Bateman's leadership and dedication, the Oak Creek Police Department is more prepared, capable and ready to serve the citizens of Oak Creek; and

WHEREAS, for twenty-five years Joel H. Bateman has been a member of the Emergency Response Unit; achieving the rank of Master Operator and being a Team Leader for the past sixteen years. For twenty-three years he has also been a Use of Force Instructor, training and instructing in various disciplines. His expansive training and knowledge of tactics has benefited not only Oak Creek Police employees, but other law enforcement agencies, businesses, community entities and area technical colleges; and

WHEREAS, Joel H. Bateman was our first Training Officer from 2011 through 2016; developing and creating the current in-house training process to ensure every employee is property trained. This change has saved over \$50,000 annually in overtime, while at the same time increasing the amount of training employees get annually; and

WHEREAS, during Joel H. Bateman's career he attained many law enforcement certificates, utilizing the knowledge and training he received throughout his career and willingly shared it with all members of the Oak Creek Police Department; and

WHEREAS, Joel H. Bateman was the recipient of the 2021 First Responder of the Year for the 21st Assembly District of WI; and

WHEREAS, Joel H. Bateman is retiring from the Oak Creek Police Department after completing twenty-six years and seven months of full-time service to the City of Oak Creek.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek, for and on behalf of the citizens of the City of Oak Creek, that sincere gratitude and appreciation be extended to Joel H. Bateman for his years of professional, dedicated and faithful service to the City of Oak Creek and the Police Department, and that the best wishes for good health and happiness be extended to Joel H. Bateman and his family for future years.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and that the City Clerk is hereby directed to transmit a suitable copy thereof to Joel H. Bateman.

Passed and adopted this 19th day of April, 2022.

	President, Common Council
Approved this 19th day of April, 2022.	
ATTEST:	Mayor, City of Oak Creek
City Clerk	Vote: Ayes Noes



#### RESOLUTION NO. 12322-040422

## RESOLUTION OF COMMENDATION TO MICHAEL MARVELL

WHEREAS, Michael Marvell began his employment with the City of Oak Creek on May 2, 1994 as a part time Facilities Maintenance Technician before he was hired full time on June 5, 1995; and

WHEREAS, Michael Marvell transferred to Streets as an Equipment Operator on September 17, 2001; and

WHEREAS, Michael Marvell's position was reclassified to Equipment Operator II on January 17, 2016; and

WHEREAS, many residents came to know Michael as a regular attendant at the City's Recycling Yard, providing assistance and a friendly smile over the years; and

WHEREAS, Michael Marvell was a very effective employee during his years of service with the City of Oak Creek Streets and Department of Public Works, answering many calls for service from the community and providing immeasurable service to the residents of Oak Creek; and

WHEREAS, Michael is retiring from his position of Equipment Operator II with the City of Oak Creek Department of Public Works effective April 1, 2022, completing 26 years 10 months of full-time service to the City of Oak Creek.

NOW, THEREFORE, BE IT RESOLVED that the best wishes for good health and happiness be extended to Michael and his family in his retirement years.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and the City Clerk be and is hereby directed to transmit a suitable copy thereof to Michael Marvell.

Passed and adopted this 4th day of April, 2022,

	President, Common Council
ATTEST	Mayor, City of Oak Creek
City Clerk	Vote: Ayes Noes

#### RESOLUTION NO. 12323-041922

BY: COMMITTEE OF THE WHOLE

## RESOLUTION OF APPRECIATION TO MICHAEL E. TOMAN AS 4<sup>TH</sup> DISTRICT ALDERPERSON

WHEREAS, Michael Toman was appointed by the Common Council to the position of 4<sup>th</sup> District Alderperson on May 19, 2003 completing the term of the newly elected Mayor, Richard Bolender, expiring April, 2004; and

WHEREAS, Mike Toman was elected to the position of 4th District Alderperson in 2004 and reelected every two years thereafter; and

WHEREAS, Mike Toman's ninth aldermanic term will expire on April 19, 2022 after having served the City of Oak Creek and its constituents for 19 years; and

WHEREAS, Mike Toman has served as 4<sup>th</sup> District Alderperson under Mayors Richard Bolender, Allan Foeckler, Stephen Scaffidi, and Daniel Bukiewicz; and

WHEREAS, during his 19-year tenure, Mike Toman was a member of the Personnel Committee, having served many years as chairperson, Finance Committee, Personnel & Finance Committee, Capital Improvement Projects (CIP) Committee, Board of Public Works and Capital Assets, Community Center Board of Directors, Ad-Hoc Bender Park Committee, Library Board, Emergency Government Committee, and the Cable Advisory Board; and

WHEREAS, Mike Toman was chosen by his fellow Council members to serve as Council President in 2012; and

WHEREAS, Mike Toman was committed and engaged in the Strategic Planning of the City and instrumental in the redevelopment of the Oak Creek lakefront and Drexel Town Square; and

WHEREAS, Mike Toman has served the best interests of the City and the residents of the 4<sup>th</sup> District; and

WHEREAS, the City of Oak Creek has benefited from his contributions to city government as an Alderperson.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Oak Creek, for and on behalf of the citizens of the City of Oak Creek, their sincere appreciation be and the same is hereby extended to Michael Toman for his service to the City.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of this meeting and that the City Clerk is hereby directed to transmit a suitable copy thereof to Mike Toman.

Introduced and adopted this 19th day of April, 2022.

President,	Common	Council	

Approved this 19 <sup>th</sup> day of April, 2022.	
ATTEST;	Mayor
City Clerk	Vote: Ayes: Noes:

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#### OFFICIAL NOTICE

#### NOTICE OF PUBLIC HEARING BEFORE THE OAK CREEK COMMON COUNCIL

#### IMPORTANT NOTICE

This meeting will be held both in person and by video conference. Persons wishing to participate in the video conference, including applicants and their representatives, must register via <a href="http://ocwi.org/register">http://ocwi.org/register</a> prior to the meeting. The video conference will begin at 6:55 PM to allow participants to log in.

Persons who wish to <u>view</u> the meeting live <u>without participating</u> may visit the City of Oak Creek YouTube page at http://ocwi.org/livestream.

Persons requiring other reasonable accommodations may contact the City at 414-766-7000. Requests should be made as far in advance as possible, preferably a minimum of 48 hours.

#### **PURPOSE:**

The purpose of this public hearing is to consider a request submitted by Pablo Davalos-Alonso, Unlimited Athletic Club, LLC, for an amendment to the existing Conditional Use Permit to allow for an indoor commercial recreation facility (fitness center) within a portion of the existing multitenant industrial building on the property at 140 E. Rawson Ave.

**Hearing Date:** 

April 19, 2022

Time:

7:00 PM

Place:

Oak Creek Civic Center (City Hall)

8040 South 6th Street Oak Creek, WI 53154

Common Council Chambers and Zoom (see above)

Applicant(s):

Pablo Davalos-Alonso, Unlimited Athletic Club, LLC

**Property Owner(s):** 

EAST RAWSON AVE LLC

**Property Location(s):** 

140 E. Rawson Ave.

Tax Key(s):

733-9991-001

#### Legal Description:

COM 310 FT E & 140.04 FT N OF SW COR SW1/4 SEC. 4-5-22 TH N 521.32 FT E TO NE COR OF W1/2 OF S 40 ACS OF SD 1/4 SEC S TO S1/4 SEC LI W TO A PT 722.20 FT E OF SW COR SD 1/4 SEC N 140 FT TH W TO BEG., EXC. PART FOR STREET. CONT. 13.496 ACS.

The Common Council has scheduled other public hearings for April 19, 2022 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed change may call the Department of Community Development at (414) 766-7000, during regular business hours.

Date of Notice: March 23, 2022

CITY OF OAK CREEK COMMON COUNCIL

By: Daniel J. Bukiewicz, Mayor

#### **PUBLIC NOTICE**

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### **COMMON COUNCIL REPORT**

Item No.

Item:	Conditional Use Permit - 140 E. Rawson Ave Unlimited Athletic Club
Recommendation:	That the Council adopts Ordinance 3035, an ordinance to approve a Conditional Use Permit Amendment to allow for an indoor recreation facility (fitness center) within a portion of the existing multitenant industrial building on the property at 140 E. Rawson Ave. (1st Aldermanic District).
Fiscal Impact:	Approval will allow for the existing vacant tenant space to be occupied by a proposed fitness center. No direct fiscal impact is anticipated with this request. This property is not currently part of a TID.
Critical Success Factor(s):	<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>☑ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>□ Financial Stability</li> <li>□ Quality Infrastructure, Amenities, and Services</li> <li>□ Not Applicable</li> </ul>

**Background:** The Applicant is requesting approval of a Conditional Use Permit Amendment for an indoor commercial recreation facility (fitness center) within a portion of the existing multitenant industrial building at 140 E. Rawson Ave. Indoor commercial recreation facilities are Conditional Uses in the M-1, Manufacturing zoning district.

Council may recall several amendments to existing Conditional Use Permit approvals for the property, including:

- Ord. 2950, approved November 5, 2019 Physical and Occupational Therapy Clinic (Medical Support Services, Inc.)
- Ord. 2960, approved January 7, 2020 Indoor Recreation Facility (Medical Support Services, Inc.)
- Ord. 2983, approved October 6, 2020 Behavioral Treatment Services Clinic and Outdoor Recreation Facility (Medical Support Services, Inc. and Tender Touch Therapy)
- Ord. 2984, October 6, 2020 Additional Clinic and Outdoor Recreation Facility (AST/LEARN DBA Wisconsin Early Autism Project)

A copy of Ord. 2984 is included with this report for reference.

Unlimited Athletic Club will provide personal training, group classes, and gym memberships per the submitted narrative. One (1) employee is anticipated, with a total peak occupancy of 20 at any given time. Hours of operation are 7:00 AM – 8:00 PM seven (7) days per week, with peak hours expected to be between 3:00 and 5:00 PM.

Previous reviews of the multibuilding development approved access to the site via the shared drive off of E. Rawson Ave. During review of the site and building plans in 2016, the landowner indicated that the 278 parking stalls provided for the three (3) multitenant buildings was adequate based on similar buildings and tenant needs. Information provided by the landowner states that the development has 284 parking stalls, 95 of which serve Building B. Some of the 95 parking stalls between Buildings B and C could be shared as well. Minimum parking requirements for commercial and recreational uses are calculated at one (1) stall for every four (4) patrons, plus one (1) stall per employee at peak shift. This would equate to approximately 6 stalls, and the narrative indicates that seven (7) stalls up to a maximum of 21 stalls could be utilized for Unlimited Athletic Club. Parking management for leased suites will be the responsibility of the landowner and/or their property management company.

After careful consideration at the March 22, 2022 meeting, the Plan Commission recommended approval subject to the attached Conditions and Restrictions.

Options/Alternatives: Council has the discretion to modify the proposed Conditions and Restrictions as part of the approval of the Conditional Use Permit, or deny the permit request.

Prepared and Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Fiscal Review:

Maxwell Gagin, MPA

Majuell Cagu

Assistant City Administrator / Comptroller

Approved:

Kari Papelbon, CFM, AICP

Senior Planner

Approved:

Douglas W. Seymour, AICP

Director of Community Development

Attachments:

Ord. 3035

Location Map

Ord. 2984 (6 pages)

Narrative (1 page)

Site Plan (1 page)

Floor Plan (1 page)

Proposed Amended Conditions and Restrictions (6 pages)

Excerpted Plan Commission Minutes (5 pages)

#### **ORDINANCE NO. 3035**

By:		
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AN ORDINANCE TO AMEND THE CONDITIONS AND RESTRICTIONS IN ORDINANCE NO. 2984 FOR A PHYSICAL AND OCCUPATIONAL THERAPY CLINIC, A BEHAVIORAL TREATMENT SERVICES CLINIC, INDOOR RECREATION FACILITIES, AND OUTDOOR RECREATION FACILITIES ON THE PROPERTY AT 140 E. RAWSON AVE.

(1st Aldermanic District)

The Common Council of the City of Oak Creek does ordain as follows:

WHEREAS, Ordinance No. 2950 (The "Ordinance"), which approved a Conditional Use Permit for a physical and occupational therapy clinic within the multitenant building on the property at 140 E. Rawson Ave., was approved on November 5, 2019; and

WHEREAS, Ordinance No. 2960, which approved an amendment to the Conditional Use Permit in Ordinance 2950 for an indoor recreation facility on the property at 140 E. Rawson Ave., was approved on January 7, 2020; and

WHEREAS, Ordinance No. 2983, which approved an amendment to the Conditional Use Permit in Ordinance 2960 for an outdoor recreation facility on the property at 140 E. Rawson Ave., was approved on October 6, 2020; and

WHEREAS, Ordinance No. 2984, which approved an amendment to the Conditional Use Permit in Ordinance 2983 for an additional clinic and outdoor recreation facility on the property at 140 E. Rawson Ave., was approved on October 6, 2020; and

WHEREAS, the Ordinances affected the following legally described property;

COM 310 FT E & 140.04 FT N OF SW COR SW1/4 SEC. 4-5-22 TH N 521.32 FT E TO NE COR OF W1/2 OF S 40 ACS OF SD 1/4 SEC S TO S1/4 SEC LI W TO A PT 722.20 FT E OF SW COR SD 1/4 SEC N 140 FT TH W TO BEG., EXC. PART FOR STREET. CONT. 13.496 ACS.

WHEREAS, the Applicant, PABLO DAVALOS-ALONSO, UNLIMITED ATHLETIC CLUB, LLC, with support of the landowner, is requesting that the Ordinance be amended to allow an additional indoor recreation facility (fitness center) within a portion of Building B; and

WHEREAS, a public hearing was held on this matter on April 19, 2022 to hear comments from all who were interested.

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Oak Creek does hereby ordain as follows:

<u>SECTION 1</u>: To promote the general welfare, public safety and general planning within the City of Oak Creek, Section 3 of the Conditions and Restrictions approved by the Ordinance affecting the Property is amended as follows:

- A. Two (2) clinics, two (2) indoor recreation facilities (Tender Touch Therapy and Unlimited Athletic Club), and two (2) outdoor recreation areas in accordance with these Conditions and Restrictions are allowed on the property. Other uses permitted by the zoning district, in accordance with other applicable Sections of the City of Oak Creek Municipal Code (as amended) and these Conditions and Restrictions, are also allowed on the property.
- B. Hours of operation shall be in accordance with the following:
- C. Hours of operation shall be in accordance with the following:

#### i. Building C - Tender Touch Therapy

*Clinic	/Outdoor Recreation Area
Monday through Friday	7:00 AM – 7:00 PM
Saturday	8:00 AM – 12:00 PM or by appointment
Sunday	Closed
Ind	oor Recreation Facility
Monday through Friday	9:00 AM – 9:00 PM
Saturday	9:00 AM – 5:00 PM
Sunday	12:00 PM – 5:00 PM

<sup>\*</sup>The above hours of operation for the clinic and outdoor recreation area are restricted to patient appointments and not to staff onsite at any given time.

#### ii. Building B – AST/LEARN (Wisconsin Early Autism Project)

Clinic/Outdoor	Recreation Area
Monday through Friday (clinic)	7:00 AM – 6:30 PM
Monday through Friday (client)	7:30 AM – 6:00 PM
Saturday	9:00 AM - 4:00 PM
Sunday	Closed

#### iii. Building B - Unlimited Athletic Club

Indoor Commercial Recreation Facility	
Monday through Sunday	7:00 AM – 8:00 PM

- D. The outdoor recreation area(s) location, enclosure materials, and screening shall be approved by the Plan Commission as part of Site Plan Review.
- E. There shall be no outdoor storage or outdoor display of merchandise for sale in association with these Conditional Uses.
- F. Solid waste collection and recycling shall be the responsibility of the owner.
- G. Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the landowner(s).

<u>SECTION 2</u>: Except as herein modified the conditions and restrictions approved by the Ordinance shall remain in full force and effect.

<u>SECTION 3</u>: The several sections of this ordinance are declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of other provisions of this ordinance.

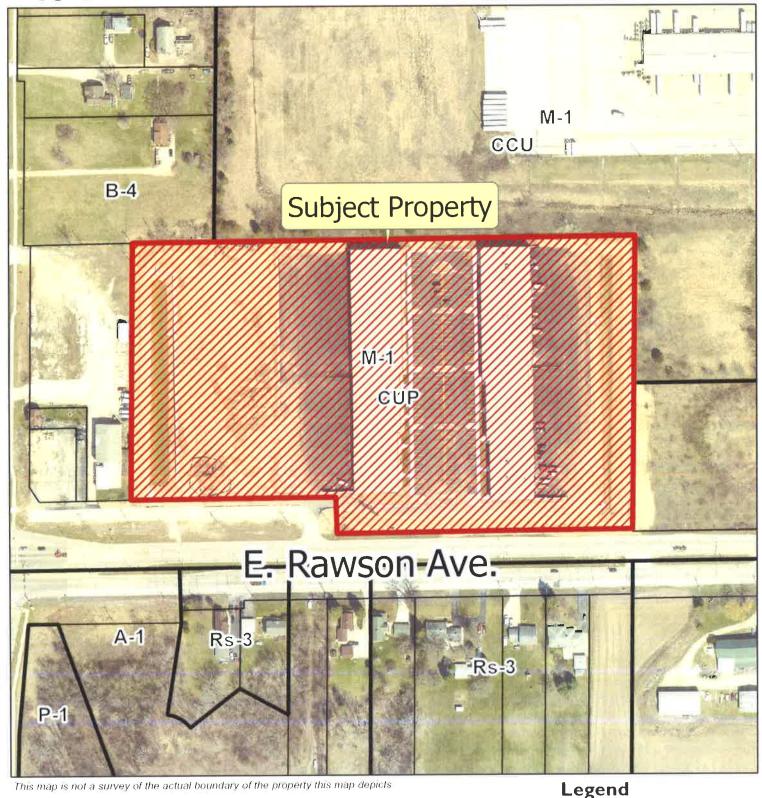
<u>SECTION 4:</u> All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

<u>SECTION 5:</u> This Ordinance shall take effect and be in force from and after its passage and publication.

Passed and adopted this 19<sup>th</sup> day of April, 2022.

er er	President, Common Cour	ncil
Approved this 19 <sup>th</sup> day of April, 2022.		
	Mayor	
ATTEST:		
City Clerk	VOTE: Ayes	Noes

## Location Map 140 E Rawson Ave.



**Z**oning

=== Floodway

0.06 Miles

0.03

Official Street Map □ Parcels

SSS Flood Fringe

□ I 40 E. Rawson Ave.

Community Development

OAKCREEK

### City of Oak Creek – Conditional Use Permit (CUP) AMENDED Conditions and Restrictions

Applicant: Mary Smith, AST/LEARN

(DBA, Wisconsin Early Autism Project)

Property Address: Tax Key Number: Conditional Use: 140 E. Rawson Ave.

733-9991-001

Clinics; Indoor Recreation Facility;

**Outdoor Recreation Areas** 

Approved by Plan Commission: 8-25-20

**Approved by Common Council:** 10-6-20 (Ord. 2984, Amend. Ord. 2983, 2960, 2950)

#### 1. LEGAL DESCRIPTION

COM 310 FT E & 140.04 FT N OF SW COR SW1/4 SEC. 4-5-22 TH N 521.32 FT E TO NE COR OF W1/2 OF S 40 ACS OF SD 1/4 SEC S TO S1/4 SEC LI W TO A PT 722.20 FT E OF SW COR SD 1/4 SEC N 140 FT TH W TO BEG., EXC. PART FOR STREET. CONT. 13.496 ACS.

#### REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

- A. All requirements of the City of Oak Creek Municipal Code, as amended, are in effect.
- B. A precise detailed site plan for the area affected by the Conditional Use shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building or occupancy permits. This plan shall show and describe the following:

#### 1) General Development Plan

- Detailed building/structure location(s) with setbacks
- b) Square footage of all buildings/structures
- c) Area(s) for future expansion
- d) Area(s) to be paved
- e) Access drive(s) (width and location)
- f) Sidewalk location(s)
- g) Parking layout and traffic circulation
  - i) Location(s) and future expansion
  - ii) Number of employees & clients
  - iii) Number of parking spaces
  - iv) Dimensions
  - v) Setbacks
- h) Location(s) of loading berth(s)
- i) Location of sanitary sewer (existing & proposed)
- Location of water (existing & proposed)
- k) Location of storm sewer (existing & proposed)
- Location(s) of wetlands (field verified)
- m) Location(s) and details of sign(s)
- n) Location(s) and details of proposed fences/gates

#### 2) Landscape Plan

- Screening plan, including parking lot screening/berming
- b) Number, initial size, and type of plantings
- c) Percentage open/green space

#### 3) Building Plan

- a) Architectural elevations (w/dimensions)
- b) Building floor plans
- c) Materials of construction (including colors)

#### 4) Lighting Plan

- a) Types & color of fixtures
- b) Mounting heights
- c) Types & color of poles
- d) Photometrics of proposed fixtures

#### 5) Grading, Drainage and Stormwater Management Plan

- a) Contours (existing & proposed)
- b) Location(s) of storm sewer (existing and proposed)
- Location(s) of stormwater management structures and basins (if required)

#### 6) Fire Protection

- a) Locations of existing & proposed fire hydrants
- b) Interior floor plan(s)
- c) Materials of construction
- C. All plans for new buildings, additions, exterior remodeling, site modifications, and landscaping shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building or occupancy permit.
- D. For any new buildings, additions, structures, and site modifications, site grading and drainage, stormwater management, and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of Page 1 of 6

any building permits.

E. All new electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.

#### 3. SITE & USE RESTRICTIONS, MAINTENANCE & OPERATION REQUIREMENTS

- A. Two (2) clinics, one (1) indoor recreation facility, and two (2) outdoor recreation areas in accordance with these Conditions and Restrictions are allowed on the property. Other uses permitted by the zoning district, in accordance with other applicable Sections of the City of Oak Creek Municipal Code (as amended) and these Conditions and Restrictions, are also allowed on the property.
- B. Hours of operation shall be in accordance with the following:

#### i. Building C - Tender Touch Therapy

*Clinic	Outdoor Recreation Area
Monday through Friday	7:00 AM - 7:00 PM
Saturday	8:00 AM - 12:00 PM or by appointment
Sunday	Closed
Ind	oor Recreation Facility
Monday through Friday	9:00 AM - 9:00 PM
Saturday	9:00 AM - 5:00 PM
Sunday	12:00 PM - 5:00 PM

<sup>\*</sup>The above hours of operation for the clinic and outdoor recreation area are restricted to patient appointments and not to staff onsite at any given time.

#### ii. Building B - AST/LEARN (Wisconsin Early Autism Project)

Clinic/Outdoo	r Recreation Area	
Monday through Friday (clinic)	7:00 AM - 6:30 PM	
Monday through Friday (client)	7:30 AM - 6:00 PM	
Saturday	9:00 AM - 4:00 PM	
Sunday	Closed	

- C. The outdoor recreation area(s) location, enclosure materials, and screening shall be approved by the Plan Commission as part of Site Plan Review.
- D. There shall be no outdoor storage or outdoor display of merchandise for sale in association with these Conditional Uses.
- E. Solid waste collection and recycling shall be the responsibility of the owner.
- F. Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the landowner(s).

#### 4. PARKING AND ACCESS

Parking for this development shall be provided in accordance with Sections 17.0403 & 17.0404 of the Municipal Code (as amended), and the Site Plans approved by the Plan Commission February 28, 2017.

#### 5. LIGHTING

All plans for new outdoor lighting shall be reviewed and approved by the Electrical Inspector in

accordance with Section 17.0808 of the Municipal Code (as amended).

#### 6. SETBACKS

	Front and Street Setback	Rear (North) Setback	Side Setback
Principal Structure	40 ft	20 ft	20 ft
Accessory Structure*	40 ft	See Sec. 17.0501	See Sec. 17.0501
Parking	30 ft	5 ft	5 ft

<sup>\*</sup>No accessory structures shall be permitted in the front yard or in required buffer yards.

#### TIME OF COMPLIANCE

The operator of the Conditional Use shall commence work in accordance with these Conditions and Restrictions for the Conditional Use within twelve (12) months from the date of adoption of the ordinance authorizing the issuance of a Conditional Use Permit. This Conditional Use approval shall expire within twelve (12) months after the date of adoption of the ordinance if a building permit has not been issued for this use. The applicant shall re-apply for a Conditional Use approval prior to recommencing work or construction.

#### 8. OTHER REGULATIONS

Compliance with all other applicable City, State, DNR and Federal regulations, laws, Code, ordinances, and orders, as amended, not heretofore stated or referenced, is mandatory.

#### 9. VIOLATIONS & PENALTIES

Any violations of the terms of this Conditional Use Permit shall be subject to enforcement and the issuance of citations in accordance with Section 1.20 of the City of Oak Creek Code of Ordinances (as amended). If the owner, applicant or operator of the Conditional Use is convicted of two or more violations of these conditions and restrictions or any other municipal ordinances within any 12-month period the City shall have the right to revoke this Conditional Use Permit, subject to the provisions of paragraph 10 herein. Nothing herein shall preclude the City from commencing an action in Milwaukee County Circuit Court to enforce the terms of this Conditional Use Permit or to seek an injunction regarding any violation of this Conditional Use Permit or any other city ordinances.

#### 10. REVOCATION

Should an applicant, his heirs, successors or assigns, fail to comply with the Conditions and Restrictions of the approval issued by the Common Council, the Conditional Use approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving a Conditional Use as set forth in Section 17.1007 of the Municipal Code (as amended).

#### 11. ACKNOWLEDGEMENT

The approval and execution of these conditions and restrictions shall confirm acceptance of the terms and conditions hereof by the owner, and these Conditions and Restrictions shall run with the property unless revoked by the City, or terminated by mutual agreement of the City and the owner, and their subsidiaries, related entities, successors and assigns.

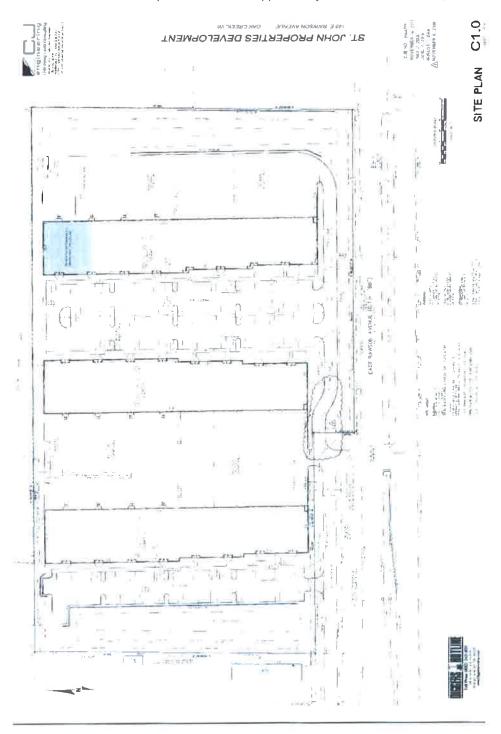
Owner / Authorized Representative Signature

Date

(please print name)

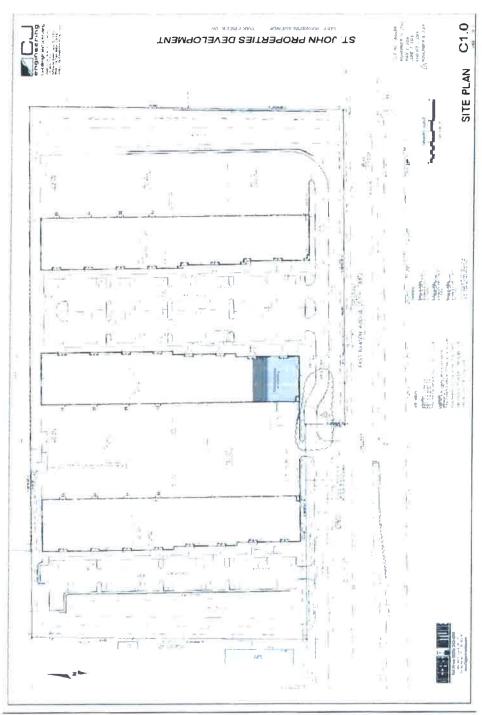
## EXHIBIT A: CONCEPT SITE PLAN FOR TENDER TOUCH THERAPY OUTDOOR RECREATION AREA

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



## EXHIBIT B: CONCEPT SITE PLAN FOR AST/LEARN (WISCONSIN EARLY AUTISM PROJECT) OUTDOOR RECREATION AREA

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



Page 6 of 6



#### Narrative

Letter of Intent for Proposed Interior Alteration 140 E. Rawson Ste 205-206 (Gym Prospect) Project Name: Unlimited Athletic Club LLC Applicant/Project Owner: East Rawson, LLC

February 18, 2022

This Commission Application (Narrative Description of Project) for Interior alteration at 140 E Rawson Ave Ste 205-206 is submitted by St. John Properties, Inc. for Unlimited Athletic Club, LLC ("Applicant") for a Conditional use Permit for alteration to an empty vacant space to meet business's needs Exhibit A.

#### **Details of Proposal:**

Unlimited Athletic Club is a Fitness/Wellness facility. Their clients are abetted to building a comprehensive health system that brings an overall healthier inner self. Applicant will be providing personal training, group classes, and gym memberships. Unlimited Athletic Club, LLC will not be needed outside storage needs.

Number of Employees: 1 Peak Occupants: 20

Number of parking stalls: 7 (max 21)

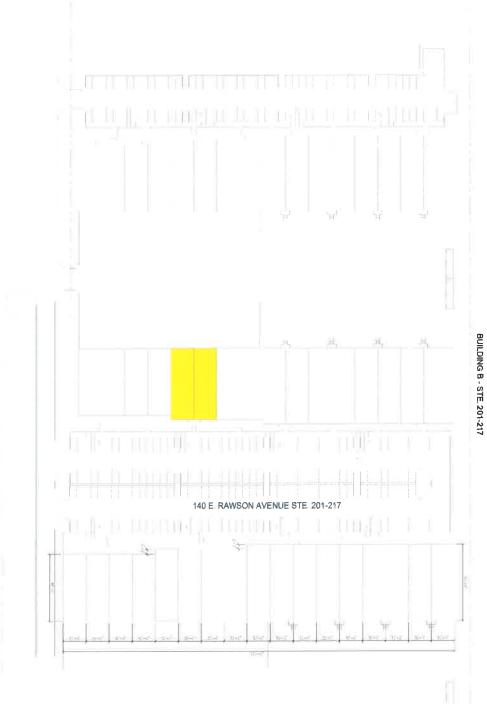
Trucking/deliveries: Standard mail-equipment move in

Hours of operation: 7am-8pm: Monday-Sunday (peak hours 3pm-5pm)

Sincerely,

ennifer Atkielski Applicant Representative

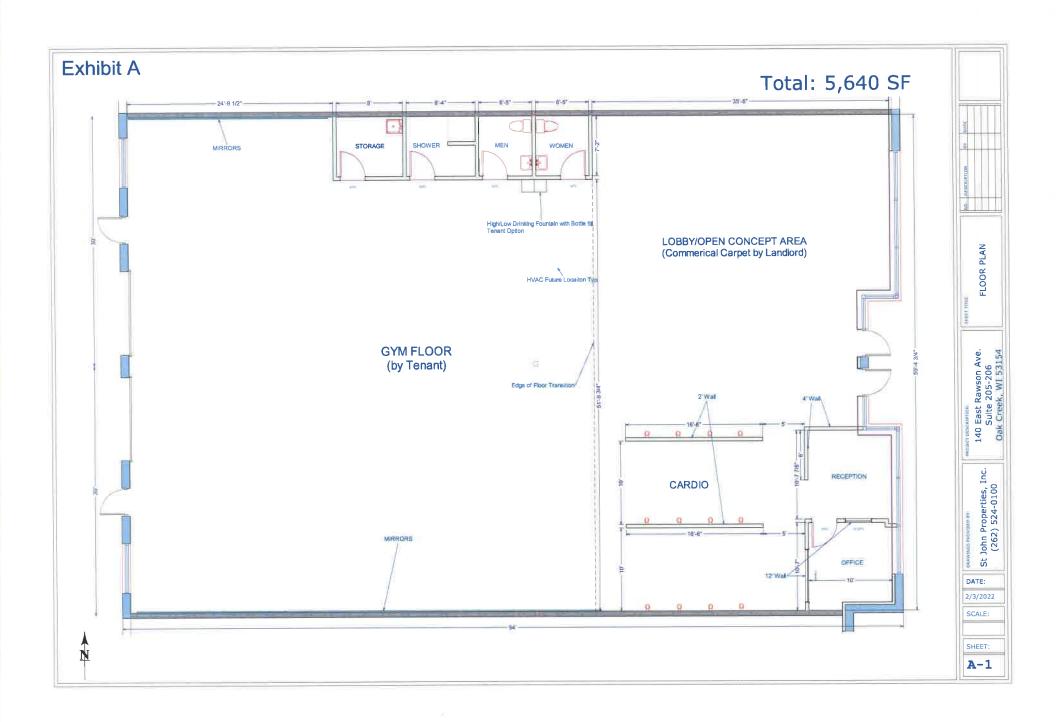
Unifor atheletic



SITE PLAN

TENANT PROSPECT
RAWSON AVE BUISNESS CENTER
140 E RAWSON AVE
OAK CREEK, WI 53154





## City of Oak Creek – Conditional Use Permit (CUP) DRAFT AMENDED Conditions and Restrictions

Applicant:
Property Address:
Tax Key Number:

Unlimited Athletic Club 140 E. Rawson Ave. 733-9991-001 Approved by Plan Commission: 3-22-22 Approved by Common Council: TBD (Ord. 3035, Amend. Ord. 2984, Ord. 2983,

2960, 2950)

**Conditional Uses:** 

Clinics; Indoor Recreation Facilities;

**Outdoor Recreation Areas** 

#### 1. LEGAL DESCRIPTION

COM 310 FT E & 140.04 FT N OF SW COR SW1/4 SEC. 4-5-22 TH N 521.32 FT E TO NE COR OF W1/2 OF S 40 ACS OF SD 1/4 SEC S TO S1/4 SEC LI W TO A PT 722.20 FT E OF SW COR SD 1/4 SEC N 140 FT TH W TO BEG., EXC. PART FOR STREET. CONT. 13.496 ACS.

#### 2. REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

- A. All requirements of the City of Oak Creek Municipal Code, as amended, are in effect.
- B. A precise detailed site plan for the area affected by the Conditional Use shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building or occupancy permits. This plan shall show and describe the following:

#### 1) General Development Plan

- Detailed building/structure location(s) with setbacks
- b) Square footage of all buildings/structures
- c) Area(s) for future expansion
- d) Area(s) to be paved
- e) Access drive(s) (width and location)
- ) Sidewalk location(s)
- g) Parking layout and traffic circulation
  - i) Location(s) and future expansion
  - ii) Number of employees & clients
  - iii) Number of parking spaces
  - iv) Dimensions
  - v) Setbacks
- h) Location(s) of loading berth(s)
- i) Location of sanitary sewer (existing & proposed)
- j) Location of water (existing & proposed)
- k) Location of storm sewer (existing & proposed)
- I) Location(s) of wetlands (field verified)
- m) Location(s) and details of sign(s)
- n) Location(s) and details of proposed fences/gates

#### 2) Landscape Plan

- a) Screening plan, including parking lot screening/berming
- b) Number, initial size, and type of plantings
- c) Percentage open/green space

#### 3) Building Plan

- a) Architectural elevations (w/dimensions)
- b) Building floor plans
- c) Materials of construction (including colors)

#### 4) Lighting Plan

- a) Types & color of fixtures
- b) Mounting heights
- c) Types & color of poles
- d) Photometrics of proposed fixtures

#### 5) Grading, Drainage and Stormwater Management Plan

- a) Contours (existing & proposed)
- b) Location(s) of storm sewer (existing and proposed)
- c) Location(s) of stormwater management structures and basins (if required)

#### 6) Fire Protection

- a) Locations of existing & proposed fire hydrants
- b) Interior floor plan(s)
- c) Materials of construction
- C. All plans for new buildings, additions, exterior remodeling, site modifications, and landscaping shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building or occupancy permit.
- D. For any new buildings, additions, structures, and site modifications, site grading and drainage, stormwater management, and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of

Page 1 of 6

any building permits.

E. All new electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.

#### 3. SITE & USE RESTRICTIONS, MAINTENANCE & OPERATION REQUIREMENTS

- A. Two (2) clinics, two (2) indoor recreation facilities (Tender Touch Therapy and Unlimited Athletic Club), and two (2) outdoor recreation areas in accordance with these Conditions and Restrictions are allowed on the property. Other uses permitted by the zoning district, in accordance with other applicable Sections of the City of Oak Creek Municipal Code (as amended) and these Conditions and Restrictions, are also allowed on the property.
- B. Hours of operation shall be in accordance with the following:

#### i. Building C - Tender Touch Therapy

*Clinic	Outdoor Recreation Area	
Monday through Friday	7:00 AM – 7:00 PM	
Saturday	8:00 AM – 12:00 PM or by appointment	
Sunday Closed		
Inde	oor Recreation Facility	
Monday through Friday	9:00 AM – 9:00 PM	
Saturday 9:00 AM - 5:00 PM		
Sunday 12:00 PM – 5:00 PM		

<sup>\*</sup>The above hours of operation for the clinic and outdoor recreation area are restricted to patient appointments and not to staff onsite at any given time.

#### ii. Building B - AST/LEARN (Wisconsin Early Autism Project)

Clinic/Outdoor Recreation Area		
Monday through Friday (clinic)	7:00 AM - 6:30 PM	
Monday through Friday (client)	7:30 AM – 6:00 PM	
Saturday	9:00 AM – 4:00 PM	
Sunday	Closed	

#### iii. Building B - Unlimited Athletic Club

Indoor Commercial Recreation Facility		
Monday through Sunday	7:00 AM – 8:00 PM	

- C. The outdoor recreation area(s) location, enclosure materials, and screening shall be approved by the Plan Commission as part of Site Plan Review.
- D. There shall be no outdoor storage or outdoor display of merchandise for sale in association with these Conditional Uses.
- E. Solid waste collection and recycling shall be the responsibility of the owner.
- F. Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the landowner(s).

#### PARKING AND ACCESS

Parking for this development shall be provided in accordance with Sections 17.0403 & 17.0404 of the Municipal Code (as amended), and the Site Plans approved by the Plan Commission February 28, 2017 and March 22, 2022.

#### LIGHTING

All plans for new outdoor lighting shall be reviewed and approved by the Electrical Inspector in accordance with Section 17.0808 of the Municipal Code (as amended).

#### 6. SETBACKS

	Front and Street Setback	Rear (North) Setback	Side Setback
Principal Structure	40 ft	20 ft	20 ft
Accessory Structure*	40 ft	See Sec. 17.0501	See Sec. 17.0501
Parking	30 ft	5 ft	5 ft

<sup>\*</sup>No accessory structures shall be permitted in the front yard or in required buffer yards.

#### 7. TIME OF COMPLIANCE

The operator of the Conditional Use shall commence work in accordance with these Conditions and Restrictions for the Conditional Use within twelve (12) months from the date of adoption of the ordinance authorizing the issuance of a Conditional Use Permit. This Conditional Use approval shall expire within twelve (12) months after the date of adoption of the ordinance if a building permit has not been issued for this use. The applicant shall re-apply for a Conditional Use approval prior to recommencing work or construction.

#### 8. OTHER REGULATIONS

Compliance with all other applicable City, State, DNR and Federal regulations, laws, Code, ordinances, and orders, as amended, not heretofore stated or referenced, is mandatory.

#### 9. VIOLATIONS & PENALTIES

Any violations of the terms of this Conditional Use Permit shall be subject to enforcement and the issuance of citations in accordance with Section 1.20 of the City of Oak Creek Code of Ordinances (as amended). If the owner, applicant or operator of the Conditional Use is convicted of two or more violations of these conditions and restrictions or any other municipal ordinances within any 12-month period the City shall have the right to revoke this Conditional Use Permit, subject to the provisions of paragraph 10 herein. Nothing herein shall preclude the City from commencing an action in Milwaukee County Circuit Court to enforce the terms of this Conditional Use Permit or to seek an injunction regarding any violation of this Conditional Use Permit or any other city ordinances.

#### 10. REVOCATION

Should an applicant, his heirs, successors or assigns, fail to comply with the Conditions and Restrictions of the approval issued by the Common Council, the Conditional Use approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving a Conditional Use

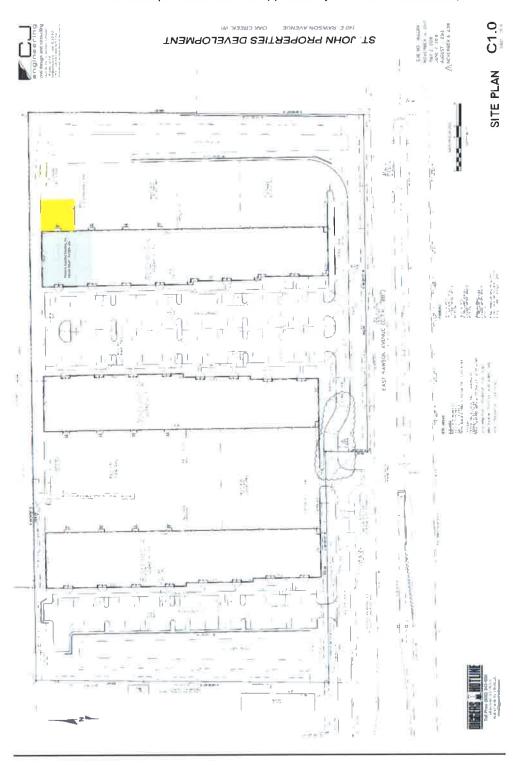
as set forth in Section 17.1007 of the Municipal Code (as amended).

#### 11. ACKNOWLEDGEMENT

The approval and execution of these conditions and restrict and conditions hereof by the owner, and these Conditions unless revoked by the City, or terminated by mutual agres subsidiaries, related entities, successors and assigns.	and Restrictions shall run with the property
Owner / Authorized Representative Signature	Date
(please print name)	

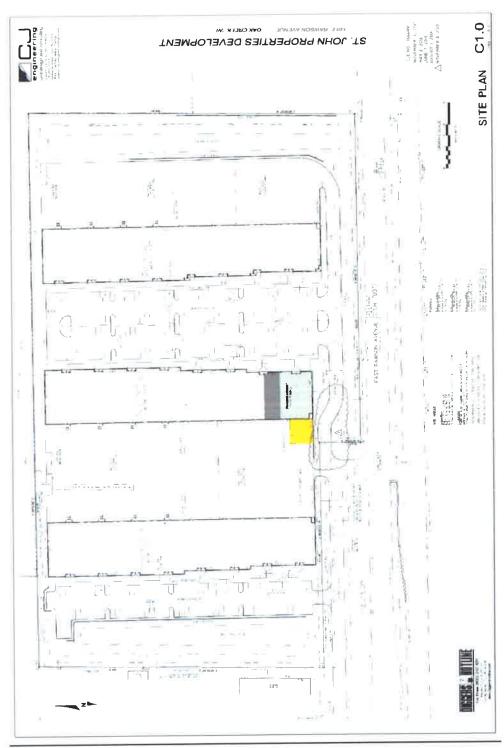
## EXHIBIT A: CONCEPT SITE PLAN FOR TENDER TOUCH THERAPY OUTDOOR RECREATION AREA

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



## EXHIBIT B: CONCEPT SITE PLAN FOR AST/LEARN (WISCONSIN EARLY AUTISM PROJECT) OUTDOOR RECREATION AREA

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



Page 6 of 6

## DRAFT EXCERPTED MINUTES OF THE OAK CREEK PLAN COMMISSION MEETING TUESDAY, MARCH 22, 2022

Mayor Bukiewicz called the meeting to order at 6:00 p.m. The following Commissioners were present at roll call: City Engineer Sullivan, Mayor Bukiewicz, Alderman Guzikowski, Commissioner Oldani, and Commissioner Siepert. Also present: Kari Papelbon, Senior Planner; Jack Kovnesky, Planning Intern. Commissioner Hanna, Commissioner Carrillo, Commissioner Kiepczynski, Alderman Loreck, and Commissioner Chandler are excused.

CONDITIONAL USE PERMIT AMENDMENT UNLIMITED ATHLETIC CLUB, LLC 140 E. RAWSON AVE. TAX KEY NOS. 733-9991-001

Senior Planner Papelbon provided an overview of a request for a Conditional Use Permit Amendment to allow an indoor commercial recreation facility (fitness center) within the existing multitenant industrial building on the property at 140 E. Rawson Ave. (see staff report for details).

Mayor Bukiewicz suggested that the property owner(s) review the site and possibly change the zoning district to alleviate the number of CUPs that may be needed for future tenants. Senior Planner Papelbon agreed the most appropriate zoning assignment should be discussed with the property owner(s).

Senior Planner Papelbon then clarified the changes to the CUP currently in place for the property - that two (2) indoor recreation facilities are allowed and the hours of operation for Unlimited Athletic Club in Building B will be Monday-Sunday 7:00 AM – 8:00 PM.

Commissioner Siepert moved that the Plan Commission recommends that the Common Council approves a Conditional Use Permit Amendment for an indoor commercial recreation facility (fitness center) within a portion of the existing multitenant industrial building on the property at 140 E. Rawson Ave. after a public hearing and subject to conditions and restrictions.

Alderman Guzikowski seconded. On roll call: all voted aye. Motion carried.

ATTEST:		
	4-8-22	
Kari Papelbon, Plan Commission Secretary	Date	

#### OFFICIAL NOTICE

#### NOTICE OF PUBLIC HEARING BEFORE THE OAK CREEK COMMON COUNCIL

#### IMPORTANT NOTICE

This meeting will be held both in person and by video conference. Persons wishing to participate in the video conference, including applicants and their representatives, must register via http://ocwi.org/register prior to the meeting. The video conference will begin at 6:55 PM to allow participants to log in.

Persons who wish to view the meeting live without participating may visit the City of Oak Creek YouTube page at http://ocwi.org/livestream.

Persons requiring other reasonable accommodations may contact the City at 414-766-7000. Requests should be made as far in advance as possible, preferably a minimum of 48 hours.

#### **PURPOSE:**

The purpose of this public hearing is to consider a request submitted by Jacob Dorst, Leo's Playland LLC, dba Central Bark, for an amendment to the existing Conditional Use Permit to allow for an increase in the number of dogs allowed onsite for the existing animal boarding kennel/dog day care facility with outdoor exercise area on the property at 1075 W. Northbranch Dr.

**Hearing Date:** 

April 19, 2022

Time:

7:00 PM

Place:

Oak Creek Civic Center (City Hall)

8040 South 6th Street Oak Creek, WI 53154

Common Council Chambers and Zoom (see above)

Applicant(s):

Jacob Dorst, Leo's Playland LLC, dba Central Bark

Property Owner(s):

Northbranch Industrial LLC

Property Location(s): 1075 W. Northbranch Dr.

Tax Key(s):

735-9028-000

Legal Description:

CSM NO. 2385 PARCEL 3 SW1/4 SEC. 5-5-22 CONT. (2.679 ACRES)

The Common Council has scheduled other public hearings for April 19, 2022 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed change may call the Department of Community Development at (414) 766-7000, during regular business hours.

Date of Notice: March 23, 2022

CITY OF OAK CREEK COMMON COUNCIL

By: Daniel J. Bukiewicz, Mayor

#### **PUBLIC NOTICE**

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, or by writing to the ADA Coordinator at the Health Department, City Hall, 8040 South 6th Street, Oak Creek, Wisconsin 53154.



Meeting Date: April 19, 2022

Item No.

### **COMMON COUNCIL REPORT**

ltem:	Conditional Use Permit Amendment - Increase in Dogs for an Animal Boarding Kennel/Dog Day Care Facility - 1075 W. Northbranch Dr.
Recommendation:	That the Council adopts Ordinance 3034, an ordinance to approve a Conditional Use Permit Amendment to allow a maximum of 85 dogs onsite at any time for the existing animal boarding kennel/dog day care facility located at 1075 W. Northbranch Dr. (1st Aldermanic District).
Fiscal Impact:	No direct fiscal impacts are anticipated as the tenant and use are existing. This property is not currently located within a TID.
Critical Success Factor(s):	<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>□ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>□ Financial Stability</li> <li>□ Quality Infrastructure, Amenities, and Services</li> <li>□ Not Applicable</li> </ul>

**Background:** The Applicant is requesting approval to amend the existing Conditional Use Permit for an animal boarding kennel / dog day care facility with outdoor exercise area on the property at 1075 W. Northbranch Dr. Section 6(E) of the Conditions and Restrictions approved by the Common Council in Ordinance 2396 for Central Bark limited the number dogs to a maximum of forty-three (43) at the facility at any given time (see attached Conditions and Restrictions).

The applicant is requesting an increase in the number of dogs allowed within the facility at any given time to 85. Per the narrative submitted with this request, there will be no additions to the existing building on the property. Unused space within the existing facility has been repurposed to accommodate the increase in the number of dogs. The repurposed space which was formerly the meeting/break room and the trainer's office, is approximately a combined 462.5 square feet per the submitted floor plan (see attached floor plan).

The applicant intends to utilize Cage Banks, stackable kennel stalls that vary in size depending on the size of the dog. The applicant intends to purchase Cage Banks that will hold five (5) dogs of varying sizes; one row of three (3) "B size" cage banks measuring approximately 24" (1) x 25" (w) x 22.5" (h) will be stacked on one row of two (2) "E size" cage banks measuring approximately 36" (l) x 25" (w) x 31" (h). The dimensions of the Cage Banks are sourced from the manufacturers website and were confirmed by the applicant. In addition to Cage Banks, there will be five (5) traditional kennel stalls called "Luxury Dens" measuring approximately 3' x 7'. The Cage Banks will be used to house smaller to medium size dogs while the Luxury Dens will be used to house larger dogs. The total capacity of the proposed Cage Banks and Luxury Dens combined will be 85 dogs.

Kennel spacing is regulated in Chapter 7 of the Municipal Code. Section 7.62(4)(a) states: "Primary enclosures shall be constructed and maintained so as to provide sufficient space to allow each dog and cat to turn about freely and to easily stand, sit and lie in a comfortable normal position." Additionally, Section 7.62(4)(b) states: "In addition to any of the foregoing provisions, each dog housed in any primary enclosure shall be provided a minimum space equal to the mathematical square of the sum of the length of the dog in inches, as measured from the tip of its nose to the base of its tail, plus six (6) inches, expressed in square feet. Not more than two (2) adult nonconditioned dogs shall be housed in the same primary enclosure." The applicant is aware of these requirements and has confirmed that the proposed Cage Banks and Luxury Dens meet these requirements.

Pet relief areas and outdoor play areas are identified on the south side of the building. The number of employees on site and operating hours of Central Bark are unchanged.

Council should note a similar CUP amendment at the Camp Bow Wow facility was approved at the June 28, 2018 Plan Commission meeting. The amended conditions and restrictions allowed up to 125 dogs at the facility at any given time, and no more than 80 dogs boarded overnight at the facility. Camp Bow Wow's overall square footage and maximum number of dogs allowed equates to approximately sixty-three (63) sq ft per dog. The applicant's proposal to increase the maximum dogs allowed to 85 at Central Bark equates to approximately sixty (60) sq ft per dog (report prepared by Planning Intern Jack Kovnesky).

After careful consideration at the March 22, 2022 meeting, the Plan Commission recommended approval subject to the attached Conditions and Restrictions.

Options/Alternatives: Council has the discretion to modify the proposed Conditions and Restrictions as part of the approval of the Conditional Use Permit, or deny the permit amendment request. Denial will result in the existing Conditions and Restrictions for the use to remain unchanged, with the maximum number of dogs allowed limited to 43 at any given time.

Prepared and Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Fiscal Review:

Maxwell Gagin, MPA

Maquell Cagi

Assistant City Administrator / Comptroller

Approved:

Kari Papelbon, CFM, AICP

Senior Planner

Approved:

Mas W.

Douglas W. Seymour, AICP

Director of Community Development

Attachments:

Ord. 3034

Location Map

Conditions and Restrictions (Ord. 2396)

Narrative

Email dated March 16, 2022 (2 pages)

Floor Plan

Configurations

Cage Bank Configurations

Cage Bank Example

Luxury Den Example

Proposed Amended Conditions and Restrictions

#### ORDINANCE NO. 3034

By:				
DV:				
- )				

AN ORDINANCE TO AMEND THE CONDITIONS AND RESTRICTIONS IN ORDINANCE NO. 2396 TO INCREASE THE NUMBER OF DOGS ALLOWED ONSITE FOR THE ANIMAL BOARDING KENNEL/DOG DAY CARE FACILITY WITH OUTDOOR EXERCISE AREA AT 1075 W. NORTHBRANCH DR.

(1st Aldermanic District)

The Common Council of the City of Oak Creek does ordain as follows:

WHEREAS, Ordinance No. 2396 (The "Ordinance"), which approved a Conditional Use Permit for an Animal Boarding Kennel/Dog Day Care Facility with Outdoor Exercise Area on the property at 1075 W. Northbranch Dr. was approved on April 3, 2006; and

WHEREAS, the Ordinance affected the following legally described property:

CSM NO. 2385 PARCEL 3 SW1/4 SEC. 5-5-22 CONT. (2.679 ACRES)

WHEREAS, the Applicant, JACOB DORST, LEO'S PLAYLAND, LLC, DBA CENTRAL BARK, is requesting that the Ordinance be amended to allow a maximum of 85 dogs onsite at any given time; and

WHEREAS, a public hearing was held on this matter on April 19, 2022 to hear comments from all who were interested.

NOW, THEREFORE, BE IT RESOLVED, the Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: To promote the general welfare, public safety and general planning within the City of Oak Creek, the Conditions and Restrictions approved pursuant to Ordinance 2385 affecting the Property hereinabove described are amended as shown in Exhibit A.

<u>SECTION 2</u>: Except as herein modified the conditions and restrictions approved by the Ordinance shall remain in full force and effect.

SECTION 3: The several sections of this ordinance are declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of other provisions of this ordinance.

<u>SECTION 4:</u> All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

<u>SECTION 5:</u> This Ordinance shall take effect and be in force from and after its passage and publication.

Passed and adopted this 19 <sup>th</sup> day o	of April, 2022.
	President, Common Council
Approved this 19 <sup>th</sup> day of April, 202	2.
	Mayor
ATTEST;	
City Clerk	VOTE: Ayes Noes

# EXHIBIT A: CONDITIONS AND RESTRICTIONS

City of Oak Creek - Conditional Use Permit (CUP) **AMENDED Conditions and Restrictions** 

Applicant:

Jacob Dorst, Leo's Playland LLC

d b.a Central Bark

1075 W. Northbranch Dr.

Property Address: Tax Key Number(s): 735-9028-000

Conditional Use:

Animal Boarding Kennel/Dog Day Care Facility with Outdoor Exercise Area

(Number of Dogs Allowed)

## LEGAL DESCRIPTION

CSM NO. 2385 PARCEL 3 SW1/4 SEC. 5-5-22 CONT. (2.679 ACRES)

### REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

- A. All requirements of the City of Oak Creek Municipal Code, as amended, are in effect.
- A precise detailed site plan for the area affected by the Conditional Use shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building or occupancy permits. This clan shall show and describe the following:

1) General Development Plan

- a) Detailed building/structure location(s) with sethacks
- b) Square footage of all buildings/structures
- c) Area(s) for future expansion
- d) Area(s) to be pawed
- e) Access drive(s) (width and location)
- Sidewalk location(s)
   Parking layout and traffic circulation
  - Location(s) and future expansion
  - iii) Number of employees
  - iii) Number of all parking spaces
  - iv) Dimensions
  - v) Setbacks
- h) Location(s) of loading berth(s)
- Location of sanitary sewer (existing & proposed)
- i) Location of water (existing & proposed)
- k) Location of storm sewer (existing & proposed)
- Location(s) of wetlands (field venfied)
- m) Location(s) and details of sign(s)
- n) Location(s) and details of proposed fences

2) Landscape Plan

a) Screening plan, including parking lot / truck parking screening/berming

Approved by Plan Commission: 3-22-22

Approved by Common Council: 4-19-22

(Ord. 3034, Amending Ord. 2396)

- b) Number, initial & mature sizes, and types of plantings
- Percentage open/green space

3) Building Plan

- a) Architectural elevations (widimensions)
- b) Building floor plans (widimensions)
- Materials of construction (including colors)
- 4) Lighting Plan
  - a) Types & color of fixtures b) Mounting heights

  - c) Types & color of poles
  - d) Photometrics of proposed fixtures
- 5) Grading, Drainage and Stormwater Management Plan
  - a) Contours (existing & proposed)
  - b) Location(s) of storm sewer (existing and proposed)
  - c) Location(s) of stormwater management structures and basins (if required)
- 6) Fire Protection
  - a) Locations of existing & proposed fire hydrants
  - b) interior floor plan(s)
  - c) Materials of construction
  - d) Materials to be stored (interior & exterior)
- C. All plans for new buildings, additions, exterior remodeling, site modifications, and landscaping shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building or occupancy permit.
- D. For any new buildings, additions, structures, and site modifications, site grading and drainage, stormwater management, and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of

- any building permits.
- E. A landscaping plan must be submitted for review and approval by the Plan Commission prior to the issuance of a building or occupancy permit.
- F. A Development Agreement shall be completed between the owner(s) and the City if deemed necessary by the City Engineer so as to ensure the construction or installation of public or other improvements required in Item 2(B) above, and/or as specified by these Conditions and Restrictions.
- G. All new electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.

#### 3. SITE & USE RESTRICTIONS, MAINTENANCE & OPERATION REQUIREMENTS

- A. Uses allowed on this property shall be limited to those allowed by the M-1. Manufacturing zoning district, these Conditions and Restrictions, and all applicable sections of the Municipal Code (as arrended).
- B. The number, size, location and screening of appropriate solid waste collection units shall be subject to approval of the Plan Commission as part of the required site plan(s). Solid waste collection and recycling shall be the responsibility of the owner.
- C. Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the owners.
- D. There shall be no outside storage of materials, equipment, or sales and/or service vehicles. All materials, equipment, and service trucks must be stored indoors.
- E. The maximum interior area of the building that may be used for an animal boarding kennel shall be limited to 6,000 square feet.
- F. There shall be no more than 85 dogs at the facility at any given time.
- G. The outdoor play area shall include an area where the pavement has been removed and replaced with gravel and/or a material approved by the Engineering Department and City Sanitarian.
- H. A catch basin filter, subject to approval by the Engineering Department, shall be installed and replaced every 6 months.
- The use of the outdoor play area shall be limited to the hours between 6.30 A.M. to 8:00 P.M.
- J. No person shall operate a kennel unless he holds a valid license authorized by the Common Council of the City of Oak Creek. When all applicable provisions of this Section have been complied with by the applicant and such compliance has been certified by the Sanitarian and a valid occupancy permit has been issued by the Building Inspector, the Sanitarian shall issue a permit to operate upon the payment of a fee as listed in Section 3.40. Every such permit shall expire on the last day of December.
- K. This operation shall meet all provisions of Section 7.60 7.65 of the Municipal Ordinance regarding

Kennels, Pet Stores, and Grooming Establishments.

L. Separate suite numbers for each tenant in the building shall be submitted to and approved by the City prior to the issuance of final occupancy permits.

#### 4. PARKING AND ACCESS

- A. Parking for this development shall be provided in accordance with Sections 17.0403 & 17.0404 of the Municipal Code (as amended), these Conditions and Restrictions (see Section 3 above), and plans approved by the Plan Commission.
- B. Outdoor parking areas shall be for employees, visitors, and customers.

#### 5. LIGHTING

- A. All plans for new outdoor lighting shall be reviewed and approved by the Electrical Inspector in accordance with Section 17.0808 of the Municipal Code (as amended), these Conditions and Restrictions, and plans approved by the Plan Commission.
- B. All light sources shall be shielded and directed downward and the color temperature of the fixtures shall be limited to a maximum of 3,500 Kelvins.

#### BUILDING AND PARKING SETBACKS\*

	Front and Street Setback	Rear Setback	Side Setback
Principal Structure(s)	40 ft	20 ft	20 ft
Accessory Structure(s)*	Not Allowed	5 ft	5 ft
Off-street Parking	40 ft	5 A	5 ft:

<sup>&</sup>quot;No accessory structures shall be permitted in the front yard nor shall any structures be permitted in required buffer yards.

#### TIME OF COMPLIANCE

The operator of the Conditional Use shall commence work in accordance with these Conditions and Restrictions within twelve (12) months from the date of adoption of the ordinance authorizing this Conditional Use Permit. This Conditional Use approval shall expire within twelve (12) months after the date of adoption of the ordinance if building or occupancy permits have not been issued for this use.

## 8. DURATION OF CONDITIONAL USE PERMIT

This Conditional Use Permit is limited in duration to ten (10) years from the date of issuance of the Conditional Use Permit. The owner may apply for an extension of this Conditional Use Permit. The process for extension of the Conditional Use Permit shall follow the procedures for approving Conditional Use Permit as set forth in Section 17.1007 of the Municipal Code (as amended).

#### OTHER REGULATIONS

Compliance with all other applicable City, State, DNR and Federal regulations, laws, Code,

ordinances, and orders, as amended, not heretofore stated or referenced, is mandatory.

#### 10. VIOLATIONS & PENALTIES

Any violations of the terms of this Conditional Use Permit shall be subject to enforcement and the issuance of citations in accordance with Section 1.20 of the City of Oak Creek Code of Ordinances (as amended). If the owner, applicant or operator of the Conditional Use Permit is convicted of two or more violations of these conditions and restrictions or any other municipal ordinances within any 12-month period the City shall have the right to revoke this Conditional Use Permit, subject to the provisions of paragraph 10 herein. Nothing herein shall preclude the City from commencing an action in Milwaukee County Circuit Court to enforce the terms of this Conditional Use Permit or to seek an injunction regarding any violation of this Conditional Use Permit or any other City ordinances.

#### 11. REVOCATION

Should an applicant, their heirs, successors or assigns, fail to comply with the conditions and restrictions of the approval issued by the Common Council, the Conditional Use Permit approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving Conditional Use Permit as set forth in Section 17.1007 of the Municipal Code (as amended).

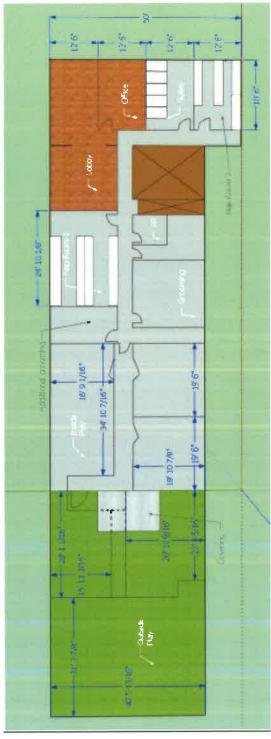
#### 12. ACKNOWLEDGEMENT

							estrictions					
and c	conditions	hereof	by the o	wner, ar	nd these	condit	tions and	restrict	ions shall	run wi	th the	property
			and a state of the				agreeme	nt of the	City and	the o	wher,	and their
Subsa	dianes, n	elated er	ntities, su	ocesson	s and as	signs.						

Owner / Authorized Representative Signature	Date
(please print name)	

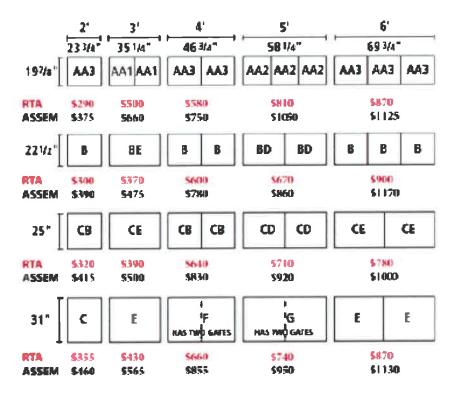
## EXHIBIT A: CONCEPTUAL SITE PLAN

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)

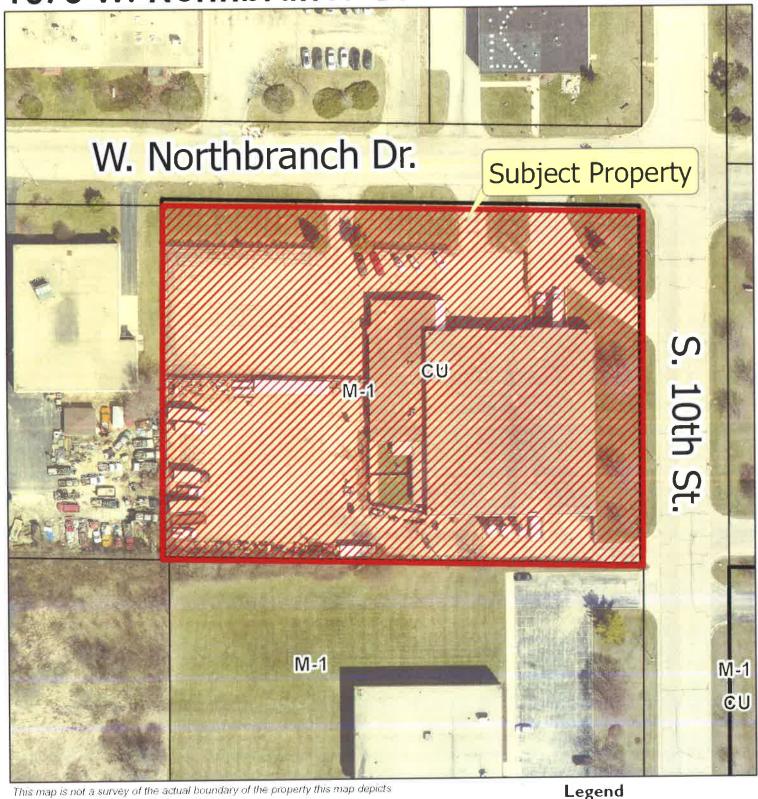


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#### **EXHIBIT 8: PROPOSED CONFIGUATIONS**



# **Location Map** 1075 W. Northbranch Dr.



This map is not a survey of the actual boundary of the property this map depicts



0.01 0.02 Miles المسلمات المسلمات



SSS Flood Fringe Zoning Official Street Map Parcels

1075 W. Northbranch Dr. Floodway

# City of Oak Creek - Conditional Use Permit Conditions and Restrictions

Applicant: Sue Ann McCotter (Club K-9)

Property Address: 1075 W. Northbranch Dr.

Approved by Plan Commission:2/14/006

Tax Key Number: 735-9028

Approved by Common Council:

Conditional Use: Animal Boarding Kennel with Outdoor Exercise Area

# 1. REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

A. A precise detailed site plan for the area affected by the conditional use shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building or occupancy permits for any site or exterior building modifications planned for this use. This plan shall show and describe any modifications to the following:

#### 1) General Development Plan

- a) detailed building locations with setbacks
- b) square footage of building
- c) areas for future expansion
- d) area to be paved
- e) access drives (width and location)
- f) sidewalk locations
- g) parking layout and traffic circulation
  - i) location
  - ii) number and type of dwelling units
  - iii) number of garage spaces
  - iv) number of outdoor spaces
  - v) dimensions
  - vi) setbacks
- h) location of loading berths
- i) location of sanitary sewer (existing and proposed)
- j) location of water (existing and proposed)
- k) location of storm sewer (existing and proposed)
  - (1) including detention/retention basins if needed
- location of outdoor storage
- in) location of wetlands (field verified)
- n) wetland protective areas
- location, square footage and height of signs
- p) location, height, and details of fencing

#### 2) Landscape Plan

- a) screening plan for outdoor storage
- b) number, initial size and type of plantings
- e) parking lot screening/berming
- d) buffer yard landscaping

#### 3) Building Plan

- a) architectural elevations
- b) building floor plans
- c) materials of construction

#### 4) Lighting Plan

- a) types of fixtures
- b) mounting heights
- c) type of poles
- d) photometrics of proposed fixtures

# 5) Grading, Drainage and Stormwater Management Plan

- a) contours (existing and proposed)
- b) location of storm sewer (existing and proposed)
- c) location of stormwater management structures and basins (if required)

#### 6) Fire Protection

- a) location of existing and proposed fire hydrants (public and private)
- b) interior floor plan
- c) materials of construction

- B. All plans for new buildings, additions, or exterior remodeling shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building permit.
- C. For any new buildings or structures and additions, site grading and drainage, stormwater management and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of any building permits.
- D. Plans and specifications for any necessary public improvements within developed areas (e.g. samtary sewer, water main, storm sewer, etc.) shall be subject to approval by the City Engineer.
- E. If required by the City of Oak Creek, public easements for telephone, electric power, sanitary sewer, storm sewer and water main shall be granted. Said easements shall be maintained free and clear of any buildings, structures, trees or accessory outdoor appurtenances. Shrubbery type plantings shall be permitted; provided there is access to each of the aforementioned systems and their appurtenances.
- F. If there are any future land divisions, a plat or certified survey map shall be prepared, submitted for approval and recorded. If required by the Common Council, a development agreement also shall be completed between the owner and the City prior to approval of said land division document, so as to ensure the construction or installation of public improvements required in these conditions and restrictions and Chapter 14 of the Municipal Code.
- G. All electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.

#### 2 PARKING AND ACCESS

- A. Parking requirements for this project shall be provided accordance with Section 17.0403 of the Municipal Code:
- B. Where 90° parking is indicated on the site plans, individual-parking stalls shall be nine (9) feet in width by eighteen (18) feet in length. The standards for other types of angle parking shall be those as set forth in Section 17.0403(d) of the Municipal Code.
- C. Movement aisles for 90° parking shall be at least twenty-two (22) feet in width.
- D. All off-street parking areas shall be surfaced with an all-weather wearing surface of plant mix asphaltic concrete over crushed stone base subject to approval by the City Engineer. A proposal to use other materials shall be submitted to the Plan Commission and the Engineering Department for approval. All parking areas and private drives, within a phase, shall be in place prior to the issuance of an occupancy permit for any building in that phase.
- E. Other parking arrangements, showing traffic circulation and dimensions, shall be submitted to the Plan Commission for approval.
- All driveway approaches to this property shall be in compliance with all the standards set forth in Chapter 6 of the Oak Creek Municipal. Any off-site improvements shall be the responsibility of the property owner.

- G. All off street parking areas shall be landscaped in accordance with Sections 17.1010 of the Municipal Code.
- H. Outdoor parking areas shall be for employees, visitors, and customers.

#### 3. LIGHTING

- A. All plans for new outdoor lighting shall be reviewed and approved by the Electrical Inspector. For each stage of the development, the plan shall show the location of all lights, type of fixture and poles, mounting height and photometries of the fixture and shall be in accord with the following:
  - 1. All designated parking areas, access drives and the approach aprons from the public right-of-way shall be illuminated during hours of operation when natural light value is reduced to one (1) candela.
  - 2. Illumination shall be maintained on the surface at an average of one (1.0) candela with a minimum uniformity ratio of 5 to 1 through the access drives and a minimum of 0.05 candela/square foot in the parking area.
  - 3. All luminaires shall be designed and mounted at a sufficient elevation above the surface to insure adequate control of glare, interflected and reflective light to abutting property, the abutting public roadways, access drives and to maintain the minimum uniformity ratio, but in no case shall exceed 30 feet. A luminaire controlled cut-off of 72 degrees will effectively minimize glare which interferes with vision and causes eye discomfort.
  - 4. Plans shall be submitted for approval with the manufacturer's descriptive literature showing photometrics and design of proposed luminaire. Plans shall include location and height of poles, foundations, wire size, circuit protection, controller, equipment grounding and luminaire elevation above grade.

#### 4. BUILDING AND PARKING SETBACKS

	Front and Street Setback	Rear Setback	Side Setback
Principal Structure	40 ft.	20 ft.	20 ft.
Accessory Structure	Not allowed	5 ft.	5 ft.
Off-street Parking	40 ft.	5 ft.	5 ft.

#### 5. BUILDING HEIGHT, AREA, & OTHER STANDARDS

- A. Building height and area shall be in accordance with Section 17.0317 (e) of the Zoning Ordinance
- B. Any proposed fencing must meet the requirements of Section 17.0502 of the Municipal Ordinance.

#### 6 MAINTENANCE AND OPERATION

- A. The number, size, location and screening of appropriate solid waste collection units shall be subject to approval of the Plan Commission as part of the required site plan(s). Solid waste collection and recycling shall be the responsibility of the owner.
- B Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the owners.
- C. There shall be no outside storage of materials, equipment, or sales and/or service vehicles. All materials, equipment, and service trucks must be stored indoors.
- D. The maximum interior area of the building that may be used for an animal boarding kennel shall be limited to 6,000 square feet.
- E. There shall be no more than 43 dogs at the facility at any given time.
- F. The outdoor play area shall include an area where the pavement has been removed and replaced with gravel and/or a material approved by the Engineering Department and City Sanitarian.
- G. A catch basin filter, subject to approval by the Engineering Department, shall be installed and replaced every 6 months.
- H. The use of the outdoor play area shall be limited to the hours between 6.30 A.M. to 8:00 P.M.
- I. No person shall operate a kennel unless he holds a valid license authorized by the Common Council of the City of Oak Creek. When all applicable provisions of this Section have been complied with by the applicant and such compliance has been certified by the Sanitarian and a valid occupancy permit has been issued by the Building Inspector, the Sanitarian shall issue a permit to operate upon the payment of a fee as listed in Section 3.40. Every such permit shall expire on the last day of December.
- J This operation shall meet all provisions of Section 7.6 of the Municipal Ordinance regarding Kennels, Pet Stores, and Grooming Establishments.
- K. Separate suite numbers for each tenant in the building shall be submitted to and approved by the City prior to the issuance of final occupancy permits.

#### 7. SIGNS

All signs shall conform to the provisions of Sec. 17.0706 of the Municipal Code,

#### 8 PERMITTED USES

- A. Animal boarding kennels and/or dog day care with outdoor play area.
- B. All permitted uses in the M-1, Highway Business District
- C. Usual and customary accessory uses to the above listed permitted uses.

#### 9. TIME OF COMPLIANCE

The operator of the conditional use shall begin installing or constructing the elements required in these conditions and restrictions for the conditional use within twelve (12) months from the date of adoption of the ordinance authorizing the issuance of a conditional use permit. This conditional use approval shall expire within twelve (12) months after commencing construction, if the structure(s) for which an approval has been issued is not substantially completed. The applicant shall re-apply for a conditional use approval, prior to recommencing work or construction.

#### 10. OTHER REGULATIONS

Compliance with all other applicable City, State and Federal regulations not heretofore stated or referenced, is mandatory.

#### 11. REVOCATION

Upon project completion, should an applicant, his heirs, successors or assigns, fail to comply with the conditions and restrictions of the approval issued by the Common Council, the Conditional Use approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving a Conditional Use as set forth in Section 17.1007 of the Municipal Code.

RECEIVED

JAN 3 1 2022

# Central Bark Oak Creek Proposed Use

1075b W Northbranch Dr. Oak Creek, WI 53154

The purpose of this document is to detail the proposed and continued use of 1075b W Northbranch Dr. for Central Bark Oak Creek's doggy daycare, grooming, boarding, and training services.

Currently, our Conditional Use Permit allows our space to accommodate no more than 43 dogs within our building at any given time. After investing in new crates and repurposing some of our unused space, we have increased our physical capacity by 37 dogs, resulting in our ability to handle up to 80 dogs within our facility at any given time.

The dogs enrolled in our day care services receive about 4 hours of play time each operating day. Play time most often occurs outside, but in extreme weather conditions, our building is equipped with indoor play yards for the dogs to exercise and play. Our indoor and outdoor play yards are pet relief areas and our staff is trained to immediately pick up after dogs and sanitize the used space with a mop. Waste is first disposed of is a "poop bucket", the contents of which are emptied into a dumpster at the end of each night. The building is vacuumed and mopped at the end of each operating day in order to ensure a clean and sanitized facility.

We have five dog handlers on staff to care for each of the dogs in our care. Our first employee of the day arrives at 6:15am to prepare for our opening at 6:30am. At 7:00am, our second employee of the day arrives. From here, we have anywhere between 2-3 dog handlers on staff at any given time to run our operations. A typical day's schedule is as follows:

Employee 1: 6:15am-1:00pm Employee 2: 7:00am-12:00pm Employee 3: 8:00am-1:00pm Employee 4: 12:00pm-6:45pm Employee 5: 12:00pm-6:45pm Employee 6: 12:00pm-6:45pm

We operate our daycare services Monday through Friday, but often times have sleep over dogs scheduled on Saturdays and Sundays. To accommodate and care for these dogs, we schedule four weekend shifts for the employees. One employee is scheduled to come in on Saturday from 6:30am-9:30am, then again at 4:00pm-7:00pm. Another employee is then scheduled on Sunday with the same hours. During this time, the employee checks on the dog(s) in our care, exercises them, feeds them and replenishes their water bowls, and if there is time, accomplishes additional cleaning tasks in the building.

1. The plans provided were inadequate to determine which areas were being proposed for kennels, and the overall floor plan for the interior and exterior of the facility were illegible. **Please clarify and update.** 

Please find attached an updated floor plan of our facility, complete with measurements of our nap rooms and planned play yard configuration.

2. When the Conditional Use Permit request was first reviewed in 2006, the information provided to the Plan Commission stated that the maximum capacity was based on 120 square feet of interior space per dog, and 60 square feet of exterior space per dog. If the overall interior area of the entire facility is approximately 5,000-6,000 square feet, and the outdoor play area is roughly 2,600 square feet, that would limit the number of dogs to between 42 and 50. That's counting gross square footage, however, and not total area dedicated to indoor play and kennels. Has this calculation changed? If so, what are the new criteria upon which capacity is based?

When calculating our proposed capacity, we calculated 60 square feet per dog. With ~4,800 square footage, that equates to 80 dogs. This is in line with Camp Bow Wow's overall square footage and capacity as well. They have a total of ~7985 sq ft with a capacity of 125 dogs. That equates to ~63 sq ft per dog.

3. When compared to a similar facility in the City – Camp Bow Wow – it appears that the request for an increase in the number of dogs at your facility is in conflict. Camp Bow Wow added approximately 5,100 square feet to the existing 2,885 square-foot building in 2018. Only six (6) kennels were proposed to remain in the existing building as part of the remodel and addition project. The addition included a floor plan showing the number and rough area for the new kennel facilities (70 kennels in approximately 2,000 square feet), as well as the area dedicated to new indoor playgrounds (approximately 2,000 square feet). Outdoor play facilities were expanded off of the addition (see attached). In that review, the restriction was for a maximum of 125 dogs at the facility at any given time, and no more than 80 boarded overnight. The discrepancy between the two facilities in terms of indoor play areas, outdoor play areas, and indoor kennel areas will be something that must be addressed for the Plan Commission to consider during their review.

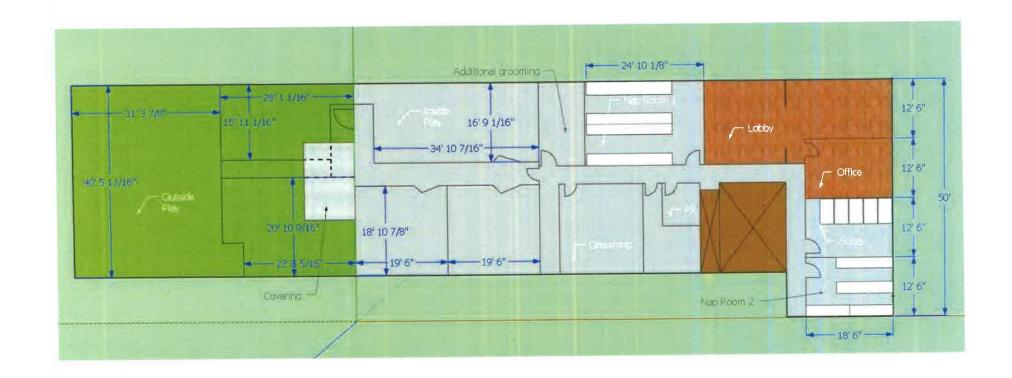
The discrepancy between the two facilities in terms of indoor play areas, outdoor play areas, and indoor kennel areas results from our differing business models and internal structures.

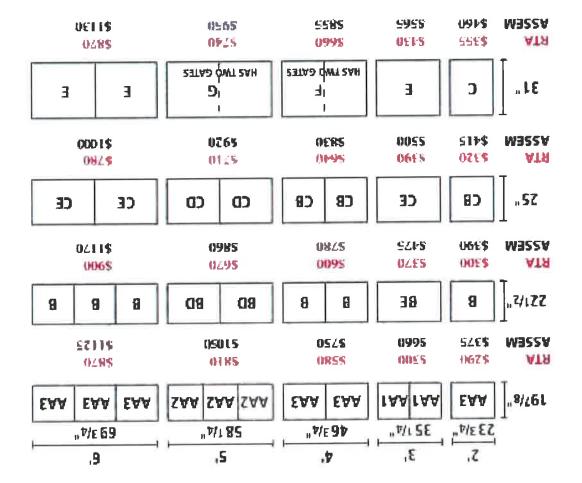
Central Bark offers what we call "Enrichment Day Care" which runs on a schedule of alternating play and rest periods. Which means that, while one group of dogs is playing, another group of

equal size is resting. Meaning that at any given time, half of our dogs are participating in group play while the other half are resting and receiving what we call "rest period enrichment" activities. As a result, Central Bark averages 12 dogs in a playgroup area at a time, which contrasts with Camp Bow Wow's higher playgroup numbers, often times consist of more than 25 dogs in one play group area at a time. As shown in the floor plan, our smallest play yard has a square footage of 368.75 square feet. For a group of 12 dogs, this comes out to be about 30 square feet per dog. Camp Bow Wow's play yards average at about 500 square feet, and for a group of 25 dogs, that comes out to 20 square feet per dog. According to these calculations, Central Bark has more play space for fewer dogs.

Keep in mind, that with a capacity at 80 dogs, at any given time, half of the dogs will be participating in group play activities, while the other half is resting and participating in what we call "rest period enrichments."

When considering our crate capacity within our facilities, Central Bark differs from Camp Bow Wow in that we use cage bank systems rather than the kennel stalls. According to the floor plan provided, Camp Bow Wow's stalls have a height of 6 feet, no matter the size. At Central Bark, our cage banks range in height, leaving room for them to be stacked one on top of another to more efficiently use the floor space within our facility. Attached is an example of a Cage Bank for reference. Cage banks such as these are easy to clean, sanitize, safe for dogs to be housed in, and are used by veterinary clinics and doggy day cares across the country. Also attached is a variety of configurations our facility can use to optimize our space. The standard configuration our store plans to use consists of a bottom row of two E's for larger dogs, a second row of three B's for medium and small sized dogs. This would measure out the standard cage bank at 6 ft in length, and allow 5 dogs in each cage bank. With these measurements, we could fit 45 dogs in our Nap Room 1, and 35 dogs in our Nap Room 2, totaling 80 dogs within our two nap rooms. In addition, we would still have space for 5 Luxury Dens, example attached, that are large enough to house dog breeds such as Great Danes and Mastiffs. This would place our total at 85 dogs able to be crated in our facility at one time. This contrasts with Camp Bow Wow, as their capacity is 125 dogs in their facility at any given time while they only have 76 crates to house their dogs in. At Central Bark, we have a place for every dog in our care, without exception as part of our health and safety protocols. Our daily schedule of play, rest, and sleep, and insistence that every dog has a dedicated place to rest throughout the day is based on a study that says that "Dogs tend to spend as much as half of their days asleep, 30 percent awake but relaxing, and just 20 percent being active." (https://www.akc.org/expert-advice/health/whydo-dogs-sleep-so-much/)









# City of Oak Creek – Conditional Use Permit (CUP) DRAFT Amended Conditions and Restrictions

Applicant:

Jacob Dorst, Leo's Playland LLC

d.b.a Central Bark

Property Address: 1075 W. N

Approved by Plan Commission: 3-22-22 Approved by Common Council: TBD (Ord. 3034, Amending Ord. 2396)

1075 W. Northbranch Dr.

Conditional Use:

Tax Key Number(s): 735-9028-000

Animal Boarding Kennel/Dog Day Care Facility with outdoor exercise area

#### LEGAL DESCRIPTION

# CSM NO. 2385 PARCEL 3 SW1/4 SEC. 5-5-22 CONT. (2.679 ACRES)

# 2. REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

- A. All requirements of the City of Oak Creek Municipal Code, as amended, are in effect.
- B. A precise detailed site plan for the area affected by the Conditional Use shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building or occupancy permits. This plan shall show and describe the following:

## 1) General Development Plan

- a) Detailed building/structure location(s) with setbacks
- b) Square footage of all buildings/structures
- c) Area(s) for future expansion
- d) Area(s) to be paved
- e) Access drive(s) (width and location)
- f) Sidewalk location(s)
- g) Parking layout and traffic circulation
  - i) Location(s) and future expansion
  - ii) Number of employees
  - iii) Number of all parking spaces
  - iv) Dimensions
  - v) Setbacks
- h) Location(s) of loading berth(s)
- i) Location of sanitary sewer (existing & proposed)
- j) Location of water (existing & proposed)
- k) Location of storm sewer (existing & proposed)
- I) Location(s) of wetlands (field verified)
- m) Location(s) and details of sign(s)
- n) Location(s) and details of proposed fences

#### 2) Landscape Plan

- a) Screening plan, including parking lot / truck parking screening/berming
- Number, initial & mature sizes, and types of plantings
- c) Percentage open/green space
- 3) Building Plan
  - a) Architectural elevations (w/dimensions)
  - Building floor plans (w/dimensions)
  - c) Materials of construction (including colors)

#### 4) Lighting Plan

- a) Types & color of fixtures
- b) Mounting heights
- c) Types & color of poles
- d) Photometrics of proposed fixtures

#### 5) Grading, Drainage and Stormwater Management Plan

- a) Contours (existing & proposed)
- b) Location(s) of storm sewer (existing and proposed)
- c) Location(s) of stormwater management structures and basins (if required)

#### 6) Fire Protection

- a) Locations of existing & proposed fire hydrants
- b) Interior floor plan(s)
- c) Materials of construction
- d) Materials to be stored (interior & exterior)
- C. All plans for new buildings, additions, exterior remodeling, site modifications, and landscaping shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building or occupancy permit.
- D. For any new buildings, additions, structures, and site modifications, site grading and drainage, stormwater management, and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of any building permits.

- E. A landscaping plan must be submitted for review and approval by the Plan Commission prior to the issuance of a building or occupancy permit.
- F. A Development Agreement shall be completed between the owner(s) and the City if deemed necessary by the City Engineer so as to ensure the construction or installation of public or other improvements required in Item 2(B) above, and/or as specified by these Conditions and Restrictions.
- G. All new electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.

# 3. SITE & USE RESTRICTIONS, MAINTENANCE & OPERATION REQUIREMENTS

- A. Uses allowed on this property shall be limited to those allowed by the M-1. Manufacturing zoning district, these Conditions and Restrictions, and all applicable sections of the Municipal Code (as amended).
- B. The number, size, location and screening of appropriate solid waste collection units shall be subject to approval of the Plan Commission as part of the required site plan(s). Solid waste collection and recycling shall be the responsibility of the owner.
- C. Removal of snow from off-street parking areas, walks and access drives shall be the responsibility of the owners.
- D. There shall be no outside storage of materials, equipment, or sales and/or service vehicles. All materials, equipment, and service trucks must be stored indoors.
- E. The maximum interior area of the building that may be used for an animal boarding kennel shall be limited to 6,000 square feet.

# F. There shall be no more than 85 dogs at the facility at any given time.

- G. The outdoor play area shall include an area where the pavement has been removed and replaced with gravel and/or a material approved by the Engineering Department and City Sanitarian.
- H. A catch basin filter, subject to approval by the Engineering Department, shall be installed and replaced every 6 months.
- I. The use of the outdoor play area shall be limited to the hours between 6.30 A.M. to 8:00 P.M.
- J. No person shall operate a kennel unless he holds a valid license authorized by the Common Council of the City of Oak Creek. When all applicable provisions of this Section have been complied with by the applicant and such compliance has been certified by the Sanitarian and a valid occupancy permit has been issued by the Building Inspector, the Sanitarian shall issue a permit to operate upon the payment of a fee as listed in Section 3.40. Every such permit shall expire on the last day of December.
- K. This operation shall meet all provisions of Section 7.60-7.65 of the Municipal Ordinance regarding Kennels, Pet Stores, and Grooming Establishments.

L. Separate suite numbers for each tenant in the building shall be submitted to and approved by the City prior to the issuance of final occupancy permits.

#### 4. PARKING AND ACCESS

- A. Parking for this development shall be provided in accordance with Sections 17.0403 & 17.0404 of the Municipal Code (as amended), these Conditions and Restrictions (see Section 3 above), and plans approved by the Plan Commission.
- B. Outdoor parking areas shall be for employees, visitors, and customers.

## 5. <u>LIGHTING</u>

- A. All plans for new outdoor lighting shall be reviewed and approved by the Electrical Inspector in accordance with Section 17.0808 of the Municipal Code (as amended), these Conditions and Restrictions, and plans approved by the Plan Commission.
- B. All light sources shall be shielded and directed downward and the color temperature of the fixtures shall be limited to a maximum of 3,500 Kelvins.

# 6. BUILDING AND PARKING SETBACKS\*

	Front and Street Setback	Rear Setback	Side Setback
Principal Structure(s)	40 ft	20 ft	20 ft
Accessory Structure(s)*	Not Allowed	5 ft	5 ft
Off-street Parking	40 ft	5 ft	5 ft

<sup>\*</sup>No accessory structures shall be permitted in the front yard nor shall any structures be permitted in required buffer yards.

# TIME OF COMPLIANCE

The operator of the Conditional Use shall commence work in accordance with these Conditions and Restrictions within twelve (12) months from the date of adoption of the ordinance authorizing this Conditional Use Permit. This Conditional Use approval shall expire within twelve (12) months after the date of adoption of the ordinance if building or occupancy permits have not been issued for this use.

#### 8. DURATION OF CONDITIONAL USE PERMIT

This Conditional Use Permit is limited in duration to ten (10) years from the date of issuance of the Conditional Use Permit. The owner may apply for an extension of this Conditional Use Permit. The process for extension of the Conditional Use Permit shall follow the procedures for approving Conditional Use Permit as set forth in Section 17.1007 of the Municipal Code (as amended).

#### 9. OTHER REGULATIONS

Compliance with all other applicable City, State, DNR and Federal regulations, laws, Code, Page 3 of 6

ordinances, and orders, as amended, not heretofore stated or referenced, is mandatory.

#### 10. VIOLATIONS & PENALTIES

Any violations of the terms of this Conditional Use Permit shall be subject to enforcement and the issuance of citations in accordance with Section 1.20 of the City of Oak Creek Code of Ordinances (as amended). If the owner, applicant or operator of the Conditional Use Permit is convicted of two or more violations of these conditions and restrictions or any other municipal ordinances within any 12-month period the City shall have the right to revoke this Conditional Use Permit, subject to the provisions of paragraph 10 herein. Nothing herein shall preclude the City from commencing an action in Milwaukee County Circuit Court to enforce the terms of this Conditional Use Permit or to seek an injunction regarding any violation of this Conditional Use Permit or any other City ordinances.

#### 11. REVOCATION

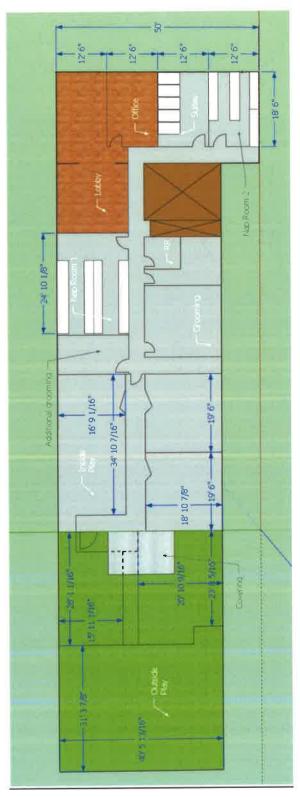
Should an applicant, their heirs, successors or assigns, fail to comply with the conditions and restrictions of the approval issued by the Common Council, the Conditional Use Permit approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving Conditional Use Permit as set forth in Section 17.1007 of the Municipal Code (as amended).

#### 12. ACKNOWLEDGEMENT

The approval and execution of these conditions and restrictions shall confirm acceptance of the terms and conditions hereof by the owner, and these conditions and restrictions shall run with the property unless revoked by the City, or terminated by mutual agreement of the City and the owner, and their subsidiaries, related entities, successors and assigns.

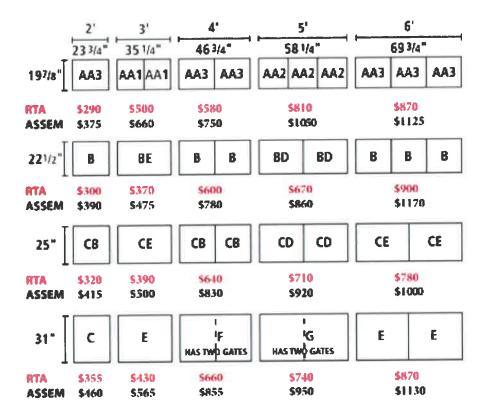
Owner / Authorized Representative Signature	Date	
(please print name)	_	

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



Page 5 of 6

# **EXHIBIT B: PROPOSED CONFIGUATIONS**



# DRAFT EXCERPTED MINUTES OF THE OAK CREEK PLAN COMMISSION MEETING TUESDAY, MARCH 22, 2022

Mayor Bukiewicz called the meeting to order at 6:00 p.m. The following Commissioners were present at roll call: City Engineer Sullivan, Mayor Bukiewicz, Alderman Guzikowski, Commissioner Oldani, and Commissioner Siepert. Also present: Kari Papelbon, Senior Planner; Jack Kovnesky, Planning Intern. Commissioner Hanna, Commissioner Carrillo, Commissioner Kiepczynski, Alderman Loreck, and Commissioner Chandler are excused.

CONDITIONAL USE PERMIT AMENDMENT LEO'S PLAYLAND LLC DBA CENTRAL BARK OAK CREEK 1075 W. NORTHBRANCH DR. TAX KEY NO. 735-9028-000

Planning Intern Kovnesky provided an overview of a request for an amendment to the existing Conditional Use Permit to allow up to 80 dogs within the existing facility at any given time on the property at 1075 W. Northbranch Dr. (see staff report for details).

Commissioner Siepert asked the applicant if there is identified parking for clients dropping off their dog(s), as well as with needs for handicap access.

Jacob Dorst, 1075B W. Northbranch Dr., Oak Creek WI 53154, answered in the affirmative for both parking needs.

Mayor Bukiewicz stated his satisfaction with the consistency of this proposal with the amendments made to a similar proposal in 2018.

Senior Planner Papelbon then clarified the Conditions and Restrictions of the proposed CUP may be amended regarding the maximum number of dogs allowed onsite, lighting, parking, and the duration of the CUP.

Commissioner Oldani asked if the new motion could be read with eighty-five (85) dogs, instead of eighty (80). Planning Intern Kovnesky answered in the affirmative.

Commissioner Siepert moved that the Plan Commission recommends that the Common Council approve a Conditional Use Permit Amendment to allow a maximum of eighty-five (85) dogs onsite as part of the existing animal boarding kennel/dog day care facility with outdoor exercise area on the property at 1075 W. Northbranch Dr. after a public hearing and subject to conditions and restrictions.

Commissioner Oldani seconded. (	On roll call: all voted aye.	Motion carried.
ATTEST:		
		4-8-22
Kari Papelbon, Plan Commission S	Secretary	Date

#### OFFICIAL NOTICE

# NOTICE OF PUBLIC HEARING BEFORE THE OAK CREEK COMMON COUNCIL

#### IMPORTANT NOTICE

This meeting will be held both in person and by video conference. Persons wishing to participate in the video conference, including applicants and their representatives, must register via <a href="http://ocwi.org/register">http://ocwi.org/register</a> prior to the meeting. The video conference will begin at 6:55 PM to allow participants to log in.

Persons who wish to <u>view</u> the meeting live <u>without participating</u> may visit the City of Oak Creek YouTube page at http://ocwi.org/livestream.

Persons requiring other reasonable accommodations may contact the City at 414-766-7000. Requests should be made as far in advance as possible, preferably a minimum of 48 hours.

#### **PURPOSE:**

The purpose of this public hearing is to consider a request submitted by Ryan Janssen, Janssen Bruckner LLC, to rezone to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) and to establish a Planned Unit Development on portions of the properties at 641 & 819R E. Drexel Ave.

#### **Hearing Date:**

April 19, 2022

#### Time:

7:00 PM

#### Place:

Oak Creek Civic Center (City Hall) 8040 South 6<sup>th</sup> Street Oak Creek, WI 53154 Common Council Chambers and Zoom (see above)

#### Applicant(s):

Ryan Janssen, Janssen Bruckner LLC

#### **Property Owner(s):**

David & Elizabeth Eaton; Thomas & Patricia Uttke

#### **Property Location(s):**

641 & 819R E. Drexel Ave. (portions)

#### Tax Key(s):

814-9999-000 & 815-9995-002 (portions)

#### Legal Description:

Parcel 1, 641 E. Drexel Ave. - That part of the East 25 acres of the North East ¼ of the North West ¼ of Section 16, Township 5 North, Range 22 East, in the City of Oak Creek, formerly the Town of Oak Creek, (also known as a part of School Section Lot 3) lying Easterly of the right-of-way of the Chicago and Milwaukee Rail Road Company, now known as the Chicago North Shore and Milwaukee Rail Road

Company. More particularly described as follows, to-wit: Beginning at the NE corner of said NW  $\frac{1}{4}$  of Section 16, Town 5 North, Range 22 East, thence S 89° 09′ 31" W along the North line of said  $\frac{1}{4}$  Section 469.08 ft. to a point on the Easterly Right of Way line of the Chicago North Shore and Milwaukee Railroad; thence S 21° 11′ 45" E and along said Easterly Right of Way line 1280.05 ft. to a point on the East line of said  $\frac{1}{4}$  Section; thence N 00° 17′ 45" E along said East line of said  $\frac{1}{4}$  Section 1200.38 ft. to place of beginning, containing 6.462 acres of land. Lot 2 & a portion of Lot 3 (excepting future Lots 3 & 4 per Exhibit B) of a Certified Survey Map to be recorded.

Parcel 2, 819R E. Drexel Ave. – The West ½ of the West ½ of the North ½ of the North East of Section 16, in Township 5 North, Range 22 East, in the City of Oak Creek, County of Milwaukee and State of Wisconsin. Lots 2, 3, & 4 of a Certified Survey Map to be recorded.

The Common Council has scheduled other public hearings for April 19, 2022 at 7:00 PM. This hearing may begin at 7:00 PM or as soon as possible following the conclusion of other public hearings.

Any person(s) with questions regarding the proposed change may call the Department of Community Development at (414) 766-7000, during regular business hours.

Date of Notice: March 23, 2022

CITY OF OAK CREEK COMMON COUNCIL

By: Daniel J. Bukiewicz, Mayor

#### **PUBLIC NOTICE**

PLEASE NOTE: Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, or by writing to the ADA Coordinator at the Health Department, City Hall, 8040 South 6th Street, Oak Creek, Wisconsin 53154.



Meeting Date: April 19, 2022

Item No. 3

# **COMMON COUNCIL REPORT**

☐ Not Applicable

Rezone and Planned Unit Development - 641 & 819R E. Drexel Ave. - Janssen Item: Bruckner LLC That the Council adopts Ordinance 3033, an ordinance to approve a rezone to Rd-1, Recommendation: Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) and to establish a Planned Unit Development on portions of the properties at 641 & 819R E. Drexel Ave. (1st Aldermanic District). Approval would allow for the development of portions of vacant parcels with a single-Fiscal Impact: family attached Planned Unit Development. Development of the properties with residential buildings will yield positive fiscal impact in terms of assessed value, permit and review fees, and an estimated \$263,736 in impact fees. The extension of public roads and utilities will add to the maintenance requirements of public infrastructure constrained by budget limitations; however, the public infrastructure is critical for implementing the Strategic Plan goals for development of single-family residential homes. These properties are not located in a TID. ☐ Vibrant and Diverse Cultural Opportunities **Critical Success** ☑ Thoughtful Development and Prosperous Economy Factor(s): Safe, Welcoming, and Engaged Community ☐ Inspired, Aligned, and Proactive City Leadership ☐ Financial Stability □ Quality Infrastructure, Amenities, and Services

**Background:** The Applicant, with support of the current property owners, is requesting approval for the properties at 641 & 819R E. Drexel Ave. to be rezoned to Rd-1, Two-Family Residential Planned Unit Development (PUD). No changes to the FW, Floodway or FF, Flood Fringe zoning districts are included in this request at this time.

Certified Survey Maps affecting these properties were approved by Council on March 15, 2022 in anticipation of this development proposal. Tonight's review is the next of several reviews that may be required for the development, including, but not limited to Subdivision Plat, Condominium Plat, and Master Landscaping Plan Review.

As part of the previously-reviewed CSMs, public road extensions through the development will provide access from Drexel Ave. Per the Engineering Department, the interim connection to the existing Abendschein Park entrance is required, and the interim termination of Quincy Ave. may require revision. Road names must be changed for consistency and to ensure that there are no duplicates within the City. The installation of public infrastructure will require a Development Agreement.

Per the submitted narrative and overall site plan, the PUD (tentatively named Stonebrook on the Park) will include 66 single-family residences in 33 side-by-side ranch-style condominium buildings. The two (2)

single-family detached residential development lots at the intersection of Drexel Ave. and the Quincy Ave. extension will not be part of the PUD and will remain in the Rs-3, Single-Family Residential zoning district.

Each condo unit will be sold and owned, although future owners could choose to lease the units. Six (6) different models will be constructed throughout the development with similar Craftsman architecture for a cohesive neighborhood feel. Each building, ranging in size from 1,500 – 1,700 square feet of aboveground living space, will incorporate fiber cement or pressboard siding and stone accents as the primary exterior building materials. Conceptual model renderings are included with this report for reference.

Attached 2-car garages will be provided per unit, with additional parking available on the driveway. Minimum parking requirements for single- and two-family residential developments are two (2) per dwelling, for a total of 132 parking stalls for the PUD. The concept plan as proposed exceeds the minimum requirement. It is recommended, however, that driveway widths be reduced to 18-20 feet at the right-of-way.

Setbacks are provided below.

	Min. Required	Min. Provided
Front/Street	30 ft	30 ft
Side	10 ft	10 ft
Rear	30 ft	25 ft

Although rear yard setbacks are not met in certain areas, staff do not have concerns for the requested deviation. Maximum unit densities appear to be met in the proposal. Per Code, the maximum density allowed is 5.8 units per net acre (up to 82 units total), which excludes 75% of the wetland areas to remain.

Wetlands and floodplain areas are identified on the property, predominately in the center. Approximately 9,000 sf will be filled for public road construction, with the remainder incorporating a 15-foot setback. Copies of wetland fill permits/approvals by the Wisconsin DNR will be required to be submitted to the City. Stormwater infrastructure, including ponds and rain gardens, are proposed in the center of the development. Revisions may be required to ensure that stormwater infrastructure and any compensatory storage areas are located outside of existing floodplain areas. A complete permit application package that includes the Storm Water Management Report, Site and Drainage Map, Erosion Control Plan and Schedule will be required with a signed Maintenance agreement. Additional conceptual details, plans, and narrative are included in your packets for review.

After careful consideration at the March 8 and 22, 2022 meetings, the Plan Commission recommended approval subject to the attached Conditions and Restrictions.

Options/Alternatives: Council has the discretion to approve or not approve the proposed request, and/or to modify the proposed Conditions and Restrictions as part of the Planned Unit Development. The approval of the rezone and PUD would allow for the development and redevelopment of existing, vacant properties. Denial would result in the properties remaining in their present vacant and underutilized conditions.

Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Prepared:

Kari Papelbon, CFM, AICP

Senior Planner

Fiscal Review:

Majuell Cagn

Maxwell Gagin, MPA

Assistant City Administrator / Comptroller

Approved:

Douglas W. Seymour, AICP

Director of Community Development

Attachments:

Ord. 3033

Location Map

Narrative (1 page)

Plans (16 pages)

Model Renderings, Elevations, Floor Plans (9 pages)

Plan Commission Meeting Minutes (March 8 & 22, 2022)

**Draft Conditions and Restrictions** 

#### ORDINANCE NO. 3033

By:		
- y <u> </u>		 _

AN ORDINANCE TO REZONE PORTIONS OF THE PROPERTIES AT 641 & 819R E. DREXEL AVE. TO RD-1, TWO-FAMILY RESIDENTIAL (NO CHANGE TO FW, FLOODWAY OR FF, FLOOD FRINGE DISTRICTS) PLANNED UNIT DEVELOPMENT (PUD)

(1st Aldermanic District)

WHEREAS, JANSSEN BRUCKNER LLC, have applied for rezoning portions of the properties at 641 and 819R E. Drexel Ave. to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) Planned Unit Development (TND PUD).

WHEREAS, the properties are more precisely described as follows:

Parcel 1, 641 E. Drexel Ave. - That part of the East 25 acres of the North East ¼ of the North West ¼ of Section 16, Township 5 North, Range 22 East, in the City of Oak Creek, formerly the Town of Oak Creek, (also known as a part of School Section Lot 3) lying Easterly of the right-of-way of the Chicago and Milwaukee Rail Road Company, now known as the Chicago North Shore and Milwaukee Rail Road Company. More particularly described as follows, towit: Beginning at the NE corner of said NW ¼ of Section 16, Town 5 North, Range 22 East, thence S 89° 09' 31" W along the North line of said ¼ Section 469.08 ft. to a point on the Easterly Right of Way line of the Chicago North Shore and Milwaukee Railroad; thence S 21° 11' 45" E and along said Easterly Right of Way line 1280.05 ft. to a point on the East line of said ¼ Section; thence N 00° 17' 45" E along said East line of said ¼ Section 1200.38 ft. to place of beginning, containing 6.462 acres of land. Lot 2 & a portion of Lot 3 (excepting future Lots 3 & 4 per Exhibit B) of a Certified Survey Map to be recorded.

Parcel 2, 819R E. Drexel Ave. – The West ½ of the West ½ of the North ½ of the North East of Section 16, in Township 5 North, Range 22 East, in the City of Oak Creek, County of Milwaukee and State of Wisconsin. Lots 2, 3, & 4 of a Certified Survey Map to be recorded.

WHEREAS, the Plan Commission reviewed the application and recommended that the Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) PUD rezoning be approved; and

WHEREAS, the Common Council held a public hearing on said application on April 19, 2022 at which time all interested parties appeared and were heard; and

WHEREAS, following said public hearing and with the favorable recommendation of the Plan Commission, the Common Council is of the opinion that the best interests of the City would be served if the Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) PUD rezoning was approved; and

WHEREAS, the Plan Commission had recommended that the application be approved subject, however, to the imposition of certain conditions and restrictions upon the construction, location and operation of this Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) PUD, and which conditions and restrictions are incorporated by reference into this ordinance; and

WHEREAS, following said public hearing and upon favorable recommendation of the Plan Commission, the Common Council is of the opinion that the best interests of the City would be served if the Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts ) PUD rezoning was approved for the lands hereinabove described, subject, however, to the imposition of certain conditions and restrictions on the design, construction, location and operation of the Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) PUD.

NOW, THEREFORE, the Common Council of the City of Oak Creek does hereby ordain as follows:

SECTION 1: To promote the general welfare, public safety and general planning within the City of Oak Creek, the lands hereinabove described are hereby rezoned to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) Planned Unit Development (PUD), and the Zoning Map of Chapter 17 of the Municipal Code is amended to reflect the rezoning.

SECTION 2: The Planned Unit Development is subject to the aforementioned conditions and restrictions on the design, construction and operation of the Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) Planned Unit Development (PUD). The General Development Plan attached thereto as Exhibit A is hereby approved. Any substantial changes to the General Development Plan shall be subject to approval by the Common Council and may require additional public hearings.

SECTION 3: All ordinances or parts of ordinances and Zoning District Maps made a part of Chapter 17 of the Municipal Code of the City of Oak Creek in conflict herewith are hereby repealed.

<u>SECTION</u> 4: The several sections of this ordinance are declared to be severable. If any section shall be declared, by a decision of a court of competent jurisdiction, to be invalid, such decision shall not affect the validity of other provisions of this ordinance.

<u>SECTION</u> 5: The rezoning shall take place contemporaneously with the enactment of this ordinance and shall take effect immediately upon its passage and publication.

	President, Common Council
Approved this <u>19th</u> day of <u>April</u>	, 2022.
ATTEST:	Mayor
City Clerk	VOTE: Ayes Noes

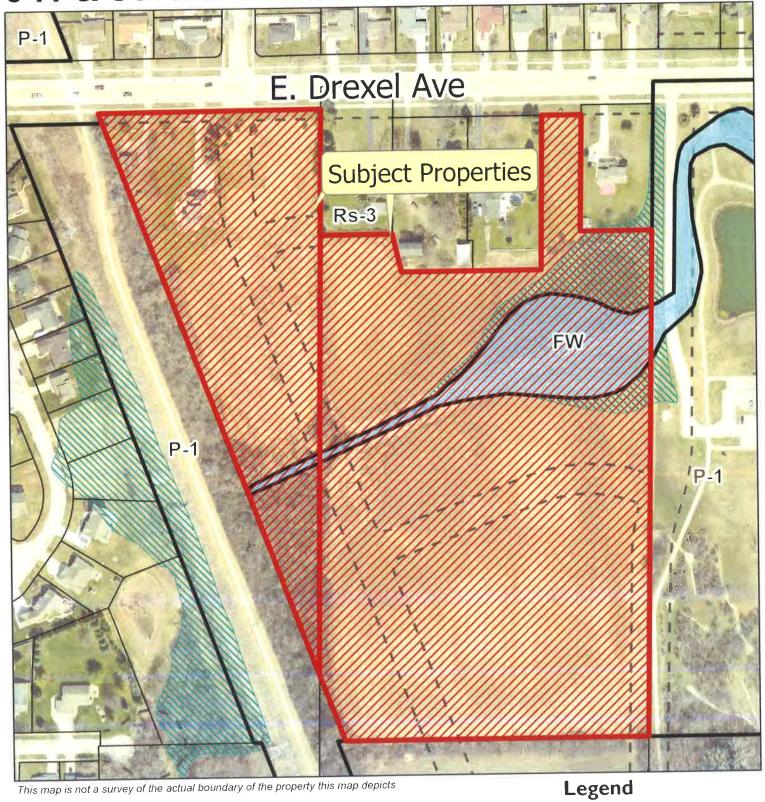
Passed and adopted this 19th day of April , 2022.

# EXHIBIT A: GENERAL DEVELOPMENT PLAN





# Location Map 641 & 819R E. Drexel Ave.





0 0.03 0.06 Miles

N - - Official N → - Official

SSS Flood Fringe

- - Official Street Map □ Parcels

☐ Floodway
 ☐ Subject Properties

#### Stonebrook on the Park

Janssen Bruckner LLC is pleased to present Stonebrook on the Park. The development will consist of 3 single family lots as well as 66 side by side ranch condominium units. The condominium units will range in size and contain  $1500-1700 \, \mathrm{sq}$  ft of above grade living space with many units offering full or partial exposures. Each unit will have an attached 2 car garage. The buildings themselves will all be similar by way of a craftsman architectural style and offer 3 cool tone color combinations. High quality building products such as dimensional shingles, fiber cement or pressboard siding and stone accents will be used. Our market research has revealed that there is no product like this available in Oak Creek. Given its incredible location next the Abendshein Park and close vicinity to Drexel Town Square we are confident that these units will be in high demand.

Ryan Janssen has been in the residential construction industry for better than 20 years. His experience ranges from carpentry contracting, subdivision development as well as single family spec home construction and management. Nicole Bruckner is a Real Estate Broker, has vast experience in title work as well a marketing. Together we possess the skills necessary to see this development through completion.

We appreciate your consideration

Ryan Janssen and Nicole Bruckner

Janssen Bruckner LLC

- THE LATEST EDITIONS OF THE FOLLOWING DOCUMENTS AND ANY SUPPLEMENTS THERETO, SHALL COVERN ALL CONSTRUCTION ITEMS ON THIS PLAN LINLESS OTHERWISE MOTED.
  - -STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN, 6TH EDITION (SSSWCW)

    -THE WISCONSIN D.O.T. STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION,

  - LATEST EDITION

    WHILE STORMMATER RUNOFF TECHNICAL STANDARDS.

    WHILDOT FAL APPROVED EROSION CONTROL MEASURES LIST, LATEST EDITION

    CITY OF OAK CREEK TECHNICAL STANDARDS.
- THE CONTRACTOR SHALL TAKE ALL MEADURES RECESSARY TO MINIMIZE EROSION, WATER POLLITION AND SILTATION CAUSED BY CONSTRUCTION OF THIS PROJECT. EROSION CONTROL MEASURES SHALL BE IN ACCORDANCE WITH WISCONSIN DEPARTMENT OF NATURAL RESOURCES TECHNICAL STRANDARDS.
- EBOSION CONTROL PLAN: PROOF TO REQUISING WORK, AN APPROVED EROSION CONTROL
  PLAN WILL BE PROVIDED BY THE ENCONER. THE CONTRACTOR IS RESPONSIBLE FOR
  PROPERLY MAINLENTING THE APPROVED PLAN.
- THE CONTRACTOR SHALL FIELD VEHIEV THE ELEVATIONS OF THE BENCHMARKS PRICE TO COMMERCING WORK. THE CONTRACTOR SHALL ALSO FREED VERBEY LOCATION, LEEVATION AND SEED OF LOCATION, LEEVATION WITHOUT A LIGHT CONTRACTOR SHALL FREED VEHIEVE TELEVATIONS WITHOUT ALIVERS WORK. THE CONTRACTOR SHALL FIELD VEHIEVE WITHOUT SHARL SHALL FREED VEHIEVE SHALL FREED VEHIEVE SHALL FREED VEHIEVE SHARL SHALL FREED VEHIEVE SHARL SHALL FREED VEHIEVE SHARL SHARL
- THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF ALL UNDERCROUND UTILITIES PRIOR TO RESENANCE CONSTRUCTION (CALL DIGGRES HOTHLE AT 800-243-8811). COST OF EXPLACIABNT OR RESAM OF EXESTING UTILITIES SHAMEDED AS A RESULT OF THE CONTRACTOR'S OPERATION SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
- EXISTING OTILITY INFORMATION IS SHOWN FROM SURVEY WORK, FIGLE OBSERVATIONS, AVAILABLE FUELC RECORDS, AND AS-PURE DRAWNESS. EXCEPT LOCATIONS AND FLYWATONG OF UTILIZES SHALL BE OFFERWING PROM TO INSTALLING HOW WORK. LOCATICE TEST PIETS AS RECORD.
- PROPERTY CORNERS SHALL SE CAREFULLY PROTECTED UNTIL THEY MAVE SEEN SEFFRENCED BY A PROFESSIONAL LAND SURVEYOR. PROPERTY MONUMENTS DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL SE REPLACED AT THE CONTRACTOR'S EXPENSE.
- B. ENGINEER SHALL BE NOTIFIED 4B HOURS IN ADVANCE OF PERFORMING ANY CONSTRUCTION.
- S. ALL TRENCHING SHALL BE PERFORMED ACCORDING TO DISHA STANDARDS.
- IO ALL ITEMS SHALL INCLUDE ALL THE NECESSARY MATERIALS AND LABOR TO COMPLETE THE ITEM IN PLACE.
- 11. THE CONTRACTOR SHALL CLEAN ALL ADJACENT STREETS OF ANY SEDIMENT OR DEBRIS BY SWEEPING BEFORE THE END OF THE WORKING DAY OR AS REQUIRED BY THE CITY OF GAK CREEK.
- 12. THE CONTRACTOR MUST AND IS REQUIRED TO NOTIFY THE CITY OF OAK CREEK SEWER AND WATER UTBLIT A MINIMUM OF 40 HOURS IN ADVANCE OF WATER MAIN FALLING, WATER MAIN FLUENING, WATER MAIN TESTING AND WATER MAIN CONSCIENCE, MC CONNECTION SHALL BE MADE TO THE EXISTING WATER SYSTEM UNTIL SAFE SAMPLES FROM THE HEW MAIN HAVE BEEN OFFINADE.



LOCATION MAP

# STONEBROOK ON THE PARK

#### MULTI FAMILY RESIDENTIAL SUBDIVISION

#### SITE DEVELOPMENT PLANS

CITY OF OAK CREEK, WISCONSIN



SITE PLAN

DEVELOPER: JANSSEN BRUCKAER, LLC PO BOX 486 MUKWONAGO, WI 53149 PHONE: (414) 736-3086 EMAIL: ryon@ryonabuying.com

ENGINEER THO ENGINEERING, LLC 4100 N. CALHOUN NO., SUITE 300 BRODGFELD, WISCONEN 53005 PHONE: (292) 790-1480

#### SHEET INDEX

CIVIL		
T1	-	COVER SHEET
CLO	-	EXISTING SITE PLAN
C1_1-1.3	-	PROPOSED SITE PLANS
C2.0-2.2	-	MASTER GRADING & DRAINAGE PLANS
C2 3	-	POND PLAN & DETAILS
C3.0	-	EROSION CONTROL PLAN
C4.0-4.1		ROADWAY & STORM PLANS
C4.2-4.3	-	SANITARY & WATER MAIN PLANS
C5.0	-	DETAILS AND SPECIFICATIONS



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PROJECT:
STONEBROOK
841 E. DREXEL AVE.
OAK CREEK, WISCONSIN
PRANS BUVING, ILC
PO BOX 486
MUKWONAGO, WI 83149

TE	DESCRIPTION
name.	METAL BANKETIN
-	
_	

DATE: FEBRUARY 8, 2021

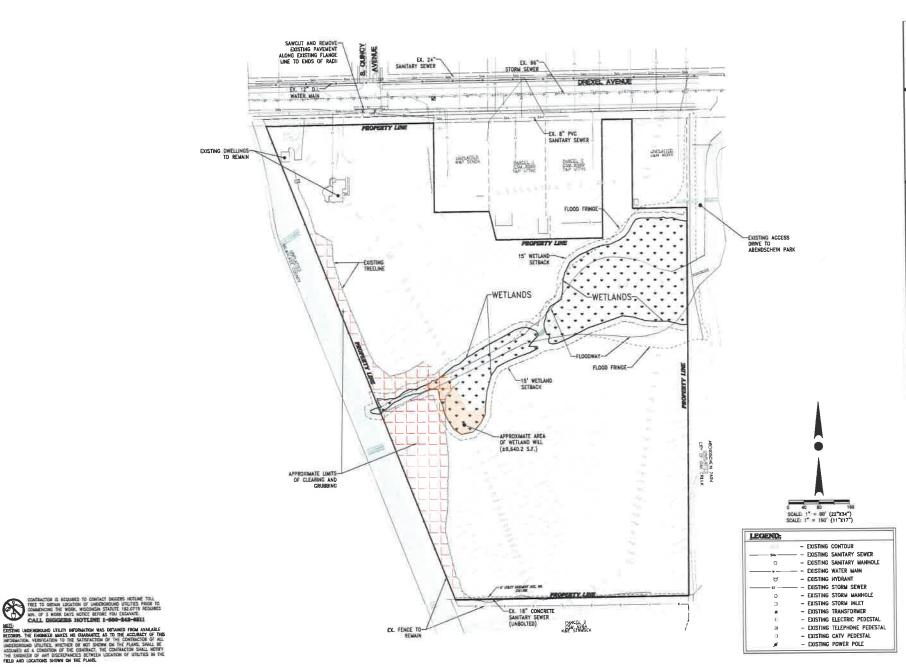
JOB NUMBER: 21-076-1124

DESCRIPTION:

COVER SHEET

SHEET

**T1** 



CONTRACTOR IS REQUISED TO CONTACT DISCRESS HOTELDE TOLL THEE TO GREAN LOCATION OF UNDERSODNING UTILITIES PRICE TO COMMENCING THE WORK, WICCOMED STATUTE 182,0715 REQUISED MIN. OF 3 WORK DATS NOTICE BEFORE YOU CHEAVATE.



# **PARK** 里 **N**O

PROJECT:
STONEBROOK (
641 E. DREXEL AVE.
OAK CREEK, WISCONSIN
PRANTS BUYING, ILC.
PO BOX 486
MAKWONAGO, WI 53149 REVISION HISTORY DATE DESCRIPTION

DATE: FEBRUARY 8, 2021

JOB NUMBER: 21-076-1124

DESCRIPTION:

EXISTING SITE AND DEMOLITION PLAN - OVERALL

SHEET

**C1.0** 







	PROPLAN	10B N	DATE:	DATE	PROJECT STONE
C1.1	OSED SITE	UMBER: 076-1124	UARY 8, 2021	DESCRIPTION HISTOR	641 E. DREXI OAK CREEK, RYAN'S BUYEN PO BOX 486

# EBROOK ON THE PARK EXEL AVE. K, WISCONSIN WING, LLC

MUKWONAGO, WI 53149













CONTRACTOR IS REQUIRED TO CONTACT DISSESS NOTLINE TOLL
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# OOK ON THE PARK

PROJECT:
STONEBROOK ON
641 E. DREXEL AVE.
OAK CREEK, WISCONSIN
RYARS BUYING, LLC

REVIS	ION HISTORY
DATE	DESCRIPTION
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DATE:

FEBRUARY 8, 2021

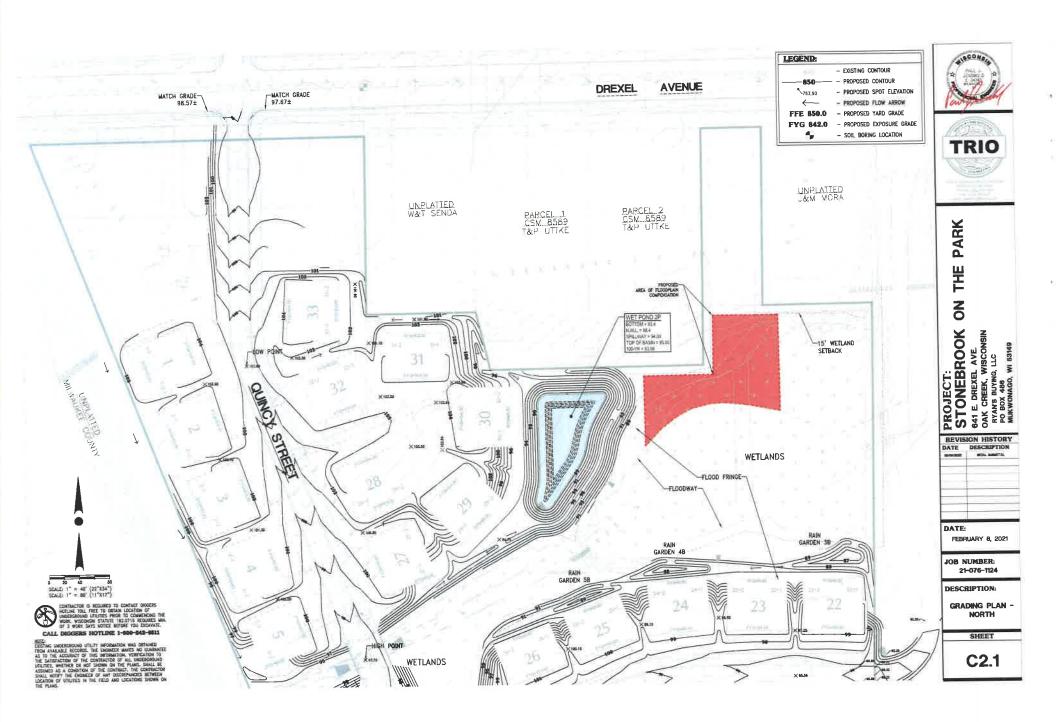
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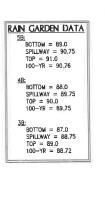
DESCRIPTION:

MASTER GRADING PLAN - OVERALL

SHEET

C2.0







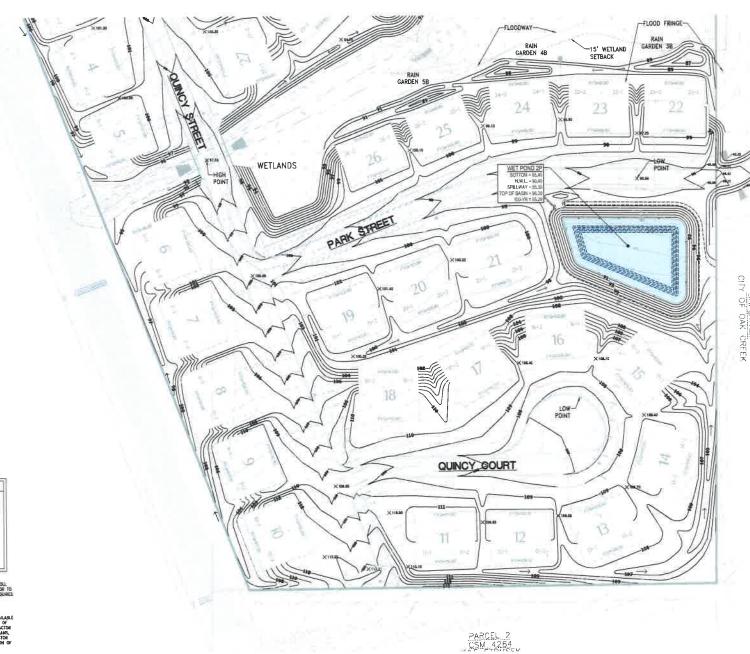




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PROJECT: STONEBROOK 641 E. DREXEL AVE. OAK CREEK, WISCONSIN

DATE:

REVISION HISTORY

FEBRUARY 8, 2021

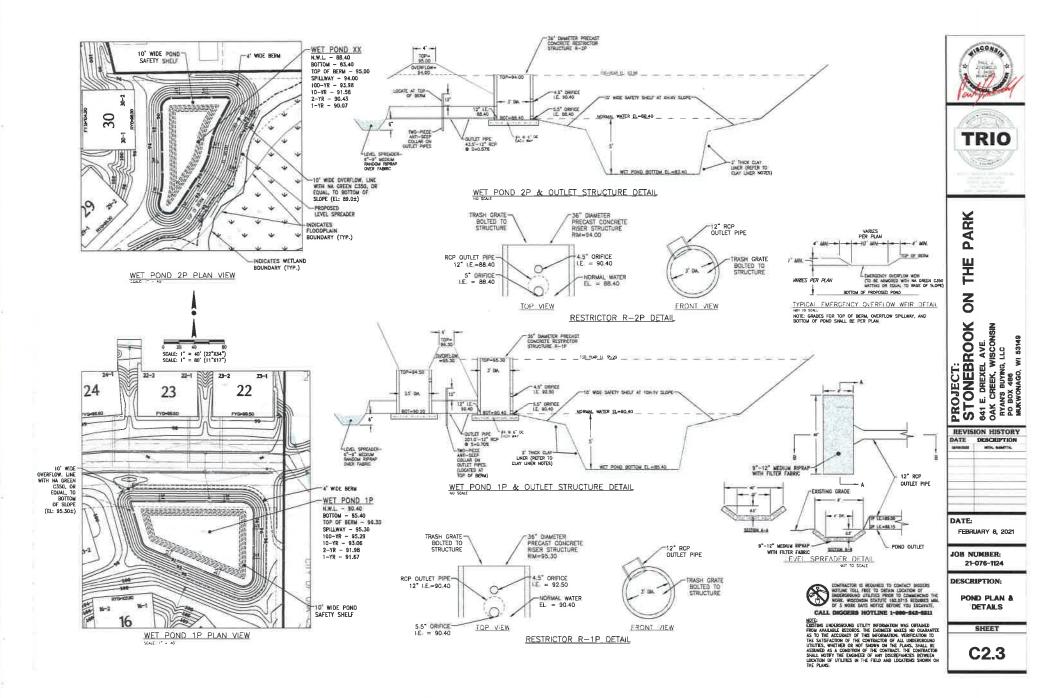
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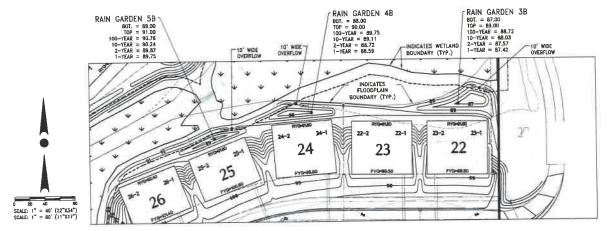
DESCRIPTION:

GRADING PLAN SOUTH

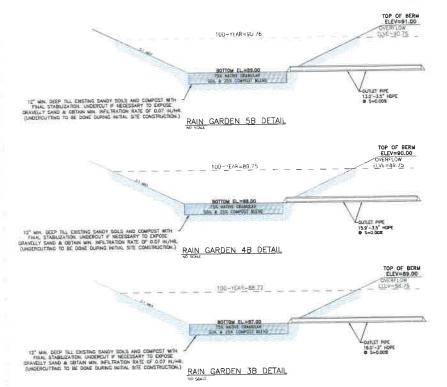
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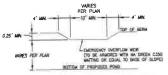
DESCRIPTION





RAIN GARDENS 3B, 4B, & 5B





TYPICAL EMERCENCY OVERFLOW WEIR DETAIL HOT TO SCALE NOTE: GRADES FOR TOP OF BERIN, DVERFLOW SPILLWAY, AND BOTTOM OF POND SHALL BE PER PLAN.

#### RAIN GARDEN CONSTRUCTION NOTES

- RAIN GARDON SHALL BE ROUCH SRADCB WITH ROUGH CRACING OF SITE FINALIZATION AND COMPOSI & DEEP TILLING SHALL NOT BE COMPLETED LIVING THE SITE IS SUBSTANTIALLY STABILIZED
- DIFFERENCE OF THE BANK GARDEN HERNS. THE BASIN AMEAS SHALL BE CONDUNCTO OFF AND PROTECTED FROM COMPACTION FROM REANY EQUIPMENT.
- COMPOST SIME. BE ADOCD TO THE CYSTING GRANULAR SOLS AND BEEP HILED 12 INCHES, AS INDICATED IN THE SLOWERS  $\mbox{\rm PIAN}$
- . ONCE SOIL HAS BEEN TILLED THE RAIN CAMBEN FOOTPRINT SHALL NOT BE DOWNACTED.
- 5 PLACEMENT OF ENGINES & DISCISSIONAL SE SUSPENDED OF PERIODS OF RUMBALL AND SHOWNELL AND SHALL REMAIN SUSPENDED IF POHIDED WATER IS PRESENT
- VECETATION SHALL, BE ESTABLISHED USING STORMWATER BIOTILITATION SEED MID; BY AGRECOL WATMINGSER?



#### RAIN GARDEN TYPICAL SECTION

- SOIL & COMPOST MOTURE SHALL BE BLENDED ON SITE AS FOLLOWS: THE GRANDLAN HOLL & SEX COMPOST (IMPORTED) (BASED ON VOLUME)
- (MASAD ON VOLUME)

  CECNATE BOTTOM OF RUN GARDEN TO NATIVE SAND/GRAVEL LAYERS.

  SORS LAYER YARRES PER GEOTECHNICAL REPORT. DYBERCAVATION MAY

  BE BACKFLILED WITH OTHER DESITE SAND OR GAVIEL MATCHING

  NATIVE UNDERLYING SOILS (AS DIRECTED BY GEDTECHNICAL ENGINEER)
- TRACKED EQUIPMENT AND LOW WEIGHT VENCLES SHALL BE USED TO CONSTRUCT KAM CARDEN.
   RAIN GARDEN SHALL BE CONSTRUCTED IN A MARKET DAY INHABITS DAY CONTROL FOR ATTEMPORATION.
   AND COMPOST CONFORMS SHALL MEET THE REQUIREMENT OF WEIGHT DAY ATTEMPORATION.

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  5. ALL BAN GARCEN ELOPES «1 OF GERATE SOULL DE PROVIDED HITH CLASS E, TYPE A EDISSON MATTHIE.

  5. DIL TOSTS SHOULD DE COMPLETED PRIOR TO RAIN GARCON CONSTRUCTION TO VERFY THE DEPTH TO APPROPRIATE

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CONTRACTOR IS REQUIRED TO CONTACT DISCRESS MOTURE TOCL FREE TO DUTAIN LOCATION OF INDERSONOUND UTILITIES PRIOR TO CONMENSION THE WORK, WISCOMER STATUTE THE 2019 REQUIRES WIN. OF 3 WORK DAYS NOTICE BEFORE TOU EXCAVATE.

CALL DISCREES HOTLINE 1-600-842-6511

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# PARK 罪 **N**0 STONEBROOK 341 E. DREXEL AVE. DAK CREEK, WISCONSIN PRANTS BUNING, LLC PO BOX 486 MKWONAGO, WI 53149

REVISION HISTORY				
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DATE: FEBRUARY 8, 2021

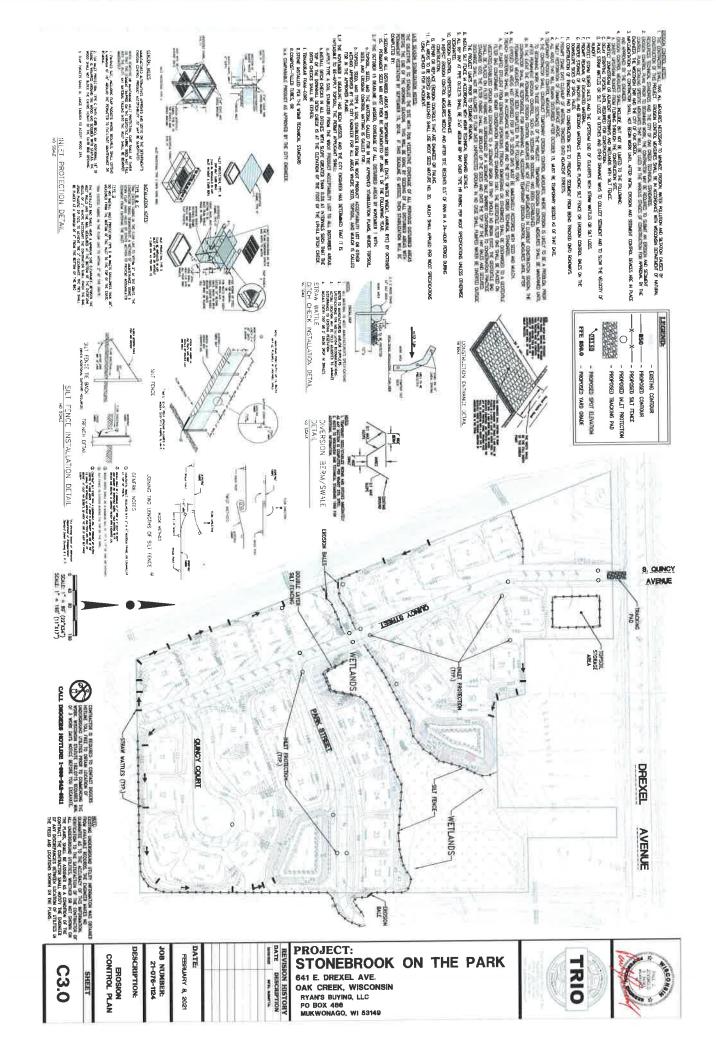
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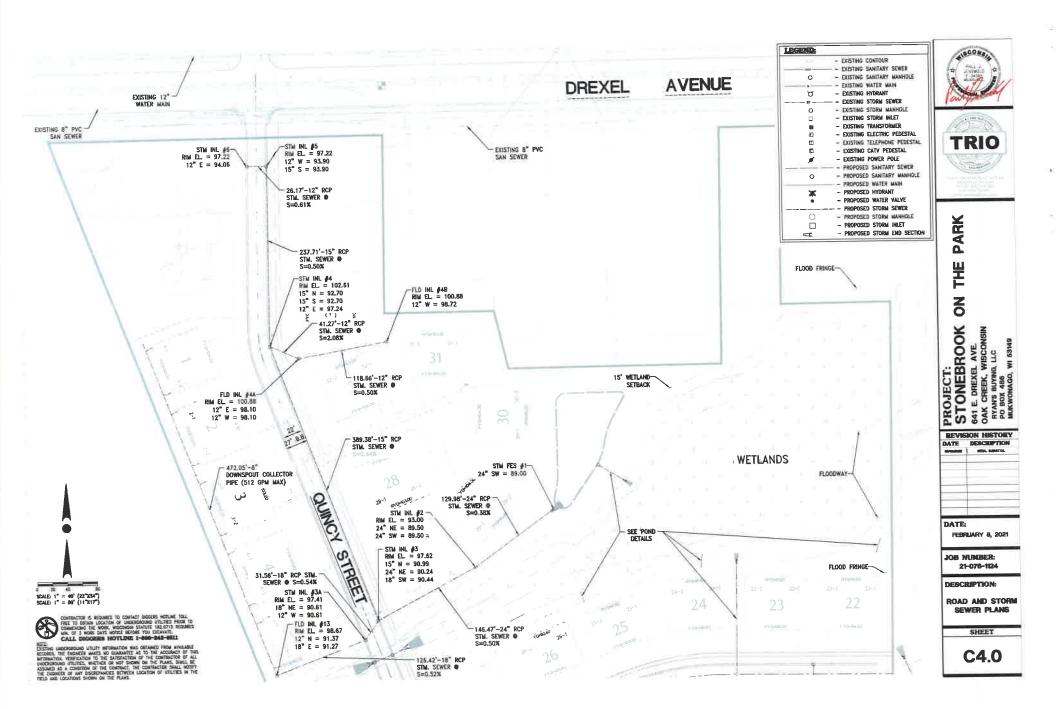
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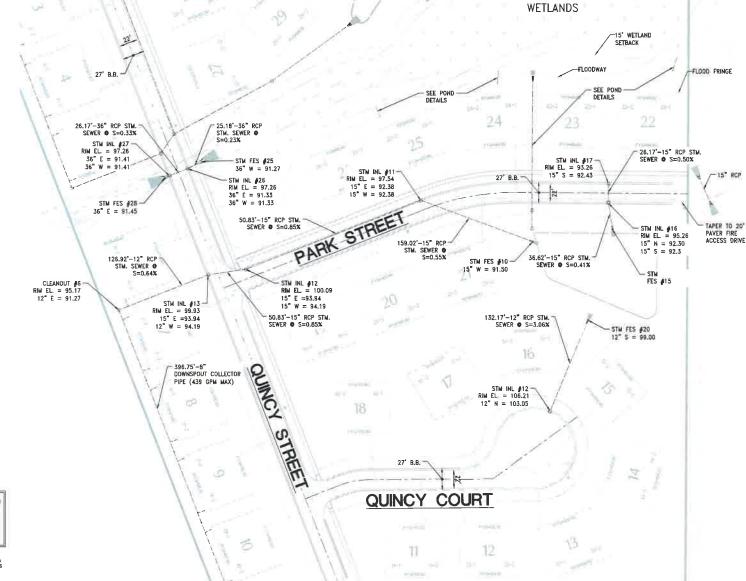
POND PLAN & DETAILS

SHEET

C2.4







6° UTILITY EASEMENT DOC. NO. 3721390





PARK 뿓 N<sub>O</sub>

STONEBROOK 641 E. DREKEL AVE. OAK CREEK, WISCONSIN TANYS BUYNE, LLC PO BOX 486 MAKWONAGO, WI 53148 ROJECT:

DATE	DESCRIPTION
	- 815-5-115
DATE	
FERR	UARY 8, 2021

JOB NUMBER: 21-076-1124

DESCRIPTION:

ROAD AND STORM SEWER PLANS

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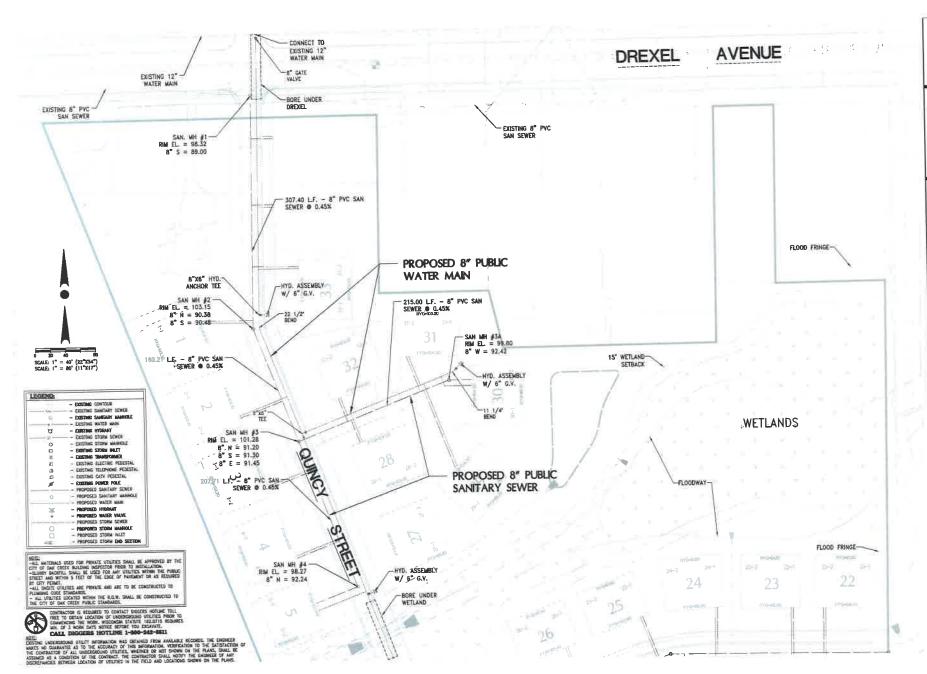
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# STONEBROOK ON THE PARK STONEBROOK ON THE PARK S41 E. DREXEL AVE. DAK CHEEK, WISCONSIN FAVES BUYNEL LE PROX 4486 MAKWONAGO, WI 55949

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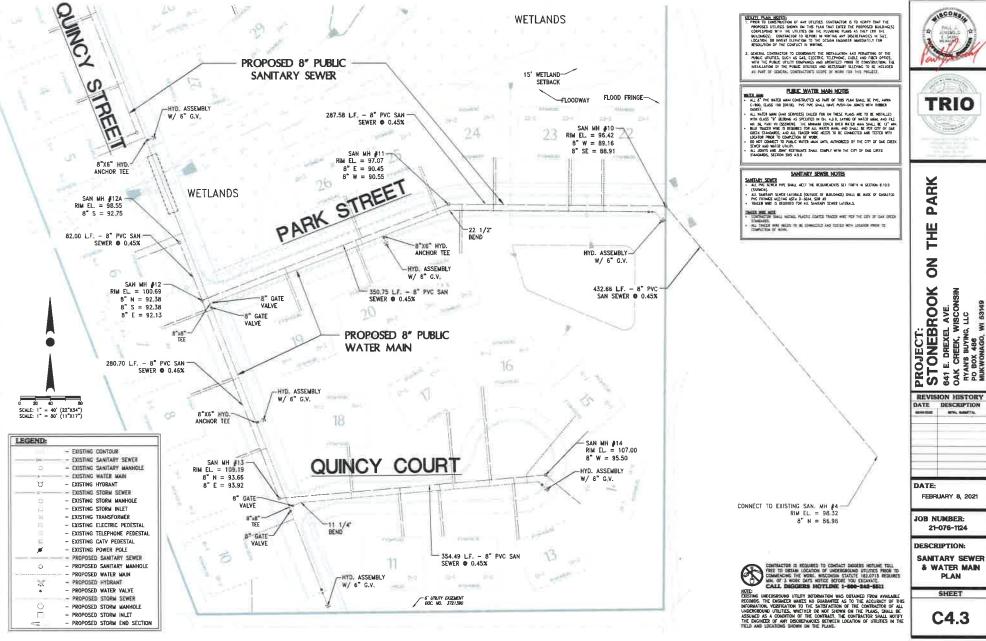
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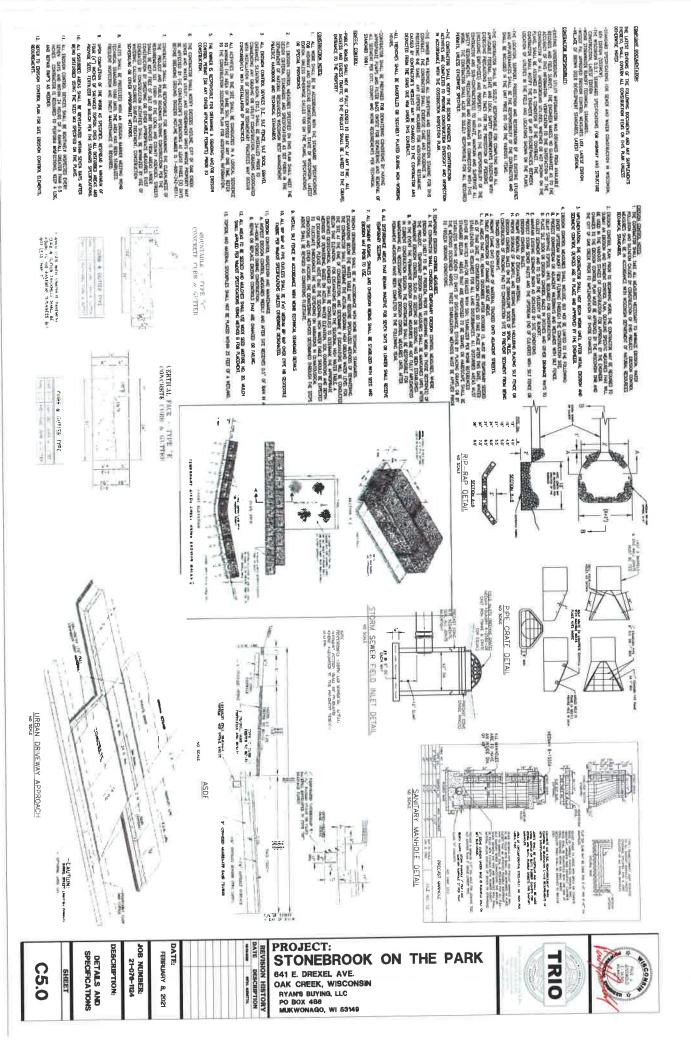
DESCRIPTION:
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MAIN
PLAN

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PRELIMINARY PLAN - NOT FOR CONSTRUCTION

ELGHT UNIT FIRST : 1653 SF FLOOR AREA LEFT UNIT FIRST FLOOR : 1700 SF

456 SF

483 SF

4291 SF

AREA RIGHT UNIT GARAGE FLOOR AREA

LEFT UNIT GARAGE FLOOR AREA

TOTAL AREA

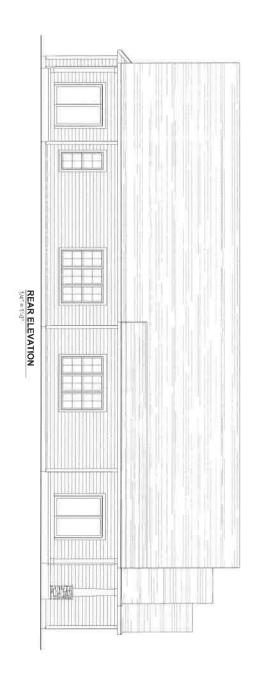
OAK CREEK CONDO DLBR

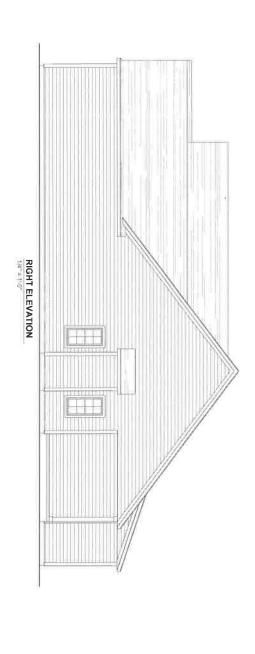
RYAN'S BUYING

A

LEFT ELEVATION
1/4" = 1'-0"

FRONT ELEVATION





#### PRELIMINARY PLAN - NOT FOR CONSTRUCTION

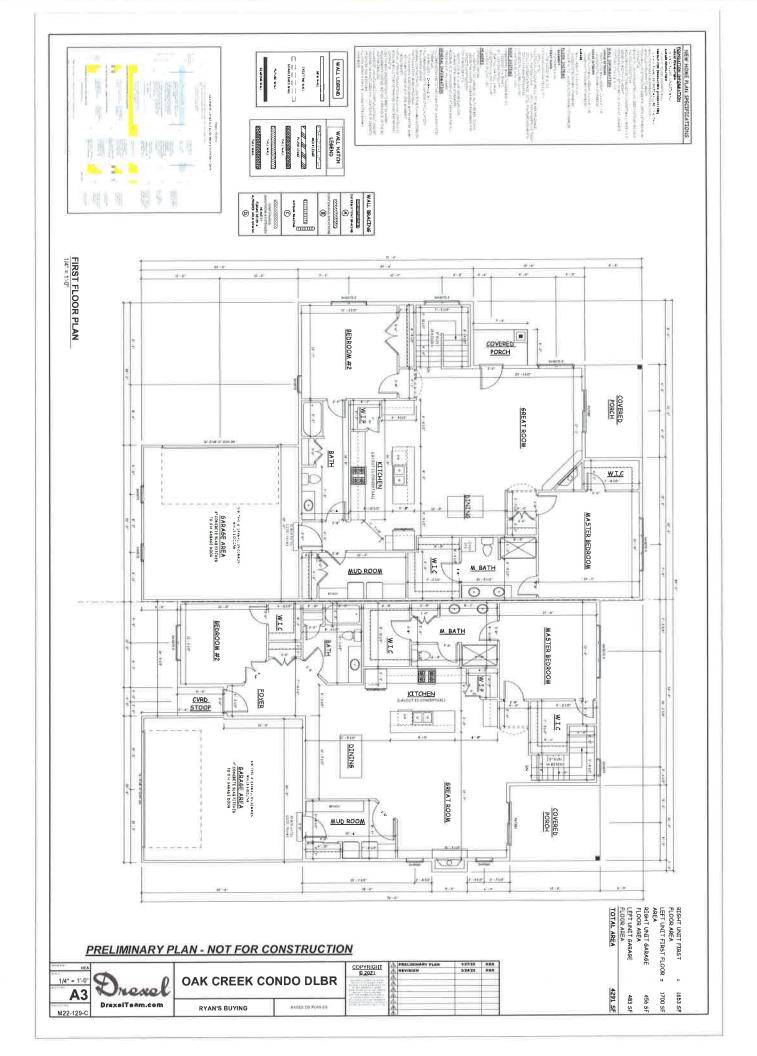
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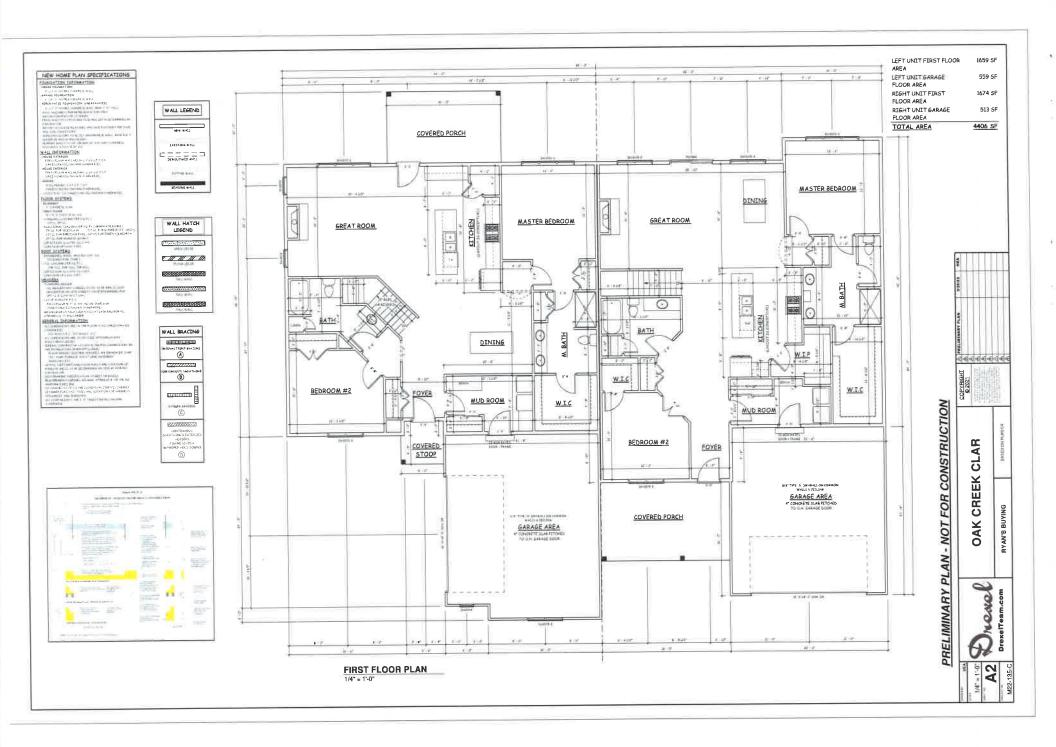
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RYAN'S BUYING

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# EXCERPTED MINUTES OF THE OAK CREEK PLAN COMMISSION MEETING TUESDAY, MARCH 8, 2022

Mayor Bukiewicz called the meeting to order at 6:00 p.m. The following Commissioners were present at roll call: Commissioner Hanna, Commissioner Carrillo, Commissioner Kiepczynski, Alderman Loreck, Mayor Bukiewicz, Alderman Guzikowski, Commissioner Oldani, Commissioner Siepert, and Commissioner Chandler. Also present: Kari Papelbon, Senior Planner; Jack Kovnesky, Planning Intern; and Mike Havey, Assistant Fire Chief.

REZONE/PLANNED UNIT DEVELOPMENT JANSSEN BRUCKNER LLC 641 AND 819R E. DREXEL AVE. TAX KEY NOS. 814-9999-000 & 815-9995-002

Senior Planner Papelbon provided a review of the request to rezone to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) and to establish a Planned Unit Development on portions of the properties at 641 & 819R E. Drexel Ave. (see staff report for details).

Alderman Loreck questioned whether the proposed garage design would be compliant with the updated Zoning Code requirements for single family attached garage setbacks. Senior Planner Papelbon replied that the garages were designed to meet the new Code requirement. Because the homes are single family attached, they are treated like a typical single-family subdivision and will not need to come back to Plan Commission except for a Master Landscape Plan review, or any future land divisions. Architecture will not need to be reviewed.

Commissioner Oldani inquired how Park St. would tie in with the road from Abendschein Park. Senior Planner Papelbon answered there was a temporary connection of sorts. Park St. would meet all the requirements of a public street in terms of width and design until it reached the east property line where it would tie in to Abendschein Park.

Commissioner Oldani asked if the placement of the roads would affect future development. Senior Planner Papelbon responded the roads were laid out in accordance with the Official Map.

Commissioner Oldani expressed his disapproval of Park St. connecting to Abendschein Park for traffic reasons. Senior Planner Papelbon stated the Official Map shows a future public street on the Park property right next to this property line. The intention was always to have connectivity from the park to any future development.

Commissioner Chandler asked for clarification of which portions of the property were affected by the rezone request. Senior Planner Papelbon said the portions of the property being rezoned are anything but the single family lots shown on the concept plan. Lots 1-4, and the single lot to the east, are not being rezoned and are not part of the PUD. Only the two-family, side-by-side condo units are being rezoned.

Mr. Janssen stated he would have preferred Park St. not be connected to the park. It was borne of the fact there needed to be connectivity and secondary access for emergency vehicles. Commissioner Oldani reiterated he was concerned with the existing road from Abendschein Park being sufficient for the traffic it may carry. Mayor Bukiewicz concurred that the road would need to be upgraded and the ongoing Abendschein Park project would require that upgrade regardless. Commissioner Kiepczynski agreed the existing road would have to be brought up to City

standards as a public road. Assistant Fire Chief Havey stated the road connectivity was indeed a by-product of Fire Department requirements for secondary access for emergency vehicles.

Mayor Bukiewicz asked how many homes could be built on a cul-de-sac. Assistant Fire Chief Havey answered that under current Code there could be no greater than 15 lots.

Mayor Bukiewicz inquired if that would change if hydrants were present. Assistant Fire Chief Havey said that portion of the Code is currently under review with Planning and Engineering.

Mayor Bukiewicz asked if the development's other interior roads would be public or private. Commissioner Kiepczynski replied they would be public roads with public services.

Mayor Bukiewicz expressed there was quite a market in Oak Creek for this type of development, especially with empty nesters.

Commissioner Oldani questioned if the homes would be owner occupied and what the price range would be. Mr. Janssen replied they would be owner occupied and the price would start around \$400,000.

Jason Strmsek, 926 E Forest Hill Ave., Oak Creek:

"I border the south side of that. That cul-de-sac, is that big enough for Fire to turn around in?"

Assistant Fire Chief Havey answered it is a public street and will have to maintain the standards that are designed for a cul-de-sac.

Mr. Strmsek:

"You're saying it is big enough?"

Assistant Fire Chief Havey replied in the affirmative. Commissioner Kiepczynski added that there is a standard size for a permanent cul-de-sac which Engineering will ensure is met.

Commissioner Siepert moved that the Plan Commission recommend to the Common Council that portions of the properties at 641 & 819R E. Drexel Ave be rezoned to Rd-1, Two-Family Residential (NO CHANGE to FW, Floodway or FF, Flood Fringe Districts) with a Planned Unit Development after a public hearing and subject to conditions and restrictions that will be prepared for the Commission's review at their next meeting (March 22, 2022). Commissioner Oldani seconded. On roll call: all voted aye. Motion carried.

Senior Planner Papelbon informed the Commissioners that several areas of the Zoning Code update were identified as needing revision, but that it was not necessary to bring those revisions before the Plan Commission.

Commissioner Carrillo moved to adjourn the meeting. Commissioner Siepert seconded. On roll call: all voted aye. Motion carried. The meeting was adjourned at 7:47 pm.

ATTEST:

| ATTEST: | 4-12-22 |
| Kari Papelbon, Plan Commission Secretary | Date

Plan Commission Minutes March 8, 2022 Page 2 of 2

# DRAFT MINUTES OF THE OAK CREEK PLAN COMMISSION MEETING TUESDAY, MARCH 22, 2022

Mayor Bukiewicz called the meeting to order at 6:00 p.m. The following Commissioners were present at roll call: City Engineer Sullivan, Mayor Bukiewicz, Alderman Guzikowski, Commissioner Oldani, and Commissioner Siepert. Also present: Kari Papelbon, Senior Planner; Jack Kovnesky, Planning Intern. Commissioner Hanna, Commissioner Carrillo, Commissioner Kiepczynski, Alderman Loreck, and Commissioner Chandler are excused.

CONDITIONS AND RESTRICTIONS
JANSSEN BRUCKNER LLC
641 AND 819R E. DREXEL AVE.
TAX KEY NOS. 814-9999-000 & 815-9995-002

Senior Planner Papelbon provided an overview of a request to rezone and establish a Planned Unit Development on the properties at 641 and 819R E. Drexel Ave. (see staff report for details). Senior Planner Papelbon stated that there are two (2) additional single-family side-by-side condominium models that will be incorporated into the Conditions & Restrictions, reflecting a garage orientation with a side entrance.

Alderman Guzikowski and Commissioner Siepert stated their approval of the design and project.

The Alderman of this district was invited to speak. Alderman Kurkowski stated the comments he had received regarding the project were only related to potential flooding issues. Senior Planner Papelbon stated she had received feedback from a resident to the northeast of the proposed development, they are vehemently opposed to the project due to the presence of wetlands, floodplains, and potential increase of traffic for development and Drexel Ave. Mayor Bukiewicz then stated the engineering, flood, and water management will be reviewed by the Engineering Department.

Commissioner Oldani moved that the Plan Commission recommends that the Common Council adopts the Conditions and Restrictions as part of the Planned Unit Development submitted by Janssen Bruckner, LLC, for the properties at 641 & 819R E. Drexel Ave. after a public hearing.

Commissioner Siepert seconded. On roll call: all voted aye. Motion carried.

ATTEST:		
	4-8-22	
Kari Papelbon, Plan Commission Secretary	Date	

#### City of Oak Creek - Planned Unit Development (PUD) **DRAFT Conditions and Restrictions**

Applicant:

Janssen Bruckner, LLC

Property Address(es): 641 & 819R E. Drexel Ave.

(portions)

Tax Key Number(s):

814-9999-000 & 815-9995-002

(portions)

Approved by Plan Commission: 3-22-22 Approved by Common Council: TBD

(Ord. #3033)

#### LEGAL DESCRIPTION

Parcel 1, 641 E. Drexel Ave. - That part of the East 25 acres of the North East ¼ of the North West ¼ of Section 16, Township 5 North, Range 22 East, in the City of Oak Creek, formerly the Town of Oak Creek, (also known as a part of School Section Lot 3) lying Easterly of the right-of-way of the Chicago and Milwaukee Rail Road Company, now known as the Chicago North Shore and Milwaukee Rail Road Company. More particularly described as follows, to-wit: Beginning at the NE corner of said NW 1/4 of Section 16, Town 5 North, Range 22 East, thence S 89° 09' 31" W along the North line of said 1/4 Section 469.08 ft. to a point on the Easterly Right of Way line of the Chicago North Shore and Milwaukee Railroad; thence S 21° 11' 45" E and along said Easterly Right of Way line 1280.05 ft. to a point on the East line of said 1/4 Section; thence N 00° 17' 45" E along said East line of said 1/4 Section 1200.38 ft. to place of beginning, containing 6.462 acres of land. Lot 2 & a portion of Lot 3 (excepting future Lots 3 & 4 per Exhibit B) of a Certified Survey Map to be recorded.

Parcel 2, 819R E. Drexel Ave. - The West ½ of the West ½ of the North ½ of the North East of Section 16, in Township 5 North, Range 22 East, in the City of Oak Creek, County of Milwaukee and State of Wisconsin. Lots 2, 3, & 4 of a Certified Survey Map to be recorded.

#### REQUIRED PLANS, EASEMENTS, AGREEMENTS AND PUBLIC IMPROVEMENTS

- A. All requirements of the City of Oak Creek Municipal Code, as amended, are in effect.
- B. A precise detailed site plan for the area affected by the Planned Unit Development shall be submitted to, and approved by, the Plan Commission prior to the issuance of any building permits for each phase. This plan shall be in substantial conformance with the adopted General Development Plan (see Exhibit A) and show and describe the following:

#### 1) General Development Plan

- a) Detailed building/structure location(s) with setbacks
- Square footage of all buildings/structures b)
- Area(s) for future expansion/phases
- Area(s) to be paved
- Access drive(s) (width and location) e)
- Sidewalk location(s)
- Parking layout and traffic circulation
  - Location(s) and future expansion
  - ii) Number & type(s) of dwellings
  - iii) Number of all parking spaces
  - iv) Dimensions
  - v) Setbacks
- Location(s) of loading berth(s)
- Location of sanitary sewer (existing & proposed)
- Location of water (existing & proposed) j)
- Location of storm sewer (existing & proposed)

#### Landscape Plan

- 1. Screening plan, including parking lot screening/berming
- Number, initial & mature sizes, and types of plantings
- Percentage open/green space

#### **Building Plan**

- Architectural elevations (w/dimensions)
- Building floor plans (w/dimensions)
- Materials of construction (including colors)

#### **Lighting Plan**

- Types & color of fixtures
- Mounting heights b)
- Types & color of poles c)
- Photometrics of proposed fixtures

#### Grading, Drainage and Stormwater Management Plan

- Contours (existing & proposed)
- 2. Location(s) of storm sewer (existing and proposed)
- Location(s) of stormwater management

structures and basins (if required) I) Location(s) of wetlands (field verified)

- 6) Fire Protection
  - a) Locations of existing & proposed fire hydrants
  - Interior floor plan(s)
  - Materials of construction
  - Materials to be stored (interior & exterior) d)
- C. Homes constructed within this planned unit development shall be one of six (6) approved designs (see Exhibit C). Building permits for individual homes do not require additional Plan Commission review provided they conform to the approved general development plan and these conditions and restrictions.
- D. All plans for additions, site modifications, and landscaping shall be submitted to the Plan Commission for their review and approval prior to the issuance of a building permit.
- E. For any new buildings, additions, structures, and site modifications, site grading and drainage, stormwater management, and erosion control plans shall be submitted to the City Engineer for approval, if required. The City Engineer's approval must be received prior to the issuance of any building permits.
- F. A Development Agreement shall be completed between the owner(s) and the City if deemed necessary by the City Engineer so as to ensure the construction or installation of public or other improvements (e.g., Orchard Way, etc.) required in Item 2(B) above, and/or as specified by these Conditions and Restrictions.
- G. All new electric, telephone and cable TV service wires or cable shall be installed underground within the boundaries of this property.
- H. All future land divisions shall follow subdivision plat, and/or condominium plat, and/or certified survey map procedures. If required by the Common Council, a development agreement shall be completed between the owner and the City prior to approval of said land division document to ensure the construction/installation of public improvements required in these Conditions and Restrictions, Chapter 14 (as amended), and all other applicable Sections of the Municipal Code (as amended).
- I. Prior to the issuance of any permits for any portion of the development, the Applicant/landowner shall submit all City-approved Certified Survey Maps for recording.
- J. A Master Landscaping Plan for the overall development shall be submitted to the Plan Commission for approval prior to the review of any project within the Planned Unit Development. For each stage of development, detailed landscaping plans showing location, types and initial plant sizes of all evergreens, deciduous trees and shrubs, and other landscape features such as statuary, art forms, water fountains, retaining walls, etc., shall be submitted to the Plan Commission for approval prior to the issuance of a building permit. Landscaping, in accordance with the approved plan, shall be installed for each phase prior to the issuance of occupancy permits for that phase.

#### SITE & USE RESTRICTIONS, MAINTENANCE & OPERATION REQUIREMENTS

- A. There shall be a maximum of 33 single-family attached buildings, and a maximum of 66 single-family attached units. Each unit shall have an attached garage.
- B. Attached garages shall

m) Location(s) and details of sign(s)

fences/gates

Location(s) and details of proposed

1. Be subordinate to the principal building.

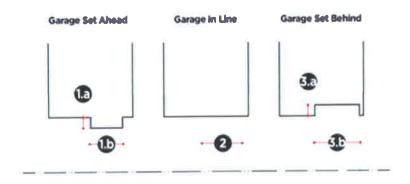
- 2. Not exceed fifty (50) percent of the livable area of the principal building.
- 3. Share a common wall and roof with the principal building.
- 4. Provide internal access to the principal building.
- 5. Not exceed the height of the principal building.
- 6. Not include doors that exceed eight (8) feet in height.
- 7. Meet the following standards (see graphic):

#### i. Garage Set Ahead.

- 1. The garage may be set ahead a maximum of five (5) feet from the front façade of the home, inclusive of porches, bay windows, or other minor projections.
- 2. If the garage is set ahead from the front façade of the home, as detailed in (1) above, it shall not exceed forty-five (45) percent of the façade's total width.
- ii. **Garage In Line**. If the garage is in line with the front façade of the home, exclusive of porches, bay windows, or other minor projections, it shall not exceed fifty (50) percent of the façade's total width.

#### iii. Garage Set Behind.

- 1. The garage may be set behind the front façade of the home, exclusive of porches, bay windows, or other minor projections, a minimum of one (1) foot.
- 2. If the garage is set behind the front façade of the home, as detailed in (1) above, it shall not exceed fifty-five (55) percent of the façade's total width.



Portruity Street

- C. Exterior building materials shall be traditional, time- and weather-tested materials and techniques.
  - 1. Exterior building materials utilized on the ground floor shall be limited to wood, masonry, stucco, fiber cement, or stone veneer systems. Stone veneer systems utilized on the ground floor shall have a minimum thickness of three (3) inches.

- 2. Exterior building materials utilized on upper floors may include all materials permitted on the ground floor as well as EIFS, stone veneer systems, or precast panels with inlaid or stamped brick texture. All materials utilized on upper floors shall have a minimum thickness of one (1) inch and shall be structurally integrated into the façade of the building.
- D. Deed restrictions (private) and condominium by-laws, while not enforceable through the City, (to the extent they do not violate Municipal Code or these conditions and restrictions) shall be reviewed and approved by the Plan Commission prior to the development of each phase.
- E. All solid waste and recycling collection units shall be screened and sited in conformance with Municipal Code requirements.
- F. Removal of snow from off-street parking areas, walks, public sidewalks, private roads and access drives shall be the responsibility of the landowner(s).

#### 4. PARKING AND ACCESS

- A. Each residential unit shall have, at a minimum, an attached two-car garage in accordance with Section 3 above. Parking for additional vehicles on the driveway shall not obstruct the sidewalk or roadway.
- B. Driveway widths shall not exceed 20 feet at the right-of-way.

#### 5. LIGHTING

- A. All plans for new outdoor lighting shall be reviewed and approved by the Plan Commission and Electrical Inspector in accordance with Sections 17.0316 and 17.0808 of the Municipal Code (as amended).
- B. Pole type, color, height, and placement in public rights-of-way shall be in accordance with all applicable requirements of the Municipal Code.
- C. Fixture type and color on light poles in public rights-of-way shall be in accordance with all applicable requirements of the Municipal Code.

#### IMPACT FEES

Single-family attached residential buildings constructed as part of this Planned Unit Development shall be subject to the collection of impact fees as required by Section 3.40 of the Municipal Code.

#### BUILDING AND PARKING SETBACKS

	Front and Public ROW Setback	Rear Setback	Side Setback	To Wetlands
Principal Structures	30 ft	25 ft	10 ft	15 ft / 5 ft undisturbed
Accessory Structure*	30 ft	10 ft	5 ft	15 ft / 5 ft undisturbed

Off-street Parking	5 ft	5 ft	5 ft	N/A

<sup>\*</sup>No accessory structures shall be permitted in the front yard nor shall any structures be permitted in required buffer yards.

#### 8. TIME OF COMPLIANCE

The operator of the Planned Unit Development shall commence work in accordance with these Conditions and Restrictions within twelve (12) months from the date of adoption of the ordinance authorizing this Planned Unit Development. This Planned Unit Development approval shall expire twelve (12) months after the date of adoption of the ordinance if a building permits have not been issued for this use. The applicant shall re-apply for Planned Unit Development approval prior to recommencing work or construction.

#### OTHER REGULATIONS

Compliance with all other applicable City, State, DNR and Federal regulations, laws, Code, ordinances, and orders, as amended, not heretofore stated or referenced, is mandatory.

#### 10. VIOLATIONS & PENALTIES

Any violations of the terms of this Planned Unit Development shall be subject to enforcement and the issuance of citations in accordance with Section 1.20 of the City of Oak Creek Code of Ordinances (as amended). If the owner, applicant or operator of the Planned Unit Development is convicted of two or more violations of these conditions and restrictions or any other municipal ordinances within any 12-month period the City shall have the right to revoke this Planned Unit Development, subject to the provisions of paragraph 10 herein. Nothing herein shall preclude the City from commencing an action in Milwaukee County Circuit Court to enforce the terms of this Planned Unit Development or to seek an injunction regarding any violation of this Planned Unit Development or any other City ordinances.

#### 11. REVOCATION

Should an applicant, their heirs, successors or assigns, fail to comply with the conditions and restrictions of the approval issued by the Common Council, the Planned Unit Development approval may be revoked. The process for revoking an approval shall generally follow the procedures for approving a Planned Unit Development as set forth in Section 17.1007 of the Municipal Code (as amended).

#### 12. ACKNOWLEDGEMENT

The approval and execution of these conditions and restrictions shall confirm acceptance of the terms and conditions hereof by the owner, and these conditions and restrictions shall run with the property unless revoked by the City, or terminated by mutual agreement of the City and the owner, and their subsidiaries, related entities, successors and assigns.

Owner / Authorized Representative Signature	Date	
(please print name)		

# EXHIBIT A: GENERAL DEVELOPMENT PLAN

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)





### EXHIBIT B: PLANNED UNIT DEVELOPMENT LOTS

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be approved by the Plan Commission.)



Page 7 of 12

# EXHIBIT C: APPROVED HOME MODELS

(For illustrative purposes only. Detailed plans in accordance with these conditions and restrictions and the City of Oak Creek Municipal Code must be submitted for and receive building permits.)





# EXHIBIT C: APPROVED HOME MODELS





## EXHIBIT C: APPROVED HOME MODELS

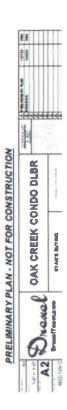


## EXHIBIT C: APPROVED HOME MODELS









## EXHIBIT C: APPROVED HOME MODELS





Meeting Date: April 19, 2022

Item No. 17

## **COMMON COUNCIL REPORT**

Item:	Sand Volleyball Court at Willow Heights Park
Recommendation:	That the Common Council approve the construction of a sand volleyball court at Willow Heights Park at a cost not to exceed \$28,000
Fiscal Impact:	Although unbudgeted, the project could be completed using \$28,000 of park impact fees
Critical Success Factor(s):	<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>□ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>□ Financial Stability</li> <li>☑ Quality Infrastructure, Amenities, and Services</li> <li>□ Not Applicable</li> </ul>

#### Background:

In November of 2020, Parks and Recreation Commission were presented with a proposal to install a 50' x 40' sand volleyball court at Willow Heights Park. The resident requesting the sand volleyball court to be placed in this location in light of her daughter and her friends recent success in the volleyball for Oak Creek High School. The resident stated that, without the court being placed here, she would have to drive her child to one of the existing courts. The resident felt that the recent winning season had spurred a growth in the sport in Oak Creek.

#### Staff Analysis

Wetlands consume much of the northwest and southeast portion of the park. The size of the wetlands and the number of existing amenities limit the location of the potential sand volleyball court to an area immediately adjacent to the existing basketball court and the walking path. A map indicating the location for the proposed sand volley ball has been included with the staff report.

This project would require the removal of six mature trees, 185 cubic yards of dirt, and the addition of approximately 300 tons of sand. City Engineer, Matthew Sullivan, expressed his concern about the potential damage to the edge of the path, sidewalk ramp and adjacent grass during the construction. The cost estimate provided does not include the cost to replace these items.

Staff analysis shows that the existing nine volleyball courts, seven of which are sand volleyball courts, are all currently underutilized. If the Council approves this request the Parks and Recreation Commission may wish to evaluate whether one or more of these underutilized facilities may be repurposed for other recreational activities.

Construction of the court is proposed to be done completely in-house using DPW staff and resources.

The Parks and Recreation Commission approved a motion to recommended the construction of a sand volleyball court at Willow Heights Park at their December 16, 2021 meeting.

Options/Alternatives: Continue to promote the use of existing volleyball courts in the community and reevaluate the need for an additional volleyball court as the sport gains community interest

Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Prepared:

Laurie Miller

Zoning Administrator

Fiscal Review:

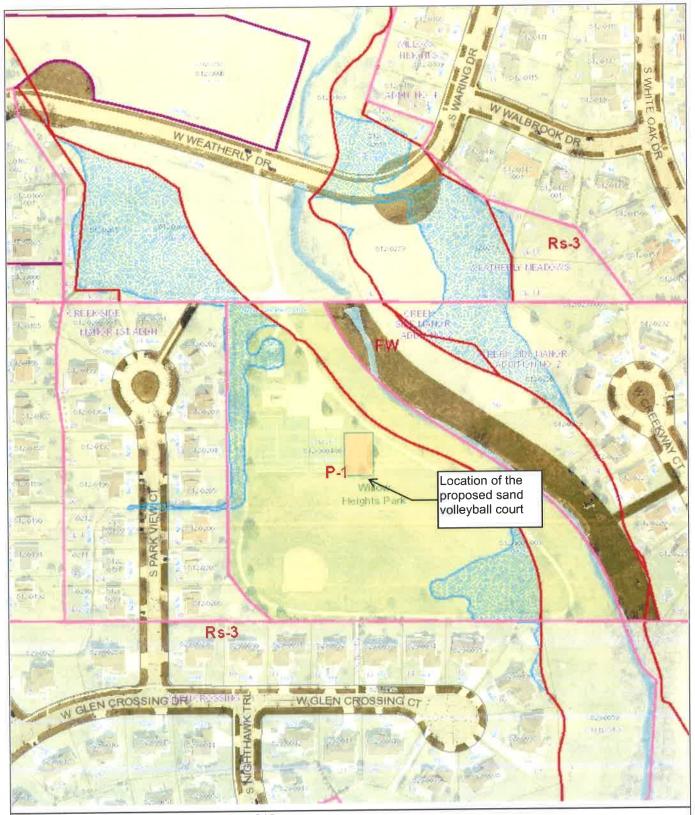
Mayneel Gagin, MPA

Assistant City Administrator/Comptroller

Doyg Seymour, AICP

Director of Community Development

Attachments: Map of Willow Heights and proposed location of sand volleyball court.



## City of Oak Creek GIS

Willow Heights Park

DISCLAIMER: The City of Oak Creek does not guarantee the accuracy of the information contained herein and is not responsible for any use or representation of this information or its derivatives.





SCALE: 1" = 14

145'

Print Date:

11/3/2020



Meeting Date: April 19, 2022

Item No. 18

### **COMMON COUNCIL REPORT**

Certified Survey Map - 8100 & 8146 S. 27th St. and 8100 S. Orchard Way - David Decker, Decker Properties, Inc.
That the Council adopts Resolution No. 12324-041922, a resolution approving a Certified Survey Map submitted by David Decker, Decker Properties, Inc., for the properties at 8100 & 8146 S. 27th St. and 8100 S. Orchard Way (2nd Aldermanic District).
The proposal is to combine and reconfigure the the properties for an approved and anticipated multifamily residential Planned Unit Development. Structures on the property at 8146 S. 27th St. will be removed to accommodate the development, which will yield positive fiscal impact in terms of assessed value, permit fees, and impact fees. This property is part of TID 7; however, no TID assistance has been requested.
<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>☑ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>□ Financial Stability</li> <li>□ Quality Infrastructure, Amenities, and Services</li> <li>□ Not Applicable</li> </ul>

**Background:** The Applicant is requesting approval of a Certified Survey Map (CSM) combining and reconfiguring the properties at 8100 & 8146 S. 27th St. and 8100 S. Orchard Way. Council may recall that this proposed CSM was reviewed and approved in March of 2021. Statute requires CSMs to be recorded with the County Register of Deeds within one (1) year of Common Council approval. Due to unforeseen circumstances, the CSM was not recorded within that timeframe.

The proposed CSM that was reviewed by the Plan Commission on March 9, 2021, and approved by the Common Council on March 16, 2021, is included with this report for reference. Wetland buffers were revised per the previous conditions of approval.

The Plan Commission reviewed this request during their April 12, 2022 meeting, and recommended approval subject to the following condition:

That all technical corrections, including, but not limited to spelling errors, minor coordinate geometry corrections, and corrections required for compliance with the Municipal Code and Wisconsin Statutes, are made prior to recording

Options/Alternatives: Council has the discretion to approve the Certified Survey Map with conditions, modify the conditions, or deny the request.

Prepared and Respectfully submitted:

Approved:

Andrew Wielers AADA

Andrew J. Vickers, MPA City Administrator

Fiscal Review:

Maxwell Cagie

Maxwell Gagin, MPA

Assistant City Administrator / Comptroller

Kari Papelbon, CFM, AICP

Senior Planner

Approved:

Douglas W. Seymour, AleP

Director of Community Development

Attachments:

Res. 12324-041922

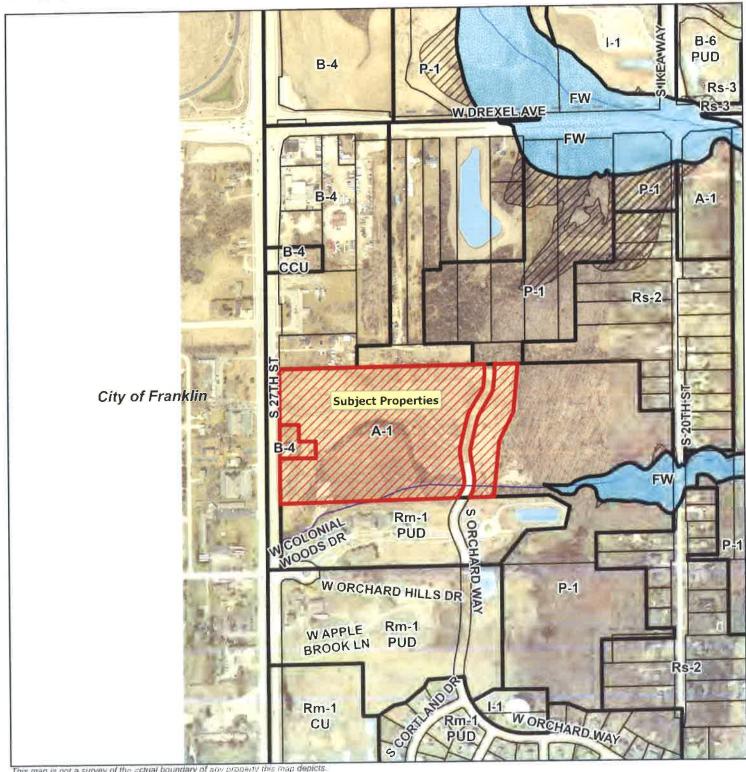
Location Map

Proposed CSM (8 pages)

## RESOLUTION NO. 12324-041922

BY:	
	G A CERTIFIED SURVEY MAP FOR CKER PROPERTIES, INC.
8100 & 8146 S. 27 <sup>th</sup> S	St. and 8100 S. Orchard Way
(2 <sup>nd</sup> Alde	ermanic District)
WHEREAS, DAVID DECKER, DECKER PF subdivider, has submitted a certified survey map in	ROPERTIES, INC., hereinafter referred to as the compliance with all statutory requirements; and
WHEREAS, the subdivider has complied w City of Oak Creek, and	vith all of the applicable ordinances and resolutions of the
WHEREAS, the Plan Commission has recusive subject to the following condition:	commended that this certified survey map be approved,
That all technical corrections, including, but corrections, and corrections required for cor are made prior to recording.	t not limited to spelling errors, minor coordinate geometry apliance with the Municipal Code and Wisconsin Statutes,
NOW, THEREFORE, BE IT RESOLVED t Wisconsin, is hereby approved by the Common Co	that this certified survey map, in the City of Oak Creek, uncil subject to the following condition:
That all technical corrections, including, but corrections, and corrections required for cor are made prior to recording.	t not limited to spelling errors, minor coordinate geometry mpliance with the Municipal Code and Wisconsin Statutes,
Introduced at a regular meeting of the Com April, 2022.	mon Council of the City of Oak Creek held this 19 <sup>th</sup> day of
Passed and adopted this 19th day of April, 2	2022.
	President, Common Council
Approved this 19th day of April, 2022.	
ATTEST:	Mayor
City Clerk	VOTE: Ayes Noes

# **LOCATION MAP** 8100 & 8146 S. 27th St. & 8100 S. Orchard Way



This map is not a survey of the actual boundary of any properly this map depicts.

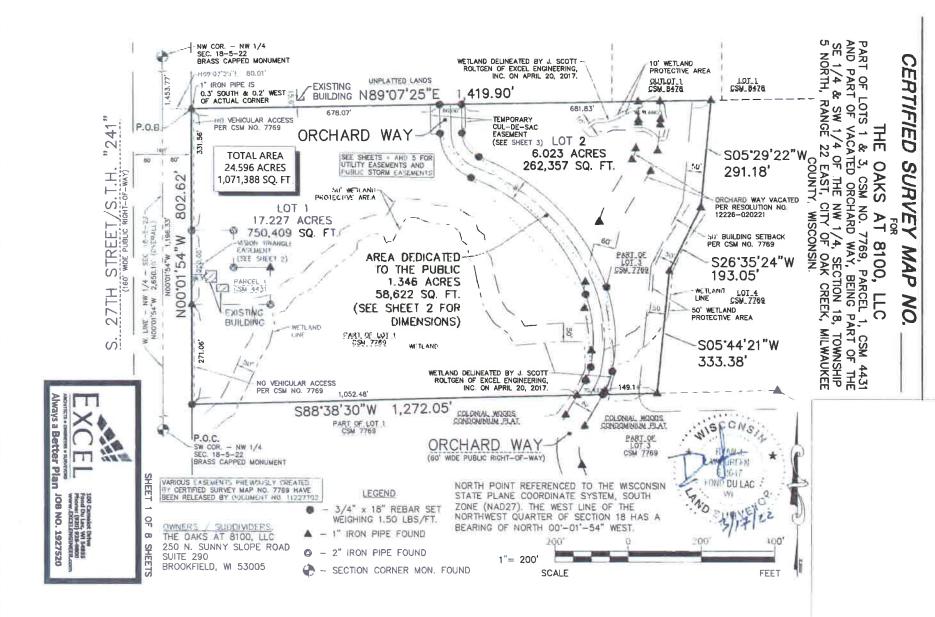


0 0.04 0.07 0.15 Miles





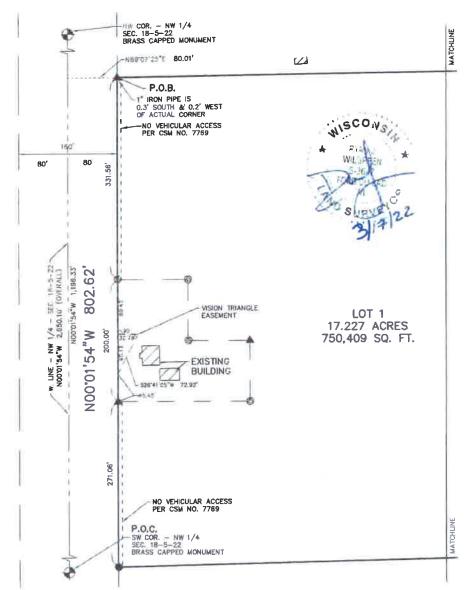




FOR

## THE OAKS AT 8100, LLC

PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



#### LEGEND

 - 3/4" x 18" REBAR SET WEIGHING 1.50 LBS/FT.

▲ - 1" IRON PIPE FOUND

NORTH POINT REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD27). THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 18 HAS A BEARING OF NORTH 00'-01'-54" WEST.



OWNERS / SUBDIVIDERS; THE OAKS AT 8100, LLC 250 N. SUNNY SLOPE ROAD SUITE 290 BROOKFIELD, WI 53005

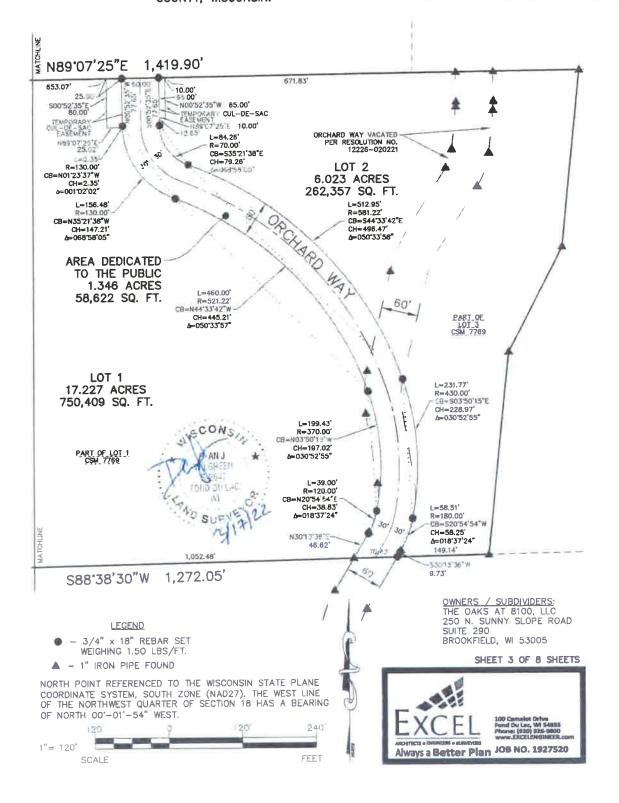
SHEET 2 OF 8 SHEETS



FOR

### THE OAKS AT 8100, LLC

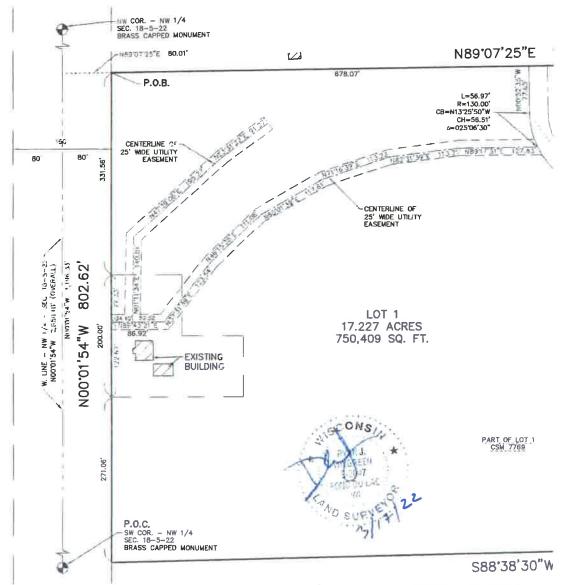
PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



FOR

#### THE OAKS AT 8100, LLC

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NORTH POINT REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD27). THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 18 HAS A BEARING OF NORTH 00'-01'-54" WEST.



OWNERS / SUBDIVIDERS: THE OAKS AT 8100, LLC 250 N. SUNNY SLOPE ROAD SUITE 290 BROOKFIELD, WI 53005

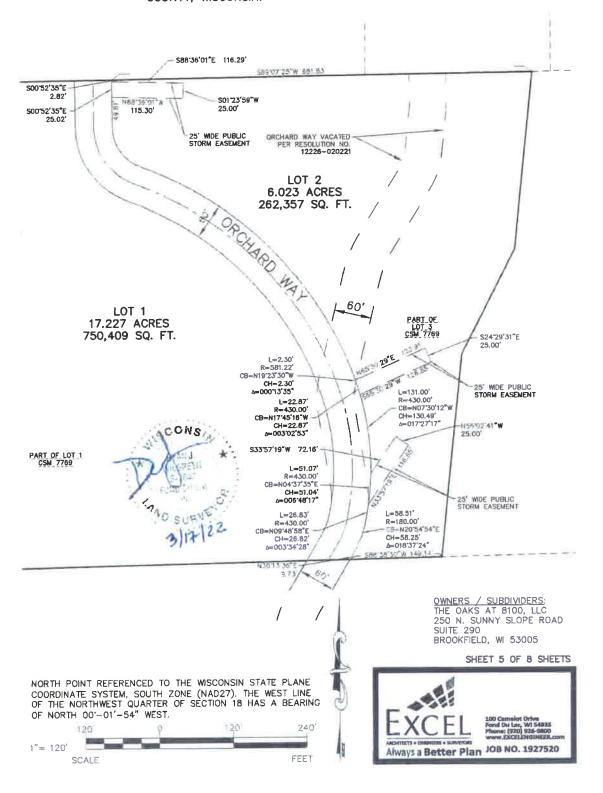
SHEET 4 OF 8 SHEETS



FOR

## THE OAKS AT 8100, LLC

PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.



#### CERTIFIED SURVEY MAP NO. \_\_\_\_\_

PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM NO. 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

#### **SURVEYOR'S CERTIFICATE**

I, Ryan Wilgreen, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped a parcel of land described below

That I have made such Certified Survey under the direction of The Oaks at 8100, LLC bounded and described as follows:

Part of Lots 1 & 3 of Certified Survey Map No. 7769 recorded in the office of the Register of Deeds for Milwaukee County on June 07, 2006 as Document No. 09248022, Parcel 1 of Certified Survey Map No. 4431 recorded in the office of the Register of Deeds for Milwaukee County on March 7, 1984, as Document No. 5698638 and part of vacated Orchard Way per Resolution No. 12226-020221, all being part of the Southeast 1/4 & Southwest 1/4 of the Northwest 1/4 of Section 18, Township 5 North, Range 22 East, City of Oak Creek, Milwaukee County, Wisconsin being more particularly described as follows:

Commencing at the Southwest corner of the Northwest 1/4 of said Section 18; thence North 00°-01′-54° West along the West line of said Northwest 1/4, a distance of 1,196.33 feet; thence North 89°-07′-25″ East, a distance of 80.01 feet to the point of beginning, said point also being the Northwest corner of Lot 1 of said Certified Survey Map No. 7769; thence continuing North 89°-07-25″ East along the North line of said Certified Survey Map No. 7769, a distance of 1,419.90 feet to the Northeast corner of said Lot 3, thence South 05°-29′-22″ West along an East line of said Lot 3, a distance of 291.18 feet; thence South 26°-35′-24″ West along an East line of said Lot 3, a distance of 193.05 feet; thence South 05°-44′-21″ West along an East line of said Lot 3, a distance of 193.05 feet; thence South 05°-44′-21″ West along an East line of said Lot 3, a distance of 193.05 feet; thence South 05°-44′-21″ Woods Condominium Plat recorded in the office of the Register of Deeds for Milwaukee County on October 30, 2007, as Document No. 9516206; thence South 88°-38′-30″ West along said North line, a distance of 1,272.05 feet to the Easterly right-of-way line of S. 27th Street; thence North 00°-01′-54″ West, a distance of 802.62 feet to the point of beginning and containing 24.596 acres (1,071,388 sq. ft.) of land more or less.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Subdivision Ordinance of the City of Oak Creek in surveying, dividing and mapping the same.

WILGREEN

5-2047

FOND EU LAC

Ryan Wilgreen F L.S. No. S-2647 ryan.w@excelergineer.com

Excel Engineering, Inc. Fond du Lac, Wisconsin 54935

Project Number: 1927520

PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM NO. 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

#### **OWNER'S CERTIFICATE**

The Oaks at 8100, LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said limited liability company caused the land described on this map to be surveyed, divided, mapped and dedicated as represented on this map.

The Oaks at 8100, LLC does further certify that this map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

1. City of Oak Creek

WITNESS the hand and seal of said owner this aland day of MARCIL , 2022.

The Oaks at 8100, LLC

Divid J. Dice Member (Title)

STATE OF WISCONSIN )
Wav Kesha county)ss

Personally came before me this 22nd day of \_\_\_\_\_\_\_\_ 2022, the above named

Tavid J. Dec ker to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin County, Way kesha

My Commission Expires: August 16, 2025

GLENN D MCDONALD Notary Public State of Wisconsin

CERTIFIED SURVEY MA	NP NO.
---------------------	--------

PART OF LOTS 1 & 3, CSM NO. 7769, PARCEL 1, CSM NO. 4431 AND PART OF VACATED ORCHARD WAY, BEING PART OF THE SE 1/4 & SW 1/4 OF THE NW 1/4, SECTION 18, TOWNSHIP 5 NORTH, RANGE 22 EAST, CITY OF OAK CREEK, MILWAUKEE COUNTY, WISCONSIN.

#### PLANNING COMMISSION CERTIFICATE OF APPROVAL

APPROVED by the Planning Commi 20	ssion of the City of Oak Creek on this day of
Daniel Bukiewicz, Chairman	(Date)
Kari Papelbon, Secretary	(Date)
COMMO	COUNCIL CERTIFICATE OF APPROVAL
APPROVED by the Common Counc this day of	l of the City of Oak Creek, per Plan Commission recommendation on 20, by Resolution No
Daniel Bukiewicz, Mayor	(Date)
Catherine A. Roeske, City Clerk	(Date)





Meeting Date: April 19, 2022

Item No. 19

## **COMMON COUNCIL REPORT**

Item:	License Committee Report
Recommendation:	That the Common Council grant the various license requests as listed on the 4/19/2022 License Committee Report.
Fiscal Impact:	License fees in the amount of \$3,427.39 were collected.
Critical Success Factor(s):	<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>□ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>□ Financial Stability</li> <li>□ Quality Infrastructure, Amenities, and Services</li> <li>☑ Not Applicable</li> </ul>

#### Background:

- Grant an Operator's license to (favorable background reports received):
  - \* Lia R. Hanson (Pick 'n Save)
  - \* Michelle M. Warwick (Community Center) \*
  - \* Chloe A. Lipovsek (Pick 'n Save)
  - \* Angelica C. Kremer (Piggly Wiggly)
  - \* Evan H. Kunst
  - \* Tiffany M. Schmidt (Aldi)
  - \* Alanna J. Sthokal (Pick 'n Save)
  - \* Marieliz L. Perez (Meijer)
  - \* Helaina G. Kleczka (BelAir Cantina)
  - \* Sarah J. Baerwald (Classic Lanes)
  - \* Nathmi Abed (Pick 'n Save)
  - \* Sharyn B. Honerlaw (Pick 'n Save)

- \* Kellie M. O'Brien (The Cellar)
- \* Stephanie C. Steinmetz (Speedway)
- \* Frances I. Herka (Pick 'n Save)
- \* Dylan J. Ristow (MOD Pizza)
- \* Maricela A. Macias (Aldi)
- \* Jacqueline A. Wagner (Gastraus Golf)
- \* Camille L. Ross (South Shore Cinema)
- \* Caitlin R. Brehm (Charcoal Grill)
- \* Gretchen L. Boyington (Gary's Beer & Liquor)
- \* Dawn M. Butler (Pick n' Save)
- \* Abigail K. Berg (Pick 'n Save)
- \* Aaron N. Imp (Pick 'n Save)
- 2. Grant a Change of Agent for the 2021-22 license issued to Speedway LLC dba Speedway #4462, 8667 S. Howell Ave., from John Flood to Heather Cottrell (favorable background reports received).
- 3. Grant a 2021-22 Reserve Class B Combination license to Pub 41 LLC dba Pub 41, 9510 S. 27<sup>th</sup> St., Suite 200, with release of license subject to receipt of occupancy permit, payment of statemandated issuance fee and final departmental approvals.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Prepared:

Christa J. Miller CMC/WCMC

Deputy City Clerk

Fiscal Review:

Majurell agin

Maxwell Gagin, MPA

Assistant City Administrator / Comptroller

Attachments: none



Meeting Date: April 19, 2022

Item No. 20

### **COMMON COUNCIL REPORT**

Item:	Vendor Summary Report
Recommendation:	That the Common Council approve the April 12, 2022 Vendor Summary Report in the total of \$432,997.04.
Fiscal Impact:	Total claims paid of \$432,997.04.
Critical Success Factor(s):	<ul> <li>□ Vibrant and Diverse Cultural Opportunities</li> <li>□ Thoughtful Development and Prosperous Economy</li> <li>□ Safe, Welcoming, and Engaged Community</li> <li>□ Inspired, Aligned, and Proactive City Leadership</li> <li>☑ Financial Stability</li> <li>□ Quality Infrastructure, Amenities, and Services</li> <li>□ Not Applicable</li> </ul>

#### Background: Of note are the following payments:

- 1. \$5,776.00 to Aurora Health Care (pg #2) for Fire Department physicals.
- 2. \$66,539.68 to Bestco UA (pg #2) for May retiree insurance.
- 3. \$26,955.00 to Digicorp, Inc. (pg #4) for wireless access point replacements, Project #22013.
- 4. \$28,155.05 to E. H. Wolf & Sons, Inc. (pg #4) for fuel inventory.
- 5. \$28,826.14 to Enterprise FM Trust (pg #4) for DPW vehicle lease monthly payment, Project #19024.
- 6. \$10,159.12 to Haskin & Karls (pg #5) for legal research relating to Lake Vista and legal services for June 2021 March 2022.
- 7. \$12,961.59 to Kansas City Life Insurance Co. (pgs #6-7) for May disability insurance.
- 8. \$7,263.33 to Milwaukee County Treasurer (pg #8) for March court fines.
- 9. \$7,256.80 to Reinders, Inc. (pg #10) for grounds and equipment maintenance.
- 10. \$6,911.66 to Securian Financial Group, Inc. (pg #11) for May employee life insurance.
- 11. \$7,578.85 to TAPCO (pg #12) for street light maintenance, Project #17024.
- 12. \$16,375.00 to Tyler Technologies, Inc. (pg #13) for consulting services.
- 13. \$78,962.34 to US Bank (pgs #17-26) for equipment and vehicle maintenance, travel and training, supplies, building maintenance, dues and publications, license fees, data lines, Verizon phone services, legal notices, and office supplies.
- 14. \$30,164.16 to WE Energies (pgs #1 & 13) for street lighting, electricity & natural gas.
- 15. \$20,340.36 to WI Court Fines & Surcharges (pg #13) for March court fines.

Options/Alternatives: None

Respectfully submitted:

Andrew J. Vickers, MPA

City Administrator

Prepared:

Kristina Strmsek

Assisstant Comptroller

Fiscal Review:

Maxwell Gagin, MPA

Maquell Cagi

Assistant City Administrator/Comptroller

Attachments: 4/12/2022 Invoice GL Distribution Report