



Common Council Chambers
8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

Daniel Bukiewicz - Mayor
Steven Kurkowski – 1st District
Greg Loreck – 2nd District
Richard Duchniak – 3rd District
Michael Toman – 4th District
Kenneth Gehl – 5th District
Chris Guzikowski – 6th District

SPECIAL COMMON COUNCIL MEETING AGENDA

APRIL 13, 2022
5:30 P.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order / Roll Call
2. Pledge of Allegiance

New Business

ENGINEERING

3. **Motion:** Consider a *motion* to award the Apple Creek Farms Subdivision Improvements unit price contract to the lowest responsive, responsible bidder, Payne & Dolan, Inc., at the estimated cost of \$572,275.93 (Project No. 22002) (2nd District).

COMMUNITY DEVELOPMENT

4. **Motion:** Consider a *motion* to award the contract for the Orchard Hills micro park improvements in the Apple Creek Farms Subdivision Improvements to Landscape Structures and Gerber Leisure Products, at the estimated cost of \$180,481 (Project No. 22002) (2nd District).

VENDOR SUMMARY

5. **Motion:** Consider a *motion* to approve the March 29, 2022 Vendor Summary Report in the amount of \$592,858.79 (by Committee of the Whole).

Adjournment.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Visit our website at www.oakcreekwi.org for the agenda and accompanying common council reports.
This meeting will be live streamed on the City of Oak Creek YouTube page via <http://ocwi.org/livestream>.

COMMON COUNCIL REPORT

- Item:** Award Apple Creek Farms Subdivision Improvements Contract
- Recommendation:** That the Common Council considers a motion to award the Apple Creek Farms Subdivision Improvements unit price contract to the lowest responsive, responsible bidder, Payne & Dolan, Inc., at the estimated cost of \$572,275.93. (Project No. 22002) (2nd Aldermanic District)
- Fiscal Impact:** The project will be funded by TIF 7 since Apple Creek Farms Subdivision falls within the TID 7 boundary. The project includes road work with an estimated cost of \$521,886.43 and some park improvements with an estimated cost of \$50,389.50.
- Critical Success Factor(s):**
- Vibrant and Diverse Cultural Opportunities
 - Thoughtful Development and Prosperous Economy
 - Safe, Welcoming, and Engaged Community
 - Inspired, Aligned, and Proactive City Leadership
 - Financial Stability
 - Quality Infrastructure, Amenities, and Services
 - Not Applicable

Background: The Common Council adopted Resolution No. 12275-111621, approving the Project Plan Amendment No. 1 for TIF 7 which included road and park improvements within the Apple Creek Farms Subdivision. The Engineering Department prepared plans and specifications for the project, the work was advertised, and the following four bids were received:

Contractor	Bid
Payne & Dolan Inc.	\$572,275.93
Stark Pavement Corp.	\$579,736.60
Wolf Paving	\$591,637.00
Asphalt Contractors	\$601,703.00

The bids were very competitive and came in under the estimate, due mainly to lower than expected asphalt unit prices and milling unit prices.

This is a unit price contract, so bids have been evaluated based on estimated quantities. City payments to the contractor will reflect actual installed and measured quantities.

The bids reflect costs to resurface the roads within the Apple Creek Farms Subdivision and enhance the medians along Honadel Boulevard. The medians will include a ribbon of stamped concrete, and as a cost savings measure, the Department of Public Works will be installing low maintenance landscaping within the medians. The bids also reflect costs for a portion of the park improvements (infrastructure improvements in preparation for the playground equipment), located on the north side of W. Orchard Way.

Options/Alternatives: To reject the bids and not repair road infrastructure or construct a portion of the park improvements in 2022, or to direct Engineering Department to rebid the project later in 2022 and not fund the project by the TIF.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Ashley Kiepczynski, PE
Assistant City Engineer

Fiscal Review:



Maxwell Gagin, MPA
Assistant City Administrator/Comptroller

Approved:



Matthew J. Sullivan, PE
City Engineer

Attachments:

COMMON COUNCIL REPORT

Item:	Award Orchard Hills Micropark (Apple Creek Subdivision) playground and shelter contract
Recommendation:	That the Common Council considers a motion to award the contract for the Orchard Hills micro park improvements in the Apple Creek Farms Subdivision Improvements to Landscape Structures and Gerber Leisure Products, at the estimated cost of \$180,481. (Project No. 22002) (2nd Aldermanic District)
Fiscal Impact:	The project will be funded by TIF 7 since Apple Creek Farms Subdivision falls within the TID 7 boundary. The project includes road work being considered as a separate agenda item.
Critical Success Factor(s):	<input type="checkbox"/> Vibrant and Diverse Cultural Opportunities <input type="checkbox"/> Thoughtful Development and Prosperous Economy <input type="checkbox"/> Safe, Welcoming, and Engaged Community <input type="checkbox"/> Inspired, Aligned, and Proactive City Leadership <input checked="" type="checkbox"/> Financial Stability <input checked="" type="checkbox"/> Quality Infrastructure, Amenities, and Services <input type="checkbox"/> Not Applicable

Background: The Orchard Hills Micro Park is located along W. Orchard Way, adjacent to the water tower situated between the new Seasons at Orchard Hills Apartment Community and the Apple Creek Farms Neighborhood. TID funds were allocated to create the Orchard Hills Micro Park in 2021. Staff hosted a public meeting on January 5, 2022 to allow residents an opportunity to share thoughts on different amenities for the park.

Residents requested:

- Playground with a zip line and equipment to spin on.
- At least one ADA accessible playground feature
- Small shelter
- Workout equipment
- Benches
- Extension of the walking path between the existing terminus and the sidewalk ending at the Orchard Hills property line.

Staff shared these ideas with our consultant at Gerber Leisure. Gerber Leisure uses materials from Landscape Structures. Landscape Structures has been awarded several national purchasing contracts. These contracts are competitively bid, government to government procurement sources. Through these contracts, Landscape Structures offers the best pricing on all their products while satisfying the bid law requirements. The pricing breaks down as follows:

HGAC Buy - Landscape Structures proposal	\$ 78,410
Gerber Leisure Systems ICON Gable Shelter	\$ 11,396
Gerber Leisure Systems installation and rubber surfacing	\$ 90,675
Total	\$ 180,481

The Parks & Recreation Commission reviewed these plans (draft minutes attached) at their meeting of February 10, 2022.

This construction of this project is being coordinated with the grading and site preparation included in the Apple Creek Farms Subdivision Improvements contract.

Options/Alternatives: To not approve the contract and not proceed with park improvements at this location. However, the source of funding is TID 7 and its expenditure period expires April 16, 2022. A Council delay for awarding the contract would result in the City needing to identify another, less ideal funding source.

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Fiscal Review:



Maxwell Gagin, MPA
Assistant City Administrator/Comptroller

Approved:



Doug Seymour, AICP
Director of Community Development

Attachments:

Orchard Hills micro park site plan

Gerber Leisure Systems/Landscape Structures proposal for equipment/installation

Gerber Leisure Systems proposal for shelter

Parks and Recreation (draft) minutes – February 10, 2022



SLR
landscape
structures



This equipment complies with the 2010 ADA Standards for Accessible Design and is intended to be used with the use of a ramp to meet the requirements of 2010 ADA Standards for Accessible Design.

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE AIA ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED AS INDICATED, OR WITHIN THE FUTURE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US PRIOR TO CONSTRUCTION. DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, EXISTING UTILITIES, SOIL CONDITIONS AND OBSTACLES, SOLUTIONS SHOULD BE OBTAINED, EVALUATED & INCORPORATED INTO THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT AND SITE OBSTACLES PRIOR TO INSTALLING SLIDES. SLIDES MUST FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT MEETS A CRITICAL HEIGHT VALUE TO MEET THE MINIMUM FALL HEIGHT FOR THE EQUIPMENT. PER ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REQUIREMENT: THE SURFACE MUST BE WELL DRAINAGE. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED ON SLOPES 1/8" TO 1/4" PER FOOT TO A DRAIN SLOPE OR A TYPICAL GRADE.

DESIGNED BY:
KLP

CONTRACT: 3/1/22
LANDSCAPE STRUCTURES, INC.
817 101 1011 1011 1011 1011
ROUND LAKE, MINNESOTA 55329
PH: 505-525-0000 FAX: 763-575-5726

2/22/22	1181793-00-00	T/W
2/8/22	1181793-00-01	T/W
DATE	PREVIOUS DRAWING #	REVISION

5-12 YEARS

TOTAL ELEVATED PLAY COMPONENTS	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	0	REQUIRED	0
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	6
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED	6

2-5 YEARS

TOTAL ELEVATED PLAY COMPONENTS	9	REQUIRED	9
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	9
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	3	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	3	REQUIRED	3

SURFACING:

TOTAL PIP = 3,910 SQ FT
10' = 1,260 SQ FT
8' = 1,315 SQ FT
4' = 1,335 SQ FT
CONCRETE BORDER = 242 LN FT



Apple Creek
Park
Oak Creek, WI

Gerber Leisure
Products, Inc.
Kyla Reamon

SYSTEM TYPE:
PlayBooster/Smart Play

DRAWING #:
22030101-01





ALL PURCHASE ORDERS, CONTRACTS, AND CHECKS TO BE MADE OUT TO:
LANDSCAPE STRUCTURES, INC.
 601 7TH STREET SOUTH
 DELANO, MN 55328 U.S.A.
 763-972-3391 800-328-0035
 Fax: 763-972-3185



HGAC Contract #PR11-14

Customer Information

CONTACT: City of Oak Creek - Jeff Wendt
PHONE: 414-570-5697
FAX: _____
 email: jwendt@oakcreekwi.gov
SHIP TO: Dresen Dekcs and Patios (tentative)
Maintenance: City of Oak Creek - Jeff Wendt
Kit/Info ? 800 West Puetz
Oak Creek, Wisconsin 53154
BILL TO: _____

DATE: 3/2/2022
Destination - Dane, Wisconsin
F.O.B. _____
FREIGHT
 Net 30 days upon credit approv., deposit may be required
 TERMS (Subject To Credit Approval By LSI)
6-8 Weeks tentatively

SHIPPING TIME

Pricing Good for 60 days from Date of Proposal

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT WT	UNIT PRICE	WEIGHT	EXTENDED AMT
Project Name						
1		Revised Option for Orchard Hills Micro Park Landscape Structures Playground Structure for the City of Oak Creek with HGAC Contract List Pricing	1	85,228.00	4,676	\$ 85,228.00
1		HGAC Discount	1	(6,818.00)		\$ (6,818.00)
Standard Terms and Conditions for Installation Apply						
					<i>Total Weight</i>	4,676
					SUBTOTAL MATERIAL	\$ 78,410.00
INSTALLATION						N/A
FREIGHT						N/A
SALES TAX						Not Included
					TOTAL	\$ 78,410.00

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY LANDSCAPE STRUCTURES, INC. CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

ACCEPTED BY CUSTOMER _____	DATE _____
PRINT NAME _____	
PROPOSED BY LSI REPRESENTATIVE _____	DATE _____
PRINT NAME _____	



PO Box 42
Mount Horeb, WI 53572

Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

DATE:	3/25/22
QUOTE Name:	Updated Option with HGAC pricing
Valid Until:	4/14

Customer
City of Oak Creek Attn: Install and Surfacing 800 West Puetz Street Oak Creek, Wisconsin 53154

DESCRIPTION	QTY	PRICE	AMOUNT
Freight for equipment to installer	1	900	900.00
Professional installation of above listed equipment *includes digging footing holes, assembly of equipment, concrete for footings *does not include excavation, site prep/leveling, surfacing, installation of surfacing	1	25225	25,225.00
Poured-in-Place Rubber Surfacing, delivered & installed - 3,910.00 sq. ft *includes fall protecting rubber, 50/50 color/black top coat, 7-year warranty, installed	1	64550	64,550.00
<i>To be completed by City of Oak Creek or general contractor</i> Marking of private lines Site preparation, leveling and excavation for proposed playspace Concrete sidewalks/pathways and pads Draintile (if needed) - currently not included due to the natural slope of the playspace Permits (if needed) Aggregate sub-base delivered and installed - See base options from Surface America Concrete Border Gerber Leisure Products can complete the work above if needed for an additional fee			
<i>The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided</i>			

TERMS AND CONDITIONS

1. Purchase order for equipment or full payment required to place the order
 2. Customer will be billed for equipment upon receipt of signed quote
 3. Additional services will be billed upon completion of the project
 4. Payment will be due within 30 days of invoice date
 5. Please mail or email signed price quote to the address above
- Customer Acceptance (sign below):

x _____
Print Name:

Subtotal	\$90,675.00
Taxable	\$0.00
Tax rate	0.000%
Tax due	\$0.00
Other	\$0.00
TOTAL Due	\$90,675.00

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!



LS
landscape
structures

Oak Creek

Orchard Hills • 03.25.2022

© 2022 Landscape Structures



Gerber Leisure Products, INC.

PO Box 42
Mount Horeb, WI 53572

Phone: 800-236-7758

Prepared by: Kyla Reamon / kyla@gerberleisure.com

QUOTE

DATE:

3/30

QUOTE Name:

HGAC Icon
Shelter

Valid Until:

30 days

Customer

City of Oak Creek • Community Development
8040 South 6th Street • Oak Creek, WI 53154
Direct: 414-766-7026
Email: Lmiller@oakcreekwi.gov

DESCRIPTION	QTY	PRICE	AMOUNT
			0.00
ICON Rectangle Gable Shelter - RG10X10-10M-P4 - HGAC CONTRACT Per HGAC Quote from ICON No.: PR11-20	1	11396	11,396.00
			0.00
			0.00
			0.00
			0.00
<i>*Shelter to be ordered directly through ICON and directly billed and installed by City of Oak Creek representatives</i>			0.00
			0.00
			0.00

TERMS AND CONDITIONS

- ~~A 50% deposit is required to place the order~~
 - Customer will be billed for equipment upon receipt of signed quote
 - Additional services will be billed upon completion of the project
 - Payment will be due within 30 days of invoice date
 - Please mail or email signed price quote to the address above
- Customer Acceptance (sign below):

x _____

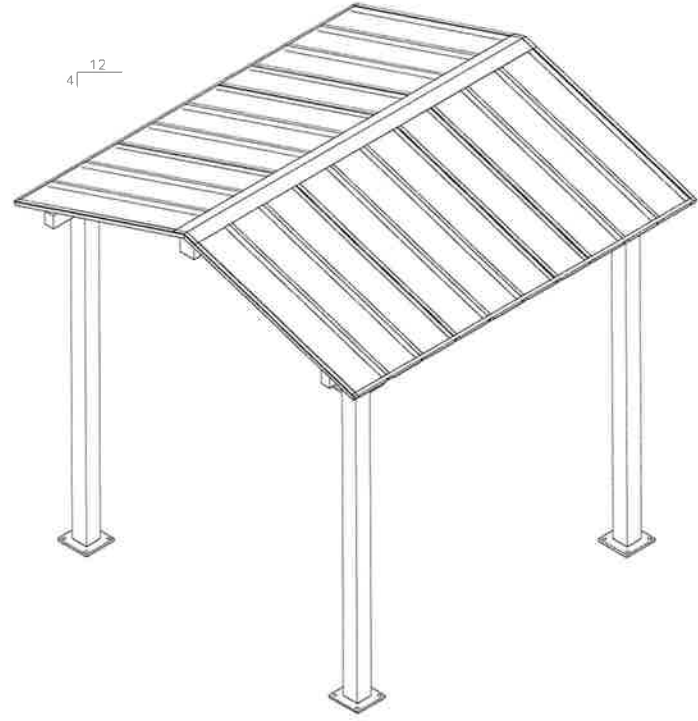
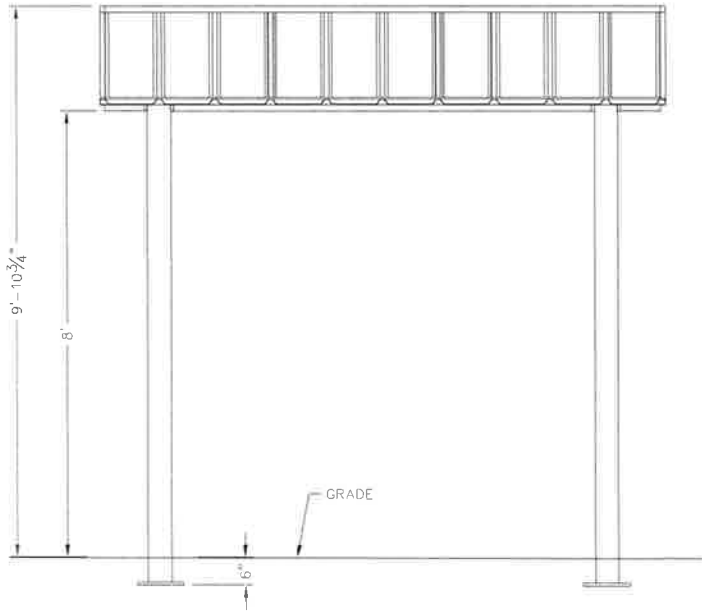
Print Name:

Subtotal	\$11,396.00
Taxable	\$0.00
Tax rate	0.000%
Tax due	\$0.00
Other	\$0.00
TOTAL Due	\$11,396.00

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

Thank You For Your Business!

PRELIMINARY: NOT FOR
CONSTRUCTION



ICON
Shelter Systems Inc.
DISTINCTIVE STEEL SHELTERS
WWW.ICONSHelters.COM
COPYRIGHT 2004, ICON SHELTER
SYSTEMS, INC.
1455 LINCOLN AVE
HOLLAND MI, 49423
616.396.0919
800.74R.0985
616.396.0944 FX

Elevation

DRAWN BY:	BDB
DATE:	7/16/2009
JOB NO.:	
STANDARD:	
REVISION:	
BUILDING TYPE:	RG10X10M-P4
PROJECT NAME:	65-120-150

SHEET
1.0

DWG: \\icon01\Company\Engineering\Standards\Shelters\RG10X10M-P4-65-120-150\Drawings\Preliminary\RG10x10M-P4-65-120-150-1292R.DWG

**(DRAFT) EXCEPTED MINUTES OF THE REGULAR MEETING
CITY OF OAK CREEK PARKS & RECREATION COMMISSION
FEBRUARY 10, 2021**

Proposal for Consideration – Orchard Hills Micro Park Project Site Review (2nd Aldermanic District)

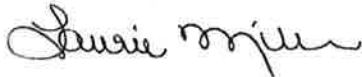
Zoning Administrator Miller provided an overview of the preliminary design and layout (see staff report for details).

Commissioner asked about what kind of platform will be made from. It will be rubber and that is the major cost of the design.

Commissioner asked to have swings. It was said that swings and zip lines are too big and that area is really small to have both of those things. Conversations about the adult workout areas and the green space. Discussions on pairing down the play structure and limiting number of slides.

This item was informational only and a vote was not required.

Prepared By:



Laurie Miller
Zoning Administrator

Respectfully Submitted,

Anne Beyer
OCPRF Secretary

COMMON COUNCIL REPORT

Item: Vendor Summary Report

Recommendation: That the Common Council approve the March 29, 2022 Vendor Summary Report in the total of \$592,858.79.

Fiscal Impact: Total claims paid of \$592,858.79.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Of note are the following payments:

1. \$9,319.00 to Arlington Computer Products (pg #2) for barracuda message archiver emergency upgrade, Project #21023.
2. \$12,280.00 to Aurora Health Care (pg #4) for Fire Department physicals.
3. \$66,225.90 to Bestco UA (pg #4) for April retiree insurance.
4. \$75,383.31 to Compass Minerals Company (pgs #5-6) for salt inventory.
5. \$8,697.59 to Cudahy Health Department (pg #6) for vaccine gift cards & outreach.
6. \$23,692.00 to DTS Mixed Use LLC (pg #7) for annual lease of Drexel Town Square bathroom.
7. \$30,629.37 to E. H. Wolf & Sons, Inc. (pg #7) for fuel inventory.
8. \$8,576.25 to Eco Resource Consulting, Inc. (pg #7) for Lake Vista PEC mitigation.
9. \$100,978.42 to GFL Environmental (pg #9) for March trash and recycling.
10. \$5,380.62 to Life-Assist, Inc. (pg #13) for medical supplies.
11. \$55,663.48 to Miller-Bradford & Risberg, Inc. (pg #14) for BOMAG BW120AD-5 Roller, Project #22025.
12. \$15,739.62 to Motorola Solutions, Inc. (pg #14) for radio equipment, Projects #21006 & #22011.
13. \$12,096.00 to Plunkett Raysich Architects, LLP (pg #16) for professional services relating to Abendschein Park Beer Garden, Project #22008.
14. \$6,176.95 to Ray O'Herron Co., Inc. (pg #15) for ammunition and siren.
15. \$6,000.00 to Trane (pg #19) for Police HVAC control replacement, Project #21001.

16. \$11,248.08 to Treetop Products Inc. (pg #19) for picnic tables, Project #22027.

17. \$42,539.92 to WE Energies (pgs #1, 20, & 21) for street lighting, electricity & natural gas.

Options/Alternatives: None

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:



Kristina Strmsek
Assistant Comptroller

Fiscal Review:



Maxwell Gagin, MPA
Assistant City Administrator/Comptroller

Attachments: 3/29/2022 Invoice GL Distribution Report