

**Personnel and Finance Committee Meeting Minutes
January 26, 2022**

Item 1: Call Meeting to Order

The meeting was called to order at 12:00 P.M. by Ald. Toman

Item 2: Roll Call

Committee Members Present: Ald. Toman, Ald. Duchniak, and Ald. Gehl

Also Present: Assistant City Administrator/Comptroller Max Gagin, Human Resources Manager Judy Rogers, Fire Chief Mike Kressuk, Police Chief Dave Stecker, Public Health Officer Darcy DuBois, Union Representative Police Officer Zachary Case, and Graduate Management Assistant Carly Persson

Item 3: Approval of Minutes from 12/08/2021

Ald. Gehl made a motion to approve the minutes of December 8, 2021, seconded by Ald. Duchniak. All aye, motion carried.

Item 4: Discuss and approve Case Manager position for Health Department

Public Health Officer DuBois discussed why there is the need for the Case Manager position. At time when PD or FD are called to a scene there is a need for follow-up care that a Case Manager could provide. The PD and FD only have time to do a bandage referral for services at best and at worst are at a lost as to what or whom to refer the person. Having someone on City staff that they can contact to provide follow-up services would be a tremendous help. The Case Manager would not provide the services themselves, rather they would know who within the County system to refer the person to such as the department of Aging or Food Share information.

Ald. Duchniak asked about the funding for this position. ACA Gagin discussed how the position would be funded by the City's American Rescue Plan (ARPA) allocation at first, with the goal of identifying appropriate Health Department grants in the future. The City will receive about \$3.8 million in ARPA dollars that must be spent by the end of 2024.

Ald. Toman expressed concerns about this being a full-time position instead of part-time. Both of the Chiefs believe there will be enough referrals for a full-time position. Also, the funding as ACA Gagin discussed would allow for the position to be reviewed once the grant funding was completed in 2024. If the position was needed then a budget assumption would need to be made. Once it is considered as a new City FTE it would need to go to full Common Council for approval.

Ald. Gehl approved of the position and mention that he had asked in the past about something needed similar to this position. He asked about where the position would be housed. Public Health Officer DuBois stated that the positions is accountable to both Chiefs, but the Department overall responsibility for the position.

Ald. Duchniak made the motion to approve the Case Manager position as a grant fund position through 2024, effective January 26, 2022; seconded by Ald. Gehl. All aye; motion carries.

Item 5. Consider a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g):

- a. **To hear Police Officer's Association's Grievance 21-01 filed November 29, 2021.**

Ald. Toman makes a motion to convene into closed session pursuant to Wis. Stats. Section 19.85(1)(c), (e) and (g) at 12:22 PM; seconded by Ald. Duchniak. All aye; the motion carries.

Item 6: Consider a motion to reconvene into open session.

Ald. Toman makes a motion to reconvene into open session at 12:43 PM; seconded by Ald. Duchniak. All aye; the motion carries.

Item 7: Consider a motion to take action on any closed session item, if necessary.

Ald. Toman makes a motion to deny Grievance 21-01, and directed staff to work with legal to create an MOU to clarify the Call-in Pay section in Article 9 Wages; no adjustment to the Police Officer's wages is authorized at this time; seconded by Ald. Duchniak. All aye; motion carries.

Item 8: Adjournment

Ald. Gehl makes a motion to adjourn at 12:46 PM; seconded by Ald. Duchniak. All aye, the motion carries.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, fax at 766-7976, or write to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.