



8040 S. 6<sup>TH</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000  
Lake Vista Conference Room  
Kyle Kolhouse – Chair  
Courtney Kolhouse– Secretary

## CELEBRATIONS COMMISSION MINUTES

THURSDAY, MARCH 3, 2022

6:00 P.M.

### The City's Vision

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

1. **Roll Call:** Present: Chairperson K. Kolhouse, R. Atwood, C. Bautch, C. Kolhouse, K. Maggard, R. Maggard, T. Rufer. Absent: C. Fransisco, J. Kroening
2. **Review and take action on Treasurer's report.**
  - a. Commissioner R. Maggard, moved to approve the Treasurer's report of 3/03/2022. K. Maggard moved to hold the action on the treasurer's report due to the outstanding balances pending reconciliation from the city, seconded by Commissioner T. Rufer. On roll call, all voted aye, vote was unanimous, motion carried.
3. **Approval of February 3rd, 2022 minutes.**
  - a. Commissioner R. Maggard, moved to approve the minutes of 02/03/2022, seconded by Commissioner C. Bautch. On roll call, all voted aye.
4. **Election of Secretary.**
  - a. The floor was opened for nominations for secretary. C. Kolhouse, current secretary, nominates K. Maggard for the position. R. Maggard seconds. No other nominations were presented. R. Maggard moved to close nominations, C. Bautch seconded. All in favor of K. Maggard as the new secretary, all voted aye.
5. **Easter discussion.**
  - a. C. Fransisco is the liaison between 1128 church and the Celebration Committee. 1128 will be donating \$1,000 to sponsor the Egg Hunt. 1128 purchased eggs and candy for the event.
  - b. Table will be needed for the event.
  - c. Abby Champagne, a realtor from Remax and a resident from the Oak Creek community, contacted Commissioner Chairperson K. Kolhouse regarding the Easter event. She wants to be involved with the event. The committee suggested she run the golden egg table.
  - d. The Ridge originally reached out about sponsoring the event, however, they never got back to Chairperson K. Kolhouse.
  - e. Commissioner K. Maggard is waiting to hear from Leslie from the city regarding the banner to put up on Facebook. The current one is from 2020.
  - f. Commissioner C. Kolhouse will reach out to Ebenezer childcare center for volunteer face painting.
  - g. Commissioner R. Maggard will take care of the signs and caution tape for section off areas.
  - h. The actor for the Easter bunny needs to be confirmed.
  - i. The Easter event will be held April 9<sup>th</sup>

6. **Social Media event discussion.**

- a. A Valentines announcement was made on Facebook.
- b. Committee agrees that we will do no more than one post a month regarding holidays that are not “official” committee events.

7. **July celebration discussion.**

- a. Commission R. Atwell gave Chairperson K. Kolhouse a card from Jax’s Wheel Food. She would be willing to serve food from her Food Truck for the event if needed.
- b. Scott Koening is willing to answer any questions regarding last year’s event.
- c. Chairperson K. Kolhouse will review the application to make sure it’s current.
- d. A google form will be considered for parade applicants.
- e. Flags need to be purchased for the event.
- f. The Lions Club will hand out flags at the event.
- g. A wash station and a port-o-potty will be needed at the American Legion for the shuttle service.
- h. Calendonia Zoological Society has camels that could be used in the parade.
- i. Commissioner K. Maggard suggest the animal shelter walk the dogs.
- j. Commissioner K. Maggard suggested the need for more floats in the parade.
- k. Commissioner C. Kolhouse stated that the commission previously talked about having a float competition with citizens voting on their phones or having a panel of judges.
- l. Chairperson K. Kolhouse has the 2018 binder of the parade.

**Next Meeting:** March 31st, 2022 at 6:00 p.m.

8. **Adjournment:** Motion by Commissioner C. Kolhouse to adjourn meeting at 7:07 p.m. and seconded by Commissioner C. Bautch, motion carried.