



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert- Alternate
Michael Toman

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

February 8, 2022
9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.

Board member Dale Richards called the meeting to order at 9:00 a.m.

2. Roll Call.

All Board members were present with the exception of Alderman Guzikowski.

Also Present: City Administrator Andrew Vickers, Police Lieutenant Andy Sagan, City Engineer Matt Sullivan, Utility General Manager Mike Sullivan, Interim Director of Public Works Matt Trebatoski, Community Development Director Doug Seymour, and Graduate Management Assistant Carly Persson.

3. Approval of Minutes - 1/11/2022.

Alderman Gehl made a motion to approve the minutes of January 11, 2022. Alderman Toman seconded. On roll call: all voted aye. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

Administrator Vickers introduced Carly Persson, Graduate Management Assistant, who will be with the City for at least the next couple of years. Vickers mentioned employee recognition of service milestones – a phone call and/or email to those hitting milestones: Andrew Volbrecht at 25 years, Sue Winnen at 20 years, Greg Price at 15 years, and Darren Allard at 15 years.

Common Council authorized City staff to close on two strategic pieces of property – the former Peter Cooper property on the lakefront and Oakview Business Park Lot 1. Council approved an option agreement for the farmstead, about 25.5 acres, south of Lot 1. The former Peter Coper and Lot 1 properties are set to close on February 18.

Staff is working on the utility easement for Lakeshore Commons, and re-visioning the Creekside Crossing project south of Ikea. Northwestern Mutual has engaged a consultant for re-visioning work for the approximate 20 acres remaining in Creekside Crossing.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of four (4) Panasonic Arbitrator In-car Video cameras in the amount of \$19,176.00.

Lieutenant Sagan explained the City is currently on year two of a three-year plan in replacing in-car video cameras. While they are fully operational, the Police Department is requesting funds for additional CIP items for 2022. The request has changed a bit due to Panasonic's increase in price, up \$820 from what was budgeted. The camera in the squads are over 10 years old – are of small storage, poor video quality, and the new ones are more clear, easier to use, and easier to clean.

Fred Siepert made a motion to purchase up to four Panasonic Arbitrator In-car Video cameras. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

6. **Motion:** Consider a *motion* to approve the construction of a sand volleyball court at Willow Heights Park in the amount of \$28,000.00.

Doug Seymour reported in November, the Community Development Department received a proposal for a volleyball court in Willow Heights Park, and the potential to fund the improvement with park impact fees. Staff acknowledged there was not a determined need as other similar courts are underutilized elsewhere in the City. Vickers explained this proposal was unique to come through at this time as it was not budgeted or brought before the Board during the budget cycle. Staff will work to get this back on track for the normal course of budgeting.

Board members had questions regarding impact fees and whether there are existing volleyball courts in the City; whether this was a want or a need. ACA Gagin would need to assist with the impact fees piece, and there may be an opportunity to replace an existing volleyball court elsewhere if this one is constructed. Board members tabled the item for further information as Alderman Guzikowski is a member of the Parks & Recreation Commission, but was not present at this Board meeting to provide background information and rationale.

Alderman Gehl made a motion to hold the Sand Volleyball Court at Willow Heights Park until March 8, 2022. Alderman Toman seconded. On roll call: all voted aye. Motion carried.

PUBLIC WORKS & UTILITIES

7. **Motion:** Consider a *motion* to enter into a contract with Cedar Corporation for the design and soil borings for the 5th Avenue and American Avenue sanitary sewer relay in the amount not to exceed \$44,900.00.

The Utility is working in the area of the railroad underpass and would like to replace the water main. The master plan shows the potential weak spots and need to be replaced. Five requests for proposal (RFPs) were sent out. Cedar Corp is the one that will be doing this work. Since it needs to be replaced, now is the time to enlarge. Staff and Board members discussed the challenges of working with the railroad company to get this work, and other specific improvements to the overpass owned by the railroad, completed.

Matt Sullivan noted the letter was sent out about a month ago through the UP-Rail System and Crate Rail and Harbors. The first step was initial contact, and a secondary push to other contacts with the State is next. The design phase would start immediately, but the railroad permitting could take up to a year before construction begins.

Alderman Gehl made a motion to enter into a contract with Cedar Corporation for the design and soil borings for the 5th Avenue and American Avenue sanitary sewer relay in the amount not to exceed \$44,900.00. Richards seconded. On roll call: All voted aye. Motion carried.

8. **Motion:** Consider a *motion* to amend the 2022 capital improvement budget and authorize the Utility Engineer to amend the existing professional services agreements with Jacobs in the amount not to exceed \$200,000.00.

Mike Sullivan reported the amendment required a PFC proposal in which Jacobs became the obvious choice due to price point, knowledge, and innovative techniques such as biologically active filters to tackle water taste and odor issues. This work requires a capital budget amendment.

Board members discussed plant operations and the usage cycle with and without this addition. Sullivan noted the plant can be operational without it and the cost is a \$500-750K ballpark, but the filter system could cost significantly less.

Board Member Siepert moved to amend the existing professional services agreements with Jacobs in the amount not to exceed \$200,000. Cigale seconded. On roll call: All voted aye. Motion carried.

9. **Motion:** Consider a *motion* to approve the final payment for the Low Lift Drive Maintenance project to C.W. Purpero in the amount of \$43,690.00.

Alderman Gehl moved to approve the final payment for the Low Lift Drive Maintenance project to C.W. Purpero in the amount of \$43,690.00. Cigale seconded. On roll call: All voted aye. Motion carried.

10. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$542,525.47. (Of this total, \$405,087.94 will impact the 2021 fiscal year, with the remaining \$137,437.53 impacting 2022).

Alderman Gehl moved to approve Utility vouchers for payment in the amount of \$542,525.47. (Of this total, \$405,087.94 will impact the 2021 fiscal year, with the remaining \$137,437.53 impacting 2022). Siepert seconded. On roll call: All voted aye. Motion carried.

11. **Informational:** Administrative and Operations reports.

Matt Sullivan reported the Centennial sewer has manholes effectively in the creek and the DNR and army corps of engineers will support 50% of the project with the Engineering department tackling the other 50%.

Mike Sullivan reported that an electrical and gas study is being performed by the Department of Energy to look for any optimization areas, specifically electrical utilities and off-peak and on-peak

charges.

Board member Richards noted it is important to be careful when clearing fallen trees and brush from the Oak Creek. The County has not been holding up their end of the bargain and we do not want to overstep or risk inheriting their work.

Alderman Toman inquired about the easement going through a portion of Bender Park to support a single-family development to the south. Vickers explained staff is working with the County on a partnership and to identify an easement area to facilitate this development, but this will take some time and negotiations with the County. Toman also iterated the importance of opening the boat launch. Richards inquired about pothole filling and Matt Trebatoski noted staff will be getting the new equipment in March.

TRAFFIC & SAFETY

None.

12. Adjournment.

Robert Cigale made a motion to adjourn at 9:54 a.m., seconded by Fred Siepert. On roll call: All voted aye. Motion carried.

Dated this 2nd day of March, 2022

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice