



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert- Alternate
Michael Toman

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

BOARD MINUTES

January 11, 2022

9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:02 a.m.

2. Roll Call.

All board members were present at roll call.

Also present: Police Chief Stecker, Interim Public Works Director Matthew Trebatoski, Utility Manager Mike Sullivan, City Engineer Matt Sullivan, Assistant Fire Chief Thomas Jonson, and Public Health Officer Darcy DuBois.

3. Approval of Minutes- 12/14/2021.

Robert Cigale made a motion to approve the minutes of December 14, 2021. Dale Richards seconded. On roll call: all voted aye. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

Matt Sullivan stated that at the last Common Council meeting of 2021, the Common Council approved the final payment for the 2021 CIP roadway improvements. Matt Sullivan explained that the project ended with a total cost of \$1.7 million, approximately \$300,000 over the original bid. \$400,000 was paid out of TIF District 7. The increases included two sections of road that were not in the original bid and additional concrete patching throughout the projects. Some of the highlights included completion of maintenance on 6.4 miles of roadways and the improvement of Puetz Road from 13th Street to 27th Street,

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of one (1) PortaCount Model 8048-T Respiratory Fit Tester in the amount of \$19,970.00.

DuBois stated this is an approved CIP project for 2022. DuBois explained that sharing a machine is presenting challenges when new employees start during the year. Oak Creek currently shares the device with other communities and only has access to the machine for a certain part of the

year. New employees are not properly protected against hazards until Oak Creek has access to the machine.

Alderman Gehl asked how long the machine lasts. DuBois explained the current machine is about 10 years old. The new machine will be sent in every year for maintenance, cleaning, and calibration.

Alderman Gehl made a motion to approve the purchase of one (1) PortaCount Model 8048-T Respiratory Fit Tester in the amount of \$19,970.00. Alderman Toman seconded. On roll call: all voted aye, except Dale Richards who voted no. Motion carried.

6. **Motion:** Consider a *motion* to approve the purchase and installation of the Mitsubishi Three Phase UPS with back-up battery supply and manual bypass switch from Unified Power in the amount of \$44,231.10.

Chief Stecker is requesting to move forward with Unified Power. The quote from Unified Power includes taking out the old system, installing the new system, installing a manual bypass switch for maintenance, and the batteries.

Dale Richards made a motion to approve line item six as listed. Alderman Gehl seconded. On roll call: all voted aye. Motion Carried.

PUBLIC WORKS & UTILITIES

7. **Motion:** Consider a *motion* to approve the purchase of a Crafcro Patcher II Hot Mastic Applicator in the amount of \$77,894.30.

Trebatoski explained this equipment can help level and ramp manhole covers as necessary, level bridge decking approaches, and help with culverts for residential driveways.

Alderman Gehl asked if training would be required for this equipment. Trebatoski stated some employees have training from when the equipment was rented.

Alderman Gehl asked to confirm that this item was approved through the CIP. Trebatoski confirmed that it was.

Dale Richards made a motion to approve item seven as listed. Alderman Gehl seconded. On roll call: all voted eye. Motion carried.

8. **Motion:** Consider a *motion* to approve the purchase of Bomag BW120AD-5 roller from Miller-Bradford & Risberg, Inc. in the amount of \$55,663.49 through the Sourcewell Bid contract.

Dale Richards made a motion to approve item eight as listed. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

9. **Motion:** Consider a *motion* to enter into a contract with Graef for the design and soil borings for

the Forest Hill Manor water relay in the amount not to exceed \$36,800.00.

Frederick Siefert inquired when the project is predicted to start. Mike Sullivan predicted the project would begin in July 2022 after design, permitting, and bidding.

Alderman Gehl made a motion to enter into a contract with Graef for the design and soil borings for the Forest Hill Manor water relay in the amount not to exceed \$36,800.00. Alderman Toman seconded. On roll call: all voted aye. Motion carried.

10. **Motion:** Consider a *motion* to approve the progress payment for the Rawson Ave. Water Extension project to IHC Construction Companies, LLC in the amount of \$57,220.34.

Robert Cigale made a motion to approve the progress payment for the Rawson Ave. Water Extension project to IHC Construction Companies, LLC in the amount of \$57,220.34. Dale Richards seconded. On roll call: All voted aye. Motion carried.

11. **Motion:** Consider a *motion* to approve the purchase of one (1) Towable Diesel Standby Generator from United Rentals in the amount of \$37,000.00.

Mike Sullivan stated this generator would be a brand-new unit. Dale Richards suggested modifying the unit by removing the battery and inserting something with horsepower.

Alderman Gehl asked how the generators are stored. Mike Sullivan stated they are stored in the garage with the batteries plugged in to maintain a charge.

Alderman Gehl made a motion to approve the purchase of one (1) Towable Diesel Standby Generator from United Rentals in the amount of \$37,000.00. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

Alderman Gehl adjusted the motion to reflect the price as \$31,115.00. Robert Cigale seconded. All were in favor.

12. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$921,520.14.

Dale Richards inquired if the description of the line item for L&S Electric should read Low Lift VFD Repair instead of VED. Mike Sullivan confirmed it should read VFD.

Dale Richards asked what Mod Homes, listed in the description for line item R.A. Smith National, was. Mike Sullivan stated it was a new subdivision that was constructed along Howell Ave, south of Elm Road. This payment is for the new infrastructure. Alderman Gehl asked if the infrastructure for the second phase is complete. Mike Sullivan stated sewer service is done and testing is being performed on the water service.

Alderman Gehl made a motion to approve Utility vouchers for payment in the amount of \$921,520.14. Alderman Toman seconded. On roll call: all voted aye. Motion carried.

13. **Informational:** Administrative and Operations reports.

Mike Sullivan provided an overview of water usage trends for the last five years. The number of gallons billed for commercial and industrial customers is skewed slightly due to properties changing their classification between commercial and industrial and vice versa. WE Energies is classified as industrial. Gallons billed by the public authority category increased 25%, however, last year the schools were closed which could contribute to this large increase.

Mike Sullivan stated the low lift project is almost complete. One light pole is still needed and will be installed as the weather gets warmer.

Mike Sullivan explained the valves from 1993 are experiencing issues with the O-rings getting stuck to the shafts, creating a need to rebuild the valves. Valves of the same vintage and model as those already experiencing corrosion, are being preemptively replaced to avoid future problems.

Mike Sullivan noted water utility did not meet the goals for operating valves and hydrant painting. Water utility exceeded the goals of cleaning the sewer and televising the sewer, in an effort to catch up from 2020. Andy from the water utility would like to cover 8,000 feet of sewer in January to help get the year started on the right level.

While reviewing the plant operations report, Mike Sullivan noted that the sluicgate project is complete except for removal of the old gate, which must be completed by the contractor. The controller at the Janat Drive booster station was damaged during installation. The contractor will need to come back to replace it. The yearly pumpage for 2021 is up 6.7% compared to the five-year average.

Mike Sullivan stated there will be Mid-City Construction crews on Rawson Avenue near the railroad crossing this week. There is a small leak in that area.

Matt Sullivan explained that F-Street, the developer for Lakeshore Commons, has decided to focus their efforts on the multi-family buildings, the townhomes, and the clubhouse in the center of the development. They found that those buildings are gaining more interest. Matt Sullivan stated construction may begin in mid to late summer, continuing for 18 months. There is some interest in the single-family homes, however not as much as the multi-family or townhomes.

TRAFFIC & SAFETY

None.

14. Adjournment.

Alderman Gehl made a motion to adjourn the meeting at 9:46 a.m. Dale Richards seconded. On roll call: all voted aye. Motion carried.

Dated this 18th day of January, 2022