



8040 S. 6TH Street
Oak Creek, WI 53154
(414) 766-7000

Kyle Kolhouse – Chair
Courtney Kolhouse– Secretary

CELEBRATIONS COMMISSION MINUTES

THURSDAY, NOVEMBER 4, 2021

6:00 P.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. **Roll Call:** Present: Chairperson K. Kolhouse, C. Francisco, C. Kolhouse, J. Kroening, K. Maggard, R. Maggard, T. Rufer, Absent: R. Atwood, C. Bautch
2. **Approval of October 12, 2021 Minutes**
 - a. C. Francisco motioned to approve, seconded by K. Maggard, motion carried by all present.
3. **Review and Take Action on Treasurer's Report**
 - a. Treasurer's report was read and acknowledged by all.
4. **Recap of Trick-or-Treat Event**
 - a. C. Francisco bought candy this year for the historical society and they went out and bought more. Next year, we plan to donate \$500 in cash to the historical society, and they will buy the candy with that donation, so they can pick out what they want.
 - b. An idea for next year is to do a lighted pumpkin walk with business sponsorship pumpkins. The walk would take place through the Emerald Preserve.
5. **Discussion and Decision on Spreading Holiday Cheer Event**
 - a. C. Kolhouse contacted Bojana from Booth Manor. They are excited to have the stockings donated to the residents. There are 85 residents at the facility and running at max capacity. There are currently no restrictions due to covid-19. They are also looking for more volunteers to run events at their facility.
 - b. Commission to meet to hang up stockings in city hall Monday, November 22nd at 6 pm.
 - c. The event is to run from November 24th- December 17th.
 - d. We will drop the stockings off to Bojana at Booth Manor December 22nd at 1 pm. Bojana will distribute with her staff to the residents.
 - e. Stockings to be ordered from Dollar Tree.
 - f. Residents pick up and fill stockings and return to city hall. List of items provided by Bojana from Booth Manor.

6. Discussion of Light the Square Event

- a. There will be no craft fair this year.
- b. Singing Santa (Paul) and Mrs. Claus to be hired for the event. Santa to lead one song with the children and "light" the tree
- c. Salvation Army to do coloring activities with the children inside prior and after lighting the tree/square from 5:30-7:30.
- d. K. Kolhouse will be meeting with Chick-Fil-A to determine sponsorship of hot chocolate and cookies.
- e. Valentines will not be sponsoring hot chocolate.
- f. Lighting set up to begin November 17th by the city.
- g. Contact Kevin to have the city turn on the lights for the event.
- h. Police to be asked to be at the event to pass out candy canes and light up bracelets.
- i. T. Rufer to reach out to UWM Arts Dept. to see if a photographer is available to capture the event.
- j. Disney characters will be present at the event provided by Oak Creek Assembly of God.
- k. Midwest Vocals to be singing 5:45-6:15 pm outside by heaters under tent.
- l. Letters to Santa box to be placed in the square.
- m. K. Kolhouse will reach out to the chambers and Target to inquire about door prizes.
- n. GiGi cupcakes to provide a Light the Square cupcake for purchase at their shop.
- o. Window banners put up around the businesses in the square.
- p. K. Maggard to post the event on facebook. The event will take place on December 1st from 5:30-7:30 pm.

Next Meeting: November 18, 2021 at 6:00 P.M.

7. **Adjournment:** Motion by C.Kolhouse to adjourn meeting at 7:04 pm and seconded by T. Rufer, motion carried.