

## **Oak Creek Police & Fire Commission Meeting Minutes**

### **Item One: Call Meeting to Order**

President Scott Koenig called the meeting of the Oak Creek Police and Fire Commission to order on Thursday, December 16, 2021, at 1801 hours at the Oak Creek City Hall, 8040 S. 6th Street, Oak Creek, WI.

### **Item Two: Roll Call**

The following Commissioners were present: Jesus Carrillo, Margo Franklin, Genene Hibbler, Scott Koenig and Jeff Sageser. Also in attendance were Chief of Police Steve Anderson and Captain David Stecker from the Oak Creek Police Department and Assistant Fire Chief Michael Havey from the Oak Creek Fire Department.

### **Item Three: Approval of Minutes**

Commissioner Sageser made a motion to approve the minutes from our previous meeting (723) on December 2, 2021. Commissioner Hibbler seconded the motion. Upon roll call, the motion carried at 1807 hours.

### **Item Four: Discuss and Approve Police Captain Promotional Process**

Captain David Stecker from the Oak Creek Police Department presented the proposed police captain promotional process and timeline. After discussion, Commissioner Sageser made a motion to approve the police captain promotional process and timeline and move forward with the process. Commissioner Koenig seconded the motion. Upon roll call, the motion carried at 1814 hours.

### **Item Five: Discuss and Approve Police Lieutenant Promotional Process**

Captain David Stecker from the Oak Creek Police Department presented the proposed police lieutenant promotional process and timeline. After discussion, Commissioner Koenig made a motion to approve the police lieutenant promotional process and timeline and move forward with the process. Commissioner Franklin seconded the motion. Upon roll call, the motion carried at 1821 hours.

### **Item Six: Discuss and Approve Police Sergeant Promotional Process**

Captain David Stecker from the Oak Creek Police Department presented the proposed police sergeant promotional process and timeline. After discussion, Commissioner Carrillo made a motion to approve the police sergeant promotional process and timeline and move forward with the process. Commissioner Koenig seconded the motion. Upon roll call, the motion carried at 1827 hours.

### **Item Seven: Convene into Closed Session**

Commissioner Koenig made a motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(c) to review and discuss firefighter eligibility lists and to review and discuss firefighter candidates. Commissioner Carrillo seconded the motion. Upon roll call, the motion carried at 1830 hours. The following Commissioners were in attendance: Jesus Carrillo, Margo Franklin, Gene Hibbler, Scott Koenig and Jeff Sageser. Also in attendance was Assistant Fire Chief Michael Havey from the Oak Creek Fire Department.

### **Item Eight: Reconvene into Open Session**

Commissioner Koenig made a motion to reconvene into Open Session. Commissioner Hibbler seconded the motion. Upon roll call, the motion carried at 1845 hours.

### **Item Nine: Take Action**

The following action was taken as a result of the Closed Session meeting. Commissioner Sageser made a motion to approve the firefighter eligibility list as presented and move forward with the process. Commissioner Hibbler seconded the motion. Upon roll call, the motion carried at 1846 hours.

### **Item Ten: Take Action on Conditional Offers of Employment for Firefighter Candidate(s).**

The following actions were taken as a result of the Closed Session meeting:

Commissioner Sageser made a motion to approve the updated conditional offer of employment for firefighter candidate Zachary Lehner, contingent on successful completion of medical examination, job traits assessment, Wisconsin paramedic education and licensure, including National Registry, by February 1, 2022, and valid COVID-19 full vaccination record, with the effective date of mid-February 2022. Commissioner Carrillo seconded the motion. Upon roll call, the motion carried at 1847 hours.

Commissioner Carrillo made a motion to approve the updated conditional offer of employment for firefighter candidate Ryan Best, contingent on successful completion of medical examination, job traits assessment, Wisconsin paramedic education and licensure, including National Registry, by February 1, 2022, valid COVID-19 full vaccination record and Wisconsin Driver/Operator - Pumper certification within 24 months of employment, with the effective date of mid-February 2022. Commissioner Koenig seconded the motion. Upon roll call, the motion carried at 1848 hours.

### **Adjournment**

There being no further business before the Commission, Commissioner Koenig made a motion to adjourn the meeting. Commissioner Hibbler seconded the motion. Upon roll call, the motion carried at 1849 hours, and the meeting was adjourned.

  
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Scott Koenig – President  
Police & Fire Commission

  
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Jeffrey Sageser – Secretary  
Police & Fire Commission

**cc: Mayor- City Clerk - Police Chief - Fire Chief  
Oak Creek Professional Police Officers Association  
International Association of Fire Fighters - Local #1848**