



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert- Alternate
Michael Toman

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

BOARD MINUTES

December 14, 2021

9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:03 am.

2. Roll Call.

All Board members were present at roll call.

Also Present: Assistant City Administrator/Comptroller Max Gagin, Water Utility General Manager Mike Sullivan, City Engineer Mike Simmons, Water Utility Engineer Brian Johnston, Assistant Fire Chief Tom Jonson, Captain Dave Stecker, and Design Engineer Ashley Kiepczynski.

3. Approval of Minutes- 11/09/2021.

Dale Richards made a motion to approve the minutes of November 9, 2021. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

Gagin stated that on November 16, 2021 the Council adopted the 2022 Budget and Capital Improvement Plan. The Capital Improvement Plan was adopted as recommended by the Board of Public Works and Capital Assets. The Council entered into a Professional Service Agreement for the fiber extension project that runs down Ryan Road to the Lakeshore Commons area and which connects the Water Plant and Fire Station 2. The Council approved the purchase of a plow truck for \$173,000 and the purchase of a Loadmaster Compactor for \$191,000. There were no actionable items to report to the Board from the December Common Council meeting.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a *motion* to approve the purchase of two Motorola APX8500 mobile radios in the amount of \$11,111.60.

Jonson explained that beginning the purchase order process now will lock in the lower price, but no money or radios would be exchanged until 2022.

Dale Richards inquired about the possibility of purchasing three radios and staying under the

approved \$17,000 allotment under the CIP. Jonson explained the two new requested radios will take care of the front lines and one more radio would be requested in 2023. Gagin explained if the company will honor the quote for three radios instead of two, it would keep the cost under \$17,000. Since this is a reoccurring Capital Project, if the cost would go over \$17,000, the Finance Department could look to reallocate funds from past projects that are closed out, or include it in a request for next year.

Dale Richards made a motion to purchase up to three Motorola mobile radios. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

6. **Motion:** Consider a *motion* to approve the purchase of four Watson ergonomic Dispatch Workstations, with installation included, in an amount not to exceed \$82,213.75.

Captain Stecker explained these four stations would replace the four non-ergonomic workstations for dispatchers.

Dale Richards made a motion to approve the purchase of four Watson Ergonomic Dispatch Workstations. Alderman Toman seconded. On roll call: all voted aye. Motion carried.

PUBLIC WORKS & UTILITIES

7. **Motion:** Consider a *motion* to enter into a contract with raSmith for the design of the Drexel Storm Water Lift Station Replacement project in an amount not to exceed \$55,000.

Alderman Gehl asked about the time frame of the project. Johnston stated the company is looking at 16 months.

Alderman Gehl made a motion to enter into a contract with raSmith for the design of the Drexel Storm Water Lift Station Replacement project in an amount not to exceed \$55,000. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

8. **Motion:** Consider a *motion* to enter into a contract with raSmith for the design and construction staking of E. Susan Drive water relay in an amount not to exceed \$38,900.

Alderman Gehl made a motion to enter into a contract with raSmith for the design and construction staking of E. Susan Drive water relay in an amount not to exceed \$38,900. Alderman Toman seconded. Or roll call: all voted aye. Motion carried.

9. **Motion:** Consider a *motion* to enter into a contract with raSmith for the design of the 2022 Sanitary Sewer Rehabilitation project in an amount not to exceed \$55,000.

Johnston explained that raSmith was chosen for this project because they are most familiar with the project.

Robert Cigale made a motion to approve the contract with raSmith for the design of the 2022 Sanitary Sewer Rehabilitation project in an amount not to exceed \$55,000. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

10. **Motion:** Consider a *motion* to approve the progress payment for the W. Rawson Ave. Hydrant Relocation project to Cornerstone One in the amount of \$72,302.16.

Fred Siepert inquired about the number of hydrants between 20th and 27th Street. Johnston stated there are three hydrants and made additional comments that were inaudible.

Alderman Gehl made a motion to approve the progress payment for the W. Rawson Ave. Hydrant Relocation project to Cornerstone One in the amount of \$72,302.16. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

11. **Motion:** Consider a *motion* to approve the progress payment for the W. Rawson Ave. Water Extension project to IHC Construction Companies, LLC in the amount of \$111,248.48.

Johnston corrected the agenda to reflect the project is located on East Rawson Avenue and not West Rawson Avenue.

Johnston gave an overview of the delays this project has encountered. At this time all the Drexel borings have been completed. Work is continuing on the west end of Rawson. The water main is now going over the culvert instead of under it.

Dale Richards moved item number 11 as listed. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

12. **Motion:** Consider a *motion* to approve the progress payment for the Sanitary Rehabilitation project to Visu-Sewer in the amount of \$22,780.

Dale Richards moved item number 12 as listed. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

13. **Motion:** Consider a *motion* to approve the purchase of the electronic leak detection equipment from Sewerin in the amount of \$17,649.

Johnston explained the unit from Sewerin comes with a correlator to put on valves to help determine where the leak might be.

Alderman Guzikowski asked how the price of this unit compares to the other units that were tested. Johnston stated it is hard to determine because this unit comes with a correlator. The other units that are just the leak detectors are in the \$5,000-\$8,000 range and the correlators are in the \$25,000 range.

Sullivan stated this is one of the two brands recommended by the satellite leak location company that has done this work all over the country.

Alderman Gehl moved to approve the purchase of the electronic leak detection equipment from Sewerin in the amount of \$17,649. Dale Richards seconded. On roll call: all voted aye. Motion carried.

14. **Motion:** Consider a *motion* to approve the purchase of GPS equipment from Seiler in the amount of \$34,519.30.

Johnston stated a big advantage to the new equipment is that it does not need to be held plumb.

Robert Cigale made a motion to approve the purchase of GPS equipment from Seiler in the amount of \$34,519.30. Dale Richards seconded. On roll call: all voted aye. Motion carried.

15. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$741,376.38.

Dale Richards made a motion to approve Utility vouchers for payment in the amount of \$741,376.38. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

16. **Informational:** Administrative and Operations reports.

Sullivan highlighted the gallons billed by the Utility is 5% over prior year and 7.1% over the average, showing consistent growth over the five-year period. Alderman Gehl asked if this is sustainable growth. Sullivan explained he wants to go back and look at the previous five years to make sure this growth is not artificially created by a dip in the 2017 and 2018-year time period. Sullivan does not believe the growth seen this year will continue forward, however growth in the 2%-4% range is reasonable.

Dale Richards asked to confirm that retail had a jump in usage. Sullivan confirmed there was a jump, but did not have a document with him showing the customers. However, he did explain that WE Energies' usage has been up over the last six-month period.

Sullivan explained last week there was a water main break inside the Sycamore Tower under the foundation. The repair was delayed while Water Utility was waiting for Digger's Hotline. Sullivan and Johnston have been working to come up with a backup plan if this were to happen again. Sullivan provided details of this plan. The break in the tower likely caused the break on 27th Street.

There will be some cleanup needed for the water main break at 9210 S. Chicago Road.

On December 13, 2021 there was a plant shut down to address an issue with the gate between the two clearwell pieces. The gate is now functional. An engineer was brought in to do the 10-year dry inspection of the two tank sides. There were some minor deficiencies, but nothing serious.

Sullivan explained they are evaluating the leak near the Rawson Avenue connection. There are no updates for Franklin.

The goal for problem manholes will be reevaluated using the new system. Sullivan explained the Utility is low on the operating valves goal because it was discovered through the program that many valves were a problem and needed to be dug up. Utility will resume examining operating valves next year.

Batteries were bought for use in multiple battery backups.

TRAFFIC & SAFETY

17. **Motion:** Re-evaluation of past Board action to approve a request to establish No Parking on the south side of E. Forest Hill Avenue from the west property line of 3401 E. Forest Hill Avenue to S. Chicago Road. (Board may consider various motions or no change to previous action)

Dale Richards requested a reconsideration of this item after Mr. Warren Endthoff approached him informing him of the hardship this is creating for him and his family.

Warren Endthoff, 1218 Forest Hill Avenue, South Milwaukee, addressed the complaints of trucks parked on Forest Hill and a business being run out of a home on the South Milwaukee side of the street. One of the trucks belonged to Mr. Endthoff's girlfriend's son, Michael, and the other was a company vehicle being driven by Michael for work. A company is not being run out of the home. This truck has since been returned to the company. The trucks were temporarily parked on the street while Mr. Endthoff had a rummage sale that took up the garage. Parking on the streets does not happen often and usually occurs when having family functions. If parking is not allowed on the street his family members will need to park farther away and walk down the dark street with no sidewalks.

Alderman Toman suggested a compromise to allow some parking. There were some concerns regarding the egress for Newbury Drive. Mr. Endthoff suggested it does not need to be that restrictive and that properly painting the stripes would resolve the problem.

Simmons explained that the Engineering Department investigated the complaints received by Alderman Toman and consulted with the Wisconsin Department of Transportation (WisDOT) standards. The desirable limits were to not allow parking on the south side of Forest Hill. Taking into consideration that no parking is allowed on the north side of the road, there are minimum standards that can be enacted and still create a safe condition. The minimum standards are depicted in the staff report. The red areas on the map are tapers for the roads leading to the apartments. The Engineering Department believes parking should be restricted in the tapers.

Mr. Endthoff stated residents and visitors of Newbury also park on the south side of Forest Hill Avenue.

Alderman Gehl inquired if the City has an obligation to maintain access to the tapers. Simmons believes the City does. Mr. Endthoff stated the tapers should be marked properly and people could park to the right of the tapers. Simmons was not sure if the shoulder is wide enough to allow a vehicle to be completely to the right of the taper, however if it is wide enough, then the vehicle would technically be out of the taper.

Robert Cigale believes there should be no parking in the taper areas because they were installed for safety purposes.

Lisa Pieper, 2431 Harrison Place, South Milwaukee, inquired if there could be a compromise of no parking one car length from the corner, so there are no blind spots when turning the corner. Simmons stated the Engineering Department does not feel that one car length is adequate and has presented the option with minimum no parking areas. Kiepczynski stated it is 150 feet of no

parking around the roads for the apartments. Ms. Pieper asked if that is the standard. Simmons stated it is standard, given the amount of traffic using the driveway and number of units in the apartment buildings. Ms. Pieper asked if this was the best compromise the Engineering Department was willing to do. Simmons stated it is providing 230 feet of parking, about 10 or 11 parking stalls. Simmons also stated that maintenance needs to be taken into consideration as well. If the shoulder is not adequate for cars to be all the way to the right of the white line, it will create a maintenance issue.

Alderman Toman has received calls from residents saying it is dangerous having cars parked there. Alderman Toman stated it is not a responsible decision to allow parking close to the driveways. Alderman Toman will not support open parking for this stretch of the street.

Angela Cornejo Kapuler, 1216 Forest Hill Avenue, explained she has a large family with three disabled parents and the additional street parking has been a great help for her family during gatherings. Ms. Cornejo Kapuler stated she understands the need to maintain safety standards, however, said if there was any way to add more parking, it would greatly help the neighbors. Ms. Cornejo Kapuler suggested adding other safety considerations such as a convex mirror to aid visibility or adding a stop sign closer to the entrance of the street.

Simmons inquired if South Milwaukee had given any consideration to making modifications to their side of the street which would allow parking right up to the driveways. Mr. Endthoff explained that when he was widening his driveway, the City Engineer of South Milwaukee stated there were plans to widen Forest Hill, so the grade needed to be correct.

Dale Richards asked if Newbury Apartments allows any visitor parking. Kiepczynski stated that the residents she spoke with said there is some visitor parking allowed, but they have also parked on Forest Hill at times.

Dale Richards made a motion to reconsider the original no parking request. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

Alderman Toman made a motion to restrict parking as outlined by the Engineering Department on the November 19, 2021 handout. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

18. Adjournment.

Robert Cigale moved to adjourn the meeting at 10:26 am. Alderman Gehl seconded. On roll call: all voted aye.

Dated this 22nd day of December, 2021

STAFF REPORT

Item: Purchase of Respiratory Fit Tester

Recommendation: That the Board of Public Works and Capital Assets approves the purchase of one PortaCount Model 8048-T respiratory fit tester and five year warranty in the amount of \$19,970.

Fiscal Impact: The funding for this equipment will be obtained through the \$20,000 amount approved for 2022 CIP project 22010.

Critical Success Factor(s):

- Vibrant and Diverse Cultural Opportunities
- Thoughtful Development and Prosperous Economy
- Safe, Welcoming, and Engaged Community
- Inspired, Aligned, and Proactive City Leadership
- Financial Stability
- Quality Infrastructure, Amenities, and Services
- Not Applicable

Background: Annual respiratory fit testing is mandated by the Occupational Safety and Health Administration (OSHA) for all fire, health, and police department employees who utilize respiratory protection such as N95 masks, P100 masks, and self-contained breathing apparatus. This testing is currently accomplished through the use of a shared fit testing machine maintained by the communities of Oak Creek, Greendale, and Hales Corners. Although economical, this shared use has led to scheduling difficulties due to the number of agencies requiring fit testing. Additionally, the current fit tester is approaching the end of its service life and warranty coverage.

The purchase of a new fit tester, which would be shared between the Oak Creek fire, health, and police departments, will provide the city with its own testing device that will allow for greater efficiency in the scheduling of employee fit testing, and provide for continued compliance with federal regulations. This purchase will also include a 5-year warranty for the new testing device, reducing the city's exposure to potential maintenance costs, as well as ensuring the annual calibration and cleaning of the tester.

Options/Alternatives: NA

Respectfully submitted:



Andrew J. Vickers, MPA
City Administrator

Prepared:

Michael A. Kressuk, Jr
Fire Chief

Fiscal Review:


Maxwell Gaggin, MPA

Title

Attachments: PortaCount Model 8048-T Respiratory Fit Tester and Five Year Warranty Quote