



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Kenneth Gehl
Chris Guzikowski
Dale Richards
Fredrick Siepert- Alternate
Michael Toman

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

BOARD MINUTES

November 9, 2021

The City's Vision

Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.

1. Call Meeting to Order.
Alderman Guzikowski called the meeting to order at 9:05 a.m.

2. Roll Call.

All Board members were present at roll call.

Also Present: City Administrator Andrew Vickers, Public Works Director Ted Johnson, Utility General Manager Mike Sullivan, City Engineer Mike Simmons, Water Utility Accounting Manager Derrick Danner, Utility Distribution Manager Darrin Allard, and Utility Engineer Brian Johnston.

3. Approval of Minutes- 10/12/2021.

Alderman Gehl made a motion to approve the minutes of October 12, 2021, seconded by Alderman Toman. All ayes, the motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

Vickers stated the Council approved an award for a professional services contract to Edgerton in an amount not to exceed \$878,000 for handling soils from MMSD for the City's north bluff property along the lakefront. A bid for about \$57,000 was awarded to Cornerstone Pavers LLC. to repair a section of the police department parking lot. Assistant City Engineer, Matt Sullivan was appointed to serve as City Engineer after City Engineer Mike Simmons' retirement in early January 2022.

GENERAL GOVERNMENT

NONE

PUBLIC WORKS & UTILITIES

5. **Motion:** Consider a *motion* to approve Change Order No.1 for the Low Lift Drive Maintenance project to C.W. Purpero, Inc. in the amount of \$7,209.00.

Dale Richards made a motion to approve the Change Order No.1 for the Low Lift Drive Maintenance project to C.W. Purpero, Inc. in the amount of \$7,209.00, seconded by Alderman Gehl. On roll call: all voted aye, motion carried.

6. **Motion:** Consider a *motion* to approve the progress payment #1 for the Low Lift Drive Maintenance project to C.W. Purpero, Inc. in the amount of \$291,186.00.

Mike Sullivan stated this is the first payment for the project.

Robert Cigale made a motion to approve the progress payment #1 for the Low Lift Drive maintenance project to C.W. Purpero, Inc. in the amount of \$291,186.00. Alderman Gehl seconded. On roll call: all voted aye, motion carried.

7. **Motion:** Consider a *motion* to approve the final payment for the Howell Avenue Water Main Lining project to Mid City Corporation in the amount of \$6,190.00.

Mike Sullivan stated all the restoration is done and it was a successful project. This is the final payment for the project. When asked about delays on the project, Mike Sullivan explained there was a leak in the liner that had to be diagnosed and repaired. Mike Sullivan also stated the liner might have its applications, but would not be a first option.

Alderman Gehl made a motion to approve the final payment for the Howell Avenue Water Main Lining project to Mid City Corporation in the amount of \$6,190.00. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

8. **Motion:** Consider a *motion* to approve the progress payment #2 for the Rawson Avenue Water Extension project to IHC Construction Companies, LLC in the amount of \$222,363.55.

Mike Sullivan explained the delays the project has run into. The project timeline has been adjusted.

Alderman Gehl made a motion to approve the progress payment #2 for the Rawson Avenue Water Extension project to IHC Construction Companies, LLC in the amount of \$222,363.55. Dale Richards seconded. On roll call: all voted aye. Motion carried.

9. **Motion:** Consider a *motion* to accept the Water and Sewer Utility FY ending 2020 Audit as presented by Baker Tilly.

Danner explained appendix D shows adjustments made by the auditors. The first three sections displayed WRS and OPEB, which were completed by the auditors. There were no significant deficiencies with the internal controls. The Water Utility's audit opinion was unmodified.

Dale Richards made a motion to approve the state utility report. Robert Cigale seconded. On roll call: all voted aye. Motion carried.

10. **Motion:** Consider a *motion* to approve Utility vouchers for payment in the amount of \$737,894.33

Dale Richards made a motion to approve the Utility payments as listed. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

11. **Informational:** Review of Utility investments.

Mike Sullivan indicated the Local Government Investment Pool Monthly Rate (LGIP) is at .05%. Dale Richards stated it looks pretty straight forward and there is a debt payment is coming up.

12. **Informational:** Administrative and Operations reports.

Allard stated Water Utility is scheduling the flushing the emergency connections for the next week or two. Water Utility is hoping to get back to valve operations that was put on hold during the summer due to fixing broken items. The water mains will be started next week. Water Utility started winterizing the fire hydrants.

Mike Sullivan explained the price of coagulant increased by a couple percent. Other chemical price increases have not been significant.

Simmons stated this week the City will need to complete a form outlining what the City's potential needs are for Wisconsin's Lake Michigan Mayors to Advance Coastal Priorities.

Dale Richards asked if there are plans to continue with bluff stabilization. Simmons explained that the excess soil being provided by MMSD will be stock piled in anticipation of a project that has been in design.

Vickers gave an overview of the cleanup needs for each parcel between the City owned land to the south and the north. The City is attempting to coordinate a bluff stabilization solution that is continuous for the properties. All property owners have signaled an indication to work with the City.

Vickers explained the City will be going through a massive TID donation and closure strategy. The TID donation strategy would borrow from highly successfully performing Tax Increment Districts that have little or no obligations left and donate that to the lakefront. This strategy over the next eight to ten years is predicted to provide up to \$21 million of capital for environmental projects along the lake.

Vickers gave an update on staff vacancies and who is filing the positions. The interim DPW director is predicted to be in place for at least an initial nine month appointment. The interview process is underway for the DPW Assistant Director position.

Alderman Gehl asked if the pumpage increase of this year will be sustained. Mike Sullivan stated some of the increase is due to a dry year and he does not believe the peak numbers on the plant operations summary to continue. The yearly pumpage has increased 2% to 5% for the past several years and Mike Sullivan believes it will not drop a lot next year.

CAPITAL ASSETS

13. **Motion:** Consider a *motion* to approve various capital asset and project requests contained in the staff's recommended 2022 Water and Sewer Capital Improvement Plan Budget.

Utility Accounting Manager Danner, Utility Distribution Manager Allard, Utility Engineer Johnston, and Utility General Manager Sullivan reviewed 2022 CIP projects and purchases recommended and presented in the staff report (see staff report for details).

Danner explained this software would be separate from the utility software that was updated last year. Mike Sullivan stated this software would integrate with the current software and help to eliminate the need for double the work. Vickers clarified that it was not a mistake that the billing

software was updated in 2020, however conversations have begun to look at finances in the City comprehensively. Gagin and Danner will work to see if BS&A software can work with the metering software.

Allard stated the utility is seeking the replacement of two new utility vehicles and explained why they were needed. Fred Siepert inquired about the possibility of leasing the vehicles. Mike Sullivan explained there would be no financial advantage to leasing. The life expectancy of vehicles was explained.

Dale Richards asked if there has been any talk of lack of supply of water meters. Utility Distribution Manager Allard stated it is a little delayed, but not months out.

Johnston confirmed everyone in the area of 5th Avenue project is on City sewer. Alderman Gehl inquired what was relined in that area. Johnston stated there was a section of American Avenue that was going to be lined with a rehab project this year, however that was pulled out because of this future project. To accommodate the current work being done at the City's lake front site this would be designed next year and work would happen the following year.

Alderman Gehl asked what the timeframe was for the 31 breaks mentioned in regards to the Forest Hill Manor Water Relay project. Johnston stated that is going back 30 years.

Alderman Gehl inquired about the threshold for replace the whole road verses a section of the road. Johnston stated every lateral coming off of the main would have a three-foot trench. Vickers stated the example on some roads is replacing a three-foot-wide strip when a road project may be pending on the same road. The Forest Hill Water Relay project is planned to be designed in the spring so construction can begin next summer.

Dale Richards inquired about the status of the PLC project. Johnston stated the project is under way, materials are ordered, and the contractor is due out next week to start laying out conduit. It is anticipated to be early December before the PLCS are in hand.

Dale Richards also inquired about the Centennial Drive sanitary sewer. Johnston stated the design is complete, however he is running into delays with BMO Harris Bank. The City is required to get permission from BMO Harris before the Wisconsin Department of Natural Resources (DNR) will issue a permit and allow work to begin.

Mike Sullivan explained the checking account balance is reflected on the cash flow sheet this time because the balance is higher than normal and affects the cash flow forecast. He also stated the amount listed by BMO Investment is dedicated to sewer not water.

Dale Richards moved to approve the 2022 Water and Sewer Capital Improvement Plan Budget as listed. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

TRAFFIC & SAFETY

14. **Motion:** Consider a *motion* to approve a request to establish No Parking on the south side of E. Forest Hill Avenue from the west property line of 3401 E. Forest Hill Avenue to S. Chicago Road.

Simmons stated he received five responses from residents regarding this proposal. Three residents were in favor of this proposal and one was opposed.

Alderman Toman made a motion to approve a request to establish no parking on the south side of East Forest Hill Avenue from the west property line of 3401 E Forest Hill Avenue to South Chicago Road. Dale Richards seconded. On roll call: all voted aye. Motion carried.

15. Adjournment.

Robert Cigale made a motion to adjourn at 10:33 am. Alderman Gehl seconded. On roll call: all voted aye. Motion carried.

Dated this 17th day of November, 2021