



Common Council Chambers  
8040 S. 6<sup>th</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

Robert Cigale  
Kenneth Gehl  
Chris Guzikowski  
Dale Richards  
Fredrick Siepert- Alternate  
Michael Toman

**BOARD OF PUBLIC WORKS AND CAPITAL ASSETS**  
**BOARD MINUTES**  
**June 8, 2021**

**The City's Vision**

*Oak Creek: A dynamic regional leader, connected to our community, driving the future of the south shore.*

1. Call Meeting to Order.  
The meeting was called to order at 9:01 A.M.

2. Roll Call.  
All Board members were present, excepting Alderman Gehl who was excused.

City Staff present: City Administrator Andrew Vickers, Assistant City Administrator/Comptroller Max Gagin, Utility General Manager Mike Sullivan, City Engineer Mike Simmons, Design Engineer Ashley Kiepczynski, Department of Public Works Director Ted Johnson, City Clerk Catherine Roeske, and Management Intern Josh Allain.

3. Approval of Minutes- 05/11/2021.  
Richards noted that the minutes from the last meeting were missing the date.

*Richards moved to approve the minutes of 05/11/2021, seconded by Siepert. All ayes, the motion carried.*

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets, No actions from the prior Common Council meetings required discussion.

**GENERAL GOVERNMENT**

**NONE**

**CAPITAL ASSETS**

**NONE**

**PUBLIC WORKS & UTILITIES**

5. **Motion:** Consider a motion to approve final payment for the Jewel St. Sanitary project to D.F. Tomasini Contractors, Inc. in the amount of \$25,723.15.

This project is completed and the payment is the final payment on the project. Sullivan informed the staff is very happy with the work performed. Alderman Toman asked about the decision between lift stations and gravity sewers. Sullivan informed gravity is more cost effective and

Richards stated lift stations can lend themselves to ongoing, higher maintenance costs.

*Cigale made a motion to approve the final payment for the Jewel St. sanitary project to D.F. Tomasini Contractors, Inc. in the amount of \$25,723.15, seconded by Siepert. All ayes, the motion carried.*

6. **Motion:** Consider a motion to approve the Rawson Ave. Hydrant Relocation project and award a construction contract to Cornerstone One based on the bid amount of \$97,160.80, and amend the capital budget for water by \$41,000.

Sullivan stated this work must be done before the County road project can commence. Work on this project will be too much to handle in-house, so the work will need to be contracted out. After completion of the bidding process staff noted the use of ductal iron piping was much more cost effective. The Board also discussed future plans for hydrants.

*Siepert made a motion to approve the Rawson Ave. Hydrant Relocation project and award a construction contract to Cornerstone One based on the bid amount of \$97,160.80, and amend the capital budget for water by \$41,000, seconded by Richards. All ayes, the motion carried.*

7. **Motion:** Consider a motion to approve Utility Vouchers for payment.

No discussions were held over this item.

*Richards made a motion to approve the Utility Vouchers for payment, seconded by Cigale. All ayes, the motion carried.*

8. **Informational:** Review of Utility Investments.

Sullivan informed the Board there is nothing of real note or anything alarming. He did acknowledge the interest rate on investments remains low.

9. **Informational:** Administrative & Operations Reports.

- a. Administrative Report
- b. Distribution Report
- c. Treatment Plant Report
- d. Manager's Report
- e. Engineering Report
- f. Public Works Report

According to Sullivan, the billing average is up in comparison to the five-year average. The recently implemented leak detection system detected 45 leaks in the City's system. Seipert asked if the service that detected the leaks also sent us photos of the leaks. Sullivan informed Seipert they are not able to get exact photos of the leak and instead they point the Utility to an area of possible leaks and then the pipes are inspected there. Richards asked Sullivan about the manhole rings and Sullivan informed the rings are concrete and thus outdated. New rings have been obtained and will be tested in a small sample. Richards asked why there is an increased water usage, and Sullivan informed it is once again the industrial usage and WE Energies in particular.

## TRAFFIC & SAFETY

10. **Motion:** Consider a motion to reject a request to establish No Parking on the north cul-de-sac of Crane Drive.

This request was made by an anonymous citizen fearing the lack of turn radius for vehicles if cars were parked in the proposed No Parking area. Following research completed by Design Engineer Ashley Kiepczynski, and coordination with the other City Departments, it was found that no Department or City services using large vehicles found the parked cars to be a problem. Two other citizens from the area rejected the No Parking proposal in their questionnaire response.

*Seipert made a motion to reject a request to establish No Parking on the north cul-de-sac of Crane Drive, seconded by Richards. All ayes, the motion carried.*

11. **Motion:** Consider a motion to approve a request to establish No Parking along both sides of Lake Vista Boulevard from 5<sup>th</sup> Ave. to Lake Vista Parkway.

Simmons reported this road was brought to his attention by the DPW crews for being too narrow when cars are parked. Staff recommended a zone of completely No Parking, which will also be useful for the 4<sup>th</sup> of July and other organized activities on the lakefront. Alderman Toman asked about future plans for the roads. Simmons remarked a stretch of this roadway will be rehabbed as part of the new Lakeshore Commons project infrastructure.

*Cigale made a motion to approve the request to establish No Parking along both sides of Lake Vista Boulevard from 5<sup>th</sup> Ave. to Lake Vista Parkway, seconded by Seipert. All ayes, the motion carried.*

12. **Motion:** Consider a motion to approve a request to install crosswalk improvements on Randy Road at the Oak Leaf Trail for an estimated amount of \$4,500.00

This item was a citizen's request with the intent of making the desired location safer for bikers and pedestrians to traverse across. Simmons explained a lack of line of sight to the path is an apparent hazard so the changes would be useful. Kiepczynski designed the proposed change to solve this problem, and created a plan that can be carried out in-house. Simmons confirmed with Seipert there will be signs installed to MUTCD standards in advance of the crosswalk.

*Richards made a motion to approve the request to install crosswalk improvements on Randy Road at the Oak Leaf Trail for an estimated amount of \$4,500.00, seconded by Seipert. All ayes, the motion carried.*

## CLOSED SESSION

13. **Motion:** Consider a motion to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1) (e) and (g) to discuss the following: Wholesale Water Contract.

Alderman Guzikowski made a motion to convene into closed session at pursuant to Wisconsin State Statutes Section 19.85 (1) (e) and (g) to discuss the following: Wholesale Water Contract, seconded by Richards. All ayes, the motion carried. (9:34 A.M.)

14. **Motion:** Consider a motion to reconvene into open session.

Cigale made a motion to reconvene into open session at, seconded by Richards. All ayes, the motion carried. (10:00 A.M.)

15. **Motion:** Consider a motion to take action, if required.

The discussion did not require any actions to be taken.

16. Adjournment.

*Cigale made a motion to adjourn at 10:00 A.M., seconded by Richards. All ayes, the motion carried.*

Dated this 4th day of June, 2021

Posted 06/04/21 (cjm)

#### Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 766-7000, by fax at 766-7976, or by writing to the ADA Coordinator at the Oak Creek Health Department, 8040 S. 6<sup>th</sup> Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice